

AGENDA

COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

7:00 PM
January 5, 1987

COMMUNITY LIBRARY BUILDING
CAMP VERDE, ARIZONA

- 1) Roll call
- 2) Acceptance of Minutes of December 22, 1986 meeting

Discussion and possible action on the following:

- 3) Insurance
- 4) Department of Justice
 - a) Approval of changes in voting procedures
- 5) Town and County cooperation
- 6) Census
- 7) Election
- 8) Budget
- 9) Personnel
- 10) Planning and Zoning
 - a) Road dedication
 - b) Road abandonment
 - c) Right-of-way encroachment
- 11) Town Logo
- 12) Temporary Town Hall
- 13) Call to the public
- 14) Adjourn

CORRECTED MINUTES

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

January 5, 1987

The Common Council of the Town of Camp Verde, Arizona met on January 5, 1987, at the Camp Verde Community Library Building, Camp Verde, Arizona, in order to conduct the Council's regular business. The meeting was called to order by Mayor Barker at 7:00 p.m.

Council Members Present:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja.

Also Present:

Susan Marshall, Acting Recording Secretary

Minutes of the December 22, 1986 Meeting:

After review, on motion by Mealey, seconded by Blaich, the minutes of the December 22, 1986 meeting were accepted unanimously.

Insurance:

Mayor Barker reported on Town insurance coverage. He had arranged for a \$1 million, 30-day, no cost binder to cover the Town's needs immediately. The insurance representatives from SWRS will be in Camp Verde next week to discuss future insurance needs.

Department of Justice:

Recording Secretary Ms. Marshall read a sample letter to the Assistant Attorney General, William Bradford Reynolds, in Washington, D.C. The letter requested boundary changes for the purpose of establishing election boundaries. On a motion by Neilson, seconded by Mealey, authorization to write a similar letter to the Justice Department was approved.

Town and County Cooperation:

Mayor Barker reported on the difficulties of converting responsibilities from the County level to the Town at this time. He suggested writing an all inclusive letter to the County Board of Supervisors requesting the County to continue its duties, with Council input, until the Town can establish it's own departments. On a motion by Pareja, seconded by McReynolds, the Council approved writing the letter unanimously.

CORRECTED MINUTES - JANUARY 5, 1987

Census:

Dorothy Hammerstrom reported that letters requesting a special Census and the cost have been drafted but have not been mailed pending receiving a map of the incorporated area to be verified and certified by the Mayor.

Election:

Jackie Baker reported that the preparations for the election are proceeding on schedule.

Budget:

The Budget Committee has not met reported Chairman Dale Hunter but a meeting is scheduled for January 7, 1987, to prepare an interim budget. Hunter posed questions concerning salaries and equipment purchases. Mayor Barker stated that a very detailed budget was not necessary at this time and that the interim budget may not be increased but is amendable as more information becomes available. He also stated that, if possible, the Town Staff should be in place and operative by 2/28/87. He also asked that the interim budget be prepared as soon as possible and presented to the Council for review. The first general budget needs to be sent to the State for approval before the Town can create a warrant account with local banks. The budget can be tentatively approved but time is essential in order to get the staff established.

Personnel:

Sam Hammerstrom reported that the Committee has met three times. They have criteria and job descriptions for several Town positions. Advertisements for a City Manager, a Town Clerk and a Chief of Police have been placed in both local newspapers but wider advertising is needed as well as extending the time limit stated for receiving applications until January 30, 1987. Blauch suggested the need for guidance to the Committee as to their duties as far as screening the applicants. After discussion, the consensus was to allow the Committee to review applications and present no fewer than three candidates for each position to the Council for final review of their credentials.

Planning and Zoning:

Mayor Barker reported on the necessity for the Council members having a copy of the County Zoning Ordinances so they will be able to make knowledgeable decisions concerning zoning matters. He also asked that each Council member submit to him 2 or 3 names of prospective candidates for a standing Planning and Zoning Commission. Mealey will get copies of the Zoning Ordinances for the Council.

CORRECTED MINUTES - JANUARY 5, 1987

Town Logo:

Neilsen suggested the possibility of having a contest to find a suitable Town Logo. Blaich stated the overwhelming needs of the Town at this time and on a motion by Blaich, seconded by Pareja, the Council voted to table any action on a Town Logo at this time. Motion carried.

Temporary Town Hall:

Mayor Barker named Blaich, Cooley and Neilson to a committee to research properties that would be workable as a temporary Town Hall.

Next Meeting Time, Date and Place:

The next meeting of the Council will be January 12, 1987 at 7:00 p.m. in the Community Library Building.

Call To The Public:

Mayor Barker asked for questions and/or comments from the floor and expressed his gratitude to the townpeople for their interest and support.

Adjournment:

On a motion by Neilson, seconded by McReynolds, the meeting adjourned at 8:35 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

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Council Members Present:

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John McReynolds, Karen Mealey, Tom
Neilson and Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

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Planning and Zoning:

Mayor Barker reported on the necessity for the Council members having a copy of the County Zoning Ordinances so they will be able to make knowledgeable decisions concerning zoning matters. He also asked that each Council member submit to him 2 or 3 names of prospective candidates for a standing Planning and Zoning Committee. Mealey will get copies of the Zoning Ordinances for the Council.

Town Logo:

Neilsen suggested the possibility of having a contest to find a suitable Town Logo. Blaich stated the overwhelming needs of the Town at this time and that a logo could wait for a few months. The Council was in agreement on waiting to establish a Logo.

Temporary Town Hall:

Mayor Barker named Blaich, Cooley and Neilson to a committee to research properties that would be workable as a temporary Town Hall.

Next Meeting Time, Date and Place:

The next meeting of the Council will be January 12, 1987 at 7 p.m. in the Community Library Building.

Call To The Public:

Mayor Barker asked for questions and/or comments from the floor and expressed his gratitude to the townpeople for their interest and support.

Adjournment:

On a motion by Neilson, seconded by McReynolds, the meeting adjourned at 8:35 p.m.

Susan Marshall
Susan Marshall, Acting Recording Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

January 12, 1987

7:00 p.m.

COMMUNITY LIBRARY BUILDING

- 1) Roll call
- 2) Acceptance of Minutes of January 5, 1987 meeting

Discussion and possible action on the following:

- 3) Financial Disclosure Statement
- 4) Committee report on Temporary Town Hall
- 5) Personnel Committee report
- 6) Election and Census Committee report
- 7) High School Acquisition Committee report
- 8) Report from Chairman of the Budget & Finance Committee
- 9) Planning and Zoning Commission
- 10) Municipal Court System
- 11) Report from Road & Street Advisory Committee
- 12) Call to the public
- 13) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

January 12, 1987

The Common Council of the Town of Camp Verde, Arizona met on January 12, 1987 at the Camp Verde Community Library Building, Camp Verde, Arizona, in order to conduct the Council's regular business. The meeting was called to order by Mayor Barker at 7:00 p.m.

Council Members Present:

Bob Barker, Carol Blauch, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson, Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary and
Ron Ramsey, Temporary Town Attorney

Mayor Barker introduced Joe Weidman of the Northern Arizona Council of Governments and thanked him for his interest and help.

Minutes of the January 5, 1987 Meeting:

After review, on a motion by Pareja, seconded by Neilson, the minutes of the January 5, 1987 meeting were approved with correction made to read:

Town Logo: On a motion by Blauch, seconded by Pareja, the Council voted to table any action on a Town Logo at this time. Motion carried.

Personnel: After discussion, the concensus was to allow the Committee to review applications and present no fewer than three candidates for each position to the Council for final review of their credentials.

Financial Disclosure Statement:

Mayor Barker explained the need to pass a Resolution so the Town can require a Financial Disclosure Statement of candidates running for local office. This Resolution is required in order for the Town of Camp Verde to comply with State statutes. On a motion by Pareja, seconded by Blauch, Resolution 86-02 was accepted unanimously. A copy of Resolution 86-02 is attached and becomes a part of these minutes.

Temporary Town Hall:

Mayor Barker complimented the Committee of Blaich, Neilson and Cooley for their thoroughness on researching possible properties for a temporary Town Hall. Blaich reported on several possibilities. We received a proposal from Jim Bullard on his new office space by the water tower but due to the inaccessibility for the handicapped and elderly portion of our populations, this space proved to be inadequate. Also, several other properties just were not big enough to accommodate our needs. Blaich presented two proposals from Phil England of the Camp Verde Unified School District No. 28 for space at the old High School. Mr. England was unable to attend the Council meeting but a copy of his proposals were made available to each member of the Council. The first proposal was for 3 offices (2,880 sq. ft.), 2 restrooms (640 sq. ft.), 1 garage/maintenance area (1,708 sq. ft.), public parking area (Approximately 7,600 sq. ft.) and the use of the gymnasium (Based on availability) at a cost of \$750.00 per month plus \$60.00 per month for property insurance for the period of February 1, 1987 to September 30, 1987. The C.V.U.S.D. will equip all office areas with heating/cooling units and provide an additional 960 square feet of office space, if requested, at an additional rent of \$150.00 per month. The Town of Camp Verde would need to provide any desired improvements and maintenance to buildings and grounds, make all necessary repairs to buildings and grounds and assume responsibility for all utility costs including any necessary hookups. The second proposal was for 2 classrooms (1,920 sq. ft.), 2 restrooms (640 sq. ft.), public parking area (Approximately 7,600 sq. ft.) and the use of the gymnasium (Based on availability) at a cost of \$500.00 per month for the period of February 1, 1987 to June 30, 1987 with consideration of a short-term lease and additional space being determined for the fiscal period beginning July 1, 1987 with all other provisions remaining the same as for the first proposal. Blaich stated that the parking area would require some work as well as the office spaces needing paint and minor repairs. Following discussion on other possibilities for space at the old High School, Council members Ben Pareja and John McReynolds abstaining from the vote due to a conflict of interests, a motion was made by Mealey, seconded by Cooley, to research the possibility of utilizing the old Principal's office for a temporary Town Hall. The vote was tied 2 - 2 and the Chair voted nay to break the tie. After further discussion, on a motion by Blaich, seconded by Neilson, the Council voted unanimously to accept the proposal by Phil England for the smaller space pending acceptance of the School Board at their meeting to be held on January 20, 1987.

Personnel:

The Personnel Committee had no report as they are still accepting applications for various Tow positions until January 30, 1987. Blaich inquired if additional advertisements had been placed and the Council was informed that ads had been place in the Town Managers Newsletter.

Election and Census:

Dorothy Hammerstrom reported that things were at a stand still because we are still waiting on a map of the incorporated area. The map was received in the Mayor's office late this afternoon so the letters requesting census information will be mailed as soon as possible.

High School Acquisition:

John Crane reported that the Committee was still gathering data on possible funding and/or grants which would enable the Town to purchase the school property.

Budget and Finance:

Chairman Dale Hunter reported on the proposed interim budget. If the interim budget is adopted by the Council, it must be published for two consecutive weeks, a special meeting would be called for the sole purpose of discussing the proposed interim budget and, if adopted, this would go to the State and, on their approval, the Town could establish a warrant account to begin functioning in full capacity. After discussion on interest on a warrant account, which to Hunter's understanding, would be treated similar to a line of credit, and an explanation of pulling funds from Contingency to cover shortages to other areas, a motion was made by Pareja to pass a Resolution to put the proposed interim budget before the public to propose and possibly adopt an interim budget and calling for a Public Hearing, scheduled for January 26, 1987 at 7:00 p.m., Community Library Building, with the change of an increase in proposed insurance funds by \$5,000.00 and a decrease in the Contingency funds by \$5,000.00. The motion to pass Resolution 86-03 was seconded by Blauch and carried unanimously. Copies of the Special Meeting notice and proposed interim budget were given to both the Independent and Journal for publication for two consecutive weeks. A copy of the proposed interim budget and Resolution 86-03 are attached and become a part of these minutes.

Planning and Zoning Commission:

Mayor Barker presented a request for a variance which will be heard by the County on January 20, 1987 and asked for the Council's input. Pareja asked if a variance is granted, did it stand indefinitely or were there restrictions. John Crane, former member of the Board of Adjustments and Appeals, stated that there were restrictions and with Council approval, a letter will be sent requesting that the County handle this request for a variance as they have in the past. Mayor Barker asked the Council for names of possible candidates for a standing Planning and Zoning Commission. When these names are received, a Commission will be appointed. He asked Temporary Town Attorney Ron Ramsey if an Ordinance was required to establish a standing Committee. Blauch moved to request from other towns and cities, a copy of their Ordinance on appointing standing committees and that our Ordinance be done at a later meeting. Motion was seconded by Cooley and carried.

Municipal Court System:

Temporary Town Attorney Ron Ramsey told the Council that State statutes require that an incorporated community must have a Magistrate. A Justice of the Peace can serve as Magistrate if appointed as such. Revenues from the Magistrate Court come back to the Town but funds received from the Justice Court cannot as each is a separate entity. On a motion by Mealey, seconded by Pareja, the Council approved having the Personnel Committee advertise for a Magistrate and Court Clerk and to accept applications until February 13, 1987. Motion carried.

Road and Street Advisory Committee:

Chairman, C.A. McDonald, presented a list of heavy equipment and personnel that would be needed to maintain the roads and streets at an approximate cost of \$200,000.00. He stated that two to three men would be able to take care of the roads at this time. Mayor Barker stated that there have been offers for contracting the road maintenance out. He also extended his special thanks to the Committee for it's time and hard work.

Next Meeting Time, Date and Place:


The next meeting of the Council will be January 26, 1987 in the Community Library Building following the Public Hearing on the interim budget, scheduled for 7:00 p.m.

Call To The Public:

A gentleman explained a problem he is having with his neighbor's trucks discharging noxious fumes into his residence. Mayor Barker explained that the Town had no ordinances pertaining to his complaint and that his recourse would be through the County or through Civil action. Discussion was also held concerning the businessman who wants a variance to construct an oversized sign on his place of business. It was decided to allow the County to handle this. Gary Fox, Editor for the Journal, asked for the Council's permission for the Journal to sponsor a contest for a Town Logo. Since the decision to table the Town Logo until a later date was taken earlier in the meeting, no action was taken.

Adjournment:

There being no other business, the meeting was adjourned at 8:55 p.m.


Susan Marshall
Acting Recording Secretary

INTERIM BUDGET
Ending June 30, 1987

Estimated Expenditures

| | |
|-------------------------|----------------------------|
| Administration | \$ 26,400.00 |
| Office Rent & Equipment | 35,700.00 |
| Law Enforcement/Court | 27,200.00 |
| Insurance | 15,000.00 |
| Legal | 10,000.00 |
| Election and Census | 20,000.00 |
| Town Clerk & Support | 18,000.00 |
| Town Engineer | 18,000.00 |
| Contingency | 232,100.00 |
| TOTAL | <u><u>\$402,400.00</u></u> |

Estimated Revenues

| | |
|--------------------|----------------------------|
| State Sales Tax | \$125,400.00 |
| Justice Court | 25,000.00 |
| Franchise Fees | 25,000.00 |
| Highway User Funds | 227,000.00 |
| TOTAL | <u><u>\$402,400.00</u></u> |

PUBLIC HEARING

AGENDA

SPECIAL MEETING
January 26, 1987

Community Library Building
Camp Verde, Arizona

7:00 P.M.

This special meeting is called for the purpose of a public hearing and adoption of an interim budget.

- 1) Roll Call

Discussion and possible action on:

- 2) An interim budget
- 3) Adjournment

The regular meeting of the Common Council of the Town of Camp Verde, Arizona, will begin immediately following the adjournment of the special meeting.

- 1) Roll Call
- 2) Acceptance of the minutes of the January 12, 1987 meeting

Discussion and possible action on the following:

- 3) Planning and Zoning
- 4) Temporary Town Hall
- 5) Census and Election
- 6) Personnel
- 7) Call to the Public
- 8) Adjournment

SPECIAL PUBLIC HEARING

January 26, 1987

A special Public hearing was held on January 26, 1987, at the Camp Verde, Yavapai County, Arizona, Community Library Building, for the sole purpose of discussion and adoption of a interim budget for the partial fiscal year ending June 30, 1987.

Roll Call

Bob Barker, Carol Blaich, Mon Cooley, John McReynolds, Karen Mealey, Tom Neilson, Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary and
Ron Ramsey, Temporary Town Attorney

Interim Budget

Mayor Barker called the meeting to order at 7:00 p.m. and then explained the reason for the special hearing. He asked for questions and comments from the Council and the floor concerning the proposed interim budget. After discussion on which banks to be used by the Town, Mayor Barker asked for some guidelines from the Council on setting up the warrant account. He stated that the Town had financial obligations and that the need to establish an account quickly was desirable. Blaich suggested that the Mayor check with both banks to determine which one, or both, would offer the Town the best rates. At the next meeting, the information would be brought to the Council for the decision on which bank to use. Blaich also suggested that we request setting up the warrant account for the full amount of the proposed interim budget. Mealey expressed her confidence in the Budget Committee and moved that the interim budget be adopted by the passage of Ordinance 87-A02. Seconded by Pareja the motion carried unanimously. On a motion by Blaich, seconded by Neilson, it was decided to establish a warrant account for the full budget amount, \$402,400.00 once service charges and other fees were determined and the decision was made as to which bank to use. Motion carried.

Adjournment

On a motion by Neilson, seconded by McReynolds, the meeting was adjourned at 7:15 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

January 26, 1987

The Common Council of the Town of Camp Verde, Arizona met on January 26, 1987 at the Camp Verde Community Library Building Camp Verde, Arizona, in order to conduct the Council's regular business. The meeting was called to order by Mayor Barker at 7:16 p.m.

Council Members Present:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson, Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary and
Ron Ramsey, Temporary Town Attorney

Minutes of the January 12, 1987 Meeting:

After review, on a motion by Cooley, seconded by Neilson the minutes of the January 12, 1987 meeting were approved with a change being made to the Resolution numbers. Resolution number 86-02 and 86-03 are changed to 87-02 and 87-03.

Planning and Zoning:

Mayor Barker presented a request for an abandonment of a portion of an alley. He also presented the request for a variance by the businessman for an oversized sign on his place of business. After discussion, the Council again agreed that it was best to allow the County to handle these requests until the Town of Camp Verde can establish its own Planning and Zoning Commission. Mayor Barker read the agenda for the County Planning and Zoning Commission meeting scheduled for Wednesday, January 28, 1987 in Cottonwood and stated that these meetings were of major concern to the citizens of Camp Verde. He urged people to try and attend them. He also reported that the suggestion has been made that the Town hire a graduate student to research the County Planning and Zoning files, copy any pertaining to Camp Verde and set up our Planning and Zoning files. The County would be willing to pay the first two months of salary and then the Town would need to pay the next two months.

Personnel:

Chairman Sam Hammerstrom reported that the Town had received 33 applications for the position of Town Manager, 23 for Town Clerk, 15 for Chief of Police and 4 for Magistrate. He reported that some of the applications show that the applicants are not qualified for the positions. Blaich asked if we should extend the deadline and advertise a more detailed description in order to obtain more qualified individuals.

Census and Election:

Dorothy Hammerstrom stated that there was little to report but things were on schedule for the election. The County will be helping us with the election. The deadline for receiving candidate packets is January 30, 1987. The Acting Town Clerk will be at the Chamber of Commerce office on that date from 9:00 a.m. to 5:00 p.m. to receive the packets. She also reminded everyone that February 9th is the deadline for registering to vote in the Primary. There will be two polling places; First Christian Church and the Community Library Building. Mayor Barker reported that we have complied with all request to obtain the census and we're just waiting to hear from the Bureau of the Census.

Temporary Town Hall:

Blaich reported on the progress of the temporary Town Hall. An individual, who is required to put in 40 hours of community service is in the process of painting the two rooms. The painting and cleaning should be completed soon. She also reported that when Revco purchased United Drug there were several pieces of equipment that they didn't wish to keep; desks, chairs, etc. The equipment has been offered to the Town. The Temporary Town Hall Committee will look at the furnishings and present its recommendations to the Council at the next meeting. The question of telephone service was raised and after discussion it was decided to have two lines activated with an option for six more rotating lines to be available to be utilized as needed in the future. On a motion by Neilson, seconded by McReynolds, the Council voted to have the phones installed as soon as possible.

Next Meeting Time, Date and Place:

On a motion by Neilson, seconded by Mealey the Council voted to meet on February 2, 1987, 7:00 p.m. at the Camp Verde Community Library Building.

Call to the Public:

A lady asked about planning and zoning for existing subdivisions. Mayor Barker explained that if the subdivisions were in compliance at the time of incorporation then they stand.

Ajournment:

On a motion by Mealey, seconded by Pareja, the Council moved to adjourn at 8:05 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

February 2, 1987

7:00 p.m.

COMMUNITY LIBRARY BUILDING

- 1) Roll Call
- 2) Acceptance of minutes of the Special Hearing held January 26, 1987
- 3) Acceptance of the minutes of the January 26, 1987 meeting

Discussion and possible action on the following:

- 4) Planning and Zoning
- 5) Town Hall
- 6) Personnel
- 7) Election and Census
- 8) Yavapai-Apache Tribe/Land Use Plan
- 9) Budget and Finance
- 10) Insurance
- 11) Call to the Public
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

February 2, 1987

The Common Council of the Town of Camp Verde, Arizona met on February 2, 1987 at the Camp Verde Community Library Building in order to conduct the Council's regular business. The meeting was called to order by Mayor Barker at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, John McReynolds,
Karen Mealey and Tom Neilson

Also Present:

Susan Marshall, Acting Recording Secretary and
Ron Ramsey, Temporary Town Attorney

Absent:

Mona Cooley and Ben Pareja

Minutes of the Special Hearing Held January 26, 1987:

On a motion by Blaich, seconded by Neilson, the minutes of the January 26, 1987 Special Hearing were approved.

Minutes of the January 26, 1987 Meeting:

After review, on a motion by McReynolds, seconded by Mealey the minutes of the January 26, 1987 meeting were approved.

Planning and Zoning:

Mayor Barker presented the County's suggestion that Camp Verde join with them in employing an intern for the purpose of researching County files and helping establish Camp Verde's filing system with reference to Planning and Zoning. The County suggested that they would cover the expense of the salary for the first two months and the Town would cover this expense for the second two months. The County is anxious to start this program but needs the Town's confirmation. On a motion by Mealey, seconded by Blaich it was decided to write a letter to the County stating our affirmation of this project. Mayor Barker presented Code books from various communities and stated the need for Camp Verde to establish codes. McReynolds reported that several people have complained to him of the County's reluctance to handle matters pertaining to Camp Verde. Mayor Barker asked that complaints be referred to him so he can approach the County.

Town Hall:

Blaich reported that after a problem with the phone lines being abandoned, the Town Hall will have phone service within the next few days. McReynolds reported on the furnishings being offered by Mr. Simbric. After looking at the desks and other items he felt the Town should shop at other locations before making a decision. Blaich reported that the parking area would need work and asked if it was necessary to put this work out for bid. Mayor Barker asked Tap Parsons, of the Road and Street Committee, to look at the lot and determine some specifications. After this is done then the project could be put out for bids. On a motion by Neilson, seconded by Mealey, the Council voted to have the Road and Street Committee establish what needed to be done to the parking area and then put the work out for bid. Blaich reported that it wouldn't take too much work or materials to get the utilities established. A tank is needed for the propane and a meter needs to be installed for the electricity.

Personnel:

Mayor Barker reported that the Town had received 45 applications for Town Manager, 25 for Town Clerk, 16 for Chief of Police and 5 for Magistrate. The Personnel Committee feels that the Town has received some excellent applicants for Town Manager and will present more than three for consideration.

Mayor Barker introduced Chip Tulley from the Department of Economic Security. Mr. Tulley presented information concerning job training programs and the Summer Youth Program offered by DES. These programs are funded through NACOG which will pick up 50% of the salary during a 3 to 6 month training program or for summer jobs for youths aged 14-21.

Election and Census:

Mayor Barker read the list of 18 candidates who returned their candidate packets. These petitions will go to the County for verification of signatures and content. He also reported that the 1990 Census Committee will be meeting Friday, February 6, 1987 at 1:30 p.m., Room 301, Board of Supervisors Building, in Prescott. This meeting will give the 1990 Census Committee a chance to inspect and comment on the revisions we requested which were to have the boundaries of our community match those of the Census Districts. He had been informed that while the Committee probably won't change the boundaries they will make sure that we have an accurate count of our citizens in each district. Mayor Barker also reminded the Council of a joint governmental meeting to be held February 11, 1987, 7:00 p.m. at the Cottonwood Civic Center and urged them to try and attend.

Yavapai-Apache Tribe/Land Use Plan:

Mayor Barker introduced Ted Smith, Chairman for the Yavapai-Apache Tribe. Mr. Smith offered his congratulations to the Council on incorporation and their efforts for Camp Verde. He then presented the Tribe's request to Congress for a little over 6,000 acres of land. The Tribe needs more land for home sites and economic development. The new motor hotel will have 160 rooms and provide several jobs. He asked for the Council's endorsement for their request for the land. On a motion by McReynolds, seconded by Neilson, the Council voted to have the Mayor write a letter confirming the Council's endorsement of this project.

Budget and Finance:

Mayor Barker reported that both banks had given him figures on opening and operating a warrant account. He stated that he felt we should pursue both banks until our line of credit is established. On a motion by Neilson, seconded by Blaich, the Council voted to pursue both institutions until a line of credit is established.

Insurance:

Mayor Barker reported on the Town insurance. Our 30 day binder with SWRS is a continuous binder but at some time we will have to join the pool. He explained the insurance "pool" citing the example of three towns being in the pool, one having a loss and how the other towns in the pool would be liable for their portion of the loss. The pool seems to cost about $\frac{1}{2}$ of that of a private carrier. He read a letter from SWRS which was to serve as a guideline for the Town so we could avoid problems with liabilities.

Next Meeting Time, Place and Date:

The next meeting of the Town Council will be held February 9, 1987, 7:00 p.m. at the Camp Verde Community Library Building.

Call to the Public:

A gentleman asked if the Town would have an inspector available to check the work on the parking area at the Town Hall. Mayor Barker stated that since we were only repairing an existing parking lot, not building one, this wasn't necessary. Woody Diehl asked about travel allowances being paid to applicants for the Town positions. Mayor Barker said no.

Adjournment:

On a motion by Mealey, seconded by Neilson, the meeting was adjourned at 8:40 p.m.

Susan Marshall

Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

February 9, 1987
7:00 P.M.

COMMUNITY LIBRARY BUILDING

- 1) Roll Call
- 2) Acceptance of the minutes of the February 2, 1987 meeting

Discussion and possible action on the following:

- 3) Town codes and ordinances
- 4) County Planning & Zoning and Variance requests
- 5) Town Hall
- 6) Personnel
- 7) Election & Census
- 8) Budget & Finance
- 9) Call to the Public
- 10) Adjournment

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

February 9, 1987

The common council of the Town of Camp Verde, Arizona met on February 9, 1987 at the Camp Verde Community Library Building in order to conduct the council's regular business. The meeting was called to order by Mayor Barker at 7:05 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson, Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary and
Ron Ramsey, Temporary Town Attorney

Minutes of the February 2, 1987 Meeting:

On a motion by Mealey, seconded by Blaich, the council approved the minutes of the February 2, 1987 meeting as presented.

Town Codes & Ordinances:

Mayor Barker stated the need for Camp Verde to Establish ordinances and/or codes. It is important to establish an ordinance to enable the town to hire a town manager, town clerk, magistrate and police chief. The League of Arizona Cities and Towns sent copies of several communities codes concerning the creation of a town manager position. On a motion by Blaich, seconded by Pareja, the council voted to adopt Resolution 87-04, to create the office of city manager. Motion carried. Following discussion, Ordinance 87-A03, "Administration", was created by the council on a unanimous vote. The ordinance will be adopted February 16, 1987.

The meeting recessed at 9:10 p.m. and reconvened at 9:20 p.m.

County Planning & Zoning & Variance Requests:

Mayor Barker presented a request to establish a haul road to a gravel pit in the Verde Lakes area. This request is to be heard by the County Planning and Zoning Commission on February 25, 1987. There is considerable local opposition to the establishment of this road from residents due to the traffic it would create, the air pollution and the general condition of the existing road. The people who want to have this road established would be responsible for constructing and maintaining the road. Mayor Barker urged people to attend the Planning and Zoning meeting to express their interest in this

project. He also presented a request for a variance to divide Lot 8, Verde River Meadows, which is a one acre sub-division, into two 1/2 acre parcels. This variance request is to be heard on February 19, 1987.

Town Hall:

Blaich reported that the two rooms are now painted, propane will be installed next week and as yet the phone service has not been established. Mayor Barker read the description of materials and work required to repair the parking area. On a motion by Mealey, seconded by Cooley, the council voted to advertise the work needed with a ten day termination date set on bids. Mayor Barker suggested that the Town Hall Committee continue to look for furnishings, using our local merchants as much as possible, but going to Phoenix if necessary to locate furnishings at a reasonable price.

Personnel:

Mayor Barker reported that the Personnel Committee had completed their review of the applicants for Town Manager, Town Clerk, and Police Chief. He suggested having a work session of the council on February 16, 1987 to discuss how to proceed with establishing a permanent Town staff. On a motion by Neilson, seconded by Blaich, the council voted to have Ms. Marshall begin to check the credentials of the candidates for Town Manager. Blaich brought up the question of pay for the Temporary Town Attorney. He has been giving the Town his services for a fee of \$1.00 per month until the Town has funds to pay him. On a motion by Blaich, seconded by Neilson, the council voted to pay Ron Ramsey a fee of \$300.00 per month retroactive to February 1, 1987. The question of appointing a permanent Town Attorney was raised. Ron Ramsey explained the need for the council to determine what type services would be required before having the Personnel Committee advertise for this position.

Election and Census:

Mayor Barker read a letter from Jackie Baker resigning her position on the Election & Census Committee. Ms. Baker felt she wouldn't have the time to continue with the committee due to her other civic commitments and her campaign for Town Council. Mayor Barker expressed his compliments for all of her hard work and on a motion by Neilson, seconded by Mealey, the council authorized him to write a letter accepting her resignation and to express gratitude for her efforts in the past. Blaich reported on the census meeting in Prescott. The census committee wanted to verify the Town boundaries. Mayor Barker stated that the census difficulties lie in the fact that our last census wasn't very accurate. He stated that we've applied for a special census and we're waiting to hear from the Census Bureau. Blaich suggested that the question of 2 or 4 year staggered terms for the council be brought to the public for a decision. If we don't put this before the public, the terms

will remain at 2 years. On a motion by Blaich, seconded by Mealey, the council voted to pass Resolution 87-05 which will put the issue before the public for a final decision. McReynolds asked about the placement of names on the ballots for the election. Ron Ramsey explained that the names would be on a rotatint basis, according to state statutes.

Budget & Finance:

Mayor Barker reported that we have not heard from either bank concerning our line of credit to establish our warrant account.

Call to the Public:

David Kaminsky reported that the Property Owners Association of Verde Lakes met in emergency session to discuss the proposed establishment of a haul road through their sub-division. Charles O'Neal expressed his opposition to this project. Mayor Barker suggested that the Property Owners Association direct their petitions of opposition to both the Town and the County.

Next Meeting Time, Date and Place:

On a motion by Neilson, seconded by Mealey, the council voted to meet for a work session at 9:00 a.m., February 16, 1987 at the Camp Verde Community Library Building to discuss future ordinances. They will adjourn for lunch and reconvene for an Executive session at 1:00 p.m. to discuss the applicants for the position of Town Manager. The regular Town Council meeting will be at 7:00 p.m. at the Camp Verde Community Library Building on February 16, 1987.

Adjournment:

On a motion by Pareja, seconded by Neilson, the council voted to adjourn the meeting at 10:35 p.m.

Susan Marshall

Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

WORK SESSION

February 16, 1987

Community Library Building
9:00 A.M.

- 1) Roll Call
- 2) Discussion and possible policy formation of items and possible ordinances pertaining to the administration of the Town of Camp Verde
- 3) Recess

EXECUTIVE SESSION

February 16, 1987

Community Library Building
1:00 P.M.

- 1) Discussion of resumes and screening of applicants for Town Manager and standing committees
- 2) Recess

REGULAR SESSION

February 16, 1987

Community Library Building
7:00 P.M.

- 1) Acceptance of the minutes of the 2/9/87 meeting
Discussion and possible action on the following:
 - 2) Planning & Zoning
 - 3) Ordinances & Codes
 - 4) Butler Center/Park
 - 5) Committee Reports
 - a) Personnel
 - b) Election & Census
 - c) Town Hall
 - d) Budget & Finance
 - 6) Call to the Public
 - 7) Adjournment

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

February 16, 1987

The common council of the Town of Camp Verde, Arizona met on February 16, 1987 in a work session at the Camp Verde Community Library Building. The meeting was called to order by Mayor Barker at 9:20 A.M.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey and Tom Neilson

Absent:

Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

Mayor Baker read proposed Ordinance 87-A03 which would establish the office of Town Manager. After discussion, revisions were made and implemented to enable the adoption of ordinance 87-A03.

Mayor Barker stated the need for an ordinance, with an emergency clause, to establish the warrant account and authorize someone to sign the necessary legal papers to establish the account.

After discussion, the council prepared proposed ordinances which would establish the office of Town Clerk and Town Marshal.

The work session recessed at 12:10 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

February 16, 1987

The common council of the Town of Camp Verde, Arizona met in Executive Session on February 16, 1987, at the Camp Verde Community Library Building. Mayor Barker reconvened the council at 1:10 p.m.

All council members, except Ben Pareja were present. Acting Recording Secretary, Susan Marshall was also present.

Mayor Barker stated that the Personnel Committee had completed their preliminary review of the 45 applicants for the position of Town Manager. He then presented the resumes of the applicants to the council. After review, several applications were selected by the council as candidates for the position. The council decided to review those applications selected again before checking further into their credentials.

The Executive Session recessed at 5:10 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

February 16, 1987

The common council of the Town of Camp Verde, Arizona met on February 16, 1987 at the Camp Verde Community Library Building in order to conduct the council's regular business. The meeting was reconvened by Mayor Barker at 7:05 p.m.

All council members were present, except Ben Pareja. Acting Recording Secretary, Susan Marshall and Temporary Town Attorney, Ron Ramsey were also present.

Minutes of the February 9, 1987 Meeting:

On a motion by Mealey, seconded by Neilson, the council approved the minutes of the February 9, 1987 meeting as presented.

Planning & Zoning:

Mayor Barker stated that Richard Parker of the County Planning & Zoning Commission was expected and suggested that discussion of Planning and Zoning be tabled until later in the meeting pending Mr. Parker's arrival.

Ordinances & Codes:

Mayor Barker explained to those present that the council had met in a work session in the morning to complete Ordinance 87-A03 establishing the office of Town Manager. He then read the ordinance and opened the meeting to the floor for discussion. On a motion by Blaich, seconded by Mealey, Ordinance 87-A03, establishing the office of Town Manager, was adopted by unanimous vote of the council. Mayor Barker stated the need to adopt an ordinance to establish the warrant account and authorize someone to sign the necessary papers to establish the account. He explained that both local banks were very helpful to the town concerning our warrant account. First Interstate Bank came to the Town with an authorization on \$350,000.00. He read a sample of an ordinance which would allow the town to establish a warrant account. He also explained that an emergency clause would be needed so we can begin immediately to establish our warrant account at First Interstate Bank. On a motion by Mealey, seconded by Neilson, the council voted unanimously to adopt Ordinance 87-A04, with the emergency clause, which would allow the town to open a warrant account at First Interstate Bank, Camp Verde Branch, at 6% yearly interest and to authorize Mayor Barker to sign the necessary papers to establish the account.

Butler Center/Park:

Mayor Barker read a request by the Fort Verde Days Association, to use the center for a chili cook-off scheduled for May 2, 1987. He explained the necessity for the town to take a position on how to maintain the center. The suggestion was made to have the council appoint a volunteer committee to handle the center. Mayor Barker explained the need for a Hold Harmless Agreement that the town could have clubs, organizations and individuals sign to protect the town from liability claims.

Planning & Zoning:

Since Mr. Parker of the County Planning & Zoning Commission had not arrived, Mayor Barker presented the request for construction of a haul road and gravel processing operation in the Verde Lakes area. He then explained that the extraction of sand and/or gravel is designated as mining and therefore exempt from Planning & Zoning. The contractor wants his request to be heard and the County will hear this request on February 25, 1987 in Cottonwood. He urged all interested parties to attend this meeting to express their concerns and opinions to the County. Dave Kaminsky, resident of the Clear Creek West sub-division and member of the Verde Lakes Property Owners Association, reported that they have been collecting signatures on petitions showing their opposition to this project. He explained their concern about noise, dust, destruction of the roads and the safety of pedestrians and school children. He gave copies of the petitions to the Mayor. Mayor Barker then read a request for a variance to divide Lot 8, Verde River Meadows, which is a one acre sub-division, into two 1/2 acre parcels. He also read a request for a variance to separate a one acre parcel from a eight acre lot in a two acre sub-division. These variance requests will be heard on February 19, 1987 in Cottonwood.

