

August 2015 Monthly Report



*Town Manager
Russ Martin
928-554-0001*

DEPARTMENT HEAD INFORMATION

<i>Town Clerk</i>	<i>Virginia Jones</i>	<i>554-0023</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Paul Schlegel</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>
<i>Risk Management</i>	<i>Carol Brown</i>	<i>554-0003</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: Sept 14, 2015
Cc: Department Heads
Re: Manager's report for the period ending August 31, 2015

The following is the Manager's report regarding activities in the month of August 2015:

Arizona Department of Transportation Redistricting

ADOT has decided to lower the number of statewide districts to 7 from 9, in doing so they have moved the Verde Valley except for Jerome into the Flagstaff office. This will begin in October statewide and will begin to take effect with any new projects from this point forward, ie. Sidewalk project, etc. It will however, NOT change progress on Highway 260 which will continue to be managed until completion of construction through the Prescott office. This will eliminate disruption of the ongoing process that is near ready for construction next spring. Other than that project we should see no real differences in how we operate with ADOT or our local maintenance crew.

League Attendance

I too attended the League Conference and briefly wanted to expound upon what classes I attended. As has been mentioned by Town Council the Marijuana issues potentially facing Arizona could be significant from the Colorado experience. I know that we will continue to monitor and learn every chance staff has about this issue in Zoning/Law Enforcement/Justice/Employment, etc. Also of interest beyond what Town Council addressed in some of their comments was the "Value of Government" session which emphasized how we in government do business and true applications/learning that could be done translated to government. Best example is providing exclusive experience feel to a regular process. This was relayed like an annual pass discount program on Parks and Rec experiences/programs to encourage participation in what is otherwise may have some programs who have traditionally had limited response/attendance. Another example is providing a year end or regular pool party for annual pass holders. Again some great ideas moving forward.

Risk Management

Another outstanding presentation was put on regionally (Cottonwood/Camp Verde) encouraging staff(s) to take safety seriously. Yet daily find ways to take care of each other, understanding each of the employees is responsible to one another and that will lead to ultimately the community(ies) safety.

For questions or comments, or appointments please contact me at russ.martin@campverde.az.gov or at 554-0001.



Office of the Town Clerk August 2015

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

BRINGING AWARENESS & UNITY TO ALL DEPARTMENTS AND COMMUNITY

Comment from the Clerk:

On August 25, 2015 Julie and I both attended different sessions of the Risk Management Training by Dean Coughenour, I also attended his leadership and motivation training that same day in Cottonwood. Julie Attended a one day Excel Training Class in Flagstaff.

Business License 2015

	Jan	Feb	March	April	May	June	July	Aug
New	8	17	18	23	10	12	9	12
Renewed @	40	39	37	47	43	48	37	38
Total on File	617	618	635	654	670	684	683	661
Total Revenue	\$1,400	\$1825	\$1,825	\$2,325	\$1,575	\$1800	\$1,375	\$1,550

Business License 2014

	Jan	Feb	March	April	May	June	July	Aug
New	8	8	10	7	12	9	8	13
Renewed	49	22	37	39	39	44	35	31
Total on File	625	604	590	602	602	621	628	606

Clerk's Office Monthly Report

Total Revenue	\$1,625	\$730	\$1,425	\$1,325	\$1,575	\$1,550	\$1,275	\$1,425
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Information Requests 2015 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June	July	Aug
Number of Requests	12	3	8	9	12	15	8	13

Information Requests 2014

	Jan	Feb	March	April	May	June	July	Aug
Number of Requests	12	44	15	13	18	23	37	31

Clerk's Office Overall Revenue and Expense Report
Monthly Activity

	Yearly Budgeted Amount	Jan	Feb	March	April	May	June	July	August
Revenue	\$17,000.00	\$2,243.25	\$2,350.00	\$2,275.00	\$2,375.00	\$2,557.25	\$2,559.25	\$750.00	\$1,605.25
Expenses	\$157,438.00	\$18,243.35	\$14,677.42	\$11,509.93	\$18,903.84	\$14,954.87	\$14,711.15	\$11,803.42	\$9,827.95

Thanks

Virginia Jones
Town Clerk

09/01/2015 7:09 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2916	CONT	J. CO. CONTRACTING LLC	J. CO. CONTRACTING LLC P.O. BOX 3787 PRESCOTT, AZ 86302	691 ROBINSON DR
	COMMENTS:	BL060 - [REDACTED]		
2917	CONT	RAE COMPLETE TECHNICAL SYSTEM	RAE COMPLETE TECHNICAL SYSTEMS 2659 N. MESA DR. MESA, AZ 85201	2659 N. MESA DR
	COMMENTS:	BL060 - [REDACTED]		
2918	SERV	ADRENALINE AUTOMOTIVE & DIESEL	ADRENALINE AUTOMOTIVE & DIESEL 873 E. HOWARDS RD. STE 6 CAMP VERDE, AZ 86322	873 E HOWARDS R
	COMMENTS:	BL060 - [REDACTED]		
2919	SERV	MIKIE'S	MIKIE'S 3755 W. PIKE CAMP VERDE, AZ 86322	3755 W. PIKE
	COMMENTS:	BL060 - [REDACTED]		
2920	SERV	NORTHERN ARIZONA SENIOR PLACE	NORTHERN ARIZONA SENIOR PLACEM P.O. BOX 50177 PARKS, AZ 86018	5606 W TWIN PEA
	COMMENTS:	BL060 - [REDACTED]		
2921	LIQUOR	SUTLER'S STEAKHOUSE	SUTLERS STEAKHOUSE 4014 E DEL RIO COTTONWOOD, AZ 86322	564 S MAIN ST
	COMMENTS:	BL060 - [REDACTED]		
2922	SERV	SYBER GAMZ	SYBER GAMZ 564 S MAIN ST CAMP VERDE, AZ 00000	564 S MAIN ST
	COMMENTS:	BL060 - [REDACTED]		
2923	SERV	TSI	TSI 2352 N. DELAWARE CT. CHANDLER, AZ 85225	2352 N. DELAWAR
	COMMENTS:	BL060 - [REDACTED]		
2924	SERV	STRAIGHT LINE SOLAR CONSTRUCT	STRAIGHT LINE SOLAR CONSTRUCTI 94 N. MISSION DR PUEBLO WEST, CO 81007	94 N. MISSION D
	COMMENTS:	BL060 - [REDACTED]		
2925	SERV	MOUNTAIN HOME ADULT CARE LLC	MOUNTAIN HOME ADULT CARE LLC 296 GENERAL CROOK TRL. CAMP VERDE, AZ 86322	298 GENERAL CRO
	COMMENTS:	BL060 - [REDACTED]		
2926	RET	PERSONAL TOUCH	PERSONAL TOUCH 564 S MAIN ST STE 11 CAMP VERDE, AZ 86322	564 S MAIN ST S
	COMMENTS:	BL060 - [REDACTED]		
2927	SERV	RALPH WILKENS COMPANY INC	RALPH WILENS COMPANY INC 2836 W. WELDON AVE PHOENIX, AZ 85017	2836 W. WELDON
	COMMENTS:	BL060 - [REDACTED]		

Total (12)



Budget Report Account Summary

For Fiscal: 2015-2016 Period Ending: 08/31/2015

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
01-120-40-410000						
COPIES	0.00	0.00	5.25	5.25	5.25	0.00%
01-120-40-412000						
BUSINESS LICENSE FEES	15,000.00	15,000.00	1,550.00	2,300.00	-12,700.00	84.67%
01-120-40-412100						
LIQUOR LICENSE FEES	2,000.00	2,000.00	50.00	50.00	-1,950.00	97.50%
Revenue Total:	17,000.00	17,000.00	1,605.25	2,355.25	-14,644.75	86.15 %
Expense						
01-120-20-600000						
SALARIES	100,117.00	100,117.00	7,744.39	12,760.79	87,356.21	87.25%
01-120-20-601000						
FICA	6,207.00	6,207.00	478.28	788.09	5,418.91	87.30%
01-120-20-601100						
MEDICARE	1,451.00	1,451.00	111.86	184.31	1,266.69	87.30%
01-120-20-601200						
RETIREMENT	11,483.00	11,483.00	888.29	1,463.68	10,019.32	87.25%
01-120-20-601300						
UNEMPLOYMENT INSURANCE	336.00	336.00	0.00	0.00	336.00	100.00%
01-120-20-601400						
WORKERS COMPENSATION	300.00	300.00	20.15	33.20	266.80	88.93%
01-120-20-602000						
HEALTH, DENTAL & LIFE INSURANC	21,144.00	21,144.00	1,761.05	3,522.10	17,621.90	83.34%
01-120-20-701000						
TRAINING	1,000.00	1,000.00	64.75	64.75	935.25	93.53%
01-120-20-701500						
TRAVEL	600.00	600.00	118.21	118.21	481.79	80.30%
01-120-20-703000						
OFFICE SUPPLIES	2,000.00	2,000.00	96.22	184.26	1,815.74	90.79%
01-120-20-703500						
SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	0.00	0.00	600.00	100.00%
01-120-20-703800						
ADVERTISING	2,000.00	2,000.00	0.00	307.89	1,692.11	84.61%
01-120-20-711000						
LEGAL SERVICES	1,000.00	1,000.00	0.00	3,118.75	-2,118.75	-211.88%
01-120-20-712000						
CONTRACT LABOR	7,500.00	7,500.00	150.00	900.00	6,600.00	88.00%
01-120-20-713210						
OFFICE EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00%
01-120-20-758100						
RECORDING FEES	200.00	200.00	0.00	0.00	200.00	100.00%
01-120-20-758200						
RECORDS MANAGEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
Expense Total:	157,438.00	157,438.00	11,433.20	23,446.03	133,991.97	85.11 %
Report Surplus (Deficit):	-140,438.00	-140,438.00	-9,827.95	-21,090.78	119,347.22	84.98 %



Memorandum

To: Mayor and Council
From: *CB* Carol Brown, Risk Manager
Date: September 10, 2015
Cc: Department Heads/Safety Committee
Re: Risk Manager's Monthly Report ending *August 31, 2015*

Obtained Insurance For:

- None

Attended Meetings/Trainings:

- Site visit to neighborhood off SR 260 relative to NRCD stormwater mitigation
- Best practices/ladder safety discussion for volunteers painting 10ft. ceiling in Historical Society's vestibule
- Asbestos Regulatory Seminar
- Public Works Streets Division:
 - a. Provided follow-up training for the crew re: the online SafePersonnel Courses
 - b. New poison gas detector/confined space training
- Dean Coughenour's presentations relative to:
 - a. Risk Mgmt. from the Top Down and Bottom up
 - b. Leadership and Motivational Training session

Incidents/Claims/Restitution/Collections

- 1 Workers' Compensation injury.

