

April 2017 Monthly Report



**Town Manager
Russ Martin
928-554-0001**

DEPARTMENT HEAD INFORMATION

Town Clerk	Virginia Jones	554-0023
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Nancy Gardner	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Carmen Howard	554-0054
Risk Management	Carol Brown	554-0003



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: May 12, 2017
Cc: Department Heads
Re: Manager's report for the period ending April 30, 2017

The following is the Manager's report regarding activities in the month of April 2017:

Intern/Staffing Levels/Property Taxes

Jessica Panitz has joined me for the past couple of months and has been a welcomed addition and has worked well in all areas of Town. She was also helpful on a couple of projects I will outline some highlights from, but she also brought some great cultural awareness as well as understanding of German governmental functions at local and federal levels, very interesting.

Specifically, a couple of topics of interest have been reviewed and presented at the budget open house, however I will cover them here as tidbits that I am sure will be of interest to most in Camp Verde. With increases in sales taxes the past few years the focus remains on Capital projects while maintaining or enhancing where possible services. The Town staff has remained constant and even more efficient over the years. We are still lower for staffing full-time then over 10 years ago comparing services then and now, we have only added staff where the additional contract for dispatching and the addition of the voter approved sanitary district staff. We have worked hard to maintain conservative levels while producing even more results while directing as much as possible into Capital needs.

As well we have done so without a property tax, the Town of Camp Verde residents are about middle of the pack of cities and towns in Yavapai County for total property taxes because of this. The only area of Town where this is not true is where the Sanitary District boundaries where, leaving a majority of residents with lower property taxes then the communities of Cottonwood, Clarkdale and Chino Valley.

Again we were fortunate to have Jessica, she came by way of Germany through a Public Management University which afforded us the opportunity to use her services free of cost to Camp Verde.

For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001.

Town of Camp Verde
Revenue Drivers
February 2017

Sources*	Feb-17	In/De %	Jan-17	Dec-16	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	240,410	-15%	283,562	253,381	252,449	293,917	(331,739)	(22,900)	37,992
City .65% Increase	47,007	-11%	53,058	47,248	46,738	48,583	(14,763)	(4,178)	N/A
State Sales Tax	80,088	-20%	99,586	83,474	83,612	87,583	(31,772)	(2,017)	5,158
VLT	54,283	-1%	55,084	57,838	57,480	55,442	16,304	505	6,772
URS	113,801	0%	113,801	113,801	113,801	113,800	4	4,708	16,024
HURF	68,075	-36%	105,855	71,564	74,854	74,292	4,500	1,461	9,139
TOTAL	603,664		710,945	627,307	628,933	673,617	(357,465)	(22,421)	75,085

* - The above revenue sources (less HURF) represent approximately 85% of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L4YM Avg +/-: Last four years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 4 year's *FYTD Avg* (with the exception of the *City Sales Tax* line which is the last 5 years average).

Town of Camp Verde

Revenue Drivers

March 2017

Sources*	Mar-17	In/De %	Feb-17	Jan-17	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	239,937	0%	240,410	283,562	251,059	293,917	(385,718)	(24,290)	36,627
City .65% Increase	45,690	-3%	47,007	53,058	46,622	48,583	(17,656)	(4,294)	N/A
State Sales Tax	82,045	2%	80,088	99,586	83,438	87,583	(37,310)	(2,191)	4,984
VLT	68,613	26%	54,283	55,084	58,717	55,442	29,475	1,742	8,009
URS	113,146	-1%	113,801	113,801	113,728	113,800	(650)	4,636	15,951
HURF	77,577	14%	68,075	105,855	75,157	74,292	7,786	1,763	9,442
TOTAL	627,009		603,664	710,945	628,720	673,617	(404,073)	(22,634)	75,012

* - The above revenue sources (less HURF) represent approximately 85% of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

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Risk Management Memorandum

To: Mayor and Council
From: *CB* Carol Brown, Risk Manager
Date: May 10, 2017
Cc: Department Heads/Safety Committee
Re: Risk Manager's Monthly Report ending April 30, 2017

Obtained Insurance For:

- JP Jump Trailer
- Vehicle

Attended Meetings/Trainings:

- Department Head meetings (2)
- Safety Officer (3)
- Council after action meeting
- Council meeting – e-mod
- Met with local insurance agent re: mutually beneficial insurance options for their customer and the Town
- 2- IT/Building Security
- Budget
- Event Packet
- WWTP: safety audit w/student who is has his contractor license and certified to conduct OSHA inspections
- All-hands meeting

Incidents/Claims/Restitution/Collections

- 2 'incident only' reports

Risk Management Highlights:

- Legal: coded attorney invoices, responded to fraudulent settlement agreement presented to the Town, reviewed final version of the Event Packet, agreement reviews, construction and EME Partners consultant, Summer Day Camp Medical Info sheet, IGA for the library & YC, 24/7 Drug and Alcohol Screening Test, and reviewed DOL intern information; to pay (or not).
- Respond to EYES form submittals/drawing announcement for 1st quarter's EYES program
- Uploaded template for an Intergovernmental Agreement onto network drive
- Processed 15 Certificates of Insurance
- Coordinated Cardiopulmonary Resuscitation (CPR) hands-only and Automated External Defibrillator (AED) planning for training.
- Request from Health Safety Engineering Technician student who is graduating this fall to be an intern in the Risk Management Dept., specifically, without receiving any remuneration from the Town due to his unique funding program. He also has his contractor's license.

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov



Office of the Town Clerk April 2017

Note from the Clerk: Our Human Resource Department has been advertising for the position of Clerk and will be accepting applications until 5-22-2017. I want to take this opportunity to say Thank You to everyone who has stood by my side during this journey. It has been a great experience and I look forward to working with the new Clerk and I am excited to make this transition and watch the Clerk's Department develop.

