

September 2017 Monthly Report



**Town Manager
Russ Martin
928-554-0001**

DEPARTMENT HEAD INFORMATION

Town Clerk	Judy Morgan	554-0021
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Nancy Gardner	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Carmen Howard	554-0054
Risk Management	Carol Brown	554-0003



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: October 16, 2017
Cc: Department Heads
Re: Manager's report for the period ending September 30, 2017

The following is the Manager's report regarding activities in the month of September 2017:

PSRS

Attended an ongoing discussion group lead my Mayors around the state trying to continue to work on possible solutions to the Public Safety Retirement System's issue related to overwhelming percentages on local budgets for employers to adequately fund the retirements in the next 20 years. There is legislation and approvals that made the next tier (Tier III) better but it also has issues potentially in design that are also being discussed for future legislation as well as getting solutions for others, like Camp Verde who have large annual payments to ensure the Public Safety staff's retirements are adequately funded. We will need to discuss this further as we get closer to legislative session and clarity of options are given.

Youth Council?

A few staff and associated entities met to begin the discussion of creating/recreating a Youth group like or actually a Youth Council as Town Council has seen the benefit other communities around the state are seeing with these kinds of groups. Stay tuned as this is just in its infancy and we are just starting to work on how this may be formed.

Regional Transportation

Met along with the Mayor and Ron Long with other entities and NACOG to determine the priorities regionally and a lot of agreement on priorities along 260/89 etc.. Also discussed preliminarily the potential for pooling our regular distribution of transportation money into the future for more bang for our buck, but competitive would be the norm. This is a discussion for a future Council meeting as this is was tentatively scheduled to be discussed just after the first of the year.

For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001.



Office of the Town Clerk September 2017

Note from the Clerk:

The Clerk's office has been working with Community Development and Economic Development on how to improve the business license process and application.

We have had some rather extensive, time-consuming public records requests. Thank you to all those departments that have worked with us to get them fulfilled in a timely manner.

Agenda planning and preparation, posting/notification and attendance at five Council Meetings in September. Seven proclamations received and prepared for various fall meetings.

Business License 2017

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	5	14	20	14	10	12	12	10	8			
Renewal notices	49	84	66	63	52	63	76	77	57			
Total on File*	830	837	828	842	832	833	836	829	832			

*does not include Non Profits or Special Event Vendors

Business License 2016

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	19	21	19	15	13	15	11	17	26	21	15	7
Renewed	38	64	26	59	46	40	35	43	56	45	40	39
Total on File	749	755	770	772	774	783	794	801	822	807	820	825
Closed License	2	8	4	7	7	6	2	10	1	20	5	2
Total Revenue	\$ 1,900	\$2,650	\$1,600	\$2,225	\$1,800	\$1,750	\$1,425	\$1,825	\$1,300	\$1,075	\$1,100	\$975

New licenses for the Month do not include Special Event License

INFORMATION/RECORDS REQUEST 2017 (LIST ON FILE IN CLERK'S OFFICE)

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Requests 2017	6	5	10	6	9	6	6	6	3				48

Number of Requests 2016	3	3	2	3	9	11	4	4	2	2	3	0	46
Number of Requests 2015	12	3	8	9	12	15	8	13	7	3	8	4	102
Number of Requests 2014	12	44	15	13	18	23	13	31	7	3	29	19	217

Clerk's Office Overall Revenue and Expense Report
Monthly Activity

	Yearly Budgeted Amount 2015-16	Jan	Feb	March	April	May	June
Revenue	\$17,000	\$1,300	\$3,200	\$3,127	\$2,425	\$1,575	\$2,750.50
Expenses	\$157,438	\$10,371	\$15,587	30,667	\$12,169	\$11,930	\$12,005.39
2016-17							
Revenue	\$23,000	\$1,275.00	\$2,602.50	\$3,655.50	\$2,201.50	\$2,462.75	\$1,325.00
Expense	\$192,105	\$9,172.71	\$9,131.87	\$12,334.18	\$8,555.39	\$6,547.31	\$9,752.67

	Yearly Budgeted Amount 2016-17	July	August	Sept	Oct	Nov	Dec
Revenue	\$23,000	\$1,525.00	\$2,552.00	\$2,075.75	\$2,850.00	\$1,100.00	\$3,150.25
Expenses	\$192,105	\$11,870.45	\$25,871.49	\$22,093.40	12,635.84	\$12,371.11	\$14,563.97
2017-18							
Revenue	\$21,750	1,556.10	1,775.00	1,650.00			
Expense	\$181,515	20,013.94	13,693.52	12,978.05			

Training

Town Clerk Judy Morgan attended the AMCA Region 1 Clerk's meeting in Page, Arizona. Some of the topics discussed were Athenian Dialog; future conference speakers; future election training topics; succession training; and technologies utilized in the Clerk's office. Camp Verde will be the host location for the next Region #1 meeting in Spring 2018.

Judy Morgan, Town Clerk

LICENSES: 0002 THRU ZZZZZZZZZZ

SORTED BY: LICENSE NUMBER

ORIGINATION DATES: 9/01/2017 TO 9/30/2017

PAID STATUS: ALL

EFFECTIVE DATES: 0/00/0000 TO 99/99/9999

LIC CODES: NON-PROFIT SPEC-V

EXPIRATION DATES: 0/00/0000 TO 99/99/9999

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3361	SERV	TADEO'S BARBER SHOP	SERGIO TADEO 564 S MAIN STREET SUITE 109 CAMP VERDE, AZ 86322	
	COMMENTS:	██████████		
3362	SERV	EXPRESS SERVICES	9701 BOARDWALK BOULEVARD OKLAHOMA CITY, OK 73162	
3364	SERV	GRUMPY'S MOBIL AUTO REPAIR II	KENNETH WORDEN SR 1886 CIMARRON DRIVE CAMP VERDE, AZ 86322	1886 CIMARRON DRIVE
	COMMENTS:	██████████		
3370	RET	MOSAIC STONE DESIGN	REBECCA MURRAY 3678 EAST RIPPLE ROAD CAMP VERDE, AZ 86322	3678 EAST RIPPLE ROAD
	COMMENTS:	██████████		
3371	CONT	PRESCOTT SHEETMETAL, LLC	WAYNE WILLIAMS P.O. BOX 11660 PRESCOTT, AZ 86304	
	COMMENTS:	██████████		
3374	RET	SPETERS DESIGN	34561 N PICKET POST DR QUEEN CREEK, AZ 85142	
	COMMENTS:	██████████		
3375	CONT	THREE PEAKS MOBILE	3212 N PINE DRIVE FLAGSTAFF, AZ 86004	0 OUT OF TOWN BUSINESS
	COMMENTS:	██████████		
3377	CONT	AMERICAN STEEL CARPORTS INC	PRIMO CASTILLO 457 N BROADWAY ST JOSHUA, TX 76058	457 N BROADWAY
	COMMENTS:	██████████		

TOTAL LICENSES: 8

SELECTION CRITERIA

REPORT SELECTION

LICENSE RANGE: 2 THROUGH ZZZZZZZZZZ
ORIGINATION DATE FROM: 09/01/2017 THROUGH 09/30/2017
EFFECTIVE DATE FROM: 00/00/0000 THROUGH 99/99/9999
EXPIRATION DATE FROM: 00/00/0000 THROUGH 99/99/9999
STATUS: Pending, Active
LICENSE CODE: Exclude: NON-PROFIT, SPEC-V
BUSINESS CLASS: All
REPORT CODE: All
COMMENT CODE: BL060
COMMENT FILTER: None
SORT OPTION: License Number
CITY LIMITS: Both Inside & Outside
PAID STATUS: All
PRINTED STATUS: All
COMPLETE ADDRESS: Yes

ADDITIONAL FIELDS FOR THE REPORT

MAILING ADDRESS
PROP. ADDRESS

END OF REPORT



Town of Camp Verde

Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 09/30/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk							
Revenue							
01-120-40-410000	COPIES	0.00	0.00	0.00	8.10	8.10	0.00 %
01-120-40-412000	BUSINESS LICENSE FEES	20,000.00	20,000.00	1,600.00	5,575.00	-14,425.00	72.13 %
01-120-40-412100	LIQUOR LICENSE FEES	1,750.00	1,750.00	50.00	200.00	-1,550.00	88.57 %
	Revenue Total:	21,750.00	21,750.00	1,650.00	5,783.10	-15,966.90	73.41 %
Expense							
01-120-20-600000	SALARIES	122,955.00	122,955.00	9,457.60	29,905.60	93,049.40	75.68 %
01-120-20-601000	FICA	7,625.00	7,625.00	579.41	1,836.15	5,788.85	75.92 %
01-120-20-601100	MEDICARE	1,785.00	1,785.00	135.51	429.45	1,355.55	75.94 %
01-120-20-601200	RETIREMENT	14,140.00	14,140.00	1,089.01	3,439.45	10,700.55	75.68 %
01-120-20-601300	UNEMPLOYMENT INSURANCE	280.00	280.00	0.00	123.91	156.09	55.75 %
01-120-20-601400	WORKERS COMPENSATION	370.00	370.00	16.78	53.08	316.92	85.65 %
01-120-20-602000	HEALTH, DENTAL & LIFE INSURANCE	18,760.00	18,760.00	1,549.74	5,414.38	13,345.62	71.14 %
01-120-20-701000	TRAINING	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
01-120-20-701500	TRAVEL	700.00	700.00	0.00	1,227.88	-527.88	-75.41 %
01-120-20-703000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	108.68	1,891.32	94.57 %
01-120-20-703500	MEMBERSHIPS	600.00	600.00	0.00	160.00	440.00	73.33 %
01-120-20-703800	ADVERTISING	1,000.00	1,000.00	0.00	174.47	825.53	82.55 %
01-120-20-711000	LEGAL SERVICES	2,000.00	2,000.00	0.00	234.00	1,766.00	88.30 %
01-120-20-712000	CONTRACT LABOR	6,000.00	6,000.00	150.00	1,050.00	4,950.00	82.50 %
01-120-20-713210	OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	145.22	854.78	85.48 %
01-120-20-758100	RECORDING FEES	100.00	100.00	0.00	0.00	100.00	100.00 %
01-120-20-758200	RECORDS MANAGEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
	Expense Total:	181,515.00	181,515.00	12,978.05	44,302.27	137,212.73	75.59 %
	Department: 120 - Town Clerk Surplus (Deficit):	-159,765.00	-159,765.00	-11,328.05	-38,519.17	121,245.83	75.89 %
	Report Surplus (Deficit):	-159,765.00	-159,765.00	-11,328.05	-38,519.17	121,245.83	75.89 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 120 - Town Clerk						
Revenue	21,750.00	21,750.00	1,650.00	5,783.10	-15,966.90	73.41 %
Expense	181,515.00	181,515.00	12,978.05	44,302.27	137,212.73	75.59 %
Department: 120 - Town Clerk Surplus (Deficit):	-159,765.00	-159,765.00	-11,328.05	-38,519.17	121,245.83	75.89 %
Report Surplus (Deficit):	-159,765.00	-159,765.00	-11,328.05	-38,519.17	121,245.83	75.89 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-159,765.00	-159,765.00	-11,328.05	-38,519.17	121,245.83
Report Surplus (Deficit):	-159,765.00	-159,765.00	-11,328.05	-38,519.17	121,245.83

