

A G E N D A

EXECUTIVE SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
January 4, 1989
5:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion

PERSONNEL ARS 38-431.03.A.3

- a) Planning & Zoning commission/Planning Director Relations
- b) Town Manager Dave Maynard: Six Month Evaluation

LEGAL MATTERS ARS 38.431.03.A.3

- a) Town Attorney Relative to Resignation of Vice-Mayor
- 3) Adjournment

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
January 4, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) December 7, 1988 Regular Session
- 6) Proclamations
- 7) Resignation from Vice-Mayor, Carol Blaich
- 8) Appointment of Council Member
 - a) Town Attorney Review of Legal Provisions
 - b) Appointment of Council Member
- 9) Selection of Vice-Mayor
- 10) Designation of Signature Authority
- 11) Disbursements/Accounting
- 12) Bob Larson, Publisher The Journal: "How to stimulate the Town's sales tax, and thus make more money for the Town of Camp Verde, through a method adopted by the State of Arizona"
- 13) Town Manager Dave Maynard: Six Month Evaluation
- 14) P&Z Commission - PAD Work Session
- 15) Pay Adjustments, Reclassifications & Pay Chart
- 16) Park & Recreation Superintendent
- 17) Call To The Public
- 18) Set Next Meeting Time, Date & Place
- 19) Adjournment

TOWN MANAGER'S REPORT
REGULAR COMMON COUNCIL SESSION
January 4, 1989

RAM

7) Resignation from Vice-Mayor, Carol Blaich:

A copy of the resignation is attached. According to Town Attorney Ron Ramsey, the Council has no choice but to accept the resignation. The Council may want to consider what, if anything, it may wish to do in recognition of the very substantial efforts put forth by Council Member Blaich.

8) Appointment of Council Member:

a) Town Attorney Review of Legal Provisions:

I have requested that Town Attorney Ron Ramsey provide a brief overview of the legal provisions concerning the departure of a Council Member and the provisions for filling of the vacancy.

b) Appointment of a Council Member:

This item is provided so that you may legally take action in the event that the Mayor and Council are ready to proceed.

9) Selection of a Vice-Mayor:

Our local government provisions include the selection of a Vice-Mayor from the ranks of the Council. Again this item, the item is provided for your action if you are prepared to act. If not, the item should be tabled.

10) Designation of Signature Authority:

The Town does need a second signature authority from the Council. Everything is set up at the moment for Mayor Barker, Vice-Mayor Blaich, Town Manager Dave Maynard and Marshal Chuck Devine. The second signature from the Council does not have to be the Vice-Mayor. However, there is a need for designation of a second signature authority as soon as possible.

11) Disbursements & Accounting:

The normal report is attached. In addition to it are the several items by memo that require advance approval. One item not on memo is a Panasonic Dictation Player/Recorder/Slave set that is available from the Office Products Club in Phoenix at a cost of \$ 494.95 plus tax and tapes. This item is included in the Magistrate's budget at \$ 500.00. The unit does appear to be a very good one and the price is quite reasonable.

12) Bob Larson, Publisher of the Journal, to address the Council:

A fresh copy of his letter is attached. Mr. Larson has a brief presentation for you. The bottom line is that he is seeking your assistance in removing the local sales tax on advertising.

13) Town Manager Dave Maynard - Six Month Evaluation:

As requested, this item is on the agenda to provide an opportunity for the Mayor and Council to make any comments that it feels are appropriate.

14) Planning & Zoning Commission - PAD Work Session:

Several questions have arisen relative to the Council directives of December 7th and December 21st as to whether or not the Planning and Zoning Commission is supposed to hold a work session to provide its input and recommendations on the PAD revisions and, if so, to whom the input and recommendations should be directed.

15) Pay Adjustments, Reclassifications and Pay Chart:

This is the completion of the process of reviewing positions and making the necessary adjustments to set a fair and equitable pay standard for the employees of the Town. The pay chart that is presented is based upon the comparable pay basis as provided by the League of Arizona Cities and Towns Annual Salary Survey for similar sized towns in Arizona. Attached you should find a two page pay chart, a detailed listing of the several positions affected at this time, and a summary of the fiscal impact of the changes.

16) Park & Recreation Superintendent:

Upon the completion of the background checks, I am unable to recommend a candidate for hiring from the first set of applications. You may wish to be aware that I did work with the Parks & Recreation Commission in selecting two candidates for final consideration. There were six applications, four interviews and two applicants recommended for final consideration subject to reasonable response on the background checks. The background checks on both applicants produced substantially negative results. Please see the attached memo relative to the question of where you may wish to go from here with this item.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
January 4, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on January 4, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:20 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds,
Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Chuck Devine, Town Marshal; Tom Odom, Planning and
Zoning Director; Doug Jones, Street Superintendent; Nina
Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported there would be a no host luncheon on January 13, 1989 at the Valley View to promote a program of cowboy poetry on March 11, 1989 that will be sponsored by the Friends of the Camp Verde Library.

He then reported the Flood Insurance Program is now available to residents of Camp Verde. He stated residents can contact their insurance carriers if they desire this coverage.

Manager Maynard reported the Arizona Department of Commerce had contacted the Town regarding the Camp Verde Library Literacy grant application. He stated there have been no objections filed concerning this grant. This does not mean the grant will automatically be granted but it does mean there is no reason why it can't be granted.

Parsons stated the Verde Valley Transportation meeting was scheduled for January 5, 1989 in Clarkdale. Mayor Barker stated he had been contacted that the date of this meeting had been changed to January 12, 1989.

Regular Session - January 4, 1989 - Page 2:

Approval of the Minutes of the December 7, 1988 Regular Session:

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to approve the minutes of the December 7, 1988 Regular Session with a spelling correction being made.

Proclamations:

Mayor Barker asked for a plaque to be prepared for resigned Vice Mayor Carol Blaich for her contribution to the Town. On a motion by Shaw, seconded by Reynolds, the council voted unanimously to have a plaque prepared for resigned Vice Mayor Carol Blaich.

Resignation of Vice-Mayor, Carol Blaich:

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to accept, with extreme regret, the resignation of Vice Mayor Carol Blaich from the Common Council.

Appointment of Council Member:

a) Town Attorney Review: Town Attorney Ramsey stated that statutes require the Town to have a seven member Council and recommended a replacement be put in place as soon as possible. The only requirements are for the individual to be over 18 years of age, a registered voter and a Town resident for at least one year.

Parsons submitted the names of Bob Kovacovich, Wes Mauldin, Liane Nash and Jackie Baker for council consideration.

Mayor Barker stated there had been several interested individuals for this position and suggested the Council proceed with the appointment rather than debate each interested party.

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to appoint Morris Humphrey to the Common Council to replace Vice Mayor Blaich.

Selection of Vice Mayor:

Diehl suggested waiting on appointing a Vice Mayor until after the election and the new Council is seated.

On a motion by Reynolds, seconded by Shaw, the Council voted unanimously to appoint Parsons as the Vice Mayor until the new Council is seated.

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund, dated January 4, 1989 as presented.

Regular Session - January 4, 1989 - Page 3:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated January 4, 1989 as presented.

Manager Maynard asked for authorization to purchase ten shotguns and eight dash locking devices for the Marshal's vehicles. On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the purchase of ten shotguns and eight dash locking devices for the Marshal's vehicles at an approximate cost of \$2,229.60.

Manager Maynard asked for authorization to purchase a Panasonic dictation unit for the Court at a cost of \$494.95 plus tax. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the purchase of a dictation unit for the Court at a price not to exceed \$500.00 plus tax.

Bob Larson, Publisher of the Journal:

Mr. Larson read a statement asking for Council consideration of dropping the Town sales tax on advertising. Mayor Barker stated the Council would take this under consideration.

Town Manager, Dave Maynard - Six Month Evaluation:

Due to time constraints, on a motion by Rogers, seconded by Parsons, the Council voted unanimously to table this item until the next regular Council meeting.

Planning & Zoning Commission: PAD Work Session:

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to have the Planning & Zoning Director and the Planning & Zoning Commission hold a Work Session on the PAD ordinance to give recommendations for revisions to the Council and BRW.

Pay Adjustments, Reclassifications, Pay Chart:

Manager Maynard stated the necessary documents had been prepared for Council to take action on these items.

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to hold this item in abeyance for one week to give the Council time to review the documents.

Parks & Recreation Superintendent:

Manager Maynard reported there were no qualified applicants for this position. On a motion by Parsons, seconded by Reynolds, the council voted unanimously to hold this item in abeyance until they can get input from the Parks & Recreation Commission.

Regular Session - January 4, 1989 - Page 4:

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

The Council will meet on January 11, 1989 at the Camp Verde Town Hall in Executive Session to evaluate Town Manager Maynard at 6:00 p.m. and in Special Session that same evening at 7:00 p.m.

The Council will meet on January 18, 1989 at the Camp Verde Town Hall in Regular Session at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:15 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A
EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
January 11, 1989
5:45 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Town Manager, Dave Maynard - Six Month Evaluation

- 3) Adjournment

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
January 11, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) December 21, 1988 Regular Session
 - b) January 4, 1989 Regular Session
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Town Manager, Dave Maynard, Six Month Evaluation
- 9) Pay Adjustments, Reclassifications & Pay Chart
- 10) Planning & Zoning Director and Planning & Zoning Commission Relations
- 11) Board of Adjustments Ordinance Revisions
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
- 14) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
January 11, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on January 11, 1989. Mayor Barker called the meeting to order at 7:00 p.m.

Humphrey lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Tom Odom, Planning and Zoning Director; Nina Payne,
Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported Camp Verde was scheduled to host the Intergovernmental meeting and asked the Council to establish the date for this meeting. Following discussion the Council set a date of January 31, 1989 for this meeting.

Diehl reported the Friends of the Library would be holding a no host luncheon at the Valley View Restaurant on January 13, 1989 to promote their project for Cowboy Poetry.

Parsons reported the Transportation Committee would be meeting in Clarkdale on January 12, 1989.

Mayor Barker reported the Council had met as the Board of Adjustments on January 11, 1989 and Rogers had been appointed as Chairman, Shaw as Vice Chair and Reynolds as the Clerk.

Approval of the Minutes:

a) December 21, 1988 Regular Session: On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the December 21, 1988 Regular Session with a spelling correction being made.

b) January 4, 1989: On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the January 4, 1989 Regular Session as presented.

Special Session - January 11, 1989 - Page 2:

The meeting was recessed at 7:10 p.m.

The meeting was reconvened at 7:20 p.m.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund dated January 11, 1989 as presented.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User fund dated January 11, 1989 as presented.

Proclamations:

None.

Town Manager, Dave Maynard - Six Month Evaluation:

Mayor Barker reported the Council had given Mr. Maynard his six month evaluation in an Executive Session utilizing the standardized form used for all Town Employees. He stated Mr. Maynard, as all Town employees, was graded on an average and the evaluation would be placed in his personnel file.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept their six month evaluation of Town Manager, Dave Maynard and place the evaluation form in his personnel file.

Pay Adjustments/Reclassifications/Pay Chart:

Manager Maynard reviewed the materials which had been prepared for Council. Manager Maynard stated the Council needed to be aware they were not considering people but positions.

Following discussion and a question and answer period, on a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the pay adjustments and reclassifications as presented to include the positions of Associate Planner, Municipal Court Supervisor, Street Superintendent, Heavy Equipment Operator/Working Foreman, Town Accountant and Administrative Clerk.

Planning & Zoning Director and Planning & Zoning Commission Relations:

Manager Maynard stated the Council had expressed concerns about the relations between the P&Z Director and the P&Z Commission. He stated the Council had received a draft of a letter addressed to Mr. Odom and the P&Z Commission and asked for Council guidance on this matter.

Special Session - January 11, 1989 - Page 3:

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to approve the letter addressed to Mr. Odom and the P&Z Commission with a deletion of the third paragraph on page two and to authorize the Mayor to sign it.

Board of Adjustments Ordinance Revisions:

Mr. Odom stated there was one area that needed to be added to the proposed Board of Adjustments Ordinance regarding vacancies on the Board. He suggested some language that would cover this.

Manager Maynard stated the Ordinance needed to be adopted by resolution and this was not available at this time but could be prepared for the Regular Session on January 18, 1989.

The Council asked to have this item, with specified changes, on the agenda at the next Regular meeting, January 18, 1989 for their consideration and possible action.

Call To The Public:

Manny Maniaci, The Journal, asked if any progress had been made regarding the purchase of the old high school property as a permanent home for Town facilities. Mayor Barker explained this item was not ready for comment at this time. Rogers stated the purchase of the property needed to be discussed further before any comment was made. Manager Maynard stated the C.U.V.S.D. would like an answer as soon as possible but the Town would not be able to make any decisions or comments before the middle of February.

Set Next Meeting Time, Date and Place:

The Council will meet in Regular Session on January 18, 1989 at the Camp Verde Town Hall at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:00 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
January 18, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on January 18, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:05 p.m.

Shaw lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Chuck Devine, Town Marshal; Doug Jones, Street Superintendent;
Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported he had attended a meeting with the County Board of supervisors relating to the tipping fees at the landfills on January 16, 1989. He stated no final schedule has been released but a hearing has been established in Cottonwood on February 7, 1989. He stated Camp Verde should be represented at this meeting.

Mayor Barker stated he had received a letter from the Arizona Department of Commerce relating to awards for outstanding CDBG projects. The week of March 24, 1989 through March 31, 1989 has been designated the third annual National Community Development Block Grant Week. A meeting will be held in Tempe on March 28, 1989 which will include the presentation of awards for outstanding CDBG projects.

Mayor Barker reported the Verde Resource Association will meet in Cottonwood at the Civic Center on January 23, 1989 at 9:00 a.m. He then reported the Commission on the Arizona Environment will be holding a seminar in Tucson on February 16 - 17, 1989 to review and discuss "Impacts of Urban Growth on Water and Air".

Parsons stated the Verde Valley Transportation Committee met in Clarkdale on January 12, 1989 and heard a presentation from ADOT.

Regular Session - January 18, 1989 - Page 2:

Manager Maynard stated there would be a meeting of the Land Use committee on January 23, 1989 at 3:00 p.m. He stated this meeting was open to the public and urged those interested to attend.

Marshal Devine stated he had picked up 39 three phase traffic signal heads from the State at a cost of \$6.00 each. He also purchased three control boxes at a cost of \$20.00 each. He stated the other materials needed to install these signals will be available within ten days.

Mayor Barker reported he had received a letter from the Library Advisory Commission asking for space at the library for the Friends of the Library for administration, storage and the Adult Literacy Program. Following discussion the Council determined this did not require any Council action and could be worked out between the Library Advisory Commission, the Friends of the Library and the Town Manager.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund, dated January 18, 1989, as presented.

On a motion by Parsons, seconded by Humphrey, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated January 18, 1989, as presented.

Manager Maynard asked for pre-authorization to purchase six light bars and control boxes for the police cruisers at a cost of \$2,955; to pay for two days lodging and meals to send Diane Young to Dispatch Training; to purchase traps and muzzles for the Animal Control Officer at an approximate cost of \$400.00.

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the purchases requested by the Marshal's office.

Manager Maynard stated the Town had received the first billing from BRW for the Land Use/Transportation Study. He explained the contract specifies payment within 30 days but it takes more than 30 days to obtain the funds from the State. The amount of the first billing is smaller than the required amount to ask for a draw down from the State. He asked for Council guidance on how to handle this billing. Mayor Barker asked if the billing reflected a breakdown by study. Manager Maynard stated it was not broken down but needed to be to allow for proper monitoring. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to have Manager Maynard pay this first billing from BRW, with appropriate breakdown per study, from local funds until the billing amount are enough to allow a draw down from the State.

Proclamation:

None.

Safety Precautions on South Access Road:

Manager Maynard referred to a memo regarding guard rails on the South Access Road from Town Engineer, Todd Rockwell, which is attached and becomes a part of these minutes. Following discussion and consideration of several alternatives to increase the safety factor, on a motion by Parsons, seconded by Rogers, the Council voted unanimously to add two sections of guard rail to the east of the existing guard rail, to repair the existing guard rail and to install 65 foot of 4 foot high chain link cable barrier behind the guard rail directly across from the intersection to meet ADOT specifications. Reflectors installed on the guard rail posts and speed dots on the pavement at 100, 300 and 500 foot intervals on Cliffs Parkway Road.

Rogers asked about the time frame needed to take care of this problem. Mr. Rockwell stated, due to the time frame for advertising on the bids, it could take thirty to forty five days. Manager Maynard stated it would be necessary to go out to bid if the Town Engineer determines the project will cost more than \$10,000.

Mr. Vern Hilbers suggested closing a portion of the Cliffs Parkway until the work can be done.

Liquor License Application - Minute Mart (Marvin L. Rose):

Manager Maynard stated this application had been before the Council for consideration at an earlier date. There was some confusion as to the type of application this was and after speaking to the Department of Liquor License and Control, it was determined that this is a Series 10 license. Marshal Devine stated there have been no objections filed on this application.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the liquor license application for Minute Mart, Marvin L. Rose.

The meeting was recessed at 8:05 p.m.

The meeting was reconvened at 8:12 p.m.

Parks & Recreation Superintendent:

Manager Maynard stated the Town was unsuccessful in filling this position after the advertising and interviews were held. He suggested some alternatives:

- 1) Re-advertise the position as proposed;
- 2) Re-advertise the position as proposed, but with more hours and somewhat higher pay;
- 3) Re-advertise the position as a predominantly program coordination type of position;
- 4) Re-advertise the position as a predominantly maintenance position;
- 5) Leave the position open and seek volunteers to help keep the parks clean.

He stated he had discussed this matter with Parks & Recreation Commission Chairman, John Reddell and Commission member Barbara Ploe and suggested making the position primarily maintenance through April 15, 1989 at 15 hours per week and from April 15, 1989 through June 30, 1989 to increase the hours to 25 per week to include program implementation. He stated at budget time the Council will be more aware of potential revenues and can make a decision at that time regarding this position.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to accept Manager Maynard recommendation regarding the Parks and Recreation Superintendent.

Marshal's Office Personnel:

Manager Maynard referred to Marshal Devine's memo relating to adding an additional deputy to his department.

Marshal Devine stated with this additional patrolman in place the department will be able to provide 24 hour a day coverage of the Town. He stated he will still be within the personnel budget for his department.

He then gave a report of his department's activities for the calendar year 1988.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to authorize the hiring of an additional deputy for the Marshal's Department.

Airport Location and Surrounding Uses:

Mayor Barker stated it took five years to get the existing airport on the State Secondary Airport System. He stated it would be necessary for the Town to let BRW know precisely where the airport will be located to assist them in the land use study and to maintain proper zoning necessary.

Parsons stated the current location is acceptable but there are other uses to be considered at this time such as the cemetery, place for the Public Works, the sewage plant and the possibility of a

fairgrounds, National Guard location, golf course. He stated there was a regional airport study conducted. This study has been completed now and addressed Camp Verde, Cottonwood and Sedona airports as well as the possible need for a regional airport. The study recommends no regional airport at this time but for Camp Verde, Cottonwood and Sedona to enlarge their airports to take care of the necessary usage for their areas. He stated for Camp Verde's airport to be reconstructed or expanded, the first thing the Town would need to do would be to acquire the land where the airport is now established and eventually increase the length of the air strip to BU2 classification which would be about a 4700 foot runway. Since the Town is now doing the land use study, the Town needs to determine that this will be the location for the airport and the other uses and start with what would be necessary to obtain the needed land and consider how this will be funded. He stated a feasibility study would be needed.

Mayor Barker stated he had spoken to Jim Burselino, ex-aeronautics director, and Mr. Burselino had indicated he would be willing to assist the Town with the necessary studies.

Following discussion, Diehl made a motion to leave the airport where it is presently located. Parsons suggested an amendment to this motion to include a feasibility study on the airport and the other uses such as the cemetery, Public Works location, sewage plant, landfill, fairgrounds, including rodeo and racetrack, National Guard location and a golf course. After further discussion, Diehl stated he wanted his motion to stand as is. Seconded by Shaw, the Council voted unanimously to leave the location of the airport where it presently is.

Resolution 89-71 - BOA Ordinance:

Town Attorney Ramsey stated Resolution 89-71 needed to be adopted, declaring the document "Board of Adjustments & Appeals, Town of Camp Verde" a public record and then Ordinance 89-A33 should be adopted.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to adopt Resolution 89-71.

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to adopt Ordinance 89-A33.

Camp Verde Weather Station:

Mayor Barker stated he had asked to have this item on the agenda. He asked if there might be grant monies available to do this.

Rogers stated there was an official station located at the USFS office and possibly there could be cooperation between the Forest Service and the Town for this project.

Regular Session - January 18, 1989 - Page 6:

Mayor Barker suggested pursuing this and attempt to get an idea of cost, if any.

Call To The Public:

Manny Maniaci, The Journal, asked if any of the Council was planning to attend the meeting in Wickenburg on January 26, 1989 regarding water transfers. Shaw stated the Town needed to be represented and he would attend.

John Long, Camp Verde resident, stated the weather station should be operated by the Town Marshal's Office instead of the Forest Service.

Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on February 1, 1989 at 7:00 p.m.

The Regional Governmental Meeting is expected to be held on January 31, 1989 at the Camp Verde Town Hall at 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:20 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

Airport Location and Surrounding Uses:

Mayor Barker stated it took five years to get the existing airport on the State Secondary Airport System. He stated it would be necessary for the Town to let BRW know precisely where the airport will be located to assist them in the land use study and to maintain proper zoning necessary.

Parsons stated the current location is acceptable but there are other uses to be considered at this time such as the cemetery, place for the Public Works, the sewage plant and the possibility of a fairgrounds, National Guard location, golf course. He stated there was a regional airport study conducted. This study has been completed now and addressed Camp Verde, Cottonwood and Sedona airports as well as the possible need for a regional airport. The study recommends no regional airport at this time but for Camp Verde, Cottonwood and Sedona to enlarge their airports to take care of the necessary usage for their areas. He stated for Camp Verde's airport to be remodeled or revised, the first thing the Town would need to do would be to acquire the land where the airport is now established and eventually increase the length of the air strip to BU2 classification which would be about a 4700 foot runway. Since the Town is now doing the land use study, the Town needs to determine that this will be the location for the airport and the other uses and start with what would be necessary to obtain the needed land and consider how this will be funded. He stated a feasibility study would be needed.

Mayor Barker stated he had spoken to Jim Burselino, ex-aeronautics director, and Mr. Burselino had indicated he would be willing to assist the Town with the necessary studies.

Parsons: If I understand you correctly, the first thing that is needed, if we determine that is the location, is a feasibility study. Is that correct?

Maynard: There are three things involved, one is the site selection, which would not necessarily need to be done if the site is in fact already selected. The second step is a feasibility study that would run somewhere in the range, according to the State, any where from \$5,000 to \$10,000. The third step is a Master Plan. Master Plans currently on airports that are of the nature we have at the moment are coming in at between \$30,000 and \$70,000 depending on the Scope of Work involved. That's exclusive of design. You need to be aware that the State fund picks up to 90% of that cost. It ends up being very reasonable for the municipality.

Barker: Once the land is acquired there is 95% funding through the State that we qualify for by virtue of being in the Secondary Airport System for the State. 95% and the other 5% can done by using our own equipment or our own personnel. It looks like, if we can acquire the land, which we are trying to do in one of two

fashions then we would be able to cover the cost of the airport and the studies and things almost 100%. First we need to establish that that is where it's to be and that's the logic of this.

Parsons: I would very much like to see that as the location for the airport however, there may be some problems with that location and a feasibility study could determine whether we could extend that airport out to 4700 feet as recommended by the previous study and I also realize that if we are going to fund the airport and the other uses we probably need to do that all at one time or at lease attempt to. We need to be concerned about the other uses as well and that would probably include the school property that we discussed and also our land that we already have that is presently being occupied by the County for the jail and for our library so that we would know what we could do with all of that land and what it would cost us to do it.

Diehl: I believe that we need to discuss how we can fund all of this acquisition, not looking at the airport understanding that we can get 95% funding for that, but there's other areas that we need to look at. Number one, size of these areas out here around the airport and as Parsons stated the school property and the work we are going to have to do at the library when our Marshal's Department moves down in that old building. So we're probably looking at a million and a half, two million dollars project here and somebody's going to have to tell me where and how we're going to pay for this. Have you any suggestions Dave?

Maynard: Let me start by giving you some idea of what we need for land in order to address the several things that had been raised. On an airport, assuming 5000 feet, to include a terminal area that meets the minimum clear zone requirements that you have to own to meet the requirements of the federal government, 140-150 acres that's including between 10 and 20 acres for terminal, hanger facilities, etc. as well as access road in. Rodeo ground, if that was included, would require approximately 40 acres on the high side, again with an access road in. A golf course would come in with at least for a nine hole at 80 - 120 acres or if it were a eighteen hole golf course it's 160 - 180 acres. Public Works area normally considered for a municipality of the range of between five and fifteen thousand population runs in the neighborhood of between 10 and 15 acres for minimum area. If you have a storage yard for materials as well, depending if you do the full storage of all types of materials, that can go as high as 60 acres. Sewage treatment plant, because of the nature of what's there and the way it's set up, I think I'm going to defer to John Crane and ask him what the requirement was because they did have it set aside. Do you remember the acreage John?

Crane: No, I don't but we are in the process of having a study done by our engineer.

Maynard: If they've got approximately 40 to 50 acres right now that probably means approximately 80 acres with the expansion for the second lagoon and pond in which case I would put that at 80 to 100 acres including roads. If that's the case, you're looking at between 340 acres just in those areas on the low end and 510 acres somewhere in that range.

Barker: The only thing, you can knock a hundred off of that for airport. 5500 feet, 300 feet wide is under 40 acres.

Maynard: That's on a BU classification?

Barker: Yes, if you use, 300 feet wide and 5500 feet long, it's under 40 acres. The feasibility study will establish set backs that you have to live with and the clear zones you have to live with. All I was referring to is the actual runway of 5500 feet by 300 feet wide which is less than 40 anyway.

Maynard: The reason I'm asking on that I was quoted today a 1000 foot width including clear zone.

Barker: There's not a 1000 foot wide airport in the world except for Sky Harbor and some of the larger ones. All the little rural ones are lucky to have 300 feet.

Maynard: That's the clear zone they are requiring.

Barker: No, it's 500 feet on each end.

Maynard: Yes, 500 on each end off the runway.

Barker: If you had 5500 that would allow you usable 4500 with 500 clear zone on each end. Now, that would take less than 40 acres. Now, the set backs, as far as any buildings on the sides, you have to address as a separate issue and since we don't have a resident expert we have to hire the feasibility study to see if that will suffice. If it fails to suffice, and they come up with the various problems that are associated with that particular spot, then we can make a decision whether to continue or back off. But, right now, it is on the Secondary Airport System, it is historically significant in the sense that if you started on some other location at the moment you've got to go back to square one and you're looking at five to ten years to even get the thing on the system. So all the work has already been done to bring it up to that point so irregardless of that, the zoning that has been granted by the County prior to our incorporation was based on the fact that the airport is located at that particular position. Now, we're getting a study done and I question whether anyone can produce a study without knowing where an airport is going to be because you have to address it. You wouldn't want to go in there saying the airport will not be here and zone it R1L and then discover the airport is going to be there. Then you have a bigger mess than before so I think there has to be some

absolutes that these people have to have to work towards and around before they can establish a Master Plan.

Rogers: I totally agree with Bob there, we do have a study going on that we do have to give them an answer of where it's going to be. I think the question that we have right now is, is it going to be there, is it going to stay there or is it going to go to another location? Are there dollars available so we can have a site study real quick and dirty?

Barker: I can have the ex-aeronautics director come up and visit with the Council at most any time. We may have to buy him a room and a dinner but he can come down and tell you in a thirty minute session exactly what you're looking at as far as set back, lengths and the whole thing.

Maynard: The current administration also indicated they would be willing to send up their engineers to do a cursory review of the airport site that we have and give you at least a preliminary answer back.

Barker: I think the difference would be that one is anxious to help you achieve what you want to do and the other couldn't care less.

Maynard: Incidentally, we're not in disagreement.

Barker: Let's use that which someone is quite willing to help us rather than one who is just there to show you how many ways you can't do it there. I don't care if it's there or somewhere else but I'm just saying to you that the time frame is that we've established it on the airport secondary system already and you're looking at five years or better to get us placed back on there again if you change locations. So I am suggesting that since the zoning is already there we draw a line in the dirt and say this is where it will be until it's proved otherwise and then we can still move it. It doesn't alter anything, it won't back change the zoning which has already granted but it will give some validity to a Master Plan that somebody's created saying here is where the airport is suggested because the zoning is already in effect there and we've accepted it as such.

Parsons: If I understood you correctly that since that is already designated as the airport that even if we do build this study and we attempt a Master Plan we can't get assistance from the State on the Master Plan until we've acquired the land.

Maynard: That's where the Mayor may have a very good point. The current administration at aeronautics would like to take the position that you cannot get Master Plan funding without having some long term control of the site. There does seem to be some serious question whether that is an absolute legal requirement and I believe that the Mayor is correct in his position that may some room for doubt on that.

Diehl: Along with all these studies. I still go back, we need to make some plan to make these expenditures.

Barker: Agreed, the airport part notwithstanding, can almost stand on it's own feet but the others I don't know either.

Maynard: On that subject though, I remain concerned that we get at least a preliminary review of the buildings particularly on the old high school property and down at the Sheriff's Department that we get a least a preliminary study done on that before a decision has to be made relative to purchase one way or the other or acceptance of transfer because the most significant concern that I have as a Manager is not the initial acquisitions but what we have to put into the buildings after the fact. That still remains a valid concern.

Parsons: I know that we need to be concerned about the airport but we also need to be concerned about the other uses because at the present time there's a land exchange being negotiated with the Forest Service in that particular area out there and we have sent letters to our Congressman asking them to intervene to attempt to give us an opportunity to get some of this land and we've also talked to the Forest Service and to the people that are involved in the exchange and we need to determine what we need and if we are able to purchase it. So, I think that we have to consider not only the airport but the other uses as well and that includes our present location, the school property, because we've been pressured by the school to give a decision on whether we're going to attempt to purchase this and at this time it's going to be difficult to say because the cost of that school is only one problem but the maintenance of it is going to be considerable. We don't know, at this time, what that is going to be.

Barker: That's true. Other comments Council?

Rogers: I think we still have to get back to the airport question here, it's the agendaed item. The question is, is it going to be there or somewhere else.

Barker: The agenda says "Airport Location and Surrounding Uses" so that would address those other items I would guess, not the school necessarily but the sewer ponds and things of that nature.

Diehl: I move that we leave the airport where it is.

Barker: We have a motion that we make a flat statement that the airport is going to remain where it is.

Parsons: I would like the motion to include considerably more than that Woody.

Diehl: Okay. I'll accept amendments.

Parsons: I think the motion should be we do a feasibility study on the airport and the other uses such as the cemetery, Public Works location, sewage plant, landfill, fairgrounds, including rodeo and racetrack, National Guard location, golf course and since the other items are not on the agenda I'll have to leave those other two off.

Diehl: Would you give me a bottom line figure on the feasibility study?

Parsons: I would ask our Town Manager to attempt to give us one.

Barker: Don't you think that some of those points will be covered in our Master Plan that is under discussion right now as to how much land would be needed for those particular things. I think we need to pick on their expertise for that. I just feel that we have to provide an absolute and say certain things are to be in certain places and build around that.

Maynard: I was of the understanding that much of the question that has been asked had been put to our Planning Director, who I see is not here tonight. I would ask one thing though relative to that motion and what Councilman Parsons just asked to be included, would you consider deleting the landfill. I don't believe the Town really wants to get, in any way, attached to that landfill in any sense for legal reasons.

Parsons: I'm sure that's true. The thing is, at some time in the future it's necessary for us to do that and that land is not available, we probably are going to have once choice and that would be to haul our garbage to Prescott and this would give us an option.

Maynard: Absolutely without question, as a Manager, if you have that kind of concern, I can appreciate where you're coming from. What I'm concerned with is I would like to be on record as recommending very strongly against anything that involves that existing landfill.

Barker: Question. In our letter to our Congressman, I'm trying to remember, we discussed that at some length whether to include that request in there or not.

Maynard: By reference as a public use in the area as opposed to anything that we may want to be involved in.

Barker: We didn't say in that that we were going to use it. We said that there was public usage.

Shaw: That was one of the statements we were concerned about. Carol and I both were concerned about that we didn't want to let

them know that we were operating or assume that we were operating the thing. I'm with you on that thing. I want no part of that dump in anyway shape or form from now until then. There's alot of future liability to be concerned with.

Diehl: I'm still asking for that bottom line figure.

Parsons: That figure that you didn't receive I believe that since we do have BRW doing a land use study, part of their Scope of Work would include some of this. However, not all of it but the part it didn't include, talking with our Planning & Zoning Director today, the cost would be somewhere in the neighborhood of \$20,000.

Barker: I haven't called for the second yet but.

Rogers: I do have to make one comment here. Being Woody put the question in there dealing with a specific piece of Forest Service land feel that I'm placed in the position of a conflict of interests and therefore I'll withdraw from further discussion.

Barker: Okay, let the record show that Carter will abstain from any discussion.

Maynard: Was that Tom's guesstimate or had he run it by BRW?

Parsons: I don't believe that he had talked to BRW about it. It was his estimate.

Barker: Let me make a suggestion, if I may, let's establish the airport as it is located then let's pursue whatever means we need to establish to be included in the SScope of Work as far as establishing others and ascertain what the exact cost would be for further studies and then we'd know maybe somewhat where we're headed but progress on so we'd know to what extend of acreage we'd end up having to have.

Shaw: We do have that meeting with BRW on Monday afternoon and we could be going over some of this stuff and find exactly where we would fit in the thing before we commit ourselves to it.

Parsons: I was hoping we'd have some directions so that Monday we could include what we're discussing right now as far as the Scope of Work.

Shaw: See I'm afraid we're going to have some duplication if we go into total of what you're asking for and what they're intending to do as far as duplicating.

Barker: We need to ask them or establish. In other words, if we say the airport will be here, here are these other entities that are also located. Now, any Master Plan is going to have to build around those absolutes. Whatever they want to do, they can't undo that which already exists. They will have to live with it.

In order for us to proceed, say with the airport, we have to say this is where we want it to be unless we're proven otherwise and go ahead and proceed with trying to acquire money from the State. The other surveys, if you will, we'll have to do on the basis of what is not included in BRW's Scope of Work and what will it cost to do any additional studies.

Parsons: I agree, but we also have to establish that location and the amount of ground it's going to take to do those other things.

Barker: We have those that are already in place, the sewer situation and the cemetery.

Parsons: But not some of the other uses.

Barker: The other uses, BRW could provide the expertise as to acreage, I would think and would fit into an overall picture there but I think we still need to establish an airport is here, the other things that are already in existence and then plan around those particular items that can't be changed.

Diehl: My motion stands without an amendment. Did you call for a second on my motion?

Barker: Your motion was to make the statement the airport stays where it is.

Parsons: I'm still concerned about the fact that we need, if we're going to determine if that's the location that's fine but we still need to go a step farther and include in study to determine if that airport is suitably located if we can do the enlargement that is necessary to make that a BU2.

Barker: He made a motion at this stage and if you haven't made one I'll call for a second to the original motion.

Shaw: I'll second his, leave the airport where it is.

Barker: We have a motion and a second. All those in favor of the motion say "Aye" Opposed? Motion carries. The airport stays where it is and the rest of it stays also I guess.

Parsons: Before we get off of this, we have determined that the airport is going to be there, there are still some other things that need to be completed on this and that is what we're going to do acquire funds to purchase that and enlarge it.

Barker: We have two situations we have to live with. One is attempting to acquire the land from the government and an act of Congress which would give it to us free. We also have been offered by the developer to give x number of acres free to the Town and then we could buy additional land if we knew how much we needed at the same amount of money it cost them to acquire. So

we have two ways of going and until we know which way we're going to go and whether the Forest Service is going to continue the trade and we're going to be successful in stopping the trade. About all we can do is ask for advise on that airport and see what the minimum acreage we can get by with in order to fulfill those requirements that you are suggesting.

Parsons: That's what I'm suggesting that we do is complete a feasibility study to determine if it's feasible build that airport there and the other uses because at this time we haven't determined where those other uses would be and also whether we would be able to extend that airport out to the 4700 feet.

Barker: How would you feel about getting the ex-aeronautics director to come up here and spend some time with us in a meeting and discuss those requirements to make that a legal airport and see if it is possible and then we can also discuss with BRW the possibility of what comes under their Scope of Work. Then you could debate with them at that point as to what they were going to do under the original Scope of Work and then establish whether we want to contract out for additional studies. I don't know what else but I will get hold of Jim Burselino, if that's satisfactory with all, and ask him to establish a meeting at his convenience to come up and spend an hour, a Work Session, three hours, or whatever it takes to tell us what we have to do and then if we need a study we can go from there.

Parsons: At this point, we've determined that we have an airport there that we can't purchase, we can't get funds for, we can't do anything with except, we just say we have an airport out there.

Barker: Yes, but up to this point, we had never said it was going to be there. Until we establish that we can't hardly meet with either side so I know where you'd like to go with it and am in total agreement with you but I would like to get us to establish that point and then proceed from there, get the requirements that we have to have and then, hopefully, with an acreage figure, the minimum acreage, if we have to have 140 acres, we're obviously not going get that without getting it through the federal government. If we can do it on 40 acres, we may end up with that so we have an option or two ways to go hopefully.

Shaw: That's my argument on it, by Monday afternoon, after that meeting with them, we can maybe come up with a figure that we can go from.

Barker: Mostly what you will have from them Tom is the other uses. What they're going to give you in the Scope of Work. All they're going to do is include that in their Master Plan, say the airport will be here until we're proved otherwise and then we can go somewhere else if it doesn't fly.

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
January 18, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the January 11, 1989 Special Session
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Safety Precautions on South Access Road
- 9) Liquor License Application - Minute Mart (Marvin L. Rose)
- 10) Parks & Recreation Superintendent
- 11) Marshal's Office Personnel
- 12) Airport Location and Surrounding Uses
- 13) Resolution 89-71: BOA Ordinance
- 14) Camp Verde Weather Station
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
February 1, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes January 18, 1989
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Local Sales Tax Request from Robert Larson. The Journal
- 9) Request for Sunset Drive to be Placed on Street Paving List
- 10) Intergovernmental Agreement - Yavapai County Recorder
- 11) Resolution 89-72 - Notice of Election - Primary Election
- 12) Resolution 89-73 - Notice of Election - Camp Verde Water System Franchise
- 13) South Access Road Guardrail/Fence
- 14) Proposed Bond Amount for Rainbow's American Dream
- 15) Proposed Sand and Gravel Operations Ordinance
- 16) Call To The Public
- 17) Set Next Meeting Time, Date & Place
- 18) Adjournment

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
February 1, 1989
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion

- 3) Advice From Attorney on Possible Legal Action
- 4) Adjournment

TOWN MANAGER'S REPORT
COMMON COUNCIL - REGULAR SESSION
February 1, 1989

WOM

8) Local Sales Tax Request from Robert Larson, The Journal:

This is the request to consider the impact of the sales tax on advertising and the ultimate impact of the sales tax in lessening advertising activity within the local business community. Mr. Larson's contention is that the sales tax on advertising is counter productive. This issue does need to be disposed of one way or the other.

9) Request for Sunset Drive to be Placed on Street Paving List:

Sunset Drive extends east from Quarterhorse Lane and then makes a relatively sharp ninety degree turn to the north for a similar distance. Several of the residents of Sunset Drive have worked hard to establish that the original (eastern) leg of the street was a pre-existing street (prior to 1960). The northern leg and the other short side street off Sunset are clearly subdivision streets. The letter in your packets requests that the street be placed on the paving list as soon as possible.

The residents are aware that the street is a low priority at this time and it may be several years before the street would come up for paving. They also are aware that the placement of the street on the pavement list is something that would be referred to BRW for consideration in the transportation plan.

10) Intergovernmental Agreement - Yavapai County Recorder:

This is an agreement that provides for the timely and necessary provision of the various items required in the elections process. It also sets the fees for the provision of such services. Please see the attached agreement for the specifics as to which items and the specific fees.

11) Resolution 89-72 Notice of Election - Primary Election:

A copy of the proposed resolution is included in your packet. It is a requirement to adopt and publish the resolution on a specific time frame in preparation for the March 21, 1989 Primary Election.

12) Resolution 89-73 Notice of Election - Camp Verde Water System:

A copy of the proposed resolution is also included in your packet. This one is also a requirement for the same election date, but for the franchise election.

13) South Access Road Guardrail/Fence:

The quotations have started to come in on the guardrail/fence project. One is included in your packet to give you a feeling for the potential cost. I would, however, note a concern that at the proposed work and cost of repairing the old guardrail, the Council may want to consider the possibility of simply pulling the old rail itself and storing the pieces for use elsewhere or for future repairs that may be needed. The cost difference for repairing the existing guardrail versus the apparent cost of replacement does not appear reasonable. I am not satisfied that I understand why the entire existing guardrail needs to be removed to repair a damaged area of approximately 40 feet.

14) Proposed Bond Amount for Rainbow's American Dream:

The project coordinator for Rainbow's American Dream has dropped off the information as to what specifications and quantities are proposed to be used for the project. In addition, he has advised me as to what items of materials and/or labor and equipment are being donated. I am requiring a letter of certification from him that firm commitments for the donations are in place and some evidence to that effect. In the interim, I have requested Todd Rockwell's assistance in reviewing the normal costs for these items. Assuming that the costs are within reasonable proximity to what I have for a cost estimate at this time, I am satisfied that the amount of the bond can be resolved by the Council at this meeting. At the moment, it appears that it would be either \$ 50,000.00 or \$ 60,000.00. These amounts are based on the earlier provision that the amount be sufficient to cover the Town's potential liability in the event that the project cannot be completed sufficiently to permit the normal operation of the third party businesses which are investing in the site. In addition, the proposed bond will include the provisions for potential damages to Middle Verde Road.

15) Proposed Sand and Gravel Operations Ordinance:

This item is to provide an opportunity for any Council direction as to what it wants done with the proposed ordinance or the timing for bringing it back to the Council for the next step in the review process.

17) Set Next Meeting Time, Date and Place:

The next regular session is scheduled for February 15, 1989 at 7:00 P.M. in the Council Chambers. An interim meeting may be necessary on February 8th, but is not certain at this time. The Local Sales Tax Review presentation by the state has been moved to Thursday night, February 16, 1989 to avoid conflict with the Valentine's Day festivities in the community. I am still trying to get an acceptable date for the Regional Town Hall. The County Waste Disposal Fees Hearing will be in Cottonwood on February 7th, but I still do not yet have a time or place.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
February 1, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on February 1, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard stated there is a copy of the Fish and Wild Life Coordination Act in the Town Hall for review. He stated the Coordination Act was due to be finalized on February 28, 1989. This act would restrict usage of water from the river by people living upriver including the Town of Camp Verde.

Approval of the Minutes of the January 18, 1989 Regular Session:

With a correction being made to the date on Page 1, on a motion by Shaw, seconded by Diehl, the Council voted unanimously to approved the minutes of the January 18, 1989 Regular Session as amended.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund, dated February 1, 1989, as presented.

Regular Session - February 1, 1989 - Page 2:

On a motion by Reynolds, seconded by Humphrey, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated February 1, 1989, as presented.

Proclamations:

Gwen Gunnell, Library Advisory Commission, had asked for the week of March 11, 1989 to be proclaimed Cowboy Poetry Week. Council asked Manager Maynard to prepare the necessary proclamation for the Mayor's signature when ready.

The meeting was recessed at 7:35 p.m.

The meeting was reconvened at 7:40 p.m.

Local Sales Tax Request from Robert Larson, The Journal:

Mayor Barker stated this item was on the agenda because Mr. Larson had previously asked for an exemption from sales tax on advertising and was seeking Council approval of this exemption.

Following discussion, on a motion by Diehl, seconded by Rogers, the Council voted unanimously to leave the tax on advertising as established by the tax code.

Request for Sunset Drive to be Placed on Street Paving List:

Manager Maynard referred to a letter requesting to have Sunset Drive placed on the paving list.

Following discussion, on a motion by Parsons, seconded by Shaw, the Council voted unanimously to include Sunset Drive, after all considerations including a traffic count, on the street paving list.

Intergovernmental Agreement - Yavapai County Recorder:

Manager Maynard explained the need for an intergovernmental agreement with the Yavapai County Recorder to provide ballots and the voter registration list for the primary election. He then read Resolution 89-74.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve Resolution 89-74.

Resolution 89-72 - Notice of Election - Primary Election:

On a motion by Rogers, seconded by Humphrey, the Council voted unanimously to adopt Resolution 89-72, Notice of Election - Primary Election.

Regular Session - February 1, 1989 - Page 3:

Resolution 89-73 - Notice of Election - Camp Verde Water System Franchise:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to adopt Resolution 89-73, Notice of Election - Camp Verde Water System Franchise.

South Access Road Guardrail/Fence:

Manager Maynard stated the Council had requested quotes to have this work done. Town Engineer Rockwell, stated three quotes were requested but only one was received.

Manager Maynard stated the driver who was responsible for the damage to the guardrail was uninsured and it would be necessary for the Town to wait on these repairs until our insurance carrier can look at the site.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to table any action on this item until our insurance carrier can examine the site.

Proposed Bond Amount for Rainbow's American Dream:

Manager Maynard stated the Council and the Planning & Zoning Commission needed to consider recommendations for a bond amount for Rainbow's American Dream. He stated the project was at a point where a bond amount could be considered. He stated a bond meant financial assurance to the Town that the project can operate as planned without becoming a financial burden on the Town. He presented the several alternatives for bond amounts. In the Town Manager's Report, Mr. Maynard recommended an amount of \$50,000 - \$60,000.

Following discussion, on a motion by Parsons, seconded by Rogers, the Council voted unanimously to set the bond amount for Rainbow's American Dream at \$275,000.00 as recommended by the Town Manager and Town Engineer.

Proposed Sand & Gravel Operations Ordinance:

Mayor Barker stated the proposed ordinance was in rough draft form and needs to be heard in Public Hearing as well as going to the Planning & Zoning Commission for review.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to have the Planning & Zoning Director, the Planning & Zoning Commission, the Town Attorney and Town Manager hold a Work Session to review the ordinance and bring it back to the Council for their review and for the Council to set the date for the Public Hearings.

Regular Session - February 1, 1989 - Page 4:

Call To The Public:

Charles Brinson, Camp Verde resident, asked the Council to explain why his request for a variance was denied. Mayor Barker stated the variance request was heard by the Board of Adjustments and the Council would be unable to answer Mr. Brinson's questions. Mr. Brinson stated there were several items which he felt were not handled properly by the Town Attorney and he wanted the Council to be aware of them. He made a lengthy statement to the Council.

Mayor Barker stated there was an appeal process that Mr. Brinson could utilize if he so desired. He asked the Town Manager to make this process available to Mr. Brinson.

Set Next Meeting Time, Date and Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on February 15, 1989 at 7:00 p.m.

Senator McCain will be in Camp Verde at the Old High School Gym at 8:00 a.m. on February 22, 1989 for an Intergovernmental meeting.

The Arizona Department of Revenue will be in Camp Verde at 5:30 p.m. at the Old High School Gym on February 16, 1989 to discuss and explain the Town Sales Tax to the business community.

Adjournment:

The meeting was adjourned at 8:30 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
FEBRUARY 22, 1989
6:00 P.M.

1) Call To Order

2) Roll Call

Discussion - Old High School Property

3) Adjournment

A G E N D A

INTERGOVERNMENTAL MEETING
WITH SENATOR JOHN MCCAIN

OLD HIGH SCHOOL GYMNASIUM

FEBRUARY 14, 1989
8:00 a.m.

U.S. Senator John McCain will hold a Work Session with representatives of the Town/City Councils of Camp Verde, Cottonwood, Clarkdale, Jerome and Sedona on the full array of issues relating to the federal government, laws and policies.

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
February 15, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of February 1, 1989 Regular Session
- 6) Disbursements/Accounting
- 7) Proclamations
 - a) National Community Development Block Grant Week
March 24 - 31, 1989
- 8) Update on Auditor's Review of Town's Accounts
- 9) Authorization to Consolidate Checking Accounts
- 10) Authorization for Daily Sweep Investment of Checking Account Balance - Resolution 89-75
- 11) Rainbow's American Dream - Reconsideration of Bond Amount
- 12) Old High School Property
- 13) Apache Drive - Diamond S Ditch Culvert Extension
- 14) South Access Road - Guardrail/Fence
- 15) Missoula Children's Theater
- 16) Ordinance Review: Status, Direction and Scheduling
 - a) Sign Ordinance
 - b) Animal Control Ordinance
 - c) PAD Amendment for Conceptual Review
- 17) Call To The Public
- 18) Set Next Meeting Time, Date & Place
- 19) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
FEBRUARY 15, 1989
7:00 P.M.

- 16A) Financial Disclosure - Resolution 89-76
- 16B) Congressional Breakfast Invitation - March 14, 1989

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
February 15, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on February 15, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Doug Jones, Street Superintendent; Tom Odom, Planning &
Zoning Director; Todd Rockwell, Town Engineer; Nina Payne,
Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported the Town had received the 1989-90 Expenditure Limitations from the Economic Estimates Commission.

He then reported there would be a Public Meeting concerning Solid Waste Separation held in Prescott on February 16, 1989 at the Yavapai County Administration Building.

He stated there would be a Public Information meeting concerning the Comprehensive Land Use/Transportation Study at the Camp Verde Town Hall on February 23, 1989 at 7:00 p.m. following a 6:00 p.m. Open House.

Mayor Barker stated he had received a letter from Senator John McCain addressing the USFS land transfer for the Camp Verde Airport. Senator McCain wanted the Town to know that he is aware of the needs and problems surrounding this land transfer.

Gwen Gunnell stated the Missoula Children's Theater would be in Camp Verde the week of June 16 - 24, 1989 putting on a production of "Beauty Lou and the Country Beast".

Regular Session - February 15, 1989 - Page 2:

Approval of the Minutes of February 1, 1989 Regular Session:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the February 1, 1989 Regular Session as presented.

Disbursements/Accounting:

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund, dated February 15, 1989, as presented.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated February 15, 1989 as presented.

Manager Maynard asked for Council approval to go out to bid for street sweeping and restriping of the roads.

Parsons suggested looking into purchasing a striping machine. Diehl suggested having the Manager get the information on other services available to handle the street sweeping as well as the purchase of a striping machine.

Proclamations:

- a) National CDBG Week - March 24 - 31, 1989.
- b) Vocational Education Program

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the preparation of proclamations for National CDBG Week and the Vocational Education Program.

R.C.Denen presented a review of Town Accounts. Mr.Denen stated that he expected a clean opinion through June, 1988 and the data has changed enough to reissue an audit opinion. Mr. Denen commended the Accounting staff and the many hours of work to provide the information for him to issue an opinion. He also stated that the problems with the W-2's were identified and new ones were reissued.

On a motion by Diehl and seconded by Shaw the cut-off on fixed assets will be \$300.00

On a motion by Shaw and seconded by Reynolds the authority was given to R.C.Denen to continue the audit with the additional cost not to exceed \$2000.00.

Authorization to consolidate checking accounts and close the HURF account and consolidate with the general fund account to make a pooled account was proposed by Manager Maynard.

Regular Session - February 15, 1989 - Page 3

Motion to move the account into a pooled account was made by Diehl and seconded by Rogers and made unanimous.

Manager Maynard proposed Resolution 89-75 Daily Sweep Investment of Checking Account.

On a motion by Diehl and seconded by Humphrey the Council voted unaimously to adopt Resolution 89-75.

Manager Maynard asked that the Council reconsider the Bond on Rainbow's American Dream.

He presented a letter from Mark Ream requesting the change in the bond amount. Mr. Ream asked the bond be lowered because of the finances and the financial background needed to get a sizable bond.

Tom Odom stated a bond was first set for Middle Verde Road and that would cover the road during the construction. Mr. Odom stated the Dream is complying with all aspects of what the planning department has required.

Ron Ramsey stated he could not see that the Town is carrying liability for this kind of project. This project does not fall under the statutes for a sub-division. There is no legal requirement as to bonding, but the Town can set a bond as they require. The provisions of the permit are the only requirement.

Todd Rockwell stated that he made an estimate of the project and that \$50,000 is sufficient to cover the work in progress at any given time.

On a motion by Parsons and seconded by Diehl, the Council voted unanimously that the Bond be reduced from \$275,000 to \$50,000 to cover the Middle Verde Road Project taking care of on-site construction of sewerage and drainage.

Manager Maynard updated a report on the High School matter relating to the purchase of the property and recommendation of an executive session on the purchase of the property.

On a motion by Rogers and seconded by Diehl the Council voted unanimously to hold an executive session to discuss the purchase of the property with the time and date to be scheduled.

On a motion by Diehl and seconded by Humphrey the Council instructed the Road Department to purchase pipe and fill the area on Apache Drive and install a guardrail. The Council voted unanimously to approve.

