

**MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, July 2, 2008  
6:30 P.M.**

Minutes are a **summary** of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Garrison, Kovacovich, German and Elmer were present.

**Also Present:** Town Manager Mike Scannell, Town Attorney Bill Sims (*by telephone conference*), Town Clerk Debbie Barber and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by German.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

1) September 14, 2007 – Special Session (Through an oversight, these minutes were not approved by Council.)

b) **Set Next Meeting, Date and Time:**

1) July 9, 2008 at 6:30 p.m. – Work Session

2) July 16, 2008 at 6:30 p.m. – Regular Session

3) July 23, 2008 at 6:30 p.m. – Council Hears Planning & Zoning

c) **Possible approval of the Memorandum of Understanding between Northern Arizona Council of Governments – Economic/Workforce Development Division and the Town of Camp Verde for the administration of the Voucher Transit System.** (*Staff Resource: Debbie Barber*)

On a motion by Smith, seconded by Kovacovich, the Consent Agenda was approved as presented by a vote of 6-1; German abstained.

Councilor German said he would not be able to vote on approval of the September 14, 2007 Minutes since he was not on the Council at that time.

5. **Call to the Public for Items not on the Agenda.**

**Tim Sykes**, a member of the Library Commission, said that the Commission has planned to hold a fund-raising golf tournament at the BC Ranch Golf Club on August 23<sup>rd</sup> that CCCVL has volunteered to handle, and hoped to have approval of the Council in order to use the Town logo on the flyers. *Gioia said that staff would be able to help advise him on procedure.*

**Lynda Moore**, Parks & Recreation Director, congratulated Howard Parrish who has been named 2008 Grand Marshal; also, Barbara Wright, Camp Verde Fire Inspector has commenced a smoke alarm campaign to provide every home with a smoke alarm and will need a tremendous amount of volunteers to help. Her phone number is 567-9401.

There was no further public input.

6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and

activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

- **Councilor German's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.**

*Note: Requests may be identified, but no discussion of the item will occur at this time.*

**Smith** cautioned everyone to recycle the new low-watt fluorescent light bulbs rather than use trashcans or the landfill, to avoid releasing the mercury into ground water; also, the local corn is the best in the world.

**Garrison** said she had attended a Sanitary District meeting Monday night, and the Council Liaison will discuss that.

**German** reported that the Sanitary District had not yet published for the sewer district at the time of the Monday night meeting; the budget hearing will now be held on July 9<sup>th</sup> at 6:00 p.m. The District has voted to release the Town from the IGA obligation to hold the November election to take over the District; the Town has released the Sanitary District from the IGA obligation to hold the election to dissolve the District.

**Elmer** said he had nothing to report on the Chamber of Commerce meeting; the meeting had been held in closed session; when more information is available he will report on that. Camp Verde won their first All Stars game last night; they are doing very well with an excellent coach.

**Hauser** announced that MatForce is starting a new campaign on prescription drugs, called "Dump the Drug." It will be incorporated into the Verde River Days in September.

**Gioia** commended CCCVL on moving forward on their fund-raising efforts on behalf of the Library.

*There was a brief discussion regarding moving Item 10 ahead for discussion at this point; however, the consensus was to continue addressing each item as scheduled.*

7. **Discussion, consideration, and possible approval of the content of the Request for Proposal and draft consultant agreement and authorization to go to bid for the development of a Master Plan for the 118-acre Community Park.** *Staff Resource: Lynda Moore*

On a motion by Smith, seconded by Gioia, the Council unanimously approved the content of the Request for Proposal and draft consultant agreement for the 118-acre Community Park site; remove all references to the Street Maintenance facility and the Animal Shelter; include five public meetings, three with the public, one with the Yavapai-Apache Nation, and one joint work session with the Yavapai-Apache Council and the Camp Verde Town Council; and authorize staff to release the Request for Proposal and seek bids from consultants for the development of the Master Plan for the 118-acre Community Park site located off Highway 260.

Parks & Recreation Director Moore referred to the proposed Request for Proposal ('RFP'), copies of which had been included in the agenda packet for review by the Council.

The discussion opened with the request and general agreement that public hearings from the very beginning be required as part of the RFP, with at least one meeting or a work session to be held solely with the Yavapai-Apache Nation. Town Manager Scannell suggested inserting between Paragraphs 6 and 7 the language, "No less than \_\_\_\_\_ public meetings with the community during which input from the community is accepted for the design..... (etc.)" Scannell added that the decision on the number would be up to the Council, and reminded the members of the time line imposed by the grant. There was also strong objection to the provision regarding a possible site for the Public Works maintenance yard and an animal shelter on the Park property.

Scannell explained that such a possibility had been included only as part of looking at all options for the future. The Council generally agreed with the provision included in the RFP for a ten-year phasing plan.

There was no public input.

*Councilor Smith requested item #8:*

8. **Reconsideration, discussion, and possible award of bid and authorization to execute contracts for project 08-048, supply and delivery of aggregate base course materials. Staff recommends award to Cemex and Yavapai/Apache Sand and Rock.**

On a motion by Smith, seconded by Kovacovich, the Council unanimously approved award of the bid on Project 08-048 to supply and deliver aggregate base course materials, to both Yavapai-Apache Sand and Rock and Cemex, and authorize execution of both contract documents.

Councilor Smith explained that in connection with getting the aggregate bid for '08-'09 Fiscal Year set aside, his motion made two weeks ago awarded the bid to Cemex only; historically the annual award has been made to both Apache Sand and Rock and Rinker; Cemex has acquired the Rinker operation. Smith said he had failed to include Apache Sand and Rock together with Cemex in the motion, as staff had recommended, and is requesting reconsideration of the prior action.

There was no public input.

*Vice Mayor Hauser requested item #9:*

9. **Reconsideration, discussion, and possible appointment of a Council member to serve as liaison to the Yavapai Apache Nation.**

On a motion by German, seconded by Garrison, the Council voted unanimously to direct the Town Manager to contact the Tribe and have them give us their selection of a minimum of two people, and then bring back the selection to Council for a formal commitment.

Councilor Hauser said she feels that one of the members should volunteer to be the liaison to the Yavapai-Apache Nation rather than leave the decision up to the Nation. It was pointed out in the ensuing discussion that the issue had been previously discussed, with six members agreeing that the Nation should have the input into the Council member they would like to work with and that Scannell had been directed to contact the Nation to find out their preference. Scannell said he had been out of Town when that was discussed and was unaware of the decision. Garrison suggested directing staff, in particular the Town Manager, to contact Chairman Thomas Beauty and ask him if they would like to choose from the 7-member Council a liaison, and if they do not the Council will vote on a liaison to be a go-between between Council and the Tribe. A brief further discussion was held for indications of those willing to act as liaison, if invited to do so by the Nation.

There was no public input.

*Councilors Garrison and Kovacovich requested item #10:*

10. **Discussion, consideration, and possible direction to staff and/or the Mayor and Council as it relates to possible changes to the Town Code and/or Resolution 2003-568, which established a Code of Ethics policy, in order to clearly define the duties, powers, and responsibilities of the Mayor, the Town Council, and the Town Manager and discussion of methods in which to foster more productive working relationships between Council members and staff.**

On a motion by Smith, seconded by Garrison, the Council voted unanimously to direct staff to take the Parker Code of Ethics document, change where appropriate, including the reference to Mayor and naming the Town of Camp Verde in place of Parker, and bring that back to Council for

the next regularly scheduled Council meeting.

Gioia directed the Town Clerk to have the recommended changes to the Town Code printed up for distribution to the Council and indicated in color to set them apart from the existing Code, and then bring back to Council for discussion.

Councilor Kovacovich explained that the agenda had been left rather broad for the purpose of discussion; he has been working on changes to the Town Code, and Garrison has been working on the Code of Ethics. Prior to the Council commencing the discussion, Town Attorney Bill Sims was called and agreed to participate by telephone conference.

The members commenced to debate on whether to act on revisions as they are suggested, or to consider developing a composite draft of all their input, and a lengthy discussion followed on the procedure for collecting each member's individual input and subsequent assignment of responsibility for creating that draft. During the discussion Garrison pointed to the Code adopted by the Town of Parker as an excellent and complete document, and suggested that someone like Lance Decker may be needed to work on rewriting the Ordinance and the Code of Ethics. In response to a question, Sims said that he feels that based on Scannell's experience in other jurisdictions, he would be valuable for sitting in on a group consisting of himself, Lance Decker and Bill Sims to work on recommendations for changes; however, the most important factor is for the Council members to work together to resolve issues.

Sims said that based on his understanding of the concerns of the Council members, he believes it would be an excellent idea and recommends that either Sims or Decker prepare an outline and present it in open session concerning ideas; then get guidance in public as to those ideas and bring back a final product for approval.

#### **PUBLIC INPUT**

(Comments from the following individuals are summarized.)

**Nancy Floyd** said she could not understand how the Council members could not sit down and figure out the problems on their own; that is their job. She also requested clarification of the role of liaison from Council to other groups. *German confirmed that the liaison does not make decisions.*

**Dave Freeman** believes that the attorney would be a good focal point, being more neutral and somewhat of a buffer, such as is done in arbitration proceedings. Freeman added that perhaps two or three others who are unattached to the Town and less emotional could be included in working on the issues.

After the above public input, a further suggestion from Sims was for the Council members to submit their issues and from that either he or Decker could prepare an outline to review in a work session to get guidance from the Council in order to prepare a final document that would more closely meet the Council's needs, and bring that document back to Council within two weeks, with new language for review.

Following the motion made by Smith, the second part of the agenda item was discussed. A change suggested by Kovacovich was to the Town Code, Article 2-2, Section 2-2-4, changing Paragraph A to read in whole as follows, "The Mayor shall be the chief elected official of the Town."

Kovacovich also requested that Section 3-2-1, Paragraph D.3. be revised to exclude the Finance Director; that change had already been made on a later draft.

Smith requested Section 2-2-1, Paragraph C, be revised as follows, in part: "....A Mayor whose term is expiring is permitted to run for the office of Mayor or Council member, but limited to two

consecutive terms as Mayor or Council member." Also, Section 2-2-4, Paragraph B, add the requirement that all voting shall follow the strict Robert's Rules of Order.

Smith further requested a change to Section 3-2-1, Paragraph D as follows, in part: "...The Town Manager is the chief executive officer of the government....."

The members briefly discussed a suggestion by Smith to limit the term of Mayor to two years; Gioia pointed out that the voters of Camp Verde decide a term limit each time an election is held. Garrison commented on a need for guidelines on making calls to the Town Attorney.

#### **FURTHER PUBLIC INPUT**

**Howard Parrish** reminded the Council that there are term limits on Planning & Zoning and all commissions.

**Robin Whatley** requested that the public should have a chance to help make such radical decisions that the Council has been discussing, including limiting the Mayor to a term of 2 years; it should be increased to 4 years, the same as Council members, especially in light of the effort and cost of campaigning.

**Nancy Floyd** agreed with Ms. Whatley that the Mayor's term limit should be decided by the public.

There was no further public input.

Town Clerk Barber reminded the Council that the voters had voted against a 4-year term limit for the Mayor in a previous election. Smith also agreed with Ms. Whatley on the 4-year term, and said that he believes that Council's policy would permit a decision to change the term limit to 4 years. Attorney Sims said he would check on the possibility of making such a change and will report back to Council.

11. **Call to the Public for Items not on the Agenda.**

**Robin Whatley** said she was in favor of the Mayor and Council members getting a raise, citing the significantly higher rates of pay in neighboring communities.

**Nancy Floyd** suggested that the Council research properties that the Town owns with the idea of possibly selling off some parcels to help with generating funds for the Town operations.

12. **Advanced Approvals of Town Expenditures**

**a) There are no advanced approvals.**

There were no advanced approvals.

13. **Manager/Staff Report**

Barber announced that there is a need for volunteers to serve on the committee for the Park land planning; Scannell estimated that they would be required to meet possibly two times for short periods. Hauser and Elmer both volunteered to serve.

14. **Adjournment**

On a motion by Elmer, seconded by Hauser, the meeting was adjourned at 8:40 p.m.

  
Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 2<sup>nd</sup> day of July 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22 day of July, 2008.

Deborah Barber

Debbie Barber, Town Clerk