Personnel:

Mayor Barker told the public of the council's Executive Session spect discussing and screening the 45 applicants for Town Manager. He also explained that proposed ordinances establishing the offices of Town Clerk and Town Marshal were pulled together at the work session. He suggested that the council meet again in Executive Session to begin screening the applicants for the position of Town Clerk.

Election & Census:

Mayor Barker stated that the committee had lost two members and appointed Valda Teague to the committee. Blaich asked about Resolution 87-05, providing for staggered terms. The Mayor read a letter from attorney Ron Ramsey explaining how the resolution would work.

Town Hall:

Blaich stated there was nothing new to report. The rooms are painted, floors clean, propane will be installed tomorrow and the phone service is not established. The Town Hall Committee will be checking in Phoenix for furnishings. Blaich also reported that the cost of using letters attached to the building would be cost prohibitive for a permanent Town Hall sign.

Budget & Finance:

Mayor Barker stated that he would try and get to First Interstate Bank tomorrow to sign the necessary papers to establish the warrant account. He asked the council to consider who would be able to sign on the account until the town has a manager and clerk in place.

Call To The Public:

Penny Cruse expressed her opinion that the town should spend a little extra money to have a professionally made sign done for the Town Hall. He also asked if the Town had a choice on whether or not to accept the Butler Center. Mayor Barker explained that the Town had no option on taking over the center. Jackie Baker asked if the electrical service had been established at the Town Hall, when it would be and the estimated cost of installation. Blaich reported that the service had not been installed and she had no idea of the cost. John Crane asked about the positioning of the names on the ballots. Mayor Barker explained that the County has control of the ballot format.

Next Meeting Time, Date and Place:

The council will meet in Executive Session, February 23, 1987 at 5:35 p.m. and in regular session at 7:30 p.m. that same evening.

Adjournment:

On a motion by Mealey, seconded by Cooley, the council voted to adjourn at 8:30 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL
Town of Camp Verde

Camp Verde, Arizona

February 23, 1987
Camp Verde Community Library Bldg.

EXECUTIVE SESSION

5:35 p.m.

- 1) Roll Call

Discussion and possible action on applicants for the position of Town Manager

- 2) Recess

REGULAR SESSION

7:30 p.m.

- 1) Reconvene

- 2) Acceptance of the minutes of the work session, executive session and regular session of 2/16/87

Discussion and possible action on the following:

- 3) Town Hall
- 4) Codes & Ordinances
- 5) Planning & Zoning
- 6) Committee Reports
 - a) Personnel
 - b) Election & Census
 - c) Budget & Finance
- 7) Parks & Recreation

Discussion on the following:

- 8) U.S. Forest Service Meeting
- 9) General Town Business
- 10) Call To The Public
- 11) Adjournment

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

EXECUTIVE SESSION
February 23, 1987

The Common Council of the Town of Camp Verde met in Executive Session on February 23, 1987 at the Camp Verde Community Library Building. Mayor Barker called the meeting to order at 5:35 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, Karen Mealey, John McReynolds, Tom Neilson and Beb Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

The council review the thirteen resumes of applicants for the position of Town Manager. After discussion the decision was made to have Ms. Marshall contact the applicants and begin researching their credentials.

The meeting was recessed at 7:15 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

February 23, 1987

The Common Council of the Town of Camp Verde met on February 23, 1987 at the Camp Verde Community Library Building in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:30 p.m.

All council members were present. Acting Recording Secretary, Susan Marshall and Temporary Town Attorney Ron Ramsey were also present.

Minutes of the 2/16/87 Work Session, Executive Session and Regular Meeting:

On a motion by Cooley, seconded by Mealey, the minutes of the work session of 2/16/87 were approved. On a motion by Blaich, seconded by McReynolds the minutes of the executive session of 2/16/87 were approved. On a motion by Mealey, seconded by Cooley, the minutes of the 2/16/87 regular meeting were approved as presented.

Town Hall:

Blaich reported that the town hall had all utilities in place including the telephone (567-4188 and 567-4189). She also reported that Mr. Jensen gave the town a proposal for the sign. The cost for letters mounted on the building would be approximately \$356.00 and a 4' x 6' painted wood sign would cost about \$230.00. Mealey stated that she felt we should try and maintain the western flavor of the downtown area. Mayor Barker asked the council and those present to present any suggestions for the town hall sign to a member of the Town Hall Committee. It was suggested that the sign be moveable and done as quickly as possible. Cooley reported on the committee's findings concerning furnishings for the town hall. She had contacted several discount furniture stores which carry office furniture but no equipment or office machines. The committee is waiting on information on a State/Government list for used furnishings. Mayor Barker stated that he had been contacted by a company that handles used copiers and typewriters.

Codes and Ordinances:

Mayor Barker presented the rough drafts for ordinances establishing the offices of Town Clerk and Town Marshal. After discussion and amendments, Ordinance 87-A05, establishing the office of Town Clerk was adopted on a motion by Mealey, seconded by Cooley. On a motion by McReynolds, seconded by Mealey, Ordinance 87-A06, establishing the office of Town Marshal was adopted with amended language.

Planning and Zoning:

Mayor Barker reported that the County was beginning to interview for an intern to establish our Planning & Zoning files. He then read the agenda for the Planning & Zoning meeting scheduled for 2/25/87 in Cottonwood which would cover the land use plan and the permit requested for processing gravel near the Verde Lakes area. Pareja questioned the term "mining" and its exemption from Planning & Zoning. Mayor Barker explained that the state allows mining, utilities and agriculture to be exempt. It's the processing of the mined material that makes it an issue of Planning & Zoning. Mayor Barker urged people to attend Planning & Zoning meetings to express their interest. The Planning & Zoning meetings can be very informative to citizens of the area.

Personnel:

Mayor Barker stated that the council was still reviewing applicants for Town Manager and that preliminary screening would be done this week.

Election and Census:

Mayor Barker read the list of election workers recommended by the County and called for any additions from the council. On a motion by Bliach, seconded by McReynolds, the council approved the appointment of these workers and allowing the Mayor and/or Acting Town Clerk to appoint alternates if necessary. On a motion by McReynolds, seconded by Neilson, the council approved the appointment of Chester Ainsworth to the Election & Census Committee. Temporary Town Attorney, Ron Ramsey, stated that he felt the ballot portion of Resolution 87-05, which puts the question of 4-year staggered terms before the public, needed revision as it doesn't specify which council members would serve which terms. Mayor Barker asked for council guidance on how to tell the County to place the names on the ballots. On a motion by Blaich, seconded by Mealey, the council voted to have the list of candidates divided and rotated for each polling place. Ron Ramsey stated that candidates could use nicknames providing they didn't indicate professional, fraternal, religious or military titles.

Budget and Finance:

Mayor Barker reported that the warrants have been ordered and he was waiting on the bank to have the necessary papers available for his signature. He also reported that he had ordered two signature warrants and asked the council to give some thought to who should be able to sign on the account.

Parks and Recreation:

On a motion by Pareja, seconded by Neilson the council approved the appointment of Charlene Johnson, Ruth Richie and Deborah McDonald to a committee to handle Butler Center until the town can hire personnel to maintain the center. Temporary Town Attorney, Ron Ramsey, is in the process of creating a Hold Harmless Agreement that the town may use to protect it from liability claims. Mayor Barker stated that groups who utilize the center on a regular basis will need to carry their own liability insurance. He expressed his thanks to the new committee for its interest and willingness to help.

U.S. Forest Service Meeting:

Cooley, Blaich and Mayor Barker met with Forest Service personnel at Mayor Barker's office. Cooley reported that they wanted to inform us of areas that concern the town and the Forest Service such as 4-wheel driving on Forest Service land and Free Use Permits for cemeteries and cattle grazing. Mayor Barker reported that the County had appointed an Aviation Board to handle the airport property. The Forest Service feels that the County has not been maintaining the General Crook Trail.

General Town Business:

Mayor Barker reported on an intergovernmental meeting held between the county and towns and combined efforts for health departments, animal control and prisoner facilities. All monies would flow between the towns and the county. He then read a sample resolution stating the town's intention to become a member of NACOG. NACOG will be having a meeting in Flagstaff on February 26, 1987 and Mayor Barker asked Blaich to attend. On a motion by Mealey, seconded by Pareja, Resolution 87-06, stating the town's intention to become a member of NACOG, was approved.

Next Meeting Time, Place and Date:

The council will meet in Executive Session on March 2, 1987 at the Camp Verde Community Library Building to discuss applicants for Town Manager, Town Clerk, Town Marshal and Magistrate at 5:30 p.m.

Call To The Public:

A lady asked is the Butler Center was available to the Fort Verde Days Association for their chili cook-off on May 2, 1987. Mayor Barker stated that the center would be available and referred her to the new Parks & Recreation Committee.

Adjournment:

On a motion by Mealey, seconded by Cooley, the council voted to adjourn at 9:00 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

Town of Camp Verde
Camp Verde, Arizona

March 2, 1987

Camp Verde Community Library Building

EXECUTIVE SESSION

1) Roll Call

Discussion and possible action on applicants for the positions of Town Manager, Town Clerk, Town Marshal and Magistrate.

2) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

March 2, 1987

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on March 2, 1987 at the Camp Verde Community Library Building. Mayor Barker called the meeting to order at 5:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

The council reviewed the thirteen resumes of the applicants for the position of Town Manager, as well as their credentials which the Acting Town Clerk had researched. Following discussion the council decided to have Ms. Marshall set interviews with six of the applicants. The Council then reviewed the resumes of the applicants for the positions of Town Marshal and Town Magistrate. After discussion the council decided to have Ms. Marshall schedule interviews for the Town Magistrate position.

Next Meeting Time, Date & Place:

The council will meet in regular session on March 9, 1987 at 7:00 p.m. at the Camp Verde Community Library Building.

Adjournment:

The meeting was adjourned at 10:30 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

March 9, 1987
Community Library Building

7:00 P.M.

- 1) Roll Call
- 2) Acceptance of the minutes of the 2/23/87 meeting
- 3) Acceptance of the minutes of the Executive Session of March 2, 1987

Discussion and possible action on the following:

- 4) Planning and Zoning
- 5) Committee Reports
 - a) Personnel
 - b) Election & Census
 - c) Town Hall
 - d) Budget & Finance
 - e) Parks & Recreation
- 6) Town Insurance
- 7) Call to the Public
- 8) Set Next Meeting Time, Place & Date
- 9) Adjournment

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

March 9, 1987

The common council of the Town of Camp Verde, Arizona met on March 9, 1987 at the Camp Verde Community Library Building in order to conduct the council's regular business. The meeting was called to order by Mayor Barker at 7:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

Minutes of the 2/23/87 Meeting:

On a motion by Mealey, seconded by Neilson, the minutes of the 2/23/87 meeting were approved as presented.

Minutes of the 3/2/87 Executive Session:

On A motion by Neilson, seconded by Mealey, the minutes of the March 2, 1987 Executive Session were approved as presented.

Planning & Zoning:

Mayor Barker read a request for a variance for an oversized sign on a business at the interchange at I-17 for Carioca Oil which will be heard before the Board of Adjustments. He stated that we should let the County handle these requests until we have our own codes and ordinances in place to handle these matters. He reported on the Master Plan which was done in Camp Verde and explained that it had been slightly amended to include two industrial sites. Doing this Plan will save the Town time in planning and engineering later. He stated that the Board of Supervisors heard the request for a use permit for a gravel processing plant in the Verde Lakes area. He then opened the discussion to the floor. People expressed some concern that the County seemed reluctant to handle this matter. Mayor Barker stated that he would contact the County and see if he could have more information for the citizens of Camp Verde by the next council meeting.

Personnel:

Cooley reported that after reading our ordinances establishing the offices of Town Manager, Town Clerk and Town Marshal that a section was left out of all of them concerning a written notice of intention to resign their positions. On a motion by Cooley, seconded by Mealey, all the Town position ordinances will be amended to include: Town Manager - Ordinance 87-A03 - Section 3-1-9 - C: Resignation of Manager. The Manager shall provide the council with thirty (30) days written notice of intention to resign his position; Town Clerk - Ordinance 87-A05 - Section 3-2-8 - C: Resignation of Clerk. The Clerk shall provide the council with thirty (30) days written notice of intention to resign his position; Town Marshal - Ordinance 87-A06 - Section 3-3-8 - C: Resignation

of Marshal. The Marshal shall provide the council with thirty (30) days written notice of intention to resign his position. On a motion by Cooley, seconded by Mealey, Ordinance 87-A05 was passed and adopted as amended. On a motion by Cooley, seconded by McReynolds, Ordinance 87-A06 was passed and adopted as amended. Both motions carried unanimously. Mayor Barker read a sample ordinance establishing the office of Town Magistrate. After discussion, Ordinance 87-A07 was prepared. On a motion by Mealey, seconded by McReynolds, the council voted to establish this ordinance.

Election & Census:

Mayor Barker read Resolution 87-07, the Notice of Election. On a motion by Blaich, seconded by Cooley, the council voted to pay the election workers \$45.00 per day for their efforts on election day. Mealey suggested some amended language to the Resolution and on a motion by Blaich, seconded by Mealey, the council voted to pass Resolution 87-07.

Town Hall:

Cooley reported that she had spoken to Mr. McIntyre at the High School about having the students submit designs for a Town Hall sign. Mealey reported that her husband would donate his labor and Mr. McReynolds would donate the wood so we can get a sign in place as soon as possible. On a motion by Mealey, seconded by McReynolds, the council voted to accept the donated sign. Blaich reported that the Town Hall was ready for Ms. Marshall to start being there on a regular basis. On a motion by Neilson, seconded by Pareja, the hours of the Town Hall were established as 9:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m., Monday through Friday. Mayor Barker reported on his trip to Phoenix to the State Surplus warehouse. He felt that there was alot of unuseable equipment but there were some chairs that would be of use. He has filled out the necessary papers and asked the council to name other council members who would be able to use this facility. On a motion by Pareja, seconded by Neilson, the council voted to place all council members on the purchasing document. Mayor Barker presented three bids on the work on the Town Hall parking lot. Following discussion on a compaction test and who was responsible to pay for it, on a motion by Pareja, seconded by Mealey, the council voted to accept the lowest bid, from Robert Blevins, and have the Town pay for the compaction tests.

Budget & Finance:

Mayor Barker reported that the Town had received the warrants and as soon as the council decides who would be able to sign on this account, theTown could begin paying its bills. Blaich suggested that the disbursement of all monies from one or all of the checking, warrant or any other cash accounts established by the Town of Camp Verde, will require the signature of the Mayor of Camp Verde and the co-signature of one other council member. The council of the Town of Camp Verde will select two council members to be authorized co-signers for these accounts, designating one member to have primary responsibility. The second member would only assume responsibility in the temporary absence or illness of the Mayor or the first member. The Mayor and the two designated council members shall be bonded to the maximum limit of the warrant account at First Interstate Bank of Arizona, Camp Verde, Arizona, and the premium

for such bond shall be a proper charge against the Town. All invoices, statements, receipts, payroll checks and other demands for cash will be submitted to the Town Secretary and authorized for payment by the Mayor or in his absence the council member with primary responsibility. All demands for payment exceeding \$500.00 will require the approval of the council. A proper and accurate accounting of all cash demands shall be kept by the Town Secretary and presented to the council on a monthly basis. On a motion by Cooley, seconded by Mealey, the council voted to have the Mayor of Camp Verde, Bob J. Barker sign on all accounts established by the Town of Camp Verde with Carol Blaich designated as primary co-signer and John McReynolds as a secondary co-signer. Motion carried unanimously.

Parks & Recreation:

Mayor Barker read a letter from SWRS regarding the insurance pool and the need for some changes to the equipment at Butler Center, such as sand around the playground equipment. He asked that as many of the changes be made as soon as possible to protect the Town from liability claims. He stated the need for the Town to formulate a policy to allow the center to be available to everyone but to protect the Town in case of accident or injury. He reported that the Town Attorney is working on a Hold Harmless Agreement that all organizations and individuals would need to sign before using the center. He then asked for guidance from the Parks and Recreation Committee on policy formation. They stated that they also needed some guidance from the council. The school is using the center five afternoons per week for baseball practice instead of their own facilities and the committee feels that perhaps this is a bit excessive. Following discussion, the council agreed to let the committee handle the center as they see fit and to handle all the scheduling. Committee member, Ruth Richie, asked about amaintenance for the center, stating that the committee and some of the organizations using the center had been doing the maintainence work. Mayor Barker state that until the Town was able to hire someone to take care of the maintainence, it would be necessary to rely on volunteers. Without volunteers to help with this it would become necessary to fix a fee for the use of the center to cover the wages for someone to do the maintainence work. Mayor Barker asked the committee to provide the council with a list of ground rules, needs, costs and any by-laws they feel are necessary to bring the center up to a safe and useable standard. It was reported that the center has two bank accounts, \$621.46 in savings and \$912.32 in checking. Mayor Barker reported on how the insurance pool works and the need to get the center in shape as soon as possible. He stated that the committee would need to get a copy of any organization's insurance coverage at the time they schedule their use of the center or get them to sign a Hold Harmless Agreement.

Next Meeting Time, Date and Place:

The council will meet in Executive Session at 5:30 p.m. at the Camp Verde Community Library Building on March 16 and then in regular session at 7:00 p.m. that same evening.

Adjournment:

On a motion by Cooley, seconded by Mealey, the council voted to adjourn at 9:30 p.m.



Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

March 16, 1987
Community Library Building

EXECUTIVE SESSION

5:30 P.M.

- 1) Roll Call

Discussion on applicants for the positions of Town Manager,
Town Clerk, Town Marshal and Town Magistrate

- 2) Recess

REGULAR SESSION

7:00 P.M.

- 1) Reconvene
- 2) Acceptance of the minutes of the 3/9/87 meeting

Discussion and possible action on the following:

- 3) General Town Business & Correspondence
- 4) Yavapai County Engineer
- 5) Intergovernmental Agreement
- 6) Codes and Ordinances
- 7) Town Hall
- 8) Committee Reports
 - a) Personnel
 - b) Election & Census
 - c) Budget & Finance
 - d) Parks & Recreation
- 9) Call To The Public
- 10) Next Meeting Time, Place & Date
- 11) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

March 16, 1987

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on March 16, 1987 at the Camp Verde Community Library Building. Mayor Barker called the meeting to order at 5:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

The council reviewed the applicants for the Town position of Town Marshal and Town Magistrate. Following discussion, the council asked Ms. Marshall to set interviews with these applicants as soon as possible.

Recess:

Mayor Barker recessed the meeting at 7:00 p.m.


Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

March 16, 1987

The Common Council of the Town of Camp Verde met on March 16, 1987 at the Camp Verde Community Library Building in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:05 p.m.

All council members were present. Acting Recording Secretary, Susan Marshall and Temporary Town Attorney, Ron Ramsey were also present.

Minutes of the March 9, 1987 Meeting:

On a motion by Mealey, seconded by Neilson, the minutes of the March 9, 1987 meeting were approved as presented.

General Town Business & Correspondence:

Mayor Barker announced that the warrant account had been established for the Town. He then paid Town Attorney, Ron Ramsey, his fee of \$1.00 for the month of January. Mayor Barker then read several letters from the Arizona Department of Commerce concerning Fair Housing Month, A Rural Housing Workshop, Community Development Block Grants and the Arizona Governmental Training Service, which will conduct seminars in our community on various topics upon our request.

Yavapai County Engineer:

Mayor Barker presented a petition for abandonment of a portion of Finnie Flat Road which will be heard by the County Board of Supervisors on March 23, 1987 in Prescott. Since the Town doesn't have engineering staff in place it's best to let the County handle this. Mayor Barker suggested that the council look at the area in question and make recommendations on how they feel it should be handled so he can advise the County of the council's opinion.

Intergovernmental Agreement:

Mayor Barker read a letter from the Yavapai County Attorney. He stated that the Town had sent a letter requesting the County to continue to handle all matters as they have in the past but perhaps we'll need to establish an intergovernmental agreement with them to keep them working in our behalf.

Codes & Ordinances:

Mayor Barker explained that the amendments to Ordinances 87-A03, 87-A05 and 87-A06, which were made on March 9, 1987, would need separate ordinance numbers. Those amendments are numbered Ordinance 87-A08, 87-A09 and 87-A10. On a motion by Blaich, seconded by Cooley, the council approved the new ordinance numbers.

Town Hall:

Mayor Barker reported that the Town Hall was in operation with limited furnishings and suggested getting some chairs at the State Surplus Warehouse in Phoenix. Blaich stated the need for a cleaning service to keep the offices looking good. After discussion, the council decided to place a Help Wanted ad in the papers to locate someone to clean the offices. It was reported that Blaich had donated a computer to the Town to use until we can get our own in place. It has some programs in it, enough to get started but not to handle the full load of the Town. Mealey reported that the Town Hall Sign should be in place this week and asked if the cost for the sign permit (\$1.00 per sq. ft.) would be reimburseable. Mayor Barker stated that the cost of the permit would be a proper charge against the Town.

Personnel:

Mayor Barker reported on the Executive Session stating that several interviews for Town Manager, Town Marshal and Town Magistrate had been scheduled. Blaich asked for council input concerning paying Ms. Marshall for her mileage. Following discussion, on a motion by Blaich, seconded by Neilson, the council voted to pay Ms. Marshall 21¢ a mile. On a motion by Mealey, seconded by Neilson, the council voted to pay Ms. Marshall time and a half for hours she works in excess of 40 hours per week. Motions carried unanimously.

Election & Census:

Election Committee Chairman, Vernon Dorathy, reported that sample ballots were available at the Town Hall and that the candidates first campaign financial statements needed to be turned in by March 20, 1987 at Town Hall. Mayor Barker read a letter from the Bureau of the Census requesting information that we sent them two months ago. They also asked for payment of \$3,100.00 to get the census started.

Budget & Finance:

Mayor Barker reported that all the Town's bills have been paid and are current.

Parks & Recreation:

Ruth Richie presented a list of rules her committee had prepared for the use of the playing fields at Butler Center:

- 1) Teams must request use of the fields in writing and either have proof of insurance or sign a Hold Harmless Agreement.
- 2) All teams are required to clean up after using the facility.
- 3) The infield must be dragged after each use.

- 4) Scheduled games have priority over scheduled practices.
- 5) Team must have 7 team players on the field to hold their reservation. (30 minute time limit).
- 6) 2 hour time limit on all scheduled games.
- 7) Home team must line the field for each of their games.
- 8) Tournaments have priority over all other events.

Following discussion, the council made suggestions for other rules concerning the center and its facilities. They asked Ms. Richie to prepare some regulations for presentation at the next council meeting. Ms. Richie reported on the maintenance to the center. The backboard was been repaired. The committee has checked into trash service and received two bids. RoadRunner at \$18.00 monthly and Waste Management at \$15.00 monthly. Each would do pick up twice a week, and provide the center with a 1-1/2 yard dumpster. She also reported that the play area (Swings, etc.) needed to be scraped down. Cooley stated that she had a tractor which could do the work and would take care of scraping the area. Ms. Richie reported that she had discussed the care of the lawns and was told that pre-maintenance needed to be done before starting to mow. The weeds are terrible and need to be sprayed. Helen's husband will spray and take care of the weeds. The weeds around the tennis courts need to be cut down. After the weeds are gone perhaps that center could hire someone to mow and maintain the lawns. Ben Pareja suggested that the committee hold off on hiring someone until he can ask at the school for volunteers to handle it. John McReynolds expressed his thanks to the committee for it's enthusiasm and hard work. Mayor Barker presented a request from the Ft. Verde Days Association to use the center for it's chili cook-off in May. They have applied for a special permit to sell beer during the cook-off. The Town needs to make a decision on whether the sale of alcohol will be permitted and also whether or not people can bring their own liquor onto the grounds. The sale of beer is a great source of revenue to the Ft. Verde Days Association. Ron Ramsey suggested that we check with our insurance carrier as to our liability before making a decision. Following discussion the council decided to wait until their next meeting to make a decision after we've gathered information from our insurance people.

Call To The Public:

A gentleman asked Mayor Barker if he had been contacted by Wes Mauldin concerning the gravel pit proposed near the Verde Lakes area. Mayor Barker explained that he had not been in contact with Mr. Mauldin but would contact him and determine what the County needs from the Town to handle this matter.

Tom Shaw asked who gets the land when an alley or road is abandoned. Mayor Barker explained that the abandoned area goes to the property owners whos property abutts the abandoned property.

Next Meeting Time, Place & Date:

The council will meet in Executive Session on March 23, 1987 at 5:35 p.m. and at 7:00 p.m. that same evening.

Adjournment:

On a motion by Mealey, seconded by Cooley, the council voted to adjourn the meeting at 9:00 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

March 23, 1987
Community Library Building

EXECUTIVE SESSION

5:35 P.M.

- 1) Roll Call

Discussion on applicants for the Town positions.

- 2) Recess

REGULAR SESSION

7:00 P.M.

- 1) Reconvene
- 2) Acceptance of the minutes of the 3/16/87 Executive Session
- 3) Acceptance of the minutes of the 3/16/87 regular meeting

Discussion and possible action on the following:

- 4) Chamber of Commerce - Beautification
- 5) Parks & Recreation
- 6) Intergovernmental Action
- 7) School Acquisition Committee
- 8) Town Insurance
- 9) Personnel
- 10) Election & Census
- 11) Call To The Public
- 12) Set Next Meeting Time, Date & Place
- 13) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

March 23, 1987

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on March 23, 1987 at the Camp Verde Community Library Building. Mayor Barker called the meeting to order at 5:45 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey and Tom Neilson

Absent:

Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

The council reviewed the applicants for the Town positions. Following discussion, the council asked Ms. Marshall to schedule interviews as soon as possible.

Recess:

Mayor Barker recessed the meeting at 6:50 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

March 23, 1987

The Common Council of the Town of Camp Verde, Arizona met on March 23, 1987 at the Camp Verde Community Library Building in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:00 p.m.

All council members were present except Ben Pareja. Acting Recording Secretary, Susan Marshall and Temporary Town Attorney, Ron Ramsey were also present.

Chamber of Commerce - Beautification:

Liane Nash presented the Chamber of Commerce's plan for beautifying Camp Verde. She introduced the Chairman of the Beautification Committee, Jack Blum. She then explained the purpose of the Beautification Committee, which is restoration, preservation and improvement of Camp Verde. She stated that the Beautification Committee would be sponsoring a anti-litter campaign the week of April 28, 1987 through May 2, 1987. This week has been proclaimed by the Mayor as Keep Camp Verde Beautiful Week. She then stated the need to plant as soon as possible so the plants would have a good start. The area they are proposing starting with is in front of Keith Blaich's office adjacent to the Montezuma Inn. They plan for this to be a bench spot with trees, flowers and possibly a hitching rail for the calvary to tie up to. The Chamber would handle all the expense of the plantings as well as the maintainence and watering until such time as the Town could possibly hire someone to care for the area. If they can find someone who would be interested in donating the necessary funds for this project the area would be named for that person. The Chamber will be contacting the merchants along Main Street and encouraging them to plant and clean up around their places of business. The Beautification Committee comprised of Ralph Lizzotte, Jack Blum, Martin Newman, Tom Taylor, John Nash and Don Gunnell are concerned with the coordination of Camp Verde, creating a positive image, street design, parking areas, landscaping, linking community uses and building improvement projects. Following discussion, on a motion by McReynolds, seconded by Neilson, the council voted to allow the Chamber to continue with it's Beautification projects providing the County agrees. Motion carried.

Parks & Recreation:

Mayor Barker read a list of the rules the Parks & Recreation Committee compiled for the use of Butler Center. He stated that it would be necessary to accomodate our insurance carrier. Copies were given to all the council members present and he asked them to make any changes they felt were needed and present them at a later date. He stated that he had spoken

with the representative from the insurance pool and asked him about the sale of alcohol to obtain the carrier's viewpoint. The insurance carrier stated that as long as the group provides it's own insurance naming the Town as an additional insured and signs a Hold Harmless Agreement that the Town should be adequately protected. The insurance carrier suggests that any group desiring the sell alcohol on the park grounds should provide \$1,000,000.00 in insurance. The carrier also suggested that the Town not allow individuals to bring alcohol onto the premises. For any group to be allowed to sell alcohol at the park the County and the State must issue Special Use Permits. On a motion by Mealey, seconded by McReynolds, the council voted to allow the Fort Verde Days Association to sell alcohol providing they provide adequate insurance coverage naming the Town as additional insured and sign a Hold Harmless Agreement. Motion carried with one "nay" vote. Mayor Barker presented the Hold Harmless Agreement prepared by Town Attorney, Ron Ramsey. It may be necessary to alter this agreement as more information comes in from our insurance carrier. Mayor Barker opened the discussion to the floor where the question of a \$25.00 deposit for the use of the snack bar was raised. This deposit would forfeited if the area is not cleaned after use and the committee will inspect the area before and after each use.

Intergovernmental Action:

Mayor Barker presented the agenda for Planning & Zoning scheduled for March 25, 1987 in Cottonwood at 9:30 a.m. He read the request for a zoning change one mile south of Camp Verde on the Zane Grey Highway and reported that the agenda indicated a discussion of the Planning & Zoning fee structures. He urged interested citizens to attend these meetings. He then explained that we had asked the county to handle all matters pertaining to Camp Verde as it had in the past, however, they are now sending plats to him to authorize. On a motion by Blaich, seconded by Cooley, the council voted to have the Mayor authorize the county's engineering plats as needed. Mayor Barker then presented the question of fees to communities to use the landfill, Camp Verde cost is estimated at \$25,000.00 for the fiscal year 1987-88. This is an issue that will have to be addressed soon and he asked the council to give it some consideration.

School Acquisition Committee:

John Crane reported that the Committe was still in the process of determining the course of action to proceed with. They have approached the legislature for assistance. Only with special legislation could we obtain the old high school. The committee looked into funding for historical preservation and through NACOG.

Town Insurance:

Mayor Barker reported that SWRS has urged us to make a decision as soon as possible about joining the insurance pool. He then read a letter from SWRS stating that we would need a Resolution and an intergovernmental agreement. The cost would be lower than with a private carrier. He had spoken to several other communities, Cottonwood, who is insured with a private carrier, Prescott, who is self insured and with Clarkdale, who is insured with a private carrier now but will be joining the pool as soon as their current coverage expires. Mayor Barker had obtained bids from several private carriers at the time we knew we would need insurance. On a motion by Blaich, seconded by McReynolds, the council voted to join the insurance pool and authorized Mayor Barker to provide any information they would need to get the Town instated. On a motion by Mealey, seconded by Neilson, the council voted to have Town Attorney, Ron Ramsey, prepare Resolution 87-08, which creates an intergovernmental agreement with SWRS and the Town of Camp Verde.

Personnel:

Mayor Barker reported on the Executive Session and reported that interviews had been held. On a motion by Blaich, seconded by Mealey, the council voted to authorize the personnel selection committee (Blaich, Mealey, Barker) to pursue an agreement with prospective candidates for the position of Town Manager. Mayor Barker then reported on the Summer Youth Program offered by DES and NACOG. This program would pay the complete cost of having youths work for 30-40 hours per week for two months during the summer. We need to get a letter off to NACOG telling them how many youths we can use. On a motion by Mealey, seconded by Cooley, the council voted to have Mayor Barker write a letter to NACOG stating that we could provide jobs for four youths this summer. Blaich reported that she had checked with several communities concerning their Workman's Compensation Insurance. Most of the communities are using the State Compensation Plan. On a motion by Blaich, seconded by Mealey the council voted to join the State Compensation Fund for our Workman's Compensation insurance.

Election & Census:

Mayor Barker reported on the Town's status concerning obtaining a Special Census. After he spoke with the Census Bureau, they expressed their regrets for the confusion concerning information they needed to prepare for the Special Census which we sent them in January. They also said they would do everything possible to help us have our Special Census completed and the numbers to us by July 1, 1987. The election is moving ahead on schedule/ Mayor Barker reported that there would articles in the papers concerning the polls and the times they would be open. He urged everyone to vote.

Call To The Public:

Woody Diehl asked about the bonding of Town officials. Mayor Barker stated that if State Statutes require that all elected officials be bonded then the Town would need to take care of that. Jackie Baker asked about the amount of insurance required for groups utilizing the Butler Center for events. Would it be the same amount for all groups or would the council set the limits. Mayor Barker stated that he would check with our insurance carrier as to their requirements on this issue. We need to bring the park up to the insurance company's requirements as to safety to keep the risk and premiums down. Dave Kaminsky asked about what form the Special Census would take, mail or door-to-door canvassing? Mayor Barker explained that the Census Bureau would be sending a supervisor and that we would be hiring enumerators to contact people on a door-to-door basis. He urged everyone to cooperate with the Census people as the town's funding depends on our established population numbers. John Crane brought up the possibility of the town taking over the sewer district. Mayor Barker explained that the town was not in a position now to take over the sewer district.

Next Meeting Time, Place & Date:

The council will meet in Executive Session on March 30, 1987 at 5:35 p.m. and in Regular Session that same evening at 7:00 p.m.

Adjournment:

On a motion by McReynolds, seconded by Cooley, the council voted to adjourn at 9:00 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

Town of Camp Verde
Camp Verde, Arizona

March 30, 1987
CAMP VERDE TOWN HALL

EXECUTIVE SESSION

5:35 p.m.

- 1) Roll Call

Discussion on applicants for Town positions

- 2) Recess

REGULAR SESSION

7:00 p.m.

- 3) Reconvene

- 4) Acceptance of the minutes for the Executive Session
and Regular Session of March 23, 1987

Discussion and possible action on the following:

- 5) Election & Census
- 6) Personnel
- 7) Budget & Finance
- 8) Insurance
- 9) Call To The Public
- 10) Set Next Meeting Time, Date & Place
- 11) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

March 30, 1987

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on March 30, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:35 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson, Ben Pareja

Also Present:

Susan Marshall, Acting Recording Secretary

The council reviewed the applicants for the Town positions. Following discussion the council decided to put candidates for the position of Town Manager and Town Marshal to a vote during the regular session.

Recess:

Mayor Barker recessed the meeting at 6:55 p.m.

Susan Marshall
Susan Marshall
Acting Recording Secretary

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

March 30, 1987

The Common Council of the Town of Camp Verde, Arizona met on March 30, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:10 p.m.

All council members were present. Susan Marshall, Acting Recording Secretary and Temporary Town Attorney, Ron Ramsey, were also present.

Minutes of the March 23, 1987 Executive Session:

On a motion by Blaich, seconded by Neilson, the minutes of the March 23, 1987 Executive Session were approved as presented.

Minutes of the March 23, 1987 Meeting:

On a motion by Mealey, seconded by Cooley, the minutes of the March 23, 1987 meeting were approved with a correction made to the working of Parks & Recreation and correcting the number of youths the Town could employ for the Summer Youth Program from three to four.

Election & Census:

Mayor Barker reported that the Census Bureau will do everything possible to get our Special Census done and the numbers to us by July 1, 1987. He then reminded everyone that March 31, 1987 would be Election Day and things were ready for voting. He explained Proposition 200, which limits campaign contributions, and asked all the candidates to pick up a copy from Ms. Marshall. He stated that the ballot counting is open to the public. On a motion by Blaich, seconded by Mealey, the council approved the substitution of two election workers who are unable to work the polls tomorrow.

Personnel:

Mayor Barker reported that the council had reviewed several applicants for the positions of Town Manager and Town Marshal and were prepared to hire. On a motion by Blaich, seconded by Neilson, the council voted unanimously to hire Mercer Wesikotten as Town Manager. Mayor Barker presented Mr. Weiskotten's credentials. On a motion by Pareja, seconded by Mealey, the council voted unanimously to hire Chuck Devine as Town Marshal.

Budget & Finance:

Mayor Barker presented a list of the warrants issued by the Town. On a motion by Pareja, seconded by McReynolds, the council approved the warrants.

Insurance:

Mayor Barker reported that he had spoken with a gentleman from SWRS and they will be forwarding a Hold Harmless Agreement to us. He then reported that after discussing the issue of Butler Center with SWRS, it may be necessary for the Town to require all organizations using the park to provide proof of \$1 million dollars insurance naming the Town as additional insured. Ruth Richie reported that most teams and organizations carry about \$300,000 in liability insurance. Mayor Barker stated that it would be necessary for all teams using the center to sign a Hold Harmless Agreement and after a reasonable length of time provide us with proof of insurance coverage. He also stated that if the Town must set the insurance limit for groups at one million dollars, it could make the center off limits for most leagues and organizations. It's necessary that the Town complies with the requirements of the insurance carrier. SWRS may be able to come the Camp Verde and meet with the council to answer questions and fully explain their requirements.