Risk Management Miscellaneous:

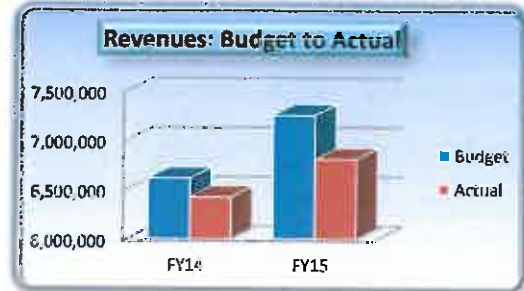
- Followed-up with each department with respect to ADOSH's inspection/recommendations
- Began planning preliminary preparation for another EOC exercise
- Researched best practices regarding waivers

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov

TOWN OF CAMP VERDE
General Fund Report
FY15 - 4th QTR ending June 2015

GENERAL FUND REVENUES

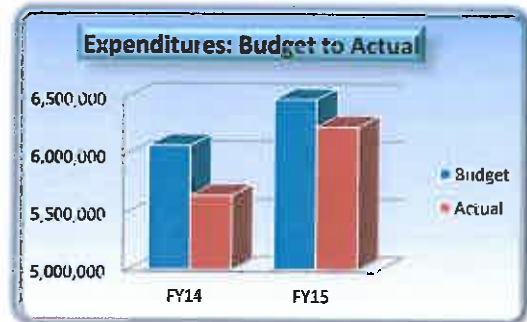
	FY 14-15 Budget	FY 14-15 Actual	% of Budget Received
Local Taxes	3,206,900	2,863,839	89%
Franchise Fees	261,000	266,973	102%
State Sales Tax	980,000	993,670	101%
Urban Revenue Sharing	1,316,000	1,316,244	100%
Vehicle License Tax	600,000	632,812	105%
Other Revenues	888,200	737,525	83%
TOTAL	7,252,100	6,811,063	94%



FY15 finished strong with revenues of \$2,863,839. It is important to note that \$337,500 of the Local Taxes budget is from new tax revenues that were not in place from July '14 to March '15. So a better analysis of Local Tax revenue is comparing actual revenues to a budget of \$2,869,400 which is 100%, less than \$6,000 short of the annual budget. The other major revenue categories were all over budget making for an exceptional year. With the adjustment to the Local Taxes budget, total revenues would be at 99%.

GENERAL FUND EXPENDITURES by DEPARTMENT

	FY 14-15 Budget	FY 14-15 Actual	% of Budget Expended
General Admin	1,608,983	1,542,029	96%
Court	379,920	364,344	96%
Public Works	809,690	795,148	98%
Community Development	462,625	427,868	92%
Marshall's Office	2,580,657	2,511,725	97%
Library	378,145	367,313	97%
Parks & Rec	252,725	229,023	91%
TOTAL	6,472,745	6,237,450	96%



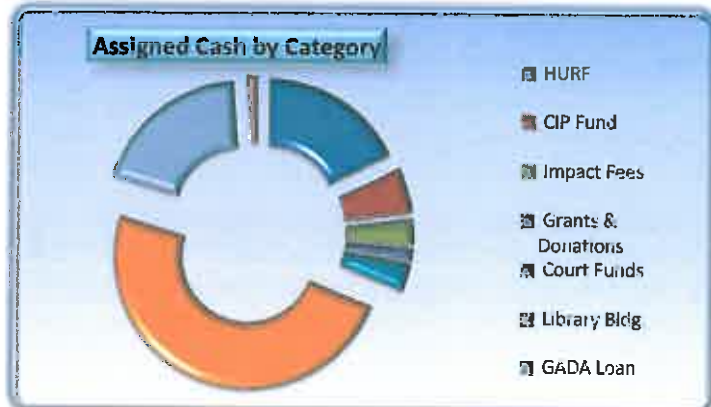
While expenses were again under budget annually, they are approaching 100%, highlighting the thought that departmental budgets are being kept to nearly minimal amounts. Parks & Rec shows the largest percentage under budget at 91% but the Marshall's Office has the largest actual shortage at \$69,000, just ahead of General Admin at nearly \$67,000. The General Admin shortage includes \$100,872 of expenses only to be spent for specific restricted needs which eliminating those amounts would put GA over budget by nearly \$34,000 due mostly to the coverage in legal expenses, \$34,157 for Mayor & Council alone.

CASH

Bank Accounts

Pooled Checking	551,505
Payroll Checking	15,231
Stifel Investment	2,343,915
LGIP Investments	1,268,766
Library Sales	5,803
Revolving Home Loan	36,728
Employee Assistance	12,424
Court Bail Bond	5,629
US Bank Accounts	4,747,096
Due from Sewer	194,900
TOTAL CASH	9,181,997
Assigned Cash	(7,467,074)

Unassigned Cash **1,714,923**



TOWN OF CAMP VERDE
Functional Revenue & Expense Summaries
FY15 - 4th QTR ending June 2015

General Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	6,811,063	7,252,100	441,037	6%
Wages & ERE	4,764,763	4,950,458	185,695	4%
Operational	1,449,029	1,506,737	57,708	4%
Capital	23,658	15,550	(8,108)	-52%
Net Transfers Out/(In)	576,030	1,135,173	559,143	49%
Net	<u>(2,417)</u>	<u>(355,818)</u>	<u>(353,401)</u>	

HURF Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	862,803	816,100	(46,703)	-6%
Wages & ERE	335,150	335,390	240	0%
Operational	206,366	249,075	42,709	17%
Capital	7,390	54,000	46,610	86%
Net Transfers Out/(In)	201,423	492,590	291,167	59%
Net	<u>112,474</u>	<u>(314,955)</u>	<u>(427,429)</u>	

Sewer Fund*				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Operating Revenues	1,028,830	992,400	(36,430)	-4%
Grants & Loan Funding	184,055	1,378,725	1,194,670	87%
Wages & ERE	457,903	463,430	5,527	1%
Operational	389,382	519,055	129,673	25%
Capital	242,072	1,383,725	1,141,653	83%
Net	<u>123,528</u>	<u>4,915</u>	<u>(118,613)</u>	

* - Depreciation is left off this schedule.

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY15 - 4th QTR ending June 2015

Capital Improvement Projects Fund

Projects		Actual	Annual Budget	Difference	% Left
Gym Doors	Completed	19,530	20,000	470	2%
Public Works Remodel		19,000	19,000	0	0%
Transit Stop		763	5,786	5,023	87%
Bashas Drainage Channel		14,984	15,000	16	0%
Verde Lakes Dr. Culverts		0	62,400	62,400	100%
Finnie Flat Sidewalk		52,047	200,835	148,788	74%
Finnie Flat Streetscape		50	0	(50)	N/A
Downtown Parking Lot		0	47,000	47,000	100%
Comm. Park Development		0	94,700	94,700	100%
Courtroom Remodel		4,600	168,780	164,180	97%
Net Exps		(110,974)	(633,501)	(522,527)	82%
Interest/Operating Transfers In		195,971	308,780	112,809	37%
Beginning Balance		323,191	323,191		
Remaining Funds		408,188	(1,530)	(409,718)	

Other Funds

	Exp's	Rev's	Net	Annual Budget	Difference	% Left
Parks	12,000	0	(12,000)	(12,000)	0	0%
Court	6,268	26,896	20,628	(59,972)	(80,600)	134%
Grants (Funds 6 & 8)	533,622	551,640	18,018	(14,986)	(33,004)	220%
Yavapai Apache Monies	161,758	16,875	(144,883)	(171,696)	(26,813)	16%
CDBG	5,963	5,963	0	(300)	(300)	N/A
Library	267,422	3,567,497	3,300,075	(314,232)	(3,614,307)	1150%
Impact Fees	46,483	306	(46,177)	(290,564)	(244,387)	84%
Housing	51,930	17,102	(34,828)	(52,800)	(17,972)	34%
911	360	0	(360)	(2,503)	(2,143)	86%
Donations	12,834	10,162	(2,672)	(16,265)	(13,593)	84%
Debt	574,350	1,915,825	1,341,475	0	(1,341,475)	N/A