Manager Maynard presented a report on the South Access Road

Regular session, February 15, 1989, Page 4

correct distances and the Town had received a quote from Mid State Guardrail on the repair making two quotes received on the repair. The other quote was from McDonald Bros. Construction.

On a motion by Rogers and seconded by Shaw the Council voted to accept the low bid from Mid State to have the guardrail repaired. Diehl voted no.

Gwen Gunnell spoke to the Council on this year's Missoula Theatre presentation.

On a motion by Carter and seconded by Diehl the Council unanimously approved that the Town use the 5% LTAF Funds for the entire cost of the presentation and that the gate receipts collected be returned to the Town.

Manager Maynard asked for an ordinance review on status, direction and scheduling of the sign ordinances, animal control ordinances and the PAD amendment for Conceptual Review.

On a motion by Rogers and seconded by Diehl the Council unanimously asked Tom Odom to put together a list of priorities to be brought back to the Council for their review.

On a motion by Shaw and seconded by Rogers, the Council unanimously adopted the Financial Disclosure Resolution 89-76.

Manager Maynard presented a letter from the Congressional District inviting the Council and the Mayor to attend a Congressional Breakfast in Washington, D.C. on March 14, 1989.

On a motion by Parsons and seconded by Humphrey, the Council unanimously voted to send the Mayor and Manager Maynard to attend the Breakfast.

Call to the Public:

Kent Jones of APS stated that since the electric bills at the library were so high that he could provide an energy audit and waive the costs.

Set Next Meeting, Date and Place

An executive session was set for 6:00 p.m. on February 22, 1989 to discuss the acquisition of the old high school property.

Regular Session, February 15, 1989, Page 5

Mayor Barker adjourned the meeting at 9:50 p.m.

Susan Marshall

Recording Secretary

David A. Maynard

Town Manager

A G E N D A

EXECUTIVE SESSION
ARS 38-431.07

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
March 1, 1989
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Old High School Property Purchase

- 3) Adjournment

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
March 1, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Disbursements/Accounting
- 6) Proclamations
- 7) Parks & Recreation Superintendent (Contract Position)
- 8) Old High School Property Acquisition
- 9) Priority Listing of State Road Improvement Requests
- 10) Sierra Verde Homeowner's Association, Inc.: Relative to Roads

AGENDA - COMMON COUNCIL - MARCH 1, 1989 - PAGE 2

- 11) Survey of Circle K Intersection Rights-of-Way
- 12) Town Engineer Request for Soil Testing Equipment
- 13) Priority List for Planning Related Ordinance Work
- 14) Liquor License: Cliff Castle Lodging, Inc.
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

TOWN MANAGER'S REPORT
COMMON COUNCIL - REGULAR SESSION
March 1, 1989

DAM

7) Parks & Recreation Superintendent (Contract Position):

As requested, a thorough background check was completed in the same manner as with all regular employee hirings. As the background check did prove to be very satisfactory without reservations or unresolved issues, I am submitting the name of Gary Lollman to be the first Parks & Recreation Superintendent for the Town of Camp Verde. This is a part time contract employment position for the period from date of contract through June 30, 1989. The Council will review the fiscal advisability of a full time regular position as part of its budget process this spring.

8) Old High School Property Acquisition:

Per Council direction, this item has been placed on the agenda in preparation for a deciding vote on the issue of whether or not the Town will proceed with acquisition of the Old High School Campus. Several additional pieces of information were requested and will be reviewed at the preceding executive session.

9) Priority Listing of State Road Improvement Requests:

As the first step in the priority setting process is to begin on March 10th, it is necessary to establish a preliminary list of projects that the Town wishes to have added to the state priority list. This process takes approximately ten months to complete with actual construction often not occurring for five years or longer on specific projects. Therefore, it is important that this list include the long term projected needs as well as the short term immediate needs. A staff recommendation will be forthcoming to consider along with any Council or public items.

10) Sierra Vista Homeowner's Association, Inc. Relative to Roads:

The attached letter summarizes the concerns of the Sierra Vista Homeowner's Association. As it appears to merit further input and the issues do relate to more than just one area of Town, I have asked them to address the Council as to their concerns.

11) Survey of Circle K Intersection Rights-of-Way:

Town Engineer Todd Rockwell has obtained the necessary information on timing and cost of the survey work that will be required in the course of the changes that will be needed in this intersection does the immediate future. His report is attached.

12) Town Engineer Request for Soil Testing Equipment:

Todd Rockwell's request is attached. He is recommending that the Town proceed to obtain the necessary equipment to permit us to do our own on-site testing during road and street construction jobs. The practice is used by most communities who have trained personnel on staff. In our case, Hugo Kuiva is trained and experienced in such testing.

13) Priority List for Planning Related Ordinance Work:

At the last regular meeting, the Council directed Planning & Zoning Director Tom Odom to prepare a recommended priority list of the planning related ordinances that have been proposed or are in process at this time. The list is expected to be completed and in the Council's boxes prior to the meeting.

14) Liquor License - Cliff Castle Lodging, Inc.:

This license did not come to the Town directly and will be ruled on by the County. However, where this business location is within the boundaries of the Town of Camp Verde (albeit on the Reservation), I have placed it on the agenda for Council review and action. If the Council chooses to act on this permit, the action will be communicated directly to both the County and the State Liquor Control Board. The Council may wish to consider the addition of a strong statement that it wishes to be included in the review process for all items under consideration within the total boundary area of Camp Verde. There have been no complaints or objections to this permit filed with the Marshal, Town Attorney or Town Clerk by any party as of this date.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
March 1, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on March 1, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:04 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Todd Rockwell, Town Engineer; Nina Payne, Town Accountant, and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported the Camp Verde Chamber of Commerce will be holding a candidates forum for the Primary Election on March 20, 1989 at the Camp Verde Town Hall at 7:00 p.m.

Mayor Barker reported there would be a National Solid Waste Symposium held in Prescott on April 10 - 12, 1989.

Shaw reported he had attended a Solid Waste Seminar which dealt with units which reduce the amount of garbage at a landfill to 1/3, which would prolong the life of a landfill.

Manager Maynard expressed his appreciation to Ms. Payne and Ms. Marshall for their hard work in bringing the Accounting Department up to compliance. He stated the Town's auditor, R. C. Denen, would be issuing a new, and completely clean, audit opinion within the next month.

Disbursements/Accounting:

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund, dated March 1, 1989 as presented.

Regular Session - March 1, 1989 - Page 2:

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated March 1, 1989 as presented.

Manager Maynard reported that the cost of a striping machine would be approximately \$28,000.00. Street Superintendent Jones stated Cottonwood would possibly be interested in an IGA in connection with the striping machine. This item is ready to go to bid with no objection from the Council.

Diehl asked for information from sister cities regarding their willingness to rent a striping machine, if the Town purchases one, as well as information on a small striping machine to utilize for touch ups.

The meeting was recessed at 7:25 p.m. The meeting was reconvened at 7:27 p.m.

Proclamations:

On a motion by Diehl, seconded by Humphrey, the Council voted unanimously to have Manager Maynard prepare a proclamation for the Camp Verde High School Girl's Basketball Team for their victory in the State finals.

Parks & Recreation Superintendent - Contract Position:

Manager Maynard stated the Town had tried previously to fill this position. Following advertising, a selection process and a thorough background check, he recommends hiring Gary Lollman to fill this part time contract employee position until June 30, 1989 with a clause to allow an extension if needed. On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the hiring of Gary Lollman for the position of Parks & Recreation Superintendent subject to signing of a contract.

Old High School Property Acquisition:

Mayor Barker stated this item was on the agenda in order to enable the Council to publically make it's decision on whether or not to purchase the old high school property. He stated that if the Council decides to proceed with the acquisition of the property, the Town was in no way interested in competing with private enterprise. There are entities such as Yavapai College, some of the segments of the school and other entities that could rent space, should the Town have that space available, without competing with the private sector.

Manager Maynard stated that this is the culmination of many hours of work and effort on the part of both staff and Council. Some of the areas that have been reviewed are operating and maintenance costs, acquisition costs, debt service, and talks

Regular Session - March 1, 1989 - Page 3:

with financial investment personnel. The principal issue, at this point, is whether or not, to proceed with purchase. The balance of the issues would be addressed at a later Work Session if the vote is in the affirmative.

On a motion by Parsons, seconded by Humphrey, the Council voted unanimously to acquire the school property for the Town of Camp Verde, in its entirety, from the Camp Verde Unified School District #28, on such terms as the parties may mutually agree upon.

Priority Listing of State Road Improvements Requests:

Manager Maynard stated the listing of State Road Improvements needed to be filed by March 10, 1989 with the Verde Valley Transportation Committee. He presented the staff recommendations for this list. Mayor Barker read the list for the public present at the meeting.

Manager Maynard explained the procedure of this priority listing. The projects are listed by priority over a five year period. When a Town wants to initiate one or more projects it has to submit them through a whole series of reviews in the local area, the regional council of governments and on to the State. Many of these projects are ones that may not be necessary at this time but it is necessary to look five to seven years in the future and look at what the needs are likely to be.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to accept the staff recommendations of the Transportation Priority List as presented.

Sierra Verde Homeowner's Association, Inc. - Related to Roads:

Manager Maynard stated there have been several complaints concerned with heavy trucks utilizing residential roads. He stated there were different issues to be considered: 1) heavy trucks utilizing residential roads, various parties want to deny the trucks access to these roads; 2) tractor trailer rigs parked over the week ends on residential roads and 3) possibly restricting weights of trucks utilizing residential roads.

Parsons stated there was possibly a problem with classifications of some of the roads within the Town. BRW should be making recommendations for re-classifications with the Land Use Study and Transportation Plan.

Following discussion, the Council asked the Manager to take this item to Planning & Zoning, the legal staff and the Road Department for their recommendations.

Survey of Circle K Intersection Rights-of-Way:

Manager Maynard stated there was still discussion on how to resolve the problems at the Circle K intersection. This is a key intersection and the work needs to be completed during the summer before school opens in the fall.

Parsons stated it was necessary to determine right-of-way lines. Engineer Rockwell stated field information on the entire intersection would allow the Town to see all alternatives.

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to authorize the survey of the Circle K intersection rights-of-way.

Town Engineer Request for Soil Testing Equipment:

Engineer Rockwell stated it would save the Town time and money if the Town had it's own soil testing equipment. He stated there were two categories of equipment and he felt the Town needed the category I equipment at this time.

Diehl stated this equipment was not needed at this time. Parsons stated the Town needed to consider the purchase of the Category I equipment. Manager Maynard stated he recommends the purchase of the Category I equipment after asking Mr. Rockwell about cost savings and method of use.

On a motion by Parsons, seconded by Rogers, the Council voted as follows:

Diehl: No
Parsons: Yes
Rogers: Yes
Shaw: Yes
Humphrey: Yes
Reynolds: Yes

to authorize the purchase of the Category I equipment at a total cost of \$1,295.00.

Priority List for Planning Related Ordinance Work:

Planning & Zoning Director Odom stated his department was working with the P&Z Commission on the PAD and Sand & Gravel Ordinances. He gave an update on the priorities and asked for Council input. The Council accepted the list as presented.

Liquor License: Cliff Castle Lodging, Inc.:

Manager Maynard stated this application was forwarded from the County to the Town with a request for posting. Apparently the

Regular Session - March 1, 1989 - Page 5:

State was under the impression that the motel involved was not within the Town limits of Camp Verde and was therefore under County regulation.

Attorney Ramsey stated the applicant had incorrectly listed the motel outside of the Town limits. Therefore, the State figured this was a County problem and forwarded the application to the County. He recommended that the Council review this application as they would any other application made.

Manager Maynard stated there have been no negative responses to this application.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the application but to include in the cover letter the fact that the application is inaccurate.

Call To The Public:

Jerry Taylor expressed his appreciation for the Council decision to purchase the old high school property.

Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on March 15, 1989 at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:45 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
March 15, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the March 1, 1989 Regular Session
- 6) Disbursements/Accounting
 - a) Disbursements
 - b) Cash Flow Analysis Review
 - c) Revenue Projections Through End of Fiscal Year
- 7) Proclamations
- 8) Parks & Recreation Commission
 - a) Resignations
 - b) Appointments
- 9) Library Advisory Commission
 - a) Annual Appointments/Re-Appointments
- 10) Murdock Road Paving Petition
- 11) State Revolving Loan Fund for Water Treatment
- 12) Camp Verde Airport Special Use Permit
- 13) FAX Machine at Library - Acceptance of Grant Transfer
- 14) Conversion of JTPA Receptionist Position
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

A G E N D A

S U P P L E M E N T A L

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
March 15, 1989
7:00 P.M.

14½) PAD Conceptual Review Amendment - Adoption

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
March 15, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on March 15, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported he had received the 1988 Amendments to the Disaster Relief Act from the Arizona Department of Water Resources. The Amendments require any public and private non-profit facilities located in floodplains within the Town limits, the owners need to be notified of the necessity of had received the 1989-90 Expenditure Limitations from the Economic Estimates Commission.

He then reported the County had sent a fee schedule for the landfill which will be effective on April 17, 1989. Diehl asked Manager Maynard to check with the County regarding the cost of sewage dumping for RV's and motorhomes.

Manager Maynard reported the State Department of Revenue would be in Camp Verde on March 16, 1989 at the High School Cafetorium to review and discuss the new Town Sales Tax. This event is sponsored by the Camp Verde Chamber of Commerce.

He reported that Tony Miele, Director of the Library Extension Division for the State had sent a letter stating they would be pleased to assist the Town with a library evaluation study. However, they requested the Town contact Lois Tyler of the County Library District in order to have the County involved in the evaluation.

Regular Session - March 15, 1989 - Page 2:

Manager Maynard stated the Town had received a letter from the Northern Arizona Emergency Medical Council (NAEMS) requesting an endorsement of support from the Town for their services, in the form of a resolution. The Council asked to have this brought back to them for consideration at the next Council meeting.

Manager Maynard reported on the proposed "Jail Bill" which would require incorporated communities to pay for housing of prisoners at a County facility. If this bill is passed through the House and the Senate the Town will need to pay approximately \$30.00 per day per prisoner for housing at the County facility, with an estimated annual cost of \$30-35,000. He stated it was extremely important for Council members to contact their legislators to voice their opinion on this bill.

He reported there will be a meeting of the Camp Verde Land Use/Transportation Advisory Committee on March 30, 1989 at 3:00 p.m. in the Camp Verde Town Council Chambers. This meeting will be open to the public and he urged those interested to attend.

Parsons stated the Verde Valley Transportation Committee will meet in Camp Verde on April 6, 1989 at 2:00 p.m.

Mayor Barker stated the Council and the public should offer support to their legislators, the NACOG Transportation Committee and the Board of Supervisors in their efforts to make Highway 279 from I-17 to Highway 87 into a State Highway.

Approval of the Minutes of the March 1, 1989 Regular Session:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the March 1, 1989 Regular Session with an addition of Diehl's comments regarding the street striping machine and the possibility of renting it to other communities and the possibility of purchasing a small striper for touch ups.

Disbursements/Accounting:

On a motion by Reynolds, seconded by Humphrey, the council voted unanimously to approve the disbursements from the General Fund, dated March 15, 1989, as presented.

With the addition of \$25.00 for a Technology Workshop for the Street Inspector, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated March 15, 1989, as presented.

Regular Session - March 15, 1989 - Page 3:

Cash Flow Analysis and Revenue Projections:

Manager Maynard explained the various worksheets distributed to the Council. He stated the Town is spending less than it is taking in and preparing for the upcoming expense of purchasing the old high school property.

Proclamations:

None to be considered.

Parks & Recreation Commission:

a) Resignations: The resignations of Commissioners Doug Lee, Penny Crews and Mike Graves were accepted.

b) Appointments: On a motion by Rogers, seconded by Humphrey, the Council voted unanimously to re-appoint Earl Hasbrouck to a three year term. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to appoint Charlene Johnson to replace Mike Graves for a three year term. On a motion by Humphrey, seconded by Reynolds, the Council voted unanimously to appoint Geri Wager to replace Doug Lee for a one year term. On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to appoint Ken Payne to replace Penny Crews for a two year term.

Library Advisory Commission:

a) Annual Appointments/Re-Appointments

Manager Maynard stated the Library Advisory Commission had asked to have this tabled until the April 5, 1989 Council meeting to give them time to prepare their recommendations.

Murdock Road Paving Petition:

Following discussion, on a motion by Rogers, seconded by Parsons, the Council voted unanimously to have Murdock Road placed on the Town's road paving priority list.

State Revolving Loan Fund for Water Treatment:

Manager Maynard stated there was bill being considered which would establish a fund to build water treatment plants. He stated a letter of support would be appropriate.

On a motion by Rogers, seconded by Diehl, the council voted unanimously to table any action on this item until more information can be received.

Camp Verde Airport Special Use Permit:

Rogers stated he had a conflict of interests on this item due to his employment with the U.S.F.S. and would abstain from and discussion and/or vote.

Mayor Barker stated the County had a Special Use Permit for the airport but they have dropped it. The town needs to apply for a Special Use Permit.

Mike Howard, U.S.F.S., stated the permit could possibly be issued for a 20 - 30 year period at an approximate cost of \$1,000. per month.

Following discussion, on a motion by Diehl, seconded by Humphrey, the Council voted unanimously, with Rogers abstaining, to apply for a Special Use Permit on the airport (101 acres) with finalization being subject to conditions of the lease.

FAX Machine at Library - Acceptance of Grant Transfer:

Manager Maynard stated this is the first step in the process of closing out the 1987 grant to purchase a FAX machine for the library. He recommended accepting the transfer of the machine via the grant to be used for inter-library loan services between libraries in Yavapai County.

Following discussion, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to accept the grant transfer of the FAX machine at the library.

Conversion of JTPA Receptionist Position:

Manager Maynard gave the Council a brief background report on the Receptionist position. He recommended hiring Cheryl Smith subject to a probation period. He stated the JTPA program was willing to extend the contract for an additional 30 days.

Following discussion, on a motion by Parsons, seconded by Rogers, the council voted unanimously to maintain this position as a temporary position until June 30, 1989 and at that time reassess the position and the need for it.

PAD Conceptual Review Amendment - Adoption:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to have a Work Session on this item prior to the March 22, 1989 P&Z Hearing at 6:00 p.m. at the Camp Verde Town Hall.

Regular Session - March 15, 1989 - Page 5:

Call To The Public:

A lady asked if the public would be able to attend any meetings concerning the paving priority of Murdock Road. Mayor Barker assured her, the public would be welcome at this meeting.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session on the PAD Conceptual Review Amendment on March 22, 1989 at 6:00 p.m. at the Camp verde Town Hall.

The Council will meet in a Work Session on March 29, 1989 at 12:00 Noon at the Community Room to begin work on the 1989/90 Budget.

The Council will meet in Regular Session at 7:00 p.m. at the Camp Verde Town Hall on April 5, 1989.

Adjournment:

The meeting was adjourned at 9:20 p.m.



Susan Marshall, Recording Secretary



David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE COMMUNITY ROOM
March 29, 1989
12:00 Noon

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Canvass of Election Results from Council Primary
Election Held March 21, 1989
- 4) Adjournment

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE COMMUNITY ROOM
March 29, 1989
12:15 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion - 1989/90 Budget

- 3) Adjournment

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
April 5, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) February 15, 1989 Regular Session
 - b) March 15, 1989 Regular Session
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Canvas of Ballots for Water Franchise Election
- 9) American Dream Request for Partial Release to Proceed Without Bond
- 10) Final Audit Report
- 11) 1989 Budget Process Calendar
- 12) Governor's Alliance on Drugs - Committee Appointments
- 13) Library Commission - Annual Appointments
- 14) Letter in Support of Tribal Land Acquisition
- 15) Negotiation Committee for Old High School Property
- 16) Paving Improvement Districts for Subdivision Streets
- 17) Realignment of Middle Verde Road/Rainbow Drive Intersection
- 18) Liquor License - Susan Hallie Hand - Clear Creek Village Store - No. 10 Interim Permit
- 19) Liquor License - Paul Williams - Transfer Zellner's Liquor & Grocery to the former Valley National Bank Building - No. 9 Liquor Store Permit

AGENDA - APRIL 5, 1989 - REGULAR SESSION

- 20) Northern Arizona Emergency Medical Services -
Resolution of Support/89-78
- 21) Elm Research Institute Membership
- 22) Request for Resolution of Support of City of Sierra
Vista
- 23) Camp Verde Weather Station Update
- 24) Business License Update
- 25) Call To The Public
- 26) Set Next Meeting Time, Date & Place
- 27) Adjournment

AGENDA - APRIL 5, 1989 - REGULAR SESSION

- 20) Northern Arizona Emergency Medical Services -
Resolution of Support/89-78
- 21) Elm Research Institute Membership
- 22) Request for Resolution of Support of City of Sierra
Vista
- 23) Camp Verde Weather Station Update
- 24) Business License Update
- 25) Call To The Public
- 26) Set Next Meeting Time, Date & Place
- 27) Adjournment

TOWN MANAGER'S OFFICE
COMMON COUNCIL MEETING
April 5, 1989

am

6) Disbursements and Accounting:

The standard disbursement reports are attached. In addition, there are memos from Chuck Devine relative to the purchase of tires and Doug Jones relative to the purchase of signs.

7) Proclamations: None

8) Canvas of Ballots for Water Franchise Election:

A copy of Resolution 89-79 Camp Verde Water System Franchise is attached. With this certification of the Water Franchise Election, the water franchise will have been granted and declared to be in effect.

9) American Dream Request for Partial Release to Proceed Without Bond:

Mark Ream has contacted me relative to the difficulties that they are having with getting a bond in place. Due to the immediate need to proceed with the work on the railroad yard portion of the project, he has inquired as to the Town's allowing them to proceed with that portion of the project before the bond is in place. As the Council's action on their bond was quite specific, I have placed the item on the agenda for your consideration.

As the Town Manager, I would see a reasonable solution being to request a certificate of insurance for their project liability insurance to be placed in their permit file and setting a date by when the appropriate bond or cash surety would be deposited with the Town, and releasing them to proceed with the railroad yard portion of their project in the interim.

10) Final Audit Report:

R.C. Denen, CPA has released the reissued 1987-1988 Audit Report for the Town. This report does provide for a clean, positive audit opinion and completes the work of cleaning up our financial and accounting systems. Council action should be to direct the Town Clerk to place the report on file and to forward copies to the designated agencies for their review.

11) 1989 Budget Process Calendar:

Please see the attached proposed budget calendar. If you are satisfied that the proposed calendar provides adequately for the budget preparation, review and adoption, please vote to adopt it.

12) Governor's Alliance on Drugs - Committee Appointments:

Per your request, Chuck Devine has prepared a memo with a recommendation of persons to serve on the Alliance on Drugs Committee. His memo is attached.

13) Library Commission - Annual Appointments:

This item came back to the agenda as a result of tabling at the prior meeting. No names have been submitted to me since then and the Library Commission has not filed a report with me. It may be appropriate to simply table this item again.

14) Letter in Support of Tribal Land Acquisition:

Ted Smith, Yavapai Apache Tribal Council Chairman, has asked for a new letter of support for the land acquisition to be forwarded by the Council with as strong as possible a statement of support.

15) Negotiation Committee for Old High School Property:

Phil England has notified me of the appointment of the School District's negotiating committee members and requested a first meeting that I declined. The Council does, however, need to respond in some manner as to their timing and intentions as to how to proceed with the final negotiations for the property.

16) Paving Improvement Districts for Subdivision Streets:

Town Engineer Todd Rockwell has submitted a memo recommending a set of standards to be applied in the course of dealing with subdivision streets. A copy of his memo is attached. I do support the concept that existing subdivision streets should not be required to be brought up to the town standards that are required for new subdivision streets.

17) Realignment of Middle Verde Road/Rainbow Drive:

This is the intersection that has been planned to be realigned since early after the incorporation of the Town, but which had to go through a long list of reviews and approvals. It is now ready to be finalized and the construction to be done. Doug Jones is looking for Council approval to proceed.

18) Liquor License - Susan Hallie Hand - Clear Creek Village Store - No. 10 Interim Permit:

The permit application is attached. The application appears to be very simple and straight forward. No petitions or complaints have been received by Chuck Devine, Ron Ramsey or me.

19) Liquor License - Paul Thomas Williams -- Transfer Zellner's Liquor & Grocery to the former Valley National Bank Building - No. 9 Liquor Store Permit:

The permit application is attached. The application appears to be a relocation of the liquor store operation from the Zellner's Store site to the former Valley National Bank building. It does include a drive-up window. Marshall Devine informs me that it is more than the required 300 feet removed from schools and churches. Other than the inquiry by one of the churches relative to the above question, no petitions or complaints have been received by Marshall Devine, Town Attorney Ron Ramsey or me.

20) Northern Arizona Emergency Medical Services - Resolution of Support 89 - 78:

Resolution 89-78 is attached and provides for the necessary resolution of support. This is presented for your consideration.

21) Elm Research Institute Membership:

At an earlier point when the correspondence was first received, a Councilor had indicated that this item should be put on the agenda for consideration. A copy of the letter of invitation is attached. In return for a modest annual membership fee of \$ 300 per year, the Town will receive 100 disease resistant Liberty Elm trees along with other various membership benefits.

22) Request for Resolution of Support of City of Sierra Vista:

The City of Sierra Vista, Arizona is experiencing the loss of a portion of their U.S. Army school facility at Fort Huachuca. The City is actively contesting the proposed relocation and they asking us for a resolution of support. If the Council wishes to proceed with a resolution of support, please direct that one be prepared for the next Council Meeting. A copy of the letter is attached.

23) Camp Verde Weather Station Update:

As of the time of printing of this report, the state had not returned my call to provide the information that was requested on the type of weather station and the funding available. The efforts are in process.

24) Business License Update:

This item is on the agenda at the request of Vice-Mayor Tap Parsons who is concerned that the Council clarify the direction to the staff (and attorney) and to schedule a work session to complete any further changes.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
April 5, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on April 5, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Doug Jones, Street Superintendent; Todd Rockwell, Town
Engineer; Nina Payne, Town Accountant and Susan Marshall,
Recording Secretary

Information/Updates:

Manager Maynard reported the Yavapai County Free Library District would be involved with the Camp Verde Library Evaluation Study.

He then reported there would be a meeting to organize a regional group for the Verde Valley regarding littering and solid waste in the valley on April 6, 1989 at the Verde Village Community Building in Cottonwood at 3:00 p.m.

He stated the new Council would be seated on May 16, 1989 and a Special Session would need to be called to do this.

He reported there would be grant workshops held on April 17, 1989 regarding the State Lake Improvement Fund and Land & Water Conservation Fund at the Arizona State Parks Offices in Phoenix beginning at 10:00 a.m.

Parsons stated the Verde Valley Transportation meeting had been rescheduled for April 13, 1989 in Camp Verde due to a conflict with the meeting of the State Legislature.

Regular Session - April 5, 1989 - Page 2:

Approval of the Minutes of the February 15, 1989 Regular Session:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the February 15, 1989 Regular Session with a wording correction being made for clarification in regards to the bond for American Dream.

Approval of the Minutes of the March 15, 1989 Regular Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the March 15, 1989 Regular Session as presented.

Disbursements/Accounting:

On a motion by Parsons, seconded by Humphrey, the Council voted unanimously to approve the disbursements from the General Fund, dated April 15, 1989 as presented.

On a motion by Reynolds, seconded by Humphrey, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated April 15, 1989 as presented.

Manager Maynard asked for authorization to purchase vehicle tires for the patrol cars. Marshal Devine stated he had researched various types of tires and a vendor in Flagstaff could provide the tires for approximately \$550.00. He stated he would keep records on the tires performance for later reference. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the purchase of General tires for the patrol cars at an approximate cost of \$550.00.

Manager Maynard asked for pre-authorization to purchase an upgraded handicapped sign as well as other signs requested by the Street Department. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the purchase of the necessary signs at an approximate cost of \$2500.00. Manager Maynard stated the Street Department had also requested pre-authorization to purchase two mobile radios. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the purchase of two mobile radios for the Street Department at an estimated cost of \$1,462.22.

Proclamations:

Mayor Barker asked that a letter of thanks be prepared to Arizona Public Service for their donation of office equipment to the Town.

Parsons stated Deputy Doug Baker had won a gold medal in the State Police Olympics and would be going on to the Nationals. He asked that a certificate be prepared for Deputy Baker.

Session - April 5, 1989 - Page 3:

Canvas of Ballots for Water Franchise Election:

Manager Maynard read Resolution 89-79. On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to adopt Resolution 89-79 and grant the franchise to Camp Verde Water System.

American Dream Request for Partial Release to Proceed Without Bond:

Mark Ream, American Dream, stated they were under the impression the bond was required only for the construction on Middle Verde Road. He stated the bonding company, Premier Insurance Agency, would not establish the bond until they begin construction on Middle Verde Road. He stated they had volunteers in place at this time to assist in unloading and restoring some railroad box cars and needed permission from the Council for a release to proceed with this portion of the project without having the bond in place.

Parsons noted that he had made the motion on the bond and that it was to include the road, sewerage, drainage and general project completion.

Following discussion on Council concerns for drainage and possible flooding on a motion by Parsons, seconded by Diehl, the Council voted unanimously to request a certificate of insurance for their project, liability insurance, to be placed in their permanent file and setting a date for having the bond, cash surety, in place within sixty days.

Final Audit Report:

Manager Maynard stated R.C. Denen had completed his audit review after the necessary work had been completed by the Town staff. He has reissued the audit report and given a "clean audit opinion" to the Town.

1989/90 Budget Process Calendar:

Manager Maynard presented the proposed 1989/90 Budget Process Calendar to the Council for their review. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to adopt the 1989/90 Budget Process Calendar as presented with the understanding it may be amended as necessary.

Governor's Alliance on Drugs - Committee Appointments:

Manager Maynard stated the Town had joined the Governor's Alliance Against Drugs and committee appointments needed to be confirmed by the Council. On a motion by Diehl, seconded by Humphrey, the Council voted unanimously to approve the committee appointments of Judge Ralph Lizotte, Rev. Lyn McElhaney, Rev. Bob Baird, Louise Jackson, Jack Paxton, Chuck Devine, Lt. Mike Baker and Peg Grant as presented.

Regular Session - April 5, 1989 - Page 4:

Library Commission - Annual Appointments:

Jerry Taylor, Library Commission Chairman, reported he needed confirmation from people who have been asked to serve on the Commission before appointments could be made and he asked the Council to hold this item in abeyance until he can receive the necessary confirmations.

Letter in Support of Tribal Land Acquisition:

Mayor Barker reported Ted Smith, Tribal Chairman, had asked for an additional letter from the Town stating their support of the land acquisition.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to write another letter voicing the Town's support of the tribal land acquisition but not as reservation status.

The meeting was recessed at 8:25 p.m.

The meeting was reconvened at 8:35 p.m.

Negotiation Committee for Old High School Property:

Manager Maynard stated Phil England, School Superintendent, had requested a meeting with the Town regarding the purchase of the old high school property.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to set a date for an Executive Session before appointing a committee to handle the negotiations for the purchase of the old high school property.

Paving Improvement Districts for Subdivision Streets:

Manager Maynard stated there was a prior question regarding the standards for improvement districts for existing subdivision streets. Town Engineer, Todd Rockwell, stated the Town Road Standards should be utilized for existing subdivision streets.

Following discussion, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to table any action on this item until a Work Session can be called.

Realignment of Middle Verde Road/Rainbow Drive:

Doug Jones, Street Superintendent, stated there were concerns with the intersection of Middle Verde Road and Rainbow Drive. He stated BRW had presented four alternatives to solve these concerns. Their recommendation would be alternative "C". He stated the dirt work can be completed in two days then finish with the paving.

Regular Session - April 5, 1989 - Page 5:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to accept BRW's recommendation for alternative "C" and to instruct the Town Street Department to begin the necessary work to include the survey and legal description of the intersection.

Liquor License - Susan Hallie Hand - Clear Creek Village Store - No. 10 Interim Permit:

Manager Maynard stated there has been no opposition shown on this application. On a motion by Reynolds, seconded by Humphrey, the Council voted unanimously to grant the liquor license permit to Susan Hallie Hand, Clear Creek Village Store, No. 10 Interim Permit.

Liquor License - Paul Williams - Transfer Zellner's Liquor & Grocery to the former Valley National Bank Building - No. 9 Liquor Store Permit:

Rogers asked to have this item placed later in the agenda.

Northern Arizona Emergency Medical Services - Resolution 89-78:

Manager Maynard read Resolution 89-78 and stated this was a general resolution of support. On a motion by Reynolds, seconded by Humphrey, the Council voted unanimously to adopt Resolution 89-78 showing their support of the Northern Arizona Emergency Medical Services.

Elm Research Institute Membership:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to not join the Elm Research Institute at this time.

Request for Resolution of Support of City of Sierra Vista:

Manager Maynard read the letter from the City of Sierra Vista which asked for support from the Town of Camp Verde to oppose the relocation of the Information Systems Command from Fort Huachuca, Arizona to Fort Devens, Massachusetts. On a motion by Diehl, seconded by Humphrey, the Council voted unanimously to offer the Town's support to the City of Sierra Vista in the form of a resolution to be handled at the next Regular Session.

Camp Verde Weather Station Update:

Manager Maynard stated he had not received a call from the State on this item but will continue to try. On a motion by Reynolds, seconded by Humphrey, the Council voted unanimously to table any action on this item until a later date.

The meeting was recessed at 9:10 p.m.

The meeting was reconvened at 9:20 p.m.

Regular Session - April 5, 1989 - Page 6:

Business License Update:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to hold a Work Session on the Business Licenses.

Mayor Barker turned the meeting to Vice Mayor Parsons at 9:35 p.m.

Liquor License - Paul Williams - Transfer Zellner's Liquor & Grocery to the former Valley National Bank Building - No. 9 Liquor Store Permit:

Parsons stated he would chair the meeting but would not vote or take part in discussion on this item due to a conflict of interest.

Manager Maynard stated he had received no opposition on this application.

Reynolds stated he had received an oral complaint from one of the churches in the near vicinity. Their main concerns were the dust and traffic this establishment would create.

On a motion by Shaw, seconded by Rogers, the Council voted as follows:

Parsons: Abstain
Reynolds: No
Rogers: Yes
Shaw: Yes
Diehl: Yes
Humphrey: Yes

to approve this application for transfer to include the objection heard from the church regarding dust and traffic.

Attorney Ramsey stated Sportsman's Bar was not included on the necessary map in the application and this should be noted.

Call To The Public:

John Crane, Camp Verde resident, stated he was not pleased the Town was going to support the City of Sierra Vista.

Jim Bullard, Camp Verde Water System, voiced his appreciation to the Town for all it's help with the water franchise election.

Set Next Meeting Time, Date & Place:

The Council will meet in an Executive Session on April 12, 1989 at 6:00 p.m. to discuss the purchase of the old high school property and in a Work Session that same evening to discuss the business licenses and the 1989/90 budget at the Camp Verde Town Hall.

Regular Session - April 5, 1989 - Page 7:

The Council will meet in Regular Session on April 19, 1989 at the
Camp Verde Town Hall at 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:40 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
April 12, 1989
7:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed Business License Ordinance
- 4) 1989/90 Budget
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
April 12, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Work Session at the Camp Verde Town Hall on April 12, 1989 to discuss the Proposed Business License Tax Ordinance and the 1989/90 Budget. Vice-Mayor Parsons called the meeting to order at 7:20 p.m.

Roll Call:

Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds,
Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Nina Payne, Town Accountant and Susan Marshall, Recording
Secretary

Proposed Business License Tax Ordinance:

The Council discussed various points within the proposed business license tax ordinance and suggested additions, deletions, and changes to be made. They asked to have the changes made to the document and have it brought back to them for further discussion at a later date.

The meeting was recessed at 9:25 p.m.

The meeting was reconvened at 9:30 p.m.

1989/90 Budget:

The Council discussed several items in regard to the proposed 1989/90 Budget for the Town. Manager Maynard asked the Council to review the goals and objectives for the 1989/90 Budget.

The meeting was adjourned at 10:35 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
April 11, 1989
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Old High School Property Purchase

- 3) Adjournment

WORK SESSION
April 11, 1989
7:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed Business License Tax Ordinance
- 4) Completion of Preliminary Budget Session
- 5) Set Next Meeting Time, Date & Place
- 6) Adjournment

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
April 19, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes April 5, 1989
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Library Commission - Annual Appointments
- 9) Resolution of Support - City of Sierra Vista
- 10) Business License Tax - Work Session & Hearing Dates
- 11) Old High School Property Acquisition
 - A) Negotiating Committee
 - B) Request for Proposals - Financial Services
- 12) Intergovernmental Agreement - Fire Department for Dispatch Services
- 13) Adopt 1989-90 Budget Goals & Objectives
- 14) Call To The Public
- 15) Set Next Meeting Time, Date & Place
- 16) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
April 19, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on April 19, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hobby Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Mayor Barker reported the Commission on the Arizona Environment will hold a seminar concerning the impacts of urban growth on land use and solid waste disposal on May 18 - 19, 1989.

Parsons reported the Verde Valley Transportation Committee met in Camp Verde on April 13, 1989 to prioritize roads to be presented to NACOG and eventually to ADOT for the five year plan. 1) Extension of 279 from 79 to 87, changing that from a County road to a State road; 2) Widening of 279 from the intersection in Cottonwood through Verde Village; 3) Road from 179 to 89A through Red Rock Crossing to be widened and improved to make an alternate route for the Sedona traffic; 4) Work at the interchange at McGuireville; 5) Widening of 279 at the intersection of Cherry Creek Road where the County Complex is being built.

They also discussed the possibility of pooling funds through the towns and counties involved in the Verde Valley Transportation to help bring our priority list up possibly from five years to one or two years. This needs some additional work and will be re-addressed at the next Transportation meeting.

Regular Session - April 19, 1989 - Page 2:

Shaw stated he had attended a three day seminar in Prescott regarding Solid Waste Disposal which was sponsored by the Cocopai RC&D and NACOG. He reported it was a very involved session regarding the future of dumps and landfills.

Manager Maynard reported the Arizona Risk Retention Pool would be holding a seminar on May 19, 1989 at the Pointe in Phoenix regarding Personnel - Loss Control.

He stated he had received a request from Mission Cable asking the Town to begin franchise procedures as soon as possible. They also asked if the Town could issue them a temporary license until an election could be held on this franchise.

He reported he had received the energy analysis from Arizona Public Service on the Library. The immediate report shows there to be no major problems and the suggestion was made to lower the wattage on the numerous lights at the library. They are also going to look at the heat pumps to verify the energy loss is not coming from them.

Approval of the Minutes of the April 5, 1989 Regular Session:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the April 5, 1989 Regular Session as presented.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund, dated April 19, 1989 as presented.

On a motion by Reynolds, seconded by Humphrey, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated April 19, 1989 as presented.

Manager Maynard asked for a Council motion to authorize paying approximately \$200.00 less for the computer for his office than had been previously approved. On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to amended previous approval on the amount to be spent for a computer for the manager's office.

Proclamations:

None.

Library Commission - Annual Appointments:

Manager Maynard stated there were three positions, Gwen Gunnell, Dorothy Wood and Donna Hill, expiring on the Library Commission. He reported Gail Beeswy had left town and her position on the Commission

Regular Session - April 19, 1989 - Page 3:

would also need to be filled as well as Jerry Taylor who would be resigning his position because of his election to the Town Council.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to re-appoint Gwen Gunnell and Dorothy Wood and to appoint Barbara Bolton to replace Donna Hill and Joanne Taylor to replace Jerry Taylor.

Council asked Manager Maynard to attempt to make contact with Gail Beeswy. If there is no response from her then they will appoint someone to fill her position.

Resolution of Support - City of Sierra Vista:

Manager Maynard read Resolution 89-90 and following discussion, on a motion by Diehl, seconded by Humphrey, the Council voted unanimously to adopt Resolution 89-90 showing the Town's support of the City of Sierra Vista in their attempt to prevent the closure of the Information Systems Command from Fort Huachuca, Arizona.

Business License Tax - Work Session & Hearing Dates:

Parsons stated it was important for the Council to complete this document as soon as possible. Following discussion the Council decided to hold the Public Hearing on this issue on May 3, 1989 at the Camp Verde Town Hall at 6:00 p.m.

Old High School Property Acquisition:

a) Negotiating Committee

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to have the Mayor, the Town Manager and two Council members, appointed by the Mayor, serve on this committee. Mayor Barker appointed Rogers and Diehl to serve on this committee.

b) Request for Proposals - Financial Services

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to direct Manager Maynard to prepare the necessary Requests for Proposals for Financial Services regarding the purchase of the old high school property.

Intergovernmental Agreement - Fire Department for Dispatch Services:

Manager Maynard stated, if the Council adopts Resolution 89-91, the County Board of Supervisors would still need to approve this agreement.

On a motion by Rogers, seconded by Humphrey, the Council voted unanimously to adopt Resolution 89-91 regarding dispatch services for the Fire Department.

Regular Session - April 19, 1989 - Page 4:

Adopt 1989/90 Budget Goals and Objectives:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adopt the 1989/90 Budget Goals and Objectives.

Call To The Public:

Jerry Taylor, Council Elect, asked to have percentages appear on the various budget reports showing the portion of the budget which remains to be spent on each line item.

Mayor Barker expressed his appreciation for all the calls, letters and calls of support which he received while he was in the hospital.

The meeting was recessed at 8:10 p.m.

The meeting was reconvened at 8:15 p.m.

Set Next Meeting Time, Date and Place:

The Council will meet in Regular Session on May 3, 1989 at 7:00 p.m. at the Camp Verde Town Hall.

The Council will hold a Public Hearing on the Business License Tax at the Camp Verde Town Hall on May 3, 1989 at 6:00 p.m.

The Council will meet in Executive Session on April 25, 1989 at 8:00 a.m. to confer with the Town Attorney regarding the referendum on the McDonald's sign.

Adjournment:

The meeting was adjourned at 8:25 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

Regular Session - April 19, 1989 - Page 4:

Adopt 1989/90 Budget Goals and Objectives:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adopt the 1989/90 Budget Goals and Objectives.

Call To The Public:

Jerry Taylor, Council Elect, asked to have percentages appear on the various budget reports showing the portion of the budget which remains to be spent on each line item.

Mayor Barker expressed his appreciation for all the calls, letters and calls of support which he received while he was in the hospital.

The meeting was recessed at 8:10 p.m.

The meeting was reconvened at 8:15 p.m.

Set Next Meeting Time, Date and Place:

The Council will meet in Regular Session on May 3, 1989 at 7:00 p.m. at the Camp Verde Town Hall.

The Council will hold a Public Hearing on the Business License Tax at the Camp Verde Town Hall on May 3, 1989 at 6:00 p.m.

The Council will meet in Executive Session on April 25, 1989 at 8:00 a.m. to confer with the Town Attorney regarding the referendum on the McDonald's sign.

Adjournment:

The meeting was adjourned at 8:25 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
April 25, 1989
10:00 a.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Conference with the Town Attorney on legal matters
pertaining to the validity of Referendum Petition Number 302

- 3) Adjournment

SPECIAL SESSION
COMMON COUNCIL

Town of Camp Verde

CAMP VERDE TOWN HALL
April 25, 1989
10:30 a.m.

- 1) Call To Order
- 2) Roll Call
- 3) Referendum Petition Number 302
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
April 25, 1989
10:30 a.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on April 25, 1989. Vice Mayor Parsons called the meeting to order at 11:45 a.m.

Roll Call:

Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker and Hoppy Humphrey

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

The following is a verbatim:

Referendum Petition 302:

Parsons: This meeting of the Town Council is called to order. Let the record show that all are present with the exception of Mayor Barker and Councilman Morris Humphrey. Our Town Attorney, Town Manager and staff.

The first item is Referendum Petition #302 that the Council has before it. Any Comments from the Council?

Diehl: Well, Referendum Petition #302, I request that it be denied.

Parsons: Is that in the form of a motion?

Diehl: Yes.

Shaw: I second that.

Parsons: Would you read that motion back?

Special Session - April 25, 1989 - Page 2:

Marshall: Councilman Diehl moved that Referendum Petition #302 be denied.

Rogers: Woody, I'd like to ask you to include in that motion that it dealt with the Use Permit for the excessive signage for McDonald's is legally insufficient. The act was administrative and not legislative.

Diehl: Are you asking me to include that in my motion?

Rogers: Yes.

Diehl: I so move.

Parsons: Is that acceptable to your second?

Shaw: Yes.

Parsons: We have a motion and a second to deny the Referendum Petition. All those in favor say "Aye" Opposed? Motion carried. I would like at this time to have the Town Manager read a Press Release referring to this issue.

Maynard: Copies of this will be made available shortly after the meeting. It needs to be re-typed to take care of changes that were made.

The Common Council of the Town of Camp Verde heard the case relative to the McDonald's Restaurant sign permit. The Council does wish to make very clear that it's action was taken within the limitation of the Town's Planning & Zoning Code, excerpts from which are attached.

Due to the nature of the request, Town Attorney Ron Ramsey was requested to provide an opinion as to the proper procedural requirements for Council hearing and decision process. In a memo from Attorney Ramsey, dated February 21, 1989, he issued his opinion that "...there is sufficient legal authority to use the Use Permit process for excessive signage...".

Based on the Town Attorney's memo, the Council did proceed to hear the case and render a decision. In the course of the process, the members of the Council did listen to many of the voters of the community and acted in accordance with what it believed best represented the community as a whole, based upon all of the comments received.

The Council is now faced with a referendum petition that raises an entirely different issue that is of far greater importance to this Town, and, potentially every other municipality in this state. Administrative acts of municipal councils are not subject to referenda in the manner that ordinances are by law. Allowing

Special Session - April 25, 1989 - Page 3:

administrative decisions to be subject to referendum elections has the potential to cripple the administrative activity of the Town.

The Council feels that persons aggrieved by the decision of March 22, 1989 may still file for review by the Board of Adjustment, and ultimately to Superior Court.

Parsons: If there's no other action I would accept a motion to adjourn.

Rogers: I so move.

Shaw: Second.

The meeting was adjourned at 11:50 a.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

May 1, 1989

12:00 noon

- 1) Call To Order
- 2) Roll Call

Discussion on the following:

- 3) Proposed Business License Ordinance 89-A35
- 4) Existing Roads - Road Standards
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
May 1, 1989
12:00 NOON

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on May 1, 1989. Mayor Barker called the meeting to order at 12:10 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds,
Carter Rogers and Tom Shaw

Councilman Humphrey arrived at 12:35 p.m.

Also Present:

David Maynard, Town Manager; Nina Payne, Town Accountant and
Susan Marshall, Recording Secretary

Proposed Business License Ordinance 89-A35:

The Council reviewed and discussed the proposed Business License Ordinance 89-A35. Several suggestions for revisions and changes were suggested and the Council asked Manager Maynard to get together with Town Attorney Ramsey and bring this document back to them for further work and review.

The meeting was recessed as 1:25 p.m.

The meeting was reconvened at 12:00 Noon May 2, 1989.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Marvin
Reynolds, Tap Parsons, Tom Shaw and Carter Rogers

Also Present:

David Maynard, Town Manager; Nina Payne, Town
Accountant and Susan Marshall, Recording Secretary

Proposed Business License Ordinance 89-A35:

The Council discussed the revised document and asked for further changes to be made prior to a Public Hearing on the proposed ordinance to be held May 3, 1989 at 6:00 p.m. at the Camp Verde Town Hall.

Work Session - May 1-2, 1989 - Page 2:

Existing Road Standards:

Manager Maynard brought several areas of concern to the Council's attention regarding the present adopted road standards for the Town. Following discussion, the Council asked Town Engineer Rockwell, Manager Maynard and Street Superintendent Jones to incorporate various changes regarding chip seal coats, new road pavement standards and the use of recycled materials into the current road standards for their review.

Adjournment:

The meeting was adjourned at 2:45 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

PUBLIC HEARING
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
May 3, 1989
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Proposed Business License Ordinance 89-A35

- 3) Call To The Public
- 4) Adjournment

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
May 3, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) April 12, 1989 Work Session - Business License Ordinance and 1989/90 Budget
 - b) April 19, 1989 Regular Session
 - c) April 25, 1989 Special Session - Referendum Petition #302
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Parks & Recreation Commission Appointments

REGULAR SESSION - COMMON COUNCIL - MAY 3, 1989

- 9) Business License Ordinance 89-A35
- 10) Intergovernmental Agreement
 - a) County Relative to Salt Mine Road
- 11) Franchise Agreement - Mission Cable
- 12) Weather Station
- 13) Federal Land Transfer
- 14) Call To The Public
- 15) Set Next Meeting Time, Date & Place
- 16) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
May 3, 1989
7:00 P.M.

4) Information and Updates:

Informational Presentation on Proposed Park Project by
Chamber of Commerce Committee for Action Arizona Project

13 1/2) Other Business:

- a) Sign Provisions of the Planning & Zoning Code
- b) Community Facilities District Act Bonding Requirements
- c) Road Standards

TOWN MANAGER'S REPORT

DAM

4) Information & Updates:

The Chamber of Commerce Committee wishes to make a first presentation to the Mayor and Council relative to the proposed park project and to give the Council an opportunity to ask questions and give any informal indication of the appropriateness of this project as it involves considerable involvement from the Town.

13 1/2) Other Business:

- a) Sign Provisions of the Planning & Zoning Code:

The Council has seriously considered the impact of, and public reaction to, the recent McDonald's Sign Permit. At this time, the Council is considering what is the appropriate response to signs adjacent to the Interstate Highway and the community in general. This item is intended to provide for any action that is appropriate at this time.

b) Community Facilities District Act Bonding Requirements:

This act provides for opportunities to better manage and direct growth in a community. However, to attempt to use it, or to allow others to seek its use without first establishing the minimum requirements and guidelines for its use could be disastrous to the interests of the public and the community. This item is intended to provide the legal opportunity for the Council to take appropriate action in providing for such requirements and guidelines.

c) Road Standards:

The Council held a work session on Monday, May 1 and continued it on Tuesday, May 2. The Town Road Standards were discussed. This item is to provide for Council direction to staff to amend various provisions of the standards and to make clear that the Council has no intentions now, nor in the recent past, in allowing the construction of substandard roads.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

PUBLIC HEARING
May 3, 1989
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Public Hearing to obtain public comment and opinion regarding the proposed Business License Ordinance 89-A35. Mayor Barker called the meeting to order at 6:10 p.m.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Proposed Business License Ordinance 89-A35:

Manager Maynard gave some background on the proposed Business License Ordinance 89-A35. He reviewed the proposed ordinance section by section.

Mayor Barker opened the discussion to the floor.

Walt Dunaway stated he had a mobile operation and asked if he would need one regular business license and another license to operate at the swap meet. Attorney Ramsey stated the regular business license would be legal for his mobile unit regardless of where he sets up.

Gene Creech, Ten Plus Furniture, asked why the business people needed to pay \$25.00 for a license. He stated he was paying both the Town and State sales tax and didn't feel he should have to pay an additional \$25.00.

Jim Lawson, Lawson's Trading Company, asked if he displayed some of his merchandise on the sidewalk in front of his store, would he need to obtain a separate permit for a sidewalk sale. It was explained this was not a sidewalk sale because it was located on his business premises.

Jerry Clawson, Zane Grey Swap Meet, asked for a list of what is taxable and was the Town legally able to enact a business license ordinance. Mayor Barker stated the Town has enabling legislation

Public Hearing - May 3, 1989 - Page 2:

through the Arizona Revised Statutes and stated it would be extremely helpful to the Town and the various vendors to have a list clarifying what is taxable.

Wayne McIntosh, Camp Verde resident, stated he had spoken to the State and had been told there was no tax required on used household items.

Dwight Owens stated he would not pay a business license fee. He stated it was not logical or appropriate, that it was taxation without representation, money grabbing and an encroachment on personal freedom.

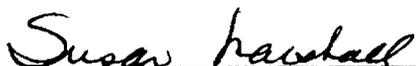
Jack McCune stated he felt the Council was doing a good job with the proposed Business License Ordinance and were being more than fair in setting the fees for businesses and vendors.

Jerry Clawson stated limiting the swap meet permits to four was unrealistic to those who utilize the swap meet to supplement their fixed incomes. He asked if it would be possible to issue an annual permit for the swap meet.

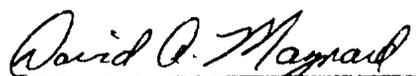
Manager Maynard asked if a license fee of \$1.00 per year for the swap meet was set, would that solve most of the problems that had been raised. Audience response indicated it would.

Adjournment:

The meeting was adjourned at 7:05 p.m.



Susan Marshall, Recording Secretary



David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
May 3, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on May 3, 1989 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:20 p.m.

Shaw lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported the Town had received a rebate of \$2,597.00 from State Compensation Fund, Workman's Compensation carrier, for the fiscal year 1987-88 because of successful efforts to control on the job accidents.

He stated the Camp Verde Chamber of Commerce had requested two items to be placed on the agenda for tonight's meeting but they were missed when the agenda was prepared so a Supplemental Agenda was prepared to include these items. He asked Council to consider the two items: a) Action Arizona Project and 2) Economic Development Program.

