

ORDINANCE NO. 91-A50

AN ORDINANCE OF THE TOWN OF CAMP VERDE, ARIZONA, PROVIDING FOR THE APPOINTMENT OF ACTING TOWN MANAGER AND ACTING TOWN CLERK.

BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA:

Section 1. Acting Town Manager. In the absence of the Town Manager from his office, or upon the disability of the Town Manager, or in the event the position has been vacated by either the resignation of the manager or the termination of his contract by action of the Town Council, the Acting Town Manager shall be appointed as follows:

- A. For a temporary absence or disability of the Town Manager, the Acting Town Manager shall be the Town Clerk, or, if the Clerk is not available, the Town Marshal.
- B. For a vacancy in the position, the Acting Town Manager shall be appointed by the resolution of the Town Council, which may also resolve to keep the position vacant until filled by later selection and contract.

Section 2. Acting Town Clerk. In the absence of the Town Clerk, the Deputy Town Clerk shall be the Acting Town Clerk, and, if not available, the Town Manager shall be the Acting Town Clerk.

Section 3. Duties and Responsibilities. The Acting Town Clerk shall have the duties and responsibilities as established by law or prior ordinance, and the Acting Town Manager shall have the duties and responsibilities of the Town Manager as established by prior ordinance or statute, except that he shall not without prior approval of the Town Council:


- A. Incur any indebtedness on behalf of the Town exceeding \$500.00
- B. Discharge any Town employee except for extreme cause.
- C. Substantially change duties and authorities assigned to other staff members.


Section 4. Temporary Assignments. The Town Manager may assign, in writing, temporary duties to other staff members for a period not to exceed twenty (20) working days.

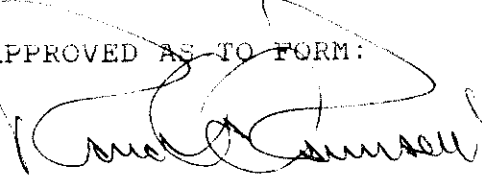
Section 5. Amendment. This ordinance amends any prior resolution or ordinance as to the succession of acting Town Manager or acting Town Clerk, and the limits of any authority of the Acting Town Manager. All other duties and responsibilities of the Clerk or Manager shall remain in effect.

Section 6. Severability. If any section, subsection, sentence, clause, phrase or portion of the ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, THIS 23rd DAY OF JANUARY, 1991.


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Carter Rogers
Mayor
Town Council

ATTEST:

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Jay Trewern
Town Clerk

APPROVED AS TO FORM:

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Ronald C. Ramsey
Town Attorney