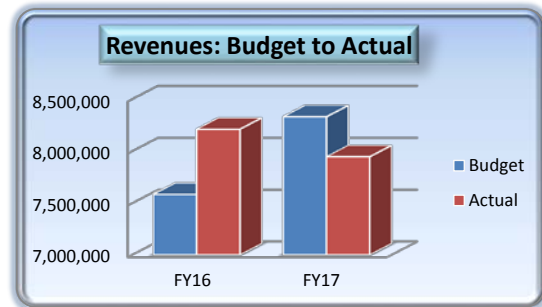
TOWN OF CAMP VERDE

General Fund Report

FY17 - 4th QTR ending June 2017

GENERAL FUND REVENUES

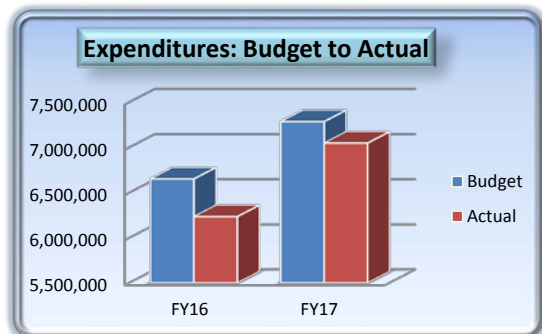
	FY 16-17 Budget	FY 16-17 Actual	% of Budget Received
Local Taxes	4,110,000	3,756,648	91%
Franchise Fees	257,000	270,925	105%
State Sales Tax	1,051,000	1,021,664	97%
Urban Revenue Sharing	1,365,600	1,364,734	100%
Vehicle License Tax	665,300	713,474	107%
Other Revenues	882,950	820,153	93%
TOTAL	8,331,850	7,947,598	95%



While our local tax revenues were the second highest amount in Camp Verde History in FY17, they were not able to keep up with LY numbers (the highest in Camp verde history) nor the current year's budget. Local TPT revenues fell short of budget this year by \$353K (9% of budget). On the whole, General Fund revenues are \$384K short of budget. On a positive note, we finished the year with increasing TPT revenues 3 months in a row and that continues into FY18 with July hitting \$382K which is the second highest month ever in Camp Verde.

GENERAL FUND EXPENDITURES by DEPARTMENT

	FY 16-17 Budget	FY 16-17 Actual	% of Budget Expended
General Admin	1,877,630	1,737,683	93%
Court	363,275	363,258	100%
Public Works	955,960	955,061	100%
Community Development	529,140	520,104	98%
Marshall's Office	2,820,910	2,747,093	97%
Library	441,105	413,070	94%
Parks & Rec	298,545	312,927	105%
TOTAL	7,286,565	7,049,196	97%

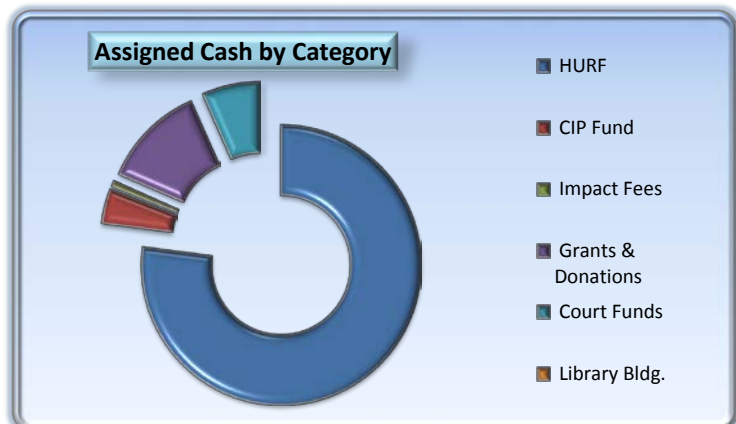


Expenses for the year are under budget in the general fund by 3% (\$237K) showing a net gain of \$898,402 for the year. However, once operating transfers are taken into account for the CIP, Debt, Library and Wastewater funds (\$1.5M), the actual cash position for the Town's General Fund is down \$605K. The Town originally budgeted to use \$300K of reserves this year and later approved another \$198K for expenses of the new court and library for a total of \$498K of expected reserve use. The Town ends FY17 with an estimated \$2.2M unassigned reserve balance.

116,387

CASH

Bank Accounts	
Pooled Checking	587,980
Payroll Checking	35,051
Stifel Investment	1,853,898
LGIP Investments	964,784
Library Sales	6,278
Revolving Home Loan	72,363
US Bank Accounts	0
Due from Sewer	27,957
TOTAL CASH	3,548,311
Assigned Cash	(1,367,836)
Unassigned Cash	2,180,475



TOWN OF CAMP VERDE
Functional Revenue & Expense Summaries
FY17 - 4th QTR ending June 2017

General Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>Over/Short</u>	<u>% Remaining</u>
Revenues	7,947,598	8,331,850	(384,252)	-5%
Wages & ERE	5,264,324	5,485,600	221,276	4%
Operational	1,636,001	1,747,505	111,504	6%
Capital	148,872	53,460	(95,412)	-178%
Net Transfers Out/(In)	1,503,987	1,574,952	70,965	5%
Net	<u>(605,586)</u>	<u>(529,667)</u>	<u>(75,919)</u>	

HURF Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>Over/Short</u>	<u>% Remaining</u>
Revenues	932,281	892,650	39,631	4%
Wages & ERE	320,603	340,735	20,132	6%
Operational	278,299	280,740	2,441	1%
Capital	11,247	12,000	753	6%
Net Transfers Out/(In)	564,387	707,768	143,381	20%
Net	<u>(242,255)</u>	<u>(448,593)</u>	<u>206,338</u>	

Wastewater Fund*				
	<u>Actual</u>	<u>Annual Budget</u>	<u>Over/Short</u>	<u>% Remaining</u>
Operating Revenues	1,116,413	1,291,200	(174,787)	-14%
Grants & Loan Funding	563,306	664,366	(101,060)	-15%
Wages & ERE	532,396	566,325	33,929	6%
Operational	589,524	599,875	10,351	2%
Capital	620,070	778,847	158,777	20%
Net Transfers Out/(In)	(12,714)	(24,481)	(11,767)	48%
Net	<u>(49,557)</u>	<u>35,000</u>	<u>(84,557)</u>	

* - Depreciation is not included in the above schedule (\$770K budget).

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY17 - 4th QTR ending June 2017

Capital Improvement Projects Fund

Projects	Actual	Annual Budget	Difference	% Left
Gym Roof	106,523	100,000	(6,523)	-7%
Street Paving & Maint	515,686	400,000	(115,686)	-29%
Verde Lakes Dr. Culverts	67,515	67,515	0	0%
Finnie Flat Sidewalk	18,242	165,689	147,447	89%
Downtown Parking Lot	0	0	0	#DIV/0!
Homestead Parkway Road	0	75,000	75,000	100%
Comm. Park Development	0	242,133	242,133	100%
Rezzonico Park	24,721	35,000	10,279	29%
CVMO Property & Evidence	30,662	35,000	4,338	12%
Pool Roof	4,375	24,000	19,625	82%
Courtroom Improvements	439,644	246,400	(193,244)	-78%
Finnie Flat Streetscape	31,763	75,000	43,237	58%
Town Kitchen Remodel	9,499	50,000	40,501	81%
Stormwater Projects	31,777	65,000	33,223	51%
Small Projects	19,248	59,786	40,538	68%
Net Exps	(1,299,655)	(1,640,523)	(340,868)	21%
Interest/Operating Transfers In	957,262	1,100,652	143,390	13%
Beginning Balance	551,200	951,299	400,099	42%
Remaining Funds	208,807	411,428	202,621	

Other Funds

	Exp's	Rev's	Net	Annual Budget	Difference	% Left
Court	116,387	21,472	(94,915)	34,270	129,185	100%
Grants (Funds 6 & 8)	290,501	313,086	22,585	(27,616)	(50,201)	100%
Library	1,542,709	337,436	(1,205,273)	(1,157,979)	47,294	-4%
Impact Fees	113,534	454	(113,080)	(121,464)	(8,384)	7%
Housing	0	18,833	18,833	(13,200)	(32,033)	100%
911	362	0	(362)	(2,143)	(1,781)	83%
Restricted Monies	25,329	52,825	27,496	(51,060)	(78,556)	100%
Debt	950,164	950,164	0	0	0	N/A

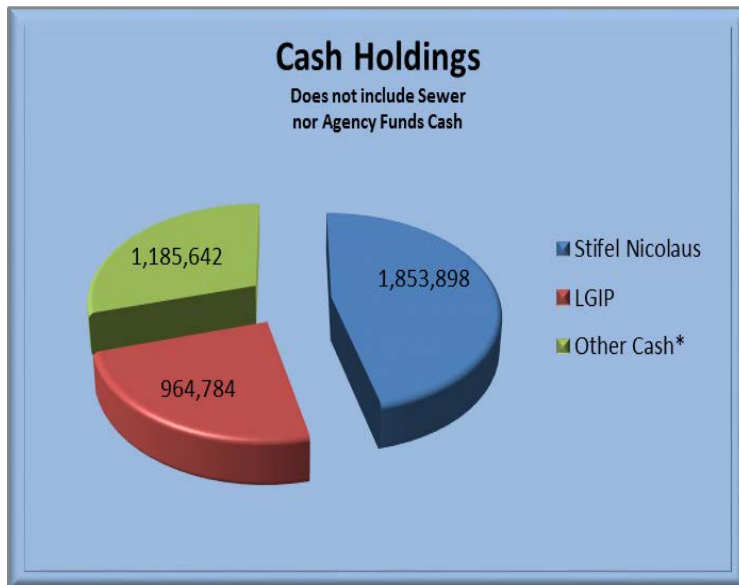
TOWN OF CAMP VERDE

As of June 30th, 2017

INVESTMENTS

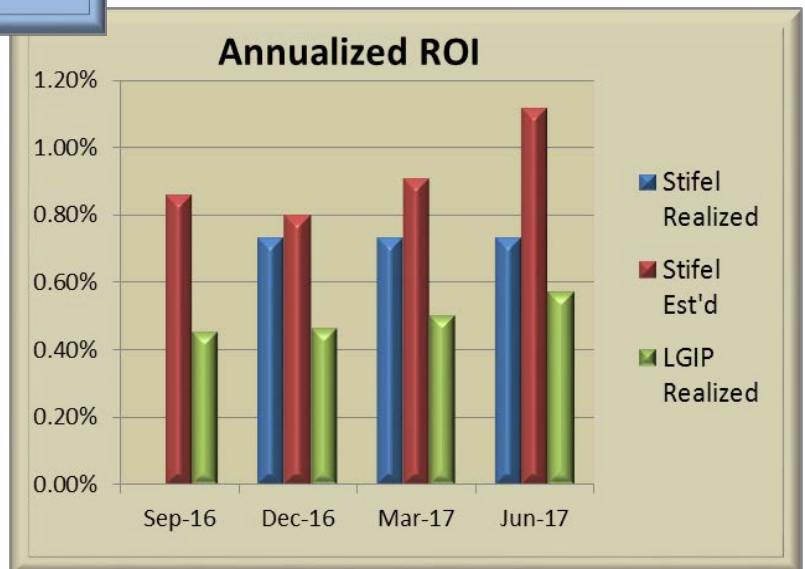
Account	Balances at June 30th	FYTD Interest	EST'D FY ROI Annualized
Stifel Nicolaus	1,853,898	23,002.83	0.91%
LGIP	964,784	7,395.99	0.57%
Other Cash*	1,185,642	2,990.00	N/A
TOTAL	4,004,324	33,388.82	

* - Does not include Sewer nor Agency Funds Cash.



