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**MINUTES  
SPECIAL/WORK SESSION  
MAYOR and COMMON COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, May 5<sup>th</sup>, 2010  
5:15 p.m.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

**1. Call to Order**

The meeting was called to order at 5:15 p.m.

**2. Roll Call**

Mayor Burnside, Councilors Whatley, Roulette and German were present; Vice Mayor Kovacovich and Councilors Garrison and Baker were absent.

**Also Present:** Acting Town Manager Dave Smith, Sr. Acct. Lisa Elliott, and Recording Secretary Margaret Harper.

**3. Presentation by Lisa Lumbard, CPA, CGFM of Lumbard & Associates and Heinfeld, Meech & Co, P.C., Certified Public Accountants relative to providing Administrative Services for the Finance department, followed by decision, consideration and possible approval of a contract to provide these services . Staff Resource: Lisa Elliott**

There was no action taken.

Sr. Acct. Lisa Elliott confirmed the presence of the representatives from the two subject firms; Cherie Wright, of the firm of Heinfeld, Meech & Co., was invited to make the first presentation.

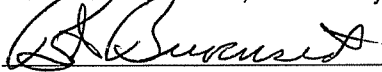
Cherie Wright, CPA and Partner in Heinfeld, Meech & Co. distributed copies of a formal proposal for providing management advisory services to the Town of Camp Verde, and outlined highlights of the firm's profile, past experience in working with the Town as well as other municipalities, staffing plan, and an overview of the project scope. During a brief discussion with Ms. Wright, she confirmed that in connection with the cost proposal presented, there would be an additional charge for additional services "as needed."

Lisa Lumbard, CPA and CGFM, of the firm of Lumbard & Associates presented that firm's proposal, reviewing the firm's profile and qualifications, references from other governmental entities, current and prior audits experience, preliminary estimate of the proposed services, and a quote for the consulting and agreed-upon procedures. The presentation was followed by a discussion with Council, including input from Ms. Wright as well, regarding the question of comparing costs between the two firms based on the variables in assisting on projects, and the Finance Department workload fluctuations.

In lieu of the absence of three Council members at this meeting, and general agreement that more study of the two proposals would be helpful, it was agreed that a final decision would be postponed until the meeting of May 19<sup>th</sup>; in the interim, all the members will be provided with a complete set of documents for review.

**4. Adjournment**

On a motion by German, seconded by Roulette, the meeting was adjourned at 6:07 p.m.

  
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Bob Burnside, Mayor

  
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Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special/Work Session of the Town Council of Camp Verde, Arizona, held on the 5<sup>th</sup> day of May 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 24 day of May, 2010.

Debbie Barber  
Debbie Barber, Town Clerk