

April 2015 Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

<i>Town Clerk</i>	<i>Virginia Jones</i>	<i>554-0023</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Paul Schlegel</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: May 13, 2015
Cc: Department Heads
Re: Manager's report for the period ending April 30, 2015

The following is the Manager's report regarding activities in the month of April 2015:

Health Care Reform

Attended a meeting held by our health insurance company pool dealing with the employer mandates as a result of the health care reform law. Beginning with this next budget year we are required to comply as a business of over 50 employees by providing affordable health care to our employees and children under 26 or pay a fee. We have and will continue to comply however we will be working with our staff and ultimately the employee manual to redefine full time employment to meet the requirements of the law and to avoid any fees as a result of non-compliance. We are working on establishing clear internal processes to maintain compliance.

Parking in Views/Cliffs with HOA President Paul Higgins

Met with Mr. Higgins and discussed an often discussed topic of parking. I learned that the HOA prohibition also exists for a warning/enforcement of this same issue. So working together for a solution is key for the benefit of those living in these neighborhoods that have varied opinions on the matter. We did discuss ideas like additional signage, designated parking areas, etc. As we search for better ways to handle the narrow streets and potential safety issues we will continue towards common solutions. I was pleased Mr. Higgins would go out of his way to discuss alternative solutions as this issue is enforcement.

Sewer along Highway 260

Began discussions on how to pull together all that is necessary to expand sewer along Highway 260. This will entail conversations with property owners and Town Council to determine methods to move this project forward alongside the construction of Highway 260 over the next few years. I anticipate these discussions beginning in earnest this fall.

For questions or comments, please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

TOWN OF CAMP VERDE

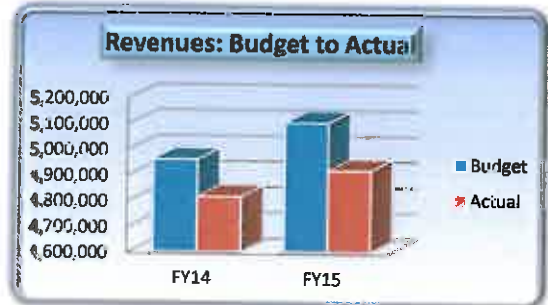
General Fund Report

FY15 - 3rd QTR ending March 2015

GENERAL FUND REVENUES

	FY 14-15 Budget	FY 14-15 Actual	% of Budget Received
Local Taxes*	2,756,900	1,958,581	71%
Franchise Fees	261,000	201,609	77%
State Sales Tax	980,000	729,869	74%
Urban Revenue Sharing	1,316,000	987,183	75%
Vehicle License Tax	600,000	463,212	77%
Other Revenues	888,200	576,480	65%
TOTAL	6,802,100	4,916,934	72%

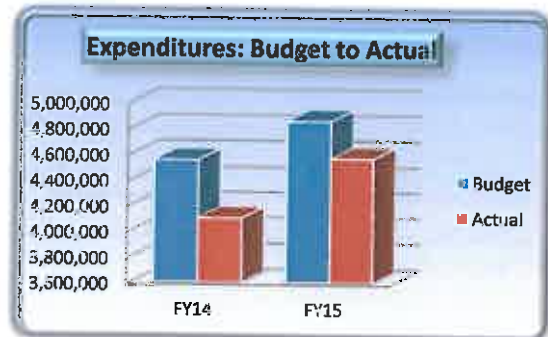
* - Does not include \$450K from proposed tax increase.



Through 2nd QTR FY15 revenues are \$184,640 short of budget (3%) which is a \$70,000 improvement from December. The City Sales Tax (\$109K), Court revenues (\$86K) & Community Development revenues (\$50K) had the most significant revenue shortages. It is important to note however, that Court revenues are always 2 full months behind the budget numbers which if accrued would put them at only \$55K short. At this point, total dollars received from City Sales Tax revenues are nearly exactly what they were last year with about a \$10,000 higher number this year.

GENERAL FUND EXPENDITURES by DEPARTMENT

	FY 14-15 Budget	FY 14-15 Actual	% of Budget Expended
General Admin	1,626,455	1,207,246	74%
Court	379,920	261,162	69%
Public Works	801,690	583,130	73%
Community Development	462,625	304,194	66%
Marshall's Office	2,571,185	1,800,756	70%
Library	378,145	265,612	70%
Parks & Rec	252,725	148,332	59%
TOTAL	6,472,745	4,570,432	71%



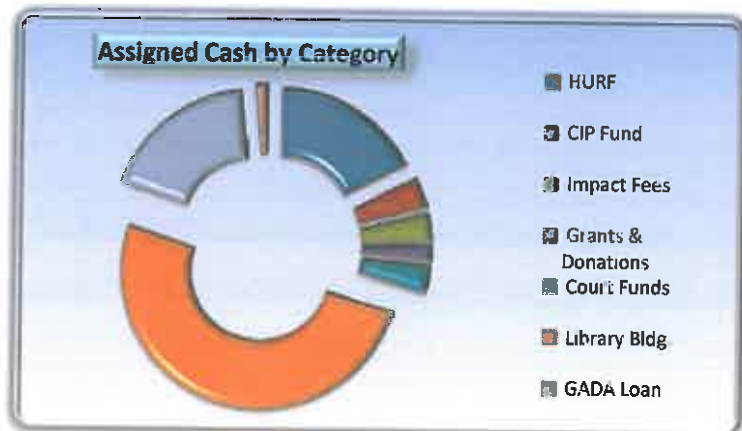
Expenses are being held under budgeted levels by 4% or \$284K with actual expenses \$346K less than actual revenues. With \$347K of net transfers out, we effectively are breaking even. The Marshall's department is roughly \$128K under budget and the main source of the \$284K shortage so far. Community Development & Parks & Rec are both roughly \$42 under budget as well. Unencumbered/Unassigned funds remain at \$1.65 million as seen below.

CASH

Bank Accounts

Pooled Checking	546,827
Payroll Checking	113,997
Stifel Investment	2,339,741
LGIP Investments	973,811
Library Sales	5,658
Revolving Home Loan	140,951
Employee Assistance	12,164
Court Bail Bond	4,908
US Bank Accounts	4,731,840
Due from Sewer	117,185
TOTAL CASH	8,987,082
Assigned Cash	(7,336,426)

Unassigned Cash **1,650,656**



TOWN OF CAMP VERDE
Functional Revenue & Expense Summaries
FY15 - 3rd QTR ending March 2015

General Fund*				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	4,916,934	6,802,100	1,885,166	28%
Wages & ERE	3,430,020	4,929,110	1,499,090	30%
Operational	1,136,165	1,528,085	391,920	26%
Capital	4,246	15,550	11,304	73%
Net Transfers Out/(In)	347,257	685,173	337,916	49%
Net	<u>(754)</u>	<u>(355,818)</u>	<u>(355,064)</u>	

* - Revenues and Net Transfers do not include the \$450K Sales tax increase lines.

HURF Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	621,904	816,100	194,196	24%
Wages & ERE	229,618	335,390	105,772	32%
Operational	168,436	249,075	80,639	32%
Capital	7,390	54,000	46,610	86%
Net Transfers Out/(In)	201,423	492,590	291,167	59%
Net	<u>15,037</u>	<u>(314,955)</u>	<u>(329,992)</u>	

Sewer Fund**				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Operating Revenues	769,209	992,400	223,191	22%
Grants & Loan Funding	0	1,378,725	1,378,725	100%
Wages & ERE	319,978	463,430	143,452	31%
Operational	276,559	519,055	242,496	47%
Capital	34,323	1,383,725	1,349,402	98%
Net	<u>138,349</u>	<u>4,915</u>	<u>(133,434)</u>	

** - Depreciation is left off this schedule.

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY15 - 3rd QTR ending March 2015

Capital Improvement Projects Fund

Projects		<u>Actual</u>	<u>Annual Budget</u>	<u>Difference</u>	<u>% Left</u>
Gym Doors	Completed	19,530	20,000	470	2%
Public Works Remodel		18,163	19,000	837	4%
Transit Stop		763	5,786	5,023	87%
Bashas Drainage Channel		0	15,000	15,000	100%
Verde Lakes Dr. Culverts		0	62,400	62,400	100%
Finnie Flat Sidewalk		24,008	200,835	176,827	88%
Finnie Flat Streetscape		50	0	(50)	N/A
Downtown Parking Lot		0	47,000	47,000	100%
Comm. Park Development		0	94,700	94,700	100%
Courtroom Remodel		2,000	168,780	166,780	99%
Net Exps		(64,514)	(633,501)	(568,987)	90%
Interest/Operating Transfers In		2,763	308,780	306,017	99%
Beginning Balance		323,191	323,191		
Remaining Funds		261,440	(1,530)	(262,970)	

Other Funds

	<u>Exp's</u>	<u>Rev's</u>	<u>Net</u>	<u>Annual Budget</u>	<u>Difference</u>	<u>% Left</u>
Parks	12,000	0	(12,000)	(12,000)	0	0%
Court	3,668	18,785	15,117	(59,972)	(75,089)	125%
Grants (Funds 6 & 8)	355,725	385,061	29,336	(14,034)	(43,370)	309%
Yavapai Apache Monies	139,758	16,875	(122,883)	(171,696)	(48,813)	28%
CDBG	5,300	5,300	0	0	0	N/A
Library	128,331	3,564,380	3,436,049	(314,232)	(3,750,281)	1193%
Impact Fees	46,483	237	(46,246)	(290,564)	(244,318)	84%
Housing	35,000	12,436	(22,564)	(78,000)	(55,436)	71%
911	360	0	(360)	(2,503)	(2,143)	86%
Donations	11,834	7,120	(4,714)	(16,265)	(11,551)	71%
Debt	573,925	1,946,960	1,373,035	0	(1,373,035)	N/A

