

**AGENDA**  
**BOARD OF ADJUSTMENTS AND APPEALS**  
**Regular Session**  
**TOWN OF CAMP VERDE**  
**473 S. MAIN STREET, CAMP VEREE, AZ 86322**  
**TUESDAY, MARCH 10, 2015**  
**3:00 PM**  
**COUNCIL CHAMBERS**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Board so requests.
  - a. **Approval of Minutes**  
January 13, 2015 – Regular Session
  - b. **Set Next Meeting, Date and Time**  
As Needed
5. **Call to the Public for items not on the Agenda**  
*Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Board from taking any action on items not on the agenda, except to set them for Consideration at a future date.*
6. **Introduction of staff.** Staff: Robert Foreman
7. **Update and discussion on the status of the Verde Valley Medical Clinic Camp Verde Campus and update of the Camp Verde Library.** Staff: Robert Foreman
8. **Discussion of other construction projects in progress and/or upcoming projects.**  
Staff: Robert Foreman
9. **Staff Report**
10. **Board Informational Reports:** (Individual members of the Board may provide brief summaries of current events and activities. These summaries are strictly for the purpose of informing the public of such events and activities. The Board will have no discussion, consideration or take any action on any such item, except that an individual Board member may request an item be placed on a future agenda.)
11. **Adjournment**

**Please note:** Staff makes every attempt to provide a complete agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with Staff prior to a meeting for copies of supporting documentation that may have been unavailable at the time agenda packets were prepared.

Posted by: *J. Chaves* Date/Time: *3-5-15 1:00PM*

Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Board of Adjustments & Appeals may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the Handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES**  
**DRAFT**  
**BOARD OF ADJUSTMENTS AND APPEALS**  
**Regular Session**  
**TOWN OF CAMP VERDE**  
**473 S. MAIN STREET, CAMP VERDE, AZ 86322**  
**TUESDAY, JANUARY 13, 2015**  
**3:00 PM**  
**COUNCIL CHAMBERS**

**1. Call to Order**

Vice-Chairman Binick called the meeting to order at 3:00pm

**2. Roll Call**

Vice-Chairman Binick, Members Murray J. Lichty, Mike Hough, Alan "Buck" Buchanan, Greg Blue. Chairman Doug Steven and Member Christopher McHenry were absent.

**Also present:** Community Development Director Mike Jenkins, Building Inspector Robert Forman, Assistant Planner Jenna Owens and Recording Secretary Barbie Bridge.

**3. Pledge of Allegiance**

The pledge was let by Vice-Chairman Binick

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Board so requests.

**a. Approval of Minutes**

January 14, 2014 – Regular Session

**b. Set Next Meeting, Date and Time**

As Needed

Binick ask to pull item b. for discussion.

Jenna stated that in pursuant to the building code this Board of Appeals required to meet quarterly. Binick set the next meeting date for April 14, 2015.

On a motion by Hough and seconded by Blue the consent agenda was approved unanimously.

**5. Call to the Public for items not on the Agenda**

*Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Board from taking any action on items not on the agenda, except to set them for Consideration at a future date.*

No public input.

**6. Election of Officers**

On a motion by Blue, seconded by Hough the Commission unanimously voted to elect Jim Binick as Chairman.

Hough nominated Doug Steven for Vice-Chairman, Jenkins stated in his absence that Stevens had requested not to hold office due to work load, but would like remain as a member.

On a motion by Buchanan and seconded by Blue the Commission unanimously voted to elect Mike Hough as Vice-Chairman.

**7. Presentation and discussion on Appeals to the Board regarding the 2012 building codes.** Staff: Robert Foreman

Foreman stated that they recently adopted the 2012 fire code and the 2011 electric and energy codes. These codes had not been updated since 2006. A few technical

amendments have been made to conform to the Camp Verde lifestyle. Foreman gave an example of a single family home being required to have a fire sprinkle, Camp Verde's code was amended to only require sprinklers in a home over five thousand square feet. A packet was given to each member for review and Foreman stated that some of those items will be discussed further at the next meeting.

Foreman stated the administrative part of the code specifies the Commission is allowed to disagree with the building officials rulings but the Commission cannot wave any codes. Foreman made reference to section 7-2-11-.7 for clarity.

Foreman said that Yavapai County has a Board of Adjustments and Appeals that acts as an Advisory Board and he would like to see our Board expand to include advisory. Binick noted that Council would need to approve that addition and Foreman confirmed it would need to be taken to Council.

**8. Staff Report**

Owens welcomed Greg Blue to the Board

Jenkins stated that the stiff rules the board has to deal with is working and keeps us the Town out of trouble.

- 9. Board Informational Reports:** (Individual members of the Board may provide brief summaries of current events and activities. These summaries are strictly for the purpose of informing the public of such events and activities. The Board will have no discussion, consideration or take any action on any such item, except that an individual Board member may request an item be placed on a future agenda.)

**10. Adjournment**

On a motion by Buchanan and seconded by Lichty, the meeting was adjourned at 3:23pm.

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Jim Binick, Vice-Chairperson

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Planning & Zoning Division

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on January 7, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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Barbie Bridge, Recording Secretary