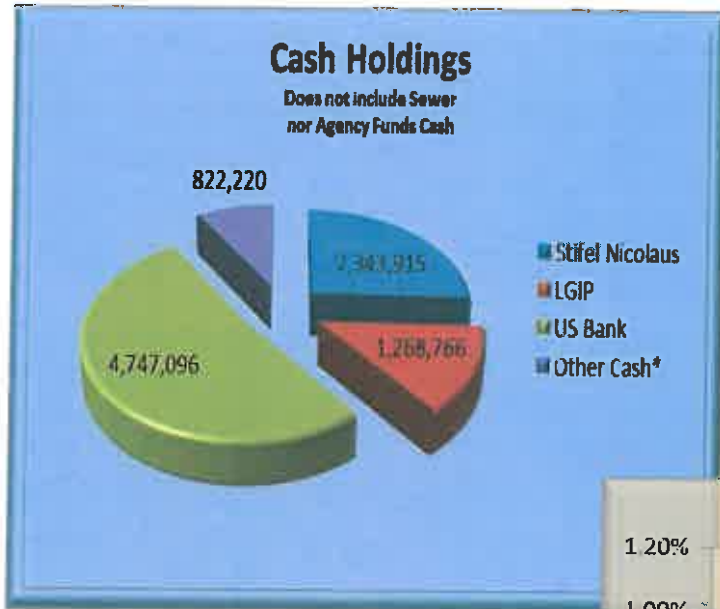
TOWN OF CAMP VERDE

As of June 30th, 2015

INVESTMENTS

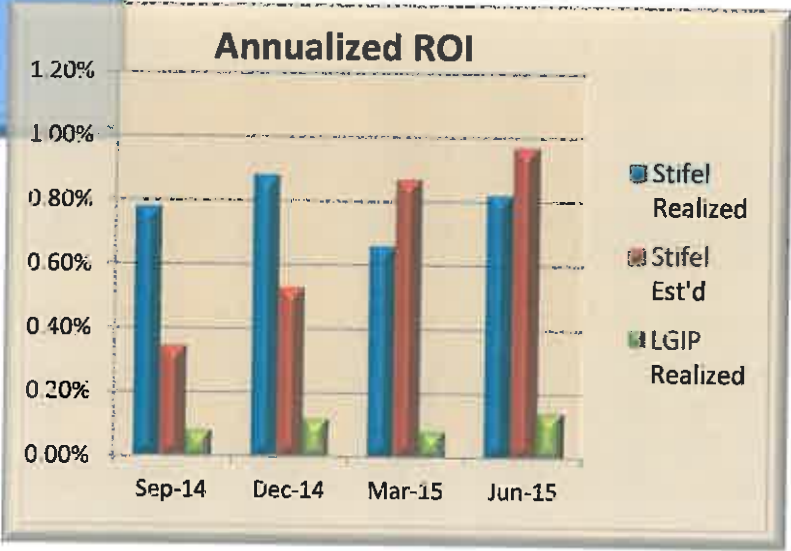
Account	Balances at Jun 30th	FYTD Interest	FY ROI Annualized
Stifel Nicolaus	2,343,915	32,068	0.89%
LGIP	1,268,766	1,127	0.12%
US Bank	4,747,096	84	N/A
Other Cash*	822,220	30	N/A
TOTAL	9,181,997	33,308.66	

* - Does not include Sewer nor Agency Funds Cash.



Stifel Investment Info:
Avg. Maturity Length of Inv's
2.1 years
Current Exp'd Yield-to-Maturity
.86%

Comparative Rates:
Bank Savings – .05% to .2%
2 YR Treasury Note Rate – .68%
5 YR Treasury Note Rate – 1.70%

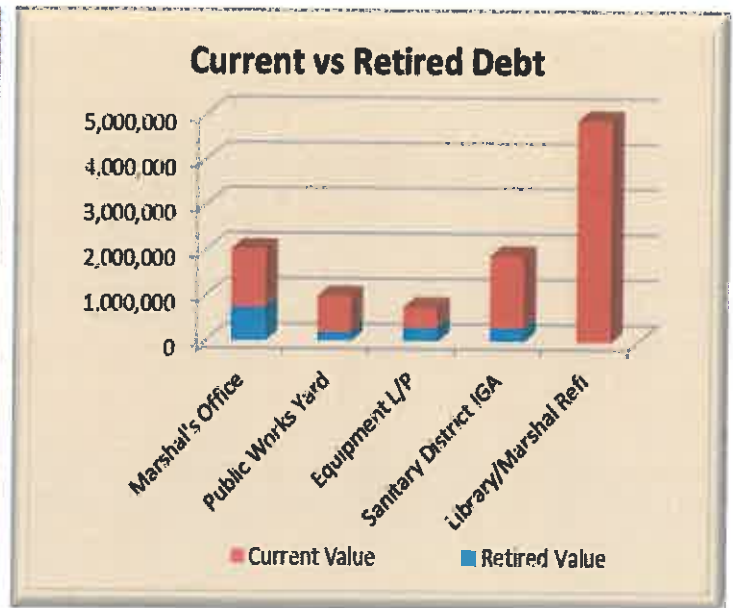


TOWN OF CAMP VERDE

As of June 30th, 2015

LONG-TERM DEBT

Purpose	Type	Maturity	Original		FY15 Budget	Current Obligation	Next Disbursement		Debt Retired	
			Debt	Int Rate			Amount	Date		
Marshal's Office	Bonds	7/1/2015	2,040,000	2.75% - 5.00%	165,875	1,310,000	1,341,475	7/1/2015	730,000	
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	106,500	798,228	91,311	7/1/2015	206,772	
Equipment L/P	Note	1/28/2018	764,664	1.61%	159,385	464,912	79,691	7/28/2015	299,752	
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,705	1,601,165	118,664	7/1/2015	300,835	
Library/Marshal Refi	Bonds	7/1/2030	4,904,000	2.84%	0	4,904,000	195,134	7/1/2015	0	
TOTALS					550,465	9,078,305	1,826,275			



FY15 Debt Service Fund

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	387,089	387,095	6	0%
Interest Paid	161,935	161,945	10	0%
Misc Fees	1,425	1,425	0	0%
Total	550,449	550,465	16	0%

TOWN OF CAMP VERDE
FT & PT Employee Listing
FY15 - 4th QTR ending June 2015

General Administration

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Russ Martin	8/9/2010	Town Manager	40	93
Virginia Jones	11/4/1996	Deputy Town Clerk	40	67
Julie Scott	4/22/2014	Admin Asst. 1	40	42
Steven Ayres	2/1/2013	Econ. Dev. Director	40	73
Barbara Bridge	10/22/2013	Admin Asst. 1	40	42
Gaylene Allen	5/2/2013	Attendant	12	N/A
Lynette Kovacovich	5/2/2013	Attendant	12	N/A
Mike Showers	7/18/2011	Finance Director	40	73
Virginia Cox	8/15/2011	Accountant	40	46
Jenifer McKinzie	6/23/2014	Finance Clerk	40	40
Carol Brown	8/29/1994	Admin Assistant	40	48

Municipal Court

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	50
Teresa Goodwin	8/21/2007	Court Clerk	40	40
Nina Sanchez	10/29/2006	Court Clerk	40	40
Debbie Cordova	11/4/2013	Court Clerk	40	40
Lauren Waite	6/23/2014	Court Clerk	40	40

Public Works

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Ron Long	7/10/2006	Public Works Director	40	78
Troy Odell	5/28/2013	PW Deputy Director	40	72
Deborah Ranney	12/10/2007	Public Works Analyst	40	48
Linda Peterson	10/29/2012	Admin Asst. 1	40	42
Mike Dumas	9/23/2002	Maintenance Foreman	40	48
David Russell	12/10/2012	Lead Maint. Worker	40	44
Stephen Diacik	9/3/2013	Maintenance Worker	40	34
Darrell Payne	10/10/2002	Maintenance Worker	40	34
Jonathan Rivero	8/28/2013	Maintenance Worker	40	34
Yolanda Trahin	9/5/2000	Janitor	40	28
Maria Urias	8/10/2005	Janitor	40	28

Community Development

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Jenkins	9/10/2007	Comm. Dev. Director	40	77
Robert Foreman	3/15/2006	Building Official	40	64
Kendall Welch	7/15/2013	Permit Technician	40	42
Virginia Owens	5/12/2005	Asst. Planner	40	46
Emily Diver	4/28/2014	Permit Technician	40	42
Britt Allen	11/16/2014	Code Enforcement/AC	40	45
David Marshal	11/12/2013	Code Enforcement/AC	40	45

Marshal's Office

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Nancy Gardner	2/27/2012	Marshal	40	82
Oscar Berrelez	8/11/1996	Sergeant	40	62
Stephen Butler	7/11/2012	Sergeant	40	62
Steven Ganis	11/19/1995	Sergeant	40	62
Laura Robinson	11/16/2011	Sergeant	40	62
Thomas Baizel	1/14/2007	Deputy	40	53
Jeff Bowers	1/14/2008	Deputy	40	53
Brandon Collins	8/7/2006	Deputy	40	53
David Freeman	10/31/2004	Deputy	40	53
Richard Grimes	2/9/2015	Deputy	40	53
Clinton Jackson	7/29/2013	Deputy	40	53
Daniel Jacobs	9/9/2013	Deputy	40	53
Steven McClure	2/13/2011	Deputy	40	53
Travis Munday	7/30/2012	Deputy	40	53
Roscoe Owsley	1/6/2013	Deputy	40	53
Jeff Patten	3/4/2001	Deputy	40	53
Dustin Richardson	6/23/2014	Deputy	40	53
Paul Rotzler	1/11/2015	Deputy	40	53
Michael Toporek	12/29/2013	Deputy	40	53
Jennifer Zwak	12/26/2012	Deputy	40	53
Darbie Martin	1/29/1998	Admin/Invest. Asst.	40	48
Mary Newton	12/15/1997	Dispatch Supervisor	40	48
Dorrie Cronk	6/11/2012	Dispatcher	40	43
Debbie Hughes	8/1/1998	Dispatcher	40	43
Barbara Ratlief	12/13/2013	Dispatcher	40	43
Brittany Rohn	10/6/2014	Dispatcher	40	43
Nora Romero	8/25/2014	Dispatcher	40	43
Lana Stine	5/27/2012	Dispatcher	40	43
Jason Toogood	10/8/2006	Dispatcher	40	43
Susan Wason	4/26/2011	Disptacher	40	43
Samantha Stout	4/6/2015	Dispatcher	25	43

