

ORDINANCE 96 - A112  
TOWN OF CAMP VERDE PLANNING AND ZONING ORDINANCE

AN ORDINANCE OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AMENDING AND REVISING AMENDMENTS, SECTION 113 OF THE PLANNING AND ZONING ORDINANCE (87-A23), AND PROSCRIBING PENALTIES FOR VIOLATIONS THEREOF.

Section 1: Adoption by Reference. Pursuant to ARS 9-802 (as amended), the Town hereby adopts for application and enforcement, that amendment to the Planning and Zoning Ordinance 87 - A23 previously declared a public record by Resolution 96 - 348, concerning the revision and amendment of Section 113, the Town of Camp Verde Planning and Zoning Ordinance. Three copies of the amendment are on file at the Town Hall with the Town Clerk or Community Development Director, as provided by law.

Section 2: Penalty. Pursuant to Section 115 of the Planning and Zoning Ordinance 87 - A23, as amended, any person, firm or corporation violating any provision of the ordinance, or this amendment, is guilty of a Class 2 misdemeanor, with each day during which the violation continues constituting a separate offense.

PASSED AND ADOPTED in open meeting by the Town Council, Town of Camp Verde, Arizona, on this 24th day of April, 1996, to be effective when publication and posting, pursuant to ARS 9 - 813 is completed.

Approved: A Carter Rogers, A Carter Rogers, Mayor

ATTEST: Dane Bullard  
Dane Bullard, Clerk

Approved as to Form:

Ronald C. Ramsey  
Ronald C. Ramsey, Town Attorney

SECTION 113 AMENDMENTS:  
PLANNING AND ZONING COMMISSION AND TOWN COUNCIL

A. AUTHORITY

The Town Council, may, from time to time, after public hearings and Commission report as prescribed herein, amend supplement or change zoning boundaries or zoning text regulations herein or subsequently established. Any such proposed amendments may be initiated by the Planning and Zoning Commission, the Town Council or by application of property owners.

Application for amendment shall be filed in the office of the Community Development Department on forms provided therefore.

B. APPLICATIONS

1. Any amendment to this Zoning Ordinance which changes any property from one zone to another, imposes any regulation not previously imposed, or which removes or modifies any regulation previously imposed shall be adopted in the manner set forth in this section.
2. Applications for Zoning Ordinance text amendments and rezoning amendments requiring Town council approval shall be made in the office of the Community Development Department on a form provided, along with such supplemental information required by the Department, and shall be accompanied by a fee established by approval of the Town Council. No part of any such fee shall be refundable after an application is filed and such fee paid, except at the discretion of the Town Council.
3. Before any such amendments or Use Permits shall be considered by the Town Council, the request or amendment shall be referred to the Planning and Zoning Commission for a report and written recommendation. The recommendation shall include the reasons for the recommendation and be transmitted to the Town Council in such form and manner as may be specified by the Town Council. Prior to reporting on any such request or amendment, the Planning and Zoning Commission shall hold a public hearing. After such hearing the Council may adopt the recommendation of the Planning and Zoning Commission without holding a second public hearing provided there is no objection, request for public

hearing or other protest. The Town Council shall hold a public hearing if requested by the party aggrieved or any member of the public or of the Town Council, or in any case, if no public hearing has been held by the Planning and Zoning Commission. Notice of the time and place of the hearing shall be given in the time and manner provided for the giving of notice of the hearing by the planning commission. The Commission shall report to the Town Council within 60 days of the date of a complete application submittal.

4. Notice of public hearing for all amendments to the zoning ordinance or the zoning map shall be done in accordance with the provisions of Arizona Revised Statutes 9-462.04 as they exist now or as they are amended from time to time.
5. Written protests of any amendments to the zoning ordinance or the zoning map shall be filed in the office of the Community Development Department by no later than 5:00 P.M. the Friday preceding the Town Council meeting at which such amendment will be considered.
6. A decision made by the Town Council involving rezoning of land which is not owned by the Town and which changes the zoning classification of such land may not be enacted as an emergency measure and such a change shall not be effective for at least 30 days after the final approval of the change in classification by the Council.
7. In the event an application has been denied by the Town Council, the Commission may refuse to consider a similar application within twelve (12) months of the application date.

C. THE PLANNING AND ZONING COMMISSION:

1. Establishment: The Planning and Zoning Commission is established by Ordinance 87- A12 of the Town of Camp Verde.
2. Organization:
  - (a) The Planning and Zoning Commission is composed of seven (7) members who are residents of the Town and

who serve without pay.

- (b) The members of the Commission are appointed by the Town Council and Mayor; such appointment to be for a period of three (3) years, except that in the event of the death or resignation of a member, the vacancy may be filled for the unexpired term.
- (c) The Commission shall elect a chairperson and vice-chairperson from among its members.

3. Meetings:

- (a) Meetings of the Commission shall be open to the public, the minutes of its proceedings, showing the votes of each member and records of its determinations, recommendations and other official actions shall be kept and filed in the Community Development Department as a public record. The secretary of the Commission shall be a member of the Community Development Department staff.
- (b) At least four (4) members shall be present to conduct a meeting.
- (c) In the event a quorum of four (4) members are the total members present, then a unanimous vote must be cast to recommend approval or denial.

4. Duties of the Planning and Zoning Commission. The Planning and Zoning Commission shall:

- (a) Recommend action to the Town Council on requests for amendments to the Zoning Map and to the Zoning Ordinance, on requests for Use Permits, subdivision plat approvals and modification of the General Plan.
- (b) Initiate, hear and recommend action to the Town Council on amendments to the Zoning Map and to the Zoning Ordinance of the Town of Camp Verde.
- (c) Hear and make recommendations on other matters as directed by the Town Council.

**Exhibit S-113**

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AMENDMENTS BY  
THE PLANNING AND ZONING COMMISSION  
AND  
TOWN COUNCIL**

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