

January 2019 Monthly Report



**Town Manager
Russ Martin
928-554-0001**

DEPARTMENT HEAD INFORMATION

Town Clerk	Judy Morgan	554-0021
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Corey Rowley	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Carmen Howard	554-0054
Risk Management	Carol Brown	554-0003



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: February 20, 2019
Cc: Department Heads
Re: Manager's report for the period ending January 31, 2019

The following is the Manager's report regarding activities in the months of January 2019:

Verde Valley Mayors/Chair/Managers

Met and discussed activity in the communities including a discussion on Housing issues. Every community in the Verde Valley is experiencing housing pressures ranging from costs to supply to rental long term and now short term. Some of the more recent pressure is a result of the ability to have an Airbnb allowed by relaxed state law.

ACMA – Managers Conference

Attended the state Town/County Manager conference in the Village of Oak Creek. Updates on potential state law changes and potential funding changes for roads. This ended fairly negatively as there does not appear to be a willingness to raise fuel taxes that have not raised since 1993. This continues to be a stress on the Town/County/State to funding road improvements with other surrounding states like Utah increasing theirs. Additionally attended sessions discussing transformation of information into digital use which will continue to be a priority as resources allow.

For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001.



Office of the Town Clerk January 2019

Note from the Clerk: The Clerk's Office again spent days reviewing e-mails for records request. In January we reviewed approximately 6,000 e-mails and have more than 2,000 that still needs to be reviewed.

Business License 2019

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	16											
Renewal notices	77											
Total on File*	799											

Business License 2018

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	11	11	13	9	16	8	11	8	10	15	6	4
Renewal notices	87	87	85	65	34	62	75	74	69	65	77	82
Total on File*	858	854	830	799	813	820	804	802	809	795	807	782

*does not include Non Profits or Special Event Vendors

INFORMATION/RECORDS REQUEST 2019 (LIST ON FILE IN CLERK'S OFFICE)

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Requests 2019	+9												
Number of Requests 2018	8	15*	16	10	11	17	14	16	6	13	7	11	131
Number of Requests 2017	6	5	10	6	9	6	6	6	3	4	3	2	51
Number of Requests 2016	3	3	2	3	9	11	4	4	2	2	3	0	46
Number of Requests 2015	12	3	8	9	12	15	8	13	7	3	8	4	102
Number of Requests 2014	12	44	15	13	18	23	13	31	7	3	29	19	217

Training: On January 24, 2019, Town Clerk Judy Morgan attended the Region One Clerk's Meeting hosted by the City of Prescott.

Judy Morgan, Town Clerk

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3577	CONT	BJELDE CONSTRUCTION	5930 S SOSSAMAN SUITE 104 MESA, AZ 85212	00 OUT OF TOWN
	COMMENTS:	[REDACTED]		
3578	CONT	ENHANCE ELECTRIC	1234 E SCENIC STREET APACHE JUNCTION, AZ 85118	00 OUT OF TOWN
	COMMENTS:	[REDACTED]		
3579	CONT	S & C PLUMBING	800 N MCLANE PAYSON, AZ 85441	00 OUT OF TOWN
	COMMENTS:	[REDACTED]		
3580	CONT	DESERT CANYON MECHANICAL	18707 W ELM STREET LITCHFIELD PARK, AZ 85340	00 OUT OF TOWN
	COMMENTS:	[REDACTED]		
3581	RET	WEST DIRECT OIL LLC	1380 ZUNI ST DENVER, CO 80204	4850 N HAYFIELD DRAW
	COMMENTS:	[REDACTED]		
3582	CONT	CLICK ELECTRIC	3423 E ENID MESA, AZ 85204	00 OUT OF TOWN
	COMMENTS:	[REDACTED]		
3583	CONT	JLC PLUMBING	JLC PLUMBING 22534 E AVENIDA DEL VALLE QUEEN CREEK, AZ 85142	00 OUT OF TOWN
	COMMENTS:	[REDACTED]		
3584	LIQUOR	EPICENTER WINES LLC	PO BOX 406 RIMROCK, AZ 86335	4626 OLD HWY 279
	COMMENTS:	[REDACTED]		
3585	RET	FD CREATIVE DESIGNS	1487 W HORSESHOE BEND LOT 87 CAMP VERDE AZ 86322, 00000	1487 W HORSESHOE BEND
	COMMENTS:	[REDACTED]		
3586	SERV	STORAGE CORRAL	719 YORK ST SAN FRANCISCO, CA 84110	550 INDUSTRIAL DRIVE
	COMMENTS:	[REDACTED]		
3587	MFG	PUZZLER CNC LLC	2436 N ARTURO CIRCLE W CAMP VERDE, AZ 86322	712 MONTE VERDE LANE
	COMMENTS:	[REDACTED]		
3588	CONT	GRAVES HARSHMAN & COMPANY	3569 W KITTIE LOOP FLAGSTAFF, AZ, AZ 86005	00 OUT OF TOWN
	COMMENTS:	[REDACTED]		
3589	SERV	RAINBOW ADVENTURES LLC	PO BOX 2487 SEDONA, AZ 86339	6101 E CORY DRIVE
	COMMENTS:	[REDACTED]		
3590	SERV	CCJB HOLDING LLC	PO BOX 24877 SEDONA, AZ 86339	6101 E CORY DRIVE
	COMMENTS:	[REDACTED]		
3591	SERV	GARDEN OF EDEN	590 SOUTH NICHOLS STREET APT B CAMP VERDE, AZ 86322	590 S NICHOLS STREET
	COMMENTS:	[REDACTED]		

LICENSES: 0002 THRU ZZZZZZZZZZ

SORTED BY: LICENSE NUMBER

ORIGINATION DATES: 1/01/2019 TO 1/31/2019

PAID STATUS: ALL

EFFECTIVE DATES: 0/00/0000 TO 99/99/9999

LIC CODES: NON-PROFIT SPEC-V

EXPIRATION DATES: 0/00/0000 TO 99/99/9999

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
3592	CONT	ANOTHER PLUMBING COMPANY INC	PO BOX 22246 FLAGSTAFF, AZ 86002	00 OU OF TOWN

COMMENTS: [REDACTED]

TOTAL LICENSES: 16

Town of Camp Verde

Revenue Drivers

December 2018

Sources*	Dec-18	In/De %	Nov-18	Oct-18	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	286,909	-14%	333,023	305,237	304,565	318,098	(81,200)	(19,667)	85,451
City .65% Increase	56,162	-13%	64,919	58,590	60,465	61,068	(3,620)	(2,196)	6,135
State Sales Tax	94,249	4%	90,334	88,688	90,052	92,917	(17,191)	2,902	21,040
VLT	58,634	-5%	61,906	75,134	66,443	65,250	7,159	3,016	19,378
URS	113,037	0%	113,037	113,037	113,036	115,000	(11,785)	(2,959)	21,631
HURF	81,796	3%	79,120	84,789	81,131	75,000	36,788	3,025	20,897
Sewer User Fees	82,333	0%	82,333	82,333	82,316	88,167	(35,101)	9,566	12,982
TOTAL	773,121		824,673	807,809	798,008	815,500	(104,951)	(6,313)	187,513

* - The above revenue sources (less HURF & Sewer) represent approximately **87%** of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L5YM Avg +/-: Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 3 year average).