Marshal's Office (Cont'd)

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Cailin Yantis Lizotte	9/10/2007	Records Specialist	40	43
Andrea Ramirez	10/7/2013	Records Clerk	19	37

Library

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Kathy Hellman	6/24/2012	Library Director	40	69
Dianna Manasse	1/7/2014	Youth Services Librarian	40	49
Alice Gottschalk	1/3/2005	Library Specialist	40	39
Gerry Laurito	12/14/1999	Library Specialist	40	39
Saepyo Choe	12/28/2013	Library Specialist	19	39
Valerie Foster	12/17/1998	Library Specialist	18	39
Denise Alm	5/12/2013	Library Clerk	18	29
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	29
Dee Thompson	5/12/2013	Library Clerk	18	29

Parks & Rec

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Marshall	12/27/2012	Recreation Supervisor	40	49
Jonathan Caballero	5/22/2013	Receptionist	28	32

Streets

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Stacy Perry	10/14/2013	Streets Supervisor	40	56
Luis Trahin	4/15/1996	Streets Foreman	40	52
David Hammond	8/9/1998	Sr. Equipment Operator	40	43
Royce Allen	10/30/2006	Equipment Operator	40	39
Richard Cope	2/6/2012	Equipment Operator	40	39

Sewer

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jan Grogan	6/30/2013	Wastewater Manager	40	64
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	48
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	42
Joseph Calhoun	7/1/2014	Wastewater Operator	40	39
Russell Cron	6/30/2013	Wastewater Operator	40	39
Chet Teague	3/9/2015	Wastewater Operator	40	39
Jerry Tinagero	7/1/2014	Wastewater Operator	40	39

FT & PT Employee Count 91

FT Employee Count 80

Seasonal/Temp Workers are not included

Salary Schedule

The Town completed a Wage and Classification Study in 2008 with implementation of the recommendations on January 1, 2009. The Salary Range Table approved by the Town Council is listed below.

Range	MIN	MID	MAX	Range	MIN	MID	MAX
11	\$ 13,712	\$ 17,289	\$ 20,865	55	\$ 40,641	\$ 51,240	\$ 61,839
12	\$ 14,055	\$ 17,721	\$ 21,386	56	\$ 41,657	\$ 52,521	\$ 63,385
13	\$ 14,406	\$ 18,164	\$ 21,921	57	\$ 42,698	\$ 53,834	\$ 64,970
14	\$ 14,767	\$ 18,618	\$ 22,469	58	\$ 43,765	\$ 55,180	\$ 66,594
15	\$ 15,136	\$ 19,083	\$ 23,031	59	\$ 44,860	\$ 56,559	\$ 68,259
16	\$ 15,514	\$ 19,560	\$ 23,607	60	\$ 45,981	\$ 57,973	\$ 69,966
17	\$ 15,902	\$ 20,049	\$ 24,197	61	\$ 47,131	\$ 59,423	\$ 71,715
18	\$ 16,300	\$ 20,551	\$ 24,802	62	\$ 48,309	\$ 60,908	\$ 73,508
19	\$ 16,707	\$ 21,064	\$ 25,442	63	\$ 49,517	\$ 62,431	\$ 75,345
20	\$ 17,125	\$ 21,591	\$ 26,057	64	\$ 50,754	\$ 63,992	\$ 77,229
21	\$ 17,553	\$ 22,131	\$ 26,709	65	\$ 52,023	\$ 65,591	\$ 79,160
22	\$ 17,992	\$ 22,684	\$ 27,376	66	\$ 53,324	\$ 67,231	\$ 81,139
23	\$ 18,441	\$ 23,251	\$ 28,061	67	\$ 54,657	\$ 68,912	\$ 83,167
24	\$ 18,903	\$ 23,832	\$ 28,762	68	\$ 56,023	\$ 70,635	\$ 85,246
25	\$ 19,375	\$ 24,428	\$ 29,481	69	\$ 57,424	\$ 72,401	\$ 87,377
26	\$ 19,859	\$ 25,039	\$ 30,219	70	\$ 58,860	\$ 74,211	\$ 89,562
27	\$ 20,356	\$ 25,665	\$ 30,974	71	\$ 60,331	\$ 76,066	\$ 91,801
28	\$ 20,865	\$ 26,307	\$ 31,748	72	\$ 61,839	\$ 77,968	\$ 94,096
29	\$ 21,386	\$ 26,964	\$ 32,542	73	\$ 63,385	\$ 79,917	\$ 96,448
30	\$ 21,921	\$ 27,638	\$ 33,356	74	\$ 64,970	\$ 81,915	\$ 98,860
31	\$ 22,469	\$ 28,329	\$ 34,189	75	\$ 66,594	\$ 83,963	\$ 101,331
32	\$ 23,031	\$ 29,038	\$ 35,044	76	\$ 68,259	\$ 86,062	\$ 103,864
33	\$ 23,607	\$ 29,763	\$ 35,920	77	\$ 69,966	\$ 88,213	\$ 106,461
34	\$ 24,197	\$ 30,508	\$ 36,818	78	\$ 71,715	\$ 90,419	\$ 109,122
35	\$ 24,802	\$ 31,270	\$ 37,739	79	\$ 73,508	\$ 92,679	\$ 111,850
36	\$ 25,422	\$ 32,052	\$ 38,682	80	\$ 75,345	\$ 94,996	\$ 114,647
37	\$ 26,057	\$ 32,853	\$ 39,649	81	\$ 77,229	\$ 97,371	\$ 117,513
38	\$ 26,709	\$ 33,675	\$ 40,641	82	\$ 79,160	\$ 99,805	\$ 120,451
39	\$ 27,376	\$ 34,517	\$ 41,657	83	\$ 81,139	\$ 102,300	\$ 123,462
40	\$ 28,061	\$ 35,379	\$ 43,698	84	\$ 83,167	\$ 104,858	\$ 126,549
41	\$ 28,762	\$ 36,264	\$ 43,765	85	\$ 85,246	\$ 107,479	\$ 129,712
42	\$ 29,481	\$ 37,170	\$ 44,860	86	\$ 87,377	\$ 110,166	\$ 132,955
43	\$ 30,219	\$ 38,100	\$ 45,981	87	\$ 89,562	\$ 112,921	\$ 136,279
44	\$ 30,974	\$ 39,052	\$ 47,131	88	\$ 91,801	\$ 115,743	\$ 139,686
45	\$ 31,748	\$ 40,029	\$ 48,309	89	\$ 94,096	\$ 118,637	\$ 143,178
46	\$ 32,542	\$ 41,029	\$ 49,517	90	\$ 96,448	\$ 121,603	\$ 146,757
47	\$ 33,356	\$ 42,055	\$ 50,754	91	\$ 98,860	\$ 124,643	\$ 150,426
48	\$ 34,189	\$ 43,106	\$ 52,023	92	\$ 101,331	\$ 127,759	\$ 154,187
49	\$ 35,044	\$ 44,184	\$ 53,324	93	\$ 103,864	\$ 130,953	\$ 158,042
50	\$ 35,920	\$ 45,289	\$ 54,657	94	\$ 106,461	\$ 134,227	\$ 161,993
51	\$ 36,818	\$ 46,421	\$ 56,023	95	\$ 109,122	\$ 137,583	\$ 166,043
52	\$ 37,739	\$ 47,581	\$ 57,424	96	\$ 111,850	\$ 141,022	\$ 170,194
53	\$ 38,682	\$ 48,771	\$ 58,860	97	\$ 114,647	\$ 144,548	\$ 174,449
54	\$ 39,649	\$ 49,990	\$ 60,331	98	\$ 117,513	\$ 148,161	\$ 178,810

Community Development Monthly Report August 2015



Building

Robert Foreman – Building Official

Permits Kendall Welch – Permit Technician and Emily Diver – Permit Technician



Planning Michael Jenkins & Jenna Owens



Code Enforcement

Dave Marshall & Britt Allen

MONTHLY REPORT FOR AUGUST 2015
BUILDING DIVISION

Attended a meeting with the Fire Marshal, Community Development Director and Town Manager regarding the final requirements for American Heritage Academy. Had a subsequent site visit with the Fire Marshal, Fire Chief, Community Development Director, Deputy Public Works Director and the owners of American Heritage Academy. Issued a Temporary Certificate of Occupancy pending some road surface issues for fire access and impact protection for the fire hydrant.

Attended three (3) library meetings with the contractors, architect, public works and Library Director on developments at the library. Gave a tentative one time variance for a 4:00 a.m. slab pour on September 3rd. Held interviews for the part time Permit Technician and the interview board offered the position to Sandra Farrar. Sandy's first day of work was Monday August 31st. Feel free to come by and introduce yourself if you have not met her as of yet.

Attended the National Night Out on August 4th. Chaired the Safety Committee meeting of August 5th, in the absence of the Safety Consultant. Held a meeting with the owners of the previously Montessori school in regard to returning the existing classrooms back to Residential use. Did a site visit with the owner to examine the first two (2) buildings they want to convert.

Had a meeting with the Town Manager and Community Development Director regarding the opening of the new Sutlers Steakhouse. Had a site visit with the Fire Marshal at Sutlers and finalized their fire suppression system. Certificate of Occupancy was issued and they are now open for business. The Wingfield plaza is now at 100% occupancy. Attended the Council work session on August 12th. Had a meeting with the Risk Manager regarding the OSHA inspection.

Had a special Library meeting on Tuesday August 25th, in regard to a foundation pour on August 19th. Architect, Public Works, Contractors, Concrete Sub, CEMEX, Western Technologies and myself. It was necessary to return three trucks to the batch plant for being non-compliant on the product during the pour. Held a meeting with the Engineer for VVMC, Public Works, and Community Development Director regarding fire access requirements needed to be completed so that a Certificate of Occupancy can be issued to VVMC when building construction is completed. We are looking at a tentative completion date in February of 2016.

Effective August 31st, 2015 Kendall Welch was transferred to the position of Assistant Planner, to replace Jenna Owens. Congratulations to Kendall.

Completed 68 building inspections, 20 residential plan check reviews, 6 commercial plan check reviews, 114 phone calls, 21 meetings, 20 miscellaneous site inspections, 10 miscellaneous postings, 14 transmittals, 6 business license applications, 1 special event review, and 1 stop work order.

A handwritten signature in black ink, appearing to read "Robert Foreman", with a long horizontal flourish extending to the right.

Robert Foreman CBCO
Building Official/Town Safety Officer.

BUILDING MONTHLY REPORT

August 2015	CURRENT MONTH	PREVIOUS MONTH	2015-2016 FY
PERMITS ISSUED	25	21	46
PERMITS FINALED	12	16	28
PLAN REVIEWS PERFORMED	26	15	41
INSPECTIONS PERFORMED	68	67	135
PHONE CALLS RECEIVED	441	407	848
BUSINESS LICENSES REVIEWED	6	7	13
BUSINESS LICENSE INSPECTIONS	6	7	13
MISCELLANEOUS SITE INSPECTIONS	20	29	49
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	1	1
Stop Work Order	1	0	1
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 8/01/2015 THRU 8/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20150102 01-NEW RES	8/20/2015 3/19/2015	JOCEWICZ, STEPHAN M RESIDENTIAL SINGLE FAMILY	3707 PRESERVE DRIVE R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 30,000.00	01-NEW RES 940.18
20150139 12-COM ADD	8/24/2015 4/22/2015	INDUSTRIAL LAND MANAGEMENT COMMERCIAL ADDITION	1611 REEVES ARENA ROAD COMADD - COMMERCIAL ADDITIO	IRONHORSEW OWNER	COMMERCIAL ADDITION 7,500.00	12-COM ADD 657.57
20150173 04-RES ACC	8/11/2015 5/19/2015	SCHEIER, DAVID RESIDENTIAL ACCESSORY	4651 CAUGHRAN RD RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 25,000.00	RES ACC 1,897.94
20150218 04-RES ACC	8/10/2015 7/16/2015	OGRADY, STACEY RESIDENTIAL ACCESSORY	1645 PARRISH LANE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 17,500.00	RES ACC 595.26
20150220 04-RES ACC	8/10/2015 7/17/2015	KAT INVESTMENTS LLC RESIDENTIAL ACCESSORY	2640 ZACHARY LANE RES - RESIDENTIAL ACCESSORY	RCHOMES&DE OWNER	RESIDENTIAL ACCESSORY BUILD 26,000.00	RES ACC 1,209.74
20150221 04-RES ACC	8/19/2015 7/20/2015	PANOS, BARBARA RESIDENTIAL ACCESSORY	2174 PASO FINO WAY RES - RESIDENTIAL ACCESSORY	CARPORTS E OWNER	RESIDENTIAL ACCESSORY BUILD 5,272.45	RES ACC 308.16
20150229 04-RES ACC	8/05/2015 7/27/2015	BERKY HOLDINGS LLC RESIDENTIAL ACCESSORY	2085 VIA LINDA RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 15,000.00	RES ACC 523.48
20150231 SOLAR	8/13/2015 0/00/0000	MORTAZAVI M REVOCABLE LIVIN SOLAR INSTALLATION	539 HITCHING POST DRIVE SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSTALLATION 18,996.00	SOLAR 584.18
20150233 SOLAR	8/13/2015 0/00/0000	HELTZEL, RAYMOND L III & SOLAR INSTALLATION	2968 HELTZELS WAY SOLAR - SOLAR INSTALLATION	PURSOLAR OWNER	SOLAR INSTALLATION 28,835.00	SOLAR 797.69
20150234 16-COMREP	8/10/2015 8/05/2015	MCDONALD SURVIVORS TRUST COMMERCIAL REPAIR	527 MAIN STREET 16-COMREP - COMMERCIAL REPA	TRIPLEX OWNER	COMMERCIAL REPAIR 8,000.00	16-COMREP 271.01
20150235 04-RES ACC	8/10/2015 8/06/2015	SCHEIER, DAVID RESIDENTIAL ACCESSORY	4651 CAUGHRAN RD RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 500.00	RES ACC 65.00
20150236 SOLAR	8/19/2015 0/00/0000	HILL, WALTER E & IREN SOLAR INSTALLATION	1986 QUARTERHORSE LANE SOLAR - SOLAR INSTALLATION	SKY HIGH E OWNER	SOLAR INSTALLATION 18,600.00	SOLAR 584.18
20150237 CU/TI	8/26/2015 8/06/2015	PACKAGING I LLC COMMERCIAL TENANT IMPROVE	3850 CHERRY CREEK ROAD CU/TI - CHANGE OF USE/TENAN	JAMESHKINN OWNER	CHANGE OF USE/TENANT IMPROV 120,000.00	CU/TI 2,461.12
20150238 04-RES ACC	8/21/2015 8/07/2015	MANGANELLI, ROBERT RESIDENTIAL ACCESSORY	2865 QUEEN LANE RES - RESIDENTIAL ACCESSORY	RCHOMES&DE OWNER	RESIDENTIAL ACCESSORY BUILD 25,000.00	RES ACC 762.73
20150239 FA-COM	8/14/2015 0/00/0000	PROCUNIER FAMILY FOUNDATION COMMERCIAL FIRE ALARM	903 FINNIE FLAT ROAD FA-COM - COMMERCIAL FIRE AL	ALARM ALARM	FIRE SUPPRESSION 4,000.00	FIRE ALARM 325.31
20150242 ELE-RES	8/17/2015 8/17/2015	BAST, KRISTOFER RESIDENTIAL ELECTRICAL	489 SPRUCE STREET ELE-RES - RESIDENTIAL ELECT	GRANTELECT OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 8/01/2015 THRU 8/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20150250 SIGN-WALL	8/24/2015 0/00/0000	COURY, STEVEN C SIGN - WALL	5960 COURY DRIVE SIGN-WALL - WALL SIGN	SIGNS928 OWNER	WALL SIGN 800.00	SIGN 93.00
20150251 C5-CONV	8/28/2015 8/18/2015	VALENCIA, RANDALL DNV - CONVERSION	1545 HORSESHOE BEND DRIVE CONV - CONVERSION	OWNER OWNER	CONVERSION 5,000.00	05-CONV 571.33
20150253 06-RESREP	8/25/2015 8/20/2015	BARTON, RON RESIDENTIAL REPAIR	52 RED ANGUS DRIVE 06-RESREP - RESIDENTIAL REP	ARIZONAFOL OWNER	RESIDENTIAL REPAIR 21,715.00	06-RESREP 605.96
20150254 PLB-RES	8/28/2015 0/00/0000	PARSONS, DAVID C & BARBA RES - PLUMBING	264 SUNLAND DRIVE PLB-RES - RESIDENTIAL PLUMB	JOHNGRAVES OWNER	RESIDENTIAL PLUMBING 500.00	PLB-RES 75.00
20150257 06-RESREP	8/26/2015 8/24/2015	HALLUM DAVID W REVOCABLE TR RESIDENTIAL REPAIR	1903 MONTEZUMA HEIGHTS RD 06-RESREP - RESIDENTIAL REP	STRAIGHT OWNER	RESIDENTIAL REPAIR 21,824.00	06-RESREP 605.96
20150256 PLB-COM	8/25/2015 0/00/0000	TOWN OF CAMP VERDE COM - PLUMBING	607 INDUSTRIAL DRIVE PLB-COM - COMMERCIAL PLUMBI	OWNER OWNER	COMMERCIAL PLUMBING 700.00	PLB-COM 0.00
20150259 PLB-COM	8/25/2015 0/00/0000	TOWN OF CAMP VERDE COM - PLUMBING	395 MAIN STREET PLB-COM - COMMERCIAL PLUMBI	OWNER OWNER	COMMERCIAL PLUMBING 0.00	PLB-COM 0.00
20150262 PLB-RES	8/28/2015 0/00/0000	PARSONS, DAVID C & BARBA RES - PLUMBING	264 SUNLAND DRIVE PLB-RES - RESIDENTIAL PLUMB	JOHNGRAVES OWNER	RESIDENTIAL PLUMBING 500.00	PLB-RES 75.00
20150265 ELE-RES	8/31/2015 8/31/2015	TAX INVESTORS LLC RESIDENTIAL ELECTRICAL	4125 CLEAR CREEK DRIVE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 75.00
*** TOTALS ***		NUMBER OF PROJECTS: 25		VALUATION:	401,242.45 FEES:	14,179.80

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 8/01/2015 THRU 8/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	1	30,000.00	940.18
04-RES - RESIDENTIAL ACCESSORY	7	114,272.45	5,382.31
05-CONV - DNU - CONVERSION	1	5,000.00	571.33
06-RESREP - RESIDENTIAL REPAIR	2	43,539.00	1,211.02
12-COM - COMMERCIAL ADDITION	1	7,500.00	657.57
16-COMREP - COMMERCIAL REPAIR	1	8,000.00	271.01
CU/TI - COMMERCIAL TENANT IMPROVE	1	120,000.00	2,461.12
ELE-RES - RESIDENTIAL ELECTRICAL	2	0.00	150.00
FA-COM - COMMERCIAL FIRE ALARM	1	4,000.00	325.31
PLB-COM - COM - PLUMBING	2	700.00	0.00
PLB-RES - RES - PLUMBING	2	1,000.00	150.00
SIGN-WALL - SIGN - WALL	1	800.00	93.00
SOLAR - SOLAR INSTALLATION	3	66,431.00	1,966.05
*** TOTALS ***	25	401,242.45	14,179.80

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 8/01/2015 THRU 8/31/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
06-RESREP - RESIDENTIAL REPAIR	2	2	43,539.00	1,211.92
16-COMREP - COMMERCIAL REPAIR	1	1	8,000.00	271.01
COMADD - COMMERCIAL ADDITION	1	1	7,500.00	657.57
CONV - CONVERSION	1	1	5,000.00	571.33
CU/TE - CHANGE OF USE/TENANT IMPROVEMENT	1	1	120,000.00	2,461.12
ELE-RES - RESIDENTIAL ELECTRICAL	2	2	0.00	150.00
FA-COM - COMMERCIAL FIRE ALARM	1	1	4,000.00	325.31
PLB-COM - COMMERCIAL PLUMBING	2	2	700.00	0.00
PLB-RES - RESIDENTIAL PLUMBING	2	2	1,000.00	150.00
R-3 - RESIDENTIAL ONE/TWO FAMILY	1	1	30,000.00	940.18
RES - RESIDENTIAL ACCESSORY BUILDING	7	7	124,272.45	5,382.31
SIGN-WALL - WALL SIGN	1	1	800.00	95.00
SOLAR - SOLAR INSTALLATION	3	3	66,431.00	1,966.05
*** TOTALS ***	25	25	401,242.45	14,179.80

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 08/01/2015 THROUGH 08/31/2015
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Planning & Zoning Monthly Report

August 2015

August 4, 2015

Mike Jenkins, Jenna Owens, Ron Long, Troy Odell, Steve Ayers and Mr. Russ Martin met to discuss projects which any and all of us have been working on. It's a great opportunity to keep everyone up to date and informed.

August 6, 2015

Michael Jenkins and Jenna Owens met with Mr. Morgan of the wood yard to discuss the zoning setbacks on a proposed installation of a 6000 square foot canopy to store wood bundles.

August 10, 2015

Michael Jenkins and Jenna Owens met with Mr. and Mrs. Ignacio Mesa to review the Use Permit site plan changes they have made at our request for a complete submittal determination.

August 12, 2015

Staff accepted the Use Permit for Ignacio Mesa as a complete application. Staff is currently processing the paperwork and arranging for public hearings.

August 13, 2015

Michael Jenkins, Jenna Owens had a pre-application meeting with Mr. Reg Destry of Verizon Wireless to discuss a proposed wireless tower site and Use Permit.

August 17, 2015

- Michael Jenkins and Jenna Owens met with Gloria Rich to discuss the proposed split of her property.
- Michael Jenkins, Robert Foreman, Jenna Owens, Kendall Welch and Emily Diver and guest Kristi Gagnon, Camp Verde Fire Marshal, met with Mr. Morgan to further discussed the proposed canopy for the storage of wood bundles.

August 26, 2015

- Michael Jenkins and Robert Foreman attended a meeting with VVMC and Scott Simonton to discuss sewer easement dedication and sewer connection points.

August 28, 2015

Jenna Owens retired as Assistant Planner. Kendall Welch was transferred into the position effective August 31, 2015.

Code Enforcement Fiscal Year 2015-2016

No abatements as of August 31, 2015

Location	Total Cost Per Nuisance Abatement

Total

Budgeted Amount \$6,000.00, balance \$6,000.00.

Code Enforcement:

Total Complaints: 17
Violations Found: 15
Violation Not Found: 2
Cases Closed: 10
Open Complaints 49

Abatements: 0

Other statistics for the month

Zoning Clearances Residential: 9
Zoning Clearances Commercial: 2



CAMP VERDE MARSHAL'S OFFICE Monthly Report August 2015



Volunteers in Policing (VIPs):

VIPs - Wendall Brady and Bill LeBeau conducted patrol in the town.

Training:

- **August 6th** – Records Clerk Andrea Ramirez and Records Specialist Cailin Lizotte attended the LERMA Records conference
- **August 18-21st** – Detective Jen Zwak attended Reid interview and interrogation training at the Mesa Police Department
- **August 18-21st** – Detective Sergeant Laura Robinson attended Advanced Investigations for child abductions training at Chandler Police Department

Patrol:

- **August 25th** – Patrol Conducted Traffic saturation detail for speeding and traffic violations in Camp Verde

Miscellaneous:

- **July 30th** – Arson fire at 680 South Highline – suspicious circumstances – still under investigation
- **August 19th** – Detective McClure attended a Verde Valley Detective meeting to share information
- **August 20th** – CVMO conducted a testing process for the Commander position. Participants in the process included: Patrol Sergeants, VIP, Civilian employees, Mike Jenkins, Carol Brown, Troy Odell, Prescott Valley Chief Bryan Jarrell, Clarkdale Chief Randy Taylor, Retired compliance manager from AZPOST Bob Irish and Barbra Bridge from HR. **Dan Siegfried** was selected for the position and upon successful completion of the background process he will start with CVMO on October 5th – he was the Chief of Police for Cochise County Tribal and retired from Yuma PD as a Lieutenant.
- **August 20th** – Deputy Dave Freeman and PANT officer Brandon Collins, attended a meeting at the Villages Mobile Home Park to discuss block watch and neighborhood security measures
- **August 27th** - CVMO was awarded \$9,000.00 from GOHS for speed and DUI enforcement

Coffee with a COP: Deputy Roscoe Owsley and Detective Steve McClure attended August 31st



Crime Rate for August 2014 compared to August 2015

August	2014	2015
Total Calls	1113	1207
Traffic Stops	245	108
Animal Calls	73	44
Vehicle Burglary's	0	3
Residential Burglary's	2	9
Criminal Damage	13	9
DV Calls	12	15

CAMP VERDE MUNICIPAL

Our monthly newsletter August 2015

Top stories over at the Court



2015 ICM graduates- Congratulations

Congratulations to each and everyone on of my fellow graduates!

Arizona, well known for being a leader in developing judicial education programs,

The Leadership Institute is a program of the Arizona Supreme Court AOC Education Services Division Unit dedicated to providing education programs to Arizona court leaders. Since 1998, Education Services has partnered with the Institute of Court Management (ICM) to deliver educational seminars to Arizona court administrators and judges. for the ICM's Court Management Program and the Court Executive Development Program.

recognized the need for a "home grown" leadership curriculum. Early in 2004, the Education Services Division assembled a group of limited jurisdiction and superior court administrators and charged them with the task of developing an Arizona-specific court leadership program. The group devised a collection of course topics directed towards current and future court leaders.

The Administrative Office of the Courts determined that the development of court leaders should be a priority and in December, 2005, established the Court Leadership Institute of Arizona. CLIA aims to be relevant, accessible, and innovative. The Institute will develop workshops and seminars targeted at supervisors, project managers, program managers, court administrators, clerks of court, judges with administrative duties, probation managers, and other executive-level court administrators.

CLIA programs focus on a "leadership as collaboration" model where leaders view themselves as both part of an executive team and coordinators of their own administrative team.

Birthday celebrations for the Month of August

Happy Birthday Debbie!

Getting Down to



38 Initial Appearance/ Arraignments

5 civil traffic hearings CVMO, DPS , and YANPD

1 criminal trial scheduled

42 scheduled Pretrial Conferences, restitution hrgs.

10 Sentencings for criminal, and criminal traffic cases and change of plea hrgs.

72 scheduled Order to Show Cause Hearings, status hearings, jail review hrgs,

2 petitions for Orders of protection and 4 Injunction against harassment petitions

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: September 2, 2015
From: Camp Verde Municipal Court

Reporting Month: August 2015

Check #: 5529

Total Amount of Check: \$32,874.20

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000	\$30234.18
Fines/Fees/Forfeitures- before the check request below	
01-300-40-431000	\$300.74
Court Apt-Atty. Reimbursement	
05-310-40-413100	\$217.00
Local JCEF Fund	
05-330-40-413300	\$1,936.76
Court Enhancement Fund	
19-601-40-413000	
Camp Verde Marshal's Safety Equip. Fund	\$185.52

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt.	\$5.36	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$188.33	01-300-40-413000
000117	Arizona State Treasurer	\$17,178.37	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$113.02	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000

