

ORDINANCE NO. 2000-A170

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF
CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING A
POLICY OF CONDUCTING CRIMINAL RECORD CHECKS FOR
PROSPECTIVE TOWN EMPLOYEES**

WHEREAS, it is in the public interest to conduct criminal records checks for applicants for Town employment, and

WHEREAS, any policy for conducting criminal records checks must apply to all applicants, and be established by ordinance,

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE
TOWN OF CAMP VERDE, THAT:**

- 1. Fingerprinting of Applicants.** From the effective date of this ordinance, all applicants for employment with the Town of Camp Verde must submit a full set of fingerprints on forms provided by the Marshal's Office for the purpose of obtaining a state and federal criminal records check.
- 2. Use of Department of Public Safety.** The Arizona Department of Public Safety is hereby authorized to exchange the fingerprint data with the Federal Bureau of Investigation pursuant to ARS 41-1750 and Public Law 92-544
- 3. Conditional Acceptance of Employment.** Applicants may submit their employment application forms and fingerprint cards for processing up to 10 days prior to selection by the Town of a candidate. Any employment by the Town is subject to results of the criminal records check, and, if an applicant has been notified of his or her selection and has temporarily assumed a position with the Town, such position may be vacated at the option of the Town depending on the criminal history results.

Passed and adopted this 4th day of October, 2000.

Barbara Miller, Mayor:

Barbara Miller

Attest:

Abraham Barber

Town Clerk

Approved as to form:

Carroll Russell

Town Attorney

Sent To : Wade Todd
Fax # : 634-2312
Date : 10-10-00
Time : 11:50 AM
Fax'd By: CJR

Please Publish: October 13 and October 18
Effective Date: November 13, 2000