Town of Camp Verde

Revenue Drivers

January 2019

Sources*	Jan-19	In/De %	Dec-18	Nov-18	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	336,107	17%	286,909	333,023	309,071	318,098	(63,191)	(15,161)	89,957
City .65% Increase	63,922	14%	56,162	64,919	60,959	61,068	(766)	(1,702)	6,629
State Sales Tax	106,742	13%	94,249	90,334	90,052	92,917	(17,191)	2,902	21,040
VLT	68,263	16%	58,634	61,906	66,443	65,250	7,159	3,016	19,378
URS	113,037	0%	113,037	113,037	113,036	115,000	(11,785)	(2,959)	21,631
HURF	82,058	0%	81,796	79,120	81,131	75,000	36,788	3,025	20,897
Sewer User Fees	94,451	15%	82,333	82,333	82,316	88,167	(35,101)	9,566	12,982
TOTAL	864,582		773,120	824,673	803,008	815,500	(84,088)	(1,313)	192,513

* - The above revenue sources (less HURF & Sewer) represent approximately **87%** of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

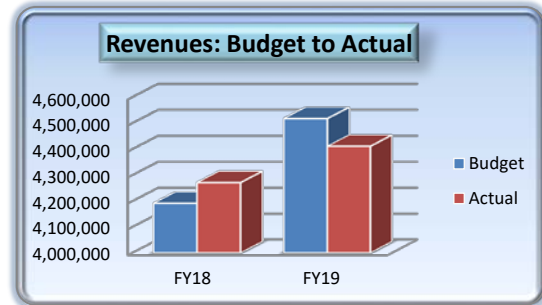
LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L5YM Avg +/-: Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 3 year average).

TOWN OF CAMP VERDE
General Fund Report
FY19 - 2nd QTR ending December 2018

GENERAL FUND REVENUES

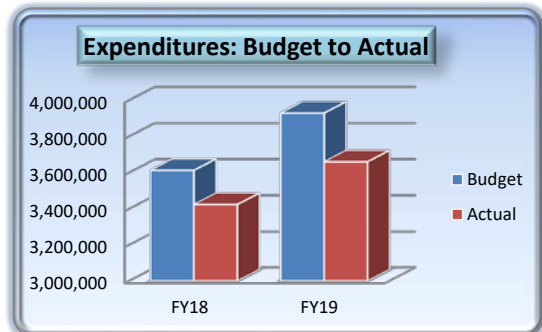
	FY 18-19 Budget	FY 18-19 Actual	% of Budget Received
Local Taxes	4,550,000	2,190,180	48%
Franchise Fees	273,000	152,175	56%
State Sales Tax	1,115,000	540,309	48%
Urban Revenue Sharing	1,380,000	678,215	49%
Vehicle License Tax	783,000	398,659	51%
Other Revenues	935,841	452,091	48%
TOTAL	9,036,841	4,411,629	49%



Revenues for FY19 are \$107K short of budget through the second QTR or 1%. This puts the Town in a very positive revenue situation as the 2nd half of the year is historically 7% higher than the first half. The retail and restaurant sections are continually the strongest revenue categories. Construction had a very strong start but has dropped to more normal levels in December and January.

GENERAL FUND EXPENDITURES by DEPARTMENT

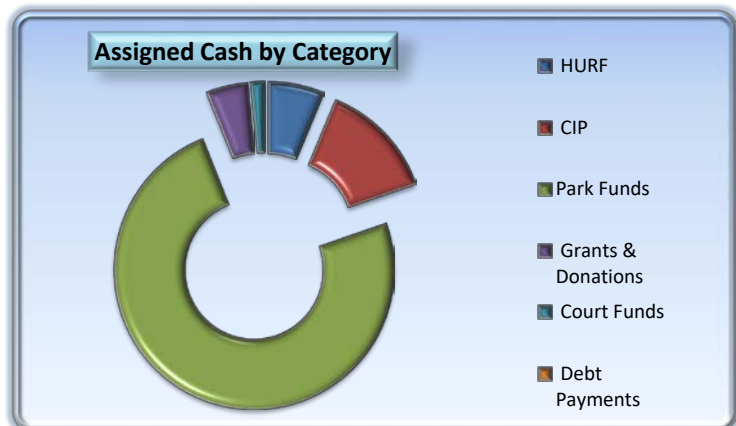
	FY 18-19 Budget	FY 18-19 Actual	% of Budget Expended
General Admin	2,099,325	1,026,576	49%
Court	420,090	187,659	45%
Public Works	940,770	445,478	47%
Community Development	537,745	233,207	43%
Marshall's Office	2,905,995	1,316,593	45%
Library	558,720	268,735	48%
Parks & Rec	396,250	182,285	46%
TOTAL	7,858,895	3,660,533	47%



Expenses are under budget another \$203K beyond the first QTR's \$66K savings putting general fund expenses \$269K, or 3%, under budget through the first half of the year. Everything is moving forward as expected in the General Fund. The CIP fund has been fully funded for the year impacting the Unassigned cash balance below. Removing the excess CIP funding would put reserves closer to \$2.4 million.

CASH

Bank Accounts	
Pooled Checking	96,270
Payroll Checking	151,153
Stifel Investment	1,604,300
LGIP Investments	476,276
Library Sales	6,037
Revolving Home Loan	108,017
US Bank/BNY Accounts	3,575,130
Due from Sewer	521,639
TOTAL CASH	6,538,822
Assigned Cash	(4,814,131)
Unassigned Cash	1,724,691



TOWN OF CAMP VERDE
Functional Revenue & Expense Summaries
FY19 - 2nd QTR ending December 2018

General Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>Over/Short</u>	<u>% Remaining</u>
Revenues	4,411,629	9,036,841	(4,625,212)	51%
Wages & ERE	2,717,770	5,997,005	3,279,235	55%
Operational	937,994	1,859,130	921,136	50%
Capital	4,771	2,760	(2,011)	-73%
Net Transfers Out/(In)	1,606,702	1,800,956	194,254	11%
Net	(855,608)	(623,010)	(232,598)	

HURF Fund				
	<u>Actual</u>	<u>Annual Budget</u>	<u>Over/Short</u>	<u>% Remaining</u>
Revenues	497,197	908,000	(410,803)	45%
Wages & ERE	154,701	341,205	186,504	55%
Operational	276,048	336,395	60,347	18%
Capital	57,485	36,500	(20,985)	-57%
Net Transfers Out/(In)	620,256	711,360	91,104	13%
Net	(611,293)	(517,460)	(93,833)	

Wastewater Fund*				
	<u>Actual</u>	<u>Annual Budget</u>	<u>Over/Short</u>	<u>% Remaining</u>
Operating Revenues	660,424	1,540,600	(880,176)	57%
Grants & Loan Funding	0	4,000,000	(4,000,000)	100%
Wages & ERE	268,638	608,980	340,342	56%
Operational	227,492	632,166	404,674	64%
Capital	955,830	4,393,253	3,437,423	78%
Net Transfers Out/(In)	0	0	0	N/A
Net	(791,536)	(93,799)	(697,737)	

* - Depreciation is not included in the above schedule (\$850K budget).