Business License 2017

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	5	14	20	14								
Renewal notices	49	84	66	63								
Total on File*	830	837	828	842								

*does not include Non Profits or Special Event Vendors

Business License 2016

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	19	21	19	15	13	15	11	17	26	21	15	7
Renewed	38	64	26	59	46	40	35	43	56	45	40	39
Total on File	749	755	770	772	774	783	794	801	822	807	820	825
Closed License	2	8	4	7	7	6	2	10	1	20	5	2
Total Revenue	\$ 1,900	\$2,650	\$1,600	\$2,225	\$1,800	\$1,750	\$1,425	\$1,825	\$1,300	\$1,075	\$1,100	\$975

New licenses for the Month do not include Special Event License

INFORMATION/RECORDS REQUEST 2017 (LIST ON FILE IN CLERK'S OFFICE)

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Requests 2017	6	5	10	6									27
Number of Requests 2016	3	3	2	3	9	11	4	4	2	2	3	0	46
Number of Requests 2015	12	3	8	9	12	15	8	13	7	3	8	4	102
Number of Requests 2014	12	44	15	13	18	23	13	31	7	3	29	19	217

Clerk's Office Overall Revenue and Expense Report
Monthly Activity

	Yearly Budgeted Amount 2015-16	Jan	Feb	March	April	May	June
Revenue	\$17,000	\$1,300	\$3,200	\$3,127	\$2,425	\$1,575	\$2,750.50
Expenses	\$157,438	\$10,371	\$15,587	30,667	\$12,169	\$11,930	\$12,005.39
2016-17							
Revenue	\$23,000	\$1,275.00	\$2,602.50	\$3,655.50	\$2,201.50		
Expense	\$192,105	\$9,172.71	\$9,131.87	\$12,334.18	\$8,555.39		

	Yearly Budgeted Amount 2016-17	July	August	Sept	Oct	Nov	Dec
Revenue	\$23,000	\$1,525.00	\$2,552.00	\$2,075.75	\$2,850.00	\$1,100.00	\$3,150.25
Expenses	\$192,105	\$11,870.45	\$25,871.49	\$22,093.40	12,635.84	\$12,371.11	\$14,563.97
2017-18							

Training

Attended the All Hands Training on the 25th of April.

Virginia Jones
Town Clerk



	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk						
Revenue						
01-120-40-410000	COPIES	0.00	0.00	1.50	12.50	12.50 0.00 %
01-120-40-412000	BUSINESS LICENSE FEES	20,000.00	20,000.00	1,900.00	20,800.00	800.00 104.00 %
01-120-40-412100	LIQUOR LICENSE FEES	3,000.00	3,000.00	300.00	2,175.00	-825.00 27.50 %
	Revenue Total:	23,000.00	23,000.00	2,201.50	22,987.50	-12.50 0.05 %
Expense						
01-120-20-600000	SALARIES	107,240.00	107,240.00	5,928.00	78,713.43	28,526.57 26.60 %
01-120-20-601000	FICA	6,650.00	6,650.00	366.46	4,868.65	1,781.35 26.79 %
01-120-20-601100	MEDICARE	1,555.00	1,555.00	85.70	1,138.64	416.36 26.78 %
01-120-20-601200	RETIREMENT	12,310.00	12,310.00	680.57	8,700.78	3,609.22 29.32 %
01-120-20-601300	UNEMPLOYMENT INSURANCE	350.00	350.00	0.00	185.88	164.12 46.89 %
01-120-20-601400	WORKERS COMPENSATION	325.00	325.00	15.18	199.08	125.92 38.74 %
01-120-20-602000	HEALTH, DENTAL & LIFE INSURANC	22,475.00	22,475.00	1,131.95	15,691.44	6,783.56 30.18 %
01-120-20-701000	TRAINING	1,000.00	1,000.00	0.00	90.00	910.00 91.00 %
01-120-20-701500	TRAVEL	600.00	600.00	0.00	172.52	427.48 71.25 %
01-120-20-703000	OFFICE SUPPLIES	2,000.00	2,000.00	47.53	1,768.18	231.82 11.59 %
01-120-20-703500	MEMBERSHIPS	500.00	500.00	0.00	235.00	265.00 53.00 %
01-120-20-703800	ADVERTISING	1,000.00	1,000.00	0.00	33.93	966.07 96.61 %
01-120-20-704000	COMPUTER SERVICES/SOFTWARE	0.00	0.00	0.00	5.50	-5.50 0.00 %
01-120-20-711000	LEGAL SERVICES	2,000.00	2,000.00	0.00	370.50	1,629.50 81.48 %
01-120-20-712000	CONTRACT LABOR	7,500.00	7,500.00	300.00	4,650.00	2,850.00 38.00 %
01-120-20-713210	OFFICE EQUIPMENT	500.00	500.00	0.00	0.00	500.00 100.00 %
01-120-20-758000	ELECTIONS	25,000.00	25,000.00	0.00	18,938.62	6,061.38 24.25 %
01-120-20-758100	RECORDING FEES	100.00	100.00	0.00	8.00	92.00 92.00 %
01-120-20-758200	RECORDS MANAGEMENT	1,000.00	1,000.00	0.00	62.11	937.89 93.79 %
	Expense Total:	192,105.00	192,105.00	8,555.39	135,832.26	56,272.74 29.29 %
Department: 120 - Town Clerk Surplus (Deficit):		-169,105.00	-169,105.00	-6,353.89	-112,844.76	56,260.24 33.27 %
Report Surplus (Deficit):		-169,105.00	-169,105.00	-6,353.89	-112,844.76	56,260.24 33.27 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk						
Revenue	23,000.00	23,000.00	2,201.50	22,987.50	-12.50	0.05 %
Expense	192,105.00	192,105.00	8,555.39	135,832.26	56,272.74	29.29 %
Department: 120 - Town Clerk Surplus (Deficit):	-169,105.00	-169,105.00	-6,353.89	-112,844.76	56,260.24	33.27 %
Report Surplus (Deficit):	-169,105.00	-169,105.00	-6,353.89	-112,844.76	56,260.24	33.27 %

05/05/2017 7:24 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: NON-PROFIT SPEC-V

B U S I N E S S L I C E N S E L I S T
 SORTED BY: LICENSE NUMBER

PAGE:
 ORIGINATION DATES: 4/01/2017 TO 4/30/
 EFFECTIVE DATES: 4/01/2017 TO 4/30/
 EXPIRATION DATES: 0/00/0000 TO 99/99/

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3288	CONT	DUNRITE AIR CONDITIONING	3774 E BRUCE CT GILBERT, AZ 85234	000 000
3289	SERV	MC SERVICE & DESIGN	PO BOX 851 DEWEY, AZ 86327	
3290	SERV	PHILLIPS HEATING & COOLING	PO BOX 5429 CHINO VALLEY, AZ 86323	
3291	SERV	R & P LLC DBA PET POOP & SCOO	RICHARD CASOUS 821 E BOW MAKER TRAIL COTTONWOOD, AZ 86326	
3293	RET	DAISY TOTES	LAURA GUILFORD 3570 E BROKEN ARROW RIMROCK, AZ 86335	
3294	SERV	AMB VENTURES LLC	2912 N VERDE RIVER DRIVE CAMP VERDE, AZ 86326	2912 N VERDE RIVER DRIVE
3296	SERV	UNITED COUNTRY REALTY	PO BOX 670 CAMP VERDE, AZ 86322	564 S MAIN 105
3297	CONT	KIMBRELL ELECTRIC INC	7593 NORHT 73RD DRIVE GLENDALE, AZ 85303	0 OUT OF TOWN BUSINESS
3298	SERV	HAMMAN CUSTOM HOMES LLC	HAMMAN CUSTOM HOMES LLC 781 COVE PKWY, STE A COTTONWOOD, AZ 86326	
3299	SERV	DUDDLEY'S WELDING	PO BOX 1381 COTTONWOOD, AZ 86326	
3300	CONT	MCO & ASSOICATES LLC	1509 W WHISPERING WIND DR PHOENIX, AZ 85085	000 0
3301	SERV	BELINA CRAFTSMAN	1487 W HORSESHOE BEND CAMP VERDE, AZ 86322	1487 W HORSESHOE BEND
3302	RET	VALLEY FARMS MEAT COMPANY	3016 ANDY DEVINE KINGMAN, AZ 86401	813 FINNIE FLAT
3304	RENT-R	RONALD & CYNTHIA HENNING	8230 KOCH FIELD FLAGSTAFF, AZ 86004	OUT OF TOWN