Mayor Barker stated the Department of Water Resources has a committee which is considering weather modification. He stated this was an issue of great importance to everyone who lives in the Verde Valley because of the affect it would have on our river and environment. He stated the committee was also considering water transfers and studying denuding slopes of chaparral, pine and other growth to enable the water to run off faster. He stressed the importance of these issues to Camp Verde and urged everyone to make their opinions felt.

He then reported he had received a letter from the Camp Verde Chamber of Commerce requesting financial aid. He asked that this be included in the first budget hearing to allow the Council time to consider how to handle this request.

Regular Session - May 3, 1989 - Page 2:

Steve Burton made a presentation for the Camp Verde Chamber of Commerce in regards to the Action Arizona Project. He stated the Beautification Committee of the Chamber was considering a riverside park along General Crook Trail between the river and Quarter Horse Lane. He suggested a long term use agreement between the Town and the USFS. He asked for the appropriate Town staff to begin discussions with the USFS for the necessary land to accomplish this project. Manager Maynard suggested he meet with the Chamber and USFS and get the preliminary information and bring it back to the Council for consideration at the next regular meeting.

Parsons stated the Verde Valley/Sedona Transportation Committee would be meeting on May 4, 1989 at the Clarkdale Town Hall.

Approval of the Minutes:

- a) April 12, 1989 Work Session: On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the April 12, 1989 Work Session as presented.
- b) April 19, 1989 Regular Session: On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the April 19, 1989 Regular Session as presented.
- c) April 25, 1989 Special Session: On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the April 25, 1989 Special Session as presented.

Disbursements/Accounting:

On a motion by Diehl, seconded by Humphrey, the Council voted unanimously to approve the disbursements from the General Fund, dated May 3, 1989, as presented.

On a motion by Reynolds, seconded by Humphrey, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated May 3, 1989, as presented.

Proclamations:

None.

Parks and Recreation Commission Appointment:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to appoint Henry J. (Hank) Hoover to the Parks and Recreation Commission.

Regular Session - May 3, 1989 - Page 3:

Business License Ordinance 89-A35:

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to hold Ordinance 89-A35 in abeyance, and hold a Work Session and Public Hearing on May 10, 1989 at 5:30 p.m.

Intergovernmental Agreement with the County - Salt Mine Road:

Manager Maynard stated he had met with the County on May 3, 1989 and a draft agreement for the work on Salt Mine Road should be brought to the Town Hall on Monday, May 8, 1989. On a motion by Diehl, seconded by Parsons, the Council voted unanimously to hold this item in abeyance until the draft agreement was received by the Town.

Franchise Agreement - Mission Cable:

Manager Maynard stated Mission Cable had purchased DCA and would like to set up a franchise agreement as soon as possible. They would like the Town to issue an interim license for construction until the franchise agreement can be prepared and acted on.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to hold this item in abeyance until the draft agreement can be prepared for Council consideration.

Weather Station:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to hold this item in abeyance until further information can be received.

Federal Land Transfers:

Manager Maynard stated this item was on the agenda to allow the Council to take action, if appropriate, in regard to federal lands the Town is trying to acquire south of Town.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to hold a Work Session on the Federal Land Transfers to determine what land the Town is interested in acquiring and how much land is involved.

Sign Provisions of the Planning & Zoning Code:

Rogers stated it was necessary to take action on revisions to the sign provisions of the Planning & Zoning Code as soon as possible.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to set a moratorium on the issuance of use permits and/or sign permits not in conformance with existing codes, for 60 days, to allow the P & Z Commission, P & Z Director and the Council time to make the necessary changes to the existing code.

Regular Session - May 3, 1989 - Page 4:

Community Facilities District Act Bonding Requirements:

Manager Maynard asked the Council to consider setting a Work Session on this item.

Following discussion, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to set a moratorium up to 45 days on the receipt or consideration of requests for CFD bonds to give Council time to prepare guidelines on accepting CFD's.

Road Standards:

Manager Maynard stated a Work Session was held on May 2, 1989. At this Work Session the Council had arrived at a consensus on several issues. He asked the Council to direct him to have staff prepare the necessary materials for a meeting as soon as possible. He stated the areas of consensus were 1) new roads built in the Town of Camp Verde, whether by the Town or by private individuals, would require the normal road standards as they exist plus an amendment that the two coat chip seal be deleted and replaced with a minimum 2 inch bituminous asphalt surface; 2) eliminate a single chip seal surface for any road, these would require a minimum two chip seal coat surface; and 3) the use of recycled materials.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to direct the Town Engineer and Road Superintendent to work on a revision of the Town Road Standards that would include minimum standards for roads, use of recycled materials and two inches of oil as a minimum for new road construction.

Call To The Public:

Dorothy Wood, Library Advisory Commission, stated the Commission was still short one member and asked the Council to appoint as soon as possible.

Carol Blaich, Camp Verde resident, asked for those concerned about the McDonald's sign to put their thoughts on paper asking McDonalds to conform to the Town's Planning & Zoning and Sign ordinances.

Set Next Meeting Time, Date & Place:

The Council will meet for a Work Session on the proposed Business License Ordinance 89-A35 at the Camp Verde Town Hall on May 8, 1989 at 12:00 Noon.

The Council will meet for a Work Session on the Intergovernmental Agreement with the County in regard to Salt Mine Road, the Franchise Agreement with Mission Cable and the Federal Land Transfers on May 10, 1989 at the Camp Verde Town Hall at 12:00 Noon.

Regular Session - May 3, 1989 - Page 5:

The Council will hold a Public Hearing on the proposed Business License Ordinance 89-A35 on May 10, 1989 at 5:30 p.m. at the Camp Verde Town Hall.

The Council will meet in Special Session on May 10, 1989 at the Camp Verde Town Hall to discuss and/or take action on the Intergovernmental Agreement with the County in regard to Salt Mine Road, the Franchise Agreement with Mission Cable and the Federal Land Transfers.

Adjournment:

The meeting was adjourned at 8:40 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE LIBRARY COMMUNITY ROOM

May 8, 1989

12:00 Noon

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Federal Land Transfers
- 4) Proposed Business License Ordinance 89-A35
- 5) Intergovernmental Agreement with County
 - a) Salt Mine Road
- 6) Franchise Agreement - Mission Cable
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
May 8, 1989
12:00 NOON

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Community Library Building on May 8, 1989. Mayor Barker called the meeting to order at 12:10 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds, Hoppy Humphrey and Tom Shaw

Absent:

Carter Rogers

Also Present:

David Maynard, Town Manager; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Federal Land Transfers:

The Council reviewed and discussed the considerations of which lands the Town will ask the federal government for to cover the various future needs of the Town.

Parsons stated the Council needed to decide which lands and how much land needed to be requested.

Mayor Barker stated the Council needed to clarify the needs of the Town as well as deciding on who and when they should go to Washington to talk with the government about these transfers.

Parsons suggested having Bob Barker continue with this project even if the new Council is already seated. Manager Maynard asked the Council to consider keeping Mayor Barker on as a consultant for this and several other projects he has been very involved with to their completion.

Following discussion and various discussions the Council proposed asking for the south half of Section 4 and the north half of Section 9, approximately 640 acres.

Work Session - May 8 - 10, 1989 - Page 2:

Proposed Business License Ordinance 89-A35:

The Council reviewed the proposed Business License Ordinance 89-A35. They discussed the Swap Meet and various revisions on this area of the ordinance as well as temporary permits, multiple business locations and sidewalk sales.

The meeting was recessed at 2:00 p.m. and scheduled to reconvene on May 10, 1989 at 12:00 Noon at the Camp Verde Community Library Building.

The meeting was reconvened at 12:30 p.m., May 10, 1989 at the Camp Verde Community Library Building.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Hoppy Humphrey and Carter Rogers

Absent:

Tom Shaw and Marvin Reynolds

Intergovernmental Agreement with the County - Salt Mine Road:

The Council reviewed the Town's existing Road Standards stating the need for consistencies between the Road Standards and the Intergovernmental Agreement for the work to be done on Salt Mine Road. Several minor changes were suggested.

Franchise Agreement - Mission Cable Company:

Following review and discussion of the proposed franchise agreement with Mission Cable Company the general consensus was to ask for a bond from Mission Cable in the franchise agreement.

The meeting was adjourned at 2:00 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

PUBLIC HEARING
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 10, 1989
5:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed Business License Ordinance 89-A35
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

PUBLIC HEARING
May 10, 1989
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Public Hearing to obtain public comment and opinion regarding the proposed Business License Ordinance 89-A35. Mayor Barker called the meeting to order at 5:35 p.m.

Roll Call:

Bob Barker, Woody Diehl, Hoppy Humphrey, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Sandy Lucero, Administration Receptionist and Susan Marshall,
Recording Secretary

Proposed Business License Ordinance 89-A35:

Mayor Barker stated the Council had met in several Work Sessions as well as holding a Public Hearing on the proposed Business License Ordinance in order to obtain public input and to make revisions to the original draft of the ordinance. Manager Maynard reviewed the changes made to the proposed ordinance section by section.

Mayor Barker opened the discussion to the floor.

Mr. Johnson, Cottonwood, stated he had run the swap meet in Clarkdale and because of the restrictions imposed on him by the Town of Clarkdale he had shut the swap meet down.

Wayne McIntosh, Camp Verde, stated if the proposed Business License Ordinance was passed as it stood the Swap Meet would be dead, no one would come any more.

Janice Harrison, Rimrock, stated she sells at the swap meet and is willing to purchase a business license but if all vendors are required to buy a license the Swap Meet would die.

Sharon Evans, Camp Verde, stated the people at the Swap Meet are barely able to make ends meet and the need for a license would put them out of business completely.

Peggy Chaddum suggested taking fees on a daily basis instead of annually.

Public Hearing - May 10, 1989 - Page 2:

Jerry Clawson, Swap Meet Operator, stated money was not the issue, paperwork was the issue.

Gene Creech, Camp Verde, stated no one should need a business license but if the Town felt licensing was necessary to make it a one time deal not every year.

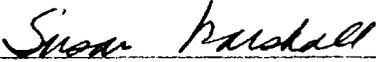
Dwight Owens, Camp Verde, stated there hasn't been a good solution found to this problem. He stated the Town shouldn't tie up Town Hall with licensing people who go to the Swap Meet.

Jerry Clawson stated people were not informed about the proposed business license ordinance at the time of the last Public Hearing. As Manager of the Swap Meet he feels he is obligated to assist both the vendors and the buyers as much as he can. He stated the Swap Meet has already been affected by the proposed ordinance. He stated he is not agreeable to the terms of the proposed ordinance. He suggested a blanket business license for the Zane Grey Swap Meet.

Further public input was heard then Mayor Barker closed the discussion to the floor. Manager Maynard asked the Council to make sure the public is made aware of any revisions to the proposed ordinance. He stated the original draft was prepared before he arrived as Town Manager but he does agree with the way the Council is handling this ordinance.

Adjournment:

The meeting was adjourned at 7:01 p.m.



Susan Marshall, Recording Secretary



David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 10, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and Possible Action on the Following:

- 4) Federal Land Transfer
- 5) Proposed Business License Ordinance 89-A35
- 6) Intergovernmental Agreement with County
 - a) Salt Mine Road
- 7) Franchise Agreement - Mission Cable
- 8) Set Meeting Time, Date Place of Executive Session
 - a) Personnel Matter
- 9) Call To The Public
- 10) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
May 10, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on May 10, 1989. Mayor Barker called the meeting to order at 7:10 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers, Tom Shaw and Hoppy Humphrey

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Sandy Lucero, Administration Receptionist and Susan Marshall,
Recording Secretary

Federal Land Transfers:

Mayor Barker explained the Town is seeking to acquire lands from the federal government for various future projects. He stated the Council had met in a Work Session to discuss which land and how much would be requested. Rogers stated he had a conflict of interest on this item due to his previous employment with the USFS and would abstain from any discussion and/or vote.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously, with Rogers abstaining, to consider a portion of Sections 4 and 9 as the land the Town would like to acquire from the federal government and the send Bob Barker and David Maynard to Washington to speak in the Town's behalf on this item.

Proposed Business License Ordinance 89-A35:

Mayor Barker stated the Council had heard public input at a Public Hearing earlier in the evening on the proposed Business License Ordinance 89-A35.

On a motion by Rogers, seconded by Humphrey, the Council voted unanimously to hold this item in abeyance until the Council can hold further Work Sessions and Public Hearings.

Intergovernmental Agreement with County - Salt Mine Road:

Manager Maynard stated the Council had discussed the IGA with the County in connection with proposed work on Salt Mine Road following a Work Session. Some changes were suggested at the Work Session and, later, had been accepted by Carlton Camp, Yavapai County Supervisor.

Special Session - May 10, 1989 - Page 2

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to approve the Intergovernmental Agreement with Yavapai County regarding the improvement of Salt Mine Road.

Franchise Agreement - Mission Cable Company:

Manager Maynard stated Mission Cable had asked for a franchise from the Town. He stated Al Williams of Mission Cable was present.

Mr. Williams gave some background on his company and asked questions concerning changes the Council was proposing in the Franchise Agreement.

Following discussion, on a motion by Shaw, seconded by Diehl, the council voted unanimously to approve the Franchise Agreement with Mission Cable Company as amended: 1) Using the word "grantee" instead of "utility", 2) Adding "a letter of credit" to the bond portion of the Agreement, 3) setting the term at fifteen (15) years with no window and 4) adopting Resolution 89-80 which states the Franchise is beneficial to the municipal corporation.

Set Meeting Time, Date and Place of Executive Session - Personnel Matter:

Manager Maynard stated a Town employee has asked for an Executive Session with the Council relative to a personnel matter. He stated the employee would like to hold this session between 5/18/89 and 5/25/89.

On a motion by Diehl, seconded by Humphrey, the Council voted unanimously to hold an Executive Session on May 18, 1989 at 4:00 p.m. at the Camp Verde Town Hall.

Call To The Public:

Jerry Taylor expressed his appreciation for a "job well done" by the Council.

Adjournment:

The meeting was adjourned at 8:00 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 16, 1989
6:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and Possible Action on the Following:

- 4) Approval of the Minutes
 - a) May 1-2, 1989 Work Session - Proposed Business License Ordinance and Existing Road Standards
 - b) May 3, 1989 Public Hearing - Proposed Business License Ordinance
 - c) May 3, 1989 Regular Session
 - d) May 8 & 10, 1989 Work Session - Federal Land Transfers, Proposed Business License Ordinance 89-A35, Intergovernmental Agreement - Salt Mine Road, Franchise Agreement - Mission Cable Company
 - e) May 10, 1989 Public Hearing - Proposed Business License Ordinance 89-A35
 - f) May 10, 1989 Special Session
- 5) Swearing in of the New Council Members
- 6) Seating of the New Council and Selection of Mayor
- 7) Retiring Mayor's Comments
- 8) New Mayor Assumes the Chair and Conducts Election of Vice-Mayor
- 9) Signature Authorization for Town Accounts
- 10) Set Time, Place and Date for Regular Council Meetings
- 11) Select a Town Newspaper
- 12) Elect the Officers of the Board of Adjustment
- 13) Call to the Public
- 14) Adjournment

TOWN MANAGER'S REPORT
SPECIAL COUNCIL MEETING
May 16, 1989 : 6:00 P.M.

PAM

This meeting is called for the specific purpose of seating the new Council and providing for the requirements of reorganization of the Council. The meeting is called to order by Mayor Barker.

3) Minutes of the Previous Meetings:

The outgoing Council must approve or amend the minutes from its past several meetings prior to leaving completing.

4) Swearing in of the New Council Members:

The Council Members are sworn in by the Town Magistrate along with the necessary signing of the oaths of office.

5) Seating of the New Council and Selection of Mayor:

The new Council is seated by a simple exchange of chairs. The outgoing Mayor continues to preside while a new Mayor is elected from the membership of the new Council.

6) Retiring Mayor's Comments:

Mayor Barker has the opportunity to make any closing comments that are appropriate and to proceed with the formality of seating the new Council.

7) New Mayor Assumes the Chair and Conducts Election of Vice-Mayor:

The new Mayor accepts the presiding chair from Mayor Barker, makes any appropriate comments that he or she may wish to make, and then requests nominations for Vice-Mayor. After any appropriate discussion, the vote is taken.

8) Set Time, Place and Date for Regular Council Meetings:

The current is the first and third Wednesday of each month at 7:00 P.M. The new Mayor and Council may establish any Time, Place and Date that accommodates the reasonable availability of its membership. The availability of its membership is the paramount concern, not the scheduling of other organization's meetings. The Regular schedule for Council Meetings for Planning & Zoning matters is the fourth Wednesday of each month at 7:00 P.M.

9) Select a Town Newspaper:

It would appear that at the moment the only newspaper that meets the legal requirements to be named as the Town Newspaper is the Camp Verde Bugle Call. In the past, the Town Council has elected to advertise in both editions (Bugle Call, Independent) and the Journal. Legal specifications only demand that a Town Newspaper be designated that meets the minimum requirements. The Council has the right to use more than one if it so chooses.

10) Elect the Officers of the Board of Adjustment:

Due to the holding of a Board of Adjustment Hearing immediately following this meeting, a Chairman of the Board of Adjustment will be necessary at this time. The election of a Vice Mayor may have to be done at the Board of Adjustment meeting.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
May 16, 1989
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on May 16, 1989. Mayor Barker called the meeting to order at 6:10 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Hoppy Humphrey

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Nina Payne, Town Accountant; Tom Odom, Planning & Zoning Director; Ralph Lizotte, Town Magistrate; Doug Jones, Street Superintendent; Sandy Lucero, Administration Receptionist and Susan Marshall, Recording Secretary

Approval of the Minutes:

- a) May 1-2, 1989 Work Session - Proposed Business License Ordinance and Existing Road Standards

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the May 1-2, 1989 Work Session as presented.

- b) May 3, 1989 Public Hearing - Proposed Business License Ordinance

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the May 3, 1989 Public Hearing as presented.

- c) May 3, 1989 Regular Session

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the minutes of the May 3, 1989 Regular Session as presented.

Special Session - May 16, 1989 - Page 2:

- d) May 8 & 10, 1989 Work Session - Federal Land Transfers, Proposed Business License Ordinance 89-A35, Intergovernmental Agreement - Salt Mine Road, Franchise Agreement - Mission Cable Company

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the minutes of the May 8 & 10, 1989 Work Session with as presented.

- e) May 10, 1989 Public Hearing - Proposed Business License Ordinance 89-A35

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the May 10, 1989 Public Hearing with a spelling correction being made.

- f) May 10, 1989 Special Session

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the minutes of the May 10, 1989 Special Session as presented.

Swearing in of the New Council Members:

Manager Maynard read the certificates of election for the new Council members, Patricia Kaminsky, Jerry Taylor and Thomas A. (Tap) Parsons.

Town Magistrate, Ralph Lizotte, swore in the new Council members.

Seating of New Council and Selection of Mayor:

The new Council members were seated and Mayor Barker called for nominations for the office of Mayor.

On a motion by Diehl, seconded by Rogers, the nomination of Tap Parsons for Mayor was entered.

On a motion by Taylor, seconded by Kaminsky, the nomination of Carter Rogers for Mayor was entered.

Mayor Barker called for a vote on the two nominees and unanimously Tap Parsons was voted into the office of Mayor.

Retiring Mayor's Comments:

Mayor Barker spoke of the incorporation efforts and expressed his appreciation to those involved. He stated he believed that the Town is solvent and that it has been a great deal of work to get the Town to the point it's at today and that all of Camp Verde's citizens should be proud of their Town.

Special Session - May 16, 1989 - Page 3:

New Mayor Assumes the Chair and Conducts Election of Vice Mayor:

Mayor Parsons expressed his personal thanks to former Mayor Bob Barker, Vice Mayor, Carol Blaich and Councilman Morris Humphrey for all their hard work and efforts.

On a motion by Kaminsky, seconded by Diehl, the nomination of Carter Rogers for the office of Vice Mayor was entered. The Council voted unanimously to have Carter Rogers serve as Vice Mayor.

Signature Authorization for Town Accounts:

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to have the Mayor, Vice Mayor, Town Manager and Town Marshal as authorized signers on the Town Accounts.

Set Time, Place and Date for Regular Council Meetings:

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to hold Regular Council meetings at 7:00 p.m. at the Camp Verde Town Hall on the first and third Wednesday of each month and the hear Planning & Zoning matters on the fourth Wednesday of each month.

Select a Town Newspaper:

Following discussion, on a motion by Reynolds, seconded by Rogers, the Council voted unanimously to continue to advertise in both the Journal and the Bugle Call.

Elect the Officers of the Board of Adjustments:

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to appoint Tom Shaw as the Chairman of the Board of Adjustments.

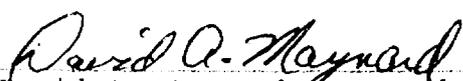
Call To The Public:

No input.

Adjournment:

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to adjourn the meeting at 6:45 p.m.


Susan Marshall, Recording Secretary


David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 17, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) May 16, 1989 Special Session - Reorganization
- 6) Disbursements & Accounting
- 7) Salt Mine Road IGA with County
- 8) Annexation Procedures
- 9) I-17 Signage
- 10) Financial Assistance Request from Camp Verde Chamber
- 11) FEMA Flood Insurance Requirements
- 12) Finney Flat Road - Dairy Queen Impacts
- 13) Oil for Millings from I-17 for Paving Projects
- 14) Camp Verde Land Use/Transportation Study Amendment
- 15) R. C. Denen, CPA, FY89 Audit Contract
- 16) Auction of Surplus Town Vehicles and Equipment
- 17) Library Commissioner Appointment
- 18) Old High School Purchase
- 19) Call To The Public
- 20) Set Next Meeting Time, Date & Place
- 21) Adjournment

TOWN MANAGER'S REPORT
REGULAR SESSION - COMMON COUNCIL
May 17, 1989

DAM

This being the first session of the new Council after reorganization, there are only the minutes from the reorganization meeting. A proposed date for the Council training session is Tuesday evening, May 23, 1989 at 7:00 P.M. in the Council Chambers. If this date is acceptable, Jack DeBolske from the League of Arizona Cities and Towns will present the session. As his presentation and the question and answer period is expected to last in excess of two hours, the Town staff portion of the training program will be proposed for another date and time.

5) Minutes of the Previous Meeting:

The May 16, 1989 session minutes will be ready for your review at this meeting so as to complete the legal provisions necessary to begin formal activity by the new Council.

6) Disbursements & Accounting:

This is the mid-month meeting and the disbursements & accounting item is limited to the normal disbursements review and approval.

7) Salt Mine Road IGA with County:

This item is on the agenda in the event that any further action is required. The County Board of Supervisors expects to favorably dispose of this item at its May 15, 1989 meeting.

8) Annexation Procedures:

In conjunction with the Salt Mine Road IGA is the request from the residents of the area to the southwest of Camp Verde for annexation to the Town. A delegation from the residents will be on hand at the Council meeting to request that the Town begin the procedures for annexation.

9) I-17 Signage:

During the past year, a number of people have worked at attempting to get the signage on I-17 improved relative to Camp Verde. The attached paperwork presents to you the proposed changes and provides some indication of the process. Please note that it required many more people and contacts than are documented here. This item is on the agenda for your review and comment before I respond to the request for approval of the proposed improvements.

10) Financial Assistance Request from the Camp Verde Chamber:

Attached is the letter proposal from the Chamber of Commerce which requests assistance in the amount of \$ 5,000 for the conduct of a limited scope economic development program for the coming year. The Chamber Board wishes to make a presentation to the Council and has placed at this point on the agenda for the presentation. Assuming that the Council wishes to proceed with a review of this request, it would fall into the normal budget review process.

11) FEMA Flood Insurance Requirements:

This is the latest in a series of communications from the Federal Emergency Management Agency, through our congressional delegation. I would suggest to you that this is a very serious concern that should be reviewed and budgeted for as part of the 1989-90 budget process.

12) Finney Flat Road - Dairy Queen Impacts:

Todd Rockwell has advised me that he will provide a memo regarding this matter on Monday. As I understand it, there is a need for a curb cut and some minor changes to the roadway that have been requested. Todd advises me that it requires Council review and approval. I am reserving further comment until I receive more information.

13) Oil for Millings from I-17 to Permit Work on Paving Projects:

The attached memo from Doug Jones provides explanation of the problems with the grinder millings from I-17. Although the material is still very good and fully usable, it does require the addition of approximately 1 1/2 % oil to be thoroughly mixed with the existing material in order to assure that the material will set up the way it needs to in order to provide the durable surface that it is most desirable. The authorization requested is for \$ 9,200 to be taken from the existing HURF budget. I do recommend that you authorize this expenditure.

14) Camp Verde Land Use/Transportation Study Amendment:

The attached letter from BRW, Inc. outlines the status of the study and provides a justification and request for a delay in the completion date for the study. In light of the circumstances involved, I would recommend that you authorize staff to negotiate a limited delay. My recommendation would be to limit the delay to not later than August 15, 1989 with all reasonable effort to achieve a July 31, 1989 date. However, this would apply to only the transportation portion of the study.

It is essential that the Land Use portion of the study be completed prior to June 15, 1989. This is in keeping with the time schedule for the changes in the Planning and Zoning Ordinance that must be made this summer to assure reasonable and proper development of the Town. The final product on the Land Use Plan would be published locally at our expense in adequate number to allow us to proceed with our needs. The final publication of the joint study document would proceed at the time of completion of the study. I do recommend that the Council authorize the \$ 4,500 additional cost of the study and direct the preparation and execution of a contract amendment.

15) R.C. Denen, CPA, July 1, 1988 - June 30, 1989 Audit Contract:

R.C. Denen, CPA, performed the Town's first audit. A disclaimer of opinion was issued in October, 1988. As a result of the problems found in the course of that audit, additional work by the Town was required. With the guidance and direction of the auditor, the necessary remedial and additional work was performed and a favorable audit opinion was issued in March, 1989.

The Town's Request for Proposals for the past audit contained provision for the extension of the contract to include an audit for the current year, if circumstances indicated that such extension was in the Town's interests. The first year fee was \$ 7,000 with an additional \$ 2,000 added to cover the cost of the additional work requested. The proposed fee for the current year would be \$ 5,500 to include all travel and out-of-pocket expense.

My recommendation is to proceed with the current year extension of the contract and authorize the execution of same.

16) Auction of Surplus Town Vehicles and Equipment:

The Town has a variety of vehicles and equipment that it has declared surplus for various good reasons. The most substantial of the reasons is that the items involved are not cost effective for the Town to continue operate and maintain. A list will be available for your review and approval.

17) Library Commissioner Appointment:

It appears that there may still remain a vacancy on the Library Commission. This item is provided in the event that there is an acceptable party available for appointment at this time.

18) Old High School Purchase:

Several Councilmembers have asked for a status report on this item and I will present it at this point. There is also the matter of modifying the membership of the negotiating committee, if appropriate.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
May 17, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on May 17, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:00 p.m.

Kaminsky lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Pat Kaminsky, Carter Rogers and Tom Shaw

Absent:

Marvin Reynolds

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Tom Odom, Planning & Zoning Director; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

None.

Approval of the Minutes of the May 16, 1989 Special Session:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the May 16, 1989 Special Session as presented.

Disbursements/Accounting:

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund, dated May 17, 1989, as presented.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated May 17, 1989, as presented.

Regular Session - May 17, 1989 - Page 2:

Salt Mine Road IGA with County:

Manager Maynard reported the IGA for improvement to Salt Mine Road had been approved by the County Board of Supervisors on May 15, 1989 and was recorded with the County Recorder on May 17, 1989. The Council had voted to approve this agreement on May 10, 1989.

Annexation Procedures:

Manager Maynard stated in the course of the discussions over improvements to Salt Mine Road, the residents in the area serviced by Salt Mine Road that's in the County, have an organization called the Salt Mine Road Improvement Association, Inc. and wish to become part of the Town. He introduced Claude Moffitt, President of the Association. Mr. Moffitt read a letter requesting annexation of those properties dependent upon Salt Mine Road for transportation from Windy Point south to River Bend. Town Attorney Ramsey explained the legal procedures required for annexation.

On a motion by Diehl, seconded by Rogers the Council voted unanimously to have the Town Manager and the Town Attorney begin the necessary procedures required for annexation with the understanding that it is not a commitment by the Town to annex but only to start the procedures.

I-17 Signage:

Manager Maynard stated there have been requests from the Town, the Camp Verde Chamber of Commerce and Fort Verde State Park, to ADOT for a change in informational and directional signs on I-17 into Camp Verde. Following a review of the proposed changes and suggestions for further changes, on a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to hold this item in abeyance until the Council can hold a Work Session.

Financial Assistance Request for Camp Verde Chamber:

Manager Maynard stated this item was not acted on at the last Regular Session. Tom Odom, Vice President of the Chamber, stated he felt as a Town employee it would not be appropriate for him to give this presentation for the Chamber. He stated that Greg Elmer, Chamber President, was ill and unable to attend the Council meeting this evening.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to direct the Town Manager to include a line item for financial assistance to the Camp Verde Chamber of Commerce in the budget review and process.

FEMA Flood Insurance Requirements:

Manager Maynard stated there has been correspondence on this item. He stated the Town cannot advertise to the public the need for flood insurance. FEMA rules have changed and the Town must buy flood insurance if any of its properties are located in a flood way. He explained that any insurance agency in the area can provide this insurance. He stated that there is a need to make the public aware of the requirement to have flood insurance if they have property within the flood way.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to have the Town Manager include flood insurance in the budget process for 1989/90.

Finney Flat Road - Dairy Queen Impacts:

Manager Maynard stated there were several projects proposed for the property between OutPost Mall and I-17. He stated the Town Engineer had recommendations for handling the traffic flow on Finney Flat Road.

Mayor Parsons stated he felt the Council should have a Work Session to discuss this item before taking any action. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to hold this item in abeyance and hold a Work Session prior to May 24, 1989.

Oil for Millings from I-17 for Paving Projects:

Street Superintendent Jones stated that the millings the Town received from FNF Construction would require an addition of 1 1/2% oil to make them usable for the projects approved last fall. He asked for Council approval to purchase the necessary oil for 4000 tons of millings at an approximate cost of \$9,200.00.

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to approve the purchase of the oil needed for the recycled materials.

Camp Verde Land Use/Transportation Study Amendment:

Manager Maynard stated BRW, the Consultant doing our Land Use/Transportation Study, has requested a delay in completion of the study to August 31, 1989 and a supplemental printing budget of \$4,500.00.

Following discussion on a motion by Shaw, seconded by Rogers, the Council voted unanimously to approve the supplemental printing budget for the four color books from BRW to be taken from the 1989/90 budget as recommended by the Land Use/ Transportation Study Advisory Committee.

Regular Session - May 17, 1989 - Page 4:

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to extend the original contract completion date to August 31, 1989 to include the adoption phase of the Land Use/Transportation Study from BRW.

R.C. Denen, CPA, FY89 Audit Contract:

Manager Maynard stated R.C. Denen had done the Town's audit of the first eighteen months of operation. He stated the original contract had the option to extend into the second year. He stated there would be a budget proposal to replace the Accounting software system. Mr. Denen's contract for the second year would cost \$5,500 and includes assistance, if desired, to install the new software.

Following discussion, on a motion by Taylor, seconded by Shaw, the Council voted unanimously to approve the \$5,500. contract with R.C. Denen to do the Town's audit for FY88/89 subject to approval of the contract by the Town Attorney.

The meeting was recessed at 8:10 p.m.

The meeting reconvened at 8:15 p.m.

Auction of Surplus Town Vehicles and Equipment:

Manager Maynard stated he had received a letter from the auctioneers who had been contacted to conduct this auction. The Town Marshal contacted other surrounding communities to see if they would like to combine their surplus auctions with Camp Verde. He stated Clarkdale will combine it's surplus property and the sale would be held at the Clarkdale Town Hall on June 10, 1989. He stated the property to be auctioned included six police cruisers, IH tractor and mower, fifth wheel, miscellaneous equipment, including the teeter totters from Butler Park per a recommendation from Southwest Risk Services and the street sweeper. The street sweeper would be sold only with a minimum bid of \$6,000. The auctioneers receive 15% of the sale price of units sold with the exception being made for the street sweeper for which they would receive 10%.

On a motion by Shaw, seconded by Kaminsky, the Council voted unanimously to authorize the auction of the listed vehicles and equipment to include the Manager's recommendations on commissions to be paid to the auctioneers and a minimum bid price of \$6,000 for the street sweeper.

Library Commissioner Appointment:

Mayor Parsons stated the Library Advisory Commission was still short one commissioner and the names of Marie Harvey and Nancy Jungling had been submitted for consideration.

Regular Session - May 17, 1989 - Page 5:

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to appoint Marie Harvey to the Library Advisory Commission for a full term.

Old High School Purchase:

Manager Maynard stated there have been discussions with the C.V.U.S.D., financial investment consultants and attorneys regarding the Town's proposal to purchase the old high school property. He stated there has been a study done on future expenses relative to debt services and operating expenses and the Town's financial position.

He stated he had put out a request for proposals for lease purchase agreements. He stated seven firms had been contacted. A proposal from a subsidiary of Young, Smith and Peacock has been received, a proposal from a firm in Minnesota is anticipated and another is anticipated to be received from Boetcher and Company.

He stated it was important to begin these procedures as soon as possible with a closing date of between July 10, 1989 to August 15, 1989 for financial reasons.

He suggested the Council consider asking Bob Barker to assist with this item as a consultant because of his knowledge in these matters. Mayor Parsons asked to have this included in the next Regular Council agenda.

Rogers asked to have a sixty day extension on the Town's option to purchase the property requested from C.V.U.S.D.

Call To The Public:

John Crane, Camp Verde resident, stated he thought there was no obligation to have flood plain insurance. Manager Maynard clarified this issue stating there was no obligation to purchase flood insurance.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall:

May 23, 1989, 4:00 p.m.: Work Session - Dairy Queen impact on Finney Flat Road, Business Licenses, Road Standards and the I-17 signs.

May 23, 1989, 7:00 p.m.: Work Session - League of Arizona Cities and Towns for new Council training.

May 24, 1989, 6:30 p.m.: Special Session - Finney Flat Road

May 31, 1989, 7:00 p.m.: Special Session - 1989/90 Budget

Regular Session - May 17, 1989 - Page 6:

June 7, 1989, 6:30 p.m.: Rio Verde Ranchos

June 7, 1989, 7:00 p.m.: Regular Session

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to postpone the scheduled Executive Session of May 18, 1989.

Adjournment:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adjourn at 9:00 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MAY 23, 1989

4:00 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the following:

- 3) Finney Flat Road - Dairy Queen Impact
- 4) Business License Ordinance 89-A35
- 5) Town Road Standards
- 6) I-17 Signage
- 7) Financial Investment Consulting Firm
- 8) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
May 23, 1989
4:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on May 23, 1989. Mayor Parsons called the meeting to order at 4:00 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Tom Shaw, Carter Rogers, Pat Kaminsky, Jerry Taylor and Marvin Reynolds

Also Present:

David Maynard, Town Manager; Tom Odom, Planning & Zoning Director; Doug Jones, Street Superintendent; Ron Ramsey, Town Attorney and Nina Payne, Town Accountant

Dairy Queen Impact - Access on Finney Flat Road:

Manager Maynard suggested checking with ADOT to find out if there is a need for a turn lane or a speed lane in the area of the proposed Dairy Queen.

I-17 Signage:

Manager Maynard presented the plan for highway signs to be placed on I-17. A Councilor asked why the wording on the highway signs was split. Manager Maynard explained the signs were split because of length restrictions from ADOT.

Steve Burton of the Camp Verde Chamber of Commerce wanted the signage to direct tourists and the traveling public into Camp Verde for various services. He stated the Chamber would like the new signs in place as soon as possible because of the number of changes which will occur along the interstate.

Following discussion, the Council suggested changes: 1) Camp Verde next three exits from north to south; 2) add DIESEL to the Cottonwood exit. These changes would be addressed in correspondence to ADOT.

Road Standards:

The Council discussed the revisions to be made to the existing Town Road Standards.

Work Session - May 23, 1989 - Page 2:

Business License Ordinance 89-A35:

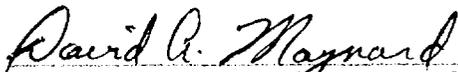
The Council reviewed and discussed the proposed Business License Ordinance 89-A35, specifically exempt items. General consensus was to lower the license fee. The Council asked Manager Maynard to bring this item back to them for further review after he had received more information on various items.

Old High School Property:

The Council reviewed two proposals for lease purchase on the old high school property from Daughterty Dawkins and Smith, Hislop, Staley and Gwen, Inc. Manager Maynard recommended utilizing Smith, Hislop, Staley and Gwen, Inc. stating there were four options available on the purchase. The Council will review the proposals and make a decision at the next Regular Session.



Nina Payne, Recording Secretary



David A. Maynard, Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MAY 23, 1989

7:00 P.M.

1) Call To Order

2) Roll Call

League Training Session for New Mayor and Council

3) Adjournment

MEETING MINUTES
SPECIAL COUNCIL SESSION
May 23, 1989 - 7:00 P.M. - Town Hall

Called to Order: 7:17 P.M.

Roll Call: Mayor Parsons, Vice-Mayor Rogers, Councilors Reynolds, Shaw, Diehl, Taylor, Kaminsky, Manager Maynard and John DeBolske - Executive Director, League of Arizona Cities and Towns

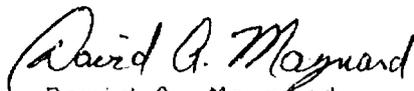
This meeting was called as a training session for the Mayor and Council to be presented by Mr. DeBolske.

A training session was presented to the Mayor and Council which included the following items:

- Roles and Purposes of the League
- Roles and Purposes of the Mayor and Council
- Parliamentary Procedure
- Open Meeting Law
- Conflict of Interest
- Nepotism
- Financial Disclosure Requirements
- Council-Manager Form of Government
- Local Government in General

Adjourned: 9:17 P.M.

Respectfully submitted;


David A. Maynard
Town Clerk

A G E N D A

SPECIAL COUNCIL SESSION
Town of Camp Verde
Camp Verde Town Hall
May 24, 1989
8:15 P.M.

- 1) Call to Order
- 2) Roll Call

The following items are for discussion and possible action:

- 3) I-17 Signage Changes
- 4) Road Standards Amendments
- 5) Selection of Financial Investment Firm
- 6) General Consulting Contract - Bob J. Barker
- 7) Approve Purchase of HURF Fund Pickup
- 8) Adjournment

OFFICIAL MINUTES

SPECIAL SESSION
TOWN COUNCIL
Camp Verde Town Hall
May 24, 1989
8:15 p.m.

Call to Order: 8:20 p.m.

Members Present: Mayor T.A. Parsons Tom Shaw
 Woody Deihl Jerry Taylor
 Marvin Reynolds Carter Rogers

Members Excused: Pat Kaminsky

Staff: Dave Maynard, Town Manager
 LuEmma Kettle, Recording Secretary

Action on the following:

1. I-17 Signage Changes

Councilman Shaw moved to approve this item as presented, Councilman Deihl seconded the motion. The vote was unanimous.

2. Road Standards Amendments

Councilman Roger moved to approve resolution #89-82, seconded by Councilman Reynolds. The vote was unanimous.

Councilman Rogers moved to approve Ordinance #89-A36, seconded by Councilman Reynolds. The vote was unanimous.

3. Selection of Financial Investment Firm.

Councilman Deihl moved to select the firm of Peacock, Hislop, Staley & Given, Inc., through June 30, 1990. Motion seconded by Councilman Shaw, vote was unanimous.

4. General Consulting Contract- Bob J. Barker

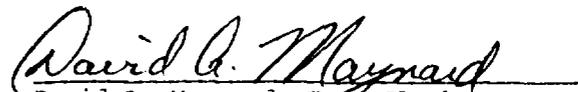
Councilman Deihl moved to approve this contract for the authorization for Bob J. Barker to be retained as a consultant for general purposes at a cost of \$1.00 per year with each area of consultation to be addressed by a letter of authority. Areas of concern include but are not limited to; the Old High School Purchase, ADOT business and the federal land transfers. Motion seconded by Councilman Taylor, the vote was unanimous.

5. Approve Purchase of HURF Fund Pickup

Councilman Rogers moved to approve the purchase of a 1987 Ford 150 Pickup in the amount of \$7,995.00 and necessary applicable fees and taxes. Motion seconded by Councilman Shaw, the vote was unanimous.

Meeting adjourned at 8:30 p.m.


LuEmma Kettle, Recording Secretary


David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
MAY 31, 1989
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) 1989/90 Budget Presentation Delivered by Town Manager

Discussion and possible action on the following:

- 5) Boundaries for Annexation of the Ft. Lincoln, et al
Area to be Considered and Set by Motion if Appropriate
at this Time
- 6) Call to the Public

Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
May 31, 1989
7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on May 31, 1989. Mayor Parsons called the meeting to order at 7:10 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Tom Shaw, Carter Rogers, Pat Kaminsky, Jerry Taylor and Marvin Reynolds

Also Present:

David Maynard, Town Manager; Tom Odom, Planning & Zoning Director; Doug Jones, Street Superintendent; Chuck Devine, Town Marshal; Ralph Lizotte, Town Magistrate; Ron Ramsey, Town Attorney and Nina Payne, Town Accountant

1989/90 Budget:

Manager Maynard presented the proposed 1989/90 Budget to the Council. On a motion by Taylor, seconded by Rogers, the Council voted unanimously to set Work Sessions to review the budget by departments.

The meeting was recessed at 8:50 p.m.

The meeting was reconvened at 8:55 p.m.

Annexation Boundaries:

Manager Maynard presented the map to the Council for review of the proposed boundary lines. Tom Bonomo, U.S.F.S., presented a brief on the boundary lines that would be compatible with the Forest Service and Yavapai County.

The meeting was recessed at 9:20 p.m. to review the map.

The meeting was reconvened at 9:30 p.m.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to accept the boundaries marked on the map in yellow be utilized for the proposed annexation area.

Special Session - May 31, 1989 - Page 2:

Call To The Public:

Tom Bonomo stated the Beasley Flats Recreation Area would be breaking ground for construction soon and asked the Council to help and participate in the ground breaking ceremonies.

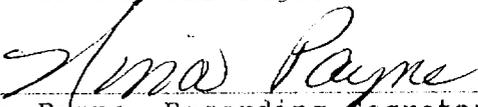
Set Next Meeting Time, Date & Place:

Work Session: June 5, 1989, at 4:00 p.m. to review and discuss the proposed 1989/90 budget for the Street Department.

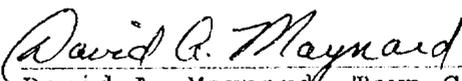
Work Session: June 6, 1989, at 4:00 p.m. to review and discuss the proposed 1989/90 budget for another department to be specified at a later time.

Adjournment:

The meeting was adjourned at 9:40 p.m.



Nina Payne, Recording Secretary



David A. Maynard, Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

June 5, 1989

4:00 p.m.

1) Call To Order

2) Roll Call

Discussion

3) Proposed 1989/90 Budget/Street Department

4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 5, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on June 5, 1989. Mayor Parsons called the meeting to order at 4:20 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds,
Pat Kaminsky, Jerry Taylor and Tom Shaw

Also Present:

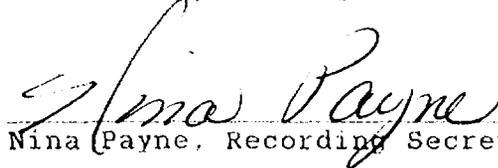
David Maynard, Town Manager; Nina Payne, Town Accountant and
Doug Jones, Street Superintendent

Proposed 1989/90 Budget - Street Department:

The Council reviewed and discussed the proposed 1989/90 Budget for the Street Department. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

Adjournment:

The meeting was adjourned at 6:40 p.m.


Nina Payne, Recording Secretary


David A. Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 6, 1989
4:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Magistrate Contract
- 4) Adjournment

EXECUTIVE SESSION
ARS 38-431.03
June 6, 1989
4:20 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Magistrate Contract

- 3) Adjournment

WORK SESSION
June 6, 1989
4:45 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Town Attorney

- 3) Adjournment

EXECUTIVE SESSION
ARS 38-431.03
June 6, 1989
5:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion - Town Attorney Contract

- 3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 6, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on June 6, 1989. Mayor Parsons called the meeting to order at 4:10 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds,
Pat Kaminsky, Jerry Taylor and Tom Shaw

Also Present:

David Maynard, Town Manager; Nina Payne, Town Accountant,
Ralph Lizotte, Town Magistrate and Ron Ramsey, Town Attorney

Proposed 1989/90 Budget - Magistrate Court:

The Council reviewed and discussed the proposed 1989/90 Budget for the Magistrate Court. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

The meeting was recessed at 5:00 p.m.

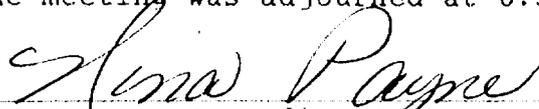
The meeting was reconvened at 5:45 p.m.

Proposed 1989/90 Budget - Town Attorney:

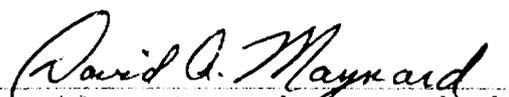
The Council reviewed and discussed the proposed 1989/90 Budget for the Town Attorney. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

Adjournment:

The meeting was adjourned at 6:30 p.m.



Nina Payne, Recording Secretary



David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
June 7, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on June 7, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:05 p.m.

Taylor lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Pat Kaminsky, Carter Rogers, Marvin Reynolds and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Nina Payne, Town Attorney; Susan Marshall, Administrative Clerk; Sandie Lucero, Recording Secretary

Information:

Mayor Parsons stated he had received a letter from Arizona Community Action concerning poverty problems.

Kaminsky requested activity reports from each department, minutes from the commissions and a list of priorities given to the Manager from the department heads.

Rogers received an invitation from the American Heritage asking the Town to join their organization.

Shaw reported he had attended a NACOG meeting on June 6, 1989 where a speaker from the United States Department of Agriculture and Soil Conservation spoke on vegetation modification.

Manager Maynard stated that a Street Department employee had resigned, and we are advertising for temporary help. He also reported the Parks and Recreation surveys had been mailed and extra copies were available at Town Hall.

Mayor Parsons introduced Bea Richmond, a Camp Verde resident, who wished to address the council regarding water transfers. She asked the Council to consider adopting a resolution expressing their opinion on this issue.

Regular Session - June 7, 1989 - Page 2:

Marshal Devine stated he had spoken with Jim King, regarding rural addressing starting the first of next week, funding is available from two utilities companies. He will be back with an update as soon as possible.

Approval of the Minutes:

a. May 17, 1989 Regular Session:

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the minutes of the May 17, 1989 Regular Session as presented.

b. May 23, 1989 Work Session:

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to approve the minutes of the May 23, 1989 Regular Session as presented.

c. May 23, 1989 Special Session:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the May 23, 1989 Special Session as presented.

d. May 24, 1989 Special Session:

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve the minutes of the May 24, 1989 Special Session as presented.

e. May 31, 1989 Special Session:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the May 31, 1989 Special Session as presented.

Disbursements/Accounting:

On a motion by Reynolds, seconded by Kaminsky, the council voted unanimously to approve the disbursements from the General Fund, dated June 7, 1989 as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated June 7, 1989 as presented.

Marshal Devine requested Council approval to purchase the necessary equipment needed to repair the Radio Dispatch Repeaters on Mingus Mountain at a cost of \$667.00 per repeater for two repeaters. He stated the costs would be split between the General Fund and the HURF Fund.

Regular Session - June 7, 1989 - Page 3:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to authorize Marshal Devine to purchase the necessary equipment needed to repair the radio dispatch repeaters on Mingus Mountain.

Manager Maynard reported a Deputy Marshal was taking a one (1) year leave of absence. This individual has a large number of comp time hours that need to be paid. He asked for Council input on how to handle this payment. On a motion by Diehl, seconded by Rogers the Council voted unanimously to approve full payment of the comp time hours accrued.

Proposed Business License Ordinance 89-A35:

Manager Maynard stated that the Council had met in a Work Session on May 23, 1989 to discuss the proposed Business License Ordinance 89-A35.

On a motion by Rogers, seconded by Diehl the Council voted unanimously to hold this item in abeyance for indefinite period and instructed the Town Manager to obtain information from other communities regarding their business licensing procedures.

Adult Literacy Program/Drug Free Work Place Certification:

Manager Maynard stated that when the Department of Education sent us the Adult Literacy Program Application for the grant they failed to include the certificate requiring a Drug Free Workplace for signature.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to authorize the Mayor sign this certificate.

Fort Verde Days Association Requests:

Manager Maynard stated he had received a letter from Donna Williamson, President of the Fort Verde Days Association, requesting several considerations from the Town (a copy of the letter is attached and becomes a part of these minutes) pertaining to Fort Verde Days.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to have the Manager handle the requests from the Fort Verde Days Association.

IGA Yavapai County - County Recorder's Office:

Manager Maynard stated it was necessary for the Town to enter into an IGA with Yavapai County to have them provide the necessary materials for the franchise election for Mission Cable Company.

Regular Session - June 7, 1989 - Page 4:

He stated this needed to be done for each election and asked the Council to consider authorizing the Mayor to sign any IGA pertaining to elections and to authorize the Mayor to sign the necessary documents pertaining to the annexation procedures.

On a motion by Taylor, seconded by Shaw, the Council voted unanimously to grant the Mayor on-going authorization to sign any IGA pertaining to elections and to sign the necessary documents pertaining to the annexation procedures.

Witness/Victim Advocate Program:

Marshal Devine stated this program was designed to assist witnesses and victims of crimes. The advocate program helps prepare them for testifying as well as offering counseling. He stated Louise Jackson was applying for grant monies to activate this program but she needed a sponsor before she can be considered for the grant funds. He stated the Marshal's Office was willing to sponsor Ms. Jackson and this program is needed in the Verde Valley.

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to have the Camp Verde Marshal's Office sponsor Louise Jackson for the Witness/Victim Advocate Program through grant funds.

The meeting was recessed at 8:05 p.m.

The meeting was reconvened at 8:15 p.m.

Purchase Offer for Old High School Campus:

Mayor Parsons stated the negotiating committee from the Town met with the committee of the Camp Verde Unified School District and an Executive Session is needed to discuss this issue further.

Kaminsky declared a conflict of interest due to her employment with the school district and stated she would refrain from participating in the discussion and/or vote on this item.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously, with Kaminsky abstaining, to schedule an Executive Session under the appropriate A.R.S. statutes, to discuss the purchase offer for the old high school campus.

Call To The Public:

Robert Smith stated he would like to be considered to fill a seat on the Planning & Zoning Commission.

Regular Session - June 7, 1989 - Page 5:

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall

Work Session, 4:00 p.m. June 12, 1989: 1989/90 Budget/Marshal

Executive Session, 3:00 p.m. June 13, 1989: Old High School Purchase

Work Session, 4:00 p.m. June 13, 1989: 1989/90 Budget/P&Z

Work Session, 4:30 p.m. June 13, 1989: 1989/90 Budget/Engineer

Executive Session, 5:00 p.m. June 13, 1989: Town Engineer

Executive Session, 4:00 p.m. June 14, 1989: Town Manager

Work Session, 5:00 p.m. June 14, 1989: 1989/90 Budget/
Administration, Parks & Recreation, Library & Balance of
Budget

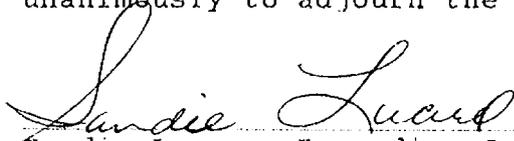
Work Session, 4:00 p.m., June 15, 1989: 1st Review 1989/90 Budget

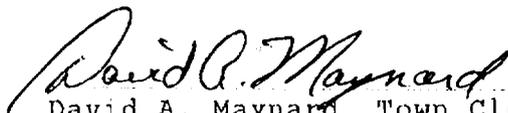
Work Session, 6:00 p.m., June 20, 1989: 2nd Review 1989/90 Budget

Regular Session, 7:00 p.m., June 21, 1989

Adjournment:

On a motion by Rogers, seconded by Taylor, the Council voted
unanimously to adjourn the meeting at 8:25 p.m.


Sandie Lucero, Recording Secretary


David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 7, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information and Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) May 17, 1989 Regular Session
 - b) May 23, 1989 Work Session
 - c) May 23, 1989 Special Session
 - d) May 24, 1989 Special Session
 - e) May 31, 1989 Special Session
- 6) Disbursements/Accounting
- 7) Proposed Business License Ordinance 89-A35
- 8) Adult Literacy Program/Drug Free Work Place Certification
- 9) Fort Verde Days Association Requests
- 10) IGA Yavapai County - County Recorder's Office
- 11) Witness/Victim Advocate Program
- 12) Purchase Offer for Old High School Campus
- 13) Call To The Public
- 14) Set Next Meeting Time, Date & Place
- 15) Adjournment

A G E N D A S

WORK SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 12, 1989
4:00 P.M.

