

**MINUTES
SPECIAL SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 19, 2020 at 6:00 P.M.
ZOOM: <https://us02web.zoom.us/j/85630717180>**

1. Call to Order.

Mayor German called the meeting to order at 6:04 p.m.

- 2. Roll Call.** Council Members Joe Butner, Buck Buchanan, Bill LeBeau, Jessie Murdock (via Zoom), Robin Whatley (via Zoom), Vice Mayor Dee Jenkins and Mayor Charles German (via Zoom).

Others present: Town Manager Russ Martin, Finance Director Michael Showers (via Zoom) Town Clerk Cindy Pemberton (Via Zoom)

3. Pledge of Allegiance.

Vice Mayor Jenkins led the Pledge of Allegiance.

4. Public Hearing for comments on the proposed Fiscal Year 2021 Final Budget.

- **Staff Report**

Finance Director Mike Showers stated the document before Council for approval is the exact document with the exact numbers as the tentative budget, noting that the delay in adopting the budget was to see if there was a significant impact from the COVID-19 pandemic. Showers noted that the Town has not been heavily impacted.

In response to question from Councilor Butner, Finance Director Showers noted total revenues, including state and local income are approximately \$180,000 short from projected.

Council Butner requested clarification regarding the revenue summary questioning an increase of approximately \$100,000 more for FY 2021. Showers indicated that \$200,000 was added for the possibility that revenues come in better than expected and we would be able to adjust wages for some increases that were not able to happen because we were looking at the revenues being less. Showers stated the reality is the actual budget revenue was approximately \$100,000 less than what we budgeted for last year but we added on \$200,000, not as part of our actual expenses that we are going out and spending now, but the ability to cover raises and gives the Council the opportunity to do some raise adjustments later in the year, if we see that our revenues are doing well. Showers noted that when compared to actual this year with actual from 2019 we are \$300,000 higher in fiscal year 2020 than in fiscal year 2019.

Councilor Whatley stated she would like to see an increase for the Meals on Wheels Program from the current \$7,500 to \$15,000.

Manager Martin noted that Council has a line item under Non-Departmental Community Outreach. Last year this line item was \$12,000 and Council ended up spending about \$15,000. The items that were sponsored last year are not anticipated to be sponsored this year.

Vice Mayor Jenkins stated is supported Robins request for \$15,000 for Meals on Wheels Program.

Council Member Murdock and Butner stated support for more money to be given to giving Meals on Wheels. Manager Martin stated direction to staff is clear enough and Council would not have to include it in a motion.

Councilor Murdock requested that Elaine Bremner be invited to attend the Budget work sessions next year to give her presentation prior to adopting the budget.

In response to a question from Vice Mayor Jenkins, Finance Director Mike Showers stated the Quarterly Report will probably by or before the end of September.

- **Public Hearing Open for comments**

Elaine Bremner: Ms. Bremner thanked Council for the support and reported that she has received \$12,500 from Arizona Community Foundation for the purchase of a van and would like Council to consider matching that amount.

Jackie Baker: Stated she had a question to Mike Showers regarding the Financial Operation Guide. Manager Martin informed her that item is on the Regular Session, we are only speaking about the Budget. Jackie questioned the Enterprise Fund Summary page showing Waste Water Fund and Water Fund, stating she does not know what the water fund is but stated when Council assumed the Sanitary District it was explained several times that all of the expenses would be paid by fees collected. Baker questioned why wages and related operating expenses are included in this budget.

Showers stated this is a summary of each major section of our budget. The Town has a General Fund, Debt Service Fund, Capital Improvement Funds, Revenue Funds and Enterprise Funds. Showers indicated the Town has potentially 2 Enterprise Funds, our current Wastewater Fund, which is an Enterprise Fund, and a potential of purchasing a water company that would create a new Water Fund. The debt service portion is not a part of the budget, the Town has the fiduciary responsibility to maintain. Showers stated this is not a part of the budget but placed in the budget so it can be seen, only because it is not published anywhere else? Manager Martin explained to Baker the Water Fund is a proposed Fund in the event we purchase the Water Company.

- **Public Hearing Closed**

Mayor German closed the public Hearing

Councilor Whatley questioned the grant opportunity that has presented itself to Meals on Wheels. Our line item has only \$15,000 and questioned what could the town further do? Martin explained CIP funds are usually go toward those type of assets. Russ indicated that would be a future discussion for Council ultimately that is a future conversation coming forward with looking at the 1.3 million CARES Act Money.

5. Discussion, Consideration and Possible approval of the “The Town of Camp Verde FY21 Final Budget”. Staff Resource Michael Showers

On a motion by Whatley, seconded by Murdock, Council unanimously approved the Town of Camp Verde FY 21 Final Budget. Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, Buchanan, LeBeau, and Butner voted in favor.

6. Adjournment.

Without objection, Mayor German adjourned the meeting at 6:31 p.m.



Mayor Charles German


Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on August 19, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 29 day of Sept., 2020.



Cindy Pemberton, Town Clerk