TOTAL LICENSES: 14



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
April
2017**



Volunteers in Policing (VIPs):

- 04-06 – Neal Lanning and Tim Wiggle attended radar training at CVMO
- VIPs assisted with property and evidence, records, patrolling neighborhoods

Training:

- 04-06- Deputies Trahin and Raey attended radar training at CVMO
- 04-12 thru 04-14 – Animal Control training in Laughlin, NV
- 04-24 thru 04-28 – Sergeant Jacobs and Deputy Richardson attended Reconstruction II at AZPOST.
- 04-26 thru 28 – Detective Sergeant Butler attended an Officer Involved Shooting Investigations training at the Mesa Police Department

Patrol:

- 04-14 – Police recruit testing process (4 applicants)
- 04-19 – Police oral boards – (2 applicants moved to oral boards – 1 will move forward for the background investigation)

Animal Control Stats:

Dogs impounded	4
Dogs returned to owner	1
Dogs to Humane Society	3
Dogs to Rescues	0

Miscellaneous:

- 04-05 – Marshal Gardner attended the MatForce meeting at VVMC in Camp Verde
- 04-07 – CVMO received \$2,800. Of safety enhancement funding from the 100 Club - for tourniquets and blood clotting for each sworn employee (this was a request written by Marshal Gardner). Training will be conducted on the use.
- 04-13 – Marshal Gardner attended the AACOP (Arizona Chief of Police) meeting in Glendale
- 04-20 – Marshal Gardner and Chaplain Randy Strickland coordinated a faith based community meeting at Parkside Church – the purpose of the meeting is to develop resources for times when there is a critical incident and additional grief counseling, clothing, shelter etc. types of needs are encountered.
- 04-25 – Marshal Gardner attended the PANT meeting in Prescott Valley
- 04-25 – CVMO attended the all hands meeting at the Library

Coffee with a COP:

- Held April 24th at Thanks a Latte

April Stats	2016	2017
Total Calls	957	931
Traffic Stops	183	233
Animal Calls	34	39
Vehicle Burglary	1	1
Residential Burglary	1	5
Criminal Damage	0	2
Domestic Violence	18	20

NOTES AND THINGS

CAMP VERDE MUNICIPAL COURT APRIL 2017 NEWSLETTER

APRIL AT A GLANCE;

APRIL WAS A BUSY MONTH TO SAY THE LEAST!!!! COURT MADE THE BIG MOVE TO OUR NEW HOME!! THANKS TO EVERYONE INVOLVED WHO MADE THIS HAPPEN. THE TRANSITION WAS PRETTY SMOOTH WITH MINOR GLITCHES BUT OVER ALL IT WENT WELL..

- TAX SEASON IS STILL IN FULL FORCE: THE COURT FINALIZED A DOZEN MORE TAX INTERCEPT FILES.
- VERONICA ATTENDED THE SECURITY ROUND TABLE DISCUSSION WITH PAUL G FROM MERRITT. GREAT DISCUSSION FOR THE FUTURE OF TOWN COMPLEX SECURITY.
- STAFF ATTENDED THE ALL-HANDS TRAINING AND TEAM BUILDING AT THE LIBRARY
- DEBBIE AND VERONICA ATTENDED THE 30TH ANNIVERSARY ACA CONFERENCE HELD IN PRESCOTT AZ. SOME OF THE CLASSES ATTENDED WERE; * OPENING PLENARY- WHAT I KNEW: A STORY OF SURVIVING ADVERSE CHILDHOOD EXPERIENCES & HOW UNDERSTANDING ACE'S - JESSICA NICELY. *SURVIVE WORKPLACE VIOLENCE & ACTIVE SHOOTER CLASS. *BEYOND IMPLICIT BIAS: TAKING THE NEXT STEPS. * DISPOSITION REPORTING AND ACCH. * CLOSING PLENARY SESSION "CHANGE THE RESPONSE"- TRACEY BREEDEN, CEO FOUNDER OF SHATTER IT.
- APRIL WAS OPEN ENROLLMENT FOR INSURANCE- ALL STAFF NEEDING TO ATTEND DID SO.
- JUDGE SCHLEGEL AND VERONICA PRESENTED BEFORE COUNCIL FOR BUDGET FY18

LOCAL JUDICIAL NEWS

ARIZONA SUPREME COURT ADMINISTRATIVE OFFICE OF THE COURTS

Arizona Supreme Court heard Arguments in Two Cases at the Sedona Performing Arts Center on April 25

PHOENIX – The Arizona Supreme Court held arguments in two cases at the Sedona Performing Arts Center on Tuesday, April 25. This is a rare opportunity to witness the judicial branch of government at work and watch attorneys present real cases to the state's highest court.

- CV Muni



CAMP VERDE MUNICIPAL COURT
MONTHLY TRANSMITTAL

Date: May 2, 2017
From: Camp Verde Municipal Court

Reporting Month: APRIL 2017

Check #: 5743

Total Amount of Check: \$32,023.19

PS

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000 \$29,646.42

Fines/Fees/Forfeitures- before the check requests below

01-300-40-431000 \$168.59

Court Apt-Atty. Reimbursement

05-310-40-413100 \$288.11

Local JCEF Fund

05-330-40-413300 \$1703.30

Court Enhancement Fund

19-601-40-413000 \$216.77

Camp Verde Marshal's Safety Equip. Fund

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt. & suspended plates fee	\$13.52 ✓	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$282.99 ✓	01-300-40-413000
000117	Arizona State Treasurer	\$16,926.78 ✓	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$19.82 ✓	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000
003313	Cottonwood Police Dept Safety Equipment Fund	\$0.00	01-300-40-413000