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY19 - 2nd QTR ending December 2018

Capital Improvement Projects Funds

Projects	Actual	Annual Budget	Difference	% Left
Street Paving & Maint	571,159	700,000	128,841	18%
Circle K Property Acquisition	210,482	215,000	4,518	2%
Equipment	441,120	0	(441,120)	N/A
Rodeo Arena	0	80,000	80,000	N/A
Homestead Parkway Road	1,942	327,205	325,263	99%
Rezzonico Park	24,839	32,984	8,145	25%
CVMO Records Shelving	0	27,000	27,000	100%
Finnie Flat Streetscape	0	15,369	15,369	100%
Town Kitchen Remodel	23,091	66,865	43,774	65%
Stormwater Projects	7,494	27,185	19,691	72%
Small Projects	2,198	16,086	13,888	86%
Other	0	123,000	123,000	100%
Net Exps	(1,282,325)	(1,630,694)	348,369	-21%
Interest/Operating Transfers In	1,015,000	1,265,000	(250,000)	-20%
Debt Financing	441,120	0	441,120	N/A
Beginning Balance	473,726	425,872	(47,854)	-11%
Remaining Funds	647,521	60,178	491,635	

Other Funds

	Exp's	Rev's	Net (Exps)/Revs	Budgeted Net (Exps)/Revs	Fund Balance
Parks	2,132,072	0	(2,132,072)	(6,720,198)	3,529,533
Court	0	13,862	13,862	(40,000)	66,783
Grants	123,854	130,835	6,981	(12,544)	15,342
CDBG	0	0	0	0	0
Housing	0	22,646	22,646	(8,000)	89,947
911	0	0	0	(1,361)	1,361
Restricted Monies	33,103	83,126	50,023	(68,666)	110,916
Debt	1,211,957	1,211,957	0	0	0

TOWN OF CAMP VERDE

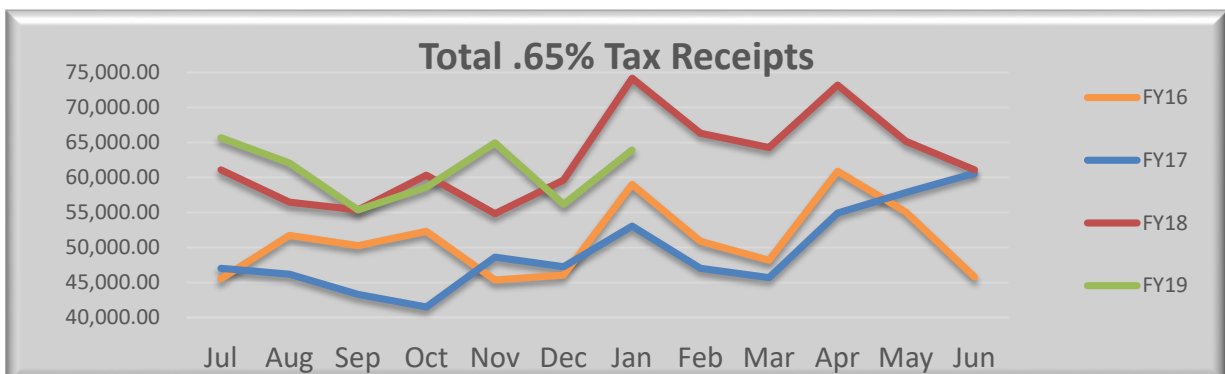
Summary of .65% TPT FY19

Net Available Revenues

.65 Revenue by Period	Actual	Budget	Over/(Short)
QTR1 (Jul-Sep)	\$ 181,839	\$ 182,000	\$ (161)
QTR2 (Oct-Dec)	\$ 177,736	\$ 182,000	\$ (4,264)
QTR3 (Jan-Mar)	\$ -	\$ 182,000	\$ (182,000)
QTR4 (Apr-Jun)	\$ -	\$ 182,000	\$ (182,000)
FY18 .65 Revenue's	\$ 359,575	\$ 728,000	\$ (368,425)

Expense Allocation

Project	Actual	Budget	Remaining
Circle K Property Acquisition	\$ 210,482	\$ 215,000	\$ 4,518
Rezzonico Park	\$ 24,839	\$ 32,984	\$ 8,145
Finnie Flat Streetscape	\$ -	\$ 15,369	\$ 15,369
Stormwater Projects	\$ 7,494	\$ 27,185	\$ 19,691
Kitchen Remodel	\$ 23,091	\$ 66,865	\$ 43,774
Homestead Parkway Road	\$ 1,942	\$ 35,740	\$ 33,798
CVMO Records Shelving	\$ -	\$ 27,000	\$ 27,000
Wayfinding Signage	\$ 2,198	\$ 8,086	\$ 5,888
Rodeo Arena Funding	\$ -	\$ 80,000	\$ 80,000
Misc Projects	\$ -	\$ 123,000	\$ 123,000
CV Sports Complex	\$ 381,796	\$ 382,502	\$ 706
Equipment Lease Payments	\$ 154,441	\$ 437,989	\$ 283,548
FY18 Expense Total	\$ 806,283	\$ 1,451,720	\$ 645,437
FY18 Net Balance	\$ (446,708)	\$ (723,720)	\$ 277,012
<i>FY18 Ending Balance</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
FY19 Ending Balance	\$ (446,708)	\$ (723,720)	\$ 277,012



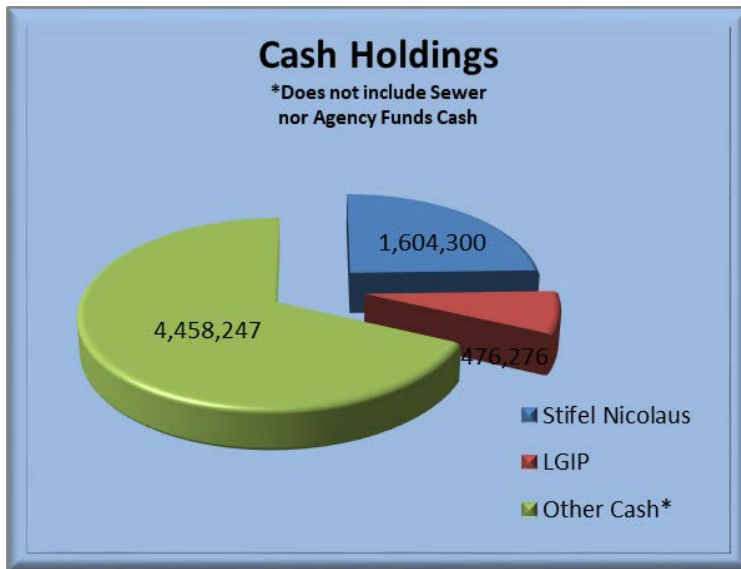
TOWN OF CAMP VERDE

As of December 31st, 2018

INVESTMENTS

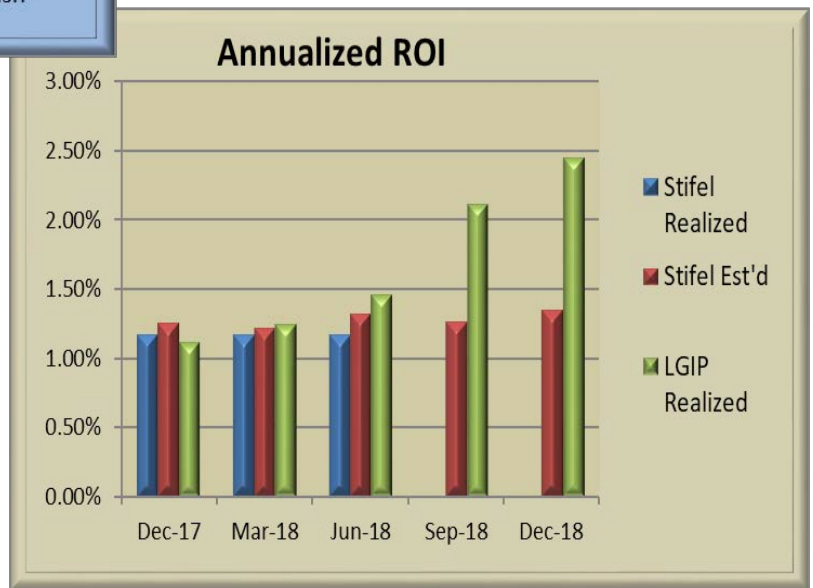
Account	Balances at Dec 31st	FYTD Interest	EST'D FY ROI Annualized
Stifel Nicolaus	1,604,300	11,795.10	1.35%
LGIP	476,276	8,029.01	2.45%
Other Cash*	4,458,247	3,305.89	N/A
TOTAL	6,538,822	23,130.00	

* - Does not include Sewer nor Agency Funds Cash.