1) Call to Order

2) Roll Call

Discussion on the Following:

3) Marshal's Budgets

a) Public Safety/Administration

b) Public Safety/Patrol

- Annexation Supplement

c) Public Safety/Dispatch

d) Public Safety/Special Duty

e) Public Safety/Animal Control

f) Witness/Victim Advocate Program

g) New Facility Costs

4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 12, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on June 12, 1989. Mayor Parsons called the meeting to order at 4:05 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds,
Pat Kaminsky, Jerry Taylor and Tom Shaw

Also Present:

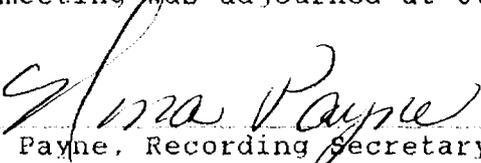
David Maynard, Town Manager; Nina Payne, Town Accountant and
Chuck Devine, Town Marshal

Proposed 1989/90 Budget - Marshal's Department:

The Council reviewed and discussed the proposed 1989/90 Budget for the Marshal's Department. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

Adjournment:

The meeting was adjourned at 6:30 p.m.



Nina Payne, Recording Secretary



David A. Maynard, Town Clerk

A G E N D A S

EXECUTIVE SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 13, 1989
3:00 P.M.

- 1) Call to Order
- 2) Roll Call

Discussion of the Following:

- 3) Old High School Purchase
- 4) Adjournment

SPECIAL SESSION
COMMON COUNCIL
TOWN HALL
June 13, 1989
4:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Lottery Fund (LTAF) 1989-90 Use Resolution
- 4) Adjournment

A G E N D A S

WORK SESSION
COMMON COUNCIL
TOWN HALL
June 13, 1989
4:05 P.M.

- 1) Call to Order
- 2) Roll Call

Discussion of the Following:

- 3) Planning & Zoning Budget
- 4) Chamber of Commerce Proposals
- 5) Adjournment

EXECUTIVE SESSION
COMMON COUNCIL
Town of Camp Verde
June 13, 1989
5:00 P.M.

- 1) Call to Order
- 2) Roll Call

Discussion of the Following:

- 3) Town Engineer Contract
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
June 13, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on June 13, 1989. Mayor Parsons called the meeting to order at 4:20 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds,
Pat Kaminsky, Jerry Taylor and Tom Shaw

Also Present:

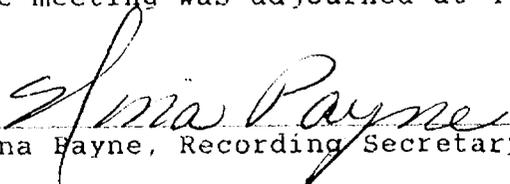
Nina Payne, Town Accountant and Ron Ramsey, Town Attorney

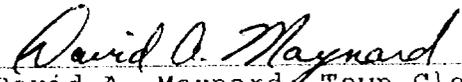
Lottery Fund (LTAF) 1989/90 Use Resolution:

The Council reviewed Resolution 89-83, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve and adopt Resolution 89-83 and to authorize the Mayor to sign it.

Adjournment:

The meeting was adjourned at 4:30 p.m.


Nina Payne, Recording Secretary


David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 13, 1989
4:05 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on June 13, 1989. Mayor Parsons called the meeting to order at 4:35 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds,
Pat Kaminsky, Jerry Taylor and Tom Shaw

Also Present:

Nina Payne, Town Accountant and Tom Odom, Planning & Zoning
Director

Proposed 1989/90 Budget - Planning & Zoning:

The Council reviewed and discussed the proposed 1989/90 Budget for the Planning & Zoning. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

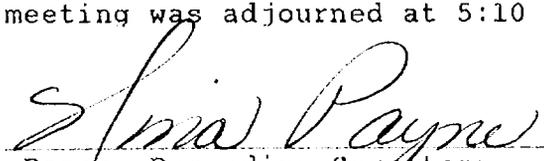
Chamber of Commerce Proposals:

Liane Nash, Executive Director of the Camp Verde Chamber of Commerce, proposed \$5,000.00 be placed in the Town's 1989/90 budget, to be given to the Camp Verde Chamber of Commerce, to cover the costs for printing and brochures to promote economic development.

Shaw suggested the Chamber prepare a written proposal and a financial statement of need for the Town on this item.

Adjournment:

The meeting was adjourned at 5:10 p.m.



Nina Payne, Recording Secretary



David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EXECUTIVE SESSION
June 13, 1989
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on June 13, 1989. Mayor Parsons called the meeting to order at 5:15 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds,
Pat Kaminsky, Jerry Taylor and Tom Shaw

Also Present:

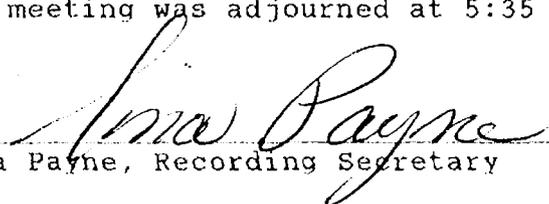
Nina Payne, Town Accountant and Todd Rockwell, Town Engineer

Town Engineer's Contract:

Todd Rockwell presented his proposal for Town Engineering services for fiscal year 1989/90. The Council discussed and considered this proposal and the general consensus was it appeared to be acceptable.

Adjournment:

The meeting was adjourned at 5:35 p.m.


Nina Payne, Recording Secretary


David A. Maynard, Town Clerk

A G E N D A S

EMERGENCY MEETING
COMMON COUNCIL
Town of Camp Verde
June 14, 1989 - 4:00 P.M.
Town Hall

1) Call to Order

2) Roll Call

To discuss and take possible action on the following:

3) Schedule of Emergency Executive Sessions:

a) Resignation of Tom Odom, Planning Director

b) Resignation of LuEmma Kettle, Associate Planner

4) Recess to hold Executive Sessions

5) Return to Emergency Session for Any Appropriate Actions:

a) Consideration of Resignations Received

b) Interim Planning & Zoning Services

6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EMERGENCY SESSION
June 14 1989
4:00 pm

The Common Council of the Town of Camp Verde, Arizona met in Emergency Session at the Camp Verde Town Hall on June 14, 1989. Mayor Parsons called the meeting to order at 4:00 pm.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Pat Kaminsky, Carter Rogers, Marvin Reynolds, and Tom Shaw

Absent:

None

Also Present:

Ron Ramsey, Town Attorney, Tom Odom, Planning Director

Ramsey discussed requirements for public notification of emergency meetings

Motion made by Diehl and second by Rogers to recess the emergency session to enable calling executive session. Vote was unanimous.

Meeting was recessed at 4:05 pm

Meeting was reconvened at 5:45 pm

Roll Call:

All council members

Absent:

None

Also Present:

David Maynard, Town Manager
Nina Payne, Town Accountant
Ron Ramsey, Town Attorney

On a motion by Rogers and second by Shaw, the council voted unanimously to accept, with regret, the resignation of Tom Odom, Town Planning Director, effective immediately and to place him on leave with pay until June 30, 1989.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EMERGENCY SESSION
June 14 1989
4:00 pm

The Common Council of the Town of Camp Verde, Arizona met in Emergency Session at the Camp Verde Town Hall on June 14, 1989. Mayor Parsons called the meeting to order at 4:00 pm.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Pat Kaminsky, Carter Rogers, Marvin Reynolds, and Tom Shaw

Absent:

None

Also Present:

Ron Ramsey, Town Attorney, Tom Odom, Planning Director

Ramsey discussed requirements for public notification of emergency meetings

Motion made by Diehl and second by Rogers to recess the emergency session to enable calling executive session. Vote was unanimous.

Meeting was recessed at 4:05 pm

Meeting was reconvened at 5:45 pm

Roll Call:

All council members

Absent:

None

Also Present:

David Maynard, Town Manager
Nina Payne, Town Accountant
Ron Ramsey, Town Attorney

On a motion by Rogers and second by Shaw, the council voted unanimously to accept, with regret, the resignation of Tom Odom, Town Planning Director, effective immediately and to place him on leave with pay until June 30, 1989.

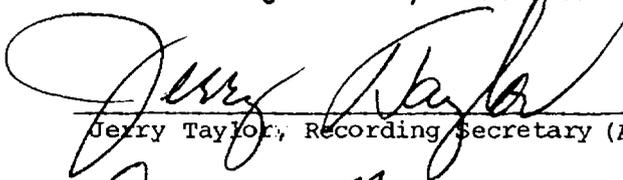
On a motion by Shaw and second by Diehl, the council voted unanimously to accept, with regret, the resignation of Lu Emma Kettle, Associate Planner, effective June 30, 1989.

Dave Maynard discussed the possibility of contracting with a Planning Service to fill the openings on a temporary basis.

On a motion by Rogers and second by Shaw the decision on the Planning Service was tabled until the June 21 meeting.

Ramsey continued discussion of requirements for public notification of emergency meetings.

The meeting was adjourned at 6:50 pm.



Jerry Taylor, Recording Secretary (Acting)



David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 15, 1989
6:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Annual Personnel Pay Review

3) Adjournment

*Meeting Rescheduled
for 6/20/89*

A G E N D A S

EXECUTIVE SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 14, 1989
4:00 P.M.

- 1) Call to Order
- 2) Roll Call

Discussion of the Following

- 3) Town Manager Contract and Salary
- 4) Adjournment

*Meeting rescheduled for
6/20/89*

WORK SESSION
COMMON COUNCIL
TOWN HALL
June 14, 1989
5:00 P.M.

- 1) Call to Order
- 2) Roll Call

Discussion of the Following:

- 3) Library Budget
- 4) Parks & Recreation Budget
- 5) Administration Budget
- 6) Non-Departmental Budget
- 7) Balance of Budget
- 8) Adjournment

*Rescheduled + Rescheduled
on 6/15/89*

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 14, 1989
4:45 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Old High School Purchase
- 4) Adjournment

*Meeting Rescheduled
for 6/20/89*

A G E N D A S

EXECUTIVE SESSIONS
ARS 38-431.03.A.1
COMMON COUNCIL
Town of Camp Verde
June 14, 1989 - 4:05 P.M.
Town Hall

Called pursuant to ARS 9-233/ARS 38-431.02.D

- 1) Call to Order
- 2) Roll Call
- 3) Resignation of Tom Odom, Planning Director
- 4) Adjournment

EXECUTIVE SESSION
ARS 38-431.03.A.1
COMMON COUNCIL
Town of Camp Verde
June 14, 1989 - 4:30 P.M.
Town Hall

Pursuant to ARS 9-233/ARS 38-431.02.D

- 1) Call to Order
- 2) Roll Call
- 3) Resignation of LuEmma Kettle, Associate Planner
- 4) Adjournment

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

June 15, 1989

4:00 p.m.

- 1) Reconvene
- 2) Roll Call

Discussion

- 3) Proposed 1989/90 Administration Budget
- 4) Proposed 1989/90 Capital Outlay
- 5) Balance of Proposed 1989/90 Budget
- 6) Adjournment

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

June 15, 1989

4:00 p.m.

- 1) Reconvene
- 2) Roll Call

Discussion

- 3) Proposed 1989/90 Administration Budget
- 4) Proposed 1989/90 Capital Outlay
- 5) Balance of Proposed 1989/90 Budget
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 14, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on June 14, 1989. Mayor Parsons called the meeting to order at 5:15 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds,
Pat Kaminsky, Jerry Taylor and Tom Shaw

Also Present:

David Maynard, Town Manager; Nina Payne, Town Accountant;
Gary Lollman, Parks & Recreation Superintendent and Gwen
Gunnell, Library Advisory Commissioner

Proposed 1989/90 Budget - Parks & Recreation:

The Council reviewed and discussed the proposed 1989/90 Budget for the Parks & Recreation Department. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

Proposed 1989/90 Budget - Library:

The Council reviewed and discussed the proposed 1989/90 Budget for the Library. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

The meeting was recessed at 8:20 p.m.

The meeting was reconvened on June 15, 1989 at 4:08 p.m.

Roll Call:

Woody Diehl, Tom Shaw, Pat Kaminsky, Carter Rogers and
Jerry Taylor

Absent:

Tap Parsons and Marvin Reynolds

Work Sessions - June 14 & 15, 1989 - Page 2:

Also Present:

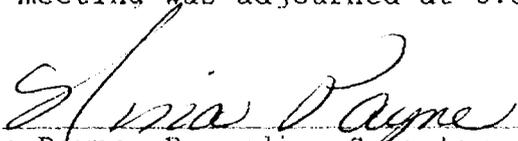
Nina Payne, Town Accountant

Proposed 1989/89 Budget - Administration and Balance of Budget:

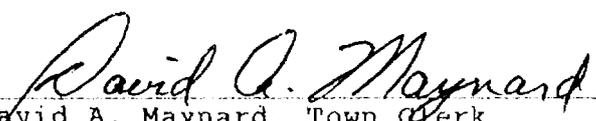
The Council reviewed and discussed the proposed 1989/90 Budget for Administration and the balance of the budget. Several suggestions for revisions were made and noted (a copy of the revised proposed budget is attached and becomes a part of these minutes).

Adjournment:

The meeting was adjourned at 6:35 p.m.



Nina Payne, Recording Secretary



David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
JUNE 20, 1989
5:45 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Council Direction to Negotiating Committee Regarding
Old High School Purchase
- 4) Adjournment

MINUTES
SPECIAL COUNCIL MEETING
June 20, 1989; Town Hall

Called to Order: 6:47 P.M., by Mayor Parsons.

Roll Call: Parsons, Rogers, Diehl, Taylor, Shaw, Reynolds,
Manager Maynard

The meeting was called to consider whether to authorize the negotiating committee to proceed with a recommended purchase offer proposal. On a motion by Reynolds, second by Diehl, the Council instructed the Manager to proceed with a letter of proposal to the School District relative to purchase of the Old High School Campus, with the proposal to remain confidential.

Adjournment: 6:55 P.M.

Respectfully submitted,



David A. Maynard
Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE COMMUNITY LIBRARY ROOM
June 19, 1989
12:00 NOON

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Severance Agreement with Tom Odom
- 4) Recess to Hold Executive Session Pursuant to ARS 38-431.03 to discuss Severance Agreement with Tom Odom
- 5) Return to Special Session for Any Appropriate Action
- 6) Adjournment

EXECUTIVE SESSION
ARS 38-431.03
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE COMMUNITY LIBRARY ROOM
June 19, 1989
12:05 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following Item:

- 3) Severance Agreement with Tom Odom
- 4) Adjournment

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
JUNE 21, 1989
5:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Second Round Review of Proposed 1989/90 Budget
- 4) Adjournment

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 20, 1989
3:30 p m

- 1) Call To Order
- 2) Roll Call

Discussion on the following:

- 3) Old High School Purchase
- 4) Adjournment

EXECUTIVE SESSION
ARS 38-431.03
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 20, 1989
4:00 p m

- 1) Call To Order
- 2) Roll Call

Discussion on the following:

- 3) Town Manager contract and salary
- 4) Adjournment

EXECUTIVE SESSION
ARS 38-431.03
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 20, 1989
4:30 p m

- 1) Call To Order
- 2) Roll Call

Discussion on the following:

- 3) Annual personnel pay review/reclassifications
- 4) Adjournment

Posted 6/19/89 3:25pm S. Marshall

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
JUNE 21, 1989
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates
 - a. Chamber of Commerce Letter - June 20, 1989
Re: Riverside Park Project/ACTION ARIZONA
 - b. John Crane Letter and Resume
Re: Planning & Zoning Commission Appointment
 - c. Southwest Risk Services, Inc. Letter
Re: Limited Pollution Liability Coverage
 - d. Chris McCann (Yavapai County Solid Waste Engineer)
Letter Re: Proposed Septage Disposal Fee Hearing
 - e. Arizona Risk Retention Pool Audit Statement

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a. June 7, 1989 Regular Session
 - b. Budget Work Sessions
 - June 5, 1989 - Street Department
 - June 6, 1989 - Magistrate Court & Town Attorney
 - June 12, 1989 - Marshal's Department
 - June 13, 1989 - Planning & Zoning
 - June 14, 1989 - Parks & Recreation, Library,
Administration and Balance of Budget
 - c. June 13, 1989 - Special Session - Resolution 89-83
(LTAF)
 - d. June 14, 1989 - Emergency Session
- 6) Disbursements/Accounting

AGENDA - REGULAR SESSION - JUNE 21, 1989 - PAGE 2:

- 7) Liquor License Application: Frederic Samulski dba Montezuma Inn Deli & Cafe - Class 12 Beer & Wine
- 8) Class B Bingo License Application: American Legion Post 93 - Location 135 Third Street
- 9) Resolution 89-84: Water Transfers
- 10) Proposed 1989-90 Road Improvement List
- 11) Street Department Work Schedule Change
- 12) Camp Verde Weather Station
- 13) Planning & Zoning Services
 - a. WillDan Associates Consulting Services
 - b. Advertisement of Position(s)
- 14) Tentative Adoption of 1989/90 Budget
- 15) Arizona Community Action Committee - Poverty in Arizona
- 16) Resolution 89-81: Notice of Election - Mission Cable Company Franchise
- 17) Term of Mayor
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
- 20) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
June 21, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on June 21, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:05 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; Sandie Lucero, Secretary/ Receptionist; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard stated he had received a letter from the Camp Verde Chamber of Commerce regarding the riverside park project. This project is part of the Action Arizona Program and the letter gave an update on the project for the Town's information.

Manager Maynard presented a letter from John Crane requesting consideration for an appointment to the Planning & Zoning Commission.

He then reported Southwest Risk is offering limited coverage for pollution liability that would be an option to add to our current liability coverage.

Manager Maynard presented a letter from Chris McCann, Yavapai County Solid Waste Engineer, regarding an increase in the charge for dumping septage, at the landfills in Yavapai County, to \$.045 per gallon dumped.

Taylor stated the Action Arizona Program had strict time constraints and asked the Council to be in contact with the Camp Verde Chamber on this project.

Regular Session - June 21, 1989 - Page 2:

Approval of the Minutes:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the minutes of the June 7, 1989 Regular Session, June 5, 1989 Work Session, June 6, 1989 Work Session, June 12, 1989 Work Session, June 13, 1989 Work Session, June 14, 1989 Work Session, June 13, 1989 Special Session and June 14, 1989 Emergency Session as presented.

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund dated June 21, 1989, excluding the payments to BRW, as presented. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund dated June 21, 1989 as presented.

Liquor License Application: Frederic Samulski dba Montezuma Inn Deli and Cafe - Class 12 Beer & Wine:

Taylor stated he had a conflict of interest because the applicant is a client. He stated he would abstain from any discussion and/or vote on this item

Manager Maynard stated this had been posted the required 21 days and he had not received any comments on it from either the public or the Town Marshal. On a motion by Shaw seconded by Diehl, the Council voted unanimously, with Taylor abstaining, to approve the liquor license application for the Montezuma Inn Deli and Cafe.

Class B Bingo License Application - American Legion - Post 93:

Town Attorney Ramsey stated there have been changes in the statutes regarding the applications for bingo games. He stated the application was not completed properly. He also stated the Council would need to set a hearing date to obtain public input on this application within 45 days.

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to hold this item in abeyance until next week to allow the applicant time to properly complete the application.

Resolution 89-84 - Water Transfers:

Manager Maynard stated he had received copies of resolutions regarding water transfers from surrounding communities. Mayor Parsons stated the Council has not had time to review these resolutions. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to hold this item in abeyance until next week to give the Council an opportunity to review the resolutions from other communities.

Regular Session - June 21, 1989 - Page 3:

Proposed 1989-90 Road Improvement List:

Street Superintendent Jones presented the proposed 1989/90 Road Improvement List to the Council. He asked for the Council to consider approving the list utilizing millings on Park Verde Road, Aspen Way and 3rd Street instead of using bituminous prime. Mayor Parsons asked the Council to consider Murdock Lane as a priority on the list for 1989/90 and to carry forward any uncompleted road for the 1988/89 list.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the proposed 1989/90 Road Improvement list adding Pearl Drive, Ripple Road and Murdock Lane, North and South, and 1st Street after the completion of the sewer project.

Street Department Work Schedule Change:

Street Superintendent Jones asked the Council to consider approving a four day, ten hour work schedule for the Street Department from May 1 through the second week in October.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the Street Department crew to work four ten hour days for the period of May 1 through the second week in October.

The meeting was recessed at 8:05 p.m.

The meeting was reconvened at 8:15 p.m.

Camp Verde Weather Station:

Manager Maynard presented a proposal for the key piece of equipment needed to establish a weather station in the Town. He stated the Heathkit Advanced Weather Computer was in conformance with the National Weather Service and FAA guidelines for Wx instrumentation at supplementary aviation Wx reporting stations.

Mayor Parsons stated this item should come from 1988/89 funds because it was started last fall.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to direct the Town Manager to place this item on the agenda for June 28, 1989.

Planning & Zoning Services:

- a) WillDan Associates Consulting Services
- b) Advertisement of Position(s)

Regular Session - June 21, 1989 - Page 4:

Manager Maynard presented a proposal from WillDan Associates for planning and zoning services. The proposal shows a cost of \$40-\$50 per hour for a planner to work out of the Town Hall offices three consecutive days per week to handle all planning & zoning matters.

Diehl asked if it would be possible to utilize an individual from the County for these services. Mayor Parsons asked if the information from WillDan Associates could be available to the Council for a Work Session.

On a motion by Diehl seconded by Rogers, the Council voted unanimously to hold item (a) in abeyance and the direct the Town Manager to advertise for the positions.

Tentative Adoption of 1989/90 Budget:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to hold this item in abeyance.

Arizona Action Committee - Poverty in Arizona:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to hold this item in abeyance.

Resolution 89-81: Notice of Election - Mission Cable Company Franchise:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to adopt Resolution 89-81 - Notice of Election for Mission Cable Company Franchise with a change being made to the date of adoption to reflect June 21, 1989.

Term of Mayor:

Manager Maynard stated this item was on the agenda because of Council member requests.

Mayor Parsons stated the term of Mayor should only be for one year. Rogers stated, to maintain continuity, the term should be two years and the Mayor should be able to succeed himself in office.

On a motion by Diehl, seconded by Shaw, the Council voted as follows:

Diehl: Aye	Shaw: Aye	Rogers: Nay
Taylor: Aye	Reynolds: Aye	

to adopt Resolution 89-85 which sets the term of Mayor to one year and allows the Mayor to succeed himself in office.

Regular Session - June 21, 1989 - Page 5:

Call To The Public:

Richard Nelson, Camp Verde resident, asked where the annexation process stands. Mayor Parsons stated the process is underway but no definite time frame has been established.

Mr. Nelson asked when the paving of Salt Mine Road would begin. Mayor Parsons stated the Intergovernmental Agreement with the County for this project was completed but no definite start date has been established.

Mr. Nelson asked if it would be possible for Town staff to be available for Public Meetings on the annexation to answer citizens questions. Manager Maynard stated Town staff would be available to answer questions for the citizens who will be affected by the annexation.

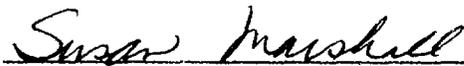
Set Next Meeting Time, Date & Place:

The Council will meet for a training session on Community Facilities Districts on June 26, 1989 at 7:00 p.m. at the Cliff Castle Lodge.

June 26, 1989 - 4:00 p.m. - Work Session - Final Budget Review
June 28, 1989 - 4:00 p.m. - Special Session
June 28, 1989 - 7:00 p.m. - Council hears Planning & Zoning
July 5, 1989 - 7:00 p.m. - Regular Session

Adjournment:

The meeting was adjourned at 9:00 p.m.



Susan Marshall, Recording Secretary

David A. Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL

Town of Camp Verde
TOWN HALL
June 26, 1989; 4:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Second Review - 1989-90 Town Budget
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
June 26, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on June 26, 1989. Mayor Parsons called the meeting to order at 4:00 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager and Nina Payne, Town Accountant

Tentative 1989/90 Budget:

The Council reviewed and discussed the proposed 1989/90 Budget for the Town of Camp Verde. Suggestions were made for additions, deletions and corrections.

Adjournment:

The meeting was adjourned at 5:45 p.m.

Nina Payne, Recording Secretary

David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CLIFF CASTLE LODGE, CAMP VERDE, ARIZONA
June 26, 1989
8:30 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and Possible Action on the Following:

- 4) Prepare a Community Facilities Districts Policy
- 5) Adoption of Preliminary Community Facilities Districts Policy
- 6) Adjournment

A G E N D A

WORK SESSION
COMMON COUNCIL

Town of Camp Verde
BEST WESTERN CLIFF CASTLE LODGE
June 26, 1989; 7:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Training Session on Community Facilities Districts
- 4) Adjournment

A G E N D A

SPECIAL MEETING
COMMON COUNCIL

Town of Camp Verde
BEST WESTERN CLIFF CASTLE LODGE
June 26, 1989; 8:30 P.M.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and Possible Action on the Following:

- 4) Preparation of Community Facilities Districts Policy
- 5) Adoption of Preliminary Policy
- 6) Adjournment

COMMUNITY FACILITIES DISTRICTS
WORK-STUDY SESSION OF THE
COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA
JUNE 26, 1989

CLIFF CASTLE LODGE
7:00 P.M.

Presenters:

Michael Cafiso, Esq. (O'Connor, Cavanagh, et al.)
Larry S. Given, Manager (Peacock, Hislop, Staley & Given, Inc.)

I. INTRODUCTION - David Maynard, Town Manager

- A. Subject Matter of Work-Study Session
- B. Participants in Work-Study Session

II: LEGISLATIVE HISTORY OF THE COMMUNITY FACILITIES DISTRICTS ACT

III: FUNCTIONS OF COMMUNITY FACILITIES DISTRICTS

- A. Provide Alternatives Already Available in Other States
- B. Provide Source of Financial Capital
- C. Replace Lost Sources of Financial Capital

IV: USES OF COMMUNITY FACILITIES DISTRICTS SINCE ENACTMENT OF THE
COMMUNITY FACILITIES DISTRICTS ACT

V: FORMATION OF COMMUNITY FACILITIES DISTRICTS

- A. Developer/Landowner Request
 - 1. Application
 - 2. General Plan
 - 3. Petition
- B. Master Planning/Timing
- C. Easier Method of Formation
- D. More Difficult Method of Formation

VI: POWERS OF COMMUNITY FACILITIES DISTRICTS

- A. Powers Generally
- B. Coordination with Functions of the Town
- C. Limitations on the Powers of Community Facilities Districts

VII: PROJECT DEVELOPMENT

- A. Feasibility
 - 1. Cost
 - 2. Maintenance
- B. Coordination with Town's Existing Facilities and Future Needs
- C. Alternative Approaches
- D. Construction and/or Acquisition

VIII: FINANCING COMMUNITY FACILITIES DISTRICTS' NEEDS

- A. Capital Expenditures
 - 1. Tax-Exempt Financing Generally
 - 2. Sources of Debt Service
 - 3. Procedures for Issuance and Sale of Debt
- B. Formation and Operation and Maintenance Expenditures
 - 1. Advancement of Initial Costs
 - 2. Sources of Revenue
 - 3. Procedures for Providing Revenues
 - 4. Reimbursements from Proceeds of Sale of Debt
- C. Limitations on Magnitudes of Debt and Demands for Revenues

IX: ADMINISTRATION OF COMMUNITY FACILITIES DISTRICTS

- A. Form of Government
- B. Discretionary Activities
- C. Ministerial Activities
- D. Liability of Town Council/District Boards
- E. Effect of Other State Law

X: CONCLUSION: BENEFITS OF USE OF COMMUNITY FACILITIES DISTRICTS

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
June 28, 1989
4:30 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Disbursements/Accounting
- 6) New Accounting System and Training for It
- 7) Resolution 89-84/Water Transfers
- 8) Class B Bingo License Application - American Legion Post 93
- 9) Camp Verde Weather Station
- 10) Planning & Zoning Services
- 11) Adoption of Tentative 1989/90 Budget/Declaring a Public Record - Resolution 89-86
- 12) July 3, 1989 Proposed Holiday
- 13) Adoption of Final CFD Policy
- 14) Liquor License Application - Type 6 Sportsman's Bar - Russell Erwin Ingraham
- 15) Grant Award Notification - Adult Literacy Program
- 16) Appointment of Planning Commission Members
- 17) Call To The Public
- 18) Cancellation of July 5, 1989 Regular Council Meeting
- 19) Set Next Meeting Time, Date & Place
- 20) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
June 28, 1989
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on June 28, 1989. Mayor Parsons called the meeting to order at 5:10 p.m.

Shaw lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; Nina Payne, Town Accountant
and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard stated he had a draft for the grant for the Witness/Victim Advocate Program and would have copies prepared for Council review.

He then stated he had received a letter from Mission Cable Company which stated they felt an election was not necessary but they would require a license to operate within the Town limits.

Manager Maynard presented the Town Engineer's cost estimates for the road work proposed for Middle Verde Road, west for a single course chip seal.

Disbursements/Accounting:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund dated June 28, 1989, excluding the payments to IMR, Chase Manhattan Bank, Ron Ramsey and BRW and to pay IMR, Chase Manhattan Bank and BRW from the 1989/90 budget.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Fund dated June 28, 1989 as presented.

Special Session - June 28, 1989 - Page 2:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to table any action on pest control for the Town Hall until renovations are completed on the buildings.

New Accounting System and Training for It:

Manager Maynard stated the new accounting system was at this time on sale and if it is purchased after July 1, 1989 there will be an additional cost of \$2,000.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the purchase of the new accounting system and the necessary training, not to exceed \$8,000.00.

Resolution 89-84/Water Transfers:

On a motion by Rogers, seconded by Taylor the Council voted unanimously to table any action on this item until further information can be received from other communities and a Work Session can be held.

Class B Bingo License Application - American Legion Post 93:

Manager Maynard stated this item had been tabled on June 21, 1989. The State had sent the necessary papers and he suggested calling a Public Hearing once the application is received and completed.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to set the Public Hearing on this item for 9:00 a.m. on June 30, 1989 to be followed by a Special Session to take any appropriate action.

Camp Verde Weather Station:

Manager Maynard stated the information requested had not been received but funds to cover the cost were included in the 1989/90 budget under Capital Outlay.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to use funds from the 1989/90 budget under Capital Outlay.

Planning & Zoning Services:

Manager Maynard presented a letter of agreement from WillDan Associates to cover the planning & zoning services for the Town on an interim basis. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to approve the letter of agreement from WillDan Associates for John Lewis to cover the planning & zoning department until September 1, 1989.

Special Session - June 28, 1989 - Page 3:

The meeting was adjourned at 6:10 p.m.

The meeting was reconvened at 6:15 p.m.

Adoption of Tentative 1989/90 Budget/Declaring a Public Record - Resolution 89-86:

Manager Maynard presented the changes that had been made to the 1989/90 Budget. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to table any action on this item until the Special Meeting, scheduled for June 30, 1989, to allow the Council time to review the changes.

July 3, 1989 Proposed Holiday:

Manager Maynard asked for Council consideration of this item. On a motion by Reynolds, seconded by Diehl, the Council voted with Rogers voting Nay, to give each employee eight hours of comp time to be used on July 3, 1989, if possible.

Adoption of Final CFD Policy:

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to table any action on this item.

Liquor License Application - Type 6 - Sportsman's Bar - Russell Erwin Ingraham:

Manager Maynard stated the necessary posting had been done and no complaints had been filed.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the liquor license application - Type 6 - Sportsman's Bar - Russell Erwin Ingraham.

Grant Award Notification - Adult Literacy Program:

Manager Maynard stated the Town had received formal notification on the grant for the Adult Literacy Program.

Appointment of Planning & Zoning Commission Members:

Mayor Parsons stated Cort Monroe, Patricia Onion and Bob Kovacovich had terms that were expiring on July 1, 1989 and the Council needed to consider appointing members to the Planning & Zoning Commission.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to re-appoint Onion and Kovacovich for a three year term on the Planning & Zoning Commission.

Special Session - June 28, 1989 - Page 4:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to appoint John Crane to serve a three year term on the Planning & Zoning Commission.

Call To The Public:

No input.

Cancellation of July 5, 1989 Regular Council Meeting:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to cancel the July 5, 1989 Regular Council meeting.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall on June 30, 1989 at 9:00 a.m. in a Work Session to review and discuss the Class B Bingo License Application for American Legion Post 93 and in a Special Session at the Camp Verde Town Hall on June 30, 1989 at 9:15 a.m. to review and possible act on the proposed 1989/90 budget.

The Council will meet at the Camp Verde Town Hall on July 12, 1989 in Special Session at 7:00 p.m.

The Council will meet at the Camp Verde Town Hall on July 19, 1989 in Regular Session at 7:00 p.m.

Adjournment:

The meeting was adjourned at 7:00 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 28, 1989
4:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Personnel Matters
- 4) Adjournment

A G E N D A

PUBLIC HEARING
COMMON COUNCIL

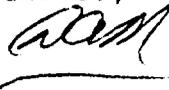
Town of Camp Verde
CAMP VERDE TOWN HALL
June 30, 1989; 9:00 A.M.

- 1) Call to Order
- 2) Roll Call
- 3) Public Hearing to be Held on:

Class B Bingo License Application from American Legion Post 93 to be Located at the American Legion Post, 135 Third Street, Camp Verde Wednesday evenings at 7:00 P.M. and Saturday afternoons at 2:00 P.M.

- 4) Adjournment

TOWN MANAGER'S REPORT
SPECIAL COUNCIL SESSION
June 30, 1989



4) Bingo Application - American Legion Post 93:

As previously discussed, I did ask the Council to post the required hearing for Friday morning, June 30, 1989 on the assumption that the representatives from the American Legion would have completed and returned to me for certification of proper completion the application for their license before the close of business Thursday. The new application packet did arrive on Thursday as expected. However, the completed application was not available for review. Therefore, I am unable to certify that the application is complete and meets the minimum requirements for your action. What action you choose to take is up to you as the Council. I would caution you to be certain that the application is complete before approving it. Nina has the information on who to contact and what is needed. The approval form blank is attached to her copy of this report. If you choose not to act at this time, I would suggest that you recess the hearing until some appropriate date and time next week Wednesday or later.

5) Adoption of Tentative 1989/90 Budget:

The changes and corrections to the budget have been completed. I have reviewed the final copy and am satisfied with it. You will need to vote to approve it first. Then you will need to go to item 6).

6) Declaration of the Budget as a Public Document:

Adopt the resolution as written and you have completed the Tentative Budget adoption process. The budget does require immediate advertisement for two consecutive weeks for a final budget hearing to be held on July 19, 1989 at 8:30 P.M. This hearing was called at your Council Meeting on Wednesday, June 26, 1989.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
PUBLIC HEARING
June 30, 1989
9:00 a.m.

The Common Council of the Town of Camp Verde, Arizona met in Public Hearing at the Camp Verde Town Hall on June 30, 1989 in order to obtain public input on the request from American Legion Post 93 regarding a Class B Bingo License. Mayor Parsons called the meeting to order at 9:05 a.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
and Tom Shaw

Absent:

Marvin Reynolds and Pat Kaminsky

Also Present:

Nina Payne, Town Accountant and Susan Marshall, Recording
Secretary

Class B Bingo License Application - American Legion Post 93:

The Council reviewed the prepared application and the consensus was that the forms appeared to be filled out properly and completely and the Council saw no reason to decline acceptance of the application.

There was no public input.

Adjournment:

The meeting was adjourned at 9:15 a.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL

Town of Camp Verde
CAMP VERDE TOWN HALL
June 30, 1989; 9:15 A.M.
(Town Manager Excused)

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance

Discussion and Possible Action on the Following:

- 4) Class B Bingo License Application -
American Legion Post 93
- 5) Adoption of Tentative 1989/90 Budget
- 6) Declaring the Tentative Budget to be a Public Record:
Resolution No. 89-86
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
June 30, 1989
9:15 a.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on June 30, 1989. Mayor Parsons called the meeting to order at 9:15 a.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
and Tom Shaw

Absent:

Marvin Reynolds and Pat Kaminsky

Also Present:

Nina Payne, Town Accountant and Susan Marshall, Recording
Secretary

Class B Bingo License Application - American Legion Post 93:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to accept the Class B Bingo License application for American Legion Post 93 located at 135 3rd Street, Camp Verde, Arizona 86322 for bingo games to be held on Wednesday evenings at 7:00 p.m. and Saturday afternoons at 2:00 p.m.

Adoption of Tentative 1989/90 Budget:

Town Accountant Payne presented the revisions to the Tentative 1989/90 Budget for Council review.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt the Tentative 1989/90 Budget for the Town of Camp Verde dated June 28, 1989.

Resolution 89-86 - Declaring the Tentative 1989/90 Budget a Public Record:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt Resolution 89-86 declaring the Tentative 1989/90 Budget for the Town of Camp Verde a public record.

Adjournment:

The meeting was adjourned at 9:20 a.m.

Special Session - June 30, 1989 - Page 2:

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

COMMON COUNCIL SPECIAL SESSION
Town of Camp Verde

TOWN HALL

July 6, 1989; 12:00 Noon

- 1) Call to Order
- 2) Roll Call
- 3) Witness-Victim Advocate Program Acceptance of Grant
- 4) Sign Ordinance Moratorium
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
July 6, 1989
12:00 NOON

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on July 6, 1989. Mayor Parsons called the meeting to order at 12:02 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; Nina Payne, Town Accountant
and Susan Marshall, Recording Secretary

Witness/Victim Advocate Program - Acceptance of Grant:

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to accept the grant agreement for the Witness/Victim Advocate Program subject to approval by an attorney and to authorize the Mayor to sign the agreement.

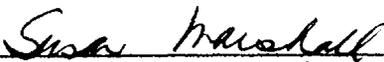
Sign Ordinance Moratorium:

Manager Maynard stated the Council had imposed a 60 day moratorium on the issuance of sign permits on May 3, 1989. This moratorium ended on July 3, 1989. He stated the Planning & Zoning Department and the Planning & Zoning Commission had not completed their revisions to the sign ordinance at this time.

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to impose a moratorium on the issuance of sign permits beyond the limits provided for in the existing ordinance.

Adjournment:

The meeting was adjourned at 12:12 p.m.


Susan Marshall, Recording Secretary

David A. Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
SPECIAL SESSION

Town of Camp Verde
Town Hall
July 12, 1989
7:00 P.M.

- 1) Call to Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Request to Release Legal Opinion from Gary Kazragis re:
Issue of Liability Resulting from Change of Sign
Ordinance to Allow Less than 65 Foot High Signs
Along I-17 Corridor
- 4) Review of ADOT Proposal for Acceptance of Route 279
Extension
- 5) Recess for Executive Session - Manager's Contract
- 6) Recess for Executive Session - Personnel
Completion of Annual Salary Reviews
- 7) Adjournment

TOWN MANAGER'S REPORT
SPECIAL COUNCIL SESSION
July 12, 1989; 7:00 P.M.

Town Hall

DAM

3) Request to Release Legal Opinion re: Sign Ordinance:

Gary Kazragis of Lew Levins' Office provided a legal opinion for use in the review of the sign ordinance revision proposal. Wendy Escoufier of the Bugle has requested release of the opinion on the grounds that it relates to an issue not covered by the exclusions of the public records law. Gary Kazragis has been called to determine his position on the matter and he clearly indicates that he does not believe that it is a public record. He feels that, because it relates to a potential liability issue and falls under the category of legal advice to a client, the opinion is not subject to release. Therefore, he is requesting that the Council not release the opinion.

4) Executive Session on Manager's Contract:

The Council reviewed a proposed Manager's Contract based upon a format provided by Town Attorney Ron Ramsey and modified by the Town Manager to remove a series of irrelevant clauses. The Council referred the modified form back to the Town Attorney for further approval as to form. The Town Attorney has returned same noting his approval as to form. The proposed agreement is back for "final" review.

5) Executive Session on Personnel - Completion of Annual Salary Reviews and Pay Chart/Use Thereof:

At the last session, there were several unresolved issues as to how to proceed. The tentative budget was changed to reflect the position as of the last meeting. This session is necessary to complete these matters prior to the formal budget hearing scheduled for July 19th.

A G E N D A

COMMON COUNCIL
EXECUTIVE SESSION
ARS 38-431.03

Town of Camp Verde
July 12, 1989; 6:30 P.M.
TOWN HALL

- 1) Call to Order
- 2) Roll Call
- 3) Review of School Position on Proposed Terms of Purchase
of the Old High School Campus - Report from the
Negotiating Committee
- 4) Adjournment

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
July 14, 1989
9:30 a.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Formal Purchase Offer for Old High School Campus
- 4) Approval of ADOT Proposal of Terms for Extension of Route 279 Designation - Resolution 89-89
- 5) Call To The Public
- 6) Set Next Meeting Time, Date & Place
- 7) Adjournment

A G E N D A

COMMON COUNCIL
EXECUTIVE SESSION
ARS 38-431.03

Town of Camp Verde
July 12, 1989; 7:15 P.M.
TOWN HALL

- 1) Call to Order
- 2) Roll Call
- 3) Town Manager's Contract
- 4) Adjournment

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03
COMMON COUNCIL

Town of Camp Verde
July 12, 1989; 7:45 P.M.
TOWN HALL.

- 1) Call to Order
- 2) Roll Call
- 3) Personnel - Completion of Annual Salary Reviews and Pay Chart/Use Thereof
- 4) Adjournment

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
July 19, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates
- 5) Public Hearing - 1989/90 Budget

Discussion and Possible Action on the Following:

- 6) Approval of the Minutes
 - a) June 21, 1989 - Regular Session
 - b) June 26, 1989 - Work Session
 - c) June 30, 1989 - Public Hearing - Bingo License
 - d) June 30, 1989 - Special Session
 - e) July 6, 1989 - Special Session
- 7) Disbursements/Accounting
- 8) 1989/90 Budget Adoption
- 9) 1989/90 Payroll Adjustments
- 10) Pay Chart and Pay Policy Adoption
- 11) Purchase and Sales Agreement for Old High School Campus
- 12) Riverfront Park Proposal of the Chamber of Commerce
- 13) Contracts for Professional Services
 - a) Town Manager
 - b) Town Magistrate
 - c) Town Engineer
 - d) Town Attorney
- 14) Chip Seal of Middle Verde Road, Park Verde Road, Verde Road West and Sunset Street
- 15) Schedule for Reviewing Planning Director Applications

AGENDA - REGULAR SESSION - JULY 19, 1989 - PAGE 2

- 16) Cancellation of August 22, 1989 Franchise Election -
Mission Cable Company
- 17) Call To The Public
- 18) Set Next Meeting Time, Date & Place
- 19) Adjournment

TOWN MANAGER'S REPORT
REGULAR COUNCIL SESSION
July 17, 1989

RAM

5) Recess for 1989/90 Annual Budget Hearing:

Due to the manner in which the hearing notice was published, the hearing is attached to the Council Meeting and the meeting needs to be recessed while the hearing is held.

8) 1989/90 Budget Adoption:

The Proposed 1989/90 Annual Budget is ready for the Council's consideration and is attached. The Public Hearing is set up for 7:00 P.M. with the Meeting to follow immediately thereafter.

9) 1989/90 Payroll Adjustments

The balance of the payroll adjustment calculations are being run and the documents prepared. Once prepared, they will be reviewed with the Department Heads for concurrence and delivered to the Council for consideration.

10) Pay Chart and Pay Policy Adoption

The pay chart is directly related to the above item and will have to be finalized in conjunction with it. As the Council is aware of the particulars already and finalization is a matter of providing a policy format for the already established intent, the final copies will be placed in the Council boxes along with the proposed payroll adjustments.

11) Purchase & Sales Agreement for Old High School Campus

A Purchase & Sales Agreement for the Old High School Campus property is supposed to be prepared by the School District based upon the terms established in the offer and acceptance of offer. It has just come to my attention that they may not be ready to proceed at that time and this item may need to be tabled. However, I have left it on the agenda in the event that it is ready to proceed.

12) Riverfront Park Proposal of the Chamber of Commerce

This item has to do with a request from Steve Burton which seeks Council approval for a resolution to proceed with the application for State Lake Improvement Funds. A copy of his letter, the proposed resolution and the grant application cover sheet are attached. Please note that a revised and properly prepared resolution will be available for the Council's consideration at the meeting.

13) Contracts for Professional Services

The contracts for the parties listed below will be completed and ready for Council action at the meeting. The Town Manager and Town Attorney agreements are completed and attached hereto. The Town Engineer and Magistrate agreements are not final typed and will follow on Tuesday morning.

- a) Town Manager
- b) Magistrate
- c) Town Engineer
- d) Town Attorney

14) Chip Seal of Middle Verde Road, Park Verde Road, Verde Road West and Sunset Street

Copies of the proposed specifications are available for review in the Town Office, along with a copy of the advertisement notice and cost estimate which totals \$ 37,860.00. This item requires Council authorization to release to be placed for bids.

15) Schedule for Reviewing Planning Director Applications

There are a large number of applications being received for the Planning Director position. In light of the need to get this matter resolved as quickly as is reasonable, I need to ask the Council to take time to stop at the office and review the applications which have been placed in a looseleaf binder for your convenience. I would suggest a July 31, 1989 informal cut off for new applications with interview list to be prepared immediately thereafter. It is my hope that we can complete the process so as to have a new Planning Director on board before the end of August.

16) Cancellation of August 22, 1989 Mission Cable Franchise Election:

At the request of Al Williams of Mission Cable the franchise election advertisements required to be in this week's paper were cancelled on the grounds that he states that it is a license that its required, not a franchise. After seeking legal Council, the advertisements were cancelled. In turn the election must be cancelled. A copy of the correspondence is attached.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
July 19, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on July 19, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:05 p.m.

Taylor lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Chuck Devine, Town Marshal;
Doug Jones, Street Superintendent; Ralph Lizotte, Town
Magistrate; and Susan Marshall, Recording Secretary

Information/Updates:

Mayor Parsons presented several items pertaining to various meetings with the Department of Environmental Quality, Coconino National Forest, NACOG Transportation Committee, Department of Emergency Military Affairs. He also reported he had received a letter from the Mayor of Jerome requesting the Town's consideration of adopting a resolution opposing the dumping of Hazardous Waste products in the Verde Valley.

Manager Maynard reported he had met with Yavapai County Flood personnel in regards to surface water run-off. He stated the Town was offered the opportunity to develop a Comprehensive Drainage Master Plan on a cost sharing basis with County Flood Control.

Vice Mayor Rogers reported he and Councillor Shaw had attended an Area Resource Association meeting in Jerome last week.

The Regular Session was recessed at 7:15 p.m. for a Public Hearing on the 1989/90 Budget.

Manager Maynard reviewed the budget for the public, informing them of various line items on the 1989/90 budget.

Mayor Parsons opened the discussion to the floor. There was no public input regarding the 1989/90 budget.

Regular Session - July 19, 1989 - Page 2:

Mayor Parsons closed the discussion to the floor and reconvened the Regular Session at 7:30 p.m. noting there was no public input on the 1989/90 budget.

Approval of the Minutes:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the June 21, 1989 Regular Session, June 26, 1989 Work Session, June 30, 1989 Public Hearing, June 30, 1989 Special Session and July 6, 1989 Special Session as presented.

Disbursements/Accounting:

On a motion by Shaw, seconded by Taylor, the Council voted unanimously to approve the disbursements from the General Fund, dated July 19, 1989, as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated July 19, 1989, as presented.

1989/90 Budget Adoption:

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to adopt Resolution 89-87 adopting the 1989/90 budget.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to adopt Resolution 89-88 declaring the 1989/90 budget a public record.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to lift the moratorium placed on the Town Manager in 1987 and limiting his approval to \$500.00 and the hold all contingencies in the 1989/90 budget under Council control.

1989/90 Payroll Adjustments:

Pay Chart and Pay Policy Adoption:

Manager Maynard stated the payroll adjustments had been prepared as requested by Council. He requested Council to consider the payroll adjustments only and the Pay Chart and Pay Policy to be tabled until July 26, 1989 since Council had not had time to review them.

Taylor asked to have the adjustments indicated in some way to allow the Council to know if the adjustment was for merit, step, promotion, etc.

Regular Session - July 19, 1989 - Page 3:

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to table any action on the Payroll Adjustments, Pay Chart and Pay Policy until the July 26, 1989 meeting.

Purchase and Sales Agreement for Old High School Campus:

Manager Maynard stated the school district had requested the Yavapai County Attorney's office to prepare the necessary documents but due to vacations or their personnel they were unable to have the necessary papers prepared at this time. He stated the information had been sent to attorneys in Sedona and the documents should be prepared soon.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to hold this item in abeyance until the necessary documents can be received.

Riverfront Park Proposal of the Chamber of Commerce:

Mayor Parsons offered his compliments to the Chamber of Commerce for all their efforts regarding this project. He stated a Work Session on the issue would be appropriate to allow all interested parties to exchange information.

Following discussion, on a motion by Kaminsky, seconded by Reynolds, the Council voted, Diehl as a Nay, to hold a Work Session on July 24, 1989 to discuss the Riverfront Park Project of the Chamber of Commerce to include individuals from the Chamber, the Town Council, the Forest Service, Diamond S Ditch and Southwest Risk and any other appropriate parties.

The meeting was recessed at 8:15 p.m.

The meeting was reconvened at 8:30 p.m.

Contracts for Professional Services:

- a) Town Manager: Following discussion and various amendments to verbiage, on a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the Town Manager/Clerk Agreement as amended and subject to legal approval as to form.

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to table any action on the Town Magistrate Agreement, Town Engineer Agreement and Town Attorney Agreement until they can be reviewed by legal counsel.

Regular Session - July 19, 1989 - Page 4:

Chip Seal of Middle Verde Road, Park Verde Road, Verde Road West and Sunset Street:

Mayor Parsons stated the Town Engineer had estimated the cost to complete these projects at \$37,860.00. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to authorize the Manager to put this project out to bid.

Schedule for Reviewing Planning Director Applications:

Manager Maynard stated 29 applications have been received and have been placed in a binder for Council review. On a motion by Taylor, seconded by Rogers, the Council voted unanimously to place a cut off date on receiving applications of July 31, 1989 and to schedule a Work Session during the first week in August to review the applications on file at that time.

Cancellation of August 22, 1989 Franchise Election - Mission Cable Company:

Manager Maynard presented a letter from Mission Cable which states they feel an election is not necessary as they are not a public utility. They also stated they would require a license issued from the Town to allow them to operate. He reported a letter has been sent to Mission Cable telling them the advertising necessary for an election has been stopped and if it is later determined they need an election they will need to start the process from the beginning.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to cancel the August 22, 1989 Franchise Election for Mission Cable Company.

Call To The Public:

John Crane, Camp Verde resident, asked the Council to read the SLIF manual before they meet for a Work Session on the Riverfront Park Project. He stated it will answer several questions the Council may have in regard to the project.

Set Next meeting Time, Date and Place:

The Council will meet in a Work Session with the Chamber of Commerce, Forest Service, Diamond S Ditch and Southwest Risk to discuss the Riverfront Park Project on July 25, 1989 with the place and time being determined after contacts are made with the individuals involved.

The Council will meet in a Work Session and a Special Session at the Camp Verde Town Hall on July 26, 1989 to discuss and take possible action on several items beginning at 6:00 p.m.

Regular Session - July 19, 1989 - Page 5:

Adjournment:

On a motion by Kaminsky, seconded by Rogers, the Council voted unanimously to adjourn the meeting at 9:30 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

Regular Session - July 19, 1989 - Page 5:

Adjournment:

On a motion by Kaminsky, seconded by Rogers, the Council voted unanimously to adjourn the meeting at 9:30 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL

Town of Camp Verde
July 25, 1989; 12:00 Noon
Town Hall

- 1) Call to Order
- 2) Roll Call
- 3) Discussion of Riverfront Park Proposal
- 4) Open to the Public
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
July 25, 1989
12:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on July 25, 1989. Mayor Parsons called the meeting to order at 12:03 p.m.

ROLL CALL:

Tap Parsons, Carter Rogers, Marvin Reynolds, Jerry Taylor, Woody Diehl and Tom Shaw.

ABSENT:

Patricia Kaminsky

ALSO PRESENT:

David Maynard, Town Manager; Gary Lollman, Parks and Recreation Superintendent

DISCUSSION OF RIVERFRONT PARK PROPOSAL:

Purpose of the Work Session is to resolve a series of concern relative to the proposed Riverfront Park along the Verde River adjacent to the General Crook Trail Bridge.

Steve Burton summarized the proposed project.

David Maynard, Town Manager summarized the insurance review.

Tom Bonomo summarized the Forest Service procedures and concerns.

Gary Lollman, Parks and Recreation Superintendent summarized cost estimates as follows:

Montezuma Well:

General Clean-up	\$ 2,200.00
Electric	220.00
Vehicle Maintenance	55.00
Sewer Pumping	<u>600.00</u>
	\$ 3,075.00

Camp Verde Water Owner, Jim Bullard stated no charge for the connection to the water main.

dollars (\$12.00) a month for security lighting.