APRIL 2017

MONTHLY REVENUE REMITTANCE REPORT

Apr-17

PS

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	18.24
CEF 10% of Base Fine - 16-954C	ZCEF	\$989.37
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$4,650.53
Child Restraint - 28-907C	ZCPRF	\$51.04
Drug & Gang Enforcement - 13-811C	ZDECJ	\$586.85
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$593.48
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUJA	\$250.00
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$19.20
FARE Fee Special Collections (19%)	ZFAR1	\$2,115.22
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$980.83
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$692.61
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$519.35
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$19.56
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,286.24
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$500.39
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$998.43
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$0.52
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,277.55
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$1.60
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$1,241.20
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	\$15.00
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	
victims rights enf assmnt fund (100%)	ZVREA	\$119.57
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$16,926.78

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$220.47
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35198	ZOS2	\$62.52
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$282.99
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$19.82
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$216.77
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$13.52
2011 officer Safety Equip- Cottonwood PD	ZOS15	
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$250.11
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule8.7d, A.R.Cr.P.01-300-40-431800	ZATT,ZATTT & ZREIM	\$168.59
Confidential address- ARS 12-116.04	ZCAA2	\$0.98
Defensive Driving School Fee - 28-3398	ZDDS	\$1,890.00
Deferred Prosecution Fees	ZDEFP	\$250.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$7,747.08
28-2633 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$1.00
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$9.80
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,902.71
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$73.98
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$527.78
Bank Fees -From Ckbk/prev mon bank statement	Account number	
Bank Fee - Checks Ordered	Account number	
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$12,671.90
Court Enhancement Fee	ZCEH	\$1,703.30
SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300		\$1,703.30
LOCAL Time Payment JCEF - 12-116	ZJCL	\$279.65
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$8.46
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$288.11
Total Revenue		\$32,023.19

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/for from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$185.62
Disbursed During Current Month	5003	(\$42.01)
Balance at End of Current Month		\$153.61
BOND REPORT		
Bonds Carried Forward from Previous Month		\$1,663.00
Bonds Received During Current Month	ZBND	\$2,100.04
Bonds Forfeited During Current Month	Pg 3 Total	(800.04)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	
Bonds Refunded During Current Month	5079	(\$170.00)
Bonds Balance at End of Current Month: open bonds		\$2,993.00
TOTAL PASS THROUGH MONIES		\$3,146.61

I, Hon. Paul A. Schlegel, Presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

April-17

Paul A. Schlegel
Signature

5-3-17
Date

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: January 1996

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	9	1	44	54
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	9	1	44	54
Transferred Out	0	0	0	0
Other Terminations	0	0	1	1
TOTAL TERMINATIONS	0	0	1	1
Statistical Correction	0	0	0	0
Pending End of Month	9	1	43	53

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
7	0	0	7	0	0	0	0	7

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
51	0	0	51	0	3	0	3	0	48

Civil Traffic Hearings Held: 0

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	0	Trans In	0	TOTAL
				0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2017

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	610	55	0	665	0	12	12	0	653
Failure to Appear (Non-Traffic)	2	0	0	2	0	0	0	0	2
TOTAL	612	55	0	667	0	12	12	0	655

TRIALS HELD	
Misdemeanor Court/FTA Trials Held:	1
Misdemeanor/FTA Jury Trials Held:	0

FELONY								
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	0	0	0	0	0	0	0	0
Felony Preliminary Hearings Held:	0	Felony, Misdemeanor, Criminal Traffic Initial: Appearances:						18

LOCAL NON-CRIMINAL ORDINANCES						
	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	17	7	24	2	0	22
TOTAL	17	7	24	2	0	22

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2017

CIVIL COMPLAINTS				
	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults:	0	Civil Court Trials Held:	0
Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer:	0	Civil Jury Trials Held:	0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	2	0	0	0
Harassment	6	0	4	4

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT
--

Order of Protection:	0	Injunction Against:	0
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SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed:	0	Fugitive Complaints Filed:	0
Juvenile Hearings Held:	0	Search Warrants Issued:	1

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

April 2017

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	133
Serious Violations	13
All Other Violations	582
TRAFFIC TOTAL	728

CRIMINAL WARRANTS OUTSTANDING

Felony	1
Misdemeanor	802
CRIMINAL TOTAL	803

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul A. Schlegel
Signature of the Judge/Magistrate (or designee)

Veronica Pineda
Name of Preparer

May 9, 2017
Date of Preparation



ARIZONA STATE TREASURER'S OFFICE
 1700 West Washington, Phoenix, Arizona 85007-2812
 (602) 604-7800 FAX: (602) 542-7176

STATE REMITTANCE REPORT

Report Period: Apr-17
 Date: 5/2/2017
 Depositor Code #: 8332
 Depositor Name: CAMP VERDE MUNICIPAL COURT
 Address: 478 S MAIN STREET
CAMP VERDE MUNICIPAL COURT

Prepared By: VERONICA PINEDA *VP PS*
 Title: Court Supervisor
 Phone #: 928-554-0033

negative amounts are not to be used on this form
 (contact this Office for guidance regarding negative entries)

DESCRIPTION	STATUTE (ARS #)	AMOUNT	DESCRIPTION	STATUTE (ARS #)	AMOUNT
FINES & FEES			FINES & FEES (continued)		
Confidential Inter Fund	08-135; 12-284.03A8		Dept of Law - Crim. Cases	41-2421E4	
Juvenile Family Counseling	08-263C				
Victim's Rights - Juvenile	08-418; 41-191.08		DUI-Public Safety Equip Fd	28-1381-3; 28-8284,6-8	1241.20
Victim's Rights Enforcement	12-116.09; 41-1722	119.57	DUI-Law Enf Best Safety Fd	5-323; 5-395.01, .03	
ABCCCS	11-292			28-1381-3; 28-8284,6-8	
JCEF Filing Fees	12-284.03A7; 22-281C1;		FARE General Services Fee		
	22-404C1	18.50	FARE Delinquent Fee		800.03
JCEF - Time Payment	12-116B	619.36	FARE Special Collections Fee		2118.22
JCEF - Diversion Fee	12-114		FARE Installment Fee		
JCEF - Probation Assessment*	12-114.01	1279.67	Constable Ethics Fund	11-445 (80%)	
DNA Family Assessment	12-116.01C, J	803.48	Constable Ethics Fund	11-445 (20%)	
2011 Adm'l Assmnt (**see below)	12-116.04C	800.39	CTERM	41-1724/11-1051	
(**State Treas use only)			OTHER FINES & FEES (describe and indicate ARS#)		
	50% CTERM				
Confidential Address Fund	12-116.05	18.24			
Domestic Violence	12-116.06, 12-284.03A2	18.20			
Drug Prevention Res Center	12-284.03; 41-2402H		TAXES		
Child Abuse	12-284.03A3		Prior Year Real Property	42-208	
Sex Offender Assessment	13-3821, 3824		Personal Property	42-208	
Anti-Bullying Fund	13-811B; 13-2314.01		County Education District	15-991.01A	
Drug & Gang Enforce Act	13-811C; 41-2402	883.88	Property-Min School Tax	15-992B,C	
Community Punishment			State Water Banking	48-3715.03; 45-2425	
Program Drug Fines	13-821; 12-299		C.A.W.C.D.	48-3715	
Technical Registration Bd	12-116.08; 13-3423	15.00	Groundwater Replenishment	48-3773.A3; 48-3772	
Citizen Clean Election Fund	16-949D; 16-954C	989.37	Annual Membership Dues	48-3779	
Game & Fish Wildlife	17-313A		OTHER TAXES (describe and indicate ARS #)		
AZ Longity Trial Fund	21-222				
Alternative Dispute	22-281C2; 12-135;				
Resolution Fund	12-284.03A5		98/10 REVENUE		
Mining Fees	27-208D		Mobile Home Relocation	33-1476.03 (90%)	
Child Passenger Restraint	28-907C	81.04	Mobile Home Ins. & Cost	33-1476.03 (10%)	
DPS - Civil Penalty	28-4139C				
DUI Abatement Fund	28-1304; 28-1382, 3	250.00			
General Fund(includes	28-737; 28-876; 28-2416;				
Civil Penalties)	32-1166, 44-1799.81,		TOTAL AMOUNT REMITTED:		
	41-1722		By Check	\$16,926.78	
AZ Highway Fines (HURF)	28-5438F; 28-2533C		By Cr Advice (Wire)		
Victim Comp/Assistance	31-411F; 31-466B				
Registrar of Contractors	32-1107; 32-1124		TOTAL	\$16,926.78	
MSEF Penalty Assessment	36-2219.01; 12-116.02F	1286.24			
CJEF Penality Assessment	41-2401; 12-116.01	4680.53			
Amon Detection Reward Fund	41-2167				
FTG Penality Assessment 7%	41-2421J; 12-116.01B	882.81			
Prison Cost & Ops Fund	41-1631; 5-395.01A4	836.43			

NOTES:

*In Maricopa County Limited Jurisdiction Courts only, these monies are remitted to the county treasurer rather than the state.

These funds are not collected by courts

FOR STATE TREASURER USE ONLY

Community Development Monthly Report April 2017



Building Division:

Robert Foreman – Building Official
Jon Rivero – Building Inspector/Plans Examiner
Sandra Farrar – Permit Technician
Destiney Jones- Permit Technician

Planning & Zoning:

Carmen Howard – Community Development Director
Melinda Lee- Planner/Addressing Official



Code Enforcement:

James Simons – Animal Control/Code Enforcement Officer
Steve Ganis- Animal Control/Code Enforcement Officer



BUILDING MONTHLY REPORT

APRIL 2017	CURRENT MONTH	PREVIOUS MONTH	2016-2017 FY
PERMITS ISSUED	27	29	154
PERMITS FINALED	24	26	120
PLAN REVIEWS PERFORMED	19	18	94
INSPECTIONS PERFORMED	64	71	435
PHONE CALLS RECEIVED	489	459	2567
BUSINESS LICENSES REVIEWED	3	11	27
BUSINESS LICENSE INSPECTIONS	1	2	14
MISCELLANEOUS SITE INSPECTIONS	8	7	
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	0	3
Stop Work Order	0	0	1
Grading Without Permit	0	0	0

MISCELLANEOUS:

MONTHLY REPORT FOR APRIL 2017
BUILDING DIVISION

Attended a Pre-Development meeting with Public Works, Applicants, Community Development Staff and other stake holders regarding the development of residential sub-divisions off of Finnie Flat Rd. Met with a new property owner of some commercial property off of Howards Rd. and possible types of development. Attended the Spring AZBO/ICC training institute with staff in Tucson for continuing education credits.

Attended a pre-application meeting with C.D. staff and a local charity regarding possible development of a commercial piece of property off of Fain and Nichols St. Met with C.D. staff and Economic Development staff regarding another proposed development on the same property. Met with Carol Brown regarding the 2017/2018 budget. Met with Town Manager, Mike Marshal, Nancy Gardner, and other Town staff regarding the new Special Event application format. Met with Council in a work session on the 2017/2018 budget.

Met with C.D. Director, Code Enforcement and property owners in regard to an ongoing neighbor dispute. Went on a site visit with Code Enforcement and County staff on a property that straddles the two jurisdictions. Building issues on the Town side have been resolved, code issues are improving but not yet entirely resolved. Met with C.D. Directory and the new owner of the commercial property off of Howard's Rd. Attended a Council meeting to address three (3) dangerous structures, and made recommendations.

Site visit with Ron Long and Mike Dumas to discuss some proposed work on the Gym, reading room, old weight room and the 100 building, mostly involving gas line and roof work. Met with the Fire Marshal and the new property owner of some commercial property off of Howard's Rd. Attended the All Hands meeting, met with the C.D. Director and another property owner regarding the ongoing neighbor dispute.

Completed 64 building inspections, 14 residential plan check reviews, 5 commercial plan check reviews, 83 phone calls, 20 meetings, 8 miscellaneous site inspections, 5 miscellaneous postings, 3 transmittals, 3 business licenses issued, and 1 special event reviews.



Robert Foreman CBCO
Building Official

05/04/2017 9:01 AM

PROJECT VALUATION AND FEE REPORT

PAGE:

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/03/2017 THRU 4/28/2017

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ T
20170102	4/05/2017	MONTI, LEONARD	2100 SALT MINE	OWNER	MINOR LAND DIVISION	Z-MINO
20170104	4/06/2017	HILL, PRESTON	3120 CHERRY LANE	OWNER	FENCE	FENCE
20170105	4/06/2017	RUMFOLA, DAVID/DONNA	2223 ARENA DEL LOMA 9	OWNER	RESIDENTIAL ELECTRICAL	ELE-RE
20170107	4/06/2017	CAMP VERDE MADRE, LLC	NONE 403-23-102D	NGU CONTRA	GRADING	GRADIN
20170109	4/11/2017	WILLOWS INVESTORS	1487 HORSESHOE BEND 87	MCSERVICE&	MANUFACTURED HOME	MH
20170110	4/11/2017	PINSON, WILLIAM	2170 HILLCREST	CHRISCONNE	RESIDENTIAL ELECTRICAL	ELE-RE
20170111	4/11/2017	VANLANDINGHAM FAMILY TRUST	TBD BOYLES WAY	GENERAL	BLOCK/RETAINING WALL	B/RW
20170112	4/11/2017	WILLOWS INVESTORS	1487 HORSESHOE BEND 82	MCSERVICE&	MANUFACTURED HOME	MH
20170113	4/11/2017	BANCROFT, DAVID & CINDY	633 OASIS RD	PURSOLAR	RESIDENTIAL ELECTRICAL	ELE-RE
20170114	4/11/2017	PETRIE, JOHN	581 HITCHING POST DRIVE	CHRISCONNE	RESIDENTIAL GARAGE	07-RES
20170115	4/12/2017	WOODWARD, TIM	1725 MONROE LANE	OWNER	FENCE	FENCE
20170116	4/13/2017	WEST CLEAR CREEK PROPERTIES	TBD TBD	OWNER	NEW RESIDENTIAL	01-NEW
20170117	4/13/2017	MCBRIDE, ROBERT	2085 VERDE WEST DRIVE	PM&M ELECT	SOLAR INSTALLATION	SOLAR
20170118	4/17/2017	MCCLAY, ROBERT	424 AZURE PLACE	K KITTLE L	RESIDENTIAL REMODEL	03-RES
20170119	4/17/2017	MCPHAIL, BRUCE & CRIS	3254 CLINTON LN.	TIERRAVERD	RESIDENTIAL ADDITION	02-RES
20170120	4/17/2017	JONAS, DAVID & PATRICI	253 STOLEN BLVD.	CVELECTRIC	RESIDENTIAL ELECTRICAL	ELE-RE
20170121	4/17/2017	TOWN OF CAMP VERDE	75 HOLLAMON	PURSOLAR	COMMERCIAL ELECTRICAL	ELE-CO
20170122	4/19/2017	JENKINS, LEE	557 PHEASANT RUN CIRCLE	OWNER	RESIDENTIAL ACCESSORY BUILD	RES AC
20170123	4/19/2017	FOGELSON, CRAIG	1125 BLUE SAGE WY	OWNER	MINOR LAND DIVISION	Z-MINO
20170125	4/19/2017	GRAUER, MICHAEL	1648 RUSTLER TRAIL	OWNER	RESIDENTIAL DEMOLITION	DEMO-R
20170126	4/19/2017	TOWN OF CAMP VERDE	FINNIE FLAT	TLL ELECTR	COMMERCIAL ELECTRICAL	ELE-CO
20170128	4/19/2017	HOFSTETTER, DEREK	1105 CANAL CIRCLE	OWNER	RESIDENTIAL ACCESSORY BUILD	RES AC
20170129	4/20/2017	DARBY, STEPHEN	1330 RIO VERDE LANE	OWNER	RESIDENTIAL ACCESSORY BUILD	RES AC
20170130	4/24/2017	BLUE, GREG	354 HOLLAMON ST	ZUMASOUTHW	NEW RESIDENTIAL	01-NEW

05/04/2017 9:01 AM

PROJECT VALUATION AND FEE REPORT

PAGE:

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/03/2017 THRU 4/28/2017

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ T
20170131	4/20/2017	MCLAIN, MICHAEL	101 LACEY LN	OWNER	MINOR LAND DIVISION	Z-MINO
20170132	4/21/2017	HUTSON, VINCENT	2200 MONDALE LANE	OWNER	RESIDENTIAL ACCESSORY BUILD	RES AC
20170133	4/24/2017	BLUE, GREG	354 HOLLAMON ST	ZUMASOUTHW	BLOCK/RETAINING WALL	B/RW
20170134	4/24/2017	ALDEN, GARY & JANE	170 MONTEZUMA CASTLE HWY	OWNER	COMMERCIAL REMODEL	13-COM
20170135	4/25/2017	HUALAPAI PROPERTIES, LLC	1602 STATE ROUTE 260	OWNER	COMMERCIAL DEMOLITION	DEMO-C
20170136	4/25/2017	HUALAPAI PROPERTIES, LLC	1602 STATE ROUTE 260	OWNER	NEW COMMERCIAL	11-NEW
20170137	4/27/2017	BRADSHAW, JOHN	4020 CHERRY RD	OWNER	TEMPORARY USE PERMIT	Z-TEMP
20170139	4/27/2017	SHULTZ, ROBERT	2360 WEST VERDE WEST	COOLSIDEIN	RESIDENTIAL ELECTRICAL	ELE-RE
20170140	4/27/2017	TOWN OF CAMP VERDE	395 MAIN ST	TIERRAVERD	COMMERCIAL ROOF (COMMUNITY C	ROOF-C
20170141	4/28/2017	FELIX, JESUS	3249 ROBIN LN.	OWNER	RESIDENTIAL ACCESSORY BUILD	RES AC
20170142	4/28/2017	PERRY, STACY	2903 VERDE RIVER DR.	SOLARCITY	SOLAR INSTALLATION	SOLAR
*** TOTALS ***		NUMBER OF PROJECTS:	35	VALUATION:	1,770,083.50	FEEES: 25,973

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/03/2017 THRU 4/28/2017

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - RESIDENTIAL SINGLE FAMIL	2	335,000.00	5,551.95
02-RES - RESIDENTIAL ADDITION	1	50,000.00	1,199.98
03-RES - RESIDENTIAL ALTER/REMODE	1	5,000.00	199.23
04-RES - RESIDENTIAL ACCESSORY	5	60,623.00	2,074.98
07-RES - DNU - RESIDENTIAL GARAGE	1	8,000.00	356.01
11-NEW - COMMERCIAL BUILDING	1	425,000.00	7,606.23
13-COM - COMMERCIAL ALTER/REMODEL	1	300,000.00	4,748.92
B/RW - BLOCK OR RETAINING WALL L	2	37,000.00	1,096.52
DEMO-COM - COMMERCIAL DEMOLITION	1	0.00	75.00
DEMO-RES - RESIDENTIAL DEMOLITION	1	0.00	75.00
ELE-COM - COMMERCIAL ELECTRICAL	2	240,000.00	75.00
ELE-RES - RESIDENTIAL ELECTRICAL	5	10,510.00	400.00
FENCE - FENCE	2	9,100.00	100.00
GRADING - GRADING	1	0.00	215.00
MH - RES - MANUFACTURED HOME	2	112,000.00	1,050.00
ROOF-COM - DNU - COMMERCIAL ROOF	1	150,000.00	0.00
SOLAR - SOLAR INSTALLATION	2	27,850.50	400.00
Z-MINOR - MINOR LAND DIVISION	3	0.00	600.00
Z-TEMPUSE - TEMPORARY USE	1	0.00	150.00
ZC - ZONING CLEARANCE	16	0.00	0.00
*** TOTALS ***	51	1,770,083.50	25,973.82

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/03/2017 THRU 4/28/2017

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FE
BLANK - *BLANK*	16	16	0.00	0.
02-RESADD - RESIDENTIAL ADDITION	0	2	58,000.00	1,555.
03-RESREM - RESIDENTIAL REMODEL	1	1	5,000.00	199.
B - BUSINESS	1	1	425,000.00	7,606.
BLOCK - BLOCK/RETAINING WALL	0	2	37,000.00	1,096.
COMREM - COMMERCIAL REMODEL	0	1	300,000.00	4,748.
DEMO-COM - COMMERCIAL DEMOLITION	1	1	0.00	75.
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	0.00	75.
ELE-COM - COMMERCIAL ELECTRICAL	2	2	240,000.00	75.
ELE-RES - RESIDENTIAL ELECTRICAL	5	5	10,510.00	400.
FENCE - FENCE	0	2	9,100.00	100.
GRADING - GRADING	1	1	0.00	215.
MH - MANUFACTURED HOME	0	2	112,000.00	1,050.
R-3 - RESIDENTIAL ONE/TWO FAMILY	0	2	335,000.00	5,551.
RES - RESIDENTIAL ACCESSORY BUILDING	0	5	60,623.00	2,074.
ROOF-COM - COMMERCIAL ROOF	1	1	150,000.00	0.
SOLAR - SOLAR INSTALLATION	2	2	27,850.50	400.
Z-MINOR - MINOR LAND DIVISION	3	3	0.00	600.
Z-TEMP - TEMPORARY USE PERMIT	1	1	0.00	150.
*** TOTALS ***	35	51	1,770,083.50	25,973.

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 04/03/2017 THROUGH 04/28/2017
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***

**Planning & Zoning
Monthly Report**

April 2017

The CD Director met with various departments including Public Works, Copper Canyon Fire and Medical and Economic Development to discuss various potential development projects, potential code amendments and general interdepartmental coordination. There was one Board of Adjustment Meeting held in April to affirm the Board Officer Election results. There has been significant interest in various types of development in Camp Verde. The Community Development Department should see some applications coming in soon for new commercial and residential projects.

The draft Zoning Code amendments discussed at the joint P & Z and Council Work session are ready for a Planning Commission work-session meeting which will be held on May 4, 2017. The amendments to be reviewed and discussed relate to PAD regulations, storage containers, Community Facilities District, Accessory Dwelling Units and some other minor changes. Still to come later are the sign regulations, lighting amendments to reflect needed changes to current code to comply with an International Dark Skies designation, and some other minor changes to update certain regulations.

The CD Director met with staff and discussed and guided staff with respect to various issues that presented themselves relating to Code violations and development issues.

Monthly Report for Planning & Zoning Items

Month/Year: April 2017

Zoning Clearances

Residential: 12

Commercial: 6

Zoning Verifications: 0

Administrative Reviews: 1

Temporary Use Permits: 0

Use Permits: 0

Board of Adjustment Meetings: 1

Planning Commission Meetings: 0

PZC Items to Town Council: 0

Ordinances/Resolutions Adopted: 1

Code Enforcement Fiscal Year 2016-2017

APRIL 2017

Location	Total Cost Per Nuisance Abatement

Code Enforcement:

Total Complaints: 19
Violations Found: 16
Violation Not Found: 3
Cases Closed: 12
Open Complaints: 70
Abatements: 0



130 Black Bridge Road | Camp Verde AZ 86322

CAMP VERDE COMMUNITY LIBRARY

good company is always Welcome...

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report - April 2017
DATE: 5/10/2017
CC: Department Heads

The Discover NASA: From Our Town to Outer Space exhibition was delivered to the library at the end of the month. After a couple of days of work it was all setup and ready for the opening reception at the beginning of May. The Discover NASA exhibit is supplemented by more than a dozen photographs of deep space taken by local astrophotographer, Mike Cadwell. Special thanks to Camp Verde Town Maintenance crews for responding instantly when the delivery time was changed and for making room in their shop to store the shipping crates!



Report from Youth Services Librarian, Nadia Torabi: With the warmer weather and anticipation of the school year ending, the children's room has been bustling with school tours with many more to come in the month of May. Earlier this month, I welcomed the kindergarteners from Camp Verde Elementary (116 total!) who were treated to a hands-on story time and were taught how to take care of library books. The days following their tours, many new families came in to see our new building after their kindergarteners had told them they wanted to come back and visit us again and again! Our outdoor courtyard has gained the most popularity and I am looking forward to making it comfortable for the summer. Due to the amount of family traffic and their desire to hang out together in the children's room, we rearranged the room to make it more spacey and kid-friendly. I've begun off-site outreach to gain community interest in our exciting summer reading/NASA programs as well.



Report from Teen Librarian, Zack Garcia: April marked my first venture into the world of field trips. On April 1, Nadia Torabi and I accompanied two teens to the second annual Verde Valley Comic Expo at the Cottonwood Recreation Center. While I hoped more kids would show an interest, having only two to keep track of proved good for my first outing away from the library. Both teens had a blast, and hopefully the next trip will get more interest.

Game Night with Zack is averaging eight kids each Thursday night. Given the popularity of Magic: The Gathering, the game we most often play, I have chosen to offer M:TG products as part of the prize pool for the summer reading program. I feel this will entice my reluctant readers to participate in the program. On a related note, the gameplay has attracted players too old to participate in the teen game night, so an all-ages program will likely be in the works once Summer Reading Program has ended, hopefully with the teens helping to run and organize the event.

Flagstaff author Ned Wolf visited for a reading of his books, and unfortunately had an attendance of zero. Ned wasn't deterred however, wishing to partake in other library events in the future, such as Music in the Stacks and possibly doing poetry workshops. Speaking of poetry, Von Hatch has rekindled a poetry group that takes place on Wednesdays called Soul Support. The program is in conjunction with Spectrum, and had five people on its first night. I would like for this relationship with Spectrum to grow, and hopefully we can establish an open mic or karaoke program around poetry and performing arts.

Be sure to follow our blog: <https://cvcltalk.wordpress.com/>. To really keep up with what is going on at the library, don't forget to like us on Facebook at: <https://www.facebook.com/campverdelibrary>