Call To The Public:

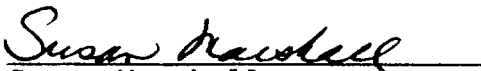
Nancy Jungling asked what the starting salary would be for the Town Manager. Mayor Barker stated that his salary would be \$32,500.00 plus his benefits once we have a completed personnel package in place. Since the Manager will also act as the Personnel Manager he will be able to help us pull together a good benefit package. John Crane reported that he felt that voting would be very heavy and wanted people to know that if they're in line at the time the pollas close they will be allowed to vote.

Next Meeting Time and Date:

The council decided to meet in Executive Session on April 6, 1987 at 5:30 p.m. and in regular session at 7:00 p.m. that same evening.

Adjournment:

On a motion by Mealey, seconded by Cooley, the council voted to adjourn at 7:50 p.m.


Susan Marshall
Acting Recording Secretary

A G E N D A

COMMON COUNCIL

Town of Camp Verde
Camp Verde, Arizona

April 6, 1987
CAMP VERDE TOWN HALL

EXECUTIVE SESSION
5:30 P.M.

- 1) Roll Call

Discussion on town Employees

- 2) Recess

REGULAR SESSION
7:00 P.M.

- 1) Reconvene
- 2) Acceptance of the minutes of the 3/30/87 Executive Session
- 3) Acceptance of the minutes of the 3/30/87 Regular Session

Discussion and possible action on the following:

- 4) Census
 - a) Packett received from the Department of Commerce - Manager's Report
- 5) Election
 - a) Vote canvassing by Council
 - b) Election results
 - c) General Election - Date & Procedures
- 6) Personnel
- 7) Budget & Finance
 - a) Approval of warrants for payment
 - b) State Purchasing - Manager's Report
 - c) Credit Cards - Manager's Report
- 8) Insurance
 - a) DES - Unemployment
 - b) Insurance Pool - Manager's Report
- 9) Manager's Report
 - a) Logo
 - b) Telephone System
 - c) Call to the Public form
- 10) Call To The Public
- 11) Set Next Meeting Time, Date & Place
- 12) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

April 6, 1987

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on April 6, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:35 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds,
Karen Mealey, Tom Neilson and Ben Pareja

Also Present:

Susan Marshall, Executive Secretary

The council reviewed the applicants for Town Magistrate. Following discussion the council decided to put candidates for this position to a vote during regular session.

Recess:

Mayor Barker recessed the meeting at 6:55 p.m.

Susan Marshall
Executive Secretary

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

April 6, 1987

The Common Council of the Town of Camp Verde, Arizona met on April 6, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:05 p.m.

All council members were present. Susan Marshall, Executive Secretary, Temporary Town Attorney, Ron Ramsey, and Town Manager Mercer Weiskotten were also present.

Minutes of the March 30, 1987 Executive Session:

On a motion by Blaich, seconded by McReynolds, the minutes of the March 30, 1987 Executive Session were approved as presented.

Minutes of the March 30, 1987 Regular Session:

On a motion by McReynolds, seconded by Neilson, the minutes of the March 30, 1987 regular session were approved as presented.

Personnel:

With council concurrence the agenda items were changed to allow council member Ben Pareja to leave early in the meeting due to prior commitments. Mayor Barker presented two items for discussion. The first item was the creation of a permanent status for Acting Town Clerk, Susan Marshall. On a motion by Pareja, seconded by Mealey, Ms. Marshall's status became Executive Secretary with a monthly salary of \$1,321.00. Mayor Barker reported that the council had reviewed and interviewed several candidates for the position of Town Magistrate. On a motion by McReynolds, seconded by Neilson, Ralph Lizotte was placed before the council for the position of Town Magistrate. The vote was three and three with Mayor Barker casting the tie breaking vote to give Mr. Lizotte the position.

Election:

Tom Oppelt, County Elections Official, presented the unofficial results of the primary election, held March 31, 1987. He reported that the County had verified the results that were presented on election night. He presented the one question ballot and asked for the council's input on whether to open the ballot and count it during the meeting

or to have the Acting Town clerk add it to the final ballot count after the meeting. Mayor Barker stated that the one vote wouldn't make a difference in the election results and asked Ms. Marshall to add the vote to the results following the meeting. Mr. Oppelt stated that the election results could be challenged up to five days after the council had certified them. On a motion by Pareja, seconded by Neilson, the council voted to accept the results as presented by the County. Mayor Barker asked Mr. Oppelt to store the election records until the Town had a safe place to keep them. Mayor Barker reminded people that the General Election was scheduled for May 19, 1987 and that the candidates second statement of campaign contributions and expenditures needed to be turned into Town Hall by April 20, 1987.

Census:

Mayor Barker reported that the Bureau of the Census was working with us so we can get our special census completed before July 1, 1987. They sent us a map to update with street names and other information they need to get the census done. John Crane is assisting the Town. He went to Prescott and obtained a current map the Town can use with only a few details needing to be added.

Budget & Finance:

Mayor Barker presented a list of warrants that need to be issued. On a motion by Cooley, seconded by Mealey, the council approved the warrants for issue. Manager Weiskotten explained the State Purchasing program stating that the annual cost is \$120.00, which is pro-rated. This fee includes the microfilm showing all items available and the updates as they become available. On a motion by Neilson, seconded by Mealey the council voted to have Weiskotten proceed with joining the State Purchasing Program for the Town. Manager Weiskotten asked for council direction on obtaining gasoline credit cards for the Town. The cards would be used by both the administration and the Police Department, using two different accounts. Mayor Barker asked if perhaps it might be cheaper for the Town to purchase gasoline in bulk and store it at one of the local service stations. Following discussion, on a motion by Blaich, seconded by McReynolds, the council voted to have Weiskotten proceed to obtaining the credit cards and having the council help in setting policy for their use.

Insurance:

Blaich reported on the two different ways that the Town might select for unemployment insurance; rated or self-insured. If rated is chosen, the cost would be 2.7% of the first \$7,000.00 per employee. This would have to be in effect for two years at which time the Town could decide to become self insured. Utilizing self insurance would mean that the Town would need to cover the full cost of unemployment insurance. Blaich recommended going rated at this time and perhaps making a

redetermination after the two year period has elapsed. On a motion by Mealey, seconded by Neilson, the council voted to go rated. Carried unanimously. Mayor Barker reported on a meeting he and Manager Weiskotten had with the insurance people from SWRS, the Town's insurance carrier. He stated that there was no coverage if the sale or use of alcohol was involved. He also stated that the carrier told him that the Town could elect to accept organized leagues and groups insurance coverage and have them sign a Hold Harmless Agreement and have them name the Town as additional insured. Most leagues and organizations, such as church groups, carry \$300,000.00 liability insurance. On a motion by Blaich, seconded by Neilson, the council voted to prohibit the sale or use of alcohol at Butler Center. Mayor Barker stated that the Town has \$1 million liability coverage with \$10,000.00 deductible and would need to handle each organizations insurance requirements individually. On a motion by McReynolds, seconded by Neilson, the council voted to allow leagues, groups and organizations to use Butler Center once they have provided proof of liability coverage, sign a Hold Harmless Agreement and name the Town as additional insured. Special insurance needs for groups would be handled individually.

Manager's Report:

Manager Weiskotten asked the council to give some thought to naming a committee to actively seek from local people a design for a Town logo. The logo would provide identification, pride and individuality to Camp Verde. It would be used on vehicles, stationery and badges. Following discussion, the council decided to bring suggestions of people to serve on a three man committee to screen designs leaving the final decision with the council. He then reported on the telephone system being used at Town Hall and the need for a more efficient system. He will be meeting with several people to obtain information. Manager Weiskotten presented a form that could be used during the Call to the Public segment of the council meeting. This form would have the person's name, address, date and subject that they wish to discuss. These forms could be filled out prior to the council meetings, turned into Ms. Marshall, who would number them and give them to the Mayor. This would allow the Mayor to be aware of what people wish to address the council about and control the length of the meeting accordingly. Mayor Barker stated that he felt that at this time such a form wasn't necessary but it was a good idea that could be utilized in the future.

Call To The Public:

Ruth Richie asked for some clarification on one league's liability insurance coverage. Mayor Barker explained it to her. She asked how the council would like her to proceed if a team is using the park and haven't provided her with

proof of liability coverage. Mayor Barker suggested that she give them notice of the need for this information and call their insurance carrier, if necessary, to determine that they do have the coverage. Bob Steele reported that there was an insurance carrier in New Jersey that would insure and organized ball team for an annual cost of \$165.00. Penny Crews expressed her thanks to the council for not utilizing the Call To The Public form. She stated that she felt that the council should be open to hear anyone who wishes to speak. A lady asked about the time of contracts for the appointed Town employees. Mayor Barker explained that the Magistrate would serve a term of two years and the others would serve at the pleasure of the council.

Set Next Meeting Time, date and Place:

The council will meet in Executive Session on April 13, 1987 at 5:35 p.m. and in regular session at 7:00 that same evening.

Adjournment:

On a motion by Mealey, seconded by McReynolds, the council voted to adjourn at 8:20 p.m.

Susan Marshall
Executive Secretary

OFFICIAL CANVASS TOWN OF CAMP VERDE

PRIMARY ELECTION MARCH 31, 1987

| | LIBRARY | CHURCH | QUESTION BALLOTS | TOTAL |
|--------------------------|---------|--------|------------------|-------|
| COUNCIL MEMBERS | | | | |
| BAKER, JACKIE A. | 108 | 126 | | 234 |
| BARKER, BOB J. | 281 | 408 | | 689 |
| BEESON, GLEN O. | 127 | 101 | | 228 |
| BLAICH, CAROL B. | 336 | 440 | | 776 |
| CRANE, JOHN | 146 | 141 | | 287 |
| DIEHL, WOODROW "WOODY" | 279 | 334 | 1 | 614 |
| JONES, CAROLE ANN | 177 | 137 | | 314 |
| KALDENBAUGH, HENRY H. | 215 | 277 | 1 | 493 |
| KILBY, HAROLD J. | 189 | 290 | 1 | 479 |
| MC REYNOLDS, JOHN S. | 201 | 203 | | 404 |
| MEALEY, KAREN D. | 146 | 167 | 1 | 314 |
| NIELSON, TOM L. | 78 | 69 | | 147 |
| PARSONS, THOMAS A. "TAP" | 255 | 404 | 1 | 660 |
| REYNOLDS, MARVIN D. | 178 | 277 | | 455 |
| ROGERS, CARTER | 230 | 327 | 1 | 558 |
| SHAW, TOM C. | 220 | 267 | | 487 |
| THURNTON, U.R. "ACE" | 72 | 97 | | 169 |
| YEAGER, ERNIE | 133 | 201 | 1 | 335 |

4- YEAR STAGGERED TERMS

| | | | | |
|---------|-----|-----|---|-----|
| FOR | 214 | 331 | | 545 |
| AGAINST | 152 | 218 | 1 | 371 |

TOTAL VOTES CAST 1266


Mayor Town of Camp Verde

ATTEST:


Acting Town Clerk

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

April 13, 1987
CAMP VERDE TOWN HALL

EXECUTIVE SESSION

5:35 P.M.

- 1) Roll Call

Discussion on Town Personnel and Planning & Zoning Commission

- 2) Recess

REGULAR SESSION

7:00 P.M.

- 1) Reconvene
- 2) Acceptance of the minutes of the April 6, 1987
Executive Session
- 3) Acceptance of the minutes of the April 6, 1987
Regular Session

Discussion and possible action on the following:

- 4) Election
 - a) Date of vote canvassing for General Election
 - b) Seating of new council - Manager's Report
 - c) Notice of Election - Resolution 87-09
- 5) Ordinance for Planning & Zoning Commission
- 6) Budget & Finance
 - a) Approval of warrants for payment
- 7) Manager's Report
 - a) Logo - Mayor to appoint committee
 - b) Telephone system
 - c) Radio communications
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place
- 10) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

April 13, 1987

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on April 13, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:40 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja*

Also Present:

Mercer Weiskotten, Town Manager and Susan Marshall, Executive Secretary.

The Mayor presented names of possible candidates to serve on the Planning and Zoning Commission. Following discussion, the council decided to prepare an ordinance to create the Planning and Zoning Commission during the regular meeting.

Recess:

Mayor Barker recessed the meeting at 6:45 p.m.

* Council member Pareja arrived late.

Susan Marshall
Executive Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

April 13, 1987

The Common Council of the Town of Camp Verde, Arizona met on April 13, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:10 p.m.

All council members were present. Mercer Weiskotten, Town Manager, Ron Ramsey, Temporary Town Attorney, Chuck Devine, Town Marshal and Susan Marshall, Executive Secretary were also present.

Minutes of the April 6, 1987 Executive Session:

On a motion by Mealey, seconded by Blaich, the minutes of the April 6, 1987 Executive Session were approved as presented.

Minutes of the April 6, 1987 Regular Session:

On a motion by Pareja, seconded by McReynolds, the minutes of the April 6, 1987 regular session were approved with a correction being made to the time the meeting began from 7:50 p.m. to 7:05 p.m.

Election:

Mayor Barker reported that the canvassing of the vote for the General Election will be on May 26, 1987. Weiskotten reported that the law stated that the new council must be seated within 20 days of the vote canvassing, and suggested seating the council on June 1, 1987. Mayor Barker read Resolution 87-09, Notice of Election. On a motion by Pareja, seconded by Neilson, the council voted to approve this Resolution. Mayor Barker reminded all candidates that their second financial statements were due by April 20, 1987.

Ordinance for Planning & Zoning Commission:

Mayor Barker read a sample ordinance for creating a Planning & Zoning Commission. He stated that he felt this particular sample covered too much and that some of the items could be handled in the Planning & Zoning ordinances. Blaich presented sections of the Wickenburg ordinance, which creates boards and commissions. Mayor Barker expressed his concern for having a council member serve on the Planning & Zoning Commission, stating that he felt the two should be completely separate from each other. Pareja stated that he felt it would be important to have a member on the Commission from outside the incorporated area so those citizens would have some input. Mayor Barker stated that state enabling legislation provides for limited jurisdiction within a three mile limit outside the town boundaries. Mayor Barker recessed the meeting at 7:45 p.m. so Marshall could copy examples of other ordinances creating a Planning & Zoning Commission. Mayor Barker reconvened the meeting at 8:10 p.m. Following discussion, on a motion by Pareja, seconded by McReynolds, the council approved and adopted Ordinance 87-A12 with an Emergency Clause.

Budget & Finance:

Mayor Barker presented the list of warrants that required council approval for payment. On a motion by Pareja, seconded by Mealey, the council approved the list of warrants for payment.

Manager's Report:

Logo: Weiskotten asked for council input for people to serve on the Logo Committee. Mayor Barker appointed James Mueller, artist, Babs Monroe, artist and from the historical society, Hank Hoover to serve. McReynolds stated that his place of business would donate a \$50.00 savings bond to the winner for the best logo design. Mayor Barker suggested that Weiskotten meet with the new committee.

Telephone System: Weiskotten reported that he had met with several people to get bids on the type of telephone system that the town needs. He should have this information by the 17th of April and will report back to council as soon as possible. He then reported on the 911 service.

Radio Communications: Manager Weiskotten reported that the town's licenses were with the F.C.C. The coordinations are completed and we should receive F.C.C. licensing by the middle of May. He then explained the need to move ahead with the order of equipment. There are three areas of involvement: antennas, installation and the cost of the equipment. The highest cost will be for the equipment itself. The total cost for all the equipment and installation without the cost of freight on the antennas will be \$69,235.98. Over \$60,000.00 can be amortized with a semi-annual payment of approximately \$11,373.00. \$8,507.93 must be paid out. He then reported that he and the Town Marshal met with the Sheriff, the Forest Service and the Fire Department to discuss our system integrating with theirs. If we began to purchase equipment immediately we should be able to have the system operational by July 1, 1987. On a motion by Cooley, seconded by Mealey, the council voted to have Manager Weiskotten begin to order the equipment.

Next Meeting Time, Date & Place:

The council will meet in Executive Session at 5:35 p.m. on April 20, 1987 at the Camp Verde Town Hall and at 7:00 p.m. that same evening.

Adjourn:

On a motion by Mealey, seconded by Cooley, the council voted to adjourn at 9:20 p.m.

Susan Marshall
Executive Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

APRIL 20, 1987
EXECUTIVE SESSION
5:35 P.M.

1) Roll Call

Discussion on Town Magistrate and candidates for P & Z Commission

2) Recess

REGULAR SESSION
7:00 P.M.

1) Reconvene

2) Acceptance of the minutes of the April 13, 1987 Executive Session

3) Acceptance of the minutes of the April 13, 1987 Regular Session

Discussion and possible action on the following:

4) Mayor's Report

- a) Census
- b) Department of Transportation
- c) Election
- d) Town Hall Property

5) Manager's Report

- a) Logo
- b) Telephone System
- c) Copier
- d) Radio Batteries - Tri/Analyzer

6) Budget & Finance

- a) Approval of warrants for payment
- b) Signatures on accounts
- c) LATF - Resolution 87-10

7) Personnel

- a) Ordinance 87-A11 - Acting Town Manager
- b) Ordinance 87-A13 - Director of Public Works
- c) Ordinance 87-A14 - Planning & Zoning Director

8) Call To The Public

9) Set Next Meeting Time, Date & Place

10) Adjourn

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

April 20, 1987

EXECUTIVE SESSION

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on April 20, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:40 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja

Also Present:

Mercer Weiskotten, Town Manager and Susan Marshall, Executive Secretary.

The council discussed possible contract memorandums for the Town Magistrate. Following discussion the council decided to confer with Temporary Town Attorney, Ron Ramsey, in order to draw up a contract.

Mayor Barker presented the candidates for the Planning and Zoning Commission and following discussion of each, the council decided to place the candidates to a vote during the regular session.

Mayor Barker recessed the meeting at 7:15 p.m.

Susan Marshall
Executive Secretary

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde, Arizona

April 20, 1987

The Common Council of the Town of Camp Verde, Arizona met on April 20, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:25 p.m.

All council members were present. Mercer Weiskotten, Town Manager, Ron Ramsey, Temporary Town Attorney, Chuck Devine, Town Marshal and Susan Marshall, Executive Secretary were also present.

Minutes of the April 13, 1987 Executive Session:

On a motion by Mealey, seconded by Cooley, the minutes of the April 13, 1987 Executive Session were approved unanimously as presented.

Minutes of the April 13, 1987 Regular Session:

On a motion by Cooley, seconded by Neilson, the minutes of the April 13, 1987 regular session were unanimously approved as presented.

Mayor's Report:

Census: Mayor Barker asked John Crane to bring the council up to date on the special census. Mr. Crane reported that he had spoken to the Census people on April 16, 1987 and they informed him that they had received our updated maps and were forwarding them to the regional office in Denver. From there they will begin to set up for the special census. Mayor Barker stated that the Census people had assured him that Camp Verde would have the completed census numbers before July 1, 1987.

Department of Transportation: Mayor Barker reported that he had attended the ADOT meeting last week in Flagstaff where he discussed with the Board the possibility of bringing the state highway through Camp Verde. He also reported that the Camp Verde Airport is now on the secondary airport system for the state.

Election: Mayor Barker reminded all the candidates to get their statement of contributions and expenditures into Town Hall. There are two more filings that the candidates must comply with; May 8, 1987 and June 18, 1987. The new council will be seated on June 15, 1987.

Town Hall Property: Mayor Barker asked the Town Hall Committee; Blaich, Neilson and Cooley to get in touch with Mr. England at C.V.U.S.D. concerning permission to petition off the rented space for offices, Town tenure in the structure and dialog for Town acquisition of the property.

Manager's Report:

Logo: Manager Weiskotten reported that he and the Logo Committee had met on Friday, April 17, 1987 and then he called on committee chairman, Hank Hoover, for his report. Mr. Hoover read the ground rules for the logo competition stating that the deadline for receiving entries would be May 15, at 5:00 p.m. He also reported that he had contacted the Chamber of Commerce President concerning obtaining more prize money. He stated that he felt if we were able to offer a bigger prize we could interest more people and have better input.

Telephone System: Manager Weiskotten presented four different bids he had received on the telephone system for the Town offices. Nash-Mar-\$10,926.00; S.U.N.S.-\$10,760.00; AT&T-\$8,029.39; Arizona Telephone Technology-\$8,396.10. He reported on the terms offered with each bid. The Town would have five lines for the police department and five lines for the Administrative offices. There would be an additional cost to Mt. Bell for the lines regardless of which system the council decided on. He then introduced Barbara Jackson from AT&T who answered several questions concerning the system her company proposed for the Town. Manager Weiskotten reported on the 911 emergency system stating that the phone system would be configured for expansion for E911 which would let the police department know where a call came from even if a person was unable to stay on the line. On a motion by Blaich, seconded by Mealey the council unanimously authorized Manager Weiskotten to inform AT&T that their bid had been accepted as the most economical proposition for the Town telephone system.

Copier: Manager Weiskotten reported that the Town had been using various copiers free of charge but the suppliers were anxious for us to make a decision concerning purchasing. He presented two bids, one from Somerset Stationers for a Xerox copier at a cost of \$12,390.00 and one from Seity Office Supply for a Savin copier at a cost of \$6,388.00. He then reported that several local people were using the Savincopier and all of them had told him how happy they were with the machines performance and maintenance. Mealey made a motion to accept the lower bid from Seitz. Having no second, the council discussed other possibilities. Following discussion, the council instructed Manager Weiskotten to obtain other bids. On a motion by Blaich, seconded by McReynolds, the council voted to have Manager Weiskotten check into lease purchase agreements with several suppliers. The motion carried unanimously.

Radio Batteries: Manager Weiskotten reported that the Town could purchase batteries for the police radios for \$40.00 each from Alexander's Batteries instead of from Motorola at a cost of \$90.00 each. He explained the need for a tri/analyzer which would lengthen the life of these batteries and keep them from developing memory. It will take about three weeks to receive the batteries once we order them. On a motion by Blaich, seconded by Mealey, the council voted unanimously to have Manager Weiskotten order the batteries from Alexander's Batteries.

Budget & Finance:

Warrants: On a motion by Mealey, seconded by McReynolds, the council unanimously approved the warrant list for payment.

Signatures on Accounts: Manager Weiskotten presented his request to be added as a co-signer on the Town warrant and general funds accounts. On a motion by Cooley, seconded by Mealey, the council voted unanimously to add Manager Weiskotten to both of the Town accounts as a co-signer.

LTAF: Manager Weiskotten explained the need for the council to pass a resolution stating their intent to request lottery funds for the Town. These funds would be used for street and road construction, street repairs and maintenance, street drainage and road improvements. Mayor Barker read Resolution 87-10. On a motion by Pareja, seconded by Mealey, the council voted unanimously to have Manager Weiskotten apply for lottery funds to be used for street work in the Town.

Personnel:

Ordinance 87-A11: Mayor Barker read Ordinance 87-A11 which amends Ordinance 87-A03, Article 3-1-5 (A), establishing the office of Town Manager. Following discussion on a motion by Blaich, seconded by Pareja, the council voted four "ayes" (Blaich, Mealey, Pareja and Neilson) and two "noes" (Cooley and McReynolds) to adopt Ordinance 87-A11.

Ordinance 87-A13: Mayor Barker read sections of Ordinance 87-A13, establishing the office of Public Works Director. After discussion, on a motion by Blaich, seconded by Cooley, the council voted unanimously to hold Ordinance 87-A13 and Ordinance 87-A14, establishing the office of the Planning and Zoning Director in abeyance until the next council meeting.

P & Z Commission: Mayor Barker presented the list of candidates for appointment to the Planning & Zoning Commission. On a motion by Pareja, seconded by Neilson the council voted as below:

Dave Kaminsky - Unanimous
Rod Proper - Unanimous
Cort Monroe - Unanimous
Mikell Lawrence - Blaich and Mealey - NO
Patricia Onion - Unanimous
Ken Martin - Unanimous
Bob Kovacovich - Unanimous

McReynolds voted "NO" to accepting the full list.

Call To The Public:

Nancy Jungling asked a question concerning the taxes that are paid on the flood plain. She was concerned about what would happen after July 1, 1987. Mayor Barker explained that the County acts as the Flood Plain Board unless the Town takes over and passes a Flood Plain ordinance.

Next Meeting Time, Date & Place:

The Council will meet in Executive Session on April 27, 1987 at 5:35 p.m. at the Camp Verde Town Hall and in Regular Session at 7:00 p.m. that same evening.

Adjournment:

On a motion by Mealey, seconded by Cooley, the council voted unanimously to adjourn at 9:20 o.m.

Susan Marshall
Executive Secretary

WARRANTS

April 20, 1987

| | | |
|-------------------------|-----------|--------------------------------------|
| Salaries | \$2307.90 | Mercer, Chuck & Sue |
| Arizona Public Service | 72.07 | Electric Service |
| Bayles Insurors | 100.00 | Notary Bonds-Mercer & Sue |
| The Stockroom | 49.04 | Office Supplies |
| Secretary of State | 25.00 | Notary Filing Fees |
| Clerk of Superior Court | 16.00 | Notary Filing Fees |
| Fran's Printing | 134.94 | Printing |
| Edward W. McIntosh | 87.50 | Cleaning of Town Hall |
| Bud's Lock & Key | 15.00 | Repair Lock on 3rd room at Town Hall |
| Alexander's Batteries | 830.00 | Radio Batteries |
| Price Club | 26.62 | Membership |
| Price Club | 346.77 | Office Supplies |
| ICMA | 209.25 | Membership |
| M.E. Weiskotten | 195.00 | Mileage |
| Chuck Devine | 220.00 | Mileage |
| Susan Marshall | 10.00 | Mileage |

COUNCIL APPROVED

4-20-87

A G E N D A

COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde, Arizona

CAMP VERDE TOWN HALL
April 27, 1987

EXECUTIVE SESSION

5:35 p.m.

- 1) Roll Call

Discussion on Magistrate contract & Attorney contract

- 2) Recess

REGULAR SESSION

7:00 p.m.

- 1) Reconvene
- 2) Approval of minutes-Executive Session-April 20, 1987
- 3) Approval of minutes-Regular Session-April 20, 1987
- 4) Informational Reports/Updates

Discussion and possible action on the following:

- 5) Old Business
 - a) Copier
- 6) New Business
 - a) Town vehicles
- 7) Personnel
 - a) Magistrate contract
 - b) Attorney contract
- 8) Budget & Finance
 - a) Approval of warrants
 - b) State Sales Tax funds received
- 9) Committee Reports
 - a) School acquisition
 - b) Parks & Recreation
 - c) Logo
- 10) Call To The Public
- 11) Set Next Meeting Time, Date & Place
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

APRIL 27, 1987

EXECUTIVE SESSION

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on April 27, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:40 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds,
Karen Mealey, Tom Neilson, Ben Pareja

Also Present:

Susan Marshall, Executive Secretary and Ron Ramsey,
Temporary Town Attorney

The Council reviewed a draft prepared by Town Attorney, Ron Ramsey, for the Magistrate. Following discussion, the council asked Ramsey to make a few minor changes to the contract so they could approach Ralph Lizotte this week for his concurrence.

The council discussed a possible contract for a full-time Town Attorney. It will be necessary to advertise for this position as the Town has done for each of it's other positions. The attorney who is chosen will represent the Town as needed.

Mayor Barker recessed the meeting at 6:55 p.m.

Susan Marshall

Susan Marshall
Executive Secretary

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

April 27, 1987

The Common Council of the Town of Camp Verde, Arizona met on April 27, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:10 p.m.

All council members were present. Mercer Weiskottne, Town Manager, Ron Ramsey, Temporary Town Attorney, Chuck Devine, Town Marshal and Susan Marshall, Executive Secretary were also present.

Minutes of the April 20, 1987 Executive Session:

On a motion by Mealey, seconded by Cooley, the minutes of the April 20, 1987 Executive Session were approved unanimously as presented.

Minutes of the April 20, 1987 Regular Session:

The minutes of the April 20, 1987 Regular Session were unanimously approved as presented on a motion by Blaich, seconded by McReynolds.

Informational Reports/Updates:

Mayor Barker read the call for bids for printing of legal, classified and public notice printing for the newspapers. He then read a letter from SWRS, the Town's insurance carrier, requesting payment of our premium of \$11,400.00 and stated that they also needed the intergovernmental agreement processed and sent to them. He announced that the first Planning & Zoning Commission meeting was scheduled for April 28, 1987 at 5:30 p.m. at Town Hall. The County Planning & Zoning would be meeting on April 29, 1987 at the Civic Center in Cottonwood at 9:30 a.m. One of the agenda items for that meeting will be the gravel operation at the junction of Clear Creek and the river. The Joint Council's of the Verde Valley have a meeting scheduled for May 13, 1987. He reported on his and Manager Weiskotten's attendance at the NACOG regional meeting, held April 23, 1987, in Flagstaff. He reported on the community block grant programs they have available and the possibility of our entering into them. Some of these programs provide meals for the elderly and van service. There is a possibility of funds for acquiring the old high school property. He reported that the special census will begin on May 11, 1987. Ads have been placed in the newspapers for census takers. He explained that our portion of revenues are based on our population count and asked everyone to help in any way they could to insure a complete and accurate tabulation of our current population. Manager Weiskotten reported that he will be attending a SLIF meeting in Phoenix on May 1, 1987. He also suggested the council meet in a work session to hear proposals on health insurance programs for Town employees. He suggested meeting on May 6, 1987 as a possibility for hearing proposals for the health insurance and May 13, 1987 for the retire-

ment programs. He will try and have the necessary materials on these proposals to the council prior to the meeting to give them a chance to study it. He asked for council guidance on purchasing. Several vendors are on the State purchasing list but they are not always local. The council suggested that he always comparison shop but to try and buy locally as much as possible.

Old Business:

Copier: Manager Weiskotten reported that he had solicited bids from several vendors on various copiers. He had asked for specific abilities for this machine and some of the vendors presented copiers that did not meet the requirements. We received bids from Barrows Office Products in Flagstaff, Monroe Systems for Business in Flagstaff, Seity Office Products in Prescott, The Stockroom in Prescott and Somerset Stationers in Sedona. He then reviewed the proposals with the council. After discussion concerning maintenance agreements and the difference between wet and dry copiers and the type of paper used, on a motion by Cooley, seconded by Blaich the council voted unanimously to accept the proposal from Barrows Office Products for the Savin V35 on a lease purchase agreement and providing the copier could use plain paper.

New Business:

Town Vehicles: Marshal Devine reported that prior to April 10, 1987 he had gone to the DPS yard looking for used police cars. He had sent a letter to Ralph Milstead asking for ten cars and one four wheel drive vehicle. On April 21, 1987 he received a letter stating that there was a possibility of receiving some reassigned units. We will be able to get ten cars and one four wheel drive vehicle at a cost of \$300.00 each. All of them will need some equipment and possibly paint and refurbishing. These cars should last the Marshal's Department a year if not more and provide a car for each officer as well as having a few extras for the reserves and to cover breakdowns. We should receive the cars three or four at a time. Manager Weiskotten stated that he would need council approval to make payment for these vehicles as they become available. On a motion by Pareja, seconded by Neilson, the council voted unanimously to authorize Manager Weiskotten to pay for these cars as they become available.

Personnel:

Magistrate Contract: Mayor Barker reported that the council had met in Executive Session to prepare the contract for Ralph Lizotte, Town Magistrate. The final contract is being processed and the council should be ready to present the document to Lizotte within a week.

Town Attorney Contract: Mayor Barker and Manager Weiskotten reported on the need to hire an attorney for the Town who will act for the Town as well as acting as prosecuting attorney. The council will be preparing an ordinance to establish this position.

Budget & Finance:

Warrants: On a motion by Blaich, seconded by Mealey, the council unanimously approved the list of warrants for payment as presented. Blaich asked Manager Weiskotten to prepare a budgetary analysis for the council within the next week or so.

Sales Tax Revenues: Mayor Barker reported that the Town had received \$69,897.92 in State Sales Tax revenues and stated that it was necessary for the Town to retire the paid warrants first, per our agreement with First Interstate Bank. Manager Weiskotten reported that we should now be receiving monthly revenues from this source. He also stated that he is still trying to obtain our share of the highway users fund.

Committee Reports:

School Acquisition: Mayor Barker called on John Crane for his report. He had nothing to report. Mayor Barker stated that it was possible that there were funds available for purchasing the school property through NACOG.

Parks & Recreation: Ruth Richie reported that there have been some problems at the Butler Center. Two baseball teams were at the center without being scheduled and they didn't provide proof of insurance nor did they sign a hold harmless agreement. They also prevented a scheduled game from being played and left the center in a mess, leaving trash, cans and bottles on the grounds. She suggested she may have to hire someone to clean up the mess. Mayor Barker suggested writing a letter to the offenders stating our position and asking them to clean the area or pay to have someone else take care of it. McReynolds asked if the Town would be responsible for paying for the cleaning and Mayor Barker stated that the team who was responsible should have to pay this bill. Blaich asked if the Town had any recourse if someone was caught with alcoholic beverages in the park. Marshal Devine stated that the Town needed to have an ordinance in place stating the rules and regulations pertaining to alcohol in the park and the penalty before any legal recourse could be taken. This ordinance must be posted so the public is fully aware of the rules, regulations and penalties.

Logo: Hank Hoover reported that his committee had managed to raise \$200.00 in prize money from local business people. Also they had placed ads in the newspapers and on local radio stations. A question was asked about the deadline for entries. Mr. Hoover stated that the deadline was May 15th and the council asked Ms. Marshall to correct the minutes of April 20, 1987 to show this. Mr. Hoover asked for council input on how to handle the prize money. Mayor Barker suggested that the prize money be deposited in the Town's general fund and the Town would issue a check to the winner.

Next Meeting Time, Date & Place:

The council will meet in Executive Session at 6:00 p.m. on May 4, 1987 to discuss a possible contract for the Town Attorney and then in Regular Session at 7:00 p.m. that same evening. Also

they will meet for a Work Session on May 6, 1987 to hear proposals for health insurance for Town employees at 6:00 p.m. at the Town Hall.

Adjournment:

On a motion by Cooley, seconded by Mealey the council voted unanimously to adjourn at 8:25 p.m.

Susan Marshall

Susan Marshall
Executive Secretary

A G E N D A
COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde, Arizona

CAMP VERDE TOWN HALL
May 4, 1987

EXECUTIVE SESSION
6:00 p.m.

- 1) Roll Call

Discussion on Magistrate and Town Attorney contracts

- 2) Recess

REGULAR SESSION
7:00 p.m.

- 1) Reconvene
- 2) Approval of minutes/Executive Session-April 27, 1987
- 3) Approval of minutes/Regular Session-April 27, 1987
- 4) Informational Reports/Updates

Discussion and possible action on the following:

- 5) Postage meter
- 6) Animal Control - Marshal Devine
- 7) Budget & Finance
 - a) Approval of disbursements
- 8) Personnel
 - a) Director of Public Works/Ordinance 87-A13
 - b) Planning & Zoning Director/Ordinance 87-A14
 - c) Town Attorney/Ordinance 87-A15
- 9) Ordinance
 - a) Alcohol in Town Parks/Ordinance 87-A16
 - b) Penalty/Ordinance 98-A17
 - c) Severability of Part of Code/Ordinance 87-A18
 - d) Misuse of 911/Ordinance 87-A19
- 10) Call To The Public
- 11) Set Next Meeting Time, Date & Place
- 12) Adjourn

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

May 4, 1987

EXECUTIVE SESSION

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on May 4, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 6:10 p.m.

Roll Call:

Bob Barker, Carol Blaich, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja

Also Present:

Ron Ramsey, Town Attorney, Mercer Weiskotten, Town Manager and Susan Marshall, Executive Secretary

Absent:

Mona Cooley

The Council reviewed the Magistrate Employment Agreement prepared by Town Attorney, Ron Ramsey. Following discussion, the council decided to present the Agreement to Ralph Lizotte for his review.

The council reviewed Ordinance 87-A15, establishing the office of Town Attorney. Following discussion and making minor changes to the ordinance, the council decided to place this ordinance to a vote during the open meeting.

Mayor Barker recessed the meeting at 7:05 p.m.

Susan Marshall

Susan Marshall
Executive Secretary

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

May 4, 1987

The Common Council of the Town of Camp Verde, Arizona met on May 4, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:20 p.m.

Roll Call:

Bob Barker, Carol Blaich, John McReynolds, Karen Mealey and Tom Neilson.

Also Present:

Ron Ramsey, Town Attorney, Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal and Susan Marshall, Executive Secretary.

Absent:

Mona Cooley and Ben Pareja

Informational Reports/Updates:

Mayor Barker reported on a Planning and Zoning Workshop that will be held in Prescott on May 21, 1987. He suggested that council members and those running for council attend as this will be very informative. He stated that the registration forms would be available at Town Hall. He then read the agenda for this workshop. He reported that the Planning & Zoning Commission of Camp Verde would be meeting on Thursday, May 7, 1987 at the Camp Verde Town Hall at 5:30 p.m. Manager Weiskotten reported that he had attended a meeting in Prescott concerning forming a County Library District. While at the meeting they discussed the best ways to have and maintain our library. Would it be best for it to remain a County library or become a Town library and possibly a combination of the two. He also attended a SLIF and LWCF meeting in Phoenix. There are funds available through this program for parks, water projects and recreational projects. The main problem with these programs is that the deadlines are fast approaching and the Town is running out of time to apply. He then reported on the Census, which begins May 11, 1987. It will be of great help to Camp Verde if we can provide local supervision to assist the Census people. He suggested appointing a Census Committee to handle this matter. Mayor Barker reported that he had spoken with First Interstate Bank who would be willing to buy equipment that we might purchase at auction allowing us to purchase it from them on a lease agreement over a three year period. We will need to get our budget figures and estimated revenues to the bank and can have a two day turn around for the lease agreement.

Mayor Barker introduced Mike Howard of the U.S. Forest Service. Mr. Howard presented the Forest Services viewpoint concerning the Yavapai/Apache Tribe's request for lands. He stated that if the lands are transferred to the tribe that public use would be prohibited, the revenues for roads and streets which will come back to the Town would no longer be available. 1,380 acres of the proposed land up for exchange is intended to go for private ownership and this would not occur if the land exchange takes place.

Mayor Barker reported that 25-30 applicants were needed to take the special census. He asked for help from the citizens of Camp Verde and gave his thanks to the local newspapers for their help in publicizing the Census.

Postage Meter:

Manager Weiskotten present bids for postage meters from IMS. He explained how expensive postage is and how having a meter would prevent overpaying postage because it could be set for the exact amount needed. Blaich asked if the bids from IMS were the only bids he had received and he explained that the other vendors had not replied. On a motion by Blaich, seconded by McReynolds, the council voted to wait on the purchase of a postage meter. Mealey voted "No" to waiting. McReynolds, Neilson and Blaich voted "Aye" to waiting. Motion carried and the purchase will be deferred until a later date.

Animal Control:

Marshal Devine reported on the need for animal control within the Town and suggested that the council give it some thought when figuring the budget. He stated the problems that have arisen from dogs being loose. Retired people are intimidated by the animals, livestock being killed and garbage being drug out, plus the problem of rabies infestation. He explained that the cost of handling the animals, caring for them, refrigeration for specimens, vehicle, shelter and equipment would cost about \$25,500.00 a year without including veterinarian services. He asked the council to consider this as soon as possible so rules and regulations can be established.

Budget & Finance:

Mayor Barker presented the list of disbursements. On a motion by Mealey, seconded by McReynolds, the council unanimously voted to approve the disbursements for approval after deleting the cost of the postage meter.

Personnel:

Ordinance 87-A13 - Director of Public Works: Blaich asked if any of the council had contacted other communities to find out if they had this position. Manager Weiskotten explained that several communities had the position under a variety of names. On a motion by Mealey, seconded by McReynolds, the council voted unanimously to defer a vote on this ordinance until the next

council meeting.

Ordinance 87-A14 - Planning & Zoning Director: Mayor Barker stated the need for a Planning & Zoning Director. The Planning and Zoning Commission needs guidance. Time is essential for finding a person for this position. He stated that Camp Verde would probably be a training ground for Planning & Zoning Directors because we are unable to pay enough to attract someone fully trained. Following discussion of wording of ordinance and format, on a motion by Blaich, seconded by McReynolds, the council voted unanimously to adopt Ordinance 87-A14 establishing the office of Planning and Zoning Director with the amendments.

Ordinance 87-A15 - Town Attorney: Mayor Barker reported that the council had discussed the ordinance establishing the office of Town Attorney during the Executive Session. On a motion by McReynolds, seconded by Neilson, the council voted unanimously to adopt Ordinance 87-A15.

Ordinances:

Mayor Barker explained that the ordinances that would be discussed were general but would become part of the Town code when it was completed.

Ordinance 87-A16 - Alcohol in Town Parks: Mayor Barker read Ordinance 87-A16 and called for discussion. McReynolds stated that he was in opposition to adopting this ordinance. Mayor Barker explained that if we allow alcoholic beverages in the Town parks we would have no insurance coverage for liability at all. Blaich stated that the Town was not in a financial position to provide insurance coverage to allow alcohol in the parks. Manager Weiskotten urged the council to adopt this ordinance. McReynolds stated the need to look out for the Town's interests. On a motion by Blaich, seconded by Neilson, the council voted unanimously to adopt Ordinance 87-A16.

Ordinance 87-A17 - Penalty: Mayor Barker read Ordinance 87-A17 and asked for Town Attorney, Ron Ramsey's input on the wording. On a motion by Blaihc, seconded by Mealey, the council voted unanimously to adopt Ordinance 87-A17 as amended.

Ordinance 87-A18 - Severability of Part of Code: Ron Ramsey suggested waiting to adopt this ordinance until the Town had its completed code in place. Following discussion on a motion by Mealey, seconded by McReynolds, the council voted unanimously to adopt Ordinance 87-A18 with corrections to wording.

Ordinance 87-A19 - Misuse of 911 Emergency Telephone Number System: Mayor Barker read ordinance 87-A19. Ron Ramsey stated the need to post all ordinances in three public places and file an affidavit with the clerk of the Town. On a motion by McReynolds seconded by Neilson, the council voted unanimously to adopt ordinance 87-A19.

Town Attorney, Ron Ramsey, stated that since all the ordinances that the council had adopted contained the emergency clause and required a vote of 3/4's of the elected officials. Since Cooley and Pareja were absent, the action was not valid. On a motion by Blaich, seconded by Neilson, the council voted to place these ordinances on the agenda for the special meeting to be held on Wednesday, May 6, 1987. The vote was unanimous.

Set Next Meeting Time, Date & Place:

The council will meet in Special Session on May 6, 1987 at 6:00 p.m. at the Camp Verde Town Hall. They will also meet in regular session on May 11, 1987 at 7:00 p.m.

Adjournment:

On a motion by Mealey, seconded by Neilson, the council voted unanimously to adjourn at 9:30 p.m.

Susan Marshall
Susan Marshall
Executive Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

CAMP VERDE TOWN HALL
May 6, 1987

SPECIAL SESSION

6:00 p.m.

1) Roll Call

Discussion and possible action on the following:

2) Personnel

- a) Census Committee
- b) Planning & Zoning Director/Ordinance 87-A14
- c) Town Attorney/Ordinance 87-A15

3) Ordinances

- a) Alcohol in Town Parks/Ordinance 87-A16
- b) Misuse of 911/Ordinance 87-A19
- c) Penalty/Ordinance 87-A17
- d) Severability of Part of Ordinances/Ordinance 87-A18

4) Employee Health Insurance

5) Office Furniture

6) Purchase/Lease of machinery for Public Works/Streets

7) Magistrate Court

- a) A.R.S. Statutes

8) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE, ARIZONA

May 6, 1987

The Common Council of the Town of Camp Verde met in Special Session on May 6, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 6:05 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey and Tom Neilson

Also Present:

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal, Ron Ramsey, Town Attorney and Susan Marshall, Executive Secretary

Absent:

Ben Pareja

Personnel:

Mayor Barker stated that it would be necessary to appoint a Census Committee to coordinate with the Census people when they arrive to conduct the Special Census. On a motion by McReynolds, Seconded by Neilson, the council voted unanimously to appoint John Crane as Chairman and Nancy Jungling to a Census Committee with Mayor Barker and Council member Blaich being available to assist if needed. Manager Weiskotten reported that he had spoken to people with the Community Block Grant program and they need information to make Camp Verde eligible for funding. He stated that he had sent a map of the incorporated area to them and asked the question if the census takers could also ask about household income when they are taking the census. There are several programs the Town can be involved in if we can provide this information to CDBG.

There being six members of the seven member council present, Mayor Barker presented several ordinances for council approval.

Planning & Zoning Director: On a motion by Blaich, seconded by Neilson, the council voted unanimously to rescind Ordinance 87-A14 as adopted on May 4, 1987 and adopt Ordinance 87-A14 with the emergency clause.

Town Attorney: On a motion by Neilson, seconded by Blaich, the council voted unanimously to rescind Ordinance 87-A15 as adopted on May 4, 1987 and adopt Ordinance 87-A15 with the emergency clause.

Ordinances:

Ordinance 87-A16 - Alcohol in Town Parks.

McReynolds reported that he had spoken with several other communities about how they handled the question of alcoholic beverages being used or sold in Town parks. Cottonwood has no ordinance to cover this question, Payson has the ordinance in place but it is not enforced unless there is trouble at the park and Page has the ordinance in place but it allows the use and sale of alcohol with a special use permit. These communities are willing to work with the ball teams. McReynolds stated that he feels the Town should support the ball teams and possibly search out other insurance carriers to cover the use and sale of alcohol in the park. Cooley stated that she felt we should research the insurance question before passing the ordinance. Mayor Barker stated that our current insurance carrier has made it very clear that if there is the use or sale of alcoholic beverages there would be no insurance coverage at all. He also stated that we could be jeopardizing the community if we allow the use and/or sale of alcohol at the park. Manager Weiskotten explained that if someone uses alcohol, leaves the park and kills someone that the Council and the Manager would become liable for the claim. Following discussion on ways to amend the ordinance once it was passed, Manager Weiskotten stated that if the Town could find an insurance carrier to cover the use and/or sale of alcohol in the park the cost of the premium for such insurance would come to the Town. This expense would offset the budget figures. Mayor Barker explained that most insurance carriers would not cover just special events but would require the Town to place their liability coverage with them as well. Manager Weiskotten stated that the reason the Town chose to insure with SWRS was because they were much more reasonable than other private carriers. On a motion by Blaich, seconded by Neilson, the council voted as follows: Blaich - Aye, Neilson - Aye, Mealey - Aye, Barker - Aye, Cooley - No, and McReynolds - No to adopt Ordinance 87-A16 without the emergency clause.

Ordinance 87-A19 - Misuse of 911 Emergency Telephone Number System: On a motion by Blaich, seconded by Mealey, the council voted unanimously to rescind ordinance 87-A19 as adopted on May 4, 1987 and adopt Ordinance 87-A19 with the emergency clause.

Ordinance 87-A17 - Penalty: On a motion by McReynolds, seconded by Neilson, the council voted unanimously to rescind ordinance 87-A17 as adopted on May 4, 1987 and adopt Ordinance 87-A17 with the emergency clause.

Ordinance 87-A18 - Severability of Part of Ordinances: On a motion by Mealey, seconded by Cooley, the council voted unanimously to rescind ordinance 87-A18 as adopted on May 4, 1987 and adopt Ordinance 87-A18 with the emergency clause.

Health Insurance:

Manager Weiskotten introduced two representatives from insurance companies. They presented their companies' proposals for health insurance for the Town employees. Following discussion, Mayor Barker suggested that the council defer action until they have had time to study the various proposals. Manager Weiskotten asked the council to consider having a work session to go over each proposal and perhaps come to a decision at that time.

Office Furniture:

Manager Weiskotten presented three bids for office furniture to the council. Blaich asked about purchasing used furnishings and Manager Weiskotten stated that the used furniture he was able to find was not useable for the Town. Mayor Barker stated the need to plan for future employees so they will have desks and furniture to work with. He also stated that we need to get furnishings in place so we can hire and be operative on July 1. On a motion by Blaich, seconded by Cooley, the council voted unanimously to accept the bid #12250 from Goodman's for office furniture.

Purchase/Lease Machinery:

Mayor Barker reported that First Interstate Bank was willing to work with the Town on the purchase of equipment for the street and roads department. If the Town purchases equipment at auction or from an individual or other source, the bank will purchase the equipment from us and set up a lease/purchase agreement allowing the Town to pay 20% upfront and at 7½% pay the equipment off over a three year period. Blaich asked if the Town needed a written agreement from the bank stating this and Mayor Barker explained that the bank would give us such an agreement at the time we purchase equipment. The bank will need budget figures and proposed expenditures for fiscal year 1987-88. Following discussion, on a motion by Neilson, seconded by McReynolds, the council voted unanimously to pursue such an agreement with First Interstate Bank. Cooley read the Road & Street Committee's estimates for equipment. On a motion by Mealey, seconded by Blaich, the council voted unanimously to authorize the Road & Street Committee as previously appointed, C.A. McDonald, Tap Parsons, & Loft Holiman, to act on the Town's behalf with two of the three members present to purchase equipment, setting the limits at: Blade - \$70,000.00; Backhoe - \$25,000.; Water Truck - \$30,000.00 and Dump Truck - \$30,000.00.

Magistrate Court:


A.R.S. Statutes: Manager Weiskotten stated the need for a second set of the statutes for the Magistrate Court. He then explained that the publishers of the statutes had sent us two sets of books

one based on Ms. Marshall's telephone call to Phoenix and another on the PO that was forwarded to the main office in Minnesota. On a motion by McReynolds, seconded by Neilson, the council voted unanimously to accept the additional set of A.R.S. Statutes for the Magistrate Court.

The council will meet in Executive Session on Monday, May 11, 1987 at 6:30 p.m. at the Camp Verde Town Hall and in Regular Session that same evening at 7:30 p.m.

Adjournment:

On a motion by Cooley, seconded by Mealey, the council voted to adjourn at 8:30 p.m.



Susan Marshall
Executive Secretary

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona

CAMP VERDE TOWN HALL
May 11, 1987

EXECUTIVE SESSION

6:30 p.m.

- 1) Roll Call

Discussion on the Magistrate Employment Agreement

- 2) Recess

REGULAR SESSION

7:30 p.m.

- 1) Reconvene
- 2) Acceptance of minutes of May 4, 1987 Executive Session
- 3) Acceptance of minutes of May 4, 1987 Regular Session
- 4) Information Reports/Updates

Discussion and possible action on the following:

- 5) New Business
 - a) Copier - Magistrate Court
 - b) Sewer Board
 - c) Town Hall Lease
 - d) Funds for Signs
- 6) Personnel
 - a) Director of Public Works - Ordinance 87-A13
 - b) Marshal's Department - Retirement Actuarial Survey-Resolution 87-11
 - c) Magistrate
- 7) U.S. Forest Service
 - a) Beasley Flat
- 8) Budget & Finance
 - a) Approval of disbursements
 - b) Discussion on council approved items
- 9) Work Session Schedule
 - a) Health Insurance
 - b) Budget
- 10) Call To The Public
- 11) Set Next Meeting Time, Date & Place
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE
May 11, 1987

CAMP VERDE TOWN HALL
6:30 p.m.

The Common Council of the Town of Camp Verde met in Executive Session at the Camp Verde Town Hall on May 11, 1987 at 6:30 p.m.

ROLL CALL:


Bob Barker, Carol Blaich, Mona Cooley, John McReynolds,
Karen Mealey, Tom Neilson and Ben Pareja.

ALSO PRESENT:

Mercer Weiskotten, Town Manager and Ron Ramsey, Town
Attorney, and Judge Ralph Lizotte.

The Council reviewed the Magistrate Employment Agreement prepared by Town Attorney Ron Ramsey. Following discussion, the council decided to table any action on the Agreement until a later date.

Mayor Barker recessed the meeting at 7:30 p.m.



Mercer E. Weiskotten, Town Clerk

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
MAY 11, 1987
7:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met on May 11, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker called the meeting to order at 7:40 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds,
Karen Mealey, Tom Neilson, Ben Pareja.

Also Present:

Ronald C. Ramsey, Town Attorney, Mercer Weiskotten, Town
Manager, Chuck Devine, Town Marshal and Liane M. Nash, Acting
Recording Secretary.

Acceptance of Minutes of May 4, 1987 Executive Session:

The minutes of the Executive Session of May 4, 1987 were reviewed. On a motion by McReynolds, seconded by Pareja, the minutes were approved unanimously.

Acceptance of Minutes of May 4, 1987 Regular Session:

The minutes of the Regular Session of May 4, 1987 were reviewed. On a motion by Blaich, seconded by Pareja, the minutes were approved unanimously.

It was noted that the Minutes of May 6, 1987 had not been approved and the Executive Secretary was asked to place said item on the next agenda.

Information/Reports and Updates:

Mayor Barker reported on the joint meeting of the Councils of the Verde Valley to be held in Clarkdale on May 13, 1987. He then read the agenda for that meeting and suggested that council members attend if possible.

The APS Franchise Agreement was discussed. Manager Weiskotten will provide the council with further information as it is received.

Blaich reported on the census. Twelve individuals have qualified as census takers and will be sworn in at 9:00 a.m. on May 12, 1987.

New Business:

Copier - Magistrate Court: Manager Weiskotten presented a written quote from Barrows Office Products for a copier for the Magistrate Court. Pareja reported that he thought the C.V.U.S.D. had a used copier that they might be interested in selling to the Town for this purpose. He will check into it and report back to the council. On a motion by Cooley, seconded by McReynolds, the council voted unanimously to table the question of purchasing a copier for the Magistrate court until a later date.

Sewer Board: Floyd Wilson, Secretary of the Camp Verde Sanitary District advised the Council that the district may have funds to expend on additional sewers along Second Street. Because of the poor condition of the paving, the District requests that it be allowed to bury the pipe and then provide funds to the Town of Camp Verde for replacement of the pavement to the depth of four inches. The District will put in ABC but feels it should not have to bring the repaving of the street up to standard. He further stated that the District will get an estimate of cost from the County Engineer and then put the funds into escrow with the Town.

Blaich stated that since the Town doesn't have a road engineer she felt a professional opinion was needed before the Town committed to any agreement with the Sanitary District.

On a motion by Blaich, seconded by Cooley, it was moved to request the Town Road Committee, consisting of C.A. McDonald, Tap Parsons and Loft Hollamon to review the matter and report back to the Council. Loft Hollamon, being a member of the Sanitary District will be excused. Carried unanimously.

Town Hall Lease: Mayor Barker presented a note to the Council setting forth possible options on leasing the current space of Town Hall from the Camp Verde Unified School District. Because of the necessity of making additional improvements to the space, it was felt a firm lease agreement should be in place. In addition, pursual of grant monies needs to be accomplished. Mayor Barker reported that Phil England had spoken to Bob Simbric, Chairman of the School Board. Mr. England had contacted Manager Weiskotten and informed him that Mr. Simbric wanted the lease to be only one year.

On a motion by Neilson, seconded by Blaich, it was moved to have Mayor Barker, Manager Weiskotten and the Town Hall Committee meet with the School Board to work out the terms of a lease before any further action on repairs and improvements was taken. Ayes: Blaich, Cooley, Neilson and Mealey. McReynolds and Pareja abstained due to a conflict of interests.

Funds for Signs: Woodrow Diehl made a presentation of a check to the Town of Camp Verde and the Camp Verde Chamber of Commerce in the amount of \$3,698.37 for signs. Mayor Barker stated that the Town would work with the Chamber in developing additional signs for the Town.

Personnel:

Director of Public Works - Ordinance 87-A13: Ordinance 87-A13 was reviewed by the Council. On a motion by Blaich, seconded by Neilson, the Council voted unanimously to adopt Ordinance 87-A13 with the emergency clause.

Retirement Actuarial/Marshal's Office - Resolution 87-11: Marshal Devine provided the council with a letter and Resolution from the Public Safety Personnel Retirement System. He stated that until the retirement package is worked out, he is finding it difficult to attract qualified officers.

On a motion by Blaich, seconded by Mealey, the council voted unanimously to authorize an acturial valuation to be made on the designated eligible members and to expend approximately \$235.00 in this endeavor.

Marshal Devine introduced the first full-time deputy hired for the department - Sgt. Mike Baker. The Council welcomed him to Camp Verde.

Magistrate: Discussion and action on the Magistrate's Employment Agreement was tabled until the next regularly scheduled meeting.

U.S. Forest Service: Wes Girard of the U.S. Forest Service made a presentation on the Beasley Flats area development. John Parsons showed slides on the magnificence of the Verde River and the importance and economic impact it will have on Camp Verde by improving the camping and picnicing sites along the Verde River. The State Laked Improvement Fund has grant monies available to help the Forest Servie in this pursuit. Mr. Girard stated that all liability and expense affixes to the Forest Service and not the Town.

On a motion by Neilson, seconded by Mealey, it was moved to sponsor the U.S. Forest Service through the auspices of an intergovernmental agreement in its application for State Lake Improvement grant monies. Carried unanimously.

Mr. Girard stated that the improvement project will include road repair, parking, sanitation, shade and picnic area.

It was requested that the Resolution authorizing the application be placed on the agenda of the next regularly scheduled meeting.

Budget & Finance:

Approval of Disbursements: On a motion by Blaich, seconded by Cooley, the council voted unanimously to approved the disbursements as presented.

Council Approved Items: Discussion ensued on the best and proper way to handle expenditures. McReynolds stated that he felt the Council should see all disbursements made. Ms. Cooley pointed out that Ordinance 87-A03 allowed the Town Manager to expend up to \$500.00 per item. Blaich requested a budgetary analysis at least once a month.

On a motion by McReynolds, seconded by Pareja, it was moved that all disbursement below \$500.00 do not require prior approval from the council. Ayes: McReynolds, Pareja, Mealey, Neilson and Cooley. Nay: Blaich.

On a motion by Cooley, seconded by Blaich, it was moved that the council members be given a budgetary analysis once every thirty (30) days. Carried unanimously.

Work Sessions:

Health Insurance: Scheduled for Monday, May 18, 1987 at 5:35 p.m.

Budget: Scheduled for June 17, 23 and 24, 1987. Time to be set at a later date.

Benefit Package: Scheduled for June 21, 1987 at 5:35 p.m.

Manager Weiskotten advised the Council that the budget must be adopted no later than midnight, August 10, 1987.

Call To The Public:

Pareja asked if it would be possible to have copies of the materials that are brought before the Council available to the public. No action was taken.

Set Next Meeting Time, Date and Place:

The next regularly scheduled meeting of the Council will take place on May 18, 1987 at 7:30 p.m. at the Camp Verde Town Hall.

The meeting adjourned at 9:45 p.m.



Mercer E. Weiskotten, Town Clerk

A G E N D A
COMMON COUNCIL

TOWN OF CAMP VERDE
Camp Verde, Arizona
CAMP VERDE TOWN HALL
May 18, 1987

WORK SESSION
5:35 p.m.

- 1) Roll Call

Discussion on health insurance for Town employees

- 2) Recess

REGULAR SESSION
7:30 p.m.

- 1) Reconvene
- 2) Acceptance of the minutes of Special Session of May 6, 1987
- 3) Acceptance of the minutes of Executive Session of May 11, 1987
- 4) Acceptance of the minutes of Regular Session of May 11, 1987
- 5) Information/Reports & Updates

Discussion and possible action on the following:

- 6) Old Business
 - a) Copier - Magistrate Court
 - b) U.S. Forest Service - Resolution 87-12
 - c) Town Hall Lease
 - d) Logo Contest
- 7) New Business
 - a) APS Franchise Election
 - b) Arizona Action Program-Jerry Taylor/Chamber of Commerce
 - c) Grant applications - Matthew Winkel-Spectrum/Proposal
 - d) Approval of Town position, ranges, schedule
 - e) Mobile radios-Public Works, Street Superintendent, Animal Control Officer
- 8) Budget & Finance
 - a) Approval of disbursements
 - b) Expenditures
- 9) Call To The Public
- 10) Set Next Meeting Time, Date & Place
- 11) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
May 18, 1987
5:35 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Work Session on May 18, 1987 at the Camp Verde Town Hall to discuss health insurance coverage for the Town employees.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson and Ben Pareja.

Also Present:

Mercer Weiskotten, Town Manager and Susan Marshall,
Executive Secretary.

Health Insurance:

Manager Weiskotten reported that he had spoken to Phil England of the School District concerning the school's insurance coverage for its employees. The school pays 100% of the cost for the employee and 50% of the cost for dependents. Manager Weiskotten proposed that the Town cover 100% for the employee and give them the option of paying for their dependents. Following discussion, Manager Weiskotten stated that he had spoken to the Town Manager in Williams and they are using Time Insurance. The Manager in Williams stated that the service has been good. Pareja asked about coverage for pre-existing conditions and Manager Weiskotten stated that he would check with the carrier as to their policy of handling this. The council decided to have Manager Weiskotten arrange for coverage through Time Insurance with \$100.00 deductible, covering the full cost for the employee, no dependent coverage, no dental and a flat \$10,000.00 life insurance coverage for each employee.

Mayor Barker recessed the meeting at 6:30 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
May 18, 1987
7:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on May 18, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker reconvened the meeting at 7:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Mona Cooley, John McReynolds,
Karen Mealey, Tom Neilson and Ben Pareja.

Also Present:

Mercer Weiskottne, Town Manager, Chuck Devine, Town Marshal,
and Susan Marshall, Executive Secretary.

Acceptance of the Minutes of the May 6, 1987 Special Session:

On a motion by Blaich, seconded by Pareja, the minutes of the May 6, 1987 Special Session were approved unanimously as presented.

Acceptance of the Minutes of the May 11, 1987 Executive Session:

On a motion by Neilson, seconded by McReynolds, the minutes of the May 11, 1987 Executive Session were approved unanimously as presented.

Acceptance of the Minutes of the Regular Session of May 11, 1987:

On a motion by Mealey, seconded by McReynolds, the minutes of the May 11, 1987 regular session were approved with a correction to the wording of a motion made by McReynolds concerning the council seeing a list of all disbursements.

Information/Reports & Updates:

Manager Weiskotten reported that the Roads Committee had attended a State Sale for heavy equipment in Phoenix. C.A. McDonald, Committee Chairman, reported that the committee had purchased two 1979 Chevrolet pickup trucks, a 1980 one ton truck with a dump bed and 1972 International dump truck. The pickups cost \$2,200.00 each, the one ton truck, \$3,400.00 and the dump truck, \$4,800.00. He then reported that the committee had checked with Empire Equipment concerning a blade. The committee recommends that the Town consider the purchase of a 140G blade using a five year purchase plan with payments of approximately \$2,300.00 a month. Mr. McDonald then reported that the committee will be in contact with John Deere and Case concerning the purchase of a backhoe and will get copies of any proposal to the council for review. If the Town were to purchase a backhoe from Empire it would be shipped from England with a freight cost of \$2,700.00 and a four week waiting period.

Mayor Barker called on Nancy Jungling to report on the progress of the special census. She reported that four areas of the Town have not been counted as yet but that 1,545 homes have been contacted counting 3,862 people. Because of the physical size of the Town the cost for the special census will more than likely be higher than the estimated amount.

Blaich reported on the intergovernmental meeting held in Clarkdale. The discussion was on the Verde Valley Transportation Authority, John Parsons, of the Forest Service presented slides concerning the recreational opportunities available in the Verde Valley. Blaich was asked if Camp Verde would host the next meeting to be held September 10, 1987. She informed them that the Town would be happy to host this meeting. Mayor Barker reported that he will be attending the NAEDA in Lake Havasu City, May 19 and 20th. He then stated that the General Election was scheduled for May 19th and urged people to vote and wished all the candidates good luck.

New Business:

Copier: Pareja had checked with the school district about a copier that they were going to be selling and stated that unless the demand for copies in the Magistrate court is more than 60,000 per year the used machine from the school would be adequate. Manager Weiskotten reported that the used Savin machine would be capable of doing 35,000 copies a month and stated that the Savin people would be willing to add the second machine to the lease already established for the new machine which is installed in Town Hall. On a motion by McReynolds, seconded by Neilson, the council voted unanimously to purchase the used Savin copier from Barrows Office Products at a cost of \$2,995.00.

Magistrate Court: Judge Ralph Lizotte had reviewed the employment agreement and would be signing the agreement this evening. On a motion by Blaich, seconded by Pareja, the council voted unanimously to having Mayor Barker execute the Magistrate Employment Agreement with Ralph Lizotte.

Mayor Barker asked John Crane to report on the Sewer Board's project to re-pipe second street. The Sewer Board has plans to replace the pipe down the middle of second street at an approximate cost of \$3,000-\$4,000. Instead of just replacing the middle section of the street after repairs the Board proposes to give the funds to the Town and have the Town finish the project and bring the street up to county standards. C.A. McDonald will have some figures as to the cost for the council.

U.S. Forest Service - Resolution 87-12: Resolution 87-12 was reviewed by the council. Mayor Barker noted that a paragraph stating that the U.S. Forest Service would hold the Town free and harmless of all liabilities was not included in the Resolution. On a motion by Blaich, seconded by McReynolds, the council voted unanimously to approve Resolution 87-12, Beasley Flat, with the inclusion of a paragraph stating that the Forest Service would hold the Town free and harmless of all liabilities for premises and operations. Wes Girard, U.S. Forest Service, presented the Town with a map of the Beasley Flat area.

Town Hall Lease: Mayor Barker reported that several council members had met with the school board to discuss the possibility of the Town leasing space at the old high school. A motion by Neilson to accept the three year proposal died for want of a second.

On a motion by McReynolds, seconded by Blaich, the council voted unanimously to accept the School Board's proposal for a three year lease at a cost of \$1,500.00 per month the first year, \$1,750.00 per month the second year and \$2,000.00 per month the third year. The Town will also need to pay no more than \$100.00 per month for insurance. All the rent will apply to the purchase price if the Town decides to buy the property.

Logo Contest: Chairman, Hank Hoover, reported that the Logo Committee had met at his home on Sunday, May 17, 1987 to review the 15 entries for the Town Logo. After careful and lengthy deliberation, the Committee unanimously voted for the design prepared by Karen Mealy as the winner with Bill McKay of Phoenix coming in second. Mr. Hoover presented Ms. Mealey with the \$200.00 check and congratulated her on her efforts and talent.

Mayor Barker recessed the meeting at 8:30 p.m.

Mayor Barker reconvened the meeting at 8:40 p.m.

APS Franchise Election: Manager Weiskotten asked for council guidance concerning the APS Franchise Election. He then presented a sample resolution and a sample of an ordinance which will need to be passed if the election is successful. He reported that the City of Cottonwood adopted a similar agreement. The utility company would pay all costs for the election. The Town would receive 2% of the company's annual revenues for 25 years. Mayor Barker suggested that the council study the agreement carefully. On a motion by Blaich, seconded by Mealey, the council voted unanimously to table any action until a later date.

AZ Action Program: Camp Verde Chamber of Commerce President, Jerry Taylor, reported that the Valley National Bank sponsored a contest each year for various beautification projects for towns/cities under 35,000 population. There is \$62,000.00 in prize monies allocated for each region in Arizona. The first prize is \$10,000.00. The deadline for the entry is June 1, 1987. On a motion by Neilson, seconded by McReynolds, the council voted unanimously to have the Town enter this contest designating the Chamber of Commerce as their representative.

Grant Applications: Matt Winkel from Spectrum presented his company's proposal for handling the Town's Federal Grant applications. His company would research what grants were available and that Camp Verde could qualify for. They would do all the paperwork, advertising and public meetings necessary to obtain various grants. They also would keep the Manager and the Town Council informed as to monies that are available and the different commitments involved with each grant. Their cost to the Town would be \$1,000.00 on a month to month contract that could be cancelled at any time if the Town felt they didn't need the services any longer. On a motion by Blaich, seconded by McReynolds, the council voted unanimously to table any action on this proposal until a later date.

Town Positions, Ranges & Schedules: Mayor Barker stated that Manager Weiskotten had prepared pay schedules for the various Town positions. He stated the need for the council to decide what the Town's needs are and the formation of the inner workings of the Town. Blaich asked if there was any information from other communities and how they were handling it. On a motion by Pareja, seconded by Neilson, the council voted to table any action on the schedules until the council had time to study them. Manager Weiskotten stated the need

for the council to move quickly on this as the Town was hiring personnel and a pay schedule needed to be established.

Mobile Radios: Manager Weiskotten presented to the council the need for two mobile radios and a pager for the Street Superintendent and the Animal Control Officer. The radios would cost \$595.00 each. He explained that the radios come from Motorola and they close their production down in July for two weeks and if the decision is delayed it could be as late as September before we could obtain the units. Mayor Barker stated that the cost of the radios would need to be kept separate as the cost comes from two separate budgets. Marshal Devine reported that the County would like to contract with Camp Verde to have us handle the Animal Control situation. He also stated that the Town could not be ready to handle this problem by July 1, 1987 and the Town would need to adopt various ordinances to cover the animal problems. On a motion by Blaich, seconded by Neilson, the council voted unanimously to approve the purchase of the two mobile radios.

Budget & Finance: On a motion by Cooley, seconded by Mealey, the council voted unanimously to approve the disbursements as presented.

Expenditures: Manager Weiskotten presented the list of expenditures since 3/10/87 to council. He explained that we would be receiving HUF monies shortly in the approximate amount of \$155,000.00. Blaich asked if the Town has established a general ledger system yet. Manager Weiskotten stated that we have not done so but there were computer systems available to handle this. The council felt that we needed to get something in place by July 1, 1987, possibly contracting out the work if necessary.

Call To The Public: Woody Diehl raised the question that the motion to purchase the mobile radios did not include the pager. Mayor Barker stated that the cost of the pager was under the \$500.00 limit and Manager Weiskotten could approve it's purchase without prior council approval. Nancy Jungling stated that the council would be wise to consider the offer to have Spectrum do the grant work as it is very time consuming. John Crane asked if the council would be willing to accept the Sewer Board funds until they are ready to move on repairing second street. Mayor Barker stated that the Town wants to cooperate as much as possible but the issue did require more study.

Set Next Meeting, Time, Date & Place: The council will meet on May 21, 1987 in a special session to discussion various topics of interest to the Town and on June 1, 1987 at 7:00 p.m. in regular session at the Camp Verde Town Hall. On a motion by Pareja, seconded by Cooley, the council voted unanimously to have Mealey chair the June 1, 1987 meeting as Mayor Barker will be out of Town.

Adjournment: On a motion by Cooley, seconded by Mealey, the council voted unanimously to adjourn at 10:15 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

COMMON COUNCIL
TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL
CAMP VERDE, ARIZONA

MAY 21, 1987
5:35 p.m.

- 1) ROLL CALL
DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:
- 2) SEWER BOARD
- 3) EMPIRE MACHINERY
- 4) RETIREMENT PROPOSALS
- 5) PLANNING & ZONING - SUBDIVISION
- 6) TOWN POSITIONS
- 7) SPECTRUM PROPOSAL - FEDERAL GRANTS
- 8) ADJOURNMENT

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
May 21, 1987
5:35 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a special session on May 21, 1987 at the Camp Verde Town Hall to discuss various topics of interest.

Roll Call:

Bob Barker, Carol Blaich, John McReynolds, Karen Mealey,
Tom Neilson and Ben Pareja

Also Present:

Incoming council members, Tap Parson, Marvin Reynolds, Tom Shaw, and Carter Rogers. Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal, Ron Ramsey, Town Attorney and Susan Marshall, Executive Secretary.

Absent:

Mona Cooley.

Sewer Board:

George Heiskell, President of the Sewer Board, presented to the council the board's proposal to install pipe on 2nd street from Head Street towards Lane Street. The piping project will be crossing the street in several places. The cost will be \$2,000.00 to replace the piping and leave the street in the same condition it is now. The cost will be approximately \$3,600.00 to upgrade the street. The Sewer Board has \$2,000.00 now to begin this project and it must be completed by July 1, 1987 or they will lose their funding. The additional cost to run the piping all the way to Lane Street will be approximately \$900.00. On a motion by Neilson, seconded by Blaich, the council voted unanimously to furnish the Sewer Board with the additional funds to complete the piping to Lane Street and upgrade the street.

Empire Machinery:

C.A. McDonald, Chairman of the Road & Street Committee, stated that his committee recommends the purchase of a new 140G Blade from Empire Machinery, with the seven year pay out. There will be a three week delay to process the necessary paperwork and then one week for delivery. Mayor Barker requested that when the contract is drawn for the purchase that we request no penalty for an early payoff. On a motion by Blaich, seconded by Pareja, the council voted unanimously to approve the purchase of a new 140G Blade from Empire Machinery with a seven year payout and no penalty imposed for early payoff. C.A. McDonald reported that his committee had

purchased a small welder in Phoenix for \$300.00 and a compressor for \$300.00. Tap Parsons reported that the committee had looked at a International tractor at the State Purchasing yard with a cost of \$12,000.00. It could be fitted out with a tank and used for a water truck at an approximate cost of \$10,000.00 - \$12,000.00. Following discussion, the council approved the committee's suggestion to purchase the tractor and have a tank installed on it.