Steve Burton proposed a five (5) foot high, close mesh livestock fence (cost is about \$ 1,000.00 using T-post for 1,000 feet).

Three representatives of the Diamond S Ditch Company were asked if they had any concerns with the proposal. They indicated that they were concerned about people throwing trash and other items into the ditch and about the liability issues of having greater public access to the ditch.

Boat launch facility is strictly a carry off type.

BLIF preliminary committment is \$ 87,000.00 and the Chambers committment is \$ 10,000.00

C.A. McDonald indicated belief that the fencing would not be washed out more than once in ten years.

Frank Protiva from Yavapai County Flood Control indicated that break away fencing could be used to extend from the ditch to the river if desired. Several parties suggested just the signing is sufficient.

Tom Bonomo from Forest Service indicated that they will complete the paperwork for the application by August 1, 1989 for submission on that date.

Mayor Parsons, requested an indication of support or opposition from the audience (15 persons). No opposition was noted, nearly all indicated support, 2 no indication.

Council concensus was attained to proceed to the Council Meeting to consider the resolution.

Council concensus was attained to include two additional areas in the resolution and grant application (Newton Lane River Access and Clear Creek River Access).

ADJOURNMENT:

The meeting was adjourned at 1:17 p.m.



David A. Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
WORK SESSIONS

Town of Camp Verde
July 26, 1989; 6:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Work Session on Federal Land Transfers
- 4) Work Session on Annual Pay Adjustments, Pay Chart
and Pay Policy
- 5) Adjournment

A G E N D A

COMMON COUNCIL
SPECIAL SESSION

Town of Camp Verde
July 26, 1989; 6:00 P.M.
Town Hall

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance

Work Sessions For Discussion Only - on the Following Items:

(The Work Sessions are hereby warned and public notice served as items contained within the normal sequence of this meeting schedule. Recess shall be to the same location and shall be taken in direct succession within the time sequence provided for this meeting. A brief recess for personal purposes may be provided between, or immediately following, the items.)

- 4) Recess for Work Session on Federal Land Transfers
- 5) Recess for Work Session on Annual Pay Adjustments, Pay Chart and Pay Policy

Discussion and Possible Action on the Following Items:

- 6) Proposed Federal Land Transfers
- 7) Riverfront Park Proposal and Resolution
- 8) Annual Pay Adjustments
- 9) Pay Chart and Pay Policy
- 10) Purchase and Sales Agreement for Old High School Campus
- 11) Contracts for Professional Services
 - a) Town Engineer
 - b) Town Magistrate
- 12) Architectural Services
 - a) Town Hall Improvements
 - b) Old High School Campus Improvements
 - c) Sheriff's Depot Conversion to Marshal's Station

- 13) Network Computer System
- 14) Resolution Declaring Opposition to Hazardous Waste Siting in the Verde Valley
- 15) Citizens Against Hazardous Waste in the Verde Valley Request for Support of Position
- 16) Proposed Budget Ordinance
- 17) Proposed Boards and Commissions Ordinance
- 18) Open to the Public
- 19) Set Next Meeting Time, Place and Date
- 20) Adjournment

S U P P L E M E N T A L A G E N D A

COMMON COUNCIL
SPECIAL SESSION

Town of Camp Verde
July 26, 1989; 8:00 P.M.

Item 7) Riverfront Park Proposal and Resolution

is replaced by

Item 7) Verde River Parks Proposal and Resolution to Approve a
Grant Submission for State Lake Improvement Funds for

- Verde River Access at the White Bridge
- Verde River Access at Newton Lane
- Verde River Access at Clear Creek

*Posted 7/25/89
4:55 PM
RR*

TOWN MANAGER'S REPORT
SPECIAL COUNCIL MEETING
July 26, 1989

4) Work Session on Federal Land Transfers:

Members of the Yavapai-Apache Tribal Council, including Chairman David Kwail, have been invited to a joint meeting with the Town of Camp Verde Common Council to discuss mutual interests in completing a number of land transfers from the federal government. Both parties have worked long and hard on their respective proposals. Now the parties are looking to complete the work and there are possibilities for mutually advantageous cooperation.

5) Work Session on Annual Pay Adjustments, Pay Chart and Pay Policy:

This is the follow up session with the Council to review and consider any changes appropriate to the annual pay adjustments and to make final preparation for and review of the pay system.

6) Proposed Federal Land Transfers:

This item is to allow for any appropriate actions that may result from the work session in number 4).

7) Riverfront Park Proposal and Resolution:

The work session scheduled for noon, Tuesday July 25, 1989 is hoped to produce the necessary understandings that will allow this item to go forward. The resolution has been corrected to reflect the missing paragraph and correct format (the second page was missing from the proposed resolution submitted for last week's meeting). A copy of the resolution is attached.

8) Annual Pay Adjustments:

The table of proposed pay adjustments is attached. These are the pay adjustments which were proposed and tentatively approved by the Council during the budget process. This is the formal approval required prior to making the payroll adjustments in the computer.

9) Pay Chart and Pay Policy:

The pay chart and proposed pay policy are attached. These documents represent the proposed pay system that will guide and direct the wage and salary setting for new and employees and the wage and salary adjustments for existing employees, in the future. This is the culmination of a long process that stretches back over a period of several years.

10) Purchase and Sales Agreement for Old High School Campus:

The final document is due in prior to the meeting but has not arrived at this time. It will be placed in the Council's boxes immediately upon receipt.

11) Contracts for Professional Services:

- a) Town Engineer
- b) Town Magistrate

The proposed contracts have been modified to correct those items of concern that arose at the last meeting. I believe the contracts are now complete and ready for Council review and approval. In these two instances, the contracts have been forwarded to Joyce, Levin and Duncan for review and approval as to form.

12) Architectural Services:

- a) Town Hall Improvements
- b) Old High School Campus Improvements
- c) Sheriff's Depot Conversion to Marshal's Office

Stephen Reddell, a former resident of Camp Verde, has offered to provide the necessary services for the Town Hall Improvements at a nominal fee of \$ 2,500. He has also indicated strong interest in providing similar services relative to the Old High School Campus. The Town will need to proceed as quickly as possible if the gymnasium, stage, locker rooms and restrooms are to ready in time to meet the several schedule requirements that we have inherited with the property. There is a Gun Show scheduled for September 2-3rd, the Fort Verde Days activities the week of October 8th. The work at the school would go first. The work on the Town Hall would be scheduled to follow behind. The Marshal's Office changes will need to be addressed but has not got services provided for in the same sense. Marshal Devine has been asked for an update of the provisions made or sought in conjunction with this project. It may not be necessary for architectural services in his case.

13 Network Computer System:

The network computer system proposal needs to be addressed quickly as our new accounting system is a network based system. It is essential that we proceed as soon as practicable on the conversion of the computer in the Manager's Office and the purchase and setup of the computer for the accounting system, along with the network program and cable package. The network program is NOVELL. A copy of the proposal is attached for your review. Please keep in mind that this is the second phase of the arrangements made earlier this year as a direct result of a very long and difficult bid/proposal process. The total cost of this change is approximately \$ 9,500.

10) Purchase and Sales Agreement for Old High School Campus:

The final document is due in prior to the meeting but has not arrived at this time. It will be placed in the Council's boxes immediately upon receipt.

11) Contracts for Professional Services:

- a) Town Engineer
- b) Town Magistrate

The proposed contracts have been modified to correct those items of concern that arose at the last meeting. I believe the contracts are now complete and ready for Council review and approval. In these two instances, the contracts have been forwarded to Joyce, Levin and Duncan for review and approval as to form.

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The network computer system proposal needs to be addressed quickly as our new accounting system is a network based system. It is essential that we proceed as soon as practicable on the conversion of the computer in the Manager's Office and the purchase and setup of the computer for the accounting system, along with the network program and cable package. The network program is NOVELL. A copy of the proposal is attached for your review. Please keep in mind that this is the second phase of the arrangements made earlier this year as a direct result of a very long and difficult bid/proposal process. The total cost of this change is approximately \$ 9,500.

Ideally, it would be preferable to do the entire system at one time which would entail an additional \$ 5,500, but the Town Hall improvements will force us to move back and forth to accommodate the work crew on the one hand (in the fall) and the need to get the new accounting system on line quickly necessitates going ahead with the basic system now. Prior to the meeting, I should receive an update from Mark at LOMAC Information Systems, Inc., our vendor.

14) Resolution Declaring Opposition to Hazardous Waste Siting in the Verde Valley:

This is the proposed resolution that was requested of each of the governmental bodies in the Verde Valley in opposition to the proposed hazardous waste site in conjunction with the Phoenix Cement Plant in Clarkdale. Copies of the information received are attached. The modified resolution to fit our needs will be available before the meeting.

15) Citizens Against Hazardous Waste in the Verde Valley:

The group has requested the Town to join them in their position opposing the establishment of any hazardous waste site in the Verde Valley. I would suggest that the Council simply forward a copy of the resolution on this subject to them and note that the Mayor and Council share their concerns.

16) Proposed Budget Ordinance:

At the outset of the budget process, the Council was advised that a proposed budget ordinance would be placed before them at the end of the process to serve as a guide to the budget process in future years and to regulate the implementation of the budget this year as well as in future years. The first draft of the proposed budget ordinance is attached for Council review and consideration. It may be most effective to simply table this item for a work session to be called.

17) Proposed Boards and Commissions Ordinance:

This is one of the ordinances that has been struggled with over the past year in trying to be responsive to the needs and concerns of the several boards and commissions and the several concerns of the Council. Again, I would suggest that this item would be most effectively dealt with by tabling it for a work session to be called. After the Council has completed its work session and any appropriate changes have been made, I would recommend forwarding the proposed ordinance to each of the boards and commissions for their review and comment.

Next meeting: August 2, 1989; 7:00 P.M. REGULAR COUNCIL SESSION
Work Sessions:

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL/WORK SESSIONS
July 26, 1989
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special/Work Sessions at the Camp Verde Town Hall on July 26, 1989. Mayor Parsons called the meeting to order at 6:05 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
and Tom Shaw

Absent:

Pat Kaminsky and Marvin Reynolds

Also Present:

David Maynard, Town Manager, and Susan Marshall,
Recording Secretary

Annual Pay Adjustments, Pay Chart and Pay Policy:

Manager Maynard presented the three documents and explained the changes and adjustments that were needed to bring all Town employees into line with the pay chart.

Federal Land Transfers:

David Kwail, Tribal Chairman, presented the tribe's views on the proposed federal land transfer bill. Mayor Parsons stated the Town supported the land transfer to the tribe but not on reservation status.

The Special/Work Session was recessed at 7:20 p.m.

The Special/Work Session was reconvened at 7:40 p.m.

Proposed Federal Land Transfers:

Mayor Parsons stated the Council had met in a Work Session with tribal members earlier and called for a motion on this item.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the proposed land transfers based upon lands south of I-17 being fee title lands, lands north of I-17 being Indian Trust lands for residential purposes, with all easements that the Town needs for roads to be included in the action and also to include the four parcels that the Town desires.

Special/Work Session - July 26, 1989 - Page 2:

Riverfront Park Proposal and Resolution:

On a motion by Taylor, seconded by Diehl the Council voted unanimously to adopt Resolution 89-92 approving the application to the Arizona State Parks Board for a State Lake Improvement Fund Grant to include authorization for the Mayor to sign the interim control agreement.

Annual Pay Adjustments, Pay Chart and Pay Policy:

Following discussion and minor amendments, on a motion by Rogers, seconded by Taylor, the Council voted unanimously to approve the pay policy as amended, the pay chart and the annual pay adjustments dated July 26, 1989, subject to review as to form.

Purchase and Sales Agreement for Old High School Campus:

Mayor Parsons stated the agreement has not been received and called for a motion on this item.

On a motion by Shaw, seconded by Rogers, the Council voted unanimously to hold this item in abeyance until July 28, 1989 for a Special Session.

Contracts for Professional Services:

On a motion by Taylor, seconded by Shaw, the Council voted unanimously to approve the contracts for the Town Engineer and the Town Magistrate, subject to legal review.

Architectural Services:

Manager Maynard stated Steve Reddell has offered to do the plans and specifications for the Town Hall at a cost of \$2,500.00. Following discussion, on a motion by Taylor, seconded by Shaw, the Council voted unanimously to contract with Steve Reddell for the plans and specifications for the Town Hall at a cost of \$2,500.00 and to continue with him to prepare to go to bid for the old high school campus and the Sheriff's Depot conversion to Marshal's Station.

Network Computer System:

Manager Maynard presented the cost for upgrading the computer system in order to get the new accounting system on line at an approximate cost of \$16,000.00. Following discussion, on a motion by Taylor, seconded by Rogers, the Council voted unanimously to authorize the Manger to spend up to \$5,000.00 to purchase what is necessary to get the accounting system up and to purchase the cables and connectors needed as part of the renovation program.

Special/Work - July 26, 1989 - Page 3:

The meeting was recessed at 8:45 p.m.

The meeting was reconvened at 8:55 p.m.

Resolution Declaring Opposition to Hazardous Waste siting in the Verde Valley:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt Resolution 89-93 declaring opposition to the dumping of hazardous waste in the Verde Valley.

Citizens Against Hazardous Waste in the Verde Valley - Request for Support of Position:

On a motion by Shaw, seconded by Rogers, the Council voted unanimously to have Councilman Shaw attend a meeting in Jerome on July 27, 1989 at 7:00 p.m. and to hand carry a letter of support and a copy of Resolution 89-93.

Proposed Budget Ordinance:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to table any action on this item until a Work Session can be set.

Proposed Boards and Commissions Ordinance:

On a motion by Diehl, seconded by Taylor, the Council voted unanimously to table any action on this item until a Work Session can be set.

Open to the Public:

No input.

Set Next Meeting Time, Date & Place:

The Council will meet:

7/28/89 - Camp Verde Town Hall - 8:00 a.m. - Special Session

8/2/89 - Camp Verde Town Hall - 7:00 p.m. - Regular Session

8/9/89 - Camp Verde Town Hall - 7:00 p.m. - Work Session

Adjournment:

The meeting was adjourned at 9:15 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
SPECIAL SESSION

Town of Camp Verde
July 28, 1989; 8:00 A.M.

1) Call to Order

2) Roll Call

Discussion and possible action on the following:

3) Purchase and Sales Agreement for Old High School
Property

4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
July 28, 1989
8:00 a.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on July 28, 1989. Mayor Parsons called the meeting to order at 8:15 a.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager and Susan Marshall, Recording Secretary

Purchase and Sales Agreement of Old High School Property:

Manager Maynard presented the purchase and sales agreement for the old high school property. He noted minor changes that were made since the Council had reviewed the original draft.

Following discussion, on a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the sales agreement for real property of the old high school as amended subject to a collateral agreement pertaining to water rights prior to closing.

Adjournment:

The meeting was adjourned at 8:25 a.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 2, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) June 28, 1989 Special Session
 - b) July 19, 1989 Regular Session
 - c) July 26, 1989 Special/Work Session
- 6) Disbursements/Accounting
- 7) Finalization of Closing Preparations for Old High School
- 8) Update on Annexation Proceedings and Setting Hearing Date
- 9) Set Work Session for BRW/ADOT Status Review on Town Plans
- 10) Appointment of Committee to Review Planning Director Applications
- 11) Call To The Public
- 12) Set Next Meeting Time, Date & Place
- 13) Adjournment

8/1/89
9:25
Pest...

TOWN MANAGER'S REPORT
REGULAR COUNCIL SESSION

August 2, 1989

RAM

7) Finalization of Closing Preparations for Old High School:

This item is on the agenda to provide an opportunity for Michael Cafiso of O' Connor, Cavanaugh and Mark Reader of Peacock, Hislop, Staley & Given to meet with the Council to sort through the remaining preparations for the closing on the purchase of the Old High School Campus. There will be a variety of final papers and documents to be reviewed and signed. The closing is tentatively scheduled for Thursday morning.

8) Update on Annexation Proceedings and Setting Hearing Date:

The papers from the County providing the names, addresses, property descriptions and values have just arrived. The maps will be picked up on Tuesday and the name and address labels will be available later this week. Ron Ramsey should be in the office on Tuesday. Assuming that he concurs with the adequacy of the materials provided, the time has come to set a hearing date and to begin the notice process. At this point, it would appear that annexation could be completed shortly after Labor Day. The real question is whether the residents of the proposed annexation area and the voters of the Town of Camp Verde are ready to accept each other. If so, the annexation should go smoothly. If not, then the issuance may be dealt another setback. From what I hear, it still appears to be going forward.

9) Set Work Session for BRW/ADOT Status Review on Town Plans:

The difficulties of the transition in the Planning & Zoning Staff has left a period of lag time in getting the Land Use/Transportation Plan completed. At this point, there is a need for further adjustment of the schedule and work program to accommodate the time constraints and the additional work requested by ADOT relative to an access control plan for the new state route corridor. I am attempting to setup a tentative time of either 4:00 P.M. or 6:00 P.M. on Wednesday, August 9, 1989. This is to try to coincide reasonably with the other commitments for that date.

10) Appointment of Committee to Review Planning Director Applications:

There is an apparent desire of the Council to appoint a committee to review the Planning Director applications so as to assure that the views of more than just the Council are considered. This item is placed on the agenda to provide for such an appointment. In the interim, Will Dan Associates is doing an excellent job of maintaining the required Planning & Zoning activity.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
August 2, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 2, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:05 p.m.

Shaw lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Nina Payne, Town Accountant and Susan Marshall,
Recording Secretary

Information & Updates:

Mayor Parsons stated he had received a letter from Louise Jackson thanking the Council for it's support in regards to the Witness/Victim Advocate Program. He also reported he, Rogers and Shaw had attended a meeting with the people from the Phoenix Cement Plant regarding the dumping of hazardous wastes at that site. They would like to meet with the Council and leaders from other communities in the Verde Valley to present their views on the problem and decide on how to handle it to everyone's benefit.

Manager Maynard reported the City Manager's Association would be holding it's summer session in Prescott August 4, 1989 through August 6, 1989. He would be attending seminars on August 4, 1989 and August 5, 1989.

He also reported that he had attended a meeting with Southwest Risk in Phoenix where the election of officers for the Board of Directors was held. Two representatives from the Verde Valley were seated on the Board.

Shaw reported he had attended a VRA meeting in Clarkdale where the problem of hazardous waste dumping was discussed as well as the transportation of these wastes.

Regular Session - August 2, 1989 - Page 2:

Manager Maynard stated the investigation into the situation at the Marshal's office had been completed by DPS and a verbal statement was issued stating the allegations against Devine and Baker were unfounded. He stated both officers were back at work.

Approval of the Minutes:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve, as amended, the minutes of June 28, 1989 Special Session, July 19, 1989 Regular Session and July 26, 1989 Special/Work Session.

Disbursements/Accounting:

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve the disbursements from the General Fund, dated August 2, 1989, as presented.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated August 2, 1989, as presented.

Manager Maynard presented a report from the State Department of Revenue which reflected their disbursements to the Town for the year. He stated these were in line with previous projections made during the budget process.

Finalization of Closing Preparations for Old High School:

Manager Maynard stated the closing date had been re-scheduled for August 8, 1989. He introduced Mark Reader of Peacock, Hislop and Mike Cafiso, of O'Connor, Cavanaugh. Mr. Reader summarized the transaction for the Council and Mr. Cafiso explained the closing procedures.

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to adopt Resolution 89-94, authorizing the execution and delivery of a lease-purchase agreement, agency agreement and assignment agreement; making certain covenants and agreements with respect thereto and authorizing the taking of all other action necessary to consummate the transactions necessary to close on the old high school property.

The meeting was recessed at 7:46 p.m.

The meeting was reconvened at 7:55 p.m.

Update on Annexation Proceedings and Setting Hearing Date:

Manager Maynard reported the necessary documents had been filed with the County and the information had been received from the County Assessor in regards to boundaries.

Regular Session - August 2, 1989 - Page 3:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to table any action on this item until August 8, 1989.

Set Work Session for BRW/ADOT Status Review on Town Plans:

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to schedule a Work Session as soon as possible when representatives from BRW and ADOT can be present.

Appointment of Committee to Review Planning Director Applications:

Manager Maynard stated the Town had received 44 applications for the position and it would be necessary to appoint a committee to review the applications and bring recommendations back to the Council for the scheduling of interviews.

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to have the Mayor appoint three Council members and two Planning & Zoning Commission members to this committee.

Mayor Parsons appointed Rogers, as Chairman of the committee, Diehl, Kaminsky, Kovacovich and Lawrence to this committee.

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

The Council will meet:

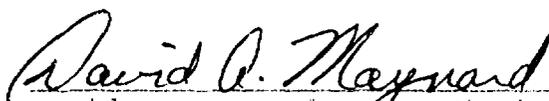
8/08/89 Executive Session - 8:00 a.m. - Town Attorney Contract
8/08/89 Special Session - 9:00 a.m. - Closing on School Property
8/08/89 Work Session - 10:00 a.m. - Review of School Property
8/09/89 Work Session - 7:00 p.m. - Budget & Board Ordinances

Adjournment:

The meeting was adjourned at 8:30 p.m.



Susan Marshall, Recording Secretary



David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 8, 1989; 8:00 A.M.

- 1) Call To Order
- 2) Roll Call
- 3) Information and Updates
- 4) Recess for Executive Session on Town Attorney Contract to be Reconvened as Special Session Immediately After

Discussion and Possible Action on the Following:

- 5) Ratification of Resolution 89-94

Resolution authorizing the execution and delivery of a lease-purchase agreement, and assignment agreement; making certain covenants and agreements with respect thereto and authorizing the taking of all other actions necessary to consummate the transactions contemplated by this resolution.

- 6) Approval of Collateral Agreement for Water Rights from Camp Verde Unified School District No. 28 to Town
- 7) Approval of Town - School Property Lease
- 8) Final Approval of Annexation Boundary Map and Deed Description
- 9) Set Date, Time & Place for Annexation Hearing
- 10) Authorization of Filing of Blank Petition with County Recorder's Office
- 11) Authorization of Building Plan Review and Receipt of Fees for HUD Housing Project

Call To The Public

Set Next Meeting Time, Date & Place

Adjournment

A G E N D A

COMMON COUNCIL
EXECUTIVE SESSION

Town of Camp Verde
TOWN HALL
August 8, 1989; 8:00 A.M.

- 1) Call to Order
- 2) Roll Call
- 3) Discussion of Town Attorney's Contract
- 4) Adjournment

A G E N D A

COMMON COUNCIL
WORK SESSION

Town of Camp Verde
Town Hall
August 8, 1989; 10:00 A.M.

- 1) Call to Order
- 2) Roll Call
- 3) Depart Town Hall for Tour of Old High School Campus
- 4) Adjournment

*Rescheduled 8/14/89
SK*

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
August 8, 1989, 8:00 a.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on August 8, 1989. Mayor Parsons called the meeting to order at 8:08 a.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney

The meeting was recessed for an Executive Session at 8:12 a.m.

The Special Session was reconvened at 8:40 a.m. with Susan Marshall, Recording Secretary present.

Ratification of Resolution 89-94:

Manager Maynard read Resolution 89-94, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to ratify Resolution 89-94.

Approval of Collateral Agreement for Water Rights from Camp Verde Unified School District No. 28 to Town:

Manager Maynard stated the Collateral Agreement for Water Rights would authorize the transfer of water right from C.V.U.S.D. to the Town with the property purchase. Following discussion on the easements necessary, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the Collateral Agreement for water rights from Camp Verde Unified School District No. 28 to the Town to include the necessary easements.

Approval of Town - School Property Lease:

Manager Maynard stated the agreement meets legal requirements to allow the closing on the property purchase. Attorney Ramsey stated the agreement needed to include the school paying it's own utilities and an amendment to the termination clause. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the Town to School property lease as amended.

Special Session - August 8, 1989 - Page 2:

The meeting was recessed at 9:45 a.m.

The meeting was reconvened at 10:00 a.m.

Final Approval of Annexation Boundary Map and Deed Description:

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to approve the final annexation boundary map and deed description excluding Section 26 and to place same in the record.

Set Time, Date and Place for Annexation Hearing:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to hold the Annexation Hearing on August 30, 1989 at 6:30 p.m. at a place to be determined.

Authorization of Filing Blank Petition with County Recorder's Office:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to authorize the filing of a blank petition with the County Recorder's Office.

Authorization of Building Plan Review and Receipt of Fees for HUD Housing Project:

Manager Maynard stated the Council, in it's Planning & Zoning capacity, heard this application. He stated a representative from the Town needs to review the plans and verify that they meet State requirements. He stated WillDan Associates can handle this for the Town and the costs would revert to the developer on the project.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to have WillDan Associates review the building plans for the HUD housing project and have the Fire Department also review the plans to assure they meet fire requirements and restrictions with the costs being paid by the developer to the Town.

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

The Council will meet in a Special Session on August 9, 1989 at 6:45 p.m. at the Camp Verde Town Hall to approve and authorize the signing of the contract with the Town Attorney and at 7:00 p.m. that same evening in a Work Session to discuss the proposed Local Budget Ordinance and the Boards and Commissions Ordinance.

Special Session - August 8, 1989 - Page 3:

The meeting was adjourned at 10:35 a.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

Special Session - August 8, 1989 - Page 3:

The meeting was adjourned at 10:35 a.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

**SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde**

**CAMP VERDE TOWN HALL
August 9, 1989
6:45 p.m.**

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Approve and Authorize Signing of the Town Attorney's Contract
- 4) IGA with Camp Verde Clinic Association for Dispatch Services
- 5) League of Arizona Cities & Towns Conference Attendance
- 6) Adjournment

*Revised 2:45
8/8/89*

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
August 9, 1989
6:45 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on August 9, 1989. Mayor Parsons called the meeting to order at 6:50 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Chuck Devine, Town Marshal and Susan Marshall, Recording Secretary

Approve and Authorize Signing of the Town Attorney's Contract:

See Next Item:

Intergovernmental Agreement with the Camp Verde Clinic Association for Dispatch Services:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve and authorize the signing of the Town Attorney's Contract and to approve the intergovernmental agreement with the Camp Verde Clinic Association for dispatch services.

Arizona League of Cities and Towns Conference Attendance:

Manager Maynard stated the League would be holding it's annual conference in Tempe from October 24 - 27, 1989. He stated normally the voting member from any community was the Mayor but if the Mayor chose not to attend the Council would need to appoint a voting representative.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to have Mayor Parsons, Vice Mayor Rogers, Town Manager Maynard, Town Marshal Devine, and Council Member Taylor attend the League Conference in Tempe on October 24 - 27, 1989 and for the Town Attorney to attend a session on October 26, 1989.

Special Session - August 9, 1989 - Page 2:

Adjournment:

The meeting was adjourned at 7:02 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 9, 1989
7:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed Boards & Commissions Ordinance
- 4) Proposed Budget Ordinance
- 5) Call To The Public
- 6) Set Next Meeting Time, Date & Place
- 7) Adjournment

*Revised 7/29/89
1:00
St.*

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
August 9, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on August 9, 1989. Mayor Parsons called the meeting to order at 7:20 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney and Susan Marshall, Recording Secretary

Proposed Boards & Commissions Ordinance:

Manager Maynard stated this ordinance had been worked on for over a year and was now ready for Council review. He stated normally there were two steps to reviewing an ordinance, one for content and one for format.

Following discussion, with suggestions to various changes being made, the Council asked the Manager to have the ordinance prepared with the amendments for their review as soon as possible.

The meeting was recessed at 8:00 p.m.

The meeting was reconvened at 8:15 p.m.

Proposed Local Budget Ordinance - 89-A37:

Manager Maynard stated this ordinance was a combination of the model budget ordinance from the Municipal Finance Officers Association, State statutes and suggestions from the Town Manager.

Following discussion, with suggestions to various changes being made, the Council asked the Manager to have the ordinance prepared with the amendments for their review as soon as possible.

Work Session - August 9, 1989 - Page 2:

Town Attorney Ramsey stated this ordinance would need additional legal review.

Call To The Public:

John Crane, Planning & Zoning Commissioner, asked questions concerning Commissions calling Executive Sessions and requested having the planning & zoning materials to the Commissioners at least seventy two hours prior to the hearings.

Adjournment:

The meeting was adjourned at 8:55 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 16, 1989
7:00 p.m.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the following:

- 5) Approval of the Minutes
- 6) Disbursements/Accounting
- 7) Equestrian Trail Presentation
- 8) Reports from Committee to Review Planning Director Resumes
- 9) Establish Procedure for Obtaining Space in the Former Old High School Campus
- 10) Lease agreement with Superior Companies for Grinding Stockpile Area
- 11) Authorization to Put to Bid Annual Town Services Contracts
- 12) Authorization to Seek Bids for Unleaded Gasoline
- 13) Boards and Commission Ordinance (89-A38) - Referral to Boards and Commissions for Review and Comment
- 14) Call to The Public
- 15) Set Next Meeting Time, Date and Place
a) Set Work Session with Library Commission
- 16) Adjournment

*8/15/89 Posted
4:30 AM
H*

TOWN MANAGER'S REPORT
REGULAR COUNCIL SESSION
August 16, 1989

DOM

4) Information and Updates:

Annexation - The following actions have been taken to get the formal annexation procedures underway: a) on August 9, 1989, the blank petition, along with the revised boundary description and boundary map were filed with the County Recorder's Office for Public Inspection; b) the revised boundary description and boundary map were filed with the County Assessor's Office on the same date; c) notices were mailed to property owners of record based, based upon the County Assessor's data as provided to the Town on Friday, August 11, 1989 to advise them of the pending annexation attempt and the public hearing for that purpose scheduled for August 30, 1989; d) and hearing notices with attached boundary map were provided to the Journal and the Bugle for publication in their Wednesday, August 23 and August 30, 1989 editions to warn the public of the hearing. Those people who are not familiar with the area proposed to be annexed may view a larger scale map in the center section of the Town Bulletin Board at Town Hall in Camp Verde.

Salt Mine Road Paving - The grinding project on 1-17 is scheduled to begin the week of August 14th. The new material is scheduled to be delivered to Salt Mine Road to begin the paving as soon as there is sufficient quantity available to allow for a smooth flow of materials. The paving will start at the end of the existing pavement in Camp Verde and continue south as fast the road is ready to receive the material. The public is asked to bear with us and be extremely careful in driving through this area during the course of the paving process. There will be a period of several weeks during which there will be considerable inconvenience, but we and the County will try to keep things as smooth as possible. The public's cooperation and assistance will be greatly appreciated.

6) Disbursements and Accounting:

These should be the routine items. There are one or two items that I have already made special provision for and you will have appropriate explanation available at the meeting if there are any questions.

Shelly Hanks, the interim secretary helping with Planning and Zoning, Streets and the Court until permanent staffing can be re-established has indicated a change of plans and has offered to stay on if the Town is interested. Subject to approval by the appropriate department heads, I am agreeable to this. She is aware that, if she wishes to be considered for the permanent position, she will have to apply for it and be considered along with any other interested parties.

7) Report from Committee to Review Planning Director Resumes:

The Committee Chairman will present a report back to the Council with a recommendation of parties to be interviewed. You will need to establish:

- Who will be interviewed
- When will the interviews be
- Will the Town pay any of the expense
- Who may attend the interview sessions

The interview sessions are normally conducted either in executive session with only directly interested parties present, or in open session with anyone interested allowed to be present. It is your choice how you wish to handle this.

8) Establish Procedure for Obtaining Space in the Former Old High School Campus:

There are many requests for space in the Old High School Campus buildings being received. Unfortunately, the commonly accepted procedures for considering such requests are not being honored. I would recommend that you select someone to be the sole point of contact for this purpose. In addition, I would recommend the following minimum criteria for consideration of each request:

- a) it must be in writing
- b) it must state what space is desired
- c) it must state whether improvements are desired
- d) it must state who will pay for improvements
- e) it must state an amount of rent offered
- f) it must state acceptance of the requirement to provide a certificate of general liability insurance in the amount of \$ 1,000,000 with the Town named as an additional loss payee
- g) it must state acceptance of the requirement to provide a certificate of insurance for contents insurance (Town not named as loss payee) or the provision of a legally binding waiver of claims letter for any action against the Town for loss to contents
- h) it must state who is the proposed tenant, when the proposed lease must begin and who the responsible will be
- i) it must provide a clear statement of the non-profit status of the proposed tenant
- j) it must state the term of the lease desired and acceptance of the requirement that a clause will be included permitting the Town to terminate the lease without recourse on the anniversary date of the lease in the event that the Town have other needs for the lease area to include possible demolition

9) Lease Agreement with Superior for Grindings Stockpile Area:

The proposed lease for the area that the Town is using for a temporary stockpile of grinder material along Route 279 across I-17 should arrive in time for the meeting. If satisfactory, approval will be needed as we will not be able to vacate the site immediately. There is still material for the Town being stored on this site.

10) Authorization to Put to Bid Annual Town Services Contracts:

Following the procedures established last year, we are due to put the trade services needs of the Town out to bid again. These include electrical, carpentry, masonry, glazing, plumbing, roofing, etc. The limit of work which may undertaken as a result of this bid award is \$ 500 per any one project. This avoids the considerable expense of putting out small jobs to bid or the time required to seek three quotes on each separate job, thus allowing for a more timely response to small needs. The bids are based on cost of materials plus an hourly labor rate. Your authorization for the bids is required as the purchase involved exceeds \$ 500 in aggregate value.

11) Authorization to Seek Bids for Unleaded Gasoline:

The underground storage tanks for unleaded gasoline at the bus barn are being removed as part of the purchase agreement between the Town and the School District. In analyzing the most cost effective alternative for obtaining unleaded gasoline, I would like to seek bids from the local gas stations. Your authorization for the bids is required as the purchase involved exceeds \$ 500 in aggregate value. The bid requests will clearly state the right to not accept any or all bids.

12) Boards and Commissions Ordinance - Referral to Boards and Commissions for Review and Comment:

The Council has held its work sessions on this proposed ordinance and has requested a variety of changes to be made. At this point, the proposed ordinance should be referred to the several boards and commissions for their review and comment. I would recommend your doing so with a deadline for comments to be received of not later than September 15, 1989. This will allow time to prepare any appropriate changes that may be in order for Council consideration at the Regular Council Session.

14) Set Next Meeting Date, Time and Place:

- Set a Work Session with Library Commission

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
August 16, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 16, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:05 p.m.

Shaw lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent and Nina
Payne, Town Accountant/Recording Secretary

Information & Updates:

Acting Town Manager Devine reported the following actions have been taken to get the formal annexation procedures underway: a) on August 9, 1989, the blank petition, along with the revised boundary description and boundary map were filed with the County Recorder's Office for Public Inspection; b) the revised boundary description and boundary map were filed with the County Assessor's Office on the same date; c) notices were mailed to property owners of record based upon the County Assessor's data as provided to the Town on Friday, August 11, 1989 to advise them of the pending annexation attempt and the public hearing for that purpose scheduled for August 30, 1989; d) and hearing notices with attached boundary map were provided to the Journal and the Bugle for publication in their Wednesday, August 23 and August 30, 1989 editions to advise the public of the hearing. Those people who are not familiar with the area proposed to be annexed may view a larger scale map in the center section of the Town Bulletin Board at Town Hall in Camp Verde.

He then reported on the Salt Mine Road paving project. The grinding project on I-17 is scheduled to begin the week of August 14th. The new material is scheduled to be delivered to Salt Mine Road to begin the paving as soon as there is sufficient quantity available to allow for a smooth flow of materials. The paving will start at the end of the existing pavement in Camp Verde and continue south as fast as the road is ready to receive the

Regular Session - August 16, 1989 - Page 2:

material. The public is asked to bear with us and be extremely careful in driving through this area during the course of the paving process. There will be a period of several weeks during which there will be considerable inconvenience, but we and the County will try to keep things as smooth as possible. The public's cooperation and assistance will be greatly appreciated.

Approval of the Minutes:

There were no minutes available for approval.

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund, dated August 16, 1989, as presented.

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated August 16, 1989, as presented.

Equestrian Trail Presentation:

Geri Wager made a presentation to the Council regarding the development of an recreational trail system for the Town of Camp Verde. A copy of the presentation is attached and becomes a part of these minutes. Following discussion, the Council stated they would take this presentation under advisement.

Reports from Committee to Review Planning Director Resumes:

Rogers reported the Committee has narrowed the number of applicants to eight to be considered for interviews. On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to direct the Town Manager to notify the applicants and establish dates for interviews and call an Executive Session with the Council and the Town Manager for interviews. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to set these interviews for no later than August 31, 1989. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to have the applicants pay their own expenses for transportation and/or housing for the interviews.

Establish Procedure for Obtaining Space in the Former Old High School Campus:

Following discussion and review of the Manager's Report on proposed procedures for obtaining space in the former old high school campus, on a motion by Taylor, seconded by Rogers, the Council voted unanimously to direct the Town Manager and Town Attorney to draw up a temporary and permanent format for leases on the building space.

Regular Session - August 16, 1989 - Page 3:

The meeting was recessed at 8:00 p.m.

The meeting was reconvened at 8:05 p.m.

Lease Agreement with Superior Companies for Grinding Stockpile Area:

The lease agreement was not received in time for the meeting, on a motion by Shaw, seconded by Diehl, the Council voted unanimously to hold this item in abeyance until the documents can be received and reviewed by the Council.

Authorization to Put to Bid Annual Town Services Contracts:

The Council discussed the need for trade services to be put out to bid for electrical work, plumbing, carpentry, masonry, roofing, etc. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to direct the Town Manager and Town Attorney to prepare bid documents for trade services and advertise as required by law. The contracts must provide a back-up contractor in case the original contractor is not available.

Authorization to Seek Bids for Unleaded Gasoline:

Acting Town Manager Devine reported the storage tanks for gasoline at the bus barn are being removed and stated there is a need for purchase of gasoline at local service stations. On a motion by Shaw, seconded by Taylor, the Council voted unanimously to direct the Town Manager to look into bids from major oil companies or independents for the purchase of fuel for the Town.

Boards and Commissions Ordinance (89-A38) - Referral to Boards and Commissions for Review and Comment:

Following discussion, On a motion by Taylor, seconded by Rogers, the Council voted unanimously to have amendments made to the ordinance and the new draft be submitted to the various commissions and to establish a Work Session to receive their input.

Call To The Public:

No input.

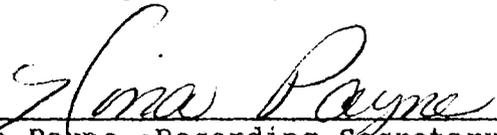
Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session with the Library Commission at the Camp Verde Town Hall on August 22, 1989 at 6:00 p.m. to discuss library concerns.

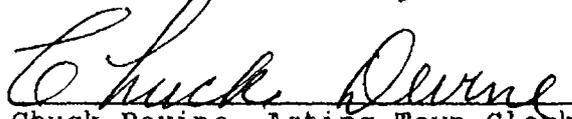
Regular Session - August 16, 1989 - Page 4:

Adjournment:

The meeting was adjourned at 8:45 p.m.



Nina Payne, Recording Secretary



Chuck Devine, Acting Town Clerk

A G E N D A

PUBLIC HEARING
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE HIGH SCHOOL CAFETORIUM
August 30, 1989
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

PUBLIC HEARING TO DISCUSS THE ANNEXATION PROPOSAL
For the Area Southwest of Existing Town Boundaries

- 3) Summary of Proposed Annexation by Town Manager
- 4) Presentation by Carlton Camp, Chairman Yavapai County Board of Supervisors
- 5) Comments in Favor of Annexation
- 6) Comments in Opposition to Annexation
- 7) Other Concerns/Issues Regarding Annexation
- 8) Adjournment

*Posted 8/30/89
4:35
H.*

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde High School Cafetorium
PUBLIC HEARING
August 30, 1989
6:30 p.m.

These minutes were recorded and the tapes are available to the public at the Camp Verde Town Hall.

The Common Council of the Town of Camp Verde, Arizona met in Public Hearing at the Camp Verde High School Cafetorium on August 30, 1989 in order to obtain public input on the proposed annexation of the area southwest of the existing Town limits. Mayor Parsons called the meeting to order at 6:50 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds and Pat Kaminsky

Absent:

Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Carlton Camp, Yavapai County Supervisor and Susan Marshall, Recording Secretary

Summary of Proposed Annexation by Town Manager:

Manager Maynard stated the Public Hearing was the result of a request from the Salt Mine Road Improvement Association coming to a Council meeting on May 17, 1989 and asking the Town to consider annexing the area southwest of the existing Town limits. He stated the residents in that area, based on comments at the incorporation public hearing, apparently did not want to be a part of the Town when it was originally incorporated. During the last eighteen months, several Council members and the Town Manager have been contacted by residents of the proposed annexation area, asking to become a part of the Town. He stated the Town has entered into a intergovernmental agreement with the County to get a portion of Salt Mine Road paved with a proposed start date of September 5, 1989 but this project was not contingent upon annexation. He explained the annexation process stating the Town had received records from the County Assessor's office and prepared and sent notices to all property owners in the proposed annexation area showing the parcel number and assessed value based on those records. He read the proposed annexation petition which was filed with the County Recorder on August 9, 1989 and presented the steps that needed to be taken, listing those already taken, to complete the annexation process.

Attorney Ramsey explained the requirements to successfully complete annexation. These include fifty percent or more of the assessed value of the property within the proposed annexation area and more than fifty one percent of the owners. He stated this was not an election and if an owner was in favor of annexation he would sign the petition and if the owner was opposed to annexation he did not sign the petition.

Presentation by Carlton Camp, Chairman, Yavapai County Board of Supervisors:

Carlton Camp, County Supervisor, District 3, stated the people in the proposed annexation area needed to determine if they wanted to become a part of the Town of Camp Verde. If annexed, they would have the services of a small town and representation with the local government. He stated the Town of Camp Verde should be their local government entity not Yavapai County.

Comments in Favor of Annexation:

Claude Moffitt, President, Salt Mine Road Improvement Association, stated about two years ago he had taken a survey of the people living in Lake Verde Estates asking them if they wanted Salt Mine Road paved. Approximately eighty percent were in favor of having the road paved. He stated he presented the surveys to the County but the County was unable to help get the road paved. When Carlton Camp was elected, the Association approached him as well as the Camp Verde Town Manager with their desire to have Salt Mine Road paved. He stated they were sympathetic to the need for paving the road and with help from the State, County, Town and USFS, a portion of Salt Mine Road will be paved. He listed the advantages of becoming a part of the Town of Camp Verde: 1) faster and more efficient fire response; 2) faster and more efficient ambulance and police response; 3) elimination of dusty and muddy roads; 4) increased property values, and; 5) representation within the Town government.

James Allen stated that the advantages far outweighed the disadvantages.

Comments in Opposition to Annexation:

Carmelita Wilson was opposed to annexation and asked how the process could be stopped. Attorney Ramsey explained if the required number of signatures was not obtained by September 8, 1990 the process would "die a natural death".

Larry Landry was opposed because Salt Mine Road was going to be paved with or without annexation and he liked the fact that the County was not in the area to often checking on planning and zoning matters.

Public Hearing - August 30, 1989 - Page 3

Bea Richmond, Camp Verde resident, stated she was opposed to annexing any more land into the Town because we needed to manage the area we have within the incorporated limits before we even consider adding more property.

Martha Jo Walls, was opposed to annexation and asked why the residents in the area were not asked how they felt about the Beasley Flats project, currently under construction by the USFS.

Charles Lane stated he was opposed once he became aware that the paving of Salt Mine Road was not a stipulation for annexation. He stated Mr. Moffitt had implied that without annexation the road would not be paved.

Linda Kovacovich stated she lived on the other side of the river and no one there was in favor of annexation.

Other Concerns/Issues Regarding Annexation:

Ron Mahaffey asked if there were any plans to pave Salt Mine Road all the way to the end. He stated the Beasley Flats project would bring more people out there and this would create problems. He asked who was going to provide law enforcement for the area, the Town, the County, or the USFS. He stated he wanted some assurance there would be enforcement in the area.

Tom Bonomo, District Ranger USFS, stated it was the fault of the Forest Service that people were not asked nor informed about the Beasley Flats project. He stated the project was designed to protect the area and this was not tied to the annexation issue. He stated if people were opposed to the Beasley Flats project they should contact him at the Forest Service and it was not too late to stop the work on the area.

Helen Gater asked if the area was not annexed could the funds proposed for the paving of Salt Mine Road be allocated to other projects. Manager Maynard stated the Town was committed to the paving project. Carlton Camp stated the County was committed to the project as well. She stated she would rather deal with the Town on various issues rather than the County.

Adjournment:

The meeting was adjourned at 8:55 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03.A.1
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 30, 1989
5:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Results of Interviews of Planning and Zoning Director Applicants
- 4) Adjournment

*Postcard 8/29/89
2.3.89.*

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03.A1
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 26, 1989
3:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

Interviews for Planning Director
Interviews will be held in individual executive sessions

Applicant #2, 3:00 p.m.

- 3) Adjournment

8/26/89
Posted ll.
1:10PM

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03.A1
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 26, 1989
2:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

Interviews for Planning Director
Interviews will be held in individual executive sessions

Applicant #16, 2:00 p.m.

Recess

Applicant #2, 3:00 p.m.

- 3) Adjournment

*Pushed 8/26/89
1:00pm
JK*

A G E N D A

EXECUTIVE SESSION
ARS STATUTE 38-431.03.A1
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 25, 1989
1:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

Interviews for Planning Director
Interviews will be held in individual executive sessions

Applicant #39, 1:00 p.m.

Recess

Applicant #30, 3:00 p.m.

Recess

Applicant #17, 4:00 p.m.

Recess

Applicant #5, 5:00 p.m.

- 3) Adjournment

*Posted 8/24/89
1:00 PM
M.*

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 22, 1989
6:00 p.m.

- 1) Call to Order
- 2) Roll Call

DISCUSSION ON THE FOLLOWING:

- 3) Work Session with the Library Commission regarding Library Concerns
- 4) Call To The Public
- 5) Set the Next Meeting Time, Date & Place
- 6) Adjournment

*Post 11/15/89
11/15
11*

A G E N D A

WORK SESSION
COMMON COUNCIL

Town of Camp Verde
Town Hall
September 6, 1989 - 6:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Review and Discussion of Proposed Floor Plan, Scope of Work and Schedule for Town Hall Renovations
- 4) Review and Discussion of Proposed Scope of Work, Schedule of Work, Schedule of Fees and Contract for Improvements/Renovations to Old High School Property
- 5) Review and Discussion of Proposed Scope of Work, Schedule of Work, Schedule of Fees and Contract for In Depth Maintenance and Repairs to Library
- 6) Open to the Public
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL,
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
September 6, 1989
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on September 6, 1989. Mayor Parsons called the meeting to order at 6:05 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Gary Lollman, Parks &
Recreation Superintendent; John Lewis, Acting Planning
& Zoning Director; Doug Jones, Street Superintendent;
John Reddell, Parady & Reddell Architects and Susan
Marshall, Recording Secretary

Review and Discussion of Proposed Floor Plan, Scope of Work and
Schedule for Town Hall Renovations:

John Reddell presented the proposed floor plans for improvements and renovations to the Town Hall area of the Old High School Property. A copy of his proposal is attached and becomes a part of these minutes.

Mayor Parsons stated it would be necessary for the renovations to stay within the limits established by the budget. Taylor asked if these renovations could be done in phases in order to stay within the budget limitations and asked Mr. Reddell to prepare a presentation showing the work in phases. Diehl asked if it would be possible to include a lounge/lunch room for the employees and to move the bathrooms from their present location to the area now proposed as a conference room. Mayor Parsons stated the Council should consider how long the Town will be utilizing the buildings when looking at the proposed renovations. Taylor and Diehl stated they felt the Council needed to look at the actual cost of these improvements before taking any action on this item.

Review and Discussion of Proposed Scope of Work, Schedule of
Work, Schedule of Fees and Contract for Improvements/Renovations
to Old High School Property:

Manager Maynard stated there was work that was necessary to be done to the gym, bathrooms, locker rooms, including the gym floor to bring the building up to standards and code since the building is used by the public.

Work Session - September 6, 1989 - Page 2:

Review and Discussion of Proposed Scope of Work, Schedule of Work, Schedule of Fees and Contract for in Depth Maintenance and Repairs to Library:

Manager Maynard stated there were several items, regular maintenance and repairs, that needed to be done to the exterior of the Library Building. Following discussion the Council consensus was to do the necessary repairs to the exterior of the building but to leave interior repairs until the use of the space has been determined.

Open To The Public:

Gwen Gunnell, Library Advisory Commission, stated she was pleased to see the Council taking the necessary steps to see that the repairs and maintenance are done to the Library building.

John Crane, Camp Verde resident, stated the Council should consider a first draft of a Master Plan for the old high school property to determine the future use of the buildings before considering improvements and/or renovations.

Adjournment:

The meeting was adjourned at 7:10 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL

Town of Camp Verde
Town Hall
September 6, 1989 - 7:00 P.M.

- 1) Call to Order
 - 2) Roll Call
 - 3) Pledge of Allegiance
 - 4) Information and Updates
- Discussion and Possible Action on the Following Items:
- 5) Minutes of Previous Meetings
 - a) Regular Session - August 16, 1989
 - b) Public Hearing - August 30, 1989
 - 6) Accounting/Disbursements
 - 7) Approval of Floor Plan and Scope of Work/Schedule for Town Hall Renovations
 - 8) Design Contract w/ Parady and Reddell Architects, Inc. for Services re: Old High School, Library and Butler Center
 - 9) Bid Award - Project No. 890601 - Chip Seal: Middle Verde Road, Park Verde Road, Verde Road West, and Sunset Drive
 - 10) Authorization to Bid - Project No. 890801 - Chip Seal: Aspen Way, Verde Way, Fort Apache Road, Pearl Drive, Verde Lakes Drive and Clear Creek Drive
 - 11) Cooperative Agreement for Development of a Flood Management/Drainage Control Plan
 - 12) Mission Cable - Cable Television License Agreement
 - 13) Heritage Publishers Proposal for Three Publications to be Developed for Town of Camp Verde
 - 14) Supreme Court - Proposed Orders on Municipal Courts Report and Areas of Council Concerns, if any

- 15) Report on Request from CVUSD No. 28 for Road Project
in Conjunction with New Junior High School
- 16) ADOT Contract No. 88-0508 IGA - Area Transportation
Study - Amendment No. 3
- 17) BRW Inc. Project No. 31-8826 Contract Change Order 2
- 18) Open to the Public
- 19) Set Next Meeting Time, Place and Date
- 20) Adjournment

TOWN MANAGER'S REPORT
WORK SESSION
September 6, 1989

DAM

The most extremely difficult and trying of all challenges during the course of this year will be the final conversion of the Old High School property and buildings to Municipal use. The most difficult part of this will be making changes that deal with long deferred maintenance in a manner that carefully balances cost effective front end expenses with long term efficiencies in the day to day maintenance requirements which result. It is this balance that we are seeking to attain. It is goal that causes us to need to sit down and review the problems, the challenges and the possibilities. Ultimately each member of the Council will have to vote for he or she thinks represents the best balance.

3) Town Hall Renovations:

John Reddell, Architect, will be with us to review the existing floor plan, a proposed floor plan, a scope of work based upon that floor plan and a schedule for attaining it. Mr. Reddell will bring the floor plans with him for consideration in this session.

4) Old High School Renovations:

Mr. Reddell will also bring floor plans, a more complete proposed scope of work, and a schedule of the work for your review. In the event that the Council is able to establish a work program, a design contract and schedule will be available for consideration at the Council Meeting to follow.

5) Library Maintenance and Repairs:

Mr. Reddell will also bring floor plans, a more complete proposed scope of work, and a schedule of the work for your review. The same contract and work schedule provisions referred to above will also cover this project. It should be remembered that this is a first effort to bring the badly deferred maintenance and repairs up to date. Further consideration is intended to be given to internal changes that may be appropriate for alternative library related use of the structure.

The overall purpose of this work session is to establish that the proposed direction for the renovations and repairs is in keeping with the will and intent of the Council. Each member of the Council will have different views of what is needed and what the priorities should be. It is important that we reach a consensus as to what items will be needed and get to work on them in a timely manner. The Old High School Gymnasium needs attention this fall and it is already too late to meet a timetable that will allow the work to be done in September. The only remaining window this fall is from mid-October to mid-November.

TOWN MANAGER'S REPORT
WORK SESSION
September 6, 1989

DAM

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11) Cooperative Agreement for Development of a Flood Management/
Drainage Control Plan:

The Verde Valley Resource Association, through the Coconino Resource & Development Commission is proposing to provide assistance for this project which is a necessary adjunct to the planning work that is currently underway for the existing built area and the proposed development areas that will further impact on the existing drainage problems. Proper planning now is essential to avoiding the drainage and flooding problems that already loom ahead for the Town. This is a proposal to fund such a plan. The proposed funding mechanism has jumped out ahead of the effort to more accurately define the problem and a work program. I would suggest that a joint work session with Yavapai County Flood Control would be in order before proceeding with this application. There is no end of year funding opportunity that I am aware of. Thus a two or three week delay should not create any substantial difficulty to being funded.

