

MAY 2016

Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

Town Clerk	Virginia Jones	554-0023
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Nancy Gardner	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Mike Jenkins	554-0051
Risk Management	Carol Brown	554-0003



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: June 12, 2016
Cc: Department Heads
Re: Manager's report for the period ending May 31, 2016

The following is the Manager's report regarding activities in the month of May 2016:

All Staff Training/Appreciation

On May 10th we held an all-staff training in association with our annual healthcare enrollment. In addition to other internal training the focus was on the individual employee and their health. CAP (Central Arizona Project) graciously supplied us with a couple of speakers who presented on healthy habits and employee longevity. This was followed by a meal with Cheeseburgers and Hotdogs cooked by the Mayor and Manager.

Forest Service Listening Session

Invited and attended a listening session held by the Forest Service in connection with their initiative related to connections in the community. They are hoping that nationwide listening sessions such as this with stakeholders they will have a renewed effort to connecting with local communities in the future. This was attended by individuals from several different backgrounds who provided feedback on the Forest's abilities and inabilities to communicate their purpose and policies throughout the area.


Sedona Recycles

Attended a regional conversation to continue to discuss the issues related to providing recycling in the region and what the future holds for this service. Sedona Recycles has suffered from low commodity pricing and has had difficulty covering the cost of providing this not for profit service in several of the communities. Although they do several fundraisers and grants they are still not enough to cover this service regionally. More to come on this subject as they continue to work on coming up with solutions within Sedona Recycles and possibly the need for regionally addressing this issue.

For questions or comments, or appointments please contact me at russ.martin@campverde.az.gov or at 554-0001.



Risk Management Memorandum

To: Mayor and Council
From:  Carol Brown, Risk Manager
Date: June 10, 2016
Cc: Department Heads/Safety Committee
Re: Risk Manager's Monthly Report ending May 31, 2016

Attended Meetings/Trainings:

- Department Head (2)
- Council after action meeting
- Safety officer (3)
- All-hands training/prep'd triagenow presentation
- Outreach to CVMO supervisor's re: triagenow.
- Department Head: best practices to enhance safety culture
- Budget Forum
- On-site Risk Mgmt. test: Scottsdale
- Wall-to-wall Loss Control Audit (bldg. inspections) w/AMRRP rep. (pic below)
- Telephonic call w/Russ & Troy
- SafePersonnel safety data sheet software demo
- Updated Town Mgr. re: Risk Mgmt. Dept.
- Office relocation/organization/procedures
- Demonstration of personal protective equipment (PPE) for staff

Risk Management Miscellaneous:

- **Legal:** coded attorney invoices; reviewed photo release forms; followed-up with attorney on settlement agreement, on-going complaint mgmt. and update; doctor's return to Work release/responded to CVMO Sr. staff
- **Prepared:** Safety Committee agenda
- **Processed:** 5 Certificates of Insurance
- **Resource:** for employee re: safety
- 2 work-related injuries possible BBP exposures



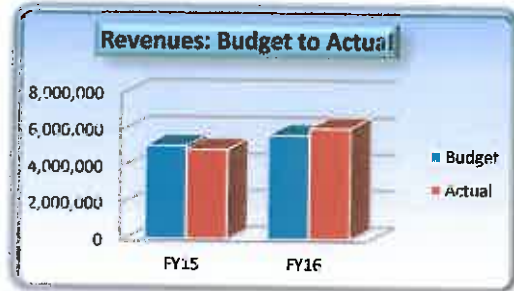
Loss control audit participants from left to right: Jon Rivero, Safety Officer; Carol Brown, Risk Mgr., Jon Stewart, Sr. Loss Control Consultant; and Kristi Gagnon, CVFD Fire Marshal

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov

TOWN OF CAMP VERDE
General Fund Report
FY16 - 3rd QTR ending March 2016

GENERAL FUND REVENUES

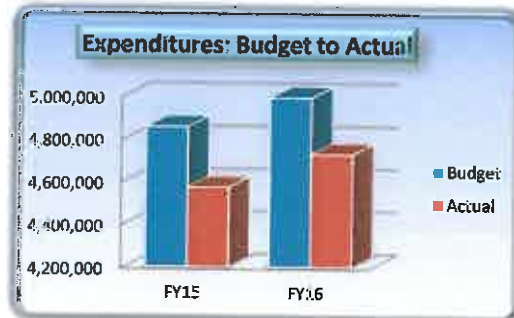
	FY 15-16 Budget	FY 15-16 Actual	% of Budget Received
Local Taxes	3,430,550	2,891,845	84%
Franchise Fees	275,500	221,066	80%
State Sales Tax	1,038,730	762,304	73%
Urban Revenue Sharing	1,309,100	981,831	75%
Vehicle License Tax	644,350	504,760	78%
Other Revenues	887,215	717,006	81%
TOTAL	7,585,445	6,078,812	80%



Town revenues have continued their over budget run through the 3rd QTR. Our local sales tax is \$318K over budget for the 9 month period. The State sales tax numbers hit budget numbers this quarter to remain 2% short YTD which amounts just under \$17K. Overall, our revenues are 5% over budget with every category of revenues over budget to date except for State sales tax. Revenues are a total of nearly \$390,000 over budget.

GENERAL FUND EXPENDITURES by DEPARTMENT

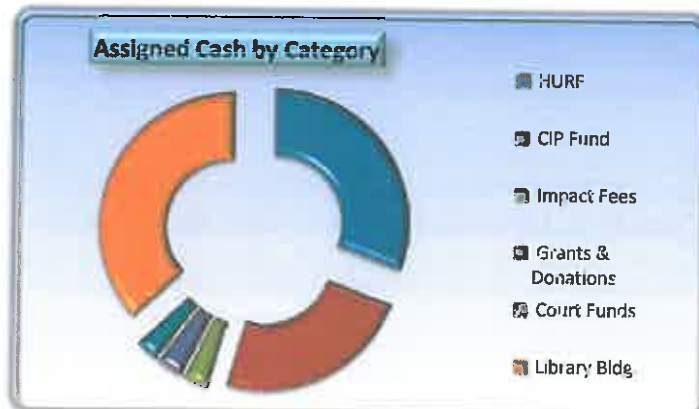
	FY 15-16 Budget	FY 15-16 Actual	% of Budget Expended
General Admin	1,650,242	1,207,637	73%
Court	373,153	270,673	73%
Public Works	846,517	592,291	70%
Community Development	482,783	320,576	66%
Marshall's Office	2,651,801	1,884,759	71%
Library	392,166	285,927	73%
Parks & Rec	257,652	167,012	65%
TOTAL	6,654,314	4,728,875	71%



Quarter-to-date expenses are 4% below budget overall (\$262,000) in the General Fund with the majority of the savings coming from the wages and benefits lines (\$191,000). This comes predominately from a few open positions within various departments throughout the year. The remaining \$70,000 budget savings is spread throughout various operating expense lines. Together, revenue overages and expense savings put the Town \$652,000 ahead of budget projections which can be seen in the unassigned cash number below which grew \$440,000 from the

CASH

Bank Accounts	
Pooled Checking	1,457,104
Payroll Checking	12,957
Stifel Investment	2,099,864
LGIP Investments	1,203,207
Library Sales	6,160
Revolving Home Loan	49,795
US Bank Accounts	1,400,476
Due from Sewer	288,625
TOTAL CASH	6,518,188
Assigned Cash	(4,223,229)
Unassigned Cash	2,294,959



TOWN OF CAMP VERDE
Functional Revenue & Expense Summaries
FY16 - 3rd QTR ending March 2016

General Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	6,078,812	7,585,445	1,506,633	20%
Wages & ERE	3,617,642	5,092,602	1,474,960	29%
Operational	1,091,372	1,559,392	468,020	30%
Capital	19,863	2,320	(17,543)	-756%
Net Transfers Out/(In)	820,691	957,656	136,965	14%
Net	<u>529,244</u>	<u>(26,525)</u>	<u>(555,769)</u>	

HURF Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Revenues	643,388	857,300	213,912	25%
Wages & ERE	242,188	348,839	106,651	31%
Operational	192,363	235,870	43,507	18%
Capital	17,988	12,000	(5,988)	-50%
Net Transfers Out/(In)	229,810	531,932	302,122	57%
Net	<u>(38,961)</u>	<u>(271,341)</u>	<u>(232,380)</u>	

Sewer Fund*				
	<u>Actual</u>	<u>Annual Budget</u>	<u>\$ Remaining</u>	<u>% Remaining</u>
Operating Revenues	768,105	1,009,500	241,395	24%
Grants & Loan Funding	316,450	804,884	488,434	61%
Wages & ERE	352,262	503,748	151,486	30%
Operational	311,379	555,475	244,096	44%
Capital	132,253	756,850	624,597	83%
Net	<u>288,661</u>	<u>(1,689)</u>	<u>(290,350)</u>	

* - Depreciation is left off this schedule.

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY16 - 3rd QTR ending March 2016

Capital Improvement Projects Fund

Projects	Actual	Annual Budget	Difference	% Left
Gym Roof	0	100,000	100,000	100%
Verde Lakes Dr. Culverts	12,025	137,400	125,375	91%
Finnie Flat Sidewalk	7,493	194,400	186,907	96%
Downtown Parking Lot	0	47,000	47,000	100%
Comm. Park Development	2,567	94,700	92,133	97%
Courtroom Improvements	22,600	269,000	246,400	92%
Finnie Flat Streetscape	0	75,000	75,000	100%
Hwy 260 Sewer	33,462	260,000	226,538	87%
Playground Equipment	48,914	50,000	1,086	2%
Vehicles & Equipment	433,722	0	(433,722)	#DIV/0!
Small Projects	38,185	72,112	33,927	47%
Net Exps	(598,968)	(1,299,612)	(700,644)	54%
Interest/Operating Transfers In	1,185,785	888,223	(297,562)	-34%
Beginning Balance	405,029	411,389	6,360	2%
Remaining Funds	991,846	0	(991,846)	

Other Funds

	Exp's	Rev's	Net	Annual Budget	Difference	% Left
Parks	6,794	0	(6,794)	(6,794)	0	0%
Court	151,423	14,449	(136,974)	(112,332)	24,642	-22%
Grants (Funds 6 & 8)	345,112	352,472	7,360	(32,896)	(40,256)	122%
Yavapai Apache Monies	47,442	20,629	(26,813)	(21,072)	5,741	-27%
CDBG	296,022	296,022	0	0	0	N/A
Library	2,159,949	37,431	(2,122,518)	(3,623,159)	(1,500,641)	41%
Impact Fees	111,065	396	(110,669)	(232,101)	(121,432)	52%
Housing	18,070	13,067	(5,003)	(8,400)	(3,397)	40%
911	0	0	0	(2,143)	(2,143)	100%
Donations	1,090	2,827	1,737	(12,469)	(14,206)	114%
Debt	1,986,799	645,324	(1,341,475)	(1,341,559)	(84)	N/A

TOWN OF CAMP VERDE

Summary of .65% TPT FY16

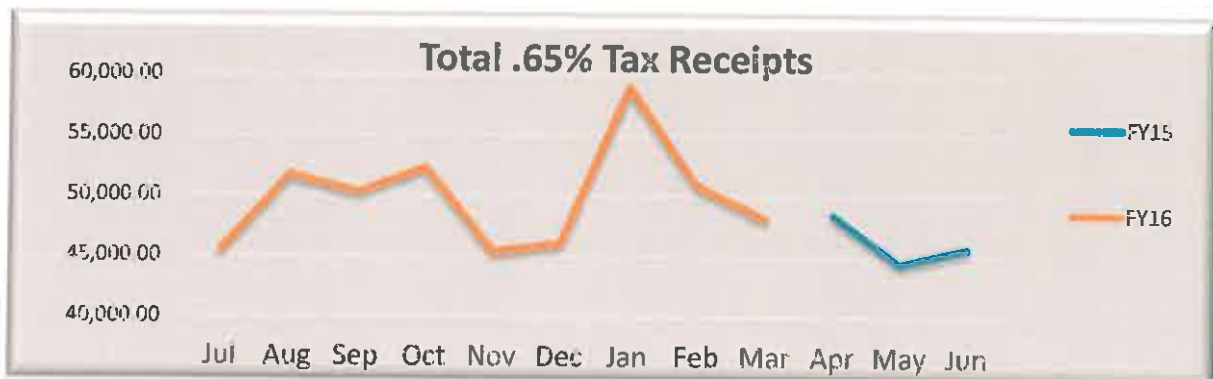
Net Revenues

Revenue Period	Actual	Budget	Difference
QTR1 (Jul-Sep)	\$ 147,432	\$ 136,858	\$ 10,574
QTR2 (Oct-Dec)	\$ 140,494	\$ 136,858	\$ 3,636
QTR3 (Jan-Mar)	\$ 155,909	\$ 136,858	\$ 19,051
QTR4 (Apr-Jun)	\$ -	\$ 136,858	\$ (136,858)
FY16 Revenue Total	\$ 443,835	\$ 547,432	\$ (103,597)

Expense Allocation

Project	Actual	Budget	Difference
Hwy 260 Sewer Extention Plans	\$ 33,462	\$ 60,000	\$ (26,538)
Hwy 260 Sewer Sleeves Expansion	\$ -	\$ 200,000	\$ (200,000)
Re-roof Town Gym	\$ -	\$ 100,000	\$ (100,000)
Court Remodel	\$ -	\$ 50,000	\$ (50,000)
Butler Park Playground Equipment	\$ 48,914	\$ 50,000	\$ (1,086)
Finnie Flat Streetscape	\$ -	\$ 75,000	\$ (75,000)
Verde Lakes Stormwater Impv's	\$ 31,313	\$ -	\$ 31,313
Faulkner Wash	\$ 13,274	\$ -	\$ 13,274
Construction Tax Portion to Debt	\$ 38,690	\$ -	\$ 38,690
FY16 Expense Total	\$ 165,653	\$ 535,000	\$ (369,347)
FY16 Net Balance	\$ 278,182	\$ 12,432	\$ 265,750

<i>FY15 Ending Balance</i>	\$ 120,370	\$ 120,370	\$ -
FY16 Ending Balance	\$ 398,552	\$ 132,802	\$ 265,750



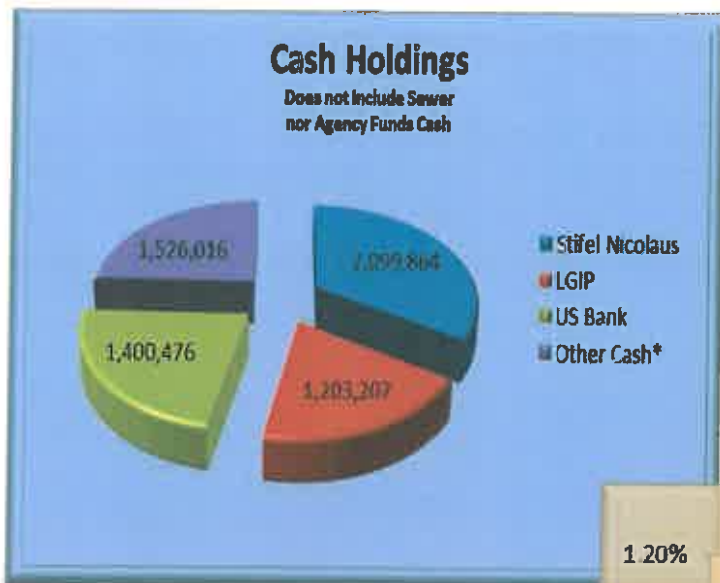
TOWN OF CAMP VERDE

As of March 31st, 2016

INVESTMENTS

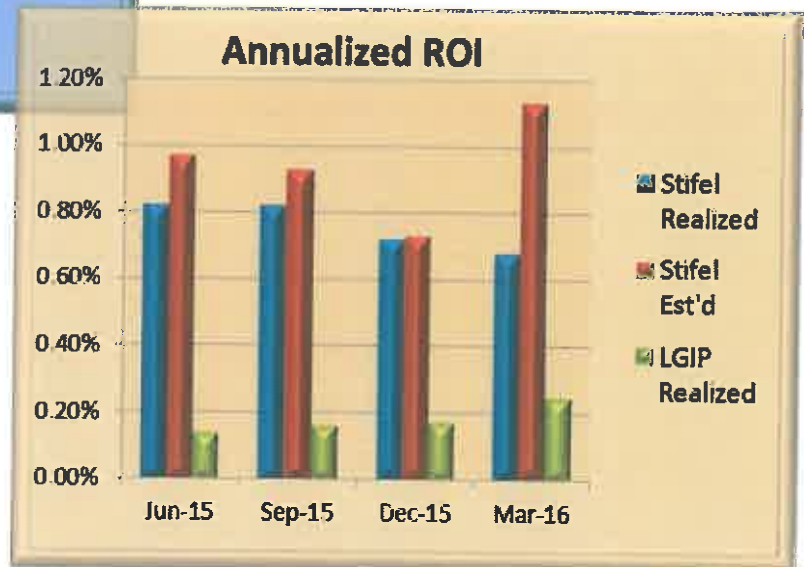
Account	Balances at Mar 31st	FYTD Interest	FY ROI Annualized
Stifel Nicolaus	2,099,864	8,992.68	0.97%
LGIP	1,203,207	1,872.98	0.25%
US Bank	1,400,476	59.05	N/A
Other Cash*	1,526,016	14.57	N/A
TOTAL	6,229,563	10,939.28	

* - Does not include Sewer nor Agency Funds Cash.



Stifel Investment Info:
Avg. Maturity Length of Invest's
2.1 years
Current Exp'd Yield-to-Maturity
1.11%

Comparative Rates:
Bank Savings – .2% to 1.0%
2 YR Treasury Note Rate – 0.74%
5 YR Treasury Note Rate – 1.23%



TOWN OF CAMP VERDE

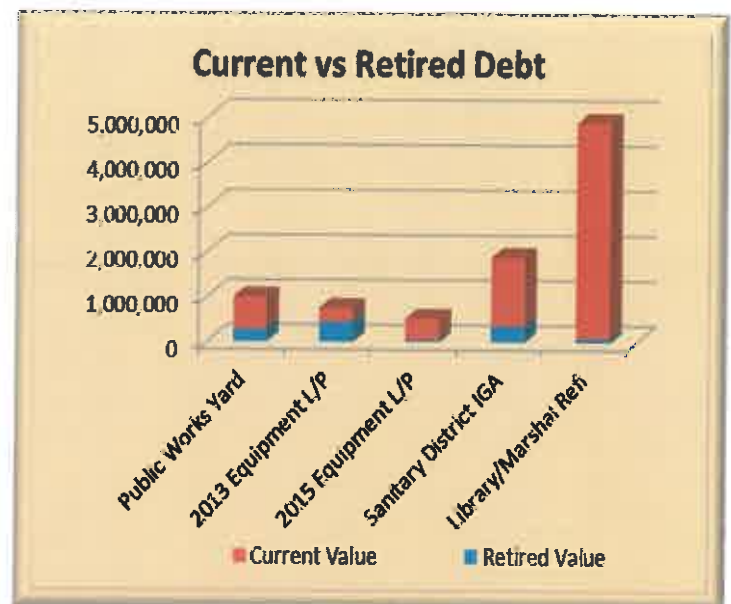
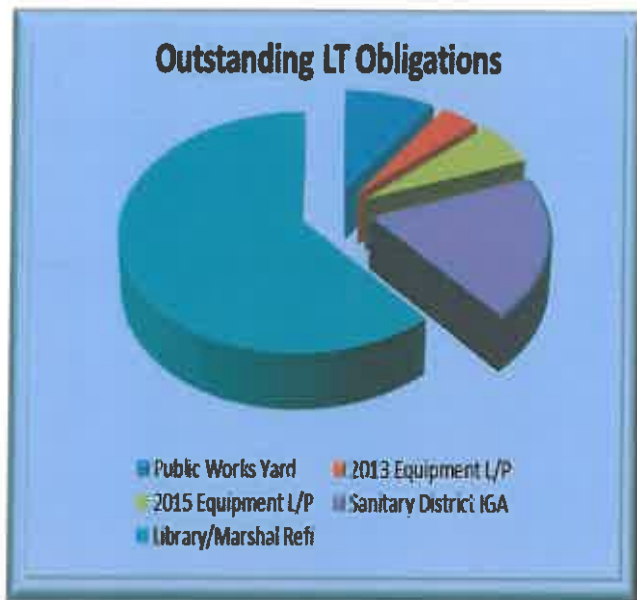
As of March 31st, 2016

LONG-TERM DEBT

Purpose	Type	Maturity	Original	Int Rate	FY16	Current	Next Disbursement		Debt
			Debt		Budget	Obligation	Amount	Date	Retired
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	106,537	722,522	92,791	7/1/2016	282,478
2013 Equipment L/P	Note	1/28/2018	764,664	1.61%	161,382	312,428	79,691	7/28/2016	452,236
2015 Equipment L/P	Note	8/20/2020	530,000	1.79%	115,000	477,683	55,494	8/20/2016	52,317
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,664	1,534,841	68,538	7/1/2016	367,159
Library/Marshel Refi	Bonds	7/1/2030	4,904,000	2.84%	265,451	4,811,000	388,316	7/20/2016	93,000

TOTALS

767,034 7,858,475 684,830



FY16 Debt Service Fund

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	1,749,829	1,809,014	59,185	3%
Interest Paid	291,364	294,479	3,115	1%
Misc Fees	1,100	5,100	4,000	78%
Total	2,042,293	2,108,593	66,300	3%

TOWN OF CAMP VERDE
Employee Listing
FY16 - 3rd QTR ending March 2016

General Administration

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Russ Martin	8/9/2010	Town Manager	40	93
Virginia Jones	11/4/1996	Deputy Town Clerk	40	67
Julie Scott	4/22/2014	Admin Asst. 1	40	42
Steven Ayres	2/1/2013	Econ. Dev. Director	40	73
Barbara Bridge	10/22/2013	Admin Asst. 1	40	42
Gaylene Allen	5/2/2013	Attendant	12	N/A
Geraldine Dillinger	6/19/2015	Attendant	10	N/A
Lynette Kovacovich	5/2/2013	Attendant	12	N/A
Mary McCarthy	7/13/2015	Econ Dev Specialist	18	45
Mike Showers	7/18/2011	Finance Director	40	73
Jenifer McKinzie	6/23/2014	Finance Clerk	40	40
Linda Peterson	10/29/2012	Finance Clerk	40	40
Carol Brown	8/29/1994	Risk Manager	40	69

Municipal Court

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	50
Debbie Cordova	11/4/2013	Court Clerk	40	40
Teresa Goodwin	8/21/2007	Court Clerk	40	40
Nina Sanchez	10/29/2006	Court Clerk	40	40

Public Works

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Ron Long	7/10/2006	Public Works Director	40	78
Troy Odell	5/28/2013	PW Deputy Director	40	72
M.E. Morales-Manning	12/6/2015	Draftsperson	40	56
Deborah Ranney	12/10/2007	Public Works Analyst	40	48
Mike Dumas	9/23/2002	Maintenance Foreman	40	48
David Russell	12/10/2012	Lead Maint. Worker	40	44
Stephen Diacik	9/3/2013	Maintenance Worker	40	34
Darrell Payne	10/10/2002	Maintenance Worker	40	34
Jonathan Rivero	8/28/2013	Maintenance Worker	40	34
Yolanda Trahin	9/5/2000	Janitor	40	28
Maria Urias	8/10/2005	Janitor	40	28

Community Development

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Jenkins	9/10/2007	Comm. Dev. Director	40	77
Robert Foreman	3/15/2006	Building Official	40	64
Kendall Weich	7/15/2013	Asst. Planner	40	42
Emily Diver	4/28/2014	Permit Technician	40	42
Sandra Farrar	8/31/2015	Permit Technician	40	46
David Marshal	11/12/2013	Code Enforcement/AC	40	45

Marshal's Office

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Nancy Gardner	2/27/2012	Marshal	40	82
Jacquelyn MacConnell	1/17/2016	Commander	40	72
Oscar Berrelez	8/11/1996	Sergeant	40	62
Stephen Butler	7/11/2012	Sergeant	40	62
Steven Ganis	11/19/1995	Sergeant	40	62
Laura Robinson	11/16/2011	Sergeant	40	62
Thomas Baizel	1/14/2007	Deputy	40	53
Jeff Bowers	1/14/2008	Deputy	40	53
Brandon Collins	8/7/2006	Deputy	40	53
David Freeman	10/31/2004	Deputy	40	53
Clinton Jackson	7/29/2013	Deputy	40	53
Daniel Jacobs	9/9/2013	Deputy	40	53
Steven McClure	2/13/2011	Deputy	40	53
Roscoe Owsley	1/6/2013	Deputy	40	53
Jeff Patten	3/4/2001	Deputy	40	53
Dustin Richardson	6/23/2014	Deputy	40	53
Paul Rotzler	1/11/2015	Deputy	40	53
Michael Toporek	12/29/2013	Deputy	40	53
Darby Martin	1/29/1998	Admin/Invest. Asst.	40	48
Mary Newton	12/15/1997	Dispatch Supervisor	40	48
Dorrie Cronk	6/11/2012	Dispatcher	40	43
Debbie Hughes	8/1/1998	Dispatcher	40	43
Barbara Ratlief	12/13/2013	Dispatcher	40	43
Brittany Rohn	10/6/2014	Dispatcher	40	43
Rebekah Schleusener	1/3/2016	Dispatcher	40	43
Lana Stine	5/27/2012	Dispatcher	40	43
Samantha Stout	4/6/2015	Dispatcher	40	43
Jason Toogood	10/8/2006	Dispatcher	40	43
Susan Wason	4/26/2011	Dispatcher	40	43
Caillin Yantis Lizotte	9/10/2007	Records Specialist	40	43
Andrea Ramirez	10/7/2013	Records Clerk	19	37

Library

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Kathy Hellman	6/24/2012	Library Director	40	69
Jessica Cho	2/14/2016	Library Specialist	19	49
Saepyo Choe	12/28/2013	Library Specialist	19	39
Alice Gottschalk	1/3/2005	Library Specialist	40	39
Gerry Laurito	12/14/1999	Library Specialist	40	39
Dee Thompson	5/12/2013	Library Specialist	18	29
Nadia Torabi	2/14/2016	Library Specialist	28	49
Denise Alm	5/12/2013	Library Clerk	18	29
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	29
Von Hatch	3/13/2016	Library Clerk	18	29
Celeena Johnson	10/1/2015	Library Clerk	9	N/A
Ethan Moll	10/1/2015	Library Clerk	9	N/A

Parks & Rec

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Marshall	12/27/2012	P&R Division Mgr	40	49
Jonathan Caballero	5/22/2013	Pool Lifeguard	28	32
Johnny Miles	5/23/2015	Pool Cashier	15	N/A

Streets

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Stacy Perry	10/14/2013	Streets Supervisor	40	56
Luis Trahin	4/15/1996	Streets Foreman	40	52
David Hammond	8/9/1998	Sr. Equipment Operator	40	43
Royce Allen	10/30/2006	Equipment Operator	40	39
Richard Cope	2/6/2012	Equipment Operator	40	39

Sewer

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jan Grogan	6/30/2013	Wastewater Manager	40	64
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	48
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	42
Joseph Calhoun	7/1/2014	Wastewater Operator	40	39
Russell Cron	6/30/2013	Wastewater Operator	40	39
Chet Teague	3/9/2015	Wastewater Operator	40	39
Jerry Tinagero	7/1/2014	Wastewater Operator	40	39

Town of Camp Verde

Revenue Drivers

March 2016

Sources*	Mar-16	In/De %	Feb-16	Jan-16	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	254,282	-4%	265,114	312,701	271,397	240,260	280,233	119,970	129,675
City .65% Increase	48,159	-5%	50,874	59,018	49,919	45,619	38,700	3,732	N/A
State Sales Tax	86,083	5%	81,641	98,813	84,700	86,561	(16,743)	1,895	9,676
VLT	66,242	23%	53,804	53,044	56,084	53,696	21,498	3,350	7,183
URS	109,092	0%	109,092	109,092	109,092	109,092	6	(595)	15,728
HURF	82,525	20%	68,978	70,299	71,196	70,583	5,517	699	6,893
TOTAL	646,383		629,503	702,968	642,390	605,811	329,209	129,052	169,154

* - The above revenue sources (less HURF) represent approximately 85% of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's FYTD Avg and last year's FYTD Avg number.

L4YM Avg +/-: Last four years monthly average over/short. The difference between this year's FYTD Avg and the average of the last 4 year's FYTD Avg (with the exception of the City Sales Tax line which is the last 5 years average).



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
May
2016**



Volunteers in Policing (VIPs):

May 16, 2016 four new volunteers were brought on as VIPs for the Marshal's Office they will be working in the following areas

- Alexander Leclair is assigned as a patrol VIP
- Jan Kreienkamp is assigned to assist in property and evidence
- Drew Peterson is assigned to assist in the records department
- Shirley Johnson is assigned to help with animal control

Training:

- **May 10th** – Town wide all staff training
- **May 10, 11 and 12th** – VIP Chaplain Randy Strickland and Sergeant Oscar Berrelez attended CISM critical incident stress management training in order to be able to debrief officers after handling horrific incidents
- **May 24** – K-9 Officer Jeff Bowers attended a smugglers training (paid for by PANT)

Animal Control:

- May 16-20th- Cheryl Eichhorn – attended code enforcement officer training in Phoenix.

Patrol:

- **May 5th** – Cinco DI Mayo DUI saturation - CVMO / 3 DPS :Total Stops – 22, Total Citations – 7, Total Warnings – 15, Total Arrests – 1, Total DUI's – 0
- **May 21st** - Deputy testing process (4 applicants – 1 moved forward)
- **May 30th** – DUI checkpoint conducted on Finney Flats road 8 different police agencies participated: 547 vehicle contacts, 107 warnings, 4 designated drivers ,2 DUI's (1 Agg DUI / 1 DUI drugs),1 Drug Recognition Evaluation

Miscellaneous:

- **May 6th** - CVMO participated in Merchants on Main Street
- **May 18th** – Sergeant Robinson attended the homeless coalition in Cottonwood
- **May 21st** – 5k Jake Teaque memorial walk
- **May 21st** – Detective Steve McClure spoke at the libraries teen outreach
- **May 25th** – Mobile crisis meeting in cottonwood

Coffee with a COP:

- **May 23, 2016** – Marshal Gardner attended coffee with a cop at “Thanks a Latte”

Crime Rate April 2015/2016

April	2015	2016
Total Calls	1082	1203
Traffic Stops	237	184
Animal Calls	50	66
Vehicle Burglary's	0	1
Residential Burglary's	1	0
Criminal Damage	15	15
DV Calls	18	18

Crime Rate May 2015/2016

May	2015	2016
Total Calls	1176	1106
Traffic Stops	244	174
Animal Calls	43	55
Vehicle Burglary's	0	1
Residential Burglary's	1	4
Criminal Damage	13	6
DV Calls	11	18



Office of the Town Clerk May 2016

Comment from the Clerk:

The first part of the month the Clerk's Office was busy preparing candidate packets and working on the Publicity Pamphlet for the General Plan, this includes the Call of Election and sending the General Plan to the printer for translation as required by state law.

Business License 2016

	Jan	Feb	March	April	May	June
New	19	21	19	15	13	
Renewed	38	64	26	59	46	
Total on File	749	755	770	772	774	
Closed License	2	8	4	7	7	
Total Revenue	\$ 1,900	\$2,650	1600.00	\$2,225.00	\$1,800.00	

Business License 2015

	Jan	Feb	March	April	May	June
New	8	17	18	23	10	12
Renewed	40	39	37	47	43	48
Total on File	617	618	635	654	670	684
Total Revenue	\$1,400	\$1,825	\$1,825	\$2,325	\$1,575	\$1,800

Business License 2014

	Jan	Feb	March	April	May	June
New	8	8	10	7	12	9
Renewed	49	22	37	39	39	44
Total on File	625	604	590	602	602	621
Total Revenue	\$1,225	\$730	\$1425	\$1,325	\$1,575	\$1,550

Information Requests 2016 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	3	3	2	3	9	

Information Requests 2015 (List on File in the Clerk's Office)

	Jan	Feb	March	April	May	June
Number of Requests	12	3	8	9	12	15

Information Requests 2014

	Jan	Feb	March	April	May	June
Number of Requests	12	44	15	13	18	23

Clerk's Office Overall Revenue and Expense Report

Monthly Activity

	Yearly Budgeted Amount	Jan	Feb	March	April	May	June
Revenue	\$17,000	\$1,300	\$3,200	\$3,127	\$2,425	\$1,575	
Expenses	\$157,438	\$10,371	\$15,587	30,667	\$12,169	\$11,930	

Training

Attended the all hands training in May

Thanks

Virginia Jones
Town Clerk



	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk						
Fund: 01 - GENERAL FUND						
01-120-20-600000	SALARIES	100,117.00	100,117.00	7,777.30	91,536.01	8,580.99 8.57 %
01-120-20-601000	FICA	6,207.00	6,207.00	480.33	5,655.32	551.68 8.89 %
01-120-20-601100	MEDICARE	1,451.00	1,451.00	112.34	1,322.68	128.32 8.84 %
01-120-20-601200	RETIREMENT	11,483.00	11,483.00	892.07	10,499.27	983.73 8.57 %
01-120-20-601300	UNEMPLOYMENT INSURANCE	336.00	336.00	0.00	326.68	9.32 2.77 %
01-120-20-601400	WORKERS COMPENSATION	300.00	300.00	20.25	238.16	61.84 20.61 %
01-120-20-602000	HEALTH, DENTAL & LIFE INSURANC	21,144.00	21,144.00	1,761.05	19,337.12	1,806.88 8.55 %
01-120-20-701000	TRAINING	1,000.00	1,000.00	0.00	83.90	916.10 91.61 %
01-120-20-701500	TRAVEL	600.00	600.00	0.00	471.51	128.49 21.42 %
01-120-20-703000	OFFICE SUPPLIES	2,000.00	2,000.00	587.61	1,774.00	226.00 11.30 %
01-120-20-703500	SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	0.00	270.00	330.00 55.00 %
01-120-20-703800	ADVERTISING	2,000.00	2,000.00	0.00	750.66	1,249.34 62.47 %
01-120-20-711000	LEGAL SERVICES	1,000.00	1,000.00	0.00	4,542.25	-3,542.25 -354.23 %
01-120-20-712000	CONTRACT LABOR	7,500.00	7,500.00	300.00	6,600.00	900.00 12.00 %
01-120-20-713210	OFFICE EQUIPMENT	500.00	500.00	0.00	363.50	136.50 27.30 %
01-120-20-758000	ELECTIONS	0.00	0.00	0.00	18,387.39	-18,387.39 0.00 %
01-120-20-758100	RECORDING FEES	200.00	200.00	0.00	0.00	200.00 100.00 %
01-120-20-758200	RECORDS MANAGEMENT	1,000.00	1,000.00	0.00	448.71	551.29 55.13 %
Fund: 01 - GENERAL FUND Total:		157,438.00	157,438.00	11,930.95	162,607.16	-5,169.16 -3.28 %
Department: 120 - Town Clerk Total:		157,438.00	157,438.00	11,930.95	162,607.16	-5,169.16 -3.28 %
Report Total:		157,438.00	157,438.00	11,930.95	162,607.16	-5,169.16 -3.28 %



Town of Camp Verde

Budget Report Account Summary

For Fiscal: 2015-2016 Period Ending: 05/31/2016

Fund: 01 - GENERAL FUND

[01-120-40-410000](#)

[01-120-40-412000](#)

[01-120-40-412100](#)

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
COPIES	0.00	0.00	0.00	25.25	25.25	0.00 %
BUSINESS LICENSE FEES	15,000.00	15,000.00	1,250.00	21,400.00	6,400.00	142.67 %
LIQUOR LICENSE FEES	2,000.00	2,000.00	325.00	3,050.00	1,050.00	152.50 %
Fund: 01 - GENERAL FUND Total:	17,000.00	17,000.00	1,575.00	24,475.25	7,475.25	43.97 %
Report Total:	17,000.00	17,000.00	1,575.00	24,475.25	7,475.25	43.97 %

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LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

ORIGINATI
EFFECTI
EXPIRATI

ID	CODE	NAME
1147	SERV	TANNER ENTERPRISES LLC
1249	CONT	DEWEY'S PLUMBING INC
2351	CONT	FRB REFRIGERATION INC
2548	RET	WEATHER KING PORTABLE BUILDIN
2685	MFG	EVANS OVERHEAD DOOR, LLC
2687	SERV	OPT CO, INC
2890	SERV	GOLDEN PHOENIX SOLUTIONS

TOTAL LICENSES: 7

terminated or closed

06/01/2016 7:13 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

BUSINESS LICENSE LIST
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3081	CONT	HALES ROOFING	HALES ROOFING PO BOS 3369 SEDONA, AZ 86340	3369 PO BOX SE
3092	RET	COMMENTS: BL060 - 13024492 NOVEDADES BIOR	NOVADADES BIOR PO BOX 1625 CAMP VERDE, AZ 86322	348 S. MAIN ST.
3097	SERV	COMMENTS: BL060 - 21103120 VERDE VALLEY LANDSCAPE	VERDE VALLEY LANDSCAPE PO BOX 920 CAMP VERDE, AZ 86322	
3098	CONT	COMMENTS: BL060 - 0000 TLL ELECTRIC INC	TLL ELECTRIC INC 107 W WADE LN #5 PAYSON, AZ 85541	107 W WADE LN #
3099	RET	COMMENTS: BL060 - 04-015151v FASTEEN FARMS	FASTEEN FARMS 2093 PASO FINO WAY CAMP VERDE, AZ 86322	2093 PASO FINO
3100	LOD	COMMENTS: BL060 - 812003491 MOUNTAIN VIEW COTTAGE	MOUNTAIN VIEW COTTAGE 2470 S HILLCREST DR CAMP VERDE, AZ 86322	2470 S HILLCREST
3101	SERV	COMMENTS: BL060 - 8125511432 VOLLY ANDY HELM LANDSCAPING	VOLLY ANDY HELM LANDSCAPING 1953 N CENTRAL LN CAMP VERDE, AZ 86322	1953 N CENTRAL
3102	SERV	COMMENTS: BL060 - 00000 VIRGINIA LEVY	VIRGINIA LEVY 460 W SHILL RD CAMP VERDE, AZ 86322	460 W SHILL RD
3105	SERV	COMMENTS: BL060 - 0000 DESERT DEVELOPMENT & DESIGN C	DESERT DEVELOPMENT & DESIGN CO PO BOX 13069 PRESCOTT, AZ 86301	
3106	SERV	COMMENTS: BL060 - 07437W CRAY MOBILE HOME SERVICE	CRAY MOBILE HOME SERVICE 2465 W PLACITA ALGODON TUCSON, AZ 85741	
3107	PROF	COMMENTS: BL060 - 10192858U CANNON CONSULTANTS LLC	CANNON CONSULTANTS LLC 417 S. 4TH AVE TUCSON, AZ 85701	BLACKBRIDGE
3109	SERV	COMMENTS: BL060 - 45-5244466 FIT-IN-15	FIT-IN-15 24744 HIDDEN VALLEY RD. HERMOSA, SD 57744	155 S. MONTEZUM
		COMMENTS: BL060 - 0000		

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LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

ORIGINATI
EFFECTI
EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3110	SERV	NASHWA FARMS LLC	NASHWA FARMS LLC 2120 W ENCANTO BLVD PHOENIX, AZ 85009	3500 W MAHONEY

COMMENTS: BL060 = 0000

TOTAL LICENSES: 13

Community Development Monthly Report May 2016 *MJ*



Building Division:

Robert Foreman – Building Official, Emily Diver – Residential Building Inspector & Permit Technician,
Sandra Farrar – Permit Technician

Planning & Zoning:

Michael Jenkins – Community Development Director, Kendall Welch – Assistant Planner



Code Enforcement:

Cheryl Eichhorn – Animal Control/Code Enforcement Officer

BUILDING MONTHLY REPORT

May 2016	CURRENT MONTH	PREVIOUS MONTH	2015-2016 FY
PERMITS ISSUED	29	23	296
PERMITS FINALED	30	32	320
PLAN REVIEWS PERFORMED	22	22	231
INSPECTIONS PERFORMED	127	88	1125
PHONE CALLS RECEIVED	526	513	5564
BUSINESS LICENSES REVIEWED	9	8	79
BUSINESS LICENSE INSPECTIONS	9	8	67
MISCELLANEOUS SITE INSPECTIONS	7	6	150
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	6	0	13
Stop Work Order	0	0	6
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2016 THRU 5/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT D	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20150321 MH	10/29/2015 5/16/2016	BROOKS, LONNIE RES - MANUFACTURED HOME	4125 CLEAR CREEK MH - MANUFACTURED HOME	UNITSETS OWNER	MANUFACTURED HOME 20,000.00	MH 550.00
20160141 SIGN-MONU	4/26/2016 5/05/2016	CALVARY CHAPEL OF CAMP VERD SIGN - MONUMENT	514 MAIN STREET SIGN-MONU - MONUMENT SIGN	OWNER OWNER	MONUMENT SIGN 150.00	SIGN 50.00
20160163 SOLAR	4/12/2016 5/01/2016	OLSON, ELLEN SCLAR INSTALLATION	955 BUFFALO TRAIL SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 43,000.00	SOLAR 1,142.55
20160182 SOLAR	4/29/2016 5/16/2016	TAYLOR, JOHN THOMAS SOLAR INSTALLATION	765 BUTLER LANE SOLAR - SOLAR INSTALLATION	FURSOLAR OWNER	SOLAR INSTALLATION 53,200.00	SOLAR 1,249.48
20160183 DEMO-RES	5/02/2016 5/02/2016	EMSHWILLER, MARK RESIDENTIAL DEMOLITION	1040 BUFFALO TRAIL DEMO-RES - RESIDENTIAL DEMO	HOLLAMON OWNER	RESIDENTIAL DEMOLITION 4,000.00	DEMO-RES 75.00
20160184 SOLAR	5/02/2016 5/19/2016	DAHARSH, CHRISTOPHER SOLAR INSTALLATION	30 HANCE ST. SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 14,000.00	SOLAR 409.56
20160185 ROOF-COM	5/03/2016 5/12/2016	EPIC MANAGEMENT GROUP, LLC DNU - COMMERCIAL ROOF	628 MAIN STREET ROOF-COM - COMMERCIAL ROOF	HALES ROOF OWNER	COMMERCIAL ROOF 36,000.00	ROOF-COM 1,740.24
20160186 Z-ADMIN	5/11/2016 5/03/2016	MCDONALD SURVIVORS TRUST ADMINISTRATIVE REVIEW	2775 VERDE LAKES DR ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 200.00
20160187 SOLAR	5/03/2016 5/11/2016	SEIPPEL, PETER SOLAR INSTALLATION	1146 VAIL RD SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SOLAR INSTALLATION 26,468.20	SOLAR 762.71
20160190 Z-ADMIN	5/13/2016 5/09/2016	JATHC CAMP VERDE LTD PTNSHP ADMINISTRATIVE REVIEW	300 CLIFFS PARKWAY ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 200.00
20160191 ELE-RES	5/09/2016 5/09/2016	HROMADA, WILLIAM RESIDENTIAL ELECTRICAL	3130 DINKY CREEK DRIVE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 400.00	ELE-RES 75.00
20160192 Z-ADMIN	0/00/0000 5/10/2016	KAT INVESTMENTS LLC ADMINISTRATIVE REVIEW	434 INDUSTRIAL DRIVE ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 200.00
20160193 01-NEW RES	5/09/2016 5/09/2016	GOMEZ, CANDIS O RESIDENTIAL SINGLE FAMILY	1180 PANCHO RD R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 50,000.00	01-NEW RES 1,289.98
20160194 DEMO-COM	5/10/2016 5/10/2016	THE TOWN OF CAMP VERDE COMMERCIAL DEMOLITION	435 MAIN ST DEMO-COM - COMMERCIAL DEMOL	SPRAYSYS OWNER	COMMERCIAL DEMOLITION 16,300.00	DEMO-COM 0.00
20160195 ELE-COM	5/10/2016 5/10/2016	THE TOWN OF CAMP VERDE COMMERCIAL ELECTRICAL	646 1ST STREET ELE-COM - COMMERCIAL ELECTR	OWNER OWNER	COMMERCIAL ELECTRICAL 450.00	ELE-COM 75.00
20160196 ELE-COM	5/11/2016 5/11/2016	CAMPO VERDE PROPERTIES LLC COMMERCIAL ELECTRICAL	4692 OLD HWY 279 ELE-COM - COMMERCIAL ELECTR	OWNER OWNER	COMMERCIAL ELECTRICAL 500.00	ELE-COM 75.00

PROJECTS: ALL
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2016 THRU 5/31/2016 USE SEGMENT DATES
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE	
20160197 ZC	0/00/0000 5/11/2016	GANIS, JUSTIN ZONING CLEARANCE	3256 MOCKINGBIRD TRAIL	OWNER OWNER	ZONING CLEARANCE 4,900.00	ZC 85.00	
20160198 04-RES ACC	5/12/2016 5/12/2016	LAWRENCE, BERNELL RESIDENTIAL ACCESSORY	2110 SQUAW PEAK RD RFS - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 2,500.00	RES ACC 236.88	
20160199 DEMO-RES	5/12/2016 5/12/2016	BUFFALO RUN MHP RESIDENTIAL DEMOLITION	2223 ARENA DEL LOPE 71 DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 0.00	DEMO-RES 75.00	
20160201 11-NEW COM	5/27/2016 5/13/2016	BRLS PROPERTIES 1 LLC COMMERCIAL BUILDING	2151 STATE ROUTE 260 B - BUSINESS	JS WALTER C OWNER	COMMERCIAL ACCESSORY STRUCT 50,000.00	11-NEW COM 3,140.67	
20160202 SOLAR	5/16/2016 5/20/2016	HEBL, MATHEW SOLAR INSTALLATION	512 HIGHLINE LANE SOLAR - SOLAR INSTALLATION	RECSOLARIN OWNER	SOLAR INSTALLATION 12,184.70	SOLAR 440.63	
20160203 04-RES ACC	6/06/2016 5/16/2016	TLH FAMILY LIVING TRUST RESIDENTIAL ACCESSORY	462 HEREFORD DRIVE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 2,500.00	RES ACC 236.38	
20160208 ELE-COM	5/23/2016 5/23/2016	TOWN OF CAMP VERDE COMMERCIAL ELECTRICAL	473 MAIN STREET ELE-COM - COMMERCIAL ELECTR	PURSOLAR OWNER	COMMERCIAL ELECTRICAL 1,000.00	ELE-COM 0.00	
20160211 DEMO-RES	5/24/2016 5/24/2016	WADDELL, GENE RESIDENTIAL DEMOLITION	2685 THOMAS PAINE BLVD DEMO-RES - RESIDENTIAL DEMO	RCHOMES&DE OWNER	RESIDENTIAL DEMOLITION 5,500.00	DEMO-RES 75.00	
20160215 01-NEW RES	5/24/2016 5/24/2016	SMITH, HARRY RESIDENTIAL SINGLE FAMILY	516 HITCHING POST R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 220,000.00	01-NEW RES 3,096.73	
20160216 ELE-RES	5/25/2016 5/25/2016	FISHER, SUZAN RESIDENTIAL ELECTRICAL	888 SALT MINE ROAD ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 1,000.00	ELE-RES 75.00	
20160217 DEMO-RES	5/27/2016 5/27/2016	WEISE, CHRISTY RESIDENTIAL DEMOLITION	3770 TUMBLEWEED DRIVE DEMO-RES - RESIDENTIAL DEMO	OWNER OWNER	RESIDENTIAL DEMOLITION 150.00	DEMO-RES 75.00	
20160219 B/RW	0/00/0000 5/31/2016	BRLS PROPERTIES LLC BLOCK OR RETAINING WALL	2051 STATE ROUTE 260 BLOCK - BLOCK/RETAINING WAL	JS WALTZ C OWNER	BLOCK/RETAINING WALL 200,000.00	B/RW 3,237.90	
20161019 16-COMREP	5/16/2016 5/16/2016	THE TOWN OF CAMP VERDE COMMERCIAL REPAIR	435 MAIN ST 16-COMREP - COMMERCIAL REPA	SPRAYSYSTE OWNER	COMMERCIAL REPAIR 16,000.00	16-COMREP 0.00	
*** TOTALS ***		NUMBER OF PROJECTS:	29	VALUATION:	779,902.90	FEEES:	18,948.73

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2016 THRU 5/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	2	270,000.00	4,386.71
04-RES - RESIDENTIAL ACCESSORY	2	5,000.00	473.26
11-NEW - COMMERCIAL BUILDING	1	50,000.00	3,240.67
16-COMREP - COMMERCIAL REPAIR	1	16,000.00	0.00
B/RW - BLOCK OR RETAINING WALL	1	200,000.00	3,237.92
DEMO-COM - COMMERCIAL DEMOLITION	1	16,000.00	0.00
DEMO-RES - RESIDENTIAL DEMOLITION	4	9,650.00	300.00
ELE-COM - COMMERCIAL ELECTRICAL	3	1,950.00	150.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	1,400.00	150.00
MH - RES - MANUFACTURED HOME AL	1	20,000.00	550.00
ROOF-COM - DNU - COMMERCIAL ROOF	1	36,000.00	1,740.24
SIGN-MONU - SIGN - MONUMENT	1	150.00	50.00
SOLAR - SOLAR INSTALLATION	5	148,852.90	4,084.92
Z-ADMIN - ADMINISTRATIVE REVIEW	3	0.00	600.00
ZC - ZONING CLEARANCE W	1	4,900.00	85.00
*** TOTALS ***	29	779,902.90	18,948.73

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2016 THRU 5/31/2016 USE SEGMENT DATES

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
BLANK - *BLANK*	1	1	4,900.00	85.00
16-COMREP - COMMERCIAL REPAIR	1	1	16,000.00	0.00
ADMIN - ADMINISTRATIVE REVIEW	3	3	0.00	600.00
B - BUSINESS	1	1	50,000.00	3,140.67
BLOCK - BLOCK/RETAINING WALL	1	1	300,000.00	3,237.92
DEMO-COM - COMMERCIAL DEMOLITION	1	1	16,000.00	0.00
DEMO-RES - RESIDENTIAL DEMOLITION	4	4	9,650.00	300.00
ELE-COM - COMMERCIAL ELECTRICAL	3	3	1,950.00	150.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	2	1,400.00	150.00
MH - MANUFACTURED HOME	1	1	20,000.00	550.00
R-3 - RESIDENTIAL ONE/TWO FAMILY	2	2	270,000.00	4,386.71
RES - RESIDENTIAL ACCESSORY BUILDING	2	2	5,000.00	473.26
ROOF-COM - COMMERCIAL ROOF	1	1	36,000.00	1,740.24
SIGN-MONU - MONUMENT SIGN	1	1	150.00	50.00
SOLAR - SOLAR INSTALLATION	5	5	148,852.90	4,084.93
*** TOTALS ***	29	29	779,902.90	28,948.73

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 05/01/2016 THROUGH 05/31/2016
USE SEGMENT DATES: YES
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

MONTHLY REPORT FOR MAY 2016
BUILDING DIVISION


Completed 127 building inspections, 18 residential plan check reviews, 4 commercial plan check reviews, 89 phone calls, 16 meetings, 7 miscellaneous site inspections, 14 miscellaneous postings, 4 transmittals, 9 business licenses issued, 2 stop work order, and posted 6 dangerous structures.

Had a meeting with County Land Manager, County Environmental, Fire Marshal, Code Enforcement, Camp Verde Marshal, and Community Development. Made a joint visit to a local property owner and tagged 5 buildings as unsafe structures, and County tagged an additional 4 buildings as unsafe structures.

Held meetings with Public Works, Woodruff Construction and Library Director Kathy Hellman concerning the new library. Had a site visit with a local property owner concerning a paving dispute, met with the Registrar of Contractors on site with the owner and contractor. Held a meeting concerning a proposed agricultural facility.

Attended the mandatory 'All' hands meeting. Met with property owners twice regarding a possible new R.V. facility. Held a meeting with Public Works and the Camp Verde water company concerning possible procedures for permitting utility work in the Town Right of Way. Met with the property owners of an existing church and the possibility of turning it into a housing unit for young expecting mothers.

Attended a meeting with Public Works and Community Development regarding an internal letter of interest for the open Building Inspector/Plans Examiner position. There will be a work load shift as Permit Technician Sandy Farrar will be out of the office for four (4) to six (6) weeks.



Robert Foreman CBCO
Building Official

Planning & Zoning Monthly Report

May 2016

May 4, 2016

Community Development Director Michael Jenkins, and Assistant Planner Kendall Welch attended a pre-application meeting phone conference for a proposed project located on State Route 260.

May 5, 2016

The Regular Session of the Planning & Zoning Commission was cancelled due to a lack of agenda items.

May 9, 2016

Community Development Director Michael Jenkins, Building Official Robert Foreman, and Code Enforcement Officer Dave Marshal accompanied Yavapai County Development Services Staff on a joint code enforcement complaint. Five structures were posted as dangerous structures.

May 10, 2016

Community Development Director Michael Jenkins, and Assistant Planner Kendall Welch attended the quarterly meeting of the Board of Adjustment/Board of Appeals. A brief presentation was given by Mr. Jenkins on the recent Reed VS Town of Gilbert Supreme Court Ruling on signage.

May 11, 2016

Assistant Planner Kendall Welch attended a Web Committee meeting.

May 18, 2016

Community Development Director Michael Jenkins attended the Council Meeting to provide an update to Town Council on a Mining Use Permit.

May 19, 2016

Community Development Director Michael Jenkins and Building Official Robert Foreman attended a meeting with the Camp Verde Water System to discuss the Town's permitting processes.

May 24, 2016

Community Development Director Michael Jenkins, and Assistant Planner Kendall Welch met with an applicant to discuss Recreational Vehicle Parks and the Town's Use Permit process.

Code Enforcement Fiscal Year 2015-2016

Abatements as of May 31, 2016:

Location	Total Cost Per Nuisance Abatement
851 Howards Road	\$820.00

Total

Budgeted Amount \$6,000.00, balance \$5,180.00.

Code Enforcement:

Total Complaints: -

Violations Found: -

Violation Not Found: -

Cases Closed: -

Open Complaints: 187

Abatements: 1

Other statistics for the month

Zoning Clearances Residential: 7

Zoning Clearances Commercial: 2



Public Works May 2016

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Library inspections, meetings with contractors, architect and staff; at this point in the construction, daily extended inspections and meeting have been required to address construction/design/component issues
- Addressed CIP for Fiscal Year 2017
- Attended All Staff training and Health Coverage meeting
- Homestead Parkway meeting with Archaeology Society
- Hired consultant to install new loop detectors for the light at Finnie Flat & Cliff Pkwy.
- Met with contractor and Outpost Townhomes to discuss drainage project affecting their driveway
- Hired consultant to prepare plans for flood containment of equipment at library
- Reviewed plans for the remodel of the court
- Posted bid for the Townhomes drainage project
- Attended NACOG meeting
- Survey work for Industrial Dr. fire hydrants
- Public Works Quarterly safety meeting

Maintenance:

- Work continues on the Community Development remodel
- Clean and Service all swamp coolers
- In-house roofing project
- Community Library inspections
- Permits for upcoming projects
- Monthly fire extinguisher and fire exit light check
- Monitor asbestos abatement for court remodel
- Prepared pool for summer season
- All hands open enrollment meeting
- Public Works quarterly safety meeting
- Planted new plants for a privacy fence at the pool
- Removed & replaced ramadas at Town soccer field
- Ceiling fans installed at Community Development
- Removed bees at the Ramada
- Mitigated issues from Wall-to Wall Risk Management audit

Parks & Rec:

- Continued to handle requests for facility use at the Community Center and 200 building as well as the various sports fields.
- Shuttle bus trips continue to be very popular with one of the two trips this month sold out.
- The position of Parks & Recreation Coordinator was advertised receiving several good applications. With assistance from Veronica Pineda, Darin Smith from YAN Recreation and Barbara Bridge we interviewed and narrowed the field. We are pleased to announce that Shawna Figy was offered and accepted the job and will start June 20.

- The Pool opened on time Memorial Day weekend with plenty of happy visitors after a very busy month of preparation by Maintenance and Parks & Rec.
- Co-Ed Adult Softball registration is on-going and games will start in mid to late June.
- Continued to work with other committee members on the Town's web and social media presence.

Sewer:

- We marked 52 Blue Stakes
- We had 1 after-hours emergency repair
- Conducted daily and monthly wastewater monitoring (lab tests)
- Monthly inspection of 21 fire extinguishers, 2 emergency lights and defibrillator.
- There have been delays in the construction of the new Headworks. It is 90% completed.
- The Vac truck required multiple repairs. We were not able to clean any lines this month.
- We treated approximately 230,000 gallons per day of wastewater.
- The SCADA Control Touch screen panel and wiring were replaced.
- Continued site monitoring with gas meters
- Oil change on Blower 2.
- Repaired Influent Sampling Station.
- Chet Teague received his Wastewater Treatment Plant Operator Grade 1 Certification.
- All staff members attended the Town Meeting regarding health insurance, except for Marshall who was out of town attending his daughter's wedding. Ask Tracey to see the pictures of him; he cleans up surprisingly well!
- Jan attended the Public Budget Forum. It was a great first time effort.
- The Public Works Quarterly Safety meeting was a very informative and lively event. All staff were present except for Chet who was valiantly hiking his 3rd portion of the Arizona Trail. His goal is to hike the entire trail from Mexico to Utah.



130 Black Bridge Road | Camp Verde AZ 86322

CAMP VERDE COMMUNITY LIBRARY

good company always Welcome...

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – April 2016
DATE: 6/10/2016
CC: Department Heads

Library Construction Update: Sheet-Rockin' the Library! The sheetrock started going up on the inside this month. Beginning to look like something to be proud of!

This month the Library hosted three Autism awareness trainings by Southwest Autism Research & Resource Center (SARRC) and one with Erin Busbea, a trainer provided by the State Library. It was not

easy bringing professional training to audiences in our limited space – only increases our anticipation for a facility where we can do these thing right.



We were notified May 1 that our Library Services & Technology Act Grant (LSTA) is to be fully funded at \$20,350 by the Arizona State Library, Archives & Public Records, a division of the Secretary of State with funds from the Institute of Museum & Library Services. Library Specialist, Sebra Choe wrote the grant, a proposal to increase early literacy services/outreach to Spanish-speaking families with children ages 0-4.

Staff appreciated the All-Hands Training and lunch held this month. It was especially less stressful for us to open the library late so we could all participate in the training activities together.

Be sure to follow our blog: <https://cvcltalk.wordpress.com/>. To really keep up with what is going on at the library, don't forget to like us on Facebook at: <https://www.facebook.com/campverdelibrary>

Camp Verde Community Library Use Statistics May 2016

	May-16	May-15	% change	YTD-FY16	YTD-FY15	% change		
In-Library Uses								
Traffic Count	5,477	5,207	5.2%	62,143	61,865	0.4%	Average Monthly Library Uses per Active Patron	
New Cards Issued	48	77	-37.7%	635	658	-3.5%		
Public Computer Use	1,553	1,307	18.8%	18,345	11,672	57.2%		
Early Literacy Computer Use	n/a			n/a				
Requests for Computer Help	123	80	53.8%	1,167	576	102.6%		
Reference Questions	147	176	-16.5%	1,661	1,646	0.9%		
Total In-Library Use	7,348	6,847	7.3%	83,951	76,417	9.9%		
Total Number Library Patrons	4,062	3,698	9.8%					
Total Patrons Active in Last 18 months	2,752	1,941	41.8%				2.7	
Library Programs								
Adult Programs	29	24	20.8%	247	160	54.4%	Average Circulation Activity per Open Hour	
Adult Program Attendance	132	109	21.1%	1,141	758	50.5%		
Adult Program Hours	11	35	-68.6%	94	229	-58.8%		
Youth Programs	25	28	-10.7%	265	268	-1.1%		
Youth Program Attendance	254	294	-13.6%	4,448	4,154	7.1%		
Youth Program Hours	5	43	-88.4%	294	748	-60.7%		
Programs Off-Site	4	1	300.0%	58	34	70.6%		
Total Library Program Attendance	386	403	-4.2%	4,695	4,314	8.8%		
Circulation								
Items Checked Out	4,096	4,924	-16.8%	47,057	46,683	0.8%		Average Circulation Activity per Open Hour
Items Checked In	4,547	5,569	-18.4%	52,380	48,064	9.0%		
Items Used In-Library	463	867	-46.6%	3,558	6,675	-46.7%		
Renewed Items	846	847	-0.1%	9,412	7,640	23.2%		
Total Circulation	9,952	11,360	-12.4%	102,995	101,422	1.6%		
Circulation Areas of Interest								
Audio Books	193	210	-8.1%	2,010	1,985	1.3%		
DVDs & VHS	1,762	1,790	-1.6%	17,856	14,302	24.8%		
eBooks	317	276	14.9%	3,043	2,547	19.5%		
Youth eBooks	65	54	20.4%	505	488	3.5%		
iPads & e-readers	1	n/a		103	n/a			
Large Print	131	252	-48.0%	1,968	2,107	-6.6%		
Magazines	119	130	-8.5%	1,236	1,634	-24.4%		
Kids & Teens Material	1,152	1,767	-34.8%	14,474	14,923	-3.0%		
Transits, HOLDS & InterLibrary Loans								
HOLDS Filled	667	859	-22.4%	8,608	8,444	1.9%		
Transit Items Sent & Received	n/a	1,448		15,028	15,321			
CVCL ILL Items Going Out	25	34	-26.5%	330	371	-11.1%		
ILL Items for CVCL Patrons	1	3	-66.7%	47	46	2.2%		
Total Transit, HOLDS & ILL Activity		2,307			23,765			
Library Volunteers								
Number of Volunteers	19	20	-5.0%	334	307	8.8%		
Number of Hours Given	434	372	16.7%	5,819	6,207	-6.2%		
Average Hours/Volunteer	22.8	18.6	22.8%	17.4	20.2	-13.8%		
Collection & Development								
New Kids & Teen Material Added	59	121	-51.2%	431	1,131	-61.9%	Number of Items Owned per Capita (pop 11,500)	
New Books Added	179	129	38.8%	1,343	1,640	-18.1%		
New Audio-Visual Material Added	37	98	-62.2%	663	1,284	-48.4%		
Total Items Added	216	227	-4.8%	1,382	1,987	-30.4%		
Total Items Owned	31,338	31,128	0.7%				2.7	
Mending & Donations								
Items Mended or Repaired	31	27	14.8%	775	1,045	-25.8%		
Donations Processed	373	219	70.3%	5,383	6,843	-21.3%		
Donations Cataloged	88	87	1.1%	979	932	5.0%		

CAMP VERDE MUNICIPAL

MAY 2016 News Letter

Yavapai Superior Court Administrator Graduates from NCSC Fellows Program

On May 6, 2016, Yavapai County Superior Court Administrator, C. Rolf Eckel, graduated from the National Center for State Courts (NCSC) Institute for Court Management Fellows Program. Court personnel have to apply and be accepted into this program after successfully completing the Certified Court Manager and Certified Court Executive programs offered by the NCSC. Participants are able to attend these sessions in Phoenix thanks to an agreement between the NCSC and the Arizona Administrative Office of the Courts Judicial Education.

Getting down to :



27 CRIMINAL Initial Appearances held

3 scheduled civil traffic trials - CVMO/DPS/YAPD/ADOT

111 civil Traffic citations filed - CVMO/DPS/YAPD

19 tickets less than this time last year

1 scheduled Criminal/criminal traffic trial

6 petition for injunction against harassment - petitions denied

1 wedding performed this month

- All staff attended Team meeting and open enrollment with the Town.
- Judge and Veronica attended the Public Budget forum on May 9, 2016.
- Veronica met with nCourt representative and possibly scheduling a time to have show
- Veronica assisted with Parks and Recs interviews.

Always room for court humor.....



"Recess is over, Your Honor."

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: June 15, 2016
From: Camp Verde Municipal Court

Reporting Month: MAY 2016

Check #: _____

Total Amount of Check: **\$34,766.71**

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000	\$31,878.66
Fines/Fees/Forfeitures- before the check request below	
01-300-40-431000	\$458.00
Court Apt-Atty. Reimbursement	
05-310-40-413100	\$176.92
Local JCEF Fund	
05-330-40-413300	\$2094.67
Court Enhancement Fund	
19-601-40-413000	
Camp Verde Marshal's Safety Equip. Fund	\$158.46

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt.	\$5.52	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$289.10	01-300-40-413000
000117	Arizona State Treasurer	\$19,187.73	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$143.44	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$1.18	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000

MAY 2016

CAMP VERDE MUNICIPAL COURT

MONTHLY REPORT

DESCRIPTION	JULY 2015	AUGUST 2015	SEPTEMBER 2015	OCTOBER 2015	NOVEMBER 2015	DECEMBER 2015	JULY THROUGH DEC 2015	JANUARY 2016	FEBRUARY 2016
MISDEMEANOR & CR TRAFFIC FTA	31	23	19	13	19	19	124	18	28
DUI	3	8	6	3	5	4	29	9	9
SERIOUS TRAFF	1	0	1	1	0	0	3	1	1
CRIMINAL TRAFF	23	36	29	53	38	21	200	11	11
MISDEMEANORS									
SUBTOTAL	58	67	55	70	62	44	356	39	49
CIVIL TRAFFIC	74	72	105	110	92	88	541	102	80
HARASSMENT									
INJUNCTION	3	4	3	1	0	0	11	0	4
ORDER OF PROTECTION	3	2	4	1	1	4	15	3	4
TOTAL FILINGS	138	145	167	182	155	136	923	144	137
IA/ARR IN CUSTODY	42	23	25	40	41	36	207	36	31
ATTY RESTITUTION	482.64	300.74	100.37	83.66	246.63	245.82	1,459.86	362.55	816.82
LCL ORD FEES (Default/Warrant etc)	1183.07	1567.29	716.02	2217.93	1210.16	2475.53	9,370.00	925.88	3576.56
LCL CRT									
ENHANCEMENT	1763.54	1936.76	1545.53	2416.83	2159.23	2115.77	11,937.66	1524.51	2280.02
JCEF TO TOWN	237.67	217.00	157.79	219.70	262.50	186.41	1,281.07	225.02	310.82
CVMO ADDL EQP\$13	169.70	185.52	151.75	230.87	205.97	186.11	1,129.92	119.81	203.53
DPS ADDL EQP \$13	101.65	113.02	81.79	130.45	138.90	120.43	686.24	120.41	183.35
YAV CTY JAIL/ADD FEE	283.58	188.33	156.11	209.77	305.26	135.52	1,278.57	346.24	572.97
MVD/ADOT/ADD FEE	0.00	0.00	0.00	0.00	0.00	4.00	4.00	0.00	
ROC ADDL EQP FEE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
YAN TRIBAL POLICE	6.02	5.86	5.78	20.36	4.82	14.71	57.55	20.24	0.96
STATE TREAS.	15690.25	17178.37	13100.26	19320.63	16168.27	16397.78	97,855.56	14106.19	26603.77
TOWN TREAS.	10992.55	13049.34	9655.99	15993.20	13955.98	13062.32	76,709.38	11364.34	21763.42
TOTAL CHECK	29244.96	32874.20	24855.00	38541.81	33200.93	32223.05	190,939.95	27826.76	51918.84

TOTAL FII

MARCH 2016	APRIL 2016	MAY 2016	JUNE 2016	JANUARY THROUGH JUNE 2016	TOTAL FISCAL YR 2016	Inc/Dec FY 15 TO FY 16	TOTAL FY 2015 (Jul 14-June 15)	Inc/Dec FY 14 TO FY 15	TOTAL FY 14 (Jul 13-Jun 14)
20	31	27	124			-100%	277	-33%	415
7	6	9	40		69	35%	50	-61%	128
0	2	1	5		8	-20%	10	-25%	14
9	13	13	57		257	-13%	294	70%	173
36	52	50	226		582	-11%	651	-11%	730
70	81	111	444		985	-27%	1356	-26%	1844
3	2	3	12		23	-12%	26	37%	19
2	0	2	11		26	13%	23	-15%	27
111	135	166	693		1616	-21%	2056	-22%	2620
39	27	46	179		386	0%	387	-5%	406
568.37	742.70	458.00	\$ 2,948.44	\$	\$ 4,408.30	-23%	\$ 5,726.10	-60%	\$ 14,472.21
4328.99	1546.04	865.57	\$ 11,243.04	\$	\$ 20,613.04	18%	\$ 17,526.40	-16%	\$ 20,907.22
2578.25	1639.69	2094.67	\$ 10,117.14	\$	\$ 22,054.80	-28%	\$ 30,743.43	-23%	\$ 39,890.16
389.44	294.49	176.92	\$ 1,396.69	\$	\$ 2,677.76	-9%	\$ 2,935.79	-25%	\$ 3,890.47
217.66	103.25	158.46	\$ 802.71	\$	\$ 1,932.63	-10%	\$ 2,137.42	-22%	\$ 2,742.93
158.24	162.63	143.44	\$ 768.07	\$	\$ 1,454.31	-38%	\$ 2,354.35	-22%	\$ 3,024.91
338.63	332.42	289.10	\$ 1,879.36	\$	\$ 3,157.93	-31%	\$ 4,554.94	-49%	\$ 8,947.98
2.18	4.28	1.18	\$ 7.64	\$	\$ 11.64	46%	\$ 8.00	-80%	\$ 40.00
0.00	0.00		\$	\$	\$	-100%	\$ 0.97	-44%	\$ 1.74
29.13	14.62	5.52	\$ 70.47	\$	\$ 128.02	98%	\$ 64.50	-96%	\$ 1,470.69
32795.09	21150.34	19187.73	\$ 113,843.12	\$	\$ 211,698.68	-19%	\$ 261,650.80	-15%	\$ 307,572.30
21254.77	16952.94	12709.69	\$ 84,045.16	\$	\$ 160,754.54	-1%	\$ 180,021.82	-19%	\$ 221,122.78
57763.39	40654.66	34766.71	\$ 212,930.36	\$ 0.00	\$ 403,870.31	-17%	\$ 484,472.02	-18%	\$ 588,703.96

JUDGMENTS AND COLLECTIONS-FIVE YEAR TREND

Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)	Inc/Dec FY 12 TO FY 13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY 12	TOTAL FY 11 (Jul 10-Jun 11)	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
2%	407	4%	393	-28%	545	472	MISDEMEANOR & CR TRAFFIC FTA
0%	128	41%	91	-11%	102	73	DUJ
-13%	16	0%	16	45%	11	52	SERIOUS TRAFF
-23%	226	-49%	441	5%	421	502	CRIMINAL TRAFF
-6%	777	-17%	941	-13%	1079	1099	MISDEMEANORS SUBTOTAL
-15%	2164	5%	2057	13%	1822	791	CIVIL TRAFFIC
-37%	30	-21%	38	23%	31	24	HARASSMENT INJUNCTION
35%	20	-26%	27	-16%	32	32	ORDER OF PROTECTION
-12%	2991	-2%	3063	3%	2964	1946	TOTAL FILINGS
-20%	507	15%	442	0%	444	441	IA/ARR IN CUSTODY
-5%	\$ 15,188.68	12%	\$ 13,521.82	32%	\$ 10,237.25	\$ 12,736.35	ATTY RESTITUTION
-4%	\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
1%	\$ 39,413.33	-12%	\$ 44,584.65	28%	\$ 34,769.20	\$ 22,896.94	LCL CRT ENHANCEMENT
-3%	\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	\$ 3,109.40	JCEF TO TOWN
52%	\$ 1,804.36	60%	\$ 1,130.42	NA			CVMO ADDL EQP \$13
-24%	\$ 3,980.82	19%	\$ 3,352.33	NA			DPS ADDL EQP \$13
25%	\$ 7,130.78	8%	\$ 6,595.25	-5%	\$ 6,925.71	\$ 7,167.68	YAV. CTY JAIL FEES
-35%	\$ 62.01	15%	\$ 53.99	NA			MVD/ADOT/ADD FEE
34%	\$ 1.30	NA					ROC ADDL EQP FEE
1501%	\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	\$ 311.25	YAN TRIBAL POLICE
3%	\$ 284,289.84	-19%	\$ 349,348.21	18%	\$ 295,231.95	\$ 248,081.20	STATE TREAS.
4%	\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	\$ 190,774.09	TOWN TREAS.
6%	\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	\$ 472,340.56	TOTAL CHECK

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: May 2016

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	34	6	105	145
Filed	9	1	13	23
Transferred In	0	0	0	0
SUBTOTAL	43	7	118	168
Transferred Out	0	0	0	0
Other Terminations	5	0	17	22
TOTAL TERMINATIONS	5	0	17	22
Statistical Correction	0	0	0	0
Pending End of Month	38	7	101	146

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
215	1	0	216	0	1	1	0	215

**READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
203	111	0	314	0	10	87	97	0	217

Civil Traffic Hearings Held: 2

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	Trans In	TOTAL		
26	0	26		

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: **1354**

Page 2 Processing

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **May 2016**

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	605	25	0	630	1	16	17	0	613
Failure to Appear (Non-Traffic)	6	1	0	7	0	0	0	0	7
TOTAL	611	26	0	637	1	16	17	0	620

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **0** Misdemeanor/FTA Jury Trials Held: **0**

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	0	0	0	0	0	0	0	0

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **46**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	36	7	43	6	0	37
TOTAL	36	7	43	6	0	37

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

May 2016

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	136
Serious Violations	10
All Other Violations	587
TRAFFIC TOTAL	733

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	792
CRIMINAL TOTAL	792

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul A. Sillge
Signature of the Judge/Magistrate (or designee)

Vanica Pineta
Name of Preparer

May 6, 2016
Date of Preparation

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT -MAY 2015

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	122.93
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,285.04
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$5,945.85
Child Restraint - 28-907C	ZCPRF	
Drug & Gang Enforcement - 13-811C	ZDECJ	\$1,515.38
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$747.35
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUJA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$129.40
FARE Fee Special Collections (19%)	ZFAR1	\$1,075.21
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$429.79
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$885.59
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	\$1,255.05
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$302.38
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$32.60
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,644.60
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$817.28
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$879.45
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$20.87
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,550.73
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$8.55
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$351.60
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	\$10.00
State Highway Work Zone Fund - 28-710B	ZSHWZ	
victims rights enf assemnt fund (100%)	ZVREA	\$147.98
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$250.00
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$19,167.73

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$211.97
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$77.13
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$289.10
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$143.44
2011 Officer Safety Equip - MVD/ADOT	ZOS6	\$1.18
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-801-40-413000	ZOS11	\$158.46
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$5.52
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$308.60
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$458.00
Confidential address- ARS 12-116.04	ZCAA2	\$6.47
Defensive Driving School Fee - 28-3363	ZDDS	\$1,830.00
Deferred Prosecution Fees	ZDEFP	
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$9,392.17
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$1.11
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$33.07
Local Costs/Fee Warrant Default Fees	ZLCL	\$865.57
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$123.30
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	
Bank Fees -From Cbk/prev mon bank statement	negative number	
Bank Fee - Checks Ordered	negative number	
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$12,709.69
Court Enhancement Fee	ZCEH	\$2,094.67
SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330		\$2,094.67
LOCAL Time Payment JCEF - 12-116	ZJCL	\$162.82
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$14.10
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$176.92
Total Revenue		\$34,766.71

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/for from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		\$0.00
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$812.44
Disbursed During Current Month	5003	(\$762.02)
Balance at End of Current Month		\$50.42
BOND REPORT		
Bonds Carried Forward from Previous Month		\$5,550.00
Bonds Received During Current Month	ZBND	\$3,788.00
Bonds Forfeited During Current Month	Pg 3 Total	(3,470.00)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	
Bonds Refunded During Current Month	5079	(\$1,500.00)
Bonds Balance at End of Current Month: open bonds		\$4,368.00
TOTAL PASS THROUGH MONIES		\$4,418.42

I, Hon. Paul A. Schlegel, Presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

May-16

Paul A. Schlegel
Signature

6/8/16
Date