Stifel Investment Info:
Avg. Maturity Length of Invest's
2.4 years
Current Exp'd Yield-to-Maturity
1.40%

Comparative Rates:
Bank Savings – .01% to 1.0%
2 YR Treasury Note Rate – 1.37%
5 YR Treasury Note Rate – 1.85%



TOWN OF CAMP VERDE

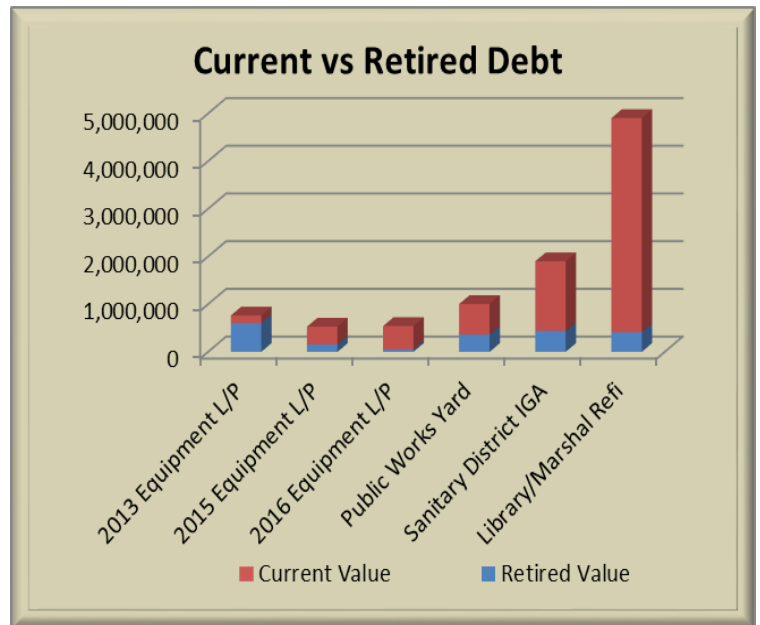
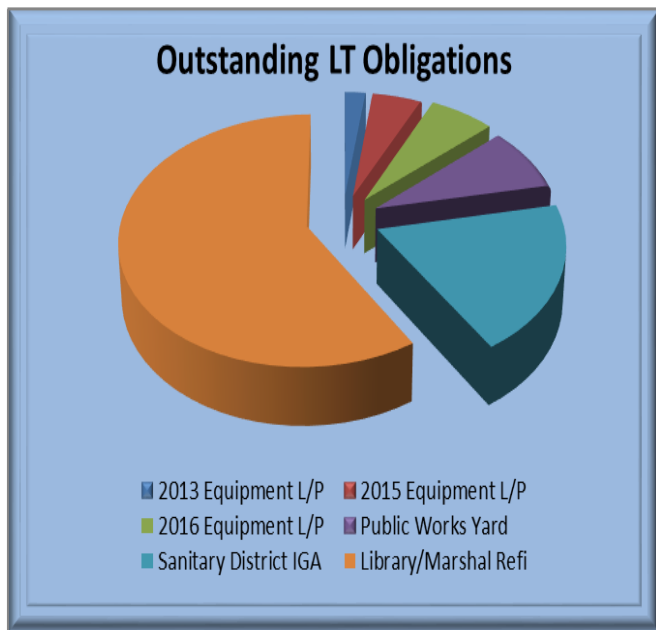
As of June 30th, 2017

LONG-TERM DEBT

Purpose	Type	Maturity	Original	Int Rate	FY17	Current	Next Disbursement		Debt
			Debt		Budget	Obligation	Amount	Date	Retired
2013 Equipment L/P	Note	1/28/2018	764,664	1.61%	160,382	157,471	79,691	7/28/2017	607,193
2015 Equipment L/P	Note	8/20/2020	530,000	1.79%	111,991	374,836	55,494	8/20/2017	155,164
2016 Equipment L/P	Note	8/1/2021	542,800	1.55%	140,000	489,862	56,560	8/1/2017	52,938
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	106,479	643,856	94,329	7/1/2017	361,144
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,628	1,466,303	70,826	7/1/2017	435,697
Library/Marshal Refi	Bonds	7/1/2030	4,904,000	2.84%	453,090	4,491,000	392,772	7/20/2017	413,000

TOTALS

1,090,570 7,623,329 749,672



FY17 Debt Service Fund*

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	725,005	725,010	5	0%
Interest Paid	221,458	221,460	2	0%
Misc Fees	2,600	4,100	1,500	37%
Total	949,063	950,570	1,507	0%

* - Does not include Wastewater Fund

TOWN OF CAMP VERDE

Summary of .65% TPT

FY17

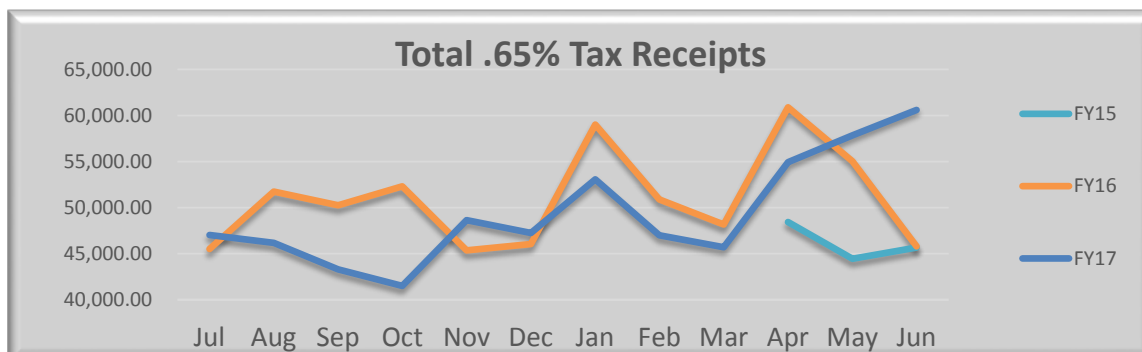
Net Available Revenues

<u>.65 Revenue by Period</u>	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>
QTR1 (Jul-Sep)	\$ 134,366	\$ 145,750	\$ (11,384)
QTR2 (Oct-Dec)	\$ 135,170	\$ 145,750	\$ (10,580)
QTR3 (Jan-Mar)	\$ 143,366	\$ 145,750	\$ (2,384)
QTR4 (Apr-Jun)	\$ 171,157	\$ 145,750	\$ 25,407
FY17 .65 Revenue's	<u>\$ 584,060</u>	<u>\$ 583,000</u>	<u>\$ 1,060</u>

Expense Allocation

<u>Project</u>	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>
Street Improvements Project (Portion)	\$ 150,000	\$ 150,000	\$ -
New Community Park	\$ -	\$ 242,133	\$ (242,133)
Rezzonico Park	\$ 24,721	\$ 35,000	\$ (10,279)
Finnie Flat Streetscape	\$ 31,763	\$ 75,000	\$ (43,237)
Verde Lakes Stormwater Projects	\$ 67,515	\$ 67,515	\$ -
Stormwater Projects	\$ 31,626	\$ 84,763	\$ (53,137)
Court Remodel (Portion)	\$ 246,400	\$ 50,000	\$ 196,400
Kitchen Remodel	\$ 9,499	\$ 50,000	\$ (40,501)
Property & Evidence Room	\$ 30,662	\$ 35,000	\$ (4,338)
Homestead Parkway Road	\$ -	\$ 75,000	\$ (75,000)
Gym Roof	\$ 106,523	\$ 100,000	\$ 6,523
Pool Roof	\$ 4,375	\$ 24,000	\$ (19,625)
Wayfinding Signage	\$ 2,970	\$ 20,000	\$ (17,030)
Town Network Equipment	\$ 16,278	\$ 15,000	\$ 1,278
Equipment Lease Payments	\$ 270,370	\$ 272,373	\$ (2,003)
FY17 Expense Total	<u>\$ 992,702</u>	<u>\$ 1,295,784</u>	<u>\$ (303,082)</u>
FY17 Net Balance	<u>\$ (408,642)</u>	<u>\$ (712,784)</u>	<u>\$ 304,142</u>

<i>FY16 Ending Balance</i>	\$ 452,929	\$ 452,929	\$ -
FY17 Ending Balance	<u>\$ 44,287</u>	<u>\$ (259,855)</u>	<u>\$ 304,142</u>



TOWN OF CAMP VERDE
FT & PT Employee Listing
FY17 - 4th QTR ending June 2017

General Administration

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Russ Martin	8/9/2010	Town Manager	40	93
Barbara Bridge	10/22/2013	Admin Asst. 1	40	42
Judy Morgan	6/30/2017	Town Clerk	40	67
Virginia Jones	11/4/1996	Deputy Town Clerk	40	49
Steven Ayres	2/1/2013	Econ. Dev. Director	40	73
Saepyo (Sebra) Choe	12/28/2013	ED Specialist	40	45
Gaylene Allen	5/2/2013	Attendant	12	N/A
Geraldine Dillinger	6/19/2015	Attendant	12	N/A
Lynette Kovacovich	5/2/2013	Attendant	12	N/A
Mike Showers	7/18/2011	Finance Director	40	73
Jenifer McKinzie	6/23/2014	Finance Clerk	40	40
Linda Peterson	10/29/2012	Finance Clerk	40	40
Carol Brown	8/29/1994	Risk Manager	40	69

Municipal Court

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	50
Debbie Cordova	11/4/2013	Court Clerk	40	40
Teresa Goodwin	8/21/2007	Court Clerk	40	40
Denise Pitts	12/19/2016	Court Clerk	27	40
Nina Sanchez	10/29/2006	Court Clerk	40	40

Public Works

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Ron Long	7/10/2006	Public Works Director	40	78
Troy Odell	5/28/2013	PW Deputy Director	40	72
Deborah Ranney	12/10/2007	Public Works Analyst	40	48
Mike Dumas	9/23/2002	Maintenance Foreman	40	48
David Russell	12/10/2012	Lead Maint. Worker	40	44
Jason Bishop	7/5/2016	Maintenance Worker	40	34
Stephen Diacik	9/3/2013	Maintenance Worker	40	34
Ezra Collins	4/10/2017	Maintenance Worker	40	34
Chris Schrouder	7/5/2016	Maintenance Worker	40	34
Yolanda Trahin	9/5/2000	Janitor	40	28

Public Works (Cont'd)