	Apr-17	Apr-16	% change	YTD-FY17	YTD-FY16	% change
In-Library Uses						
Traffic Count	8,360	5,937	40.8%	74,085	56,666	30.7%
New Cards Issued	108	101	6.9%	1,129	587	92.3%
Public Computer Use	1,481	1,618	-8.5%	15,727	16,792	-6.3%
Early Literacy Computer Use	74	56	32.1%	533	687	-22.4%
Requests for Computer Help	174	88	97.7%	1,273	1,044	21.9%
Reference Questions	201	96	109.4%	1,645	1,514	8.7%
Total In-Library Use	10,398	7,896	31.7%	94,392	77,290	22.1%
Library Programs						
Adult Programs	39	28	39.3%	260	218	19.3%
Adult Program Attendance	359	128	180.5%	2,292	1,009	127.2%
Adult Program Hours	6	7	-14.3%	63	83	-24.6%
Youth Programs	34	29	17.2%	200	240	-16.7%
Youth Program Attendance	362	1,547	-76.6%	2,108	4,194	-49.7%
Youth Program Hours	7	32	-78.1%	78	289	-73.0%
Programs Off-Site	2	15	-86.7%	18	54	-66.7%
Total Library Program Attendance	721	1,675	-57.0%	4,400	5,203	-15.4%
Circulation						
Items Checked Out	4,371	3,818	14.5%	44,018	44,195	-0.4%
Items Checked In	5,310	4,208	26.2%	47,891	49,406	-3.1%
Items Used In-Library	532	570	-6.7%	5,691	2,872	98.2%
Renewed Items	706	870	-18.9%	7,384	8,714	-15.3%
Total Circulation	10,213	8,596	18.8%	97,600	96,473	1.2%
Total Number Library Patrons	4,800	4,018	19.5%			
Circulation Areas of Interest						
Audio Books	157	174	-9.8%	1,830	1,817	0.7%
DVDs & VHS	1,596	1,299	22.9%	16,319	16,094	1.4%
eBooks	322	285	13.0%	3,508	2,726	28.7%
Youth eBooks	21	83	-74.7%	367	440	-16.6%
iPads & e-readers	2	1	100.0%	50	102	-51.0%
Large Print	271	180	50.6%	2,343	1,837	27.5%
Magazines	84	141	-40.4%	833	1,117	-25.4%
Kids & Teens Material	1,618	1,099	47.2%	13,991	13,322	5.0%
Transits, HOLDS & InterLibrary Loans						
HOLDS Filled	876	732	19.7%	6,939	7,941	-12.6%
Transit Items Sent & Received	1,413	1,400	0.9%	12,880	15,136	-14.9%
CVCL ILL Items Going Out	21	40	-47.5%	197	305	-35.4%
ILL Items for CVCL Patrons	7	2	250.0%	30	47	-36.2%
Total Transit, HOLDS & ILL Activity	2,317	2,174	6.6%	20,046	23,429	-14.4%
Library Volunteers						
Number of Volunteers	48	25	92.0%	387	315	22.9%
Number of Hours Given	852	446	91.0%	6,616	5,385	22.9%
Average Hours/Volunteer	17.8	17.8	-0.5%	17.1	17.1	0.0%
Collection & Development						
New Kids & Teen Material Added	21	85	-75.3%	412	387	6.5%
New Books Added	57	203	-71.9%	1,159	1,219	-4.9%
New Audio-Visual Material Added	29	85	-65.9%	529	632	-16.3%
Total Items Added	86	288	-70.1%	1,688	1,851	-8.8%
Total Items Owned	30,239	31,605	-4.3%			
Mending & Donations						
Items Mended or Repaired	90	111	-18.9%	596	744	-19.9%
Donations Processed	1,236	884	39.8%	9,264	5,010	84.9%
Donations Cataloged	90	171	-47.4%	1,120	891	25.7%
Online Public Access Catalog						
OPAC Searches	26,270	25,093	4.7%	126,176	235,046	-46.3%

Average
Circulation
Activity
per Open
Hour
42.1

Number
of Items
Owned
per Capita
(pop 11,500)
2.6



**Public Works
April 2017**

Engineering:

Ron, Deborah and/or Troy attended the following meetings/conferences

- Division and Department meetings regarding Fy'18 budgets
- Met with representatives to discuss options and possible solution for the necessary Right of Way on SR-260 at Roundabout #4
- Met with ADOT, Audra Merrick, to discuss drainage concerns on SR-260
- Met with Streets Division Manager to discuss Work Orders and budget concerns
- Met with Economic Development regarding Homestead Parkway
- Met with On-Call consultants to discuss the Community Park development plans
- Partnering and Pre-Construction meeting for the Finnie Flat Sidewalk project
- Met with draftsman to address Howards Road and Verde Lakes Dr. configuration, access and on-going drainage matters in these areas
- Out-of- Africa representative to discuss a jeep trail through their property
- Weekly scheduled progress meeting on SR-project
- State Court IT Division regarding connection for the new court room
- Worked with draftsman and Maintenance Di. Manager to review options for pool roof and needed repairs.
- Managed the Asbestos abatement and demolition of the old library building
- Participated in the Web-Committee meeting with representative from Civic Plus

Maintenance:

- Assisted with daily administration of Court Remodel
- Maintenance crew removed the rolling file system from the old court facility and installed the system in the new space
- Worked with representatives from Wendel on the first phase of the Energy Audit
- Assisted with repairs and minor items at Fort Verde State Park
- Re-constructed access to electricity on the Town Soccer field from an in-ground connection to above-ground approach
- Attended Council Budget session to address Maintenance Div. Budget for FY 2018
- Moved the Community Development office equipment from Admin to the old Court facility
- Assisted with set-up and clean-up at Rezzonico Park for Earth Day event
- Began to prepare pool for summer use
- Met with ADOT to inspect the irrigation equipment and plantings on SR-260 at Cliffs Parkway
- Installed a drip-irrigation system at Butler Park for trees that will be planted by the Tree Advisory Committee
- Completed daily work orders
- Crews clean and prepare all parks daily

Streets:

No Report

Parks & Rec:

- Approved 5 building permits.
- Tasked with 52 Blue Stakes for the month.
- Marshall Davis and Joe Calhoun attended 3 days of Rural Water Association Conference in phoenix. PDH's earned.
- Worked on budget for 2018.
- Worked on CIP.
- Troy Odell and Jerry Tinagero attended a meeting with ADEQ in Phoenix for Lagoon closure and permit review.
- Worked on plant review with engineering firm for efficiency study.
- Received and installed rebuilt Effluent pump.
- Received Lift station emergency backup pump.
- Reviewed ADOT SR260 plans to ensure work for sewer expansion is accomplished while the highway is under construction
- Steam cleaned Belt Feed Press. Replaced booster pump and pressure switch.
- Effluent wet well replaced runners and elbows for pumps.
- East Lagoon remediated. Ready for testing.
 - Special thank-you to the Street Crew for assistance in the remediation.
 - The use of an operator and grader, grizzly and a water truck were invaluable.
- No cleaning or examination by camera of the sewer lines due to staff constraints.
- Mowed South evaporation area.
- Commenced mosquito abatement.
- Continued site monitoring with gas meters.
- Jerry Tinagero passed Grade 2 Wastewater Collection System Operator exam.

Waste Water Treatment Plant

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- Effluent wet well replaced runners and elbows for pumps.
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 - Special thank-you to the Road Department for assistance in the remediation.
 - The use of an operator and grader, grizzly and a water truck were invaluable.
- No cleaning or examination by camera of the sewer lines due to staff constraints.
- Mowed South evaporation area.
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- Continued site monitoring with gas meters.
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