Stifel Investment Info:
Avg. Maturity Length of Invest's
1.4 years
Current Exp'd Yield-to-Maturity
1.84%

Comparative Rates:
2 YR Treasury Note Rate – 2.48%
5 YR Treasury Note Rate – 2.51%

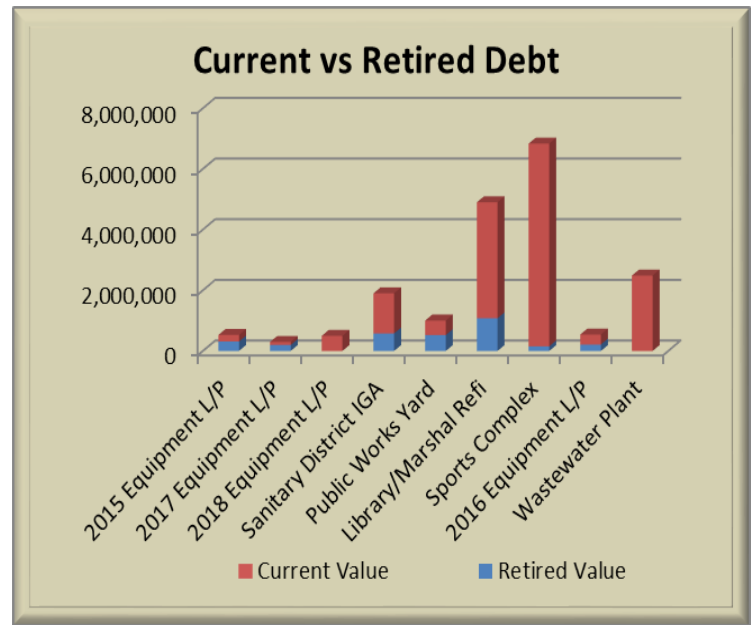
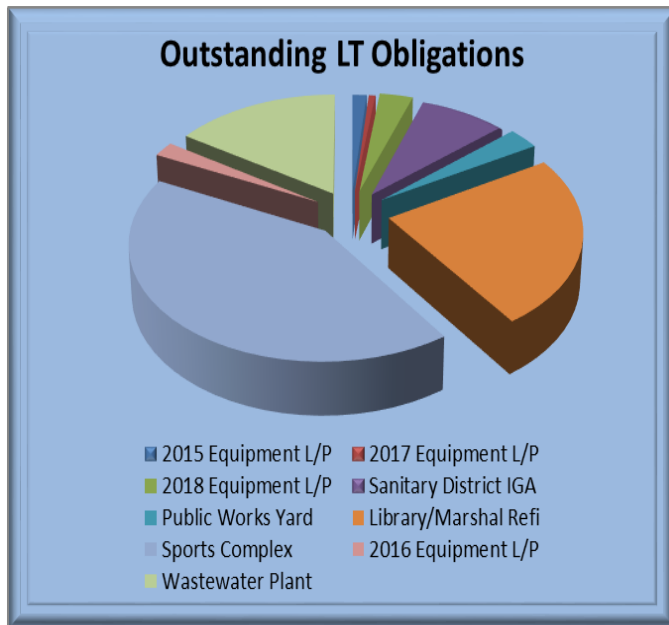


TOWN OF CAMP VERDE

As of December 31st, 2018

LONG-TERM DEBT

Purpose	Type	Maturity	Original Debt	Int Rate	FY19 Budget	Current Obligation	Next Disbursement Amount	Date	Debt Retired	
Governmental Funds										
2015 Equipment L/P	Note	8/20/2020	530,000	1.79%	110,988	217,067	55,494	2/20/2019	312,933	
2017 Equipment L/P	Note	7/1/2019	299,233	2.28%	102,001	99,728	102,001	7/1/2019	199,505	
2018 Equipment L/P	Note	8/1/2023	500,000	2.99%	225,000	500,000	53,610	2/1/2019	0	
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,550	1,322,288	97,702	7/1/2019	579,712	
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	106,360	477,177	9,329	1/1/2019	527,823	
Library/Marshal Refi	Bonds	7/1/2030	4,904,000	2.84%	451,915	3,825,000	400,315	7/1/2019	1,079,000	
Sports Complex	Bonds	7/1/2044	6,835,000	3.37%	382,502	6,680,000	270,975	7/1/2019	155,000	
Wastewater Fund										
2016 Equipment L/P	Note	8/1/2021	542,800	1.55%	113,120	330,341	56,560	2/1/2019	212,459	
Wastewater Plant	Note	7/1/1942	2,487,210	2.18%	37,856	2,487,210	27,148	1/1/2019	0	
TOTALS					1,648,292	15,938,812	1,073,134			



FY19 Debt Service Fund*

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	800,220	1,054,235	254,015	24%
Interest Paid	409,443	438,981	29,538	7%
Misc Fees	2,295	4,100	1,805	44%
Total	1,211,958	1,497,316	285,358	19%

* - Does not include Wastewater Fund

TOWN OF CAMP VERDE
FT & PT Employee Listing
FY19 - 2nd QTR ending December 2018

General Administration

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Russ Martin	8/9/2010	Town Manager	40	99
Ana Yates	12/10/2018	Human Resource Specialist	40	59
Judy Morgan	6/30/2017	Town Clerk	40	82
Virginia Jones	11/4/1996	Deputy Town Clerk	40	57
Steven Ayres	2/1/2013	Econ. Dev. Director	40	90
Saepyo (Sebra) Choe	12/28/2013	ED Project Manager	40	68
Gaylene Allen	5/2/2013	Attendant	12	14
Geraldine Dillinger	6/19/2015	Attendant	12	14
Lynette Kovacovich	5/2/2013	Attendant	12	14
Mike Showers	7/18/2011	Finance Director	40	95
Jenifer McKinzie	6/23/2014	Finance Clerk	40	29
Linda Peterson	10/29/2012	Finance Clerk	40	29
Carol Brown	8/29/1994	Risk Manager	40	76

Municipal Court

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	61
Carter, Valerie	3/12/2018	Court Clerk	40	28
Teresa Goodwin	8/21/2007	Court Clerk	40	28
Leticia Ancira	8/1/2018	Court Clerk	40	28
Melissa Wright	8/1/2018	Court Clerk	40	28

Public Works

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Ron Long	7/10/2006	Public Works Director	40	92
Troy Odell	5/28/2013	PW Deputy Director	40	80
Dora Blair	4/9/2018	Public Works Analyst	40	56
Mike Dumas	9/23/2002	Maintenance Foreman	40	49
David Russell	12/10/2012	Lead Maint. Worker	40	41
Walter Orellana	6/19/2018	Maintenance Worker	40	24
Stephen Diacik	9/3/2013	Maintenance Worker	40	24
Ezra Collins	4/10/2017	Maintenance Worker	40	24
Chris Schrouder	7/5/2016	Maintenance Worker	40	24
Yolanda Trahin	9/5/2000	Janitor	40	17
Maria Urias	8/10/2005	Janitor	40	17
Maria Marquez	11/17/2016	Janitor	40	17

Community Development

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Carmen Howard	10/17/2016	Comm. Dev. Director	40	94
Robert Foreman	3/15/2006	Building Official	40	71
Melinda Lee	2/7/2017	Planner	40	68
Jonathan Rivero	8/28/2013	Building Inspector	40	60
Roxanne Jasman	12/3/2018	Permit Technician	40	35
Denise Pitts	12/19/2016	Permit Technician	40	35
Emmanuel "Manny" Romero	9/18/2017	Code Enforcement	40	43