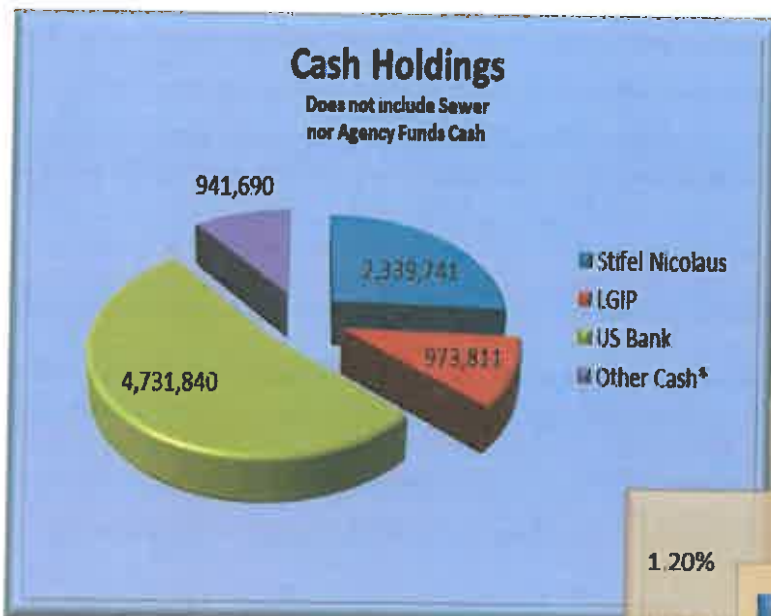
TOWN OF CAMP VERDE

As of March 31st, 2015

INVESTMENTS

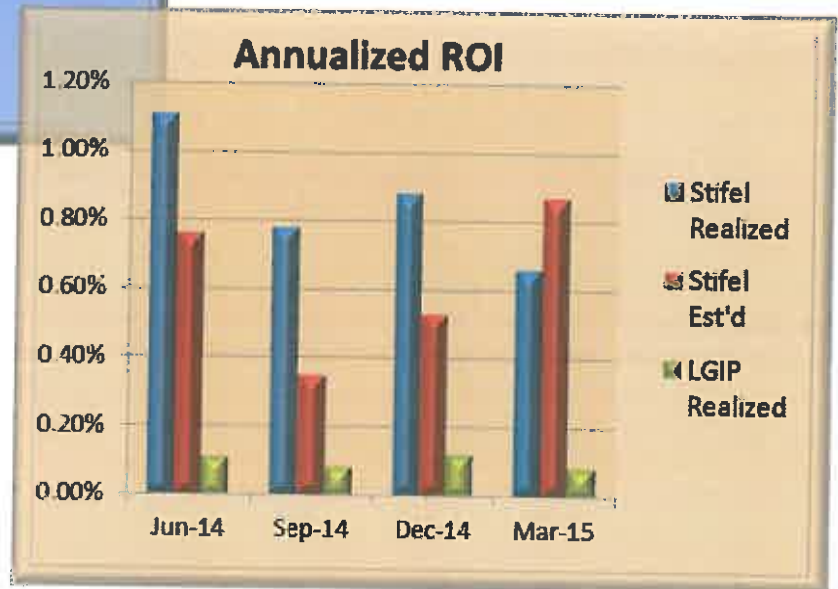
Account	Balances at Mar 31st	FYTD Interest	FY ROI Annualized
Stifel Nicolaus	2,339,741	23,261.41	0.87%
LGIP	973,811	750.14	0.11%
US Bank	4,731,840	84.00	N/A
Other Cash*	941,690	30.31	N/A
TOTAL	8,987,082	24,125.86	

* - Does not include Sewer nor Agency Funds Cash.



Stifel Investment Info:
Avg. Maturity Length of Inv's
2.5 years
Current Exp'd Yield-to-Maturity
1.09%

Comparative Rates:
Bank Savings – .05% to .2%
2 YR Treasury Note Rate – .58%
5 YR Treasury Note Rate – 1.40%



TOWN OF CAMP VERDE

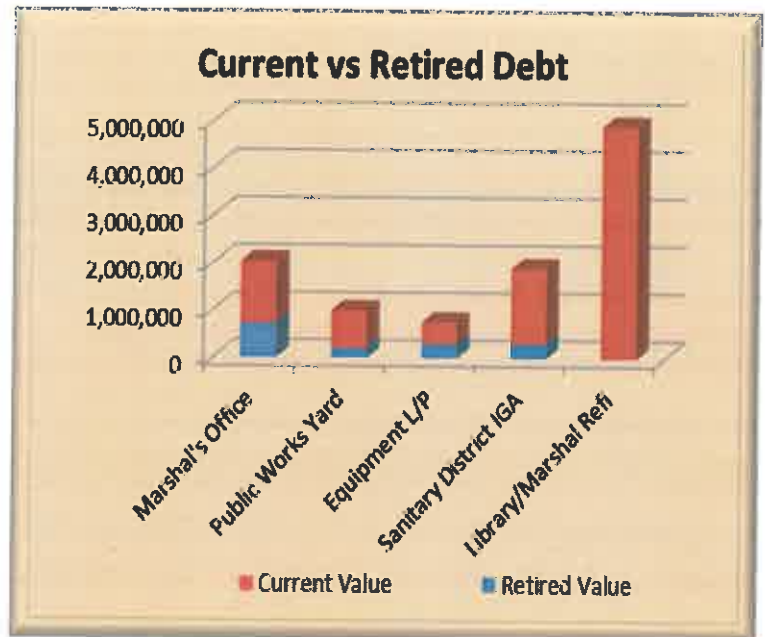
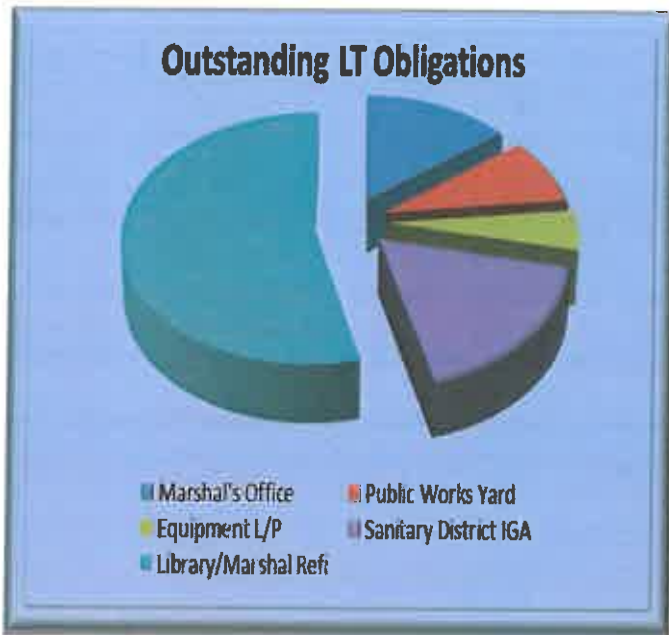
As of March 31st, 2015

LONG-TERM DEBT

Purpose	Type	Maturity	Original		FY15 Budget	Current Obligation	Next Disbursement		Debt Retired
			Debt	Int Rate			Amount	Date	
Marshal's Office	Bonds	7/1/2024	2,040,000	2.75% - 5.00%	165,875	1,310,000	1,341,475	7/1/2015	730,000
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	106,500	798,228	91,311	7/1/2015	206,772
Equipment L/P	Note	1/28/2018	764,664	1.61%	159,385	464,912	79,691	7/28/2015	299,752
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,705	1,601,165	118,664	7/1/2015	300,835
Library/Marshal Refi	Bonds	7/1/2030	4,904,000	2.84%	0	4,904,000	195,134	7/1/2015	0

TOTALS

550,465 9,078,305 1,826,275



FY15 Debt Service Fund

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	387,089	387,095	6	0%
Interest Paid	161,935	161,945	10	0%
Misc Fees	1,425	1,425	0	0%
Total	550,449	550,465	16	0%

TOWN OF CAMP VERDE
FT & PT Employee Listing
FY15 - 3rd QTR ending March 2015

General Administration

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Russ Martin	8/9/2010	Town Manager	40	93
Virginia Jones	11/4/1996	Deputy Town Clerk	40	67
Julie Scott	4/22/2014	Admin Asst. 1	40	42
Steven Ayres	2/1/2013	Econ. Dev. Director	40	73
Barbara Bridge	10/22/2013	Admin Asst. 1	40	42
Gaylene Allen	5/2/2013	Attendant	12	N/A
Lynette Kovacovich	5/2/2013	Attendant	12	N/A
Mike Showers	7/18/2011	Finance Director	40	73
Virginia Cox	8/15/2011	Accountant	40	46
Jenifer McKinzie	6/23/2014	Finance Clerk	40	40
Carol Brown	8/29/1994	Admin Assistant	40	48

Municipal Court

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	50
Teresa Goodwin	8/21/2007	Court Clerk	40	40
Nina Sanchez	10/29/2006	Court Clerk	40	40
Debbie Cordova	11/4/2013	Court Clerk	40	40
Lauren Waite	6/23/2014	Court Clerk	40	40

Public Works

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Ron Long	7/10/2006	Public Works Director	40	78
Troy Odell	5/28/2013	PW Deputy Director	40	72
Deborah Ranney	12/10/2007	Public Works Analyst	40	48
Linda Peterson	10/29/2012	Admin Asst. 1	40	42
Mike Dumas	9/23/2002	Maintenance Foreman	40	48
David Russell	12/10/2012	Lead Maint. Worker	40	44
Stephen Diacik	9/3/2013	Maintenance Worker	40	34
Darrell Payne	10/10/2002	Maintenance Worker	40	34
Jonathan Rivero	8/28/2013	Maintenance Worker	40	34
Yolanda Trahin	9/5/2000	Janitor	40	28
Maria Urias	8/10/2005	Janitor	40	28

Community Development

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Jenkins	9/10/2007	Comm. Dev. Director	40	77
Robert Foreman	3/15/2006	Building Official	40	64
Kendall Welch	7/15/2013	Permit Technician	40	42
Virginia Owens	5/12/2005	Asst. Planner	40	46
Emily Diver	4/28/2014	Permit Technician	40	42
Britt Allen	11/16/2014	Code Enforcement/AC	40	45
David Marshal	11/12/2013	Code Enforcement/AC	40	45

Marshal's Office

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Nancy Gardner	2/27/2012	Marshal	40	82
Bruce Girnt	6/23/2013	Commander	40	72
Oscar Berrelez	8/11/1996	Sergeant	40	62
Stephen Butler	7/11/2012	Sergeant	40	62
Steven Ganis	11/19/1995	Sergeant	40	62
Laura Robinson	11/16/2011	Sergeant	40	62
Thomas Baizel	1/14/2007	Deputy	40	53
Jeff Bowers	1/14/2008	Deputy	40	53
Brandon Collins	8/7/2006	Deputy	40	53
David Freeman	10/31/2004	Deputy	40	53
Richard Grimes	2/9/2015	Deputy	40	53
Clinton Jackson	7/29/2013	Deputy	40	53
Daniel Jacobs	9/9/2013	Deputy	40	53
Steven McClure	2/13/2011	Deputy	40	53
Travis Munday	7/30/2012	Deputy	40	53
Roscoe Owsley	1/6/2013	Deputy	40	53
Jeff Patten	3/4/2001	Deputy	40	53
Dustin Richardson	6/23/2014	Deputy	40	53
Paul Rotzler	1/11/2015	Deputy	40	53
Michael Toporek	12/29/2013	Deputy	40	53
Jennifer Zwak	12/26/2012	Deputy	40	53
Darbie Martin	1/29/1998	Admin/Invest. Asst.	40	48
Mary Newton	12/15/1997	Dispatch Supervisor	40	48
Dorrie Cronk	6/11/2012	Dispatcher	40	43
Debbie Hughes	8/1/1998	Dispatcher	40	43
Barbara Ratlief	12/13/2013	Dispatcher	40	43
Brittany Rohn	10/6/2014	Dispatcher	40	43
Nora Romero	8/25/2014	Dispatcher	40	43
Lana Stine	5/27/2012	Dispatcher	40	43
Jason Toogood	10/8/2006	Dispatcher	40	43
Susan Wason	4/26/2011	Disptacher	40	43
Samantha Stout	4/6/2015	Dispatcher	25	43