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Maria Urias	8/10/2005	Janitor	40	28
Maria Marquez	11/17/2016	Janitor	19	28

Community Development

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Carmen Howard	10/17/2016	Comm. Dev. Director	40	77
Robert Foreman	3/15/2006	Building Official	40	64
Melinda Lee	2/7/2017	Planner	40	59
Jonathan Rivero	8/28/2013	Building Inspector	40	49
Sandra Farrar	8/31/2015	Permit Technician	40	42

Marshal's Office

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Nancy Gardner	2/27/2012	Marshal	40	82
Brian Armstrong	6/26/2017	Commander	40	72
Oscar Berrelez	8/11/1996	Sergeant	40	62
Stephen Butler	7/11/2012	Sergeant	40	62
Brandon Collins	8/7/2006	Sergeant	40	62
Laura Robinson	11/16/2011	Sergeant	40	62
Thomas Baizel	1/14/2007	Deputy	40	53
Jeff Bowers	1/14/2008	Deputy	40	53
David Freeman	10/31/2004	Deputy	40	53
Clinton Jackson	7/29/2013	Deputy	40	53
Daniel Jacobs	9/9/2013	Deputy	40	53
Michael Jardine	6/6/2016	Deputy	40	53
Steven McClure	2/13/2011	Deputy	40	53
Roscoe Owsley	1/6/2013	Deputy	40	53
Jeff Patten	3/4/2001	Deputy	40	53
John Reay	7/5/2016	Deputy	40	53
Dustin Richardson	6/23/2014	Deputy	40	53
Paul Rotzler	1/11/2015	Deputy	40	53
Michael Toporek	12/29/2013	Deputy	40	53
Erik Trahin	7/18/2016	Deputy	40	53
Darbie Martin	1/29/1998	Admin/Invest. Asst.	40	48
Mary Newton	12/15/1997	Dispatch Supervisor	40	48
Hanna Bower	10/31/2016	Dispatcher	40	43
Debbie Hughes	8/1/1998	Prop. & Evidence Custodian	40	43
Kelsey Jacobs	10/17/2016	Dispatcher	40	43
Brittany Rohn	10/6/2014	Dispatcher	20	43

Marshal's Office (Cont'd)

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Lana Stine	12/18/2016	Dispatcher	40	43
Jason Toogood	10/8/2006	Dispatcher	40	43
Susan Wason	4/26/2011	Dispatcher	40	43
Alexis Walters	10/3/2016	Dispatcher	40	43
Cailin Yantis Lizotte	9/10/2007	Records Specialist	40	43
Andrea Ramirez	10/7/2013	Records Clerk	25	37

Library

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Kathy Hellman	6/24/2012	Library Director	40	69
Nadia Torabi	2/16/2016	Youth Services Librarian	40	49
Alice Gottschalk	1/3/2005	Library Specialist	40	39
Gerry Laurito	12/14/1999	Library Specialist	40	39
Carson Ralston	8/15/2016	Library Specialist	40	39
Zachary Garcia	1/3/2017	Library Specialist	18	39
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	29
Jamie Rein	3/23/2017	Library Clerk	18	29
Dee Thompson	5/12/2013	Library Clerk	18	29
Von Hatch	3/13/2016	Library Clerk	18	29

Parks & Rec

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Marshall	12/27/2012	P&R Div. Manager	40	56
Shawna Figy	6/19/2016	Recreation Supervisor	40	49

Streets

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Stacy Perry	10/14/2013	Streets Supervisor	40	56
Luis Trahin	4/15/1996	Streets Foreman	40	52
David Hammond	8/9/1998	Sr. Equipment Operator	40	43
Royce Allen	10/30/2006	Equipment Operator	40	39
Richard Cope	2/6/2012	Equipment Operator	40	39

Sewer

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jerry Tinagero	7/1/2014	Wastewater Manager	40	56
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	48
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	42
Joseph Calhoun	7/1/2014	Wastewater Operator	40	44
Russell Cron	6/30/2013	Wastewater Operator	40	44
Chet Teague	3/9/2015	Wastewater Operator	40	44
Justin Ganis	4/3/2017	Wastewater Operator	40	44

FT & PT Employee Count 93

FT Employee Count 78

Seasonal/Temp Workers are not included



Risk Management Memorandum

To: Mayor and Council
From: *cb* Carol Brown, Risk Manager
Date: October 10, 2017
Cc: Department Heads/Safety Committee
Re: Risk Manager's Monthly Report ending September 30, 2017 (Snapshot only)

Obtain/Delete Insurance for Assets:

- Added trailer and deleted vehicle

Attended Meetings/Trainings:

- Department Head meetings (2)
- Table Top Exercise/planning committee (3) coordinate/roles and objectives of positions/prep org chart- Office Max – 24 x 36 enlargements of same, merge scenario.
- Supervisor's Training
- Safety Officer (3)
- VL Ponds research trip and follow up meeting (draft staff report)
- Council after action mtg.
- Attorney discussions re: complaint
- All-hands meeting; presentation
- 4th Quarter Loss Control Audit of the Public Works Street Yard/AMRRP & Follow-up w/dept.
- Tim Wiggle Volunteer, presented pointers on how to look for motorcyclist while driving
- Options w/Econ Dev: Waivers v. Workers' Compensation and discussion re: volunteer coordinator to manage volunteers
- Arizona Public Risk Management Association (AZPRIMA)- qtly
- Discussion about next steps, supervisors and DH training
- Prospective intern in Risk Mgmt.
- Finance Director: proposed options to fund FY 19 budget line item in Risk Management

Incidents/Claims/Restitution/Collections

- Followed up on billing re: former claim

Risk Management Highlights:

- Legal: coded attorney invoices, on-going claims mgmt., worked with IT relative to complaint, reviewed: ADOT IGA, waiver of liability, proposed library policy, case law, new HR form
- Prepared Safety Committee Agenda
- Collected refund for flood insurance on the former library
- EYES Program reminder: buddy system after evening meetings - safety in numbers
- Processed approximately 6 certificates of insurance
- Worked with IT to reloaded Risk Mgmt. files and folders that were no longer directly available
- Oriented employee to risk management
- Repair Request re: odor from CXT building – maintenance mitigated with Studer Vents

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov

Monthly Report for Planning & Zoning Items

Month/Year: September 2017

Zoning Clearances Completed:

Residential: 7

Commercial: 2

Zoning Verifications: 0

Administrative Reviews: 0

Minor Land Divisions: 0

Temporary Use Permits: 0

Zoning Map Change: 1

Use Permits: 0

Board of Adjustment Meetings: 0

Planning Commission Meetings: 1

PZC Items to Town Council: 1

Ordinances/Resolutions Adopted: 1

Phone Calls Processed: 150

BUILDING MONTHLY REPORT

SEPT 2017	CURRENT MONTH	PREVIOUS MONTH	2016-2017 FY
PERMITS ISSUED	26	39	284
PERMITS FINALED	44	35	253
PLAN REVIEWS PERFORMED	10	28	171
INSPECTIONS PERFORMED	79	75	725
PHONE CALLS RECEIVED	401	429	4130
BUSINESS LICENSES REVIEWED	4	5	42
BUSINESS LICENSE INSPECTIONS	1	1	16
MISCELLANEOUS SITE INSPECTIONS	28	15	103
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	1	0	6
Stop Work Order	1	1	4
Grading Without Permit	0	0	0

MISCELLANEOUS:

MONTHLY REPORT FOR SEPTEMBER 2017
BUILDING DIVISION

Attended the All Hands meeting of Town Staff. Had a video conference with C.D. Staff & Iworq tutorial on permitting software. Held two meetings with C.D. Director and applicants in regard to expanding a liquor license, also had a site visit. Met with C.D. Staff & Public Works Director on a proposed trail at the Archeology Center. Met with applicants on a proposed new SFR and Flood requirements.

Had a meeting of an R.V. Park owner and Building Staff regarding a new well house to be moved out of the Flood Plain to an area outside of the Flood Plain. Attended the bi-monthly Chapter meeting of AZBO in Flagstaff. Met with the architect and owners of an existing building in regard to changing current use and converting to an agricultural use. Attended the Council meeting of 09/20/2017 in regards to applicant seeking Council approval to expand the use of an existing liquor license.

Had a site visit with Deputy Director of Public Works and Sanitary District Staff regarding proposed work on structures. Had four site visits with the Copper Canyon Fire and Medical Fire Marshal to local businesses regarding Fire Code issues. Site Visit with the C.D. Planner on a proposed agri-tourism use. Held phone conference with the State Park Staff regarding some minor dirt work to improve drainage. Had several site visits with the new Code Enforcement Officer.

Completed 79 building inspections, 8 residential plan check reviews, 2 commercial plan check reviews, 85 phone calls, 20 meetings, 28 miscellaneous site inspections, 7 miscellaneous postings, 5 transmittals, 4 business licenses issued.



Robert Foreman CBCO
Building Official



Economic Development Department

Oct 4, 2017

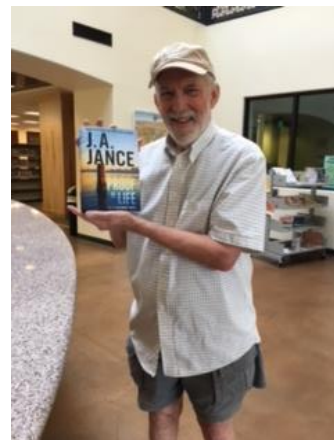
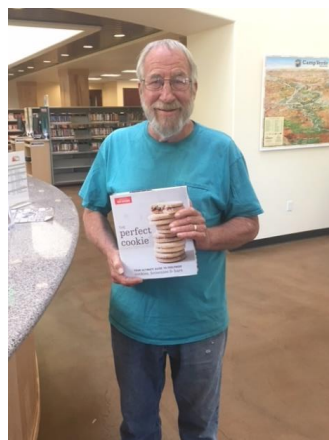
- 1) **Arts & Culture:** Completed successful Dinner with the Artists event at Thanks a Latte – max capacity, doubled sales, raised \$120 for One for the Verde, generated local art sales.
- 2) **Visitor Center:** Opened Visitor Center on Sundays for peak season. Sundays count: 85 total, on par with, if not a little better, than the other days of the week.
Visitor stats: Local Counts: 40 In-State Counts: 162 Out-of-State Counts: 220 Foreign Counts: 60 Total Counts: 482
- 3) **Strategic Planning:** Met with Library, Parks & Rec, Mayor, Town Manager, YAN staff to plan the start of a Camp Verde Young Leaders Council.
- 4) **Marketing:** Ran a 60 second Fort Verde Days radio ad on Prescott Broadcasting stations; published 2 newsletters; Distributed 2000 Camp Verde maps to local tourism partners; 45 posts on Facebook.
- 5) **Student Entrepreneurship:** Graphic design students designed custom business cards for Town Council and Econ Dev Specialist. Guest Speaker from Out of Africa, Ashton, taught marketing. Submitted applications to a statewide business plan pitch competition through NAU.
- 6) **AZ Forestry Grant:** Ordered 26 trees and 23 plaques for the Celebration Trees purchased by the public for the Library and Hollamon Street.
- 7) **Tourism:** Started design of a new Downtown Camp Verde map and sold \$3000 in ads to feature local businesses on the map.
- 8) **Business Support:** Sponsored Farm-to-Chef Connection by Local First Arizona in Clarkdale and a booth for the Verde Valley Farmers Market. Thanks a Latte and Camp Verde Business Alliance were also in attendance.

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – September 2017
DATE: 10/11/2017
CC: Department Heads, Town Council

In response to a request from Mayor German and our Town Manager, Youth Services Librarians, Nadia and Zack began working with Shawna from Parks & Recreation and Sebra from Economic Development to put together a youth council that goes beyond the Teen Advisory Board previously sponsored by the library. These talented folks dedicated to creating opportunities for Camp Verde youth will be meeting over the next several months to decide on the details before rolling this out early next year.

Report from Circulation Librarian, Alice Gottschalk: September was Library Card sign up month. We encouraged people to get cards and offered competition for three prizes. One was a drawing for JA Jance's new book won by Jerry Miller. Another was to guess how many pieces of candy were in a giant jar. The winner, Ashlee Garside guessed 396 and the jar contained 398. The last prize was a drawing for The Perfect Cookie cookbook won by James Malone. We had 81 participate in the book drawing and 81 participate in the candy drawing, a good turnout for the Library Card sign up campaign. (Winners: Ashlee Garside, James T Malone, Jerry Miller)



Report from Teen Librarian, Zack Garcia: Chainmaille and Coloring programs have been discontinued, due to lack of attendees. Now, I will begin working on a Raspberry Pi program, which should be both fun and educational. But for the rest of October, I will focus on getting out 3D printer operational. The machine is around 65% complete, and I hope to be printing with it by the end of the month or the beginning of November. The 3D Printer is exciting in and of itself, but Prusa has also released upgrades and modifications that would allow it to print different materials simultaneously. But for the time being, I just want to get it working.

On September 30 I held an all-ages Magic the Gathering event that was very successful. Everyone in attendance enjoyed themselves, and it was great to see my teens have the opportunity to play against older players. I plan on continuing the event on the last Saturday of each month. For Library Card Signup Month, the Teen Library had two book drawings. 21 teens checked out books and entered into the contest. Attached photo is Casey Fahey with the book he selected.



Report from Youth Services Librarian, Nadia Torabi: In October, we will continue with our regular programming. Story Time Wednesdays at 10:00 am, will explore autumn fun with apples, leaves, pumpkins, and Halloween. LEGO Club continues every Friday at 11:00 am. We have several new LEGO sets, bought with a donation from the Friends of the Library. During STEAM (every Friday at 1:00 pm), we are beginning to explore basic cooking knowledge and skills, followed up by two cooking lessons. We will also make pumpkin volcanoes in celebration of October and fun science. For Craft Night, October 19 at 4:00 pm, we will carve and paint pumpkins. During our Bilingual Story Time on October 25th at 3:00 pm, we will be reading [Fiesta Secreta de Pizza](#) (or “Secret Pizza Party”) by Adam Rubin followed by a pizza party. At the end of October, we will begin our first series of FREE parenting workshops presented by [Arizona’s Children Association](#) and supported by [First Things First](#). The series titled, *First Five Years* will teach about a child’s development and growing brain, how to prevent tantrums and other problems, how to use mindfulness and keep calm, and six ways to prepare a child for school success. Free gifts, such as books and puppets, will be given to parents who attend. Childcare will be provided. The sessions start Monday, October 23 and run through November 13 from 10:00-11:30 am. Registration is required. Contact Salli Maxwell at 928-443-1991 ext. 2040.

We celebrated Library Card Signup Month, with two book drawings and contest to see who could guess the number of Legos in a jar. 23 kids participated in the books drawing and 32 in the Lego contest.

Report from Reference & PC Help Librarian, Gerry Laurito: Thanks to Hugo, we have a new computer at the PC Help Desk so the old one can be used to control the coin box for our public printing. This setup is recommended by the manufacturer of the print release system. We will monitor the performance of the coin box which typically loses its network connection multiple times per day making it difficult for patrons to print. Hopefully the new setup will improve our printing services.

We recently cataloged PC headphones requiring patrons with their own library cards to check them out and return them at the end of their session. This change was made as a result of a loss of headphones over the past couple of months. For PC users without a library card, we offer ear buds for sale at \$2 each. We exploring options to bring computer classes to our patrons through The Center. We plan to offer classes from basic to MS Office classes and other job related computer skills.

To really keep up with what is going on at the library, don’t forget to follow us on Facebook at: <https://www.facebook.com/campverdelibrary>

Like 0 Share: Tweet

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-
-
-



September 2017 - In This Issue:

See What's New...

Save the Date...

NEW!! Library Resource

Children's Library

Teen Library

What's Happening?

Bestselling Author Talk & Book Signing
Friday 09/15 @7:00p
CAMP VERDE COMMUNITY LIBRARY
 130 Black Bridge Road, Camp Verde AZ 86322 554-8380
 Sponsored by *Friends of Camp Verde Library*: we will have refreshments set out and books for sale starting at 6:00p

See What's New...
Let's Talk: Meet the Press

Starting Wednesday, September 20 at 3:30p meet the staff of the Camp Verde Bugle newspaper at a Meet the Press gathering. Join Bugle reporter Bill Helm and publisher Pam Miller for conversation - and a hot cup of coffee. No agenda or speeches, just a chance to ask questions and voice concerns, even share story ideas. Meet the Press will be held the third Wednesday of each month, from 3:30p to 4:30p in the Fireside Room at the library.

Calling Indie Authors!!

We're hosting an event to celebrate the [2nd Annual Indie Author Day](#) on Saturday, October 14 from 10:00a - 2:00p at the library. If you or someone you know is an indie author, please contact us at 928-554-8391/8381 to find out how you can participate in this event. [Read More...](#)

Magic: The Gathering

Join Zack (of Game Night with Zack fame) Saturday, September 30 from noon to 5p at the Library for an afternoon of casual Magic: The Gathering play in 60-card and Commander formats. The game

is open to all ages. Players must bring their own cards. Food will be available at the library for purchase. For more information, contact Zack Garcia at zachary.garcia@campverde.az.gov.

Family Craft Night

Youth Services Librarian, Nadia Torabi, has a fun night of crafts planned for parents and children to participate together. September's focus will be on making scarecrows. All supplies are provided by the library. Please pre-register at 554-8387 or in the Children's Library so we know how many kits to prepare.

Save the Date...

- **Thursday, October 5: Northern AZ Health Screening**
- **Friday, October 13: Kingdom of the Spiders**
Did you know that this 1977 sci-fi horror movie starring William Shatner was filmed in Camp Verde? Now you can see Camp Verde's claim to cinema fame FREE at Camp Verde Community Library! This movie showing is part of the 60th Annual Fort Verde Days Celebrations running October 13-15.
- **Saturday, October 14: Celebrating Indie Author Day**
- **Tuesday, October 31: Trunk or Treat on Main**

Checkout Our NEW TumbleBook

Library ... What is a TumbleBook Library?

TumbleBooks are animated, talking picture books which teach kids the joy of reading in a format they'll love. TumbleBooks are created by taking existing picture books, adding animation, sound, music and narration to produce an electronic picture book which you can read, or have read to you. TBL also includes National Geographic videos and games. [Learn More](#)



CHILDREN'S LIBRARY Highlights

Family Craft Night Kicks-Off

Join Miss Nadia, Thursday, October 21 at 4:00p for this make-it-take-it craft night, creating small scarecrows from materials provided by the library.

S.T.E.A.M. Time Picks up Steam!

Join Miss Nadia for hands-on science, technology, engineering, arts, or math activities designed to appeal to 7-11 year-olds. STEAM activities for the rest of the month include testing how strong spaghetti is and starting our first Library and Park Clean Up Day in celebration of [National Cleanup Day](#).

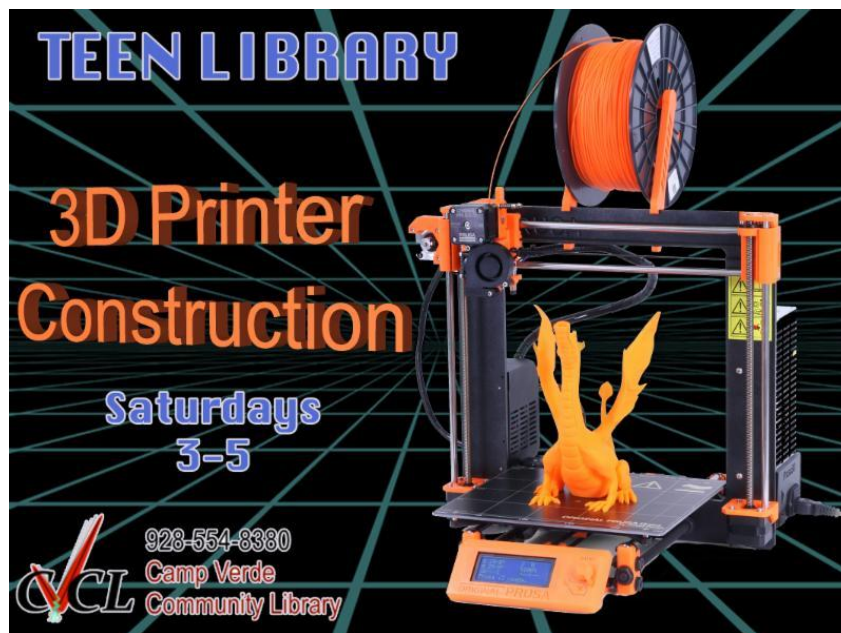


Get Caught Reading a Banned Book

September 24-30, 2017 is **Banned Books Week**, an annual event celebrating the freedom to read. The week highlights the value of free and open access to information. Banned Books Week brings together the entire book community - librarians, booksellers, publishers, journalists, teachers, and readers of all types - in shared support of the freedom to seek and to express ideas, even those some consider unorthodox or unpopular. During the last week of September, STEAM and Story Time will focus on banned children's books as we read a few picture books from the American Library Association's **frequently challenged book list**. In STEAM Time, we will be experimenting with Harry Potter potions in honor of this highly challenged series of books.

LEGO Club - Moves to Fridays at 11:00a

Everyone loves LEGOs. Join us for challenging, interactive exercises that stimulate the imagination.



TEEN LIBRARY

Game Night with Zack - Thursdays @5:00p

Lay aside your tablets & smartphones, close that laptop and join with other teens to play games with Zack.

Build a 3D Printer- Saturdays @3:00p

Put down your tablets & phones, close that laptop and join with other teens to play games with Zack. [Learn More](#)

What's Happening?

- Thursday, 09/14 5:30p Music in the Stacks
- Friday, 09/15 8:00a-5:00p Mental Health First Aid - FREE 8-hour Class [Read More...](#)
- Friday, 09/15 9:00a Congressman Tom O'Halleran's team meets with constituents
- Friday, 09/15 9:00a Northern Arizona Hospice's Grief Support Group
- **Friday, 09/15 7:00p J.A. Jance Author Talk & Book Signing [Read More...](#)**
- Tuesday, 09/19 10:00a Writing for Fun & More!
- Wednesday, 09/20 3:30p Meet the Press
- Thursday, 09/21 6:00p VV Special Needs Support Group: tips & info for families
- Thursday, 09/21 5:30p Sail Through Life's Seasons with Essential Oils class
- Thursday, 09/21 4:00p the Verde Valley Photographic Society
- Thursday, 10/05 9:00a Northern AZ Health Screening Event
- **Monday, 10/09 LIBRARY CLOSED**

- Tuesday, 10/10 2:30p-4:30p 4 Time-Tested Tools to Increase Success
- Thursday, 10/12 5:30p Music in the Stacks
- Monday, 10/16 10:00a Writer's Critique

FREE Friday Family Movies 6:30p

[Learn More ...](#)

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Confirm that you like this.

Click the "Like" button.

	Sep-17	Sep-16	% change	YTD-FY18	YTD-FY17	% change
In-Library Uses						
Traffic Count	8,260	5,745	43.8%	26,578	18,144	46.5%
New Cards Issued	96	67	43.3%	349	211	65.4%
Public Computer Sessions	1,457	1,649	-11.6%	4,455	5,201	-14.3%
Early Literacy Computer Use	165	45	266.7%	433	147	194.6%
Requests for Computer Help	111	108	2.8%	356	344	3.5%
Reference Questions	228	153	49.0%	686	469	46.3%
Study Room Uses	52	n/a		210	n/a	
Study Room Use - Hours	105	n/a		431	n/a	
Study Room Use - People Served	85	n/a		303	n/a	
Community Room Uses	41	n/a		90	n/a	
Community Programs Attendance	266	n/a		622	n/a	
Total In-Library Use	10,317	7,767	32.8%	32,857	24,516	34.0%
Library Programs						
Adult Programs	11	21	-47.6%	39	69	-43.5%
Adult Program Attendance	182	91	100.0%	785	253	210.3%
Children's Programs	22	n/a		67	n/a	
Children's Program Attendance	184	n/a		704	n/a	
Teen Programs	13	n/a		37	n/a	
Teen Program Attendance	90	n/a		217	n/a	
Total Library Program Attendance	456	142	221.1%	1706	530	221.9%
Circulation						
Items Checked Out	5,438	3,958	37.4%	17,056	12,581	35.6%
Items Checked In	5,569	4,225	31.8%	17,400	13,844	25.7%
Renewed Items	389	896	-56.6%	1,708	2,348	-27.3%
Total Circulation	11,396	9,079	25.5%	36,164	28,773	25.7%
Circulation Areas of Interest						
Audio Books	190	158	20.3%	746	570	30.9%
Playaway MP3 Books	75	19	294.7%	292	243	20.2%
DVDs & Movies	1,870	1,424	31.3%	6,183	4,704	31.4%
eBooks	399	368	8.4%	1,200	1,131	6.1%
Laptops & iPads	7	6	16.7%	24	10	140.0%
Large Print	310	216	43.5%	971	589	64.9%
Magazines	101	123	-17.9%	246	389	-36.8%
Spanish Material	13	1	1200.0%	41	19	115.8%
Children's Material	1,117	1,129	-1.1%	3,368	3,205	5.1%
Teen's Material	205	361	-43.2%	1,412	1,230	14.8%
Transits, HOLDS & InterLibrary Loans						
HOLDS Filled	970	618	57.0%	2,906	1,948	49.2%
Transit Items Sent & Received	1,575	1,308	20.4%	4,838	4,166	16.1%
CVCL ILL Items Going Out	4	27	-85.2%	4	79	-94.9%
ILL Items for CVCL Patrons	10	4	150.0%	42	10	320.0%
Total Transit, HOLDS & ILL Activity	2,559	1,957	30.8%	7,790	6,203	25.6%
Library Volunteers						
Number of Volunteers	31	23	34.8%	104	62	67.7%
Number of Hours Given	492	370	33.0%	1,655	1,334	24.1%
Average Hours/Volunteer	15.9	16.1	-1.3%	15.9	21.5	-26.0%
Collection & Development						
New Kids & Teen Material Added	63	26	142.3%	145	114	27.2%
New Books Added	120	160	-25.0%	290	350	-17.1%
New Audio-Visual Material Added	82	58	41.4%	130	172	-24.4%
Total Items Added	202	218	-7.3%	420	522	-19.5%

Mending & Donations							
	Items Mended or Repaired	0	40	-100.0%	74	251	-70.5%
	Donations Processed	906	562	61.2%	3,974	774	413.4%
	Donations Cataloged		101	-100.0%	243	187	29.9%
Online Public Access Catalog							
	OPAC Searches	3,437	7,933	-56.7%	18,692	29,781	-37.2%
Library Website							
	Sessions	3,400	n/a		6,900	n/a	
	Users	2,300	n/a		4,600	n/a	



CAMP VERDE MARSHAL'S OFFICE Monthly Report September 2017



Volunteers in Policing (VIPs):

- Sept. 2 -Tim Wiggle, Jan Kreienkamp, Neal Lanning participated in the DUI Check Point
- Sept. 26 – Drew Peterson’s last day as a VIP for CVMO Records – she is retiring in Pine with her husband
- Sept. 30 – Tim Wiggle and Jan Kreienkamp assisted with the Special Olympics Bois ball

Training:

- Sept. 7 – Decision making qualification (MILO) at the YCSO building in CV for all sworn
- Sept. 7-8 – Sergeant Laura Robinson attended the Arizona women in law enforcement (AZWIN) conference in Tempe
- Sept. 18 – CVMO supervisors attended the town sponsored training at the Library
- Sept. 18-22nd – Dispatch supervisor, Mary Newton and Darby Martin attended the Spillman conference in Utah.
- Sept. 20 – makeup day for Tactical drivers training at the Prescott Valley driving track
- Sept. 25-28th – Sergeant Jacobs attended leadership training at AZPOST (ALP training)
- Sept. 27 – Marshal Gardner, Commander Armstrong and Sergeant Butler attended the Marijuana conference in Peoria

Patrol:

- Sept. 2 – DUI check point held on Finny Flat – results: 641 contacts made, 37 seat belt violation warnings given, 50 repair orders issued - no arrests or DUIs
- Sept. 22 – Deputy testing – 4 applied, 2 showed up for the testing and 1 is moving forward in the process
- Sept. 15 & 20 – CVMO conducted a speed detail on the 260

Animal Control:

- Sept. 18 – Animal Control interviews – one person is moving forward in the background process

Miscellaneous:

- Sept.12-15 – Marshal Gardner and Commander Armstrong attended the annual Arizona Chief of Police (AACOP) conference in Laughlin
- Sept. 26 – all hands meeting from 11:30-1:30
- Sept. 21 – Marshal Gardner attended the Abide fundraiser dinner
- Sept. 28 – Sergeant Steve Butler in coordination with the Secret Service held a training at the council chambers for businesses regarding identifying counterfeit money
- Sept. 30 – Marshal Gardner attended the 100 Club fundraiser

Coffee with a COP:

- Held September 25, 2017 at Thanks a Latte

September statistics compared to last year

September Stats	2016	2017
Total Calls	983	877
Traffic Stops	226	214
Animal Calls	56	72
Vehicle Burglary	1	4
Residential Burglary	5	6
Criminal Damage	12	18
Domestic Violence	14	9

COURT NEWS



Camp Verde Municipal Court monthly newsletter

SEPTEMBER 2017

Justice For All Executive Summary

TASK FORCE PURPOSE

On March 3, 2016, Chief Justice Scott Bales issued Administrative Order No. 2016-16, which established the Task Force on Fair Justice for All: Court-Ordered Fines, Penalties, Fees, and Pretrial Release Policies. The administrative order outlined the purpose of the task force as to study and make recommendations as follows:

- a) Recommend statutory changes, if needed, court rules, written policies, and processes and procedures for setting, collecting, and reducing or waiving court-imposed payments.
- b) Recommend options for people who cannot pay the full amount of a sanction at the time of sentencing to make reasonable time payments or perform community service in lieu of some or all of the fine or sanction.
- c) Recommend best practices for making release decisions that protect the public but do not keep people in jail solely for the inability to pay bail.
- d) Review the practice of suspending driver's licenses and consider alternatives to license suspension.
- e) Recommend educational programs for judicial officers, including pro tem judges and court staff who are part of the pretrial decision-making process.
- f) Identify technological solutions and other best practices that provide defendant notifications of court dates and other court-ordered deadlines using mobile applications to reduce the number of defendants who fail to appear for court and to encourage people who receive citations to come to court.

-Veronica attended National NAP-CO conference held here in Arizona. September 24- 26.

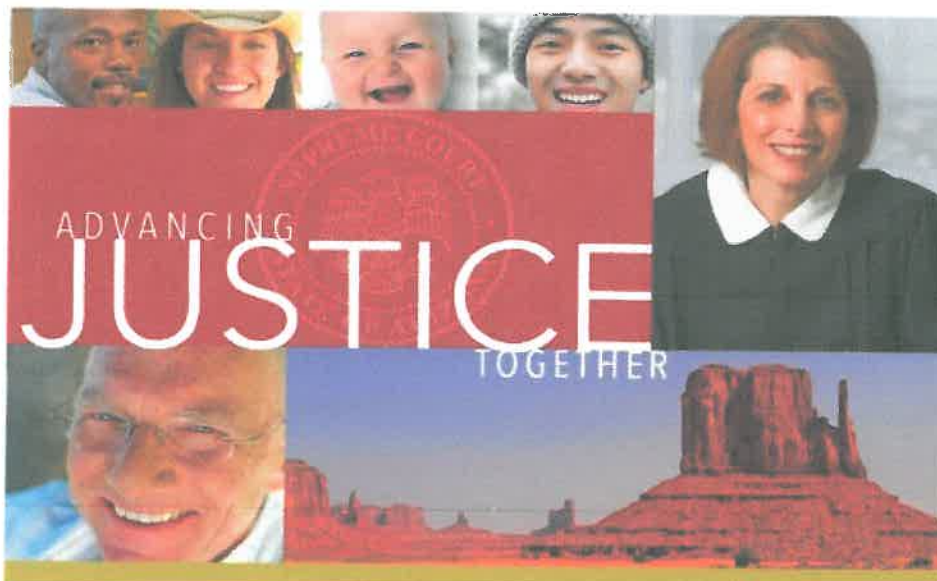
-Mandatory Pro temp/ Assistant magistrates attended the Fair Justice for all training on Sept 22, in Phx.

-The Court upgraded to Office 2016.

-Camp Verde Marshals E-citations project is just about complete. The Court is now ready to begin receiving citations.

-The Court continues clean up preparation for the implementation to AJACS, the Courts new case management system. Training to take place in November and go-live in December.

The court has been on AZTEC (current case management system) now for close to 17 yrs.



Statistical Highlights from September 2017

- 42 Criminal Misd. charges filed
5 more than last month
- 23 initial appearances
8 less than last month
- 86 Civil traffic citations filed (CVMO & YANPD)
9 more than last month
- AZCourtpay.com (FARE) revenue this month \$5358.00
Down from last month

Constitution Day

September
2017

Message from
Chief Justice
Bales

We observe Constitution Day on September 17 to recognize our Constitution's progress since 1787.

Sixty years ago, this month, nine black children who just wanted to go to school found themselves at the center of a constitutional crisis. After the Supreme Court ruled in *Brown v. Board of Education* that racially segregated schools violate the Constitution, a U.S. district judge ordered the students to be admitted to Little Rock's Central High School. The governor of Arkansas resisted by surrounding the school with state troopers and guardsmen. When the governor withdrew the state forces, their place was taken by a hostile mob blocking the students' entry.

President Dwight D. Eisenhower responded by deploying the U.S. Army's 101st Airborne Division to enforce the district court's order. Escorted by soldiers, the students – immortalized as the Little Rock Nine – bravely entered school under a barrage of threats and racial epithets. In televised remarks from the White House, the president explained his actions to his fellow citizens and the world.

Eisenhower said “the cornerstone of our liberties” is that “we are a nation in which laws, not men, are supreme.” He recognized the president's constitutional responsibility to see to the faithful execution of the laws. “The very basis of our individual rights and freedoms rests upon the certainty that the president . . . will support and insure the carrying out of the decisions of the Federal Courts.” The alternative, he noted, is anarchy. In a twist of history, Eisenhower's vice-president – Richard M. Nixon – would later lose his presidency by disregarding the rule of law. In July 1974, the Supreme Court upheld a special counsel's subpoena and ordered Nixon to turn over recordings of his conversations with advisors after the 1972 break-in of Democratic Party offices at the Watergate building. The tapes showed Nixon had been involved in efforts to deflect an FBI investigation – contrary to his repeated public statements denying any cover-up.

In response, Arizonan John J. Rhodes, then the Republican leader in the House of Representatives, publicly announced that he would vote to impeach the president. While he admired Nixon, Rhodes said “the most important aspect of our entire system of government is equal justice under law, the principle that no person – whether he be rich or poor, black or white, ordinary citizen or president – is above the law. Cover-up of criminal activity and misuse of federal agencies can neither be condoned nor tolerated.” Rhodes later went to the White House with Republican Senators Barry Goldwater and Hugh Scott to tell Nixon he had lost the support of Congress. The next day, Nixon announced his resignation. Upon taking office, President Gerald Ford observed that “truth is the glue that holds government together,” and events had demonstrated that “our Constitution works” and we have “a government of laws, not of men.”

On September 17, we should remember the Little Rock Nine, President Eisenhower, and John J. Rhodes. Like them, we should exercise courage, integrity, and commitment in upholding our Constitution.

Chief Justice Scott Bales

CAMP VERDE MUNICIPAL COURT

MONTHLY REPORT

DESCRIPTION	JULY 2017	AUGUST 2017	SEPTEMBER 2017	OCTOBER 2017	NOVEMBER 2017	DECEMBER 2017	JULY THROUGH DEC 2017	JANUARY 2018	FEBRUARY 2018	MARCH 2018	APRIL 2018
MISDEMEANOR & CR TRAFFIC FTA	31	31	26				88				
DUI	4	2	8				14				
SERIOUS TRAFF	0	1	0				1				
CRIMINAL TRAFF	7	3	8				18				
MISDEMEANORS SUBTOTAL	42	37	42	0	0	0	121				
CIVIL TRAFFIC	42	77	86				205				
HARASSMENT INJUNCTION	22	1	2				25				
ORDER OF PROTECTION	1	1	2				4				
TOTAL FILINGS	107	116	132	0	0	0	355				
IA/ARR IN CUSTODY	30	31	23				84				
ATTY RESTITUTION	328.13	506.38	164.11				998.62				
LCL ORD FEES (Default/Warrant etc)	1392.43	1893.11	1550.89				4836.43				
LCL CRT ENHANCEMENT	1267.98	1487.64	1564.34				4319.96				
JCEF TO TOWN	178.14	225.38	225.16				628.68				
CVMO ADDL EQP\$13	162.91	149.02	172.10				484.03				
DPS ADDL EQP \$13	13.82	30.92	25.67				70.41				
YAV CTY JAIL/ADD FEE	274.27	364.13	294.27				932.67				
MVD/ADOT/ADD FEE	0.00	0.00	0.00				0.00				
ROC ADDL EQP FEE	0.00	0.38	0.41				0.79				
YAN TRIBAL POLICE	19.79	17.94	17.15				54.88				
STATE TREAS.	13634.75	15471.63	12917.27				42023.65				
TOWN TREAS.	10427.82	12043.57	11323.09				33794.48				
TOTAL CHECK	25979.48	29790.61	26539.46	0.00	0.00	0.00	82309.55				

TOTAL FILINGS AND COLLECTIONS-THREE YEAR TREND

MAY 2018	JUNE 2018	JANUARY THROUGH JUNE 2018	TOTAL FISCAL YEAR 2018 (JULY 2017- JUN 2018)	Inc/Dec FY 17 TO FY 18	TOTAL FISCAL YR 2017 (Jul 2016- Jun 2017)	Inc/Dec FY 16 TO FY 17	TOTAL FISCAL YR 2016 (Jul 2015- Jun 2016)	Inc/Dec FY 15 TO FY 16	TOTAL FISCAL YR 2015 (Jul 2014- Jun 2015)	DESCRIPTION
		0	88	-74%	333	4%	319	15%	277	MISDEMEANOR & CR TRAFFIC
		0	14	-77%	62	-18%	76	52%	50	FTA
		0	1	-88%	8	-11%	9	-10%	10	DUI
		0	18	-85%	118	-56%	268	-9%	294	SERIOUS TRAFF
										CRIMINAL TRAFF
		0	121	-77%	521	-22%	672	3%	651	MISDEMEANORS SUBTOTAL
		0	205	-78%	950	-11%	1066	-21%	1356	CIVIL TRAFFIC
		0	25	25%	20	-23%	26	0%	26	HARASSMENT INJUNCTION
		0	4	-89%	36	20%	30	30%	23	ORDER OF PROTECTION
		0	355	-77%	1527	-15%	1794	-13%	2056	TOTAL FILINGS
		0	84	-72%	297	-31%	431	11%	387	IA/ARR IN CUSTODY
		0	\$ 998.62	-84%	\$ 6,167.66	28%	\$ 4,814.96	-16%	\$ 5,726.10	ATTY RESTITUTION
		0	\$ 4,836.43	-70%	\$ 16,332.43	-29%	\$ 23,017.77	31%	\$ 17,526.40	LCL ORD FEES (Default/Warrant etc)
		0	\$ 4,319.96	-81%	\$ 22,287.49	-8%	\$ 24,241.18	-21%	\$ 30,743.43	LCL CRT ENHANCEMENT
		0	\$ 628.68	-78%	\$ 2,860.56	-3%	\$ 2,942.78	0%	\$ 2,935.79	JCEF TO TOWN
		0	\$ 484.03	-79%	\$ 2,344.96	10%	\$ 2,134.35	0%	\$ 2,137.42	CVMO ADDL EQP\$13
		0	\$ 70.41	-91%	\$ 763.43	-52%	\$ 1,575.76	-33%	\$ 2,354.35	DPS ADDL EQP \$13
		0	\$ 932.67	-69%	\$ 3,031.13	-11%	\$ 3,418.98	-25%	\$ 4,554.94	YAV. CTY JAIL FEES
		0	\$ -	-100%	\$ 11.43	-31%	\$ 16.58	107%	\$ 8.00	MVD/ADOT/ADD FEE
		0	\$ 0.79	-93%	\$ 12.00	0%	\$ -	-100%	\$ 0.97	ROC ADDL EQP FEE
		0	\$ 54.88	-88%	\$ 468.32	263%	\$ 129.11	100%	\$ 64.50	YAN TRIBAL POLICE
		0	\$ 42,023.65	-79%	\$ 203,750.00	-13%	\$ 235,443.15	-10%	\$ 261,650.80	STATE TREAS.
		0	\$ 33,794.48	-80%	\$ 167,240.18	-6%	\$ 177,814.66	-1%	\$ 180,021.82	TOWN TREAS.
		0	\$ 82,309.55	-80%	\$ 402,769.50	-10%	\$ 447,716.55	-8%	\$ 484,472.02	TOTAL CHECK

PS

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
0D ST DRUG ENFRMNT FIN	\$7,459.14	\$10,508.19	\$0.00	\$3,049.05
0F BASE FINE	\$67,075.10	\$82,276.13	\$4,176.09	\$11,024.94
0H SUSP LICENSE PLATE	\$4,409.06	\$5,254.24	\$0.00	\$845.18
0K STATE CHILD RESTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
0R STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
0S 1999 SURCHARGES 77PC	\$58,601.26	\$74,207.51	\$4,510.53	\$11,095.72
0X HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SERVICE ASSMNT	\$4,483.13	\$4,600.00	\$40.27	\$76.60
1S 2012 SURCHARGES 83PC	\$141,099.17	\$179,168.39	\$4,872.65	\$33,196.57
1X 2011 ADDTNL ASSMNT	\$10,578.04	\$12,922.00	\$274.46	\$2,069.50
2D ST DRUG ENFRMNT FIN	\$10,060.84	\$12,975.00	\$1,371.94	\$1,542.22
2F BASE FINE	\$127,876.44	\$150,046.91	\$7,742.03	\$14,428.44
2H SUSP LICENSE PLATE	\$10,324.39	\$11,250.00	\$0.00	\$925.61
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$509.96	\$509.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$118,357.29	\$142,651.30	\$11,235.12	\$13,058.89
2V 2002 PROBAT SURCHRGE	\$4,055.60	\$4,825.00	\$283.05	\$486.35
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$19,859.62	\$20,418.64	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,273.58	\$10,592.24	\$183.35	\$135.31
5S 59% SURCHARGE	\$5,457.82	\$5,494.84	\$0.00	\$37.02
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Yavapai County Jail/Sheriff's Sfty
Town of Camp Verde treasurer