Marshal's Office

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Corey Rowley	10/15/2018	Marshal	40	97
Brian Armstrong	6/26/2017	Commander	40	86
Thomas Baizel	1/14/2007	Sergeant	40	73
Stephen Butler	7/11/2012	Sergeant	40	73
Brandon Collins	8/7/2006	Sergeant	40	73
Daniel Jacobs	9/9/2013	Sergeant	40	73
Steven McClure	2/13/2011	Sergeant	40	73
Hanna Bower	10/31/2016	Deputy	40	67
Jeff Bowers	1/14/2008	Deputy	40	67
David Freeman	10/31/2004	Deputy	40	67
Kyle Handis	12/3/2017	Deputy	40	67
Michael Jardine	6/6/2016	Deputy	40	67
Oscar Berrelez	12/30/2018	Deputy	40	67
Dylan Murphy	12/18/2017	Deputy	40	67
Roscoe Owsley	1/6/2013	Deputy	40	67
Jeff Patten	3/4/2001	Deputy	40	67
John Reay	7/5/2016	Deputy	40	67
Dustin Richardson	6/23/2014	Deputy	40	67
Paul Rotzler	1/11/2015	Deputy	40	67
Erik Trahin	7/18/2016	Deputy	40	67
Cody "Ty" Wantland	12/17/2018	Deputy	40	67
Darbie Martin	1/29/1998	Admin/Invest. Asst.	40	48
Mary Newton	12/15/1997	Dispatch Supervisor	40	63
Debbie Hughes	8/1/1998	Property & Evidence Custodia	40	33
Robin Dawson	7/23/2018	Dispatcher	40	36
Cyntina Harvey	7/23/2018	Dispatcher	40	36
Eva Ruiz	4/8/2018	Dispatcher	40	36
Brittany Jacobs	10/6/2014	Dispatcher	40	36
Lana Stine	12/18/2016	Dispatcher	40	36
Susan Wason	4/26/2011	Dispatcher	40	36
Alexis Walters	10/3/2016	Dispatcher	40	36
Cailin Yantis Lizotte	9/10/2007	Records Specialist	40	27
Andrea Ramirez	10/7/2013	Records Clerk	40	23
Allison Anthony	12/18/2017	Animal Control Officer	40	26

Library

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Kathy Hellman	6/24/2012	Library Director	40	78
Nadia Torabi	2/16/2016	Youth Services Librarian	40	38
Alice Gottschalk	1/3/2005	Library Specialist	40	25
Gerry Laurito	12/14/1999	Library Specialist	40	25
Carson Ralston	8/15/2016	Library Specialist	40	25
Zachary Garcia	1/3/2017	Library Specialist	40	25
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	20
Helen Howard	11/20/2017	Library Clerk	18	20
Janell Leland	10/8/2018	Library Clerk	18	20
Von Hatch	3/13/2016	Library Clerk	18	20
Sheldon "Jay" Valles	8/21/2017	Library Clerk	18	20

Parks & Rec

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Michael Marshall	12/27/2012	P&R Div. Manager	40	64
Shawna Figy	6/19/2016	P & R Coordinator	40	34
Angela Grubbs	9/17/2018	Recreation Leader	24	15

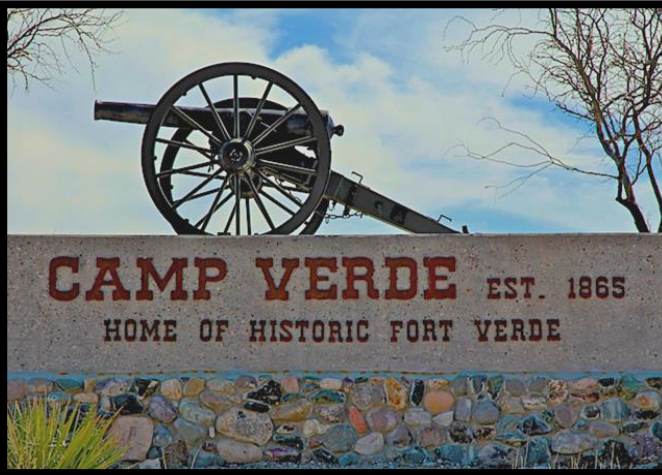
Streets

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Stacy Perry	10/14/2013	Streets Supervisor	40	69
Luis Trahin	4/15/1996	Streets Foreman	40	53
David Hammond	8/9/1998	Sr. Equipment Operator	40	37
Royce Allen	10/30/2006	Equipment Operator	40	30
Richard Cope	2/6/2012	Equipment Operator	40	30

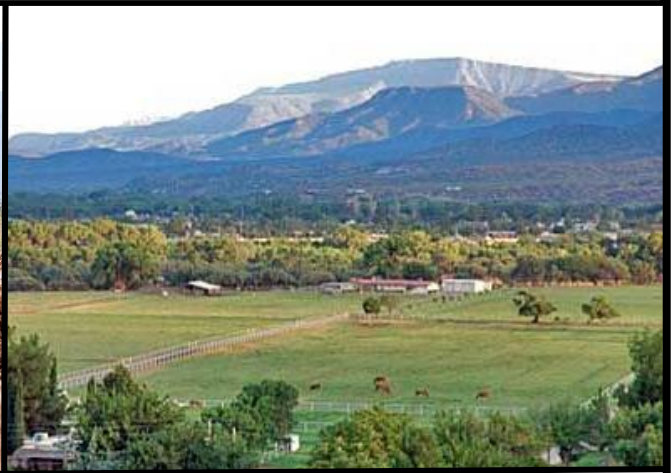
Sewer

<u>Name</u>	<u>Hire Date</u>	<u>Position</u>	<u>Hrs</u>	<u>Class</u>
Jerry Tinagero	7/1/2014	Wastewater Manager	40	65
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	54
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	31
Joseph Calhoun	7/1/2014	Wastewater Operator	40	39
Russell Cron	6/30/2013	Wastewater Operator	40	39
Chet Teague	3/9/2015	Wastewater Operator	40	39
David Richardson	10/10/2017	Wastewater Operator	40	39
Justin Ganis	4/3/2017	Wastewater Operator	40	39

FT & PT Employee Count 99
FT Employee Count 89
Seasonal/Temp Workers are not included



Community Development



CARMEN HOWARD
Community Development Director

ROBERT FOREMAN
Building Official



January 2019

**Community Development Director's
Monthly Report
January 2019**

The CD Director met with various departments and citizens to discuss potential development projects general interdepartmental coordination. The Silverado project closed escrow and will be coming back as Verde Ranch Estates. Community Development has started development meetings with the owners to begin next steps in the development process. There has been various interest in agri-tourism proposals and continual discussions relating to potential development on the 260 corridor.

Staff will be going to the public again February 12 for a fourth meeting for updates and ideas for sign code amendments. Community Development and Economic Development worked together to put on a well-attended, productive work-session meeting held January 9th at the Library. On March 13, staff has scheduled a joint work-session (Council and Commission) to bring forward the findings and have P&Z and Council direction to proceed with amendments. The CD Director continues to work with Economic Development and Public Works to further development within the Town according to our guiding plans. CD has been working with the Economic Development Department on potential opportunities to partner with ASU relating to potential graduate applied projects in Camp Verde. We have partnered with an ASU GIS grad student and have arranged an internship in GIS to further our GIS mapping program. Additionally, we have been approached by another Grad Student to partner on another applied project.

The CD Director continues to work with and guide staff to accomplish the department goal of excellent customer service and streamlined processes. Our Permit Tech's will be joining a permit tech group in March to network. Community Development will continue its goal of providing excellent customer service to the Community by focusing on improving processes for the residential community and non-professional applications.

MONTHLY REPORT FOR JANUARY 2019
BUILDING DIVISION

Met with a property owner regarding some un-permitted structures. Met with the Town Engineer regarding proposed grading at the arena. Had a subsequent meeting with the C.D. Director, Town Engineer & Public Works staff also regarding grading at the arena. Had a meeting with a property owner regarding possible 'alternative construction' on proposed single family residence. Also met with the manager of a local winery regarding some proposed additions to their buildings. Had two meetings with the outgoing Fire Marshal, who is leaving after 7 years with the Fire District.

Met with the Town Manager, C.D. Director & Code Enforcement to discuss various options of resolving a neighborhood issue regarding a resident whose house had burned down and was facing difficult housing options. Held meeting with Risk Manager, C.D. Director and Code Enforcement regarding safety precautions while on field work.

Attended the Town Council meeting of January 23rd in regard to possible adoption of the 2018 Building Codes. Codes were adopted. Met with Copper Canyon Fire & Medical Fire Chief and interim Fire Marshal over policies and procedures between our two offices. Met with the Town Prosecutor over some outstanding Code Enforcement and building issues with a property owner.

Completed 60 building inspections, 5 residential plan check reviews, 2 commercial plan check reviews, 44 phone calls, 21 meetings, 16 miscellaneous site inspections, 5 miscellaneous postings, 4 business licenses issued.



Robert Foreman CBCO
Building Official

Monthly Report for Planning & Zoning Items

Month/Year: January 2019

Zoning Clearances Completed:

Residential: 4

Commercial: 2

Zoning Verifications: 0

Administrative Reviews: 0

Minor Land Divisions: 0

Lot Line Adjustments: 0

Temporary Use Permits: 1 Pending

Zoning Map Change: 0

Use Permits: 0

Text Amendments: 0

Board of Adjustment Meetings: 0

Planning Commission Meetings: 0

PZC Items to Town Council: 3

Ordinances/Resolutions Adopted: 1; PZC/BOA Qtrly Reports reviewed; Appts to PZC/BOA

Development Standards Review: 0

Business Licenses received: 8

Business Licenses approved: 7

Training/Webinars:

Esri/GIS Training in Phoenix

Other Meetings:

(3) Sign Code Workshop planning

(2) Discuss Code Violations

(1) Sign Code Workshop

(2) GIS Intern

(6) Inspections for TUPs, ADU Rental, Zoning Clearances

(1) APA AZ Legislat. Committee

(3) Discuss proposed development plans

Phone Calls Processed: 204

Planning & Zoning Permits – January 2019

Permit #	Permit Date	Applicant Name	Permit Type	Description	Planning & Zoning
20190023	1/31/2019	Kenny New	Planning and Zoning	Vac Rental of (1) bedroom in house only	ADU Rental Application
20190021	1/29/2019	GERALD DOYLE	Planning and Zoning	RV AS TEMP DWELLING	Temporary Use Permit
20190019	1/29/2019	CHRIS OIUM TOTAL BUILDING SYSTEMS INC	Building	COMMERCIAL GARAGE	Zoning Clearance
20190018	1/24/2019	DOUG FASTEEN	Building	LEAN-TO GREEN HOUSE	Zoning Clearance
20190017	1/24/2019	KENDA VALE	SIGNS	24X36 SANDWICH BOARD	Zoning Clearance
20190014	1/22/2019	LARRY EKBERG	Building	PORCH (DECK)	Zoning Clearance
20190011	1/16/2019	Jessie & Walter Muecke	Building	New SFR, Garages, Patio Trellis	Zoning Clearance
20190005	1/9/2019	ALLEN WILLIAMS (AGENT)	Planning and Zoning	WHITE HILLS MHP / MILLER	Lot Line Adjustment
20190003	1/7/2019	Jack & Darlene Mallette	Building	Weather King Shed	Zoning Clearance
20190001	1/3/2019	Ricardo Orta	TEMP USE PERMIT	RV as Temporary Office	Temporary Use Permit



TOWN OF CAMP VERDE CODE ENFORCEMENT
 473 S. MAIN ST. # 108 CAMP VERDE AZ 86322
 928-554-5756

Employee name: Manny Romero	Title: Code Enforcement Officer
Department: Community Development	Month/ Year: January 2019
Department: Department name	Supervisor: Supervisor name

PHONE CALLS	OPEN CASES	CLOSED CASES	CITATIONS	PROCECUTION REQUESTS
123	17	8	1	2

Community Development Abated empty lots and abandoned homes that left rubbish throughout the property. We started out January with approximately \$3500 dollars and ended it with about \$1500 remaining.

COMMUNITY DEVELOPMENT MONTHLY REPORT

JANUARY 2019	CURRENT MONTH	PREVIOUS MONTH	2018-2019
PERMITS ISSUED	19	41	187
Commercial – Building	0		
Commercial – Ten. Improvement	1		
Demo – Residential	1		
OTC	8		
Residential – Building	1		
Residential – MFH	5		
Residential – Accessory	1		
Sign	0		
Solar	1		
Temporary Use	1 Pending		
Temporary Youth	0		
Zoning Clearance – Accessory	1		
Zoning Clearance – Fence	0		
PERMITS FINALED	33	63	167
Commercial – Co-locate Tower	0		
Commercial – Repair	0		
Commercial – Ten. Improvement	0		
OTC	8		
Residential – Accessory	9		
Residential – Building	1		
Residential – Demo	1		
Residential – MFH	0		
Residential – Swimming Pool	0		
Sign	2		
Solar	9		
Temporary Use	0		
Temporary Youth	0		
Zoning Clearance – Accessory	1		
Zoning Clearance – Commercial	0		
Zoning Clearance – Fence	2		
PLAN REVIEWS PERFORMED	7	14	104
Commercial	2		
Residential	5		
INSPECTIONS PERFORMED	60	70	308
ZONING CLEARANCES COMPLETED	6	25	115
Commercial	2		
Residential	4		
PHONE CALLS RECEIVED/COMPLETED	809	372	3820
Building Department	482		
Planning & Zoning	204		
Code Enforcement	123		
BUSINESS LICENSES RECEIVED	8	2	39
BUSINESS LICENSES APPROVED	7	1	30
BUSINESS LICENSES DENIED	0	0	2
BUSINESS LICENSE INSPECTIONS	0	0	0

JANUARY 2019	CURRENT MONTH	PREVIOUS MONTH	2018-2019
MISCELLANEOUS POSTINGS	5	3	22
Clerk	5		
Building	0		
MISCELLANEOUS SITE INSPECTIONS	16	3	47
Zoning	4		
Building	12		
TRANSMITTALS	4	2	8
MEETINGS	21	10	90
COMMISION/BOARD/COUNCIL MEETINGS	1	1	6
LETTERS	4	2	7
 <u>BUILDING VIOLATIONS</u>			
DANGEROUS BUILDINGS	0	0	3
STOP WORK ORDER	0	0	2
GRADING WITHOUT PERMIT	0	0	0

****PLEASE REMEMBER TO FILL IN THE YELLOW AREAS****

Please return to: building.statistics@construction.com or Fax: 800-892-7470 or Fax: 866-663-6373

ID#:	24059
For the Month of:	JAN-19
Area covered by permits:	CAMP VERDE , AZ

TOTAL VALUATION OF CONSTRUCTION EXCLUDES LAND AND PERMIT FEES

NEW RESIDENTIAL BUILDINGS	Total Number of Buildings	Total Dwelling Units	Total Valuation of Construction (omit cents)	Total Square Feet of Living Area (If available)
SINGLE FAMILY DETACHED		1	280,000	1,815
SINGLE FAMILY ATTACHED (Townhouses or Row Houses)				
TWO-FAMILY BUILDINGS (Duplexes)				
THREE-OR-MORE-FAMILY BUILDINGS (Apartments or Stacked Condos)				

If **No Permits** for these categories, please enter "X" in this box

QUESTION/COMMENTS
Contact Us **TOLL-FREE** by
Phone: 877-489-4092 Fax: 800-
892-7470 or Fax: 866-663-
6373

Name of person to contact regarding this report:	ROXANNE JASMAN (Town of Camp Verde)
Phone Number:	928-554-0063
Email Address:	roxanne.jasman@campverde.az.gov

THANK YOU!

