

**MINUTES**  
**BOARD OF ADJUSTMENTS AND APPEALS**  
**Regular Session**  
**TOWN OF CAMP VERDE**  
**473 S. MAIN STREET, CAMP VEREE, AZ 86322**  
**TUESDAY, JANUARY 14, 2014**  
**3:00 PM**  
**COUNCIL CHAMBERS**


1. **Call to Order**  
Chairman Stevens called the meeting to order at 3:00pm
2. **Roll Call**  
Chairperson Doug Stevens, Vice Chairperson Jim Binick, Members Murray J. Lichty, Mike Hough, Alan "Buck" Buchanan. Members Christopher McHenry and B. J. Davis were absent.  
  
**Also present:** Community Development Director Mike Jenkins, Building Inspector Robert Forman, Assistant Planner Jenna Owens, Town Clerk Deborah Barber and Recording Secretary Barbie Bridge.
3. **Pledge of Allegiance**  
The pledge was led by Chairperson Stevens
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Board so requests.
  - a. **Approval of Minutes**  
March 12, 2013 – Regular Session
  - b. **Set Next Meeting, Date and Time**  
As NeededOn a motion by Lichty, seconded by Buchanan, the Consent Agenda was unanimously approved as presented.
5. **Call to the Public for items not on the Agenda**  
*Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Board from taking any action on items not on the agenda, except to set them for Consideration at a future date.*  
  
No public input.
6. **Election of Officers.**  
On a motion by Binick, seconded by Hough, the Commission unanimously voted to elect Doug Stevens as Chairman.  
  
On a motion by Hough, seconded by Buchanan, the Commission unanimously voted to elect Jim Binick as Vice-Chairman.
7. **Presentation and discussion on Appeals to the Board regarding building issues.** Staff: Robert Foreman  
  
Foreman covered Town Code Section 7-2-110 Board of Appeals which is attached to these minutes making it a permanent record.  
  
Foreman is working on adopting the 2012 series of codes stating a six year cycle is more practical due to training and the expense of changing codes.  
  
Binick ask if we have considered the International Energy codes. Foreman stated he is going to recommend to council that they adopt International Energy Conservation code in Camp Verde as a zone 2 and make amendments to fit the region.
8. **Staff Report**

No reports

9. **Board Informational Reports:** (Individual members of the Board may provide brief summaries of current events and activities. These summaries are strictly for the purpose of informing the public of such events and activities. The Board will have no discussion, consideration or take any action on any such item, except that an individual Board member may request an item be placed on a future agenda.)

10. **Adjournment**

On a motion by Binick, seconded by Buchanan, the meeting was adjourned at 3:26pm.

  
\_\_\_\_\_  
Doug Stevens, Chairperson

FOR THE COMMISSIONER

  
\_\_\_\_\_  
Planning & Zoning Division

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Board of Adjustments and Appeals of the Town of Camp Verde during the Regular Session held on the 12<sup>th</sup> day of March 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

  
\_\_\_\_\_  
Barbie Bridge, Recording Secretary

*Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Board of Adjustments & Appeals may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the Handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.