August 2015

CAMP VERDE MUNICIPAL COURT

MONTHLY REPORT

DESCRIPTION	JULY 2015	AUGUST 2015	SEPTEMBER 2015	OCTOBER 2015	NOVEMBER 2015	DECEMBER 2015	JULY THROUGH DEC 2015	FEBRUARY 2016	MARCH 2016
MISDEMEANOR & CR TRAFFIC FTA	31	23					54		
DUI	3	8					11		
SERIOUS TRAFF	1	0					1		
CRIMINAL TRAFF	23	36					59		
MISDEMEANORS SUBTOTAL	58	67					125		
CIVIL TRAFFIC	74	72					146		
HARASSMENT INJUNCTION	3	4					7		
ORDER OF PROTECTION	3	2					5		
TOTAL FILINGS	138	145	0	0	0	0	283	0	0
IA/ARR IN CUSTODY	42	23					65		
ATTY RESTITUTION	482.64	300.74					\$ 783.38		
LCL ORD FEES (Default/Warrant etc)	1183.07	1567.29					\$ 2,750.36		
LCL CRT ENHANCEMENT	1763.54	1936.76					\$ 3,700.30		
JCEF TO TOWN	237.67	217.00					\$ 454.67		
CVMO ADDL EQP\$13	169.70	185.52					\$ 355.22		
DPS ADDL EQP \$13	101.65	113.02					\$ 214.67		
YAV CTY JAIL/ADD FEE	283.58	188.33					\$ 471.91		
MVD/ADOT/ADD FEE	0.00	0.00					\$ -		
ROC ADDL EQP FEE	0.00	0.00					\$ -		
YAN TRIBAL POLICE	6.02	5.86					\$ 11.88		
STATE TREAS.	15690.25	17178.37					\$ 32,868.62		
TOWN TREAS.	10992.55	13049.34					\$ 24,041.89		
TOTAL CHECK	29244.96	32874.20	0.00	0.00	0.00	0.00	\$ 62,119.16	0.00	0.00

TOTAL FILINGS AND COLLE

APRIL 2016	MAY 2016	JUNE 2016	JANUARY THROUGH JUNE 2016	TOTAL FISCAL YR 2016	Inc/Dec FY 15 TO FY 16	TOTAL FY 2015 (Jul 14-June 15)	Inc/Dec FY 14 TO FY 15	TOTAL FY 14 (Jul 13-Jun 14)	Inc/Dec FY 13 TO FY 14
			0		-100%	277	-33%	415	2%
			0	11	-78%	50	-61%	128	0%
			0	1	-90%	10	-29%	14	-13%
			0	59	-80%	294	70%	173	-23%
			0	125	-81%	651	-11%	730	-6%
			0	146	-89%	1356	-26%	1844	-15%
			0	7	-73%	26	37%	19	-37%
			0	5	-78%	23	-15%	27	35%
0			0	283	-86%	2056	-22%	2620	-12%
			0	65	-83%	387	-5%	406	-20%
			\$ -	\$ 783.38	-86%	\$ 5,726.10	-60%	\$ 14,472.21	-5%
			\$ -	\$ 2,750.36	-84%	\$ 17,526.40	-16%	\$ 20,907.22	-4%
			\$ -	\$ 3,700.30	-88%	\$ 30,743.43	-23%	\$ 39,890.16	1%
			\$ -	\$ 454.67	-85%	\$ 2,935.79	-25%	\$ 3,890.47	-3%
			\$ -	\$ 355.22	-83%	\$ 2,137.42	-22%	\$ 2,742.93	52%
			\$ -	\$ 214.67	-91%	\$ 2,354.35	-22%	\$ 3,024.91	-24%
			\$ -	\$ 471.91	-90%	\$ 4,554.94	-49%	\$ 8,947.98	25%
			\$ -	\$ -	-100%	\$ 8.00	-80%	\$ 40.00	-35%
			\$ -	\$ -	-100%	\$ 0.97	-44%	\$ 1.74	34%
			\$ -	\$ 11.88	-82%	\$ 64.50	-96%	\$ 1,470.69	1501%
			\$ -	\$ 32,868.62	-87%	\$ 261,650.80	-15%	\$ 307,572.30	8%
			\$ -	\$ 24,041.89	-87%	\$ 180,021.82	-19%	\$ 221,122.78	4%
0.00	0.00	0.00	\$ -	\$ 62,119.16	-87%	\$ 484,472.02	-18%	\$ 588,703.96	6%

ACTIONS-FIVE YEAR TREND

TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
407	4%	393	-28%	545	472	MISDEMEANOR & CR TRAFFIC FTA
128	41%	91	-11%	102	73	DUI
16	0%	16	45%	11	52	SERIOUS TRAFF
226	-49%	441	5%	421	502	CRIMINAL TRAFF
777	-17%	941	-13%	1079	1099	MISDEMEANORS SUBTOTAL
2164	5%	2057	13%	1822	791	CIVIL TRAFFIC
30	-21%	38	23%	31	24	HARASSMENT INJUNCTION
20	-26%	27	-16%	32	32	ORDER OF PROTECTION
2991	-2%	3063	3%	2964	1946	TOTAL FILINGS
507	15%	442	0%	444	441	IA/ARR IN CUSTODY
\$ 15,188.68	12%	\$ 13,521.82	32%	\$ 10,237.25	\$ 12,736.35	ATTY RESTITUTION
\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
\$ 39,413.33	-12%	\$ 44,584.65	28%	\$ 34,769.20	\$ 22,896.94	LCL CRT ENHANCEMENT
\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	\$ 3,109.40	JCEF TO TOWN
\$ 1,804.36	60%	\$ 1,130.42	NA			CVMO ADDL EQP \$13
\$ 3,980.82	19%	\$ 3,352.33	NA			DPS ADDL EQP \$13
\$ 7,130.78	8%	\$ 6,595.25	-5%	\$ 6,925.71	\$ 7,167.68	YAV. CTY JAIL FEES
\$ 62.01	15%	\$ 53.99	NA			MVD/ADOT/ADD FEE
\$ 1.30	NA					ROC ADDL EQP FEE
\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	\$ 311.25	YAN TRIBAL POLICE
\$ 284,289.84	-19%	\$ 349,348.21	18%	\$ 295,231.95	\$ 248,081.20	STATE TREAS.
\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	\$ 190,774.09	TOWN TREAS.
\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	\$ 472,340.56	TOTAL CHECK

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT - AUGUST 2014

Account Description & Statute	AZTEC Code	Total Distribution
Arson Detection reward fund; ARS §41-2167	ZADRF	
Confidential address- ARS 12-116.04	ZCAA1	210.7 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,095.87 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$5,150.84 ✓
Child Restraint - 28-907C	ZCPRF	
Drug & Gang Enforcement - 13-811C	ZDECJ	\$303.39 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$653.73 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	\$150.00 ✓
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$271.80 ✓
FARE Fee Special Collections (19%)	ZFAR1	\$1,284.33 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$435.99 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$767.15 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$403.00 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,424.67 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$608.92 ✓
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$1,083.63 ✓
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$10.00 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,538.01 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$6.54 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$1,496.21 ✓
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$163.88 ✓
victims rights enf assmnt fund (100%)	ZVREA	\$119.71 ✓
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$17,178.37 ✓

1551-55

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$112.25
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$76.08
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$188.33
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$113.02
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall	ZOS11	\$185.52
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$5.86
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$304.40
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$300.74
Confidential address- ARS 12-116.04	ZCAA2	\$11.10
Defensive Driving School Fee - 28-3396	ZDDS	\$1,440.00
Deferred Prosecution Fees	ZDEFF	\$500.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$9,112.30
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$10.95
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$32.01
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,567.29
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$74.95
Bank Fees -From Cbk/prev mon bank statement	negative number	
Bank Fee - Checks Ordered	negative number	
SUBTOTAL - CITY REVENUE Remitted to Finance		\$13,049.34

Court Enhancement Fee	ZCEH	\$1,936.76
- COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300		\$1,936.76
LOCAL Time Payment JCEF - 12-116	ZJCL	\$217.00
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$217.00
Total Revenue		\$32,874.20

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT

Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/or from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00

RESTITUTION REPORT

Carried Forward from Previous Month		
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$149.20
Disbursed During Current Month	5003	(\$149.20)
Balance at End of Current Month		\$0.00

BOND REPORT

Bonds Carried Forward from Previous Month		\$4,503.25
Bonds Received During Current Month	ZBND	\$5,090.26
Bonds Forfeited During Current Month	Pg 3 Total	(4,100.12)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	(\$221.00)
Bonds Refunded During Current Month	5079	(\$167.79)
Bonds Balance at End of Current Month: open bonds		\$5,104.60
TOTAL PASS THROUGH MONIES		\$5,104.60

I, Hon. Paul A. Schlegel, Presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

August-15

Paul A. Schlegel
Signature

9-4-15
Date

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: August 2015

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious ³ Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	25	5	101	131
Filed	8	0	36	44
Transferred In	0	0	0	0
SUBTOTAL	33	5	137	175
Transferred Out	0	0	0	0
Other Terminations	5	0	28	33
TOTAL TERMINATIONS	5	0	28	33
Statistical Correction	0	0	0	0
Pending End of Month	28	5	109	142

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
211	1	0	212	0	3	3	0	209

**READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judgment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
178	72	0	250	0	14	75	89	0	161

Civil Traffic Hearings Held: 3

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	8	Trans In	0	TOTAL
				8

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: August 2015

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	593	23	0	616	0	27	27	0	589
Failure to Appear (Non-Traffic)	4	1	0	5	0	0	0	0	5
TOTAL	597	24	0	621	0	27	27	0	594

TRIALS HELD

Misdemeanor Court/FTA Trials Held: 0 Misdemeanor/FTA Jury Trials Held: 0

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	0	0	0	0	0	0	0	0

Felony Preliminary Hearings Held: 0 Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **23**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	5	1	6	2	0	4
TOTAL	5	1	6	2	0	4

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: August 2015

CIVIL COMPLAINTS				
	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0 Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults
Before Volunteer Hearing Officer: 0 Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	2	1	1	2
Harassment	4	2	2	4

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT
--

Order of Protection: 1 Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed:	0	Fugitive Complaints Filed:	0
Juvenile Hearings Held:	0	Search Warrants Issued:	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

August 2015

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	141
Serious Violations	11
All Other Violations	596
TRAFFIC TOTAL	748

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	788
CRIMINAL TOTAL	788

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul Seelye
Signature of the Judge/Magistrate (or designee)

Veronica Pineda
Name of Preparer

Sept. 3, 2015
Date of Preparation



130 Black Bridge Road | Camp Verde AZ 86322

CAMP VERDE COMMUNITY LIBRARY

good company always Welcome...

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – August 2015
DATE: 9/10/2015
CC: Department Heads

Library Construction Update: By the end of August the site was ready for the slab pour. The plumbers placed all their pipes in the ground, the electrician laid the conduit and the final layer of gravel and dirt was packed down and leveled off. Crews worked sun-up to sun-down making sure everything was ready for the cement to be delivered in early September.



Camp Verde Community Library has the distinction of being one of six libraries nation-wide selected to host the inaugural national tour of the interactive traveling exhibition *Discover NASA: From Our Town to Outer Space*. *Discover NASA* will tour from January 2016 through October 2017 and CVCL will host the exhibit in the new library in Spring 2017. The *Discover NASA* exhibition focuses on what NASA does and its plans for the future. *Discover NASA* is made possible through the support of a grant from NASA. The exhibition and its educational support materials and outreach opportunities are part of the STAR (Science-Technology Activities and Resources) Library Education Network (*STAR_Net*), a hands-on learning program for libraries and their communities. *STAR_Net* seeks to engage underserved youth and their families in fostering an appreciation and deeper understanding of science and technology topics through STEM (Science, Technology, Engineering and Math) programs in public libraries, and library collaborations with scientists, engineers, and STEM organizations. The *Discover NASA* traveling exhibition includes an evaluation of informal STEM education in a library setting. The knowledge gained through the evaluation of the *Discover NASA* project about the nature of informal STEM learning in libraries will benefit both libraries and the informal science education (ISE) community. The initial reception of the *STAR_Net* program has been overwhelmingly positive and provides a solid foundation for this program. For more information about *STAR_Net*, visit www.STARnetLibraries.org.

Youth Services Librarian, Dianna Manasse participated in National Night Out. Her interaction at this community event helped spread the word to more Camp Verde teens that the Library maintains Saturday hours for teens only and has an active Teen Advisory Board. New teens have begun attending Teens LIVE! and TAB meetings as a result.

Camp Verde Public Library was awarded technical assistance from Wholonomy Consulting, funded by the Arizona State Library, for Community Engagement. The focus of the technical assistance is, in partnership with other Verde Valley libraries, to create a series of facilitated community discussions that rotate locations in the Verde Valley and encourage our citizens to participate in conversations that are relevant to our communities and to listen to and learn from viewpoints that may be in opposition to one another. This month, Wholonomy Consultant, Cassandra O'Neill met local librarians at Sedona Public Library and led us through exercises designed to help teach us how to begin facilitating our collective communities in these discussions.

Thanks to another grant (LSATA) from the AZ State Library, Archives and Public Records a division of the Secretary of State, the Library now has a new website. The website is built on the Joomla platform, open source software using HTML5 to make the site compatible on a variety of devices. Instead of looking at a miniature version of webpage on your phone or tablet, you will see realigned menus and images that you can read because they fit the device. In addition the new site will allow us to add interactivity with our patrons like fillable/submittable forms, online registration, an Ask a Librarian feature for web-based Reference and other services. We are still working on some of the features and adding content, but you can see what we have done so far at www.cvlibrary.org. Our goal is to use the images showing in the rotating slideshow on flat screen TV screens in lieu of bulletin boards covered with printed posters in the new library. This will save printing costs as well as being environmentally sensitive as we reduce the amount of paper waste we generate.

If you would like to receive the library's monthly eNews, please email me and let me know which email address you would like me to send it to.

Be sure to follow our blogs: <https://cvcltalk.wordpress.com/> and <https://cvcltab.wordpress.com/>

To really keep us with what is going on at the library, don't forget to like us on Facebook at: <https://www.facebook.com/campverdelibrary> and to follow construction progress like our [CVCL Construction Progress](#) page.



Library Events Calendar
928-554-8380

Open: MON 8:00a - 4:30p
TUE-THU 8:00a-7:00p
FRI-SAT 8:00a-4:30p

S	MON	TUE	WED	THU	FRI	SAT
<h1>August</h1> 						1 2 pm TAB Meets 5:30 pm Teens Live!
2 10 am Writer's Helping Writers eReader Help	3 10 am Baby Brain Time 5pm National Night Out	4 10am Story Time	5 9 an CVLE Book Sale 4pm Game Night	6 PC Assist	7 2 pm TAB Meets 5:30 pm Teens Live!	8
9 10 am Writing for Fun! eReader Help	10 10 am Baby Brain Time	11 10am Story Time 5:30 pm Verde Cliffs HOA	12 4pm Game Night	13 PC Assist	14 2 pm TAB Meets 5:30 pm Teens Live!	15
16 10 am Open Book Club eReader Help	17 10 am Baby Brain Time	18 10am Story Time	19 4 pm Game Night 4pm Photography Club 5:30 pm the Listening Post	20 PC Assist	21 2 pm TAB Meets 5:30 pm Teens Live!	22
23 10 am Poetry for Fun! eReader Help	24 4:30 pm Library Construction Talk	25 10am Story Time	26 4 pm Brilliant Brains Book Club 4pm Game Night	27 PC Assist	28 2 pm TAB Meets 5:30 pm Teens Live!	19
30 10 am Wild Card Monday eReader Help	31	for Youth Programs, call Dianna: 554-8387 for eReader Help, call Alice: 554-8383 for PC Assist, call Gerry: 554-8384			www.cvaz.org/government/library 130 Black Bridge Road Camp Verde AZ 86322 CAMP VERDE COMMUNITY LIBRARY <i>good company always welcome...</i>	

August 2015 Camp Verde Community Library Use Statistics

	Aug-15	Aug-14	% change	YTD-FY16	YTD-FY15	% change	
In-Library Uses							
Traffic Count	5,428	5,649	-3.9%	11,791	11,276	4.6%	Average Monthly Library Uses per Active Patron
New Cards Issued	55	86	-36.0%	127	155	-18.1%	
Public Computer Use	1,822	937	94.5%	3,940	1,970	100.0%	
Early Literacy Computer Use	94	n/a		177	n/a		
Requests for Computer Help	89	n/a		232	n/a		
Reference Questions	140	96	45.8%	325	268	21.3%	
Total In-Library Use	7,628	6,672	14.3%	16,592	13,669	21.4%	
Total Number Library Patrons	3,796	1,434	164.7%				3.3
Total Patrons Active in Last 18 months	2,344	995	135.6%				
Library Programs							
Adult Programs	18	6	200.0%	39	25	56.0%	
Adult Program Attendance	81	27	200.0%	167	79	111.4%	
Adult Program Hours	2.25	8	-71.9%	14	22	-38.6%	
Youth Programs	19	23	-17.4%	47	48	-2.1%	
Youth Program Attendance	167	213	-21.6%	591	725	-18.5%	
Youth Program Hours	13.5	67	-79.9%	43	140	-69.3%	
Programs Off-Site	1	3	-66.7%	9	10	-10.0%	
Total Library Program Attendance	248	240	3.3%	758	804	-5.7%	
Circulation							
Items Checked Out	4,705	4,147	13.5%	8,972	8,185	9.6%	Average Circulation Activity per Open Hour
Items Checked In	5,578	4,404	26.7%	10,591	8,478	24.9%	
Items Used In-Library	127	376	-66.2%	683	719	-5.0%	
Renewed Items	809	624	29.6%	1,605	1,422	12.9%	
Total Circulation	10,410	8,927	16.6%	20,246	17,382	16.5%	165.2
Circulation Areas of Interest							
Audio Books	169	193	-12.4%	338	326	3.7%	
DVDs & VHS	1,751	1,200	45.9%	2,972	2,302	29.1%	
eBooks	280	184	52.2%	564	431	30.9%	
Youth eBooks	34	56	-39.3%	88	137	-35.8%	
iPads & e-readers	8	n/a		43	n/a		
Large Print	254	166	53.0%	482	320	50.6%	
Magazines	110	156	-29.5%	229	365	-37.3%	
Kids & Teens Material	1,575	1,361	15.7%	3,130	3,030	3.3%	
Transits, HOLDS & InterLibrary Loans							
HOLDS Filled	840	791	6.2%	1,735	1,542	12.5%	
Transit Items Sent & Received	1,595	1,417	12.6%	3,129	2,792	12.1%	
CVCL ILL Items Going Out	23	23	0.0%	49	57	-14.0%	
ILL Items for CVCL Patrons	4	6	-33.3%	13	18	-27.8%	
Total Transit, HOLDS & ILL Activity	2,435	2,208	10.3%	4,864	4,334	12.2%	
Library Volunteers							
Number of Volunteers	28	29	-3.4%	61	58	5.2%	
Number of Hours Given	624	605	3.1%	1,323	1,206	9.7%	
Average Hours/Volunteer	22.3	20.9	6.8%	21.7	20.8	4.3%	
Collection & Development							
New Kids & Teen Material Added	27	87	-69.0%	95	186	-48.9%	Number of Items Owned per Capita (pop 11,500)
New Books Added	70	145	-51.7%	207	274	-24.5%	
New Audio-Visual Material Added	61	92	-33.7%	102	190	-46.3%	
Total Items Added	131	237	-44.7%	309	464	-33.4%	
Total Items Owned	30,037	27,087	10.9%				2.6
Mending & Donations							
Items Mended or Repaired	63	53	18.9%	229	134	70.9%	
Donations Processed	405	1,278	-68.3%	1,027	2,156	-52.4%	
Donations Cataloged	105	52	101.9%	176	98	79.6%	