Local Court Enhancement

AZ State treasurer

Local Jail

Victim Restitution

\$21,589.52

\$681,761.95

\$71,498.74

\$979,959.45

~~\$8,909.50~~

\$33,765.51

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$2,810.65	\$3,197.90	\$171.51	\$215.74
6F BASE FINE	\$24,966.15	\$26,251.49	\$380.43	\$904.91
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1996 SURCHARGES	\$14,968.92	\$15,850.01	\$237.54	\$643.55
7D ST DRUG ENFRMNT FIN	\$32,278.25	\$43,402.99	\$1,176.11	\$9,948.63
7E CT ENH FUND 84PC	\$12,535.65	\$13,327.40	\$693.56	\$98.19
7F BASE FINE	\$190,178.21	\$241,396.27	\$9,892.49	\$41,325.57
7H SUSP LICENSE PLATE	\$8,631.38	\$9,302.25	\$2.13	\$668.74
7K STATE CHILD RESTRAIN	\$320.46	\$406.76	\$0.00	\$86.30
7R STATE REG CONTRACTOR	\$202.41	\$252.13	\$0.00	\$49.72
7S 2007 SURCHARGES 84PC	\$48,236.74	\$63,543.61	\$5,581.89	\$9,724.98
7X HURF REGISTRATION	\$302.40	\$302.40	\$0.00	\$0.00
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$18,981.66	\$23,520.00	\$785.17	\$3,753.17
9F BASE FINE	\$8,316.91	\$8,587.02	\$62.94	\$207.17
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$61.92	\$100.00	\$0.00	\$38.08
9S 1999 SURCHARGES	\$6,056.22	\$6,314.80	\$86.88	\$171.70
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
AT ATTORNEY REIMBURSMNT	\$26,947.97	\$32,893.10	\$701.57	\$5,243.56
C3 CONFDTL ADDR ASSM	\$4,233.13	\$4,350.00	\$40.27	\$76.60
CE COURT ENHANCEMT FUND	\$3,314.79	\$3,334.50	\$17.71	\$2.00
CH BAD CHECK DISHON PMT	\$109.00	\$109.00	\$0.00	\$0.00
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
D ST DRUG ENFERCMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00
D8 DEFERRED PROSECUTION	\$1,155.00	\$1,250.00	\$0.00	\$95.00
D9 DRUG LAB REMEDIATN	\$525.00	\$525.00	\$0.00	\$0.00
DF DEFAULT FEE	\$55,305.49	\$55,650.00	\$100.00	\$244.51
DU DUI EXTREME/AGGRAV	\$10,374.24	\$10,500.00	\$0.00	\$125.76
EN CT ENHANCEMENT FEE	\$19,548.50	\$20,682.40	\$836.09	\$297.81
FI BASE FINE	\$8,157.27	\$8,599.57	\$297.16	\$145.14
JF INCARCERATION FEE	\$11,011.48	\$13,740.00	\$23.38	\$2,705.14
K1 FARE FEE SPEC COLL	\$251,025.14	\$326,797.88	\$63,596.06	\$12,176.68
K2 FARE DELINQUENCY FEE	\$65,514.24	\$66,414.65	\$275.42	\$624.99
LC LOCAL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
P4 PRIS CONSTR OP FUND	\$53,293.04	\$60,750.00	\$161.24	\$7,295.72
PZ PUB DEFENDER FEES	\$775.53	\$1,100.00	\$29.97	\$294.50
R not cv muni RESTITU	\$555.67	\$555.67	\$0.00	\$0.00
R1 RESTITUTION - LJ	\$32,493.30	\$70,512.73	\$25,039.82	\$12,979.61
RT not cv RESTI- TRUST	\$716.54	527.82	\$1,611.28	\$200.00
T1 TIME PMT \$8 - JCEF	\$408.00	408.00	\$0.00	\$0.00
T2 TIME PMT \$12 - JCEF	\$1,644.00	\$1,656.00	\$12.00	\$0.00
T3 TIME PMT \$10 - JCEF	\$24,676.66	\$25,120.00	\$108.40	\$334.94
TR TRUST - ATTY FEE	\$525.05	\$525.05	\$0.00	\$0.00
VR VIC RIGHTS ENF ASSMT	\$998.28	\$1,250.00	\$20.39	\$231.33
W WARRANT FEE	\$149,544.21	\$162,900.80	\$11,068.71	\$2,287.88
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
X1 CT ENH FUND 83PC	\$36,089.80	\$36,709.80	\$146.40	\$473.60
X5 XTRA DUI ASSMT	\$14,375.22	\$16,000.00	\$0.00	\$1,624.78
X8 PUBLIC SAFETY EQUIP	\$45,221.14	\$47,250.00	\$329.86	\$1,699.00
GRAND TOTAL.....	\$1,797,474.72	\$2,166,060.18	\$158,663.58	\$209,921.88

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT-SEPT 2017

Account Description & Statute	AZTEC Code	Total Distribution
Arson Detection reward fund; ARS §41-2167	ZADRF	
Confidential address- ARS 12-116.04	ZCAA1	13.49
CEF 10% of Base Fine - 16-954C	ZCEF	\$836.07
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$3,969.60
Child Restraint - 28-907C	ZCPRF	\$78.64
Drug & Gang Enforcement - 13-811C	ZDECJ	\$595.24
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$489.66
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$14.20
FARE Fee Special Collections (19%)	ZFAR1	\$1,521.73
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$612.50
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$585.31
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$399.00
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$28.09
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,098.00
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$430.84
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$718.59
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$0.60
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$1,107.89
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$5.71
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$292.02
Registrar of Contractors	ZRCA	\$25.50
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
victims rights enf assmnt fund (100%)	ZVREA	\$94.59
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$12,917.27

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$240.43
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$53.84
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$294.27
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$25.67
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	\$0.41
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$172.10
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$17.15
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$215.33
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P. 01-300-40-431000	ZATT,ZATTT & ZREIM	\$164.11
Confidential address- ARS 12-116.04	ZCAA2	\$0.71
Defensive Driving School Fee - 28-3396	ZDDS	\$2,250.00
Deferred Prosecution Fees	ZDEFP	\$520.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$6,683.63
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$1.02
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$12.27
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,550.89
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$106.25
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$34.21
Bank Fees -From Ckbk/prev mon bank statement	negative number	
Bank Fee - Checks Ordered	negative number	
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$11,323.09
Court Enhancement Fee	ZCEH	\$1,564.34
SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300		\$1,564.34
LOCAL Time Payment JCEF - 12-116	ZJCL	\$213.00
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$12.16
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$225.16
Total Revenue		\$26,539.46

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/or from Def	15.00
Disbursed During Current Month	9517	(15.00)
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		\$0.00
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$450.53
Disbursed During Current Month	5003	(\$429.52)
Balance at End of Current Month		\$21.01
BOND REPORT		
Bonds Carried Forward from Previous Month		\$152.00
Bonds Received During Current Month	ZBND	\$3,076.25
Bonds Forfeited During Current Month	Pg 3 Total	(1,535.25)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	
Bonds Refunded During Current Month	5079	
Bonds Balance at End of Current Month: open bonds		\$1,693.00
TOTAL PASS THROUGH MONIES		\$1,714.01

I, Hon. Paul A. Schlegel, presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

September-17

Paul A. Schlegel
Signature

10-16-17
Date

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: September 2017

CRIMINAL TRAFFIC

	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	27	4	70	101
Filed	8	0	8	16
Transferred In	0	0	0	0
SUBTOTAL	35	4	78	117
Transferred Out	0	0	0	0
Other Terminations	4	0	2	6
TOTAL TERMINATIONS	4	0	2	6
Statistical Correction	0	0	0	0
Pending End of Month	31	4	76	111

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
207	1	0	208	0	0	0	0	208

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
186	86	0	272	0	2	73	75	0	197

Civil Traffic Hearings Held: **0**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)

Filed	11	Trans In	0	TOTAL	11
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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year:

September 2017

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	630	25	0	655	0	30	30	0	625
Failure to Appear (Non-Traffic)	3	0	0	3	0	1	1	0	2
TOTAL	633	25	0	658	0	31	31	0	627

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **2** Misdemeanor/FTA Jury Trials Held: **0**

FELONY									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
0	0	0	0	0	0	0	0	0	

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **23**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	21	6	27	4	0	23
TOTAL	21	6	27	4	0	23

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

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Court ID: 1354

Report Month/Year:

County: CAMP VERDE MUNICIPAL COURT

September 2017

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	137
Serious Violations	13
All Other Violations	593
TRAFFIC TOTAL	743

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	823
CRIMINAL TOTAL	823

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Paul A. Sulegal
Signature of the Judge/Magistrate (or designee)

Yerminca Pineda
Name of Preparer

10-16-17
Date of Preparation

CAMP VERDE MUNICIPAL COURT
MONTHLY TRANSMITTAL

Date: October 10, 2017
From: Camp Verde Municipal Court

Reporting Month: September 2017 *PS*

Check #: 5789

Total Amount of Check: \$26,539.46

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000 **\$24,413.75**

Fines/Fees/Forfeitures- before the check requests below

01-300-40-431000 **\$164.11**
Court Apt-Atty. Reimbursement

05-310-40-413100 **\$225.16**
Local JCEF Fund

05-330-40-413300 **\$1564.34**
Court Enhancement Fund

19-601-40-413000
Camp Verde Marshal's Safety Equip. Fund **\$172.10**

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt. & suspended plates fee	\$17.15	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$294.27	01-300-40-413000
000117	Arizona State Treasurer	\$12,917.27	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$25.67	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.41	01-300-40-413000
003313	Cottonwood Police Dept Safety Equipment Fund	\$0.00	01-300-40-413000

September 2017



Public Works September, 2017

Engineering:

- Ron Long, Troy Odell or Deborah Ranney participated in/ completed:
 - Review of 60% Park Plans and reviewed schedule for re-claimed water
 - Site visit to Verde Lake park land and additional follow up meeting
 - Met with Unisource representative to discuss site for remote meter reader
 - Meeting with Speedy and Associates
 - All Hands meeting
 - VVTPO meeting
 - Kimley Horn – meeting and complete review of 90% Park Plans
 - Fort Verde Days planning session
 - Completed on-line training
 - On-line web training from APS
 - Yavapai County Sub-Region Transportation Infrastructure meeting

Maintenance:

- Installed dry well for gutter drainage at employee entrance to court
- Worked with streets to construct parking lot at library
- Worked on Economic Development remodel
- Fabricated electrical spider box covers on Town grounds
- Fabricated Tree Advisory Committee plaque stands
- Installed banners for Fort Verde Days
- Daily work orders
- Attended all-hands training meeting
- Capital Asset inventory
- Prepared for IT power additions
- Meeting at Verde Lakes park area
- Meeting for LED retrofit
- Pool maintenance and prep for winter season
- Installed new playground equipment at Butler Park
- Completed Rezzonico Park irrigation
- Prep for Fort Verde Days
- Cleared items from Rio Verde Plaza

Parks & Rec:

- Continued to handle requests for facility use at the Community Center, Room 204, sports fields and Room 305 with AYSO and Camp Verde Youth Football in full swing.

- Our Day trip program continues to be very popular with trips scheduled through the end of the year.
- Registration closed for Grasshopper Basketball Grades 1-4 with 85 children registered. Games will start Oct. 21 with two Divisions.
- Adult Co-Ed Volleyball has 5 teams registered and starts play on October 1.
- The Diamondbacks made it to the wild card playoff and we have a trip going to the game October 4 with 25 people. We also have 26 tickets for the NLDS game 3 on Oct 9 if they win the wild card game.
- Pickle-ball continues three times per week and will be increasing as the snow birds return. This winter we are planning to host two tournaments.
- The Heritage Pool closed out our extended season schedule on September 10. Attendance this year was over 9,000 people.
- Design and engineering has been completed on the multi-use trail at the Sports Complex and reimbursement requested from the State RTP grant.
- The two ramadas have been delivered to Rezzonico Family Park. Planning is underway to hire a contractor to assemble the structures.
- The Friends of the Verde River Greenway have started their Native Grass Demonstration Project at Rezzonico Park. Over the next 3 – 5 years this project will produce seeds and knowledge to not only benefit Camp Verde but the whole Verde Valley.
- Mike and Shawna also attended the Quarterly Arizona PRIMA meeting held in Cottonwood.
- Mike has been working with the committee to run the EOC Table Top Exercise in November.
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