Marshal's Office (Cont'd)

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Cailin Yantis Lizotte	9/10/2007	Records Specialist	40	43
Andrea Ramirez	10/7/2013	Records Clerk	19	37

Library

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Kathy Hellman	6/24/2012	Library Director	40	69
Dianna Manasse	1/7/2014	Youth Services Librarian	40	49
Alice Gottschalk	1/3/2005	Library Specialist	40	39
Gerry Laurito	12/14/1999	Library Specialist	40	39
Saepyo Choe	12/28/2013	Library Specialist	19	39
Valerie Foster	12/17/1998	Library Specialist	18	39
Denise Alm	5/12/2013	Library Clerk	18	29
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	29
Dee Thompson	5/12/2013	Library Clerk	18	29

Parks & Rec

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Marshall	12/27/2012	Recreation Supervisor	40	49
Jonathan Caballero	5/22/2013	Receptionist	28	32

Streets

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Stacy Perry	10/14/2013	Streets Supervisor	40	56
Luis Trahin	4/15/1996	Streets Foreman	40	52
David Hammond	8/9/1998	Sr. Equipment Operator	40	43
Royce Allen	10/30/2006	Equipment Operator	40	39
Richard Cope	2/6/2012	Equipment Operator	40	39

Sewer

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jan Grogan	6/30/2013	Wastewater Manager	40	64
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	48
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	42
Joseph Calhoun	7/1/2014	Wastewater Operator	40	39
Russell Cron	6/30/2013	Wastewater Operator	40	39
Chet Teague	3/9/2015	Wastewater Operator	40	39
Jerry Tinagero	7/1/2014	Wastewater Operator	40	39

FT & PT Employee Count 92

FT Employee Count 81

Seasonal/Temp Workers are not included

Salary Schedule

The Town completed a Wage and Classification Study in 2008 with implementation of the recommendations on January 1, 2009. The Salary Range Table approved by the Town Council is listed below.

Range	MIN	MID	MAX	Range	MIN	MID	MAX
11	\$ 13,712	\$ 17,289	\$ 20,865	55	\$ 40,641	\$ 51,240	\$ 61,839
12	\$ 14,055	\$ 17,721	\$ 21,386	56	\$ 41,657	\$ 52,521	\$ 63,385
13	\$ 14,406	\$ 18,164	\$ 21,921	57	\$ 42,698	\$ 53,834	\$ 64,970
14	\$ 14,767	\$ 18,618	\$ 22,469	58	\$ 43,765	\$ 55,180	\$ 66,594
15	\$ 15,136	\$ 19,083	\$ 23,031	59	\$ 44,860	\$ 56,559	\$ 68,259
16	\$ 15,514	\$ 19,560	\$ 23,607	60	\$ 45,981	\$ 57,973	\$ 69,966
17	\$ 15,902	\$ 20,049	\$ 24,197	61	\$ 47,131	\$ 59,423	\$ 71,715
18	\$ 16,300	\$ 20,551	\$ 24,802	62	\$ 48,309	\$ 60,908	\$ 73,508
19	\$ 16,707	\$ 21,064	\$ 25,442	63	\$ 49,517	\$ 62,431	\$ 75,345
20	\$ 17,125	\$ 21,591	\$ 26,057	64	\$ 50,754	\$ 63,992	\$ 77,229
21	\$ 17,553	\$ 22,131	\$ 26,709	65	\$ 52,023	\$ 65,591	\$ 79,160
22	\$ 17,992	\$ 22,684	\$ 27,376	66	\$ 53,324	\$ 67,231	\$ 81,139
23	\$ 18,441	\$ 23,251	\$ 28,061	67	\$ 54,657	\$ 68,912	\$ 83,167
24	\$ 18,903	\$ 23,832	\$ 28,762	68	\$ 56,023	\$ 70,635	\$ 85,246
25	\$ 19,375	\$ 24,428	\$ 29,481	69	\$ 57,424	\$ 72,401	\$ 87,377
26	\$ 19,859	\$ 25,039	\$ 30,219	70	\$ 58,860	\$ 74,211	\$ 89,562
27	\$ 20,356	\$ 25,665	\$ 30,974	71	\$ 60,331	\$ 76,066	\$ 91,801
28	\$ 20,865	\$ 26,307	\$ 31,748	72	\$ 61,839	\$ 77,968	\$ 94,096
29	\$ 21,386	\$ 26,964	\$ 32,542	73	\$ 63,385	\$ 79,917	\$ 96,448
30	\$ 21,921	\$ 27,638	\$ 33,356	74	\$ 64,970	\$ 81,915	\$ 98,860
31	\$ 22,469	\$ 28,329	\$ 34,189	75	\$ 66,594	\$ 83,963	\$ 101,331
32	\$ 23,031	\$ 29,038	\$ 35,044	76	\$ 68,259	\$ 86,062	\$ 103,864
33	\$ 23,607	\$ 29,763	\$ 35,920	77	\$ 69,966	\$ 88,213	\$ 106,461
34	\$ 24,197	\$ 30,508	\$ 36,818	78	\$ 71,715	\$ 90,419	\$ 109,122
35	\$ 24,802	\$ 31,270	\$ 37,739	79	\$ 73,508	\$ 92,679	\$ 111,850
36	\$ 25,422	\$ 32,052	\$ 38,682	80	\$ 75,345	\$ 94,996	\$ 114,647
37	\$ 26,057	\$ 32,853	\$ 39,649	81	\$ 77,229	\$ 97,371	\$ 117,513
38	\$ 26,709	\$ 33,675	\$ 40,641	82	\$ 79,160	\$ 99,805	\$ 120,451
39	\$ 27,376	\$ 34,517	\$ 41,657	83	\$ 81,139	\$ 102,300	\$ 123,462
40	\$ 28,061	\$ 35,379	\$ 43,698	84	\$ 83,167	\$ 104,858	\$ 126,549
41	\$ 28,762	\$ 36,264	\$ 43,765	85	\$ 85,246	\$ 107,479	\$ 129,712
42	\$ 29,481	\$ 37,170	\$ 44,860	86	\$ 87,377	\$ 110,166	\$ 132,955
43	\$ 30,219	\$ 38,100	\$ 45,981	87	\$ 89,562	\$ 112,921	\$ 136,279
44	\$ 30,974	\$ 39,052	\$ 47,131	88	\$ 91,801	\$ 115,743	\$ 139,686
45	\$ 31,748	\$ 40,029	\$ 48,309	89	\$ 94,096	\$ 118,637	\$ 143,178
46	\$ 32,542	\$ 41,029	\$ 49,517	90	\$ 96,448	\$ 121,603	\$ 146,757
47	\$ 33,356	\$ 42,055	\$ 50,754	91	\$ 98,860	\$ 124,643	\$ 150,426
48	\$ 34,189	\$ 43,106	\$ 52,023	92	\$ 101,331	\$ 127,759	\$ 154,187
49	\$ 35,044	\$ 44,184	\$ 53,324	93	\$ 103,864	\$ 130,953	\$ 158,042
50	\$ 35,920	\$ 45,289	\$ 54,657	94	\$ 106,461	\$ 134,227	\$ 161,993
51	\$ 36,818	\$ 46,421	\$ 56,023	95	\$ 109,122	\$ 137,583	\$ 166,043
52	\$ 37,739	\$ 47,581	\$ 57,424	96	\$ 111,850	\$ 141,022	\$ 170,194
53	\$ 38,682	\$ 48,771	\$ 58,860	97	\$ 114,647	\$ 144,548	\$ 174,449
54	\$ 39,649	\$ 49,990	\$ 60,331	98	\$ 117,513	\$ 148,161	\$ 178,810

Town of Camp Verde
Revenue Drivers
February 2015

Sources*	Feb-15	In/De %	Jan-15	Dec-14	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L4YM Avg +/-
City Sales Tax	196,438	-27%	267,430	225,295	219,228	229,742	(84,106)	7,445	46,962
State Sales Tax	78,052	-20%	96,984	82,591	80,656	81,667	(8,083)	1,788	7,577
VLТ	48,764	-1%	49,045	50,952	50,758	50,000	6,067	751	2,815
URS	109,687	0%	109,687	109,687	109,687	109,667	163	8,611	20,403
HURF	66,129	-5%	69,670	65,395	66,628	67,417	(6,312)	1,861	3,873
TOTAL	499,071		592,816	533,920	526,958	538,492	(92,271)	20,457	81,630

* - The above revenue sources represent approximately 80% of the Town's operating revenues.

** - City Sales Tax is Last 5 Yr Avg

- FYTD Avg:** Fiscal year-to-date Average. The average monthly amount for this fiscal year.
- Bud/Month:** This year's monthly budget.
- YTD Bud +/-:** Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.
- LYM Avg +/-:** Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.
- L4YM Avg +/-:** Last four years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 4 year's *FYTD Avg* (with the exception of the *City Sales Tax* line which is the last 5 years average).

Town of Camp Verde

Revenue Drivers

March 2015

Sources*	Mar-15	In/De %	Feb-15	Jan-15	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L4YM Avg +/-
City Sales Tax	204,242	4%	196,438	267,430	217,563	229,742	(109,606)	5,780	45,297
State Sales Tax	84,619	8%	78,052	96,984	81,097	81,667	(5,131)	2,229	8,017
VLT	57,145	17%	48,764	49,045	51,468	50,000	13,212	1,461	3,525
URS	109,687	0%	109,687	109,687	109,687	109,667	183	8,611	20,403
HURF	73,759	12%	66,129	69,670	67,420	67,417	30	2,654	4,665
TOTAL	529,451		499,071	592,816	527,235	538,492	(101,312)	20,734	81,907

* - The above revenue sources represent approximately 80% of the Town's operating revenues.

** - City Sales Tax is Last 5 Yr Avg

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L4YM Avg +/-: Last four years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 4 year's *FYTD Avg* (with the exception of the *City Sales Tax* line which is the last 5 years average).



Office of the Town Clerk April 2015

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

BRINGING AWARENESS & UNITY TO ALL DEPARTMENTS AND COMMUNITY

Comment from the Clerk:

A big thanks this past month to our Maintenance Crew. Maintenance Supervisor Mike Dumas took me on a tour of the old records/storage area and we discovered there were still several boxes of files being stored in that area and in room 208. Maintenance is delivering boxes daily for us to purge or archive, and have been extremely helpful in hauling off all the shredded materials. To date we have archived 1,544 files from the prosecuting attorney and purged over 2,400 files. In May our wonderful Maintenance staff will start remodeling an area in the Clerk's Office for a records room.