Permit Report monthly

01/01/2019 - 01/31/2019

Permit #	Permit Date	Permit Type	Applicant Name	Description	Project Cost	Primary Contractor	Total Fees	Parcel Address
20190023	1/31/2019	Planning and Zoning	Kenny New	Vac Rental of (1) bedroom in house only	0		\$144.20	3808 E LARK DR
20190022	1/29/2019	Building	THOMAS L GARRETT	NEW HOME (ADDITION)	70,000	T L GARRETT CONSTRUCTION INC	\$1,549.12	2603 S OLD CHURCH RD
20190021	1/29/2019	Planning and Zoning	GERALD DOYLE	RV AS TEMP DWELLING	0		\$154.50	1034 N POWDER HORN RD
20190020	1/29/2019	Building	GERALD DOYLE	REMOVE EXISTING MFH	0		\$82.40	1034 N POWDER HORN RD
20190019	1/29/2019	Building	CHRIS OIUM TOTAL BUILDING SYSTEMS INC	COMMERCIAL GARAGE	148,500		\$3,261.40	1900 N MOONRISE DR
20190018	1/24/2019	Building	DOUG FASTEEN	LEAN-TO GREEN HOUSE	2,520		\$249.00	2093 W PASO FINO WAY
20190017	1/24/2019	SIGNS	KENDA VALE	24X36 SANDWICH BOARD	350		\$51.50	348 S MAIN ST
20190016	1/24/2019	Building	LOVEN CONTRACTING INC	TI - CAMP VERDE URGENT CARE	123,998	LOVEN CONTRACTING	\$2,622.48	1298 W FINNIE FLAT RD
20190015	1/22/2019	Building	Ryan Palmer ROK Custom Homes	Adding Master Bath in Closet	8,000	R & K CUSTOM HOMES	\$288.92	986 S INEZ CIR

20190014	1/22/2019	Building	LARRY EKBERG	PORCH (DECK)	400		\$87.55	1487 W HORSES HOE BEND DR
20190013	1/18/2019	Electrical	KEVIN NORTON	OTC COMBO - ELECTRICAL/MECHANICAL	20,000		\$108.15	536 W SALT MINE RD
20190012	1/17/2019	Building	Kevin Newton	RES - Structural Improvements, Adding 2 Beams/ 2 Pillars/Sheathing	0			536 W SALT MINE RD
20190011	1/16/2019	Building	Jessie & Walter Muecke	New SFR, Garages, Patio Trellis	300,000	CHRIS CONNOLLY INC	\$4,160.48	2185 S DIAMOND CREEK LN
20190010	1/14/2019	Building	Nathan Jackson	Fire Sprinkler Permit	0	AZ FIRE SPRINKLERS LLC	\$257.83	452 W Finnie Flat Rd
20190009	1/14/2019	Building	Jeff Randolph	jeff@southfacesolar.com	11,400	Southface Energy LLC (DBA Southface Solar and Electric)	\$206.00	466 S 3RD ST
20190008	1/10/2019	Plumbing	Megan Thompson -Span Dew Services LLC DBA Dewey's Plumbing	OTC Plumbing - New Yard Gas Line	1,975	SPAN-DEW SERVI LLC DBA DEWEY	\$82.40	1487 W HORSES HOE BEND DR
20190007	1/10/2019	Electrical	Mary Miller	OTC Electrical - Change Out 200 Amp Panel	1,000	PUR SOLAR INC	\$82.40	2221 E SIERRA VERDE RD
20190006	1/10/2019	Electrical	Mary Miller	Panel Change out 200 AMP	1,000	PUR SOLAR INC	\$82.40	2221 E SIERRA VERDE RD
20190005	1/9/2019	Planning and Zoning	ALLEN WILLIAMS (AGENT)	WHITE HILLS MHP / MILLER	0		\$206.00	2221 E SIERRA VERDE RD
20190004	1/8/2019	Mechanical	TOWN OF CAMP VERDE	HVCA UNIT	8,900	CHRIS CONNOLLY INC		473 S MAIN ST

20190003	1/7/2019	Buildin g	Jack & Darlene Malette	Weather King Shed	7,400		\$350.97	2179 W PASO FINO WAY
20190002	1/3/2019	Electric al	AZ PERMIT PUSHERS	OTC ELECTRICAL & MECHANICAL	3,500	RAYBURN ELECTRIC	\$108.15	355 E Surprise Ln
20190001	1/3/2019	TEMP USE PERMI T	Ricardo Orta	RV as Temporary Office	0		\$154.50	NA
							\$14,290.35	

Total Records: 23

2/4/2019

Page: 1 of 1

COURT NEWS



Camp Verde Municipal Court monthly newsletter

January 2019

Happy New Year



Type to search



GOVERNMENT | HEALTH

'Enough is enough': State considers cellphone ban for drivers weeks after officer's death



WHAT'S NEW AT CAMP VERDE MUNICIPAL?

- Court wants to welcome Michael M. Shaw, our newest Assistant Magistrate for Camp Verde Municipal Court.
- Veronica attended the quarterly Jail/court improvement round table group on January 8, 2019.
- YCLJAA meeting was held in Cottonwood on January 24th. Veronica attended and facilitated this meeting
- Court celebrated Teresa's Birth Day

LETS COMPARE SOME STATS: December & January

- 70 total Criminal Misd/ Criminal traffic, local ordinance charges filed
24 more than December
12 of which were Domestic Violence
- 99 civil Traffic charges filed this month (CVMO/DPS/ YANPD)
16 less than December
- 2 petitions for Orders of Protection were filed
- 3 petitions for Injunctions against harassment were filed.
- AZCourtPay.com (OLCP/ FARE) monies collected this month= \$3,762.27
\$2194.65 more than last month

Got a Ticket?
Explore Your Options at
AZCourtHelp.org

PS

Limited Jurisdiction Courts
Misdemeanor, Criminal And Civil Traffic Caseload Summary By Charge

CAMP VERDE MUNICIPAL COURT - 1354

START DATE : 1/1/2019 END DATE :1/31/2019

Misdemeanor Criminal and Civil Traffic Caseload Summary by Charge		INCOMING				OUTGOING				
Column ID		1	2	3	4	5	6	7	8	9
LINE ID	CASE TYPE	New Filing & Transfers In	Reopened	Reactivated	Total Charges Incoming	Terminations			Placed on Inactive Status	Total Charges Outgoing
						Entry of Judgment	Default Judgment	Reopened		
Section - 1 Misdemeanor										
Person										
A	Person-Sex Offenses	0	0	0	0	0	0	0	0	0
B	Person-Kidnapping	0	0	0	0	0	0	0	0	0
C	Person-Aggravated Assaults	0	0	0	0	0	0	0	0	0
D	Person-Other Assaults	4	0	0	4	0	0	0	1	1
Property										
E	Property-Burglary	0	0	0	0	0	0	0	0	0
F	Property-Auto Theft	0	0	0	0	0	0	0	0	0
G	Property-Other	6	0	1	7	1	0	0	1	2
Other										
H	Drug Possession/Paraphernalia	6	0	1	7	10	0	0	0	10
I	Weapons	0	0	0	0	0	0	0	0	0
J	Public Order	7	0	0	7	1	0	0	1	2
K	Interfering With Judicial Proceedings	0	0	0	0	0	0	0	0	0
L	Failure to Appear/Misd&CrimTraffic	0	0	0	0	2	0	0	0	2
M	Petty Offenses	4	0	0	4	0	0	0	4	4
N	Other	35	0	1	36	37	0	0	4	41
Section - 2 Criminal Traffic										
DUI										
A	Motor Vehicle	2	0	0	2	5	0	0	0	5
B	Extreme Motor Vehicle	0	0	0	0	2	0	0	0	2
C	Boating/Flying	0	0	0	0	0	0	0	0	0
Serious Violations										
D	Leaving the Scene	0	0	0	0	0	0	0	0	0
E	Reckless Driving	0	0	0	0	0	0	0	0	0
F	Racing on Highway	0	0	0	0	0	0	0	0	0
G	All Other	0	0	0	0	0	0	0	0	0

Other Violations										
H	Criminal Speed	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	2
I	All Other	<u>6</u>	<u>0</u>	<u>1</u>	7	<u>10</u>	<u>0</u>	<u>0</u>	<u>1</u>	11
Section - 3 CivilTraffic										
A	Driver License	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	1
B	Registration	<u>3</u>	<u>0</u>	<u>0</u>	3	<u>5</u>	<u>2</u>	<u>0</u>	<u>0</u>	7
C	Insurance	<u>2</u>	<u>2</u>	<u>0</u>	4	<u>1</u>	<u>1</u>	<u>2</u>	<u>0</u>	4
D	Speeding	<u>60</u>	<u>7</u>	<u>0</u>	67	<u>49</u>	<u>7</u>	<u>7</u>	<u>0</u>	63
E	Excessive Speeding	<u>4</u>	<u>0</u>	<u>0</u>	4	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	4
F	Red Light	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
G	Seat Belt	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
H	State DPS Photo Enforcement	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
I	Other Civil Traffic	<u>30</u>	<u>3</u>	<u>0</u>	33	<u>27</u>	<u>3</u>	<u>3</u>	<u>0</u>	33
Section - 4 Local - Non Criminal Ordinances										
A	Parking	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Non-Parking	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
Section - 5 Felony										
A	Total Felony	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
GRAND TOTAL		169	12	4	185	157	13	12	12	194
Section - 6 Domestic Violence										
A	Felony-Domestic Violence	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Misdemeanor-Domestic Violence	<u>12</u>	<u>0</u>	<u>0</u>	12	<u>2</u>	<u>0</u>	<u>0</u>	<u>1</u>	3
Section - 7 Special Case Characteristics										
A	Self Represented Litigants	<u>161</u>	<u>12</u>	<u>3</u>	176	<u>125</u>	<u>13</u>	<u>12</u>	<u>12</u>	162
B	Interpreter Services Provided	<u>2</u>	<u>0</u>	<u>0</u>	2	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0

Limited Jurisdic

START DATE : 1/1/2019

LINE ID	CASE TYPE	Column ID					
		1	2	3	4	5	6
		Begin Pending		New Filing	Transfer In	Reopened	Reactivated
		Active	Inactive				
Section - 1 Civil							
A	Small Claims	0	0	0	0	0	0
B	Forcible Detainer / Eviction Action	0	0	0	0	0	0
C	Tort	0	0	0	0	0	0
D	Contract	0	0	0	0	0	0
E	Debt-Seller Plaintiff	0	0	0	0	0	0
F	Other Civil	0	0	0	0	0	0
G	Total Civil Complaints	0	0	0	0	0	0
Section - 2 Domestic Violence & Harassment Petitions							
A	Civil Emergency Order of Protection	0	0	0	0	0	0
B	Civil Order of Protection	2	0	2	0	0	0
C	Injunction Against Harassment	5	0	3	0	0	0
D	Injunction Against Workplace Harassment	0	0	0	0	0	0
Section - 3 Special Case Characteristics							
A	Self Represented Litigants	7	0	5	0	0	0
B	Interpreter Provided	0	0	0	0	0	0

Free!

AZCourtHelp Legal Talk



Planning for Health Emergencies

Presented by **ELIZA READ,**
Magnum Wall Stoops and Warden, PLLC

When:

February 13th, 12-12:45 p.m.

Where:

**Yavapai County Law Library/Self Service Center
120 S. Cortez St., Prescott, AZ 86303**

**or Join us from home!
at**

<https://azcourthelp.org/public-events>

If you require the services of an interpreter, please notify the Law Library in advance of the Talk. You may email YavLawLib@courts.az.gov or call 928.771.3309.



AzCourtHelp



FOR IMMEDIATE RELEASE

January 25, 2019

Contact: Blanca Moreno
(602) 452-3308

13 Applicants Being Considered for an Opening on State's Highest Court After Justice Pelander's Retirement

The public is asked for comments on 13 applicants for an opening on the Arizona Supreme Court created by the retirement of Justice John Pelander. The applicants are:

- Paul V. Avelar of the Institute for Justice
- James P. Beene, an Arizona Court of Appeals Judge – Division I
- Sean E. Brearcliffe, an Arizona Court of Appeals Judge – Division II
- Kent E. Cattani, an Arizona Court of Appeals Judge – Division I
- Maria Elena Cruz, an Arizona Court of Appeals Judge – Division I
- David J. Euchner of the Pima County Public Defender's Office
- Richard E. Gordon, a Pima County Superior Court Judge
- Randall M. Howe, an Arizona Court of Appeals Judge – Division I
- Andrew M. Jacobs of Snell & Wilmer, LLP
- William G. Montgomery of the Maricopa County Attorney's Office
- Regina L. Nassen of the Pima County Attorney's Office
- Jennifer M. Perkins, an Arizona Court of Appeals Judge – Division I
- Timothy M. Wright, a Gila County Superior Court Judge

The appointment of a Supreme Court Justice is a highly transparent process and public input is an important part of ensuring that the Commission on Appellate Court Appointments can fairly and effectively evaluate each candidate. Applications are posted online at <http://www.azcourts.gov/jnc>.

The Commission on Appellate Court Appointments will review the applications and hear comments at a public meeting on February 6, 2019. The meeting will be held in Room 101 of the Arizona State Courts Building, 1501 West Washington. The meeting agenda will be posted on the Commission's website at least seven days prior to the meeting.

Citizens may address the Commission on the day of the meeting or send written comments to jnc@courts.az.gov or to 1501 W. Washington, Suite 221, Phoenix, AZ 85007. It is not necessary to submit multiple copies of written comments, and email is preferred. Comments must be received no later than February 4th to be considered. Anonymous comments cannot be considered.

At the February 6th meeting, the Commission will choose the applicants to be interviewed. The selected applicants will be interviewed on March 1, 2019. After the interviews, the Commission will recommend at least three nominees for the opening to Governor Doug Ducey, who will appoint the new justice.



Risk Management Memorandum

To: Mayor and Council
From: Carol Brown, Risk Manager
Date: February 12, 2019
Cc: Department Heads/Safety Committee
Re: Risk Manager's Monthly Report ending January 31, 2019 (Snapshot only)

Obtain/Delete Insurance:

- Heavy equipment (3)

Attended Meetings/Trainings:

- Department head (2)
- Safety officer (4)
- Risk Mgmt. monthly with Town Manager
- Risk mgmt. training for HR Specialist
- Council retreat
- Safety audit at a Town facility

Incidents/Claims/Restitution/Collections

- **Collected or garnered funds:** damage to Town property and lien, respectively

Risk Management Highlights:

- **Legal:** coding of attorney invoice, **reviewed agreements:** between Library and a donated service, cable company, MOUs for CVMO and rodeo grounds, sought attorney's opine re: dedication of real estate and distribution of literature outside a Town facility
- **Responded to Department Head re:** prior risk assessment for volunteer group
- **Completed:** 6 OSHA 300A annual injury reports by risk type
- **Researched:** the risk transfer to events sponsored by the Town and helpful hints for Parks and Recreation in this process
- **Processed:** 22 certificates of insurance
- **Responded to:** emergency vehicle operation training
- **Coordinated:** fit for duty/return to work evaluation
- **Created:** custom training in SafePersonnel
- **Followed-up on:** CVMO tow rotation vendor list

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov