

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

JANUARY 6, 1988

5:00 P.M.

1) Call To Order

2) Roll Call

Discussion Personnel Policy & Procedure/Road Standards

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
January 6, 1988
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on January 6, 1988 to discuss the Road Standards and the Personnel Policy. Mayor Barker called the meeting to order at 5:05 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Tom Odom, Planning
& Zoning Director; Doug Jones, Street Superintendent;
Todd Rockwell, Town Engineer and Susan Marshall,
Executive Secretary

The Council reviewed and discussed the proposed road standards for the Town of Camp Verde. It was suggested to contain all the necessary information into three documents, the Planning & Zoning Ordinance, the Sub-Division Regulations and the Road Standards. Mayor Barker stated that it was very important to tie all three documents together. Interpretation would be easier for the Council, the P & Z Commission and the general public if these documents were kept as simple as possible with cross references to each other.

The Council discussed the proposed personnel policy. Rogers stated that the Town needed general guidelines and suggested getting professional guidance in this area. Following discussion the consensus was to have Rogers contact some personnel directors for input and advice and set another Work Session to discuss it further.

The meeting was adjourned at 6:20 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
JANUARY 6, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the December 16, 1987 Work Session - Road Standards
- 6) Approval of the Minutes of the December 16, 1987 Regular Session
- 7) Pedestrian Crossing on Finney Flats Road at Post Office and New Bank Building
- 8) Contract with Town Engineer
- 9) Department Head Reports
 - a) Planning & Zoning
 - b) Street Department
 - c) Marshal's Office
- 10) Trash/Littering Ordinance 87-A26
- 11) Disbursements/Accounting
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
- 14) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
January 6, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on January 6, 1987 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Marvin Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Tom Odom,
Planning & Zoning Director and Susan Marshall, Executive
Secretary

Information/Updates:

Mayor Barker read a letter from the Arizona Department of Commerce which stated that a CDBG grant of \$190,000. has been approved for the Town to be used for roads and community development. Acting Manager Devine stated that we are still needing income surveys to qualify for this grant.

Mayor Barker stated that there would be a Dr. Martin Luther King, Jr. March and festival in Phoenix on January 18, 1988 beginning at 7:30 a.m. at the symphony hall.

He then read a letter from Mayor Joe Jones of Cottonwood who is on the League of Arizona Cities and Town's Committee on Water Exportation. The Verde Valley is listed in a growth category. Water exportation from the Valley is not a good idea.

Mayor Barker read a proposed resolution from NACOG concerning their Emergency Medical Services. He asked that the Council review this resolution and asked that it be placed on the agenda for the next regular Council meeting for possible action.

Acting Manager Devine stated that he would be attending the Yavapai County Emergency Services Seminar in Cottonwood on February 9, 1988. Mountain Bell will be at this meeting to present their emergency addressing program. Mayor Barker suggested that the Town's Planning & Zoning Department could help with the emergency addressing program.

Approval of the Minutes of the December 16, 1987 Work Session:

On a motion by Shaw, seconded by Rogers, the Council voted unanimously to approve the minutes of the December 16, 1987 Work Session as presented.

Approval of the Minutes of the December 16, 1987 Regular Session:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the December 16, 1987 Regular Session as presented.

Pedestrian Crossing on Finney Flats Road at the Post Office and the New Bank Building:

Carolyn Taylor, Valley National Bank employee, expressed her concern for the older citizens who will soon need access to the new bank building on Finney Flats Road. There is no crosswalk, stop signs or traffic lights in that area and some of our citizens are unable to get across the street quickly enough to avoid being hurt by traffic in that area.

Diehl stated that he felt the Town should plan for a crosswalk in that area as well as a walkway along the road to provide for access.

Mayor Barker stated that a transportation safety study needs to be done in order for the Town to qualify for grant funding for these projects. He stated that this is a definite problem and the Town would need to coordinate with the transportation safety group, the Street Department and the Marshal's Department.

Diehl stated that he felt the Town should ask for the Transportation Safety Study and recommended a 4-way stop at the Circle K intersection.

Blaich asked that the Town go ahead and check into the procedure for getting a crosswalk and appropriate signage necessary until the safety study can be done.

Acting Manager Devine stated that a portion of the LTAF Funds could possibly be utilized to subsidize rides to the market and drug store for those citizens unable to get there by themselves.

Mayor Barker stated that he thought there might possibly be some help available through grants from NACOG and asked Acting Manager Devine to check with Matt Winkle of Spectrum Associates to see what might be available.

Contract with Town Engineer:

Acting Manager Devine stated that he had spoken with the Town Attorney and Arizona Statutes require that an engineer be appointed. Mr. Ramsey stated that a resolution and a contract were advisable. Acting Manager Devine stated that Todd Rockwell had been appointed at a previous meeting as the Town's Engineer.

Mayor Baker asked that the Resolution be placed on the agenda for the next Regular Session for possible action.

Department Heads Reports:

Planning & Zoning: Tom Odom, Planning & Zoning Director stated that his department was right on target with the budget. Their three main projects are 1) transfer of authority/services from the County to the Town; 2) restructure of procedures to address local needs and 3) drafting of the Town's Planning & Zoning Ordinance. All three of these projects are moving ahead rapidly.

Street Department: Doug Jones, Street Superintendent, reported on his department's projects including street repairs and parking problems that have been taken care of. He stated that they have covered over 500 miles of gravel roads with the grader and water truck. He stated that there were various projects planned for the remainder of the year. These projects would differ depending on the funds available.

Marshal's Department: Marshal Devine read a report which included the number of calls the department has handled in the first six months of operation. The Department has clocked in over 59,000 miles since conception.

Trash/Littering Ordinance 88-A26:

Town Attorney Ramsey stated that a public hearing would be practical on any ordinance that impose a penalty. Once the ordinance is passed by Council, it needs to be posted in three places in Town and published for two consecutive weeks in the newspapers and cannot contain an emergency clause.

On a motion by Reynolds, seconded by Parsons, the Council voted to call for a public hearing in accordance with the requirements and get some public input on Ordinance 88-A26.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund on January 6, 1988 as presented.

Regular Session - January 6, 1988 - Page 4:

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Funds on January 6, 1988 as presented.

Call To The Public:

John Crane, Camp Verde resident, expressed his appreciation to the Council for their responsiveness to citizens concerns. He asked the Council to look into asking the National Guard to remove their trailers from the property on the south access road. He stated the emergency addressing program is an excellent idea and should be done. He also expressed his interest in a 4-way stop at the Circle K intersection.

Lee Hawsley, Camp Verde resident, asked if the crushing operation on Highway 279 on the way to Cottonwood had a permit to operate.

Mayor Barker stated that it would be necessary to check with Planning & Zoning to establish what action had been taken concerning this operation.

A gentleman from F & F Construction who are doing the crushing stated that they had obtained the necessary state permits and had received verbal permission to operate. They will be there for 3-4 months doing ADOT work on the bridge.

A gentleman suggested an overhead crosswalk on Finney Flats Road at the Post Office and the new Valley National Bank Building. Mayor Barker stated that he and Acting Manager Devine had thought of this as possible solution to the problem of access in that area.

Set Next Meeting Time, Date & Place:

The Council will meet for a Work Session on January 13, 1988 at 7:00 p.m. at the Camp Verde Town Hall to discuss the Road Standards and the status of the Town financially.

The Council will meet in Regular Session on January 20, 1988 at the Camp Verde Town Hall at 7:00 p.m.

Adjournment:

On a motion by Rogers, seconded by Shaw, the council voted unanimously to adjourn at 8:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

JANUARY 13, 1988

7:00 P.M.

1) Call To Order

2) Roll Call

Discussion - Road Standards/Budget Review/Personnel Policy

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
January 13, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on January 13, 1988 to discuss the Road Standards/Budget Review/Personnel Policy. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Tom Odom, Planning
& Zoning Director; Doug Jones, Street Superintendent;
Todd Rockwell, Town Engineer and Susan Marshall,
Executive Secretary

The Council reviewed and discussed the proposed road standards for the Town of Camp Verde. Following a question and answer period the consensus was to place this item on the agenda for the next Regular Session scheduled for January 20, 1988.

The Council reviewed the financial statements for the period ending December 31, 1987. They asked Acting Manager Devine to meet with his Department Heads and get input as to the personnel needs for each department as well as any priority items the various departments will be needing within the next six months.

The meeting was adjourned at 8:45 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

MINUTES

JANUARY 13, 1988

CAMP VERDE TOWN HALL
11:30 A.M.

The members of the Library Board, Community Building Board and members of the Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on January 13, 1988 at 11:30 a.m. to discuss the library.

Mayor Barker called the meeting to order at 11:45 a.m.

Roll Call:

Bob Barker, Carol Blaich, Carter Rogers, Rosemary Moll, Les Hambley, Theresa Ellison, Cecil Morris, Dorothy Wood, Janet Taylor, Lucy Hambley and Jean Clark

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

Acting manager Devine stated that it was important to get the ownership of the library and its contents settled so the library can have the necessary funds to operate. He stated that there were public monies involved in the operation of the library. He stated that the building should have a space for community meetings but should primarily be utilized for a library.

Mayor Barker stated that the community is very proud of the library and that the legalities of ownership need to be addressed.

Acting Manager Devine read the proposed library service agreement which had been prepared by the County Library District.

Various questions arose pertaining to areas addressed in the agreement. Theresa Ellison stated that Wes Mauldin had appointed Pat Brown as a representative for the library to the District Board. Because Ms. Brown lives outside the Town limits, the Town would like to appoint another representative to this Board. Mayor Barker stated that the Town would like to appoint a Library Board to represent the Town at various meetings.

The agreement states that the library must be open a minimum of 20 hours per week as well as having the head librarian attend a minimum of one (1) of the two (2) annual District training workshops. Since the Town is not legally the owner they have no authority to assure these things.

The agreement also states that the library must provide a minimum of one (1) monthly library program for children. Theresa Ellison stated that there are no volunteers, funds or space to provide this service. Les Hambley stated that they would be able to use the space the Justice of the Peace Court is using now once they move to their new facilities.

Stipulation #7 of the agreement states that the Town shall maintain monthly circulation statistics and submit them to the District Librarian within five (5) working days of the month's end. Theresa Ellison stated that this is being done at this time.

Ms. Ellison stated that the District Librarian, Lois Tyler is completing the annual statistical survey for the State Library Extension Service.

Acting Manager Devine stated that it would be necessary for the Town to have an inventory of all books and materials in order to establish insurance coverage for the building and contents. Mayor Barker stated that the Town would need to have legal ownership to provide the necessary insurance. He also stated that insurance can be obtained on the County owned books and materials since the Town would be custodian.

Mayor Barker stated that the Town needs the authority necessary to enter into an agreement with the Free Library District. Cecil Morris asked if the Community Building Board would be necessary once the Town takes possession of the building. Mayor Barker stated that the Town would have full responsibility of the building.

Jean Clark asked if the Town could ask the Justice of the Peace Court to move from the building. She stated that they are in violation for the original grant because they are utilizing space which should be used for the library. Mayor Barker stated that the Town benefit more if they cooperate with the County. There is much to be lost. Rogers stated that perhaps the Town could address a letter to the County asking them to vacate the premises within a certain amount of time. Blaich stated that the Town would need to make certain that the County was responsible for any violations pertaining to the grant. This could be handled in the revised service agreement.

Mayor Barker stated that the Town would need legal ownership of any and all books and materials not owned by the County. He suggested that Town Attorney, Ron Ramsey, draw a release up as soon as possible for those groups involved.

Library Meeting - January 13, 1988 - Page 3:

The meeting was adjourned at 12:45 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
JANUARY 20, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the January 6, 1988 Work Session - Personnel Policy/Road Standards
- 6) Approval of the Minutes of the January 6, 1988 Regular Session
- 7) Approval of the Minutes of the January 13, 1988 Work Session - Road Standards/Budget Review/Personnel Policy
- 8) Update Grants Status - Matt Winkle - Spectrum Associates
- 9) Resolution 88-31 - NACOG Emergency Medical Services Program
- 10) Resolution 88-32/Contract - Town Engineer
- 11) Bugle Call - Class II Newspaper
- 12) Library Service Agreement
- 13) Safety Condition Report
- 14) Town Personnel - Part-Time Employee
- 15) Road Standards
- 16) Trash/Littering Ordinance 88-A26
- 17) Small Area Transportation Study

AGENDA - COMMON COUNCIL - JANUARY 20, 1988:

- 18) Permission to Obtain Material to Build or to Purchase Ready Built Animal Transportation Cages - Maximum \$400.00
- 19) Approval of Application to Liquor Control - Boler's Bar
- 20) Disbursements/Accounting
- 21) Call To The Public
- 22) Set Next Meeting Time, Date & Place
- 23) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
January 20, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on January 20, 1987 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Woody Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Todd Rockwell, Town Engineer and Susan Marshall, Executive Secretary

Information/Updates:

Mayor Barker reported that Bob Stump would be in Camp Verde on February 19, 1988 for a seminar/luncheon hosted by the Camp Verde Chamber of Commerce. He then stated that the Verde Valley Fair Association would be sponsoring a mixer to promote the Verde Valley Fair in April on January 28, 1988 from 6-9 p.m. at the Verde Valley Fairgrounds in Cottonwood. He read a letter from the Mayor of Scottsdale which stated that the City of Scottsdale has filed an application with the Arizona Department of Water Resources to appropriate the remaining unappropriated water that may become available from the Bill Williams River. He reported that NACOG would be holding a meeting of the Technical Subcommittee at the Coconino County Maintenance Yard on January 28, 1988 at 10:00 a.m.

Acting Manager Devine stated that he had received a letter of thanks from the Boy Scouts who toured Town Hall.

Terry Billingsley, Arizona Public Service Company, presented the Town of Camp Verde with the first quarterly payment for the electric franchise. This check was in the amount of \$16,605.19. Mayor Barker stated that there would be no pass through to consumers for these monies.

Tom Odom reported that Ralph Showers had donated a microfiche to the Planning & Zoning Department.

Regular Session - January 20, 1988 - Page 2:

Blaich reported that she and council member Shaw had attended a meeting in Prescott Valley which was concerned with alternative funding for sanitary districts. She stated that ABLE is in the process of doing a study into this matter. She suggested that the Town review this study when it is completed to possibly help us with our problems in this area. Shaw stated that in a relatively short period of time we will be faced with similar problems as are now being faced in the east. He stated that the cost of sanitary disposal is tremendous and various methods should be investigated.

Approval of the Minutes of the January 6, 1988 Work Session - Personnel Policy and Road Standards:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the January 6, 1988 Work Session as presented.

Approval of the Minutes of the January 6, 1988 Regular Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the January 6, 1988 Regular Session as presented.

Approval of the Minutes of the January 13, 1988 Work Session - Road Standards/Budget Review/Personnel Policy:

On a motion by Shaw, seconded by Rogers, the Council voted unanimously to approve the minutes of the January 13, 1988 Work Session as presented.

Grants Status - Spectrum Associates:

Mayor Barker introduced Matt Winkle of Spectrum Associates. Mr. Winkle reported on the various grants his firm is attempting to obtain for the Town. He stated that the Justice Assistance Act Grant has been approved by the Arizona Department of Public Safety in the amount of \$7,400. The Town will need to match these funds. He then reported that the Town's application for Community Development Block Grant (CDBG) funding has been approved by NACOG and the Arizona Department of Commerce. This funding has been budgeted for street improvements, planning and administration in the amount of \$190,000. He stated that there would need to be a completion of the household surveys before these funds would come to the Town. A request for Federal Aid Secondary Funding for the realignment and reconstruction of the Main Street and Montezuma Highway intersection was submitted to the NACOG Transportation Committee for inclusion in the five year construction program. This proposed project has received preliminary approval from the Transportation Committee and has been listed on the Five Year Local Government Construction Program. The ADOT Funding for this grant would be \$212,704. with

the Town contributing \$17,296. for a total of \$230,000. Mr. Winkle stated that the Main Street/Montezuma Castle Highway intersection reconstruction project has also been submitted to the Arizona Department of Transportation (ADOT) for funding under the Hazard Elimination Program. The advantages of this program, as opposed to the Local Government Program are as follows: 1) The project can be undertaken immediately instead of potentially waiting for five years; 2) There are no local match requirements; and 3) An additional \$40,000. would be available for right-of-way acquisition which may be necessary. This project would bring \$270,000. in ADOT funding into the Town for hazard elimination. Spectrum Associates is currently compiling the information and data necessary to submit an application for 16.B.2 funding to purchase a van for use by such groups as the Senior Citizens to provide public transportation between residential areas, shopping centers, medical facilities, etc. Any private non-profit corporation can apply for these funds. The applications for this are due in early March, 1988. The funding decision would be made by NACOG in April, 1988 and the van would be received in late 1989. Mr Winkle then reported on other grants that the Town might wish to consider applying for. Assuming there is money in the Land and Water Conservation Fund this fiscal year, the Town of Camp Verde may wish to submit an application for funding. These funds provide up to \$75,000. as 50% funding for outdoor parks and recreation acquisition or development projects. He stated that there were funds available, with an equal match from the Town, for a Small Area Transportation Study. He explained that an independent engineering firm would do this study. This study would help the Town put priorities on its street projects and provide guidance into future work needed as well as providing the specifics needed for some grant applications. Blaich asked if there were funds available for Butler Recreation Center, possibly SLIF. Mr. Winkle stated that SLIF funds needed to be utilized in areas where boating takes place. These funds could also be used for the roads that lead into boating areas. As far as Butler Center is concerned the Town would need to use funding available from LWCF. Parsons suggested that the Town look into SLIF funds for improvement of the road into Beasley Flat. Blaich asked about funding available for the library. Mr. Winkle stated that there were funds available for construction, renovation, supplies and materials through the Library Service and Construction Act. These funds may be available in the next few months. Rogers asked if there were funds other than for the purchase of a van to assist the senior citizens of the community. Mr. Winkle stated that the Small Area Transportation Study would let the Town know where the problem areas are. The Town would need to proceed after this study is completed. Diehl asked is the Hazard Elimination Study would provide funding for sidewalks and walkways. Mr. Winkle stated that there needed to be a serious injury or fatality before these funds could be utilized for sidewalks and walkways.

Regular Session - January 20, 1988 - Page 4:

Resolution 88-31 - NACOG Emergency Medical Services Program:

Mayor Barker read the letter from NACOG which asked for the Town's support of the Emergency Medical Services Program. Blaich asked for an explanation from Matt Winkle as to what the EMSP did. Mr. Winkle stated that they provide training, planning and needs assistance for emergency services.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt 88-31 and authorized the Mayor to sign this resolution.

Resolution 88-32/Contract - Town Engineer:

Acting Manager Devine reported that the Town Attorney had prepared Resolution 88-32 providing for appointment of a Town Engineer as well as a contract. He stated that the Town has been utilizing the services of Todd Rockwell, a certified Engineer.

Following discussion and a question and answer period, on a motion by Parsons, seconded by Diehl, the Council voted unanimously to have the contract completed between Mr. Rockwell and the Town.

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to adopt Resolution 88-32 providing for the appointment of Todd Rockwell as the Town Engineer.

Bugle Call - Class II Newspaper:

Acting Manager Devine stated that the Bugle Call had complied with all the necessary requirements to make it a legal newspaper. There are several requirements, per A.R.S. Statutes that a newspaper must meet before it is considered a legal paper. The Journal does not fall into the category of legal newspapers because it is printed in Coconino County.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to continue to advertise in both papers until July 1, 1988 and address the issue again at that time.

Library Service Agreement:

Acting Manager Devine stated that the County had prepared the Library Service Agreement. Mayor Barker stated that neither the IGA nor the Service Agreement provided for the County assuming responsibility for any infractions to the federal grant requirements prior to the Town taking possession of the library.

Following discussion, on a motion by Blaich, seconded by Rogers, the Council voted unanimously to hold this item in abeyance until the IGA could be rewritten to provide protection for the Town

Regular Session - January 20, 1988 - Page 5:

from liability for any infractions to the federal grant requirements prior to the signing of the agreement.

Safety Conditions Report:

Acting Manger Devine reported that the Town Safety Officer, Rolland Huff, had noticed and had reported on a traffic hazard on Arnold Street between Main and Second Street. Trucks parking in this area for unloading and waiting to unload are causing a traffic problem. Mr. Huff suggests No Parking signs along the north side of Arnold Street or any other measures necessary to restrict parking in this area.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to have the Street Department handle this matter.

Town Personnel - Part-Time Employee:

Acting Manager Devine stated that Pat Patterson has been volunteering his time for repairs and vehicle maintenance for several months. He recommended hiring Mr. Patterson as a part-time all around handy man at a rate of \$500.00 per moth.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to hire Pat Patterson as a part-time all around handy man at a rate of \$500.00 per month.

Road Standards:

Acting Manager Devine stated that the Council had met several times in Work Sessions to discussion, review and study the proposed Road Standards.

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to accept the Road Standards as corrected and amended including Section CV601.

Blaich asked if an ordinance was required before putting these standards into place. Town Attorney Ron Ramsey stated that the standards should be published in legal format as well as researching the statutes and notifying the public.

Trash/Littering Ordinance 88-A26:

Acting Manager Devine stated that the Council should have public input prior to adoption of this ordinance.

On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to hold this item in abeyance and hold a Public Hearing on February 3, 1988 and publish notice of this Public Hearing in the newspapers.

Small Area Transportation Study:

Blaich stated that she had received a letter from Joe Weidman of NACOG. Mr. Weidman had written that there were funds from ADOT available for this study. NACOG would assist the Town in filing an application for these funds. Parsons stated that this study was necessary to enable the Town to apply for grants funding for various projects. He asked that the Council be involved in the study in order to obtain the results needed for Camp Verde. Following discussion, the Council instructed Acting Manager Devine to contact Christine Nelson at NACOG and to proceed as quickly as possible to get further information.

Permission to Obtain Materials to Build or to Purchase Ready Built Animal Transportation Cages:

Acting Manager Devine reported that the County has refused to transport animals from Camp Verde to shelters. It is necessary to build cages that can be slid into the back of a pickup truck for transporting and maintaining animals.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the purchase of materials to build or to purchase ready built animal transportation cages at a maximum cost of \$400.00.

Approval of Application to Liquor Control - Boler's Bar:

Acting Manager Devine stated that Boler's Bar is remodeling and must apply for a license with Liquor Control. The Liquor Control Board can approve or disapprove regardless of the Town's action on this matter. Mayor Barker stated that the owner's of Boler's needed to be made aware that they must obtain a building permit before beginning renovations.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve their application subject to obtaining the proper building permits.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund dated January 20, 1988 as presented.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Fund dated January 20, 1988 as presented.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session with the Planning &

Regular Session - January 20, 1988 - Page 7:

Zoning Commission on January 26, 1989 at 3:00 p.m. to review and discuss the proposed Camp Verde Planning & Zoning Ordinance.

The Council will meet in a Special Session on January 27, 1988 at 6:30 p.m. at the Camp Verde Town Hall to discuss the Library Service Agreement and IGA with the County for the Library and the contract for the Town Engineer.

The Council will hold a Public Hearing on February 3, 1988 at 6:30 p.m. at the Camp Verde Town Hall on the Trash/Littering Ordinance 88-A26 and in Regular Session at 7:00 p.m. that same evening.

Adjournment:

The meeting was adjourned at 9:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

JANUARY 27, 1988

6:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and possible action on the following:

- 3) Intergovernmental Agreement - Library
- 4) Contract - Town Engineer
- 5) Intergovernmental Agreement - Property Transfer
- 6) Recess

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
January 27, 1988
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on January 27, 1988. Vice-Mayor Blaich called the meeting to order at 6:35 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Chuck Devine, Acting Town Manager; Todd Rockwell, Town Engineer; Ron Ramsey, Town Attorney and Susan Marshall, Executive Secretary

Intergovernmental Agreement - Library:

Acting Manager Devine reported that the IGA and the Bill of Sale had been presented at an earlier Council meeting (January 20, 1988) and there had been some questions pertaining to the liability for infractions to the federal grant, if committed. The Council asked for the IGA to be rewritten in such a manner as to absolve the Town from any liability for any infractions prior to the Town accepting the agreement with the County. He then stated that the IGA had been rewritten and he presented the changes.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to authorize the signing of the IGA with the County. In the event that the Board of Supervisors or the Deputy County Attorney finds a problem with the revisions we've made in the Library Service Agreement, this document would not be submitted for recording until the Board reconciles those differences.

Contract - Town Engineer:

Acting Manager Devine stated that the proposed contract with the Town Engineer had been presented at the January 20, 1988 Council meeting. At that time, the contract was not complete. He then read the completed contract. Blaich noted that the contract had been approved as to form by the Town Attorney.

Special Session - January 27, 1988 - Page 2:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept the contract with Todd Rockwell as the Town Engineer.

Intergovernmental Agreement - Transfer of Property:

Acting Manager Devine stated that the County has agreed to sell the property which now houses the Sheriff's Substation for \$1.00 to the Town at the time they move into their new quarters, now under construction. He had met with Wes Mauldin, County Board of Supervisors, to discuss this transfer and Mr. Mauldin felt it would expedite matters if the IGA could be in place prior to the County moving into its new facilities. Acting Manager Devine read the IGA for transfer of the property.

Following discussion and a question and answer period, on a motion by Parsons, seconded by Rogers, the Council voted unanimously to accept the IGA for the transfer of the property where the County Sheriff Substation is now located.

Mayor Barker arrived at 6:52 p.m.

Since the meeting was completed, Vice Mayor adjourned the meeting at 6:55 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

PUBLIC HEARING

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

FEBRUARY 3, 1988

6:30 P.M.

1) Call To Order

2) Roll Call

Discussion and Public Input on the Following:

3) Trash/Littering Ordinance 88-A26

4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

PUBLIC HEARING
February 3, 1988
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Public Hearing at the Camp Verde Town Hall on February 3, 1988 to obtain public input on the proposed Trash Ordinance 88-A26. Mayor Barker called the meeting to order at 6:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones,
Street Superintendent; Tom Odom, Planning and
Zoning Director and Susan Marshall, Executive
Secretary

Ordinance 88-A26 - Trash/Littering Ordinance:

Mayor Barker read the proposed ordinance and then opened the discussion to the floor.

Mr. Ahrendt, Middle Verde resident, stated that there is a similar ordinance in place in Cottonwood but there hasn't been much enforcement for the past several years. He stated that he felt a \$35.00 fine was not enough.

Jack Blum, Camp Verde Chamber of Commerce, reported that the Chamber had participated in a trash-up campaign last year. Several other organizations were involved as well. He stated that a trash/littering ordinance was badly needed and as soon as possible. The Camp Verde Chamber of Commerce was in favor of the proposed ordinance.

Milton Pate, Middle Verde resident, stated that trash needed to be covered. He stated that he was in favor of the proposed ordinance but felt it needed to be enforced.

Dave Kaminsky, Verde Lakes Property Owners Association, stated that trash and litter are a major problem in the community. He stated that this shows a carelessness and lack of care and concern. This is a good opportunity for the Council to do something to clean up Camp Verde. He stated that enforcement was badly needed. He asked that the Council pass this ordinance.

Public Hearing - February 3, 1988 - Page 2:

Carl Wagner stated that littering should be included in the ordinance to prevent people from dropping trash off on roadsides.

Town Attorney, Ron Ramsey, arrived at 6:45 p.m.

John Crane, Camp Verde resident, expressed his interest in some changes in the ordinance. He stated that the Council needed to differentiate between commercial and private establishments and residents. He suggests that the ordinance be more specific on how the Town will treat violators.

Mayor Barker closed the discussion to the floor and opened it to the Council. Following discussion, the Council asked to put this item to a vote during the Regular Session of February 3, 1988.

The meeting was adjourned at 7:00 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
FEBRUARY 3, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the January 20, 1988 Regular Session
- 6) Approval of the Minutes of the January 27, 1988 Special Session
- 7) Ordinance 88-A26 - Trash/Littering Ordinance
- 8) Resolution 88-33 - Initiative Measure - Town Sales Tax
- 9) Road Standards
 - a) Resolution 88-34
 - b) Ordinance 88-A27
 - c) Advertising
- 10) Jim Bullard of Camp Verde Water System
 - a) Franchise
- 11) P & Z Fee Schedule
- 12) Milton Pate
 - a) Middle Verde Fire Protection
- 13) Liquor License Transfer - Sportsman
- 14) Disbursements/Accounting
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

Regular Session - February 3, 1988 - Page 2:

Mayor Barker reported that he had chaired a NAEDA meeting last week. An Economic Development Area is being considered for the six northern Arizona counties. The Governor also spoke on issues concerning Phoenix and Tucson at this time.

Blaich reported that she had a call from Gwen Gunnell concerning the Verde Valley Concert Association Children's Theater. Sedona and Clarkdale are participating in this program where children of the area are involved in the production. She stated that she felt the Town was not in a financial position at this time to become involved in this project but asked that the Council consider this at a later date.

Approval of the Minutes of the January 20, 1988 Regular Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the January 20, 1988 Regular Session as amended.

Approval of the Minutes of the January 27, 1988 Special Session:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the January 27, 1988 Special Session as amended.

Ordinance 88-A26 - Trash/Littering Ordinance:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to adopt Ordinance 88-A26 as amended during the Public Hearing on February 3, 1988.

Blaich asked that the question of signs pertaining to this ordinance be placed on the agenda for the next Regular Session.

Resolution 88-33 - Initiative Measure - Town Sales Tax:

Parsons suggested a change in the date for the election on the Town Sales Tax to May 17, 1988 because this also is the date set for the State Recall election and would give the Town a larger turn out on the tax issue. Mayor Barker stated that there may be a logistics problems with two ballots and two separate issues at the polls. Don Gunnell of the Fire District stated that they had a problem with this same sort of election process due to people from outside the area voting.

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to adopt Resolution 88-33, calling for an election on the initiative measure on the Town Sales Tax with the date being revised to May 17, 1988.

Rogers stated that by calling this election, the Council had kept its word to the public to allow for a vote on the issue.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

Camp Verde Town Hall
REGULAR SESSION
February 3, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on February 3, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:03 p.m.

Marvin Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Tom Odom,
Planning & Zoning Director and Susan Marshall, Executive
Secretary

Information/Updates:

Mayor Barker expressed his and the Council's appreciation to Bonnie Mochizuki for the donation of the desk for the Council Chambers.

Acting Manager Devine reported that the revised library transfer agreement was approval by the County Board of Supervisors. He reported that he had spoken to Kathy Hayley concerning the Library Service Agreement and operating monies are on the way for the library. He also reported that the transfer of the jail property was approved and will go into effect when the County vacates the premises. He then reported that Legislative Bill 1060 would provide for a tax diversion to the Highway User monies. This will mean a cut of approximately \$15,000. to the funds available to Camp Verde next year.

Mayor Barker read a letter from the Arizona Department of Commerce concerning the CDBG grant. He reported that the contract had been received and the Town would be receiving information on the funding shortly.

Parsons reported that he and Reynolds had attended a meeting of the Cocopai Resource Conservation Committee. He read a list of the communities who are members of this organization. Some of their project are of interest to Camp Verde. He asked that the Council consider joining at a cost of \$100.00 annually.

Resolution 88-34 - Town Road Standards:

Parsons suggested setting a date for a Public Hearing on the proposed Road Standards. The Council decided to hold Resolution 88-34, Ordinance 88-A27 and any advertising pertaining to the proposed Road Standards in abeyance until public input could be obtained. A Public Hearing on the proposed Road Standards will be held at the Camp Verde Town Hall on February 10, 1988 at 7:00 p.m.

Town Attorney Ramsey stated that three (3) copies of the Road Standards, the MAG Specs, and the MAG Specs supplements needed to be available at Town Hall for public inspection.

Franchise - Camp Verde Water System:

Jim Bullard introduced David Kennedy, attorney for the Camp Verde Water System. Mr. Kennedy presented a proposed ordinance granting a franchise to the Camp Verde Water System. Parsons stated that he felt the Council was not prepared to act on this item at this time and suggested a Work Session to review and discuss the proposed ordinance.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to set a date for a Work Session on the franchise for the Camp Verde Water System with attorneys for all interested parties present.

P & Z Fee Schedule:

Tom Odom presented the revised fee structure for Planning & Zoning. He stated that this fee schedule was a reduction when compared to the County fee schedule. He reported that these fees would allow the Planning & Zoning Department to be 20-30% self supporting.

Blaich suggested adding a category for non-profit organizations. Following discussion, on a motion by Diehl, seconded by Reynolds, the Council voted unanimously to adopt the fee structure for Planning & Zoning as amended.

Middle Verde Fire Protection:

Milton Pate, Middle Verde resident, stated that he and other residents of Middle Verde had thought that the Town would be providing fire and police protection into their area.

Don Gunnell stated that areas of Middle Verde are outside the fire district. He explained that if the fire department is busy within the district they cannot respond to areas outside the district.

Regular Session - February 3, 1988 - Page 4:

Parsons asked if the areas that are outside the fire district can petition for fire protection. Mr. Gunnell stated that they could.

Following discussion, the Council directed Acting Manager Devine to contact the necessary people and get answers into the legalities to solve this problem.

Liquor License Transfer:

Acting Manager Devine stated that the proper posting procedures had been followed and no objections raised to transferring the liquor license to the former owners.

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to approve the liquor license transfer back to the original owners.

Disbursements/Accounting:

Following discussion on a motion by Blaich, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund as presented.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Funds as presented.

Set Next Meeting Time, Date & Place:

The Council will meet for a Public Hearing at the Camp Verde Town Hall on February 10, 1988 at 7:00 p.m. to obtain public input on the proposed road standards.

The Council will meet in Regular Session on February 17, 1988 at the Camp Verde Town Hall at 7:00 p.m.

Call To The Public:

John Crane, Camp Verde resident, commended the Council and Acting Manager Devine for their efforts in clearing the confusion concerning the library service agreement and the property transfer.

Adjournment:

The meeting was adjourned at 8:26 p.m.



Susan Marshall, Executive Secretary

A G E N D A

PUBLIC HEARING

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

FEBRUARY 10, 1988

7:00 P.M.

1) Call To Order

2) Roll Call

Discussion and Public Input - Proposed Road Standards

4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

PUBLIC HEARING
February 10, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Public Hearing at the Camp Verde Town Hall on February 10, 1988 to obtain public input on the proposed Road Standards. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Carter Rogers and Tom Shaw

Absent:

Marvin Reynolds

Also Present:

Doug Jones, Street Superintendent; Tom Odom, Planning
and Zoning Director; Todd Rockwell, Town Engineer and
Susan Marshall, Executive Secretary

Proposed Road Standards:

Mayor Barker stated that the meeting had been called to obtain public input into the proposed Town Road Standards. He explained that there would be no action taken on the standards during this meeting. He stated that the proposed Road Standards was a technical document, created with the Town Engineer's input, that would establish the quality of construction of new roads within the Town. He then opened the discussion to the floor and the Council.

John Crane, Loft Hollamon, Jack Bird, and Tom Neilson asked questions and received answers from the Council and the Town Engineer.

Mayor Barker stated that action on the proposed Road Standards would be on the agenda at the next Regular session on February 17, 1988 and asked people to make their comments known prior to this meeting.

Adjournment:

The meeting was adjourned at 8:00 p.m.


Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
FEBRUARY 17, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the February 3, 1988 Public Hearing - Ordinance 88-A26 (Trash/Littering)
- 6) Approval of the Minutes of the February 3, 1988 Regular Session
- 7) Approval of the Minutes of the February 10, 1988 Public Hearing - Proposed Road Standards
- 8) Cocopai Resource & Conservation - Annual \$100.00 Donation of Support
- 9) Small Area Transportation Studies Values
- 10) Permission for Manager to Negotiate with Verde Valley Humane for Animal Impounds
- 11) Resolution 88-34 - Road Standards
Ordinance 88-A27 - Road Standards
- 12) Permission to Attend Southwest Risk Safety Workshop on 03-01-88 in Showlow
- 13) Location Survey Cost for East End of Quarterhorse Lane
- 14) Town Logo Agreement/Assignment
- 15) Library
 - a) Monies
 - b) Library Board

AGENDA - COMMON COUNCIL - FEBRUARY 17, 1988 - PAGE 2:

- 16) Butler Park
- 17) Disbursements/Accounting
- 18) Administrative Personnel
- 19) Call To The Public
- 20) Set Next Meeting Time, Date & Place
- 21) Adjournment

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE

Camp Verde Town Hall
REGULAR SESSION

February 17, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on February 17, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Carter Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer and Susan Marshall, Executive Secretary

Information/Updates:

Mayor Barker read a portion of a letter from ADOT, Aeronautics Division, concerning a survey they are doing for their records. He stated that Camp Verde's air strip in part of the secondary system for the state.

Rogers reported that he and Acting Manager Devine attended an EMS meeting which was concerned with the rural addressing system. Previously the system was aimed for county wide identification. Mountain Bell has offered to work with Camp Verde and suggests a workshop. The County has offered assistance as well.

Blaich reported that she is serving on sub-committee concerned with cost analysis for alternative methods of solid waste disposal.

Mayor Barker read a portion of a letter concerning a bill that has been introduced into the State legislature. The bill concerns County wide Flood Control Taxing rates.

Mayor Barker read a letter from residents in the Verde Lakes area expressing their appreciation for the passage of Ordinance 88-A26, Trash/Littering.

Regular Session - February 17, 1988 - Page 2:

Approval of the Minutes of the February 3, 1988 Public Hearing - Ordinance 88-A26 (Trash/Littering):

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the minutes of the February 3, 1988 Public Hearing - Ordinance 88-A26 (Trash/Littering) as presented.

Approval of the Minutes of the February 3, 1988 Regular Session:

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the minutes of the February 3, 1988 Regular Session as presented.

Approval of the Minutes of the February 10, 1988 Public Hearing - Proposed Road Standards:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the February 10, 1988 Public Hearing - Proposed Road Standards as presented.

Cocopai Resource & Conservation:

Parsons reported that he and Council Member Reynolds attended that last meeting of the Cocopai Resource & Conservation Development Area. On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to join the CRCDA at a membership rate of \$100.00 per year.

Rogers asked for a change in the order of the agenda.

Library:

Mayor Barker read a letter from the Board of Supervisors of Yavapai County which presented the Town with a check for \$4,330.00 to be used for the operation of the library. Acting Manager Devine stated that this is the first of the monies which will be received for the library. He stated that the library is now in the hands of the Town and the Town would need to meet any financial obligations concerning the library.

Mayor Barker expressed appreciation to all the volunteers who have kept the library running and stated that the Council would move as quickly as possible to get a library board appointed.

Bea Richmond introduced several of the many volunteers who have put in many hours to keep the library running.

Small Area Transportation Studies Values:

Diehl stated that he felt a committee should be appointed from the community to review hazard spots and report back to the Council before taking it to an engineering firm.

Acting Manager Devine presented a study which had been done for the Showlow-Lakeside area at a cost of \$60,000., half of which was paid by the State. The Project Manager for that study had told Devine that \$30,000. was about right as a price for doing such a study for Camp Verde. The Project Manager had stated that it was necessary to have long range zoning in place and define known problems before beginning a study. Acting Manager Devine reported that he had spoken to Christine Nelson of NACOG and asked if the study would help the Town obtain grants. The study was not designed to enable communities to obtain grant monies. He then reported that he had spoken to Joe Neblett of ADOT who had informed him that there were monies available and who would be willing to meet with the Council in a workshop.

Parsons stated that there is no land use plan in place and that the Town would need to complete a plan and define problem areas before starting the study.

Blaich stated that she would like a workshop with ADOT and suggested Planning & Zoning work on the land use plan.

Mayor Barker suggested that the Council, Planning & Zoning and the Street Department meet with ADOT.

Permission for Manager to Negotiate with Verde Valley Humane for Animal Impounds:

Acting Manager Devine reported that the Town had been utilizing the services of the Sedona Humane Society but had run into problems with the shelter being over crowded. He stated that the Town could contract with the Verde Valley Humane for the same cost.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to have Acting Manager Devine negotiate with the Verde Valley Humane for animal impounds.

Resolution 88-34 - Road Standards:

Parsons stated that the Council had met in a previous meeting to obtain public input on the proposed road standards.

Town Attorney Ramsey stated that the full title of the document needed to be in the Resolution prior to adoption.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to adopt Resolution 88-34 with a change being made to include the full title of the document, Camp Verde Supplement to Uniform Standard Specifications and Uniform Standard Details as Sponsored and Distributed by the Maricopa Association of Governments.

Ordinance 88-A27 - Road Standards:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adopt Ordinance 88-A27 as amended to include the full title of the document, Camp Verde Supplement to Uniform Standard Specifications and Uniform Standard Details as Sponsored and Distributed by the Maricopa Association of Governments.

Permission to Attend Southwest Risk Safety Workshop in Peoria:

Acting Manager Devine stated that Southwest Risk Services would be holding a safety workshop which would provide information for implementing a safety and loss program.

Following discussion, the Council asked Acting Manager Devine to have someone attend this workshop being held in Peoria on March 3, 1988.

Location Survey Cost for East End of Quarterhorse Lane:

Street Superintendent Jones reported that he had received information indicating that the last 1/4 mile of Quarterhorse Lane was not legal easement or right-of-way. After consulting with Town Engineer Rockwell, it was determined that a location survey of this area would cost approximately \$1,000. He asked for Council guidance on how to handle this matter.

Following discussion, the Council decided to research this item and place it on the agenda for the next regular meeting, March 2, 1988.

Town Logo Agreement/Assignment:

Mayor Barker stated that legal ownership of the logo was needed by the Town. Acting Manager Devine stated that the agreement/assignment had been drawn up and he had contacted Karen Mealey. Ms. Mealey stated that she would be happy to sign the agreement. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to have Acting Town Manager Devine execute the Town Logo agreement/Assignment with Karen Mealey.

Butler Park:

Mayor Barker stated that the Council would need to appoint a Parks & Recreation Board to handle the operation of Butler Park. Blaich suggested that this board be advisory in nature. She asked Acting Manager Devine to obtain ordinances and/or resolutions from other communities to assist the Council in appointment of this board. Parsons stated that there were several concerned citizens who are willing to help manage Butler. Blaich asked that the board also be involved in the recreation area as well as the management of the park.

Disbursements/Accounting:

Following discussion on a motion by Diehl, seconded by Blaich, the Council voted unanimously to approve the disbursements from the General Fund dated February 17, 1988 as presented.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Funds dated February 17, 1988 as presented.

Administrative Personnel:

Blaich made a motion stating it was time to hire a Town Manager. She stated that it would be necessary to take time to hire this Manager but suggested the Town begin the advertising and selection of a Manager. This motion was seconded by Rogers who suggested trying to have a Manager in place in time for the 1988/89 budgeting process.

Call To The Public:

Tom Neilson asked if there was a Town employee who could work at Butler Park to get the park ready for the spring and summer softball games and events.

Mayor Barker explained that the Parks & Recreation Board would help with this.

Jack Blum stated that the Camp Verde Chamber of Commerce "Keep Camp Verde Beautiful" week would include Butler Park.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session on February 19, 1988 with Matt Winkle of Spectrum Associates at the Camp Verde Town Hall at 10:30 a.m. to discuss grant possibilities for a van for the senior citizens of the area. The Council will meet in a Work Session on February 24, 1988 at the Camp Verde Town Hall to discuss ordinances and/or resolutions concerning the formation of a Library Commission and a Parks & Recreation Commission at 7:00 p.m. The Council will meet in Regular Session on March 2, 1988 at the Camp Verde Town Hall at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:40 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

February 24, 1988

7:00 P.M.

1) Call To Order

2) Roll Call

Discussion on Advisory Boards

- a) Library
- b) Parks & Recreation

4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
February 24, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on February 24, 1988 to discuss the formation of a library board and a parks & recreation board. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

The Council discussed the formation of a library board and parks and recreation board. Mayor Barker suggested being in a position to appoint these boards at the next regular Council meeting on March 2, 1988.

Following discussion, the Council asked Acting Manager Devine to have Town Attorney Ramsey research the statutes for the proper legal stipulations on appointment of these boards and place this item on the agenda for March 2, 1988.

Adjournment:

The meeting was adjourned at 8:50 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

February 29, 1988

11:00 a.m.

1) Call To Order

2) Roll Call

Discussion - Small Area Transportation Study

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
February 29, 1988
11:00 a.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on February 29, 1988 to discuss the Small Area Transportation Study. Vice-Mayor Blaich called the meeting to order at 11:00 a.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds and Tom Shaw

Absent:

Bob Barker and Carter Rogers

Also Present:

Chuck Devine, Acting Town Manager; Tom Odom, Planning & Zoning Director; Doug Jones, Street Superintendent; Joe Neblett of ADOT and Susan Marshall, Executive Secretary

The Council discussed the Small Area Transportation Study for Camp Verde. Mr. Neblett states that this study would help the Town obtain federal and state monies for street projects. Parsons asked if the Town would have control over the study so that it reflected what the Town felt was needed. Mr. Neblett explained that the Council would have 100% control over the study. A study of Camp Verde would show the need for a state road through Town and place pressure on ADOT. Blaich asked about the approximate cost of the study. Mr. Neblett stated it should be approximately \$40,000, half is paid by the Town. Tom Odom suggested coordinating a land use study with the transportation study. Mr. Neblett suggested including someone from NACOG on the study committee as well as citizens of the community, state agencies, county agencies and the U.S.F.S.

Adjournment:

The meeting was adjourned at 11:35 a.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MARCH 2, 1988

6:00 P.M.

1) Call To Order

2) Roll Call

Discussion - Library Commission & Parks & Recreation Commission

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
March 2, 1988
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on March 2, 1988 to discuss appointment of members of the Library Advisory Commission and the Parks and Recreation Commission. Mayor Barker called the meeting to order at 6:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Woody Diehl

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall, Executive Secretary

Library Advisory Commission and Parks and Recreation Commission:

The Council discussed possible candidates for the Library Advisory Commission and the Parks and Recreation Commission. Mayor Barker asked the Council for their input concerning job descriptions and guidelines under which these Commissions would operate.

The Council discussed proposed resolutions creating both the Commissions and suggested some changes in verbiage.

Adjournment:

The meeting was adjourned at 7:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
March 2, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the February 17, 1988 Regular Session
- 6) Approval of the Minutes of the February 24, 1988 Work Session - Library Commission/Parks & Recreation Commission
- 7) Approval of the Minutes of the February 29, 1988 Work Session - Small Area Transportation Study
- 8) Library Commission
 - a) Resolution
 - b) Job Descriptions
- 9) Parks & Recreation Commission
 - a) Resolution
 - b) Job Descriptions
- 10) P & Z Commission Job Descriptions
- 110) Road Easements - Spring Road Projects
 - a) Quarterhorse Lane
 - b) Verde Lakes Subdivision
 - c) Lane Street
 - d) Easement behind Circle K
- 12) Short and Long Range Goals for the Town
- 13) Procedures on Town Manager
- 14) Computer/Word Processor - Administration

AGENDA - COMMON COUNCIL - MARCH 2, 1988 - PAGE 2:

- 15) Permission to Purchase 12 Patrol Vehicle Tires
- 16) Town Policy - Reference: Letterhead Correspondence
- 17) Land Use Plan
- 18) Transportation Study
- 19) Missoula Children's Theater
- 20) Logo Copyright Procedures
- 21) Disbursements/Accounting
- 22) Call To The Public
- 23) Set Next Meeting Time, Date & Place
- 24) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
March 2, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on March 2, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Tom Shaw lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Woody Diehl

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Nina Payne, Town Accountant, and Susan Marshall, Executive Secretary

Information/Updates:

Acting Town Manager, Devine reported that he had received a letter from the Verde Valley Fair Association asking the Camp Verde Marshal's Department to provide security during the fair in April. He stated that the town's Reserve Officers and off-duty Officers would be willing to work.

Mayor Barker reported that he had received a Legislative Bulletin from the League of Arizona Cities and Towns reference House Bill 2201 and Senate Bill 1060 which concerns a repeal of tax diversion to roads. This would mean a cut in the amount of funding received to the Highway User Fund.

He then reported that the Cocopai Resource Conservation and Development Area Sub-Committee on the Green Belt will meet on March 17, 1988 at the Clarkdale Town Hall at 10:00 a.m.

Parsons stated that he had received a letter from the Cocopai Resource Conservation and Development Area thanking the Town for joining.

Mayor Barker reported that Chuck Devine had received a memo from the Camp Verde Chamber of Commerce regarding the Verde Valley

Regular Session - March 2, 1988 - Page 2:

Chamber of Commerce newsletter. The newsletter stated that the Town of Camp Verde was opposed to the Yavapai-Apache Land Transfer. Mayor Barker stated that the Town was not opposed to the transfer so long as it was not reservation status. Mayor Barker read a portion of a letter received by the Mayor of Cottonwood from Senator John McCain asking the Valley communities to visit the Yavapai-Apache Community and discuss the land legislation with them.

Mayor Barker reported that Arizona State University would be holding a seminar, "City of the 21st Century" on April 7, 8, and 9 at ASU.

Blaich reported that as a sub-committee member on Financial Analysis (Alternative Funding For Solid Waste Disposal) had visited the new Payson landfill. The Committee will be preparing a report on this topic soon and she requested input from the Council and interested individuals.

Mayor Barker read a letter from Castillo, Guinn, L'Ecuyer and Associates regarding Senate Bill 1404 dealing with the 1987 changes in the Arizona gambling laws and the Attorney General's very strict interpretation of those changes. The interpretation deals with county fairs, charities and others. Extremely tough new language on the 1987 law on gambling makes illegal many activities used for private fund raising. The law imposes severe penalties. The activities include midway games used in carnivals; casino nights put on for charitable reasons; or any other game of skill or chance which charges a fee and gives a prize. Exceptions are few.

Approval of the Minutes of the February 17, 1988 Regular Session:

On a motion by Blaich, seconded by Rogers, the Council voted unanimously to approve the minutes of the February 17, 1988 Regular Session, with a change being made to the location of the Southwest Risk Safety Workshop. Originally stated as Showlow, the workshop will be held in Peoria.

Approval of the Minutes of the February 24, 1988 Work Session - Library Commission/Parks and Recreation Commission:

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the minutes of the February 24, 1988 Work Session as presented.

Approval of the Minutes of the February 29, 1988 Work Session - Small Area Transportation Study:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the minutes of the February 29, 1988 Work Session as presented.

Library Commission:

Mayor Barker stated that the Council had met in a Work Session to discuss potential candidates for this Commission. On a motion by Blaich, seconded by Rogers, the Council voted unanimously to appoint Donna Hill, Bobbye Sell, Frances Paxton, Gwen Gannell, Gail Beeswy, Dorothy Wood and Jerry Taylor to serve on the Library Advisory Commission.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to adopt Resolution 88-35 creating the Library Advisory Commission.

Parks and Recreation Commission:

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to appoint Earl Hasbrouck, Barbara Ploe, John Reddell, Leroy (Short) Carr, Vicky Welch, Roger Cramer and Mike Graves to serve on the Parks and Recreation Commission.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to hold Resolution 88-36, creating the Parks and Recreation Commission, in abeyance until the verbiage is revised.

Planning and Zoning Commission Job Descriptions:

Mayor Barker stated that Ordinance 87-A12 would need embellishment to include complete job descriptions for the Commission Members. On a motion by Parsons, seconded by Rogers, the Council voted unanimously to set a work session on the duties of the Planning and Zoning Commission, to get input from other communities on this item and to hold in abeyance any action until a later date.

Missoula Children's Theater:

Gwen Gunnell, Director Verde Valley Concert Association, asked for Council support of the Musical Theater for Children. The Missoula Children's Theater will be in Camp Verde putting on "Jack and the Beanstalk" during the summer. The Theater provides the lighting, costumes and sound equipment for the production. Ms. Gunnell stated that approximately \$700.00 would be needed to underwrite this project. On a motion by Blaich, seconded by Shaw, the Council voted unanimously to give the Verde Valley Concert Association support to the Missoula Children's Theater by providing office help and office supplies.

Road Easements - Spring Road Projects:

Street Superintendent Jones, reported that the town would need to address right-of-ways. The Town Engineer told Mr. Jones that engineering and surveying would be needed.

Regular Session - March 2, 1988 - Page 4:

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to have the Street Superintendent and Town Engineer explore the issue and report back to the Council at the next meeting as to the cost of acquiring right-of-ways.

Short and Long Range Goals for the Town:

Blaich stated that goals concerning all facets of Town operation were needed. Public forums should be planned for the first part of April. Parsons stated the Council needed to discuss problems with the land that belongs to the Forest Service, the budget, the Planning and Zoning Ordinance and the Personnel Policy and Procedure Manual. Mayor Barker stated that the Council would need to call a work session to formulate ideas and needs for the Town.

Procedures on Town Manager:

Acting Manager, Devine stated that the advertising for a Town Manager had been placed in the ICMA Newsletter and the Arizona Republic with a closing date of April 1, 1988. He asked the Council to establish the criteria for screening the applicants. Blaich suggested having the Camp Verde Chamber of Commerce compile a packet of information on the Community for the applicants. She stated that June 1, 1988 would be a reasonable goal for having a manager in place.

Computer/Word Processor - Administration:

Acting Manager Devine stated the need for an additional word processor for Administration. He presented three proposals for this necessary equipment. Mayor Barker stated that he felt the Town should stay with originally bid KayPro equipment. On a motion by Rogers, seconded by Blaich, the Council voted unanimously to approve the purchase of a KayPro PCXL 40 Computer for Administration.

Permission to Purchase 12 Patrol Vehicle Tires:

Acting Manager Devine stated that the Marshal's Office badly needs more tires for their police vehicles. The tires can be purchased from Willow Creek Tire at the State Bid price of approximately \$46.00 each. On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to approve the purchase of 12 patrol vehicle tires.

Town Policy - Reference: Letterhead Correspondence:

Acting Manager Devine stated that Matt Winkle of Spectrum, Associates had requested blank Town letterheads to be used to obtain grant funding. He expressed concern for the appropriateness of correspondence being sent out on Town

letterheads without Town approval. He suggested having Mr. Winkle send his completed letters to the Town Manager and posting them from Town Hall. This was also agreed to by Parsons. Town Attorney Ramsey stated that in his opinion no correspondence should be sent out on Town letterhead unless under Council and/or Manager's signature. Mayor Barker asked Mr. Ramsey to draft a letter to Mr. Winkle stating the Town's position on this item. On a motion by Blaich, seconded by Parsons, the Council voted unanimously that only correspondence out of Town Hall will be under the Manager or Mayor's signature.

Land Use Plan:

Tom Odom stated that the CDBG Funds could be used to hire a consultant to do a land use plan in conjunction with the Small Area Transportation Study. Parsons stated it was important to get started on the Land Use Plan as soon as possible so it can be completed before the Transportation Study begins approximately July 1, 1988. Mayor Barker said the Land Use Plan was needed as a guide before commencing the Transportation Study. Blaich asked if the Council needed to develop criteria for the Land Use Plan prior to hiring a consultant. Tom Odom stated the Council would need to prepare a scope of work prior to retaining a consultant. Mayor Barker suggested a joint session of the Council and P & Z Commission to obtain their input. On a motion by Blaich, seconded by Parsons, the Council voted unanimously to appoint a committee comprised of P & Z Commission members, Council members, and citizens of the community (7 members) to develop a scope of work prior to hiring a consultant for the Land Use Plan.

Transportation Study:

Parsons stated he felt the town should wait on starting the Transportation Study until the Land Use Plan is complete, possibly after July 1, 1988. Rogers stated he would like to use this year's budget for the Transportation Study. On a motion by Rogers, seconded by Parsons, Council voted unanimously to table any action on the Transportation Study until this item could be discussed in a work session on the Short and Long Range Goals of the Town.

Logo - Copyright Procedures:

Town Attorney Ramsey stated that the agreement on the logo was approved and executed with Karen Mealey. The Town would need to apply for a copyright at a cost of \$10.00. Mayor Barker stated that the Town would need to establish a policy for the use of the logo. On a motion by Shaw, seconded by Rogers, the Council voted unanimously to have Acting Manager Devine and Town Attorney Ramsey complete the necessary procedures. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to hold any

Regular Session - March 2, 1988 - Page 6:

action concerning the use of the logo in abeyance and get input from other communities as to how they handle this issue.

Disbursements/Accounting:

On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund, dated March 2, 1988 as presented.

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Fund dated March 2, 1988 as presented.

Call to the Public:

Manny Maniaci, Journal editor, wanted clarification of the previous motion on the letterheads. Mayor Barker asked the Executive Secretary to re-state Blaich's motion and asked that this item be placed on the agenda for the next regular Council session.

Several individuals expressed their appreciation to the Council for their willingness to hear and respond to community input.

Set Next Meeting Time, Date and Place:

The Council will meet in a work session at the Camp Verde Town Hall on March 9, 1988 at 6:30 p.m. to discuss the Short and Long Range Goals for the Town.

The Council will meet in Regular session at the Camp Verde Town Hall on March 16, 1988 at 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:10 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MARCH 8, 1988

9:00 A.M.

1) Call To Order

2) Roll Call

Discussion - Personnel Assignments

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde town hall

Executive Session
March 6, 1988

The Common Council of the Town of Camp Verde, Arizona met in Executive Session according to Arizona Revised Statutes 38-431.02, B & 38-431.03A-1. The meeting was called to order at 9:16 am by Mayor Bob Barker.

Roll Call:

Bob Barker, Carol Blatch, Woody Diehl, Leo Parsons, Yaryn Reynolds, Carter Rogers

Absent:

Tom Shaw arrived at 9:53 am.

Discussion:

The council discussed and considered the assignments, duties, and responsibilities, of town employees, commission members, the mayor and council. The council reviewed the state statutes, and ordinances of the Town of Camp Verde in regard to this subject. The council also discussed the guidelines to be developed for the duties and authority of the Planning and Zoning Commission.

Adjournment:

The executive session was adjourned at 10:45 am

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMO VERDE
Camo Verde Town Hall

SPECIAL SESSION
March 6, 1988
9:00 AM

The Common Council of the town of Camo Verde, Arizona met in Special Session at the Camo Verde Town Hall on March 6, 1988. The meeting was called to order at 9:10 am by Mayor Bob Barker.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tad Parsons, Marvin Reynolds, Carter Rogers

Absent:

Tom Shaw

Discussion-Personnel Assignments:

Tad Parsons made a motion calling for an executive session according to Arizona Revised Statutes 38-431.02.B & 38-431.03A-1. The executive session to be held for the discussion and consideration of employees, commissions, mayor and council assignments, duties and responsibilities. The session will include developing guidelines for the Planning and Zoning Commission, and to review the guidelines for the Mayor, Council, town manager, and department heads as directed by State Statute. Marvin Reynolds seconded the motion. The council voted unanimously for the motion.

Adjournment:

The special session was adjourned at 9:15 am.

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MARCH 9, 1988

6:30 P.M.

1) Call To Order

2) Roll Call

Discussion - Short & Long Term Goals for the Town

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
March 9, 1988
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 9, 1988 in order to conduct a meeting concerning the Short and Long Range goals of the town. Mayor Barker called the meeting to order at 6:30 p.m.

Woody Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; and Nina Payne, Town Accountant.

Mayor Barker stated that the short and long range goals be set by listing the priorities. He also wanted the department heads to be in attendance and to study the needs of each department.

Blaich called on the department heads for their concerns.

Mayor Barker called upon Devine to give his needs for the Marshal's Department. Devine stated that originally the department was set up with seven patrolmen and then cut back to five. At this time he can handle the department with five men but, during the hours from 3:00 a.m. to 7:00 a.m., there is no one on duty during shift changes. As it stands now, the comp time accrued by each deputy has increased. After July 1, Devine stated that the need for two additional men is imperative, especially during vacations. He also stated that the vehicles are not in bad shape and is hesitant in buying more used vehicles. Also, he does not anticipate buying new vehicles. He has received quotes on transmissions and engines and believes he can repair the department's vehicles at a lesser cost. Devine stated that his request for equipment is minimal and that he has had trouble getting intoxilizer results and stated that he would like to purchase VCR equipment to record the state of the individual while intoxicated. Other departments are using this method with good results. The camera can also be used for crime scenes and school programs. Anticipated cost would be \$1,100.00.

In-house equipment to be purchased would be a new fingerprint system which is inkless. It is a clean, no smudge unit and the

March 9, 1988 Work Session, LONG AND SHORT RANGE GOALS, page 2

cost would be \$400.00. The Criminal Justice grant can be used to buy the computer and software for the Marshal's department.

Devine stated that an animal control officer is needed as soon as possible. There is an extra pickup that can be used to carry the animals, but it is expensive to use. Another vehicle could be purchased to cut the costs. The purchase of capture guns and tranquilizer and muzzles would not be over \$400.00. The purchase of a dog pound could be put off for another year as long as we can rent space for the animals.

Devine stated that the sheriff's office will be moving and the Marshal's office could be moved to that area. The plumbing is not very good and the space is not large enough. Devine stated that a modular building could be purchased and placed on that property for around \$37,000. He could use the existing mobile for storage and extra space.

Devine stated that the administrative section was not in bad shape and that money for advertising and office supplies was needed in Planning and Zoning and several other departments.

Mayor Barker called on Judge Lizotte to make his presentation. Lizotte presented a memo of needs which is attached and made a part of these minutes.

Tom Odom presented his memo which is attached and made a part of these minutes.

Mayor Barker called on Ron Ramsey, town attorney to make his presentation. Mr. Ramsey presented his memo which is attached and made a part of these minutes.

Doug Jones, Street Superintendent, presented his memo which is attached and made a part of these minutes.

Mayor Barker urged the Council to make a list on the most urgent priorities on a short term basis.

Blaich wanted a definition of short term and long term.

The definition of short and long term are as follows:

Immediate - prior to July 1, 1988.

Intermediate - Fiscal Year July 1, 1988 to June 30, 1989

Long Range - July 1, 1989 and following

Mayor Barker directed Devine to prepare the lists of priorities and make them a part of the minutes of this meeting.

March 9, 1988 Work Session, LONG AND SHORT RANGE GOALS, Page 3

Meeting Time and Place

Mayor Barker suggested a Work Session on the Town Sales Tax to be set on Monday at 6:00 p.m. March 14, 1988. At that time the Sales tax will be discussed and the short and long range goals.

The meeting was adjourned at 9:20 p.m.

A handwritten signature in cursive script that reads "Nina Payne". The signature is written in dark ink and is positioned above a horizontal line.

Nina Payne, Town Accountant

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

March 14, 1988

6:30 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance

Discussion and Possible Action on the Following:

- 4) Finney Flat Road Right-of-Way
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
March 14, 1988
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on March 14, 1988. The meeting to order at 6:42 p.m.

Roll Call:

Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker and Carol Blaich

Also Present:

Chuck Devine, Acting Town Manager; Todd Rockwell, Town Engineer; Tom Odom, Planning & Zoning Director; Doug Jones, Street Superintendent and Susan Marshall, Executive Secretary

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to have Parsons chair the meeting in the absence of the Mayor and Vice-Mayor.

Finney Flat Road Right-of-Way:

Acting Manager Devine stated that he, Odom, Parsons and Shaw had looked at the area in question along Finney Flat Road. He stated that the Mayor has had dealings during the sale of property in that area. There is some question as to the width of the road way. Acting Manager Devine stated that a review of the maps of the area should clarify this issue. The south line has been determined. Devine stated that the line of the roadway appears to utilize mostly the south side of the right-of-way. Vice Mayor Blaich arrived at 7:00 p.m. and the meeting was turned to her.

Following discussion, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to have the Town Engineer obtain the necessary information from the County in Prescott to enable him to establish the north right-of-way on Finney Flat Road from 7th Street west to Webb's property line, without a survey, and bring his findings back to the Council for review.

Special Session - March 14, 1988 - Page 2:

Parsons stated that the contractors who are building the new medical center on Finney Flat Road have requested access to the roadway. He stated that since the master site plan, approved by the County, allowed them access, he felt the Town couldn't rightfully deny access.

On a motion by Parsons, seconded by Rogers, the Council voted:

Parsons: Aye
Rogers: Aye
Reynolds: Aye
Diehl: Aye
Blaich: Aye
Shaw: Nay

to allow the contractors building the medical center on Finney Flat Road access to the roadway at a point to be determined after research on the right-of way.

Adjournment:

The meeting was adjourned at 7:17 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

March 14, 1988

6:45 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Town Sales Tax
- 4) Short & Long Term Goals for the Town
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
March 14, 1988
6:45 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 14, 1988 to discuss the Town Sales Tax issue and the Short and Long Term Goals for the Town. Vice-Mayor Blaich called the meeting to order at 7:18 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Chuck Devine, Acting Town Manager; Tom Odom, Planning & Zoning Director; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Nina Payne, Town Accountant and Susan Marshall, Executive Secretary

Parsons stated that he felt the Council needed to get information pertaining to the sales tax issue. Blaich stated that the revenues from the sales tax, if passed on May 17, 1988, would go for increased staffing and to establish a capital acquisition fund which would be utilized to build or purchase a home for the Town facilities. Rogers suggested appointing a citizen's group to help get the information out to the public. He also stated that a policy statement from the Council would be a positive step. Blaich suggested having a Public Forum to allow the public to express it's views as well as enabling the Council to answer their questions. Following discussion, the general consensus of the Council was that the additional revenues received from the Sales Tax, if the election is successful, should be utilized to increase the Town staff and establish a capital acquisition fund to build or purchase a home for the Town facilities. Diehl stated that the only alternative for the Town if the Sales Tax election is not successful is a bond election. He stated that the sales tax would mean that visitors to the community would be contributing to the revenues necessary to operate the Town.

The meeting was adjourned at 8:50 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
MARCH 16, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the March 2, 1988 Work Session - Library Advisory Commission/Parks & Recreation Commission
- 6) Approval of the Minutes of the March 2, 1988 Regular Session
- 7) Approval of the Minutes of the March 8, 1988 Special/Executive Session - Personnel Assignments
- 8) Approval of the Minutes of the March 9, 1988 Work Session - Short & Long Term Goals for the Town
- 9) Purchase of Signs for the Street Department
- 10) Survey Cost for Rights-of-Way
- 11) Striping Bid Documents
- 12) Finney Flat Road Right-of-Way
- 13) Bulk Rate Permit
- 14) Land Use Plan
 - a) Appoint Committee to Develop the Scope for the Land Use Plan
- 15) Determination on the Area Transportation Study
- 16) American Legion Post 93 Liquor License
- 17) Town Policy on Letterhead

AGENDA - REGULAR SESSION - MARCH 16, 1988:

- 18) Appoint Council Members to Screen Manager Applications
- 19) Camp Verde Water Company - Extension to Existing CC&N Proposal
- 20) Disbursements/Accounting
- 21) Call To The Public
- 22) Set Next Meeting Time, Date & Place
- 23) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
March 16, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on March 16, 1988 in order to conduct the Council's regular business. Vice-Mayor Blaich called the meeting to order at 7:10 p.m.

The Pledge of Allegiance was taken.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Todd Rockwell, Town Engineer Nina Payne, Town Accountant, and Susan Marshall, Executive Secretary

Information/Updates:

Vice-Mayor Blaich reported that the Town had received a bulletin from the Rural Water Association which will be meeting in Phoenix on March 24, 1988 at 10:30 a.m. at the Executive Park Hotel. She then reported that ASU was holding seminars for safety and training of heavy equipment operators. She stated that the Town had received the Annual Plan of Work for the Cocopai Resource Conservation and Development Area.

Approval of the Minutes of the March 2, 1988 Work Session - Library Advisory Commission/Parks & Recreation Commission:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the March 2, 1988 Work Session as presented.

Approval of the Minutes of the March 2, 1988 Regular Session:

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to approve the minutes of the March 2, 1988 Regular Session as presented.

Regular Session - March 16, 1988 - Page 2:

Approval of the Minutes of the March 8, 1988 Special Session:

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the minutes of the March 8, 1988 Special Session as presented.

Approval of the Minutes of the March 9, 1988 Work Session - Long and Short Term Goals for the Town:

Blaich asked that her name be corrected on page one of the minutes. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the March 9, 1988 Work Session as amended.

Purchase of Signs for the Street Department:

Street Superintendent, Doug Jones, presented a list of the signs and supplies that would be needed for the summer street projects at an approximate cost of \$1,779.00. He stated that some of the signs would be used on The Cliffs. Rogers asked if the signs for The Cliffs weren't the responsibility of the developer. Jones explained that the Town would need to take care of the signs this time as the County had approved the project before the Town took over control of Planning & Zoning. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to authorize Jones to order the necessary signs he needs as listed in his memo to the Council.

Survey Cost of Rights-of-Way:

Town Engineer Rockwell stated that a survey of Quarterhorse Lane would cost approximately \$1,000.00. He stated that the Town would need to obtain all the plats before he could make a complete recommendation. He stated that he had met with the County people concerning the Finney Flat Road right-of-way. He stated that the monumentation would need to be located to tie the map to the actual area to determine the north right-of-way. He recommends having complete engineering plans drawn for Lane Street at an approximate cost of \$3,000.00. Following discussion, on a motion by Parsons, seconded by Shaw, the Council voted unanimously to ask for the engineering survey necessary to obtain the rights-of-way for Quarterhorse Lane, the Circle K intersection and Lane Street.

Striping Bid Documents:

Street Superintendent Jones reported on the area of road requiring striping, Finney Flat Road, Main Street, South Access Road, and General Crook Trail. He stated an approximate estimate of \$12,000.00 to stripe the 16 miles of road. Acting Manager Devine stated that he will be going to Phoenix to look into grant possibilities and will check into funds that might be available

Regular Session - March 16, 1988 - Page 3:

to cover some of the cost of the signs and the striping. On a motion by Rogers, seconded by Parsons, the Council voted unanimously to authorize Jones and Town Engineer Rockwell to prepare the necessary bid documents to complete the striping of the 16 miles of road consisting of Finney Flat Road, Main Street, South Access Road and General Crook Trail.

Finney Flat Road Right-of-Way:

Following further discussion concerning the right-of-way on Finney Flat Road, on a motion by Parsons, seconded by Reynolds, the Council voted unanimously to direct Town Engineer Rockwell and Street Superintendent Jones to attempt to locate the north right-of-way line of Finney Flat Road from 7th Street past Bashas. If they are unable to locate this line this would approve having an engineering survey done of the north line.

Parsons stated that a motion he made at the March 14, 1988 Work Session was not specific enough. On a motion by Parsons, seconded by Rogers, the Council voted unanimously to approve the right-of-way for the medical center but suggesting they contact other property owners in the area to possibly combine access, superceding the motion made at the March 14, 1988 Work Session.

Bulk Rate Permit:

Acting Manager Devine stated that he had spoken to the Post Office concerning the Town obtaining a Bulk Rate Permit. The Town will need to do a vast mailing for the Sales Tax election and there are other mass mailings coming up. The Bulk Rate Permit would allow the Town to save mailing costs, cutting the cost per item to 8.5 cents if the Town staff sorts the items. On a motion by Shaw, seconded by Diehl, the Council voted unanimously to authorize Acting Manager Devine to proceed with obtaining a Bulk Rate Permit for the Town.

Land Use Plan:

Vice-Mayor Blaich stated that on March 2, 1988, the Council had suggested appointing a seven member group to determine the Scope of Work for the Land Use Plan. Planning & Zoning Director, Tom Odom, asked that P & Z Commission members Ken Martin, Rod Proper and Patricia Onion be part of the committee. Vice-Mayor Blaich stated that Council members Parsons, Reynolds and Shaw would serve on this committee. Parsons suggested Jack Bird to also serve on this committee. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to appoint Ken Martin, Rod Proper, Patricia Onion, Tap Parsons, Marvin Reynolds, Tom Shaw and Jack Bird to serve on the committee to develop the scope of work for the Land Use Plan. Planning & Zoning Director Tom Odom would also work closely with this committee.

Area Transportation Study:

Parsons stated that originally he had felt the transportation study should wait until the Land Use Plan was in place. He asked Odom if it would be possible to have one engineering group do both the Land use Plan and the Area Transportation Study. Odom stated it would be very cost effective to have one organization do both studies. He suggested putting this out for bid after developing the scope of work for the Land Use Plan and Area Transportation Study. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to proceed with the Area Transportation Study along with the Land Use Plan and to include the necessary Town staff.

American Legion Post 93 - Liquor License:

Acting Manger Devine stated that the American Legion Post 93 had build another building and needed another application for the transfer of their liquor license. The transfer would need to be approved by the Council and the Town Marshal's office. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the transfer of the liquor license for the American Legion Post 93

Town Policy - Letterhead:

Vice-Mayor Blaich referred to a motion made at the March 2, 1988 Regular Session which allowed only correspondence under the Mayor's or Manager's signature to go out of Town Hall. Acting Manager Devine stated that he had spoken with several other communities to determine their policy on this matter. Rogers stated that the Forest Service allows the department heads to handle their normal routine matters. On a motion by Parsons, seconded by Diehl, the Council voted unanimously to amend the motion so the Manager may delegate the authority as deemed appropriate to the department heads. Also to include that all contract personnel, outside of Town Hall, would need to forward their correspondence to Town Hall for approval and posting.

Appoint Council Members to Screen Manager Applications:

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to appoint Carter Rogers, Woody Diehl, Bob Barker and Carol Blaich to review the applications for the position of Town Manager and develop criteria for hiring this individual.

Camp Verde Water Company - Extension to Existing CC&N Proposal:

Vice Mayor Blaich read a letter to the Town from James Bullard, President of the Camp Verde Water Company, requesting a letter of support from the Town in their request for an extension of their existing Certificate of Convenience and Necessity. Town Attorney

Regular Session - March 16, 1988 - Page 5:

Ramsey stated that there is a dispute over the northwest boundary area of the Town. The Corporation Commission would like to see a franchise granted to provide water to the Town. he then stated that Arizona Statutes do not require the Town to grant a franchise. There is no basis for the Town to intervene in this issue. Mr. Bullard stated that an informal letter of support from the Town would help his position with the Corporation Commission. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to have the Town Attorney draft a letter to the Corporation Commission of the State of Arizona citing no objection to extension of the existing CC&N for the Camp Verde Water Company.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund dated March 16, 1988 as presented.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund dated March 16, 1988 as presented.

Set Next Meeting Time, Date & Place:

The Council will meet for a Public Forum at the Old High School Gym at 7:00 p.m. on either April 11, 1988 or April 13, 1988 to discuss the sales tax election and obtain public input on this matter.

The Council will meet at the Camp Verde Town Hall at 7:00 p.m. in a Work Session on March 21, 1988 to discuss the sales tax issue.

The Council will meet in a Work Session at the Camp Verde Town Hall at 12:00 noon on March 23, 1988 to review and discuss the personnel policy.

The Council will meet at the Camp Verde Town Hall at 7:00 p.m. on March 23, 1988 to hear Planning & Zoning applications.

The Council will meet in Regular Session at the Camp Verde Town Hall at 7:00 p.m. on April 6, 1988.

Adjournment:

The meeting was adjourned at 8:55 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MARCH 21, 1988

7:00 P.M.

1) Call To Order

2) Roll Call

Discussion - Town Sales Tax

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
March 21, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 21, 1988 to discuss the Town Sales Tax. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Vice Mayor Blaich arrived at 7:30 p.m.

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

The Council discussed the upcoming Town Sales Tax election set for May 17, 1988. Mayor Barker stated that a Public Forum is scheduled for April 13, 1988 at the Old High School Gym at 7:00 p.m. to obtain public input on this issue and allow the Council to answer questions. Priority items of additional Town Hall staffing, equipment and a capital acquisition fund were discussed. Parsons stated that the Council needed to prepare a statement for the public stating it's views on the sales tax. Blaich stated that each department needed to justify it's needs for staff and equipment and stressed the need for a capital acquisition fund to purchase and/or build a Town Hall facility.

Adjournment:

The meeting was adjourned at 8:00 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MARCH 23, 1988

12:00 NOON

1) Call To Order

2) Roll Call

Discussion - Personnel Policy

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
March 23, 1988
12:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 23, 1988 to discuss the Personnel Policy. Mayor Barker called the meeting to order at 112:15 p.m.

Roll Call:

Bob Barker, Carol Blauch, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

The Council reviewed and discussed the proposed Personnel Policy. Since the document is lengthy, following discussion the Council decided to schedule another Work Session for 12:00 Noon at the Camp Verde Town Hall on March 30, 1988. The delay will enable the Council to study the document and then discuss any changes they feel are necessary.

Adjournment:

The meeting was adjourned at 12:55 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

MARCH 30, 1988

12:00 NOON

1) Call To Order

2) Roll Call

Discussion - Personnel Policy

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
March 30, 1988
12:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 30, 1988 to review and discuss the Personnel Policy. Vice-Mayor Blaich called the meeting to order at 12:00 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons and Tom Shaw

Absent:

Bob Barker, Carter Rogers and Marvin Reynolds

Councilman Reynolds arrived at 12:40 p.m.

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney and Susan Marshall, Executive Secretary

The Council reviewed and discussed the proposed personnel policy manual. Acting Manager Devine presented changes he had made to the manual. The Council asked Ramsey for legal opinions concerning personnel policies.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session at the Camp Verde Town Hall on April 5, 1988 at 12:00 Noon to review and discuss the Personnel Policy.

Adjournment:

The meeting was adjourned at 12:55 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
MARCH 30, 1988
12:45 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Administrative Personnel
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
March 30, 1988
12:45 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session to discuss Administrative Personnel at the Camp Verde Town Hall on March 30, 1988. Vice Mayor Blaich called the meeting to order at 12:55 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds and Tom Shaw

Absent:

Bob Barker and Carter Rogers

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey and Executive Secretary, Susan Marshall

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to discuss this item in an Executive Session pursuant to ARS 38-431.02B and 38-431-03A-1, with only the Council and the Town Attorney present.

Acting Town Manager Devine and Executive Secretary Marshall left the meeting.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

April 5, 1988

12:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Personnel Policy

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
April 5, 1988
12:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 5, 1988 to review and discuss the Personnel Policy. Vice-Mayor Blaich called the meeting to order at 12:05 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds
and Tom Shaw

Absent:

Bob Barker and Carter Rogers

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney and Susan Marshall, Executive Secretary

The Council reviewed and discussed the proposed personnel policy manual. Acting Manager Devine presented changes he had made to the manual.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session at the Camp Verde Town Hall on April 12, 1988 at 12:00 Noon to review and discuss the Personnel Policy.

Adjournment:

The meeting was adjourned at 1:20 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
April 6, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the March 14, 1988 Special Session - Finney Flat Road Right-of-Way
- 6) Approval of the Minutes of the March 14, 1988 Work Session - Town Sales Tax/Short & Long Term Goals for the Town
- 7) Approval of the Minutes of the March 16, 1988 Regular Session
- 8) Approval of the Minutes of the March 21, 1988 Work Session - Town Sales Tax
- 9) Approval of the Minutes of the March 23, 1988 Work Session - Personnel Policy
- 10) Approval of the Minutes of the March 30, 1988 Work Session - Personnel Policy
- 11) Approval of the Minutes of the March 30, 1988 Special Session - Administrative Personnel
- 12) Approval of the Minutes of the April 5, 1988 Work Session - Personnel Policy
- 13) Inventory Tags - \$87.50 Per 100 - \$262.50 for 300.
- 14) Permission to purchase 8 sets of ear protectors for Marshal Firing Range

April 6, 1988 AGENDA
Common Council
Page 2

- 15) Library
 - a) Librarian Contract
 - b) Custodial Services
 - c) 88-A28 - Failure to Return Library Property
- 16) Resolution 88-37 - Notice of Election
- 17) Marquette Leasing - Lease Purchase 3 Chevrolet Police Cars
- 18) One Day Training in Phoenix for Court Clerk
- 19) Street Department
 - a) Resolution 88-38 - LTAF for 1988/89
 - b) Bid Documents for Road Stripping and Advertising
 - c) Purchases of Culverts
 - d) Street Sweeper Repairs
 - e) Acceptance and Dedication of Cliffs Parkway
- 20) Butler Center Repairs - Approximately \$500.00
- 21) Permission to proceed with Justice Assistance Grant
 - a) Computers for Marshal's Dispatch and Records
- 22) Contract Agreement with Verde Valley Humane Society
- 23) Disbursements/Accounting
- 24) Call To The Public
- 25) Set Next Meeting Time, Date & Place
- 26) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
April 6, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on April 6, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Carol Blaich

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Todd Rockwell, Town Engineer
Nina Payne, Town Accountant, and Susan Marshall, Executive Secretary

Information/Updates:

Mayor Barker reported that he was part of an Arizona Public Service sponsored program for a group of investors from metropolitan areas to tour the Verde Valley.

He then reported that the Cocopai Resource Conservation and Development Area would be holding a meeting at the Jacob Lake Inn on April 28, 1988. He also reported that an Intergovernmental Meeting is planned in Cottonwood at the Cottonwood Civic Center on April 14, 1988 at 7:00 p.m.

Mayor Barker stated that Tom Odom, Planning & Zoning Director, had received a letter from Joseph Paulus, Transportation Manager for the City of Cottonwood. This letter stated that the Cottonwood Area Transit System is considering the development of a public transportation route between the communities of Camp Verde and Cottonwood. They are in the preliminary stage of planning this venture and would like to discuss it with our Planning and Zoning Department.

Regular Session - april 6, 1988 Page 2:

He reported that the Prescott National Forest officials would be holding a meeting on April 9, 1988 to review the roads and trails assessment that was started in December, 1987. The meeting will be held at the Yavapai College Activity Room in Prescott from 9:00 a.m. to 2:00 p.m. Rogers stated that a similar meeting will be held in Camp Verde at the Town Hall on April 14, 1988.

Mayor Barker stated that the ARIZONA Department of Commerce had designated the week of April 2 - 9, 1988 as National Community Development Block Grant Week.

Approval of the Minutes:

Mayor Barker asked if the Council had any additions, deletions, corrections or amendments to the minutes of the March 14, 1988 Special Session - Finney Flat Road Right-of-Way; the March 14, 1988 Work Session - Town Sales Tax/Short and Long Term Goals for the Town; the March 16, 1988 Regular Session; the March 21, 1988 Work Session - Town Sales Tax; the March 23, 1988 Work Session - Personnel Policy; the March 30, 1988 Work Session - Personnel Policy; the March 30, 1988 Special Session - Administrative Personnel and the April 5, 1988 Work Session - Personnel Policy. On a motion by Parsons, seconded by Diehl, the Council voted unanimously to approve the minutes of the above stated meetings as presented.

Inventory Tags:

Acting Manager Devine stated that the Town was required, as a local government, to mark all items belonging to the Town. He stated that the inventory had been completed in preparation for audit. He asked for Council approval to purchase the 300 tags needed to mark the Town owned property. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the purchase of 300 inventory tags.

Permission to purchase 8 sets of ear protectors for Marshal's Firing Range:

Acting Manager Devine stated that OSHA requires ear protectors during shoots. He stated that ALEOAC requires the Marshal's Department to hold a qualifying shoot. He stated that the ear protectors he proposes to buy meet OSHA standards. On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to authorize the purchase of 8 sets of ear protectors for the Marshal's Firing Range.

Library:

a) Librarian Contract: Acting Manager Devine presented the proposed contract between the Town and Teresa Ellison for her services as a librarian. Following a discussion and question and

Regular Session - April 6, 1988 - Page 3:

answer period, amendments were made to the proposed contract. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to have Acting Manager Devine and Town Attorney Ramsey make the necessary amendments, present the contract to Ms. Ellison for her signature and/or input and bring it back to Council for final approval.

b) Custodial Services: Acting Manager Devine stated that the library had bids for the custodial services. He stated that these services are needed. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to authorize Acting Manager Devine to negotiate for custodial services for the library.

c) Ordinance 88-A28 - Failure to Return Library Property: Acting Manager Devine stated that after a review of the statutes an ordinance was required to allow the Town legal recourse for unreturned books and/or supplies from the library. Following discussion, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve and adopt Ordinance 88-A28 as amended.

Resolution 88-37 - Notice of Election:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve and adopt Resolution 88-37 - Notice of Election.

Marquette Leasing - Lease Purchase of 3 Chevrolet Police Cars:

Acting Manager Devine stated that the original cars that were purchased as patrol units are becoming increasingly depreciated. The cost of maintaining these vehicles has become a burden to the Town. He stated he had received a letter from Marquette Leasing offering fully equipped units at lease purchase with 7 1/2% financing. He stated they would allow the Town to decide on their own financing arrangements (monthly, quarterly, semi-annually or annually). He stated that the older units would be parted out and used for replacement parts. Parsons stated that given the condition of the current units it would be unwise to attempt to wait until July 1 to purchase new police cars. On a motion by Diehl, seconded by Parsons, the Council voted unanimously to authorize Acting Manager Devine to lease purchase 3 Chevrolet police cars from Marquette Leasing.

One Day Training in Phoenix for Court Clerk:

Acting Manager Devine stated that there would be a seminar held in Phoenix on April 14, 1988 concerning statistical report contents. This course is not mandated but Ms. Wagner asked if she could attend. The only cost would be for mileage. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve Ms. Wagner's attendance at the seminar to be held in Phoenix on April 14, 1988 and to pay her mileage.

Street Department:

a) Resolution 88-38 - LTAF for 1988/89: Acting Manager Devine stated that this resolution is part of our annual application to participate in the LTAF for 1988/89. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve and adopt Resolution 88-38.

b) Bid Documents for Road Striping and Advertising: Jones stated that the bid documents had been submitted by the Town Engineer and with the Council's approval advertising would begin immediately. Town Engineer Rockwell suggested advertising the week of April 13 and April 20 and open the bids after 5:00 p.m. on May 4, 1988 so the Council would be able to take action at their Regular meeting that evening. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept the bid documents as presented and authorized Jones to begin the advertising.

c) Purchase of Culvert: Jones presented a memo which listed the amount of culvert needed to handle the spring road projects. He also asked for Council approval to purchase some additional culvert material to enable the Street Department to make necessary repairs without having to wait on delivery of materials. On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to authorize Jones to purchase the culvert material needed for spring road projects as well as additional material to have on hand.

Mayor Barker called a recess at 8:32 p.m.

The meeting was reconvened at 8:40 p.m.

d) Street Sweeper Repairs: Jones stated that the street sweeper was in need of two new elevator chains at a cost of \$740.00 a piece. He also stated that they needed to replace the bearings, shaft and paddles at a cost of \$2,437.00 not including tax and freight. On a motion by Shaw, seconded by Diehl, the Council voted unanimously to authorize Jones to purchase the necessary parts to repair the street sweeper.

e) Acceptance and Dedication of Cliffs Parkway: Jones stated that the construction on the Cliffs Parkway was completed and that all stipulations made by the Council had been met by the contractor. Republic Co. would like the Town to accept the road into the Town roadway system and they would dedicate it to the Town. He stated that if the Parkway was accepted by the Council, signing would begin on Thursday and would be included in time for the dedication ceremony on Friday. On a motion by Parsons, seconded by Diehl, the Council voted unanimously to accept Cliffs Parkway into the Town roadway system. (During Call To the Public, Manny Maniaci of the Journal asked if this motion should include the extension of Lane Street where it joins Cliffs Parkway. Parsons amended his motion to include that portion of Lane Street. This met with Diehl's approval and second).

Butler Center:

Acting Manager Devine stated that he had spoken to the Parks & Recreation Commission Chairman, John Reddell, who had informed him that there were repairs and supplies needed to get the Center ready for ball season. Mr. Reddell stated that these material could be obtained through his place of business at a discount to the Town. Acting Manager Devine stated that there is \$700.00 in the Butler Center checking account so this purchase of supplies would not be a cost to the Town. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to authorize the purchase of the necessary supplies to get Butler Center ready for ball season.

Permission to Proceed with Justice ASsistance Grant:

a) Computers for Marshal's Dispatch and Records: Acting Manager Devine stated that \$2,200.00 had been received by the Town and that a quarterly report is due to them. He stated that the hardware and software are designed solely for law enforcement operations. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to authorize Acting Manager Devine to proceed with the Justice ASsistance Grant to obtain computers for the Marshal's Dispatch and Records.

Contract Agreement with Verde Valley Humane Society:

Acting Manager Devine presented a proposed contract agreement between the Town and the Verde Valley Humane Society for impoundment of animals. He stated that the Town would need to build their own shelter in the future. Following discussion, amendment and review of the proposed contract agreement, on a motion by Diehl, seconded by Reynolds, the Council voted unanimously to authorize Acting Manager Devine to proceed with the contract agreement between the Town and the Verde Valley Humane Society for the impoundment of animals. Diehl asked Acting Manager Devine to check Ordinance 87-A20 to make sure it allows for impoundment of animals outside of the Town limits.

Disbursements & Accounting:

Acting Manager Devine stated that there was an amendment to the disbursements for Desert Rifle. This correct amount is \$75.43. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the disbursements as amended, dated April 6, 1988, from the General Fund as presented.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Funds dated April 6, 1988 as presented.

regular session - April 6, 1988 - Page 6:

Call To The Public:

Manny Maniaci of the Journal asked if Parsons motion accepting the Cliffs Parkway into the Town roadway system should include the extension of Lane Street to where it joins the Parkway. Parsons amended his motion to include the extension of Lane Street where it joins the Parkway. This met with Diehl's approval and second.

Set Next Meeting Time, Date and Place:

The Council will meet in a Work Session on April 12, 1988 at 11:30 a.m. to discuss the Town Sales Tax at the Camp Verde Town Hall.

The Council will meet in a Work Session on April 12, 1988 at 12:30 p.m. to discuss the Personnel Policy at the Camp Verde Town Hall.

The Council will meet in a Special Session on April 13, 1988 at 7:00 p.m. for a public forum on the Town Sales Tax initiative at the Old High School Gym.

The Council will meet in Regular Session at 7:00 p.m. on April 20, 1988 at the Camp Verde Town Hall.

Adjournment:

The meeting was adjourned at 9:22 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

T O W N O F C A M P V E R D E

CONTRACT FOR TOWN LIBRARIAN AND LIBRARY SERVICES

CONTRACTOR: Town of Camp Verde, a municipal corporation
P.O. Box 710
Camp Verde, Arizona 86322

LIBRARIAN: Teresa Ellison
Camp Verde, Arizona 86322

WHEREAS, the Town has pursuant to ARS Section 9-414 appointed trustees for the Town Library in the form of a Library Advisory Commission, and

WHEREAS, the Town has retained the authority under ARS Section 9-416 to hire and fix the salary of the librarian,

NOW THEREFORE, the Town agrees to contract and the Librarian agrees to serve under the following conditions:

1. Scope of Work. The Librarian agrees to perform all the normal and necessary duties of a public librarian, specifically including the provisions of the Library Advisory Commission and the Library Service Agreement with the Yavapai County Free Library District, which the Librarian has reviewed and are incorporated herein. Shall not enter into nor approve any binding agreements upon the Town.
2. Reports. The Librarian will, in addition to any reports required under the County Free Library District statutes (ARS Section 48-3901 et seq.), report monthly to the Town on those matters requested concerning the use and operation of the library.
3. Additional Duties: The Librarian shall also:
 - a) Cooperate with the Camp Verde Library Advisory Commission for the betterment of the Library services.
 - b) Advise the Town Manager of intended Library purchases and/or repairs needed to insure funding is available prior to purchases or repairs being ordered.
 - c) Forward approved invoices and other expenditure related paperwork to the Town Manager on a timely basis for payment.
 - d) Assist the Library Advisory Commission and Town staff with information to assist in obtaining grants or other library monies.
 - e) Any other duties deemed necessary and appropriate by the Town Council and/or Town Manager.

4. Compensation. The Librarian shall be paid the sum of \$400.00 per month, for a minimum of 20 hours per week. No overtime or compensatory time will be paid.
5. Assistants. The Librarian may appoint an assistant to perform the duties of the Librarian herein whenever she is unavailable because of sickness, personal commitments, or vacations.
6. Termination and General Provisions. This agreement may be terminated by either party upon thirty (30) calendar days written notice to the other party.

This agreement shall not be altered or modified except by written modification executed by the duly authorized parties.

This agreement shall be binding upon the assignees and successors of the parties hereto.

This agreement shall, unless terminated by either party prior to, be effective from March 1, 1988 until June 30, 1989.

This agreement may be reviewed and renegotiated as needed in July of a calendar year unless terminated before the fiscal year end.

7. Independent Contractor. It is mutually agreed that the librarian is an independent contractor, not an employee of the contractor who shall not be responsible for withholding payroll taxes, unemployment benefits, or worker's compensation or other employment burden, and the librarian is responsible for reporting her own income from this agreement. Further, although the contractor will continue to meet and consult with the librarian, the librarian shall be solely responsible for the reports and actions that are prepared.
 - a. Bond. Bond may be required under ARS 9-239.B.
 - b. Work Product. All of the reports, studies, bid preparations, and other work products prepared by the librarian will become the property of the Town.
 - c. Reimbursement for Expenses. The librarian shall be compensated for all authorized actual expenses incurred while conducting Town Library business.

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

APRIL 8, 1988

12:00 NOON

1) Call To Order

2) Roll Call

Discussion - Criteria for Screening Applicants for the Position
of Town Manager

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
April 8, 1988
12:00 p.m.

The Common Council Committee of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 8, 1988 to discuss the criteria for screening applicants for the position of Town Manager. Vice-Mayor Blaich called the meeting to order at 12:05 p.m.

Roll Call:

Carol Blaich, Woody Diehl and Carter Rogers

Absent:

Bob Barker

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

The Committee discussed the criteria for screening applicants for the position of Town Manager. Vice-Mayor Blaich suggested some points that she felt needed to be considered. The Committee reviewed these items and asked Ms. Marshall to send a letter to each applicant thanking them for applying and letting them know that the screening process has begun. The Committee will work in pairs to review the applications and determine which meet the criteria before moving forward with checking credentials and scheduling interviews.

Set Next Meeting Time, Date & Place:

The Committee will meet on April 18, 1988 at 12:00 noon at the Camp Verde Town Hall.

Adjournment:

The meeting was adjourned at 12:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

April 12, 1988

11:30 A.M.

1) Call To Order

2) Roll Call

Discussion - Town Sales Tax

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
April 12, 1988
11:30 a.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 12, 1988 to discuss the Town Sales Tax Initiative and the Public Forum on this issue. Mayor Barker called the meeting to order at 11:30 a.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Susan Marshall, Executive Secretary

The Council discussed the Town Sales Tax initiative and the Public Forum scheduled for April 13, 1988. Mayor Barker stated that the public needed to be informed that the tourists coming into the Town were not contributing to the community. The tourists do put a burden on our law enforcement officers as well as the streets. Diehl stated that facts were needed so the Council could answer questions put to them by the public. Parsons suggested having the monthly cost for each department available. Following discussion, Mayor Barker stated that he would present a unified statement, ask for Council input then open the issue to the floor for input and discussion.

Adjournment:

The meeting was adjourned at 12:20 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
April 12, 1988
12:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 12, 1988 to review and discuss the proposed Personnel Policy. Mayor Barker called the meeting to order at 12:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Susan Marshall, Executive Secretary

The Council reviewed and discussed the proposed Personnel Policy for the Town. Amendments, additions, deletions and revisions were discussed and changes noted.

Adjournment:

The meeting was adjourned at 1:40 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

April 12, 1988

12:30 A.M.

1) Call To Order

2) Roll Call

Discussion - Personnel Policy

3) Adjournment

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

OLD HIGH SCHOOL GYMNASIUM
APRIL 13, 1988
7:00 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Town Sales Tax Initiative
- 4) Adjournment

CORRECTED
MINUTES

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
April 13, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Old High School Gymnasium on April 13, 1988. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Tom Odom, Planning & Zoning Director; Doug Jones, Street Superintendent; Nina Payne, Accounting Secretary and Susan Marshall, Executive Secretary

Mayor Barker stated that the Special Session had been called to inform the public as to the Council's stand on the Sales Tax Initiative which will come to a vote on May 17, 1988 and to obtain input from the public and answer any questions the public may have. He reported on the work that has been accomplished by the Town since incorporation and explained the need for the sales tax to subsidize state revenues. He stated that the incredible, unforeseen startup costs had been paid and the Town was operating in the black. He explained the need for vehicles for the Marshal's Office, street equipment, a permanent home for the Town facilities, animal control and additional staffing. Diehl asked Mayor Barker to elaborate on the library and grant monies. Mayor Barker stated that the library is now under Town control. We own the building and have a librarian who will help maintain the services offered in the past. He then stated that the Town had received \$190,000. in Community Development Block Grant monies which the Council had elected to utilize for street improvements.

Shaw stated that several other incorporated communities have tried to do without a sales tax and later on have had to try and catch up with indebtedness.

Blaich stated that it was important to plan for the future and growth of the area. She stated that the Town needs a sales tax to have an effective government in the future. She stated that in the future an alternative to solid waste disposal would need to be address and this would require a capital outlay.

Acting Manager Devine stated that he had previously stated there would be a surplus in the bank at the end of the fiscal year. He explained the reason for this surplus was that several positions had not been filled. He reported on the number of calls and walk-ins into Administration, the Marshal's Office and Planning & Zoning. He stated that the Town was operating with only five officers on the streets and it was difficult for them to provide all the services the citizens request. He explained that certified officers were handling the animal control problem

Planning & Zoning Director Odom summarized the number of calls received into Planning & Zoning as well as explaining some of the daily jobs the department must handle.

Street Superintendent Jones reported that his department is handling 15 - 20 calls a week. Most of these calls require him to go and review the problem before corrections can be made. He stated that having an inspector on staff would help the work load tremendously.

Town Attorney Ramsey stated that the criminal cases had far exceeded expectations. He stated that the work load will only increase with time. Since many hours were spent handling the criminal portion of the Town's business there wasn't enough time to properly handle all the civil cases as needed. He then stated, as a private citizen, his experience while working for the City of Cottonwood. He explained that the sales tax enacted by that City help them to provide the necessary services to it's citizens.

Mayor Barker opened the discussion to the floor.

Carl Wagner, representing the Camp Verde Chamber of Commerce, stated that the Chamber would support the Town in it's efforts to provide more and better services for its citizens.

Hank Hoover, Camp Verde resident, asked what the estimated revenues would be from the sales tax if passed. Mayor Barker stated that the sales tax would bring in an estimated \$120,000.00 per year. This amount would exceed any loss from a cut in state revenues. Blaich stated that the revenues from a sales tax are always variable and unpredictable.

John Crane, Camp Verde resident, stated that at conception his main concerns were for the flavor of the Town government. He stated it was more than the services the Town would provide but

Special Session - April 13, 1988 - Page 3:

the manner in which those services were provided. He stated that his experiences with the Town staff had shown the staff to be courteous, helpful and concerned. He feels the Town needs street and Planning & Zoning inspectors and careful long range planning.

Manny Maniaci of the Journal asked Mayor Barker what the Town would do if the sales tax was not passed. Mayor Barker stated that if the tax was not approved by a vote of the people the Town would do the best it could with the available funds.

Mayor Barker urged those present to vote on May 17th and for they to encourage their friends and neighbors to vote.

Adjournment:

The meeting was adjourned at 8:03 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
April 13, 1988
7:00 p.m.

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Also Present:

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Special Session - April 13, 1988 - Page 2:

Barker stated that the Town had applied to the County to lease the landfill area. Other communities are utilizing this landfill and we are quickly running out of room and we would need to address this problem within the near future.

Acting Manager Devine stated that he had previously stated there would be a surplus in the bank at the end of the fiscal year. He explained the reason for this surplus was that several positions had not been filled. He reported on the number of calls and walk-ins into Administration, the Marshal's Office and Planning & Zoning. He stated that the Town was operating with only five officers on the streets and it was difficult for them to provide all the services the citizens request. He explained that certified officers were handling the animal control problem

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Special Session - April 13, 1988 - Page 3:

the manner in which those services were provided. He stated that his experiences with the Town staff had shown the staff to be courteous, helpful and concerned. He feels the Town needs street and Planning & Zoning inspectors and careful long range planning.

Manny Maniaci of the Journal asked Mayor Barker what the Town would do if the sales tax was not passed. Mayor Barker stated that if the tax was not approved by a vote of the people the Town would do the best it could with the available funds.

Mayor Barker urged those present to vote on May 17th and for they to encourage their friends and neighbors to vote.

Adjournment:

The meeting was adjourned at 8:03 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

APRIL 19, 1988

12:00 NOON

1) Call To Order

2) Roll Call

Discussion - Personnel Policy

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
April 19, 1988
12:00 Noon

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 19, 1988 to review and discuss the Personnel Policy. Mayor Barker called the meeting to order at 12:00 Noon.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney and Susan Marshall, Executive Secretary

The Council reviewed and discussed the Town Personnel Policy. Acting Manager Devine explained the reasons for some of the revisions he had made to the policy. Town Attorney Ramsey explained some of the changes that were necessary to keep the policy within legal perimeters. Following further discussion, the Council asked Acting Manager Devine and Town Attorney Ramsey to research sections of the policy and bring any revisions back for review.

The Council will meet in a Work Session on April 26, 1988 at the Camp Verde Town Hall to discuss the Personnel Policy at 12:00 Noon.

Adjournment:

The meeting was adjourned at 1:11 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
April 20, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the March 30, 1988 Executive Session - Administrative Personnel
- 6) Approval of the Minutes of the April 6, 1988 Regular Session
- 7) Approval of the Minutes of the April 8, 1988 Work Session - Criteria for Screening Applicants for the Position of Town Manager
- 8) Approval of the Minutes of the April 12, 1988 Work Session - Town Sales Tax Initiative
- 9) Approval of the Minutes of the April 12, 1988 Work Session - Personnel Policy
- 10) Approval of the Minutes of the April 13, 1988 Special Session - Public Forum/Town Sales Tax Initiative
- 11) Approval of the Minutes of the April 19, 1988 Work Session - Personnel Policy
- 12) Camp Verde Historical Society - Use of Town Logo
- 13) Town Attorney Salary Increase for FY 88/89
- 14) Employment Contract with Town Librarian
- 15) Disbursements/Accounting
- 16) Call To The Public
- 17) Set Next Meeting Time, Date & Place
- 18) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
REGULAR SESSION
April 20, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on April 20, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:02 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Carter Rogers and Tom Shaw

Absent

Marvin Reynolds

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent and Susan
Marshall, Executive Secretary

Information/Updates:

Mayor Barker reported that The Commission on the Arizona Environment would be holding a quarterly workshop concerned with "Indoor Environmental Concerns" at the Sheraton San Marcos in Chandler, Arizona on April 27 and 28

He reported that he had received a letter from Rose Mofford which stated that Barry Starr had been appointed as Special Assistant and directed to act as the acting governor's liaison with Arizona cities and towns.

Mayor Barker stated that he had received a letter from Christine Nelson of the NACOG Transportation Committee which showed Camp Verde as ranked number one for receiving the grant to obtain a van for the senior citizens.

The Arizona Rural Water Association had sent Mayor Barker a letter asking for the Town's participation in their organization. He explained that there is a struggle going on between the rural communities and metropolitan areas for water rights. The membership fee to this organization is \$1,500.00 per year.

Regular Session - April 20, 1988 - Page 2:

Mayor Barker reported that the Arizona Department of Environmental Quality is preparing it's 1988 funding cycle and would welcome our suggestions and projects for consideration. The Department may; 1) conduct research and programs to improve air quality throughout the state, and 2) make grants to cities, counties and towns in those urban areas where federal health standards for carbon monoxide or ozone are violated.

Blaich reported that she had attended the intergovernmental meeting in Cottonwood where they discussed a transportation group for this side of the mountain.

Acting Manager Devine introduced Lynn McElhaney, a Baptist minister, who will serve as the chaplain for the Marshal's Office.

Shaw stated that Wes Mauldin, County BOS, was present at the intergovernmental meeting. Mr. Mauldin had suggested establishing a plan concerning the problems and solutions for sand and gravel operations in the Verde Valley. Acting Manger Devine stated that he had met with Mr. Mauldin and it was possible that a committee would be appointed to consider the problems and solutions for sand and gravel operations.

Approval of the Minutes of the March 30, 1988 Executive Session - Administrative Personnel:

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the minutes of the March 30, 1988 Executive Session - Administrative Personnel as presented.

Approval of the Minutes:

Mayor Barker asked if there were any deletions, additions, corrections or amendments to the minutes of the April 6, 1988 Regular Session, April 8, 1988 Work Session - Criteria for Screening Applicants for the Position of Town Manager, April 12, 1988 Work Session - Town Sales Tax Initiative, April 12, 1988 Work Session - Personnel Policy, April 13, 1988 Special Session - Public Forum/Town Sales Tax Initiative, April 19, 1988 Work Session - Personnel Policy. There was a correction made to the minutes of the April 13, 1988 Special Session to delete a portion of Mayor Barker's comments which were misinterpreted by staff. On a motion by Diehl, seconded by Shaw the Council voted unanimously to approve the minutes of April 6, 1988, April 8, 1988, April 12, 1988, April 12, 1988, April 13, 1988 and April 19, 1988 with the correction being made to the minutes of April 13, 1988.

Regular Session - April 20, 1988 - Page 3:

Camp Verde Historical Society - Use of the Town Logo:

Jack Young, Camp Verde Historical Society, stated that the Historical Society provided \$2,000.00 in Scholarships to local students. Last year they ran very short of funds for this project. This year they would like to obtain approval from the Council to utilize the Town logo to make patches for sale to the public. Mayor Barker stated that the Council had not established a policy for the use of the logo. He asked Acting Manager Devine about the copyright. Devine stated that the application has been made but the Town has not heard from the copyright bureau. Town Attorney Ramsey stated that the Town has complied legally in applying for the copyright on the logo. He stated that it was important for the Town to protect the copyright. Mayor Barker suggested establishing a fee for the use of the logo and possibly waiving that fee for some civic organizations. Blaich expressed her concern about the use of the logo on T-shirts and caps. She stated that the logo should represent the Town in a good light. Mr. Young stated that patches were the first item the Historical Society was considering but they would possibly like to use the logo on other items in the future. He stated that the Historical Society was not asking for exclusive rights to the use of the logo. Following further discussion, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the request by the Camp Verde Historical Society for the use of the logo for patches with any other items to be submitted to the Council for approval, at a rate of 10% of gross sales, non-exclusive and with completion of an agreement between the Town and the Camp Verde Historical Society. The 10% of gross sales would be waived for the project involving the patches.

Town Attorney Salary Increase for FY 1988/89:

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to handle this item in Executive Session pursuant to ARS 36-431.03.A1 to complete an Performance Evaluation and discuss the issue with Mr. Ramsey at that time.

Employment Contract with Town Librarian:

Acting Manager Devine stated that the Council had requested he present the contract to Ms. Ellison. Ms. Ellison sent the contract back with her notes concerning changes she would like to see in the contract. Acting Manager Devine suggested tabling any action on this item until all parties involved, i.e. Ms. Ellison, the Library Advisory Commission and the Town Council. Following discussion, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to table any action on this item until the next Regular Council Session and to receive recommendations from the Library Advisory Commission.

Regular Session - April 20, 1988 - Page 4:

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund dated April 20, 1988 as presented.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Fund dated April 20, 1988 as presented.

Set Next meeting Time, Date & Place:

Executive Session - April 25, 1988 at 12:00 Noon - Town Attorney
Camp Verde Town Hall

Work Session - April 26, 1988 at 12:00 Noon - Personnel Policy
Camp Verde Town Hall

Screening Committee for Applicants for Town Manager - April 26,
1988 at 1:30 p.m. - Council Office

Planning & Zoning - April 27, 1988 at 7:00 p.m.
Camp Verde Town Hall

Regular Session - May 4, 1988 at 7:00 p.m. - Camp Verde Town Hall

Adjournment:

The meeting was adjourned at 7:50 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03.A1

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

April 25, 1988

12:00 NOON

1) Call To Order

2) Roll Call

Discussion - Town Attorney

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EXECUTIVE SESSION
April 25, 1988
12 Noon

The Common Council of the Town of Camp Verde, Arizona met in Executive Session to evaluate the Town Attorney at the Camp Verde Town Hall on April 25, 1988. Mayor Barker called the meeting to order at 12:15 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, and Tom Shaw


Evaluation of Town Attorney:

The council discussed areas of the attorney's work for the town government that should be evaluated. The council members completed a numerical evaluation of the tasks he performs. The council also discussed the need to increase the hours of service of the attorney and an increase in salary to reflect the increase in service hours.

The meeting was recessed at 1:24 pm to reconvene at 11:45 am on April 26, 1988 to discuss the evaluation with Ron Ramsey, Town Attorney.

The meeting was reconvened at 11:51 am on April 26, 1988. Marvin Reynolds was absent. All other council members were present. Ron Ramsey was also present. The evaluation was discussed with Ron Ramsey.

The meeting was adjourned at 12:12 pm.



Carol Blaich, Vice Mayor

A G E N D A

SPECIAL SESSION

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde Town Hall

April 26, 1988
12:00 Noon

- 1) Call to Order
- 2) Roll Call
Discussion - Screening Manager Applications
- 3) Adjournment

A G E N D A

WORK SESSION

COMMON COUNCIL

Town of Camp Verde
CAMP VERDE TOWN HALL

April 26, 1988

1:30 p.m.

1) Call to Order

2) Roll Call

Discussion - Personnel Policy

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
April 26, 1988
1:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 26, 1988 to review and discuss the Personnel Policy. Mayor Barker called the meeting to order at 1:30 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds,
Tom Shaw, and Carter Rogers

Absent:

Carol Blaich

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney and Nina Payne, Town Accountant

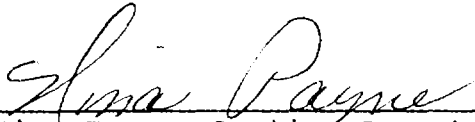
The Council reviewed and discussed the proposed personnel policy manual. Acting Manager Devine presented changes he had made to the manual. Manager Devine is to complete the draft with all changes and present the hard copy for the Council to approve.

Set Next Meeting Time, Date & Place:

No meeting was set at this time.

Adjournment:

The meeting was adjourned at 2:10 p.m.



Nina Payne, Acting Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
May 4, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the April 20, 1988 Regular Session
- 6) Approval of the Minutes of the April 26, 1988 Work Session - Personnel Policy
- 7) Logo Agreement with Historical Society
- 8) Accounting Seminar on 5/6/88 for Accounting Secretary
- 9) Law Enforcement Mutual Aid Agreement
- 10) National Flood Insurance Program
- 11) Permission to purchase Part 90 F.C.C. Rules
- 12) Marquette Leasing - 3 or 4 Yrs. on Police Vehicles
- 13) Striping Bids Open
- 14) Audit
- 15) Health Insurance Coverage Increase
- 16) Approve Personnel Policy
- 17) Employment Contract with Town Librarian
- 18) Resolution 88-39 - 1988/89 Free Library District
- 19) Special Event Liquor License - Mule Races 5/21/88
- 20) Annual Fee - State Purchasing

AGENDA - REGULAR SESSION 5/4/88 - PAGE 2:

- 21) Disbursements/Accounting
- 22) Call To The Public
- 23) Set Next Meeting Time, Date & Place
- 24) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
May 4, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on May 4, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Parsons lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Todd
Rockwell, Town Engineer; Nina Payne, Accounting
Secretary and Susan Marshall, Executive Secretary

Information/Updates:

Acting Manager Devine reported that the dias and completed PA system were installed in the Council Chambers. He stated that the additions were paid for by the County. He stated that the County would be utilizing the chambers as a court room until their new complex was completed. The cost of the dias and sound system was \$2,773.00.

Mayor Barker reported that the YWCA Development Center would be holding a seminar on Lake and Pond Water Quality Control on May 18, 1988 in Phoenix. He urged those interested to try and attend this meeting.

He then reported that next year the Town's contribution to the solid waste disposal revenues for Yavapai County would be an increase of 94.89%, which would be \$57,486.71.

Mayor Barker reported that at the NACOG meeting last Thursday the Board voted also to conduct a solid waste disposal seminar some time this summer. NACOG will try to bring in people from around the state and country that have some knowledge in this particular field.

Parsons reported that the Little Colorado River Basin Water Conference is holding a meeting on May 5, 1988 at Winslow at the Council Chambers. He invited people to attend.

Regular Session - May 4, 1988 - Page 2:

Blaich stated that she had asked Ms. Marshall to copy the voter registration list for the Town Sales Tax election. She asked for volunteers from the Council or the community to call the voters to remind them of the election on May 17, 1988. She stated that a sample ballot will be mailed to all voters but she suggested that a call would help remind people to vote. She stated that she would be asking some of the service organizations to help.

Acting Manager Devine stated that the Town had received it's second quarterly APS Franchise check which was in excess of \$15,000.00.

Approval of the Minutes of the April 20, 1988 Regular Session:

Rogers stated there needed to be a correction made to the name of the representative from the Historical Society. The corrected name is Jack Young. On a motion by Rogers, seconded by Parsons, the Council voted unanimously to approve the minutes of the April 20, 1988 Regular Session as amended.

Approval of the Minutes of the April 26, 1988 Work Session - Personnel Policy:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the April 26, 1988 Work Session - Personnel Policy as presented.

Logo Agreement with Historical Society:

Acting Manager Devine stated that the Town Attorney had prepared the licensing agreement with the Historical Society to utilize the Town Logo for shoulder patches. This agreement outlines the product, authorizes the reproduction of the Town logo on cloth patches for sale to the public and not any other product or use. Fees, the licensee would pay a licensing fee of 10% of gross sales which the Council had instructed the Town Attorney to waive to the Historical Society. The copyright protection clause is included in the agreement. Prior approval for use on other products is also included. No signature page is included unless the Council agrees with the agreement.

Mayor Barker asked about waiving the fee. He stated that he felt the intent was to establish a fee and waive it for this particular application. Town Attorney Ramsey stated that this would not be included in the agreement between the Town and the Historical Society but would be reflected in our minutes.

Diehl asked about instructing the purchasers that the patches are not to be placed on caps, shirt sleeves. He expressed concern for control on this item.

Ramsey stated that there was some concern that the patch might be constructed in such a way that they might look like an official of the Town. He stated that the licensee is given the responsibility, to whatever extent they can, to prevent the patches being used improperly. He stated that the non-exclusive and copyright information be placed somewhere on the product, if possible and if not, on the packaging.

Diehl asked that instructions for the use of the patch be included in the packaging so the purchaser would be aware of the proper usage.

Town Attorney Ramsey stated that it was possible to place the phrase that it's illegal to use the patch in such a way as to misrepresent the wearer as a Town official.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to have Attorney Ramsey to include the language of item #5 of the agreement in the packaging of the logo sold or distributed by the Historical Society.

Mayor Barker asked if there were any other changes or alterations to the Town logo licensing agreement. Rogers asked if this agreement was open-ended. He suggested putting a time period on this agreement. Attorney Ramsey stated that the copyright law gives the Town the protection for a great deal of time. He stated the Council might wish to consider placing a length of time in the agreement in case they want to re-negotiate at some future time.

Shaw asked about revocation. Ramsey stated that revocation has not been addressed in the present agreement. Mayor Barker suggested adding an item to the agreement to include revocation.

Diehl suggested giving the Historical Society a three year use of the logo with a renewal if it's a successful fund raiser for them. Mayor Barker stated it could be stated in that manner or as giving them thirty day notice. Ramsey suggested adding a term that just ends naturally and then also the provision if there is any violation we can give them a thirty day notice. Blaich asked that if they violate the terms of the agreement they cease from selling all patches in the future. Mayor Barker suggested using wording that if such a thing occurs, terms and conditions would be dictated by the Council, as to whether they would be able to continue to sell the patches.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to table any action on this item until the revisions can be made to the agreement by the Town Attorney.

Regular Session - May 4, 1988 - Page 4:

Accounting Seminar on 05/06/88:

Acting Manager Devine stated that there would be an accounting seminar held in Phoenix on May 6, 1988. Accounting Secretary Payne has asked to attend this meeting. The cost would be \$15.00.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to authorize Ms. Payne's attendance at the Accounting Seminar in Phoenix on May 6, 1988.

Law Enforcement Mutual Aid Agreement:

Acting Town Manager Devine stated that in June of 1987, the concept as provided in the Arizona Revised Statutes of a mutual aid law enforcement agreement between neighboring towns, cities and counties, we begin negotiating. The proposed agreement has just been circulated around the surrounding communities (Camp Verde, Cottonwood, Clarkdale, Jerome and Yavapai County). The agreement allows for aid from their neighboring towns if any of the communities should have a serious emergency. He stated that since the agreement of last June, some wording changes had been made with the assistance of the Town Attorney. The current agreement has been approved by everyone except the County and the Camp verde Town Council. The Agreement calls for the item to be placed on the Council agenda, being discussed and that a copy of the minutes approving or disapproving being included with the agreement. He recommends approval. He then explained the agreement in its entirety.

Rogers moved to hold this item in abeyance until the next Council meeting giving the Council time to review the agreement. There was no second.

On a motion by Parsons, seconded by Shaw, the Council voted as follows:

Blaich: AYE
Diehl: AYE
Parsons: AYE
Reynolds: AYE
Rogers: NAY
Shaw: AYE

to accept the intergovernmental agreement as presented to the Acting Town Manager.

National Flood Insurance Program:

Acting Town Manager Devine stated that he was contacted to have the Town join the National Flood Insurance Program. At that time they left some information and stated they would send some sample

resolutions. These materials were not received into Town Hall. He has tried to contact them but have been unable to make contact. He stated that Town Attorney Ramsey had reviewed the ARS statutes that make it mandatory that if we are going to receive emergency funds in the event of a flood disaster we have to belong to the National Flood Insurance Program. Mayor Barker stated that the Town is covered under Flood Insurance District through the County. He explained that this was not an item to be assumed by the Town. The County reserves that right unless we pass an ordinance and take that responsibility from them. Acting Town Manager Devine stated that the resolutions that were given to the Town stated that the Town must establish our own Flood Program. Mayor Barker suggested notifying the insurance carriers and letting them know that we are in the Flood Insurance District through the County. Acting Town Manager Devine stated that the Town is not issuing any permits unless the County hydrologist approves them. The County is mandated by statutes to provide the Flood Insurance Program.

Town Attorney Ramsey referred to a letter dated April 20, 1988 from the Arizona Department of Water Resources asks that the Town adopt an resolution stating that we are joining an FIP. By adopting this resolution it will enable the residents of the community to purchase flood insurance. He stated that the model resolutions that the ADWR submitted with their letter state that the Town agrees to establish the position of a flood plain administrator within our own department and further outlines his duties. Another model resolutions states that the Town would need to delineate flood plains. He stated that the statutes were revised in 1984 and 1985 with the result that we have, under the 48 code, the County Flood Control District. These statutes state that basically mandating that Counties be in the business of flood plain management and telling them exactly what to set forth in various regulations and how to monitor it. 48-36-10 states that an incorporated city or town may, by resolution, assume the powers and duties described in these statutes. He stated that the model resolutions ask the Town to do this.

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to hold this item in abeyance until further information can be obtained.

Permission to Purchase Part 90 F.C.C. Rules:

Acting Town Manager Devine stated that it was necessary to purchase Part 90 of the F.C.C. Rules to keep our license in effect.

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to approve the purchase of Part 90 of the F.C.C. Rules.

Marquette Leasing - 3 or 4 Years on Police Vehicles:

Acting Manager Devine stated that the Council had granted permission to proceed with the lease purchase of three police vehicles. He discussed the differences between the three year or four year terms for lease purchase of the vehicles. The difference at the 7 1/2% interest and financing on the lease purchase is approximately \$552.00 per vehicle. He stated that there is no prepayment penalty in the contracts. He recommended taking the four year term and try and pay it off early.

On a motion by Reynolds, seconded by Blaich, the Council voted unanimously to accept the four year contract for the lease purchase of the three police vehicles from Marquette Leasing.

Diehl stated that it won't be long that the Town will have a new head of state here and then probably monies will not be used in your thinking on prepaid. He stated that he would like to stay with the three years and because we are going to add another one or two machines in this period of time. And it will be a perpetual request on purchasing or replacing these vehicles.

Blaich responded to Diehl stating that until May 17, 1988 the Town would not know what it's financial situation is and that since there is no penalty for early payment it would be unwise to go with the three year program.

Parsons stated that he originally in favor of the three year program but since the Town can pay this agreement off without any penalty for early pay he has no objection to going with the four year program.

Striping Bids Open:

Acting Manager Devine stated that two bid documents were sent out and two had been received. The Street Superintendent, the Town Engineer and the Acting Town Manager were present when the documents were opened. He stated that the apparent low bid was from T & K Construction of Camp Verde with a bid of \$10,747.80 and that all of the mathematics had been verified. Town Engineer Rockwell had explained to Acting Manager Devine that the bids can fluctuate above or below the bid by 10% because of errors in estimation of the lineal feet for the project.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to grant the project to T & K Construction of Camp Verde with a bid of \$10,747.80 for street striping within the Town.

Audit:

Mayor Barker stated that the State requires an audit every two years. He stated that since we are a brand new Town we have not had an audit, he would like to be assured that we have done our accounting in a format that is acceptable to the State. He suggests advertising and get bids from recognized and experienced firms that have done other communities in the state. This would allow us to see where we stand after a year of operation.

Diehl asked if it would be possible to have the State do the audit. Mayor Barker stated that we would need to hire an independent firm to do our audit.

Mayor Barker stated that he would like to see the audit completed just prior to fiscal year end so we would have time to make any reallocations within the confines of the way we have allocated our spending then we will have a day or two to do it.

Blaich stated that it would be more correct to conduct it after the closing of the fiscal year. She suggested contacting the Arizona Society of CPA's to obtain names of firms or individuals who are familiar with municipal accounting. She stated that the Town could locally advertise but she felt there weren't too many firms in the area who are familiar with municipal accounting and that did municipal audits.

Mayor Barker stated that he intended advertising to mean to solicit bids from people who have done this for other communities and are recognized by the State as being qualified in this particular field.

Diehl stated that he agreed with Blaich in having the audit done after the closing of the fiscal year.

Parsons stated that he also agreed with Blaich in having the audit done after the closing of the fiscal year.

On a motion by Blaich, seconded by Rogers, the Council voted unanimously to start the bidding solicitation process for an audit for our first fiscal year.

Acting Manager Devine stated that he has received two brochures from firms within the State who are knowledgeable in municipal auditing. He asked Blaich to get the address for the Arizona Society of CPA's so he could check their background and give them our budget and have them submit a bid subject to an audit in July.

Health Insurance Coverage Increase

Acting Town Manager Devine reported that the Town has received a letter from our health insurance carrier, Time Insurance, stating that there will be an increase in the cost of Medical Premiums for Town employees. He stated that there will be an increase in the deductible and possibly the cap amount of approximately 35%.

Diehl suggested getting bids from other carriers to begin on June 1, 1988.

Blaich stated that the Town should raise the deductible to \$250.00 with all other conditions remaining the same.

Acting Manager Devine stated that he would like Council approval to try and deal with our current carrier if possible in order to maintain continuity of coverage.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to have Acting Manager Devine negotiate with our current carrier and request bids from other carriers on coverages with \$100.00 deductible and \$250.00 deductible.

The meeting was recessed at 8:10 p.m.

The meeting was reconvened at 8:25 p.m.

Approve Personnel Policy:

Acting Manager Devine stated that the Council had worked on the Personnel Policy for approximately three months.

Parsons asked about changes to Section 48.41 Medical/Maternity Leave. Acting Manager Devine stated that he and Town Attorney Ramsey had made the changes requested to this section.

Blaich stated that the job descriptions that were included in the Policy packet needed to be reviewed by Council to make certain they comply with ordinances already established. Acting Manager Devine stated that it was not mandatory to include the job descriptions in the Policy.

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to adopt the Personnel Policy, excluding the job descriptions.

Mayor Barker suggested that the Council look at the job descriptions and have Town Attorney Ramsey review them before calling a Work Session.

Regular Session - May 4, 1988 Page 9:

Town Librarian:

Acting Manager Devine stated that, as requested, he had talked with Teresa Ellison regarding a contract for her work as the Town Librarian. Ms. Ellison wants to be a Town employee rather than an independent contractor. Acting Manager Devine stated that he had spoken to Jerry Taylor of the Library Advisory Commission and Mr. Taylor stated that the Commission felt the contract should only be in place from 03/01/88 through 06/30/88.

Blaich asked for Town Attorney Ramsey's opinion on the status of an independent contractor. He explained that an independent contractor was basically an employee.

On a motion by Blaich, seconded by Reynolds, the Council voted as follows:

Blaich: AYE
Diehl: NAY
Parsons: AYE
Reynolds: AYE
Rogers: AYE
Shaw: AYE

to hire Teresa Ellison as a Town employee at the salary discussed and possibly reconsider salary at fiscal year.

Blaich stated that a job description would be necessary for this position which would define duties and responsibilities.

Resolution 88-39 - 1988/89 Free Library District:

Acting Manager Devine stated that he had received a letter from Kathy Hayley, Special District Administrator for Yavapai County, concerning the Library Service Agreement with the County Free Library District for 1988/89. He read portions of the letter stating what was required of the Town to participate in the Free Library District.

Following lengthy discussion and a question and answer period the Council decided to send a letter to the Yavapai County free Library District stating our interest in becoming part of the district and requesting a copy of the Library Service Agreement for review prior to signing.

The Council discussed Resolution 88-39 and questioned the need for a resolution. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adopt Resolution 88-39 with amendments being made to the language of the sixth paragraph of the resolution.

Regular Session - May 4, 1988 - Page 10:

Special Event Liquor Licence - Mule Races May 21, 1988:

Acting Manager Devine stated that the Fort Verde Days Association will be holding the mule races on May 21, 1988 on the Henry Shill property. They have the necessary liability insurance and have requested a one day special event liquor license to allow them to sell beer during the event. They need Council to approve or disapprove so their request can be forwarded to the Liquor Commission.

Mayor Barker stated that he felt the Town could write a letter stating that we have no objection to the granting of this request.

Diehl asked if this event would place a burden on the Marshal's Department in traffic control, etc. Acting Town Manager Devine stated this event could possibly place an increased burden on the department.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to have Acting Manager Devine write a letter stating the Council had no objection to the granting of the request by the Fort Verde Days Association for a one day special event license to sell beer during the mule races on May 21, 1988.

Annual Fee - State Purchasing:

Acting Town Manager Devine stated that the annual fee for the Town to participate in the Arizona State Purchasing program was due in the amount of \$120.00. He asked for Council approve on this expenditure.

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to authorize the expenditure for the annual fee for the Town to participate in the Arizona State Purchasing program.

Disbursements/Accounting:

Following review, on a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund dated May 4, 1988 as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Funds dated May 4, 1988 as presented.

Call To The Public:

Bea Richmond expressed her appreciation to the Council for their support of the Town Library. She stated that the Council had previously suggested having a pot luck for the Good Will Circle and asked that they consider setting a date for this event.

Regular Session - May 4, 1988 - Page 11:

Set Next Meeting Time, Date & Place:

The Council will meet in Executive Session on May 6, 1988 at 10:00 a.m. to establish the questions to be asked of the applicants and the process the Council will utilize for the interviews.

The Council will meet in Executive Session to interview applicants for the position of Town Manager on May 7, 1988 at 11:00 a.m., May 14, 1988 at 2:00 p.m. and on May 20, 1988 at 10:00 a.m. the Camp Verde Town Hall.

The Council will meet in a Work Session on May 11, 1988 to discuss and review the job descriptions for Town employees and Town Commissions at 7:00 p.m. at the Camp Verde Town Hall.

The Council will meet in Regular Session on May 18, 1988 at 7:00 p.m. at the Camp Verde Town Hall.

Adjournment:

The meeting was adjourned at 9:35 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

EXECUTIVE SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
MAY 7, 1988
11:00 A.M.

1) Call To Order

2) Roll Call

Town Manager Interviews

3) Adjournment

A G E N D A

EXECUTIVE SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
MAY 6, 1988
10:00 A.M.

1) Call To Order

2) Roll Call

Establish Interview Questions and Procedures for Town Manager

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

Executive Session
May 6, 1988
10:00 a.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive session at the Camp Verde Town Hall on May 6, 1988 to discuss interview questions and procedures for the applicants for the position of Town Manager. Mayor Barker called the meeting to order at 10:00 a.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds and Tom Shaw

Absent:

Carter Rogers

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

Discussion of Interview Questions & Procedures:

The Council discussed various questions to be asked of the applicants for the position of Town Manager and how the interviews would be handled.

Adjournment:

Mayor Barker adjourned the meeting at 10:38 a.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
MAY 11, 1988
7:00 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Resolution 88-40 - Lease Purchase on Police Vehicles
- 4) Logo Agreement with Historical Society
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
May 11, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on May 11, 1988. Mayor Barker called the meeting to order at 7:10 p.m.

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Woody Diehl

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; and Susan Marshall, Executive Secretary

Resolution 88-40 - Lease Purchase on Police Vehicles:

Acting Manager Devine explained that it was necessary to adopt a resolution in order to complete the contract with Marquette Leasing to purchase the police vehicles.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to adopt Resolution 88-40 to complete the contract with Marquette Leasing to purchase the police vehicles.

Logo Agreement with Historical Society:

Acting Manager Devine stated that he and Town Attorney Ramsey had amended the licensing agreement as requested by Council. Jack Young, Historical Society, stated that he did not see any problem with the changes but would need to take the amended agreement to his Board.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to accept the Town Logo Licensing Agreement with the Camp Verde Historical Society.

Adjournment:

The meeting was adjourned at 7:22 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 13, 1988
10:00 A.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Administrative Personnel
- 4) Adjournment

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

May 11, 1988
7:15 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Job Descriptions
- 4) Parks & Recreation Commission
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
May 11, 1988
7:15 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on May 11, 1988 to review and discuss Job Descriptions and Parks & Recreation Commission. Mayor Barker called the meeting to order at 7:22 p.m..

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Woody Diehl

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney and Susan Marshall, Executive Secretary

Job Descriptions:

Mayor Barker asked Ms. Marshall to get the ordinance book so the Council could review the job descriptions against the ordinances already established for certain positions.

A recess was called at 7:23 p.m.

The meeting was reconvened at 7:25 p.m.

Blaich stated that she felt the Council needed to review the job descriptions and the ordinances and asked that this item be held in abeyance to give the Council time for review.

Parks & Recreation Commission:

The Council reviewed the powers and duties of the Parks and Recreation Commission. Mayor Barker asked Ms. Marshall to copy the rough draft that Vice Mayor Blaich was working from.

The meeting was recessed at 7:27 p.m.

The meeting was reconvened at 7:30 p.m.

The Council reviewed and discussed the powers and duties of the Parks and Recreation Commission. Several changes and amendments

Work Session - May 11, 1988 - Page 2:

were suggested. Mayor Barker stated that he felt a line to include any other such duties pertaining to Parks & Recreation activities as assigned by the Town Council needed to be included in the powers and duties for the Commission.

The Council asked Acting Manager Devine to have the Parks & Recreation Commission powers and duties typed and put into their boxes for review.

Adjournment:

The meeting was adjourned at 8:20 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 18, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the April 25, 1988 Executive Session - Town Attorney Evaluation
- 6) Approval of the Minutes of the May 4, 1988 Regular Session
- 7) Approval of the Minutes of the May 6, 1988 Executive Session
- 8) Approval of the Minutes of the May 11, 1988 Special Session
- 9) Approval of the Minutes of the May 11, 1988 Work Session - Job Descriptions/Parks & Recreation Commission
- 10) Appoint Delegate and Alternate to Cocopai Resource and Development Area
- 11) Tipping Fee - Resolution 88-41
- 12) Amend Library/Penalty Ordinance #88-A28 - Late Book Return Penalty
- 13) Appointment to Verde Valley Mining Commission
- 14) Road Cuts
 - a) Lane Street & 5th Street - Camp Verde Water Co.
 - b) Sutler's Store, Main Street - Sewer Hook-up
- 15) Policy for Private Vendors Requesting Booths for Fort Verde Days

AGENDA - COMMON COUNCIL - REGULAR SESSION MAY 18, 1988

PAGE 2

- 16) Town Sales Tax
- 17) Disbursements/Accounting
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
- 20) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
May 18, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on May 18, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones,
Street Superintendent; Nina Payne, Accounting
Secretary and Susan Marshall, Executive Secretary

Information/Updates:

Mayor Barker read a portion of a Legislative Bulletin concerned with HB 2170. He stated that the bulletin would be available at the Town Hall offices if anyone wished to review it.

Approval of the Minutes of the April 25, 1988 Executive Session -
Town Attorney Evaluation:

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the minutes of the April 25, 1988 Executive Session as presented.

Approval of the Minutes of the May 4, 1988 Regular Session:

On a motion by Reynolds, seconded by Blaich, the Council voted unanimously to approve the minutes of the May 4, 1988 Regular Session as presented.

Approval of the Minutes of the May 6, 1988 Executive Session:

On a motion by Reynolds, seconded by Blaich the Council voted unanimously to approve the minutes of the May 6, 1988 Executive Session as presented.

Regular Session - May 18, 1988 - Page 2:

Approval of the Minutes of the May 11, 1988 Special Session:

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to approve the minutes of the May 11, 1988 Special Session as presented.

Approval of the Minutes of the May 11, 1988 Work Session - Job Descriptions/Parks and Recreation Commission:

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to approve the minutes of the May 11, 1988 Work session as presented.

Appoint Delegate and Alternate to Cocopai Resource and Development Area:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to appoint Parsons as a delegate and Diehl as an alternate to the Cocopai Resource Conservation and Development Area.

Tipping Fee - Resolution 88-41:

Blaich stated that the tipping fee was a recommendation of the Solid Waste Committee and she urged the Council to support this resolution. She stated that there may be an initial problem of people dumping their solid waste on areas outside the landfill but with enforcement this problem could be handled. She suggested amending the wording on Resolution 88-41 to cover this concern.

Parsons stated that he felt a tipping fee to defer the cost of operating the landfill. He suggested the Council meet in a Work Session to rework the resolution.

Diehl asked if the problem of sewage dumping should be included in the resolution.

Rogers asked to include requesting enforcement aid from the County to prevent dumping of solid waste on areas other than the landfill site.

Blaich stated that the civic organizations could benefit from recycling materials that are normally taken to the landfill.

Following discussion and amendments being made to Resolution 88-41, on a motion by Diehl, seconded by Blaich, the Council voted unanimously to adopt Resolution 88-41 as amended.

Blaich asked that a copy of this resolution be sent to Cottonwood, Sedona, Clarkdale and Jerome.

Regular Session - May 18, 1988 - Page 3:

Amend Library Penalty Ordinance 88-A28 - Late Book Return Penalty:

Acting Manager Devine stated that he and two council members had discussed the issue of the amount of penalty for the late return of books with a Camp Verde Citizen. Blaich stated that she wanted to encourage the use of the library and perhaps the \$.25 per day charge would discourage the use. Mayor Barker suggested started the penalty at a lower rate and perhaps increasing it in the future. Rogers suggested amending the ordinance to allow for illness and extenuating circumstances but keep the penalty at \$.25 per day. Diehl stated that the rules of the library needed to be printed on the library cards so users would know what their responsibilities are.

On a motion by Blaich, seconded by Shaw, the Council voted as follows:

Blaich: AYE
Diehl: AYE
Parsons: AYE
Reynolds: AYE
Rogers: NAY
Shaw: AYE

to adopt Ordinance 88-A29 to decrease the fine on late return of books to the Camp Verde Town Library.

Verde Valley Mining Commission:

Acting Manager Devine stated the sand and gravel operation controversy has prompted the need of a Commission to address concerns and problems within the Verde Valley. He stated that Wes Mauldin had suggested having each community appoint someone to serve on this commission. The commission would consider ways to handle problems involving sand and gravel operations and possibly lobby for changes in legislation.

On a motion by Blaich, seconded by Rogers, the Council voted unanimously to appoint Tom Shaw to the Verde Valley Mining Commission with Mayor Barker and Vice Mayor Blaich acting as alternates.

Road Cuts:

Street Superintendent Jones stated that there was no need for Council to consider these road cuts at this time as the permit process had not been completed.

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to hold this item in abeyance for two weeks until the permit process can be completed.

Regular Session - May 18, 1988 - Page 4:

Policy for Private Vendors Requesting Booths for Fort Verde Days:

Acting Manager Devine stated that Fort Verde Days has been a local event but it is now attracting private vendors. This has created a problem for the Fort Verde Days Association.

Blaich stated that the Town would have no control over citizens renting their private property to vendors for the event but the Town could state that the vendors could not utilize Town properties.

Acting Manager Devine suggesting responding to the vendors requesting explaining that they would not be permitted to set up on Town properties but could use private property if the property was properly zoned.

Shaw suggested possibly establishing a license fee for the private vendors.

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to prohibit private vendors from setting up booths on Town streets, right-of-ways or leased property for the sale of commercial items. If the private vendors arrange to use private properties for their booths, these properties would need to be properly zoned for that purpose.

The meeting was recessed at 8:05 p.m.

The meeting was reconvened at 8:15 p.m.

Town Sales Tax:

Acting Manager Devine read the results of the Sales Tax Election by precincts.

<u>Camp Verde I:</u>	<u>Camp Verde II</u>	<u>Absentees</u>
Yes 147	Yes 129	Yes 34
No 151	No 124	No 11
<u>Middle Verde</u>	<u>Montezuma</u>	
Yes 108	Yes 133	
No 153	No 148	

He stated that there were a total of 1,138 votes cast, approximately 35% turn out, 551 "Yes" and 587 "No" defeating the measure. He stated there would be no growth for the Town in the next fiscal year due to a shortage of revenues.

Regular Session - May 18, 1988 - Page 5:

Blaich expressed her feelings on the defeated measure stating that the Town needed the sales tax to grow. She expressed her appreciation to the Town employees for all their hard work this first year and stressed that the Council would make all efforts to maintain stability for their jobs with the Town.

Mayor Barker stated that the Council has and would be dealing in truths. He stated that the letters that were circulated expressed facts that were untrue and left the Town defenseless to explain the issue to the citizens. He stated that anyone who would like information on the incorporation drive and the sales tax issue could contact him or the Town Hall offices for clarification.

Diehl stated that the cost of the election was approximately \$2,500. He stated that the Council had put in many volunteer hours and that the Town needed to sales tax revenues to grow.

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund dated May 18, 1988 as presented.

On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the Highway User Fund dated May 18, 1988 as presented.

Call To the Public:

A citizen of Camp Verde asked if Verde Lakes was a part of the incorporated area and about dust control on the roads in that area. Mayor Barker stated that Verde Lakes was a part of the incorporated area and their road would be handled the same as any other road in the Town.

Set Next Meeting Time, Date & Place:

The Council will meet in Executive Session on May 20, 1988 at the Camp Verde Town Hall at 12:00 noon to discuss Personnel and to conduct interviews with applicants for the position of Town Manager.

The Council will meet in Regular Session at the Camp verde Town Hall on June 1, 1988 at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:30 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
MAY 25, 1988
4:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Canvas of the Vote of the Town Sales Tax Election
- 4) Transfer of BINGO License for DAV
- 5) Purchase of Equipment for Street Department
- 6) Personnel
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
May 25, 1988
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on May 25, 1988. Mayor Barker called the meeting to order at 4:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds and Tom Shaw

Absent:

Carter Rogers

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones, Street
Superintendent; Ron Ramsey, Town Attorney and Susan
Marshall, Executive Secretary

Canvas of the Vote for the May 17, 1988 Sales Tax Election:

The Council was presented with the official vote tabulations completed by the Yavapai County Elections Department. On a motion by Reynolds, seconded by Blaich, the Council voted unanimously to accept the official results of the Sales Tax Election held May 17, 1988.

Transfer of Bingo License for DAV:

Acting Manager Devine explained that the Arizona Department of Revenue, Licensing Department, required the local governing body of a community to approve the transfer of the license from one site to another. He stated that he had not heard any adverse comments concerning this transfer.

Diehl stated that he would abstain from any vote or discussion on this matter due to a conflict of interests arising from his membership in the DAV.

Following discussion, on a motion by Shaw, seconded by Parsons, the Council voted as follows:

Blaich: AYE
Diehl: ABSTAIN
Parsons: AYE
Reynolds: AYE
Shaw: AYE

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
SPECIAL SESSION
May 25, 1988
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on May 25, 1988. Mayor Barker called the meeting to order at 4:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds and Tom Shaw

Absent:

Carter Rogers

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones, Street
Superintendent; Ron Ramsey, Town Attorney and Susan
Marshall, Executive Secretary

Canvas of the Vote for the May 17, 1988 Sales Tax Election:

The Council was presented with the official vote tabulations completed by the Yavapai County Elections Department. On a motion by Reynolds, seconded by Blaich, the Council voted unanimously to accept the official results of the Sales Tax Election held May 17, 1988.

Transfer of Bingo License for DAV:

Acting Manager Devine explained that the Arizona Department of Revenue, Licensing Department, required the local governing body of a community to approve the transfer of the license from one site to another. He stated that he had not heard any adverse comments concerning this transfer.

Diehl stated that he would abstain from any vote or discussion on this matter due to a conflict of interests arising from his membership in the DAV.

Following discussion, on a motion by Shaw, seconded by Parsons, the Council voted as follows:

Blaich: AYE
Diehl: ABSTAIN
Parsons: AYE
Reynolds: AYE
Shaw: AYE

Special Session - May 25, 1988 - Page 2:

Purchase of Equipment for Street Department:

Acting Manager Devine explained that the State was holding it's surplus sale on heavy equipment on May 26, 1988. The Street Superintendent would like the Council's approval to attend this sale and purchase additional equipment at a reasonable price, i.e., dump truck, loader, mower and equipment trailer.

Parsons stated that this was a very good place to purchase used equipment.

Blaich asked if the Council would set a limit on the amount of money that would be spent. Street Superintendent Jones stated that he had tried to obtain prices prior too the Council meeting on this item but was unable to get them.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to authorize Street Superintendent Jones to attend the State Surplus Sale on May 26, 1988 with Parsons, Reynolds and C.A. McDonald to purchase the requested equipment.

Personnel:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to move this item into Executive Session pursuant to ARS 38-413.3.

The meeting was recessed at 4:55 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

EXECUTIVE SESSION
ARS 38-431.3

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 20, 1988
12:00 Noon

1) Call To Order

2) Roll Call

Discussion - Personnel/Town Manager Interviews

3) Adjournment

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 1, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the May 18, 1988 Regular Session
- 6) Approval of the Minutes of the May 25, 1988 Special Session
- 7) Road Projects
- 8) Fire/Ambulance Dispatch
- 9) Town Manager
- 10) Liquor Application - Laurie Johnson - Sutler's Steak House
- 11) Disbursements/Accounting
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
- 14) Adjournment

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
May 31, 1988
5:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Personnel
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
June 1, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on June 1, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:05 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones,
Street Superintendent; Ron Ramsey, Town Attorney,
Todd Rockwell, Town Engineer, Nina Payne, Accounting
Secretary and Susan Marshall, Executive Secretary

Information/Updates:

Mayor Barker presented a notice of a conference concerning the Main Street Community Applications. The conference will be held in Apache Junction on June 21, 1988. He reported that the Service Corps of Retired Executives will be holding a workshop, "Women in Business" on June 23, 1988 at Poco Diablo in Sedona. He also reported that there would be a Tourism Symposium on June 15, 1988 at the high school cafetorium.

Parsons reported that the Verde Valley Resource Committee would be holding a meeting on June 17, 1988 at the old high school gym. He invited everyone to attend.

Blaich reported that she had attended a Planning & Zoning meeting in Showlow with Shaw and the role of Council members and Commission members was discussed. She stated that this information is available to all Council members and Commission members.

Approval of the Minutes of the May 18, 1988 Regular Session:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the May 18, 1988 Regular Session as presented.

Regular Session - June 1, 1988 - Page 2:

Approval of the Minutes of the May 25, 1988 Special Session:

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the minutes of the May 25, 1988 Special Session as presented.

Road Projects:

Street Superintendent Jones presented proposed road projects for the 1988 summer and 1989 spring. He stated that he had met with an engineer from the sanitary district to determine where they were planning to lay their pipes. He stated that a dust palliative is available to help control the dust on some of the Town's roads. He asked for Council approval to purchase one truck load. This load would be tried on several different surfaces to determine its effectiveness. (A list of the proposed road projects for 1988 summer and 1989 spring are attached and become a part of these minutes). Blaich and Reynolds expressed their concern for the proposed new construction at the Circle K intersection. Blaich stated that she felt the Small Area Transportation Study should be completed prior to any construction commencing at this intersection. Parsons stated that the new construction was needed to alleviate the congestion problems at this corner. Following lengthy discussion concerning the proposed new construction at the Circle K intersection, on a motion by Parsons, seconded by Diehl, the Council voted unanimously to accept the proposed road projects for 1988 summer and 1989 spring but excluded the new construction proposed at the Circle K intersection until a public hearing can be held on this matter. There followed discussion on the possible liability of the Town if we proceed with this construction prior to the Small Area Transportation Study. Attorney Ramsey stated that it would be wiser to wait on the construction until the Study was in place.

Fire/Ambulance Dispatch:

Acting Manager Devine presented a proposed Intergovernmental Agreement between the Town and the Camp Verde Volunteer Fire District which would provide dispatch services for the District through the Town Marshal's Department. He stated that the District has a full time employee at this time and he would like to see if she could be used at Town Hall to assist wherever needed. He then stated that the Camp Verde Clinic Association, Inc., EMS Division (Ambulance) was at this time being dispatched through the Fire District. However, the Clinic Association has run into some financial difficulties and were unable to pay for dispatching services. The Clinic Association has offered to provide, free of charge, ambulance services to the Town, Town employees and prisoners in lieu of payment until they can get on their feet financially. He suggested waiving any fee for the Clinic Association for one year.

Regular Session - June 1, 1988 - Page 3:

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to accept the Intergovernmental Agreement with the Camp Verde Volunteer Fire District for dispatch services. The Council asked Acting Manager Devine to bring a separate agreement back to them for the Clinic Association.

Town Manager:

Blaich explained the long process the screening committee went through reviewing and evaluating the 105 applicants for the position of Town Manager. On a motion by Blaich, seconded by Shaw, the Council voted unanimously to present a written proposal to Dave Maynard for the position of Town Manager with an annual salary of \$40,000.00.

Liquor Application - Laurie Johnson - Sutler's Steakhouse:

Acting Manager Devine stated that an application for a #12 liquor license had been posted as required by law for 21 days for the Sutler's Steakhouse. He stated that he had not heard any comments on this application and recommends Council approval to the Arizona State Liquor Commission.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve this liquor application to the Arizona State Liquor Commission.

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund, dated June 1, 1988, as presented.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated June 1, 1988, as presented.

Call To The Public:

Manny Maniaci, of the Journal, asked about the schedule for the 1988/89 budget meetings. Mayor Barker stated that the process would begin next week.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall:

June 7, 1988 - Executive Session - Legal Matter - 5:00 p.m.

June 8, 1988 - Work Session - Budget - 7:00 p.m.

June 13, 1988 - Public Hearing - Circle K Area - 7:00 p.m.

Regular Session - June 1, 1988 - Page 4:

June 15, 1988 - Regular Session - 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 7, 1988
5:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Legal Matter

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

Executive Session
June 7, 1988
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive session at the Camp Verde Town Hall on June 7, 1988 to discuss a legal matter under the authority of ARS 38-431.03. Mayor Barker called the meeting to order at 5:05 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Carter Rogers, Marvin Reynolds and Tom Shaw

Also Present:

Ron Ramsey, Town Attorney

Discussion:

Ron Ramsey, Town Attorney, informed the Council of a legal matter which he felt was important to address. The Council asked questions about the matter and the applicable statute. The attorney explained the implications of the matter and the consequences of different actions.

Adjournment:

Mayor Barker adjourned the meeting at 5:55 p.m.

Carol Blaich, Vice-Mayor

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

June 8, 1988

6:00 p.m.

1) Call To Order

2) Roll Call

Discussion - 1988/89 Budget

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 8, 1988
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on June 8, 1988 to review and discuss the proposed 1988/89 Budget. Vice-Mayor Blaich called the meeting to order at 6:05 p.m..

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Mayor Barker arrived at 7:00 p.m.

Also Present:


Chuck Devine, Acting Town Manager; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Ralph Lizotte, Town Magistrate and Nina Payne, Accounting Secretary.

Proposed 1988/89 Budget:

Each department head presented their proposed 1988/89 budget to the Council for their review. The Council asked Acting Manager Devine to meet with the Library Advisory Commission and the Parks & Recreation Commission to review their proposals. Following review of various line items, the Council decided to take the proposed budget for study and would schedule another Work Session at a later date.

Adjournment:

The meeting was adjourned at 8:30 p.m.



Nina Payne, Accounting Secretary

A G E N D A

PUBLIC HEARING

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
JUNE 13, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion on the Following:

- 4) Circle K Intersection/Road Projects
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

PUBLIC HEARING
June 13, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Public Hearing at the Camp Verde Town Hall on June 13, 1988 to obtain public input on the traffic problems at the Circle K intersection. Mayor Barker called the meeting to order at 7:05 p.m.

Parsons lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager, Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer and Susan Marshall, Executive Secretary

Circle K Intersection:

Mayor Barker stated that the meeting had been called to obtain public input into the traffic problems at the intersection of Main, Montezuma Castle Highway, Turner and Arnold Streets. He explained that there would be no action taken on the this problem during this meeting. He stated that the process of the meeting would be for Council and staff to give their comments, then open the discussion to the floor for public input. Parsons stated that there were several things that could be done to alleviate the problem at this intersection; 1) Do nothing until a transportation study can be completed, 2) Install signal lights, 3) Detour around on 7th Street and Lane Street, 4) Create a one-way street below Circle K or, 5) Create a two-way street below Circle K. He stated that it was important not to create another problem.

Town Engineer Rockwell stated that there were several different problems to be addressed at this intersection. The first objective would be to create a 90 degree angle for visibility. He stated that there are several different traffic movements at this intersection related to the streets involved and the businesses located in this area. He reported that he has spoken with a traffic engineer in Phoenix who compared this intersection to the intersection in Phoenix at Grand Avenue, Camelback Road and 43rd Avenue. He stated that it was important to have a minimum number of traffic movements.

Public Hearing - June 13, 1988 - Page 2:

Acting Manager Devine stated that he had spoken to ADOT and surplus lighting can be obtained for approximately \$500.00 per signal. He stated that Joe Reed, ADOT, Flagstaff, would be down to Camp Verde on Tuesday to look at the intersection and possible offer some suggestions.

Mayor Barker opened the discussion to the floor.

Ken Reynolds, Fairway Foods, stated that the proposed cut off road would hurt the businesses located on Main Street. He stated that the by-pass would direct traffic out Finney Flat Road. He suggested the Council consider stop lights at the Circle K intersection instead of the by-pass road. He suggested a possible compromise between the Town and the businesses located in this area to help control the traffic flow.

Jim Ziemkowski, owner, Fairway Foods, stated that there was definitely a problem at this intersection that needed to be addressed and solved. He stated that having the traffic directed around Main Street would adversely affect the Main Street businesses. He suggested a stop light at the Circle K intersection. He also stated that he was willing to help and/or compromise as necessary.

Loft Holloman, Camp Verde resident, stated that he was a part of the committee concerned with roads along with Tap Parsons and C.A. McDonald. He stated that he didn't like the proposed cut off road.

Jackie Baker, Camp Verde resident, asked if the Town was looking for a temporary solution until the Small Area Transportation Study could be completed. She suggested making Arnold Street one-way west and possibly restricting the entrances into the Fairway parking lot.

Bea Richmond, Camp Verde resident, stated that she felt signals and one-way traffic would solve the problem and that there was no need for a by-pass road.

Mary Toms, business owner and Camp Verde resident, asked if the Town could purchase a portion of the Circle K property. She suggested stop lights, turn lanes, and restricting the exits and entrances to Circle K and the Fairway parking lot. She stated that a study was needed but the Town should move quickly on resolving this problem before someone is seriously injured in an accident.

C.A. McDonald, businessman and Camp Verde resident, stated that he understood the business owners viewpoint but the problem needed to be addressed and resolved as soon as possible.

Public Hearing - June 13, 1988 - Page 3:

Kathleen McCarty, Camp Verde resident, stated that the Town shouldn't be in a hurry to make major changes. She suggested forming a committee to include Mr. Reynolds and Mr. Ziemkowski, to study the problem and make suggestions as to how it could be solved.

Nancy Jungling, business owner and Camp Verde resident, stated that there was also a traffic problem at the intersection of Lane and Main streets. She asked that the Council consider this intersection as well.

Lisa Baker, Camp verde resident, stated that businesses were coming into Camp Verde but we are still utilizing small town roads.

Mayor Barker closed the discussion to the floor.

Diehl suggested having Acting Manager Devine pull the numbers together to get an accurate cost picture for signal lights. If signalization does not solve the problem then the Town would need to look at other possible solutions.

Shaw expressed his appreciation to Ken Reynolds and Jim Ziemkowski for their interest, input and offers of cooperation. He stated that the Town needed to look at a larger picture than just the Circle K intersection.

Blaich offered her thanks to those who attended the meeting. She stated that with new businesses coming into Town (American Adventure) the Town needed to look beyond the immediate problem at this particular intersection and plan for the future.

Rogers stated that if anyone had further comments or suggestions to contact their Council members. He also thanked everyone who attended the meeting and gave their input into this problem.

Adjournment:

The meeting was adjourned at 7:48 p.m.



Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 15, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the June 1, 1988 Regular Session
- 6) Approval of the Minutes of the June 8, 1988 Work Session - 1988/89 Budget
- 7) Approval of the Minutes of the June 13, 1988 Public Hearing - Circle K Intersection
- 8) ADOT IGA - Small Area Transportation Study
- 9) Small Area Transportation Study Proposal
- 10) County Landfill IGA - FY 87/88 & 88/89
- 11) County Landfill Use
- 12) Resolution 88-36 - Parks & Recreation Commission
- 13) Accept Road Striping Work - Project #880323
- 14) Camp Verde Clinic Association Dispatch IGA
- 15) Health Insurance for Town Employees
- 16) Request for Proposal - Land Use Plan
- 17) Dept. of Commerce - CDBG - Budget Revision
- 18) Permission to Send Two Street Department Employees to Safety Response Seminar

AGENDA - REGULAR SESSION - JUNE 15, 1988 - PAGE 2:

- 19) Verde Valley-Sedona Transportation Planning Organization
- 20) Resolution 88-42 - Floodplain Enforcement
- 21) Disbursements/Accounting
- 22) Call To The Public
- 23) Set Next Meeting Time, Date & Place
- 24) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
June 15, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on June 15, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:05 p.m.

Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones,
Street Superintendent; Ron Ramsey, Town Attorney,
Tom Odom, Planning & Zoning Director, Nina Payne,
Accounting Secretary and Susan Marshall, Executive Secretary

Information/Updates:

Mayor Barker reported that NACOG would be holding their regional meeting in Flagstaff at Little America on June 23, 1988 at 10:00 a.m. NACOG Transportation Committee will meet on June 23, 1988 in Flagstaff at 9:00 a.m. He then reported that the Arizona State Legislature has established the Arizona Rural Economic Development Initiative (REDI) on May 20, 1987 in an effort to "promote economic development in rural areas and communities in the state." He stated that there are funds available if the Town wants to apply. He read a letter from Samaritan Health Services regarding the Sammy Award which is presented to someone who has made a major contribution in the health care field. He stated that the nomination form would be available at Town Hall if anyone wished to utilize it.

Acting Manager Devine stated that June 15, 1988 marked the first anniversary of the elected Council. He reported that the three new patrol cars had arrived. He stated that the Town employees had thrown him a surprise semi-retirement party and had presented him with a plaque. He reported that he had spoken to Dave Maynard, new Town Manager, and Mr. Maynard will be reporting to work on the 27th of June.

Regular Session - June 15, 1988 - Page 2:

Blaich reported that the Missoula Children's Theater will be in Town next week-end to prepare for the presentation of Jack and the Beanstalk. Auditions will be held at the High School Cafetorium on Monday, June 29, 1988 at 1:00 p.m.

Parsons reminded everyone that the Verde Valley Resource Committee would be holding their first meeting at the Old High School Gym on June 17, 1988 at 10:00 a.m.

Approval of the Minutes of the June 1, 1988 Regular Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the June 1, 1988 Regular Session as presented.

Approval of the Minutes of the June 8, 1988 Work Session:

On a motion by Shaw, seconded by Rogers, the Council voted unanimously to approve the minutes of the June 8, 1988 Work Session as presented.

Approval of the Minutes of the June 13, 1988 Public Hearing:

After review and a wording correction, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the June 13, 1988 Public Hearing as amended.

ADOT IGA - Small Area Transportation Study:

Tom Odom introduced Joe Neblett from ADOT and explained that the IGA would authorize ADOT and the Town to enter into an agreement to do a traffic study.

Mr. Neblett stated that the purpose of the study would be to determine the needs of the Town for now and in the future. He stated that having this study in place would enable the Town to apply for funds from various organizations. He stated that the committee, which would work with the outside consulting firm on the study, should be compiled of representatives from ADOT, Town staff, Council and members of the community.

Acting Manager Devine asked if the study would assist the Town in getting Highway 279 from I17 into Town into the State Highway System. Mr. Neblett stated that the study would help.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt Resolution 88-43 to enter into an agreement with ADOT to do a traffic study.

Regular Session - June 15, 1988 - Page 3:

Small Area Transportation Study Proposal:

Following review, on a motion by Blaich, seconded by Parsons, the Council voted unanimously to approve the Small area Transportation Study Proposal as presented.

County Landfill IGA:

Acting Manager Devine stated that the year stated in item 3 of the IGA was incorrect and should read 88/89 not 87/88. He stated that the proposed cost to the Town for 1988/89 is approximately 55% of the total cost due to the County implementing tipping fees in January, 1989.

Mayor Barker read a letter from Pat Spence in Clarkdale which explained why they have not adopted a resolution regarding tipping fees.

Blaich stated that there was a meeting in Cottonwood on June 14, 1988 with representatives from the Verde Valley, the Forest Service and the County to discuss how the tipping schedule would be structured. She expressed her concerns for the large number of compactor loads which would be dumping at the Camp Verde Landfill and suggested the Town issue a statement to the Board of Supervisors regarding this problem.

Parsons stated there were problems with enforcing the trash ordinance and the increase in traffic to the landfill. He suggested talking with the County prior to signing the IGA in order to express our views and needs completely.

Blaich stated that a recycling center was being build in Prescott and that a portion of the tipping fees would go towards this construction. She stated the Town should look at the tipping schedule carefully to be sure we are being treated equally.

Rogers stated that the citizens of Camp Verde were being taxed twice and suggested discussing the problem with the County.

Shaw stated that the Town would need to show the County the added cost to the Town for street repairs and law enforcement.

Diehl suggested hiring a private contractor to handle the landfill and have the contractor live off the tipping fees.

Rogers stated that he felt the Town shouldn't be involved with the current landfill site at all due to problems that are occurring now.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to hold the IGA with the County pertaining to the landfill in abeyance until the Council can meet with the County representatives and Town staff.

Regular Session - June 15, 1988 - Page 4:

Resolution 88-36 - Parks & Recreation Commission:

Rogers asked for a change to Item 8 of the resolution to delete the Parks & Recreation Director and substitute Town Council. Blaich added "These policies should include but not limited to:" to Item 1.

On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to adopt Resolution 88-36 as amended.

Accept Road Striping Work - Project 880323:

Acting Manager Devine read Todd Rockwell's letter which recommended accepting the striping work as completed and pay the contractor.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept the work and make the payment to T & K Construction in the amount of \$11,482.80.

Camp Verde Clinic Association Dispatch IGA:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to accept the IGA with the Camp verde Clinic Association for Dispatch Services.

Health Insurance for Town Employees:

Acting Manager Devine stated that, as directed by Council, he had obtained four proposals for health insurance coverage for the Town employees.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to have Chuck schedule a Work Session with all four of the carriers as soon as possible.

Request for Proposal - Land Use Plan:

Tom Odom stated that the Land Use Plan Proposal was very similar to the Small Area Transportation Study Proposal. It was designed for maximum public input and to give the consultant a guideline for bidding the project.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to tie the Small Area Transportation Study and the Land Use Plan together and have one consultant do both projects.

The meeting was recessed at 8:18 p.m. and reconvened at 8:25 p.m.

Dept. of Commerce - CDBG - Budget Revision:

Tom Odom explained the need for a revision in the CDBG Budget. Since the Land Use Plan and the Small Area Transportation Study would be done jointly, the monies needed should be in the area of planning

Regular Session - June 15, 1988 - Page 5:

instead of administration. He stated that the proposal would need to go to the Dept. of Commerce for their approval. He stated that doing both studies at the same time was very cost effective.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to adopt Resolution 88-46 to make an amendment to the CDBG Budget.

Permission to Send Two Street Department Employees to Safety Response Seminar:

Doug Jones stated that ASU would be holding a Work Zone Safety Seminar in Prescott on July 19, 1988. He and one of the street employees would like permission to attend at a cost of \$25.00 each.

Acting Manager Devine stated that the seminars would help the Town's cost for liability insurance from Southwest Risk Services.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve Doug Jones and a street department employee attending the Work Zone Safety Seminar in Prescott on July 19, 1988.

Verde Valley/Sedona Transportation Planning Organization:

Mayor Barker read a letter from Mayor Jones of Cottonwood which explained the need for the Verde Valley/Sedona Transportation Planning Organization.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to adopt Resolution 88-44 to establish the Verde Valley/Sedona Transportation Planning Organization and appoint Tap Parsons as Camp Verde's representative to this organization.

Resolution 88-42 - Floodplain Enforcement:

Acting Manager Devine stated that he had been approached last fall to have the Town join the National Floodplain Insurance Program. He stated that there have been several letters exchanged between the Town and this organization.

Mayor Barker stated that the Town is not required to provide a floodplain ordinance. The Town is under County Floodplain control. He stated it was important that the Town did not appear to be taking over any of the County's responsibilities in this area. He asked Town Attorney Ramsey if a resolution was necessary or would a statement to the National Floodplain Insurance Program be sufficient stating the Town would issue no permits without County hydrology approval. Ramsey stated that the earlier resolutions presented by the NFPI to the Town made it appear that the Town was going to take over the County's job for floodplain control and that the County would be involved only for hydrology.

Regular Session - June 15, 1988 - Page 6:

Following discussion and a question and answer period, on a motion by Parsons, seconded by Rogers, the Council voted unanimously to have Acting Manager Devine establish a Work Session with Terri Miller of NFPI to discuss the issue.

Disbursement/Accounting:

Acting Manager Devine stated that the disbursements were unusually high this time due to an effort to pay as many bills as possibly before year end.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund, dated June 15, 1988, as presented.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Fund as presented.

Call To The Public:

Jerry Taylor, Library Advisory Commission, asked that the Commission be included in the budget Work Sessions with the Council.

John Crane, Camp Verde resident, expressed his concern on the floodplain control issue. He was also concerned about the landfill and asked the Council to consider prohibiting dumping of tires at the landfill. He stated that the landfill was not in compliance with the EPA.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session to discuss the 1988/89 Budget on June 22, 1988 at 10:00 a.m. at the Camp Verde Town Hall. The Council will meet in Regular Session on July 6, 1988 at 7:00 p.m. at the Camp Verde Town Hall.

Adjournment:

The meeting was adjourned at 9:20 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

JUNE 20, 1988

5:00 P.M.

1) Call To Order

2) Roll Call

Discussion - Landfill

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 20, 1988
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on June 20, 1988 to discuss the landfill. Mayor Barker called the meeting to order at 5:05 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds and Tom Shaw

Carter Rogers arrived at 5:25 p.m.

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones,
Street Superintendent; Angelo Manera, Yavapai County
Engineering, Chris McCann, Yavapai County, Wes
Mauldin, Board of Supervisors and Susan Marshall
Executive Secretary

Landfill:

The Council discussed the landfill and the various problems connected to it. Mayor Barker stated that he wanted to resolve these problems for the benefit of all concerned.

Mr. Manera stated that the goal was to cut the cost for solid waste disposal to the communities. He stated that possibly the County would be in a position to institute tipping fees as early as September, 1988. These fees would solely based on solid and liquid waster operational costs.

Mr. Mauldin stated that the fees were not intended as a money making proposition for the County. They would be used solely for the purpose of disposing of solid and liquid waste in a cost effective manner.

Parsons asked if a portion of the tipping fees would be used to be build a separation center in Prescott. Mr. Mauldin stated that this would not occur.

Diehl asked about the control on fees. He expressed his concern for people holding trash to save the cost of the tipping fee. Mr. Manera stated that the problem of fee collection had not be resolved.

Work Session - June 20, 1988 - Page 2:

Blaich stated that if there were recycling bins that people would recycle certain products and possibly be allowed to dump their remaining trash free of charge.

Mr. McCann stated there was a possibility that attendants could be available to collect the fees.

Shaw reported that he had been approached by several citizens who asked if their taxes would go up if there were no tipping fees instituted. Mr. Mauldin stated that the County could not raise the taxes as Yavapai County is already at their limit on taxation.

Parsons asked if the County would consider giving the Town a break in the cost for the landfill due to the extra maintenance that would be required to the roads in Camp Verde. He stated that people from all over the Verde Valley are coming through Camp Verde to utilize the landfill.

Blaich stated that at a meeting in Cottonwood it was reported that compactors would be closed to commercial haulers. This would mean that commercial haulers would be using the Camp Verde landfill. Mr. Manera agreed that if the compactors were closed to commercial haulers, Camp Verde would be greatly impacted by the additional traffic.

Diehl asked about the lifespan of the current landfill. He asked if it was possible to have a contractor pick trash up from every household and business. Mr. McCann stated that the landfill now has a life expectancy of three to five years.

Mayor Barker reported on the history of the landfill. He stated that this was a mutual problem which needed to be resolved.

Parsons asked Mr. Mauldin if the Board of Supervisors would consider lowering the fee to Camp Verde because of the unique problems to the Town. Mr. Mauldin stated that he would get the Town on the BOS agenda and would support the Town's efforts with the Board of Supervisors.

Shaw and Mr. Manera both agreed that it would be necessary to educate the public about the issue and the proposed tipping fees.

Adjournment:

The meeting was adjourned at 6:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

JUNE 22, 1988

7:00 P.M.

1) Call To Order

2) Roll Call

Discussion - 1988/89 Budget

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 22, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on June 22, 1988 to review and discuss the proposed 1988/89 budget. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Tap Parsons

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director, Ralph Lizotte, Town Magistrate, Jerry Taylor, Dorothy Wood and Gwen Gunnell, Library Advisory Commission and Nina Payne, Accounting Secretary

Proposed 1988/89 Budget:

Mayor Barker called on Mr. Taylor to present the Commission's proposal on the 1988/89 budget for the library. Mr. Taylor presented their proposal and Mayor Barker stated that the Council would take this under advisement.

The department heads presented their proposals for next year's budget. Acting Manager Devine reported on various other budget items pertaining to the remaining Town operations.

Adjournment:

The Council will meet in Executive Session on June 27, 1988 at 6:00 p.m. at the Camp Verde Town Hall to review and discuss Town employee salaries.

The meeting was adjourned at 9:40 p.m.



Nina Payne, Accounting Secretary

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
June 27, 1988
6:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Employee Salaries

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

Executive Session
June 27, 1988
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive session at the Camp Verde Town Hall on June 27, 1988 to discuss employee salaries under the authority of ARS 38-431.03. Mayor Barker called the meeting to order at 6:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Carter Rogers, Marvin Reynolds and Tom Shaw

Also Present:

Dave Maynard, Town Manager arrived at 6:15 p.m.

Discussion:

The Council discussed salaries for the upcoming fiscal year. The discussion included an "across-the-board" yearly increases, employee positions that need to be re-classified, and step increases based upon evaluations. Mr. Maynard explained the importance of developing good evaluation procedures.

Adjournment:

Mayor Barker adjourned the meeting at 8:37 p.m.

Carol Blaich, Vice-Mayor

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

June 28, 1988

7:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Proposed 1988/89 Budget

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
June 28, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on June 28, 1988 to review and discuss the proposed 1988/89 budget. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Carter Rogers and Tom Shaw

Absent:

Marvin Reynolds

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town
Marshal, Doug Jones, Street Superintendent, Tom
Odom, Planning & Zoning Director, Ralph Lizotte,
Town Magistrate and Nina Payne, Town Accountant

Proposed 1988/89 Budget:

The Council reviewed and discussed changes for the proposed 1988/89 budget. Various line items were discussed at length and revisions made. Figures for the tentative budget were reviewed and Town Manager Maynard and Marshal Devine were directed to consider additional adjustments appropriate to the implementation of the performance evaluation program and any reclassifications that may be in order.

Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session at the Camp Verde Town Hall at 5:00 p.m. to discuss the proposed 1988/89 Budget.

Adjournment:

Mayor Barker adjourned the meeting at 10:20 p.m.



Nina Payne, Town Accountant

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

July 5, 1988

5:00 p.m.

1) Call To Order

2) Roll Call

Discussion - 1988/89 Budget

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
July 5, 1988
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on July 5, 1988 to review and discuss the proposed 1988/89 budget. Vice-Mayor Blaich called the meeting to order at 5:00 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Dave Maynard, Town Manager and Chuck Devine, Town Marshal

Proposed 1988/89 Budget:

The Council reviewed and discussed changes for the proposed 1988/89 budget. Various line items were discussed at length and revisions made.

The Council directed Mr. Maynard to use the contingency line item for any balancing monies needed.

Council requested that tentative budget adoption documents be prepared for the July 6, 1988 Regular Session.

Adjournment:

Vice-Mayor Blaich adjourned the meeting at 7:15 p.m.



David A. Maynard, Town Manager

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
July 6, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) June 15, 1988 Regular Session
 - b) June 7, 1988 Executive Session/Legal Matter
 - c) June 20, 1988 Work Session/Landfill
 - d) June 22, 1988 Work Session/1988/89 Budget
 - e) June 27, 1988 Executive Session/Employee Salaries
- 6) Request for Approval for Bids on Project No. 88-0628
(Chip Seal - Apache Road, Powder Horn Road,
Quarterhorse Lane (North))
- 7) Review of Transportation Study, Land Use Plan Study and
Advisability of Purchase of Aerial Photography for Town
- 8) Adopt Tentative 1988/89 Budget
- 9) Schedule Meetings
 - a) Executive Session with Manager to Establish Annual
Assignment of Duties, and Priorities thereof
 - b) Health Insurance
- 10) Disbursements/Accounting
- 11) Call To The Public
- 12) Set Next Meeting Time, Date & Place
- 13) Adjournment

REVISED

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
July 6, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on July 6, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Shaw lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town Marshal; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer, Ron Ramsey, Town Attorney, Nina Payne, Town Accountant and Susan Marshall, Administrative Assistant

Information/Updates:

Mayor Barker reported that the Commission on the Arizona Environment will be holding a meeting in Flagstaff , August 3-5, 1988. He stated that registration forms would be available at the Town Hall Office.

Mayor Barker reported that the Town Magistrate had informed the Council that there was only one attorney willing to act as counsel for indigents. This matter would need consideration and review.

Town Marshal Devine reminded the Council of the dedication of Hallett Plaza on July 13, 1988 and urged everyone to attend.

Approval of the Minutes of the June 15, 1988 Regular Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the June 15, 1988 Regular Session as presented.

Approval of the Minutes of the June 7, 1988 Executive Session:

After review, a date correction being made to the agenda, and the addition of Rogers name to the roll call, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the June 7, 1988 Executive Session as amended.

Regular Session - July 6, 1988 - Page 2:

Approval of the Minutes of the June 20, 1988 Work Session - Landfill:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the minutes of the June 20, 1988 Work Session - Landfill as presented.

Approval of the Minutes of the June 22, 1988 Work Session - 1988/89 Budget:

On a motion by Blaich, seconded by Rogers, the Council voted unanimously to approve the minutes of the June 22, 1988 Work Session as presented.

Approval of the Minutes of the June 27, 1988 Executive Session - Salaries:

With the addition of Rogers name to the roll call, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the June 27, 1988 Executive Session - Salaries as amended.

Request for Approval for Bids for Project No. 88-0628:

Town Engineer Rockwell advised the Council that the Work for these projects had already been approved but he needed Council approval to advertise for bids. Following discussion, the Council stated that since the work had been approved previously there was no need for action on this item. They instructed Town Manager Maynard to begin the advertising for bids for these projects.

Purchase of Aerial Photography for Town:

Town Engineer Rockwell stated that he had received a proposal for current aerial photos of the Town. He stated that in the next three months ADOT would take pictures free of charge of the Town. He asked for Council approval to purchase the aerial photos of the Circle K intersection at an approximate cost of \$140.00

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to approve the purchase of aerial photos of the Circle K intersection at the best possible price up to \$140.00.

Adopt Tentative 1988/89 Budget:

Mayor Barker stated that the adoption of the tentative 1988/89 budget, according to State statutes, must be done by the third Monday in July, 1988. Since he was unable to attend the prior evenings budget meeting he turned the discussion of this item to Vice Mayor Blaich. Blaich stated that the Council had met several times to review, change and discuss the tentative 1988/89 budget. All changes were discussed.

Parsons stated that on page 3 of the tentative 1988/89 budget there are potential new revenue sources. This includes revenue that we have in the budget that we actually don't have at the present time. The one that is the largest is the one for a Town sales tax (\$100,000.). Also included the Camp Verde Water System Franchise for \$4,250.00, Business Licenses and Annual Fees for \$14,700.00, Recreation User Fees for \$1,000.00, Potential Award for Hallett Plaza for \$10,000.00 and the LTAF 10% Transfer of \$5,000.00. This comes to a total of \$134,950.00. These figures represent revenues included in the budget that the Town doesn't actually have. We have a fairly tight budget but without these funds, it's even tighter.

Mayor Barker explained that under State law, any monies that you expect to spend, whether you have them or not, must be included in the budget. Even if the State awards you a grant, you cannot spend those funds unless they are included in the budget.

Blaich stated that this year's budget was easier to prepare than last year because we had something to go on. She stated it wasn't any easier to find the revenues however. She stated that as a tentative budget we still have a lean budget and we have budgeted things we did last year including Parks & Recreation and the Library at a significantly higher figure than last year but at this point there were no items she felt needed to be added or deleted.

Town Marshal Devine stated that in doing the arithmetic and separating what is real and what is fantasy, the difference is \$135,000.00 short which is a great portion of possible revenues included in the budget. This amount is all that stands between the Town of Camp Verde being on a level with any other town. All we are talking about is a 1% sales tax, business licenses and a few other items we need to pick up. All we are lacking is the \$135,000.00, this is not a lot of money when you're talking about running a government.

Parsons stated that as far as the budget is concerned, we have a good budget except for that one problem, we're \$135,000.00 short. There are two things we can do with it, we can either cut and be without some services to the people or we can put a 1% sales tax on and take care of the other items as they come up. However, to do this, since we've already had a sales tax election and lost, the only way we could possibly do it would be with the support of the public. If we get enough support from the public possibly we could put a sales tax on, without it we're probably going to have tighten our belt and do without some things next year.

Blaich stated that without the revenues some things are going to suffer.

Mayor Barker opened the discussion to the floor.

Regular Session - July 6, 1988 - Page 4:

Tom Neilson, Camp Verde resident, stated that if a statement was published with the sales tax initiative people would understand the need for the tax and it would pass at an election.

Following discussion and a question and answer period, on a motion by Rogers, seconded by Blaich, the Council voted unanimously to adopt the Tentative 1988/89 Budget as presented.

Schedule Meetings:

a) Executive Session with Manager: Mayor Barker asked Town Attorney Ramsey if such a meeting would be legal under the Open Meeting Act. Attorney Ramsey stated that if the meeting is focused on an individual and not used to set general guidelines, an Executive Session would be appropriate and legal.

The Council discussed other meetings they needed. Work Sessions on the Water Franchise, the health insurance for Town employees and with the P&Z Commission and Director are needed.

The Council will meet in an Executive Session with the Manager at 6:00 p.m. at the Camp Verde Town Hall on July 20, 1988.

The Council directed Manager Maynard to schedule a meeting with insurance carriers as soon as possible to review and discuss the health insurance for the Town employees.

Disbursements & Accounting:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund dated July 6, 1988 as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund dated July 6, 1988 as presented.

Call To The Public:

Jim Clark, Camp Verde resident, stated that the Town needs a sales tax. He stated that the words "from retail sales" need to be added to the ballot. He stated that the Council had the authority to impose the tax but he felt it needed to go to a vote. He expressed his appreciation to the Council and the Town staff for their hard work and long hours in benefit of the Town.

Mayor Barker stated that the Council also felt the Town needed a sales tax. People would be supporting Camp Verde with this tax. He stated that with the sales tax in place the tourists would also be contributing to the Town.

Regular Session - July 6, 1988 - Page 5:

Dale Hunter stated that the Disincorporation Committee would be opposing any sales tax election due to the large amount of money being carried over from last year.

Set Next Meeting Time, Date & Place:

The Council will meet in an Executive Session with the Town Manager on July 20, 1988 at 6:00 p.m. at the Camp Verde Town Hall.

The Council will meet in Regular Session on July 20, 1988 at the Camp Verde Town Hall at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:35 p.m.

Susan Marshall

Susan Marshall, Administrative Assistant

APPROVED:

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
July 12, 1988
12:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Health Insurance
- 4) Community Development Block Grants
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
July 12, 1988
12:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on July 12, 1988 to hear presentations for the Town employees health insurance plan and to discuss the CDBG funds. Mayor Barker called the meeting to order at 12:12 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds,
and Tom Shaw

Absent:

Carol Blaich and Carter Rogers

Also Present:

Nina Payne, Town Accountant and Susan Marshall,
Administrative Assistant

Health Insurance Proposals:

Representatives from Time Insurance, Principal Insurance and Blue Cross/Blue Shield of Arizona made their presentations to the Council. Each told the Council what their companies could offer to the Town in the way of a health insurance program for the Town employees. The Council questioned all representatives as to their coverages and costs and asked that this item be placed on the agenda for the regular session of July 20, 1988.

Community Development Block Grant:

Mayor Barker reported that Mr. Winkle of Spectrum Associates was not at this meeting due to lack of communications so this item was tabled until a later date.

Adjournment:

The meeting was adjourned at 2:25 p.m.

Susan Marshall
Susan Marshall, Administrative Assistant

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
July 20, 1988
6:00 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion With Town Manager Regarding Job Responsibilities and Goals

- 3) Adjournment

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde
CAMP VERDE TOWN HALL
July 20, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) June 28, 1988 Work Session - 1988/89 Budget
 - b) July 5, 1988 Work Session - 1988/89 Budget
 - c) July 6, 1988 Regular Session
 - d) July 12, 1988 Special Session - Health Insurance/CDBG
- 6) Review of need for and scheduling of a Work Session of the Council and the Library Commission
- 7) Scheduling of Public Hearings for the 1988-89 Budget
- 8) Sales Tax as Relates to the Budget
- 9) Proposal for Council Agenda Procedure
- 10) Authorization to Proceed with the Following Positions:
 - a) Animal Control Officer
 - b) Zoning/Street Inspector
- 11) Health Insurance
- 12) Audit Services
- 13) Water Franchise
- 14) Appoint Representatives to the Arizona Public Safety Retirement Board for the Camp Verde Marshal's Department
- 15) Request for Appointment of Commissioners for the Parks & Recreation Commission

REGULAR SESSION - JULY 20, 1988 - PAGE 2 AGENDA

- 16) Old High School Property
- 17) Disbursements/Accounting
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
- 20) Adjournment

**PROPOSAL FOR
COUNCIL AGENDA PROCEDURE
July 15, 1988**

In the interest of simplifying and improving the decision making process of the Town Council, the following proposal is offered as a means of providing for the more appropriate preparation of the agenda items for the future Council Meetings. The intent of this proposal is to substantially improve public access to, and participation in, the Council Meetings. In addition, it is clear that better decisions result from a better prepared Council that has a greater opportunity to seek public input in deliberating on the many issues that come before it.

Regular Council Meetings: To be held on the first and third Wednesdays of the month at 7:00 P.M. in the Council Chambers as is current practice.

Agenda Items: To be submitted to the Town Manager in writing, with a brief description of the purpose or issue of the item, by noon Thursday of the week preceding the regular meeting. Agenda would be closed to new items at that time. The Manager shall exercise reasonable judgment in placing items on the agenda subject to the ability to prepare said items for the meeting. Any item not able to be properly prepared for consideration on the current agenda would be required to be placed on the next regular meeting agenda.

Agenda Published: To be published and posted not later than 5:00 P.M. on the Friday preceding the regular meeting. Posting to be made on the Town Hall notice board and on the Hallett Plaza notice board. Copies of the agenda would be made available to the media for publication in the newspaper or on the radio the week of the regular meeting.

Manager's Report: The agenda would be accompanied by a copy of a Town Manager's Report which would provide a brief description of the agenda item, framing the issue and suggesting various alternative means of resolving the issue with recommendations when appropriate. The pertinent documentation available would be attached to the Manager's Report.

Availability to the Council: The Agenda, Manager's Report and supporting documentation would be provided as a packet to the Council for pickup at the Town Offices after 5:00 P.M. Friday afternoon. As each of the Councilors has a key to the Town Offices, pickup would be at their own convenience at any point prior to the Council Meeting. No delivery would be necessary.

Availability to the Public: The Agenda and Manager's Report would be available to the public for review at the Town Manager's Office beginning on Monday morning, during normal office hours.

Late Submissions to the Agenda: Any item submitted to the Manager or Council for consideration at the Council Meeting after the agenda has closed would be subject to placement on a supplemental agenda that would absolutely close at 5:00 P.M. of the day preceding the regular meeting. Each item placed on the supplemental agenda would be open to brief discussion by the Council but would be refused action until the next Regular Council Meeting unless it were justified as an emergency action and accepted by a unanimous vote of the Council as an action item for the current meeting.

In the event that the Council wishes to adopt this procedure for a trial period, subject to any modifications that may be seen as an improvement to the proposed process, a motion to approve the process and direct the Manager to implement it would be in order.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
July 20, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on July 20, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Blaich lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town Marshal; Doug Jones, Street Superintendent; Nina Payne, Town Accountant and Susan Marshall, Administrative Assistant

Information/Updates:

Mayor Barker reported that the Cocopai Conservation and Resource Development Area will be holding a meeting on July 28, 1988 in Flagstaff and another meeting in Camp Verde on August 2, 1988.

Parsons commented that the meeting in Camp Verde on August 2, 1988 is a branch of the Cocopai and will be a Verde River Greenbelt meeting to try to organize a greenbelt similar to what they have in Cottonwood in the Camp Verde area.

Mayor Barker reported that NACOG will be holding a meeting, Transportation Technical Sub-Committee, on August 3, 1988 in Flagstaff. He stated that he, Diehl and Reynolds attended their meeting last month. At that meeting Camp Verde received the number one priority for a future date to have some assistance with the problem at the Circle K intersection. The August 3, 1988 meeting will be at 10:00 a.m. at the Coconino County Maintenance Yard, 5600 East Commerce Avenue in Flagstaff. He suggested that Manager Maynard attend this meeting as well as any members of the Council.

Blaich suggested that the appointment of an official member to this technical sub-committee be on the agenda for the next Regular Council meeting.

Regular Session - July 20, 1988 - Page 2:

Mayor Barker reported that there is a meeting on July 22, 1988 for the Insurance Pool for the State. He suggested that Manager Maynard and all other Council members who could, try and attend this meeting. This meeting will cover nominations for the Board of Trustees. He stated that it would be to the Town's advantage to have someone on that Board is possible.

Marshal Devine stated that the Town of Clarkdale has agreed to have Pat Spence serve on this Board if we choose to nominate him.

Manager Maynard stated that the Town had received a letter from the Camp Verde Chamber of Commerce expressing their gratitude to Doug Jones, Street Superintendent and to Chuck Devine, Town Marshal for their help with the dedication of Hallett Plaza.

He stated that Dianne Schwanky, Welcome Wagon, has requested a proclamation from the Town endorsing her as the official hostess for the Camp Verde Chapter of Welcome Wagon. He suggested placing this short presentation on the July 27, 1988 agenda prior to the Council hearing Planning & Zoning.

Blaich stated that she felt that this item should be on the agenda for the next Regular Session on August 3, 1988.

Manager Maynard stated that he had received a memo from Ralph Lizotte, Town Magistrate, that there was only one attorney willing to offer services to indigents. This item will need to be considered and addressed.

Approval of the Minutes of the June 28, 1988 Work Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the June 28, 1988 Work Session as presented.

Approval of the Minutes of the July 5, 1988 Work Session:

Blaich stated that the minutes read that Mayor Barker called the meeting to order and also that Mayor Barker was absent. She stated that she had conducted that meeting. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the July 5, 1988 Work Session as amended.

Approval of the Minutes of the July 6, 1988 Regular Session:

With a wording change being made to correct grammar, on a motion by Blaich, seconded by Shaw, the Council voted unanimously to approve the minutes of the July 6, 1988 Regular Session as presented.

Regular Session - July 2, 1988 - Page 3:

Approval of the Minutes of the July 12, 1988 Special Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the July 12, 1988 Special Session as presented.

Review of need for and scheduling of a Work Session of the Council and the Library Commission:

Manager Maynard stated that several members of the Library Commission recently requested the scheduling of a Work Session with the Council to discuss a variety of concerns relative to the goals and objectives of the Library and the Library Commission.

Marshal Devine stated that Kathy Hayley was no longer with the County Library District and apparently there was no documentation to several agreements made between the District and the Town. Holly Lindsfor, who took Ms. Hayley's place, has offered to meet with the Council and the Library Commission in order to figure out the status of various agreements.

Dorothy Wood and Gwen Gunnell, Library Commission, stated they wanted to expedite the matter as soon as possible.

The Council asked Manager Maynard to set a Work Session with the District people, the Council and the Library Commission.

Scheduling of Public Hearings on the 1988-89 Budget:

Manager Maynard stated that since the tentative budget has been adopted, the Council must hold two Public Hearings regarding the 1988-89 Budget. The Town is required by statute to publish the tentative budget for two consecutive weeks and hold the hearings prior to the August 15, 1988 deadline.

Following discussion, the Council decided to meet for these two hearings on August 8, 1988 and August 10, 1988 at the Camp Verde Town Hall at 7:00 p.m.

Sales Tax as Relates to Budget:

Manager Maynard stated that various members of the Council had requested an item of this nature on the agenda. The original request came at the Council meeting of July 6, 1988. He stated that the wording on the agenda would enable the Council discuss this item in its entirety.

Blaich stated "The Council has adopted the tentative budget. It is a 'no-frills' budget-simply providing for the essential services of our Town and the care of those facilities that the community entrusted to us.

The problem is that without a sales tax we are \$100,000 short on revenues.

I disagree with Mayor Barker's philosophy that a budget is fantasy. It is a real document from which the Council and staff will work. Also the document is one from which the public can determine with reasonable expectation how the finances will be handled. There is always concern for unplanned events-that is the reason for a contingency fund. This budget line item provides for the unpredictable small dips in the economy and emergencies. Obviously, if a severe crisis occurs-we'll need to re-evaluate.

Other than a crisis situation, it is our duty and responsibility to present to the public a budget with projected real revenues and expenditures.

In order for the Council to carry out the job that we were elected to do-I feel that the Council should adopt the sales tax by ordinance.

This is the democratic process provided for and most generally used by lawmakers throughout our nation. It is the duty and responsibility for us and other lawmakers to prepare a budget and provide for the revenues to balance it. If the electorate feels strongly about the issue, it is their democratic right to initiate a petition so that the issue can be addressed in a referendum.