Business License 2015

	Jan	Feb	March	April	May	June
New	8	17	18	23		
Renewed @	40	39	37	47		
Total on File	617	618	635	654		
Total Revenue	\$1,400	\$1825	\$1,825	\$2,325		

Business License 2014

	Jan	Feb	March	April	May	June
New	8	8	10	7	12	9
Renewed	49	22	37	39	39	44
Total on File	625	604	590	602	602	621
Total Revenue	\$1,625	\$730	\$1,425	\$1,325		

Information Requests 2015 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	12	3	8	9		

Information Requests 2014

	Jan	Feb	March	April	May	June
Number of Requests	12	44	15	13	18	23

Clerk's Office Overall Revenue and Expense Report
Monthly Activity

	Yearly Budgeted Amount	Jan	Feb	March	April	May	June
Revenue	\$17,000.00	\$2,243.25	\$2,350.00	\$2,275.00	\$2,375.00		
Expenses	\$227,735.00	\$18,243.35	\$14,677.42	\$11,509.93	\$18,903.84		

Thanks

Virginia Jones
Town Clerk



Budget Report Account Summary

For Fiscal: 2014-2015 Period Ending: 04/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk							
Revenue							
01-120-40-410000	COPIES	0.00	0.00	0.00	50.50	50.50	0.00%
01-120-40-412000	BUSINESS LICENSE FEES	15,000.00	15,000.00	2,275.00	14,810.00	-190.00	1.27%
01-120-40-412100	LIQUOR LICENSE FEES	2,000.00	2,000.00	100.00	2,650.00	650.00	132.50%
01-120-40-414101	SPECIAL EVENT PERMITS	0.00	0.00	0.00	800.00	800.00	0.00%
	Revenue Total:	17,000.00	17,000.00	2,375.00	18,310.50	1,310.50	7.71 %
Expense							
01-120-20-600000	SALARIES	154,140.00	154,140.00	13,761.60	131,201.54	22,938.46	14.88%
01-120-20-601000	FICA	9,560.00	9,560.00	849.67	8,003.44	1,556.56	16.28%
01-120-20-601100	MEDICARE	2,235.00	2,235.00	198.70	1,871.67	363.33	16.26%
01-120-20-601200	RETIREMENT	17,880.00	17,880.00	1,596.33	13,633.97	4,246.03	23.75%
01-120-20-601300	UNEMPLOYMENT INSURANCE	210.00	210.00	0.00	451.91	-241.91	-115.20%
01-120-20-601400	WORKERS COMPENSATION	550.00	550.00	34.23	326.57	223.43	40.62%
01-120-20-602000	HEALTH, DENTAL & LIFE INSURANC	24,810.00	24,810.00	2,067.30	20,788.18	4,021.82	16.21%
01-120-20-701000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
01-120-20-701500	TRAVEL	600.00	600.00	0.00	324.71	275.29	45.88%
01-120-20-703000	OFFICE SUPPLIES	2,000.00	2,000.00	171.01	1,213.85	786.15	39.31%
01-120-20-703500	SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	75.00	375.00	225.00	37.50%
01-120-20-703800	ADVERTISING	2,000.00	2,000.00	0.00	620.06	1,379.94	69.00%
01-120-20-711000	LEGAL SERVICES	1,000.00	1,000.00	0.00	583.50	416.50	41.65%
01-120-20-712000	CONTRACT LABOR	7,500.00	7,500.00	150.00	4,950.00	2,550.00	34.00%
01-120-20-713210	OFFICE EQUIPMENT	1,500.00	1,500.00	0.00	251.49	1,248.51	83.23%
01-120-20-758100	RECORDING FEES	150.00	150.00	0.00	25.00	125.00	83.33%
01-120-20-758200	RECORDS MANAGEMENT	2,000.00	2,000.00	0.00	35.19	1,964.81	98.24%
	Expense Total:	227,735.00	227,735.00	18,903.84	184,656.08	43,078.92	18.92 %
	Department: 120 - Town Clerk Surplus (Deficit):	-210,735.00	-210,735.00	-16,528.84	-166,345.58	44,389.42	21.06 %
	Report Surplus (Deficit):	-210,735.00	-210,735.00	-16,528.84	-166,345.58	44,389.42	21.06 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk						
Revenue	17,000.00	17,000.00	2,375.00	18,310.50	1,310.50	7.71 %
Expense	227,735.00	227,735.00	18,903.84	184,656.08	43,078.92	18.92 %
Department: 120 - Town Clerk Surplus (Deficit):	-210,735.00	-210,735.00	-16,528.84	-166,345.58	44,389.42	21.06 %
Report Surplus (Deficit):	-210,735.00	-210,735.00	-16,528.84	-166,345.58	44,389.42	21.06 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-210,735.00	-210,735.00	-16,528.84	-166,345.58	44,389.42
Report Surplus (Deficit):	-210,735.00	-210,735.00	-16,528.84	-166,345.58	44,389.42

LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

SORTED BY: LICENSE NUMBER

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ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2851	SERV	PRODIGY INNOVATIONS LLC	PRODIGY INNOVATIONS LLC P.O. BOX 4186 CAMP VERDE, AZ 86322	2375 N MUSTANG
	COMMENTS:	[REDACTED]		
2852	CONT	GREEN EARTH LLC	GREEN EARTH LLC P.O. BOX 1309 CORNVILLE, AZ 86325	11290 CIRCLE DR
	COMMENTS:	[REDACTED]		
2854	CONT	VETWORKS	VETWORKS 115 VERDE PLACE CLARKDALE, AZ 86324	817 N. MAIN ST.
	COMMENTS:	[REDACTED]		
2855	CONT	B&W FIRE SECURITY SYSTEMS, LL	B&W FIRE SECURITY SYSTEMS, LLC 8544 E EASTRIDGE DR PRESCOTT VALLEY, AZ 86314	8544 E EASTRIDGE
	COMMENTS:	[REDACTED]		
2856	CONT	ETICO CONSTRUCTION LLC	ETICO CONSTRUCTION LLC 7138 N 110TH AVENUE GLENDALE, AZ 85307	7138 N. 110TH AV
	COMMENTS:	[REDACTED]		
2861	CONT	WESTERN SEALANT CO. INC.	WESTERN SEALANT CO. INC. P.O. BOX 549 PRESCOTT, AZ 86302	P.O. BOX 549
	COMMENTS:	[REDACTED]		
2862	RET	DOUBLE J'S INSTALLATIONS INC.	DOUBLE J'S INSTALLATIONS INC. 2026 N 3RD STREET FLAGSTAFF, AZ 86004	2026 N. 3RD STRE
	COMMENTS:	[REDACTED]		
2863	RET	NATIONAL CONSTRUCTION RENTALS	NATIONAL CONSTRUCTION RENTALS, 15319 CHATSWORTH STREET MISSION HILLS, CA 91345	15319 CHATSWORTH
	COMMENTS:	[REDACTED]		
2864	SERV	DAVID MATHEWS OUTFITTERS	DAVID MATHEWS OUTFITTERS P.O. BOX 4417 CAMP VERDE, AZ 86322	P.O. BOX 4417
	COMMENTS:	[REDACTED]		
2865	RET	MAMA BEAR'S PRODUCE & STUFF	MAMA BEAR'S PRODUCE & STUFF 2320 N. PRIVATE DR. CAMP VERDE, AZ 86322	2320 N. PRIVATE
	COMMENTS:	[REDACTED]		
866	SERV	CHURCH PROPERTIES LLC.	CHURCH PROPERTIES LLC. 4900 N. HAYFIELD DRAW SUITE 1 CAMP VERDE, AZ 86322	4900 N. HAYFIELD
	COMMENTS:	[REDACTED]		
867	SPEC-V	LAURA GUILFORD	3570 E BROKEN ARROW ROAD RIMROCK, AZ 86335	395 HOLLAMON

LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

SORTED BY: LICENSE NUMBER

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ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2872	RET	BEADS WITH BENEFITS	BEADS WITH BENEFITS P.O. BOX 3392 COTTONWOOD, AZ 86326	P.O. BOX 3392
	COMMENTS:	[REDACTED]		
2873	CONT	JOCORAN GLASS INC	JOCORAN GLASS INC 2335 W HOLLY ST PHOENIX, AZ 85009	2335 W HOLLY ST
	COMMENTS:	[REDACTED]		
2874	CONT	THYSSENKRUPP ELEVATOR CORP	THYSSENKRUPP ELEVATOR CORP 114 TOWNPARK DR STE 300 KENNESAW, GA 30144	114 TOWNPARK DR
	COMMENTS:	[REDACTED]		
2876	CONT	SOUTHWEST TANK AND STEEL, INC	SOUTHWEST TANK AND STEEL, INC. 4900 N HAYFIELD DRAW SUITE I CAMP VERDE, AZ 86322	4900 N HAYFIELD
	COMMENTS:	[REDACTED]		
2877	SERV	VASQUEZ MOBILE HOME MOVERS	VASQUEZ MOBILE HOME MOVERS 4355 W VALENCIA RD TUCSON, AZ 85746	4355 W VALENCIA
	COMMENTS:	[REDACTED]		
2878	SERV	LITTLE HOUSE CUSTOMS ARIZONA	LITTLE HOUSE CUSTOMS ARIZONA 3117 S QUAIL CT CAMP VERDE, az 86322	
	COMMENTS:	[REDACTED]		
2879	CONT	J.D. STEEL CO. INC.	J.D. CO. INC P.O. BOX 18009 PHOENIX, AZ 85009	P.O. BOX 18009
	COMMENTS:	[REDACTED]		
2880	SERV	WILLIAMS FAMILY AUTO LLC	WILLIAMS FAMILY AUTO LLC 2295 SQUAW PEAK RD. CAMP VERDE, AZ 86322	725 HOWARDS RD I
	COMMENTS:	[REDACTED]		
2882	CONT	ALLEN'S CUSTOM PLUMBING, INC	ALLEN'S CUSTOM PLUMBING, INC 11984 N ONIKA LANE FLAGSTAFF, AZ 86004	11984 N. ONIKA I
	COMMENTS:	[REDACTED]		
883	CONT	DILIGENT DEVELOPMENT LLC	DILIGENT DEVELOPMENT LLC 5905 HERRING RD FLAGSTAFF, AZ 86004	5905 HERRING RD
	COMMENTS:	[REDACTED]		
884	CONT	SKY HIGH ENERGY	SKY HIGH ENERGY 22849 N 19TH AVE STE 105 PHOENIX, AZ 85027	22849 N. 19TH AV

