

Article 3-5 Director of Public Works

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Section 3-5-1 Definitions

- A. Director of Public Works. Whenever the words "Director of Public Works" are used, it shall be construed to mean the Director of Public Works of the Town of Camp Verde, Arizona.
- B. Ratification. Whenever "ratification" by the council is required under this chapter, it shall be effected only by a majority vote of the seven (7) member Town Council, as then constituted, convened in a regular or special council meeting.

Section 3-5-2 Office of Director of Public Works Established

The office of Director of Public Works is hereby established. The Director of Public Works shall be appointed by a majority vote of the council on the basis of his ability and shall hold office at the pleasure of the council.

Section 3-5-3 Residence

Residence in the Town at the time of appointment of the Director of Public Works shall not be required as a condition of the appointment, but within ninety (90) days after reporting for work the Director of Public Works must become a resident of the Town unless the council approves his residency outside the Town.

Section 3-5-4 Bond

The Director of Public Works shall furnish a corporate surety bond to be approved by the council in such sum as may be determined by the council, and shall be conditioned upon the faithful performance of the duties imposed upon the Director of Public Works as herein described. Any premium for such bond shall be a proper charge against the Town.

Section 3-5-5 Acting Director of Public Works

- A. In the event of the temporary absence or disability of the Director of Public Works, the powers and duties of the office shall devolve upon the Town Manager.
- B. In the event of a vacancy in the office of Director of Public Works, such as that created by termination, resignation or death, the Town Manager may assign the powers and duties of the office of Director of Public Works to another person until such time that the Director of Public Works shall be replaced.

Section 3-5-6 Compensation

- A. The Director of Public Works shall receive such compensation as the council shall fix from time to time.
- B. The Director of Public Works shall be reimbursed for all expenses incurred by him in the performance of his official duties and endorsed by the council.

Section 3-5-7 Powers & Duties

- A. The Director of Public Works is the administrative head of the Public Works Department under the direction and control of the Manager and Town Council.
- B. Supervises operations division which shall have charge of and supervision over the care, maintenance and construction of all streets, sidewalks, alleys and public ways; the construction, operation and maintenance of all storm, water and sanitary sewers and all street gutters, drains, drainageways, improvement districts, waste water treatment, airports, easements and appurtenances thereto under Town jurisdiction; the care, maintenance and construction of all public buildings, lands and parkways; the operation, maintenance and construction of all other public works projects and improvements within the jurisdiction of the Town.
- C. Directs preparation of improvement districts and coordinates work and studies for improvement projects.
- D. Directs abandonments and acquisition of right-of-way for public improvements such as streets, alleys, sewers and drainageways.
- E. Reviews and approves plans, permits and specifications for Town construction contracts; directs and advises inspectors of construction projects under his jurisdiction; interprets construction plans and specifications.
- F. Writes and directs operating procedures and analyzes personnel requirements and utilization, prepares budgets, approves purchases, and drafts ordinances and resolutions.
- G. Represents as directed or required, the Town in dealing with other governmental jurisdiction, contractors and the general public to include attending Town Council meetings.
- H. Performs related work and supervision as required.

Section 3-5-8 Removal Procedures

- A. The Director of Public Works may be removed from office by a majority vote of the Town Council. In case of his intended removal by the council, the Director of Public Works shall be furnished with a written notice stating the council's intention to remove him at least thirty (30) days before the effective date of his removal. If requested, the council shall grant him a public hearing within thirty (30) days following notice of removal. During the interim, the council may suspend the Director of Public Works from duty with or without pay.

B. Limitation on Removal. Notwithstanding the provisions of this section, the Director of Public Works shall not be removed from office, other than for misconduct in office, during or within a period of ninety (90) days next succeeding any general municipal election held in the Town at which election a member of the council is elected or when a new councilman is appointed. After the expiration of the ninety (90) day period, the provisions of this section as to the removal of said Director of Public Works shall apply and be effective. The purpose of this provision is to require any newly elected or appointed member of this council or a reorganized council to observe the actions and ability of the Director of Public Works in the actual performance of the powers and duties of his office.

C. The Director of Public Works shall provide the council with thirty (30) days written notice of intention to resign his position.

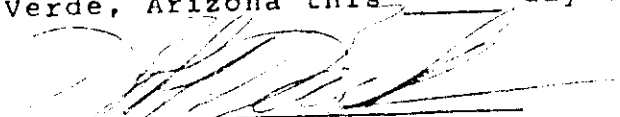
Section 3-5-9 Employment Agreement

Nothing in this article shall be construed as a limitation on the power or authority of the council to enter into any supplemental agreement with the Director of Public Works delineating additional terms and conditions of employment and not inconsistent with any provisions of this article. All items of this ordinance will be in accordance with federal, state, count and local laws.

EMERGENCY CLAUSE: Whereas it is necessary for the preservation of the peace, health and safety of the Town of Camp Verde, Arizona, an emergency if declared to exist, and this ordinance shall become immediately operative and in force from and after the date of posting hereof.

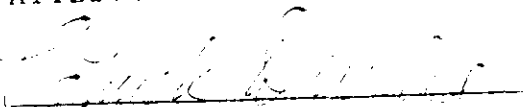
PASSED AND ADOPTED by the Mayor and the Common Council of the Town of Camp Verde, Arizona this 11th day of May, 1987.

APPROVED by the Mayor and the Common Council of the Town of Camp Verde, Arizona this 11th day of May, 1987.



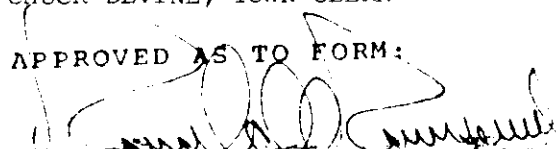
BOB J. BARKER, MAYOR

ATTEST:



CHUCK DEVINE, TOWN CLERK

APPROVED AS TO FORM:



DON RAMSEY, TOWN ATTORNEY