12) Mission Cable - Cable Television License Agreement:

Town Attorney Ron Ramsey has, in essence concurred that the statutes, as interpreted by the Courts and the Attorney General's Office, do indicate that a License Agreement is in order (as opposed to a Franchise Agreement). The terms of the proposed Franchise Agreement were redrafted in the form of a License Agreement. That proposed agreement is before the Council for this session as it makes the same provisions as the proposed franchise and, therefore, should be equally acceptable to the Council.

13) Heritage Publishers Proposal for Three Publications to be Developed for the Town of Camp Verde:

Heritage Publishers is a literature development and publications firm that produces very good quality work and was apparently dealing with someone from Camp Verde prior to my arrival. They are also incredibly persistent. Their proposal is on the agenda tonight for the Council's review and disposition. Unfortunately, the cost summary clearly indicates that it would be far beyond the resources of the Town to undertake such an effort at this time.

14) Supreme Court - Proposed Orders on Municipal Courts - Report and Areas of Council Concerns, if any:

The Supreme Court is attempting to firmly establish guidelines that will serve as minimum requirements for municipalities in relation to the Magistrate's Courts. This is an area of concern because, although the Town of Camp Verde is already meeting the proposed requirements in virtually every instance as a matter of simply good administrative practice, it may wish to handle its Magistrate Court differently at some point in the future. The proposed orders will effectively lock us into this system.

15) Report on Request from CVUSD No. 28 for Road Project in Conjunction with new Junior High School:

The essence of the report is that the road project requested was assumed to be an upgrade construction on an existing public road. It turns out that the road is not a public road. A prior owner made provision for a point of access and exit, but never platted or dedicated the road right-of-way to either the County or the Town. As such, the proper response, based upon existing Town policy on roads, is that the School District must properly dedicate the right-of-way after successful inspection of a road built to the minimum Town standards. The Council will need to consider the cost of building the type of road requested and the advisability of relaxing its road policy. It may be that the Town might consider construction under certain special circumstances that will keep the costs very tightly under control, with the School picking up all of the out-of-pocket expenses and the Town providing labor and equipment under an intergovernmental agreement. In the same manner as the School District was required to seek the best financial interests of the School District in establishing a purchase price for the Old High School property, so the Council is obliged to consider the best financial interests of the residents of the Town of Camp Verde in establishing the terms for the construction of a public road next to the proposed Junior High School.

16) ADOT Contract No. 88-0508 IGA - Area Transportation Study - Amendment No. 3:

This is the paperwork to amend the existing grant agreement to allow for the addition of the frontage road and access study for the newly designated State Route 260. It is a very simple form agreement and meets our requirements.

17) BRW Inc. Project No. 31-8826 Contract Change Order No. 2:

This is the change order to amend the BRW contract for the same provisions as described in item 16) above. BRW Inc. is the consultant contracted by the Town to complete the ADOT Small Area Transportation Study for the Town of Camp Verde. Both agreements provide for completion by December 31, 1989.

There is a supplemental agenda anticipated for this meeting. The item most likely to appear on it is the Appointment of a Planning Director. However, the background checks will not be completed until sometime Tuesday, at the earliest. Until the background checks are completed, the item will not be posted. A executive session is anticipated to be held at 5:30 P.M. Wednesday to review the results of the background checks. If the background checks are completed in time, both the executive session and the supplemental agenda will be posted.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
September 6, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on September 16, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:25 p.m.

Reynolds lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Ralph Lizotte, Town Magistrate; Chuck Devine, Town Marshal; Todd Rockwell, Town Engineer; John Lewis, Acting Planning & Zoning Director; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information & Updates:

Manager Maynard stated he had attended a NACOG subcommittee meeting regarding transportation on September 6, 1989 in Flagstaff. The meeting was concerned with local project requests for fiscal year 1995. He stated the Town's proposed project for that time period were not placed on the list for consideration.

Vice Mayor Rogers stated there would be a tour of the Bull Pen area on September 14, 1989 with the USFS and asked for those interested to attend.

Taylor reported he and Kaminsky had attended a meeting with the Citizens Against Hazardous Waste and that there was a good turn out.

Manager Maynard stated the Council would be meeting with Lois Tyler of the County Free Library District on September 20, 1989 to discuss the library and the evaluation reports that are required.

He then stated the Council would need to consider Work Session to discuss the Fiscal Year 2000 plan, the resolutions which will be discussed at the League conference next month and the quit claim deed for the Sheriff's Office property.

Regular Session - September 6, 1989 - Page 2:

Minutes of Previous Meetings:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the August 16, 1989 Regular Session and August 30, 1989 Public Hearing as presented.

Accounting/Disbursements:

On a motion by Diehl, seconded by Taylor, the Council voted unanimously to approve the disbursements from the General Fund and the Highway User Fund, dated September 6, 1989 as presented.

Approval of Floor Plan and Scope of Work/Schedule for Town Hall Renovations:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the floor plan for the Town Hall renovations.

Design Contract w/Parady and Reddell Architects, Inc. for Services re: Old High School, Library and Butler Center:

Following discussion, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to schedule a Work Session on this item before taking any action.

Bid Award - Project No. 890601 - Chip Seal: Middle Verde Road, Park Verde Road, Verde Road West and Sunset Drive:

Town Engineer Rockwell stated four bids were received and the apparent low bidder was Blevins Earth Moving. He stated he had checked all calculations. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to award Project 890601 - Chip Seal: Middle Verde Road, Park Verde Road, Verde Road West and Sunset Drive to Blevins Earth Moving in the amount of \$24,013.90.

Authorization to Bid - Project No. 890801 - Chip Seal: Aspen Way, Verde Way, Fort Apache Road, Pearl Drive, Verde Lakes Drive and Clear Creek Drive:

Following discussion, on a motion by Rogers, seconded by Reynolds, the Council voted unanimously to authorize going to bid on Project No. 890801 - Chip Seal: Aspen Way, Verde Way, Fort Apache Rd., Pearl Dr., Verde Lakes Dr. and Clear Creek Dr.

Cooperative Agreement for Development of a Flood Management /Drainage Control Plan:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to hold this item in abeyance until more information can be received.

Regular Session - September 6, 1989 - Page 3:

Mission Cable - Cable Television License Agreement:

Attorney Ramsey stated it would be necessary to hold a Public Hearing and meet certain advertising requirements in order to comply with statutes. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to schedule a Public Hearing to obtain public input regarding granting a license to Mission Cable Company.

Heritage Publishers Proposal for Three Publications to be Developed for Town of Camp Verde:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to not proceed with this project but to give the information to the Historical Society and the Camp Verde Chamber of Commerce for their consideration.

Supreme Court - Proposed Orders on Municipal Courts Report and Area of Council Concerns, if any:

Town Magistrate Lizotte stated this Administrative Order would only enhance former Administrative Order No. 83-11. He stated the Town should respond by September 12, 1989 with any comments they might have regarding this item. Manager Maynard asked the Council to put any comments they might have in writing so they could be forwarded to the Court.

The meeting was recessed at 8:20 p.m. and reconvened at 8:35 p.m.

Report on Request from CVUSD No. 28 for Road Project in Conjunction with New Junior High School:

Kaminsky declared a possible conflict of interest due to her employment with the school district and stated she would abstain from any discussion and/or vote on this item.

Manager Maynard stated the Town had received a request from Phil England, School Superintendent, regarding the road south of the proposed Middle School project. Town Engineer Rockwell stated an ingress/egress easement had been granted to the owners of the property in this area. He stated the Town can't do any work on this road until it is dedicated to the Town. Mayor Parsons, stated the road must be built to Town specifications before the Town can accept it into it's road system.

Phil England, School Superintendent, stated the Middle School and the surrounding athletic fields would be of benefit to the entire community. He stated the project was scheduled to start in January, 1990 and should be completed by January, 1991.

Regular Session - September 6, 1989 - Page 4:

Following discussion, on a motion by Taylor, seconded by Reynolds, the Council voted unanimously to have the Town Manager and appropriate staff continue dialogue with the CVUSD and the County to see what alternatives could be utilized to get the road paved.

ADOT Contract No. 88-0509 IGA - Area Transportation Study - Amendment No. 3:

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve the ADOT Contract No. 88-0509 IGA - Area Transportation Study - Amendment No. 3 extending the completion date of the Land Use Study to December 31, 1989 and increasing the funding amount that the State shall provide in Item 1.b to \$34,350.00 and the total amount that the State shall not exceed is changed to \$34,350.00 to cover the cost of the Access Control Study.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve Resolution 89-94 which extends the completion date of the Land Use Study to December 31, 1989 and increases the funding amount that the State shall provide in Item 1.b to \$34,350.00 and the total amount that the State shall not exceed is changed to \$34,350.00 to cover the cost of the Access Control Study.

BRW, Inc. Project No. 31-8826 Contract Change Order 2:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the BRW, Inc. Project No. 31-8826 Contract Change Order 2 which extends the completion date to December 13, 1989 and includes the Access Control Study.

Open to the Public:

Manny Maniaci, The Journal, asked the Council to release the Town Attorney's memoranda regarding the Mission Cable License Agreement and the Supreme Court Administrative Order to Municipal Courts to the public. Mayor Parsons re-opened these two items for the Council's consideration. On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the release of the attorney's legal memoranda regarding the Mission Cable License Agreement and the Supreme Court Administrative Order to Municipal Courts to the public.

Regular Session - September 6, 1989 - Page 5:

Set Next Meeting Time, Date and Place:

The Council will meet at the Camp Verde Town Hall:

- 09/13/89 - 3:30 p.m.: Executive Session - P&Z Director
- 09/13/89 - 4:00 p.m.: Work Session - Town Hall, School, Library
& Sheriff's Office Improvements,
Maintenance position, Fiscal Year 2000
Plan, League Resolutions
- 09/20/89 - 4:00 p.m.: Work Session with Library Commission
- 09/20/89 - 7:00 p.m.: Regular Session
- 09/27/89 - 5:00 p.m.: Work Session - Release of Legal Memoranda
- 09/27/89 - 6:00 p.m.: Public Hearing - Mission Cable License
Agreement
- 09/27/89 - 7:00 p.m.: Hear Planning & Zoning Matters

Adjournment:

The meeting was adjourned at 9:25 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing are the true minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 6th day of September, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 13th day of September, 1989.

David A. Maynard
David A Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
September 13, 1989
4:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Architectural Services - Renovations for Old High School, Library, Sheriff's Office and Town Hall
- 4) Full Time Maintenance Position
- 5) Resolutions for League of AZ Cities & Towns Conference
- 6) Fiscal 2000 Plan
- 7) Adjournment

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
September 13, 1989
8:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Appointment of Planning & Zoning Director
- 4) Architectural/General Services Agreement
- 5) Approval To Go To Bid For Marshal's Station Improvement
- 6) Call To The Public
- 7) Set Next Meeting Time, Date & Place
- 8) Adjournment

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03.A.1
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
September 13, 1989
3:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Review of Planning & Zoning Director Applicants
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
September 13, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on September 13, 1989. Mayor Parsons called the meeting to order at 4:45 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Gary Lollman, Parks & Recreation Superintendent, and Susan Marshall, Recording Secretary

Architectural Services - Renovations for Old High School, Library, Sheriff's Office and Town Hall:

Town Hall:

Manager Maynard stated he had spoken with John Reddell, of Parady and Reddell, regarding the proposed renovations to the Town Hall. Mr. Reddell had inspected the building and reported there is no insulation in the walls and the ceilings would require additional insulation. Due to the lack of insulation there would be a need for bigger heating and cooling units at an approximate cost of \$18,000.00.

Mayor Parsons stated the Town needed to stay within the adopted budget for 1989/90 and if necessary do the renovations in stages over a two or three year period. Manager Maynard stated the cost for remodeling the bathrooms would be approximately \$8,000.00 with a 10% spread either direction on this cost. He stated, if the last room was to be utilized by Head Start, State regulations require two bathrooms within a certain distance from the nearest exit. He reported Head Start has been informed of this requirement and that they would need to cover the additional cost of installing the bathroom facilities in the last room if they wanted to use it for educational purposes.

Manager Maynard stated there had been a suggestion of putting a hallway on the outside of the existing building instead of a central corridor. He had spoken with Mr. Reddell about this and the approximately cost of an exterior hallway would be \$20 - 25,000.00 while an interior hallway would cost approximately \$2,500.00 and the interior hallway would afford better security.

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TOWN OF CAMP VERDE
Camp Verde Town Hall
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Diehl asked about the insulation in the ceilings and the electrical needs. Manager Maynard stated there would be six inches of insulation on the dropped ceilings as well as insulated windows and doors. He stated the electrical work would require three panels, some needed to be done immediately and some could wait until the remodeling progressed. Diehl asked if the Town could utilize the last room and allow Head Start to use a different room. Taylor stated the Council needed to have all the cost estimates before making any definite plans for renovation. He stated it was necessary to have the costs so the Council could prepare a breakdown and prioritize so the remodeling stays within the budget. Manager Maynard stated the Council needed to determine what they wanted done so the information could be given to the architect.

Diehl stated the floor plans have been approved but he suggested appointing a committee to work with the Manager and the architect to prepare a plan the Council could take action on but more information was needed. Vice Mayor Rogers stated more information was needed. He expressed concern with leasing any space out as the Town will be needing the space as it grows and more personnel is put in place. He suggested moving the Council Chambers to the last room and utilizing the existing Council Room for offices. He stated the first two rooms should be done now and do the rest of the Town Hall within the next two to three years. Kaminsky stated more information was needed and the cost estimated received before making any decisions. Shaw stated all the work could not be done this year without going over budget so the renovations should be done in phases. Mayor Parsons stated the work would need to be done in stages so it would remain within the budgeted amount.

The meeting was recessed at 5:15 p.m. and reconvened at 5:30 p.m.

Following discussion, Manager Maynard asked if the general consensus was to obtain the plans for the entire building, move the Council Chambers to the last room and turn the existing Council Room into office spaces utilizing a central corridor. Prepare plans and remodel first two sections with necessary electrical work and to consider the bathroom renovation only if it will remain within budget.

Following comment by each of the Council, it was stated that there was the consensus and to proceed sufficiently to establish good cost estimates prior to Council release to proceed. Head Start will not be accommodated in the Town Hall.

Old High School Property:

Manager Maynard stated it would be necessary to maintain and preserve the exterior of the old stone school house, leaving the interior renovations to the tenant. He stated the gymnasium would remain. The floor has termite damage and will require repairs as well as to be resealed and finished properly. The stage would be reopened and the floor extended. The Home Economics room needed only minor repairs and painting. The bathrooms have serious plumbing problems, the rooms at the front of the gym need to be made usable and functional. He stated the concession area needed to be cleaned up but all the appliances have been removed. He stated there have been several requests for small meeting rooms. The coolers should last for another couple of years and changes needed to be made to help with the cost of heating and cooling. Vice Mayor Rogers stated the Council would need to determine what was going to be done with the old stone school house. Diehl asked about the cost of repairing the roofs and asked about the basement. Manager Maynard stated they were unable to get into the basement to do a full inspection. There are two water heaters which should be replaced. Mayor Parsons asked about the cost of the recommended repairs. Manager Maynard stated \$20,000.00 was budgeted for the floor, general clean up and repairs. Mayor Parsons stated the repairs needed to stay within the budgeted amount.

Library Maintenance and Repairs/Improvements:

Manager Maynard stated there was no floor plan for the library at this time. Mayor Parsons stated the Library Advisory Commission made several recommendations the Council should take into consideration.

Manager Maynard stated the library really was a maintenance issue. The posts need to be replaced due to termites, leaky roof, lights, paint, ceiling tiles needed replacing, double pane the windows and service the heating/cooling system. He suggested, if the Maintenance position is approved, to have this individual do the general repairs and contract out the posts and exterior repairs.

Vice Mayor Rogers stated the outside work and the roofs need to be taken care of but a floor plan was needed before proceeding with the interior work.

Following discussion, the general consensus was to get cost estimates for the repairs and do what needs to be done.

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Vice Mayor Rogers stated the outside work and the roofs need to be taken care of but a floor plan was needed before proceeding with the interior work.

Following discussion, the general consensus was to get cost estimates for the repairs and do what needs to be done.

Marshal's Station:

Manager Maynard stated the Town Marshal had all the information pertaining to the renovations of the Sheriff's Office. Marshal Devine was not present at the Work Session to make this presentation. General consensus was to get the cost estimates and if they are within budget to consider approval at the Special Session scheduled for later in the evening.

Full Time Maintenance Position:

Manager Maynard stated the job description was not completed but this individual would be responsible for building and grounds maintenance and janitorial on the Town buildings. Shaw stated it was not a good idea to mix maintenance and janitorial. Vice Mayor Rogers stated it would be better to stay with the janitorial service and hire a maintenance person. Shaw asked how technical the maintenance work would be. Manager Maynard stated the Town should be looking for someone with carpentry, and limited mechanical, electrical and plumbing abilities with a salary range of \$12,000 - \$18,000 a year. He stated this individual would be supervised by the Parks & Recreation Superintendent, Gary Lollman. Following discussion, the general consensus of the Council was to keep the maintenance position separate from the janitorial services and to have the Manager get the job description, hours and salary together for Council review.

Manager Maynard asked the Council for a consensus on going from two cleaning days to three cleaning days per week. The general consensus was to go to three days per week.

The meeting was recessed at 6:30 p.m. and reconvened at 6:45 p.m.

Resolutions for League of AZ Cities & Towns Conference:

Mayor Parsons stated each Council member had received a copy of the proposed resolutions and asked for a general consensus on which resolutions they would like him to support at the League Conference. Manager Maynard suggested the Council consider changing the the percentage amount from 20% to 10% on Resolution #7. Following discussion, the general consensus was for Mayor Parsons to support Resolutions 6, 16, 19, and Special Resolution #1 and to show opposition to Resolution #8 as well changing the percentage amount from 20% to 10% on Resolution #7.

Work Session - September 13, 1989 - Page 5:

Fiscal 2000 Plan:

Manager Maynard stated the update of this plan has not arrived. Mayor Parsons stated it was important for members of the community to have information concerning funds coming into the Town and the source of those funds, as well as to keep the public informed about the proposed changes. The public should be encouraged to write their legislators opposing the funding cuts..

Adjournment:

The meeting was adjourned at 7:12 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
September 13, 1989
8:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on September 13, 1989. Mayor Parsons called the meeting to order at 8:10 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Chuck Devine, Town Marshal; John Lewis, Acting Planning & Zoning Director and Susan Marshall, Recording Secretary

Appointment of Planning & Zoning Director:

Manager Maynard stated the Council had met in Executive Session on September 13, 1989 to complete the review process of applicants for the position of Planning & Zoning Director. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to offer the position of Planning & Zoning Director to Laura Kuhn at a salary of \$30,047.94 which is Grade 38, Step 3. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to appoint Laura Kuhn as Planning & Zoning Director effective October 23, 1989.

Architectural/General Services Agreement:

Manager Maynard stated the architect was asking for Council approval to pay cost to prepare cost estimates for renovations to the old high school and the library, and to provide advisory assistance on lighting at Butler Park and the tennis courts, etc.

Following discussion, on a motion by Taylor, seconded by Rogers, the Council voted unanimously to enter into an agreement with the firm of Parady and Reddell at \$45.00 per hour for direct architectural services and \$35.00 per hour for general services as needed per Town Manager's request by Council approval.

Approval To Go To Bid For Marshal's Station Improvement:

Marshal Devine presented his proposal for improvements for the new Marshal's Offices. He stated he would be able to have the buildings prepared and in place within the budgeted amount.

Special Session - September 13, 1989 - Page 2:

On a motion by Taylor, seconded by Carter, the Council voted unanimously to authorize Marshal Devine to go out for bid on the building for the new Marshal's Station.

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall:

09/20/89 - 4:00 p.m. - Work Session with Library Commission, Lois Tyler of the County Library District and Tony Miele of the State Library District.

09/2-/89 - 7:00 p.m. - Regular Session

Adjournment:

The meeting was adjourned at 9:00 p.m.

Susan Marshall
Susan Marshall, Recording SEcretary

David A. Maynard
David A. Maynard, Town Clerk

CERTIFICATION

I hereby certify that the foregoing are the true minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 13th day of September, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 20th day of September, 1989.

David A. Maynard
David A Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL

Town of Camp Verde
Town Hall
September 20, 1989 - 4:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Review and Discussion of Camp Verde Public Library and Related Issues in a Joint Meeting with the Camp Verde Library Commission, Librarian Terry Ellison, Lois Tyler and Chuck Youngman of the Yavapai County Library District and Tony Micle of the State Library office
 - a) Library Maintenance Items - LSCA Grant Release for In Depth Maintenance and Repairs to Library
 - b) Review and Discussion of Proposed Plans for Future Space Allocation and Useage for Library Building. Two competing proposals for future use of the back room will be briefly reviewed.
 - c) LSCA Grant Provisions - Obligations, Restrictions Relative to Library Building
 - d) LSCA Grant Provisions Relative to the Adult Literacy Program and Use of Library Space
 - e) Roles, Duties and Responsibilities of the Various Parties Relative to the Development, Operation, Maintenance and Support of the Camp Verde Public Library
 - f) Future Development Options and the Roles of the Several Parties
- 4) Open to the Public
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
September 20, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on September 20, 1989. Mayor Parsons called the meeting to order at 4:05 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Pat Kaminsky and Tom Shaw

Absent:

Marvin Reynolds

Also Present:

David Maynard, Town Manager; Lois Tyler and Chuck Youngman, Yavapai County Library District; Tony Miele, State Library Office; Chuck Devine, Town Marshal; Terry Ellison, Town Librarian; Dorothy Wood, Library Advisory Commission; Gwen Gunnell, Library Advisory Commission; JoAnn Taylor, Library Advisory Commission and Susan Marshall, Recording Secretary

Review and Discussion of Camp Verde Public Library and Related Issues in a Joint Meeting with the Camp Verde Library Commission, Librarian Terry Ellison, Lois Tyler and Chuck Youngman of the Yavapai County Library District and Tony Miele of the State Library Office:

- a) Library Maintenance Items - LSCA Grant Release for In Depth Maintenance and Repairs to Library

Manager Maynard presented an update on items which required attention at the Library. Mr. Miele stated any maintenance is the Town's responsibility and that he saw no problem with anything on the list.

- b) Review and Discussion of Proposed Plans for Future Space Allocation and Usage for Library Building. Two competing proposals for future use of the back room will be briefly reviewed

Librarian Ellison presented her plans for the use of the back room at the Library showing a children's area, juvenile reference area and utilizing the present kitchen area for children's programs. Mrs. Wood presented her plans for the back room showing space for use with the Adult Literacy Program.

Ms. Tyler stated the Town Library was directly affected by the rules and regulations set by the State Library Office in the same manner that the County Library is. She stated it was the job of the State Library Office to assist the libraries within the State in evaluating the use of space and management.

Mr. Miele stated the Town had five years left on the grant and suggested not putting too much money into the existing building at this time. He stated the State Library Office could have their staff evaluate the Town Library and help with suggestions for the use of space.

Following discussion, the general consensus was to have the State and County work with the Town to evaluate the existing building before making any decisions on the proposed floor plans and the obtain recommendations from the Librarian and the Library Commission.

The meeting was recessed at 5:10 p.m. and reconvened at 5:15 p.m.

c) LSCA Grant Provisions - Obligations, Restrictions Relative to the Library Building

Manager Maynard indicated his understanding that the building must be used for library purposes only. He asked if the Adult Literacy Program could be housed at the Library.

Mr. Miele stated the Adult Literacy Program was not a library program and no space could be allotted for it at the existing library building. However, the Adult Literacy Program could use the Library facilities and books. The only restriction is that space cannot be allocated (ie file cabinets, desk, office, etc.) He also stated there could be no charge for using any space at the library for meetings.

Manager Maynard stated the Town had received a grant for the Adult Literacy Program in the amount of \$13,500.00 which will begin on October 1, 1989.

Mr. Miele stated it was the State's job to see that the building is used for library purposes only due to the grant which was used to construct the building in 1974. He stated the library needed to follow the rules and regulations of Title 2. The State would act as a consultant on development and operation of the Town Library.

Ms. Tyler stated the County followed the rules and regulations of the State Library Office and would act in an advisory capacity to the Town Library. She stated the County acted as purchasing, processing and reference source for all libraries within the County.

Work Session - September 20, 1989 - Page 3:

Call To The Public:

No input.

Adjournment:

The meeting was adjourned at 6:10 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

LAND USE/TRANSPORTATION PLAN
ADVISORY COMMITTEE

Town of Camp Verde
Town Hall
September 19, 1989; 4:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Contract/Grant Agreement Changes
- 4) Roadway Improvements to Address Year 2010 Deficiencies
- 5) State Route 260/279 Access Control Plan
- 6) Transportation Plan
- 7) Land Use Plan
- 8) Open to the Public
- 9) Adjournment

MINUTES OF THE
LAND USE/TRANSPORTATION PLAN
ADVISORY COMMITTEE MEETING

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL
September 25, 1989
2:00 p.m.

The Land Use/Transportation Plan Advisory Committee met at the Camp Verde Town Hall on September 25, 1989 at 2:00 p.m. Tap Parsons called the meeting to order at 2:00 p.m.

The meeting was adjourned at 2:05 p.m. and called back to order at the Old High School gym at 2:20 p.m.

Roll Call:

Tap Parsons, Bob Kovacovich, John Crane and Joe Neblitt

Also Present:

David Maynard, Joe Weidman, John Lewis, Charles Onion,
Carter Rogers, Woody Diehl, Kris Liljeblad, John Vlaming

Transportation Plan:

Mr. Ljleblad asked to come back to this item later in the meeting. Joe Weidman submitted a print out on the road inventory, status and condition in Camp Verde. Mayor Parsons referred to the Public Meeting scheduled for 7:00 p.m., September 25, 1989 at the Camp Verde Town Hall. Mr. Ljleblad stated he would attend and be available to answer questions from the Council and the public.

Land Use Plan:

Lengthy and intensive discussion was held on the proposed Introduction, Land Use Principles and Land Use Definitions portions of the proposed Land Use Plan. Further review of the other sections will be scheduled for another meeting.

Access Control Plan:

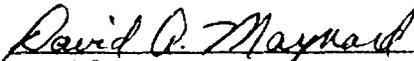
Discussion of what would be presented at the Public Information Meeting (9/25/89 - 7:00 p.m. - Town Hall). The presentation will center on general considerations, roadway classifications and how they may relate to access, intersections and how they may relate to access, driveways, parking, development impact and implementation and enforcement.

Land Use/Transportation Meeting - 9/25/89 - Page 2:

A detailed report has been provided by BRW, Inc. and is attached and becomes a part of these minutes.

Adjournment:

The meeting was adjourned at 5:00 p.m.



David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL

Town of Camp Verde
Town Hall
September 20, 1989 - 7:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information and Updates

Discussion and Possible Action on the Following Items:

- 5) Minutes of Previous Meetings
 - a) Work Session - September 6, 1989
 - b) Regular Session - September 6, 1989
 - c) Work Session - September 13, 1989
 - d) Special Session - September 13, 1989
- 6) Accounting/Disbursements
 - a) Bills to be Paid for General Fund and Road Fund
 - b) Partial Payment of Sick Leave Upon Retirement
- 7) Proclamations
- 8) Murdock Road(s) Construction/Pavement Projects
- 9) Acceptance of, and Authorization to Sign, Transfer Papers (County Sheriff's Depot to Town)
- 10) Safety Lighting at Butler Center
- 11) Authorization for New Position - Maintenance Man
- 12) Actions, if any, Resulting from the September 20, 1989 Work Session on the Library
 - a) Library Plans for Changes to Building and Use
 - b) Adult Literacy Program Provisions
- 13) Yavapai County District Library Services Agreement
- 14) Termination of Arizona National Guard Lease Agreement
- 13) Open to the Public
- 14) Set Next Meeting Time, Place and Date
- 15) Adjournment

TOWN MANAGER'S REPORT
REGULAR COUNCIL SESSION
September 20, 1989

5) Minutes of the Previous Meetings:

The September 6th minutes have been reviewed and appear to be in order. The September 13th minutes are in the process of being reviewed and will be ready at the meeting. Copies are enclosed.

6) Accounting/Disbursements:

These are the normal bills approval plus advance approvals requests. Partial payment of sick leave upon retirement is the case of Walt Murdock who is our first Town Employee to retire. As he is retiring in good standing, without having abused the sick leave provisions and with favorable recommendation from his department head, Doug Jones, for it, I am also recommending that the Council authorize the payment of one half of the sick leave accrued. The total hours accrued is 116 and one half of that would be 58 hours times his hourly rate of \$ 9.85. The amount of money involved is \$ 571.30.

Other advance approvals: Chuck needs approval to pickup a new 350 C.I.D. Chevy long block and appropriate parts, gaskets, etc. The cost involved is \$ 1,214.96 quoted price. This for the 1984 Chevy Impala cruiser purchased from DPS with a bad engine. The net result will be a very good condition cruiser for under \$ 2,000. The previous one done the same way has worked out very well.

Council stipulated that the commission support funds for Planning & Zoning that were provided at budget time were subject to advance approval. There is a request in from John Crane to attend Arizona Planning Association conference in Tucson at the Doubletree Hotel. The cost is \$ 135 for the conference and \$ 140 for two nights hotel room. Total cost for the two days that John would like to attend is estimated to be \$ 400 including conference registration, hotel, mileage and meals.

The Camp Verde Historical Society is attempting to put together a grant application for the preparation of a Historic District Survey. The estimated cost is between \$ 10,000 and \$ 12,000. The work is normally performed by a consultant specializing in this type of work, in conjunction with the members of the local historical society assisting. The grant is a 50% matching grant. The Camp Verde Historical Society is seeking a preliminary commitment from the Council to fund the local share of \$ 5-6,000. If the Council does approve this item, the grant application will be completed and ready for a Council review and approval this next week. Due to the rapid phasing out of the consideration of new local historic districts, I have to agree with the historic society that there is a need to do this now. Local government approval is required prior to filing the grant application.

7) Proclamations:

A proclamation is being prepared to honor Walt Murdock upon his retirement. A short recess of 15-20 minutes will be requested for for a brief reception with refreshments to honor Walt Murdock and wish him well in his retirement. Refreshments have been provided for.

8) Murdock Road(s) Construction/Pavement Projects:

There are concerns that have arisen relative to both of the Murdock Road projects. On the first one, Murdock Road headed east to McCracken's Pit, there are some problems in one area that Doug and Todd will explain, along with what they are doing about them. On the other Murdock Road headed west past Zellner's Wood Yard, the residents are very concerned about conflicting things that they are hearing as to timing and right-of-way problems. A letter is attached explaining some of their concerns. A number of the residents will be present.

9) Acceptance of, and Authorization to Sign, Transfer Papers (County Sheriff's Depot to Town):

This is the actual deed transfer that is required to be completed before the Marshal's Station project can get started. A copy of the papers is attached. The vacating of property date is September 29th and no further delays are expected.

10) Safety Lighting at Butler Center:

A copy of the summary papers is attached. Gary Lollman will be present to address this item. These are the lights required to resolve the problem repeatedly cited by the insurance company relative to adequate lighting to get people safely in and out of the park in the evening. With the tennis court lights repaired and back in use, the safety lights become a real necessity.

11) Authorization for New Position - Maintenance Man:

This is the item brought forward from last week's work session. A job description and recommended pay range will be available at the meeting, as requested.

12) Actions, if any, Resulting from the Library Work Session:

a) Library Plans for Changes to Building and Use - The competing proposals are likely to require further refinement and thought. However, the Council is likely to be in a position to provide initial direction at this point. That is what is intended for this item.

b) Adult Literacy Program Provisions - The grant program is ready to get underway immediately after the 1st of October. In a recent memo, I outlined the requirements stated by the Department

of Education relative to the various questions previously raised. It is necessary at this time to resolve the issue of where the program will be housed and to authorize the advertising of the position.

13) Yavapai County District Library Services Agreement:

The papers are attached for Council consideration. This is the same set that the Council received in early September to review in preparation for the Library Work Session on the afternoon of the 20th. If it is in order to do so, there is a need to take action on this agreement at this meeting.

14) Termination of Arizona National Guard Lease Agreement:

The National Guard, as previously discussed, has suffered a reduction in force that included the elimination of the Camp Verde National Guard Unit. In light of the cutback, and the lack of funding available, the National Guard has requested Council approval to be released from the normal notice period provided for in their lease. This would mean termination of the lease effective September 30, 1989 without the completion of a six month notice period. The Guard has indicated future intentions that are sufficiently in line with the Town's interests to justify the approval of such a release. If voted to approval the request, please authorize a letter of release to be prepared, and signed by a specific person - either the Mayor or myself.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
September 20, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on September 20, 1989 in order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:08 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Gary Lollman, Parks & Recreation Superintendent; Chuck Devine, Town Marshal; Todd Rockwell, Town Engineer; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information & Updates:

Manager Maynard reported:

- a) Information had been received on the cost to pave Pearl Drive. He stated the Homeowners would be receiving a reimbursement of the difference between the amount paid and the total cost of \$8,040.90, \$414.10.
- b) The League of Arizona Cities and Towns would be having their annual Festival of Cities and Towns and suggested this information be sent to the Camp Verde Chamber of Commerce.
- c) A letter from the Camp Verde Chamber of Commerce had been received stating Camp Verde would be hosting the Verde Valley Town Hall on October 12 and 13, 1989 with a topic of "Marketing of Education".
- d) The Historical Society was asking for a Work Session with the Council regarding their leasing the old stone school building.
- e) The County portion of United Way was going to hold their kickoff reception in Prescott on September 29, 1989 at 7:00 p.m.

Regular Session - September 20, 1989 - Page 2:

Manager Maynard stated the Land Use Advisory Committee would hold a meeting on September 25, 1989 at 2:00 p.m. at the Camp Verde Town Hall with a Public Information meeting being held that same evening at 7:00 p.m. at the Camp Verde Town Hall.

Minutes of Previous Meetings:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the minutes of the September 6, 1989 Work Session, the September 6, 1989 Regular Session, the September 13, 1989 Work Session and the September 13, 1989 Special Session as presented.

Accounting/Disbursements:

a) Bills to be Paid for General Fund and HURF Fund

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund, dated September 20, 1989, as presented. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated September 20, 1989, as presented.

b) Partial Payment of Sick Leave Upon Retirement

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve partial payment of sick leave to Walt Murdock upon his retirement.

Manager Maynard asked for Council approval for the purchase of an engine for one of the patrol units at a cost of \$1,218.94. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the purchase of an engine for one of the patrol units at a cost of \$1,218.94.

Manager Maynard referred a request from John Crane who had asked for Council approval to utilize monies in the budget line item "Commission Support" to cover the expense for John Crane, P&Z Commissioner, to attend the Arizona Planning Association Conference in Tucson. The registration fee is \$135.00 and there would be additional costs for meals and mileage of approximately \$140.00.

On a motion by Diehl, seconded by Reynolds, to pay all of Mr. Crane's expenses to attend the AZ Planning Association conference in Tucson. Motion did not carry.

On a motion by Taylor, seconded by Shaw, the Council voted to approve the expenditure of \$275.00 for John Crane to attend the Arizona Planning Association Conference in Tucson with Diehl voting "No".

Manager Maynard stated the Historical Society is asking the Town to apply for a grant to do a Historical District Survey. This would be a 50 - 50 matching fund grant and the cost would be between \$10,000 and \$12,000. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to hold this item in abeyance and schedule a Work Session with the Historical Society as soon as possible.

Proclamations:

Manager Maynard presented a certificate of appreciate for a job well done to Walt Murdock and expressed the Town's thanks to Mr. Murdock for his years of service to the Town.

The meeting was recessed at 7:20 p.m. for a reception in Walt Murdock's honor and reconvened at 7:55 p.m.

Murdock Road(s) Construction/Pavement Projects:

Relative to Murdock Road/Lane (East of SR 260): Manager Maynard stated there were problems with the rights-of-way on this project. Engineer Rockwell stated Joe Jones ASSociates did the original surveys and they would be out on the road by the end of this week to make definite determinations on the rights-of-way.

Relative to Murdock Road (West of SR 260): Manager Maynard suggested scheduling a meeting with the Council and the residents on Murdock Road(s) to straighten out the problems with the rights-of-way and put this road first on the priority list for paving in the spring, 1990.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to direct the Town Manager, Town Attorney, Town Engineer and the Street Superintendent to do any work necessary to prepare (Murdock Road West of SR 260) for dirt work this fall and winter and do the paving first thing in the spring.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to authorize the Street Superintendent to shape up the road and lay ABC as soon as possible.

Acceptance of, and Authorization to Sign Transfer Papers (County Sheriff's Depot to Town):

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to authorize the appropriate party to sign the Quit Claim Deed transferring the County Sheriff's Depot to the Town.

Safety Lighting at Butler Center:

Superintendent Lollman stated lighting was needed at Butler Center to eliminate insurance problems and to provide a lighted corridor from the parking area to the facilities. He stated the Town could lease the necessary equipment from APS at a cost of \$54.00 per month on a four year contract. Smitty, APS, stated the \$54.00 per month was an open ended contract. If the lights are removed before the four year period has elapsed the Town would need to pay out the remainder of the contract. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to enter into a four year contract with APS for security lighting at Butler Center at a cost of \$54.00 per month.

Authorization for New Position - Maintenance Man:

Manager Maynard stated the job description had not been completed for this position and asked the Council to hold this item in abeyance. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to table any action on this item until the next regular Council meeting.

Action, if any, Resulting from the September 20, 1989 Work Session on the Library:

a) Library Plans for Changes to Building and Use

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to have the State Library Office, through the County, provide the Town with assistance in determining future uses of the library building.

b) Adult Literacy Program Provisions

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to direct the Town Manager to attempt to locate space for the Adult Literacy Program pending the receipt of recommendations from the State and the County on the use of the library building.

Yavapai County District Library Services Agreement:

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to approve and authorize the Mayor to sign the Yavapai County District Library Services Agreement.

Regular Session - September 20, 1989 - Page 5:

Termination of Arizona National Guard Lease Agreement:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to authorize the Mayor to sign a termination agreement with the Arizona National Guard for their lease on the old high school property once a satisfactory inspection has been made, with the effective date to be September 30, 1989.

Open To The Public:

Smitty, APS, stated the contract for the security lighting would be ready for the next regular Parks & Recreation meeting.

Set Next Meeting Time, Place and Date:

The Council will meet:

09/25/89 @ 2:00 p.m. - Land Use Advisory Committee - Town Hall
09/25/89 @ 7:00 p.m. - Public Hearing - Land Use - Town Hall
09/27/89 @ 5:00 p.m. - Work Session - Release of Legal Memoranda
Town Hall
09/27/89 @ 6:00 p.m. - Work Session - License for Mission Cable -
Town Hall
09/27/89 @ 6:45 p.m. - Special Session-Historical Society Grant -
Town Hall
09/27/89 @ 7:00 p.m. - Council Hears P&Z Matters - Town Hall
10/04/89 @ 4:15 p.m. - Work Session - Boards & Commissions
Ordinance & Budget Ordinance - Town Hall
10/18/89 @ 4:00 p.m. - Work Session - River Front Park - Town
Hall

Adjournment:

The meeting was adjourned at 9:20 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

CERTIFICATION

I hereby certify that the foregoing are the true minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 20th day of September, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4th day of October, 1989.

David A. Maynard
David A Maynard, Town Clerk

PUBLIC NOTICE
COMMON COUNCIL OF THE TOWN OF CAMP VERDE
INFORMATION MEETING
SR 260 ACCESS CONTROL PLAN

A public information meeting has been scheduled for 7:00 p.m. Monday, September 25, 1989 in the Town Hall Council Chambers

The topic of the discussion will be the development of an Access Control Plan for General Crook Trail, Main Street and Finnie Flat Road, which were recently designated a new State Highway Route (SR 260). State jurisdiction for the route was accepted with a condition requiring the adoption of an access control plan by the Town.

The plan will include elements to control parking and the location and design of intersections and driveways along the new state route. The Town Council and ADOT will direct the preparation of the Access Control Plan as an extension of the Land Use and Transportation Study by BRW, Inc. When completed and approved by early 1990, the Access Control Plan will be jointly implemented by the Town and ADOT.

The public is encouraged to attend this meeting. An overview of the elements to be considered for the SR 260 Access Control Plan will be presented for public review. An opportunity for questions and comments by the attending public will be provided.

A G E N D A
PUBLIC INFORMATION MEETING
ACCESS CONTROL PLAN
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
September 25, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion on the Following:

- 4) Introductions
- 5) Presentation
 - A) Background and Intent
 - B) Plan Elements
 - a) General Considerations
 - b) Roadway Classifications and Access
 - c) Intersections
 - 1) Planning
 - 2) Controls
 - d) Driveways
 - e) Parking
 - f) Impact Studies for New Development
- 6) Public Questions and Comments
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
PUBLIC HEARING
September 25, 1989
7:00 p.m.

These minutes were recorded and the tapes are available to the public at the Camp Verde Town Hall.

The Common Council of the Town of Camp Verde, Arizona met in Public Hearing at the Camp Verde Town Hall on September 25, 1989 in order to provide the public with information regarding the Access Control Plan for General Crook Trail, Main Street and Finnie Flat Road which were recently designated a new State Highway Route (SR 260). Mayor Parsons called the meeting to order at 7:10 p.m.

Vice Mayor Rogers led the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Tom Shaw and Pat Kaminsky

Absent:

Marvin Reynolds

Also Present:

David Maynard, Town Manager; John Lewis, Acting Planning and Zoning Director; Kris Liljeblad and Dave Bruggeman of BRW, Inc.; Joe Neblitt, ADOT; Joe Weidman, NACOG; Bob Kovacovich, Patricia Onion, Ken Martin, John Crane and Rod Proper, Planning & Zoning Commissioners

Introductions:

Manager Maynard stated the purpose for the meeting was to give some understanding of what the Access Control Plan is. This Plan will be the subject of a great deal of discussion and study in Camp Verde over the next few months. In accordance with the acceptance by the State of the roadway from the interstate highway along Finnie Flat, Main Street and out General Crook Trail has been designated State Route 260. There were provisions involved with the State accepting the route including an Access Control Plan. Along with this plan the Town has a Small Area Transportation Study that is in progress with BRW, Inc. The Access Control Plan became an appropriate addition to the Transportation Study. He introduced Kris Liljeblad, Project Planner and Dave Bruggeman, Transportation Engineer, and Joe Neblitt, ADOT Planning.

Mr. Liljeblad stated he would be overseeing the Access Control Plan in terms of making certain it integrates with the Small Area Land Use/Transportation Study. He also explained the project schedule, opportunities for public input and emphasized the local options in naming segments of SR 260.

Mr. Bruggeman presented an overview of the engineering and transportation planning and design elements that require consideration in this project.

Plan elements include general considerations, roadway classifications, intersections, driveways, parking, development impact and implementation and enforcement.

Discussion was opened to the public.

Trish Onion stated parking in Town may be a problem and asked what alternatives are being considered. Mr. Bruggeman stated no decisions have been made but parking will be looked at and discussed at the next meeting. Ken Martin stated if no driveways were going to be allowed on SR 260, how do people get a driveway access approved. Mr. Bruggeman stated there were several ways the Town could handle this. Nancy Jungling stated she had a parking lot on Main Street and will be affected. She asked if the State was going to talk with the individuals involved or merely decide what is needed. Mr. Bruggeman stated all affected individuals will be talked to extensively and gave his telephone number for those with questions to utilize (234-1591). John Crane asked if the State will help finance offstreet parking and Mr. Neblitt stated the State will work with the Town on this issue and that the financial question is relative but it will take a long time to resolve the problems. Mr. Crane asked about the Circle K Intersection and Mr. Neblitt stated there are limitations due to the federal funding. Mr. Liljeblad stated that the Main Street area is a difficult problem. Mr. Maynard stated the Circle K intersection needs to be handled through the ADOT District Engineer's Office. The State may be willing to work with the Town on the right turn lane but the signals will have to wait for the full intersection project.

Jerry Taylor asked for more detail on how parking will be approached along Main Street. Mr. Bruggeman stated field data needed to be obtained. Aerial photos have been done and information from the County has been obtained. An extensive assessment of the current situation in the downtown area will need to be done. Generally, these types of plans do not solve the existing problems. The most significant part of this plan will be on future development but if existing parking problems can be solved along Main Street and bring the roadway into conformance with ADOT standards this would be ideal. Parking is a serious problem in the downtown area.

Ron Mahaffey stated if onroad parking is eliminated along Main Street the businesses would suffer. Mr. Bruggeman stated there may not be an alternative to some of the problems but it certainly would be unfair to destroy the businesses. Mr. Mahaffey asked if the South Access Road would be used as a by-pass for through traffic. Mayor Parsons stated this may occur but not as a formal effort.

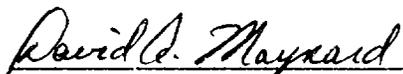
Diehl asked about traffic counts along Main Street. Mr. Liljeblad stated there was 10,000 plus on Main Street between Lane Street and Circle K.

Trish Onion asked about the alternative of a one way loop downtown. Mr. Liljeblad stated the Land Use Committee did not believe this to be a reasonable alternative as proposed.

Several other issues were discussed and Mr. Weidman, NACOG suggested the Town get these issues to ADOT as project requests. Manager Maynard asked when the public can expect the completion of the data gathering phase and an opportunity for a Public Input Meeting. Mr. Liljeblad stated this phase should be completed by Mid-November.

Adjournment:

The meeting was adjourned at 8:15 p.m.



David A. Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
September 27, 1989
4:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Historic District Review Grant Application
- 4) Request for Lease of Old Stone School House
- 5) Call To The Public
- 6) Set Next Meeting Time, Date & Place
- 7) Adjournment

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
September 27, 1989
5:15 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Review and Possible Revision of Resolution 88-49 -
Release of Legal Memoranda From the Town Attorney and
Contracted Legal Services
- 4) Call To The Public
- 5) Set Next Meeting Time, Date & Place
- 6) Adjournment

*Posted 9/26/89
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MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
September 27, 1989
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on September 27, 1989. Mayor Parsons called the meeting to order at 4:30 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds and Tom Shaw

Absent:

Pat Kaminsky

Also Present:

David Maynard, Town Manager; John Crane, Planning & Zoning
Commissioner; and Susan Marshall, Recording Secretary

Historic District Review Grant Application:

Manager Maynard stated this Work Session had been requested by the Council at it's September 20, 1989 Regular Session. He stated he had spoken to the State in regards to this grant application and the application would need to be filed no later than October 2, 1989. The application was prepared by John Crane with a proposed survey area of less than two square miles to include the downtown area and other scattered areas. The estimated cost, per Donna Clark, Grant Coordinator, would be \$10,000.00 (\$5,000.00 from the State with a match necessary of \$5,000.00).

Mayor Parsons stated there was no line item in this fiscal year's budget to cover the matching fund expense.

John Crane asked if it would be possible to utilize the 10% available for cultural pursuits from the LTAF funds.

Diehl suggested considering this on next year's budget since there was no line item established to cover it this year.

Mr. Crane stated there would be many changes occurring with the State taking over Main Street and possibly widening it and the existing historians like Margaret Hallett were becoming less each year.

Diehl stated the knowledge of the area is available here and there was no need to bring in a consultant. Mr. Crane stated it would be necessary to be very precise in the information that is obtained and the use of a professional would mean the information would complete and accurate.

Attorney Ramsey stated the statutes prohibit expending any funds that do not have a line item in the budget. Following further discussion, the general consensus was since there was no line item in this year's budget, the Town could not expend any funds to assist with the Historic District Survey but this would be considered at budget time next year.

Request for Lease of Old Stone School House:

Mayor Parsons stated that the Town has been approached by both the Historical Society and the Chamber of Commerce to utilize the old stone school house. He stated the Council would need to determine what the plans were for this building.

Florence Dickinson, Historical Society, stated she had discussed utilizing the building for a museum with Margaret Hallett. They would need all three rooms. The Historical Society had also discussed this with the Arizona Historical Society and they would be willing to offer assistance. The proposed museum would be a living museum with the exhibits changing every six to eight months.

Greg Elmer, Chamber of Commerce, stated the museum was a good idea but it would take a great deal of time to complete and he felt an arrangement could be worked out between the Historical Society and the Chamber of Commerce.

Jack Young, Historical Society, suggested the Town arrange for the Historical Society to utilize the building and allow them to make arrangements with the Chamber of Commerce.

Ms. Dickinson stated the Historical Society would need all three rooms for the museum.

Vice Mayor Rogers asked Ms. Dickinson, if in the future the stone building needed to be moved, could the Historical Society move it. Mr. Young stated it would be cost prohibitive for the Society to relocate the building.

Manager Maynard stated there was extensive repair work needed on both the interior and exterior of the building. Nancy Smith, archivist for the Historical Society, stated Cottonwood was doing a museum from donations and suggested the Town consider incorporating the stone building into any future plans for a Town complex.

Work Session - September 27, 1989 - Page 3:

Kaminsky arrived at 5:15 p.m.

Following discussion, the general consensus was to work out an arrangement for the Historical Society and the Camp Verde Chamber of Commerce to utilize the old stone school house.

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

No action taken.

Adjournment:

The meeting was adjourned at 5:40 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
September 27, 1989
5:15 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on September 27, 1989. Mayor Parsons called the meeting to order at 5:55 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
and Susan Marshall, Recording Secretary

Review and Possible Revision of Resolution 88-49 - Release of
Legal Memoranda From the Town Attorney and Contract Legal
Services:

Manager Maynard stated Resolution 88-49 was adopted in August, 1988 regarding the release of legal memoranda to the public and the press. He stated a new resolution has been prepared by the attorney for the Arizona Press Corp.

Manny Maniaci, The Journal, presented the proposed changes to Resolution 88-49.

Attorney Ramsey stated Resolution 88-49 was originally drafted to prevent legal information getting to the press and public accidentally and before the Council had received it. He stated the Council was his client and, as the client, must make the decision as to when and what will be released to the press and the public. He stated the proposed resolution was very loose in content while 88-49 was very restrictive.

Manager Maynard stated the proposed resolution forces immediate release of legal memoranda.

Following discussion, the general consensus was to direct the Town Manager and the Town Attorney to revise 88-49 to follow state guidelines and to release information that should be released to the public and bring it back to the Council for their consideration.

Call To The Public:

No input.

Work Session - September 27, 1989 - Page 2:

Set Next Meeting Time, Date and Place:

No action taken.

Adjournment:

The meeting was adjourned at 6:15 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

PUBLIC HEARING
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
September 27, 1989
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed Licensing of Mission Cable Company to Allow Operation of a Cable Television System within the Town Limits of Camp Verde
- 4) Call To The Public
- 5) Set Next Meeting Time, Date & Place
- 6) Adjournment

NOTICE OF PUBLIC HEARING

MISSION CABLE COMPANY

NOTICE is hereby given that there will be a Public Hearing at 6:00 p.m. on Wednesday, September 27, 1989 at the Camp Verde Town Hall, pursuant to ARS 9-507.B upon the application of Mission Cable Company for a license as a cable television system within the Town of Camp Verde, The applicant and its proposals shall be examined at the hearing, and the public and all interested parties will be afforded a reasonable opportunity to be heard.

Copies of the proposed license agreement are available at the Camp Verde Town Hall for public inspection.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
PUBLIC HEARING
September 27, 1989
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Public Hearing at the Camp Verde Town Hall on September 27, 1989 in order to obtain public input on the proposed licensing of Mission Cable Company to operate a cable television system within the Camp Verde Town Limits. Mayor Parsons called the meeting to order at 6:20 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; and Susan Marshall, Recording Secretary

Proposed Licensing of Mission Cable Company to Allow Operation of a Cable Television System Within the Town Limits of Camp Verde:

Manager Maynard stated the necessary publications had been made in the local newspapers and he had not received any comments for or against the licensing of Mission Cable Company.

Mayor Parsons opened the discussion to the floor.

Jack Young, Camp Verde resident, asked if Mission Cable was going to compensate the local television club for the use of the repeater and if a public access channel would be available for local advertising.

Al Williams, President, Mission Cable, stated they were willing to contribute to the local television club. He stated they offered a public access channel in all other areas they serve and would offer it here for broadcasting public announcements free of charge.

Following discussion on various changes to the proposed license agreement, Mayor Parsons closed the discussion to the floor where the general consensus was to revise the license agreement to reflect the changes.

Call To The Public:

No input.

Public Hearing - September 27, 1989 - Page 2:

Set Next Meeting Time, DATE & Place:

No action taken.

Adjournment:

The meeting was adjourned at 6:45 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
September 27, 1989
6:30 p.m.

Actual start time will be at conclusion of Public Hearing regarding Mission Cable License but not before 6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Historic District Survey Grant Application
- 4) Lease of Old Stone School House
- 5) Policy on Release of Legal Memorandum
- 6) Mission Cable License
- 7) Call To The Public
- 8) Set Next Meeting Time, Date & Place
- 9) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
September 27, 1989
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on September 27, 1989. Mayor Parsons called the meeting to order at 6:30 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
John Lewis, Acting Planning & Zoning Director and Susan
Marshall, Recording Secretary

Historic District Survey Grant Application:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to not apply for this years Historic Survey Grant and to consider this item at budget time next year subject to a request from the Historical Society.

Lease of Old Stone School House:

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to allow the Historical Society to utilize the old stone school house, making a room available to the Camp Verde Chamber of Commerce, for a period of five years.

Policy on Release of Legal Memorandum:

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to remand Resolution 88-49 to the Town Manager and Town Attorney for review and possible revision, then bring it back to the council before adoption.

Mission Cable License:

Manager Maynard stated a Public Hearing had been held regarding the issuance of a license to Mission Cable Company.

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to issue a license agreement with Mission Cable Company to allow them to operate a cable television system within the Town limits of Camp Verde.

Special Session - September 27, 1989 - Page 2:

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on October 4, 1989 at 7:00 p.m.

Adjournment:

The meeting was adjourned at 6:50 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 27th day of September, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 27th day of September, 1989.

David A. Maynard

David A Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 4, 1989
4:15 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed Boards & Commissions Ordinance
- 4) Proposed Budget Ordinance
- 5) Call To The Public
- 6) Set Next Meeting Time, Date & Place
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
October 4, 1989
4:15 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on October 4, 1989. Mayor Parsons called the meeting to order at 4:20 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Pat Kaminsky, Marvin Reynolds and Tom Shaw

Also Present:

David Maynard, Town Manager; John Crane, P&Z Commissioner;
Dorothy Wood, Gwen Gunnell and Joann Taylor, Library
Advisory Commission; John Lewis, Acting P&Z Director and
Susan Marshall, Recording Secretary

Proposed Boards & Commissions Ordinance:

Manager Maynard gave an overview of the ordinance stating the Council had asked for input from the various Boards and Commissions of the Town. He presented the memorandums from the Library Advisory Commission and the Planning and Zoning Commission which stated their suggestions for amendments for the ordinance. He stated the Parks & Recreation Commission was satisfied with the ordinance as it stood.

The Council discussed various sections of the proposed ordinance making suggestions of items to be included and/or deleted including terms of office, number of commissioners, and the number of absences (excused or unexcused) allowed before action will be taken.

Vice Mayor Rogers suggested utilizing the changes recommended by the Library Advisory Commission which asked for a written response to their requests within thirty (30) days. He also stated the P&Z Commission should appoint a secretary who would receive the minutes, when prepared, and take the minutes when a staff secretary is unavailable.

Ms. Wood stated the Commissions should have some administrative powers. Mayor Parsons stated the Boards and Commissions were advisory only and any final decisions would be made by the Council.

Work Session - October 4, 1989 - Page 4:

Following discussion the consensus was to have posting of agenda done within seventy two (72) hours of a meeting allowing for changes or revisions, no new items, to be made within twenty four (24) hours.

Vice Mayor Rogers suggested having name and title plates for each of the Commission members.

The meeting was recessed at 5:20 p.m. and reconvened at 5:30 p.m.

Proposed Budget Ordinance:

The proposed ordinance was reviewed and suggestions for various minor changes were considered.

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

No meetings were set.

Adjournment:

The meeting was adjourned at 6:15 p.m.

Susan Marshall, Recording Secretary

David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 4, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) Work Session - September 20, 1989
 - b) Regular Session - September 20, 1989
 - c) Public Meeting - September 25, 1989
 - d) Work Session - September 27, 1989
 - e) Public Hearing - September 27, 1989
 - f) Special Session - September 27, 1989
- 6) Disbursements/Accounting
 - a) General Fund & HURF Fund
 - b) Right-of-Way Dedications on Murdock Road
 - c) Right-of-Way Dedications on Murdock Lane
- 7) Resolution 89-96 - Release of Legal Memoranda
- 8) Town Maintenance Position
- 9) C.V.U.S.D. Request for Road Project
- 10) Town Hall Renovation Plans
- 11) Yavapai College Lease
- 12) Acceptance of Resignation of Planning & Zoning Commissioner
- 13) Appointment of Commissioner to Planning & Zoning Commissioner
- 14) Call To The Public
- 15) Set Next Meeting Time, Date & Place
- 16) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 4, 1989 - 7:00 P.M.

- A) Bid Award - Project No. 890801 - Single Chip Seal of Aspen Way, Verde Way, Fort Apache Road, Pearl Drive, Verde Lakes Drive & Clear Creek Drive
- B) Release of Excess Funds from Pearl Drive Improvement Fund
- C) Acceptance of Resignation from Patti Adams, Parks & Recreation Committee
- D) Appointment of Parks & Recreation Commissioner
- E) Road Abandonments
- F) Butler Center Deed Transfer

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
OCTOBER 4, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on October 4, 1989 order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:00 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Nina Payne, Town Accountant, and Susan Marshall, Recording Secretary

Information & Updates:

Mayor Parsons reported he had attended an ADOT seminar on September 29, 1989. The seminar covered such topics as rural highway issues, access systems and urban commuter systems and explained how the State Highway Department can improve services to rural Arizona on the funds budgeted.

He stated he also had attended a meeting in Clarkdale which dealt with the jail per diem issue and the redesignation of General Crook Trail to State Route 260.

Manager Maynard reported Bobbye White, Library Advisory Commission had been appointed as an alternate to the County Library Committee.

Approval of the Minutes:

- a) Work Session - September 20, 1989: On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of 09/20/89 as presented.
- b) Regular Session - September 20, 1989: On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the minutes of 09/20/89 as amended.

Regular Session - October 4, 1989 - Page 2:

- c) Public Meeting - September 25, 1989: On a motion by Diehl, seconded by Taylor, the Council voted unanimously to approve the minutes of 09/25/89 as presented.
- d) Work Session - September 27, 1989: On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of 09/27/89 (4:30 p.m.) as presented. On a motion by Shaw, seconded by Kaminsky, the Council voted unanimously to approve the minutes of 09/27/89 (5:15 p.m.) as presented.
- e) Public Hearing - September 27, 1989: On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the minutes of 09/27/89 as presented.
- f) Special Session - September 27, 1989: On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve the minutes of 09/27/89 as presented.

Disbursements/Accounting:

- a) On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund, dated October 4, 1989 to include the additional items from the Marshal's Office. On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the disbursements from the HURF fund, dated October 4, 1989 as presented.
- b) Right-of-Way Dedications on Murdock Road: On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to hold this item in abeyance for a Work Session because of the projected cost for a survey dedication and title search.
- c) Right-of-Way Dedications on Murdock Lane: On a motion by Rogers, seconded by Taylor, the Council voted unanimously to approve the cost of title search on Murdock Lane.

Resolution 89-97 - Release of Legal Memoranda:

Manager Maynard stated the original resolution was approved in August, 1988 and had been sent to the Town Attorney for possible revisions.

Manny Maniaci, The Journal, introduced Frank Long, of Brown and Bain, who stated he had some concerns with the resolution. Mr. Long, First Amendment Coalition, stated the resolution would need to conform to State laws. The laws state all public records are open to public review immediately with the exception of those records which are confidential by statute and documents, if

Regular Session - October 4, 1989 - Page 3:

released, would demonstrate a probability of specific material harm. He stated the proposed Resolution 89-96 is inadequate because the delay in disclosure, holding the memoranda from the Attorney until action is taken by the Council.

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to hold this item in abeyance until the Town Attorney could be present to discuss the issue.

Town Maintenance Position:

Manager Maynard stated there were several options for handling this position, a) Regular Full Time Permanent employee, b) Regular Full Time Non-Permanent employee, c) Part Time employee or d) Part Time Contractor.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to hold this item in abeyance and hold a Work Session.

C.V.U.S.D. Request for Road Project:

Manager Maynard stated no Council action was required on this item. He stated he and the Town Engineer had met with Phil England and his architect. The road in question was a non-dedicated, non-easement road which would need to be brought up to Town Standards before the Town could accept it into its road system.

John Lewis, Acting P&Z Director, stated the school district should provide public utility easements and the roadway should be dedicated without the dip sections using culverts instead.

The meeting was recessed at 8:05 p.m. and reconvened at 8:25 p.m.

Town Hall Renovation Plans:

Manager Maynard presented the final draft plans for the Town Hall renovations stating the renovations would cost less than the budgeted amount for the first two rooms and the bathrooms.

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to authorize the Manager to put out to bid Phase I for renovations for the Town Hall at an amount under \$40,000.00.

Yavapai County Lease:

Manager Maynard presented the agreement which had been amended by the Town Attorney. On a motion by Taylor, seconded by Rogers, the Council voted unanimously to enter into an agreement with Yavapai College for their use of the old high school for classes.

Regular Session - October 4, 1989 - Page 4:

Acceptance of Resignation of Planning & Zoning Commissioner:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to accept, with regrets, Rod Proper's resignation from the Planning & Zoning Commission.

Appointment of Commissioner to Planning & Zoning Commission:

On a motion by Rogers, seconded by Shaw, the Council voted to appoint Mike Hough to serve on the Planning & Zoning Commission for the remainder of Rod Proper's term, with Taylor and Kaminsky voting Nay.

Bid Award - Project 890801 - Single Chip Seal of Aspen Way, Verde Way, Fort Apache Road, Pearl Drive, Verde Lakes Drive & Clear Creek Drive:

Town Engineer Rockwell stated he had reviewed the bids and the calculations stated the apparent low bidder was Blevins Earth Moving.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to award Project 890801 to Blevins Earth Moving.

Release of Excess Funds from Pearl Drive Improvement Fund:

Manager Maynard stated the residents of Pearl Drive had approached the Town for assistance in having this road paved. They had donated \$8,455.00 for the project. The Town provided the labor and equipment for the paving. The total cost for the project was \$8,040.90. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve disbursing the difference (\$414.10) to the residents of Pearl Drive.

Acceptance of Resignation from Patti Adams, Parks & Recreation Committee:

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to accept, with regrets, the resignation of Patti Adams from the Parks & Recreation Commission.

Appointment of Parks & Recreation Commissioner:

Mayor Parsons stated the public should be made aware of this vacancy before an appointment is made.

On a motion by Taylor, seconded by Kaminsky, the Council voted to appoint Bonnie Russell to the Parks & Recreation Commission to serve the remainder of Patti Adams' term with Rogers and Parsons voting Nay.

Road Abandonments:

Manager Maynard stated the Town had received three requests for road abandonments. Two are formal petitions from Jim Bullard, Camp Verde Water System and one Quit Claim Deed from Jack Byrd. He stated the Town has not developed a policy to handle road abandonments. He stated he would prepare a policy and bring it back to the Council for consideration and requested a Work Session to handle this item. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to hold this item in abeyance until more information can be received and to schedule a Work Session.

Butler Center Deed Transfer:

Manager Maynard stated the County had never completed the transfer of the property to the Town. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to request the county to transfer the title of the property for Butler Center to the Town.

Call To The Public:

Tom Neilson, Camp Verde resident, announced the Fort Verde Days celebration and urged people to attend the various events.

Mrs. McPeters, Camp Verde resident, expressed her concern for littering along Main Street and asked if stronger measures could be taken to alleviate the problem. Hank Hoover, Camp Verde resident, stated more citations needed to be issued for littering.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session on October 11, 1989 at 4:15 p.m. at the Camp Verde Town Hall to discuss the release of legal memoranda and a policy and/or procedure for road abandonments and in a Special Session that same evening at 7:00 p.m.

The Council will meet in Regular Session at the Camp Verde Town Hall on October 18, 1989 at 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:30 p.m.

Susan Marshall, Recording Secretary

David A. Maynard, Town Clerk

Regular Session - October 4, 1989 - Page 6:

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 4th day of October, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 1989.

David A Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
WORK SESSION

Town of Camp Verde
Town Hall
October 11, 1989 - 4:15 P.M.

- 1) Call to Order
- 2) Roll Call

Discussion only on the following items:

- 3) Resolution 89-96 - Release of Legal Memoranda
- 4) Maintenance Worker Position
- 5) Road Policies and Procedures
 - a) Policy on Road Abandonment Procedures
 - b) Policy/Procedure - Road Improvement Projects
 - c) Policy on New Road Projects
 - d) Policy on Records for Existing Roads
- 6) Open to the Public
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
October 11, 1989
4:15 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on October 11, 1989. Mayor Parsons called the meeting to order at 4:20 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Pat Kaminsky, Marvin Reynolds and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney, Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer, and Nina Payne, Town Accountant, ie; Recording Secretary

Review and Discussion of Resolution 89-96 -Release of Legal Memoranda:

After review of the Resolution, the Council consensus was that Ron Ramsey's opinion could be upheld.

Maintenance Worker Position:

After discussion on the job description for the maintenance worker, the Council asked a revision be made to add a line stating that the worker be capable of working with minimal supervision and must be self-motivated.

Road Policies and Procedures:

a) Policy on Road Abandonment Procedures

After discussion of the Road Abandonment Procedures the Council asked the Manager to make corrections in the body of the Procedures and add the legal description of all landowners involved as to who owns pieces of the road.

b,c,d) All policies held until a procedure is worked up.

Call To The Public:

No input.

Adjournment:

The meeting was adjourned at 6:15 p.m.

Work Session, October 11, 1989, Page 2

Nina Payne, Recording Secretary

David A. Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
SPECIAL SESSION

Town of Camp Verde
Town Hall
October 11, 1989 - 7:00 P.M.

- 1) Call to Order
 - 2) Roll Call
 - 3) Information and Updates
- Discussion and possible action on the following items
- 4) Disbursements/Accounting
 - 5) Proclamations
 - 6) Local Budget Ordinance 89-A37
 - 7) Boards and Commissions Ordinance 89-A38
 - 8) Release of Legal Memoranda Resolution 89-96
 - 9) Maintenance Worker Position
 - 10) Policy on Road Abandonment Procedures
 - 11) Policy and Procedure for Road Improvement Projects
 - 12) Policy on New Road Projects
 - 13) Policy on Records for Existing Roads
 - 14) Open to the Public
 - 15) Set Time, Place and Date for Next Meeting
 - 16) Adjournment

S U P P L E M E N T A L A G E N D A

COMMON COUNCIL
SPECIAL SESSION

Town of Camp Verde
TOWN HALL
October 11, 1989 - 7:00 P.M.

Additional Items for Discussion and Possible Action
Which Have Immediate Need for Response from the Town:

- A) State Highway Projects 5 Year Plan Prioritization
- B) Letter of Support - S.R. 260 1-17 to Cottonwood
- C) Support of Beaver Creek Ranger Station Location

TOWN MANAGER'S REPORT
SPECIAL COUNCIL SESSION
October 11, 1989

DOM

5) Proclamations:

A proclamation is being prepared for the Fort Verde Days Celebration. A copy will be placed in your boxes prior to the meeting.

6) Local Budget Ordinance 89-A37:

This ordinance, with the changes specified, is being reported back to the Council from the work session of October 4, 1989. It is ready for adoption. An adoption copy is attached.

7) Boards and Commissions Ordinance 89-A38:

This ordinance, with the changes specified, is being reported back to the Council from the work session of October 4, 1989. It is ready for adoption. An adoption copy is attached.

8) Release of Legal Memoranda Resolution 89-96:

This resolution will have been reviewed and modified earlier at the work session of October 11, 1989. In the event that it is ready for adoption, an adoption copy incorporating all changes specified will be available at the meeting.

9) Maintenance Worker Position:

The job description, salary range and advertisement are attached. Assuming that the various concerns have been satisfied by the changes noted in the final draft of the job description, this item should be ready for action. Time is of the essence on this one.

10) Policy on Road Abandonment:

This item is on the agenda as it is for the work session earlier in the day. It may not be ready for action at this meeting, although it is hoped that it will be. Please see the work session packet for details of the proposed policy.

11) Policy and Procedure for Road Improvement Projects:

This item is on the agenda as it is for the work session earlier in the day. It is highly unlikely that it will be appropriate or ready for action at this meeting. Table until the Regular Council Meeting on October 18, 1989 is appropriate unless it requires more time in another work session.

12) Policy on New Road Projects:

This item is on the agenda as it is for the work session earlier in the day. It is not likely to be ready for action at this meeting. Tabling until the Regular Council Meeting on October 18, 1989 is appropriate unless it requires more time in another work session.

13) Policy on Records for Existing Roads:

This item is expected to be possibly ready for action at this meeting. If so, the policy will be prepared to reflect the changes from the earlier work session and the adoption copy will be available at this meeting.

15) Set Time, Place and Date for the Next Meeting:

The Regional Town Hall is Thursday evening and Friday at the Cliff Castle Lodge here in Camp Verde.

The Regular Council Session is scheduled for 7:00 P.M. Wednesday evening, October 18, 1989 in the Town Hall.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
OCTOBER 11, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on October 11, 1989 order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:08 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Nina Payne, Town Accountant, ie. Recording Secretary

Information & Updates:

Manager Maynard reported:

- a) Invitations were formally sent to the Council for a luncheon with APS. A work session will be called for this time.

Accounting/Disbursements:

- a) No bills were released for payment.
- b) Manager Maynard asked for a release for proposal for estimates on termite and pest control for the Library and Gym.

On a motion by Taylor and seconded by Kaminsky, the Council voted unanimously to have the Manager submit the request for proposals for termite and pest control for the Gym and the Library.

Proclamations:

- a) Manager Maynard asked that a proclamation be prepared to honor Ft. Verde Days. On a motion by Taylor, seconded by Rogers the Council voted unanimously to prepare the proclamation for Ft. Verde Days.

Local Budget Ordinance 89-A37:

Manager Maynard presented to the Council the final draft of the Local Budget Ordinance with the recommended changes. The Council reviewed the ordinance and asked that several errors be corrected. On a motion by Carter, seconded by Diehl, the Council voted to unanimously adopt the Local Budget Ordinance 89-A37 as amended.

Boards and Commissions Ordinance 89-A38:

Manager Maynard presented to the Council the final draft of the Boards and Commissions Ordinance 89-A38 with the recommended changes. The Council reviewed the ordinance. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to adopt the provisions for the duties and responsibility of the Commissions as amended.

Release of Legal Memoranda Resolution 89-96:

Discussion between the Council, Manager Maynard and Ron Ramsey on the legal ramifications of the Resolution. The Journal was represented by their attorney Frank Long. On a motion by Taylor, seconded by Diehl, the Council voted unanimously to adopt Resolution 89-96 in compliance with the Public Records Law.

Maintenance Worker Position:

Manager Maynard presented the Maintenance Worker Job description with recommended changes. On a motion by Shaw, seconded by Diehl, the Council voted unanimously to authorize the Manager to release the Job Description for advertisement in the local newspapers with the appropriate posting time.

Policy on Road Abandonment Procedures Resolution 89-97:

On a motion by Kaminsky, seconded by Diehl, the Council voted unanimously to adopt Resolution 89-97 Road Abandonment Procedures.

Policy and Procedure for Road Improvement Projects; Policy on New Road Projects; Policy on Records for Existing Roads:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to direct the Manager and the staff to work on the proposals and incorporate them into the Road Abandonment Procedures.

Special Session, October 11, 1989, Page 3:

State Highway Projects 5 Year Plan Prioritization:

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to authorize Mayor Parsons to present the Town's priorities on the State Highway Projects at the Verde Valley Transportation Meeting on October 12, 1989 and the NACOG meeting on October 19, 1989 and lists as follows:

- 1) Ascertain that the Circle K intersection was in it's third year of the five year plan.
- 2) SR 260, Finnie Flat Road, correct low water crossing at Faulkner Wash.
- 3) SR 260 and SR 279; .5 miles either side of I-17; widen from two to four lanes with turn lanes as needed and widen I-17 bridge.
- 4) SR 260 - Finnie Flat Road, 7th Street to Main/Montezuma Castle Intersection; Widen from two to four lanes with turn lanes as needed.
- 5) Sr 260 - Finnie Flat Road, .5 miles east of I-17 to 7th Street. Widen from two to four lanes divided with turn lanes. Includes one box culvert.

Letter of Support - SR 260 I-17 to Cottonwood:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to send a letter of support to change Highway 279 to Scenic Route 260 from I-17 to Cottonwood.

Support of Beaver Creek Ranger Station Location:

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to send a letter to Neil Paulson, Coconino National Forester and cc: Dave Jolly, Regional Forester, Albuquerque, New Mexico stating the Town would like the Ranger Station at Beaver Creek to remain where it is or in close proximity to the Town of Camp Verde.

Set Next Meeting Place and Date:

Work Session on the River Park Projects, October 18, 1989, 5:30 p.m.

Adjournment:

The meeting was adjourned at 9:40 p.m.

Special Session, October 11, 1989, Page 3

Nina Payne
Nina Payne, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

CERTIFICATION

I hereby certify that the foregoing are the true minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 20th day of September, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 18th day of October, 1989.

David A. Maynard
David A Maynard, Town Clerk

A G E N D A

WORK SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 18, 1989
4:15 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) River Front Parks Projects
- 4) Draft Lease Review for Historic Society
- 5) APS Information Sheet Requests
- 6) Call To The Public
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
October 18, 1989
4:15 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on October 18, 1989. Mayor Parsons called the meeting to order at 4:20 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Pat Kaminsky, Marvin Reynolds and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Gary Lollman, Parks & Recreation Superintendent; Tom
Bonomo, USFS; Steve Burton, Camp Verde Chamber of Commerce
and Susan Marshall, Recording Secretary

Riverfront Parks Projects:

Manager Maynard stated there were two issues that needed to be addressed and resolved: 1) Who will administer the grant, if awarded and 2) Who will maintain and police the park.

Mr. Bonomo stated he had met with the Town Attorney to discuss and revise the proposed intergovernmental agreement between the Town and the USFS. This document was ready for Council review. Attorney Ramsey stated the Memorandum of Understanding would need to be adopted by resolution.

Mayor Parsons stated the Camp Verde Chamber of Commerce was trying to build a park in the area and asked how this might affect the grant. Mr. Bonomo stated the Chamber feels they can build something out there without the grant. He stated the USFS would be willing to maintain the park if the grant is awarded but the Town would maintain it if the grant funds are not awarded.

Mr. Burton stated the Chamber's project would be completed before any grant monies could be received and suggested using the grant funds to enhance what the Chamber had done.

Lengthy discussed followed. The Council consensus was to obtain more information before going ahead with this item.

The meeting was adjourned at 5:25 p.m. and reconvened at 5:30 p.m.

Work Session - October 18, 1989 - Page 2:

Draft Lease Review for Historical Society:

Manager Maynard stated he had met with Jack Young and John Crane of the Historical Society to discuss the lease agreement between the Historical Society and the Town for the Old Stone Building.

Manager Maynard presented the proposed lease agreement for Council consideration. Various suggestions for changes were discussed and the general consensus was that it was acceptable as amended.

APS Information Sheet Requests:

Manager Maynard asked the Council to fill out the information sheets, as requested, for Arizona Public Service.

Adjournment:

The meeting was adjourned at 6:25 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 18, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) Work Session - October 4, 1989
 - b) Regular Session - October 4, 1989
 - c) Work Session - October 11, 1989
 - d) Special Session - October 11, 1989
- 6) Disbursements/Accounting
- 7) Camp Verde Chamber of Commerce Brochure
- 8) Review of Library Position(s)
- 9) Set Hearing Date for Road Abandonments - Request from Jim Bullard
- 10) Bid Award for Modular Unit for Marshal's Station
- 11) Mock Council Meeting Proposal
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
- 14) Adjournment

A G E N D A

COMMON COUNCIL
WORK SESSION

Town of Camp Verde
Town Hall
October 23, 1989 - 4:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Library Job Descriptions
- 4) Subgrantee Agreement w/ Friends of the Library
Re: Adult Literacy Program
- 5) Call to the Public
- 6) Adjournment

A G E N D A

COMMON COUNCIL
SPECIAL SESSION

Town of Camp Verde
Town Hall
October 23, 1989 - 5:45

- 1) Call to Order
 - 2) Roll Call
- Discussion and Possible Action on the Following Items:
- 3) Library Job Descriptions
 - 4) Subgrantee Agreement w/ Friends of the Library
Re: Adult Literacy Program
 - 5) Call to the Public
 - 6) Set Next Meeting Time, Place & Date
 - 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
October 23, 1989
4:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on October 18, 1989. Vice Mayor Rogers called the meeting to order at 4:15 p.m.

Roll Call:

Jerry Taylor, Carter Rogers, Pat Kaminsky, Marvin Reynolds and Tom Shaw

Absent:

Tap Parsons and Woody Diehl

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;
Library Commissioners Frances Paxton, Joann Taylor,
Dorothy Wood and Gwen Gunnell and Susan Marshall,
Recording Secretary

Library Job Descriptions:

Manager Maynard stated the Council had requested this item for a Work Session when the job descriptions were received from the State and the County for small rural libraries.

The Council and the Library Advisory Commission reviewed the job descriptions prepared by the State and the County. Several suggestions were made for potential changes.

Council asked to have the new job descriptions prepared and brought back to them for consideration of adoption.

The Council discussed salary for the position of Library Director with the consensus being \$20,000. annually and entitled to overtime pay because there are less than four employees to supervise.

Manager Maynard stated the job description for Assistant Librarian would be prepared and brought to the Council at their Regular Session on November 1, 1989.

The meeting was recessed at 5:15 p.m. and reconvened at 5:27 p.m.

Work Session - October 23, 1989 - Page 2:

Subgrantee Agreement With Friends of the Library Re: Adult Literacy Program:

Manager Maynard stated there were several ways to administer this grant (1) direct Town administration and (2) utilize the Friends of the Library for administration. If the Friends agrees to administer the grant a subgrantee agreement is required. He then presented a proposed Subgrantee Agreement for Council consideration.

The meeting was recessed at 5:45 p.m. to call the Special Session to order then reconvened at 5:46 p.m.

Further discussion and review of the subgrantee agreement followed. At the conclusion of this, Gwen Gunnell, President, Friends of the Library and Bob Keim, Adult Literacy Program Director, indicated that the proposed subgrantee agreement was acceptable.

Call To The Public:

Dorothy Wood, Library Advisory Commission Chairperson, asked about educational requirements for the Assistant Librarian position. Manager Maynard stated the qualifications would be included when the job description was prepared for Council review.

Adjournment:

The meeting was adjourned at 6:20 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
OCTOBER 23, 1989
5:45 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on October 23, 1989. Vice Mayor Rogers called the meeting to order at 5:45 p.m.

Roll Call:

Jerry Taylor, Carter Rogers, Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Library Advisory Commissioners Dorothy Wood, Gwen Gunnell; Bob Keim, Friends of the Library and Susan Marshall, Recording Secretary

The meeting was recessed at 5:46 p.m. to continue the Work Session already in progress and reconvened at 6:20 p.m.

Library Job Descriptions:

Manager Maynard presented the changes made to the job description for the Library Director during the earlier Work Session. On a motion by Shaw, seconded by Kaminsky, the Council voted unanimously to have the Manager prepare the job descriptions for the Library Director and the Assistant Librarian and bring them back to the Council, upon review by the Library Commission, for possible adoption.

Subgrantee Agreement With Friends of the Library Re: Adult Literacy Program:

Manager Maynard stated several changes were suggested and needed to be made to this agreement. On a motion by Shaw, seconded by Taylor, the Council voted unanimously to approve the agreement in substance, upon verification, and have it brought back to the Council for possible adoption on November 1, 1989 at their Regular Session.

Call To The Public:

Gwen Gunnell, Library Advisory Commission, asked if the Commission would be able to review the applications when they are available for the position of Library Director.

Special Session - October 23, 1989 - Page 2:

Manager Maynard stated there would probably be a board established consisting of two commissioners and two Council members, but the final decision would lie with the Council.

Set Next Meeting time, Date & Place:

The Council will meet in Regular Session on November 1, 1989 at 7:00 p.m. at the Camp Verde Town Hall.

The Council will hear Planning & Zoning matters at the Camp Verde Town Hall at 7:00 p.m. on November 16, 1989.

Adjournment:

The meeting was adjourned at 6:50 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 23rd day of October, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1st day of November, 1989.

David A. Maynard

David A Maynard, Town Clerk

Special Session - October 23, 1989 - Page 2:

Manager Maynard stated there would probably be a board established consisting of two commissioners and two Council members, but the final decision would lie with the Council.

Set Next Meeting time, Date & Place:

The Council will meet in Regular Session on November 1, 1989 at 7:00 p.m. at the Camp Verde Town Hall.

The Council will hear Planning & Zoning matters at the Camp Verde Town Hall at 7:00 p.m. on November 16, 1989.

Adjournment:

The meeting was adjourned at 6:50 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 23rd day of October, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1st day of November, 1989.

David A. Maynard

David A Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
REGULAR SESSION

Town of Camp Verde
TOWN HALL
November 1, 1989 - 7:00

- 1) Call to Order
 - 2) Roll Call
 - 3) Pledge of Allegiance
- Discussion and Possible Action on the Following:
- 4) Minutes of Previous Meetings:
 - a) Work Session: October 23, 1989
 - b) Special Session: October 23, 1989
 - 5) Disbursements/Accounting
 - 6) Job Descriptions
 - a) Library Director
 - b) Librarian
 - 7) Subgrantee Agreement: Friends of the Library
- Adult Literacy Grant
 - 8) Waiver of Fees for Middle School Building Permit
 - 9) Discussion of Priorities for Council Objectives
 - 10) Open to the Public
 - 11) Set Next Meeting Time, Date and Place
 - 12) Adjournment

TOWN MANAGER'S REPORT
REGULAR COUNCIL SESSION
November 1, 1989

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4) Minutes of the Previous Meetings:

Reviewed and attached.

5) Disbursements/Accounting:

Disbursements lists are included by reference, boxed separately. There are no significant, unusual items relative to the lists. There are several advance approvals requested. These include some computer equipment and software that is budgeted and needed to be obtained at this time. A separate list with cost limits will be provided for your review at the meeting. The additional item requested is approval of the Manager's attendance at COMDEX in Las Vegas on November 13 - 14. I would plan on leaving on Sunday, Monday is a holiday (not for COMDEX) and, depending on the need for time, would come back either late Tuesday or on Wednesday. The purpose of the trip would be to learn what we need to know relative to the computer networking system and the several pieces of equipment intended to be part of it before we commit to the system.

6) Job Descriptions - Library Director and Librarian:

The job descriptions resulting from the Council Work Session on October 23, 1989 are attached along revised job descriptions provided by the Library Commission this afternoon. Due to the lack of opportunity to review the Commission's proposed changes in detail prior to this report, I will reserve comment. To the degree that the changes are not substantial or create personnel problems, I am overly concerned about the wording.

7) Subgrantee Agreement: Friends of the Library
- Adult Literacy Program:

The final questions are awaiting answer from Washington. That appears that the proposed agreement is viable and can be proceeded with. The proposed final draft will be provided upon completion.

8) Waiver of Fees for Middle School Building Permit:

The Camp Verde Unified School District has filed their building permit application. Per the previous request from the school, the waiver of the permit fee is before the Council for consideration. Planning Director Laura Kuhn has prepared a memo addressing the estimated amount (\$ 4,081) and the advisability of waiving the fee. If the Council chooses to waive the fee, I would

recommend that it do so on the basis of clearly defined need (i.e. the middle school project is right at the limits of its available budget).

9) Discussion of Priorities for Council Objectives:

This meeting appears to be a very short one. Consequently, I have added this agenda item to provide an opportunity for the Council discuss and to provide some feedback as to what its most immediate goals, objectives and concerns are at this time. As we previously discussed (back at budget time), there is a need to do this three or four times a year rather than just at budget time.

11) Set Next Meeting Time, Place and Date:

A copy of a memo from Laura relative to the scheduling of a work session on the sign ordinance is attached. In addition, I need to request a rescheduling of the road abandonment hearings for December 1, 1989 at 6:30 P.M. in the Town Hall. The hearings for November 15, 1989 cannot be held due to a newspaper notice missed.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
NOVEMBER 1, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on November 1, 1989 order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:04 p.m.

Taylor lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
Marvin Reynolds, Pat Kaminsky and Tom Shaw

Also Present:

David Maynard, Town Manager; Chuck Devine, Town
Marshal; Laura Kuhn, Planning & Zoning Director;
Nina Payne, Town Accountant, and Susan Marshall,
Recording Secretary

Information & Updates:

Mayor Parsons stated several of the Council had attended the Arizona League of Cities & Towns Conference in Tempe. Vice Mayor Rogers stated it was a good meeting. He had attended a session concerning the 1990 Census and stressed the importance of getting a full and accurate count. He asked for the press to try and assist with getting the necessary information to the public to assure a good count. Taylor stated he had attended a session concerning the media which he found very informative. Attorney Ramsey stated the ADOT session provided the information concerning the new commercial driver's licenses which will be required for individuals who operate equipment and vehicles for the Town. Marshal Devine stated the sessions he had attended indicated the entire state is dealing with the same problems with finding adequate funds for personnel as well as a session with Southwest Risk Management concerning new policies for law enforcement personnel.

Shaw stated he had attended a meeting of the Arizona Outdoor Recreation Commission on October 27, 1989 and it appears the Town has a very good chance of obtaining the SLIF funds for the riverfront parks projects.

Minutes of Previous Meetings:

- a) Work Session: October 23, 1989
- b) Special Session: October 23, 1989

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the October 23, 1989 Work Session and the October 23, 1989 Special Session.

Disbursements/Accounting:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements from the General Fund, dated November 1, 1989, as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated November 1, 1989, as presented.

Manager Maynard asked for advance approval for him to attend the COMDEX show in Las Vegas during the week of November 12, 1989 and for him to purchase a computer for Planning & Zoning and a scanner at this time. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to authorize the Manager to attend the COMDEX show in Las Vegas and to purchase the equipment that is necessary at this time, within budget, and to bring figures back to the Council on any other equipment which will be needed.

Manager Maynard stated the Town Engineer has estimated a cost of \$350.00 to prepare the plat maps of the old high school property. On a motion by Diehl, seconded by Taylor, the Council voted unanimously to authorize the expenditure of \$350.00 to Todd Rockwell for the plat map of the old high school property.

Manager Maynard stated it would be necessary to purchase a printer for Planning & Zoning as well and asked for Council approval to do so. Following discussion, on a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to authorize the Manager to purchase three, low cost printers to fill the several immediate needs but to stay within the budget constraints.

Job Descriptions:

a) Library Director: Manager Maynard stated this item had been handled during a Work Session on October 23, 1989. He presented changes made by the Library Advisory Commission. On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to accept the job description for the Library Director, prepared during the Work Session of October 23, 1989, as presented by the Manager.

b) Librarian: The Council briefly discussed the proposed job description and at the request of Manager Maynard asked for comment from Frances Paxton, the only Library Commissioner present. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to accept the job description for the Librarian as prepared and presented by the Town Manager following the Work Session of October 23, 1989.

Subgrantee Agreement: Friends of the Library - Adult Literacy Grant:

Manager Maynard stated the proposed subgrantee agreement was revised and minor changes made during a Work Session on October 23, 1989. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt Resolution 89-98 and the attached subgrantee agreement with proper numbers being inserted in paragraph 5 before signing.

The meeting was recessed at 8:00 p.m. and reconvened at 8:10 p.m.

Waiver of Fees for Middle School Building Permit:

Manager Maynard stated the estimate of permit fees for this project are \$4,081 per a memo from P&Z Director, Laura Kuhn. He stated this amount would not have an impact on the revenues for this year as it was not considered at the time the budget was prepared.

Ms. Kuhn stating the Council needed to consider if waiving these fees for the School District would establish a policy and possibly set a precedent. She stated future impact should be considered.

Taylor asked if the school had requested a waiver. Manager Maynard stated the request has not been received in writing, but verbally, a waiver has been sought by the architect and engineer in a meeting with school officials for this project.

Kaminsky stated she would abstain from any vote and/or discussion due to a conflict of interest arising from her employment with the school district.

Following discussion, on a motion by Taylor, seconded by Rogers, the Council voted unanimously to waive the permit fees for the Middle School Building permit as soon as the Town receives a written request for the waiver from the school district signed by either the President or Superintendent of the school district and a brief statement of financial need as a basis for the request.

Discussion of Priorities for Council Objectives:

Manager Maynard stated the Street Department has completed its summer projects and the Planning & Zoning Department has its new Director in place. He asked for Council input into priorities. Mayor Parsons stated the Sign Ordinance and the Sand & Gravel Ordinance need to be completed as soon as possible. Kaminsky asked to have materials for the Council meetings prepared quicker to allow the Council time to review the materials before making any decisions. Diehl stated he would like to see a list of priorities from the staff that the Council could review and add to as necessary. Taylor stated he would like to see the accounting reports as soon as possible and Shaw state the Town should be thinking about a Smoke Abatement Ordinance to handle the smoke from wood stoves. Other concerns were the business licenses and the flood control drainage plan.

Open To The Public:

John Crane suggested a Grading Ordinance and a couple asked about a Noise Ordinance.

Set Next Meeting Time, Date & Place:

The Council rescheduled the November 16, 1989 meeting to hear Planning & Zoning from 7:00 p.m. to 4:00 p.m. that same day.

The Council will meet in Regular Session on November 15, 1989 at the Camp Verde Town Hall at 7:00 p.m.

The Council will hold the Road Abandonment hearings on December 6, 1989 at the Camp Verde Town Hall at 6:30 p.m.

The Council will meet in a Work Session on the Sign Ordinance on November 29, 1989 at the Camp Verde Town Hall at 6:00 p.m.

Adjournment:

The meeting was adjourned at 8:55 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

Regular Session - November 1, 1989 - Page 5:

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 1st day of November, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 15th day of November, 1989.

David A. Maynard
David A Maynard, Town Clerk

MINUTES OF THE
COMMON COUNCIL

TOWN OF CAMP VERDE
WORK SESSION
NOVEMBER 8, 1989

VALLEY VIEW RESTAURANT
11:30 A.M.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session with representatives from Arizona Public Service Company on November 8, 1989 at the Valley View Restaurant in Camp Verde, Arizona. Mayor Parsons called the meeting to order at 11:45 a.m.

Roll Call:

Tap Parsons, Woody Diehl, Carter Rogers, Marvin Reynolds, Tom Shaw, Jerry Taylor and Pat Kaminsky

Mark DeMichele, Shirley Richard, Forrest Jones, Charlie Thompson, Wayne Ferguson, Kent Jones and Jan Bennett from APS

Also Present:

Ron Ramsey, Town Attorney; Laura Kuhn, Planning & Zoning Director; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent and Susan Marshall, Recording Secretary

Information & Updates:

Manager Maynard stated the NACOG population estimates for the Town of Camp Verde had been received with a count of 6,420.

Welcome and Introductions:

Mayor Parsons introduced Ken Jones of APS and turned the meeting to him. Mr. Jones introduced Mark DeMichele, CEO for Arizona Public Service Company and welcomed the members of the Council and staff.

Mark DeMichele stated the meeting had been called to allow the opportunity for the Town and APS to discuss various aspects of the Company's service and their impact on the Town.

Mayor Parsons introduced the Council and Manager Maynard introduced the staff present.

The meeting was recessed at 11:55 a.m. for lunch and was reconvened at 12:20 p.m.

Work Session - November 8, 1989 - Page 2:

Mr. DeMichele stated the economic health of all the communities in Arizona was of great importance to Arizona Public Service. Ms. Richard explained the billing system and rates and stressed the importance of customer service. She stated a policy called Service Plus has been initiated by APS to assure efficient and courteous service to all of their customers.

Following discussion and a question and answer period, Mr. DeMichele presented the Town with a painting "Looking for MaMa" which will be hung in the Town Hall offices.

The meeting was then turned back to Mayor Parsons.

Call To The Public:

No input.

Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on November 15, 1989 at 7:00 p.m.

The Council will meet to hear Planning & Zoning matters at the Camp Verde Town Hall on November 16, 1989 at 4:00 p.m.

The Council will meet in a Work Session with BRW, Inc. regarding the Land Use Study/Transportation Plan on November 21, 1989 at the Camp Verde Town Hall.

Adjournment:

The meeting was adjourned at 12:55 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
REGULAR SESSION

Town of Camp Verde
TOWN HALL
November 15, 1989 - 7:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information and Updates
- 5) Disbursements/Accounting

Discussion and Possible Action on the Following Items:

- 6) Proclamation: Good Will Circle
- 7) Minutes of Previous Meetings
 - Regular Session of November 1, 1989
 - Work Session (APS) November 8, 1989
- 8) Review of Annual Audit Report
- 9) Municipal Lease - Camp Verde Historical Society
- 10) Payment for Brochures - Camp Verde Chamber of Commerce
- 11) Resolution 89-99: Memorandum of Understanding
U.S. Forest Service for White Bridge Park
- 12) Change of Type of Agreement for Friends of the Library
for Adult Literacy Program - from Subgrantee Agreement
to Cooperative Agreement
- 13) Yavapai County Flood Control Request for Meeting
- 14) Call to the Public
- 15) Set Next Meeting Time, Date & Place
- 16) Adjournment

TOWN MANAGER'S REPORT
REGULAR COUNCIL MEETING
November 15, 1989

RAM

4) Information and Updates:

Due to the delay in the start date of the move of the Marshal's Office to its new facilities next to the library, the Town Hall Renovations Project cannot begin work until January 2, 1989. As the project cannot begin work until January 2, 1989, and the bid due date is supposed to be not more than 45 days, the bid due date has been delayed until November 21, 1989.

5) Disbursements/Accounting:

The normal disbursements lists will be available for the meeting. There is likely to be a follow-up to the request for approvals on the computer equipment. Beyond this, it will be necessary to resolve the issue of fuel for Town vehicles soon. Chuck and I are in the process of putting together a request for bid price from the gas stations to provide a below posted price sale to the Town. This appears to be the only reasonable course of action as the use of underground tanks has become prohibitively expensive and the use of above ground tanks is about to be as well.

Also attached is a copy of the revenue reports in the manner that I find them to be the most meaningful. They do allow you to get a clearer understanding of where we are in relation to where we should be for each item. It also lets you see the degree of grow in the monthly revenues.

6) Proclamation for Good Will Circle:

A proclamation relative to the public good accomplished by this group and the community's appreciation at the point of its dissolution will be available at the meeting.

7) Minutes of the Previous Meetings:

The minutes from the November 1st meeting are attached. The minutes from the November 8, 1989 Work Session with APS are being prepared and should be ready for the meeting.

8) Review of Annual Audit Report:

The audit report has arrived and copies of it are supposed to be attached. The report is a "clean audit" with no audit findings. The total of cash in bank, cash on hand, cash investments, receivables (net of allowance for uncollectibles), due from other funds, and due from other governments, less general long term debt and allowance for compensated absences, provides a meaningful end of year cash position \$ 1,015,547. The Council had indicated that it wished to meet the requirement of a \$ 1,000,000 cash position as of June 30, 1989 for the better interest position in the financing of the purchase of the Old High School Campus by the Town. Although we gave it our best effort, we did overshoot a bit.

The 1989/90 BUDGET contains a general fund balance forward estimate of \$ 340,000. The actual position reported in the audit is \$ 384,604. This is an increase of \$ 176,832 over the prior year end.

The 1989/90 BUDGET contains a highway fund balance forward estimate of \$ 550,000. The actual position reported in the audit is \$ 705,677. This is an increase of \$ 282,955 over the prior year end.

This information would tend to indicate a reasonably decent performance for the past year in light of the large number of roads paved and the degree to which local government continued to develop in response to the direction of the public and the Mayor and Council. I would like to take this opportunity to thank the staff for a job well done during this past year, my gratitude for their continuing support of the Town's needs and my appreciation to the Mayor and the Council for their confidence in giving the opportunity to perform effectively.

9) Municipal Lease - Camp Verde Historical Society:

The proposed lease with the Camp Verde Historical Society has been reviewed and adjusted in accordance with my understanding of the Council's wishes and the insubstantial changes requested by the Historical Society Board. A copy of the proposed lease is attached.

10) Payment for Brochures - Camp Verde Chamber of Commerce:

Greg Elmer, Chamber President has confirmed that he will be available to address the Council to resolve the matter of the Chamber's request for payment of the invoice for \$ 4,190 for the recently completed brochure featuring Fort Verde State Park. This is a follow through on an earlier request from the Chamber.

11) Resolution 89-99: Memorandum of Understanding
U.S. Forest Service for White Bridge Park:

The Council held a Work Session in late October to review the proposed Memorandum of Understanding. The result of that meeting was to refer it to staff to complete an appropriate re-evaluation of the project and return a proposed final agreement for Council action in mid-November. With the positive report of funding from the State Lake Improvement Fund (SLIF), the several issues that were of concern at the work session have fallen by the wayside. The Town Manager, Planning Director and Parks & Recreation Superintendent met with Steve Burton and Tom Bonomo on November 7, 1989 to complete the re-evaluation and resolve the several issues. That having been completed, the memorandum was revised and is offered for final action by the Council. It is my understanding that Tom Bonomo will be on hand for the meeting to review the proposed site plan and answer any remaining questions the Council may have. Recommend approval.

12) Change of Type of Agreement for Friends of the Library
for Adult Literacy Program - from Subgrantee Agreement
to Cooperative Agreement

This is a semantics item that has great implications in terms of the amount of paperwork that is required of both parties. By changing the type of agreement, both parties will have significantly less paperwork to complete throughout the entire process. The suggestion came from our project representative in Washington. Recommend approval.

13) Yavapai County Flood Control Request for Meeting:

Elmer Claycomb of the Yavapai County Flood Control District is once again requesting a meeting with the Council to review his interpretation of the rights and duties of the Flood Control District under the County Flood Control Ordinance, as well as the Town's responsibilities to the District. As the Council has directed me not to start a lot of new things of consequence prior to the new year, this is forwarded to you for your direction as to how to respond.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
NOVEMBER 15, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on November 15, 1989 order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:05 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Jerry Taylor, Carter Rogers,
and Pat Kaminsky

Absent:

Marvin Reynolds and Tom Shaw

Also Present:

David Maynard, Town Manager; Chuck Devine, Town
Marshal; Nina Payne, Town Accountant, and Susan
Marshall, Recording Secretary

Information & Updates:

Mayor Parsons stated he had received a call from Christine Nelson of NACOG regarding the grant the Town had received for a bus for the Senior Citizens. He reported the Senior Citizens felt they could not afford to operate the vehicle and it would be necessary for the Town to make the necessary provisions to handle this or the grant will be lost.

He reported the revised population figures from NACOG had been received showing an estimated population for Camp Verde to be 6,420.

Manager Maynard stated there would be a meeting with NACOG and the Arizona Department of Commerce to discussion economic development projects in Flagstaff on November 21, 1989 at the Flagstaff City Council Chambers at 2:00 p.m.

He reported 85 applications had been received for the Maintenance position. 44 had been invited to test, 17 declined and 5 were being scheduled for interviews after completing the test and review process. He stated he was waiting to receive materials to assist in the testing process for the Secretary/Clerk position and the testing process could possibly begin next week.

Regular Session - November 15, 1989 - Page 2:

He stated he had attended the COMDEX show in Las Vegas but was unable to purchase any hardware because of a recent change in business licensing in Nevada. However he did locate several vendors who would be able to provide the necessary equipment for the Town and he has requested information from them.

Vice Mayor Rogers reported he had attended a meeting of the Verde Resource Association in Clarkdale on November 14, 1989 which dealt with the transportation of hazardous waste in and through the Verde Valley.

Kaminsky stated December 1, 1989 is World AIDS Day and asked for a proclamation from the Town to recognize it.

Taylor reported he, Shaw, Ron Ramsey and Laura Kuhn had attended a Board of Adjustments seminar in Phoenix which was very informative. He suggested obtaining copies of the literature for each member of the Board.

Marshal Devine stated the destruction of the buildings was completed and construction begun for the relocation of his department to the old Sheriffs substation. He stated his officers were donating their off duty time to assist with the painting and building preparation. He reported the new roof for the jail was completed.

Taylor reported he had received a cal from a citizen who was having problems with her children. He had suggested she call the Marshal's Office and she, in turn, called him later to state the Marshal's Office had been extremely helpful and courteous.

Disbursements/Accounting:

Manager Maynard stated the Council had received a new format from the new computer program showing the expenditures for each line item in each department.

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements from the General Fund, dated November 15, 1989, as presented.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated November 15, 1989, as presented.

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Internal Services Fund, dated November 15, 1989, as presented.

Regular Session - November 15, 1989 - Page 3:

Manager Maynard stated three of the Library Commissioners had attended the annual conference in Tucson and were asking to be reimbursed for their mileage and expenses. On a motion by Kaminsky, seconded by Diehl, the Council voted unanimously to authorize reimbursement for registration fees and lodging for the Library Commissioners who attended the conference in Tucson.

Vice Mayor Rogers stated the Commissions should be made aware that approval needed to be sought in advance of attending these conferences and a Town vehicle should be used, is possible.

Proclamation - Good Will Circle:

Mayor Parsons read the proclamation (a copy is attached and becomes a part of these minutes). Vice Mayor Rogers stated the proclamation should be expanded and expressed his appreciation for the fine job the Good Will Circle has done over the years.

Diehl stated the records of the Good Will Circle would be given to the Historical Society for display and storage.

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to adopt the proclamation for the Good Will Circle.

Minutes of Previous Meetings:

- a) Regular Session of November 1, 1989
- b) Work Session (APS) November 8, 1989

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the November 1, 1989 Regular Session and the November 8, 1989 Work Session as presented.

Review of Annual Audit Report:

Mayor Parsons stated the Council had received this document this afternoon and suggested having the auditor at the next Council meeting to present it.

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to hold this item in abeyance until the auditor, R.C. Denen, could be available to present it to the Council.

Municipal Lease - Camp Verde Historical Society:

Manager Maynard stated several meetings had been held and changes made on the proposed lease agreement to allow the Council this opportunity to act on it.

Regular Session - November 15, 1989 - Page 4:

Diehl stated an area around the building needed to be specified in the lease which would allow the Historical Society to work on the building, if necessary.

On a motion by Taylor, seconded by Rogers, the Council voted to accept the lease as presented with Diehl voting "Nay".

Payment for Brochures - Camp Verde Chamber of Commerce:

Greg Elmer, President for the Camp Verde Chamber of Commerce, stated the Chamber had expected the State Tourism Office to pay for the printing of the brochures but funding had been cut and the Chamber was not in a financial position to pay for the brochures.

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to pay the printing bill for the brochures for the Camp Verde Chamber of Commerce in the amount of \$4,190.00.

The meeting was recessed at 8:00 p.m. and reconvened at 8:15 p.m.

Resolution 89-99: Memorandum of Understanding - U.S. Forest Service for White Bridge Park:

Manager Maynard presented Resolution 89-99 which would make the Memorandum of Understanding official. He stated the Memorandum had been revised during several Work Sessions and was ready for Council action. He stated approximately one to one and a half hours would be needed daily to maintain the park. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 89-99 and the Memorandum of Understanding as presented.

Change of Type of Agreement for Friends of the Library for Adult Literacy Program - from Subgrantee Agreement to Cooperative Agreement:

Manager Maynard stated this was a simplistic change which would reduce the amount of paper work needed for both parties involved.

Following discussion, on a motion by Rogers, seconded by Diehl, the Council voted unanimously, with concurrence of the Friends of the Library, to make the change from a Subgrantee Agreement to a Cooperative Agreement.

Yavapai County Flood Control Request for Meeting:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to schedule a meeting with Yavapai County Flood Control late in January, 1990.

Call To The Public:

Jack Young, Camp Verde Historical Society, expressed his appreciation to the Council for their assistance and cooperation in making the lease available to the Society for the Old Stone School Building.

John Crane, P&Z Commissioner, asked if the Council would request updated and revised flood control maps when they met with the Yavapai County Flood Control in January. He expressed his appreciation to the Council for their efforts in connection with the lease for the Historical Society, the Chamber of Commerce brochures and the White Bridge Park.

Manager Maynard stated the financial people involved with the Cherry Creek project would like to meet with the Council as soon as possible. Mayor Parsons suggested placing this item on the agenda for Council action at the next Regular Session on December 6, 1989.

Set Next Meeting Time, Date and Place:

The Council will meet:

11/16/89 - 4:00 p.m. - Planning & Zoning matters
11/21/89 - 6:00 p.m. - BRW, Inc. - Land Use Study
11/29/89 - 6:00 p.m. - Sign Ordinance with P&Z Commission
12/06/89 - 6:00 p.m. - Road Abandonments
12/06/89 - 7:00 p.m. - Regular Session
12/19/89 - 7:00 p.m. - Board of Adjustments

Adjournment:

The meeting was adjourned at 9:00 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

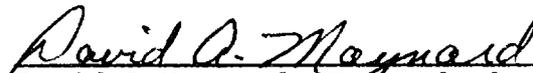
David A. Maynard
David A. Maynard, Town Clerk

Regular Session - November 15, 1989 - Page 6:

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 15th day of November, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6th day of December, 1989.



David A Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
PUBLIC HEARING
DECEMBER 6, 1989
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Public Hearing at the Camp Verde Town Hall on December 6, 1989 order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 6:40 p.m.