TOTAL LICENSES: 23

Community Development Monthly Report April 2015



Building

Robert Foreman – Building Official

Permits Kendall Welch – Permit Technician and Emily Diver – Permit Technician



Planning Michael Jenkins & Jenna Owens



Code Enforcement

Dave Marshall & Britt Allen

BUILDING MONTHLY REPORT

April 2015	CURRENT MONTH	PREVIOUS MONTH	2014-2015 FY
PERMITS ISSUED	25	39	264
PERMITS FINALED	22	27	256
PLAN REVIEWS PERFORMED	23	24	184
INSPECTIONS PERFORMED	103	73	713
PHONE CALLS RECEIVED	367	803	4113
BUSINESS LICENSES REVIEWED	7	4	38
BUSINESS LICENSE INSPECTIONS	7	4	32
MISCELLANEOUS SITE INSPECTIONS	9	13	95
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	0	10
Stop Work Order	0	0	3
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2015 THRU 4/30/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20150086 13-COM REM	4/01/2015 3/11/2015	ACV FSD VERDE LLC COMMERCIAL ALTER/REMODEL	452 FINNIE FLAT ROAD J COMREM - COMMERCIAL REMODEL	DOSTORTUGA OWNER	COMMERCIAL REMODEL 50,000.00	13-COM REM 2,581.34
20150096 MH	4/02/2015 3/17/2015	HAAKE, DAWN RES - MANUFACTURED HOME	3185 DINKY CREEK MH - MANUFACTURED HOME	RCHOMES&DE OWNER	MANUFACTURED HOME 15,000.00	MH 525.00
20150097 04-RES ACC	4/02/2015 3/18/2015	COWAN, CONNIE RESIDENTIAL ACCESSORY	1226 PETERSON ROAD RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 15,000.00	RES ACC 523.48
20150098 04-RES ACC	4/03/2015 3/18/2015	ANDERSON, DAVID S RESIDENTIAL ACCESSORY	1873 SUMMIT VIEW CIRCLE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 18,000.00	RES ACC 500.00
20150107 PORCH/PAT	4/27/2015 0/00/0000	ELSNER, DALE DNW - PORCH/PATIO/DECK	2265 ELLISON DRIVE PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 1,500.00	PORCH/PAT 356.01
20150108 B/RW	4/03/2015 3/25/2015	INDUSTRIAL LAND BLOCK OR RETAINING WALL	1611 REEVES ARENA ROAD BLOCK - BLOCK/RETAINING WAL	IRONHORSEW OWNER	BLOCK/RETAINING WALL 35,100.00	B/RW 1,092.23
20150109 04-RES ACC	4/06/2015 3/25/2015	MURILLO, DANIEL RESIDENTIAL ACCESSORY	1113 W LARIAT LN RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 5,980.00	RES ACC 308.16
20150112 02-RES ADD	4/02/2015 0/00/0000	RALSTON, STACIA A RESIDENTIAL ADDITION	935 BUFFALO TRAIL 02-RESADD - RESIDENTIAL ADD	VETWORKSLL OWNER	RESIDENTIAL ADDITION 13,000.00	02-RES ADD 475.63
20150113 ZC	4/01/2015 3/31/2015	LEE, WILLIAM ZONING CLEARANCE	212 FINNIE FLAT RD	OWNER OWNER	COMMERCIAL ACCESSORY BUILDI 2,000.00	RES ACC 85.00
20150116 ZC	4/21/2015 4/01/2015	VALENCIA, RANDALL ZONING CLEARANCE	1545 HORSESHOE BEND DRIVE	OWNER OWNER	ZONING CLEARANCE 2,500.00	ZC 85.00
20150117 PLB-RES	4/01/2015 4/01/2015	GOSCH FAMILY LIVING TRUST RES - PLUMBING	252 HEREFORD DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 50.00	PLB-RES 75.00
20150118 FIRE SPRK	4/28/2015 4/01/2015	LEE, WILLIAM FIRE SPRINKLER	212 FINNIE FLAT RD FIRE - FIRE SPRINKLER	ABREEZE OWNER	FIRE SUPPRESSION 3,000.00	FIRE 100.00
20150119 FENCE	4/06/2015 4/06/2015	KAT INVESTMENTS LLC FENCE	2640 ZACHARY LN E FENCE - FENCE	OWNER OWNER	FENCE 3,500.00	FENCE 50.00
20150120 ZC	4/08/2015 4/06/2015	BURRIS, DANA L & SANDRA ZONING CLEARANCE	734 SADDLE CREEK DRIVE	TIERRAVERD OWNER	ZONING CLEARANCE 1,000.00	RES ACC 85.00
20150121 SOLAR	4/27/2015 0/00/0000	KUHNHAUSEN, WESS SOLAR INSTALLATION	366 THIRD STREET SOLAR - SOLAR INSTALLATION	PURSOLAR OWNER	SOLAR INSTALLATION 8,160.00	SOLAR 341.40
20150123 ELE-COM	4/06/2015 4/06/2015	LEE, WILLIAM COMMERCIAL ELECTRICAL	212 FINNIE FLAT RD ELE-COM - COMMERCIAL ELECTR	GRANTELECT OWNER	COMMERCIAL ELECTRICAL 8,000.00	ELE-COM 75.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2015 THRU 4/30/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20150124 SOLAR	4/27/2015 0/00/0000	CLARK, ROBYN SOLAR INSTALLATION	2440 NEWTON LANE SOLAR - SOLAR INSTALLATION	RECSOLARIN OWNER	SOLAR INSTALLATION 46,000.00	SOLAR 1,045.02
20150125 04-RES ACC	4/27/2015 4/07/2015	BROWN, LONNIE E & CARO RESIDENTIAL ACCESSORY	1060 MEGHANS RD RES - RESIDENTIAL ACCESSORY	STANLEYSTE OWNER	RESIDENTIAL ACCESSORY BUILD 25,273.00	RES ACC 780.22
20150128 DEMO-RES	4/10/2015 4/10/2015	SCHMID, DAVID M & MELAN RESIDENTIAL DEMOLITION	2485 GLENROSE DRIVE DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 0.00	DEMO-RES 75.00
20150130 PLB-RES	4/14/2015 0/00/0000	SCHULTZ, ERIC RES - PLUMBING	2612 LANTIS LN PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 300.00	PLB-RES 75.00
20150132 PORCH/PAT	4/27/2015 0/00/0000	TENPENNY, MICHAEL DNU - PORCH/PATIO/DECK	1982 CENTRAL LANE PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 750.00	PORCH/PAT 187.61
20150135 ELE-COM	4/20/2015 4/20/2015	INDUSTRIAL LAND MANAGEMENT COMMERCIAL ELECTRICAL	1611 REEVES ARENA RD ELE-COM - COMMERCIAL ELECTR	GRANTELECT OWNER	COMMERCIAL ELECTRICAL 800.00	ELE-COM 75.00
20150137 PORCH/PAT	4/30/2015 0/00/0000	KYLLINGSTAD, STEVE DNU - PORCH/PATIO/DECK	368 MAIN ST PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 1,000.00	PORCH/PAT 379.93
20150140 DEMO-RES	4/23/2015 4/23/2015	NELSON, BRIAN L RESIDENTIAL DEMOLITION	2528 ARTURO CIRCLE DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 12,500.00	DEMO-RES 75.00
20150141 MECH-RES	4/23/2015 0/00/0000	JANSSEN, DALE RES - MECHANICAL	2425 VERDE WEST DR MECH-RES - RESIDENTIAL MECH	KOYERS OWNER	RESIDENTIAL MECHANICAL 6,500.00	MECH-RES 75.00
*** TOTALS ***		NUMBER OF PROJECTS: 25		VALUATION:	274,913.00	FEE: 10,126.03

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2015 THRU 4/30/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
02-RES - RESIDENTIAL ADDITION	1	13,000.00	475.63
04-RES - RESIDENTIAL ACCESSORY	4	64,253.00	2,111.86
13-COM - COMMERCIAL ALTER/REMODEL	1	50,000.00	2,681.34
B/RW - BLOCK OR RETAINING WALL L	1	35,100.00	1,092.23
DEMO-RES - RESIDENTIAL DEMOLITION	2	12,500.00	150.00
ELE-COM - COMMERCIAL ELECTRICAL	2	8,800.00	150.00
FENCE - FENCE	1	3,500.00	50.00
FIRE - FIRE SPRINKLER	1	3,000.00	100.00
MECH-RES - RES - MECHANICAL	1	6,500.00	75.00
MH - RES - MANUFACTURED HOME	1	15,000.00	525.00
PLB-RES - RES - PLUMBING	2	350.00	150.00
PORCH/PAT - DNU - PORCH/PATIO/DEC	3	3,250.00	923.55
SOLAR - SOLAR INSTALLATION	2	54,160.00	1,386.42
ZC - ZONING CLEARANCE	3	5,500.00	255.00
*** TOTALS ***	25	274,913.00	10,126.03

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/01/2015 THRU 4/30/2015

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	3	3	5,500.00	255.00
02-RESADD - RESIDENTIAL ADDITION	1	1	13,000.00	475.63
BLOCK - BLOCK/RETAINING WALL	1	1	35,100.00	1,092.23
COMREM - COMMERCIAL REMODEL	1	1	50,000.00	2,681.34
DEMO-RES - RESIDENTIAL DEMOLITION	2	2	12,500.00	150.00
ELE-COM - COMMERCIAL ELECTRICAL	2	2	8,800.00	150.00
FENCE - FENCE	1	1	3,500.00	50.00
FIRE - FIRE SPRINKLER	1	1	3,000.00	100.00
MECH-RES - RESIDENTIAL MECHANICAL	1	1	6,500.00	75.00
MH - MANUFACTURED HOME	1	1	15,000.00	525.00
PLB-RES - RESIDENTIAL PLUMBING	2	2	350.00	150.00
PORCH - PORCH/PATIO	3	3	3,250.00	923.55
RES - RESIDENTIAL ACCESSORY BUILDING	4	4	64,253.00	2,111.86
SOLAR - SOLAR INSTALLATION	2	2	54,160.00	1,386.42
*** TOTALS ***	25	25	274,913.00	10,126.03

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 04/01/2015 THROUGH 04/30/2015
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

MONTHLY REPORT FOR APRIL 2015
BUILDING DIVISION

Safety Committee meeting was held on Wednesday April 1, 2015 and also attended a Council meeting on April 1, 2015 in regard to a Dangerous Building Abatement which had been resolved. As reported to Council so far this fiscal year we have had ten (10) dangerous buildings reported and posted, one (1) dangerous structure and two (2) reports of dangerous equipment. To date eight (8) of the dangerous buildings have been resolved at no cost to the Town while two (2) are pending, the dangerous structure is pending and the two dangerous equipment reports have been resolved. At the Council meeting May was also declared as Building Safety Month.

During the week of April 13, 2015 Emily, Kendall and I attended AZBO training classes in Casa Grande for continuing education credits. Kendall also took her exam and was ICC certified as a Residential Plans Examiner. Emily will be taking her Residential Building Inspector exam shortly. It will probably be necessary for me to attend the Fall Institute as I have four (4) ICC certifications due this calendar year. Completed the one (1) year employee review for Emily.

Held several meetings with the Public Works Director and Woodruff construction concerning the library foundation work and the deferred submittal of plans for the metal shell building for the library. Expect to receive those plans the second week of May and start the plan review.

Conducted our ISO rating documentation and review and grading by Mr. Perella. This took a good deal of staff time, but we are reasonably optimistic that with the adoption of the new codes, the new procedures we have put in place, the certifications of Kendall and Emily that our ISO rating will improve. This process was done one (1) year ahead of schedule due to the adoption of the new FEMA flood maps.

Held several meetings with the Fire Marshal concerning various commercial buildings. Including phone conferences with the owner of a two story commercial building with 2nd story egress issues. A solution has been reached and should be implemented shortly. Also met with the Fire Marshal, managers and Architect of an uncompleted 2nd story of a service organization and revised plans for the completion of that building should be submitted before the end of May. Both of these have been an issue for a considerable time and we now are coming to a "fix" for them soon.

Completed 103 building inspections, 17 residential plan check reviews, 6 commercial plan check reviews, 97 phone calls, 21 meetings, 9 miscellaneous site inspections, 6 miscellaneous postings, 9 transmittals, 7 business license's and 1 special event review.

A handwritten signature in black ink, appearing to read "Robert Foreman", with a long horizontal flourish extending to the right.

Robert Foreman CBCO

Building Official/Town Safety Officer.

**Planning & Zoning
Monthly Report**

MJ

April 2015

April 01, 2015

Michael Jenkins, Mr. Russ Martin, Dave Marshall and Britt Daniels coordinated for an air quality test for property owned by Robert Elisarraras. This was to determine if any hazardous particles were emitted into the air due to demolition of primary structure.

April 06, 2015

Michael Jenkins, Jenna Owens, Robert Foreman, Kendall Welch and Emily Diver met with Mr. Gerry Eaton to discuss a proposed uses and structures for a parcel containing 38 acres.

April 13th – 16th

Michael Jenkins and Jenna Owens supported the Building Department while Robert Foreman, Kendall Welch and Emily Diver were at AZBO training in Casa Grande.

April 21, 2015

Michael Jenkins and Jenna Owens met with Kevin Chester to revise a site plan for a proposed Planned Unit Development for the Chester property.

Code Enforcement

Location	Total Cost Per Nuisance Abatement
W. Linda Vista	600.00
3377 S. Ravens Rd.	300.00
380 Yaqui Cir	300.00
2110 Squaw Peak	1500.00
5450 Palomino Cir.	600.00
3484 E. Clinton Ln.	450.00
3287 E. Clinton Ln.	600.00
3976 E. Lark Dr.	200.00
Expense related to abatement.	50.00
3661 S. Chino Dr.	250.00
4501 E. Canyon Dr.	300.00
4411 E. Valley View Dr.	300.00

Total

Budgeted Amount \$6,000.00, balance \$ 550.00

Code Enforcement:

Total Complaints: 8

Violations Found: 4

Violation Not Found: 3

Cases Closed: 5

Abatements: 0

Other statistics for the month

Zoning Clearances Residential: 14

Zoning Clearances Commercial: 2



Public Works April 2015

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Meeting with Community Development
 - Mining Use Permit
- VVMC-Video Inspection of Sewer line
- RFQ Professional On-Call Opening
- Yavapai County Roads Department regarding Middle Verde Rd
- Library
 - Weekly Pre-Construction Meetings
- Council Budget Work Session
- NACOG Technical Subcommittee
- Rural Transportations Conference
- CDBG
 - Roads & Property Inspections
- Finnie Flat Project
- Verde Valley Master Transportation Plan Kick off Meeting
- ADOT-SR260
 - Utility Coordination Kick off Meeting
- Budget
 - Meeting with Russ
 - Council Work Session
- Meeting with Siemens regarding Traffic Signals
 - Storm water Recharge Meeting

Streets:

- Cattle Guard on Middle Verde Rd.
 - Finished Removing Cattle Guard and Road Repairs
- Grading
 - Middle Verde
 - Newton
 - Old 279
- Daily work orders
- HSIP Grant
 - Installed 168 Warning and Street Names Signs for Stage 1
 - Stage 2 Signs will be delivery mid-May
- Equipment Maintenance
 - Misc maintenance on equipment
- Mowing the Right of Ways has started
- Reviewed, via web, ADOT Strategic Safety Plan

Stormwater:

- Continue work on
 - Bashas Drainage
 - Town Homes Curb and Gutter
- Meet with Stacy to go over the Verde Lakes Drainage Plan
- Meet with Gary Thompson @ Arnold terrace to inspect Drainage issues

Sewer:

- The belt filter press has a temporary fix while we wait for parts to arrive from Italy.
- The new propane tank has been installed for our building.
- The tractor was repaired.
- We purchased a mower and have used it to clean out the North Evaporation Pond.
- We marked 60 blue stakes.
- We did not have any afterhours emergency call outs.
- Pulled, cleaned, repaired and re-installed Plant Drain Pump # 1
- Temporary fix applied to Head works Bar Screen.
- We haven't needed to change the brushes on the Hauler Station in the past year thanks to our macerator. We used to do this every 3 -4 months.

Maintenance:

- Respirator paperwork for OSHA compliance sent in
- Remove all street light banners and overhead banner
- Budget Work session
- Working with Adult probation to weed park property on McCracken and work on Rezzonico Park
- Assist Fort Verde State Park with setting up and taking down tents
- Tested for Asbestos before removing wall in Clerks office
- Replace Street Light on Main St that was hit during Vehicle Accident
- Training
 - 3 – Employees had Asbestos O ad M Refresher Class
 - All Staff completed their online training for Safe Personnel
- Continuing working on grounds preparing for spring and summer season
- Daily Work Orders
- Pool Maintenance
 - Getting pool ready for Opening Season
 - Added on to Pool shade Structure in Picnic Area

Parks & Rec:

- Continued to handle requests for facility use at the Community Center and 200 building as well as the various sports fields.
- Continued our Friday Day trips with trips to Western Spirit Museum in Scottsdale and the Commemorative Air Force Museum in Mesa.
- Completed planning for the next series of day trips in June & July.
- Held our last two Free Friday Family movie nights in cooperation with the Community Library. The last movie night also included a Parent/Child Campout with pancake & sausage breakfast.
- Continued Division budget planning for FY 2016.

- o Met w/ Steve Ayers and National Park Service and US Forest Service about Jackson Flat trail.
- o Michael Marshall continued to attend planning meetings for Sesquicentennial activities and the park design.
- o Planning is under way for opening of the pool the end of May. This includes hiring new employees, contacting returning employees and updating policies and summer schedules.

PUBLIC WORKS PROJECT STATUS REPORT: April 2015

Facility/Maintenance Improvements

	PROJECT:	CURRENT STATUS:
1	Public Library	Site excavation, foundation demolition, stormwater control, building pad prep and site utility work is complete, product data & shop drawings are being submitted and many have been approved. Final shop drawings for steel building will be submitted for review on May 1 st . Foundation trenches and under slab work will begin in May.
2	Public Works Office Remodel/Improvements	Complete
3	Court Improvements: Remodel of Rooms 206, 207, & 208	Design this fiscal year, construction next fiscal year. A concept plan from the architect has been completed and is being reviewed; court & clerk to approve Public Works will manage final build.
4	Transit/Bus Stops	One bus stop by Burger King completed and in place. Second bus stop at Basha's Center will be installed in conjunction with a minor drainage improvement.
5	Community Park	A Request for Qualifications is underway by staff for finding a consultant to complete the Park Site Plan. A Request for Quote will be done by staff to choose a consultant for a reclaim water line design to transport reclaim water from the treatment plant to the park, revision of the Aquifer Protection Permit to include reclaim water use at the community park, and to obtain the necessary effluent Re-Use Permit.
6	Banner Poles on Main Street	Complete

PUBLIC WORKS PROJECT STATUS REPORT: April 2015

Streets Improvements

	PROJECT:	CURRENT STATUS:
1	Finnie Flat Sidewalk	Construction Plans at 95%, Will be constructed at same time as the sidewalk along Highway 260 from Cliffs Parkway to Main Street by the ADOT appointed contractor, <u>estimation</u> is that ADOT will bid both projects in October of 2015, ADOT will be the project manager.
2	Hollaman Street Parking Lot Improvements	Survey is complete ; design to be done under RFQ
3	HSIP – Sign Replacement Program 1st half/phase	The sign inventory for this portion of the Sign Replacement Program is complete. The Town Street Crew has installed the first delivery of signs. Three more orders will be placed, delivered & installed in this phase of the program for a total of 895 new signs
4	Tri-Intersection - NACOG Project	. HDR was selected as the design firm and is preparing a scope of work. Discussions with the consultant are on-going in order to provide a design that will meet the Town's needs at a reasonable cost.
5	Industrial Drive Round-A-Bout	On Hold
6	Town-site Paving Phase III - CDBG	First survey submittal is pending engineering review. Project procurement documents are approved.
7	Finnie Flat Corridor Design	A consultant will be engaged from the Request for Qualifications for the design. To begin in FY 15/16
8	Cliffs Parkway & Finnie Flat Signal Traffic Detection Cameras	Priority has been reassessed while options and possible alternatives are considered to reduce cost

PUBLIC WORKS PROJECT STATUS REPORT: April 2015

Stormwater Improvements

	PROJECT:	CURRENT STATUS:
1	Finnie Flat Channel Phase II including; Cliffs Parkway Detention Basin, Cliffs Parkway Culvert Extension and Vault, and Finnie Flat Curb and Townhome Entrance	Cliffs Parkway Detention Basin is complete for now (some future seeding, and groundwater recharge work may be done later). The Cliffs Parkway Culvert Extension has been completed and the plans for the vault and grate at its end are complete and will go out to Job Order Contractors for quote in late January. Construction of the vault and grate will occur in March. The grate has been purchased and has been delivered. The Finnie Flat Curb and Townhome Entrance Plan is 95% complete and we estimate releasing to Job Order Contractors for quote in late February. The grated road crossing for this Townhome Entrance has been delivered and is ready to install.
2	Verde Lakes Drive Drainage	Construction Plans for improvement of drainage ditches along Verde Lakes Drive from Clinton Drive to West Clear Creek and from Highway 260 to Bull Pen Wash are underway and are 30% complete. Anticipate plan completion and construction in early to mid-2015. Will be quoted as a JOC project.
3	Gaddis Wash Box Culvert Crossings	Box Culverts for Streets Yard Entrance Crossing is manufactured and has been delivered and stored on-site until construction of the crossing and new entrance road. The Streets Yard Entrance Crossing and entrance road have been relocated by the adjacent property owner (whose property they cross) and will be re-surveyed and re-drawn. The second crossing on Industrial Drive has been surveyed and design plans are underway (10%).
4	Quarterhorse Lane/Overman Access Road & Drainage Channel	Project closed pending a mutually acceptable agreement by owners of impacted and neighboring properties
5	MS4 Software & New Permit	Have started utilizing software and are currently comparing the new draft permit to the current one determining improvements and additions that must be made to operations, management plans, ordinances, maintenance, and inspections to be in proper compliance with the conditions of the permit.

PUBLIC WORKS PROJECT STATUS REPORT: April 2015

Utility Improvements

	PROJECT:	CURRENT STATUS:
1	Wastewater Treatment Plant Headworks	Headworks Rehabilitation Plan is 90% complete. We are currently bidding fabrication of key parts for the headworks grit settling chamber. Plans should be completed and go out to Job Order Contractors for quote in March of 2015.
2	Wastewater Treatment Plant Garage/ Shop Building	Building is erected and almost completed. Overhead doors should be installed by the end of February. The interior is almost completed by one of our JOC contractors and should be complete by the end of February. Wastewater Division staff are outfitting the building with shelves, worktables, desks, and furniture. Building should be in use in March.
3	Wastewater Treatment Plant Tertiary Filtration	The tertiary filter system and ultraviolet disinfection system upgrades have both been chosen and plans for these two items must be combined and will be underway by the end of March, 2015. These plans will need to be submitted to ADEQ for review. Construction of these items will be done in next fiscal year.
4	Wastewater Treatment Plant UV Disinfection Upgrades	The tertiary filter system and ultraviolet disinfection system upgrades have been chosen and plans for these two items must be combined and will be underway by the end of March, 2015. These plans will need to be submitted to ADEQ for review. Construction of these items will be done in next fiscal year.
5	Wastewater Treatment Plant Sludge Drying Beds	We anticipate the design of the sludge drying beds will begin early in the next fiscal year. These plans will need to be submitted to ADEQ for review. Construction of this item will be done also in the next fiscal year.
6	State Route 260 Sewer Master Plan Sleeve Placement Plan	Preparing Request for Qualifications to invite experienced and qualified engineering firms to submit Statements of Qualification on a scope of services for the Master Plan and Sleeve Plan.
7	Public Works Yard Sewer Line	Needs to be staked by Ron/Troy and constructed; pending adequate funds to complete the construction and connection fees



CAMP VERDE MUNICIPAL COURT
YAVAPAI COUNTY, ARIZONA
473 S. Main Street, Suite 107, Camp Verde, AZ 86322
Phone: 928-587-6635 Fax: 928-587-9049

Paul A. Schlegel
Presiding Magistrate


Veronica Pineda
Court Supervisor

Manager's Report
Reporting month: April 2015

Highlights of the month:

- Nina and Veronica attended online training via web ex for time standards reporting on April 13, 2015.
- Judge Schlegel attended his last week at New Judge Orientation (NJO) on April 13-17. Harry Cipriano covered the Court docket for the Court this week.
- Judge Schlegel had jury duty in Yavapai County Superior Court (Prescott) on April 22, 2015.
- Veronica and Nina attended a lunch & learn on the Do's and Don'ts of interpreting at the Yavapai County Superior Court (Verde) on April 29.
- All Clerks attended the Arizona Courts Association (ACA) conference in Prescott April 22-24.

Getting down to business: April 2015 at a glance:

- The Court had 57 scheduled Initial appearances/Arraignments for criminal traffic and criminal misdemeanor cases for the month of April.
- The Court had 36 scheduled Order to Show Cause hearings Failure to Comply/Pay set for the month.
- The Court had 2 scheduled bench trials for the month of April
- The Court had 76 scheduled hearings which include: Pretrial Conferences/sentencing's/change of plea hearings with and without attorneys.
- The Court had 1 scheduled civil traffic hearings with officers from DPS, CVMO, YANPD
- The Court had 0 petition for an Injunctions against harassment that was held
- The Court had 1 petitions for injunction against harassment and Orders of protection.
- The Court had 13 status hearings to include but not limited to warrant appearances, payment reviews, jail reviews.
- 1 Search Warrant issued
- 1 Wedding performed

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: **1354**

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **April 2015**

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	33	4	116	153
Filed	6	4	22	32
Transferred In	0	0	0	0
SUBTOTAL	39	8	138	185
Transferred Out	0	0	0	0
Other Terminations	8	2	22	32
TOTAL TERMINATIONS	8	2	22	32
Statistical Correction	0	0	0	0
Pending End of Month	31	6	116	153

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
213	1	0	214	0	2	2	0	212

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
177	106	0	283	0	5	96	101	0	182

Civil Traffic Hearings Held: **0**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed		Trans In		TOTAL
29		0		29

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2015

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	568	38	0	606	1	25	26	0	580
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
TOTAL	569	38	0	607	1	25	26	0	581

TRIALS HELD	
Misdemeanor Court/FTA Trials Held:	1
Misdemeanor/FTA Jury Trials Held:	0

FELONY								
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
	0	0	0	0	0	0	0	0
Felony Preliminary Hearings Held:	0	Felony, Misdemeanor, Criminal Traffic Initial: Appearances:						57

LOCAL NON-CRIMINAL ORDINANCES						
	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	21	0	21	4	0	17
TOTAL	21	0	21	4	0	17

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

April 2015

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	142
Serious Violations	10
All Other Violations	579
TRAFFIC TOTAL	731

CRIMINAL WARRANTS OUTSTANDING

Felony	1
Misdemeanor	757
CRIMINAL TOTAL	758

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul Sellego

Signature of the Judge/Magistrate (or designee)

Veronica Pineda

Name of Preparer

May 5, 2015

Date of Preparation

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: May 4, 2015
From: Camp Verde Municipal Court

Reporting Month: February 2015

Check #: 5192

Total Amount of Check: \$38,325.02

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY *[Signature]*

REVENUE ACCOUNT NUMBER

01-300-40-413000	\$35,603.60
Fines/Fees/Forfeitures- before the check request below	
01-300-40-431000	\$192.17
Court Apt-Atty. Reimbursement	
05-310-40-413100	\$253.42
Local JCEF Fund	
05-330-40-413300	\$2,076.43
Court Enhancement Fund	
19-601-40-413000	
Camp Verde Marshal's Safety Equip. Fund	\$199.40

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt.	\$1.72	01-300-40-413000 <i>IP</i>
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$172.34	01-300-40-413000 <i>WV</i>
000117	Arizona State Treasurer	\$21,579.26	01-300-40-413000 <i>WV</i>
003583	Arizona Department of Public Safety Equipment Fund	\$116.73	01-300-40-413000 <i>WV</i>
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000
091014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000

APRIL 2015

**CAMP VERDE MUNICIPAL COURT
MONTHLY REPORT**

DESCRIPTION	JULY 2014	AUGUST 2014	SEPTEMBER 2014	OCTOBER 2014	NOVEMBER 2014	DECEMBER 2014	JULY THROUGH DEC 2014	JANUARY 2015	FEBRUARY 2015	MARCH 2015	APRIL 2015	MAY 2015
MISDEMEANOR E.												
CR TRAFFIC FTA	35	22	18	21	10	14	120	18	29	24		38
DUI	11	8	4	2	3	0	28	6	3	7		6
SERIOUS TRAFF	0		0	1	0		1	1	0	1		4
CRIMINAL TRAFF	13	8	15	35	22	51	144	46	23	24		23
MISDEMEANORS												
SUBTOTAL	59	38	37	59	35	65	293	71	55	56		71
CIVIL TRAFFIC	140	116	151	143	96	123	769	106	92	75		106
HARASSMENT												
INJUNCTION	1	0	0	1	1	11	14	4	3	2		1
ORDER OF PROTECTION	0	0	1	2	0	2	5	2	4	8		0
TOTAL FILINGS	200	154	189	205	132	201	1051	183	154	141		178
IA/ARR IN CUSTODY	26	33	28	33	23	22	165	25	41	44		57
ATTY RESTITUTION	1290.47	474.38	612.94	241.91	392.63	571.41	\$ 3,544.24	573.24	491.12	469.68		192.17
LC. ORD FEES (Default/Warrant etc)	969.01	906.95	1779.52	2147.01	969.48	1409.37	\$ 8,083.95	1613.35	2526.37	535.31		1481.24
LCL CRT												
ENHANCEMENT	2857.47	2305.84	3094.32	2915.03	2248.74	2584.90	\$ 16,006.30	2549.97	2956.66	2576.24		2076.43
JCEF TO TOWN	234.36	176.95	333.23	255.52	245.18	209.38	\$ 1,454.62	244.36	291.47	190.99		253.42
CVMO ADDL EQP \$13	173.44	152.24	218.02	188.14	138.78	120.47	\$ 991.09	129.19	231.84	174.97		199.40
DPS ADDL EQP \$13	288.47	228.94	199.92	245.32	171.24	273.29	\$ 1,407.68	201.10	240.78	162.01		116.73
YAV CTY JAIL/ADD FEE	1085.57	569.54	350.43	205.02	205.18	386.14	\$ 2,301.88	319.22	288.47	199.96		172.34
MVD/ADOT/ADD FEE	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	0.00	4.00	0.00		0.00
ROC ADDL EQP FEE	0.00	0.44	0.53	0.00	0.00	0.00	\$ 0.97	0.00	0.00	0.00		0.00
YAN TRIBAL POLICE	6.48	5.52	6.31	10.65	15.48	5.59	\$ 50.03	3.36	1.12	2.07		1.72
STATE TREAS.	19650.01	18046.30	25003.06	22449.60	18353.72	21005.24	\$ 124,507.33	20698.99	32061.86	19714.90		21579.26
TOWN TREAS.	14146.59	10327.88	17313.16	16943.46	12143.34	15191.76	\$ 85,466.19	15100.75	19630.76	16982.99		13925.72
TOTAL CHECKS	38442.39	31813.65	46518.98	42613.24	33521.66	39776.77	\$ 232,686.89	39246.94	55706.94	40004.13		38325.02

TOTAL FILINGS AND COLLECTIONS-FIVE YEAR TREND

TOTAL FISCAL YR 2015	Inc/Dec FY 14 TO FY 15	TOTAL FY 14 (Jul 13-Jun 14)	Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	Inc/Dec FY 10- FY 11	TOTAL FY 10 (Jul 09-Jun 10)	DESCR
229	-45%	415	2%	407	4%	393	-28%	545	15%	472	MISDEMEANOR &
30	-61%	128	0%	128	41%	91	-11%	102	40%	73	DL
7	-50%	14	-13%	16	0%	16	45%	11	-79%	52	SERIOUS
260	58%	173	-25%	226	-48%	441	3%	421	-16%	502	CRIMINA
545	-25%	730	-6%	777	-17%	941	-13%	1079	-25%	1099	MISDEMEANCI
1148	-85%	1844	-15%	2164	5%	2057	19%	1822	230%	791	CIVIL TR
24	29%	19	-87%	30	-21%	38	23%	31	29%	24	HARASSMENT
19	-30%	27	85%	20	-26%	27	-16%	32	6%	32	ORDER OF PR
1757	-84%	2620	-12%	2991	-2%	3063	9%	2964	52%	1946	TOTAL F
332	-18%	406	-20%	507	15%	442	0%	444	1%	441	IA/ARR IN C
\$ 5,270.45	-65%	\$ 14,472.21	-5%	\$ 15,188.68	12%	\$ 13,521.82	82%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY REST
\$ 14,439.41	-29%	\$ 20,907.22	-4%	\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Def)
\$ 26,165.60	-38%	\$ 39,890.16	1%	\$ 39,413.33	-12%	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENH/
\$ 2,434.86	-37%	\$ 3,850.47	-3%	\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO
\$ 1,726.49	-87%	\$ 2,742.93	52%	\$ 1,804.36	50%	\$ 1,130.42	NA				CVMO ADDI
\$ 2,128.28	-80%	\$ 3,024.91	-24%	\$ 3,980.62	19%	\$ 3,352.33	NA				DPS ADDL I
\$ 3,781.67	-88%	\$ 8,947.98	25%	\$ 7,130.78	0%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY Ju
\$ 4.00	-43%	\$ 40.00	-35%	\$ 62.01	15%	\$ 53.99	NA				MVO/ADOT/
\$ 0.37	-44%	\$ 1.74	84%	\$ 1.30	NA						ROC ADDL I
\$ 58.30	-36%	\$ 1,470.69	1581%	\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL
\$ 218,567.94	-29%	\$ 307,572.30	8%	\$ 284,289.84	-19%	\$ 349,348.21	16%	\$ 295,231.95	18%	\$ 248,081.20	STATE TI
\$ 151,106.41	-32%	\$ 221,122.78	4%	\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TI
\$ 405,969.72	-31%	\$ 588,703.96	6%	\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL C



MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – April 2015
DATE: 5/7/2015
CC: Department Heads

Library Construction Update: The Construction Talks sponsored by the library have been very informative and well received by participants. Linda Harkness, Construction Estimator & Project Manager for McDonald Brothers Construction made soils compaction and foundational stability accessible to a non-construction oriented audience. The next Construction Talk is scheduled for May 26 at 4:30 pm at the library. To highlight May as National Building Safety Month, Robert Foreman will talk about the importance of safety practices and what it takes to be a building inspector.



