



## **RESOLUTION 2001-468**

### **A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 15 OF THE PERSONNEL HANDBOOK CONCERNING FUNERAL LEAVE AND ESTATE SETTLEMENT LEAVE**

**WHEREAS**, the Mayor and Common Council of the Town of Camp Verde has adopted a Personnel Handbook to govern various aspects of Town employment; and  
Sick leave may be used for this purpose at the discretion of the supervisor.


**WHEREAS**, the Mayor and Common Council of the Town of Camp Verde wishes to clarify certain procedures under Section 15 of the Personnel Handbook concerning employee benefits;

**NOW THEREFORE**, be it resolved by the Mayor and Council of the Town of Camp Verde, Arizona as follows:

**Section I:** Section 15. Sick Leave paragraph is amended by the addition of the following at the end of said paragraph: "In addition to the uses of sick leave identified herein up to five (5) days of sick leave may be used to settle the estate of a deceased member of the immediate family. For purposes of this paragraph, immediate family will mean: parents, brothers, sisters or children of the employee or employee's spouse."

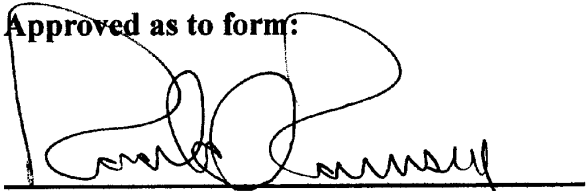
**Section II:** Section 15 is amended by the addition of the following paragraph at the end of the Section: "Funeral leave may be granted upon approval of the employee's supervisor to attend the funeral of a member of the immediate family. For purposes of this paragraph, immediate family will mean: parents, brothers, sisters or children of the employee or employee's spouse. Sick leave may be used for this purpose at the discretion of the supervisor. Funeral leave within the State of Arizona may be up to three (3) days and leave outside the State may be up to five (5) days."

**PASSED AND APPROVED** by majority vote of the Mayor and Common Council at the regular meeting of March 21, 2001.

  
Barbara Miller, Mayor

**Attest:**

  
Deborah Barber, Town Clerk

**Approved as to form:**  
  
Ronald C. Ramsey, Town Attorney