

**ACTIONS TAKEN
BOARD OF ADJUSTMENTS AND APPEALS
Regular Session
TOWN OF CAMP VERDE
TUESDAY, JANUARY 10, 2012
3:00 PM
COUNCIL CHAMBERS**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Board so requests.
 - a. **Approval of Minutes**
September 13, 2011 – Regular Session
 - b. **Set Next Meeting, Date and Time**
As NeededOn a motion by Hough, seconded by Jim Bullard, Jr., the Consent Agenda was unanimously approved as presented.
5. **Call to the Public for items not on the Agenda**
There was no public input.
6. **Election of Officers.**
On a motion by Roddan, seconded by Hough, the Commission unanimously elected Doug Stevens as Chairman.

On a motion by Hough, seconded by Jim Bullard, Jr., the Commission unanimously elected Al Roddan as Vice Chairman.
7. **Staff Report**
Asst. Planner Owens suggested, in order to help keep the Board cohesive and well informed, meetings could be planned for educational purposes, such as the responsibilities of the Planning & Zoning Commission and the Building Department, and the continuing role of the Board of Adjustments and Appeals as to decisions from those departments. The members discussed with Owens some examples of issues that might be brought before the Board, and agreed that informational presentations at future meetings would be welcomed; Owens will arrange presentations as discussed, including a review of the basic responsibilities and duties of the Board, for the benefit of the new members.
9. **Board Informational Reports:**
There were no Board informational reports.
10. **Adjournment**
On a motion by Hough, seconded by Jim Bullard, Sr., the meeting was adjourned at 3:17 p.m.