

February 2015 Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

<i>Town Clerk</i>	<i>Virginia Jones</i>	<i>554-0023</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Paul Schlegel</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: March 10, 2015
Cc: Department Heads
Re: Manager's report for the period ending February 28, 2015

The following is the Manager's report regarding activities in the month of February 2015:

Human Resources

I have worked on development of solutions for Town Council that vary from full service HR outsourced to a combined version. I am in hopes of presenting these in April so that a decision that has an effect on the upcoming budget can be in context of issues related to the budget of 2016. Meanwhile I continue to process all HR items with assistance from Barbara Bridge.

Highway 260

Attended the first of many meetings that the Town will be attending regarding upcoming schedule of design and final construction of 260. They mentioned there will be a public outreach hopefully in April although no date had been finalized. This will allow those who would like to look at what the design progress is including the round-about designs.

ACMA – Arizona City/County Managers Association

I was able to attend and ironically found the last session to be the most important as it dealt directly with the Council-Manager relationship and provided me with opportunities to learn what others are doing to cultivate that for the better. I appreciate the opportunity to attend and believe I received a real benefit from the issues addressed and the ideas shared by other communities and managers.

For questions or comments, please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
February
2015**



Volunteers in Policing (VIPs):

- Darby Martin and Bill Lebeau have been diligently researching other agency VIP programs and revising the policy.

Training:

- February 16th – 20th K-9 handler Jeff Bowers and Sgt. Oscar Berrelez attended “Desert Snow” drug interdiction training in Tuscon.
- February 18th – All Dispatchers received 911 mapping training.

Miscellaneous:

- February 2nd – CVMO received funding from PANT for a “net motion server” for acjis
- February 11th 3 year strategic planning meeting at CVMO (attended by Marshal Gardner, Commander Girnt and supervisors)
- February 10th the sergeants met with all patrol officers to give expectations and discuss consistency amongst the sergeants.
- February 16th – Marshal Gardner along with surrounding Chiefs of Police and Sheriff’s Office participated in the Yavapai College adoption of the “start by believing” campaign pertaining to sexual assault victims.
- February 18th – Marshal Gardner attended work session and received feedback on G.O.s from Council.
- compliance in the amount of \$10,500.00
- February 19th Sergeant Ganis attended the Sci Tech meeting at the high school
- February 26th – 3rd annual awards banquet for CVMO employees was held

Coffee with a COP:

- Coffee with a COP is held the last Monday of every month at “Thanks a Latte” this provides an opportunity for citizens to come by and ask questions and learn about CVMO. We will work at promoting this date with a sign out front of Thanks a latte



Crime Rate for February 2014 compared to February 2015

February	2014	2015
Total Calls	683	676
Traffic Stops	125	161
Animal Calls	53	34
Vehicle Burglary's	0	0
Residential Burglary's	3	3
Criminal Damage	10	6
DV Calls	10	15



Office of the Town Clerk February 2015

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

BRINGING AWARENESS & UNITY TO ALL DEPARTMENTS AND COMMUNITY

Comment from the Clerk:

I have received several good comments regarding the format change of this report, and again, if anyone would like to see more information included, please let me know.

Most of you are aware that 'Camp Verde for Good Government' filed a Statement of Organization and applications for Recall Petition Serial Numbers. The Committee Chair Person is Cheryl Wischmeyer and the Committee Treasurer is Deborah Barber. They intend to circulate and file recall petitions demanding the recall of:

Mayor Charles German, Councilor Bruce George, Councilor Jessie Jones, and Councilor Robin Whatley.

The deadline for filing the petitions is June 11, 2015. They must have 485 valid signatures to recall the Mayor and 331 valid signatures to recall a Council Member.

Business License 2015

	Jan	Feb	March	April	May	June
New	8	17				
Renewed @	40	39				
Total on File	617	618				
Total Revenue	\$1,400	\$1825				

Business License 2014

	Jan	Feb	March	April	May	June
New	8	8	10	7	12	9
Renewed	49	22	37	39	39	44
Total on File	625	604	590	602	602	621
Total Revenue	\$1,625	\$730				

Information Requests 2015 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	12	3				

Information Requests 2014

	Jan	Feb	March	April	May	June
Number of Requests	12	44	15	13	18	23

**Clerk's Office Overall Revenue and Expense Report
Monthly Activity**

	Yearly Budgeted Amount	Jan	Feb	March	April	May	June
Revenue	\$17,000.00	\$2,243.25	\$2,350.00				
Expenses	\$227,735.00	\$18,243.35	\$14,677.42				

Training: Julie continues to absorb information and is becoming educated in all aspects of the Business License Application and Renewal process along with accounts payable. Julie has been using the on-line training provided to us by Librarian Kathy Hellman. She is currently concentrating on Excel classes. Julie has made tremendous strides in the learning curve. There are days when I know she is overwhelmed but I have complete faith in her and if you need help, do not hesitate to ask her, there is a tremendous amount of information to absorb in the Clerk's Office.

Thanks

Virginia Jones
Town Clerk



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk							
Revenue							
01-120-40-410000	COPIES	0.00	0.00	0.00	50.50	50.50	0.00%
01-120-40-412000	BUSINESS LICENSE FEES	15,000.00	15,000.00	1,650.00	10,410.00	-4,590.00	30.60%
01-120-40-412100	LIQUOR LICENSE FEES	2,000.00	2,000.00	675.00	2,400.00	400.00	120.00%
01-120-40-414101	SPECIAL EVENT PERMITS	0.00	0.00	25.00	800.00	800.00	0.00%
	Revenue Total:	17,000.00	17,000.00	2,350.00	13,660.50	-3,339.50	19.64 %
Expense							
01-120-20-600000	SALARIES	154,140.00	154,140.00	11,861.27	108,265.54	45,874.46	29.76%
01-120-20-601000	FICA	9,560.00	9,560.00	731.85	6,588.51	2,971.49	31.08%
01-120-20-601100	MEDICARE	2,235.00	2,235.00	171.16	1,540.77	694.23	31.06%
01-120-20-601200	RETIREMENT	17,880.00	17,880.00	1,064.22	10,973.42	6,906.58	38.63%
01-120-20-601300	UNEMPLOYMENT INSURANCE	210.00	210.00	171.75	310.63	-100.63	-47.92%
01-120-20-601400	WORKERS COMPENSATION	550.00	550.00	29.51	269.52	280.48	51.00%
01-120-20-602000	HEALTH, DENTAL & LIFE INSURANC	24,810.00	24,810.00	2,067.30	16,653.58	8,156.42	32.88%
01-120-20-701000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
01-120-20-701500	TRAVEL	600.00	600.00	0.00	324.71	275.29	45.88%
01-120-20-703000	OFFICE SUPPLIES	2,000.00	2,000.00	180.36	913.02	1,086.98	54.35%
01-120-20-703500	SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	0.00	250.00	350.00	58.33%
01-120-20-703800	ADVERTISING	2,000.00	2,000.00	0.00	510.21	1,489.79	74.49%
01-120-20-711000	LEGAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
01-120-20-712000	CONTRACT LABOR	7,500.00	7,500.00	750.00	4,350.00	3,150.00	42.00%
01-120-20-713210	OFFICE EQUIPMENT	1,500.00	1,500.00	0.00	251.49	1,248.51	83.23%
01-120-20-758100	RECORDING FEES	150.00	150.00	0.00	25.00	125.00	83.33%
01-120-20-758200	RECORDS MANAGEMENT	2,000.00	2,000.00	0.00	35.19	1,964.81	98.24%
	Expense Total:	227,735.00	227,735.00	17,027.42	151,261.59	76,473.41	33.58 %
Department: 120 - Town Clerk Surplus (Deficit):		-210,735.00	-210,735.00	-14,677.42	-137,601.09	73,133.91	34.70 %
Report Surplus (Deficit):		-210,735.00	-210,735.00	-14,677.42	-137,601.09	73,133.91	34.70 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk						
Revenue	17,000.00	17,000.00	2,350.00	13,660.50	-3,339.50	19.64 %
Expense	227,735.00	227,735.00	17,027.42	151,261.59	76,473.41	33.58 %
Department: 120 - Town Clerk Surplus (Deficit):	-210,735.00	-210,735.00	-14,677.42	-137,601.09	73,133.91	34.70 %
Report Surplus (Deficit):	-210,735.00	-210,735.00	-14,677.42	-137,601.09	73,133.91	34.70 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-210,735.00	-210,735.00	-14,677.42	-137,601.09	73,133.91
Report Surplus (Deficit):	-210,735.00	-210,735.00	-14,677.42	-137,601.09	73,133.91

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LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

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ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2805	CONT	NORTHERN ARIZONA HEATING AND	ANDREW CHINANDER 9635 E BLAZING STAR CIR PRESCOTT VALLEY, AZ 86315	
	COMMENTS:	BL060 - [REDACTED]		
2806	CONT	EARTH RESOURCES CORPORATION	WYATT ORR P.O. BOX 1420 DEWEY, AZ 08633	
	COMMENTS:	BL060 - [REDACTED]		
2807	CONT	TECHNICAL ELECTRICAL	DON JONES P.O. BOX 1502 CHINO VALLEY, AZ 86323	
	COMMENTS:	BL060 - [REDACTED]		
2808	SERV	AHC CONSTRUCTION	MIKE HARRISON P.O. BOX 30134 FLAGSTAFF, AZ 86003	
	COMMENTS:	BL060 - [REDACTED]		
2809	SERV	VILLEGAS CONSTRUCTION	LINETTE GARTEN 7632 N 185TH AVE WADDELL, AZ 85335	
	COMMENTS:	BL060 - [REDACTED]		
2810	SERV	SUMMIT AIR LLC	JACK STRUNK 2997 CENTERPOINTE EAST PRESCOTT, AZ 86301	
	COMMENTS:	BL060 - [REDACTED]		
2811	RET	DEES, DALE	DALE DEES 4751 HAYFIELD DRAW STE 3 CAMP VERDE, AZ 86322	
	COMMENTS:	BL060 - [REDACTED]		
2812	SERV	ACCELERATED CONSTRUCTION TECH	22425 N 16TH ST PHOENIX, AZ 85024	
	COMMENTS:	BL060 - [REDACTED]		
2813	SERV	SUNDANCE INDUSTRIES, LLC	21844 N 22ND AVE PHOENIX, AZ 85027	
	COMMENTS:	BL060 - [REDACTED]		
2814	SERV	G & A SERVICES LLC	1941 E TAMAR RD DESERT HILLS, AZ 85086	
	COMMENTS:	BL060 - [REDACTED]		
2815	SERV	KINGCO ENTERPRISES INC	21844 N 22ND AVE PHOENIX, AZ 85027	
	COMMENTS:	BL060 - [REDACTED]		
2816	SERV	STOLL MASONRY, INC	508 E CHICAGO CIRCLE CHANDLER, AZ 85225	
	COMMENTS:	BL060 - [REDACTED]		
2817	SERV	MCCLOUD ELECTRICAL	LES MCCLOUD 55 PINE CT SEDONA, AZ 86351	
	COMMENTS:	BL060 - [REDACTED]		

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LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

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ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2818	RENT-R	JOHN W & ROSE A HARMON	JOHN & ROSE HARMON 2171 LIOUGH DR CLARKDALE, AZ 86324	2706 RAINBOW DR
	COMMENTS:	BL060 - ██████████		
2819	SERV	T-P ACOUSTICS, INC	T-P ACOUSTICS, INC. 2515 N 34TH DRIVE PHOENIX, AZ 85009	
	COMMENTS:	BL060 - ██████████		
2820	SERV	JIREH CONSTRUCTION	JIREH CONSTRUCTION 2801 W AUGUSTA AVE PHOENIX, AZ 85051	
	COMMENTS:	BL060 - ██████████		
2821	SERV	KONESKY CONSTRUCTION LLC	KONESKY CONSTRUCTION LLC 24628 N 45TH DR GLENDALE, AZ 85310	
	COMMENTS:	BL060 - ██████████		
TOTAL LICENSES:		17		

Town of Camp Verde

Revenue Drivers

January 2015

Sources*	Jan-15	In/De %	Dec-14	Nov-14	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L4YM Avg +/-
City Sales Tax	267,430	19%	225,295	190,040	222,484	229,742	(50,803)	10,700	50,218
State Sales Tax	96,984	17%	82,591	77,342	81,028	81,667	(4,468)	2,160	7,949
VLT	49,045	-4%	50,952	42,391	51,043	50,000	7,303	1,036	3,100
URS	109,687	0%	109,687	109,687	109,687	109,667	142	8,611	20,403
HURF	69,670	7%	65,395	64,745	66,699	67,417	(5,024)	1,933	3,944
TOTAL	592,816		533,920	484,206	530,942	538,492	(52,850)	24,441	85,614

* - The above revenue sources represent approximately 80% of the Town's operating revenues.

** - City Sales Tax is Last 5 Yr Avg

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

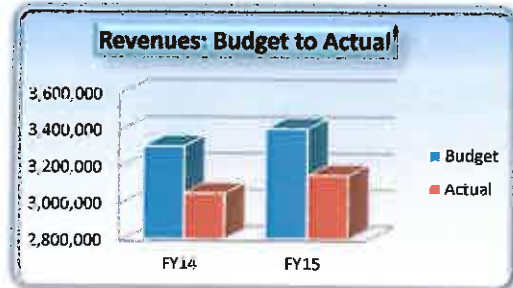
L4YM Avg +/-: Last four years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 4 year's *FYTD Avg* (with the exception of the *City Sales Tax* line which is the last 5 years average).

TOWN OF CAMP VERDE
General Fund Report
FY15 - 2nd QTR ending December 2014

GENERAL FUND REVENUES

	FY 14-15 Budget	FY 14-15 Actual	% of Budget Received
Local Taxes*	2,756,900	1,290,471	47%
Franchise Fees	261,000	141,839	54%
State Sales Tax	980,000	470,215	48%
Urban Revenue Sharing	1,316,000	658,122	50%
Vehicle License Tax	600,000	308,258	51%
Other Revenues	888,200	278,082	31%
TOTAL	6,802,100	3,146,987	46%

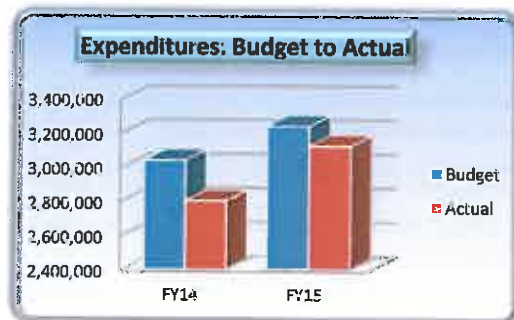
* - Does not include \$450K from proposed tax increase.



Through 2nd QTR FY15 revenues are just over \$250,000 short of budget (4%). The City Sales Tax (\$88K), Community Development revenues (\$50K), Library District Funds (\$40K) and Court revenues (\$35K) had the most significant revenue shortages. The good news is that the Library District revenues are a 1-time payment that has simply not been received yet (\$80K) and due to numerous factors. City Sales Tax is expected to perform even better in most categories. A concern, however, is the State's change in how Construction Taxes are handled. We could see a significant drop (up to \$65K) in those tax revenues as the sales are shifted to other cities at the point of sale. We will be following this closely.

GENERAL FUND EXPENDITURES by DEPARTMENT

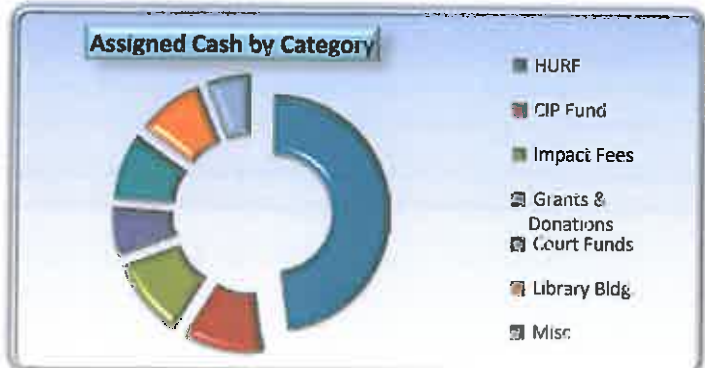
	FY 14-15 Budget	FY 14-15 Actual	% of Budget Expended
General Admin	1,626,455	846,511	52%
Court	379,920	171,448	45%
Public Works	801,690	412,132	51%
Community Development	462,625	208,724	45%
Marshall's Office	2,571,185	1,190,349	46%
Library	378,145	183,874	49%
Parks & Rec	252,725	109,339	43%
TOTAL	6,472,745	3,122,377	48%



Expenses are still being held under budgeted levels by 2% or \$114,000 with actual expenses \$24,000 less than actual revenues. The Marshal's office department is currently \$95,000 under budget and the main source of the \$114,000 shortage so far. However, Net Transfers are \$238,854 out to other Funds reducing the unencumbered General Fund cash by approximately \$215,000 YTD. On the bright side, debt transfers for the remaining fiscal year will be less than half what they were in the first half.

CASH

Bank Accounts	
Pooled Checking	726,566
Payroll Checking	12,173
Stifel Investment	2,325,092
LGIP Investments	976,315
Library Sales	5,529
Revolving Home Loan	137,667
Employee Assistance	10,467
Court Bail Bond	2,422
Due from Sewer Cash	(114,852)
TOTAL CASH	4,081,379
Assigned Cash	(2,566,219)
Unassigned Cash	1,515,160



TOWN OF CAMP VERDE
Functional Revenue & Expense Summaries
FY15 - 2nd QTR ending December 2014

General Fund*				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	3,146,987	6,802,100	3,655,113	54%
Wages & ERE	2,312,452	4,929,110	2,616,658	53%
Operational	807,140	1,528,085	720,945	47%
Capital	2,785	15,550	12,765	0%
Net Transfers Out/(In)	238,854	685,173	446,319	100%
Net	<u>(214,244)</u>	<u>(355,818)</u>	<u>(141,574)</u>	

* - Revenues and Net Transfers do not include the \$450K Sales tax increase lines.

HURF Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	413,471	816,100	402,629	49%
Wages & ERE	143,990	335,390	191,400	57%
Operational	114,333	249,075	134,742	54%
Capital	7,390	54,000	46,610	86%
Net Transfers Out/(In)	156,332	492,590	336,258	68%
Net	<u>(8,574)</u>	<u>(314,955)</u>	<u>(306,381)</u>	

Sewer Fund**				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	504,362	2,371,125	1,866,763	79%
Wages & ERE	216,666	463,430	246,764	53%
Operational	181,594	519,055	337,461	65%
Capital	34,323	1,383,725	1,349,402	98%
Net	<u>71,779</u>	<u>4,915</u>	<u>(66,864)</u>	

** - Depreciation is left off this schedule.

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY15 - 2nd QTR ending December 2014

Capital Improvement Projects Fund

Projects		Actual	Annual Budget	Difference	% Left
Gym Doors	Completed	19,530	20,000	470	2%
Public Works Remodel		1,999	19,000	17,001	89%
Transit Stop		763	5,786	5,023	87%
Bashas Drainage Channel		0	15,000	15,000	100%
Verde Lakes Dr. Culverts		0	62,400	62,400	100%
Finnie Flat Sidewalk		24,008	200,835	176,827	88%
Downtown Parking Lot		0	47,000	47,000	100%
Comm. Park Development		0	94,700	94,700	100%
Courtroom Remodel		1,000	168,780	167,780	99%
Net Exps		(47,300)	(633,501)	(586,201)	93%
Interest/Operating Transfers In		1,763	308,780	307,017	99%
Beginning Balance		323,191	323,191		
Remaining Funds		277,654	(1,530)	(279,184)	

Other Funds

	Exp's	Rev's	Net	Annual Budget	Difference	% Left
Parks	12,000	0	(12,000)	(12,000)	0	0%
Court	1,000	9,302	8,302	(59,972)	(68,274)	114%
Grants (Funds 6 & 8)	287,732	345,426	57,694	(14,034)	(71,728)	511%
Yavapai Apache Monies	72,555	0	(72,555)	(171,696)	(99,141)	58%
CDBG	5,300	5,300	0	0	0	N/A
Library	48,849	11,100	(37,749)	(314,232)	(276,483)	88%
Impact Fees	0	134	134	(290,564)	(290,698)	100%
Housing	0	9,152	9,152	(78,000)	(87,152)	112%
911	360	0	(360)	(2,503)	(2,143)	86%
Donations	7,946	3,760	(4,186)	(16,265)	(12,079)	74%
Debt	396,629	396,629	0	0	0	N/A

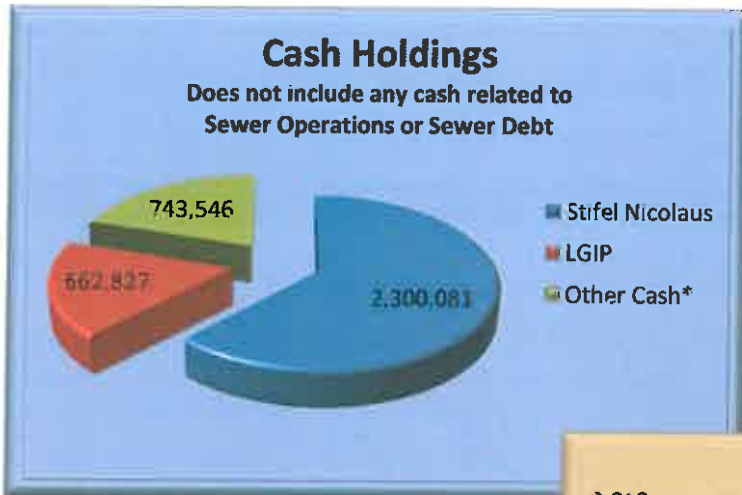
TOWN OF CAMP VERDE

As of December 31st, 2014

INVESTMENTS

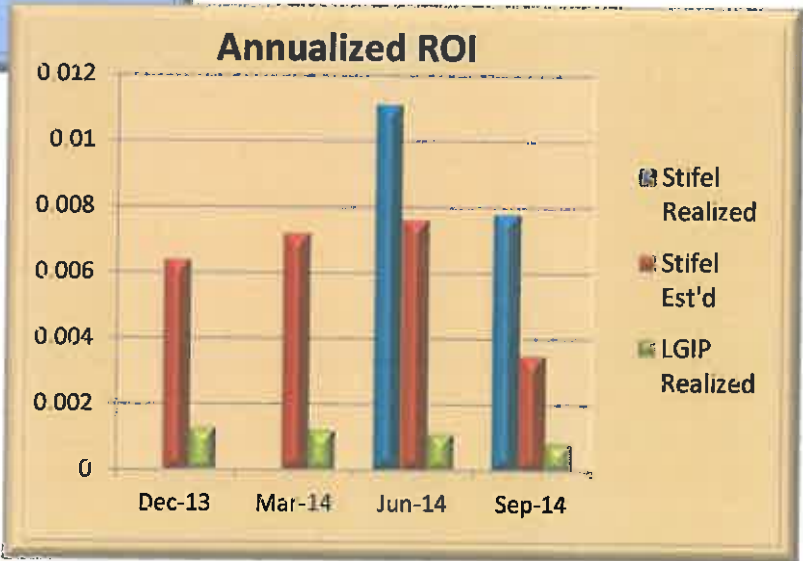
Account	Balances at Dec 31st	FYTD Interest	FY ROI Annualized
Stifel Nicolaus	2,325,092	16,361.41	0.53%
LGIP	976,315	390.66	0.09%
Other Cash*	405,048	9.87	N/A
TOTAL	3,706,454	16,761.94	

* - Does not include Sewer nor Agency Funds Cash.



Stifel Investment Info:
Avg. Maturity Length of Inv's
2.31 years
Current Exp'd Yield-to-Maturity
1.30%

Comparative Rates:
Bank Savings – .05% to .2%
2 YR Treasury Note Rate – .69%
5 YR Treasury Note Rate – 1.68%

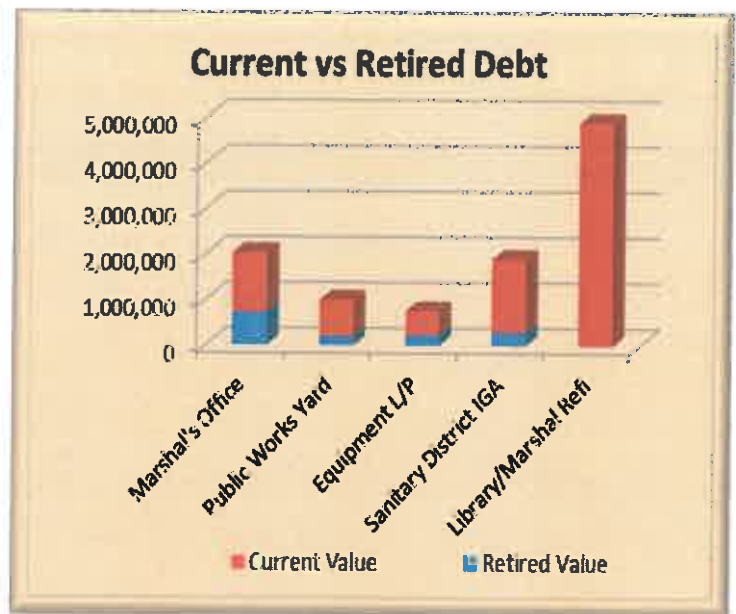
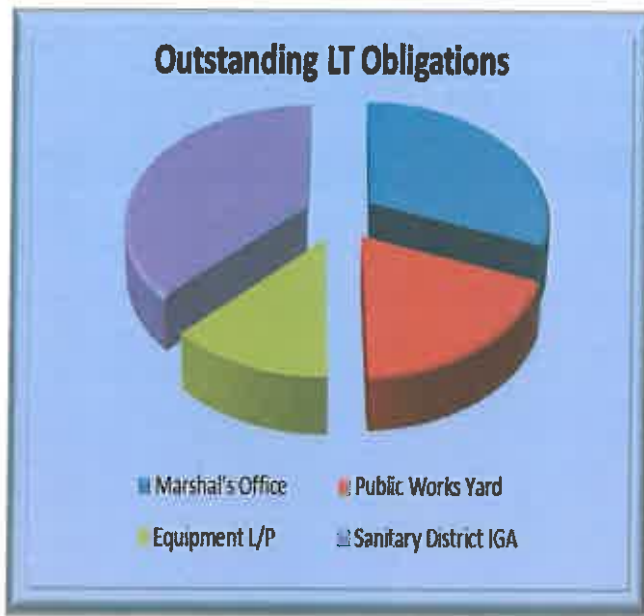


TOWN OF CAMP VERDE

As of December 31st, 2014

LONG-TERM DEBT

Purpose	Type	Maturity	Original		FY15 Budget	Current Obligation	Next Disbursement		Debt Retired
			Debt	Int Rate			Amount	Date	
Marshal's Office	Bonds	7/1/2024	2,040,000	2.75% - 5.00%	165,875	1,310,000	31,475	1/1/2015	730,000
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	106,500	798,228	15,605	1/1/2015	206,772
Equipment L/P	Note	1/28/2018	764,664	1.61%	159,385	540,239	79,691	1/28/2015	224,425
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,705	1,601,165	26,723	1/1/2015	300,835
Library/Marshal Refi	Bonds	7/1/2030	4,904,000	2.84%	0	4,904,000	93,000	7/1/2015	0
TOTALS					550,465	9,153,632	246,494		



FY15 Debt Service Fund

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	311,762	387,095	75,333	19%
Interest Paid	83,768	161,945	78,177	48%
Misc Fees	0	1,425	1,425	100%
Total	395,530	550,465	154,935	28%

TOWN OF CAMP VERDE
FT & PT Employee Listing
FY15 - 2nd QTR ending December 2014

General Administration

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Russ Martin	8/9/2010	Town Manager	40	93
Virginia Jones	11/4/1996	Deputy Town Clerk	40	67
Julie Scott	4/22/2014	Admin Asst. 1	40	42
Steven Ayres	2/1/2013	Econ. Dev. Director	40	73
Barbara Bridge	10/22/2013	Admin Asst. 1	40	42
Gaylene Allen	5/2/2013	Attendant	12	N/A
Lynette Kovacovich	5/2/2013	Attendant	12	N/A
Mike Showers	7/18/2011	Finance Director	40	73
Virginia Cox	8/15/2011	Accountant	40	46
Jenifer McKinzie	6/23/2014	Finance Clerk	40	40
Carol Brown	8/29/1994	Admin Assistant	40	48

Municipal Court

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	50
Teresa Goodwin	8/21/2007	Court Clerk	40	40
Nina Sanchez	10/29/2006	Court Clerk	40	40
Debbie Cordova	11/4/2013	Court Clerk	40	40
Lauren Waite	6/23/2014	Court Clerk	40	40

Public Works

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Ron Long	7/10/2006	Public Works Director	40	78
Troy Odell	5/28/2013	PW Deputy Director	40	72
Deborah Ranney	12/10/2007	Public Works Analyst	40	48
Linda Peterson	10/29/2012	Admin Asst. 1	40	42
Stephen Diacik	9/3/2013	Maintenance Worker	40	34
Mike Dumas	9/23/2002	Maintenance Foreman	40	48
Darrell Payne	10/10/2002	Maintenance Worker	40	34
Jonathan Rivero	8/28/2013	Maintenance Worker	40	34
David Russell	12/10/2012	Lead Maint. Worker	40	44
Yolanda Trahin	9/5/2000	Janitor	40	28
Maria Urias	8/10/2005	Janitor	40	28

Community Development

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Jenkins	9/10/2007	Comm. Dev. Director	40	77
Robert Foreman	3/15/2006	Building Official	40	64
Kendall Welch	7/15/2013	Permit Technician	40	42
Virginia Owens	5/12/2005	Asst. Planner	40	46
Emily Diver	4/28/2014	Permit Technician	40	42
Britt Allen	11/16/2014	Code Enforcement/AC	40	45
David Marshal	11/12/2013	Code Enforcement/AC	40	45

Marshal's Office

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Nancy Gardner	2/27/2012	Marshal	40	82
Bruce Girtt	6/23/2013	Commander	40	72
Thomas Baizel	1/14/2007	Deputy	40	53
Oscar Berrelez	8/11/1996	Sergeant	40	62
Jeff Bowers	1/14/2008	Deputy	40	53
Stephen Butler	7/11/2012	Sergeant	40	62
Brandon Collins	8/7/2006	Deputy	40	53
Dorrie Cronk	6/11/2012	Dispatcher	40	43
David Freeman	10/31/2004	Deputy	40	53
Steven Ganis	11/19/1995	Sergeant	40	62
Richard Grimes	2/9/2015	Deputy	40	53
Debbie Hughes	8/1/1998	Dispatcher	40	43
Clinton Jackson	7/29/2013	Deputy	40	53
Daniel Jacobs	9/9/2013	Deputy	40	53
Darbie Martin	1/29/1998	Admin/Invest. Asst.	40	48
Steven McClure	2/13/2011	Deputy	40	53
Travis Munday	7/30/2012	Deputy	40	53
Mary Newton	12/15/1997	Dispatch Supervisor	40	48
Roscoe Owsley	1/6/2013	Deputy	40	53
Jeff Patten	3/4/2001	Deputy	40	53
Andrea Ramirez	10/7/2013	Records Clerk	19	37
Barbara Ratlief	12/13/2013	Dispatcher	40	43
Dustin Richardson	6/23/2014	Deputy	40	53
Laura Robinson	11/16/2011	Sergeant	40	62
Brittany Rohn	10/6/2014	Dispatcher	40	43
Nora Romero	8/25/2014	Dispatcher	40	43
Paul Rotzler	1/11/2015	Deputy	40	53
Lana Stine	5/27/2012	Dispatcher	40	43
Jason Toogood	10/8/2006	Dispatcher	40	43
Michael Toporek	12/29/2013	Deputy	40	53
Susan Wason	4/26/2011	Disptacher	40	43
Cailin Yantis Lizotte	9/10/2007	Records Specialist	40	43

Marshal's Office (Cont'd)

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jennifer Zwak	12/26/2012	Deputy	40	53

Library

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Kathy Hellman	6/24/2012	Library Director	40	69
Denise Alm	5/12/2013	Library Clerk	18	29
Saepyol Choe	12/28/2013	Library Specialist	19	39
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	29
Valerie Foster	12/17/1998	Library Specialist	18	39
Alice Gottschalk	1/3/2005	Library Specialist	40	39
Gerry Laurito	12/14/1999	Library Specialist	40	39
Dianna Manasse	1/7/2014	Youth Services Librarian	40	49
Dee Thompson	5/12/2013	Library Clerk	18	29

Parks & Rec

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Marshall	12/27/2012	Recreation Supervisor	40	49

Streets

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Stacy Perry	10/14/2013	Streets Supervisor	40	56
Royce Allen	10/30/2006	Equipment Operator	40	39
Richard Cope	2/6/2012	Equipment Operator	40	39
David Hammond	8/9/1998	Sr. Equipment Operator	40	43
Luis Trahin	4/15/1996	Streets Foreman	40	52

Sewer

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jan Grogan	6/30/2013	Wastewater Manager	40	64
Joseph Calhoun	7/1/2014	Wastewater Operator	40	39
Russell Cron	6/30/2013	Wastewater Operator	40	39
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	48
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	42
Jerry Tinagero	7/1/2014	Wastewater Operator	40	39

FT & PT Employee Count 89

FT Employee Count 80

Temp Workers are not included

Salary Schedule

The Town completed a Wage and Classification Study in 2008 with implementation of the recommendations on January 1, 2009. The Salary Range Table approved by the Town Council is listed below.

Range	MIN	MID	MAX		Range	MIN	MID	MAX
11	\$ 13,712	\$ 17,289	\$ 20,865		55	\$ 40,641	\$ 51,240	\$ 61,839
12	\$ 14,055	\$ 17,721	\$ 21,386		56	\$ 41,657	\$ 52,521	\$ 63,385
13	\$ 14,406	\$ 18,164	\$ 21,921		57	\$ 42,698	\$ 53,834	\$ 64,970
14	\$ 14,767	\$ 18,618	\$ 22,469		58	\$ 43,765	\$ 55,180	\$ 66,594
15	\$ 15,136	\$ 19,083	\$ 23,031		59	\$ 44,860	\$ 56,559	\$ 68,259
16	\$ 15,514	\$ 19,560	\$ 23,607		60	\$ 45,981	\$ 57,973	\$ 69,966
17	\$ 15,902	\$ 20,049	\$ 24,197		61	\$ 47,131	\$ 59,423	\$ 71,715
18	\$ 16,300	\$ 20,551	\$ 24,802		62	\$ 48,309	\$ 60,908	\$ 73,508
19	\$ 16,707	\$ 21,064	\$ 25,442		63	\$ 49,517	\$ 62,431	\$ 75,345
20	\$ 17,125	\$ 21,591	\$ 26,057		64	\$ 50,754	\$ 63,992	\$ 77,229
21	\$ 17,553	\$ 22,131	\$ 26,709		65	\$ 52,023	\$ 65,591	\$ 79,160
22	\$ 17,992	\$ 22,684	\$ 27,376		66	\$ 53,324	\$ 67,231	\$ 81,139
23	\$ 18,441	\$ 23,251	\$ 28,061		67	\$ 54,657	\$ 68,912	\$ 83,167
24	\$ 18,903	\$ 23,832	\$ 28,762		68	\$ 56,023	\$ 70,635	\$ 85,246
25	\$ 19,375	\$ 24,428	\$ 29,481		69	\$ 57,424	\$ 72,401	\$ 87,377
26	\$ 19,859	\$ 25,039	\$ 30,219		70	\$ 58,860	\$ 74,211	\$ 89,562
27	\$ 20,356	\$ 25,665	\$ 30,974		71	\$ 60,331	\$ 76,066	\$ 91,801
28	\$ 20,865	\$ 26,307	\$ 31,748		72	\$ 61,839	\$ 77,968	\$ 94,096
29	\$ 21,386	\$ 26,964	\$ 32,542		73	\$ 63,385	\$ 79,917	\$ 96,448
30	\$ 21,921	\$ 27,638	\$ 33,356		74	\$ 64,970	\$ 81,915	\$ 98,860
31	\$ 22,469	\$ 28,329	\$ 34,189		75	\$ 66,594	\$ 83,963	\$ 101,331
32	\$ 23,031	\$ 29,038	\$ 35,044		76	\$ 68,259	\$ 86,062	\$ 103,864
33	\$ 23,607	\$ 29,763	\$ 35,920		77	\$ 69,966	\$ 88,213	\$ 106,461
34	\$ 24,197	\$ 30,508	\$ 36,818		78	\$ 71,715	\$ 90,419	\$ 109,122
35	\$ 24,802	\$ 31,270	\$ 37,739		79	\$ 73,508	\$ 92,679	\$ 111,850
36	\$ 25,422	\$ 32,052	\$ 38,682		80	\$ 75,345	\$ 94,996	\$ 114,647
37	\$ 26,057	\$ 32,853	\$ 39,649		81	\$ 77,229	\$ 97,371	\$ 117,513
38	\$ 26,709	\$ 33,675	\$ 40,641		82	\$ 79,160	\$ 99,805	\$ 120,451
39	\$ 27,376	\$ 34,517	\$ 41,657		83	\$ 81,139	\$ 102,300	\$ 123,462
40	\$ 28,061	\$ 35,379	\$ 43,698		84	\$ 83,167	\$ 104,858	\$ 126,549
41	\$ 28,762	\$ 36,264	\$ 43,765		85	\$ 85,246	\$ 107,479	\$ 129,712
42	\$ 29,481	\$ 37,170	\$ 44,860		86	\$ 87,377	\$ 110,166	\$ 132,955
43	\$ 30,219	\$ 38,100	\$ 45,981		87	\$ 89,562	\$ 112,921	\$ 136,279
44	\$ 30,974	\$ 39,052	\$ 47,131		88	\$ 91,801	\$ 115,743	\$ 139,686
45	\$ 31,748	\$ 40,029	\$ 48,309		89	\$ 94,096	\$ 118,637	\$ 143,178
46	\$ 32,542	\$ 41,029	\$ 49,517		90	\$ 96,448	\$ 121,603	\$ 146,757
47	\$ 33,356	\$ 42,055	\$ 50,754		91	\$ 98,860	\$ 124,643	\$ 150,426
48	\$ 34,189	\$ 43,106	\$ 52,023		92	\$ 101,331	\$ 127,759	\$ 154,187
49	\$ 35,044	\$ 44,184	\$ 53,324		93	\$ 103,864	\$ 130,953	\$ 158,042
50	\$ 35,920	\$ 45,289	\$ 54,657		94	\$ 106,461	\$ 134,227	\$ 161,993
51	\$ 36,818	\$ 46,421	\$ 56,023		95	\$ 109,122	\$ 137,583	\$ 166,043
52	\$ 37,739	\$ 47,581	\$ 57,424		96	\$ 111,850	\$ 141,022	\$ 170,194
53	\$ 38,682	\$ 48,771	\$ 58,860		97	\$ 114,647	\$ 144,548	\$ 174,449
54	\$ 39,649	\$ 49,990	\$ 60,331		98	\$ 117,513	\$ 148,161	\$ 178,810

Community Development Monthly Report February 2015



Building

Robert Foreman – Building Official

Permits Kendall Welch – Permit Technician and Emily Diver – Permit Technician



Planning Michael Jenkins & Jenna Owens



Code Enforcement

Dave Marshall & Britt Allen

**Planning & Zoning
Monthly Report** MJ

February 2015

February 05, 2015

Michael Jenkins, Emily Diver, Kendall Welch and Robert Foreman met with Mr. Sam Tomlin – Agent for American Heritage to discuss the Development Standards meeting scheduled for February 18, 2015.

February 10, 2015

Mike Jenkins met with Deputy Engineer Troy Odell to review requirements for proposed mining Use Permit. This Use Permit will be going before the P&Z in the near future.

February 12, 2015

Mike Jenkins, Jenna Owens, Robert Foreman, Emily Diver and Kendall Welch met with Betty Chester, her son and nephew to discuss the Chester Newton Charter School Property to convert from school buildings to individual housing units. Staff reviewed the requirements and permitting to change the use of the property. Building staff reviewed possible permitting requirements for the existing buildings.

February 23, 2015

Mike Jenkins, Jenna Owens, Robert Foreman, Emily Diver and Kendall Welch met with Jason Valencia and intern with the City of Cottonwood to discuss Planning & Zoning and Building processes.

February 24, 2015

Mike Jenkins, Jenna Owens, Robert Foreman, Emily Diver and Kendall Welch met with Councilor Jessie Jones and Logan & Leah Robbins to discuss the process to change from R1L-70 to C3 commercial for a proposed parcel.

Code Enforcement

Location	Total Cost Per Nuisance Abatement
W. Linda Vista	600.00
3377 S. Ravens Rd.	300.00
380 Yaqui Cir	300.00
2110 Squaw Peak	1500.00
5450 Palomino Cir.	600.00
3484 E. Clinton Ln.	450.00
3287 E. Clinton Ln.	600.00
3976 E. Lark Dr.	200.00
Expense related to abatement.	50.00
3661 S. Chino Dr.	250.00
4501 E. Canyon Dr.	300.00
4411 E. Valley View Dr.	300.00

Total

Budgeted Amount \$6,000.00, balance \$ 550.00

Code Enforcement has been in training at the Marshal's office this month and they will be continuing their training for a portion of February as well.

Code Enforcement:

Total Complaints: 6
Violations Found: 5
Violation Not Found: 0
Cases Closed: 2

Abatements: 0

Other statistics for the month

Zoning Clearances Residential: 13
Zoning Clearances Commercial: 8

MONTHLY REPORT FOR JANUARY 2015
BUILDING DIVISION

Issued the building permit for Verde Valley Medical Center's new 26,500 square foot Medical Facility located at the intersection of State Route 260 and Finnie Flat Road on January 16th, 2015. Estimated project valuation is approximately \$7.3 million. Building permit and plan review fees collected totaled in the vicinity of \$57,000.00. Construction is anticipated to begin March 2015.

Attended the Ground Breaking Ceremony for the new two story, 17,000 square foot Community Library located on Black Bridge Road. Building permit was issued back in December 2014 and construction is anticipated to begin February 2015. The Building Division expects to commit considerable staff time on these two projects for the next 12+ months.

Attended a pre-application meeting with Community Development Staff and the owner and general contractor for possible construction of a 10,000 square foot auto body shop located on State Route 260. Owner and contractor anticipate submitting an application for Development Standards Review within the next few weeks.

Had several conference calls with the new agent/contractor of a proposed 9,000 square foot gymnasium/classrooms building for a local Charter School located on General Crook Trail. The agent/contractor is currently in the process of submitting an application for Development Standards Review.

Held several small meetings with a local Christian School in regards to a possible classroom expansion. The Christian School has submitted an application for Development Standards Review and a meeting has been scheduled for February 2015.

Had further discussions with the Fire Marshal and the American Legion concerning the need to complete an existing construction project in order to bring it into compliance. A formal meeting with all parties is scheduled for February 2, 2015.

Held a meeting with the Fire Marshal concerning Jackpot Ranch and the conditions placed on their Use Permit to bring two residential buildings that were converted into commercial use buildings into compliance with the International Building and Fire Codes for public use and occupancy. Had numerous phone conversations with their Business Manager as well as their representative from Stantec. Gave one final extension on their time limit placed on their Use Permit to bring those buildings into compliance.

Held a meeting with the Property Manager for the Owner of the property where a local restaurant that was leasing space has had to close due to an electrical fire. The meeting focused on the construction documents that must be provided to the Building Division prior to the issuance of a building permit to perform repairs.

Held a meeting with an applicant who wants to use an 'Alternative' form of construction in a Flood Zone in order to construct a new single family residence. Specifically 'Rammed Earth' construction, which the applicant agreed would necessitate the need for engineered plans.

Had a meeting with the Town Manager concerning current Building Division staffing levels.

No Safety Committee meeting was held in January due to the newly adopted meeting schedule. The next Safety Committee meeting will be held on February 4, 2015. Additionally, the first quarterly Safety Audit of 2015 will be scheduled at the upcoming Safety Committee meeting.

Attended a mandatory training meeting regarding Workers Compensation held by the Risk Manager, Carol Brown.

Also, attended a training meeting with the Board of Appeals and went over the newly adopted Building Codes and amended Administrative Building Code (Chapter 7) in the Town Code. Discussed duties and authorities of the Board of Appeals, along with limitations of their authority and future meeting schedule.

Completed 71 building inspections, 15 residential plan check reviews, 2 commercial plan check reviews, 81 phone calls, 24 meetings, 14 miscellaneous site inspections, 11 miscellaneous postings, 2 business license's, posted 1 dangerous building and issued 2 stop work orders.



Robert Foreman CBCO
Building Official/Town Safety Officer.

BUILDING MONTHLY REPORT

February 2015	CURRENT MONTH	PREVIOUS MONTH	2014-2015 FY
PERMITS ISSUED	30	25	200
PERMITS FINALED	21	38	207
PLAN REVIEWS PERFORMED	18	17	137
INSPECTIONS PERFORMED	63	71	537
PHONE CALLS RECEIVED	406	421	2943
BUSINESS LICENSES REVIEWED	3	2	27
BUSINESS LICENSE INSPECTIONS	3	2	21
MISCELLANEOUS SITE INSPECTIONS	13	14	73
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	1	10
Stop Work Order	0	2	3
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 2/01/2015 THRU 2/28/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT D	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20140347 01-NEW RES	2/09/2015 12/16/2014	HIGGINS, PAUL RESIDENTIAL SINGLE FAMILY	920 DEEP GORGE ROAD R-3 - RESIDENTIAL ONE/TWO F	NEAL KLIEN OWNER	NEW RESIDENTIAL 283,000.00	01-NEW RES 3,720.43
20140351 MH	2/02/2015 2/03/2015	CONSUMER ADVISERS LLC RES - MANUFACTURED HOME	3361 MARY WAY MH - MANUFACTURED HOME	GUERRAMOB OWNER	MANUFACTURED HOME 1,000.00	MH 875.00
20150015 ELE-RES	2/03/2015 1/22/2015	WOOD, RONALD R & BEVE RESIDENTIAL ELECTRICAL	742 STOLEN BULLIVARD ELE-RES - RESIDENTIAL ELECT	GUERRAMOB OWNER	RESIDENTIAL ELECTRICAL 30,000.00	ELE-RES 75.00
20150016 MH	2/04/2015 1/22/2015	WOOD, RONALD R & BEVE RES - MANUFACTURED HOME	742 STOLEN BULLIVARD MH - MANUFACTURED HOME	GUERRAMOB OWNER	MANUFACTURED HOME 30,000.00	MH 525.00
20150017 MH	2/05/2015 0/00/0000	MRC WILLOWS COMMUNITY LLC RES - MANUFACTURED HOME	1487 HORSESHOE BEND 51 MH - MANUFACTURED HOME	LYON&SONMO OWNER	MANUFACTURED HOME 50,000.00	MH 875.00
20150022 SIGN-WALL	2/10/2015 0/00/0000	CARIOCA COMPANY SIGN - WALL	1673 STATE ROUTE 260 SIGN-WALL - WALL SIGN	SIGNSPLUS OWNER	WALL SIGN 4,868.00	SIGN 663.23
20150029 Z-ADMIN	2/02/2015 0/00/0000	TOWN OF CAMP VERDE ADMINISTRATIVE REVIEW	34 MOSER LANE ADMIN - ADMINISTRATIVE REVI	BWC ENT OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 0.00
20150030 02-RES ADD	2/11/2015 2/03/2015	PODSIADLO, MARTHA RESIDENTIAL ADDITION	642 3RD STREET 02-RESADD - RESIDENTIAL ADD	OWNER OWNER	RESIDENTIAL ADDITION 5,000.00	02-RES ADD 284.23
20150031 03-RES REM	2/20/2015 2/02/2015	TUCKER, JOHN RESIDENTIAL ALTER/REMODEL	55 SHORTHORN DR 03-RESREM - RESIDENTIAL REM	OWNER OWNER	RESIDENTIAL REMODEL 140,000.00	03-RES REM 2,214.73
20150032 MECH-RES	2/02/2015 2/02/2015	RAY, JERRY AND ELIZA RES - MECHANICAL	1153 LARCAT LANE MECH-RES - RESIDENTIAL MECH	ENERGYSAVI OWNER	RESIDENTIAL MECHANICAL 7,813.12	MECH-RES 75.00
20150034 SOLAR	2/10/2015 0/00/0000	GARRETT, THOMAS AND DONN SOLAR INSTALLATION	1700 FORT APACHE ROAD SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 18,000.00	SOLAR 510.26
20150037 PLB-RES	2/05/2015 2/05/2015	PIPKIN, FRANK RES - PLUMBING	280 ANGUS DRIVE PLB-RES - RESIDENTIAL PLUMB	ALDDEVELOP OWNER	RESIDENTIAL PLUMBING 860.00	PLB-RES 75.00
20150038 DEMO-RES	2/05/2015 2/05/2015	ET INVESTMENTS LLC ROSA SH RESIDENTIAL DEMOLITION	3407 ABERDOVEY DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 3,800.00	DEMO-RES 150.00
20150039 04-RES ACC	2/26/2015 2/05/2015	MRC WILLOWS COMMUNITY LLC RESIDENTIAL ACCESSORY	1487 HORSESHOE BEND DRIVE 8 RES - RESIDENTIAL ACCESSORY	WILSON&SON OWNER	RESIDENTIAL ACCESSORY BUILD 2,000.00	RES ACC 212.46
20150040 04-RES ACC	2/23/2015 2/09/2015	JONES, JOSHUA RESIDENTIAL ACCESSORY	347 PHEASANT RUN CIRCLE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 8,000.00	RES ACC 356.01
20150041 ZC	2/24/2015 2/09/2015	JONES, JESSIE ZONING CLEARANCE	212 HEREFORD DRIVE OWNER	OWNER OWNER	ZONING CLEARANCE 150.00	ZC 85.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 2/01/2015 THRU 2/28/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE	
20150042 13-COM REM	2/10/2015 2/10/2015	CARTER, BILL COMMERCIAL ALTER/REMODEL	295 MAIN STREET COMREM - COMMERCIAL REMODEL	OWNER OWNER	COMMERCIAL REMODEL 500.00	13-COM REM 39.60	
20150043 03-RES REM	2/10/2015 2/10/2015	CORDER, JEFF & DULCY RESIDENTIAL ALTER/REMODEL	1949 RUSTLER TRAIL 03-RESREM - RESIDENTIAL REM	OWNER OWNER	RESIDENTIAL REMODEL 6,300.00	03-RES REM 247.08	
20150044 CU/TI	2/18/2015 2/10/2015	WATKINS LARRY A REVOCABLE T COMMERCIAL TENANT IMPROVE	1552 BOYLES WAY CU/TI - CHANGE OF USE/TENAN	MULCAIRE4S OWNER	CHANGE OF USE/TENANT IMPROV 23,000.00	CU/TI 829.88	
20150047 DEMO-RES	2/17/2015 2/17/2015	CRESSON, DEBBIE A RESIDENTIAL DEMOLITION	3197 CLINTON LANE DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 5,312.50	DEMO-RES 75.00	
20150048 PORCH/PAT	2/24/2015 0/00/0000	BOILLY, DAVID & CAROL DNU - PORCH/PATIO/DECK	2423 LA GRANDE DR N PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 3,250.00	PORCH/PAT 260.31	
20150049 04-RES ACC	2/23/2015 2/17/2015	MULCAIRE, JESS & SHANNA RESIDENTIAL ACCESSORY	2197 DERBY DR RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 8,000.00	RES ACC 356.01	
20150050 SIGN-WALL	2/19/2015 0/00/0000	CAMP VERDE MARSHAL'S OFFICE SIGN - WALL	348 MAIN ST 10-11 SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 200.00	SIGN 0.00	
20150052 ELE-RES	2/18/2015 2/18/2015	MADE, D'ANE M RESIDENTIAL ELECTRICAL	187 SALT MINE ROAD ELE-RES - RESIDENTIAL ELECT	ELECTRIC OWNER	RESIDENTIAL ELECTRICAL 500.00	ELE-RES 75.00	
20150053 FENCE	2/23/2015 0/00/0000	PETRIE, RICK FENCE	290 GROSETA DRIVE FENCE - FENCE	OWNER OWNER	FENCE 700.00	FENCE 50.00	
20150054 GRADING	2/19/2015 0/00/0000	132 GENERAL CROOK TRAIL LLC GRADING	132 GENERAL CROOK TR GRADING - GRADING	REAYBROTHER OWNER	GRADING 0.00	GRADING 925.00	
20150057 SIGN-WALL	2/23/2015 0/00/0000	GOETTING, ALEX SIGN - WALL	325 MAIN ST S SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 50.00	SIGN 210.00	
20150059 PLB-COM	2/24/2015 0/00/0000	MARTINEZ RODRIGO A & ANITA COM - PLUMBING	2750 HORSESHOE BEND DRIVE PLB-COM - COMMERCIAL PLUMBI	MRROOTERPL OWNER	COMMERCIAL PLUMBING 2,982.58	PLB-COM 75.00	
20150061 PLB-COM	2/25/2015 0/00/0000	TOWN OF CAMP VERDE COM - PLUMBING	130 BLACK BRIDGE LOOP RD PLB-COM - COMMERCIAL PLUMBI	MRROOTERPL OWNER	COMMERCIAL PLUMBING 1,500.00	PLB-COM 0.00	
20150063 ELE-RES	2/26/2015 2/26/2015	SELTZER, JACK RESIDENTIAL ELECTRICAL	4638 CAUGHRAN RD ELE-RES - RESIDENTIAL ELECT	KILBY&SONS OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00	
*** TOTALS ***		NUMBER OF PROJECTS:	30	VALUATION:	636,786.20	FEES:	13,914.23

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 2/01/2015 THRU 2/28/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	1	283,000.00	3,720.43
02-RES - RESIDENTIAL ADDITION	1	5,000.00	284.23
03-RES - RESIDENTIAL ALTER/REMODE	2	146,300.00	2,461.81
04-RES - RESIDENTIAL ACCESSORY	3	18,000.00	924.48
13-COM - COMMERCIAL ALTER/REMODEL	1	500.00	39.60
CU/TI - COMMERCIAL TENANT IMPROVE	1	23,000.00	829.88
DEMO-RES - RESIDENTIAL DEMOLITION	2	9,112.50	225.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	30,500.00	225.00
FENCE - FENCE	1	700.00	50.00
GRADING - GRADING	1	0.00	925.00
MECH-RES - RES - MECHANICAL	1	7,813.12	75.00
MH - RES - MANUFACTURED HOME	3	81,000.00	2,275.00
PLB-COM - COM - PLUMBING	2	4,482.58	75.00
PLB-RES - RES - PLUMBING	1	860.00	75.00
PORCH/PAT - DNU - PORCH/PATIO/DEC	1	3,250.00	260.31
SIGN-WALL - SIGN - WALL	3	5,118.00	873.23
SOLAR - SOLAR INSTALLATION	1	18,000.00	510.26
Z-ADMIN - ADMINISTRATIVE REVIEW	1	0.00	0.00
ZC - ZONING CLEARANCE W	1	150.00	85.00
*** TOTALS ***	30	636,786.20	13,914.23

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 2/01/2015 THRU 2/28/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	1	1	85.00	85.00
02-RESADD - RESIDENTIAL ADDITION	1	1	5,000.00	284.23
03-RESREM - RESIDENTIAL REMODEL	2	2	146,300.00	2,461.81
ADMIN - ADMINISTRATIVE REVIEW	1	1	0.00	0.00
COMREM - COMMERCIAL REMODEL	1	1	500.00	39.60
CU/TI - CHANGE OF USE/TENANT IMPROVEMENT	1	1	23,000.00	829.88
DEMO-RES - RESIDENTIAL DEMOLITION	2	2	9,112.50	225.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3	30,500.00	225.00
FENCE - FENCE	1	1	700.00	50.00
GRADING - GRADING	1	1	0.00	925.00
MECH-RES - RESIDENTIAL MECHANICAL	1	1	7,813.12	75.00
MH - MANUFACTURED HOME	3	3	81,000.00	2,275.00
PLB-COM - COMMERCIAL PLUMBING	2	2	4,482.58	75.00
PLB-RES - RESIDENTIAL PLUMBING	1	1	860.00	75.00
PORCH - PORCH/PATIO	1	1	3,250.00	260.31
R-3 - RESIDENTIAL ONE/TWO FAMILY	1	1	283,000.00	3,720.43
RES - RESIDENTIAL ACCESSORY BUILDING	3	3	18,000.00	924.48
SIGN-WALL - WALL SIGN	3	3	5,118.00	873.23
SOLAR - SOLAR INSTALLATION	1	1	18,000.00	510.26
*** TOTALS ***	30	30	636,786.20	13,914.23

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 02/01/2015 THROUGH 02/28/2015
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***



**Public Works
February 2015**

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Meeting with Community Development
 - Mining Use Permit
 - Development Standard Review
 - AHA
 - Vince's Auto body
- Library
 - Pre-Construction Meeting
 - Public Meeting
 - Unisource Connection Meeting
- Council Work Session Department Updates
- NACOG Technical Subcommittee
- Workers' Compensation Training
- Sci-Tech Meeting
- Court Enhancement Meeting
- Rural Transportations Conference
- CDBG
 - Roads & Property Inspections
- Finnie Flat Project
 - Phone Conference w/Alvin Stump
- Waste Water Utility Meeting
- Verde Valley Master Transportation Plan Kick of Meeting
- SciTech Meetings
- SR260 Site Tour and Kickoff meeting

Streets:

- Daily work orders
- Annual crack sealing still under way
- Equipment Maintenance
- Preparing for Gaddis Wash Project

Stormwater:

- Continue work on
 - Bashas Drainage
 - Town Homes Curb and Gutter
- Gaddis Wash
 - Onsite meeting
 - Box Culverts Delivered
- VVMX SWPPP Inspection w/ Robert Foreman
- Linda attended webinar on NPDEAS Phase 2 MS4 Permit
 -

o

Sewer:

- o New Building
 - o Meet w/ John Basous
 - o Interior of Building build out in process
 - o Garage Doors Installed
 - o HVAC Installed
- o Interviews for Sewer Operator I

- o This month we cleaned out both the North and South side digesters. This hasn't been done since we opened the plant.
- o The decant pumping system was revamped so that decanting is done in half the time now.
- o AeroMod (the designers of our plant) sent a rep out to look at our belt press. It is making a knocking noise that we haven't been able to find. The rep is investigating possibilities.
- o Our shop is almost completed. We look forward to using it next month.

Maintenance:

- o Public Works Office Remodel
- o Banner Poles set
- o Acquired permit for Rezzonico Park Center of State Map
- o Pre work for next year's budget
- o Change filters in all HVAC units
- o Assist Fort Verde state Park with Tents
- o Flags up for Presidents Day
- o Repair roof leaks at following facilities
 - o Gym
 - o Lower Shop
 - o Ramada
 - o Pool Office
 - o CXT Restrooms
 - o Fabricated post for walking tour signs and installed one
 - o Received restaurant equipment and stored
- o Repaired in slab plumbing leak at Library
- o Started Public Works Men Room remodel
- o Weed Spraying
- o SDS Complied and Organizing
- o Sesquicentennial Park Planning Meeting
- o Getting Parks and Grounds ready for Spring Season
- o Daily Work Orders
- o Pool Maintenance

Parks & Rec:

- o Continued to handle requests for facility use at the Community Center and 200 building as well as the various sports fields. Field use is ramping up with the Middle School, Little League and Soccer all requesting use.
- o Grasshopper basketball for grades 5 – 8 continued playing with playoffs scheduled the first week in March.

- o Continued winter Friday trip series with two trips held in February. The first was to the AZ Museum of Natural History in Mesa with eight participants. The second was to the Desert Caballeros Western Museum in Wickenburg with 13 participants.
- o Continued Free Friday Family movie series in cooperation with the Community Library. The February 6 movie had 25 attendees and the February 20th had 19 attendees.
- o Michael Marshall continued to attend planning meetings for the Sesquicentennial activities and Spring Heritage Pecan & Wine Festival.
- o Along with Steve Ayers, met with Staff Officers from the Red Rock Ranger District on the Coconino National Forest about Jackson Flat trails.
- o Facilities Use Agreements with The Salvation Army and Camp Verde Adult Reading Program went to Council on February 18 and were approved.
- o Michael Marshall attended the AZ PRIMA meeting in Tucson with Carol Brown where the emphasis was on special events.

PUBLIC WORKS PROJECT STATUS REPORT: FEBRUARY 2015

Facility/Maintenance Improvements

	PROJECT:	CURRENT STATUS:
1	Public Library	Town Council awarded job to Woodruff. The design of the steel structure is underway.
2	Public Works Office Remodel/Improvements	Construction underway, Town forces have done the front gate/counter, and interior walls. The front windows have been installed and door will happen soon.
3	Court Improvements: Remodel of Rooms 206, 207, & 208	Design this fiscal year, construction next fiscal year. A concept plan from the architect has been completed and is being reviewed.
4	Transit/Bus Stops	One bus stop by Burger King completed and in place. Second bus stop at Basha's Center under design will be finished by end of fiscal year.
5	Community Park	A Request for Qualifications is underway by staff for finding a consultant to complete the Park Site Plan. A Request for Quote will be done by staff to choose a consultant for a reclaim water line design to transport reclaim water from the treatment plant to the park, revision of the Aquifer Protection Permit to include reclaim water use at the community park, and to obtain the necessary effluent Re-Use Permit.
6	Banner Poles on Main Street	Banner Poles have been installed. Staff has outfitted the poles and will do cross cables with the first banner installation. We are awaiting the banner.

PUBLIC WORKS PROJECT STATUS REPORT: FEBRUARY 2015

Streets Improvements

	PROJECT:	CURRENT STATUS:
1	Finnie Flat Sidewalk	Construction Plans at 95%, Will be constructed at same time as the sidewalk along Highway 260 from Cliffs Parkway to Main Street by the ADOT appointed contractor, estimation is that ADOT will bid both projects in October of 2015, ADOT will be the project manager.
2	Hollaman Street Parking Lot Improvements	Survey is complete and design will commence this fiscal year.
3	HSIP – Sign Replacement Program 1st half/phase	The sign inventory for this portion of the Sign Replacement Program is complete and the signs are currently being manufactured. The Camp Verde Streets Crew will install the total of 895 new signs in this portion of the program in 4 separate phases over the next 2 years.
4	Tri-Intersection - NACOG Project	PARA Study is complete. HDR was selected as the design firm and is preparing a scope of work. Design will be completed between January of 2015 and June of 2015. Construction is slated for FY 2016/17.
5	Industrial Drive Round-A-Bout	ADOT is currently at the 30% design phase and will be potholing to assure no utility conflicts. Construction will be in fiscal year 2016.
6	Town-site Paving Phase III - CDBG	This project is currently in design/engineering. We are currently having a topographic survey and base maps done of the project area.
7	Finnie Flat Corridor Design	Design to be underway by the end of this fiscal year. Staff is currently preparing a Request for Qualifications for the design.
8	Cliffs Parkway & Finnie Flat Signal Traffic Detection Cameras	Cameras/Controls need to be procured and installed. Completion by the end of fiscal year 2015.

PUBLIC WORKS PROJECT STATUS REPORT: FEBRUARY 2015

Stormwater Improvements

	PROJECT:	CURRENT STATUS:
1	Finnie Flat Channel Phase II including; Cliffs Parkway Detention Basin, Cliffs Parkway Culvert Extension and Vault, and Finnie Flat Curb and Townhome Entrance	Cliffs Parkway Detention Basin is complete for now (some future seeding, and groundwater recharge work may be done later). The Cliffs Parkway Culvert Extension has been completed and the plans for the vault and grate at its end are complete and will go out to Job Order Contractors for quote in late January. Construction of the vault and grate will occur in March. The grate has been purchased and has been delivered. The Finnie Flat Curb and Townhome Entrance Plan is 95% complete and we estimate releasing to Job Order Contractors for quote in late February. The grated road crossing for this Townhome Entrance has been delivered and is ready to install.
2	Verde Lakes Drive Drainage	Construction Plans for improvement of drainage ditches along Verde Lakes Drive from Clinton Drive to West Clear Creek and from Highway 260 to Bull Pen Wash are underway and are 30% complete. Anticipate plan completion and construction in early to mid-2015. Will be quoted as a JOC project.
3	Gaddis Wash Box Culvert Crossings	Box Culverts for Streets Yard Entrance Crossing is manufactured and has been delivered and stored on-site until construction of the crossing and new entrance road. The Streets Yard Entrance Crossing and entrance road have been relocated by the adjacent property owner (whose property they cross) and will be re-surveyed and re-drawn. The second crossing on Industrial Drive has been surveyed and design plans are underway (10%).
4	Quarterhorse Lane/Overman Access Road & Drainage Channel	Awaiting answer from YAN to allow the Town to use the easement road for access and drainage. Road/Channel then needs designed and constructed.
5	MS4 Software & New Permit	Have started utilizing software and are currently comparing the new draft permit to the current one determining improvements and additions that must be made to operations, management plans, ordinances, maintenance, and inspections to be in proper compliance with the conditions of the permit.

PUBLIC WORKS PROJECT STATUS REPORT: FEBRUARY 2015

Utility Improvements

	PROJECT:	CURRENT STATUS:
1	Wastewater Treatment Plant Headworks	Headworks Rehabilitation Plan is 90% complete. We are currently bidding fabrication of key parts for the headworks grit settling chamber. Plans should be completed and go out to Job Order Contractors for quote in March of 2015.
2	Wastewater Treatment Plant Garage/ Shop Building	Building is erected and almost completed. Overhead doors should be installed by the end of February. The interior is almost completed by one of our JOC contractors and should be complete by the end of February. Wastewater Division staff are outfitting the building with shelves, worktables, desks, and furniture. Building should be in use in March.
3	Wastewater Treatment Plant Tertiary Filtration	The tertiary filter system and ultraviolet disinfection system upgrades have both been chosen and plans for these two items must be combined and will be underway by the end of March, 2015. These plans will need to be submitted to ADEQ for review. Construction of these items will be done in next fiscal year.
4	Wastewater Treatment Plant UV Disinfection Upgrades	The tertiary filter system and ultraviolet disinfection system upgrades have been chosen and plans for these two items must be combined and will be underway by the end of March, 2015. These plans will need to be submitted to ADEQ for review. Construction of these items will be done in next fiscal year.
5	Wastewater Treatment Plant Sludge Drying Beds	We anticipate the design of the sludge drying beds will begin early in the next fiscal year. These plans will need to be submitted to ADEQ for review. Construction of this item will be done also in the next fiscal year.
6	State Route 260 Sewer Master Plan Sleeve Placement Plan	Preparing Request for Qualifications to invite experienced and qualified engineering firms to submit Statements of Qualification on a scope of services for the Master Plan and Sleeve Plan.
7	Public Works Yard Sewer Line	Needs to be staked by Ron/Troy and constructed.



CAMP VERDE MUNICIPAL COURT

YAVAPAI COUNTY, ARIZONA

473 S. Main Street, Suite 107, Camp Verde, AZ 86322

Phone: 928-567-6635 Fax: 928-567-9049

Paul A. Schlegel
Presiding Magistrate

Veronica Pineda
Court Supervisor

Manager's Report

Reporting month: February 2015

Highlights of the month:

- Judge Schlegel and Veronica met with Council for an update on our department and the Courts vision for the next couple years.

Court Began preparation for the 2 day Jury Trial; contacting the Coconino County sheriff's office, Yavapai County Sheriffs, DPS and CVMO for assistance with the details of this particular case.

Met with Joel Westervelt regarding the Courts remodel project. Other than the above- Business is usual!

Getting down to business:

February at a glance:

- The Court had 78 scheduled Initial appearances/Arraignments for civil traffic, criminal traffic and criminal misdemeanor cases for the month of November.
- The Court had 30 scheduled Order to Show Cause hearings Failure to Comply/Pay set for the month.
- The Court had 0 scheduled bench trial for the month
- The Court had 39 scheduled Pretrial Conferences/ sentencing's/change of plea hearings with and without attorneys.
- The Court had 2 scheduled civil traffic hearings with officers from DPS, CVMO, YANPD
- The Court had 2 hearing for an order of protection/ Injunctions against harassment held
- The Court had 7 petitions for injunction against harassment and Order of protection
- The Court had 14 status hearings to include but not limited to warrant appearances, payment reviews, jail reviews.

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: February 2015

CRIMINAL TRAFFIC

	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	30	3	144	177
Filed	3	0	23	26
Transferred In	0	0	0	0
SUBTOTAL	33	3	167	203
Transferred Out	0	0	0	0
Other Terminations	3	0	34	37
TOTAL TERMINATIONS	3	0	34	37
Statistical Correction	0	0	0	0
Pending End of Month	30	3	133	166

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
215	0	0	215	0	1	1	0	214

**READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
235	92	0	327	0	11	121	132	0	195

Civil Traffic Hearings Held: 3

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)

Filed	28	Trans In	0	TOTAL	28
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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: February 2015

		MISDEMEANOR							
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	559	29	0	588	0	24	24	0	564
Failure to Appear (Non-Traffic)	0	0	0	0	0	0	0	0	0
TOTAL	559	29	0	588	0	24	24	0	564

		TRIALS HELD	
Misdemeanor Court/FTA Trials Held:	0	Misdemeanor/FTA Jury Trials Held:	0

		FELONY							
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
	1	0	1	0	0	0	-1	0	
Felony Preliminary Hearings Held:	0	Felony, Misdemeanor, Criminal Traffic Initial: Appearances:	41						

		LOCAL NON-CRIMINAL ORDINANCES					
	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month	
Parking	0	0	0	0	0	0	
Non-Parking	13	7	20	7	0	13	
TOTAL	13	7	20	7	0	13	

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: February 2015

CIVIL COMPLAINTS			
Small Claims	Forcible Detainer/ Eviction Action	Other Civil	TOTAL
(a)	(b)	(c)	(d)
Pending 1st of Month	0	0	0
Filed	0	0	0
Transferred In	0	0	0
SUBTOTAL	0	0	0
Transferred Out	0	0	0
Other Terminations	0	0	0
TOTAL TERMINATIONS	0	0	0
Statistical Correction	0	0	0
Pending End of Month	0	0	0

Small Claims Hearings Held/Defaults: 0 Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults
Before Volunteer Hearing Officer: 0 Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS			
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	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	4	1	1	2
Harassment	3	2	1	3

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT			
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Order of Protection: 1 Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES			
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Peace Bond Complaints Filed: 0 Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0 Search Warrants Issued: 1

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

February 2015

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	141
Serious Violations	10
All Other Violations	581
TRAFFIC TOTAL	732

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	762
CRIMINAL TOTAL	762

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul A. Schlegal
Signature of the Judge/Magistrate (or designee)

Veronica Pineda
Name of Preparer

March 3, 2015
Date of Preparation

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
0D ST DRUG ENFRMNT FIN	\$8,188.74	\$10,508.19	\$0.00	\$2,319.45
0F BASE FINE	\$78,574.12	\$86,040.79	\$4,176.09	\$11,290.58
0H SUSP LICENSE PLATE	\$4,733.93	\$5,754.24	\$0.00	\$1,020.31
0K STATE CHILD RESTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
0R STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
0S 1999 SURCHARGES 77PC	\$62,107.25	\$77,491.35	\$4,510.53	\$10,873.57
0X HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SHELTER ASSMNT	\$2,785.99	\$3,100.00	\$30.19	\$283.82
1S 2012 SURCHARGES 83PC	\$76,328.24	\$94,312.22	\$4,607.72	\$13,376.26
1X 2011 ADDTNL ASSMNT	\$7,708.80	\$9,074.00	\$286.89	\$1,078.31
2D ST DRUG ENFRMNT FIN	\$12,253.03	\$15,475.00	\$1,312.69	\$1,909.28
2F BASE FINE	\$136,768.19	\$160,270.71	\$7,971.40	\$15,531.12
2H SUSP LICENSE PLATE	\$11,335.81	\$12,250.00	\$0.00	\$914.19
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$509.96	\$509.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$127,818.73	\$153,615.50	\$11,571.24	\$14,225.53
2V 2002 PROBAT SURCHRG	\$4,292.85	\$5,110.00	\$307.71	\$509.44
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$20,043.56	\$20,602.58	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,378.64	\$10,697.30	\$183.35	\$135.31
5S 594 SURCHARGE	\$5,879.34	\$5,889.66	\$0.00	\$10.32
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Yavapai County Jail/Sheriff Safety Equip

Camp Verde Turn Treasurer

Great Coast Enhancement

AZ State Treasurer

Great Coast

Victim Restitution

17,410.25

623,582.51

64,326.07

909,510.88

9,216.76

33,159.17

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$2,987.51	\$3,417.90	\$178.76	\$251.63
6F BASE FINE	\$25,619.85	\$26,857.74	\$380.43	\$857.46
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1996 SURCHARGES	\$15,577.70	\$16,430.34	\$237.54	\$615.10
7D ST DRUG ENFRMNT FIN	\$16,606.26	\$22,082.95	\$869.29	\$4,607.40
7E CT ENH FUND 84PC	\$14,957.56	\$15,866.60	\$803.96	\$105.08
7F BASE FINE	\$141,253.31	\$176,288.43	\$9,725.26	\$24,837.86
7H SUSP LICENSE PLATE	\$7,356.18	\$7,784.38	\$2.13	\$426.07
7K STATE CHILD RESTRAIN	\$318.24	\$406.76	\$0.00	\$88.52
7S 2007 SURCHARGES 84PC	\$58,804.44	\$75,703.55	\$5,560.24	\$11,338.87
7X HURF REGISTRATION	\$302.40	\$302.40	\$0.00	\$0.00
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$15,209.75	\$18,300.00	\$823.47	\$2,266.78
9F BASE FINE	\$8,316.41	\$8,587.02	\$62.94	\$207.17
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$61.92	\$100.00	\$0.00	\$38.08
9S 1999 SURCHARGES	\$6,056.22	\$6,314.80	\$86.88	\$171.70
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
AT ATTORNEY REIMBESMNT	\$75,430.24	\$31,507.60	\$718.59	\$5,358.77
C3 CONFIDENTIAL ADDR ASSM	\$2,486.00	\$2,800.00	\$30.18	\$283.82
CE COURT ENHANCEMENT FUND	\$3,390.56	\$3,511.80	\$17.71	\$3.53
CF BAD CHECK DISHON PMT	\$109.00	\$109.00	\$0.00	\$0.00
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74
D ST DRUG ENFRMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
D DEFERRED PROSECUTION	\$275.00	\$475.00	\$0.00	\$200.00
D9 DRUG LAB REMEDIATION	\$287.80	\$300.00	\$0.00	\$12.20
DF DEFAULT FEE	\$56,835.16	\$57,350.00	\$450.00	\$64.84
DU DUI EXTREME/AGGRAV	\$10,136.24	\$10,500.00	\$0.00	\$363.76
EN CT ENHANCEMENT FEE	\$20,558.89	\$21,816.40	\$908.09	\$349.42
FI BASE FINE	\$9,233.62	\$9,635.67	\$297.16	\$99.89
JF INCARCERATION FEE	\$9,701.45	\$11,600.00	\$24.94	\$1,873.61
K1 FARE FEE SPEC COLL	\$237,255.41	\$303,195.85	\$56,971.88	\$8,968.56
K2 FARE DELINQUENCY FEE	\$67,137.35	\$68,184.65	\$379.03	\$668.27
LC LOCAL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
P4 PRIS CONSTR OP FUND	\$52,239.92	\$61,000.00	\$293.73	\$8,466.35
PZ PUB DEFENDER FEES	\$555.50	\$800.00	\$31.39	\$212.95
Q not by court RESTIT	\$555.67	\$555.67	\$0.00	\$0.00
R1 RESTITUTION - LJ	\$11,886.96	\$43,953.92	\$4,565.20	\$7,501.76
RT not by RESTI- TRUST	\$716.54	\$2,527.82	\$1,611.28	\$200.00
[REDACTED]	\$416.00	\$416.00	\$0.00	\$0.00
[REDACTED]	\$1,729.75	\$1,752.00	\$12.00	\$10.25
[REDACTED]	\$25,504.48	\$25,900.00	\$128.40	\$267.12
TR TRUST - ATTY FEE	\$525.05	\$525.05	\$0.00	\$0.00
VR VIC RIGHTS ENF ASSMT	\$80.90	\$86.00	\$0.00	\$5.10
W WARRANT FEE	\$126,565.44	\$137,300.80	\$9,603.05	\$1,131.91
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00
X CT ENH FUND 83PC	\$25,319.06	\$25,729.80	\$292.80	\$117.94

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
X5 XTRA DUI ASSMT	\$15,843.04	\$17,750.00	\$16.81	\$1,890.15
X8 PUBLIC SAFETY EQUIP	\$47,108.96	\$52,250.00	\$288.95	\$4,852.09
GRAND TOTAL	\$1,657,205.64	\$1,951,170.23	\$130,817.61	\$163,146.98

MONTHLY REVENUE REMITTANCE REPORT

**CAMP VERDE MUNICIPAL COURT - FEBRUARY
2015**

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	149.42 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,798.14 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$8,451.20 ✓
Child Restraint - 28-907C	ZCPRF	\$51.04 ✓
Drug & Gang Enforcement - 13-811C	ZDECJ	\$1,235.91 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$1,068.41 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	\$500.00 ✓
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$157.30 ✓
FARE Fee Special Collections (19%)	ZFAR1	\$2,993.94 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$981.63 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,258.61 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$533.00 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$10.36 ✓
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$2,337.65 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$955.38 ✓
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$1,695.50 ✓
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$1.95 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$2,415.33 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$10.46 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$4,924.24 ✓
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	\$27.20 ✓
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$420.00 ✓
victims rights enf assmnt fund (100%)	ZVREA	\$85.19 ✓
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$32,061.86

Jail Incarceration Fee (9914) GL#2-008-10-34324	ZJF	\$169.08
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$119.39
<i>SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance</i>		\$288.47
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$240.76
2011 Officer Safety Equip - MVD/ADOT	ZOS6	\$4.00
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$231.84
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$1.12
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
<i>SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance</i>		\$477.72
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P. 01-300-40-431000	ZATT,ZATTT & ZREIM	\$491.12
Confidential address- ARS 12-116.04	ZCAA2	\$7.88
Defensive Driving School Fee - 28-3396	ZDDS	\$1,440.00
Deferred Prosecution Fees	ZDEFP	\$100.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$13,952.06
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$782.00
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$35.84
Local Costs/Fee Warrant Default Fees	ZLCL	\$2,526.37
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$39.17
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$256.32
Bank Fees -From Ckbk/prev mon bank statement		
Bank Fee - Checks Ordered		
<i>SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000</i>		\$19,630.76
Court Enhancement Fee	ZCEH	\$2,956.66
<i>SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300</i>		\$2,956.66
LOCAL Time Payment JCEF - 12-116	ZJCL	\$287.00
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$4.47
<i>SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100</i>		\$291.47
Total Revenue		\$55,706.94

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/or from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$417.50
Disbursed During Current Month	5003	(\$417.50)
Balance at End of Current Month		\$0.00
BOND REPORT		
Bonds Carried Forward from Previous Month		\$5,005.84
Bonds Received During Current Month	ZBND	\$11,426.60
Bonds Forfeited During Current Month	Pg 3 Total	(8,093.00)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred fee book		\$0.00
Bonds Refunded During Current Month	5079	(\$1,035.84)
Bonds Balance at End of Current Month: open bonds		\$7,303.60
TOTAL PASS THROUGH MONIES		\$7,303.60

I, Hon. Paul A. Schlegel Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

February-15

Paul A. Schlegel
Signature

3-9-15
Date

TOTAL FILINGS AND COLLECTIONS-FIVE YEAR TREND

TOTAL FISCAL YR 2015	Inc/Dec FY 14 TO FY 15	TOTAL FY 14 (Jul 13-Jun 14)	Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY 13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY 12	TOTAL FY 11 (Jul 10-Jun 11)	Inc/Dec FY 10- FY 11	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
167	-60%	415	2%	407	4%	393	-28%	545	15%		
37	-71%	128	0%	128	41%	91	-11%	102	40%	472	MISDEMEANOR & CR TRAFFIC FTA
2	-86%	14	-13%	16	0%	16	45%	11	-79%	73	DUI
213	23%	173	-23%	226	-48%	441	5%	421	-16%	52	SERIOUS TRAFF
										502	CRIMINAL TRAFF
419	-43%	730	-6%	777	-17%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
967	-48%	1844	-15%	2164	5%	2057	13%	1822	130%	791	CIVIL TRAFFIC
21	11%	19	-37%	30	-21%	38	23%	31	29%	24	HARASSMENT INIUNCTION
11	-59%	27	35%	20	-26%	27	-16%	32	0%	32	ORDER OF PROTECTION
1418	-46%	2620	-12%	2991	-2%	3063	3%	2964	52%	1946	TOTAL FILINGS
231	-43%	406	-20%	507	15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
\$ 4,608.00	-68%	\$ 14,472.21	-5%	\$ 15,188.68	12%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
\$ 12,423.07	-41%	\$ 20,907.22	-4%	\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
\$ 21,512.93	-46%	\$ 39,890.16	1%	\$ 39,413.33	-12%	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
\$ 1,990.45	-49%	\$ 3,890.47	-3%	\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
\$ 1,352.12	-51%	\$ 2,742.93	52%	\$ 1,804.36	60%	\$ 1,130.42	NA				CVMO ADDL EQ\$13
\$ 1,849.54	-39%	\$ 3,024.91	-24%	\$ 3,980.82	19%	\$ 3,352.33	NA				DPS ADDL EQ \$13
\$ 3,409.57	-62%	\$ 8,947.98	25%	\$ 7,130.78	8%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
\$ 4.00	-90%	\$ 40.00	-35%	\$ 62.01	15%	\$ 53.99	NA				MVD/ADOT/ADD FEE
\$ 0.97	-44%	\$ 1.74	34%	\$ 1.30	NA						ROC ADDL EQ FEE
\$ 54.51	-96%	\$ 1,470.69	1501%	\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
\$ 177,268.78	-42%	\$ 307,572.30	8%	\$ 284,289.84	-19%	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
\$ 170,197.70	-46%	\$ 221,122.78	4%	\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
\$ 327,640.57	-44%	\$ 588,703.96	6%	\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK



130 Black Bridge Road | Camp Verde AZ 86322

CAMP VERDE COMMUNITY LIBRARY

good company always Welcome...

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – February 2015
DATE: 3/10/2015
CC: Department Heads

Construction meetings got started this month. Attendees include, members involved in the project from Town departments, members of the Woodruff Construction crew, representative from utilities involved in the project, the Fire Department, and the Architect. The plan is to begin mobilizing equipment and working the site the first week of March.

Special thanks to Architect, Joel Westervelt, for getting our series of Construction Talks started. Joel discussed the design and construction process from the architectural standpoint. He specifically shared some of the inspirational elements that make up the building and tie it to Camp Verde's historical elements while also incorporating modern ideas and sensibilities.



Introducing kids to the joys of becoming lifelong readers just got more exciting at Camp Verde Community Library. Thanks to the hard work and generous contribution of the Camp Verde Library Endowment volunteers, we were able to purchase several new AWE Learning Stations. The AWE

– [Advanced Workstations in Education](#) – stations, include two tablets, a new computer station and an upgrade for an existing station to help us promote computer and reading literacy in a safe environment for our youngest patrons. Two teen volunteers, Billy Cook and Mathew Newtown, set up the newest computer station in the library. It has been very popular since.



CVLE Use Book Sale had record sales in February due to some really good deals on books that have been culled from the library collection and some really good donations.

Near the end of the month, we heard the sound of water running but could find no evidence of it anywhere. Our Town Maintenance crew came to check it out and saw the meter spinning even though there was no sign that water was running anywhere. We had a leak. Mr. Rooter was on the job forthwith and then called a leak locator to help identify the place where the water was leaking out. It turned out to be beneath the floor in the men's restroom so the toilet was removed and the floor drilled through to locate and fix the leak. We were without water part of the time and it was pretty noisy when the concrete was being broken up. We used the Nice John that just happened to be located on the NE corner of the building courtesy of Woodruff Construction. When the water came back on we set the women's restroom up as a unisex facility until the men's restroom is returned to functionality. Much thanks to Ron Long and Mike Dumas' crew for postponing other projects to help us out of our situation. There was as little delay and disruption as possible and we applaud our Town maintenance crew!



The Library sponsored a successful writing workshop called, "Pathways to Publishing." Once again, we had the privilege of using the CVMO Training room to host 22 people interested in learning more about the world of digital self-publishing. The success of this program was due in large part to Library patron and volunteer, Amber Polo. She arranged for speakers, setup the panel of experts and handled the communication with prospective attendees. We have been asked to continue offering writing workshops and we have plans to do so.

Just when we think everyone must know the basics of using a computer to email and search the Internet, we get multiple requests for a Basic Computer class. Gerry

setup a class and continues to work one-on-one with people needing help at our public computers. He brings patience and knowledge to the task.

If you would like to receive the library's monthly eNews, please email me at kathy.hellman@campverde.az.gov and let me know which email address you would like me to send it to.

Be sure to follow our blogs:

<http://cvcltalk.wordpress.com>

<http://cvcltab.wordpress.com>

To really keep us with what is going on at the library, don't forget to like us on Facebook at <https://www.facebook.com/campverdelibrary>


February 2015 Camp Verde Community Library Use Statistics

	Feb-15	Feb-14	% change	FYTD-15	FYTD-14	% change
In-Library Uses						
Traffic Count	5,730	2,236	156.3%	45,012	20,218	122.6%
New Cards Issued	89	60	48.3%	485	394	23.1%
Public PC Use	992	749	32.4%	8,017	5,715	40.3%
Wireless Use	n/a					
Items Used In-Library	765	964	-20.6%	4,889	7,966	-38.6%
Total In-Library Use	7,576	4,009	89.0%	58,403	34,293	70.3%
Circulation						
Items Checked Out	4,361	3,472	25.6%	32,896	28,404	15.8%
Items Checked In	4,980	4,243	17.4%	36,660	33,153	10.6%
Renewed Items	600	578	3.8%	5,977	5,222	14.5%
Total Circulation	9,941	8,293	19.9%	75,533	66,779	13.1%
Circulation Areas of Interest						
Audio Books	177	106	67.0%	1415	1019	38.9%
DVDs & VHS	1,356	908	49.3%	9478	6490	46.0%
eBooks	254	202	25.7%	1749	1426	22.7%
Youth eBooks	26	34	-23.5%	368	485	-24.1%
Large Print	182	112	62.5%	1396	1485	-6.0%
Magazines	103	175	-41.1%	1206	1502	-19.7%
Kids & Teens Material	1,398	937	49.2%	10187	8749	16.4%
Collection Development & Reference						
Reference Questions	150	170	-11.8%	1328	1699	-21.8%
Requests for Computer Help	106	n/a		n/a	n/a	
New Kids & Teen Material	95	77	23.4%	691	497	39.0%
New Books Added	107	142	-24.6%	931	810	14.9%
New Audio-Visual Material Added	195	66	195.5%	1115	604	84.6%
Total Items Added	302	208	45.2%	2046	1414	44.7%
Transits & HOLDS						
HOLDS Filled	665	646	2.9%	5,208	5,384	-3.3%
Transit Items Sent & Received	n/a	597		n/a	7,619	
Total Transits & HOLDS Activity	665	1,243	-46.5%	5,208	13,003	-59.9%
InterLibrary Loans						
CVCL Items Going Out	28	48	-41.7%	160	223	-28.3%
Items for CVCL Patrons	3	16	-81.3%	128	187	-31.6%
Total InterLibrary Loan Activity	31	64	-51.6%	288	410	-29.8%
Library Programs						
Adult Programs	18	10	80.0%	253	323	-21.7%
Adult Program Attendance	95	98	-3.1%	502	1546.5	-67.5%
Adult Program Hours	25.5	22.5	n/a	171	n/a	
Youth Programs	22	22	0.0%	185	98	88.8%
Youth Program Attendance	437	204	114.2%	2529	2354	7.4%
Youth Program Hours	68	48.5	40.2%	526.5	n/a	
Programs Off-Site	4	n/a			n/a	
Total Library Program Attendance	532	302	76.2%	3031	3900.5	-22.3%
Library Volunteers						
Number of Volunteers	29	26	11.5%	234	173	35.3%
Number of Hours Given	450	472	-4.7%	4640	3,273	41.8%
Average number of Hours/Volunteer	15.5172413	18.1538461	-14.5%	19.8290598	18.9161849	4.8%
Mending						
Items Mended or Repaired	48	n/a		1300	n/a	
Donations Processed	540	n/a		5832	n/a	
Donations Cataloged	123	n/a		703	n/a	



Library Events Calendar
928-554-8380

Open: MON 8:00a - 4:30p
TUE-THU 8:00a-7:00p
FRI-SAT 8:00a-4:30p

SUN	MON	TUE	WED	THU	FRI	SAT
1 10 am Word Wranglers eReader Help	2	3 10 am Baby Brain Time 	4 10 am Valentines Story Time 5:30 pm Verde Cliffs HOA Meeting	5 9 am CVLE Book Sale 4 pm Game Night 4 pm ABC's of Photography	6 PC Assist 11am Post Office Tour 1 pm STEAM Time 6:30 pm Movie Night	7 Take Your Child to the Library Day 2 pm TAB Meets 5:30-10 Teens Live!
8 10 am Write Now! eReader Help	9	10 4:30 pm Construction Talks-Architect, Joel Westervelt	11 10 am Tumblebooks Story Time	12 4 pm Game Night	13 PC Assist	14 2 pm TAB Meets 5:30-10 pm Teens Live! Movie Night
15 Library Closed 	16	17 10 am Brain Brain Time 10 am Open Book Club	18 10 am Arizona Story Time	19 4 pm Game Night 4pm ABC's of Photography 5:30 pm The Listening Post	20 PC Assist 9 am Pathways to Publishing 1 pm STEAM Time 6:30 Movie Night	21 2 pm TAB Meets 5:30-10 pm Teens Live! 6 pm Yavapai College Admissions
22 eReader Help	23	24 1:30 pm VV Views Outreach	25 10 am Painting Storytime	26 4 pm Game Night 4:30 Learning Express Library	27 PC Assist 2 pm Basic Computer Class	28 2 pm TAB Meets 2 pm TAB Visits ASU NO TEENS LIVE

February



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CAMP VERDE COMMUNITY LIBRARY
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