Roll Call:

Tap Parsons, Woody Diehl, Tom Shaw, Carter Rogers,
Marvin Reynolds and Pat Kaminsky

Absent:

Jerry Taylor

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Todd
Rockwell, Town Engineer; Laura Kuhn, P&Z Director
and Susan Marshall, Recording Secretary

1.

Request by Jim Bullard and the Camp Verde Water System

View Drive approximately 200 lineal feet extending from Rainbow
Drive north to the edge of the Prescott National Forest

West View Drive Right-of-way roughly opposite and South of
Rainbow Drive extending from View Drive west to the edge of the
Prescott national Forest

(Both of the above roads are located in or adjacent to Verde West
Acres II)

2.

Road and utility easement extending from Boot Hill Drive for a
distance of approximately 260 lineal feet, no roadway ever
constructed, being a portion of the same easement quit claimed to
the Town of Camp Verde by Jack P. and Lucile N. Bird, Book 2058,
Page 563.

1. Mayor Parsons stated the abandonments were requested by Mr. Jim Bullard and Jack P. and Lucile N. Bird.

Manager Maynard stated the proper advertising and posting had been completed. He stated the abandonment had been requested to allow for expansion of the Camp Verde Water System. The Planning & Zoning Director had reported this abandonment would have no impact on the Land Use Study now in progress. Manager Maynard stated no comments against the abandonment had been received but two letters from the Forest Service had been received in favor of this abandonment.

Attorney Ramsey stated the proper resolution to accept the abandonment had not been prepared because the legal description of the parcel to be abandoned was incorrect and further research and clarification was needed.

There was no comment from the audience when Mayor Parsons opened the discussion to the floor. Council discussion and a question and answer period followed.

2. Manager Maynard stated the Town had received this parcel by quit claim deed on July 6, 1988. The original quit claim deed was not correct and Mr. Bird had received a corrected deed from the Town and had recorded it with the County Recorder on December 6, 1989. He stated this abandonment would have no impact on the Land Use Study.

Attorney Ramsey stated the proper resolution had been prepared and was ready for Council action during the Regular Session later in the evening.

Discussion was opened to the floor. Mr. Klienfelt, adjacent property owner, expressed no opposition to the abandonment. Discussion by the Council followed.

The meeting was adjourned at 7:00 p.m.

Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

COMMON COUNCIL
REGULAR SESSION

Town of Camp Verde
TOWN HALL
December 6, 1989 - 7:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates
- 5) Accounting & Disbursements
- 6) Minutes of Previous Meetings
 - a) Regular Session - November 15, 1989
 - b) Work Session - BRW Meeting - November 22, 1989
 - c) Work Session - Sign Code - November 29, 1989

Discussion and Possible Action on the Following Items:

- 7) Presentation of 1988/89 Annual Audit Report
- R.C. Denen, CPA and Actions Resulting Therefrom
- 8) Road Abandonment Petitions - Camp Verde Water System
 - a) View Drive
 - b) West View Drive
- 9) Acceptance of Quit Claim Deed for a Portion of
Boothill Drive
- 10) Road and Utility Easement Abandonment - Unnamed Road
East of Boothill Drive
- 11) Camp Verde Sanitary District Request for Waiver of Road
Opening/Restoration Bond for Sewer Construction Project
- 12) Recommendation to Acknowledge Ownership of Public Park
Dedication at Buena Vista Estates to Include Request
for Authorization of Limited Improvements
- 13) Establish Screening and Interview Committees for
Selection of Library Director

- 14) Request for Approval and Acceptance of Senior Citizens Handicapped Equipped Small Bus
- 15) ADOT Small Area Transportation Plan Amendment No. 4
- 16) Amendment to Agreement - White Bridge Riverfront Park Resolution No. 89-100
- 17) Request for General Fund Contingency Account to Fund Salary, Burden, Vehicle Purchase, Vehicle Maintenance, Vehicle Gas/Oil/Lubrication, and Equipment Line Items Relative to Council Established Position of Maintenance Worker
- 18) Request for Date of Hire Salary to be Established at Grade 20, Step 3 - (Hourly Rate Difference of \$.41)
- 19) Request from Planning & Zoning Director for Authority to Advertise Associate Planner Position
- 20) General Review of Personnel, Pay, Benefits and Related Items
- 21) Yavapai County Emergency Services Department Agreement Intergovernmental Agreement to Provide for Emergency Services - First Review of Proposed Agreement
- 22) Yavapai County Community Services Program - Statement of Understanding - Intergovernmental Agreement
- 23) Town Hall/Community Center Stage/Library Exterior Bid Recommendation to Reject Bid and Revised Bid Offer
- 24) Pest Control Services Recommendation to Accept Bid
- 25) Request for Authorization to Proceed With Renovations/Improvements through Small Contract Bids
- 26) Consideration of Letter of Response to BIZ, a Waterbed Manufacturer Seeking to Locate in the Verde Valley
- 27) Consideration of Report of WillDan Associates Regarding the Advisability of Proceeding With Improvement District Request by FaciliGroup in Conjunction with Cherry Creek Country Club Estates
- 28) Call to the Public
- 29) Set Date, Time and Place for Future Meetings
- 30) Adjournment

TOWN MANAGER'S REPORT
REGULAR COUNCIL SESSION
December 6, 1989

RCM

4) Information & Updates:

A copy of the materials relating to the current status of staff actions regarding the Middle School Construction Project, to include several recent letters, Town Engineer's reports, and a letter of notice of final decision on the building permit will be made available for the Council's review in response to the issues raised on the matter. The Town staff has actively pursued, and is continuing to pursue, alternatives for the associated road construction project that will assist the school in minimizing the costs of such construction while still meeting Town standards.

Other items will be addressed in the normal manner at the meeting.

5) Accounting & Disbursements:

The disbursement journals will be available for review shortly before the meeting. It is simply not practical to be able to provide them this far in advance of the meeting.

In addition, the first substantial reports from the new accounting system should be available for this meeting. The payroll data will not be available in time for the meeting.

8) Minutes of Previous Meetings:

- a) Regular Session - November 15, 1989
- b) Work Session - BRW Meeting - November 22, 1989
- c) Work Session - Sign Code - November 29, 1989

7) Presentation of the 1988/89 Annual Audit Report by R.C. Denen, CPA and Actions Resulting Therefrom:

Mr. Denen will present the audit report to the Council with comments regarding the changes from the previous year report and the current status of the Town's financial affairs as of June 30, 1989.

8) Road Abandonment Petitions - Camp Verde Water System:

- a) View Drive
- b) West View Drive

In both instances, there appears to be no significant issues that would indicate a problem with proceeding with the request for abandonment, assuming no surprises at the public hearings.

9) Acceptance of Quit Claim Deed for a Portion of Boothill Drive:

This item is for the purpose of accepting the Quit Claim Deed from Jack P. and Lucille N. Bird to clear title to the Right-of-Way for Boothill Road. The next item is a result of the Quit Claim Deed containing an additional area that is not a part of Boothill Road. Recommend that the Council vote to accept the Quit Claim Deed.

10) Road and Utility Easement Abandonment - Unnamed Road East of Boothill Drive:

This is the result of the Quit Claim Deed filed by Jack P. and Lucille N. Bird in July of 1988. Unfortunately, the quit claim deed contains an unbuilt right-of-way and utility easement in addition to the portion of road right-of-way that was desired by the Town. The unbuilt portion is the subject of a proposed abandonment by the Town to which there seems to be no opposition from the adjoining property owner(s). Again, assuming no surprises at the public hearing, there appears to be no significant issues that would indicate a problem with proceeding to finalize the abandonment.

11) Camp Verde Sanitary District Request for Waiver of Road Opening/Restoration Bond for the Townsite Collector Sewer Project:

John Crane, Chairman of the Board of the Camp Verde Sanitary District, has provided the attached letter requesting a waiver of the normally required road opening/restoration bond for the District's project. I have indicated to him that a legally binding letter of obligation not to release the contractor's performance bond prior to a written, Council approved release relative to the restoration of the roadway surface and the ditches to the Town standards previously agreed to would be required before I could recommend such a waiver. In the event of receipt of such a letter, satisfactory to the Town, I would recommend in favor of the waiver. However, without such a letter with certified legal action of approval by the Board of Directors in a legally posted meeting, I would recommend the requirement of a bond in the amount of not less than \$ 25,000.00 prior to allowing any work to proceed. My letter is also attached.

12) Recommendation to Acknowledge Ownership of Public Park Dedication at Buena Vista Estates to Include Request for Authorization of Limited Improvements:

Parks & Recreation Director Gary Lollman has provided a brief memo recommending that the public dedication of this park be acknowledged and the park accepted as a Town park. He has also requested authorization for limited improvements to include several picnic tables and trash barrels. Noting that there appear to be an interesting variety of these "public dedication" parks scattered around the community for which this would amount to a precedent, I would caution the Council to consider the need for an agreement with the residents of the development in which such a park is located such that the residents provide for the routine upkeep and maintenance of the park site. It may be some time before the Town is ready to accept full operating and maintenance responsibility for these subdivision parks.

13) Establish Screening and Interview Committees for Selection of Library Director:

The Library Commission has scheduled a meeting for Friday evening to prepare a letter requesting that the Council appoint two library commissioners to the screening committee and one library commissioner to the interview committee for the new Library Director position. I would recommend that you seriously consider their request as it would fit with concern you've shown for getting the library working more smoothly with the arrival of a library director.

14) Request for Approval and Acceptance of Senior Citizens Handicapped Equipped Small Bus:

This is a difficult issue due to the short time frame in which the Town must decide to accept or reject the grant award involved. There are a number problems to be resolved in completing an appropriate plan for operation and maintenance of the bus. It would appear that the key items do have reasonable solutions. It is also clear that there is a need for a Senior Citizens Bus. On this basis, it appears prudent to accept the grant if possible. The HURF Fund line item for Capital Outlay does have enough unobligated funds in it to allow for payment of the Town's portion of the local share matching cost of the grant. Assuming a willingness to accept a potential cost risk of \$ 6,750.00 for the initial purchase cost, the Council's desire to proceed with acceptance of this grant award would appear to be feasible. Marshal Devine, who was Acting Manager at the time the grant application was submitted has done a lot of follow-up to get this item ready for Council action and will present his report at the meeting.

This is the requested extension of the completion date for the ADOT Small Area Transportation Plan with BRW which includes both the Transportation Plan element and the Access Control Plan. The completion date would change from December 31, 1989 to April 30, 1990 with no other changes involved. The appropriate resolutions and attorney's opinions will be provided at the meeting.

18) Amendment to Agreement - White Bridge Riverfront Park Resolution No. 89-100:

The memorandum of understanding with the U.S. Forest Service has been returned unsigned. The Coconino National Forest representatives have indicated that, prior to execution, they will insist on a new clause that will give them an ongoing right to conduct various riverine habitat and nature programs on the site. As this is in keeping with some of the intended uses of the site that have been proposed from the outset, I would recommend that the Council proceed to approve the changes (if available for the meeting) and return the revised memorandum to them for execution.

17) Request for General Fund Contingency Account to Fund Salary, Burden, Vehicle Purchase, Vehicle Maintenance, Vehicle Gas/Oil/Lubrication, and Equipment Line Items Relative to Council Established Position of Maintenance Worker:

A proposed budget will be forwarded to the Council on Monday to be taken from Contingency to create a Maintenance Division Account. I am recommending this course of action as it will allow clear accountability relative to the costs and results of this position. It will also make it much simpler to evaluate the budget needs in the new year considerations.

18) Request for Date of Hire Salary to be Established at Grade 20, Step 3 - (Hourly Rate Difference of \$.41):

Rolland Huff transferred to the Maintenance Worker position from a much higher paying position in the Marshal's Office. This need for transfer was due to deteriorating eyesight that made it doubtful that he could continue indefinitely to be recertified for police work, thus it was through no fault of his own. His rigorous testing in the selection process and the quality of work performed on the first project, which will have been completed prior to the meeting, indicates that his request for consideration to be started at step 3 is worthy of the Council's serious consideration. I would recommend approval in light of the proposal to substantially increase his duties and expand his job as is proposed in later agenda items.

Advertise Associate Planner Position:

Planning & Zoning Director Laura Kuhn has performed well to date but is faced with a great deal of work that she inherited with the job and heavy activity in new assignments from the Council. She will submit in time for the Council's review a job description, salary review and formal request for authority to advertise for a position of Associate Planner to come on board as soon as reasonably practical. After having reviewed her work load and the Council's requests for additional projects, I fully support her request and recommend immediate authorization to proceed.

20) General Review of Personnel, Pay, Benefits, Related Items:

At budget time and in subsequent conversations it has been mentioned that the Council would like an opportunity for a brief discussion of their concerns on these subjects at about this time. The item is on the agenda for any any comments or actions the Mayor and Council wish to consider.

21) Yavapai County Emergency Services Department Agreement Intergovernmental Agreement to Provide for Emergency Services - First Review of Proposed Agreement:

One item that has not been resolved that needed attention is the provision for emergency services in a time of need. It would appear that it will be some time before Camp Verde is fully able to address this subject in its own right. Attached is a proposed Intergovernmental Agreement for the Council's review that would assure the provision of Emergency Services through the County until Camp Verde is ready to deal with this itself. As I believe that it is prudent to provide for some means of service in advance of its need, I would recommend that the Council seriously consider this alternative. The annual cost is \$ 692.00 based upon the 1989 population estimate of 6,420 residents.

22) Yavapai County Community Services Program - Statement of Understanding - Intergovernmental Agreement:

As the Town evaluates the available alternatives for completing the many projects that require extra labor on occasion, it cannot afford to overlook volunteer services. The Yavapai County Community Services Program is one provider of skilled volunteers. Judy Lessard has met with Rolland Huff, Gary Lollman and me to address the availability of skilled volunteers that may help us to deal with getting the Town Hall Renovations completed within budget. There are a few remaining questions that have not yet been resolved. However, I expect to have those answers prior to the meeting. Assuming that there are no unusual or severe problems, I will be recommending Council approval of the attached statement of understanding and authorization of the Mayor's execution thereof.

23) Town Hall/Community Center Stage/Library Exterior Bid - Recommendation to Reject Bid and Revised Bid Offer:

The sole bid filed was \$ 99,640. The bidder, Emerson, Inc. of Phoenix has submitted a revised bid offer somewhat over \$ 50,000. Town Attorney Ramsey has informed me that a significant change to the scope of work would invalidate the bid in any event. The revised bid offer is still well above the \$ 38,000 available in the budget at this point. Consequently, I have no choice but to recommend that the Council reject the bid.

24) Pest Control Services - Recommendation to Accept Bid:

Two bids for the preliminary pest control work at the community center and the library were filed. The low bid proved to have failed to properly or reasonably address the bid request and is recommended to be rejected out of hand. The second bid, under \$ 5,000 was in line with expectations and does properly respond to the bid request. Therefore, the architect is recommending acceptance of that bid. I would concur with the architect's recommendation.

25) Request for Authorization to Proceed With Renovations/Improvements through Small Contract Bids:

Since it became apparent that the bid would be rejected, I have worked with a number of local contractors to obtain cost estimates to determine whether the use of small contracts with work in several instances to be performed by our maintenance people would allow the project to proceed within budget. It would appear highly probable that it would. Therefore, I am requesting the Council's authorization to repackage the bid documents for individual small contractor bidding and to go back out to bid on that basis.

26) Consideration of Letter of Response to BIZ, a Waterbed Manufacturer Seeking to Locate in the Verde Valley:

A copy of the letter from the Town of Jerome is attached along with a proposed letter from this community. It is my very strong concern that if Camp Verde fails to respond at this point, it may not have a truly effective opportunity for response. As Camp Verde would sustain some of the most negative impacts of this plant being located in Cottonwood, I cannot do my job in good faith without proposing such a letter. What the Council chooses to do with it for changes is up to them. There is no "pride of authorship" problem involved.

27) Consideration of Report of WillDan Associates Regarding the Advisability of Proceeding With Improvement District Request by Facility Group in Conjunction w/ Cherry Creek Country Club Estates:

In light of the time constraints involved and the need for a more experienced level of review of the pros and cons of the proposed Improvement District, I have utilized our retainer agreement with WillDan Associates to request a letter report from them for this meeting. The report should address the feasibility of this unusual proposal, the practicality of the services to be constructed and the financial advisability of the Town's proposed role in such a project. As I have found myself increasingly uneasy with the proposal, I felt a highly experienced third party opinion and recommendation would be very useful to the Council in determining whether, or not, the Council wishes to conduct a lengthy work session review of the proposal.

28) Call to the Public:

29) Set Date, Time and Place for Future Meetings:

Provide for any work sessions resulting from this meeting.

6:00 P.M. December 11, 1989 joint session P&Z Commission on signs
December 20, 1989 regular council session at 7:00 P.M.

30) Adjournment:

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
December 6, 1989
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on December 6, 1989 order to conduct the Council's regular business. Mayor Parsons called the meeting to order at 7:15 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Tap Parsons, Woody Diehl, Ton Shaw, Carter Rogers,
Marvin Reynolds and Pat Kaminsky

Absent:

Jerry Taylor

Also Present:

David Maynard, Town Manager; Chuck Devine, Town
Marshal; Ron Ramsey, Town Attorney; Doug Jones, Street
Superintendent; Laura Kuhn, Planning & Zoning Director;
Todd Rockwell, Town Engineer; Nina Payne, Town Accountant,
and Susan Marshall, Recording Secretary

Information & Updates:

Manager Maynard stated the request response from C.V.U.S.D. had been received and placed in the Council boxes. He stated the problems with the roadway needed to be addressed before issuing a permit.

Mayor Parsons stated the Verde Valley/Sedona Transportation Committee will meet in Camp Verde on December 19, 1989 at 2:00 p.m. to discuss signs along the freeway.

Kaminsky stated she and Mayor Parsons had attended the National Scenic Public Forum to discuss the pros and cons of establishing a scenic area.

Accounting & Disbursements:

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve the disbursements from the General Fund (\$12,717.65), dated December 6, 1989 as presented.

Regular Session - December 6, 1989 - Page 2:

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Fund (\$8,359.44), dated December 6, 1989 as presented.

On a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously to approve the disbursements from the Building Maintenance (\$2,986.14), dated December 6, 1989 as presented.

Manager Maynard stated the cost for some computer equipment had dropped and he would be looking to purchase the equipment necessary to network the Town system soon.

Manager Maynard asked for advance Council approval from the Council for the Street Department to purchase road signs and to do street striping. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to authorize the purchase of signs from AZ Hwy Safety Specialists (\$7,052.74) and for the road striping from Yavapai County at a cost of \$.06 per lineal foot.

Minutes of Previous Meetings:

- a) Regular Session - November 15, 1989
- b) Work Session - BRW Meeting - November 22, 1989
- c) Work Session - Sign Code - November 29, 1989

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the November 15, 1989 Regular Session, the November 22, 1989 Work Session and the November 29, 1989 Work Session as presented.

Presentation of 1988/89 Annual Audit Report - R.C. Denen, CPA and Actions Resulting Therefrom:

R.C. Denen presented the 1988/89 Annual Audit Report stating the problem found during the previous years' audit had, for the most part, been corrected. He stated there should be no findings next year and emphasized the report for 1988/89 was "clean".

Manager Maynard and the Council expressed their thanks to the staff for their efforts in obtaining a clean audit report for 1988/89.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept the audit report and to thank the staff for a job well done.

Road Abandonment Petitions - Camp Verde Water System:

- a) View Drive
- b) West View Drive

Attorney Ramsey stated the proper resolution to accept these abandonments will be prepared after the legal descriptions have been corrected. On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to accept the abandonment of View Drive and West View Drive and instructed Attorney Ramsey to prepare the proper resolution when the legal descriptions have been corrected.

Acceptance of Quit Claim Deed for a Portion of Boot Hill Drive:

On a motion by Rogers, seconded by Kaminsky, the council voted unanimously to table this item.

Road and Utility Easement Abandonment - Unnamed Road East of Boot Hill Drive:

Manager Maynard stated a Public Hearing had been held earlier in the evening and the abandonment had been properly posted, noticed and heard. He stated there was no opposition to this abandonment.

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 89-101, accepting the abandonment of an unnamed road east of Boot Hill Drive.

Camp Verde Sanitary District Request for Waiver of Road Opening/ Restoration Bond for Sewer Construction Project:

Manager Maynard stated the Town had received a letter from the Camp Verde Sanitary District requesting a waiver of the bond normally needed by a contractor. Another letter stated the Town would have the final approval on the restoration of the easements and ditches.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to accept the letter containing the resolution allowing for Town approval of restoration from the Camp Verde Sanitary District, dated December 6, 1989, and to waive the bonding and inspection fees for the sewer construction project.

Recommendation to Acknowledge Ownership of Public Park Dedication at Buena Vista Estates to include Request for Authorization of Limited Improvements:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to hold this item in abeyance until a study can be completed reflecting the number of parcels, of this nature, there are in various subdivisions in Camp Verde.

Regular Session - December 6, 1989 - Page 4:

Establish Screening and Interview Committees for Selection of Library Director:

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to appoint Carter Rogers, Woody Diehl, Pat Kaminsky, Dorothy Wood, JoAnn Taylor with Barbara Bolton as alternative, as well as appropriate staff, to sit on the screening committee for selection of the Library Director and for Dorothy Wood to sit on the interview committee for the selection of the Library Director.

Request for Approval and Acceptance of Senior Citizens Handicapped Equipped Small Bus:

Marshal Devine stated alot of effort had gone into obtaining the grant to purchase this vehicle. He stated the vehicle must be titled to the Senior Citizens of Camp Verde; Southwest Risk, the Town's insurance carrier, will insure the vehicle for \$1,500.00 per year; ADOT must be named additionally insured and loss payee on the policy; ADOT would maintain a 100,000 mile or four year lien on the vehicle; ADOT will deal directly with the Senior Citizens for the operation of the vehicle within the guidelines set forth in the grant; both Southwest Risk and ADOT ask that the Town photocopy the licenses of volunteer drivers and check their driving records.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve and accept, subject to grant agreement and other documents that need to be reviewed and signed, accept the van agreement with the up front costs to be paid from the Town on an interim basis with other funds to be received from the various sources.

The meeting was recessed at 8:10 p.m. and reconvened at 8:30 p.m.

ADOT Small Area Transportation Plan Amendment No. 4:

Manager Maynard stated BRW had requested an extension for completion of the Land Use Study and Access Control Plan from December 31, 1989 to April 30, 1990.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt the ADOT Amendment No. 4 to extend the contract period to April 30, 1990 and in the event prior actions were done by resolution, to authorize the signing of the appropriate resolution.

Regular Session - December 6, 1989 - Page 5:

Amendment to Agreement - White Bridge Riverfront Park Resolution 89-100:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to table any action on this item until the January 17, 1990 Regular Session.

Request for General Fund Contingency Account to Fund Salary, Burden, Vehicle Purchase, Vehicle Maintenance, Vehicle Gas/Oil/Lubrication, and Equipment Line Items Relative to Council Established Position of Maintenance Worker:

Manager Maynard presented the proposed figures to cover the various needs of the Maintenance Worker.

Following discussion, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to authorize the General Fund Contingency amount to fund the salary, burden, vehicle maintenance, vehicle gas, oil and lubrication and equipment line items relative to Council established position of Maintenance Worker but not the vehicle purchase for a total of \$20,000.00.

Request for Date of Hire Salary to be Established at Grade 20, Step 3 - (Hourly Rate Difference of \$.41):

On a motion by Kaminsky, seconded by Diehl, the Council voted unanimously to maintain the Step 1 starting salary for a evaluation period of six (6) weeks and subject to review and a good performance evaluation to increase the salary amount to a step 3.

Request from Planning & Zoning Director for Authority to Advertise Associate Planner Position:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to authorize the advertising and hiring of an Associate Planner.

General Review of Personnel, Pay, Benefits and Related Items:

Following a brief discussion, the Council asked for this item to appear on the December 20, 1989 agenda for action.

Yavapai County Emergency Services Department Agreement Intergovernmental Agreement to Provide for Emergency Services - First Review of Proposed Agreement:

Manager Maynard stated this agreement would make the Town of Camp Verde part of the County's Civil Defense Plan at a total cost of \$692.00.

Regular Session - December 6, 1989 - Page 6:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt Resolution 89-102 which would make Camp Verde a part of the County's Civil Defense Plan.

Yavapai County Community Services Program - Statement of Understanding - Intergovernmental Agreement:

Manager Maynard explained this Statement of Understanding would allow for volunteers, doing community service hours, to assist the Town with the renovations and remodeling.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to enter into an agreement with Yavapai County adult Probation for volunteers, doing community service hours, and to authorize the signing of the Statement of Understanding.

Town Hall/Community Center State/Library Exterior Bid Recommendation to Reject Bid and Revised Bid Offer:

Manager Maynard stated one bid had been received for the remodeling needed to various Town buildings for the amount of \$99,640.00, with a budgeted amount of \$38,000.00. He stated the needs were amended and a revised bid had been received in the amount of slightly over \$52,000.00.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to reject both the initial bid and the revised bid for the Town building renovations.

Pest Control Services Recommendation to Accept Bid:

Manager Maynard stated the information necessary was not available from the architect, Parady & Reddell and recommended tabling this item.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to table any action on this item until the December 20, 1989 Regular Session.

Request for Authorization to Proceed with Renovations/Improvements through Small Contract Bids:

On a motion by Kaminsky, seconded by Reynolds, the council voted unanimously to approve and authorize the Manager to proceed with the renovations/improvements through small contract bids for the work needed on the Town Hall.

Regular Session - December 6, 1989 -Page 7:

Consideration of Letter of Response to BIZ, a Waterbed
Manufacturer Seeking to Locate in the Verde Valley:

Manager Maynard stated BIZ had decided to locate their factory out of state and a letter from the Town would not be appropriate at this time. He stated, for the record, that the proposed letter did not, in any way, denounce Cottonwood or the Cottonwood site as a location for the BIZ factory.

Kaminsky stated a letter should go to BIZ with copies going to the other communities in the area so they will be aware of where the Town of Camp Verde stands on the issue of industries coming into the Verde Valley.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously, with Kaminsky voting "NAY", to take no action on this item.

The Council asked to have a letter prepared, for their consideration, which would go to the other communities in the area, for the January 3, 1990 Regular Session.

Consideration of Report of WillDan Associates Regarding the
Advisability of Proceeding With Improvement District Request by
Faciligroup in Conjunction with Cherry Creek Country Club
Estates:

Manager Maynard stated the representatives from Faciligroup had asked for this item to be withdrawn from this Council agenda.

On a motion by Rogers, seconded by Kaminsky, the council voted unanimously to withdraw this item from this meeting agenda.

Call To The Public:

No input.

Set Date, Time and Place of Future Meetings:

The Council cancelled the December 27, 1989 meeting to hear Planning & Zoning matters and rescheduled it for January 3, 1990 at 6:00 p.m.

The Board of Adjustments hearing scheduled for December 19, 1989 contained no requests and was cancelled with any new items being placed on the agenda for January 16, 1990.

The Council will meet in Regular Session on December 20, 1989 at the Town Hall at 7:00 p.m.

Regular Session - December 6, 1989 - Page 8:

Adjournment:

The meeting was adjourned at 9:22 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 6th day of December, 1989. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 20th day of December, 1989.

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

December 7, 1988

5:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion

- 3) Board of Adjustments & Appeals
- 4) PAD Ordinance
- 5) Adjournment

MINUTES

JOINT SESSION

TOWN COUNCIL/ PLANNING COMMISSION

December 7, 1988

CALL TO ORDER: 5:35

MEMBERS PRESENT:

Council:	Mayor Bob Barker Tap Parsons Woody Deihl Tom Shaw	Carol Blaich Marvin Reynolds Carter Rogers
Commission:	Bob Kovacovich, Chairman Trish Onion Mikell Lawrence	Dave Kaminsky Ken Martin
Town Staff:	Dave Maynard, Manager Tom Odom, Planning Director LuEma Kettle, Secretary	Ron Ramsey, Attorney

Discussion Items

1. Board of Adjustment and Appeals/ Draft

Director Odom referred to the proposed BOA Ordinance as drafted and asked for input and suggestions. Council made amendments to the draft concerning such items as membership to identify the Chair, Vice-Chair and Clerk and identify duties therein. Appeals to the Board was changed to forty-five days by filing, in writing to the Planning and Zoning Director. Other changes were discussed and noted. The draft will be revised and mailed out to Council members for review.

2. PAD Ordinance/ Draft

Commission sat in on this discussion and the floor was opened to Director Odom who stated that this was just an incomplete rough draft but it does address conceptual approval.

Commissioner Martin stated they (Commission) would like to clear up the air up front and read a prepared statement into the records. The statement was from Commissioners Martin, Monroe, Lawrence and Proper.

Councilperson Parson stated that he felt the Commission should study and review the PAD draft recommendations brought back to the Council rather than attempt to have a discussion on it at this time.

Commissioner Martin proceeded to read their statement into the record.

Councilperson Blaich stated concerns that the statement did not fit into what we have on the agenda.

Commissioner Martin stated that that is exactly why they are here. This is part of the problem, a lot of the problem is a lack of communication, we find ourselves criticized publicly in the press without the courtesy of being told ahead of time or any chance of response or answer the questions or have a discussion and I assume that is what a worksession is all about. Commissioner Martin reads the statement. (Attached in full as Exhibit A).

Councilperson Parsons acknowledged the report, however this was to be a worksession and asked that the statement be stricken from the record.

Councilperson Daihl stated that he agreed and would like to have the recommendations from the Commission at a later time.

Mayor Barker stated that the fact remains that this is a worksession.

Councilperson Blaich stated that she had another problem with the statement. She questioned when the four Commissioners met and if it was posted as a open meeting.

Commissioner Martin stated that it wasn't posted as an open meeting and the four of us never managed to get together, it was on a piecemeal basis. If you notice tonight, Cort Monroe and Rod Proper is not here, Rod is down sick and Cort is in Flagstaff working, it was done in twos and threes the same way you conduct your business. God moves in mysterious ways, the Commission conducts its business openly.

Mayor Barker asked Attorney Ron Ramsey, from a legal standpoint if he could give some words of wisdom as to what he may or may not do about striking from the record.

Ron Ramsey stated that he didn't think he could strike something from the record. It has been noted on the record that this is a worksession that has been called to discuss PAD ordinance as was proposed, a new ordinance. The statement from the Commission certainly involves PAD, probably more Cherry Creek specifically than PAD in general and probably, as Ken says, was drafted before he had a copy of what was on the agenda. So I think its probably an item that should be included in the minutes, I don't know of any way you could really strike it from the minutes.

Councilperson Parsons asked again to have the comments from Commissioner Martin stricken from the minutes.

Mayor Barker stated that he did not have that authority.

Councilperson Rogers stated that he could see no reason to strike it and personally had no problem with it. It helps to emphasize to us the point that there are problems with the PAD that we are going to have address. I fully agree, I would like to see this referred to the Commission for their input and recommendations and brought back to us.

Commissioner Lawrence referred to the fact that this is a joint worksession. This is, as Director Odom stated, a very rough draft and under just a cursory examination of it I can see that the thing, before we ever get to public hearing on it, probably in about four months, since the Land Use Plan has referred to this guideline we surely can't act until we have a Land Use plan to refer to. State statute specifies that a change of the Ordinance that affects the zoning of any existing properties initiated by the municipalities must be noticed to the property owners of record within three hundred feet. We have several conceptual and preliminary PAD's within this area so we not only have the public to post and notify by public hearing but regular mail. So therefore, since the Council wants to send us back to the drawing board with a draft and then have us come back to them, that will take four months. We're not dealing with developing the changes together in a worksession, but one thing that might let everybody off the hook is to take the existing ordinance that we have on the books and simply add a single line sentence. A line for conceptual discussion as the number one step in obtaining PAD and that is a lesser change effecting the zoning. I think legal council might concur that would not necessarily have to be noticed. That could be done by a simple amendment to the ordinance.

Councilperson Parsons stated there is one problem in doing that because it doesn't allow for the responsibility of the developer as far as hydrology studies, traffic studies, utilities or anything that would come up in that development. Somewhere between conceptual and preliminary site you lose that responsibility to that developer. I think that the Town should be concerned that the developer should be responsible for those studies, not the Town be responsible for the developers project.

Commissioner Lawrence stated that she hates to disagree with him but the checklist for the preliminary site plan submission which is what the basic argument is about, deals with streets, dedications, utilities, public facilities, common areas.

Councilperson Parsons stated that he feels there needs to be a provision for the developer to be responsible for those roads, sewer and hydrology in all phases of the development. He stated he was totally opposed to the Town putting up the money for road repairs, etc.

Commissioner Lawrence asked if Mr. Parsons had reviewed the preliminary subdivision requirements. The rough PAD draft needs to be reworked drastically. If the Council does the PAD their way, they are, in an unspecified way, declaring a development moratorium on the Town because you're six months down the road here and you're going to cause everything to come to a screeching halt. Whereas, if you simply inserted a third step in the existing ordinance, that would not constitute a major change to the Ordinance and therefore, I doubt that you would have to go through the whole process.

Mayor Barker stated that in regards to Councilperson Parsons concerns, there are provisions within the existing Ordinance that would prevent his concerns from happening if we (the Town) do our procedures correctly.

Councilperson Parsons stated that as long as there is a provision for that he did not have a problem with it.

Mayor Barker stated that it is not unusual to require a bond to cover expenses.

Commissioner Onion stated concerns with conceptual approvals and felt that once that approval was given, the PAD was locked in. She also had concerns about just "plugging" in the conceptual step because it appears that conceptual stage approval would grant the zoning.

Mayor Barker stated that the zoning would not be granted, that is the whole intent. It is totally unrealistic to expect that someone walk in at this stage and spend the money to provide the things that we require in a preliminary site plan. You don't have to go conceptual, you can reduce those requirements for the preliminary and do your heavy alterations with final. But to come in with a piece of land for development to change to a PAD without any idea that the community might accept what your proposing would be unrealistic because the amount of money it would take. To do so on a pure gamble would be of benefit to the Town to see what we're looking at before we get inundated with a heavy weight preliminary requirements that we're not even remotely ready to accept.

Commissioner Onion asked if at that stage it could be a discussion item where opinions and suggestions could be discussed.

Mayor Barker stated sure.

Mr. Maynard suggested that in the interim period from a managerial point of view, that when a project comes in for preliminary plan approval there are certain absolute requirements that say you must provide a basic master plan for the entire site as conceptual approval, then may move to the total package that meets the requirements by phase. His main concern is a project having a vested right on something less than conceptual approval

and then the Commission and Council is faced with having to make a decision based on something less than the overall picture that you need to understand.

Councilperson Blaich asked how Director Odom came up with the rough draft PAD.

Director Odom stated he researched PAD ordinances in Arizona and Colorado.

Mayor Barker stated he felt it was important to give an applicant the opportunity to show a project to the Town for evaluation and see if it is a project the Town would even remotely consider.

Ron Ramsey stated that he didn't believe the model PAD ordinance would trigger the publication requirements under the statute whether we use the model we've got or you make an amendment. The triggering of those occurs when we have a ten percent or more increase as to square units, square feet, height of buildings, storage building, setbacks, open space. Possibly the subdivision of the statute that says that you have to do that individual notice to land owners when you have an increase or reduction in permitted uses but even then I don't see that this ordinance is going to change permitted uses. We're not saying you can have more or less uses, we're just saying how you can go about getting them. I think we could go ahead and amend this section of our Ordinance without having to meet the publication requirements,

Commissioner Lawrence wanted to clarify if he meant the entire PAD ordinance or just the insert.

Mr. Ramsey stated either one.

Commissioner Lawrence quoted from the Arizona statute, and stated that if this draft was adopted tonight, those parties sitting there with PAD's in a conceptual form would be adversely affected by this draft. This draft in the process is much more restrictive which is not all bad, just that it would affect the existing situation.

Mr. Ramsey stated that first of all we do not acknowledge in the existing ordinance, conceptual. If somebody did not have a PAD approval they would come in under the new ordinance. If they had approval or an extension, they are grandfathered-in and it's not retroactive. I do not believe that this requires publication and notification of all property owners.

Mayor Barker asked that we resolve this dilemma from input from both the Commission and Council.

Council decided they wanted the Commission to come up with recommendations and present them to the Council.

Joint Worksession
December 7, 1988

Page 6

Commissioner Martin asked the Council what specific items needed to be addressed.

It was established that they needed to address a conceptual stage.

Meeting was adjourned at 7:20 p.m.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
December 7, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on December 7, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:20 p.m.

Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported there was a problem with the ballot for the Sales Tax election scheduled for December 13, 1988. The County had omitted the description line but had been contacted to correct the error.

He then reported he had received a letter from the Coconino National Forest regarding a land exchange of ten acres with American Dream. The Forest Service stated this exchange was already agreed to and they would follow through with it.

Mayor Barker reported he had received a letter from Senator McCain which expressed his view on various items. He then reported the Governor has asked for the Town's support by joining the Governor's Alliance Against Drugs. Mayor Barker asked to have this item on the next agenda for Council consideration.

Approval of the Minutes:

a) November 16, 1988 Work Session: On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to approve the minutes of the November 16, 1988 Work Session with a deletion being made to the third paragraph on page 1.

b) November 16, 1988 Regular Session: On a motion by Diehl, seconded by Shaw the Council voted unanimously to approve the minutes

Regular Session - December 7, 1988 - Page 2:

of the November 16, 1988 Regular Session with a spelling correction being made to Councilor Shaw's name.

c) November 22, 1988 Work Session: On a motion by Rogers, seconded by Diehl, the Council voted unanimously to hold these minutes in abeyance until corrections can be made.

Disbursements/Accounting:

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the disbursements from the General Fund, dated December 7, 1988 as presented.

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated December 7, 1988 as presented.

Manager Maynard asked for authorization to purchase the gates for the low water crossing at Clear Creek. The cost would be \$870.50. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the expenditure for the gates for the low water crossing at Clear Creek and requested the gates have the ability to be locked both opened and closed.

He reported, in regard to a computer for his office, the bids had run out November 30, 1988. He was looking into obtaining a grant for the harddrive and then going out to bid for the remaining equipment.

Planning & Zoning Items:

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to hold all item in abeyance because the Council has not had time to prepare for discussion on them.

Forest Service Land Transfers:

Rogers expressed a conflict of interest due to his employment with the Forest Service and would abstain from any discussion and/or vote on this item.

Manager Maynard stated he had prepared a draft of a letter to the Congressional delegation for Council review which described the location of properties and the need for them to monitor these transfers.

On a motion by Shaw, seconded by Blaich, the Council voted as follows:

Blaich: Yes
Diehl: No
Rogers: Abstain

Regular Session - December 7, 1988 - Page 3:

Parsons: Yes
Shaw: Yes
Reynolds: Yes

to have Manager Maynard prepare a letter to Senator McCain, Senator DeConcini and Representative Stump to include the cemetery, landfill and airport.

Proclamations:

None.

Resolution 88-66: IGA - Library Service Agreement:

Following discussion, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt Resolution 88-66 with a correction of the date to read December 7, 1988.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to continue as a member of the Yavapai County Free Library District.

Resolution 88-67: IGA - Landfill:

On a motion by Blaich, seconded by Diehl, the council voted unanimously to adopt Resolution 88-67 with a correction of the date to read December 7, 1988.

Parks & Recreation Director:

Manager Maynard stated the Parks & Recreation Commission has asked to have this item tabled until a later date.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to table any action on this item until a later date.

Resolution 88-56: Water Company Franchise Election:

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to adopt Resolution 88-56, calling the election on the Water Company Franchise and to split the cost of the election with the Camp Verde Water System.

Liquor Licenses:

a) Zellner's Liquor and Grocery: Manager Maynard stated there were no comments received on this application. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the application for Zellner's Liquor and Grocery.

b) Minute Mart: Manager Maynard stated there were no comments received on this application. There was some confusion on the application, with it being marked as a new application but the remaining information indicating it is a person to person transfer. On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to table any action on this application until the confusion can be cleared up.

Resolution 88-68: Verde Resource Association:

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to adopt Resolution 88-68. On a motion by Reynolds, seconded by Shaw, the Council voted unanimously to appoint Tom Shaw as a representative to the VRA.

Call To The Public:

Jim Bullard expressed his appreciation for the Council's consideration and time concerning the Franchise election.

John Crane asked to have the heating system in the Council Chamber repaired so the audience can still hear the Council while it is running and to standardize the lights in the Chambers as well.

Set Next Meeting Time, Date and Place:

The Council will meet at the Camp Verde Town Hall on December 21, 1988 at 7:00 p.m. to hear Planning & Zoning.

Adjournment:

The meeting was adjourned at 9:30 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
December 7, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) November 16, 1988 Work Session - Library & Landfill
 - b) November 16, 1988 Regular Session
 - c) November 22, 1988 Work Session - USFS Land Transfers
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Planning & Zoning Items
 - a) BOA
 - b) PAD
 - c) Miscellaneous
- 9) Forest Service Land Transfers
- 10) Resolution 88-66 - IGA Library
- 11) Resolution 88-67 - IGA Landfill
- 12) Parks & Recreation Director
- 13) Resolution 88-56 - Call To Election/Water Franchise
- 14) Liquor Licenses
 - a) Zellner's Liquor & Grocery (Paul Thomas Williams)
 - b) Minute Mart (Marvin L. Rose)
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
December 7, 1988
7:00 p.m.

14 1/2) Resolution 88-68: Verde Valley Resource
Association Membership

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
December 20, 1989
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) Public Hearing-December 6, 1989 - Road Abandonment
 - b) Regular Session of December 6, 1989
- 6) Disbursements/Accounting
- 7) Pest Control Services - Recommendation to Accept Bid
- 8) Road Abandonments - Resolution 89-100
- 9) Circle K Intersection - Payment of Local Share Amount
- 10) Proposed Middle School Road Construction
- 11) Change of Dates - Service Agreement - Adult Literacy Program
- 12) Personnel, Pay, Benefits and Related Items
- 13) Call To The Public
- 14) Set Next Meeting Time, Date & Place
- 15) Adjournment

CHRISTMAS RECEPTION BY THE COUNCIL

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
December 21, 1988
6:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) November 22, 1988 Work Session - USFS Land Transfers
 - b) December 7, 1988 Regular Session
- 6) Disbursements/Accounting
- 7) Proclamations
 - a) Governor's Alliance Against Drugs
- 8) Sales Tax Referendum Election
 - a) Legal Opinion on Effect of Polling Place Incident
 - b) Certification of election Results (Canvas of the Vote)
 - c) Proclamation of Sales Tax
- 9) PAD Revision Process
- 10) Parks & Recreation Superintendent
- 11) Administrative Offices: Receptionist/Secretary
- 12) Employee Benefits Policy
- 13) ICMA Deferred Compensation Fund
- 14) Bob Larson, Publisher The Journal: "How to stimulate the Town's sales tax, and thus make more money for the Town of Camp Verde, through a method adopted by the State of Arizona"
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
December 21, 1988
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on December 21 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 6:10 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Doug Jones, Street Superintendent; Tom Odom, Planning
and Zoning Director; Nina Payne, Town Accountant and
Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported there would be a meeting of the Arizona Rural Water Association in Wickenburg on January 26, 1989.

Vice Mayor Blaich reported there was a Chamber meeting with the State Parks system to discuss improvements needed on the road going into Fort Verde State Park. The State representative had indicated that no major improvements (i.e. restrooms) are expected during the next several years.

Approval of the Minutes:

- a) November 22, 1988 Work Session: On a motion by Blaich, seconded by Parsons, the Council voted unanimously to approve the minutes of the November 2, 1988 Work Session as presented.
- b) December 7, 1988 Regular Session: Manager Maynard stated these minutes had not been reviewed and asked the Council to hold this item in abeyance until the January 4, 1989 Regular Session. On a motion by Reynolds, seconded by Rogers the Council voted unanimously to hold the minutes of the December 7, 1988 Regular Session in abeyance until the January 4, 1989 Regular Session.

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
December 21, 1988
6:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) November 22, 1988 Work Session - USFS Land Transfers
 - b) December 7, 1988 Regular Session
- 6) Disbursements/Accounting
- 7) Proclamations
 - a) Governor's Alliance Against Drugs
- 8) Sales Tax Referendum Election
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- 11) Administrative Offices: Receptionist/Secretary
- 12) Employee Benefits Policy
- 13) ICMA Deferred Compensation Fund
- 14) Bob Larson, Publisher The Journal: "How to stimulate the Town's sales tax, and thus make more money for the Town of Camp Verde, through a method adopted by the State of Arizona"
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund, dated December 21, 1988 as presented.

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated December 21, 1988 as presented.

Manager Maynard asked for authorization to purchase heaters and insulation for the bus barn at a cost of \$6,295.00. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the purchase of heaters and insulation for the bus barn at a cost of \$6,295.00.

Manager Maynard asked for authorization to pay Tom Odom's Chamber dues since he is the Town representative to the Chamber Board. On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve paying Tom Odom's Chamber dues of \$40.00.

Proclamations:

Manager Maynard read a letter supporting the Governor's Alliance Against Drugs which would go out under the Mayor's signature. On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to have this letter prepared and sent showing the Town's support of the Governor's Alliance Against Drugs.

On a motion by Diehl, seconded by Marvin the Council voted unanimously to have certificates of appreciation sent to the Camp Verde Chamber of Commerce and the Citizens for Camp Verde's Future for their interest and hard work in favor of the sales tax.

Sales Tax Referendum Election:

a) Legal Opinion: Town Attorney Ramsey read his memo regarding the polling place incident.

b) Certification of Election Results: Town Clerk Maynard read the election results.

c) Certification of Results and Proclamation: On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to adopt Resolution 88-70 and accept the results of the sales tax referendum election.

PAD Revision Process:

The following is a verbatim transcript of the tapes relative to this item:

Dave: This was a request from Vice Mayor Carol Blaich relative to a memo submitted by Tom Odom suggesting another alternative means of properly reviewing and recommending action to be taken in revising the PAD portion of our Planning & Zoning ordinance be referred to BRW as part of the planning process.

Carol: In interest of time, we all have read the memo from Tom Odom that clearly describes several reasons he felt would be advantageous to have BRW, I agree with all those and I feel that it would be very beneficial to the Town with having members of the Council serving on the Advisory Committee and members of the Planning & Zoning Commission, members of the public and also they'll be having the public meetings during the time of the Land Study and having this being such a complicated issue at this time, I feel this would be a solution to addressing our PAD. So, I'd like to move for the recommendation of Tom Odom to have the PAD revision be done by BRW in their Scope of Work.

Marvin: I'll second.

Bob: We have a motion by Carol, seconded by Marvin. Questions?

Tap: Since we asked the Commission last week to give recommendations for revisions of that PAD I feel that we should allow them time to respond and give their recommendations before we allow BRW to do this revision on our PAD.

Carol: I see that as a duplication of a lot of efforts and I feel that it would be much better if we gave it to the professional people to handle.

Bob: Any other questions? Woody?

Woody: Well, my question with BRW is, will they do this along with their contract now and how thorough they would do it and will they work with our Commission in bringing this up into a working paper that this Council can agree on?

Carter: I share Tap's concern, we did assign this to the Commission to review and bring recommendation to us and I'd rather follow through with that instead of assigning them a job and pulling it right back from them.

Carol: The reason I thought we could address this is because they did have difficulty in finding the time for this and I believe that at the time that all happened we were forced into a situation where we were rather uncomfortable that in considering it now, although we had asked them, we do have members of that Planning & Zoning

Commission sitting on that Advisory Committee and they are certain all members of that Commission will be able to put their input at any time and I just feel to give it to the professional people I think would be the proper people.

Bob: I do have a problem with that I think that we did give the Commission that responsibility and I'd like to hear their input. I think any changes in the ordinance should go before the public. If we want to address their help in the language that's fine, but we also have Ron to accomplish some of that too. I think it takes only a minor alteration and there's other things involved that we need to address.

Carol: I disagree that it takes a minor alteration.

Bob: Any other comments from Council before the question?

Tap: Yea, I do have something. If we agree to let BRW do this I think we should not only have them do revisions on the PAD but on other parts of the ordinance as the Scope of Work indicated they would do. But if they are going to do that I still think that we need input from the Commission and the Planning & Zoning Director as well as the Committee.

Carol: I believe that's called for in the Scope of Work.

Bob: All right, any other questions before the question?

Carter: It's my understanding that BRW is going to review the proposed Planning & Zoning ordinance as it was developed. I think what we should do, being as we've charged the Commission with this particular area here, it should come back for our review and if necessary we can put that into the existing proposed ordinance and then they can review the whole thing. I have no problems with ...

Carol: Are you talking about the entire ordinance that they created?

Carter: That's what I understood, that they were going to review the whole thing.

Carol: I don't think that's defined in the Scope of Work.

Tom Odom: I think the Scope of Work says they will make recommendations to the portions that we're now talking about.

Bob: That's fine if they do that but I do share the opinion that we did give this charge to the Commission and due to the circumstances surrounding the relationship between Council and Commission I would

like to stay with it but I will call for the question if there are no other comments. Those in favor of the motion signify by saying "Aye". Opposed?

Carol: Aye
Tom Shaw: Aye
Tap: Aye
Marvin: Aye
Carter: No
Woody: No

Bob: Okay, let me get a hand vote so we can count. I don't know how it went. Those in favor of the motion? Well, there's no tie but I vote "No" on the motion so it will go four to three.

Parks & Recreation Superintendent:

Manager Maynard stated this item was not ready for Council consideration and asked to have it tabled until a later date.

Administrative Secretary/Receptionist:

Manager Maynard stated the work was progressing on all projects recommended by the audit. He explained there were still several areas that needed to be addressed and asked to have the part time position of Secretary/Receptionist in Administration extended through the end of January. On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the extension of the Secretary/Receptionist for Administration extended for 30 days past the December 30th deadline.

The meeting was recessed at 6:50 p.m.

The meeting was reconvened at 7:40 p.m.

Employee Benefits Policy:

Manager Maynard stated the Council had asked for a simple personal payroll deduction policy to be drawn up. He stated the proposed policy would allow for three deductions, plus the credit union, per employee and does recognize the right of an employee to request access to several personal deduction benefit plans which are available. It also includes the requirement that agents and representatives must check in with the Town Manager before addressing employees relative to proposals for these plans. It provides for the Manager's notification to the Council, in advance, of any authorization to establish a deduction for any of the various plans available. This also allows the Council a week to consider any proposal before giving authorization to allow enrollment.

Rogers suggested making the policy read four deductions instead of three plus the credit union. Blaich suggested having three deductions total instead of four due to the staff time involved with each deduction. Manager Maynard stated he had checked with other managers and had found the norm to be three plus some form of savings plan.

On a motion by Rogers, seconded Blaich by the Council voted unanimously to approve the Personal Payroll Deduction Interim Policy as presented with a change of deleting the credit union portion.

ICMA Deferred Compensation Fund:

Manager Maynard stated this is a provision allowed under the IRS regulations, a 457 Plan. This allows the employee to be able to deduct from their paycheck an amount of money to be placed in a deferred compensation plan, which means those monies are not taxable until they are withdrawn from the plan. This plan does allow access to the funds in case of emergency.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve Resolution 88-71 as presented.

Resolution 88-69: Authorization to File Community Development Block Grant Application in Support of the Camp Verde Sanitary District:

Manager Maynard stated this was brought to the Town this week and was requested to be placed on the agenda for an application which must be filed no later than December 30, 1988. The purpose of the application is to fund the access fees and hookup charges for approximately 102 low or moderate income persons who are required to hook up to the sewer system as the expansion of the system is done. After contacting the State in regard to the CDBG already in process, he was informed that this application can only be submitted by the Town in support of the Sanitary District. He explained a Public Hearing will be held in January on this issue. He stated the Council and the Sanitary District would need to enter into a intergovernmental agreement if this grant is obtained. He stated the Town would be the liable party for financial management if this grant is obtained but the financial management could be delegated, although the Town would still be the liable party.

Diehl asked to have the time frame extended to one year instead of six months. Manager Maynard stated that revision could be accomplished with concurrence from the Sanitary District.

On a motion by Diehl, seconded Parsons, by the Council voted unanimously to approve Resolution 88-69 with the change in the duration of that application from six months to one year.

Regular Session - December 21, 1988 - Page 7:

Bob Larson: Publisher of the Journal:

Manager Maynard stated that Mr. Larson will make his presentation at the Regular Session of the Council on January 4, 1988.

Call To The Public:

Dwight Owens, Camp Verde resident, stated that some publicity brochures had been found at the Montezuma precinct during the sales tax referendum election. He stated this was an obvious violation of state law. He stated he had spoken to Mr. Maynard concerning this matter and commended the way this matter was handled by the Town Manager. He stated he was concerned about the legalities of this incident. Mr. Owens also state that pamphlets had been found at the Library polling place, but no one was willing to come forward about it.

Manager Maynard stated he had spoken with Tom Oppelt, Elections Department for Yavapai County, and had suggested some new training for the poll workers before the March election. Mr. Oppelt felt this was necessary and would see that it was included in the poll workers training.

Set Next Meeting Time, Date & Place:

The Council will meeting in Regular Session on January 4, 1988 at the Camp Verde Town Hall at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:07 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk