

RESOLUTION 88-36

A RESOLUTION OF THE TOWN OF CAMP VERDE, ARIZONA
ESTABLISHING A PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission shall consist of seven (7) members appointed by the Town Council to promote the physical fitness and mental well being of Camp Verde citizens of all ages.

The Parks and Recreation Commission shall be honorary and serve without pay.

The Parks and Recreation Commission shall hold office for three (3) years from the date of their appointment, unless sooner removed by the Town Council for good cause.

Upon first appointment of the Parks and Recreation Commission of the Town, they shall, at their first meeting, divide themselves into three (3) classes, three (3) members to serve one (1) year, two (2) members to serve two (2) years, and two (2) members to serve three (3) years.

Should a Commission member resign, be removed for good cause, or for any other reason be unable to continue their duties, they shall be replaced by appointment of the Town Council to serve the remainder of that individual's term.

The Parks & Recreation Commission shall elect among themselves a chairperson, vice-chairperson and secretary for the purposes of conducting their duties.

The Parks and Recreation Commission shall meet as often as necessary to conduct their business, but not less than once each month.

The issues of Parks and Recreation , including proposals and suggestions shall be prepared in written form and presented to the Town Manager to be placed on the Town Council agenda to be discussed and acted upon by the Town Council.

The Parks and Recreation Commission established by the Town Council shall incur no debts nor make any purchases nor enter into any contracts binding the Town. All matters coming before this Commission involving the expenditure of money or the making of agreements or contracts shall be referred to the Town Council.

The Town Council shall have full and final authority on all Parks and Recreational issues, and no issues shall be concluded by anyone else unless so directed by the Town Council.

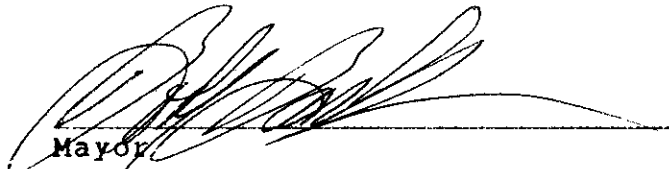
General duties of the Parks & Recreation Commission:

- 1) Determine and recommend written policies to govern the operation and programs of the community parks system including grounds and facility maintenance. These policies should include but not limited to:
 - a) Establish guidelines for scheduling the use of facilities to insure equitable time for all sporting and park related activities requested.
 - b) Insure that the liability insurance criteria for individual organized groups, or participates, is followed and recorded prior to facility uses.
 - c) Establish suggested guidelines and rules for reasonable maintenance assistance from groups using a facility.
 - d) Assist the Town in making the public aware of no alcoholic beverages permitted in Town parks and recreational facilities.
 - e) Prepare written proposals/suggestions relating to electric and water conservation measures in all recreational facilities.
 - f) Propose measures to repair or expand facilities to accommodate greater use.
 - g) Propose signing, fencing, or other measures the Town may undertake to prevent the facilities from being damaged or destroyed by unauthorized uses.
- 2) Know the programs and needs of the Parks & Recreation Department in relation to the community and develop program goals and objectives.
- 3) Establish, support and participate in the planned public relations program.
- 4) Assist in the preparation of the annual budget.
- 5) Recommend among the Parks & Recreation policies those dealing with equipment selection.
- 6) Attend all Commission meetings and see that accurate records are kept.
- 7) Suggest/propose fees and/or fund raising ideas to finance expansion or development of facilities.

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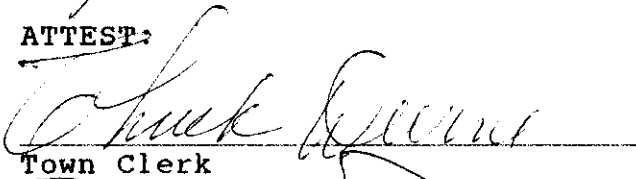
- 8) Commission members will have no authority over nor give any direction to any Town employee. All suggestions or complaints will be directed through the Town Council or the Town Manager.
- 9) Any other duties deemed necessary and requested by the Town Council.

PASSED AND APPROVED by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona this 15th day of June, 1988.



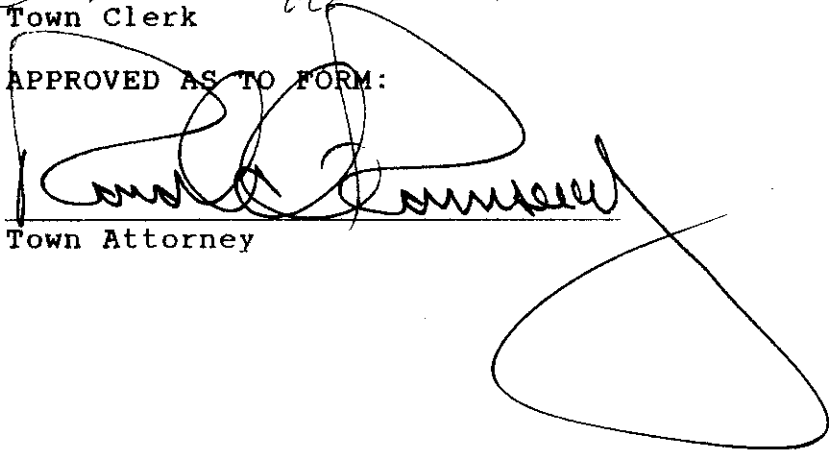
Mayor

ATTEST:



Town Clerk

APPROVED AS TO FORM:



Town Attorney