Planning & Zoning - Subdivision:

Mayor Barker presented an item which will be placed before the County Planning & Zoning Commission on May 27, 1987. The subdivision is called Playa Del Rio and is a planned mobile home residential area. The main concern is for oversaturation due to the large number of dwelling sites with each having it's own septic system. On a motion by Blaich, seconded by Pareja, the council voted unanimously to write a letter to the County Planning & Zoning Commission stating their concern for ground water pollution for this project. Blaich reported that she had spoken to Richard Parker of the County Planning and Zoning and he had stated that Camp Verde people are trying to get several projects through the County before July 1, 1987 when the Town will be taking over the hearings and requests. Mayor Barker read a memo concerning the Planning & Zoning intern, Aaron Parker. He has been requested to do a land use inventory for the Town and is concerned about the additional expenses he will incur doing this study, mileage and maps. On a motion by McReynolds, seconded by Neilson, the council voted unanimously to meet with Mr. Parker and discuss the problem with him before taking any action.

Blaich reported that she had attended a Planning and Zoning workshop in Prescott on May 21, 1987. It was designed for Planning & Zoning Commissions but was very informative.

Town Positions:

Manager Weiskotten presented a salary schedule he had prepared to the council. He stated the need for the council to take action as soon as possible as the Town was presently in the process of hiring a Court Clerk, Records Clerk, Planning & Zoning Director, Street Superintendent and Secretary I. Mealey stated that she felt the Town needed to pay a better wage than average to draw skilled, competent personnel that will do a good job for the Town and eliminate the problem of turn around. On a motion by Pareja, seconded by Blaich the council voted five "ayes" with Mealey voting "No" to changing the range of pay for the position of Secretary I from Range 14 to Range 6. Manager Weiskotten stated that the person who is hired for the position of Street Superintendent will need to be knowledgeable in the streets as well as capable of doing the desk work that is necessary. Tap Parsons suggested keeping the crew smaller and paying a better than average wage to attract competent people. On a motion by Pareja, seconded by Blaich, the council voted unanimously to change the pay range for Street Superintendent from Range 32 to Range 31. Following discussion, on a motion by Blaich, seconded by Pareja, the council voted to change the pay range for the Planning and Zoning Director from Range 45 to Range 36. The person who will be the Court Clerk needs to be highly motivated and capable to thinking independently. On a motion by Pareja, seconded by Neilson, the council voted unanimously to change the pay range for the Court Clerk from Range 11 to Range 12. Manager Weiskotten asked

for council guidance on when to place the remaining position ranges and salary ranges on the agenda for further consideration.

Mayor Barker recessed the meeting at 7:30 p.m.

Mayor Barker reconvened the meeting at 7:40 p.m.

Spectrum Proposal - Federal Grants:

Manager Weiskotten stated that the council had heard the proposal from Matt Winkel of Spectrum on May 18, 1987 and also stated the need to take action as soon as possible to enable the Town to take advantage of funds that are available now. On a motion by Pareja, seconded by Neilson, the council voted unanimously to authorize Manager Weiskotten to contact Spectrum and hire them in accordance with the terms of the contract.

Retirement Proposals:

Manager Weiskotten presented one proposal from ICMA for a retirement program for the Town employees. He also stated that he had anticipated having a second proposal but the individual had not received his information from his company in time to make the presentation to the council. Mayor Barker stated that the council needed to see more than the one proposal before taking action on this item. On a motion by Blaich, seconded by McReynolds, the council voted unanimously to table any action on retirement programs until they have time to study the materials offered by each company.

Adjournment:

On a motion by Mealey, seconded by McReynolds, the council voted unanimously to adjourn at 8:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Man E. Weiskotten
Manager Approved

CORRECTED MINUTES

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
May 21, 1987
5:35 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a special session on May 21, 1987 at the Camp Verde Town Hall to discuss various topics of interest.

Roll Call:

Bob Barker, Carol Balich, John McReynolds, Karen Mealey,
Tom Neilson and Ben Pareja.

Also Present:

Incoming council members, Tap Parsons, Marvin Reynolds, Tom Shaw and Carter Rogers. Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal; Ron Ramsey, Town Attorney and Susan Marshall, Executive Secretary.

Absent:

Mona Cooley.

Sewer Board:

George Heiskell, President of the Sewer Board, presented to the council the board's proposal to repair 2nd Street from Head Street toward Lane Street. The repair project will be crossing the street in several places. The cost will be approximately \$2,000.00 to repair the street. The cost will be approximately \$3,600.00 to upgrade the street. The Sewer Board has \$2,000.00 now to begin this project and it must be completed by July 1, 1987 or they will lose their funding. It will cost an additional \$900.00 to run the upgraded repairs all the way to Lane Street. On a motion by Neilson, seconded by Blaich, the council voted unanimously to furnish the additional funds, setting a cap of \$900.00 for the additional distance, to the Sewer Board to repair 2nd Street between Head and Lane Streets.

Empire Machinery:

C.A. McDonald, Chairman of the Road & Street Committee, stated that his committee recommends the purchase of a new 140G blade from Empire Machinery, with the seven year pay out. There will be a three week delay to process the necessary paperwork and then one week for delivery. Mayor Barker requested that when the contract is drawn for the purchase that we request no penalty for an early payoff. On a motion by Blaich, seconded by Pareja, the council voted unanimously to approve the purchase of a new 140G blade from Empire Machinery with a seven year payout and no penalty imposed for early payoff. C.A. McDonald reported that his committee had

CORRECTED MINUTES

purchased a small welder in Phoenix for \$300.00 and a compressor for \$300.00. Tap Parsons reported that the committee had looked at a International tractor at the State Purchasing yard with a cost of \$12,000.00. It could be fitted out with a tank and used for a water truck at an approximate cost of \$10,000.00 - \$12,000.00. Following discussion, the council approved the committee's suggestion to purchase the tractor and have a tank installed on it.

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Blaich reported that she had attended a Planning and Zoning workshop in Prescott on May 21, 1987. It was designed for Planning and Zoning Commissions but was very informative.

Town Positions:

Manager Weiskotten presented a salary schedule he had prepared to the council. He stated the need for the council to take action as soon as possible as the Town was presently in the process of hiring a Court Clerk, Records Clerk, Planning & Zoning Director, Street Superintendent and Secretary I. Mealey stated that she felt the Town needed to pay a better wage than average to draw skilled, competent personnel that will do a good job for the Town and eliminate the problem of turn around. During discussion, it was reported that the C.V.U,S.D. started their entry level secretaries at approximately \$4.50 an hour and the U.S. Forest Service started their secretaries at \$5.49 per hour. The council reviewed the Salary and Benefit Survey published by the League of Arizona Cities and Towns and the concensus was that the mean salaries were too high for our Town's population. On a motion by Pareja, seconded by Blaich the council voted five "ayes" with Mealey voting "no" to changing the range of pay for the position of Secretary I from Range 14 to Range 6. Manager Weiskotten stated that the person who is hired for the position of Street Superintendent will need to be knowledgeable in the streets as well as capable of doing

CORRECTED MINUTES

the desk work that is necessary. Tap Parsons suggested keeping the crew smaller and paying a better than average wage to attract competent people. On a motion by Pareja, seconded by Blaich, the council voted unanimously to change the pay range for Street Superintendent from Range 32 to Range 31. Following discussion, on a motion by Blaich, seconded by Pareja, the council voted to change the pay range for the Planning & Zoning Director from Range 45 to Range 36. The person who will be the Court Clerk needs to be highly motivated and capable of thinking independently. On a motion by Pareja, seconded by Neilson, the council voted unanimously to change the pay range for the Court Clerk from Range 11 to Range 12. Manager Weiskotten asked for council guidance on when to place the remaining position ranges and salary ranges on the agenda for further consideration.

Mayor Barker recessed the meeting at 7:30 p.m.

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Retirement Proposals:

Manager Weiskotten presented one proposal from ICMA for a retirement program for the Town employees. He also stated that he had anticipated having a second proposal but the individual had not received his information from his company in time to make the presentation to the council. Mayor Barker stated that the council needed to see more than the one proposal before taking action on this item. On a motion by Bliach, seconded by McReynolds, the council voted unanimously to table any action on retirement programs until they have time to study the materials offered by each company.

Set Next Meeting Time, Date and Place:

The council will meet in regular session at the Camp Verde Town Hall on June 1, 1987 at 7:00 p.m.

Adjournment:

On a motion by Mealey, seconded by McReynolds, the council voted unanimously to adjourn at 8:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Man E. Weiskotten
Manager Approved

A G E N D A
COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

June 1, 1987
7:00 p.m.

- 1) Roll Call
- 2) Acceptance of the minutes of the May 21, 1987 meeting
- 3) Information/Reports & Updates

Discussion and possible action on the following:

- 4) Canvas the vote of 5/19/87
- 5) Personnel
 - a) Court Clerk
 - b) Secretary I's
- 6) Magistrate Court
 - a) Presentation by Judge Lizotte
- 7) Telephone System
 - a) Battery Back-up
- 8) Budget & Finance
 - a) Disbursement Approval
- 9) Call To The Public
- 10) Set Next Meeting Time, Date & Place
- 11) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
June 1, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on June 1, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor pro-tem Mealey called the meeting to order at 7:00 p.m.

Roll Call:

Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey, Tom Neilson

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal; Ron Ramsey, Town Attorney and Marti Butcher, Acting Recording Secretary.

Absent:

Bob Barker and Ben Pareja.

Acceptance of the minutes of May 21, 1987 meeting:

Sewer Board: Blaich believed there were some corrections to be made; specifically the motion by Neilson, seconded by Blaich, the council voted unanimously to furnish the Sewer Board with the additional funds to complete the piping to Lane Street and upgrade the street. Blaich believed the motion specified a specific number amount that the council would spend and also that the funds were only to upgrade the street and not piping, which is the responsibility of the Sewer District. Town Manager Weiskotten stated it was felt it would take an additional \$1,600.00 to finish the street beyond the \$2,000.00 that the Sewer Board had to pave roughly a 3' or 4' strip that they dug up and then it was decided that an amount not to exceed \$900.00 would be included to finish the remaining 100' of the street down to Lane. John Crane was recognized and stated that \$1,600.00 was the original motion plus a cap of \$900.00 for a total of \$2,500.00

Salaries: Blaich stated that there was no reflection on council feelings and would like the reasons for higher/lower salary range reflected for the positions of Secretary I, Planning & Zoning Director, Street Superintendent, Court Clerk. The council would like to charge Sue with the duty of researching the recordings of last week's meeting and inserting under "Town Positions" the feelings reflecting the reasons for lowering the salary for the positions discussed, except in the case of the Court Clerk which was not lowered, but raised.

On a motion by Cooley, seconded by McReynolds, the passing of the May 21, 1987 minutes was tabled until the next meeting when council can see a corrected version. Voted unanimously.

Information/Reports & Updates:

Town Manager Weiskotten gave a report on the census. First Manager Weiskotten read a letter received from Otis G. Andrews, Special Census Supervisor, U.S. Department of Commerce, Bureau of the Census, Washington D.C., dated May 30, 1987. He also advised the council of an "Were You Counted" program to be held in the fifteen day period ending June 15, 1987, which will be published in the media, in the event that people were out of town during the census and not counted. The census revealed 2,721 housing units within the corporate limits for a population of 5,850. Manager Weiskotten urged anyone who felt they were missed due to being out of town vacationing to come into Town Hall and be counted.

A discussion followed regarding ways to confirm that people were counted. Blaich suggested perhaps volunteers at the Post Office to ask people if they were counted. Nancy Jungling felt some people may have been counted that think they weren't. She felt there was possibly a 2% error. Cooley advised that she was involved with the telephoning after the census was over to see who had been counted and who hadn't, and out of the people she called 45 of the families had been counted and 2 possibly weren't counted. Mealey indicated that this doesn't reflect that maybe neighbors would have informed the census taker of out of town residents. John Crane commented on the accuracy. He advised that one thing they did recently was read the meters. Using the vacancy factor, they came up with an overlay of our census with the number of meters, it is almost as exact with the meters that would come out to be 6,857 and with the zero vacancy factor, it would come out to be 6,850. We have a 14.6% vacancy. We had excellent cooperation on the calling with 26 volunteers making a total of 1,575 calls, coming up with approximately 200 uncounted resident. He felt the census people did an excellent job and everyone cooperated extremely well. He still feels that there are more people not counted - 25 to 50 more. The numbers that were picked up were from people with very strange situations. Nancy Jungling suggested numbering the town. Carol Shields inquired about a breakdown in the census and John Crane responded that this is not available at this time but eventually this could be obtained for a fee when someone specifically asks for it.

Manager Weiskotten advised the council that he is working on the accounting analysis with Richard Crammer of Cottonwood. He also advised of items coming up that needed scheduling. 1. Having to do with a work session for the new council members where people from the League of Cities will come and put on a presentation for the new council members. Manager Weiskotten recommends Tuesday, June 16, 1987 at 6:00 p.m. or 7:00 p.m. for about 1½ to 2 hours. He then advised that the new council members would be sworn in on Monday, June 15, 1987. A work session will need to be set, because of the time frame involved for town positions, salary and range need to be solidified so the Manager can proceed with the budget. There are only two weeks after that because the tentative budget must be adopted by July 6, 1987. The Manager can't proceed with hiring people or moving on the budget until that is addressed by the new council. Therefore, the Manager requested the night of the 17th as a work session, he anticipated this would probably run 2 to 3 hours. He is looking at work session for the budget possibly June 23rd, 24th, and 25th. That would provide the manager with four days to actually

prepare the budget for the council's review on July 6th for tentative adoption. Also, in the same time frame, two executive session for town positions will be needed, one for the Marshal and the other for the Manager if they could be scheduled for two separate nights. All of these would pertain to the budget. Further, the budget would require four days of typing to have it in the council's hands no later than July 1. The council will have 3 or 4 days and the weekend to review it with a tentative adoption date of July 6, 1987 as required by law. All of these items must occur rather rapidly or the budget won't be ready as required by statutes nor will the staff be hired because a lot of them have to give two weeks notice and therefore would not be ready by July 1. Tentative adoption date is August 10, 1987.

Manager Weiskotten then reported that he had solicited another retirement plan which was brought in today from Taylor Financial Planners. However, they only brought over three copies and after the Manager's review, he had some problems with the overall proposal. Due to the fact there were not enough copies to distribute, the Manager elected not to bring it tonight. Manager Weiskotten stated he talked with Phil DeRosia with Preferred in Cottonwood today, and DeRosia is having problems getting the right type of documentation out of his central office in Phoenix but he is still working on getting it to us. Manager Weiskotten stated he would contact Taylor's tomorrow and check into the matter. As soon as the Manager gets enough copies he will give them to the council.

Chuck Devine gave a report on our construction project stating that over the weekend all of the volunteers put in 26 hours in 2 days. He stated that they started framing the two rooms at 9:00 a.m. Saturday and finished the texturing at 8:00 p.m. Sunday. 3,444 square feet of wall space was put up, it was wired and phone jacks were installed. He also advised that the phone company and electrician would be in this week. He advised that it was all volunteer labor and that it only cost the town \$48.00 for sandwiches. He stated that Ace Hardware was low on materials and Tom Wall was the contractor. Devine stated that Tom Wall told him if he had bid the job, it would have cost the Town \$.70 a square foot just for the dry wall, as opposed to \$306.00 for materials. Regarding the lumber, four people framed it and Marshal Devine feels they saved the Town about \$200.00 an hour this weekend.

Neilson made a motion, seconded by McReynolds, asking Mayor Barker to send a letter of thanks to each of the people involved in the construction project. Council voted unanimously.

Manager Weiskotten then advised the council he have commitments for \$439,400.00 in federal grants for the Town. He advised we will be having a public hearing pursuant to the requirement of the CDBG Block Grant which will be in concert with next Monday's meeting. He also advised that it has been posted pursuant to the requirements. He said they would be looking at \$7,400.00 for the Police Department Software, \$40,000.00 from the Governor's Office of Highway Safety for the police department, \$202,000.00 for the AORC Funds and \$190,000.00 in DCBG monies. The \$40,000.00 will be used for selective enforcement for the police department, for alcohol, and speed related selective enforcement, a program with the local taverns and a serving program, AI work, accident reconstruction, investigation of serious and fatal injury accidents, and provide a body to do that including first year - 75%; second year - 50%; third year - 25% of the salary and payroll burden and his equipment including a vehicle, radio etc.

Manager Weiskotten also stated that the \$202,000.00 is the State Lake Improvement Fund Grant that we've sponsored for the Verde River Project. Under the Intergovernmental Agreement, we actually are responsible for that project, if at any point in time the Forest Service decided they no longer wanted to support the project. Blaich stated that it was through our resolution that we would have no economic liability. Manager Weiskotten stated that the State Lake Improvement Funds and the Outdoor Land and Water Conservation Funds are structured so that if they give you the money, you must perpetuate the use of that project. The odds that the Forest Service would give up valuable land along the Verde River and abandon the project are probably minute. He advised that if the Forest Service wanted to give up land along the river and give it to the Town, we should grab it as it's worth a fortune. He stated that that clause has to be in the IGA for the FGrant to fly. He also stated that it's already designed and the architectural drawings are done and in his office. He advised the council not to be too concerned about the clause.

Blaich reported on her attendance at a Yavapai County Board of Supervisors meeting pertaining to the establishment of the Yavapai County free library district. She stated that this would effect us as a Town. It would not go into effect until the fiscal year 88-89 because they do not have the time to establish the district during the fiscal year 87-88. As a Town, we will need to consider the funds to the Town if it is a levied property tax. Presently our library receives \$3,500.00 a year from the County for the library and we have some more funds coming in from donations but they operate on a very low budget. The entire County budget is \$191,000.00 proportioned out to the libraries. Manager Weiskotten stated that nothing has been proposed at this point for Town funding for the library. Council would like to hear from the library board prior to budget hearings as to what funds they will need to have an adequate library fund for the next fiscal year. The council can decide whether they want to become a part of the free district. Manager Weiskotten stated that the library has submitted that budget to him.

Canvas of the Vote:

Tom Oppelt from the County Election Department gave a report on the vote. He stated that altogether, including the absentees and questioned ballots, there were 1,042 ballots cast, the same as the night of the election. He stated that they audited it and everything came out exactly the same as it did election night. Oppelt provided the Town with an official written report. Manager Weiskotten requested that Oppelt secure the ballots in Prescott as we do not have the facility, storage or safety wise for their storage. Oppelt agreed to do this. On a motion by McReynolds, seconded by Cooley, the canvas of the vote was accepted unanimously.

Personnel:

Manager Weiskotten introduced the council to our new employees

1. Marti Butcher - Secretary I - Start Date June 1, 1987
2. Audrey Wagner - Court Clerk- Start Date June 15, 1987

Magistrate Court:

Judge Lizotte reported that Audrey Wagner would start June 15, 1987, stating that they have office furniture and the necessary equipment to operate the court ordered. The court seals have been ordered and the Supreme Court has been contacted. He advised that they still need to find a place for Audrey to work. Judge Lizotte stated the projected start date to be July 1, 1987 as the training will be done by then. Manager Weiskotten asked about the report on the Deputy Magistrate and Attorneys. Judge Lizotte advised that they would be available at the next meeting.

Telephone System:

Manager Weiskotten reported on the battery back-up for the telephone system in the event the power went out. The price is \$752.00, shipping is \$20.00 and the tax is \$37.60 for a total of \$809.16. It provides a minimum of 56 minutes and a maximum of 1 hour and 51 minutes. He advised you can get systems that provide longer back-up time but they are much more money. The Manager stated he feels this is quite adequate. He also advised we have a generator that could be used if necessary. Manager Weiskotten also advised the council that he is in no way related to Mercer Enterprises. He also stated the phone system will be going in Wednesday and that the power was started today.

Budget & Finance:

Disbursement Approval: Manager Weiskotten's assessments were pretty healthy due to the election and census workers. He advised that the direct cost of the census exceeded the estimate by approximately \$2,861.00, canvassing raised the total of housing units by 58 of which 15 were vacant and the population was increased by 87. He felt that that was money well spent.

McReynolds asked what the purchase of tires was for. Manager Weiskotten advised that the tires are off the state bid and that they are for our new vehicles that are coming. He advised that they are \$55.93 each and that they are worth \$170.00 plus. He stated that they are regular police tires and on state bid (Goodyear).

McReynolds asked about the disbursement to Mt. Bell to install the Phoenix line. Manager Weiskotten advised him that the cost was for installation of a direct line to Phoenix. He stated that the previous bill contained calls of approximately \$290.00 to the Phoenix area. He also stated that the Phoenix line is a flat \$160.00 per month-unlimited with the exception of calling the Apache Junction area.

McReynolds also inquired about the postage meter. Manager Weiskotten advised him that we are leasing it and trying it out but that we did not buy it. Blach asked if the auto liability was annual. Manager Weiskotten advised that it was annual.

On a motion by Cooley, seconded by McReynolds, the council voted unanimously to accept the disbursements as presented.

Call To The Public:

Carol Shields asked if there was some way to utilize the County dump as a resource and reverse the trend toward environmental pollution. She was very concerned about toxic wastes and their effect on the community. She made some suggestions such as recycling the glass and other materials rather than burying and burning them. The air and water should be viable concerns for all of us. Perhaps treatment facilities to handle the waste would be a solution to the problem. McReynolds stated that he felt that the Verde Valley Dump will become one of the biggest problems the community will face in the near future. We are running out of room now for the dump. He was interested in knowing more about the toxic wastes that Ms. Shields mentioned. Ms. Shields stated that there was a white powdery substance dumped at the landfill. The County is in control of the dump at this time. Blaich stated to Ms. Shields that if there is accurate documentation that there is toxic waste being dumped that the State Health Department does monitor the waste at the dump and suggested that she notify them. Ruth Ritchie advised the council of my resignation from having anything more to do with Butler Center. She stated that certain council members could not face the intimidation by residents and told these residents that Ms. Ritchie was making the rules for the Center, including the ban on alcohol. She did not agree with this ordinance. She does not feel that the council researched the insurance question completely enough or the alternatives that could have been offered. She feels that she should not have to take the blame for a decision that the council made. She will not be the town scapegoat and has received obscene phone calls. She suggested that the council show more respect for their volunteers. McReynolds stated that he had volunteered Ruth Ritchie for the Parks Committee without asking her and he extended his thanks to her for all her work. He was unaware that Ms. Ritchie was going to resign. He expressed his regrets for the abuse she has had to take and stated Ruth Ritchie did not initiate the No Alcohol in the Park Ordinance and that it was unfair that she had to take all the abuse concerning this ordinance. Blaich asked Ms. Ritchie to direct any further calls to the council. Mayor pro-tem Mealey stated that she was sorry to accept Ms. Ritchie's resignation and extended her regrets that Ms. Ritchie had to take the abuse for the action of others. McReynolds asked Manager Weiskotten how much is being budgeted for the maintenance of Butler Park in the upcoming budget. Manager Weiskotten stated that he had not addressed this issue as yet. McReynolds suggested that he look at this item very carefully.

Set Next Meeting Time, Date & Place:

The council will meet in regular session on June 8, 1987 at 7:00 p.m. at the Camp Verde Town Hall. Other sessions will be scheduled with the new council.

Adjournment:

On a motion by Cooley, seconded by Neilson, the council voted unanimously to adjourn at 8:10 p.m.

Marti Butcher, Acting Recording Secretary

A G E N D A
COMMON COUNCIL
TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL
June 8, 1987
7:00 p.m.

- 1) Roll Call
- 2) Acceptance of the minutes of the May 21, 1987 meeting
- 3) Acceptance of the minutes of the June 1, 1987 meeting
- 4) Information/Reports & Updates

Discussion and possible action on the following:

- 5) Public Hearing
 - a) Public input for Community Development & Housing needs
 - b) Utilizing CDBG Funds
- 6) Camera - Marshal's Department
- 7) Fire Extinguishers
- 8) Magistrate Court
 - a) Clerk's Office
 - b) Attorney for Indigents
- 9) Budget & Finance
 - a) Approval of Disbursements
- 10) Call To The Public
- 11) Set Next Meeting Time, Date & Place
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
June 8, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on June 8, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor pro-tem called the meeting to order at 7:00 p.m.

Roll Call:

Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey,
Tom Neilson

Also Present:

Mercer E. Weiskotten, Town Manager; Ron Ramsey, Town Attorney;
and Susan Marshall, Executive Secretary.

Absent:

Bob Barker and Ben Pareja.

Acceptance of the Minutes of the May 21, 1987 Meeting:

On a motion by Blaich, seconded by Neilson, the council voted unanimously to approve the minutes of the May 21, 1987 meeting as corrected and presented.

Acceptance of the Minutes of the June 1, 1987 Meeting:

On a motion by Blaich, seconded by McReynolds, the council voted unanimously to hold approval of the June 1, 1987 minutes in abeyance until the next meeting due to the length of the minutes and the council's not receiving them until just prior to the opening of this evening's meeting.

Information/Reports & Updates:

Manager Weiskotten stated that the council will be receiving a packet of information for their review before the June 15, 1987 meeting. He then introduced the new Secretary I for the Police Department, Toska Patterson. He then reported on the improvements that have been made to the town hall offices in the past week. The walls are up, wiring is nearly complete and there are now outside lights which operate on an electric sensor. He advised the council that he was planning on keeping the agenda for the June 15, 1987 meeting short. The first elected council will be seated, take their oaths of office and elect the Mayor and Vice-Mayor. He urged people to attend this meeting. McReynolds reported that the County is repairing three street in Overlook Acres and expressed his personal appreciation to Chuck Hargus and Wes Mauldin.

Public Hearing:

Mayor pro-tem Mealey called the Public Hearing open at 7:20 p.m. She then stated that the public hearing was for getting public input on community

development, housing needs and utilizing the CDBG Funds. She then introduced Matt Winkel of Spectrum who gave the council handouts concerning the CDBG program. Mr. Winkel explained the process by which the Town can obtain funds in this program. Funding comes from the Department of Urban Development then goes to the State, then to the various regions; in our case, through the Northern Arizona Council of Governments; then from NACOG to the communities who have applied for funding and been granted funds. There is \$1,319,000. allocated to the northern Arizona region and \$523,000. in Yavapai County. He then stated that there were several types of projects that the Town could apply for, such as, water & sewer projects, Parks & Recreation projects, Senior Citizen projects plus utilizing some of the funding to plan and administer the monies. We need to identify some projects within 10 days to meet the deadlines. The County will make recommendations to NACOG after receiving the applications. Mr. Winkel has already met with the County to lay the ground work for the Town applying for funding. Blaich stated that she felt that a good project might be street lighting. Carol Shields stated that she felt there was a need for a recreation area with a pool, street lighting in Verde Lakes and a playground. Blaich suggested that a committee be appointed to come up with some projects. Mayor pro-tem Mealey called for volunteers for this committee - John Crane, Tom Shaw, Woody Diehl, Marvin Reynolds and Nancy Jungling were asked to serve on this committee. Manager Weiskotten suggested that this committee meet immediately so they are able to report to the council at the June 15, 1987 meeting. John Crane asked if the committee might be able to meet with Matt Winkel prior to reporting to the council and a meeting was established for June 10, 1987 at 10:00 in the morning. Jackie Baker asked if the application was being made for the 1988-89 fiscal year. Mr. Winkel stated that this application was for the 1988-89 fiscal year. He then stated that all citizens will be able to review the application and have input into the process. Notice must be given by June 25, 1987, then open for public review and comment from June 26, 1987 through July 10, 1987. The application must be to NACOG before July 20, 1987.

Mayor pro-tem Mealey closed the Public Hearing at 7:40 p.m.

Camera - Marshal's Department:

Manager Weiskotten presented the need for a polaroid camera for the Marshal's Department for ID pictures and initial activities. The council gave approval for Mr. Weiskotten to purchase a polaroid camera, case and film.

Fire Extinguishers:

Manager Weiskotten reported on the need for ten fire extinguishers for the police cars, Street Superintendent's vehicle, the offices at Town Hall, the computer room in both the administration area and the police department and for the bus barn area. On a motion by Cooley, seconded by Blaich, the council voted unanimously to have Manager Weiskotten purchase the needed fire extinguishers from a local vendor.

Magistrate's Court:

Clerk's Office: Judge Lizotte reported that the court would be ready and operating by July 1, 1987. He then asked for council guidance on where his

new court clerk, Audrey Wagner, would be reporting for work on June 15, 1987. He stated that the clerk needs to be near the court. Manager Weiskotten stated that no definite decision was made prior to Mayor Barker leaving the country but a decision would be made shortly.

Attorney for Indigents: Judge Lizotte explained that there were two ways to deal with the problem of providing an attorney to indigents. The Town could put this position out for bid or have the Judge appoint an attorney as needed. He stated that there are several attorneys in the area who would be willing to volunteer to do this until the Town can decide which way to go. On a motion by Blaich, seconded by Cooley, the council voted unanimously to have Judge Lizotte hire the attorneys, in a rotating system, as needed and pay them at the same rate as the County, which is \$40.00 per hour.

Jury Selection: Judge Lizotte stated that there were two ways to determine a jury selection list. The first is by going through the County Board of Registration and the second by utilizing the County Recorder to obtain a jury list. Attorney Ramsey stated that he thought an ordinance was required for the Judge to establish this list.

Bail & Deposits: Judge Lizotte stated the need for someone to handle the bail and deposits. It would have to be someone who is not a sworn police officer. Cooley stated that she felt the Judge should designate someone to handle this.

Jail: At this time the County is housing all prisoners. It may be necessary to establish an agreement to have them house prisoners who have violated local laws. Judge Lizotte stated that once a prisoner who has violated a local law has been removed from the town limits the local Magistrate cannot hear the case. He asked for the council to give some thought to this problem prior to July 1, 1987.

Budget & Finance:

After review and discussion, on a motion by Blaich, seconded by Neilson, the council voted unanimously to approve the disbursements as presented.

Call To The Public:

Jackie Baker stated that since one of the qualifications the council felt they needed in a Town Manager was the ability to apply for grants and special funding, she asked why the council had decided to hire Spectrum to take care of this work. McReynolds stated that the Manager was very busy with other things it was physically impossible for him to also take the time needed to file for funding. Mealey stated that the Manager had huge responsibilities at this time. Possibly he will have more time later to handle this and, if so, perhaps he will be able to do the grant applications at that time. Cooley stated that Mr. Weiskottens knowledge of grants was not the only reason the council selected him for the position of Town Manager. Neilson stated that the Manager is overwhelmed at this time just getting the Town on it's feet and the budget in place. He has no time to do the grant work now. Since we can cancel our agreement with Spectrum at any time it made sense to hire them to give us a better chance of obtaining funding. Blaich stated that the ability to do the grant work was one of the reasons that the council decided to hire Mr. Weiskotten but she and the council are fully aware of the work load he is under at this time. Ms. Baker also asked, how many of the Town employees actually are from Camp Verde?

Manager Weiskotten stated that Audrey Wagner lived in Rimrock but all the other Town employees live in Camp Verde. He then explained that the Planning & Zoning Director will probably come from outside the area. McReynolds stated that he had spoken with several of the applicants for the Town positions when they were taking their typing tests and was very impressed with the quality of the applicants. Ms. Baker also stated that she had heard that the Mayor and Vice-Mayor would be elected by secret ballot and felt that these official should be elected before the public. Attorney Ramsey stated that all decisions must be public, including the choice of officers. Carol Shields stated that maintaining an open septic pit within the Town limits is illegal and suggested that the newly appointed committee take a tour of the dump before meeting on projects utilizing the CDBG funds.

Set Next Meeting Time, Date & Place:

The council will meet in regular session on June 15, 1987 at 7:00 p.m. at the Camp Verde Town Hall.

Manager Weiskotten stated that the League of Cities and Towns will be in Camp Verde on June 16, 1987 at 6:00 p.m. for a presentation for the new council members.

Adjournment:

On a motion by Cooley, seconded by Neilson, the council voted unanimously to adjourn at 8:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Merv E. Weiskotten
Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
Camp Verde, Arizona

CAMP VERDE TOWN HALL
June 17, 1987

EXECUTIVE SESSION

6:30 PM

- 1) Roll Call
- 2) Discussion on Town Positions/Salaries
- 3) Recess

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE

June 17, 1987

CAMP VERDE TOWN HALL
6:30 PM

The Common Council of the Town of Camp Verde met in Executive Session at the Camp Verde Town Hall on June 17, 1987 at 6:30PM.

ROLL CALL:

Bob Barker, Carol Blauch, Tap Parsons, Marvin Reynolds,
Woody Diehl, Tom Shaw, Carter Rogers

ALSO PRESENT:

Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal

The Council reviewed the Positions/Salaries of town employees prepared by Manager Weiskotten and Marshal Devine. Following discussion, the council decided to bring the matter to the council meeting on June 29, 1987 for action.

Mayor Barker recessed the meeting at 10:35 PM



Mercer E. Weiskotten, Town Clerk

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE

June 17, 1987

CAMP VERDE TOWN HALL

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Mercer E. Weiskotten, Town Clerk

A G E N D A
COMMON COUNCIL

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

June 15, 1987
7:00 p.m.

- 1) Roll Call
- 2) Acceptance of the minutes of the June 1, 1987 meeting
- 3) Acceptance of the minutes of the June 8, 1987 meeting
- 4) Install Elected Council
- 5) Drawing for Staggered Terms
- 6) Election of Mayor
- 7) Election of Vice-Mayor
- 8) Presentations/Awards
- 9) Information/Reports & Updates

Discussion and possible action on the following:

- 10) Planning & Zoning
 - a) Verde Valley Commerce Center
- 11) Ordinance 87-A20 - Chapter 6 - Animals
- 12) Committee Report - CDBG Funds
- 13) Budget & Finance
 - a) Approval of Disbursements
- 14) Call To The Public
- 15) Set Next Meeting Time, Date & Place
- 16) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
June 15, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on June 15, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call:

Carol Blaich, Mona Cooley, John McReynolds, Karen Mealey,
Tom Nielson, Ben Pareja and Bob Barker

Also Present:

Mercer E. Weiskotten, Town Manager and Audrey Wagner, Acting
Recording Secretary

Acceptance of the Minutes of the June 1, 1987 Meeting:

On motion by McReynolds and seconded by Neilson the council voted unanimously to approve the minutes of the June 1, 1987 meeting.

Acceptance of the Minutes of the June 8, 1987 Meeting:

On Motion by Blaich, seconded by McReynolds, the council voted unanimously to approve the minutes of the June 8, 1987 meeting.

Install Elected Council:

Mercer Weiskotten, Town Manager, asked the current council to retire to the audience and the council elect to come forward. Mr. Weiskotten introduced Judge Anderson from the Superior Court in Yavapai County who will swear in the new council. The newly elected council members are: Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Drawing for Staggered Terms:

Mercer Weiskotten, Town Manager, explains pursuant to the primary election of the 31st of March, 1987 regarding staggered terms on the ballot, that there are four pieces of paper having the number four written on them for the four year term and three pieces of paper with the number two written on them for the two year term. The next election for council will be for four year terms and thus the first draw creates the staggered terms. Bob Barker, Carol Blaich and Tap Parsons drew two year terms. Woody Diehl, Marvin Reynolds, Carter Rogers and Tom Shaw drew four year terms.

Election of Mayor:

On a motion by Blaich, and seconded by Parsons, Bob Barker was nominated for Mayor. Nominations were then closed and a vote was called for. Six council members voted yes with Diehl voting no.

Election of Vice-Mayor:

On a motion by Reynolds and seconded by Shaw, Carol Blaich was nominated for Vice-Mayor. Nominations were then closed and a vote was called for. The motion was unanimously approved.

Presentation of Awards:

Manager Weiskotten presented each of the council members with a Certificate of Election. The new council and old council were presented badges of office. Also given out by Manager Weiskotten, to various members of the community and Marshal Devine, were Certificates of Appreciation for all their help. Marshal Devine gave out awards to various people for all their help with oral boards and various construction work. Mayor Barker gave out certificates to various people for all their help in getting Camp Verde incorporated. Also, certificates were given to certain newspapers and radio station for all their help.

Information/Reports & Updates:

Manager Weiskotten handed out financial statements to the council for April and May, showing that the Town is in good financial shape. These statements require no action at this time and are for the council for reference. Manager Weiskotten also reported that we have taken delivery on a 140G motor grader and have also taken delivery on various other equipment items purchased at the Arizona Department of Transportation sale. The new personnel to operate this equipment will be coming on board within the next two or three weeks. Also, additional personnel will be hired for the Police Department. He then introduced the new Secretary I for the administration office, Rose Green.

Marshal Devine gave a report on the town police cars. Three cars have been serviced locally for minor repairs. He stated that by July 1st the cars will be manned and the Police Department will be in operation and able to meet the needs of the town.

Manager Weiskotten stated that Sue Marshall, Executive Secretary was operated on today and that the operation was successful.

Mayor Barker states he has a letter from David C. Kennedy, attorney, who represents Camp Verde Water System. The water system is applying for an expansion of franchises and addresses the payment of franchise fees.