I intend to present our coming year's budget for public hearing with real revenues and expenditures. I therefore move:

The Town Council of Camp Verde impose by ordinance as soon as the ordinance can be written-a privilege and excise tax (sales tax) of 1% excluding food and prescription drugs and a 2% bed tax. The sales tax for the Town of Camp Verde will be implemented by following the Arizona Model City Sales Tax Code, pursuant to the requirements of Chapter 107 of the Laws of 1988 of the State of Arizona."

Seconded by Diehl.

Parsons stated "I wanted everyone here to know that this motion allows for a referendum so it doesn't deprive the public of the right to vote on this sales tax."

Mayor Barker stated, "Since I was involved in it, I probably should say, when I say the budget is fantasy my concerns are, we can't dictate the numbers of dollars that will flow into the Town so I take the position based on state statute that we have those items in the budget if we intend to spend it even if we do not have the money. So, therefore, I call it fantasy because we don't know whether those monies will be achieved. There are grant monies in there that we don't know whether we'll receive or not. The other side of the coin is, I have been consistent in my own feelings as regards a vote of the people to pass the sales tax since, a few months ago, we

already had an election. I won't elaborate to a great deal because it will do nothing to further the situation other than to provide a division and I don't want to contribute to that. But I feel strongly, since we did have an election, that we should pass the next one by election. That's a personal observation. I have great concerns of divisions within the community and that's what my concerns are at this date."

Diehl stated "I think the public knows my stand. We could have been much, much better off in our Town had we put on a sales tax a year ago this coming August. We need it. We spent time on the budget. Surely we can live from year to year as a poor boy but you all know out there that we are much better off now than we have ever been in our Town of Camp Verde. I supported the sales tax because other communities have a sales tax to support their requirements imposed upon them by statute and other needs. That's all I have to say."

Mayor Barker explained "Obviously the problem has been discussed many times as to why the need was there to have the election in the first place and that because of information in the signature gathering process which was provided and told to the public in that particular context. So, it was the intention to keep our word to the citizens of Camp Verde that we told them that and so we adhered to that. Since we had the election not long ago I thought we should have another one. Personal observation."

Rogers said "I'd like to say something real quick. My personal preference is that the question go back to initiative to the people. However, as I sit and look at the budget, which I think we have looked at very, very closely, I believe, it is my responsibility to the Town, I see the need to support Blaich's motion and go ahead and impose the sales tax. The concern that I have, I share with Bob, about the division of the community. I hope that the community will understand any action I will have to take here but I do feel it's a very, very necessary effort to go ahead and finance the budget we have prepared and also since the defeat of the sales tax in the election, I have talked to numerous people and I've been contacted by a lot of people with two concerns. 1) Why don't you impose it and 2) I would have voted for it if the wording had been different. Based upon that I feel I can make a judgement for the majority of the people I was elected to represent."

Shaw stated "I've tried as much as I possibly could to talk to as many people as I could about the sales tax. And I have really not come across anybody that has told me they would object to it. They were very sorry that it happened the way it did and we lost in the election but due the unforeseen circumstances that were put to us at that time. This is the reason they felt the thing failed. So with these things in mind I am going to have to go along with Vice Mayor Blaich. I do think this, basically we did what the public wanted us to do, putting it to election, but a lot of times legislatures make mistakes. I think we really did make a mistake in the beginning, to

put the thing to a vote. It's our obligation, as elected representatives, to do what we think is right."

Mayor Barker stated "There's no question about the need for the sales tax. I think we all acknowledge that particular point. All we're debating is the method of accomplishment. And with that in mind, unless my mathematics fail me, looks like that's the way it'll be. I'll call for the question, those in favor say "Aye", Opposed? I guess I'm the only one and that's not against the sales tax but it has to do with the method and I would be less than honest if I didn't take that same position because I've maintained it since day one."

The discussion centered on expressing the councils' policy for recognizing the need to adopt a tax code ordinance.

The Council vote was 6-1 in favor with the Mayor having noted his dissent.

Blaich stated "I have one thing that relates to the motion that made. Seeing as there were six votes on that motion and six votes are required to attach an emergency clause to the ordinance, I would like to see the emergency clause attached to that ordinance."

Manager Maynard stated that the Council would need to establish an effective date.

Blaich amended her motion to include the effective date of September 1, 1988 and the emergency clause.

Mayor Barker asked if there were any questions before the question? He then broke precedent and allowed a question from the floor.

Manny Maniaci of the Journal asked if adopting an ordinance with an emergency clause would negate a referendum?

Mayor Barker stated that this would need to be answered by the Town's Attorney.

Blaich stated that she believed any issue that is adopted by ordinance can be challenged by referendum. She stated she thought the timing is different if an emergency clause is attached.

Manager Maynard stated that he had not had the opportunity to talk to Ron Ramsey in regards to this specific item. However, with talking to state officials yesterday regarding what procedures were involved should this occur this evening. It was indicated that there is a 30 day period during which a referendum petition may be filed.

Blaich stated that although Town Attorney Ramsey was on vacation at the moment, she would like to get a legal opinion on the emergency clause as soon as possible, because she would not want to attach an emergency clause if it would negate the referendum.

Regular Session - July 20, 1988 - Page 7:

Manager Maynard stated that the City of Cottonwood had a very good attorney and asked the Council if they would be comfortable with his seeking an answer from this gentleman. The Council concurred that seeking answer from the attorney with the City of Cottonwood or Town of Clarkdale would be appropriate.

The final vote for the policy intent to adopt the sale tax code, as amended, was:

Blaich: Yes
Diehl: Yes
Parsons: Yes
Reynolds: Yes
Shaw: Yes
Rogers: Yes
Barker: No

Proposal for Council Agenda Procedure:

Manager Maynard explained his proposal for Council agendas. A copy of which is attached and becomes a part of these minutes. He stated that it was necessary to develop a method to ensure the Council, media and the public receive the agenda in a timely manner.

Following discussion and a question and answer period, on a motion by Diehl, seconded by Reynolds, voted unanimously to have the Manager implement his policy and bring a written version to them at the next Council meeting for any possible adjustments.

The meeting was recessed at 8:05 p.m.

The meeting was reconvened at 8:10 p.m.

Authorization to Proceed with the Following Positions:

a) Animal Control Officer

Marshal Devine stated that he wanted Council approval to review the several applications already received for this position rather than advertising the job. He would like to have the testing and interviews completed in order to be able to hire once the final budget is adopted.

Parsons stated that since all other Town positions had been advertised he wanted to continue this policy.

Shaw stated that he felt advertising was unnecessary but the position should be posted on the bulletin board at Town Hall.

On a motion by Diehl, seconded by Shaw, the Council voted as follows:

Blaich: No
Parsons: No
Rogers: No
Diehl: Yes
Reynolds: Yes
Shaw: Yes
Barker: Yes

to approve proceeding with the Animal Control Officer position and to post notice of this opening on the bulletin board at Town Hall.

b) Zoning/Street Inspector

Manager Maynard stated that the Street Superintendent and the P&Z Director had prepared a job description for this individual. This position needs to be filled as quickly as possible and the advertising and interview process could be completed by the time the budget is adopted.

On a motion by Rogers, seconded by Marvin, the Council voted unanimously to authorize the Manager to proceed with advertising and posting the position on the bulletin board at Town Hall for the Zoning/Street Inspector.

Diehl amended his motion concerning the Animal Control Officer to include advertising as well as posting the position on the bulletin board at Town Hall.

Health Insurance:

Manager Maynard stated that proposals for health insurance were sought last spring following notification from our current carrier of a rate increase of 35%. He stated that our current carrier, Time Insurance, Principal Financial Services and Blue/Blue Shield of Arizona made presentations to the council on July 12, 1988 in a Special Session. He discussed the various benefits, coverage and cost of each proposed policy. He stated that he had met with as many of the Town employees as possible on July 20, 1988 and made them aware of the various changes that would occur if there was a change in the insurance carrier. He recommended to the Council accepting the proposal brought to the Town by Blue Cross/Blue Shield of Arizona for health insurance for the Town employees. He stated that the Council might consider becoming self insured to help cover a Major Medical problem with a cap of \$2500.00. He also stated the Blue Cross/Blue Shield would have an HMO available soon and this might be a consideration to help keep the costs down. On a motion by Parsons, seconded by Reynolds, the Council voted

Blaich: Yes
Parsons: Yes
Shaw: Yes
Rogers: Yes
Reynolds: Yes
Diehl: No

to accept the Managers recommendation to select Blue Cross/Blue Shield of Arizona as the health insurance carrier for the Town employees, to consider HMO when available and to not provide any co-insurance cap via self insurance.

Audit Services:

Manager Maynard stated that due to the time involved to prepare information for the Council's review on the health insurance issue he has not been able to complete his preparation on the firms who had sent proposals to the Town for audit services. He asked the Council to bring this item back at the next Regular meeting after he has had an opportunity to prepare a packet of information for them.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to table this item until the next Regular Session, August 3, 1988.

Water Franchise:

Manager Maynard stated that he had spoken with Jim Bullard, Camp Verde Water System. Mr. Bullard would like to schedule a Work Session with the Council concerning the water franchise agreement.

Parsons suggested having the Town Attorney draw up an agreement, similar to the agreement the Town has with Arizona Public Service, as soon as possible so a Work Session can be established.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to have the Town Attorney draw up an agreement, similar to the agreement the Town has with Arizona Public Service, and schedule a Work Session with the Camp Verde Water System as soon as possible after the agreement is prepared.

Appointment Representatives to the Arizona Public Safety Retirement Board for the Camp Verde Marshal's Department:

Marshal Devine stated that Arizona Public Safety Retirement required a local board be established consisting of the chief elected official of the Town, two officers from the department and two individuals from the private sector. He reported that he had spoken to Hank Hoover and John McReynolds and they both were willing to serve in this capacity.

Regular Session - July 20, 1988 - Page 10:

Following discussion, on a motion by Reynolds, seconded by Diehl, the Council voted unanimously to appoint Mayor Barker, Hank Hoover and John McReynolds to the Arizona Public Safety Retirement Board.

Request for Appointment of Commissioners for the Parks & Recreation Commission:

Manager Maynard read a memo he had received from John Reddell of the Parks & Recreation Commission. The memo stated that two of the current Commissioners have resigned and there is a need to replace them. Mr. Reddell suggested four individuals for these positions.

Parsons abstained from any discussion and/or vote because he is related to one of the individuals who is up for consideration for the Commission.

On a motion by Diehl, seconded by Shaw, the council voted unanimously, with Parsons abstaining, to appoint Patti Adams to replace Leroy Carr and Penny Crews to replace Vikky Welch for the Parks & Recreation Commission to serve out the unexpired terms.

Old High School Property:

Manager Maynard referred to a letter that the Council received from John Crane and the Historical Society concerning a suggestion on how the Town could purchase the old high school property. He stated that this involved a transfer of the property at Butler Park and this could cause some problems due to the fact that Butler Park was donated and that federal Bureaus of Outdoor Recreation (BOR) funds were used in the construction of the improvements to it.

Parsons stated that without the necessary funds, the Town could not consider purchasing the property. On a motion by Parsons, seconded by Shaw, the Council voted unanimously to table any action on this item until the final budget is adopted.

Diehl stated that he felt the electors should be given the right to decide on a bond issue toward purchasing the old high school property.

Disbursements/Accounting:

Manager Maynard stated that there was an additional sheet attached which showed items he would like pre-authorization from the Council to purchase.

On a motion by Diehl, seconded by Blaich, the Council voted unanimously to approve the disbursements from the General Fund, dated July 20, 1988 as discussed.

Regular Session - July 20, 1988 - Page 11

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the disbursements from the Highway User Fund as presented, dated July 20, 1988.

After discussion and a question and answer period, on a motion by Blaich, seconded by Shaw, the Council voted unanimously to pre-authorize the purchase of several items by the Manager as well as 50 maps for Planning & Zoning, the registration fee for the Arizona City Manager's Association's summer seminar on the 28th and 29th of July, 1988 in Pinetop, the membership fee to the Arizona Manager's Association at a cost of \$90.00 and the International City Manager's Association at a cost of approximately \$300.00.

Call To The Public:

Tom Neilson, Camp Verde resident, stated that he felt the Council was doing an excellent job but that the issue of the sales tax should go to a vote of the people. He also stated that he wanted the Town to find a way to purchase the old high school property as a permanent home for the Town Hall.

Dale Hunter stated that Town Attorney Ramsey was needed during this meeting and should provide a pro-tem to cover for him when he is unable to attend Council meetings.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall

July 27, 1988 to hear Planning & Zoning
August 3, 1988 for a Regular Session
August 8, 1988 for a Public Hearing on the 1988/89 Budget
August 10, 1988 for a Public Hearing on the 1988/89 Budget

Adjournment:

The meeting was adjourned at 9:56 p.m.

Susan Marshall

Susan Marshall, Administrative Assistant

APPROVED:

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
JULY 27, 1988
5:15 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Approval of the Minutes of the July 20, 1988 Regular Session
- 4) Retainer of Lew Levin as Special Town Attorney to Assist with Sales Tax Code Adoption Process
- 5) Review and Discussion on the Proposed Sales Tax Code
- 6) Adoption of Resolution 88-45, Declaring the Tax Code as a Public Document
- 7) Call To The Public
- 8) Adoption of Town Sales Tax Code - Ordinance 88-A30
- 9) Sales Tax Collection Agreement with the Arizona Department of Revenue
- 10) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
July 27, 1988
5:15 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on July 27, 1988 to review and discuss the Town Sales Tax Code. Mayor Barker called the meeting to order at 5:35 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager, Lew Levin, Special Town
Attorney, Kent Fairburne, League of Arizona Cities &
Towns, Nina Payne, Town Accountant and Susan Marshall,
Administrative Assistant

Approval of the Minutes of the July 20, 1988 Regular Session:

Blaich noted that the minutes of July 20, 1988 needed to be amended on page 6, first full paragraph, before the Council vote, to include: "The discussion centered on expressing the Councils' policy for recognizing the need to adopt a tax code ordinance."

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the July 20, 1988 Regular Session as amended.

Retainer of Lew Levin as Special Town Attorney to Assist with Sales Tax Code Adoption Process:

Manager Maynard stated that since Town Attorney Ron Ramsey was on vacation, per Council request, he had contacted another attorney to assist the Council with the Sales Tax Code adoption process. He had contacted Attorney Lew Levin for this process. Manager Maynard stated that Mr. Levin's municipal rate is \$75.00 per hour for actual working time, \$40.00 per hour travel time plus normal cost of expenses. Mr. Levin had done the preliminary work for the Council as was indicated to be needed. He stated that the Council would need to retain Mr. Levin in order to complete this process.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to retain Mr. Lew Levin as the Special Town Attorney to assist the Council with the Sales Tax Code adoption process.

Special Session - July 27, 1988 - Page 2:

Manager Maynard stated that the appropriate documents have been prepared. He asked if the Council had any questions. He stated that there are several versions of the documents depending on what the Councils' desire is.

Blaich stated that the Town has certain options it is able to choose from in the model city sales tax code. She stated that the Council had been through the menu for the sales tax code several different times. She asked if the Council was all in agreement on Item 13K. She read the item in question, "Do you tax sales of food to public school districts for the use in cafeterias". She stated that, originally, the Council had said "yes" to this item and asked if the Council was in agreement to change this to "No".

Manager Maynard stated that a motion would be necessary to make this change because of the procedure used in the original menu selection procedure.

Mayor Barker stated that there was never a vote taken on the menu. The Council had worked on the menu in Work Sessions only.

Rogers asked about Item G which reads, "Do you tax gross income from non-profit organizations excluding hospitals, nursing homes and legitimate fund raising activities".

Manager Maynard stated that there were two options to this item. Because of prior court action, the Town has elected to not answer either way but to insert a phrase, "Not available due to prior court ruling".

Mr. Levin stated that the Internal Revenue Service issues tax exemptions to organizations. Their exemption makes the organization exempt from any type of tax. There is no way to tax a legitimate tax exempt organization.

Adoption of Resolution 88-45, Declaring the Tax Code as a Public Record:

Blaich asked Mayor Barker to read Resolution 88-45 (which is attached and becomes a part of these minutes). He did so.

Blaich stated that, "As the Resolution reads and as we may go down later into the adoption of the Ordinance, the Resolution does not include an emergency clause. We were concerned at our last meeting and had some discussion on this and the statement verbatim from the minutes of that meeting read as such 'Blaich stated although Town Attorney Ramsey was on vacation at that moment she would like to get legal advice on the emergency clause as soon as possible because she would not want to attach an emergency clause if it would negate the referendum'. We have had legal counsel. We are adopting the resolution without an

emergency clause. The resolution and the ordinance (without an emergency clause) which then allows the public to initiate a petition for a referendum. I was concerned, and I particularly want to address this, there may have been some misinformation published and I wanted to assure that what took place in that meeting and what we're adopting tonight would not negate any opportunity for the electorate to initiate a petition for referendum."

On a motion by Blaich, seconded by Diehl the Council voted unanimously to adopt Resolution 88-45.

Call To The Public:

Quesina, White Hills Mobile Home Park, asked if the public could ask questions pertaining to any item on the agenda.

Mayor Barker explained that any item on the agenda was open to public input.

Mikell Lawrence, Camp Verde resident, stated "I have been asked to read a statement prepared by myself and eight other registered voters, members of the Camp Verde business community. The statement is addressed to HOnorable Mayor Barker and members of the Town Council. The statement reads as follows: We heartily support a sales tax. We do not support the enactment of this ordinance by the Town Council, even though we recognize your right to do so. Had you not already held an election on the tax issue and been rejected by the majority, your enactment of this ordinance would not seem so arbitrary. All of you have publicly acknowledged the wording on the sales tax ballot lead to its defeat and not the issue itself. Would it not serve the spirit of the community better to postpone your vote, to hold another election using a clear and concise ballot. Many of you have been quoted as saying, the voters elected us to represent them and so they did, but how can that election be valid and an expression of the will of the people without granting that some sanction to the subsequent election on the sales tax. The passage of this ordinance would make it appear to be because of the defeat of an issue that you supported. A proposed budget deficit is just that..proposed and perhaps projected. But surely not of such catastrophic proportions that you are required to act in haste and make a mockery of a promise given by the incorporators. A promise of taxation only at the will of the people. We, who have drafted this statement, beg you to remember and honor that promise. Therefore, we urge the defeat of this ordinance or at the very least, a two week tabling of your vote to allow public input. Thank you for your time."

Tom O'Connell, Montezuma Heights, "Just recently, as the lady said, at the election, of the will of the people. Their mandate

to the Council, that there be no tax. I think this should be carried out as the will of the people who you are supposed to be representing. And along with when it was incorporated it was stated that there would be no tax added to the people. I strongly urge that you sit up and listen."

Lyle Bolton, "I don't have a prepared statement but I kind of go along with the statement Mrs. Lawrence read. I did read in the Journal, which follows your meetings, I guess pretty closely, I haven't been to any in a long time. But I get tired of reading in the paper where Council members say why not start at 2% instead of 1% instead of it raising later. This particular issue says that if we'd had this tax last August we'd must further ahead. they say things like, so far it's cost us nothing to run this Town. Well now, everybody knows it costs us something. We're all taxpayers in Arizona. And just because we don't have a sales tax in the Town, we still pay taxes and it goes to this. I feel a little put out at people who say those things. If the sales tax were right, I feel that everybody here saw the wording on the ballot before the poll was taken in May. I think we should go by that vote."

John Crane, Camp Verde resident, "I just wanted to speak to one area that was covered a little earlier and that people were promised during the incorporation drive that there would not be a tax without the vote of the people. That is not quite accurate because of the fact the League of Cities told the incorporators that that was the only way that a tax could be levied was a vote. This was past on in good faith during the discussion. But it was also said, in every meeting that I at, and I was at almost every public meeting, that in this day and age, the property tax is not a very popular tax. Very few cities and towns still have that as a source of revenue but almost invariably towns and cities do have a sales tax because they find that necessary as part of their budget. So this was openly discussed, yes there would probably be a sales tax needed to support the town. The only reason, as I say and I can't emphasize it strongly enough, it was said there would be a vote is because the League told the incorporators that was the only way. I'd like to make one other comment and that is that I have followed your budget process very closely. I've seen you go over it line item by line item and I feel you were elected to shoulder the responsibility of being good managers and if it's the Council conclusion that a sales tax is needed for the benefit of the Town, I think it's your responsibility to take the bull by the horns and pass the ordinance."

Trish Onion, Jordan Meadows resident, "I want to commend the Council for your courage in working to adopt the sales tax ordinance, in the face of the public vote which, by the way, was defeated by only 36 votes. I think I speak for many people that I've talked with who were very disappointed that the sales tax

Special Session - July 27, 1988 - Page 5:

was not passed. People who have followed the elective process, I'm a member of the Planning & Zoning Commission, just one department of many that has been limping along without enough money. With a lot of effort on Chuck Devine's part, I think, we've been able to do okay this year. We need to plan for the future and for facilities in the future for the Town Hall and plan for other kinds of services that we expect from the Town. I believe that we elected you all to do what's best for the Town and I do want to commend you for your efforts and I encourage you to adopt the sales tax ordinance."

Lee Hawlsey, "I've been coming to a lot of meeting here and I've seen you guys pinch pennies and figure out how you could do things. There's been quite a few people coming to the meetings express thanks for the things you've done. Police protection, roads and I just want to go on record as supporting you in your decision."

Quesina, "I and my husband were two of the people who voted 'No' at the election in May simply because of the wording. Giving the public a chance to vote, with clearer wording, I think you'd have the support of the people."

Bea Richmond, " I know a number of people who voted 'No' only because of the wording. Just hold another election."

Robert Smith, Montezuma, "I go along with Bea also with the idea that, hold the election, because, it's the will of the people. If you do this in chambers like you have, it's not the will of the people but the will of the chamber. When you incorporated the first time it was misunderstood by many people. You wrote it up, the way you wrote it up and first thing you know it became law. The people did not get to vote on it. If they don't get to vote on this one you people are really in trouble."

Pearl Burns, new to the community, "The tax doesn't matter one way or the other but what does bother me is that there were people that voted and it was turned down so why can't we have another election during the general election, not spend money on another election, a special election, and I think it would let you guys off the hook and the whole community would feel much better about it."

Lee Hawlsey, "I see that there's been about four people who have stood up here and say they go along with the tax deal if it would go to election. It's going to take a lot of money that the Council needs. The people that's interested in what's going on have shown up here tonight and the one's that didn't figured, we want a tax anyway. Go ahead and pas this ordinance."

Blaich explained "I want to be sure that everyone's clear on elections and calling the elections and referendum. We have been instructed by our legal counsel that the Council cannot call a sales tax election. That's why you saw on the other one an initiative petition by the citizens to bring it to an election. We cannot call the election for the sales tax. If we adopt the ordinance tonight, by the Council, you again can initiate a petition to bring that to an election. This is your democratic right. There's no way the Council can initiate the election for this issue. I urge you who wanted to bring this to an election, you will have, and I believe if it's adopted as we have proposed, 30 days to initiate a petition to bring it to election and that's the only way that we, I hate to say the word, force the issue, but that's the way we can bring it to an election. By adopting the ordinance so you can initiate the petition for referendum. We cannot call the election ourselves."

Mikell Lawrence, "If my memory serves me, the last election on the sales tax issue ran the Town of Camp Verde approximately \$2,600. Perhaps someone can verify that for us."

Nina Payne, Town Accountant, "It was around \$4,200. before we got finished paying the expenses. Documents are still coming in to be paid."

Pearl Burns, "If we hold it during the general election why would it cost anything? I mean you're going to have the election anyway."

Nina Payne, "We'd still need to pay the election workers."

Mayor Barker stated that the general election would need to be conducted by the County and we need to do the sales tax election in conjunction and there would be confusion as to which expenses are which.

Manager Maynard stated "Mr. Hawlsey stated that it would cost a great deal of money. I don't think that he was referring to just the cost of the election itself. The problem is if we hold the election during the general election what we end up is the earliest that the sales tax could be put into effect is the first of January. If that were to happen what we're looking at is a loss of approximately \$65,000 in revenue. This means that we would have to go back, before adopting the budget, and make fairly substantial, in some cases what would be considered drastic cuts again. It would be tantamount to the situation we were in last year. It would not be quite as bad but it would be very substantial in terms of the cutbacks."

Mayor Barker stated "The fact remains, under state statute, the Council does have the right to impose taxes and whatever they may choose to place, they can do so."

Special Session - July 27, 1988 - Page 7:

Lyle Bolton, "The Town Manager just spoke, I'm unclear, what substantial cuts are you talking about on the budget if this sales tax does not go through. What are we talking about on substantial cuts. The newspaper says cuts in service, is this the same thing, what are these services."

Manager Maynard replied "Council has asked me to hold off on making a recommendation until such time as we know what happens with this. To the extent that it was discussed during budget time, substantial cuts that might be included were noted by members of the Council as including the recreation department, the library. That still accounts for less than half of what would be necessary. Consequently we would very likely have at least one or more positions, that are very badly needed at this time, would not be hired. We have one position right now that has not been advertised at all for that reason. The two that are advertised, Animal Control Officer, many of you know why that one is essential as well as the inspector for the streets, that one also is very important. In both cases, the actual hiring is being held in abeyance until after the budget's adopted because of the very simple reason that if this doesn't go through, those positions may not be possible to fill. So, we've got those three for starters, we also have, in the case of recreation and the library, most of the programs. It was leaving just enough to take care of the basic facilities we have. Again most of you saw in the papers recently the situation with Butler Park. This includes the personnel that would take care of Butler Park. In the case of the Library, this represents the ability to do some of the work to provide the services to the Children's Room."

Lyle Bolton, "Perhaps an explanation like that might help. A lot of people I talk to are asking what services are going to be withheld, the Marshal's Office on calls and that type of thing. I think there's some miscommunication. I think it's help to have some kind of answer to what's going on instead of just saying we need a tax."

Robert Smith, "Also put a price tag on these services so citizens will know what's going on. You say it costs so much, how much is much?"

Mayor Barker stated that these items were gone through thoroughly during the budget process and hearings. He reminded people of the budget hearings scheduled for August 8, 1988 and August 10, 1988 before final adoption.

Mikell Lawrence, " Mr. Mayor, one of the reasons I was asked to appear here tonight because of an act of the majority of the people I have dealt with didn't find out about this until two days ago. This is a horrible time of year in Arizona to reach people in a short time. A lot of people are out of Town, two of

the people who helped draft this statement were contacted by conference call. There's a lot of people here tonight that have shown up, it was mispublished as far as time in the paper. I know you have a Regular Council meeting to convene here in short order. This was the reason we said that if you could not find it in your hearts to vote this ordinance down that you would at least give us two weeks in which to have everyone have their say before there is an arbitrary placement of this tax on the Town."

The discussion was closed to the floor.

Adoption of Town Sales Tax Code - Ordinance 88-A30:

Mayor Barker read Ordinance 88-A30 into the record (which is attached and becomes a part of these minutes). He called for questions and/or comments from the Council.

Blaich stated, "I'd like to reiterate my statement because some other people have come in since I made the statement before. counsel, please correct me if I'm wrong. I have stated that we, as a Council, cannot call for a sales tax election. The only two processes for a sales tax election is by initiate petition, which took place in the first election. The other process is by referendum. If we pass this ordinance as adopted tonight, the electorate still has its democratic right to initiate a petition for referendum. Those are the only two ways we can bring this to an election."

Mayor Barker added, "With the clarification by counsel. If the people wish to initiate such a thing, the requirement would be, within 30 days, 10% of the people who voted in the last Council election, would cause an election to be called."

Lew Levin stated, "Mr. Mayor and Council, that is correct."

There was some discussion of the number of signatures that would be needed.

Manager Maynard stated that the number would be determined and verified with the County so the public would be fully aware of the number of signatures that were required to bring this item to a vote.

On a motion by Blaich, seconded by Parsons, the Council voted 6-1 to adopt Ordinance 88-A30 as presented with Mayor Barker casting the dissenting vote.

Rogers stated, " I listened to you people tonight. I've kind of kept a running track of what the score is here and what was said by several of you. I do feel that council has looked very, very carefully at the budget. It is very concerned about keeping the

cost of government down as much as possible. However, some of the demands from the people of the community have dictated the budget that we do have. I have concern about it, I would like to take to an initiative of the people, however, I have no guarantee of when that might come. As Carol says, we can force a referendum on this. With this in mind, I believe I've made my mind up on how I have to go and I hope everybody understands."

Mayor Barker stated, " The only opposing vote, I've got to cast it, I have no options. I stood up on the stage and said to the people of the Town that we would have an election based on information we had received before we passed it. I am in favor of a sales tax. I am not in favor, even though it is legal, of passing it without the election of the people because that's the way we did it the first time. I have no alternative but to maintain that position."

Diehl stated, "I too was in favor of going to election at the Public Hearing that we had to obtain input form the community."

Sales Tax Collection Agreement with the Arizona Department of Revenue:

Manager Maynard explained that the agreement for the collection of taxes is the vehicle by which the sales tax is implemented. It's an agreement with the Arizona Department of Revenue by which they handle the collection of taxes on behalf of the Town. He stated that it's a standard form of agreement for this purpose with the only areas that are changeable being the name of the town and the date it is effective. He stated that Mr. Levin had reviewed this agreement. September 1, 1988 is the effective date of the sales tax ordinance, and since this ordinance was adopted prior to the end of July, it's the earliest date the sales tax can be implemented. He stated that the Arizona Department of Revenue has been notified that the ordinance may be adopted this evening and are ready to start the process necessary to begin sales tax collection.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the agreement for sales tax collection with the Arizona Department of Revenue.

Adjournment:

The meeting was adjourned at 6:35 p.m.

Susan Marshall
Susan Marshall, Administrative Assistant

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
July 27, 1988
5:00 p.m.

- 1) Call To Order
 - 2) Roll Call
- Discussion - Town Sales Tax Code with Legal Council
- 3) Adjournment

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 1, 1988
7:00 A.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Availability and Allocation of Recycled Material from I-17
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
August 1, 1988
7:00 a.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall to discuss the availability and allocation of recycled material from I-17. Vice Mayor Blaich called the meeting to order at 7:00 a.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Dave Maynard, Town Manager; Doug Jones, Street Superintendent and Susan Marshall, Administrative Assistant

Availability and Allocation of Recycled Material from I-17:

Doug Jones stated that the Town was able to receive approximately 1200 tons of millings from I-17 from FNF Construction for the cost of hauling alone. The project manager for FNF, Leonard Scott, had told Mr. Jones that the material would be available for delivery on August 15, 1988. Last week Mr. Jones was told that material would be delivered on August 2, 1988. The cost will be approximately \$360.00 per hour for the number of trucks that will be utilized. He asked for Council input on where to place this material. His suggestion was to place it on Salt Mine Road.

Diehl asked how much area could this material cover. Mr. Jones stated that at an application of 4 inches thick and 28 feet wide, approximately 3500 linear feet.

Manager Maynard stated that both Salt Mine Road and Middle Verde Road needed repair and this material would be very helpful on either roadway.

The discussion centered on the pros and cons for each area of road and the condition of the recycled material.

Special Session - August 1, 1988 - Page 2:

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to approve placing the recycled material from I-17 on the existing roadway of Middle Verde Road, sealing the surface prior to winter and striping the surface with center and shoulder stripes.

Parsons stated that the Council needed to meet in an Executive Session to discuss personnel and a Work Session with the Planning & Zoning Commission to discuss policy and procedures.

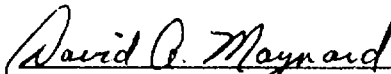
The Executive session was set for August 3, 1988 at 5:00 p.m. and the Work Session was set for August 3, 1988 at 5:30 p.m.

Adjournment:

The meeting was adjourned at 7:33 a.m.



Susan Marshall, Administrative Assistant



David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 3, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the July 27, 1988 Special Session - Town Sales Tax
- 6) Approval of the Minutes of August 1, 1988 - Availability and Allocation of Recycled Materials from I-17
- 7) Certificate of Appreciation to John Musgrove
- 8) Review and Clarification of Agenda Procedure
- 9) Circle K Intersection
- 10) Welcome Wagon Proclamation
- 11) Business License Recording Fee
- 12) Road Project Bids
 - a) #880602
 - b) #880628
- 13) League of Arizona Cities & Towns Conference
- 14) Disbursements & Accounting
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

TOWN MANAGER'S REPORT
REGULAR COUNCIL MEETING
August 3, 1988

ROM

4) Information and Update

Cocopai Resource and Conservation District sponsored meeting of August 2, 1988 in Camp Verde: A group of approximately 23 people met to discuss the potential creation of an organization to be known as the Verde Valley Association which will serve as a Verde Valley liaison with, and a standing committee of, the Cocopai RC & D. The organization will provide a forum for valley wide cooperation in the use and protection of valley resources. A coordinating committee was named to serve for a period not to exceed 90 days in proposing the formation of the organization. A copy of the membership of the steering committee is attached.

Todd Rockwell has delivered the bid plans and specifications for the CDBG funded projects and the left turn lanes at the high school. Anyone wishing to view them may do so at the Town Office. The bids will be advertised immediately with an August 24, 1988 due date. Preparatory work is progressing in a timely manner.

Sales Tax implementation is on schedule and progressing very well. Don Bartholomew and Brian Stephan from the Arizona Department of Revenue provided four and one half hours of assistance to the Town on Monday and delivered to us the materials required to begin the process. The mailing labels are completed and the cover letter is being drafted. All known parties subject to the sales tax will be mailed the Sales Tax License application packet not later than Friday of this week. The licenses must be mailed directly to the state not later than August 19, 1988.

7) Certificate of Appreciation

A certificate of appreciation has been prepared at the request of the appropriate department head in recognition of exemplary service to the community which extended above and beyond the call of duty in many respects. The individual involved has been invited to the meeting to receive the presentation from the Council. The need to celebrate the achievements and exemplary service of the Town's employees cannot be understated. This is a case in point.

8) Review and Clarification of Agenda Procedure

The written proposal for agenda procedures has been circulated earlier. You may have noted that the written copy circulated provides for Councilors to pick up their meeting packets at Town Hall, not to be delivered by Marshal's Deputies. The actual start of this procedure was postponed until after this meeting.

9) Circle K Intersection

This item is on the agenda by Council request. At this time it is questionable whether there is an advantage to be gained by any action taken prior to the completion of the ADOT Transportation Plan about to begin. However, as I am not fully read into this subject, I am prepared to acknowledge that there may be facts of which I am unaware that may dictate just such an advantage.

10) Welcome Wagon Proclamation

A copy of the proposed proclamation is attached. Welcome Wagon is a community service that has served to help to smooth the transition to a new community for tens of thousands of persons throughout this country for a great many years. The service is a first sign of welcome and acceptance of the new arrivals into our community. This proclamation is intended to serve as a recognition of the value and desirability of this service within the Town of Camp Verde.

11) Business License Recording Fee

This item is distinctly different from the Transaction Privilege and Use (Sales Tax) License in that the Sales Tax License is a one time fee for the processing of a permanent sales tax license that simply logs a business into the sales tax collection system, whereas the Business License Recording Fee is a recurring fee charged to a business for the right to conduct business within the Town of Camp Verde. This fee serves as a fee that represents the nominal cost of regulating businesses of various different natures. Town Attorney Ron Ramsey has undertaken some research into the Business License and how it has been established in other similar communities in Arizona. He will be on hand to answer your questions.

12) Road Project Bids

The road project bid opening summaries are attached for your review. I recommend that the Council accept the low bid in each case as the degree of cost variance between the low bid and the low bid from a local contractor exceeds one thousand dollars in each case. For bids this size, it is my understanding that local preference extends to a limit of 10% or \$ 1,000.00, whichever is the smaller.

13) League of Arizona Cities & Towns Conference

The annual league conference will be held in Tucson this year. This item is on the agenda by Council request to determine who will attend. A copy of the conference notice is attached for your review.

14) Disbursements and Accounting

Please refer to the attached reports. This reporting format is not entirely to my liking as I believe that it could more easily readable and should include a cash flow projection for the year with a clear indication of the Town's experience to date. However, this is a project that will come with time. At this point, the Town is very thoroughly solvent and does face any notable threat to that financial position unless the sales tax is subjected to a referendum.

Additional items for approval under disbursements are \$ 110 for toilet paper dispensers for the Town Hall restrooms and an undetermined sum for the replacement of the deteriorated handicapped access ramp to the front door of the main town office. I have arrived at a point where I would like to pursue the purchase of one computer that will serve for a period of time as a stand alone machine but will be an appropriate part of the network system when established. This computer would serve my needs initially and would be transferred to another department at the time that the file server base computer is purchased. This will delay the need for the greater expenditure required for the file server. Current projections indicate a strong likelihood of a substantial cost reduction late this year.

A revisiting of several items from the last disbursements approval is necessary due to price increases on the Fire Safe file cabinets and delivery of a different bookcase from that which I inspected in Phoenix. As a result, I refused to accept the order and have notified the vendor of the Town's intent to bid the items. As was noted, the pricing for the merchandise offered was too good to be true. I would like the Council's blessing to bid the two file cabinets, three bookcases, a computer printer stand and a supplies storage cabinet. The remaining two standard file cabinets will be sought for purchase from state surplus property.

Set Next Meeting Time, Date and Place

Water Company Franchise meeting can be scheduled as soon as possible; Attorney Ramsey has a proposed agreement drafted.

Work Session with Library Commission and the County Library Service will be arranged as soon as possible. I met with the Library Commission this past evening and we are ready to proceed. You may wish to renew your instruction to me to schedule the work session when appropriate.

Town Audit is not ready for this meeting and will probably not be ready until late next week. I will attempt to have it ready for approval at meeting to coincide with a work session or the budget adoption meeting which should be on August 11th, if possible.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
August 3, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 3, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:15 p.m.

Councilor Shaw lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town Marshal;
Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer;
and Susan Marshall, Administrative Assistant

Information/Updates:

Manager Maynard stated that there was a meeting sponsored by the Cocopai Resource Conservation and Development Area at the old high school gym on August 2, 1988. Approximately 23 people attended this meeting to discuss the merits of forming a Verde Valley Association to serve as a standing committee of the Cocopai RC&D. He stated that a steering committee was formed consisting of seven members, including himself, in order to draft a proposal to be forwarded to the Councils of each of the communities and the County Board of Supervisors for consideration on how to form this association and how to handle membership to it.

Manager Maynard then reported that the CDBG road projects were coming up. He stated that the Town Engineer has prepared the necessary bid documents for this project. Mr. Rockwell has also prepared a letter updating the cost estimate. He stated that the Town is ready to go to bid on this project. He stated that the bid documents and updated cost estimates are also in place for the turn lanes near the high school.

He then stated that the sales tax implementation is on schedule. All notifications will be in the mail by Friday, August 5, 1988. He stated that there would be follow up at a later date.

Regular Session - August 3, 1988 - Page 2:

He then reported that he had attended a meeting of the NACOG Transportation Committee on August 3, 1988 in Flagstaff. NACOG is in the process of locking in their recommendations for the current year and the modifications to the five year transportation plan. The Circle K intersection is specifically included with proposed funding for 1991/92.

Mayor Barker stated that the Town had received a letter from URISA, concerning a program on public policy and information management to be held August 9, 1988 in Los Angeles.

He then reported that the Town had received a suggestion of a proclamation from Mayor Harry Mitchell, President of the Arizona League of Cities and Towns, concerning Foster Care Review Awareness Week, September 5 - 10, 1988. The purpose of the week is to alert the public of the work done by the volunteers serving on the Foster Care Review Boards. The enclosed letter asked that the Town Council adopt this proclamation.

Mayor Barker reported that the Town has received a summary of new laws that were passed by the 1988 legislature.

Approval of the Minutes of the July 27, 1988 Special Session - Town Sales Tax:

With a correction being made to spelling on Page 8, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to approved the minutes of the July 27, 1988 Special Session as amended.

Approval of the Minutes of the August 1, 1988 Special Session - Availability and Allocation of Recycled Material from I-17:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the minutes of the August 1, 1988 Special Session as presented.

Diehl asked that Manager Maynard bring the public up to date on the use of this material.

Manager Maynard stated that the Town Street Department was in the second day of work with this material. He stated that approximately 990 tons have been hauled and spread on 8/10 of a mile on Middle Verde Road. He stated there may be enough material to complete Middle Verde Road but chip seal would be needed before winter.

Diehl stated that he and other Council members had looked at the work and it looked fine.

Certificate of Appreciation to John Musgrove:

Marshal Devine read his memo concerning the work Deputy Marshal John Musgrove had done (A copy of which is attached and becomes a part of

Regular Session - August 3, 1988 - Page 3:

these minutes) for the Town in conjunction with drug enforcement. A Certificate of Appreciation was presented by Mayor Barker to Deputy Musgrove. Mayor Barker expressed his and the Council's appreciation for his diligence and concern for the citizens of Camp Verde.

Review and Clarification of Agenda Procedures:

Manager Maynard stated that a suggestion was made to have the Council agendas out earlier than they have been. He stated that the suggestion was to have the agenda ready by 5:00 p.m. on Friday prior to the Council meetings with the Manager's report attached.

Diehl stated that the Call To The Public should be placed at the beginning of the agenda rather than at the end to allow the public more time for input. Mayor Barker explained that the Council had been advised by the League of Arizona Cities and Towns was to have this toward the end of the agenda to allow the Council to work before hearing public input and with the agenda being out earlier it would allow the public time to discuss issues prior to the meetings. Parsons stated that with the agenda coming out earlier, the public would have time to discuss those items they have concerns with prior to the meeting. Rogers suggested that the Manager work with the press, if possible, to allow them time to get the notice of the meetings and the agendas in the papers. He stated that it would be necessary for the press and the public to know that there may be supplements to the agenda if an item comes up after the initial posting and needs to be addressed at the meeting. Shaw suggested having two Calls, one to discuss agenda items and one to discuss items not on the agenda. Blaich stated that the Council can not address items not on the agenda and that this is determined by statutes.

On a motion by Rogers, seconded by Parsons, the Council voted as follows,

Blaich: Yes
Diehl: No
Parsons: Yes
Reynolds: Yes
Rogers: Yes
Shaw: Yes

to have the agenda set out as it is now, with the addition of an item to handle proclamations, and to direct the Manager to implement these proposals.

Circle K Intersection:

Manager Maynard stated that this item had been previously discussed and referred to a memorandum from the Town Engineer bringing things up to date on this issue.

Regular Session - August 3, 1988 - Page 4:

Parsons stated that the memorandum included only one estimate and he would like to hold this in abeyance until cost estimates for other alternatives can be obtained.

Town Engineer Rockwell stated that he could have this estimate ready by the next regular Council meeting. He stressed that this would only be an estimate because used equipment may or may not be available.

On a motion by Parsons, seconded by Reynolds, the Council voted as follows,

Blaich: No
Diehl: Yes
Parsons: Yes
Reynolds: Yes
Rogers: Yes
Shaw: Yes

to hold this item in abeyance until the next Regular Council meeting, to give the Engineer time to prepare his estimates.

Welcome Wagon Proclamation:

Manager Maynard stated that a request for a proclamation for the Welcome Wagon was made several weeks ago. The proclamation came into Town Hall too late to be included at the last Regular Session.

Diane Schwanky, Welcome Wagon, stated that 1988 was the 60th birthday of Welcome Wagon and the proclamation would express the Town's acknowledgement of this.

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the proclamation for the week of August 21, 1988 as Welcome Wagon Week.

Business License Recording Fee:

Manager Maynard stated that he was aware that the Council was concerned with getting the business license tax moving as quickly as possible.

Parsons stated that the Council would need a Work Session to discuss this item prior to taking action.

Blaich asked Town Attorney Ramsey if he had received ordinances from other communities that could be used as a guideline in setting up the business licenses within the Town.

Ramsey stated that he had received four ordinances that had been adopted by various sized communities from the League of Arizona Cities and Towns. He stated that each handles the business license

Regular Session - August 3, 1988 - Page 5:

tax differently. He stated that some make the license fee based on income over a broader range of businesses than other ordinances. He stated that might be somewhat of an overlap between what the Town is asking the businesses to pay in terms of a business license fee versus a sales tax. He stated there were some very intricate divisions between those two that the Council should look at very closely, perhaps in a Work Session.

Town Accountant Payne arrived at 7:50 p.m.

Diehl stated that he wanted the Council to have copies of the ordinances from other communities to review prior to going into a Work Session.

Road Project Bids:

Manager Maynard stated that it was his, Street Superintendent Jones' and Town Engineer Rockwells' recommendation to award the road projects to the low bidders.

- a) #880628 - Town Engineer Rockwell stated that the apparent low bidder is T & K Construction with a bid of \$24,196.84 for Alternate "A", in which the contractor would do all the work required.
- b) #880602 - Engineer Rockwell stated that Blevins Earth Moving was the apparent low bidder, \$54,263.00, on this project.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to accept the bids of T & K Construction on Project #880628, Alternate "A" and Blevins Earth Moving on Project #880602 in accordance with recommendations made by the Manager, Street Superintendent and Town Engineer.

League of Arizona Cities & Towns Conference:

Manager Maynard stated that the League of Arizona Cities and Towns would be holding its annual conference on September 20 - September 23 in Tucson.

Following discussion, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to have Manager Maynard, Planning & Zoning Director Odom and any Council members, who wish to, attend the Arizona League of Cities and Towns Annual conference in Tucson on September 20-23, 1988.

Disbursements/Accounting:

Following review, on a motion by Shaw, seconded by Rogers, the Council voted unanimously to approve the disbursements from the General Fund, dated August 3, 1988, as presented.

Regular Session - August 3, 1988 - Page 6:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated August 3, 1988, as presented.

Manager Maynard stated that in the Manager's Report he had listed several items that required prior authorization from the Council. He stated that some items that the Council had approved for purchase had been received and returned due to inferior quality. Some items also had had a manufacture's price increase before the date of delivery and the company involved refused to honor the original price. These items were also rejected. He asked for Council approval to find these items elsewhere at possibly a higher price. He stated that he would like to put these items out to bid.

He then stated that there are various agencies who inspect Towns periodically. The Town has past it's first anniversary and is likely to see some of these inspectors soon. He asked for advance approval to purchase toilet paper dispensers for the restrooms at Town Hall, to have the handicap ramps repaired and hard hats for the road crew.

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the requests made by the Manager.

Manager Maynard then asked for Council approval to begin looking for a computer for his office. Blaich stated that it was essential for the Manager to have a computer and that he should begin looking for one. Manager Maynard stated that as soon as he had cost estimates on a computer he will bring them to the Council for their review.

Call To The Public:

There was no public input.


Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall:

August 8, 1988 - 7:00 p.m. - Public Hearing - 1988/89 Budget
August 10, 1988 - 4:30 p.m. - Water Franchise/Business License Tax
August 10, 1988 - 7:00 p.m. - Public Hearing - 1988/89 Budget
August 11, 1988 - 7:00 a.m. - Adopt 1988/89 Budget
August 17, 1988 - 7:00 p.m. - Regular Session

Adjournment:

The meeting was adjourned at 8:36 p.m.


Susan Marshall, Secretary


David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 8, 1988
6:00 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Selection of Additional Road(s) for Application of Recycled Paving Material
- 4) Other Possible Uses of Paving Material
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
August 8, 1988
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on August 8, 1988. Mayor Bob Barker called the meeting to order at 6:00 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David A. Maynard, Town Manager, Todd Rockwell, Town Engineer, Doug Jones, Street Superintendent, Nina Payne, Town Accountant.

Recycled Paving Material:

Doug Jones reported that we may have an excess of paving material from the State. He suggested Salt Mine Road. After deliberation and discussion by the Council, the material will first be used on Middle Verde Road; Verde West, second; Nichols, third; Murdock, fourth; and Salt Mine last.

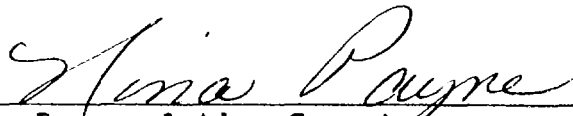
Motion was made by Rogers and seconded by Shaw with two dissenting votes by Diel and Parsons.

Other Possible Uses of Paving Material:

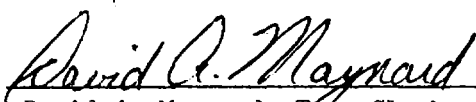
Manager Maynard suggested that if there were any material left there would be a possibility of having the Town Hall Parking Lot paved, or used for an improvement district. Council took this under advisement and suggested if there were any material left over, a special session would be called to study the above possibilities suggested by Manager Maynard.

Adjournment:

The meeting was adjourned at 6:45 P.M.



Nina Payne, Acting Secretary



David A. Maynard, Town Clerk

A G E N D A

PUBLIC HEARING
ON
PROPOSED 1988/89 BUDGET

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 8, 1988
7:00 P.M.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Alleigance
- 4) Public Input
- 5) Council Discussion
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

PUBLIC HEARING
August 8, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Public Hearing at the Camp Verde Town Hall on August 8, 1988 to obtain public input on the proposed 1988/89 Budget. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David A. Maynard, Town Manager and Nina Payne, Town
Accountant

1988/89 Budget

Mayor Barker called the meeting to order and called to the public for discussion on the budget.

Jerry Taylor, Chairman of the Library Commission asked for the floor and as a member of the public commented on the work the Council had done and hoped that the Library budget would not be cut. He felt that the Library is a necessity and not a luxury. Mayor Barker thanked Mr. Taylor for his input and asked if there was any more public input.

Manager Maynard stated that \$900 for repeater site rental was inadvertently left off the budget and suggested that the repeater be placed in the Marshal's budget and that amount be taken from the contingency fund. Manager Maynard also suggested that the supplies for Town Clerk be increased to \$1500. He also suggested that the Administrative Assistant Position be changed since there was no official record of the job description change of record. He stated that the change be made to Administrative Clerk with a salary reduction to \$14,584 per year.

Diehl asked that \$20,000 be moved from Streets in the Engineering Line and be placed in Streets Contingency.

Mayor Barker stated that this was a session in which no official action could be taken and the action would be taken under advisement at the Budget Adoption Meeting on August 11, 1988.


August 8, 1988, Budget, Page 2

Adjournment:

There being no further input from the public, Mayor Barker adjourned the meeting at 7:45 p.m.



Nina Payne, Acting Secretary



David A. Maynard, Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 10, 1988
4:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Water Franchise - Camp Verde Water System
- 4) Business Licenses
- 5) Adjournment

TOWN MANAGER'S REPORT
COUNCIL WORK SESSION RE: BUSINESS LICENSE TAX
August 10, 1988

WAM

Attached are copies of the existing business license tax ordinances from the Towns of Parker, Bisbee, Cottonwood, Miami and Kingman. Please review these several different formats in preparation for the Work Session. Town Attorney Ramsey expects to complete his preparation for this Work Session late Tuesday or possibly Wednesday morning. Therefore, no other material is available from him as yet.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall
WORK SESSION
August 10, 1988
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on August 10, 1988 to discuss the Water Franchise and Business Licenses. Mayor Barker called the meeting to order at 4:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds, Woody Diehl, and Tom Shaw

Absent:

Carter Rogers arrived at 5:00 p.m.

Also Present:

David A. Maynard, Town Manager, Ron Ramsey, Town Attorney, and Nina Payne, Town Accountant.

Water Franchise:

The Council studied the franchise draft copy and requested that some areas be amended. The franchise draft was drawn up similiarly to the electric franchise and some wording would not apply in the water franchise, such as power lines.

The Council directed Ron Ramsey to write up the final draft with suggested amendments and to present it in the next regular session of the Council.

Business Licenses:

Mayor Barker opened the floor to the public for their suggestions and input on a Business License being initiated by the Town.

Ron Mahafee asked how the Town would regulate the businesses.

Wes Pudding asked if firearms could be regulated at the swap meet.

Jerry Clausen, owner of the swap meet stated that according to Federal regulations four firearms could be placed on the table and sold without a federal firearms license.

Woody Diel stated that the Council feels that a set amount of \$25 for the fee would take care of the requirements for a business license. He cited several other town's requirements and they

August 10, 1988, Business Licenses, Page 2

were based on the amount of income and the type of business.

Carl Wagner agreed that a set amount would be feasible.

John Crane asked if this fee would regulate the businesses.

Tom Shaw stated that the fee would help in controlling door-to-door salesmen just passing through town.

Marty Kafcard asked if the fee would exempt used items since the State does not require collection of sales tax on the items.


Ladd Mayes asked how will the Town handle wholesale vendors. Will they have to obtain a license.

Mayor Barker stated that wholesale vendors would probably be exempt from the license. He also stated this was just a work session where the public could bring their input on this issue. No action will be taken at this meeting.

The general public all agreed that a set fee for a business license was in order and they, as business people, would not be adverse to this license.

Adjournment:

There being no further input from the public, the Mayor adjourned the meeting at 6:25 p.m.



Nina Rayne, Acting Secretary



David A. Maynard, Town Clerk

A G E N D A

PUBLIC HEARING
ON
PROPOSED 1988/89 BUDGET

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 10, 1988
7:00 P.M.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Alleigance
- 4) Public Input
- 5) Council Discussion
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

PUBLIC HEARING
August 10, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Public Hearing at the Camp Verde Town Hall on August 10, 1988 to obtain public input on the proposed 1988/89 Budget. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David A. Maynard, Town Manager, Ron Ramsey, Town Attorney
and Nina Payne, Town Accountant.

1988/89 Budget:

Mayor Barker opened the floor to the public for their input.

No discussion came from the public and Mayor Barker asked the Council if they had input on the proposed budget.

Diehl stated he would like to have \$20000 taken from the line item in Streets, Engineering and placed in the Contingency Fund for Streets.

Manager Maynard stated that the library was not going to receive the money originally assumed from the County and suggested that the Capital Improvement Line Item be deleted and the line item for books and supplies be reduced to \$3000, to be taken from the expenditures to balance against the \$15000 reduction proposed receipts from the County Library District.

He also suggested that \$900 be added to the Town Clerk line item of office supplies because the possible referendum would take most of the money originally set for that line item.

Manager Maynard stated it was urgent that Repeater Site Rental of \$900 be added to the Marshal's Department since it had inadvertently been left off the interim budget. He stated that this amount could come from Contingency and not change the main total of the budget.

Mayor Barker stated this was a public hearing and the changes suggested would be taken under advisement by the Council and the actual changes be made at the Budget Adoption meeting set for

August 11, 1988.

1988/89 Budget, Page 2

Adjournment:

There being no further input from the public, Mayor Barker adjourned the meeting at 7:45 p.m.



Nina Payne, Acting Secretary



David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 11, 1988
7:00 A.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) 1988/89 Budget
- 4) New Personnel
- 5) Adjournment

TOWN MANAGER'S REPORT
SPECIAL SESSION
ADOPTION OF 1988/89 BUDGET & NEW PERSONNEL

QAM
August 11, 1988
7:00 A.M.

ADOPTION OF 1988/89 BUDGET:

After the completion of the budget hearings scheduled for Monday and Wednesday evenings, the Council should be in a position to make any final changes to the budget necessary prior to final adoption. Please note that under State law you may not increase the total tentative budget amount however, you may make any final transfers among line items or reductions within each fund budget. Please plan to advise me Wednesday evening of any items for transfer or reduction that may be under consideration. This will allow me to be ready for whatever action you may wish to take on Thursday morning. Due to the variety of time constraints in completing the budget process, the final copy of the budget will need to be prepared for signature later in the day on Thursday and the State forms as soon as practical thereafter.

NEW PERSONNEL:

This item is in relation to the two positions recently advertised (Animal Control Office and Zoning/Street Inspector). Once the budget has been adopted the issue is then whether or not facing a possible fund shortfall you will be prepared to authorize final hirings for these two positions. It is my personal opinion and strong recommendation that we proceed with both hirings as quickly as possible. This is not to imply anything less than a prudent selection process and background reference check for each. I do understand that any significant budget shortfall might result in a question of the affordability of these positions but do believe the case may be made that these positions are needed in any event.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
1988/89 BUDGET ADOPTION
August 11, 1988
7:00 a.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on August 11, 1988 to adopt the final 1988/89 Budget. Mayor Barker called the meeting to order at 7:08 a.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David A. Maynard, Town Manager, Ron Ramsey, Town Attorney, and Nina Payne, Town Accountant

1988/89 Budget:

Mayor Barker opened the floor for discussion and possible action on any changes to the Budget before final adoption.

Diel stated that he would like to have \$20000 taken from the line item in Streets, the engineering fees and transfer them to Streets contingency. He said that we should not earmark the engineering fees with the amount of \$80000 because that would be more than 22% of the total amount set aside for the streets and that was a very high amount. No more than 6 to 10% should be set aside for engineering fees.

Manager Maynard stated that the Council should act on the Library and possibly correct the Capital Improvement Line item and also the books and supplies line item. He also stated that the Administrative Assistant position be changed to Administrative Clerk with a salary of \$14,584 per year. Also the repeater site rental be placed in the Marshal's Department and decrease contingency.

On a motion by Diel that \$20000 be moved from Streets Engineering contracts to Streets Contingency and that \$5000 be moved from library Capital Improvements and \$5000 be moved from Books and Supplies to the Library Contingency to total \$15,000. Also, \$900 be moved from contingency to Marshal's Department for the repeater site rental and the Administrative Clerks position replace the Administrative Assistant with the reduction in pay

and seconded by Rogers, the Budget for 1988/89 was unanimously adopted and the necessary papers be sent to the State Auditors office as prescribed.

New Personnel:

Manager Maynard stated that it was urgent that the zoning/street inspector be hired as soon as possible. He stated that the Animal Control Officer position was also opened and asked the Council what was their wishes.

Mayor Barker stated that the jobs have been posted in the newspaper and there was no recourse but to continue with the positions.

Rogers stated that it was imperative that the zoning/street inspector be hired.

Parsons concurred that this position was necessary.

Diehl stated that the Animal Control person would have hidden expenses in that they did not know what was needed in equipment and also when this person was hired he/she would be bringing in a much greater number of animals and since we had no facilities, this may be a very costly operation.

On a motion by Diehl and seconded by Rogers, the hiring of the zoning/street inspector would occur as soon as possible with the Animal Control Officer to be considered at the next regular meeting.


It was unanimous that this hiring would occur as soon as feasible.

Adjournment:

There being no further business, Mayor Barker adjourned the meeting at 8:05 a.m.



Nina Payne, Acting Secretary



David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
AUGUST 15, 1988
12:00 noon

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Resolution 88-47 - Adoption of 1988/89 Budget
- 4) Proclamations
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
August 15, 1988
12:00 NOON

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on August 15, 1988. Mayor Barker called the meeting to order at 12:06 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds and Carter Rogers

Absent:

Carol Blaich and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Resolution 88-47:

Mayor Barker read Resolution 88-47 into the record. There was discussion concerning the wording in the first paragraph concerning taxation of real and personal property. Mayor Barker stated that the Town did not tax real or personal property and questioned the need for this clause in the resolution. Manager Maynard stated that the resolution was a State form and he would check with the State concerning deleting this line from the resolution or possibly adding a statement which indicates the Town does not impose a tax on real or personal property.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to adopt Resolution 88-47 with the proposed deletion made and asked Manager Maynard to check with the State about deleting the wording in the first paragraph concerning taxation on real or personal property or the addition of a statement which indicates the Town does not impose a tax on real or personal property.

Proclamations:

Mayor Barker stated that a suggested proclamation had been received by the Town from Mayor Harry E. Mitchell. The proclamation would show recognition to the volunteers serving on the Foster Care Boards throughout the State.

Special Session - August 15, 1988 - Page 2:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the proclamation approving the week of September 5 - 10, 1988 as Foster Care Review Awareness Week.

Adjournment:

The meeting was adjourned at 12:20 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

RESOLUTION 88-47

TOWN OF CAMP VERDE

RESOLUTION FOR THE ADOPTION OF THE BUDGET

Fiscal Year 1988/89

WHEREAS, in accordance with the provisions of Title 42 Sections 301, 302, 303 and 304, A.R.S., the Town Council did, on July 6, 1988, make an estimate of the different amounts required to meet the public expenditures for the ensuing year and, also an estimate of revenues from sources other than direct taxation, and

WHEREAS, in accordance with said sections of said title, and following due public notice, the Council met on August 8, 1988 at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on August 10, 1988, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

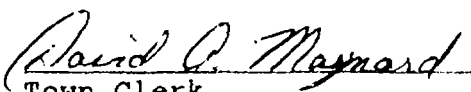
WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Title 42 Section 301.A, A.R.S., therefore be it

RESOLVED, that the said estimates of revenues and expenditures shown on the accompanying schedules as now increased, reduced or changed by and the same are hereby adopted as the budget of the Town of Camp Verde for the fiscal year 1988/89.

Passed by the Town Council this 15th day of August, 1988.


Mayor

Attest:


Town Clerk

P R O C L A M A T I O N

WHEREAS, There are approximately 3,000 children on any given day that live in foster care as wards of the State of Arizona; and,

WHEREAS, These children have been the neglected, abused and/or abandoned children of our communities and, through no fault of their own, cannot live with their families; and,

WHEREAS, The Arizona Supreme Court Foster Care Review Board system was established by the Legislature in 1978; and,

WHEREAS, The Arizona Supreme Court Foster Care Review Board system is made up of a State Board and a series of local boards statewide; and,

WHEREAS, The local review boards are made up of volunteers who receive no compensation for their time and exhibit vast dedication and compassion and are required to participate in training sessions; and,

WHEREAS, The local boards review the case of each dependent foster child who has resided in an out-of-house placement for six months or longer and then make recommendations to juvenile court judges to aid in their judicial review of cases; and,

WHEREAS, The local volunteers have conducted case reviews for ten years; and,

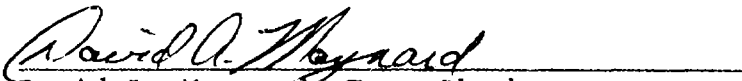
WHEREAS, We wish to honor all of the people involved in the Foster Care Review Board system;

NOW THEREFORE, The Town Council of Camp Verde, Arizona Hereby Proclaims the Week of September 5-10, 1988 as FOSTER CARE REVIEW AWARENESS WEEK.

PASSED by the Mayor and Town Council of the Town of Camp Verde, Arizona, this 15th day of August, 1988.


Bob J. Barker, Mayor

ATTEST:


David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 17, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) August 3, 1988 Regular Session
 - b) August 8, 1988 Special Session - Recycled Material From I-17
 - c) August 8, 1988 Public Hearing - 1988/89 Budget
 - d) August 10, 1988 Work Session - Water Franchise/Business License Tax
 - e) August 10, 1988 Public Hearing - 1988/89 Budget
 - f) August 11, 1988 Special Session - 1988/89 Budget Adoption
- 6) Proclamations
- 7) Water Company Franchise
- 8) Appointment of a Parks & Recreation Commissioner
- 9) Bob Larson, Publisher of the Journal
 - a) Sales Tax on Advertising
- 10) Policy on Release of Legal Opinions and/or Memos
- 11) State Election Ballot Proposition 106: English as the Official Language
- 12) Intergovernmental Agreement - County Landfill
- 13) Intergovernmental Agreement for Use of Library as a Polling Place
- 14) Authorization for Animal Control Officer Vehicle Purchase and Cage Construction

August 17, 1988 - Regular Session - AGENDA - Page 2

- 15) Authorization for Animal Control Officer Hiring Process Completion
- 16) Circle K Intersection
- 17) Old School Property Negotiation
- 18) Disbursements & Accounting
- 19) Call To The Public
- 20) Set Next Meeting Time, Date & Place
- 21) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
August 17, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 17, 1988 in order to conduct the Council's regular business. Vice-Mayor Blaich called the meeting to order at 7:02 p.m.

The Pledge of Allegiance was given.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds,
Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town Marshal;
Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer;
Doug Jones, Street Superintendent; Nina Payne, Town
Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard stated that a resolution concerning the National Flood Plain Insurance Program will be ready for Council review at the next Council meeting.

He then stated that the Town is in the process of acquiring the necessary easements along Quarterhorse Lane to allow work on the CDBG project to begin.

Vice-Mayor Blaich stated that she, Councilor Shaw and Manager Maynard had attended the intergovernmental meeting in Clarkdale. She stated that a previous meeting some committees were formed to handle sand and gravel operations and transportation. These committees are still in the formative stages but should be organized soon.

Approval of the Minutes:

a) August 3, 1988 Regular Session: With the addition of Councilor Shaw's name to a vote, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the August 3, 1988 Regular Session as amended.

Regular Session - August 17, 1988 - Page 2:

- b) August 8, 1988 Special Session - Recycled Materials from I-17: On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the minutes of the August 8, 1988 Special Session as presented.
- c) August 8, 1988 Public Hearing - 1988/89 Budget: On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the minutes of the August 8, 1988 Public Hearing as presented.
- d) August 10, 1988 Work Session - Water Franchise/Business License Tax: With a correction being made to the spelling of citizens' names, on a motion by Reynolds, seconded by Shaw, the Council voted unanimously to approve the minutes of the August 10, 1988 Work Session as amended.
- e) August 10, 1988 Public Hearing - 1988/89 Budget: On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the August 10, 1988 Public Hearing as presented.
- f) August 11, 1988 Special Session - 1988/89 Budget Adoption: On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the minutes of the August 11, 1988 Special Session as presented.

Proclamations:

There were no proclamations for the Council's consideration.

Water Company Franchise:

Manager Maynard stated that Town Attorney Ramsey had reworked the agreement which had been presented by the Camp Verde Water System attorney.

Town Attorney Ramsey referred to his memorandum, which the Council had received, and explained the changes the water company's attorney David C. Kennedy, requested. (Mr. Ramsey's memorandum is attached and becomes a part of these minutes). Ramsey explained the changes and his opinion on them. He stressed the need to minimize the Town's responsibility when it involves a third party.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to hold this item in abeyance until rewritten to address the concerns expressed by David C. Kennedy, Attorney for the Camp Verde Water System.

Appointment of a Parks & Recreation Commissioner:

Manager Maynard stated that John Reddell, Chairman of the Parks & Recreation Commission, had notified him that there was another resignation from the Commission and he would get either a letter or

Regular Session - August 17, 1988 - Page 3:

be at the Council meeting. Manager Maynard stated that he had not received a letter from Mr. Reddell and Mr. Reddell was not present at this evenings' Council meeting. Vice Mayor Blaich stated that Roger Cramer had resigned from the Commission. Manager Maynard stated that Mr. Cramer's term expires on March 2, 1990. Vice Mayor Blaich stated that the Council had some recommendations from the Parks & Recreation Commission and asked the Council for any recommendations they may have.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to appoint Doug Lee to complete the unexpired term of Roger Cramer on the Parks & Recreation Commission.

Bob Larson, Publisher of the Journal:

Manager Maynard stated that Mr. Larson was unable to attend this evenings' Council meeting and had requested that this item be tabled until the next Council meeting.

Policy on Release of Legal Opinions and/or Memos:

Manager Maynard stated that there was a typing error on the Manager's Report. He stated that both he and Town Attorney Ramsey have been concerned with the release of legal opinions and memoranda. Due to some of the circumstances of what these opinions and memoranda address it is quite common that items are addressed that are not in the public interest. On occasion there the memos are not addressing that are a problem, therefore, it would not necessarily always be the case but as a general rule he suggested a policy statement which would later be reduced to the form of a resolution which would read, "No legal opinion and/or legal memorandum to the Town Council would be released to the public or the media without the specific authorization by public vote of the Council. The Town Council should give very careful consideration to a policy of simply not releasing any legal document to the public or media. However, we do recognize that there are rare exceptions to this position where the Council may wish to request a legal opinion or memorandum which is specifically prepared for release to the public and/or the media. In such instances, the Town Council shall, by public vote, direct the preparation and release of such a legal opinion or memorandum". He stated that a legal opinion or legal memorandum is the formal exercise of the attorney/client relationship.

Attorney Ramsey stated there are several statutes that the Town must abide by concerning public records. There are no specific exceptions to the statutes that require open disclosure of public records. Instead there are court interpretations, none specific concerning legal memoranda, however, there are exceptions for legal advice. There is also quite a bit of case law establishing the right of attorney/client privilege and the Town is his client. In general, legal memorandum that are prepared for the Council are not released to the public. He suggested that all legal memoranda, whether

Regular Session - August 17, 1988 - Page 4:

addressed to the Council or a department head falls into this category. He stated that at times the advice he is giving is very controversial and the public should not have a source in the confidential memorandums that he is providing to the Council. He suggested that the policy include any legal memorandum, not necessarily that addressed only to the Council or the Town Manager but the legal memorandum he might address to department heads as well.

On a motion by Diehl, seconded by Shaw, the Council directed Attorney Ramsey to prepare the necessary documents and bring them back to the Council for consideration. The vote was unanimous.

State Election Ballot Proposition 106: English as the Official Language:

Manager Maynard stated that Proposition 106 which proposed to prohibit the use of a non-english language in the public sector. This initiative would do away with the current provisions for having election matters and certain types of public records prepared in Spanish and, in certain areas, in various indian tongues. He stated that in certain cases communities are required to provide interpreters. He stated that there are federal mandates that would overcome this even if this were passed in the general election.

Vice-Mayor Blaich read a portion of a letter Mayor Barker received from the Mayor of Guadalupe.

Parsons stated that the State should handle this and the Town should not be involved.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to not respond to proposition 106 as requested by the Mayor of the TOWN of Guadalupe.

Intergovernmental Agreement - County Landfill:

Manager Maynard stated that the IGA with the County for the landfill has been an on going subject over a lengthy period of time. He stated that the Town has been waiting for the County to approve the Intergovernmental agreement. He stated that the 1987/88 IGA was not signed. He explained that the 1988/89 budget was adjusted to cover this expense and the TOWN has not received an IGA for 1988/89. He stated that the 1987/88 agreement had been amended to reflect the Town's position on this matter.

On a motion by Parsons, seconded by Shaw, the Council voted as follows:

Blaich: Yes
Diehl: Yes
Parsons: Yes

Regular Session - August 17, 1988 - Page 5:

Reynolds: Yes
Rogers: No
Shaw: Yes

to accept the modified IGA with the County and pay \$25,000.00 for fiscal year 1987/88, subject to the Town Attorney's review.

Intergovernmental Agreement for Use of Library as a Polling Place:

Manager Maynard stated that since the library building was transferred to the Town it became necessary for the County to request it's use as a polling place via an intergovernmental agreement.

On a motion by Shaw, seconded by Rogers, the Council unanimously directed Manager Maynard, as Town Clerk, to execute this agreement, and any others in the future, with the County for the use of the library as a polling place.

Authorization for Animal Control Office Vehicle Purchase and Cage Construction:

Marshal Devine stated that he wanted authorization to proceed with the vehicle purchase and cage construction for the Animal Control Officer but not to exceed the budgeted amount for this purchase. He stated that he was looking for a compact vehicle with a standard shift.

On a motion by Parsons, seconded by Reynolds, the Council voted as follows:

Blaich: No
Diehl: Yes
Parsons: Yes
Reynolds: Yes
Rogers: Yes
Shaw: Yes

to authorize Marshal Devine to proceed with purchasing a vehicle for the Animal Control Officer and constructing the necessary cage for that vehicle, but not to exceed the budgeted amount for this purchase.

Vice Mayor Blaich expressed her concerns pertaining to this purchase because of the lack of a sales tax. She stated that the Town is facing a referendum on the sales tax. This will significantly reduce the sales tax income. She stated that the Council should not be making decisions to spend monies without addressing the budget.

Parsons stated that he agreed with Vice Mayor Blaich's concerns but that the problem of animal control has been escalating and needs to be addressed.

Regular Session - August 17, 1988 - Page 6:

Vice Mayor Blaich stated that the Town has already spent a year not providing any funds for the library, parks & recreation and almost a year without a Manager or having a building fund.

Shaw asked Marshal Devine to give statistics pertaining to animal control. Marshal Devine stated that the Marshal's office has responded to 258 animal control calls as of June with an equal number being unaddressed.

Rogers stated that he agreed with Vice Mayor Blaich in her concerns pertaining to the budget. He explained that he thought the Council should give approval to purchase the vehicle and build the cages but hold the hiring of the officer until the Council has time to address possible budget cuts.

Authorization for Animal Control Officer Hiring Process Completion:

Manager Maynard stated that in late July the advertising for the position of Animal Control Officer was done. He recommends the purchase of the vehicle and hiring of the Animal Control Officer.

He then stated that with the referendum election pending, the earliest the Town would receive any revenues from the sales tax, if the election is successful, would be January or middle of February of next year.

On a motion by Diehl, seconded by Parsons, the Council voted as follows:

Blaich: No
Diehl: Yes
Parsons: Yes
Reynolds: Yes
Rogers: Yes
Shaw: Yes

to authorize Marshal Devine to hire the Animal Control Officer as soon as the vehicle is ready for this officer.

Vice Mayor Blaich stated that the Council should seriously consider the items that were not budgeted for.

Rogers suggested an amendment, which Diehl declined, to hold the start date of the Animal Control Officer until October 1, 1988.

The meeting was recessed at 8:30 p.m.

The meeting was reconvened at 8:36 p.m.

Circle K Intersection:

Manager Maynard stated that the Circle K intersection is the traffic problem where the two highways come together in front of Circle K. The issues in the past have been the question of a cut off road behind Circle K, if one is to be built there, what it would consist of, the acquisition of right of way if such a road were to be built and that the State would allow the Town to acquire the necessary traffic controls that would be necessary at an extremely reasonable rate.

Town Engineer Rockwell made his presentation of several alternatives to correcting the problem at this intersection.

Following Mr. Rockwell's presentation, Parsons stated that he prefers the alternative "A1" with the inclusion of signs showing "Downtown", "General Crook Trail", and "South Access" and a cost of \$18,500.00. Diehl stated that the problem at this intersection has existed for some time now. He expressed his ideas on how to solve the problem in this area. Diehl stated his agreement with Mr. Rockwell on the placement of signal lights. "We need to go Turner to Lane one way and a light at that intersection and always remember that we have a commercial area behind the shopping center. They're not the only ones. We have businesses back there. Our traffic can flow, they can go around to third and having talked to Walt Killeen of the shopping center, there's an entrance from the rear of the shopping center to third street. The traffic can flow around to Arnold, come into the shopping center, cannot exit from the shopping center and if that little dog leg that we have in there and a planter box or what was out in front of the center, if that was opened up to the inside curve instead of the present outside curve and then traffic coming in from Arnold or the other areas, you have a right hand turn lane only that can go into the service station, can go into the shopping center and Mr. Killeen had suggested to open up, to pick up the traffic from Montezuma. We do have a fire hydrant at this point by that service station and it would have to be moved if that opening was changed there very much. And that will benefit our businesses back here with a stop light here, slowing this traffic will give these businesses between Lane and the intersection their customers an opportunity to go in and get out. Because anytime we slow traffic, that's all we want, that's why we have the lights. This has worked at six points in Phoenix, it's worked at five points in Phoenix and it's working over in Prescott. We can do the same."

Vice Mayor Blaich opened the discussion to the floor.

Dwight Owens, Camp Verde resident, made his suggestions for solving this problem. His suggestion included prohibiting right turns at any corner. "People coming from Montezuma will make a right and go to Finney Flat. People coming from Finney Flat will cross on the by

pass road and hit Montezuma. People coming in from Montezuma going on through Town, Fairway, Exxon, the other businesses in Town will come right on through just like they are and people coming down the hill through Main and toward Finney Flat would not be permitted to make a right hand turn and come back across. No right turns on the inside of the triangle. You'd need no stop light. All you need is three stop signs. Now, another problem that you haven't considered at all. How many times have you watched a school bus go across the end of the Circle K lot because they've got to make a turn. How many semis have you watched come in there, block traffic, until they can cut across through the Circle K lot to make the turn. With this simple option, \$18,500.00, you can do the whole shot. Granted, finances right now are not going to permit doing anything but I think you ought to approve to go that way and then when the smoke clears up you can do it and accomplish what is needed, a traffic flow with a minimum investment from the city".

John Crane, Camp Verde resident, "First of all, one of the things that was mentioned generally was opening more lanes on Montezuma Road as it approaches that intersection. There is right now, you should have the ability to open a right turn lane that when the County re-engineered that road, they couldn't because APS put a pole right there and said they couldn't move it but since then, in the realignment, that pole is gone away and you should be able to get the right turn lane there now. The other thing that I was confused on something Woody said. Woody, are you suggesting that we give public right-of-way to the Fairway Shopping Center for private parking?"

Diehl: "No".

Crane, "Would you go through that again then?"

Diehl: "Well as you see, there's a parking area along the street presently that being used and that would be eliminated and if the owner of the shopping center will give an extra three or four feet there to that inside curve. That will permit any traffic coming up Finney Flat, will enable them to go to that point and enter into the shopping center and other businesses in that center. Not being able to enter at the entrance now at Arnold and Finney".

Crane: "So what you're saying is, you would make another lane in front of there?"

Diehl: "A right hand lane turn only".

Crane: "The other comment I would like to make and I've made it before is, it's no sin to try something, particularly inexpensive and if it doesn't work, do it over again. Cities do it all the time. It seems to me, whatever you do, there would be logic and trying to make Turner one way, Arnold one way for a limited area and I would like to throw in First Street one way for a block. Not that it helps with this problem but it would help solve some other problems".

Ken Reynolds, Fairway Foods, "There's a couple of things we would like to propose. On Arnold Street, the problem that we have as far as making it one way is that our trucks are forced by the direction of the loading dock, to come in one certain way and that would be coming in this way in terms of unloading. If we made it one way going the opposite, we'd have a problem with the Town, as far as, do we get written up in the early mornings, as far as unloading and delivery trucks. On a given day, we have eight to nine vehicles, as far as semis coming in this area to unload. So that's a consideration you guys need to keep in mind. The large trucks coming in have to unload in this particular area so limiting it to a one way might propose bigger trouble than it solves. As Woody indicated before is that we had suggested that there's almost a car width that's involved on that planter area that we would be willing to give up to give your area a little bit more area to widen it so that you do have more area here as far as to helping traffic. I see a good proposal as far as a light up here and so forth in giving the public a chance to get out and in to that area. As far as directing the line over here strictly away into Finney Flat, again, to reillustrate what we talked about at the last meeting, is that as far as business goes, is a lot of people not familiar with this part of Town. If they come in here that there's an exit straight to Finney Flat, there's no need for them to ever come up to this place. That's what our fear was as far as the loss of revenue and the fact we don't have a chance to give the public the option, either shop here or shop there. We willing to compromise obviously, because we have no choice. The proposal of the one lane here and so forth is another proposal that I don't know if it's been brought up but you just put in an industrial road way over here that comes down to Finney. So there is a proposal that if you ran your main route and tied it in that you did have a loop. There's the possibility there that it would suffice everybody's needs. It would help people down here. It would help the center up here plus it would utilize this traffic light and tie in the city to give it sort of a universal driveway so that you could get all areas at the same time".

Loft Hollamon, Camp Verde resident, "The proposal that the engineer made to start off with made the most sense to me. They asked C.A., Tap Parsons and myself to be on this advisory board. We advised but the board didn't do anything. This road here, you cut across back of Leather and Lace, two lane with just a stop here. Us old guys who know their way around before, it takes twenty some odd minutes to get up here to this intersection, would sneak off through there. I told Ken I wouldn't do anything against his business but if the people are backed up from the rive up to here, you don't have to worry about them coming back for a second shot. I wouldn't if I was coming into a Town and couldn't get up Town. So, the people that know about this road are going to use it to go and get their mail anyway, go around there, sneak around there and come back home, they would take this little inexpensive road. I'd like to see this road surveyed here again and see if this little point doesn't run out into the right-of-way and see if you can't set that back ten feet or so. I'd like to

Regular Session - August 17, 1988 - Page 10:

see them curbs knocked off where you come out of the museum. You get out there and you can't get on to this road, if you're driving a truck, you'll hang this curb. We got some beautiful curbs but no streets or sidewalks. ANYway, I think you can make an improvement by putting a stop light here to bunch the traffic up and let this guy here have a chance to get out. These people making this corner, that's where the hang up is. And when school starts this time, you guys here are really going to get red and ringed because they're going to get on you like a hen on a june bug because when that school bus is starting up this hill, your traffic's going to be across that bridge over there and if a person is a tourist coming in to this Town he's certainly not going to come back. I wouldn't. I'm not trying to hurt anybody uptown, their business or nothing, but this escape route here I think I'd look at that real close and if you can get a cheap light down there, put it up here at Lane Street, bunch the traffic up so these people can operate".

Discussion was closed to the floor.

Parsons: "First, the \$18,500.00 it would take to build that cut off road, there was \$39,000.00 some odd to do that so the \$18,500.00, we do have the money to do that. It comes out of Public Works Fund. The 1% sales tax wasn't going to that, it was all in the general fund so there was a budget item for that road and it was considerably more than the \$18,500.00 that we have now".

Diehl: "I would move that we authorize the purchase of one or two loads of those lights and , if the poles are available also, and install those light, not underground with a sensor in the street but we have ample service available to serve those lights and to put in that one way cutoff with a stop sign and in that sketch there indicates a little widening of the lane permitting that traffic to flow on in to the other traffic".

Parsons: "I'll second that motion".

Rogers: "I've seen an awful lot of good ideas put up there tonight, I still have a concern though. I'm not convinced myself that any one of them is the best, the ultimate solution. I tend to agree with John Crane out there about taking some chances, however, when you're still working on a tight budget, I think you should not take any action on this until the transportation plan is developed. I realize there is a bad need there".

Blaich: "I agree with you Carter, I hate to pass up the opportunity to get some cheap lights but I think we're going to see a great impact from American Dream being built out there and I'd like to see the study done before we proceed with something may cost us a few extra dollars but as soon as the study is done then we can get the ultimate solution to this problem".

Regular Session - August 17, 1988 - Page 11:

Shaw: "Could you fill me in on how secure this proposal to get these lights is. I mean is it fact or is it fiction? We may or may not and do we have a specific price of what we're going to get and so forth?"

Manager Maynard: "What was quoted to Chuck before I arrived, which would be some time around mid June, was the price of \$500.00 per truckload which included the signal masts and the controller. That was however many you could get into a truck, which was gestimated at roughly eight to ten per truck load. It was from the State, It was verbal. I have attempted this week to confirm it and have not been able to get a definite answer yet. This doesn't answer your question but before you vote on this I would like to make a comment also".

Blaich: "I have a question too. Regretfully Chuck has left. I don't know if you can answer this but what is the possibility of having a deputy marshal assist in the Circle K intersection particularly at the time of school dismissal, approximately twenty minutes when we suffer the severe problems. I've gone through the intersection frequently and I've never been at the intersection more than two or three minutes. Even with signals we'd be stopped two or three minutes perhaps. Do you know if there's any possibility, until our study is completed, we could have a deputy marshal assist during those times?"

Manager Maynard: "I feel very confident that I know what Chuck's answer would be, which is if the Council wishes it, it will be done. As far as how it would be done it would depend on circumstances of the day involved on a day to day basis. There are occasions when there would be higher priority requirements that would force an officer not to be available. If the Council felt they wanted the assurance that an officer would be available, Chuck would be in a position of having to ask you for authorization to activate one of the reserve officers, if he could get him, to take care of that duty down there. Obviously, this costs either way".

Blaich: "My question was leading to a very short term solution until we could complete our study."

Engineer Rockwell: "Traffic control, whether it's by signalization or by street widening would be no use right now".

Manager Maynard: "My one comment, before you vote, is in the event that this is voted to approve, because we are tentatively scheduled for funds for intersection improvements on site in 1991 in the ADOT five year plan with some \$200,000. plus available to do this job in the way that it needs to be on a permanent basis. If you do vote to approve at this point, please add to that motion something in the way of an additional clause to indicate this is an interim measure. That this is not a propose final solution so that we do not have ADOT coming back saying 'Well, the problem's been dealt with, we can now

Regular Session 0- August 17, 1988 - Page 12:

take you off the list'. Because ultimately it is a more substantial expensive solution that's going to happen".

Shaw: "Going back to what I asked you about how secure is getting those lights. If we go ahead and make this proposal with the use of the lights that we don't have then it's certainly going to change this cost figure if we going to \$45,000.00 per light for new".

Manager Maynard: "\$45,00.00 per intersection"

Shaw: "There's quite a difference in cost unless we get this used material. We propose to do it as stated and we don't get it then our cost is not going to be thirty six or eighteen or any of these other figures".

Manager Maynard: "In which case you would simply want to make it contingent on being able to get the materials. Incidentally also if for any reason this motion as currently worded fails, we still, and Chuck was in agreement with this while he was Acting Manager, and myself as Manager, we still strongly recommend to the Council an authorization to obtain the signals because we are going to need them sooner or later. It's hard to beat that price anywhere".

Diehl: "I think I covered that in my motion, on those lights from ADOT for this project. If they're not available, the project is gone".

Manager Maynard: "What I'm concerned with is, get the lights anyway, whether the project gets them or not".

Parsons: "We were talking about cost a little bit and I realize that doing both of these lights and that cut off road would increase the cost over what our budget amount is. However, there's three different projects in the road system that we won't be able to do this year with a total of about \$66,000. This would be well under that and be within our budget so it is possible for us to do this and not exceed our budget".

Blaich: "Would you please identify those projects that won't be completed".

Parsons: "One of them is First Street paving, 2/10 of a mile for \$59,825. One of them is Third and Fourth Street, \$2,633.00 and the other one is Lane Street for \$3,557.00".

Blaich: "We do have a motion on the floor, is there any other questions or discussion or do you want the motion repeated. Let's have a repeat of the motion please".

Ms. Marshall repeated Diehl's motion.

Regular Session - August 17, 1988 - Page 13:

Parsons: "If I may ask Woody to amend that motion to include information signs at the intersection of Middle Verde Road and the cutoff and also at the intersection of the cutoff road and Finney Flat Road".

Diehl: "Just checking in our budget, we do have money for signing. I don't know what Doug has got left, if any".

Jones stated that there was funds in the budget to cover the cost of signs for the Circle K intersection project.

Diehl: "Yes, I'll okay that amendment to include the signs but there was one little area that with the widening of Finney Flat, this project also would include the change in front of Fairway. To remove that present curb and allow that lane to go to the inside curb of that flower bed you called it".

Blaich: "Are we all clear on the motion?"

Rogers: "Woody in your motion I didn't hear anything addressing the problems with Arnold Street, Turner Street, Wood Street, Lane Street or Third Street".

Diehl: "Of course, that motion that I made Carter was based on the routing of the traffic and the lighting as that drawing indicated and the cutoff".

Rogers: "That being the case, then I have a real problem with trying to push further traffic around Lane Street because it being so narrow there. Like Loft said a minute ago, we need take a sledge hammer to it. Actually that street needs to be widened out considerably for people that are coming west bound on that street and people that are turning to the east on that street. This is a real problem right now".

Diehl: "Of course you know that Lane is still a little problem because the ownership but remember, when you have a light there that north bound traffic is stopped and the flow of traffic will permit different movements than ganging up there".

Rogers: "I still say that if you have a vehicle headed west bound on Lane stopped there by the stop light and you have a vehicle coming north bound on Main Street going to turn on Lane to the west. That vehicle, if of any size what so ever, or if a person is not really watching, they're into your side before they get straightened back out. The turning tolerance there is so tight. I do realize that we do have property problems there".

Diehl: "But Loft is right and a survey that was made on Lane, that curb is four foot out in the street and I think you could take a sledge hammer and knock it off".

Regular Session - August 17, 1988 - Page 14:

Shaw: "There's so many ands, ifs and buts, I can't see how I can vote on something that's so vague what you give me. There's about five guys going up there erasing something off, somebody else adds something else to it and I don't really know where you're standing".

Blaich: "We do have a motion on the floor".

Manager Maynard: "Todd and I were just conferring briefly. Would it be more helpful to the Council to understand what you're voting on. I'm sitting here, having gone through many of these and been directly involved in doing them, and frankly I'm at a loss also. What Todd and I just discussed is if there are one or two members of the Council who are basically making this motion, would the Council be amenable to this being tabled for a week or two weeks, which ever is appropriate, let us do a proper drawing that has some meaning in the real world with the intersections lining up where they actually are and bring it back to you with one proposal for the motion. That way everyone understands what they are voting on. Right now, I myself, don't really understand what you're voting on".

Blaich: "We keep on tabling this and maybe the small area transportation study will be done. We have that suggestion, we do have a motion on the floor. The motion maker, would you like to make any changes to your motion".

Diehl: "With that last suggestion from our Manager, that if our engineer will do it up right and get the information from the businesses related to this I will withdraw my motion".

Parsons: "Since Woody has withdrawn his motion, I would like to make a motion that we purchase the lights from ADOT that would allow us, and the boxes, to light Circle K, to have two lights on two different places on Finney Flat Road, to light the cutoff road and lights for future use on the South Access Road, to acquire the right-of-way for the cutoff road, the portion that is available to us from Kirkwood, which requires only drawing up the description and deed and having him sign it".

Reynolds: "I'll Second that motion".

Blaich: "May I have a clarification on that motion, are you saying that with the purchase of those lights, you want them installed in those areas".

Parsons: "Negative, the motion includes purchasing but not installing at this time".

Rogers: "Could I request then that you drop the names of the locations from your motion and just buy x number of lights, x number of loads of lights or something along those lines".

Regular Session - August 17, 1988 - Page 15:

Parsons: "I was doing that to show that I would prefer that we purchase that many lights".

Manager Maynard: "Some of those intersections do require more than one light and you need to take that into account".

Parsons: "To purchase lights from ADOT, enough lights to take care of the Circle K intersection, Finney Flat Road, Lane Street, South Access and the Cutoff Road. As Carter suggested, these names are only used to indicate the number we'd need, possibly will go somewhere else. And also, acquire right-of-way for the cutoff road, the portion that is available to us from Kirkwood".

Blaich: "Are there any other questions or comments?"

Rogers: "Do you have any idea approximately how many light you are talking about there? How many truck loads?"

Parsons: "I would enlarge that motion to include at \$500.00 a load, not to exceed \$2,000. for those lights?"

Blaich: "Is there a second to the amendment of the motion?"

Diehl: "Yeah".

Blaich: "We have some exceeding and the intersections are mainly for numbers, if I'm not mistaken, there are seven lights requested. Do we want any other clarification on the motion or are we ready to vote?"

Rogers: "Tap, would you restate the portion concerning Kirkwood".

Parsons: "The reason I said the portion that is required from Kirkwood because he has indicated he would deed that portion to the Town for road right-of-way. The other portion of it that would be needed for a two way road is not available. That one portion would allow us to build a one way road there if we so desired".

Rogers: "Are we talking any dollars here?"

Parsons: "No dollars. The only thing that would be required of us would be moving that fence".

Rogers: "I certainly don't think it would hurt to go ahead and obtain the right-of-way whether we ever use it or not".

Attorney Ramsey: "There would be some cost associated with this. We've been talking earlier today about easements to acquire on Quarterhorse Lane. I can tell you that to get a preliminary title report to show us who the recorded owners are is \$150.00 per piece of property and there may be some survey costs".

Regular Session - August 17, 1988 - Page 16:

Parsons: "This piece of property was surveyed, we do have the stakes in there. That has already been completed".

Reynolds: "Who did the survey?"

Parsons: "The survey was done by Joe Jones and Associates two or three months ago at Council's request".

Blaich: "Are we clear on the motion? I just want to be sure because we've gone through so many renditions. Tap would you clarify your motion?"

Parsons: "To purchase lights from ADOT, the number would include lights for Circle K intersection, Finney Flat Road, the by-pass road, Lane Street and the South Access, not necessarily used in those locations. The amount to be spent not to exceed \$2,000. Also to acquire right-of-way, the portion that we would require from Kirkwood for the by-pass road".

Blaich: "Would you like to put a dollar limit in acquiring the right-of-way?"

Parsons: "If I'm going to do that I would like our attorney, what the cost of doing this would be".

Attorney Ramsey: "On the title search?"

Parsons: "Since the survey has been completed, the owner has agreed to give us this right-of-way, then drawing up the legal documents and so forth, what would be the cost".

Attorney Ramsey: "You have a captive in-house preparer of the legal documents, the only cost be from Transamerica Title would be provided a copy of the survey description, the legal description and it would say to Transamerica Title, tell us who owns this so we know how to draw up the deed. That title search, based on today's conversation with Helen Tackett, would \$150.00, if it's all on one parcel. Now, if there are several parcels being described because there are several owners or something, it might be more".

Parsons: "As I understand it this is only one parcel, however, I don't know what the cost would be and can't give you an answer as to that".

Blaich: "A maximum number, \$1000., \$500?"

Parsons: "Since I don't know what it will cost for Transamerica Title, I would ask if the Council or anyone would have an idea".

Rogers: "May I suggest that you state there would title and associated fees?"

Regular Session - August 17, 1988 - Page 17:

Parsons: "That will do it".

Blaich: "A second to the motion. This is a restating of the motion with some new material. May I have a second please?"

Reynolds: "I'll second that".

Blaich: "Are we ready to vote? All those in favor say 'Aye', opposed? Motion carries."

The motion carried unanimously.

Old High School Negotiation:

Manager Maynard explained that the Town has a lease with the Camp Verde Unified School District for the building. He stated there has been a lot of discussion concerning acquisition of the old school complex as a permanent home for the Town Hall. At budget time it was discussed as a desirable action. He referred to the sales tax referendum and the short fall on revenues resulting from this. He stated that there would be some lengthy discussion involved in this process. There have been several discussions on this issue involving third parties and asked the Council to authorize the Manager, if appropriate, to discuss this issue with Phil England, School Superintendent and prepare the initial work prior to the Council and the School Board discussing it.

Parsons stated that the Town needed to consider other alternatives beside the school property.

Rogers stated that, after talking to several citizens, the community would like to see the Town purchase the school property and that the Council should authorize the Manager to carry on pre-negotiations. He expressed his concerns about the condition of the existing buildings and their ability to be utilized for Town business. He stated that two of the assets of the school property were the football field, the gym and being able to open the old stage within the gym for a community type of center.

Blaich stated that she wanted the authorization to be rephrased and do some statistical analysis and come back with facts and figures so the public will know what much it will cost, the value of the building and what the Town can do with the property if purchased.

Shaw stated that he wanted the terminology to be preliminary discussion not preliminary negotiation.

Manager Maynard stated that this was the intent, preliminary discussion but he asked for Council authorization to do this.

Regular Session - August 17, 1988 - Page 18:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to authorize the Manager to enter into preliminary discussion with Phil England in connection with the old high school property and the different ways this requisition might be accomplished as well as looking at other alternatives available as a permanent home for the Town Hall.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to have the Street Superintendent and the Town Engineer look at widening Lane Street at the north end of the old high school property and research the possibility of acquiring the right-of-way to widen Lane Street.

Disbursement/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund, dated August 17, 1988, as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated August 17, 1988, as presented.

Call To The Public:

Manny Maniaci, Journal, asked when does the Town need to go out to bid on acquisitions.

Manager Maynard stated that bids were needed when addressing new purchases, not used and that the Town is following the guidelines of the procurement code.

Loft Holloman, Camp Verde resident, stated that he wanted the Town to purchase American made vehicles and equipment, not imports.

Rogers asked the Manager to have all departments present a monthly report of their activities to the Council.

Set Next Meeting Time, Date & Place:

The Council will meet in a Special Session at the Camp Verde Town Hall on August 24, 1988 at 6:00 p.m. to discuss several items that were ready for final approval.

The Council will meet at the Camp Verde Town Hall on August 24, 1988 at 7:00 p.m. to hear Planning & Zoning.

Adjournment:

The meeting was adjourned at 10:20 p.m.

Regular Session - August 17, 1988 - Page 19:

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

SPECIAL MEETING
Town of Camp Verde

CAMP VERDE TOWN HALL
August 24, 1988
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Contract for Professional Legal Services
- 4) Water Company Franchise
- 5) Resolution 88-42 - Flood Plain Management
- 6) Resolution 88-49 - Policy on Release of Legal Opinions/Memoranda
- 7) Advance Approval for Purchases
- 8) Final Selection of Audit Firm
- 9) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
August 24, 1988
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on August 24, 1988. Vice-Mayor Blaich called the meeting to order at 6:00 p.m.

Mayor Barker arrived at 6:10 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town
Attorney and Susan Marshall, Recording Secretary

Contract for Professional Legal Services:

Manager Maynard stated that the contract for professional legal services offered by Ron Ramsey had been discussed but had not been finalized and signed.

Attorney Ramsey stated that the terms of the contract had been discussed and no changes or revisions had been made to the existing contract. He stated that any of the terms are negotiable.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the contract for professional legal services offered by Ron Ramsey.

Water Company Franchise:

Manager Maynard stated that the Council had a copy of the revised franchise agreement. He stated that Councilor Shaw had expressed concern over the ten year period for renewal. Shaw had suggested five years.

Blaich stated that she agreed with Shaw and favored a five year renewal rather than ten.

Attorney Ramsey responded to questions concerning passing the franchise fee through to the water customers. He stated that the sales tax, if imposed by election, will be passed through to the water customers.

Special Session - August 24, 1988 - Page 2:

Following discussion, on a motion by Parsons, seconded by Blaich, the Council voted unanimously to approve the franchise agreement with a five year re-evaluation limit and a 90 day period to consent to a sale.

Resolution 88-42 - Flood Plain Management:

Following discussion and some suggestions as to wording changes, on a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve Resolution 88-42 as amended.

Resolution 88-49 - Policy on Release of Legal Opinions/Memoranda:

Attorney Ramsey explained the background on this item. He stated that legal opinions and/or memoranda are not public record, but informational in nature to the Council, Manager or department heads. These opinions and/or memoranda are considered exempt from public record because of the need to maintain attorney/client confidentiality.

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to adopt Resolution 88-49 as presented.

Advance Approval for Purchases:

Manager Maynard asked the Council to place this item last on the agenda due to the time factor.

Final Selection of Audit Firm:

Vice Mayor Blaich stated that she would not be involved in discussion or the vote on this item as her husband is a CPA and although he does not do municipal audits, she works in his office and therefore declared a conflict of interest.

Manager Maynard explained that after the Request for Proposal (RFP) was published, seven firms responded. After reviewing and evaluating the proposals, six of the firms were scheduled for interviews. Utilizing a rating matrix, the six firms were evaluated on several areas of importance in selecting the best firm to conduct the audit. He stated that his recommendation to the Council was to hire R.C. Denen, of Phoenix, to conduct the audit of the Town's financial records for fiscal year 86/78 and fiscal year 87/88.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously, with Blaich abstaining, to hire R.C. Denen of Phoenix to conduct the audit of the Town's financial records for FY 86/87 and FY 87/88 at a price not to exceed \$7,000.00, (\$6,000.00 for the audit and \$1,000.00 for financial management).

Advance Approval for Purchases:

Manager Maynard presented four items for advance approval from the Council. 1) Installation of a telephone in the Maintenance Barn with a lock out on long distance calls; 2) To pay Spectrum Associates for the month of August; 3) a storage cabinet to be added to the request for bids sheet with an approximate cost of \$175.00 and 4) two book shelves for Planning & Zoning.

Following discussion on a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the four items listed above for purchase.

Manager Maynard then explained to the Council that he had researched various computers for placement in his office. Shaw asked if this item would need to go out to bid and Manager Maynard stated that this item would go out for bids.

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to authorize Manager Maynard to seek bids for a low and high speed 286 computer and the printer that is required.

Adjournment:

The meeting was adjourned at 7:00 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

TOWN MANAGER'S REPORT

SPECIAL COUNCIL MEETING

August 24, 1988

3) Contract for Professional Legal Services

This is presented to you for final approval and authorization to execute. The contract amount is \$26, 665.00 as provided for in the budget as adopted. The proposed contract, as attached, is the revised document following its last review in June. I have personally reviewed it and have no concerns with it. Recommend approval.

4) Water Company Franchise

Town Attorney Ramsey has assured me that the final revisions for the Franchise Agreement will be completed in time for Wednesday's meeting. I will review the "final" document with him and reserve comment until the meeting. Copy Attached.

5) Resolution 88-42 - Flood Plain Management:

Town Attorney Ramsey has indicated his strong belief that this action should take the form of a Council resolution rather than a joint letter from him and me. I tend to concur. Therefore, the attached resolution is prepared for your approval and adoption. It is my belief that it meets the requirements of both the Council and the County, as previously indicated. The only potential exception to this is we have not specified Tom Odom as the "Coordinator". Should this be a further holdup with the County, I will seek some compromise designation other than "Coordinator", or perhaps an IGA designating Yavapai County as the "Coordinator".

6) Resolution 88-49 - Policy on Release of Legal Opinions/Memoranda

Once again, Attorney Ramsey has indicated that he will have the appropriately worded resolution prepared for the Council Meeting. Comment reserved.

7) Advance Approval for Purchases

There is an immediate need for one storage cabinet. I am seeking a standard steel, five shelf cabinet with two doors. The cost is not to exceed \$175.00

The computer that I have been researching for my office should be ready for review and approval by Wednesday. It will be a 286 model IBM compatible high speed computer with the ability to serve between four and six terminals and three printers on a network. The printer will be an Epson 1050 wide carriage dot matrix. The printer is under \$1,000.00

and the computer with hard disk will be under \$3,000.00. This recommendation will allow us to delay one to two years the purchase of a 386 network system that would cost approximately \$10,000.00. The systems are compatible in terms of the interchangeability of parts and networking capabilities. A more detailed report will be available prior to the meeting.

8) Final Selection of Audit Firm

A copy of the rating matrix used and a summary of the proposal from the recommended firm will be placed in your boxes not later than the end of the day on Monday. There is a clear choice and background/reference checking as proceeding at this time. The party was ranked first out of seven (7) written proposals and again, first out of six (6) interviews. Time is of the essence.

A_G_E_N_D_A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
August 29, 1988
12:15 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Resolution 88-48 - Call of Election
- 4) Library Service Agreement with Yavapai County Free Library District
- 5) Disbursements/Accounting
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
August 29, 1988
12:15 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on August 29, 1988. Mayor Barker called the meeting to order at 12:20 p.m.

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds and Tom Shaw

Absent:

Woody Diehl and Carter Rogers

Also Present:

Dave Maynard, Town Manager; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Resolution 88-48 - Call of Election:

Manager Maynard explained that the earliest the referendum measure could come to an election was December 13, 1988 if the Council chose to pass Resolution 88-48 at this Special meeting. He stated that statutes required that two consecutive weeks of publication must be completed prior to the ninety day period necessary before the election. He stated that the Water Franchise election could be included on the December 13, 1988 ballot if the Council chose to do so.

Parsons stated that he felt the election should have four polling places. He stated that there was a great deal of confusion with just the two polling places and that several people didn't vote because they didn't know where their polling place was.

Blaich stated that the Franchise election should be kept separate from the referendum election on the sales tax.

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to adopt Resolution 88-48 as presented and to have four polling places for the referendum election.

Library Service Agreement:

Manager Maynard stated that the agreement between the Yavapai County Free Library District and the Town was ready for Council action. This agreement was in compliance with the Town's budget for FY 88/89.

Parsons stated that he understood that the County had originally agreed to pay the Town \$5,000. not \$2,500. as stated in the agreement. He stated that the Town needed to talk with the County on this point before signing the agreement.

Manager Maynard stated that the Town could reserve the right to re-negotiate but the agreement should be put into operation in a timely manner.

Blaich stated that the Town should not sign this agreement until all conditions are completely satisfactory.

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to table any action on the Library Service Agreement between the Yavapai County Free Library District and the Town until all items on the agreement are discussed and satisfactory with the Town. Manager Maynard to address the matter to the County Board of Supervisors.

Disbursement/Accounting:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the disbursements from the General Fund, dated August 29, 1988, as presented.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated August 29, 1988, as presented.

Adjournment:

The meeting was adjourned at 1:00 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

**COMMON COUNCIL
Town of Camp Verde**

**CAMP VERDE TOWN HALL
September 6, 1988
5:15 p.m.**

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Ordinance 88-A31 - Ordinance for the Licensing of Casual Business Operations
- 4) Call To The Public
- 5) Set Next Meeting Time, Date & Place
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
September 6, 1988
5:15 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on September 6, 1988. Mayor Barker called the meeting to order at 5:15 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town
Attorney and Susan Marshall, Recording Secretary

Ordinance 88-A31 - Ordinance for the Licensing of Casual Business Operations:

Manager Maynard explained to the Council the need for the adoption of Ordinance 88-A31. He stated that the Ft. Verde Days Association and the Camp Verde Chamber of Commerce did not want to be involved in handling the vendors who will be in Town for the Fort Verde Days Celebration in October. Because of the time frame needed to have a penal ordinance in place, September 6, 1988, was the very latest the Council could adopt this ordinance in order to have it in operation for Fort Verde Days. He stated that the Ordinance, as prepared by Town Attorney Ramsey, excluded garage sales and swap meets and included a suggested fee schedule.

The Council expressed their concerns for various items in the ordinance and raised questions concerning clean up on private property, zoning and any permits or licenses that may be required by county, state or federal regulations.

The meeting was recessed at 6:20 p.m. to give Ms. Marshall time to make the necessary changes to Ordinance 88-A31 before any action was taken.

The meeting was reconvened at 6:50 p.m.

Following discussion on a motion by Blaich, seconded by Rogers, the Council voted unanimously to adopt Ordinance 88-A31 as amended. (A copy of Ordinance 88-A31 is attached and becomes a part of these minutes).

Special Session - September 6, 1988 - Page 2:

Adjournment:

The meeting was adjourned at 7:00 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
September 7, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on September 7, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:10 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town Marshal;
Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer;
Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Mayor Barker reported that the City of Phoenix Parks, Recreation & Library Department was organizing a celebration honoring the birth of Dr. Martin Luther King, Jr. to be held in January, 1989. He asked anyone who was aware of any other events being planned for this time frame to contact the organization.

Manager Maynard reported that the mowing machine utilized for mowing the sides of the roads had been broken. It was now repaired and the mowing would be caught up within the next week.

Approval of the Minutes:

- a) August 15, 1988 - Special Session: On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the August 15, 1988 Special Session as presented.
- b) August 17, 1988 - Regular Session: On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the minutes of the August 17, 1988 Regular Session as presented.
- c) August 24, 1988 - Special Session: On a motion by Blaich, seconded by Rogers, the Council voted unanimously to hold these minutes in abeyance in order to clarify a motion made concerning the Water Company Franchise. The question was raised by Diehl

Regular Session - September 7, 1988 - Page 2:

d) August 29, 1988 - Special Session: On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the minutes of the August 29, 1988 Special Session as presented.

Disbursements/Accounting:

Manager Maynard stated that a bill from Todd Rockwell was misplaced and did not appear on the disbursements from the Highway User Fund. He asked to Council to approve this payment when they had reviewed the other disbursements from HUF. He then stated that John Reddell, Parks & Recreation Commission Chairman, had brought him three items that were needed for Butler Park. The items are a lawn mower (\$2,630.27), a gas weed trimmer (\$138.03) and paint from Green Valley Lumber (\$279.79). Mr. Reddell stated that the Methodist Church was donating the time to scrape and paint out at Butler Park.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund with the addition of the items requested for Butler Park.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the Highway User Fund with the addition of the billing from Todd Rockwell as presented.

Blaich asked about budget line items that were over budget. Accountant Payne stated that there was not enough budgeted in some areas and this resulted in the line items being over budget.

Blaich then expressed her concerns for the handicap parking area and the parking lot of Town Hall. She stated that these areas need repair and were creating a possible liability for the Town.

Manager Maynard suggested paving the areas in question and be done with it. He then asked to have Street Superintendent Jones make a recommendation on how to handle this problem.

Diehl stated that a railing was needed as well in the parking lot to prevent people from falling.

Proclamation:

Mayor Barker read a proclamation concerning Deputy Marshal Doug Baker and his win at the National Police Olympics. He stated that Deputy Baker would be going to the International Police Olympics in Sydney, Australia in October.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the proclamation for Deputy Marshal Doug Baker.

Regular Session - September 7, 1988 - Page 3:

Resolution 88-50 - Authorizing Investment of Monies in Local Government Investment Pool:

Manager Maynard stated that after conferring with the auditors the suggestion was made to have the Town put it's funds into the Local Government Investment Pool (LGIP) instead of in money market accounts.

Parsons stated that the Town should utilize both of the banks in Town and put any funds in excess of \$100,000 in the LGIP.

Manager Maynard explained there was a big difference in the interest rates between the local banks and the LGIP.

Parsons stated the local bank supported the Town when it first started up and the Town should now support the local banks first before investing elsewhere.

Mayor Barker suggested getting the interest numbers from the local banks before taking any action on this item.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to distribute the Town's fund between the two local banks and the LGIP.

Disposition of Personnel Overtime:

Manager Maynard stated that several Town employees have accumulated excessive amounts of overtime hours. He stated he was in the process of establishing an overtime policy that would eliminate this problem. He asked for Council permission to pay those employees who have overtime on the books, as of September 30, 1988.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve payment of the overtime on the books as of September 30, 1988 and to have Manager Maynard get an overtime policy in place to control the overtime.

Purchase of Office Furniture:

Manager Maynard stated there was some office furniture available from a company that was liquidated. He stated the furniture was in excellent condition and most of it would be utilized immediately with the remainder being stored towards potential growth of Town Hall.

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the purchase of the office furniture as presented by the Manager.

Regular Session - September 7, 1988 - Page 4:

Application for Liquor License - Fort Verde Days Association:

Manager Maynard stated this would be a special liquor permit to allow for the sale of beer at the mule races during the Fort Verde Days celebration.

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the special liquor permit to allow for the sale of beer at the mule races during the Fort Verde Days celebration.

Fort Verde Days - Provisions for Booths, Concessions, Vendors:

Manager Maynard reported that the Fort Verde Days Association was not willing to handle the booths, concessions or vendors for the Fort Verde Days Celebration. He stated the Council had prepared for this occurrence when they approve Ordinance 88-A31.

Mayor Barker suggested an application form be prepared and distributed to the Chamber of Commerce and the Fort Verde Days Association.

Manager Maynard stated he would prepare the application form and make sure it was available at the Chamber, through the Fort Verde Days Association and at the Town Hall.

Spectrum Associates - Matt Winkel:

Manager Maynard stated Mr. Winkel was unavailable for this evening's meeting.

Mayor Barker asked to have Mr. Winkel appear at least once a month to update the Council on his activities pertaining to grants applications.

Award of Bids for Highway Projects #880601 & #880604:

Town Engineer Rockwell stated the apparent low bidder for project #880601 was McDonald Brothers at \$26,487.00. He then stated the apparent low bidder for project #880604 was McDonald Brothers at \$150,213.00 for the contractor to do the entire project. He explained there was a problem with the right-of-way on Quarter Horse Lane. He recommended awarding the contracts to McDonald Brothers.

Manager Maynard stated he had contacted the Department of Commerce of information on acquisition of rights-of-way. He stated that the release of project the work on Quarter Horse Lane should be withheld until the right-of-way question is clarified.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to award the contract for Project #880601 to McDonald Brothers as soon as the proper paperwork is completed.

Regular Session - September 7, 1988 - Page 5:

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to award the bid for Project \$880604 McDonald Brothers Construction, Inc., in the amount of \$150,213 contingent upon the confirmation of eligibility of the contractor to receive federal funds and that release of project for Quarter Horse Lane East be withheld until such time as legal right-of-way acquisition procedures have been completed.

Camp Verde Airport Development:

Parsons stated a development study had been done which addressed Camp Verde, Cottonwood, Sedona, Rimrock and Lake Montezuma and the possible need for a regional airport. The study indicated there was no need for a regional airport. It suggested each area should acquire land near their existing airports so as not to create a noise problem.

On a motion by Blaich, seconded by Rogers, the Council voted unanimously to hold this item in abeyance. Blaich stated the Council should read the study in order to be prepared to discuss this item.

Mayor Barker stated the airport should be addressed in the Small Area Transportation Study and should be addressed as soon as possible.

Parsons suggested having a Public Hearing on this item.

On a motion by Blaich, seconded by Rogers, the USFS is to be asked to delay any trade until the Small Area Transportation Study can be completed. The motion was unanimously approved.

Mayor Barker suggested making an official request of the USFS to hold the land for the Town.

P & Z Commissioner:

Blaich asked Attorney Ramsey if the Council could replace Mr. Monroe on the P & Z Commission when no letter of resignation has been received. Mr. Ramsey stated that Mr. Monroe could be terminated from the Commission.

Mayor Barker stated the Town needed to stay within the confines of the ordinance which established the Commission. He stated the Town needed a response from Mr. Monroe.

Call To The Public:

Manager Maynard presented a suggestion from Tony Maldonado for the Circle K intersection.

Tom Neilson, Camp Verde resident, asked about possible salvaging at the landfill for non-profit organizations. He stated there were several items being buried at the landfill which could be of use to

Regular Session - September 7, 1988 - Page 6:

various organizations.

Lyle Bolton, Camp Verde resident, asked about the paving of Salt Mine Road. He stated the newspaper (The Journal) had indicated Salt Mine Road would not be paved because Fort Lincoln was not a portion the incorporated area. Mayor Barker, Parsons and Shaw answered his question stating that Salt Mine Road was considered for paving but the projects that were underway at this time were grant monies which restricted where the funds could be utilized.

Several citizens voiced their opinions concerning the airport. They don't want the Council to postpone any action on the airport.

Set Next Meeting Time, Date & Place:

The Council will meet in a Special Session on September 8, 1988 at the Camp Verde Town Hall at 7:00 p.m. to interview the consultants for the Land Use and Transportation Study.

The Council will meet in a Special Session on September 14, 1988 at the Camp Verde Town Hall at 7:00 p.m.

The Council will meet in Regular Session on September 28, 1988 at the Camp Verde Town Hall at 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:15 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION

**COMMON COUNCIL
Town of Camp Verde**

**CAMP VERDE TOWN HALL
September 7, 1988
7:00 p.m.**

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) August 15, 1988 Special Session - Adoption of the 1988/89 Budget
 - b) August 17, 1988 Regular Session
 - c) August 24, 1988 Special Session
 - d) August 29, 1988 Special Session - Call Of Election
- 6) Disbursement/Accounting
- 7) Proclamations
- 8) Resolution 88-50 - Authorizing Investment of Monies in Local Government Investment Pool
- 9) Disposition of Personnel Overtime
- 10) Purchase of Office Furniture
- 11) Application for Liquor License - Fort Verde Days Association
- 12) Fort Verde Days - Provisions for Booths, Concessions, Vendors
- 13) Spectrum Associates - Matt Winkel
- 14) Award of Bids for Highway Projects 880601 & 880604
- 15) Camp Verde Airport Development
- 16) P & Z Commissioner

REGULAR SESSION - SEPTEMBER 7, 1988

AGENDA - PAGE 2:

- 17) Call To The Public
- 18) Set Next Meeting Time, Date & Place
- 19) Adjournment

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
September 14, 1988
7:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Approval of the Minutes
 - a) August 24, 1988 - Special Session
 - b) September 6, 1988 - Special Session
 - c) September 7, 1988 - Regular Session
- 4) Disbursements/Accounting
- 5) Reconsideration of Local Government Investment Pool
- 6) Selection of Land Use and Transportation Plan Consultant
- 7) Beasley Flats Grant Agreement
- 8) League of Arizona Cities & Towns Resolutions
- 9) Support of Arizona Proposal for Super Collider
- 10) Call To The Public
- 11) Set Next Meeting Time, Date & Place
- 12) Adjournment

TOWN MANAGER'S REPORT

SPECIAL MEETING - COMMON COUNCIL

September 14, 1988



4) Disbursements/Accounting:

Advance approval is requested for books relating to financial management from the Government Finance Officer's Association, a book on Parks and Recreation Management and a book on Library Administration, both from ICMA.

5) Reconsideration of Local Government Investment Pool:

Attached is a letter from Steve Burton at First Interstate Bank. He gives a concise explanation of why the Town should not seek to place it's investment accounts with the local banks. However, he strongly desires to continue with the Town's checking accounts. In discussing the matter with him, I believe there is justification for a reconsideration.

6) Selection of Land Use and Transportation Plan Consultant:

The Council interviewed the three candidates on Thursday, September 8, 1988. A selection is now in order so that the work can proceed in a timely fashion.

7) Beasley Flats Grants Agreement:

The grant agreement for Project No. 8-88: Beasley Flats River Access is ready for approval, and execution by the Mayor. A copy is attached for your review.

8) League of Arizona Cities & Towns Resolutions

A set of copies of the proposed resolutions were distributed earlier. Per Council request, the resolutions are on the agenda for review by the full Council.

9) Support for Arizona Proposal for Super Collider:

This is a request from the Mayor for the Council's vote of support for a very important and valuable economic development project that has state wide impact. I also am aware of the project and feel strongly about its value.

11) Set Next Meeting Time, Date & Place:

September 28, 1988, 7:00 p.m. at Town Hall in lieu of September 21, 1988 Regular Council Meeting.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
September 14, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on September 14, 1988. Mayor Barker called the meeting to order at 7:15 p.m.

Councilor Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Approval of the Minutes:

- a) August 24, 1988 - Special Session: On a motion by Blaich, seconded by Parsons, the Council voted unanimously to approve the minutes of the August 24, 1988 Special Session as presented.
- b) September 6, 1988 - Special Session: On amotion by Shaw, seconded by Diehl, the Council voted unanimously to approve the minutes of the September 6, 1988 Special Session as presented.
- c) September 7, 1988 - Regular Session: On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the minutes of the September 7, 1988 Regular Session as presented.

Disbursements/Accounting:

Following review, on a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund, dated September 14, 1988, as presented.

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated September 14, 1988, as presented.

Manager Maynard asked for Council pre-authorization to purchase books concerning management of libraries and parks and recreation facilities.

Special Session - September 14, 1988 - Page 2:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the purchase of books, by the Manager, concerning management of libraries and parks & recreation facilities.

Manager Maynard stated the printer in the accounting office was very loud and he had spoken to a vendor who would take the printer in trade and replace it with one that would be quieter. The cost to the Town for this trade would be \$35.00. He explained there might be a use for the accounting printer in a different location in the future. The cost of a new printer would be approximately \$325.00 - \$350.00.

Following discussion, on a motion by Reynolds, seconded by Diehl, the Council voted unanimously to give Manager Maynard the authority to take care of the problem and to make the best decision, whether to trade the existing printer in the accounting office or to purchase a new machine.

Reconsideration of Local Government Investment Pool:

Mayor Barker referred to a letter the Town had received from Steve Burton of First Interstate Bank. The letter stated that the bank would need to guarantee municipal deposits. They recommended the Town place its excess funds with the Local Government Investment Pool (LGIP).

Diehl stated the Town should support both of the local banks. He asked if it would be possible to place the HURF monies in one bank and the General Fund monies in the other.

Manager Maynard stated the auditors had suggested pooling the funds into one account. He suggested putting the grants monies into one bank while keeping the checking account at the other.

Mayor Barker suggested waiting to make any changes until the audit is completed and the auditors recommendations are received.

Manager Maynard explained most communities utilize the Pool because it is very liquid. He stated the Town could be criticized for not seeking the best interest rates possible for investment. He stated the CD's would need to go out to bid, this would be necessary each time the Town wanted to purchase a CD. If the funds are invested with the Pool, going out to bid would not be necessary.

Reynolds stated the Town should take advantage of any extra interest but should keep the checking accounts with the local banks.

Blaich asked about the authorizing signatures. Manager Maynard stated the Mayor must be the authorizing signature. He suggested putting the Mayor, the Vice Mayor, the Manager and the Marshal on as signators.

Special Session - September 14, 1988 - Page 3:

Diehl stated he concurred with Reynolds to get the best interest available and dividing the working monies between the two local banks. He also stated the Council should review the auditors recommendations as soon as possible.

Manager Maynard stated the Town was in violation of State law at this time and the Council needed to act on this item immediately.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to adopt Resolution 88-50 with the addition of the signatures of the Mayor, the Vice Mayor, the Manager and the Marshal and to place the excess fund with the Local Government Investment Pool.

Selection of Land Use and Transportation Plan Consultant:

Planning Director, Tom Odom, stated the Land Use Advisory Committee had reviewed the proposals from three firms and had evaluated them on a point system. He stated BRW had the most points and recommended awarding the contract to them.

Town Accountant Payne left the meeting at 8:00 p.m.

Blaich stated she had spoken to several communities who all praised BRW for their thoroughness and completeness. All of the communities she had spoken to recommended BRW highly.

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to accept the proposal from BRW to do the Town's Land Use and Transportation Study.

Rogers stated the airport should be part of this study. Mr. Odom explained the airport would be included in the study.

Mr. Odom expressed his appreciation to the Advisory Committee for their long hours and hard work.

Beasley Flats Grant Agreement:

Rogers stated he would not participate in any discussion and/or vote on this item due to a conflict of interest arising from his employment with the U.S. Forest Service.

Manager Maynard reported the contract proposed to the Town by the USFS was in conflict with the original format. He stated it needed to be re-worded.

Attorney Ramsey stated it was understood the USFS would handle this project with the Town as sponsor. According to the contract, the Town is the participant and has full responsibility for the project. He recommended not signing this agreement unless we can make it fully understood that we were turning the project over to the USFS. He stated that he doubted the State would allow us to do this.

Special Session - September 14, 1988 - Page 4:

Parsons stated the USFS had assured the Town they would only be the sponsor. He agreed with Attorney Ramsey concerning not signing this agreement.

Wes Gerard, USFS, stated the Town shouldn't sign this agreement unless it can be recorded that the Town would turn the project over to the USFS.

Manager Maynard stated the Town could see if the State would allow an additional paragraph, attach the original document and make it the operative part of the contract.

Mayor Barker recommended tabling any action on this item until the conflict could be straightened out with the State.

League of Arizona Cities & Town Resolutions:

Manager Maynard stated this item was on the agenda per Council request.

Mayor Barker explained there were several resolutions that would come to a vote at the League of Arizona Cities and Towns Conference next week in Tucson.

Blaich stated it was not necessary for the Council to review each resolution but she had some questions on a few of the resolutions and would like them discussed with the full Council since the Town would have only one vote on each resolution.

The Council reviewed several different resolutions and made Mayor Barker aware of their concerns on these resolutions so he could vote with these concerns in mind.

Support of Arizona Proposal for Super Collider:

Mayor Barker stated he had requested this item on the agenda. He read a letter from John Driggs, coordinator for the State's application. Mayor Barker stated contributions were being sought based on population. The Town of Camp Verde's contribution would be \$556.00. The letter also asked for a resolution from the community in support of this project.

Shaw stated the Town should support this project but with the tight budget the Town is operating under, financial support was not practical.

Rogers stated the Town should support the project but not financially at this time.

Diehl stated the lobbying efforts were expensive and the Town should at least make a token contribution to this project.

Special Session - September 14, 1988 - Page 5:

On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to support the resolution as presented by the League of Arizona Cities and Towns and adopt our Resolution 88-51 in support of this project.

Call To The Public:

Manny Maniaci, The Journal asked four questions:

- 1) Cost of books on Library and Parks & Recreation Management and the printer for the accounting office?

Manager Maynard stated the books would cost approximately \$35.00 and a new printer would cost approximately \$350.00

- 2) The point ratings for firms for the Land Use and Transportation Study Consultants?

Manager Maynard stated the point system came from the Land Use Plan Advisory Committee.

- 3) Amount of money available for the Study?

Manager Maynard stated the cost would be approximately \$50,000.00, \$20,000.00 from ADOT and \$30,000.00 from the CDBG.

- 4) Water Transfer Resolutions for the League Conference?

Mayor Barker stated he was opposed to water farming in any fashion.

Lee Hulsey, Camp Verde resident, stated the Town should support the League resolutions concerning covering loads on trucks on the highways and returning bottles and cans to the place of purchase.

Mayor Barker presented a letter from Representative Baker, District 9, which requested the Council and/or citizens to attempt to identify branches of government which could be relocated to our area.

He then reported on a letter from Ken Sweet of NACOG requesting the Town's support for the Emergency Medical Services. Rogers asked Manager Maynard to check with the fire department and the ambulance association to get their feelings on this item.

Manager Maynard reported the Flood Control Resolution had been accepted by the State. The Intergovernmental agreement on the landfill for fiscal year 1987-88 had been approved by the County Board of Supervisors.

He then stated he had received several calls complimenting the work done to Middle Verde Road. He stated there will be enough material to complete the Road. He stated Doug Jones and Todd Rockwell would be making recommendations to the Council for repairs to the Town Hall

Special Session - September 14, 1988 - Page 6:

parking lot. A pipe railing will be constructed to prevent anyone from falling as a donation to the Town. He reported he had placed an advertisement in the newspapers for various services to have on file when minor repairs were needed on Town properties and facilities.

Blaich stated the handicapped parking area and the parking lot needed to be addressed as soon as possible. Manager Maynard stated the material was available to take care of this and asked if the Council wanted it placed on the next agenda for action. Blaich asked about the cost of this project. Superintendent Jones stated it would be approximately \$600 - \$700.

Mayor Barker read the election results as an informational item.

Set Next Meeting Time, Date & Place:

The Council will meet in a Regular Session at the Camp Verde Town Hall on September 28, 1988 at 7:00 p.m.

Attorney Ramsey stated the need for the three members of the Board of Adjustments and Appeals and well as the alternate to be present for their meeting on September 20, 1988 to assure a legal vote on any action they may take.

Adjournment:

The meeting was adjourned at 9:00 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
SEPTEMBER 28, 1988
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) September 14, 1988 Special Session
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Final Approval of Camp Verde Patches for Historical Society
- 9) Spectrum Associates - Matt Winkel
- 10) Emergency Medical Services Program - Resolution 88-52
- 11) Water Franchise Agreement Modification
- 12) Striping Machine and Pick-up Truck Purchase
- 13) 1988/89 Sanitary Landfill Intergovernmental Agreement
- 14) Liquor License Application - Crusty's Pizza - OutPost Mall
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
September 28, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on September 28, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:03 p.m.

Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town Marshal;
Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent;
Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported the first investment had been made with the Local Government Investment Pool (LGIP). \$150,000 was invested from the General Fund and \$325,000 from the HURF fund. He stated these were not excess funds but idle monies that will be earning approximately 7% interest until needed.

Mayor Barker reported there would be an organizational meeting for the Transportation Planning Committee on October 6, 1988 in Cottonwood. He stated that Councilor Parsons had been appointed to this Committee and urged any other interested Council members to attend.

He then reported the Arizona Department of Commerce had \$100,000 available for new employment opportunities in Arizona. he reported it would be a hard match for any communities interested in applying for these funds.

Mayor Barker reported he, Blaich, Shaw and Manager Maynard had attended the Arizona League of Cities and Towns Annual Conference in Tucson last week.

Shaw reported he had attended meetings concerning the Risk Pool and Planning and Zoning. He spoke with an attorney, who was present at the conference, about the Circle K intersection. The attorney suggested having the Small Area Transportation Study in place before making any decisions on the best way to handle this problem. Shaw also stated the Town's Personnel Policy needed some changes and Work Sessions should be called to make revisions.

Blaich stated she had attended meetings concerned with Parks and Recreation Programs and Solid Waste Disposal. She reported the solid waste problem was a common problem for all communities and the solutions point towards recycling. She stressed the need for public education on recycling and tipping fees.

Mayor Barker stated those who attended the conference tried to attend several different sessions in order to learn as much as possible. He attended a meeting concerned with preparing for the 1990 census in order to obtain an accurate count of the population.

Disbursements/Accounting:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund dated September 28, 1988 as presented.

On a motion by Diehl, seconded by Blaich, the Council voted unanimously to approve the disbursements from the Highway User Fund dated September 28, 1988 as presented.

Diehl suggested considering the purchase of a gas powered weed eater for the Street Department rather than renting.

Manager Maynard presented three items for advance approval. 1) Approval for establishing the CDBG checking account at Valley National Bank; 2) BRW request for Release to Proceed at their Own Risk until the contract is signed and 3) Approval of not to exceed \$500.00 to adjust and repair communications equipment for the Marshal's Office.

Following review and discussion, on a motion by Reynolds, seconded by Carter, the Council voted unanimously to approve establishing the CDBG checking account at Valley National Bank.

Concerning BRW request for Release to Proceed at their Own Risk, the Council, after receiving Town Attorney Ramsey's input, stated that no Release to Proceed was appropriate, verbal or otherwise, without a signed contract. What they choose to do on their own is up to them.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve \$500.00 to adjust and repair communications equipment for the Marshal's Office.

Proclamations:

There were no proclamations for consideration.

Blaich asked that a Certificate of Appreciation be prepared for the Methodist Church for their work at Butler Park.

Final Approval of Camp Verde Patches for Historical Society:

Jack Young, Camp Verde Historical Society, stated the shoulder patches depicting the Town Logo were completed and asked for Council approval to begin sales.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the completed shoulder patches and for the Historical Society to begin sales.

Spectrum Associates - Matt Winkel:

This item was withdrawn from the agenda as Mr. Winkel was unable to attend the meeting.

Emergency Medical Services Program - Resolution 88-52:

Following discussion, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve Resolution 88-52 showing support of the Emergency Medical Services Program through NACOG.

Water Franchise Agreement Modification:

Attorney Ramsey discussed some changes that had been proposed by David Kennedy, Attorney for the Camp Verde Water System. Following discussion, on a motion by Parsons, seconded by Diehl the Council voted as follows:

Parsons: Yes
Diehl: Yes
Reynolds: Yes
Blaich: No
Rogers: No
Shaw: No

to redraft the water company franchise agreement with the modifications presented by their Attorney. (Mr. Kennedy's recommendations are attached and become a part of these minutes).

Mayor Barker voted "No" in order to break the tie.

Following further discussion, on a motion by Blaich, seconded by Shaw, the Council voted as follows:

Regular Session - September 28, 1988 - Page 4:

Parsons: No
Diehl: No
Reynolds: Yes
Blaich: Yes
Rogers: Yes
Shaw: Yes

to amend the agreement by replacing Section 1, paragraph two with the wording recommended by the Camp Verde Water Company Attorney.

Striping Machine and Pick-Up Truck Purchase:

Manager Maynard asked, after review of this item with Street Superintendent Doug Jones, to have this item withdrawn from the agenda due to some conflicts concerning the specifications on the pickup truck and the possibilities of an intergovernmental agreement on the striping machine.

1988/89 Sanitary Landfill Intergovernmental Agreement:

Manager Maynard stated the agreement generally was the same as last years with changes being made to the cost to the Town and the provision for tipping fees. He suggested having a portion of the tipping fees used to defray the cost of cleaning up the road sides and make the landfill operator responsible for this.

Parsons stated the Town should continue to discuss this issue with the County and attempt to get a reduction in the fee. Rogers was in full agreement with Parsons on this matter.

Mayor Barker suggested reviewing and revising the agreement with current cost figures and discussing our needs with the County to come to a fair and equitable arrangement.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to direct Manager Maynard to prepare a counter offer and bring it back to the Council for review.

Blaich stated the need to discuss recycling with Chris McCann of Yavapai County and to encourage recycling by reducing the tipping fees to those who do recycle their materials.

Parsons stated the County did not want to be involved in recycling and the Town should be concerned with the cost of the landfill at this time and look at recycling later.

Liquor License Application - Crusty's Pizza - Outpost Mall:

Marshal Devine stated the appropriate posting was done on September 6, 1988. No verbal or written objections have been received into the Marshal's Office. Manager Maynard stated no objections had been received through the Administration Office either.

Regular Session - September 28, 1988 - Page 5:

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the liquor license application for Crusty's Pizza at Outpost Mall.

Call To The Public:

Manny Maniaci, The Journal, asked Mayor Barker about the resolutions discussed at the League Conference concerning water transfers. Mayor Barker replied any action was tabled until the water studies could be completed.

Tom Neilson, Camp Verde resident, asked for Council permission to use the folding chairs at the Library for the dance to be held during the Fort Verde Days celebration. The Council directed the Town Manager to handle this item with Mr. Neilson.

Eileen Ekberg, Camp Verde resident, expressed her concern for the sewage dumping area at the landfill. She stated the pool is open, very large and the odor is extremely offensive. Mayor Barker stated the Town would relay this problem to the County.

Bill Poucher, Camp Verde resident, indicated strong concern regarding the matter of the liquor license application for Crusty's Pizza at Outpost Mall. (The following is a verbatim of what was recorded during the meeting).

Mr. Poucher: I'd like to know what happened to the protest on Crusty's liquor license that was turned into the Marshal's Office.

Mayor Barker: Couldn't answer that one but they said they hadn't received one.

Marshal Devine: When was it turned in?

Mr. Poucher: I turned it into to Mike Baker.

Marshal Devine: Obviously we have a protest.

Mr. Poucher: Most definitely, I'll talk to the State Liquor Board.

Marshal Devine: We've already addressed the State Liquor Board with a report. That will be addressed through the liquor agents out of Flagstaff. The Town can't address that.

Poucher: Yes sir, but I wrote a letter to them too. I know another person who wrote a letter to them.

Marshal Devine: That's where the final decision is made.

Mayor Barker: We obviously had a protest and the possibility of one more. Does the Council have any change of approach at this time. Do we address it as a result of those.

Shaw: I think we should re-address it some how, in that we know now there is a problem with it. At the time we took the vote on it or elected the motion we didn't know. I don't know how it should be handled.

Mayor Barker: We've already voted on it.

Shaw: Ron?

Attorney Ramsey: You've left the agenda item. You have not adjourned the meeting. You can re-address the agenda item if you wish. I would also point out that under the State law that gives you the right to make the approval or disapproval you must specifically state your reasons for disapproval, if you disapprove. You have to be prepared to do that.

Mayor Barker: This is true. The approval actually will be granted by the State Liquor Board and not this Board. They ask us to concur with it and I honestly don't know what the solution is if we were to fail to act or deny, as you say, we have to give a specific reason why we want to deny it. They have complied with the others so what are the Council's wishes. Tap?

Parsons: I would like to ask the gentleman why he's opposed to the license.

Mr. Poucher: Why I don't want him to have it? Well, there's a number of reasons. One of them, I have noticed him inside his establishment on different occasions during closed hours drinking with other people. And on the second occasion, which happened here the first part of this month, which I was involved in, he was being drunk and throwing beer bottles at me. I don't appreciate that and I don't think a man of that caliber should have a liquor license. Now, he's supposed to be a business man, a grown man and what happens if our children are standing out there saying Crusty does it, why can't I do it? He done got high, why can't I? We've got to think of the young people in this community too.

Attorney Ramsey: Could I also respond to that? As Town Prosecutor I know we have charges that have been pending concerning Mr. Palen. I have a personal conflict of interest in that matter because I have represented Crusty's on some incorporation matters a number of years ago. The prosecution of that case has been turned over to the Yavapai County Attorney's office. It involves two charges, one of them is disorderly conduct, based upon what Mr. Poucher has described to you, the other is a liquor violation for having alcohol served after hours on the premises. The Liquor Control Board is free to take whatever action they wish based on the outcome of either of those charges and so all that is pending.

Marshal Devine: I'd like to address this a little bit further. Even though they've been filed and we believe we have a good, strong case, he has not been convicted. You cannot use those until there's been a conviction. I've made the Liquor Board fully aware of them. I've sent them a copy of the report. I've even asked, in the presence of two patrol officers out of Flagstaff to do that. The problem is number one, we're talking about violations in one place, not in the place where they're asking for an application. So there are some legal ramifications here that are being addressed but until the man is found guilty of those things, his license will probably be held in abeyance to see the outcome of this with the Liquor Board. I have asked for this. I didn't particularly want to publicly address this in this way but that's the way it's setting.

Mayor Barker: May I ask this question then? Are we not putting ourselves in a position of judging the person rather than the location. I think we're being asked to judge the location aren't we. We don't get involved in the individual, or corporation, that's handled by the State Liquor Control Board, I think. Our's is whether we have an objection to the location or not, correct?

Marshal Devine: You can make no recommendation if you wish. At least the benefit of a recommendation will not be there. The final outcome is their decision.

Mayor Barker: However, if you do take a no recommendation stand you still have to specify.

Marshal Devine: Not necessarily, if you oppose it, you have to specify.

Mayor Barker: Does the Council wish to re-address this item?

Blaich: I just have one more question. On what reasons can we oppose a liquor license application? There must be certain items or reasons that we can state.

Attorney Ramsey: I don't believe that there are limited simply to the location as far as, is it 300 feet of a church or something like that because that's obviously something that would prohibit certain classes of licenses. I do think the Town could submit whatever reason it wants including the behavior of the license, the location itself, the fact that maybe the Town feels there are too many licenses of this class. Again, the final authority is going to be the Liquor Control Board and they are separately proceeding on these charges and really you don't have to duplicate the effort. But I don't know of any limitation on reasons you want to deny or object to it.

Mayor Barker: I would question the wisdom though, probably you also, of rejecting it on the basis of the fact there are charges existing because they haven't been heard yet.

Regular Session - September 28, 1988 - Page 8:

Attorney Ramsey: No, I agree with what Marshal Devine is saying. You can't base it on that but I just wanted to explain, we are doing something concerning the problem that Mr. Poucher has pointed out.

Rogers: I guess maybe the problem I'm a little concerned about. We took action believing that there had been no comments received and now we find out there has been and yet I haven't seen those comments.

Mayor Barker: Let me re-open item number fourteen for full discussion. We have a vote on it. What are the Council's thoughts on re-addressing the issue?

Rogers: I think we ought to.

Mayor Barker: It's open for discussion - item fourteen.

Marshal Devine: Let me see if I can find it next door. I wasn't brought to my attention.

Rogers: Well as I said, I believe that my feeling are apparently we have had some comments from the public that we were not aware of when we took the vote therefore I think we ought to table this until we see those.

Mayor Barker: I think since you've already made a motion and left the item. As Attorney Ramsey says, we have not adjourned the meeting so due to information we didn't have available to us at the time we heard and made the motion I would feel that we have the right to re-open and make whatever motion that the Council feels is appropriate.

Manager Maynard: As Town Clerk, there's a duty I have, unless you take an action to rescind this motion. If you wanted to address it again on October 5th you could. You would need to rescind the motion because if you don't I'm obligated to mail in a copy of the motion as it stands at the end of this meeting.

Mayor Barker: That's my point. We have to rescind or alter. We have motivation and reasons to come back and re-address it. Based on the statement I just made, this is what we did. We have not adjourned the meeting and though the item had been acted on, we did not have total information on it and we've been made aware of that information so now I feel we have the legal right to go back and re-address item fourteen and either do the rescinding or some other format that is acceptable to both yourself and the Council.

Diehl: I'll rescind my send if Blaich will rescind her motion.

Blaich: I have another question. There are twenty days in which to protest. Does anyone know what day the closing of the protests or complaints needed to be filed by?

Regular Session - September 28, 1988 - Page 9:

Shaw: As I recall, it was supposed to be posted the date of the last meeting that we had. So, how many days is that?

Manager Maynard: Marshal Devine's correct, the posting affidavit is dated September 6, 1988. That would make the 26th the last day.

Blaich: So then if the complaint was filed today it's not within the time period. Do we have to follow the time period?

Attorney Ramsey: No, I wouldn't rely on that. I think that the posting requirements you're talking about is to make sure there is these many days posting for the public to make some comment. I don't think that implies a cut-off date. The fact that you've agendaed this tonight to discuss, in public session, even if tonight is the only time we had any knowledge of any opposition would be timely.

Diehl: In my experience with the Liquor Department is, if there are any complaints filed with, there is no license going to be issued until they've reviewed everything.

Mayor Barker: What are the wishes of the Council. We have re-opened and are re-hearing item number fourteen which is a liquor license application for Crusty's Pizza at Outpost Mall.

Blaich: I will rescind my motion as Diehl rescinded his second and I will move that we hold this item in abeyance until we can review any complaints that have been submitted to the Town.

Parsons: I'll second that.

Mayor Barker: It's moved by Carol, seconded by Tap, that due to discovery of complaints having been filed which we were not aware of at the time we heard the motion, she rescinded her motion, Woody rescinded his second and a new motion was made to table this until our next meeting. Are there any other questions before the question? If not, those in favor say Aye, opposed? Motion carried. Item fourteen having been re-addressed, you might go through that on a verbatim basis to make sure everything we said is covered.

Manager Maynard: Would I be correct in assuming that October fifth's agenda is timely to bring it back?

Mayor Barker: I would think so. We can find out what those objections are and find out how to best address it. Now, back to Call To The Public.

Blaich stated there were no State statutes regarding parking on right-of-ways. She asked an ordinance be drawn up to address this item. She also asked about an ordinance to establish the Board of Adjustments and Appeals.

Regular Session - September 28, 1988 - Page 10:

Attorney Ramsey stated the Board of Adjustments and Appeals was established in conjunction with the Planning and Zoning Ordinance and not as a free standing ordinance.

Rogers asked about the removal of political signs after an election. He asked if this should be handled through Planing and Zoning or if the Council needed to take some action on this. He asked this item to be on the agenda for the next Regular Council meeting.

Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on October 5, 1988 at 7:00 p.m.

Adjournment:

The meeting was adjourned at 8:52 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
OCTOBER 5, 1988
7:00 P.M.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information and Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) September 28, 1988 Rescheduled Regular Session
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Spectrum Associates - Matt Winkel
- 9) Liquor License - Crusty's Pizza - OutPost Mall
- 10) Beasley Flat River Access (ASPB Project #8-88)
Resolution No. 88 - 53
- 11) BRW Service Contract - Land Use/Transportation Study
Resolution No. 88 - 54
- 12) ADOT Contract No. 88-0508 IGA-Area Transportation Study
Amendment - Resolution No. 88 - 55
- 13) Water Franchise Agreement - As Modified
Resolution No. 88 - 56
- 14) Quarter Horse Lane East - Easements
Resolution No. 88 - 57
- 15) Personnel Classification Study - Secretarial Classifications
- 16) Standard Operating Procedures - Policies:
 - a) Overtime/Compensatory Time - Resolution No. 88 - 58
 - b) Travel Reimbursement - Resolution No. 88 - 59
 - c) Accounts Payable Review Process - Resolution No. 88 - 60

17) Sign Inventory Update and Cost Estimate

18) Call to the Public

19) Set Next Meeting, Time, Date & Place

20) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
October 5, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on October 5, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Parsons lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager, Chuck Devine, Town Marshal;
Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent;
Tom Odom, Planning Direct; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard read a letter from Jackie Awerman Associates, Inc. concerning tourists who became stranded in Camp Verde due to car trouble. The letter explained the circumstances of their problems and expressed appreciation for the kindness and consideration shown to them from several citizens of our community.

He then reported he had received a letter from the City Clerk of Phoenix concerning the charitable solicitation ordinance. He explained a committee was being formed to establish new state wide enabling ordinances to work with charitable organizations.

Manager Maynard reported the bids were out for striping of Middle Verde Road and the letter of acceptance had been sent on the work done on Glenrose and Stolen Blvds.

Mayor Barker reported the Salvation Army is holding their Grand Opening celebration on October 21, 1988 in Cottonwood at 10:30 a.m.

Parsons reported he had received a call from Norm Rusk of Tanner. There are 3000 tons of oil available. Street Superintendent Jones reported he had contacted a trucking company and the cost would be approximately \$6.00 - \$8.00 per ton. He stated the Town could utilize this oil to cover one mile of road.

Regular Session - October 5, 1988 - Page 2:

Blaich reported she had attended the Regional Town Hall meeting in Cottonwood on September 29, 1988. She stated it was the general consensus that regional issues be handled on a regional basis. She stated the Town should consider supporting the Verde Valley Transportation Plan and the Cocopai Resource Conservation and Development Area.

Approval of the Minutes of the September 28, 1988 Regular Session:

On a motion by Reynolds, seconded the Parsons, the Council voted unanimously to approve the minutes of the September 28, 1988 Regular Session as presented.

Disbursements/Accounting:

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund, dated October 5, 1988, as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated October 5, 1988, as presented.

Manager Maynard asked for advance approval for the purchase of several items:

a) Oil from Tanner, based on \$8.00 per ton, at an approximate cost not to exceed \$30,000.

Jones responded to questions concerning budget amounts stating there is \$368,000. budgeted for new construction. Parsons stated the \$30,000 figure would not include AB and seal coat. Jones stated it would cover everything except the chip and seal. He stated it would be a good idea to chip and seal this material.

b) A weed eater, not to exceed \$150.00, and an air grease gun at a cost of \$150.00 for the Street Department.

c) Parks & Recreation would like approval to advertise for the Parks & Recreation Director at a cost of \$650.00 per month and to advertise for a temporary person to prepare the parks for the winter at a cost of approximately \$150.00.

d) Legal help on the Personnel Policy to alleviate possible liabilities. Approval requested to send the policy to Lewis and Roca in Phoenix for their review at an approximate cost of \$1,200.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to authorize the purchase of the oil and AB from Tanner and place it on one of the priority road, not to exceed \$30,000.

Regular Session - October 5, 1988 - Page 3:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to authorize the purchase of a weed eater and the grease gun for the Street Department.

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to table any action on the Parks & Recreation Director until October 12, 1988 for an Executive Session.

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to authorize the hiring of a temporary person to prepare the parks for winter at a cost not to exceed \$150.00.

Following discussion, on a motion by Blaich, seconded by Rogers, the Council voted unanimously to hold the question of sending the Personnel Policy to Lewis and Roca in Phoenix in abeyance.

Proclamations:

Mayor Barker asked to have Certificates of Appreciation prepared for those individuals involved with the car problems mentioned during Information and Updates.

Spectrum Associates - Matt Winkel:

Manager Maynard reported Mr. Winkel was now the Community Development Director for Williams. He then stated he was prepared, however reluctantly for reasons previously discussed, to take over the grants now in process and suggested terminating Mr. Winkel's services.

Liquor License - Crusty's Pizza - Outpost Mall:

Manager Maynard stated this item was brought back for Council consideration due to rescinding prior approval.

Attorney Ramsey explained the liquor statutes are inconsistent. If the Council does nothing, after sixty days the Liquor Board will handle the issue.

Parsons made a motion to direct the Town Clerk to write a letter to the Liquor Board advising them the Council is returning the application with no action taken. The motion died for lack of a second.

On a motion by Blaich, seconded by Reynolds, the Council voted to take no action and have the Liquor Board handle this issue. Parsons voted "No".

The meeting was recessed at 8:00 p.m.

The meeting was reconvened at 8:05 p.m.

Regular Session - October 5, 1988 - Page 4:

Beasley Flat River Access - Resolution 88-53:

Rogers declared a conflict of interest on this item due to his employment with the Forest Service. He stated he would not be involved in discussion and/or a vote on this issue.

On a motion by Parsons, seconded by Reynolds, the Council, with Rogers abstaining, voted unanimously to adopt Resolution 88-53 as amended.

BRW Service Contract - Resolution 88-54:

Tom Odom reported he was comfortable with the contract and the scope of work for the Land Use/Transportation Study. He stated both had been discussed with BRW, Inc. and with Joe Neblett of ADOT.

Parsons stated the airport was not included in the scope of work and he wanted to see this item included in both the scope of work and the contract with BRW, Inc.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to amend the scope of work and the contract to include the airport and a retention of 10% on all billings until completion of the project and adopt Resolution 88-54 as presented with these amendments.

ADOT Contract No. 88-0508 IGA - Resolution 88-55:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to adopt Resolution 88-55 as presented.

Water Franchise Agreement - As Modified:

Attorney Ramsey stated a special resolution was needed to call the election concerning the water franchise after the franchise agreement is signed.

Diehl stated the Town should give the water company a ten year review period like what was given to Arizona Public Service in their franchise agreement.

On a motion by Rogers, seconded by Shaw, the Council voted, with Diehl opposed, to present the Camp Verde Water System with the amended agreement.

Quarter Horse Lane East - Easements - Resolution 88-57:

Manager Maynard reported three of the parties involved had not picked their mail up and asked the Council to table any action on this item at this time.

Regular Session - October 5, 1988 - Page 5:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to table any action on the Quarter Horse Lane East easements and Resolution 88-57 for at least thirty days.

Personnel Classification Study - Secretarial Classifications:

Manager Maynard stated there were computer problems and all of the documentation on this item was lost. He suggested handling this item during the Executive Session scheduled for October 12, 1988.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to table any action on this item until the Executive Session scheduled for October 12, 1988.

Standard Operating Procedures - Policies:

- a) Overtime/Compensatory Time - Resolution 88-58
- b) Travel Reimbursement - Resolution 88-59
- c) Accounts Payable Review Process - Resolution 88-60

Blaich stated it was premature to act on these items until the Council has time to review them. On a motion by Blaich, seconded by Rogers, the Council voted unanimously to hold these items in abeyance until the Council and the Town Attorney can review them.

Sign Inventory Update and Cost Estimate:

Street Superintendent Jones explained the need for street signs and various items for the Street Department. He stated he had contacted several companies for estimates and the low estimate came from Signs West out of Prescott.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to authorize Jones to purchase the necessary signs and equipment requested for the Street Department from Signs West of Prescott.

Call To The Public:

John Crane, Camp Verde resident, stated there were grant monies available to help with the cost of signs.

Set Next Meeting Time, Date & Place:

The Council will meet in a Special Session with the Camp Verde Chamber of Commerce on October 11, 1988 at the Valley View Restaurant at 12:00 noon to discuss the Town Sales Tax referendum.

The Council will meet at the Camp Verde Town Hall at 6:00 p.m. on October 12, 1988 in an Executive Session to discuss Personnel and in a Work Session that same evening at 7:00 p.m. to discuss the Standard Operating Procedures - Policies.

Regular Session - October 5, 1988 - Page 6:

Adjournment:

The meeting was adjourned at 9:15 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

JOINT MEETING OF THE COMMON COUNCIL
AND
THE CAMP VERDE CHAMBER OF COMMERCE

Town of Camp Verde

VALLEY VIEW RESTAURANT
OCTOBER 11, 1988
12:00 NOON

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and Possible Action on the Following:

- 4) Town Sales Tax Referendum
- 5) Town/Chamber Cooperation
- 6) Call To The Public
- 7) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

SPECIAL SESSION
October 11, 1988
12:00 Noon

The Common Council of the Town of Camp Verde, Arizona met in a Special Session with the Camp Verde Chamber of Commerce at the Valley View Restaurant on October 11, 1988 to discuss the Town Sales Tax Referendum and Town/Chamber cooperation. Vice Mayor Blaich called the meeting to order at 12:10 p.m.

The Pledge of Allegiance was taken.

Roll Call:

Carol Blaich, Tap Parsons, Marvin Reynolds, Tom Shaw,
Jack Blum, Greg Elmer, Dale Hunter, Terry Billingsley
and Liane Nash

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney; Nina Payne,
Town Accountant and Susan Marshall, Recording Secretary

Town Sales Tax Referendum:

Vice Mayor Blaich stated the Sales Tax Referendum election was scheduled for December 13, 1988. She asked for Chamber suggestions and support of the sales tax issue. She suggested forming a campaign committee of concerned people from the Chamber, the Council and the community. Attorney Ramsey stated all that was needed to form a campaign committee was to select a chairman and a treasurer and file with the Town Clerk. He stated it would be necessary for the committee to report any monies it receives or spends. Attorney Ramsey stated the committee needed to consist of a chairman, a treasurer and at least five members and minutes would need to be kept of all the meetings. Following discussion, the decision was made to hold an organizational meeting of the campaign committee on October 20, 1988 at the Valley View Restaurant at 12:00 Noon.

Town/Chamber Cooperation:

Jack Blum suggested a quarterly Work Shop between the Town and the Chamber to discuss various items on what the Town is doing and how the Chamber and the Town can help each other. This idea was met with enthusiasm from the members of the Council and the Chamber Board who were present.

The meeting was adjourned at 1:25 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

October 12, 1988

7:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion

- 3) Overtime/Compensatory time Policy
- 4) Travel Reimbursement Policy
- 5) Accounts Payable Review Process
- 6) Proposed Parks & Recreation Position
- 7) Personnel Policy
- 8) Adjournment

A G E N D A

EXECUTIVE SESSION
ARS 38-431.03

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 12, 1988
6:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Personnel Classification Studies

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL
October 12, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on October 12, 1988. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Woody Diehl

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney; Chuck Devine, Town Marshal; Doug Jones, Street Superintendent; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

The Council reviewed and discussed three proposed policies, Overtime/Compensatory Time, Travel Reimbursement and Accounts Payable Review Process. There was discussion for various amendments to each of the policies and a question and answer period with Attorney Ramsey regarding liability factors and the federal Fair Labor Standards Act. The Travel Reimbursement document is to be forwarded to Southwest Risk for their review and advice.

Proposed Parks & Recreation Director Position:

Manager Maynard presented the job description prepared by the Parks & Recreation Commission for this part-time position. Following review, the Council asked to have this item included on the agenda for the next Regular Session of October 19, 1988.

Personnel Policy:

Attorney Ramsey suggested a Work Session to review and amend the current Personnel Policy before sending it to Lewis and Roca, in Phoenix, for review.

Adjournment:

The meeting was adjourned at 9:08 a.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 19, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) October 5, 1988 Regular Session
 - b) October 11, 1988 Special Session with Chamber
 - c) October 12, 1988 Work Session
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) R.C. Denen - Presentation of Audit Report
- 9) Clear Creek Cemetery Association
- 10) Liquor License - Sportsman's Bar (Susan Hand)
- 11) Accounts Payable Procedures - Resolution 88-60
- 12) Merit Pay Increases
- 13) Request for Moratorium on USFS Land Transfers
- 14) Proposed Ballot Wording
- 15) Janitorial Service
- 16) Parks & Recreation Director
- 17) Land Use/Transportation Plan Advisory Committee
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
- 20) Adjournment

S U P P L E M E N T A L

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 19, 1988
7:00 p.m.

Discussion and Possible Action on the Following:

- 17 1/2) Request for Street Improvement to Pearl Street by
John Crane
- 17 3/4) Award of Bid - Project No. 880901
Middle Verde Road and Town Hall Parking Area

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
October 19, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on October 19, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Shaw lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Todd Rockwell, Town Engineer; Nina Payne, Town Accountant
and Susan Marshall, Recording Secretary

Information/Updates:

Mayor Barker reported there would be a quarterly meeting of the Commission on the Arizona Environment in Litchfield Park on November 17 - 18, 1988.

He reported the Cocopai Resource Conservation and Development Area would be meeting in Prescott Valley on November 27, 1988 at 12:00 noon. Also the Cocopai RC&D would be holding a seminar on Solid Waste Disposal on November 10 - 12, 1988.

The Regional Regular NACOG meeting will be held at Little America in Flagstaff on October 27, 1988.

Manager Maynard reported he had received a letter from Lois Tyler of the County Free Library District which stated the Library District would suspend funds to the Camp Verde Library if the problems with the Library Service Agreement are not resolved.

He then reported Chris McCann of Yavapai County had notified him of the need to complete the Intergovernmental Agreement pertaining to the landfill. The 1987/88 reduction in cost was understood, by the County, to be a one time occurrence.

Regular Session - October 19, 1988 - Page 2:

Manager Maynard reported he had received copies of the certifications which are necessary to complete the processing for the CDBG funds. He stated there would be funding coming available to assist citizens with the cost of hooking into the sewer system. The Camp Verde Sanitary District has asked the Town to consider submitting this application for them.

Approval of the Minutes:

a) On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the October 5, 1988 Regular Session with a correction being made to a date from 19898 to 1988.

b) On a motion by Reynolds, seconded by Shaw, the Council voted unanimously to approve the minutes of the October 11, 1988 Special Session as presented.

c) On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the October 12, 1988 Work Session as presented.

Disbursements/Accounting:

On a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund, dated October 19 1988, as presented.

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Fund, dated October 19, 1988, as presented.

Manager Maynard asked for Council consideration on the following expenditures:

a) There are funds still not utilized from the Criminal Justice Enhancement Grant and Marshal Devine would like to utilize these monies to purchase security cages for the squad cars and a camcorder and television set for the department.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve utilizing the Criminal Justice Enhancement Grant monies to purchase security cages and a camcorder and television set for the Marshal's Department.

b) NACOG will need approximately \$1,100.00 for its data gathering support for the Land Use/Transportation Study. They will be providing ten days of assistance in gathering information concerning survey work and census data.

Following discussion, on a motion by Shaw, seconded by Rogers, the Council voted unanimously to hold this item in abeyance until more information can be obtained.

Proclamations:

There were no proclamations for Council consideration.

Mayor Barker asked for a proclamation to be prepared for the next Regular Session for Deputy Doug Baker concerning his attendance at the World Police Olympics in Sydney, Australia.

R.C. Denen - Presentation of Audit Report:

Manager Maynard reported Mr. Denen had suffered a heart attack and would be unable to be here for this Council meeting. Mr. Denen's assistant, John Fry, would be up to make the presentation at the next Regular Council meeting on November 2, 1988. All the necessary reports are prepared and will be mailed within the time frame required.

Clear Creek Cemetery Association:

Babs Monroe, Clear Creek Cemetery Association, told the Council the USFS had provided the land for the cemetery and were now attempting to get rid of this land. They cannot give this land to the Association but will sell it to the Town. The Association needs assistance from the Town with the maps, cards and files. She stated the cemetery is run on donations but is operating in the black with a checking account and money market account in place. She stated it was difficult for the Association members to be available for the funeral homes when needed. Also, there is an erosion problem, with holes needing to be filled.

Parsons stated the land question had been previously addressed as well as the need for more land for growth. He stated it would be difficult for the Town staff to handle this project.

Manager Maynard suggested that he meet with the Association and bring this item back to the Council on November 2, 1988 at their next Regular Session.

Blaich asked the cost of the present cemetery. Ms. Monroe stated the cost would be \$65,000.00 which includes additional land to provide for growth.

Diehl stated he would purchase material to fill the holes from C.A. McDonald and Shaw stated the Kiwanis would do the necessary work to solve the erosion problems.

Any action on this item was tabled until the November 2, 1988 Regular Session.

Regular Session - October 19, 1988 - Page 4:

Liquor License - Sportsman's Bar (Susan Hand):

Manager Maynard stated there have been no comments either for or against this application, which was properly posted. On a motion by Blaich, seconded by Shaw, the Council voted unanimously to approve the liquor license for the Sportsman's Bar (Susan Hand).

Accounts Payable Procedures - Resolution 88-60:

Following review and discussion, on a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve Resolution 88-60 as amended.

The meeting was recessed at 8:00 p.m.

The meeting was reconvened at 8:05 p.m.

Merit Pay Increases:

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to hold this item in abeyance for an Executive Session.

Request for Moratorium on USFS Land Transfers:

Rogers noted a conflict of interest on this item and would abstain from discussion and/or vote due to his employment with the USFS.

Manager Maynard stated the USFS did not have a representative available for this Council meeting. Parsons expressed his concern about the land within the Town limits including the airport property. Mayor Barker asked a meeting to be set between the Coconino National Forest personnel and the Council to discuss this issue as soon as possible. Manager Maynard stated the airport, surrounding property and land on the other side of the freeway were involved and action needed to be taken as quickly as possible. He suggested writing a letter to the Coconino national Forest stating the Town's concerns and intentions.

On a motion by Blaich, seconded by Diehl, the Council voted unanimously, with Rogers abstaining, to ask for a land transfer moratorium until the Land Use Plan is completed in May, 1989.

Proposed Ballot Wording:

Manager Maynard explained there were two portions on the ballot. The first one is the "legal description" and must be on the ballot as stated. The second one, "descriptive title" could be up to fifty words and asked the Council to give some consideration to this verbiage.

Parsons suggested keeping the "descriptive title" as simple as possible, "A 1% sales tax, excluding food for home consumption and prescription drugs and a 2% bed tax".

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to have the Town Manager and the Town Attorney come up with suggestions for the "descriptive title".

Janitorial Service:

Manager Maynard stated this item needed Council discussion. The current janitorial contract was a one year contract with no provision for renewal. He stated this would need to go out to bid.

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to put the janitorial services out for bid as one bid for the Town Hall, one bid for the Library and also one bid for the two buildings combined.

Parks & Recreation Director:

Manager Maynard presented the amended job description for the position of Parks and Recreation Director.

Blaich suggested hiring a Community Service Director instead of just a Parks & Recreation Director. This individual would then handle the parks and the library programs. She stated there were several overlapping programs between the library and the parks & recreation. John Reddell, Chairman, Parks & Recreation Commission, stated it would be difficult at this time. He stated the part time Parks & Recreation Director would probably be in full time status by spring. Rogers stated it might be possible to consolidate the two positions at a later date.

Manager Maynard stated this position would be an interim position to cover both maintenance and program implementation.

Blaich stated she would probably vote "No" on this position because she was opposed to the direction this position was taking.

On a motion by Diehl, seconded by Reynolds, the Council voted as follows:

Blaich: No
Diehl: Yes
Parsons: Yes
Reynolds: Yes
Rogers: Yes
Shaw: Yes

to advertise for the part time position of Parks & Recreation Director.

Land Use/Transportation Plan Advisory Committee:

Manager Maynard referred to Tom Odom's memo regarding the composition of the Land Use/Transportation Plan Advisory Committee. (The memo is attached and becomes a part of these minutes). Following discussion, the Council agreed to appoint three members to this committee, two from the Planning & Zoning Commission and two public representatives with representatives from Yavapai County, ADOT, NACOG, Prescott National Forest and Coconino National Forest acting as advisors. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to have Tom Shaw, Tap Parsons and Marvin Reynolds serve as Council representatives to the Land Use/Transportation Plan Advisory Committee. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to appoint Harold Hallett and Carl Wagner as public representatives to this committee with John Crane being appointed as the alternate.

Request for Street Improvement to Pearl Street - John Crane:

John Crane introduced Dennis Weckerly. Mr. Weckerly lives on Pearl Street and would like to have this street paved. He stated the residents on the street would be willing to purchase the necessary materials if the Town road crew would do the work and provide the roller. He stated they were in a position to purchase recycled material at a cost of \$3.65 per ton.

Parsons asked if chip seal was included in the price. Mr. Weckerly stated they would use AB and the recycled material. John Crane stated the street would be done under the same specifications as Middle Verde Road.

Town Engineer Rockwell stated the Town crew was very busy at this time and would it be possible to put this out to bid. Parsons stated he agreed with the Engineer and the Town crew needed to consider it's current projects before taking on this project.

The suggestion was made to establish an improvement district but Mr. Crane stated this would take too long.

Manager Maynard suggested stockpiling the material until spring. He stated the road crew was extremely busy at this time and would not be able to get to this project until Spring.

Mr. Weckerly stated the recycled material was available now and he was not certain they would be able to obtain it in the spring.

Rogers asked the Engineer if the material would store over the winter. Mr. Rockwell stated, in his opinion, it would store over the winter.

On a motion by Parsons, seconded by Rogers, the Council voted as follows:

Regular Session - October 19, 1988 - Page 7:

Blaich: Yes
Diehl: No
Parsons: Yes
Reynolds: Yes
Rogers: Yes
Shaw: Yes

to hold this item in abeyance until all information concerning storage and cost could be obtained and to bring this item back to the Council in a Special Session on October 26, 1988.

Award of Bid - Project No. 880901:

Town Engineer Rockwell presented the three bids for Project 880901 from T & K Construction, McDonald Bros. Construction and Blevins Earth Moving. He stated he had verified the mathematics and all documents appeared to be in order. He stated the apparent low bidder was Blevins Earth Moving.

On a motion by Blaich, seconded by Tap, the Council voted unanimously to approve the bid from Blevins Earth Moving for Project 880901 to include the Town Hall parking area.

Call To The Public:

There was no public input.

Set Next Meeting Time, Date & Place:

The Council will meet:

10/26/88 - Special Session - Camp Verde Town Hall - 6:30 p.m.
10/26/88 - Planning & Zoning - Camp Verde Town Hall - 7:00 p.m.
11/2/88 - Executive Session - Camp Verde Town Hall - 6:00 p.m.
11/2/88 - Regular Session - Camp Verde Town Hall - 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:55 p.m.

Susan Marshall
Susan Marshall, Recording Secretary

David A. Maynard
David A. Maynard, Town Clerk

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 26, 1988
6:30 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and Possible Action on the Following:

- 4) Pearl Street
- 5) Appoint P&Z Commissioners to Land Use/Transportation Study Advisory Committee
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

SPECIAL SESSION
October 26, 1988
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on October 26, 1988. Mayor Barker called the meeting to order at 6:33 p.m.

Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent; Tom Odom, Planning Director; and Susan Marshall, Recording Secretary

Pearl Street:

Dennis Weckerly, Pearl Street resident stated the property owners on Pearl Street had no desire to disrupt the Town's Street Department with their request to have Pearl Street paved. He suggested having the Town purchase as much of the recycled material as possible, stockpile it for the winter, then allow the Pearl Street residents to purchase the necessary material for their road and have the Town Road Crew do the work in the spring.

Manager Maynard stated the weather is a major consideration at this time of year. He suggested the Town purchase what recycled material they can, stockpile it on site, set up an improvement district over the winter for Pearl Street and utilize the necessary material for road construction on Pearl Street in the spring.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to purchase all the recycled material it can from FNF, stockpile it for the winter and use in the spring, giving the residents on Pearl Street first option to buy the material necessary to pave their road.

Appoint P&Z Commissioners to Land Use/Transportation Study Advisory Committee:

Mayor Barker stated he had asked Bob Kovacovich, Chairman of the P&Z Commission, to speak to the Commission and to suggest two members to serve on this committee.

Special Session - October 26, 1988 - Page 2:

On a motion by Rogers, Seconded by Diehl, the Council voted unanimously to appoint Bob Kovacovich and Trish Onion to serve on the Land Use/Transportation Study Advisory Committee as recommended by P&Z Commission Chairman, Bob Kovacovich.

Adjournment:

The meeting was adjourned at 6:55 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

MANAGER'S REPORT

SUPPLEMENTAL AGENDA

TOWN COUNCIL - REGULAR SESSION

November 2, 1988

RAM

17 1/4) Resolution 88-63: NACOG Contract:

After further research and discussion of this item with Ken Sweet of NACOG and Joe Brannan at the Department of Commerce, this contract item payment cannot exceed \$590.00 and does come from the CDBG award. Ken Sweet is forwarding a letter to me accepting a fixed sum of \$590.00 for the full services described in the proposed contract, a copy of which you have already received.

17 1/2) Resolution 88-64: ICMA Retirement Fund:

This resolution is being prepared along with the papers to be available at the meeting. One of the requirements of the establishment of the retirement fund was somehow missed at the time it was set up. This action is to resolve that omission. It is necessary that this be done quickly.

17 3/4) Permission to Fire Department for Use of Town Logo:

Per the attached letter from Jack Young of the Fire Department, they're seeking permission to use the logo as the centerpiece for their new badge. A sketch is attached. Ron and I see no problem and leave it to the Council to decide.

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
November 2, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on November 2, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:05 p.m.

Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Chuck Devine, Town Marshal; Nina Payne, Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported a letter was received from the Arizona Department of Commerce stating approval for the amendment to the CDBG.

He reported he had received a letter from Sue Ray of Norther Arizona Trust Lands regarding the installation of fiberoptic lines by U.S. West Communications. Ms. Ray suggested this would be a good time to install bicycle trails along the same routes as the fiberoptic lines and she asked for Council support for this project.

Mayor Barker reported he had attended a NACOG meting. He stated the major discussion of this meeting was water transfers. He reported that some of the larger communities were suggesting weather modification.

Mayor Barker reported there would be a Transportation meeting on November 3, 1988.

Manager Maynard read a letter from Terry Billingsley of Arizona Public Service. The letter stated Mr. Bilingsley would be taking a promotion and moving to Casa Grande and expressed his appreciation for the opportunity to work with the Town. Mr. Maynard also read a letter from Tom Taylor, Taylor Financial Planners, regarding land transfers.

Approval of the Minutes:

- a) October 19, 1988 Regular Session: On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the minutes of the October 19, 1988 Regular Session with a wording change being made.
- b) October 26, 1988 Special Session: On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the October 26, 1988 Special Session as presented.

Disbursements/Accounting:

On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund dated November 2, 1988 as presented.

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Fund dated November 2, 1988 as presented.

Manager Maynard asked for advance purchase approval for tires for the street equipment with an approximate cost of \$2,983.10 and for an air impact wrench with a cost of \$150.00. On a motion by Diehl seconded by Reynolds, the Council voted unanimously to approve purchase of the necessary tires and the air impact wrench for the street department.

Tom Odom, Planning & Zoning Director reported on the NACOG contract for services pertaining to the Land Use/Transportation Study. He stated the fixed cost would be \$590.00 for data collection. This cost would need to be paid from the Town's General Fund. Manager Maynard stated he had spoken to Ken Sweet of NACOG who had explained there were some items involved with the additional data that didn't qualify on the CDBG. However, a portion of the \$590.00 can come from the HURF monies.

Manager Maynard stated the Office Supply line item are over budget and asked for Council approval to pull minimal funds from the Contingency until January when he will have a cost analysis prepared for their review. Following discussion the Council consensus was to allow minimal funds to be pulled from contingency until the cost analysis can be prepared in January.

Proclamations:

None.

Clear Creek - Low Water Crossing:

Manager Maynard stated he had received letters requesting the low water crossing on Clear Creek be left in place after the road work is completed in that area from the Ambulance Service, the Fire

Regular Session - November 2, 1988 - Page 3:

Department and Hepler's Funeral Home. He stated his concern was for the public safety. He had spoken to Southwest Risk and they had advised having the Town Engineer review it. They suggested the possibility of the need for two to three culverts and gravel which would be removed during high water season as well as gates with locks to be shut during high water and the crossing should be checked at regular intervals. Street Superintendent Jones stated the cost would be approximately \$3,000.00.

Parsons asked Town Attorney Ramsey for his recommendations concerning the Town's liability. Mr. Ramsey stated leaving this low water crossing in place would increase the liability factor.

Mayor Barker opened the discussion to the floor.

Joe Johnson, Camp Verde resident, stated there was no need to put culverts and gravel in the creek bed because there is a concrete road already there.

Bruce McDonald, Camp Verde resident, expressed his opposition to leaving the low water crossing in place.

Dave Kaminsky, Verde Lakes Property Owner's Association, stated they wanted the low water crossing left in place.

Several other residents expressed their opinions both for and against the low water crossing.

The discussion was closed to the floor.

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve leaving the low water crossing in place as it is until the Town Engineer can review it and report back to the Council as soon as possible and accommodate all safety needs and remove during high water season and reinstall.

The meeting was recessed at 8:25 p.m.

The meeting was reconvened at 8:40 p.m.

R.C. Denen - Audit Report:

John Frye, R.C. Denen & Associates, gave some background concerning municipal audits and the various needs for compliance. He explained the audit report.

Blaich asked where and when the various areas of concern occurred. Mr. Frye stated they were ongoing and were merely a lack of knowledge of the needs to meet compliance. Blaich asked about follow up. Mr. Frye stated his firm would do follow up within the next few months. Manager Maynard stated there would be a review in January, 1989.

Mr. Frye stated that this audit report was pretty much normal for a recently incorporated town's first audit and that all of the problems encountered were being addressed.

National Forest Representatives Regarding Land Transfers:

Manager Maynard stated there were no representatives present from the USFS to address this item.

Mayor Barker suggested scheduling a Work Session with the USFS as soon as possible.

Clear Creek Cemetery Association Response:

Manager Maynard stated he had met with representatives from the Cemetery Association and reviewed the maps, card system and general operating policies. He recommends not accepting the cemetery maps or the record keeping for the cemetery.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to not take on the duties of the Cemetery Association.

Colonial Life - Cancer and Accident & Life Plans:

Manager Maynard stated Marquerite Woodring, Colonial Life, was present because several employees had requested having cancer and accident plans available to them.

Mayor Barker asked if there would be any expense to the Town for this type of coverage. Manager Maynard stated this would be an individual decision, at no expense to the Town, but it could be done only through a payroll deduction.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to make this program available to the Town employees through payroll deduction.

ICMA Retirement Corp. - Deferred Comp Plan:

Following discussion, the Council asked Manager Maynard to prepare an administrative policy to govern various types of benefits which would require a payroll deduction.

Merit Pay Increases:

Manager Maynard stated the merit pay increase had been discussed in an earlier Executive Session and asked for Council guidance on how to handle this item.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the merit pay increase recommended by the Manager.

Regular Session - November 2, 1988 - Page 5:

Request for Permission to Hire Part-Time Receptionist for Administration:

Manager Maynard stated he had an applicant for this position who is eligible for the JTPA funding. He stated this individual would assist the administration office while they are getting records and files in order following the audit.

On a motion by Reynolds, seconded by Diehl, the council voted as follows:

Blaich: No
Parsons: No
Diehl: Yes
Reynolds: Yes
Rogers: Yes
Shaw: Yes

to hire a temporary part-time secretary/receptionist for Administration until December 30, 1988 under the JTPA program.

Notice of Election - Resolution 88-21:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve Resolution 88-61.

Ordinance 88-A32 - Special Prosecutor Appointment:

Town Attorney Ramsey stated this ordinance was necessary in case of a conflict of interest which made him unable to prosecute a case. He stated the County was willing to handle cases like this.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve Ordinance 88-A32 and to possibly seek an intergovernmental agreement with the County that specifies an hourly rate for their services.

Resolution 88-63 - NACOG Contract:

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to approve Resolution 88-63 to establish a contract with NACOG for the additional services required for the Land Use/Transportation Study.

Resolution 88-64 - ICMA Retirement Fund:

Manager Maynard stated this resolution was necessary to continue the retirement fund for the Town employees. On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve Resolution 88-64.

Regular Session - November 2, 1988 - Page 6:

Permission to Fire Department for Use of Town Logo:

Jack Young, Fire Department, stated the Department would like to issue badges to its members and asked for Council permission to utilize the Town Logo on the badges.

Following discussion, on a motion by Reynolds, seconded by Rogers, the Council voted unanimously to grant the request by the Fire Department to utilize the Town Logo on its badges.

Call To The Public:

Jerry Taylor expressed his appreciation to the Council for utilizing the audit as a management tool.

Set Next Meeting Time, Date and Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on November 16, 1988 at 7:00 p.m.

Adjournment:

The meeting was adjourned at 10:30 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
November 2, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
 - a) October 19, 1988 Regular Session
 - b) October 26, 1988 Special Session - Pearl Street
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Clear Creek - Low Water Crossing
- 9) R.C. Denen - Audit Reports
- 10) National Forest Representatives Regarding Land Transfers
- 11) Clear Creek Cemetery Association Response
- 12) Colonial Penn - Cancer And Accident & Life Plans
- 13) ICMA Retirement Corp. - Deferred Comp Plan
- 14) Merit Pay Increases
- 15) Request for Permission to Hire Part-Time Receptionist for Administration
- 16) Notice of Election - Resolution 88-61
- 17) Ordinance 88-A32 - Special Prosecutor Appointment
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
- 20) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
November 2, 1988
7:00 p.m.

- 17 1/4) Resolution 88-63 - NACOG Contract
- 17 1/2) Resolution 88-64 - ICMA Retirement Fund
- 17 3/4) Permission to Fire Department for Use of Town Logo

A G E N D A

EXECUTIVE SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
November 2, 1988
6:00 P.M.

- 1) Call To Order
- 2) Roll Call

ARS 38.431.03.A.1

Discussion - Merit Pay Increases

ARS 38.431.03.A.7

Discussion - Acquisition of Property

- a) Old High School
- b) Lane Street
- 3) Adjournment

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

November 16, 1988

5:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion

- 3) Landfill and Library IGA's with Yavapai County
- 4) BOA Ordinance
- 5) PAD Ordinance
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL
WORK SESSION

November 16, 1988
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on November 16, 1988. Mayor Barker called the meeting to order at 5:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Tom Odom, Planning
& Zoning Director; Wes Mauldin, Board of Super-
visors; Chris McCann, Solid Waste Disposal Manager
for Yavapai County; Jim Holst, Yavapai County and
Susan Marshall, Recording Secretary

Landfill and Library IGA's with Yavapai County:

Library:

Mayor Barker stated there was some confusion concerning the library agreement and this meeting had been arranged to clarify the situation.

Manager Maynard explained the County had requested Council approval of a Library Agreement several months back. The only concern the Council had was an anticipated funding amount of \$5,000.00 which was \$2,500.00 on the agreement.

Mr. Holst stated the generalized rule has been to provide 50% of the amount spent for the previous year.

Parsons referred to the Library's budget prior to the Town taking over. He stated the County was not considering the actual budget for last year in their calculations.

Mr. Holst stated it was reasonable to give Camp Verde \$5,000.00 and they would recheck their figures and report back to the Council as soon as possible.

Following discussion, the Council decided to have the Town Manager meet with Mr. Holst and get this item on the Board of Supervisors agenda as soon as possible.

Landfill:

Manager Maynard gave a brief update on the IGA with the County for the use of the landfill. He stated last year's amount was reduced and the county understood this to be a one time reduction.

Parsons stated the population figures were incorrect for Camp Verde and stated this needed to be corrected and appropriate changes made.

Chris McCann stated the population figures were from NACOG's estimates for the various communities.

Blaich stated the roadside litter was mostly due to Camp Verde residents not covering their trash and the cost for roadside cleanup should not be placed on the County. She stated the Town's litter ordinance needed to be strongly enforced.

Mr. Holst stated this should be the last year there will be a charge to the Town for use of the landfill due to the tipping fees.

Parsons stated this should be resolved at this meeting and get it on the Board of Supervisors and Town Council agendas as soon as possible. He stated \$5,000.00 to the Library and a reduction on the charge for the landfill of \$1,500.00 would be reasonable.

Mr. Holst stated it would be necessary to review the figures and correct any errors which may have been made. He stated it was possible that a presentation to the Board of Supervisors may not be necessary if any error in calculation had been made.

BOA Ordinance:

Tom Odom stated he had taken the input from the Town Attorney and from the state statutes to create a proposed BOA Ordinance. He asked for Council input.

Town Attorney Ramsey stated he had worked with Mr. Odom of the proposed ordinance. He stated there were some areas of concern that needed to be addressed as to legality, such as the question of what constitutes a quorum and how variances are handled.

Blaich stated the entire Council should serve as the Board of Adjustments.

Mayor Barker stated this item should be addressed by resolution showing the entire Council as the Board of Adjustments. He stated this item needed to be placed on the council agenda as soon as possible. He suggested having the Council note any

Work Session - November 16, 1988 - Page 3:

concerns they may have on the copy Mr. Odom had provided for them and return it to him as well as holding a Work Session prior to the next Council meeting.

Town Attorney Ramsey stated the Council should consider adopting statutory language into what constitutes approval for a variance and adopt case decisions into the ordinance.

Blaich asked any additional information be placed in the Council boxes in the next week.

PAD Ordinance:

Due to time constraints, Parsons suggested the Council review the information provided for them and note any concerns they may have and return it to Mr. Odom and to schedule a joint meeting with the P & Z Commission.

Blaich asked for input from other communities on how they handle this item.

Adjournment:

The meeting was adjourned at 6:55 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

A G E N D A

REGULAR SESSION
COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
November 16, 1988
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the November 2, 1988 Regular Session
- 6) Disbursements/Accounting
- 7) Proclamations
- 8) Resolution 88-65: Authority to File Library Literacy Grant Application
- 9) Low Water Crossing - Town Engineer's Report
- 10) Publicity Pamphlet - Sales Tax Election 12/13/88
- 11) Call To Election - Resolution 88-62
- 12) Camp Verde Water System - Jim Buillard
- 13) Personal Deduction Policy
- 14) ICMA Deferred Compensation Plan
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
November 16, 1988
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on November 16, 1988 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:05 p.m.

Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Dave Maynard, Town Manager; Ron Ramsey, Town Attorney;
Doug Jones, Street Superintendent; Nina Payne,
Town Accountant and Susan Marshall, Recording Secretary

Information/Updates:

Manager Maynard reported an agreement had been made with P&F Construction for the milled asphalt from I-17. He reported there was 4650 tons committed to the Town at \$3.65 per ton. He stated 650 tons would be held for possible construction on Pearl Street if the residents still have a desire to have this project done in the spring.

He then read a letter from the Verde Lakes Property Owners Association which expressed their appreciation to the Council for their interest and concern regarding the low water crossing in the Verde Lakes area.

Mayor Barker read a letter from Northern Arizona Lands Trust, Inc. which asked for a written endorsement from the Town as well as input on areas of interest and concern pertaining to the natural and cultural resources of northern Arizona.

Parsons stated the Verde Valley Transportation Committee had met in Sedona on November 3, 1988 and the next meeting would be in Camp Verde on December 1, 1988.

Blaich reported the Cocopai Resource Conservation and Development Area would be holding a symposium on April 10 - 12, 1989 in Prescott on alternative ways to handle solid waste.

Approval of the Minutes of the November 2, 1988 Regular Session:

Manager Maynard suggested an addition to one portion of the minutes pertaining to the audit and its reports. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the November 2, 1988 Regular Session as amended.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted to approve the disbursements from the General Fund dated November 16, 1988 as presented.

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Funds dated November 16, 1988 as presented.

Manager Maynard asked for advance approval for the purchase of aerial photographs of Camp Verde. He stated the first print would cost \$405.00 and each additional print would cost \$205.00. He stated, of the five maps needed, four could be paid from the Highway User Fund.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the purchase of five aerial photographs utilizing the funds in the contingency to cover the expense.

Manager Maynard stated the Camp Verde Clinic Association was willing to help with the cost of sending Jane Lyons to a Medical Conference. They would pay for hotel, meals and registration if the Town would pay for gas and the use of her personal vehicle.

On a motion by Blaich, seconded by Rogers, the Council voted unanimously to approve Jane Lyons' attending the Medical Conference utilizing her choice of transportation and to reimburse her \$.21 per mile if she drives.

Manager Maynard stated the auditor had suggested some further training for the Town Accountant. He stated there would be a seminar in Sarasota, Florida during the first week in December. He stated the accounting firm had recommended Nina attending this seminar given by the Government Finance Officers Association.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve Nina Payne's attendance at the Government Finance Officers Association conference during the first week in December in Sarasota, Florida.

Manager Maynard asked for Council approval for Audrey Wagner to attend a court staff workshop in Casa Grande on November 30, 1988. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve Ms. Wagner's attendance at this workshop on November 30, 1988.

Regular Session - November 16, 1988 - Page 3:

Manager Maynard asked for Council input on which of two meetings they would like for him to attend. He stated there would be a workshop on Personnel policies in Phoenix on November 17, 1988 and the computer trade show in Las Vegas on November 18, 1988.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to have Manager Maynard make the necessary arrangements to attend both of these meetings.

Manager Maynard stated he needed Council approval to pay Blevins Earth Moving for Project 880901. On a motion by Blaich, seconded by Parsons, the Council voted unanimously to authorize payment to Blevins Earth Moving for Project 880901 in the amount of \$22,359.20.

The meeting was recessed at 8:15 p.m.

The meeting was reconvened at 8:30 p.m.

Proclamations:

None.

Resolution 88-65: Authority to File Library Literacy Grant Application:

Manager Maynard reported the Library Literacy Grant would allow the Town to hire a part-time coordinator for the Literacy Program for 11 months. He stated the \$13,500.00 would be available in October of 1989. Gwen Gunnell reported the Town has received letters of support for this grant and program from the Adult Probation Office, the Yavapai Apache Tribe, the C.V.U.S.D., Yavapai County, the Department of Unemployment and Yavapai Community College. Manager Maynard noted his appreciation to Gwen Gunnell and the several people who worked with her for the considerable time and effort in preparing the grant application.

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to approve and adopt Resolution 88-65 and authorize the Mayor to sign the necessary documents to enable the Town to qualify for consideration of the \$13,500.00 grant for the Adult Literacy Program.

Low Water Crossing - Town Engineer's Report:

Todd Rockwell, Town Engineer, stated the Town would need to clean out the existing culvert and do some minor channeling so he can look at the culvert before making any recommendations.

Parsons stated the culvert and crossing should be left in place until it washes out and then address the problem. Manager Maynard suggested putting a cable on the culvert to prevent it from washing

Regular Session - November 16, 1988 - Page 4:

away. Diehl asked for gates and proper signing to enable the Town to close the crossing during high water times.

Publicity Pamphlet - Sales Tax Election 12/13/88:

The Council discussed the wording for the ballot for the Sales Tax Election to be held on December 13, 1988. Parsons suggested keeping the wording simple and the remove "and prescription drugs" and change "bed tax" to "hotel/motel accommodations".

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the wording on the ballot for the Sales Tax Election to be held December 13, 1988 to delete "and prescription drugs" and change "bed tax" to "hotel/motel lodging".

Call to Election - Resolution 88-62:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve and adopt Resolution 88-62 the Call to Election for the Council election to be held in March and May, 1989.

Camp Verde Water System - Jim Bullard:

Mr. Bullard asked the Council to reconsider the time span for review. Previously, the Council had changed the review period from ten years to five years. Mr. Bullard stated Arizona Public Service Company has a ten year review period on their franchise and he asked the Council to make this amendment to the Water Franchise Agreement.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to amend the Water Franchise Agreement and extend the review period from five years to ten years.

Personal Deduction Policy:

Manager Maynard stated he was unable to prepare the necessary documentation for Council consideration on this matter and asked to hold this item in abeyance until he can have the necessary information available.

ICMA Deferred Compensation Plan:

Manager Maynard stated he was unable to prepare the necessary documentation for Council consideration on this matter and asked to hold this item in abeyance until he can have the necessary information available.

Call to the Public:

Manny Maniaci, Journal, introduced the new APS Manager, Wayne Ferguson to the Council.

Regular Session - November 16, 1988 - Page 5:

Set Next Meeting Time, Date & Place:

The Council will meet:

11/22/88 Work Session - USFS - Noon - Camp Verde Town Hall
Rogers stated a conflict of interest due to his employment
with the USFS and would not attend this meeting.

11/30/88 Planning & Zoning - 7:00 p.m. - Camp Verde Town Hall

12/07/88 Work Session - 6:00 p.m. - Camp Verde Town Hall
Board of Adjustments Ordinance

12/07/88 Regular Session - 7:00 p.m. - Camp Verde Town Hall.

Adjournment:

The meeting was adjourned at 9:20 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

David A. Maynard

David A. Maynard, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
November 22, 1988

12:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on November 22, 1988, to discuss with the U.S. Forest Service transfers of land. Mayor Barker called the meeting to order at 12:03 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, and Tap Parsons

Absent:

Marvin Reynolds, Tom Shaw, and Carter Rogers

Also Present: Staff

Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director, Chuck Devine, Marshal, Nina Payne, Acting Secretary

Present for Discussion:

Mike Howard, Coconino National Forest, Norval O. Tyler, Federal Land Exchange, Dick Harris, Coconino National Forest, Howard Parrish, C.A. McDonald

Discussion on Proposed Land Transfers:


The proposed land transfers were discussed in a work session including the maps of the some 1300 acres that are included in the transfer. A discussion on the fact that the Town does not have the funds to purchase the land within the town limits and a immediate concern is the land to use for the airport, as well as the area of the sewage treatment plant and an area for a public works facility.

Work Session, Page 2, November 22, 1988

After discussion on the pros and cons of the transfer, it was suggested that the Town Manager work on land needed by the Town. Proposed land needed by the Town will include the Cemetery, the airport, sewage treatment plant, a public works facility, a possible golf course and rodeo grounds.

Adjournment:

Mayor Barker called for adjournment at 1:30 p.m.



David A. Maynard, Town Clerk



Nina Payne, Acting Secretary