I'd like to draw your attention to a couple of items on the Library Use Statistics Report.

- Total In-Library Use shows a significant increase over the last fiscal year – 73%! It is important to keep in mind that the percent increase in Traffic Count, which affects this figure, is due to the fact that we added a mechanical people counter to our front door in June 2014. We had been keeping track of traffic with tic marks on a calendar, but found after adding the counter, that we were not keeping very accurate records. This number will start to level out over the next fiscal year as we compare to more accurate counts collected this fiscal year.
- Inter-Library Loans are decreasing in number on this report as we evaluate requests our patrons make to see if we should purchase the item instead of paying the postage to send it back if we borrow it. Some requests are clearly good additions to our collection because others will benefit from having the title readily available and some items clearly are not. This attention to ILL requests provides an additional way for us to be responsive to what our patrons want/need and is part of our collection development practice.

Thanks to recommendations from Town Manager, Russ Martin and Town Mayor, Charlie German, I had the privilege of participating in Arizona's first Library Leadership Institute at C.O.D. Ranch in Oracle, AZ the last week of April. The institute was facilitated by Maureen Sullivan past president of the American Library Association with more than 25 years of experience in leadership development. Participants were comprised



of librarians in a variety of positions in academic, K-12, public, and special libraries throughout the state. State Librarian, Joan Clark, spent 2 days with us. I came away with a lot of material to review and think about. A couple of take-aways for me personally:

- Discover how to take my role as leader of Camp Verde Community Library to the next level – going beyond servant-leader to inspirational and visionary leader
- Take time to stay connected to best practices, future trends and opportunities both inside and outside the field through focused reading and professional media

Special thanks to CVCL's amazing Library Staff: Dianna Manasse, Alice Gottschalk, Valerie Foster, Gerry Laurito, Dee Thompson, Denise Alm, Wendy Cook and Helen Howard who allowed me to get away for this event without worrying that everything would fall apart while I was gone (and out of cell range).

If you would like to receive the library's monthly eNews, please email me at and let me know which email address you would like me to send it to.

Be sure to follow our blogs: <https://cvcltalk.wordpress.com/> and <https://cvcltab.wordpress.com/>

To really keep us with what is going on at the library, don't forget to like us on Facebook at: <https://www.facebook.com/campverdelibrary>



Library Events Calendar
928-554-8380

Open: MON 8:00a - 4:30p
TUE-THU 8:00a-7:00p
FRI-SAT 8:00a-4:30p

SUN	MON	TUE	WED	THU	FRI	SAT
			1 10 am April Fools Story Time 5:30 pm Verde Cliffs HOA	2 9 am CVLE Book Sale 4 pm Game Night 4 pm ABCs of Taking Better Photos	3 10 am PC Assist 1 pm STEAM Time 6:30 pm Movie Night How to Train Your Dragon 2	4 1 pm TAB Hikes 5:30 pm Teens Live!
		5 10 am Writers Helping Writers eReader Help	6 10 am Dance Play 10 am YC SBDC	7 10 am Tumble Books Story Time	8 4 pm Game Night	9 10 am PC Assist
National Volunteer Week & National Library Week						
12 10 am Writing for Fun! eReader Help	13 	14 10 a.m. Spring Story Time	15 4pm Game Night 5:30 pm Listening Post 4 pm ABCs of Taking Better Photos	16 10 am PC Assist 10 am Fit Kids 1 pm STEAM Time 6:30 pm Movie Campout	17 2 pm TAB Meets 5:30 pm Teens Live!	18
19 10 am Open Book Club eReader Help	20 10 am Baby Brain Time 4:30 pm Library Construction Talks	21 10 am Vegetable Story Time	22 4 pm Game Night	23 11am Early Childhood Celebration @ Head Start 10 am PC Assist	24 2 pm TAB Meets 5:30 pm Teens Live!	25
26 10 am Poetry for Fun! eReader Help	27 10 a.m. Boat Story Time	28 4pm Book Give Away 4 pm Game Night 4 pm Brilliant Brains Book Club	29 	30 		



<http://www.onebookaz.org/>

130 Black Bridge Road | Camp Verde AZ 86322
CAMP VERDE COMMUNITY LIBRARY
good company always welcome...

April 2015 Camp Verde Community Library Use Statistics

	Apr-15	Apr-14	% change	FYTD-15	FYTD-14	% change
In-Library Uses						
Traffic Count	5,700	2,719	109.6%	56,658	25,739	120.1%
New Cards Issued	45	38	18.4%	570	488	16.8%
Public PC Use	1153	906	27.3%	10,365	7,398	40.1%
Wireless Use	n/a					
Items Used In-Library	907	557	62.8%	6,278	9,036	-30.5%
Total In-Library Use	7,805	4,220	85.0%	73,871	42,661	73.2%
Circulation						
Items Checked Out	4,457	3,876	15.0%	41,884	35,865	16.8%
Items Checked In	6,111	5,652	8.1%	48,396	43,357	11.6%
Renewed Items	807	723	11.6%	7,688	6,530	17.7%
Total Circulation	11,375	10,251	11.0%	97,968	85,752	14.2%
Circulation Areas of Interest						
Audio Books	171	96	78.1%	1,775	1200	47.9%
DVDs & VHS	1,571	1,026	53.1%	12,512	8,472	47.7%
eBooks	278	198	40.4%	2,271	1,849	22.8%
Youth eBooks	41	23	78.3%	434	532	-18.4%
Large Print	230	191	20.4%	1,855	1,820	1.9%
Magazines	149	175	-14.9%	1,504	1,889	-20.4%
Kids & Teens Material	1,504	1,160	29.7%	13,156	11,085	18.7%
Collection Development & Reference						
Reference Questions	181	171	5.8%	1,686	2,000	-15.7%
Requests for Computer Help	92	n/a		n/a	n/a	
New Kids & Teen Material	224	113	98.2%	979	670	46.1%
New Books Added	228	197	15.7%	1,290	1148	12.4%
New Audio-Visual Material Added	119	43	176.7%	1391	701	98.4%
Total Items Added	347	240	44.6%	2,681	1849	45.0%
Transits & HOLDS						
HOLDS Filled	753	661	13.9%	6,758	6,695	0.9%
Transit Items Sent & Received	n/a	1,287	#VALUE!	9,024	10,773	-16.2%
Total Transits & HOLDS Activity	753	1,948	-61.3%	15,782	17,468	-9.7%
InterLibrary Loans						
CVCL Items Going Out	40	45	-11.1%	242	325	-25.5%
Items for CVCL Patrons	5	10	-50.0%	137	202	-32.2%
Total InterLibrary Loan Activity	45	55	-18.2%	379	527	-28.1%
Library Programs						
Adult Programs	14	11	27.3%	282	342	-17.5%
Adult Program Attendance	70	76	-7.9%	649	1673.5	-61.2%
Adult Program Hours	21	22	-4.5%	215	177	21.5%
Youth Programs	24	56	-57.1%	240	183	31.1%
Youth Program Attendance	278	386	-28.0%	3,860	3736	3.3%
Youth Program Hours	69	67	3.0%	704.5	308	128.7%
Programs Off-Site	3	n/a		33	n/a	
Total Library Program Attendance	348	462	-24.7%	4509	5409.5	-16.6%
Library Volunteers						
Number of Volunteers	26	34	-23.5%	287	237	21.1%
Number of Hours Given	617.5	591.5	4.4%	5,835	4,378	33.3%
Average number of Hours/Volunteer	23.75	3970588235	36.5%	20.3292682	18.4725738	10.1%
Mending						
Items Mended or Repaired	149	90	65.6%	1401	n/a	
Donations Processed	768	n/a		6060	n/a	
Donations Cataloged	81	n/a		661	n/a	



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
April
2015**



Volunteers in Policing (VIPs):

- April 20th – 23rd Darby Martin and Bill Lebeuo attended training on “managing volunteer programs and recruitment of volunteers.”

Training:

- March 30th – April 3rd – CVMO hosted a Crime Scene Processing training, several outside agencies attended the training. CVMO employees who attended were Property and Evidence Custodian Debbie Hughes, Detective Steve McClure, School Resource Officer Jennifer Zwak and ACO Britt Allen

Patrol:

- April 13, 14 and 15th – Patrol Conducted DUI saturation details in Camp Verde.

Miscellaneous:

- April 25th CVMO participated in “Dump the Drugs” – 35 lbs of prescription drugs were taken in.
- April 15th Council approved the position of “Corporal” at CVMO – this will be a leadership opportunity for career development toward a supervisor position
- April 21st CVMO participated in a “mock accident” reenactment at the high school that was DUI related – as a “don’t drink and drive” campaign for prom and graduation
- April 28th Deputy Dan Jacobs was selected as the Corporal after participating in a testing process which included a polygraph and work history review.

Grants:

- April 14th Dispatch Supervisor Mary Newton attended a homeland security grant meeting in Parker, AZ relating to the grant request of \$40,000 for radio towers for the casino. CVMO was awarded tentatively \$20,500. The YAN has agreed to pay the additional amount to complete the project.

Coffee with a COP:

- Due to the holiday Coffee with a COP is being canceled for May.



Crime Rate for April 2014 compared to April 2015

APRIL	2014	2015
Total Calls	312	314
Traffic Stops	229	244
Animal Calls	51	42
Vehicle Burglary's	1	0
Residential Burglary's	1	2
Criminal Damage	11	8
DV Calls	19	18