Mayor Barker asks if all council members have a copy of the Intergovernmental Agreement. This does not require action at this time but it has to do with landfill and it is something that will have to be addressed later on. They had sent a bill for \$25,000.00 but we understood it was negotiable but the Mayor was unsure of how it was going to come to pass. He asked all council members to get a copy after the meeting. He asked that all members become conversant with it as it will be something that has to be acted on fairly soon. The Agreement has a cover letter from Chris McCann the solid waste engineer for the Director of Public Works in Yavapai County.

Planning & Zoning:

Mayor Barker states that anyone that made an application through the county up to this point is entitled to be heard under the county ordinance. So we will have to start the hearing process to try to make an intergovernmental agreement with the county to contract with them for the interim period until such time as we can go through the hearing process to adopt on a temporary basis the county planning and zoning ordinance, and at the same time be progressing on our own planning and zoning ordinance. It will actually entail three different acts. There will be a meeting this week with the District 3 Supervisor to further discuss an intergovernmental agreement to contract with them to conduct both the staff applications and the hearing process. Our recommendations would make up for that gap from July 1st until our hearing process can come into play when we can actually adopt the ordinance. Then we will have something for the Planning and Zoning Commission and the council to use to hear applications. But until that is adopted it will be impossible to properly handle applications. After the meeting, details will be brought back to the council.

Manager Weiskotten states that he received a memo from the Planning and Zoning Committee reference a map and a recommendation from them based on work Aaron Parker did in Phoenix at his request. Aaron Parker and Rod Proper gives a report regarding the map. The map will be 60" x 60". It will be a detailed master Camp Verde Corporate map, together with inserts, legend and overlay materials. Parker states this map will be useful to Planning and Zoning. Basically, the entire cost of the map would be \$800. It can be priced down according to the information put on it. After discussion, a motion was made by Diehl and seconded by Reynolds to authorize Planning and Zoning through Aaron Parker to order the map from Wide World of Maps, not to exceed \$800. The motion was carried unanimously.

Verde Valley Commerce Center:

Mayor Barker states that this matter was apparently heard at a session held by the Planning and Zoning Commission. Mayor Barker reminds the council that we have no ordinance to hear against. The recommendations have to be to the Yavapai County Planning and Zoning Commission not necessarily positive or negative but those things that you have a problem with such as: traffic

flow, density, or anything you would want the county to address on this item.

Bonnie Mochizuki of C.D. Holt & Associates introduced Mark Viator from Viator & Associates from Phoenix who will make the presentation to the council. Mark had two maps showing the county property which is located in the center of the proposed Industrial Commercial Park. This proposed project has commercial uses along the highway. There is a medium industrial at the back of the property and some more intense medium industrial located around a proposed county highway yard. Mark then asked for input from the council. Blauch asked if the master plan had any provisions for centralized sewer system? Mark stated that they have investigated options on the sewer system with the Yavapai County Public Works Director and also with the Health Department and no plan has yet been formulated. Councilman Parsons inquired about access from Highway 279. Mark states that there is a road which enters Cherry Creek Hills and they were asked to realign Cherry Road which now curves around a hill. They were asked to straighten that alignment. The actual businesses would be accessed through the parking area after you turn onto Cherry Road or onto the county road. Mayor Barker asked the distance along 279 where this project touches. Mark states there is approximately 3500 feet. Mayor Barker asked that the minutes reflect that there is 3500 feet and there are three accesses in the 3500 feet.

Mayor Barker states that once this zoning would be approved, if it would be approved as it exists, through recommendations or suggestions by the council, the Yavapai Planning and Zoning, the Board of Supervisors can pass it and then it must go through the Real Estate Department for their concurrence or give a waiver for some types of development. If we do look into this matter correctly it will make no difference if they sell it or do it themselves because the point being addressed is whether or not it is good zoning and the access is good. We are limited by the state in enabling legislation to those items which are applicable to a town or county. Councilman Shaw asked at what point do we lose control after it is broken up say into 25 or 30 small portions. Mayor Barker explained that we will lose control immediately when we pass it on to the county. The county will stay in control and we will inherit it and have to administer it in conjunction with the County Planning and Zoning ordinance as exists now. The reason for this is they made application prior to our adoption. The enforcement is there if we make it site plan responsive as to what they have and everything they show on approval will have to be done in that particular fashion. You can sequence it if you wish to but it still will be handled through the guidelines of Yavapai County Planning and Zoning, as it exists now. Bonnie addressed the point of control. As she understands it, in their presentation the lots will be sold and anyone purchasing those lots will have to come back to the council to get approval for what they are going to put on that property. Mayor Barker stated, what happens is that anytime they are going to do three or more parcels they have to follow subdivision plats. Given five acre pieces if you zone it PM, for example, then anything that fulfills the obligation of the PM section of the ordinance, they can

do without coming back through us or the county or anyone else. But, you will have an opportunity to approve that plat or plan. He also said that the subdivision plat which they would have to file would have to conform to the county subdivision regulations. Blaich asked if Viator has provided any buffer zone between them and Cherry Hills, which I assume there is going to be some residential abutting against. Mark stated that under the current ordinance, industrial usage next to a residential area must be screened and they have stipulated to the county that they will meet the screening requirements.

Mayor Barker suggested that the Planning and Zoning Commission voiced some valid considerations and would recommend that we read those and pass on to the county our thoughts. If you think the plan has merit, then you can suggest to the county that they address these particular points of concern.

The meeting was opened to the public and it was asked if the developers are going to build right up to the highway and then if at a later time, a four lane highway is put in everything will have to be torn down. If that is the case it wouldn't be too long and it would be like Bell Road in Phoenix. Mayor Barker related that the county is concerned about the inadequacy of the road between here and Cottonwood. Mark Viator addressed this problem, stating that there is a 200' right of way that is dedicated to that area. John Crane commented on the 1980 Revised Master Plan which limits all new industry to light industrial type uses that are consistent with the uses and/or restrictions presented under the County's PM Industrial Manufacturing Zoning Classification. The developers have asked that part of it be PM and part M1. One way to solve this difficulty is as the Mayor previously stated that this project is approved subject to site approval and specific use approval. Another problem is the adequate buffering between the patio homes and the realignment of Cherry Road.

Mayor Barker suggested that the minutes reflect if everyone is in concurrence with this. All we can do is offer a matter of opinion here. May I suggest that we just do an opinion if you will and do it on an individual basis and collectively pass that on. Would that satisfy the council? That way you are not saying yes pass it and no turn it down. If you consider it, these are the points we are most concerned with. Diehl was concerned with the streets, water, sewer and frontage road. Reynolds also stated he is concerned with the streets, water, sewer and frontage road. Parsons stated he is concerned with streets and sewers. Blaich reaffirms her position on the septic system. Rogers is concerned with sewer and frontage road. Shaw states the road along 279 is his concern. Also, the gravel situation. Mochizuki stated that they go before the Planning and Zoning on June 22nd. Mayor Barker related that as soon as the minutes are typed and approved they will be forwarded to Planning and Zoning.

Ordinance 87-A20 - Chapter 6 - Animals:

Manager Weiskotten stated that there were some concerns over the original draft of this ordinance. Manager Weiskotten recommends that no action be taken on this ordinance tonight. It is in the process of being retyped pursuant to some of the thoughts of the council members. If it has been retyped by tomorrow night it will go back on the agenda for next week. Blaich made a motion to hold this matter in abeyance and was seconded by Reynolds. The motion was unanimously approved.

Committee Report - CDBG Funds:

Diehl reported that the committee selected four or five different areas where these funds could be used. At the meeting with Matt Winkle he stated the funds had to be used in poorer areas. The committee selected 1-1/4 miles at Verde Lakes on the south side. The road going into White Hill Trailer Park and the road going on into the cemetery up to the subdivision Brubacher has and to continue back to Quarter Horse Lane and do something in that area that has not been surfaced. Basically, oil and chips. This should be good for five or six years. Mayor Barker asked for clarification as to why roads were chosen instead of something else. Diehl related that Matt Winkle said it would be real cumbersome to attempt anything else due to the time frame. Another area that was suggested was First Street from Montezuma Hotel up to the access road. By the time you dig up the new street and put in new sewer lines, Diehl said he wouldn't approve spending money today to dig it up again. So the committee decided on these areas. Reynolds stated that purchasing the school building did not qualify for the funds. Mayor Barker asked for the guidelines by Winkler. Did they have to be used in lower income improvement areas? Blaich related that funds cannot be applied for the purchase of any town offices whatsoever. Winkler suggested that at a later time we could apply for recreational funds. This particular grant cannot be used for the purchase of town offices. The committee felt it was in a tight time frame. Blaich felt that perhaps we should pass on this until further study. Winkler also stated to the committee that if they didn't take these grants at this time we wouldn't be able to get them for another three years. This way at least we are bringing some money into the community. Shaw reported that as far as the committee could see this area was the only thing they could fit into the time frame and get it done by Thursday.

John Crane gave a minority report. He felt that roads were not proper to use on this grant. He stated most of the funding that the town gets is restricted only to be used on roads. Most of the people he had talked to would like to see the Senior Citizen Center be made into an integrated town center. Not only would it benefit the public functions of the town but also benefit the private functions of not having this area decay like old Cottonwood. True, it would take a little more time and effort to put this proposal together to sort out how you would raise your funding but the only thing you have to pick by Thursday is the project. You then have until September until the full proposal goes into the state level. So there is time to work on it.

Diehl related that in the meeting Winkle definitely said that this project that we selected on the streets was the easiest and simplest. Blaich stated that her only concern was that this project had to be directed to the low and moderate income part of the community. She felt that they were going to have a very difficult time in the purchase of any building. Further, the Town of Camp Verde would have to do a special income survey if it was going to use funds specifically for a town hall purpose and the town would qualify or whoever would be using those facilities would qualify for low and moderate income. Is that not Correct? We would have to do a town survey. Crane said that whatever survey you would have to do that they would probably use an updated sample from the survey we did (the Sewer Board) for the CDBG and wouldn't have to do a full-blown new survey. But whatever you had to do I think you would have to do it for either project. Blaich responded that the survey would be more concentrated if we would do a specific area out in Verde Lakes compared to a town survey. We would have to do a town survey of incomes if we went to a project in the town complex. Shaw related that most of the council members are inexperienced in the grant funding. He stated that they used Winkler's judgment and put these matters before him and these are the answers he gave us. There can be some amendments made if we get the money. Mayor Barker related that this committee was a mixed one, of council members and of people from the audience. It should have been an appointed committee either by virtue of appointing three people from the council to address this issue or three people from the community. The fact remains that we had a committee. It has met, we have gotten a report, also a minority report and I will ask the council to act on it.

Reynolds made a motion that we accept the report. Mayor Barker stated that it is the report on the 1-1/4 mile Verde Lakes, 1-1/4 mile Cemetary Road to cattle guard and 1 mile from General Crook to White Hills Trailer Park. The motion was then seconded by Rogers. The motion was unanimously accepted.

Budget and Finance:

Manager Weiskotten reported that these disbursements are up-to-date. Blaich questioned where the carpet went. Manager Weiskotten reported that the carpet went in his office, the Mayor and council's office, the dispatch room and the Marshal's office. A motion was made by Reynolds and seconded by Blaich that we accept the disbursements as listed. The motion was unanimously carried.

Call to the Public:

John McReynolds thanked the council for the stand they took on the sewer and traffic problems regarding the Valley Commerce Center. Nielsen stated that he was proud to have served on the interim council and suggested that the council go out and look at the property in question at the Center. In that way they will have a better idea of the problem. Mayor Barker suggested that all council members have a copy of the county ordinance as they will have to administer that for quite a long time. If there was a permit issued

PUD a month ago or two months ago they do not have to come up with a final plat for two years.

Set Next Meeting Time, Date & Place:

There will be a meeting on June 16, 1987 with the Cities of Leagues and Towns. This meeting will be held at 6:00 p.m. The next council meeting will be held on June 22, 1987 at 7:00 p.m.

Manager Weiskotten requested a work session on salaries on June 17th and 18th. Blaich suggested that for personal reasons could the meetings be combined so that the executive session, along with the session on salaries, be held on June 17, 1987 at 6:30 p.m. All agreed.

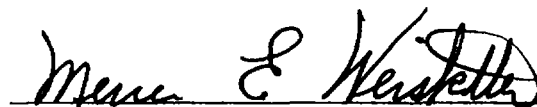
Manager Weiskotten suggested June 24th and 25th to be Budge Work Sessions. There is also a need to set up an oral board for the candidates of Planning and Zoning Director. Mayor Barker suggested that they think about who they want on the board and they will appoint a three person board.

Adjournment:

It was moved and seconded to adjourn. The council voted unanimously to adjourn at 9:08 p.m.



Audrey Wagner, Acting Recording Secretary



Manager Approved

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
June 22, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on June 22, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Marvin Reynolds
Tom Shaw, Carter Rogers and Tap Parsons

Also Present:

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal
and Audrey Wagner, Acting Recording Secretary.

Acceptance of the Minutes of the June 15, 1987 Regular Session

On a motion by Blaich, seconded by Rogers the minutes of the June 15, 1987 regular session were approved with a correction to be made of the listing of the staggered terms for the council members.

Information/Reports and Updates:

Mayor Barker read a request from the Fort Verde Day Association for the use of the baseball, volleyball and horseshoe area of Butler Park for Sunday, October 11, 1987. After discussion it was agreed that there was no conflict of the date and the areas requested could be used. Mayor Barker announced that a Certificate of Appreciation would be given to Valley Concrete for their help in putting up the Town radio tower. Marshal Devine also stated he was writing them a letter of appreciation. Manager Weiskotten stated that there is trouble with the electric and/or the pump itself at Butler Park. It was mentioned that perhaps a larger pump could be put in. It was suggested that at the present time we should do what was necessary to fix the old one so that the grass wouldn't die. Mayor Barker stated that the record should reflect that the Chairman of the Parks and Recreation Center would like to see a larger pump installed. Mayor Barker asked that Carol Blaich attend the June 25th NACOG Meeting as he will be unable to attend. Manager Weiskotten then introduced the Town's Street Superintendent, Doug Jones and his wife Virginia.

Town Hall Lease

After a discussion a motion was made by Diehl and seconded by Reynolds to approve the Town Hall Lease subject to a typographical error being changed.

Recorder Logger/Marshal's Department

Mayor Barker asked that Manager Weiskotten explain the need and use for a dual transport recorder logger. Manager Weiskotten stated that it could be used on the telephone line and radio system. In this regard it is excellent to use as a reference. You can always go back and listen to the voice to see when a complaint was called in. It can be used if the Town were to be sued or a complaint issued against the Marshal's Office in regard to a timely action being taken by them. Discussion was held regarding where tapes are to be stored. If other towns our size were using this system or if tapes can be reused. It would be a great protection for our liability insurance. There is a need for 31 tapes, one for each day of the month, and nine tapes for court evidence. A total of 40 tapes are needed. Questions were asked concerning the price of the maintenance agreement. A motion was made by Blaich seconded by Shaw that Manager Weiskotten be authorized to purchase the used machine for no more than \$5,000 and the purchase of the tapes as needed with the maintenance agreement of \$750 to \$850. The motion was unanimously carried.

Ordinance 87-A20 Chapter 6 Animals

Following a lengthy discussion a Motion was made by Diehl and seconded by Rogers to have the Ordinance retyped and resubmit it to the Council for approval or rejection at the next regular meeting on June 29, 1987.

Mayor Barker recessed the meeting at 9:20 p.m.

Mayor Barker reconvened the meeting at 9:30 p.m.

Quotes for Town Hall petitions/power

Manager Weiskotten advised the Council on the work to be done in Room 305 for the offices for Street Superintendent, Planning and Zoning and the Court Clerk. It will be a clone of the other two offices, Administrative and Marshal's Offices. A discussion was held and upon a Motion by Rogers and seconded by Blaich the council voted unanimously to approve the Quotes for the Town Hall Petitions and Power.

Personnel:

Oral Board for Planning & Zoning Director

Mayor Barker stated that he asked the Planning & Zoning Commission to come up with one name to sit on the Oral Board for Zoning Director. The name they submitted was Ken Martin. Also on the oral board will be Carol Blaich and Bob Barker thus, having a three person interview board. Any council member who wished was also invited to sit on the Board.

Pursuant to ARS 9-237 - Appointment of: Town Clerk

Manager Weiskotten relates to the council that under ARS 9-237 in addition to the common council the officers of every town shall be the

Town Clerk, Town Marshal and Town Engineer who shall be appointed bi-annually by the Common Council at its first regular meeting subsequent to the election of the Council. Based on that, Mayor Barker asks for a motion to appoint the Manager as the Town Clerk. A Motion was made by Rogers and seconded by Shaw to appoint Mercer E. Weiskotten as the Town Clerk. The motion was unanimously approved.

Appointment of Town Engineer

Manager Weiskotten after researching the engineering portion to meet the requirement of ARS 9-237 stated he felt that a full-time engineer was not required at this time. It was suggested that Todd Rockwell be hired on a temporary basis with a monthly retainer of \$300 per month and an additional \$32.50 per hour when needed to give a stamp of approval on plans. A Motion was made by Parsons and seconded by Diehl that we hire an engineer on a temporary basis. The motion was carried unanimously. A Motion was made by Blaich and seconded by Rogers to appoint Todd Rockwell as the temporary Town Engineer. The motion was unanimously carried.

Appointment of Town Marshal

On a Motion by Rogers and seconded by Diehl, the council voted unanimously to appoint Charles Devine as Town Marshal.

Appointment of Street Superintendent

Upon a Motion by Parsons and seconded by Rogers, Douglas Jones was appointed Street Superintendent. The motion was unanimously carried.

Judge Pro Tem and/or Deputy Magistrate

Judge Lizotte addressed this matter by stating he had checked with various other towns and the State Supreme Court and the information in the hand outs were the result. Judge Lizotte's personal recommendation would be to hire a Judge Pro Tem at an hourly wage. On Motion by Diehl and seconded by Blaich the council unanimously approved the creation of a position of Judge Pro Tem and to create the Ordinance 87A-22 in accordance to the language which is before the Council and which includes the emergency clause. The emergency clause will take six affirmative votes. It was carried unanimously. Mayor Barker read a sample of an Employment Agreement for Judge Pro Tem. Judge Lizotte states he needs authorization so that he can hire a Judge Pro Tem in accordance with the contract. Mayor Barker suggests that the Employment Agreement and the Ordinance comply and use the same language. A Motion was made by Shaw and seconded by Diehl that Judge Lizotte be authorized to hire a Judge Pro Tem in accordance with the Employment Agreement with the language changed to make the contract and Ordinance identical. The motion was unanimously carried.

Approval of Salary and Range Schedule as Presented

Since this matter was not posted it will be put on the Agenda for the June 29th meeting.

Planning & Zoning - County Ordinance

Mayor Barker relates Camp Verde Planning & Zoning is not prepared for a hearing. The Yavapai County ordinance is a necessity on a temporary basis for the people who filed prior to July 1st. The people have a right to be heard under Yavapai County ordinance under which they applied. It will give the Town something to use until Camp Verde has an ordinance. The Town can enter into an intergovernmental agreement with the County to provide staff until the Town gets a Planning & Zoning Director hired. There will only be a 7 or 8 day time frame that people will not have somewhere to apply. It will be necessary for the council to pass a moratorium on applications until that ordinance is adopted so that you will not have a period of time without an ordinance in effect. A Motion was made by Parsons and seconded by Diehl that we adopt the Yavapai County Planning & Zoning Ordinance as our own on a temporary basis on an emergency status. The motion was unanimously approved. A Motion was made by Shaw and seconded by Reynolds that we declare a moratorium from July 1 until this is adopted so it will be 15 days from date of publication. The motion was unanimously carried.

Ordinance 87-A21 Chapter 5 Magistrate Court (Jury Formation)

After discussion a motion was made by Diehl and seconded by Rogers that we approve Ordinance 87-A21 Chapter 5 Jury Formation as presented which includes an emergency clause. The motion was unanimously carried.

Vehicles - Quotes

Manager Weiskotten requests that this item be withdrawn from the agenda.

Budget & Finance

It was suggested that the Town look into other companies rather than just Mountain Bell for long distance calls. Manager Weiskotten stated he has called one company twice but they do not return his calls. A Motion was made by Blaich to accept the disbursements as presented and seconded by Shaw. The motion was unanimously carried.

Call to the Public

Tom Nielsen reported that the former interim council and/or previously appointed council would like to erect a 60' flagpole at the entrance of the corner of Town Hall so that it can be seen and enjoyed by all the people of Camp Verde. They would also like to have a flag raising

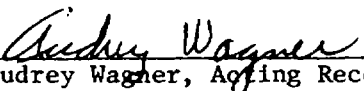
ceremony. Councilman Diehl suggests that we attempt to get a flag that has been flown over the capitol for the Town flag. This matter will be put on next week's agenda. Nielsen also suggested that at the beginning of each meeting we have the Pledge of Allegiance.

Set Next Meeting Time, Date & Place

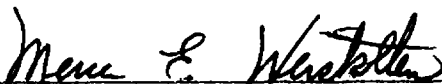
A work session was tentatively set on Wednesday, June 24th at 7:00 p.m. The next regularly scheduled meeting of the Council will take place on June 29, 1987 at 7:00 p.m.

Adjournment

On a Motion by Rogers and seconded by Shaw the council adjourned at 10:35 p.m.



Audrey Wagner, Acting Recording
Secretary



Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

June 22, 1987

7:00 PM

- 1) Roll Call
- 2) Acceptance of Minutes of June 15, 1987 meeting
- 3) Information Reports/Updates
- 4) Town Hall Lease
- 5) Recorder Logger/Marshals Dept.
- 6) Ordinance 87-A20 Chapter 6 Animals
- 7) **Quotes for Town Hall petitions/power**
- 8) Personnel:
 1. Oral Board for Planning & Zoning Director
 2. Pursuant to ARS 9-237 - appointment of:
 - a) Town Clerk
 - b) Town Engineer
 - c) Town Marshal
- 9) Planning & Zoning - County Ordinance
- 10) Ordinance 87-A21 Chapter 5 Magistrate Court (Jury Formation)
- 11) **Vehicles - Quotes**
 1. Town Manager
 2. Planning & Zoning Director
- 12) **Budget & Finance**
 1. Approval of Disbursements
- 13) Call To The Public
- 14) Set Next Meeting Time, Date & Place
- 15) Adjournment

A G E N D A

Common Council

TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL

WORK SESSION

June 24, 1987

7:00PM

- 1) ROLL CALL
- 2) REVIEW OF PROPOSED 1987/88 BUDGET
- 3) REVIEW OF MODEL CITY TAX CODE AND TAX CODE "MENU"
- 4) DISCUSSION OF PROPOSED TOWN SALES TAX
- 5) SET TIME, DATE AND PLACE OF NEXT MEETING
- 6) ADJOURNMENT

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

June 29, 1987

7:00 PM

- 1) Roll Call
 - 2) Acceptance of Minutes of June 22, 1987 meeting
 - 3) Information/Reports & Updates
- Discussion & Possible Action on the following:
- 4) Resolution No. 87-13 "Chapter 6 Animals"
 - 5) Ordinance No. 87-A23 "Chapter 6 Animals"
 - 6) Computer System
 - 7) Public Works Yard Fence Quotes
 - 8) Fuel Quotes for Town Vehicles
 - 9) Planning & Zoning
 - 10) Council Meeting Night--Proposed Change
 - 11) Town Salary/Range/Position Schedule
 - 12) Flag Pole @ Town Hall
 - 13) Legal Newspaper--Award of Bid
 - 14) Budget & Finance
 - a. Disbursements
 - 15) Call To The Public
 - 16) Set Next Meeting Time, Date & Place
 - 17) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
June 29, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on June 29, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. The meeting was opened with the Pledge of Allegiance.

Roll Call

Bob Barker, Carol Blaich, Woody Diehl, Marvin Reynolds
Tom Shaw, Carter Rogers and Tap Parsons

Also Present

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal
and Audrey Wagner, Acting Recording Secretary

Acceptance of the Minutes of the June 22, 1987 Regular Session

On a motion by Blaich, seconded by Diehl the minutes of the June 28, 1987 regular session were approved with a correction to be made, adding any council member is welcome to sit on the oral board of the Planning and Zoning Director.

Information/Reports and Updates

Mercer Weiskotten explained to the Council that there were "boiler plates" of resolutions and ordinances for Chapter 6 Animals in their packet if action is desired on this item. He also introduced to the Council Jeanie Hilderbrand, the Planning and Zoning Secretary. The Town Manager informed Council that the pump has been repaired at Butler Park and is now operational. He also stated that the walls are now up in the end room at Town Hall and plan to be operational by the end of the Week.

Chuck Devine, Town Marshal, informed the Council that the Marshal's Office employees will be in full force as of 8:00 a.m. June 30, 1987, giving them one day in preparation for operation.

Councilman Diehl reported on a letter from David Kennedy of the Camp Verde Water Department requesting the Town of Camp Verde mail a letter to the Corporation Commission seeking approval of increasing the area of service of the Camp Verde Water Company to the Cherry Creek Road and other areas within the town limits. Councilman Diehl made the

motion that the Mayor write this proposed letter of approval to the Corporation Commission. Motion died for lack of second.

Resolution No. 87-13 "Chapter 6 Animals

Ordinance No. 87-A20 "Chapter 6 Animals

The Town Manager explained the redrafting of the Ordinance 87-A20 "Chapter 6 Animals" pursuant to the last Town Council meeting and asked the Council's direction. It was discussed that due to the complexity of this ordinance that it could not be thoroughly reviewed, changed and enforced in such short notice. It was recommended that this Ordinance after minor revision be sent to the Town Attorney for examination. Motion was made by Reynolds and seconded by Parsons to send this matter to the Town Attorney. The motion was unanimously carried.

Computer System

Mercer Weiskotten explained the information which was in the notebook of each member regarding the purchase of computers and software for administration, police department, planning and zoning and the court. An IBM System 2 P.C. was available for viewing of its word processing capabilities. Dan Tolman from TWI was in attendance to explain the system and answer questions. Martha Searcy was also present from Tandy Association in Mesa, Arizona on their products and service. Questions were asked of each representative and discussion followed. Mayor Barker asked both organizations to furnish the Council of an analysis stating what each unit would cost, some recommendations for software, lease cost and complete purchase cost for the consideration of the Council. Dan Tolman presented his cost figures for software, 2 P.C. computers, 2 printers, service, and training for \$9606 including tax. Tandy Company furnished a cost of \$7,736.58 without tax, with tax \$8,239.42 for 2 systems, installation, orientation, heavy duty daisy wheel printer, tractor and cable, heavy duty dot matrix printer, 2 copies of MS DOS, graphics capabilities, Word Perfect word processing. This item will be discussed at the Wednesday night Special Meeting and acted upon. Councilman Diehl made a motion to hold this in abeyance until Wednesday evening at the Special Meeting until there is more information as to leasing. Councilman Shaw seconded this motion, it was unanimously carried.

Public Works Yard Fence Quotes

Doug Jones, Street Superintendent, gave quotes from various distributors. The possibility of buying fuel from various vendors was discussed since the quotes were not for a package. The present storage is for 1500 gallons for gas and the plan is to purchase another 1000 gallon tank for diesel. The price quotes were effective June 24, 1987. The estimated usage is approximately 280 gallons per week for the police department. A decision was made to buy from the cheapest place. The prices could be researched monthly and the decision as to where to buy could be made at that time. It was

also concluded that the gasoline and oil would not have to be purchased from the same company. The two companies that gave the lowest bids were Monasmith and Alaskan. A motion was made by Councilman Diehl and seconded by Reynolds that the Town Marshal and the Street Superintendent select the company that had the cheapest fuel for any given month. The motion was unanimously carried.

Mayor Barker recessed the meeting at 8:45 p.m.

Mayor Barker reconvened the meeting at 9:00 p.m.

Planning & Zoning

Mayor Barker reported to the Council on the meeting with the County Supervisor who stated an intergovernmental agreement wherein the County staff would act as temporary staff for the Town of Camp Verde, providing support to the Planning & Zoning Commission and to the Town Council would be satisfactory subject to the vote of the County Supervisors and the drafting of the agreement. Mayor Barker informed the Council on the items of discussion of the P & Z meeting.

Mikel Lawrence stated that work was continuing on the draft of the zoning ordinance. She stated there was a lack of community input regarding the uniformity of density requirements for mobile homes and uniformity in large animal density codes. A question was asked about the status of the building permits. Mayor Barker stated it was in the works and when the Town Attorney returned it will be addressed.

Council Meeting Night -- Proposed Change

After discussion it was suggested that the Town Council meet on Wednesdays instead of Mondays in order to accomodate everyone more easily. On motion of Councilman Rogers and seconded by Diehl it was moved to change the meeting night to Wednesday. The motion was carried.

Town Salary/Range/Position Schedule

A copy of the range/salary/position schedule was given to each council member, this being a part of personnel rules and regulations. Councilman Rogers made the motion to adopt the salary range/position schedule as presented and Diehl seconded the motion. The motion was carried unanimously.

Flagpole @ Town Hall

Tom Nielsen presented the bid for putting up the flagpole. One bid was \$485 and one was \$450. The flagpole would be 50' tall displaying the American flag and the Arizona flag. After discussion a motion was made by Councilman Shaw and seconded by Rogers to grant permission to place the flagpole with proper engineering and at no expense to the town at the Town Hall. The motion was unanimously carried.

Legal Newspaper-Award of Bid

The Town Manager discussed the call for bids and review of this package (information included in packets). Cathy Connelly of the League phoned to say that the League concurs with the recommendation of our Town attorney. Discussion followed regarding the possibilities of advertising. Councilman Rogers made a motion that no contract be awarded at this time until the Town attorney could review this matter. The motion was seconded by Reynolds and unanimously carried.

Budget & Finance

There was a discussion regarding the salaries and the options available for showing the gross salaries, net salaries, etc. The placement of the new typewriters were discussed. There was also a discussion on the utilization of a computer for the purposes of accounting. A motion was made by Councilman Shaw and seconded by Reynolds that the disbursements be accepted as presented. The motion was unanimously carried.

Call to the Public

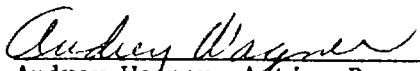
John Crane questioned whose responsibility it was to maintain and water the grass by the drainage ditch on Finney Flat Road. There was a discussion regarding the need for a traffic light at the corner by the Circle K. Mayor Barker stated it was not yet decided if a street light was the best way to go, as there were other options to look into.

Set Next Meeting Time, Date and Place


The next regular session of the Council will be on Wednesday, July 8, 1987 at 7:00 p.m. A Special Meeting was set for Wednesday, July 1, 1987 at 7:00 p.m.

Adjournment

On a motion by Councilman Rogers and seconded by Shaw the Council adjourned at 11:20 p.m.



Audrey Wagner, Acting Recording
Secretary



Merris E. Werstetter
Manager Approved

A G E N D A

COMMON COUNCIL

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

SPECIAL MEETING

July 1, 1987

7:00 PM

- 1) ROLL CALL
- 2) COMPUTER SYSTEM
- 3) MOWER _ PUBLIC WORKS
- 4) REVIEW OF PROPOSED 1987/88 BUDGET
- 5) REVIEW OF MODEL CITY TAX CODE AND TAX CODE "MENU"
- 6) DISCUSSION OF PORPOSED TOWN SALES TAX
- 7) SET TIME, DATE AND PLACE OF NEXT MEETING
- 8) ADJOURNMENT

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 1, 1987
7:00 p.m.

SPECIAL SESSION

The Common Council of the Town of Camp Verde met in Special Session on July 1, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call

Bob Barker, Carol Blaich, Woody Diehl, Marvin Reynolds
Tom Shaw, Carter Rogers and Tap Parsons

Also Present

Mercer Weiskotten, Town Manager, Chuck Devine, Town
Marshal and Audrey Wagner, Acting Recording Secretary

Computer System

The Council received material from Dan Tolman of TWI, Martha T. Search of TANDY and a new presenter Jake Harris of EVKE on leasing figures for two computers. After a presentation by each of the above it was the Council's wishes to postpone any decision until the next regular meeting. The Council wanted more time to peruse the information given to them regarding the computer figures. On a motion by Councilman Shaw and seconded by Rogers the computer system was tabled until the next regular meeting of Council. The motion was unanimously carried.

Mower - Public Works

A report was given by Street Superintendent, Doug Jones regarding the Yavapai County Yard Auction. There was a mower at the auction for the price of \$1,150. After a discussion by council a motion was made by Councilman Diehl and seconded by Reynolds to purchase the mower.

Review of Proposed 1987/88 Budget.

There was a discussion by Council members regarding how to reduce the budget. It was brought up to try and cut the budget without using a sales tax or property tax. The estimated revenue, expenditures, non-departmentl, salaries of Town Manager, secretaries and Planning

Director were all discussed. There was also input from the public regarding ways to cut the budget. It was mentioned that perhaps the budget could be cut on subscriptions and memberships, travel and training conferences and also office supplied.

Mayor Barker called a recess at 9:10 p.m.

Mayor Barker reconvened the meeting at 9:25 p.m. stating there would be a cut-off time set for 10:00 p.m.

There was discussion regarding the need for a full-time parks and recreation director. Perhaps this department could be utilized between 3 to 4 months of the year. There was a discussion held on the Planning & Zoning budget. It was mentioned that perhaps in this department as well as others that travel-training conferences and subscription-memberships could be cut down. After much discussion and the cut-off time having been reached the Council agreed to a work session to be held on Wednesday, July 8, 1987 at 5:00 p.m. to further discuss the budget.

Set time, Date and Place of Next Meeting

As stated above a work session was set for Wednesday, July 8, 1987 at 5:00 p.m. and the Council's regular session will follow at 7:00 p.m.

Adjournment

The Mayor adjourned the meeting at 10:10 p.m.

Audrey Wagner, Acting Recording
Secretary

Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

WORKSESSION

July 8, 1987

5:00 PM

- 1) Roll Call
- 2) Review of Proposed 1987/88 Budget
- 3) Review of Model City Tax Code and Tax Code "Menu"
- 4) Discussion of Proposed Town Sales Tax
- 5) Set Time, Date and Place of Next Meeting
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 8, 1987

WORKSESSION

The Common Council of the Town of Camp Verde met in a Worksession on July 8, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:10 p.m. in reference the budget for 1987/88.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Marvin Reynolds,
Carter Rogers, Tap Parsons and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal
Doug Jones, Street Superintendent, Judge Lizotte, Town
Magistrate and Audrey Wagner, Acting Recording Secretary

The purpose of this Worksession is the review of the 1987/88 Budget. It was discussed that we pull from our proposed budget those items which are applied or anticipated as grant funded and put it in a separate section and categorize it for what it is. That way it is not a part of the budget as a working budget but it is a part of it should it be granted.

A discussion was held regarding going through the various departments item by item to see what could be cut out or cut down. It was the general opinion that the departments, through Mercer, address the issues to clarify the various items on the budget and then bring it back to the Council. It was felt that since the department heads were the ones operating that particular department they could tell the Council closer how many dollars it will take to run that particular department. It was also suggested to see if each department head could operate their department under the money that was originally allocated by the State. It was the general consensus to send the budget back to the Manager and department heads to see if they can come up with a figure within our revenues without a sales tax being needed.

Review of Model City Tax Code and Tax Code "Menu"

It was agreed that this item be deferred until after the budget has been presented.

Discussion of Proposed Town Sales Tax

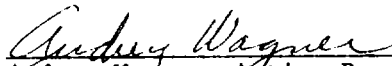
This item was also deferred until after the budget has been presented. The above two items will be kept on the agenda and be approached as they need to be approached.

Set Time, Date and Place of Next Meeting

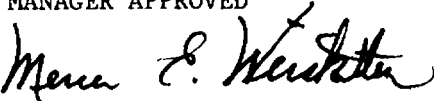
There will be a Worksession for purposes of budget on Monday, July 13, 1987 at 5:00 p.m. It will either be recessed or adjourned whatever the wishes of Council at that time so that the Special Meeting on CDBG can be held at 7:00 p.m. At the conclusion of the CDBG Meeting we will reopen the Worksession and if we wish to continue at that point we can and if we don't wish to we will adjourn. This will give us an option. It was also suggested to have noon meetings on the 14th, 15th and 16th. If these are not needed they can always be cancelled.

Adjournment

The meeting was adjourned at 5:50 p.m.


Audrey Wagner, Acting Recording
Secretary

MANAGER APPROVED


Merna E. Weiskotten

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

REGULAR MEETING

July 8, 1987

7:00 P.M.

- 1) Roll Call
- 2) Approval of the minutes of June 29, 1987 Regular Meeting
- 3) Approval of the minutes of July 1, 1987 Special Meeting
- 4) Information/Reports & Updates
Discussion & possible action on the following:
 - 5) Computer System
 - 6) Planning & Zoning
 - a. Fee Schedule
 - b. IGA w/County for P & Z Operation
 - c. Contractual Arrangement for P & Z Operation/Proposal
 - d. Tenure of Planning & Zoning Commission
 - e. Actions/Updates
 - 7) Backhoe for Public Works
 - 8) Drainage Ditch Finney Flats
 - 9) Budget & Finance - Disbursements
- 10) Call to the public
- 11) Set next meeting, time, date and place
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 8, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on July 8, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal,
Ron Ramsey, Town Attorney and Audrey Wagner, Acting Recording
Secretary.

Acceptance of the Minutes of the June 29, 1987 Meeting

On Motion by Reynolds and seconded by Blaich the council voted
unanimously to approve the minutes of the June 29, 1987 meeting.

Acceptance of the Minutes of the July 1, 1987 Meeting

On Motion by Diehl and seconded by Rogers, the Council voted
unanimously to approve the minutes of the July 1, 1987 meeting.

Information/Reports and Updates

Mayor Barker read a letter regarding the possibility of a new county being created with Williams being the county seat. The Mayor related that he would be at a meeting of the Northern Arizona Economic Development Association Thursday afternoon and Friday. He stated that he would be back in time for the evening meeting on July 9, 1987 and also to participate in the Channel 3 news program being held at the Museum. He encouraged all to attend.

The Town Manager read a letter complimenting the Marshal's Department for their help on the Jailathon. The Town Manager also stated that there was a deadline July 1st for applying for the five year federal

aid secondary project funding. The Town has applied for this project which is unknown at this time if we will get beyond a five year move-up. At \$270,000 that would include design and engineering, land acquisition etc. This would initially be an engineering study to determine what if anything we can do with the Circle K intersection. The Manager stated he is working with the Spectrum planner, Matt Winkel on other solutions to this issue.

A report was given by Jack Blum on the Beautification Committee. He reported on the ^{no project} Hallett Plaza which has been entered in the Action Arizona project. The Valley National Bank has contributed \$250 to the Camp Verde Chamber of Commerce to help with initial expenses.

Planning and Zoning

This item was moved up for the convenience of the Planning & Zoning staff. The fee schedule was discussed. A packet was given council members and one item was a statement of request by Richard Parker. A decision by council is requested on the zoning enforcement. It was suggested that guidance be given to follow county procedure until the Town can develop its own procedure. A discussion followed. A motion was made by Blaich and seconded by Parsons that we continue to have the county to administer the enforcement aspect. The motion carried unanimously.

The next item discussed was the Board of Adjustment and Appeals. It was discussed that perhaps we are not ready to address this matter at this particular time. At this time it is not necessary to contract with the county. It was discussed regarding the amount of people that should be on the board. A motion was made by Rogers that we handle our own board of adjustment and appeals in whatever direction we elect to take after further information is given. The motion was seconded by Diehl and unanimously carried.

The matter of the county hydrologist was discussed. A motion was made by Carter and seconded by Blaich that we retain the county hydrology department as it exists at present and not try and start one of our own. The motion was unanimously carried.

The next matter was the county engineer. A motion was made by Shaw and seconded by Diehl that we do not use the county engineer in our Planning & Zoning and use the engineer that we have right now. The motion was unanimously carried.

IGA w/County for P & Z Operation

The Town Manager reported on a draft of an IGA for review at this time. It was the contention of the council that just having received this draft that it be held in abeyance. A motion was made by Rogers and seconded by Reynolds that we hold items A and B in abeyance until we have an opportunity to study and read the materials and have the input of the Town Attorney.

Contractual Arrangement for P & Z Operation/Proposal

There is a county proposal to review on doing Planning & Zoning projects. There is another proposal from Spectrum to provide a turnkey planning & zoning job. The Town would provide Spectrum with a room at Town Hall and a secretary. This program from Spectrum could be utilized to obviate us from hiring staff or utilized until we hired staff or a combination of both. After much discussion it was felt Planning & Zoning should give their input. A motion was made by Diehl and seconded by Reynolds to defer this matter until Council and Planning & Zoning can study it. The motion was unanimously carried.

Tenure of Planning & Zoning Commission

Ken Martin gave some input on this matter. He stated that the recommended procedure was to stagger the terms so that the commission did not lose more than three (3) members at a time. There was a motion made by Blaich and seconded by Shaw that the commission have staggered terms, drawn as they did for the Council, with three members having two year terms and four members having four year terms. The motion was carried unanimously. As soon as the commission draws their names to see who get what staggered terms they will be sworn in by Council for that length of time.

Action/Updates

Mayor Barker read the results of the supervisors' meeting that was held in Prescott last Monday. The county planning & zoning commission denied the application for M-2 zoning that was applied for between Camp Verde and Cottonwood. The Board of Supervisors passed it with alterations and additions.

Computer System

The Town Manager gave a report on the proposals given to him by IBM, Tandy and Computer Post. The various leases were discussed and the various comparisons. It was discussed that there is a need to cut down on staff time in using old hand methods for payroll and accounting, and thus the need for computerization. Also the amount of word processing that will be generated out of Planning & Zoning alone would indicate the need for computers. A motion was made by Blaich and seconded by

Rogers that the Town lease purchase the Kapro system at this time including the Word Perfect Word Processing software, 4.2 variety. The amount of this system is \$8602.55. The motion carried with six yes votes and one no vote by Diehl.

Backhoe for Public Works

A packet was handed out with the bids on the backhoe by the Town Manager. Three were received, one from JI Case, Arizona Industrial which is John Deere and the third from Empire Machinery. After discussion regarding the bids and to buy or lease purchase, a motion was made by Diehl that we purchase the backhoe from Empire and seconded by Parsons. The motion was unanimous. The price for the Caterpillar from Empire is \$28,485.00.

Mayor Barker recessed the meeting at 8:25 p.m.

Mayor Barker reconvened the meeting at 9:45 p.m.

Drainage Ditch Finnie Flat

For information purposes it was explained that Doug Jones, Street Superintendent would see to the watering of the grass in this area with the Town's water truck.

Budget & Finance - Disbursements

The disbursement list was discussed by Council. There were questions concerning various items but after an explanation by the Town Manager a motion was made by Carter and seconded by Reynolds that we authorize the disbursements as shown. The motion was carried unanimously.

Call to the Public

There was a discussion item that in order to get the county made the statement pursuant to the Supervisors appearance which was discussed earlier about the blue staking, the culverts etc. It is our understanding that the engineer department will do that for us up to a period of six months but they want a letter from the Town that they do so. A motion was made by Diehl and seconded by Reynolds to send a letter requesting the Board of Supervisors to authorize the engineer's department to do the Town's blue staking etc. as long as we get it done for as cheap as possible. The motion was unanimously carried.

The call to the public was then opened for discussion and various items were discussed. It was brought up that the call to the public should come first so that when the time came for various things to pass the public would have some input before the Council voted. The public felt everything was already settled before they had their say in the matter. This matter was then addressed.

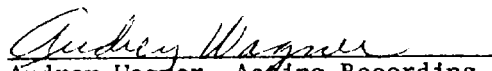
It was also mentioned that the people did not have enough facts before them. All they saw was the agenda. They felt they needed copies of most all matters, especially the dollar figures. They felt the budget

and list of disbursements needed to be posted so that the public could see the dollar amount. It was also suggested that there was a need for a public address system and name plates for the council members. With the cooler on some people in the rear of the audience could not hear everything that was being said. It was also felt that the name plates would be beneficial for the people in the audience. It was mentioned about the residence requirement for the Town Manager. All these matters were discussed. There was again discussion on the matter of the hydrologist. There was also a discussion regarding the Indians acquiring approximately 6500 acres and building two lakes, one the size of 300 acres. It was thought that this matter should be put on an Agenda at a future date for further input.

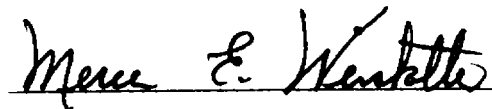
Set next meeting, time, date and place

The next regular meeting of the Council will be Wednesday, July 15, 1987 at 7:00 p.m. There is a Special CDBG meeting on Monday, July 13, 1987, at 7:00 p.m. There will be a workshop for the budget on July 13, 1987 at 5:00 p.m. which will break around 7:00 p.m. for the Special Meeting then the Council can reconvene their workshop after the CDBG meeting if necessary.

The meeting was adjourned at 9:30 p.m.


Audrey Wagner, Acting Recording
Secretary

MANAGER APPROVED



CORRECTED MINUTES

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 8, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on July 8, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Roll Call

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal,
Ron Ramsey, Town Attorney and Audrey Wagner, Acting Recording
Secretary.

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CORRECTED MINUTES

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CORRECTED MINUTES

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Mayor Barker recessed the meeting at 8:25 p.m.

Mayor Barker reconvened the meeting at 8:45 p.m.

CORRECTED MINUTES

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It was also mentioned that the people did not have enough facts before them. All they saw was the agenda. They felt they needed copies of most all matters, especially the dollar figures. They felt the budget and list of disbursements needed to be posted so that the public could see the dollar amount. It was also suggested that there was a need for a public address system and name plates for the council members. With the cooler on some people in the rear of the audience could not hear everything that was being said. It was also felt that the name plates would be beneficial for the people in the audience. It was mentioned about the residence requirement for the Town Manager. All these matters were discussed. There was again discussion on the matter of the hydrologist. There was also a discussion regarding the Indians acquiring approximately 6,500 acres and building two lakes, one the size of 300 acres. It was thought that this matter should be put on the Agenda at a future date for further input.

Set Next Meeting, Time, Date and Place:

The next regular meeting of the Council will be Wednesday, July 15, 1987 at 7:00 p.m. There is a Special CDBG meeting on Monday, July 13, 1987 at 7:00 p.m. There will be a work shop for the budget on July 13, 1987 at 5:00 p.m. which will break around 7:00 p.m. for the Special meeting then the Council can reconvene their work shop after the CDBG meeting if necessary.

CORRECTED MINUTES

Adjournment:

The meeting was adjourned at 9:30 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Meran E. Weiskotten
Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

SPECIAL MEETING

July 9, 1987

7:00PM

- 1) Roll Call
- 2) Public Hearing - Adoption of Planning & Zoning Ordinance
- 3) Resolution No. 87-13 Planning & Zoning Ordinance
- 4) Ordinance No. 87-A23 Planning & Zoning Ordinance
- 5) Adjournment

CORRECTED MINUTES

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 9, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session on July 9, 1987 at the Camp Verde Town Hall for the adoption of a Planning & Zoning Ordinance. Mayor Barker called the meeting to order at 7:10 p.m.

Roll Call:

Bob Barker, Carol Blaich, Tap Parsons, Marvine Reynolds,
Carter Rogers and Tom Shaw

Absent:

Woody Diehl

Also Present:

Mercer Weiskotten, Town Manager; Richard Parker, Chief Planner
Yavapai County and Aaron Parker, Planning & Zoning.

Public Hearing - Adoption of Planning & Zoning Ordinance:

Concerning the adoption of the existing P & Z Ordinance, Section 1 and 2, with the exclusion and it will become the ordinance or record for Camp Verde for the time being until it is amended or adopted or until we get our own done. Mayor Barker stated that there is a moratorium which will end upon our adoption of this ordinance and we can go ahead and function.

A motion was made by Rogers and seconded by Reynolds that we adopt the Yavapai County Planning and Zoning Ordinance, Volume I, Volume II and the Subdivision Regulation with the exclusion of the Building and Safety portion of the ordinance with the emergency clause attached. Appropriate work changes will be made to reflect Camp Verde Planning & Zoning ordinance instead of Yavapai County Planning and Zoning Ordinance. Town Council will be used in opposition to County Board of Supervisors and Camp Verde Planning and Zoning Commission will be used instead of County Planning and Zoning Commission. This action will be effective immediately upon final approval and adoption by the Town Council and remain in effect until we adopt our own ordinance. A discussion followed about the building code. At a later date this matter will be addressed. The above motion was unanimously carried.

It was suggested that the forgoing motion be used to pass Resolution No. 87-13 Planning & Zoning Ordinance and also for the adoption of the Ordinance No. 87-A23 Planning & Zoning Ordinance. This was agreeable to Councilmen Rogers and Reynolds who initiated the motion and seconded it. The motion was carried unanimously.

Adjournment:

The meeting adjourned at 7:40 p.m.


Susan Marshall, Executive Secretary


Manager Approved

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 9, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special session on July 9, 1987 at the Camp Verde Town Hall for the adoption of a Planning & Zoning Ordinance. Mayor Barker called the meeting to order at 7:10 p.m.

Roll Call

Bob Barker, Carol Blaich, Tap Parsons, Marvin Reynolds,
Carter Rogers and Tom Shaw.

Absent

Woody Diehl

Also Present

Mercer Weiskotten, Town Manager, Richard Parker, Chief Planner
Yavapai County and Aaron Parker, Planning & Zoning.

Public Hearing - Adoption of Planning & Zoning Ordinance

Concerning the adoption of the existing P & Z Ordinance Section 1 and 2 with an exclusion and it become the ordinance of record for Camp Verde for the time being until it is amended or adopted or until we get our own done. Mayor Barker stated that there is a moratorium which will end on our adoption of this ordinance and we can go ahead and function.

A motion was made by Rogers and seconded by Reynolds that we adopt the Yavapai County Planning and Zoning Ordinance Volume I, Volume II and the Subdivision Regulation with the exclusion of the Building and Safety portion of the ordinance, ^{with necessary changes attached} appropriate word changes will be made to reflect Camp Verde Planning and Zoning ordinance instead of Yavapai County Planning and Zoning Ordinance, Town Council will be used in opposition to County Board of Supervisors and Camp Verde Planning and Zoning Commission will be used instead of County Planning and Zoning Commission. This action will be effective immediately upon final approval and adoption by the Town Council and remain in effect until we adopt our own ordinance ~~with the emergency clause attached~~. A discussion followed about the building code. At a later date this matter can be addressed. The above motion was unanimously carried.

It was suggested the the foregoing motion be used to pass Resolution No. 87-13 Planning & Zoning Ordinance and also for the adoption of the Ordinance No. 87-A23 Planning & Zoning Ordinance. This was agreeable to Councilment Rogers and Reynolds who initiated the motion and seconded it. The motion was unimous. *UNANIMOUS.*

Adjournment

The meeting was adjourned at 7:40 p.m.

Audrey Wagner, Acting Recording
Secretary

MANAGER APPROVED

Merce E. Weisteller

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

WORKSESSION

July 13, 1987

5:00 PM

- 1) Roll Call
- 2) Review of Proposed 1987/88 Budget
- 3) Review of Model City Tax Code and Tax Code "Menu"
- 4) Discussion of Proposed Town Sales Tax
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

July 13, 1987

The Common Council of the Town of Camp Verde, Arizona met in a Work Session to discuss the proposed 1987/88 budget at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:35 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal, Ralph Lizotte, Town Magistrate and Susan Marshall, Executive Secretary.

Review of Proposed 1987/88 Budget:

Mayor Barker stated that the council would need to review the revised proposed 1987/88 budget and turned the meeting over to Manager Weiskotten. Discussion and a question and answer period followed. Mayor Barker stated the need for the council to adopt the budget as quickly as possible.

The meeting was recessed at 6:50 p.m.

Recovered at 8:10 p.m. following the Special Meeting on CDBG funds.

The council went through the proposed budget line by line and made suggestions to Manager Weiskotten on various items they felt could be adjusted. Following a question and answer period with Marshal Devine and Judge Lizotte as to their portion of the budget the meeting was adjourned at 8:55 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Mercer E. Weiskotten
Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

SPECIAL MEETING

July 13, 1987

7:00 PM

- 1) Roll Call
- 2) Public Hearing on CDBG Funding
- 3) Resolution No. 87-14 Application for CDBG Funds
- 4) Resolution No. 87-15 Community Development/Housing Needs
- 5) Resolution No. 87-16 Displacement Plan
- 6) Resolution No. 87-17 Blighted Target Areas
- 7) Information/Updates
- 8) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

July 13, 1987

SPECIAL SESSION

The Common Council of the Town of Camp Verde, Arizona met in a Special Session to hear a presentation from Matt Winkel of Spectrum Associates concerning the CDBG Funding. Mayor Barker called the Special Session to order at 7:15 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager; Doug Jones, Street Superintendent; Matt Winkel, Spectrum Associates and Susan Marshall, Executive Secretary.

CDBG Funding:

Mayor Barker called the Public Hearing on requests and comments for utilizing CDBG Funds to provide paving of the streets within the Town. He then called on Matt Winkel for his presentation. Mr. Winkel presented the proposed street projects of Big Valley Drive, Quarter Horse Lane, Cemetery Lane and the road by White Hills Trailer Park. It will be necessary to have the income survey completed by Friday, July 17, 1987 to comply with the requirements for the funding. He then explained four (4) Resolutions that the council would need to adopt to obtain the funding. Mayor Barker called for questions from the council concerning the Resolutions. He then stated that the attempt to obtain these funds was a result of continuation of council's action as a result of a volunteer committee's recommendations. He then opened the meeting to the floor. John Crane stated that Chino Valley was doing their income surveys by mail. Mr. Winkel stated that this was true but they were having a very poor response rate. John Crane stated that he had heard from various people in the community that the streets proposed for paving are not representative of the total community and would it be possible to utilize the grant funds in other areas. Mr. Winkel explained that the funds would need to be used as presented. Parsons stated that if the funds were not used to take care of these street the Town's street department would probably not be able to get to repairing them for a long time. Diehl explained that the volunteer committee reviewed several areas that the grant funds could possible cover. Several of the areas considered would not qualify the Town for the funds. After the committee met with Mr. Winkel and reviewed all considered areas the committee selected the roads as a project to be funded by the grant. Following discussion, Blaich stated the need for more PR to get the income surveys completed. She stated that several people don't understand why the Town is requesting this information. John Crane brought up the point of the vacancy factor.

On a motion by Blaich, seconded by Diehl, the council voted unanimously to adopt Resolution 87-14. On a motion by Rogers, seconded by Parsons, the council voted unanimously to adopt Resolution 87-15. On a motion by Diehl, seconded by Rogers the council voted unanimously to adopt Resolution 87-16. On a motion by Shaw, seconded by Reynolds, the council voted unanimously to adopt Resolution 87-17 with a correction being made to Section C changing "the Verde River" to "Clear Creek". Blaich abstained from the vote because of the location of her residence in relationship to the project.

Information/Updates:

Mr. Winkel reported on the process that the grant application goes through. Once the application and resolutions are approved by the council they will be sent to NACOG then to the County Committee hearing in August. Their decision goes to the Regional NACOG meeting then to the state. Discussion on various funds and grants that might be available to the Town. Question and answer period concerning funding for street signs, stop lights, paving and striping. Mr. Winkel stated that there were grant omnies available for these projects. Mr. Winkel suggested that the Town consider hiring a consultant to review the streets in Camp Verde and give the council a complete picture of the needs in this area before applying for further grants.

The meeting was recessed at 7:55 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

Man E. Winkler

Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

WORKSESSION

July 14, 1987

12 Noon

- 1) Roll Call
- 2) Review of Proposed 1987/88 Budget
- 3) Review of Model City Tax Code and Tax Code "Menu"
- 4) Discussion of Proposed Town Sales Tax
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 14, 1987

WORKSESSION

The Common Council of the Town of Camp Verde met in a Worksession on July 14, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 12:10 p.m. for the purpose of working on the 1987/88 budget.

Roll Call:

Bob Barker, Woody Diehl, Marvin Reynolds, Carter Rogers, Tap Parsons and Tom Shaw. Carol Blaich attended the meeting about 15 minutes late due to an engagement in Sedona.

Also Present:

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal, Doug Jones, Street Superintendent and Audrey Wagner, Acting Recording Secretary.

The first item for review was the Public Safety/Animal Control budget. It was asked about the income derived after the department became operational. The suggested amount of revenue to begin with would be approximately \$1800.00. A comparison could not be made until it would be operational for a year. It was suggested that using the Cottowood facility would take up a lot of the officers' time going back and forth and there would be a lot of wear and tear on the Town vehicles. The Town Marshal stated the way the Town is doing things now is trying to tack down the owner of the stray dogs so that the people would be more responsible for their animals.

The next item of business was the Public Works Administration. It was discussed that perhaps the Custodian could be put on contract, and not a need for a maintenance man. The point was brought up that the two do not overlap. That a custodian does mainly clean up work, while there was a need for a maintenance man so that he could if needed, chop weeds, replace bulbs and do other maintenance work in areas of the town other than Town Hall. It was then discussed that perhaps we could contract for the janitorial work. It was felt that it would be cheaper to have a custodian and pay an hourly wage as that at present.

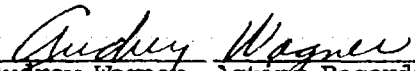
The next matter was the Public Works/Streets. It was brought up that the Town needed a mixing table area. It was felt that we needed land for the Town's own use so that the Town would not have to impose on some of the Town people for their use in storing materials etc. Two places were suggested, that of the area on Copper Canyon and also land used by the Forest Service. These two areas will be looked into. Councilman Rogers volunteered to look into the Forest Service area.

The matter of uniforms was discussed. It was felt by some that this was not needed. Others felt that just shirts could be used. It was also mentioned that there was a need so that the works could be recognized as being employed by the Town. It was suggested that we verify with other towns and cities such as Cottonwood, Jerome and Clarkdale to see if there is a need at present for uniforms. Doug Jones is going to check into this matter.

It was felt that there is a definite need for a Safety Inspector. It was the general opinion that this should be budgeted in the current budget. The suggestion was to take a pro-rated salary approximately \$11,000 out of the Contractural Construction-Streets (\$493,896.19). Subtract the amount of \$11,000 and leave the rest of the money and put it into the contingency fund. All agreed that a contingency fund is needed. The Mayor then stated to let the record show that any money that is to be spent out of the contingency fund must be approved by council. All concurred that this was to be so. It was then suggested that since the Custodian would work on an hourly basis that the yearly salary of \$11,533.56 would go to the general fund.

It was the feeling by all Council members to try to live within the money they had been given from the various grants and State but if it came down to the public not being served that it would then be necessary to go to the sales tax.

The meeting was then recessed at 2:00 p.m. to reconvene at 6:00 p.m. to continue work on the budget. This four hour period was needed for the Town Manager to rework the budget adding the Safety Inspector, deleting the Custodian salary and reworking these budget items into the contingency fund and the general fund respectively. At 6:00 p.m. the budget will then be re-evaluated.



Audrey Wagner, Acting Recording
Secretary



Manager Approved

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

July 14, 1987

The Common Council of the Town of Camp Verde, Arizona met in a Work Session to discuss the proposed 1987/88 budget at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 6:15 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal and Susan Marshall, Executive Secretary

Review of Proposed 1987/88 Budget:

Discussion and review of various changes the council had requested Manager Weiskotten to make to the previous proposed budget. Question and answer period on ways to possibly increase revenues. It might be possible to contract with the fire department to handle their dispatching rather than their contracting with the County for these services. They are paying the County \$2,500.00 per month at this time. \$13,000.00 was added to the revenues for Planning and Zoning fees. Council agreed that the Street Superintendent's salary should be paid completely from the Highway User Funds. Manager Weiskotten stated that he felt Mr. Jones' salary should remain in the Administration area as part of his time is spent doing administrative chores. Council directed Marshal Devine to talk to the fire department concerning our covering their dispatching.

Adjournment:

The meeting was adjourned at 8:30 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Mercer E. Weiskotten
Manager Approved

CORRECTED MINUTES

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 14, 1987

WORKSESSION

The Common Council of the Town of Camp Verde met in a Worksession on July 14, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 12:10 p.m. for the purpose of working on the 1987/88 budget.

Roll Call:

Bob Barker, Woody Diehl, Marvin Reynolds, Carter Rogers, Tap Parsons and Tom Shaw. Carol Blaich attended the meeting about 15 minutes late due to an engagement in Sedona.

Also Present:

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal, Doug Jones, Street Superintendent and Audrey Wagner, Acting Recording Secretary.

The first item for review was the Public Safety/Animal Control budget. It was asked about the income derived after the department became operational. The suggested amount of revenue to begin with would be approximately \$1800.00. A comparison could not be made until it would be operational for a year. It was suggested that using the Cottowood facility would take up a lot of the officers' time going back and forth and there would be a lot of wear and tear on the Town vehicles. The Town Marshal stated the way the Town is doing things now is trying to tack down the owner of the stray dogs so that the people would be more responsible for their animals.

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CORRECTED MINUTES

The next matter was the Public Works/Streets. It was brought up that the Town needed a mixing table area. It was felt that we needed land for the Town's own use so that the Town would not have to impose on some of the Town people for this use in storing materials, etc. Two places were suggested, that of the area on Copper Canyon and also land used by the Forest Service. These two areas will be looked into. Councilman Rogers volunteered to look into the Forest Service area.

The matter of uniforms was discussed. It was felt by some that this was not needed. Others felt that just shirts could be used. It was also mentioned that there was a need so that the works could be recognized as being employees of the Town. It was suggested that we verify with other towns and cities such as Cottonwood, Jerome and Clarkdale to see if there is a need at present for uniforms. Doug Jones is going to check into this matter.

It was felt that there is a definite need for a Safety Inspector. It was the general opinion that this should be budgeted in the current budget. The suggestion was to take a pro-rated salary approximately \$11,000.00 out of the Contractual Construction-Streets (\$493,896.19). Subtract the amount of \$11,000.00 and leave the rest of the money and put it in the contingency fund. All agreed that a contingency fund is needed. The Mayor then stated to let the record show that any money that is to be spent out of the contingency fund must be approved by Council. All concurred that this was to be so. It was then suggested that since the Custodian would work on a hourly basis that the yearly salary of \$11,533.56 would go to the general fund.

It was the feeling by all Council members to try to live within the money they had been given from the various grants and State but if it came down to the public not being served that it would then be necessary to go to the sales tax.

The meeting was then recessed at 2:00 p.m. to reconvene at 6:00 p.m. to continue work on the budget. This four hour period was needed for the Town Manager to rework the budget adding the Safety Inspector, deleting the Custodian salary and reworking these budget items into the contingency fund and the general fund respectively. At 6:00 p.m. the budget will then be re-evaluated.

The meeting reconvened at 6:15 p.m.

All Council members were present. Town Manager Weiskotten, Town Marshal Chuck Devine and Executive Secretary, Susan Marshall were also present.

Discussion and review of various changes the council had requested Manager Weiskotten to make to the previous proposed budget. Question and answer period on ways to possibly increase revenues. It might be possible to contract with the fire department to handle their dispatching rather than their contracting with the County for these services. They are paying the County \$2,500.00 per month at this time. \$13,000.00 was added to the revenues for Planning and Zoning fees. Council agreed that the Street Superintendent's salary should be paid completely from the Highway User Funds. Manager Weiskotten stated that he felt Mr. Jones' salary should remain in the Administration area as part of his time is spent doing administrative chores. Council directed Marshal Devine to talk to the fire Department concerning our covering their dispatching.

CORRECTED MINUTES

Adjournment

The meeting was adjourned at 8:30 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Merce E. Weistollen
Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

WORKSESSION

July 15, 1987

12 Noon

- 1) Roll Call
- 2) Review of Proposed 1987/88 Budget
- 3) Review of Model City Tax Code and Tax Code "Menu"
- 4) Discussion of Proposed Town Sales Tax
- 5) Set Time, Date and Place of Next Meeting
- 6) Adjournment

CORRECTED MINUTES

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 15, 1987

WORKSESSION

The Common Council of the Town of Camp Verde met in a Worksession on July 15, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 12:10 p.m.

Roll Call

Bob Barker, Woody Diehl, Marvin Reynolds, Carter Rogers, Tap Parsons and Tom Shaw. Carol Blaich arrived at 12:15 p.m.

Also Present:

Chuck Devine, Town Marshal, Doug Jones, Street Superintendent, Audrey Wagner, Acting Recording Secretary and Mercer E. Weiskotten, Town Manager arrived at 12:15 p.m.

The purpose of the Worksession is to continue going through various departments for the 1987/88 budget.

Chuck Devine reported on the Fire Department using the Dispatch Office in the Marshal's Office. It is believed that this will be beneficial to all. If the Fire Department does use the Town's Dispatch Office they will pay the town \$2,500 per month for a total of \$25,000 for 10 months. This will give the Town added revenue. After the Fire Marshal talks with various people he will get back to Chuck with a definite answer.

The Town Manager handed out the material for the discussion on IGA with Yavapai County which will be discussed at the regular meeting this evening.

There was a discussion held on the Planning & Zoning Department regarding their budget. It was the general feeling by all that this department had been cut down as much as possible. It was also discussed that this department along with all others need a contingency fund. It was brought up that the Planning Director would double as the inspector for that department. At least for the present time.

CORRECTED MINUTES

The matter of postage was brought up for Planning & Zoning. It was felt that this department would have a greater need for postage for all their various postings, printings, etc. Manager Weiskotten stated that the postage for all departments was under non-departmental. The reason for this is that at the present time the Town only has one postage meter.

The estimated revenue was then discussed. It was felt that the \$2,55.00 was a realistic figure to work with for the Business License Tax. It was also felt that some sort of fee schedule would have to be made to made it fair to all businesses. It was also felt that the \$13,000.00 construction permit fees/hearings is a fair estimate for the first year.

After paring down each department as far as possible it was suggested that a one percent sales tax would still be needed. Everyone wanted to avoid this but in order to give the people of the Town the best possible service it was felt that this tax was necessary. An estimated \$250,000.00 could then be added to the revenue. After discussion, it was felt that a 40/60 division of this money could be used. Forty percent to a building fund and sixty percent used to reduce the budget and be used as a contingency fund. This contingency fund would be controlled by the Council. No money would be spent out of this fund unless it is approved by the Council.

A special meeting will be held on July 20th for the purpose of adopting the tentative 1987/88 budget.

It was then agreed to recess the Work Session until 5:00 p.m. this evening for the purpose of going over the Model Tax Code prior to the regular meeting at 7:00 p.m.

The meeting was recessed at 1:45 p.m.

The meeting was reconvened at 5:00 p.m.

All council members were present. Manager Weiskotten and Marshal Devine were also present.

The Model City Tax Code "Menu" was discussed at length, including the possibility of a tax on food. A future discussion will be commenced at noon, July 16, 1987.

Adjournment

The meeting was adjourned at 6:55 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Merle E. Weiskotten
Manager Approved

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 15, 1987
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona reconvened their worksession at 5:00 p.m. Being called to order by Mayor Barker.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Marvin Reynolds,
Carter Rogers, Tap Parsons and Tom Shaw

Also Present

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal

The Model City Tax Code "Menu" was discussed at length, including the possibility of a tax on food. A future discussion will be commenced at noon, July 16, 1987.

Adjournment

The meeting was adjourned at 6:55 p.m.

Mercer E. Weiskotten

Manager Approved

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 15, 1987

WORKSESSION

The Common Council of the Town of Camp Verde met in a Worksession on July 15, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 12:10 p.m.

Roll Call

Bob Barker, Woody Diehl, Marvin Reynolds, Carter Rogers, Tap Parsons and Tom Shaw. Carol Blaich arrived at 12:15 p.m.

Also Present:

Chuck Devine, Town Marshal, Doug Jones, Street Superintendent, Audrey Wagner, Acting Recording Secretary and Mercer E. Weiskotten, Town Manager arrived at 12:15 p.m.

The purpose of the Worksession is to continue going through various departments for the 1987/88 budget.

Chuck Devine reported on the Fire Department using the Dispatch Office in the Marshal's Office. It is believed that this will be beneficial to all. If the Fire Department does use the Town's Dispatch Office they will pay the town \$2,500 per month for a total of \$25,000 for 10 months. This will give the Town added revenue. After the Fire Marshal talks with various people he will get back to Chuck with a definite answer.

The Town Manager handed out the material for the disucssion on IGA with Yavapai County which will be discussed at the regular meeting this evening.

There was a discussion held on the Planning & Zoning Department regarding their budget. It was the general feeling by all that this department had been cut down as much as possible. It was also discussed that this department along with all others need a contingency fund. It was brought up that the Planning Director would double as the inspector for that department. At least for the present time.

The matter of postage was brought up for Planning & Zoning. It was felt that this department would have a greater need for postage for all their various required postings, printings, etc. Manager Weiskotten stated that the postage for all departments was under non-departmental. The reason for this is that at the present time the Town only has one postage meter.

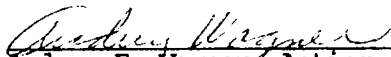
The estimated revenue was then discussed. It was felt that the \$2,500 was a realistic figure to work with for the Business License Tax. It was also felt that some sort of fee schedule would have to be made to make it fair to all businesses. It was also felt that the \$13,000 construction permit fees/hearings is a fair estimate for the first year.

After paring down each department as far as possible it was suggested that a one per cent sales tax would still be needed. Everyone wanted to avoid this but in order to give the people of the Town the best possible service it was felt that this tax was necessary. An estimated \$250,000 could then be added to revenue. After discussion, it was felt that a 40/60 division of this money could be used. Forty percent to a building fund and sixty percent used to reduce the budget and be used as a contingency fund. This contingency fund would be controlled by the Council. No money would be spent out of this fund unless it is approved by Council.

A special meeting will be held on July 20th for the purpose of adopting the tentative 1987/88 budget.

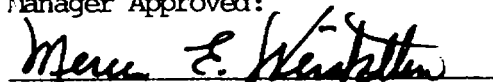
It was then agreed to recess the Worksession until 5:00 p.m. this evening for the purpose of going over the Model Tax Code prior to the regular meeting at 7:00 p.m.

The meeting was recessed at 1:45 p.m.



Audrey E. Wagner, Acting
Recording Secretary

Manager Approved:



Marc E. Weiskotten

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

REGULAR MEETING

July 15, 1987

7:00 PM

- 1) Roll Call
- 2) Approval of the Minutes of July 8, 1987 Worksession
- 3) Approval of the Minutes of July 8, 1987 Regular Meeting
- 4) Approval of the Minutes of July 9, 1987 Special Meeting
- 5) Information/Updates
- 6) Town Liability Insurance
- 7) Town Attorney Interviews
- 8) IGA with Yavapai County - Discussion
- 9) Resolution No. 87-18 IGA with Yavapai County
- 10) Planning & Zoning
- 11) Call to the Public
- 12) Set Time, Date and Place of Next Meeting
- 13) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 15, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on July 15, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker called the meeting to order at 7:20 p.m.

Roll Call

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal,
Ron Ramsey, Town Attorney, Doug Jones, Street Superintendent
and Audrey Wagner, Acting Recording Secretary

Approval of the Minutes of July 8th Worksession, July 8th Regular Meeting and the July 9th Special Meeting were held in abeyance until the Special Meeting being held on July 20, 1987. A motion was made by Carol Blaich and seconded by Marvin Reynolds to hold these three items in abeyance until the aforementioned time. The motion was carried unanimously.

Information and Updates

The Mayor told of the upcoming Cocopah Water Conservation Meeting.

Planning & Zoning

This item was moved from item to to item 6. It was recommended that Planning & Zoning accept the application assistance given by Yavapai County. The IGA staff support has been working out beautifully according to Mikell Lawrence the Chairperson of Planning & Zoning. Applications for building permits are being taken at the Planning & Zoning Office from 8:00 a.m. to 12:00 noon. There was also a discussion regarding the hiring of the Planning & Zoning Director. The Town Manager stated that he has advertised in various newspapers and at this point the Town has two applications for the Planning & Zoning Director. It was also discussed about when the date of the Planning & Zoning members tenure should begin. It was not specific if their tenure should begin as of April 20th or as of July 1, 1987.

A motion was made by Carol Blaich and seconded by Carter Rogers to put this on the Agenda for the regular Wednesday meeting on July 22, 1987 for a clarification of this matter.

Mayor Barker then stated that the first Planning & Zoning Commission hearing would be on July 30, 1987 and that August 5th would be the regular meeting of the Town Council and for all the members of the Council to be conversant on the Camp Verde Planning & Zoning Ordinance Volumes I and II. Carter Rogers then made a motion to accept the Staff Summary submitted by Planning & Zoning with the following changes. Instead of Camp Verde residents change that to applicants for property within the town limits of Camp Verde. It was seconded by Marvin Reynolds and passed unanimously that the Mayor should sign the Staff Summary with the above changes.

Town Liability Insurance

A discussion was held on the matter of liability insurance. At present the Town has one million dollars worth of liability insurance. It was felt that this was not enough at the present time. There was a motion made by Carter Rogers and seconded by Marvin Reynolds that the Town raise their base liability insurance from one million to two million.

Town Attorney Interviews

The Town Attorney position was discussed. It was felt by all that the interviews should be held as soon as possible. An oral board consisting of Mayor Barker, Councilmen Reynolds, Diehl and Town Manager Mercer Weiskotten was formed. The date of Tuesday, July 28, 1987 was suggested, and the aforementioned were to check their calendars to see if that date was clear. Mayor Barker asked that the Town Manager implement some uniform questions for the oral board.

IGA with Yavapai County - Discussion

The IGA with Yavapai County was discussed and one of the main items was that of the additional fee for support staff and if indeed there was an additional fee. Another matter was the clarification of the training of support staff, just what the length of time would be. After a discussion a motion was made by Carol Blaich and seconded by Woody Diehl to adopt the Resolution No. 87-18 subject to clarification of paragraphs 3 and 4 regarding the training of staff. The emergency clause was also added to this motion. The motion passed unanimously.

Call to the Public

During the call to the public it was brought up about the distribution of the CDBG funds. Which project was to be first, IE, Verde Lakes, White Hills or Quarter Horse Lane. It was felt that this should be clarified. The Mayor suggested the original committed check into this

atter. This committee consisted of Marvin Reynolds, Woody Diehl, John Crane and Nancy Jungling. It was suggested that this committee research this matter and get back to the Council with their opinion.

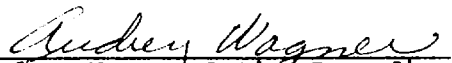
It was again brought up about the PA system. All felt that it was needed but that due to the expense this matter would have to be put off for the time being or at least until one can be found that is affordable to the Town.

Set Time, Date and Place of Next Meeting

There will be a worksession held at noon on Thursday, July 16, 1987. A special meeting will be held on Monday, July 20, 1987 at 7:00 p.m. The next regular meeting of the Council will be held on Wednesday, July 22, 1987 at 7:00 p.m.

Adjournment

The meeting was adjourned at 8:05 p.m.


Audrey Wagner, Acting Recording Secretary


Manager Approved

CORRECTED MINUTES

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 15, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in regular session on July 15, 1987 at the Camp Verde Town Hall in order to conduct the council's regular business. Mayor Barker called the meeting to order at 7:20 p.m.

Roll Call

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal,
Ron Ramsey, Town Attorney, Doug Jones, Street Superintendent
and Audrey Wagner, Acting Recording Secretary

Approval of the Minutes of July 8th Worksession, July 8th Regular Meeting and the July 9th Special Meeting were held in abeyance until the Special Meeting being held on July 20, 1987. A motion was made by Carol Blaich and seconded by Marvin Reynolds to hold these three items in abeyance until the aforementioned time. The motion was carried unanimously.

Information and Updates

The Mayor told of the upcoming Cocopah Water Conservation Meeting.

Planning & Zoning

This item was moved from item to to item 6. It was recommended that Planning & Zoning accept the application assistance given by Yavapai County. The IGA staff support has been working out beautifully according to Mikell Lawrence the Chairperson of Planning & Zoning. Applications for building permits are being taken at the Planning & Zoning Office from 8:00 a.m. to 12:00 noon. There was also a discussion regarding the hiring of the Planning & Zoning Director. The Town Manager stated that he has advertised in various newspapers and at this point the Town has two applications for the Planning & Zoning Director. It was also discussed about when the date of the Planning & Zoning members tenure should begin. It was not specific if their tenure should begin as of April 20th or as of July 1, 1987.

CORRECTED MINUTES

A motion was made by Carol Blaich and seconded by Carter Rogers to put this on the agenda for the regular Wednesday meeting on July 22, 1987 for a clarification on this matter.

Mayor Barker then stated that the first Planning & Zoning Commission hearing would be on July 30, 1987 and that August 5th would be the regular meeting of the Town Council and for all the members of the Council to be conversant on the Camp Verde Planning and Zoning Ordinance Volumes I and II. Carter Rogers then made a motion to accept the Staff Summary submitted by Planning & Zoning with the following changes. Instead of Camp Verde residents change that to applicants for property within the town limits of Camp Verde. It was seconded by Marvin Reynolds and passed unanimously that the Mayor should sign the Staff Summary with the above changes.

Town Liabaility Insurance

A discussion was held on the matter of liability insurance. At present the Town has one million dollars worth of liability insurance. It was felt that this was not enough at the present time. There was a motion made by Carter Rogers and seconded by Marvin Reynolds that the Town raise their base liability insurance from one million to two million.

Town Attorney Interviews

The Town Attorney position was discussed. It was felt by all that the interviews should be held as soon as possible. An oral board consisting of Mayor Barker, Councilmen Reynolds and Diehl was formed. Mayor Barker asked Manager Weiskotten to also attend the interviews. The date of Tuesday July 28, 1987 was suggested, and the aforementioned were to check their calendars to see if that date was clear. Mayor Barker asked that the Town Manager implement some uniform questions for the oral board.

IGA with Yavapai County - Discussion

The IGA with Yavapai County was discussed and one of the main items was that of the additional fee for support staff and if indeed there was an additional fee. Another matter was the clarification of the training of support staff, just what the length of time would be. After a discussion, a motion was made by Carol Blaich and seconded by Woody Diehl to adopt the Resolution No. 87-18 subject to clairification of paragraphs 3 and 4 regarding the training of staff. The emergency clause was also added to this motion. The motion passed unanimously.

Call to the Public

During the call to the public it was brough up about the distribution of the CDBG funds. Which project was to be first, IE, Verde Lakes, White Hills or Quarter Horse Lane. It was felt that this should be clarified. The Mayor suggested the original committee check into this matter. This committee consisted of Marvin Reynolds, Woody Diehl, John Crane, Nancy Jungling and Tom Shaw. It was suggested that this committee research this matter and get back to the Council with their opinion.

CORRECTED MINUTES

It was again brought up about the PA system. All felt that it was needed but that due to the expense this matter would have to be put off for the time being or at least until one can be found that is affordable to the Town.

Set Time, Date and Place of Next Meeting

There will be a work session held at noon on Thursday, July 16, 1987. A Special meeting will be held on Monday, July 20, 1987 at 7:00 p.m. The next regular meeting of the Council will be held on Wednesday, July 22, 1987 at 7:00 p.m.

Adjournment

The meeting was adjourned at 8:05 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

Merle E. Weinstellen

Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

WORKSESSION

July 16, 1987

12 Noon

- 1) Roll Call
- 2) Review of Proposed 1987/88 Budget
- 3) Review of Model City Tax Code and Tax Code "Menu"
- 4) Discussion of Proposed Town Sales Tax
- 5) Set Time, Date, and Place of Next Meeting
- 6) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
July 16, 1987

WORKSESSION

The Common Council of the Town of Camp Verde met in a worksession on July 16, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 12:10 p.m. This worksession is needed to continue working on the Model Tax Code Menu.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Marvin Reynolds,
Carter Rogers, Tap Parsons and Tom Shaw

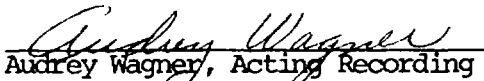
Also Present:

Mercer Weiskotten, Town Manager, Chuck Devine, Town Marshal,
Kent Fairbairn a representative for the League of Cities
and Towns and Audrey Wagner Acting Recording Secretary

Mr. Fairbairn was very helpful in explaining some of the Model Tax Code to the Council members. Mr. Fairbairn also ascertained by calling DOR that the \$250,000 revenue from taxes (one percent) did not include a tax on food. The matter of taxing food and the sale of food to public school district was tabled until a later time.

After the Council passes the Model Tax Code it will take approximately six to eight weeks before any money can be received from the State for the sales tax.

There will be a Special Meeting on Monday, July 20, 1987 at 7:00 p.m. for the purpose of adopting a tentative budget. It was felt by Council that another Worksession should be held at 5:00 p.m. prior to the Special Meeting.


Audrey Wagner, Acting Recording
Secretary


Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

WORKSESSION

July 20, 1987

5:00 PM

- 1) Roll Call
- 2) Review of Proposed 1987/88 Budget
- 3) Review of Model City Tax Code and Tax Code "Menu"
- 4) Discussion of Proposed Town Sales Tax
- 5) Set Time, Date & Place of Next Meeting
- 6) Adjournment

A G E N D A
COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL
JULY 20, 1987

SPECIAL SESSION

7:00 p.m.

- 1) Roll Call
- 2) Acceptance of the minutes of the July 8, 1987 Work Session
- 3) Acceptance of the minutes of the July 8, 1987 Regular Session
- 4) Acceptance of the minutes of the July 9, 1987 Special Session
- 5) Acceptance of the minutes of the July 13, 1987 Work Session
- 6) Acceptance of the minutes of the July 13, 1987 Special Session
- 7) Acceptance of the minutes of the July 14, 1987 Work Session
- 8) Acceptance of the minutes of the July 15, 1987 Work Session
- 9) Acceptance of the minutes of the July 15, 1987 Regular Session
- 10) Acceptance of the minutes of the July 16, 1987 Work Session
- 11) Information/Updates

Discussion and possible action on the following:

- 12) Tentative 1987/88 Budget Discussion
 - a) Resolution 87-19 - Tentative Budget Adoption
- 13) Planning & Zoning
 - a) Tenure of P & Z Commission
- 14) Community Development Block Grant
 - a) Paving Priorities
- 15) Approval of Disbursements
- 16) Call To The Public
- 17) Set Next Meeting Time, Date & Place
- 18) Adjournment

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

July 20, 1987
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a work session at the Camp Verde Town Hall on July 20, 1987 at 5:00 p.m. to review the proposed 1987/88 budget.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal; and Susan Marshall, Executive Secretary.

Review of Proposed 1987/88 Budget:

Mayor Barker called on Manager Weiskotten to update the Council on any changes that had been made since the previous revision and adding in the revenues from the sales tax. Mayor Barker read from the League of Arizona Cities and Towns budget manual and posed the question, are we possibly violating any state statutes by ear marking a percentage of the contingency funds for a building fund. A question and answer period followed. Once the tentative budget is adopted the monies can be moved from lint item to line item but the upper limits of the budget cannot be changed. Discussion included the deficit amount in the general fund as of June 30, 1987 and where to place this amount.

Set Next Meeting Time, Date & Place:

The council will meet in a Special meeting to have tentative adoption of the proposed 1987/88 budget at 7:00 p.m., July 20, 1987 at the Camp Verde Town Hall. They will also meet for a work session on the model Tax Code "Menu" on July 22, 1987 at 5:00 p.m. at the Camp Verde Town Hall.

The meeting adjourned at 6:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Mercer E. Weiskotten
Manager Approved

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

July 20, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on July 20, 1987. Mayor Barker called the meeting to order at 7:10 p.m.

All Council members were present. Mercer Weiskotten, Town Manager; Ron Ramsey, Town Attorney; Chuck Devine, Town Marshal; Doug Jones, Street Superintendent and Susan Marshall, Executive Secretary were also present.

Acceptance of the minutes of the July 8, 1987 Work Session:

On a motion by Rogers, seconded by Reynolds, the council voted unanimously to approve the minutes of the July 8, 1987 Work Session as presented.

Acceptance of the minutes of the July 8, 1987 Regular Session:

On a motion by Blaich, seconded by Parsons, the council voted unanimously to approve the minutes of the July 8, 1987 Regular session with corrections to the name Hallet Plaza changed to Margaret Hallet Plaza, to change Carter to Rogers to deliniate Councilman Carter Rogers and to correct the time the council reconvened to read 8:45 p.m.

Acceptance of the minutes of the July 9, 1987 Special Session:

On a motion by Rogers, seconded by Shaw, the council voted unanimously to approve the minutes of the July 9, 1987 Special Session with wording corrections being made concerning the emergency clause being attached to Yavapai County Planning & Zoning Ordinance, Volume I and II and the Subdivision Regulation with the exclusion of the Building and Safety portion of the ordinance.

Acceptance of the minutes of the July 13, 1987 Work Session:

On a motion by Diehl, seconded by Reynolds, the council voted unanimously to approve the minutes of the July 13, 1987 Work Session as presented.

Acceptance of the minutes of the July 13, 1987 Special Session:

On a motion by Rogers, seconded by Reynolds, the council voted unanimously to approve the minutes of the July 13, 1987 Special Session as presented.

Acceptance of the minutes of the July 14, 1987 Work Session:

On a motion by Blaich, seconded by Diehl, the council voted unanimously to hold approval of the minutes of the July 14, 1987 Work Session in abeyance until corrections can be made.

July 20, 1987 Special Session

Acceptance of the minutes of the July 15, 1987 Work Session:

On a motion by Diehl, seconded by Reynolds, the council voted unanimously to hold approval of the minutes of the July 15, 1987 Work Session in abeyance until corrections can be made.

Acceptance of the minutes of the July 15, 1987 Regular Session:

On a motion by Diehl, seconded by Rogers, the council voted unanimously to approve the minutes of the July 15, 197 Regular Session with a correction being made to show that Manager Weiskotten was asked by the Mayor to attend the Town Attorney interviews and was not a member of the appointed committee. Also a correction was needed to include Tom Shaw to the Committee which pulled together suggestions for uses for the CDBG funds.

Information/Updates:

Manager Weiskotten reported that the interviews for the position of Town Attorney are to be scheduled for July 28, 1987 beginning at 1:30 p.m. He will contact the applicants to schedule their interviews. He also asked that the council check their calendars to set a date for a work session concerning the retirement package for the Town Employees. Mayor Barker reported that the Cocopai Resource and Conservation District would be holding a meeting in Flagstaff on July 23, 1987 at noon. Councilman Parsons will attend this meeting and report back to the council. Mayor Barker then presented a letter from the Yavapai County Board of Supervisors concerning the land to be used for the National Guard Armory. Mayor Barker stated that there seemed to be a difference between the map which is attached to the letter from the County Board of Supervisors and where the armory has been set up at this time. He asked that our Planning & Zoning Department clarify this matter before having the council take any action. Mayor Barker then reported on a NAEDA meeting to be held in Lake Havasu City September 23-25, 1987. This organization is trying to improve rural economics in the six northern counties.

Tentative 1987/88 Budget Discussion:

Mayor Barker called for questions from the council concerning the proposed 1987/88 budget. He stated how hard the council and the manager and staff had been working to pull the budget together. He also reported that expenditures had been cut in all departments. Balich stated that she would like to see the revised budget reflect the deficit in the general fund contingency and again on the expenditure side. Councilman Rogers stated that he wanted the description "Council/Court Room Dias" deleted from the budget and leave that line item to read "Capital Outlay". On a motion by Parsons, seconded by Reynolds, the council voted unanimously to adopt the budget and Resolution 87-19 with the corrections and changes being made.

July 20, 1987 Special Session

Tenure of the P & Z Commission:

Following discussion on the tenure of the Planning & Zoning Commission, the council asked Town Attorney, Ron Ramsey, to amend the ordinance establishing this Commission so we do not violate any State statutes in setting tenure. Mayor Barker suggested that any decision on establishing tenure be held in abeyance until the necessary changes to the ordinance can be made.

Manager Weiskotten referred to a memo that he had prepared for the council concerning the Planning & Zoning Intern, Aaron Parker. Rogers suggested that the Town extend Mr. Parker's tenure past July 31, 1987 and utilize the Director's salary to pay him until a P & Z Director can be hired. Blaich suggested that the council wait to make any decision on this matter until it can be listed as an agenda item at the July 22, 1987 regular meeting. Mayor Barker stated that it will be necessary for the council to become conversant with the County Planning & Zoning Ordinance so they can rule on it as issues come to the council.

Community Development Block Grant - Paving Priorities:

Diehl had spoken with Matt Winkel of Spectrum Associates concerning the paving priorities involved with the CDBG grant. Mr. Winkel informed him that it would be up to the council to determine which paving project would come first.

Approval of Disbursements:

Blaich expressed her concern that possibly some of the expenditures the council has approved could be part of last year's budget and need to be included as such in the proposed 1987/88 budget. She then asked that the list of disbursements be dated, each department expenditure broken out, so the council could see exactly where the money is being spent. She also asked for a copy of the computerized transaction listing that our accountant provides for the Town. On a motion by Diehl, seconded by Rogers the council voted unanimously to approve the disbursements for payment.

Call To The Public:

Jackie Baker posed the question of the \$5,000.00 allocated for the library. If there are no employees, where are the monies being utilized? Mayor Barker explained the County/Town involvement in this matter.

Set Next Meeting Time, Date & Place:

The council will meet in a Work Session on July 22, 1987 at 5:00 p.m. to discuss the Tax Code "Menu" and then in Regular Session that same evening at 7:00 p.m. at the Camp Verde Town Hall.

July 20, 1987 Special Session:

Adjournment:

On a motion by Reynolds, seconded by Parsons, the council voted unanimously to adjourn the meeting at 8:15 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Mike E. Westfall
Manager Approved

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL
July 22, 1987

WORK SESSION
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a work session on July 22, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 5:10 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager and Susan Marshall,
Executive Secretary.

Review of Tentative 1987/88 Budget:

Mayor Barker stated that the Department of Revenue has made telephone contact with Manager Weiskotten correcting their estimates of the amount of money we would receive from the sales tax. Their original estimate was for \$250,000.00 but they changed that amount downward to \$105,000.00 Diehl stated that with this change, the only possible solution to balancing the budget was to cut wages. Mayor Barker stated that since the council was able to move monies around within the budget further study would be needed before final adoption of the budget. Parsons stated that the only way we would be able to balance the budget was to impose the sales tax on food. Following discussion and a question and answer period, the council decided to wait on making any changes to the budget until some answers could be received.

Model City Tax Code and Tax Code "Menu":

Mayor Barker stated that the Tax Code "Menu" had not been finalized as the council hadn't resolved all their questions. Like the budget, the "Menu" can be changed before final adoption. Discussion on various areas of the "Menu" followed. Mayor Barker asked the council for input as to when they would like to see the "Menu" on the agenda. Rogers stated that he felt the council would be in a better position to review the "Menu" after we receive the letter from the Department of Revenue concerning the sales tax revenues. Concerning taxation on food items, Parsons, Reynolds, Diehl and Rogers felt that this tax was needed while Blaich and Shaw did not want to see the Town tax food.

Set Next Meeting Time, Date & Place:

The council will meet in regular session on July 29, 1987 at 7:00 p.m. at the Camp Verde Town Hall.

July 22, 1987 Work Session:

Adjournment:

The meeting was adjourned at 6:20 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

Mark E. Heistetter

Manager Approved

A G E N D A

Common Council

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

WORKSESSION

July 22, 1987

5:00 PM

- 1) Roll Call
- 2) Review of Tentative 1987/88 Budget
- 3) Review of Model City Tax Code and Tax Code "Menu"
- 4) Discussion of Proposed Town Sales Tax
- 5) Set Time, Date & Place of Next Meeting
- 6) Adjournment

A G E N D A
COMMON COUNCIL

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

REGULAR MEETING
July 22, 1987
7:00 p.m.

- 1) Roll Call
- 2) Acceptance of the minutes of the July 14, 1987 Work Session
- 3) Acceptance of the minutes of the July 15, 1987 Work Session
- 4) Acceptance of the minutes of the July 20, 1987 Work Session
- 5) Acceptance of the minutes of the July 20, 1987 Special Session
- 6) Information/Updates
- 7) Planning & Zoning
 - a) Board of Adjustments - Discussion/Staff Presentation
 - b) Extension of Aaron Parker's Tenure
 - c) Overtime for Planning & Zoning Secretary
- 8) Resolution 87-20 - Chapter 6/Animals
- 9) Ordinance 87-A20 - Chapter 6/Animals
- 10) Resolution 87-21 - Roads, Culvert & Utility Standards
- 11) Ordinance 87-A24 - Roads, Culvert & Utility Standards
- 12) Use of the Town Logo
- 13) Computer Software Package
- 14) NACOG
 - a) Local Government Officials Committee
 - b) Inventory of Local Roads
- 15) Approval of Disbursements
- 16) Call To The Public
- 17) Set Next Meeting Time, Date & Place
- 18) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL
July 22, 1987

REGULAR SESSION
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session on July 22, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to ordet at 7:10 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal; Ron Ramsey, Town Attorney; Planning & Zoning Staff; Doug Jones, Street Superintendent and Susan Marshall, Executive Secretary.

Tom Shaw led the Pledge of Allegiance.

Acceptance of the Minutes of the July 14, 1987 Work Session:

On a motion by Rogers, seconded by Reynolds, the council voted unanimously to approve the minutes of the July 14, 1987 Work Session as presented.

Acceptance of the Minutes of the July 15, 1987 Work Session:

On a motion by Reynolds, seconded by Rogers, the council voted unanimously to approve the minutes of the July 15, 1987 work session as presented.

Acceptance of the Minutes of the July 20, 1987 Work Session:

On a motion by Blaich, seconded by Diehl, the council voted unanimously to approve the minutes of the July 20, 1987 Work Session with wording corrections being made.

Acceptance of the Minutes of the July 20, 1987 Special Session:

On a motion by Diehl, seconded by Reynolds, the council voted unanimously to approve the minutes of the July 20, 1987 Special Session with wording corrections being made.

Information/Updates:

Manager Weiskotten reported that after his speaking with the District Engineer in Prescott there will be signs marking the Camp Verde Town Limits erected on Highway 279 coming in from Cottonwood. The State will provide the signs for Highway I-17. Manager Weiskotten will be

July 22, 1987 Regular Session:

working through the U.S. Forest Service and the County to get signs erected on General Crook Trail. Manager Weiskotten explained the problems that have arisen concerning the Town making copies of council materials available to the public. He stated that there are copies of all council materials available at Town Hall but the expense of making individual copies was cost prohibitive. Mayor Barker suggested that the council consider this and see if they have any suggestions to the problem. Manager Weiskotten then presented Executive Secretary, Susan Marshall, with a Certificate of Appreciation for her work and one to Chuck Marshall for his work in engineering design.

Mayor Barker read a letter from the Camp Verde Chamber of Commerce asking the Town to become a member at a cost of \$500.00 per year and asked the council to give this matter some thought and asked that it be an agenda item at a future meeting. He then read a letter from the ARWA (Arizona Rural Water Association) and asked Ms. Marshall to get copies to all council members for their inquiry and consideration.

Planning & Zoning:

Mayor Barker presented a letter from the Yavapai County Board of Supervisors concerning the National Guard construction. Aaron Parker stated that he had requested a copy of the original application to completely clarify this matter.

Board of Adjustments: Mayor Barker stated that the Planning and Zoning Commission had requested that the council pass an ordinance to establish a Board of Adjustments and Appeals. We had planned to utilize the council as the Board of Adjustments but when we adopted the County Ordinance it stated that the Board of Adjustments will be a five (5) member committee. Mayor Barker then appointed council member Reynolds, Parsons, Blaich, Shaw and Rogers to this board with Blaich chairing. He also appointed council member Diehl as an alternate. He asked this board to establish a meeting time amongst themselves.

Aaron Parker Tenure: Mayor Barker stated that Mr. Parker's internship will be completed effective August 1, 1987. He then called on P & Z Commission member Ken Martin for his input on the matter of retaining Mr. Parker. Mr. Martin stated that the Commission was very happy with the work Mr. Parker had been doing and would like to see the Town keep him on. Following a question and answer period, Blaich asked for the Manager and the P & Z Commission to come up with a job description for Mr. Parker and to consider a possible salary rate for him. On a motion by Diehl, seconded by Shaw, the council voted unanimously to meet in Executive Session at 6:00 p.m., July 29, 1987 to discuss and resolve this matter.

Overtime for Planning & Zoning Secretary: Manager Weiskotten asked the council to refer to his memo concerning the overtime for the Planning & Zoning Secretary, Jeanie Hilderbrand. Ken Martin of the Planning and Zoning Commission stated that the work sessions that are scheduled for Saturdays are taking eight or more hours each week plus the training that is required of Ms. Hilderbrand during the week over in Cottonwood. She is having to put in several overtime hours to get all of her work completed.

July 22, 1987 Regular Session:

He stated that the work sessions should be completed within 1-2 months. On a motion by Rogers, seconded by Reynolds, the council voted to use the funds designated for the Planning Director to pay Ms. Hilderbrand's overtime for a three week training period but not to exceed 40 hours of overtime. Motion carried unanimously.

Resolution 87-20 - Chapter 6/Animals:

Mayor Barker stated that the council had been through and revised this ordinance several time. He then asked for any correction or revisions that the council might feel were necessary before calling for a vote. Blaich asked for a change in wording to Section 6-3-2 Licenses and Tags Generally, Section B to include "by the Town of Camp Verde" in reference to "Durable dog tags shall be provided". Marshal Devine explained how the licensing would work and stated that it would become effective January 1, 1988. John Garland asked if having this resolution and ordinance in place would require an animal control officer. Marshal Devine stated that any certified officer could handle complaints concerning animals but if an animal needed to be picked up and impounded it would require the animal control officer to handle this. On a motion by Rogers, seconded by Diehl, the council voted to adopt Resolution 87-20 - Chapter 6/Animals with the emergency clause attached. Motion carried unanimously. On a motion by Reynolds, seconded by Parsons, the council voted unanimously to adopy Ordinance 87-A20 - Chapter 6/Animals with the emergency clause attached.

Resolution 87-21 - Roads, Culverts and Utility Standards:

Diehl asked for the cost to the Town to maintain the Public Rights-of-Way if the council adopts this resolution. Mayor Barker read information from the County to clarify their intentions. The County would establish the criteria for maintenance. On a motion by Diehl, seconded by Shaw, the council voted unanimously to adopt Resolution 87-21 - Roads, Culverts and Utility Standards with the emergency clause attached. On a motion by Diehl, seconded by Shaw the council voted unanimously to adopy Ordinance 87-A24 Roads, Culverts and Utility Standards with the emergency clause attached.

Use of the Town Logo:

Mayor Barker stated that he has received several request to utilize the Town Logo on T-shirts and other items which would be sold for profit. Diehl moved that this be tabled until a recommendation can be received from Town Attorney, Ron Ramsey. Seconded by Reynolds, the motion carried unanimously.

Mayor Barker recessed the meeting at 8:15 p.m.

The meeting reconvened at 8:35 p.m.

July 22, 1987 Regular Session:

Computer Software Package:

Manager Weiskotten stated that he and several other people had received a presentation on a computer software package for the Town. Our accountant, Richard Cranmer was also at the presentation. Blaich stated that she had spoken to the Clerk in Chino Valley where they are using this particular software and got very positive input. Chino Valley went through extensive investigations before selecting their software and were pleased with the package. Manager Weiskotten stated that Blaich, Ms. Marshall and himself had gone to Clarkdale to review the software they were using and found that package to be involved and complicated. The presentation of the software proved that it was user friendly and our accountant was pleased with what the program could do. Manager Weiskotten stated that the people who are providing the hardware will add the software to the lease so there would be no large cash outlay needed. Diehl asked about the cost of the package. Manager Weiskotten stated that the software would cost approximately \$4,000.00 plus an additional \$1,500.00 for training. Blaich suggested that the Town work in tandem with Richard Cranmer for a few months to insure the program working properly. She then stated that the price was very reasonable for this type of software. Discussion followed. On a motion by Rogers, seconded by Blaich, the council voted unanimously to purchase the software programs plus the training and support. Manager Weiskotten stated that we would be able to take delivery within a week on the hardware. He also stated that he had spoken with the Superior Court concerning a grant to cover 50% of the equipment for the Court. Also we may be able to receive funding to cover the software needed for the Marshal's Department.

NACOG:

Local Government Officials Committee: Mayor Barker read a letter concerning the feasibility of an airport serving the Verde Valley/Sedona area which requested Camp Verde appointing a representative. Mayor Barker will attend this meeting then he will meet with Blaich and Parsons to review what was discussed.

Inventory of Local Roads: NACOG is doing a complete inventory of the local streets and roads which is due for completion by spring, 1988. Mayor Barker asked Manager Weiskotten and Street Superintendent, Doug Jones to get together the maps that will be needed by NACOG to do this inventory. Discussion followed concerning the need for street and road numbering.

Approval of Disbursements:

Following discussion and a question and answer period, on a motion by Blaich, seconded by Parsons, the council voted unanimously to approve the disbursements as presented.

Call To The Public:

Hank Hoover made a statement concerning the proposed sales tax on food. He stated that he felt the people of Camp Verde had been lied to at the time of incorporation where they were told that a sales tax could only be imposed by a vote of the people. Several other people expressed their concern for the proposed sales tax on food stating they felt it would be

July 22, 1987 Regular Session:

a mistake for the council to inact a sales tax on food.

Set Next Meeting Time, Date and Place:

The council will meet in Executive Session on July 29, 1987 at 6:00 p.m. at the Camp Verde Town Hall to discuss job description and salary for Aaron Parker then will meet in Regular Session that same evening at 7:00 p.m.

Adjournment:

On a motion by Diehl, seconded by Parsons the council voted unanimously to adjourn at 9:15 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Merle E. Weistetter
Manager Approved

A G E N D A

EXECUTIVE SESSION

**CAMP VERDE TOWN HALL
July 29, 1987**

6:00 p.m.

1) Call To Order

2) Roll Call

Discussion on Planning & Zoning Intern - Job Description & Salary

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EXECUTIVE SESSION
July 29, 1987
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on July 29, 1987 at the Camp Verde Town Hall to discuss the job description and salary for the Planning and Zoning Intern. Mayor Barker called the meeting to order at 6:00 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds,
Carter Rogers and Tom Shaw

Also Present:

Mercer Weiskotten, Town Manager and Susan Marshall,
Executive Secretary

Absent:

Carol Blaich

Discussion on the Planning & Zoning Intern, Aaron Parker and the possibility of retaining his services temporarily until a Planning Director can be hired. Mayor Barker presented a memorandum from Mr. Parker which stated his desire to remain in the employ of the Town. Following further discussion on salary and the length of time Mr. Parker's services would be needed, the council decided to bring this decision to an open meeting for a vote and to call the position Town Planner, Intern.

Mayor Barker adjourned the meeting at 6:45 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Mercer E. Weiskotten
Manager Approved

A G E N D A

REGULAR SESSION

CAMP VERDE TOWN HALL

July 29, 1987

7:00 p.m.

- 1) Call To Order

Pledge of Allegiance

- 2) Roll Call
- 3) Acceptance of the minutes of the July 22, 1987 Work Session
- 4) Acceptance of the minutes of the July 22, 1987 Regular Session
- 5) Information/Updates
 - a) Date, Time & Place for Work Session on Retirement
- 6) Planning & Zoning
 - a) Job Description for Planning & Zoning Intern
 - b) National Guard Facility
 - c) Discussion
- 7) Chamber of Commerce
 - a) Membership
- 8) Resolution 87-22
 - a) IGA Yavapai County - Road Related Services
- 9) Resolution 87-23
 - a) Joinder Agreement - Public Safety Retirement
- 10) Disbursements/Accounting
- 11) Call To The Public
- 12) Set Next Meeting Time, Date & Place
- 13) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
July 29, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, AZ met in Regular Session at the Camp Verde Town Hall on July 29, 1987. Mayor Barker called the meeting to order at 7:10 p.m.

Tom Shaw lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds,
Carter Rogers and Tom Shaw

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town
Marshal; Ron Ramsey, Town Attorney and Susan Marshall,
Executive Secretary

Absent:

Carol Blaich

Acceptance of the Minutes of the July 22, 1987 Work Session:

On a motion by Diehl, seconded by Shaw the Council voted unanimously to accept the minutes of the July 22, 1987 Work Session as presented.

Acceptance of the Minutes of the July 22, 1987 Regular Session:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to accept the minutes of the July 22, 1987 Regular Session.

Information/Updates:

Manager Weiskotten asked for Council input concerning scheduling a Work Session regarding the retirement program for the Town employees. Rogers suggested August 18, 1987 at 6:00 p.m. and the Council felt this date would be acceptable. Manager Weiskotten then read a letter from the Bureau of the Census regarding the Census demographics. He stated that copies of this information would be available at Town Hall for public inspection. He then reported that the Camp Verde Marshal's Office had received it's inspection and had been approved for it's computer terminal.

July 29, 1987 Regular Session:

This terminal would allow the department to communicate with other law enforcement agencies. However they will need a way to dispose of material in a manner that would not allow it be seen by unauthorized personnel. Marshal Devine stated that burning the material but had found that this was not the best way to handle it. He suggested the Council consider purchasing a larger shredder the take care of the disposal of this delicate material. Manager Weiskotten stated that he had spoken to three vendors concerning a larger shredder. One of the vendors will be willing to work with the Town to allow us to purchase this shredder without putting too much strain on the budget. Parsons reported that he and Councilman Reynolds had attended the Cocopai Resource Conservation & Development Area meeting. Several items were discussed, one of which is a proposed "Green Belt" between Camp Verde and Cottonwood. Also discussed was the Water Transfer Study, Phase I which concerns the transfer of water rights, the amount of water available and the economic growth of the area. Membership for the Town into this organization will be \$50.00 per year. Mayor Barker explained that some towns/cities had been purchasing farms to transfer the water rights and stated that there was to be an ARWA meeting at 10:00 a.m. at the County Complex in Prescott on August 19, 1987 to discuss water transfers in Arizona. Parsons then reported that he had attended the NACOG meeting in Flagstaff. Discussion concerned establishing a scenic route through the Verde Valley. There would be signs on all highways to let the public know that this route is available. Also, NACOG informed him that there might be funding available to correct the traffic problem at the intersection by Circle K.

Planning & Zoning:

a) Planning & Zoning Intern: Mayor Barker explained that Aaron Parker started working for the Town of Camp Verde in April, 1987 in conjunction with the County. The County paid his salary for the first two months and the Town has been paying him since the beginning of June, 1987. Mr. Parker had expressed a desire to continue working for the Town of Camp Verde when his internship finishes. Mayor Barker stated that the Council had met early today in Executive Session to discuss this matter. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to temporarily keep Mr. Parker working for the Town at a rate of \$910.00 per month.

b) National Guard Facility: Mayor Barker stated that there was a meeting scheduled in the next few weeks with the people from the National Guard to clear up the confusion concerning their application for an additional ten (10) acres of land on the opposite side of the road from where they had previously stated they were building their facility. He stated that he would appoint 2-3 people and the Planning & Zoning Commission would appoint 2-3 people to meet with the people from the National Guard to get clarification of their intentions.

July 29, 1987 Regular Session:

c) Discussion: Mayor Barker introduced Mikell Lawrence, Planning & Zoning Commission Chairman. Ms. Lawrence stated that the Camp Verde Planning & Zoning Commission would be holding its first application hearing on July 30, 1987 at 6:30 p.m. at the Camp Verde Town Hall. Mayor Barker urged all Council members and the public to attend. He explained that once the Commission had heard an application their recommendations would come to the Town Council for a final decision. He urged the Council to be prepared to handle these matters. He then stated that Vice-Mayor Blaich, who is also chairman for the Board of Adjustments & Appeals, had suggested that the Board think about meeting the second or third Monday or Tuesday of each month. He asked the other Board members to check their schedules and determine which will be best.

Chamber of Commerce:

Membership: Mayor Barker stated that the Chamber of Commerce had asked the Town to become a member at an annual fee of \$500.00 and asked the Council for its feelings on this. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to table taking any action on this until a later date.

Resolution 87-22:

IGA Yavapai County - Road Related Services: On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to adopt Resolution 87-22 - IGA Yavapai County - Road Related Services with the emergency clause attached.

Resolution 87-23:

Joinder Agreement - Public Safety Retirement: Manager Weiskotten explained that the Actuarial Study had been completed but a resolution was required before the Marshal's Department could enter into the retirement program with the Department of Public Safety. Marshal Devine stated that it was necessary for the Town to enter into this agreement to allow our officers to remain in the retirement program. He stated that some of our officers have been in the program for 12 to 14 years and if the Town did not enter into this agreement they would lose all the monies they had already contributed to the fund. On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to adopt Resolution 87-23 and appoint the Town Manager to sign the agreement.

Disbursements/Accounting:

Mayor Barker stated that the disbursements had been broken out according to each department to make it easier for the Council to actually see what was being spent in each department. Following review of the disbursements and a question and answer period, on a motion by Rogers, seconded by Reynolds, the Council voted

July 29, 1987 Regular Session:

unanimously to approve the disbursements for payment as presented.

Call To The Public:

Tom Neilson suggested putting out a petition to get Camp Verde and Cottonwood on the same telephone exchange. He stated that several other communities had done this and it would cut down greatly on the long distance telephone costs into Cottonwood. He also stated that he had been approached by several people expressing their concern for over spending by the Town and the possibility of a sales tax on food. He suggested that the Council explain to the public what the plans were. Mayor Barker explained that there was no sales tax at this point. All that had been accomplished was to fill out a model tax code menu for the Council's review. He stated that there would be several work sessions on the proposed sales tax before any decision was made. Stu Dempster stated that he had a petition that he was circulating concerning the Dram Law. He and several other people feel that this law is not being enforced strongly enough at the cost of lives. Mayor Barker accepted the petition for the Council and suggested that Mr. Dempster also contact the Sheriff's Office and the Highway Patrol concerning this matter. Bea Richmond suggested that the Town staff adapt to using the smaller shredder rather than expending the funds to purchase a larger one. Another gentleman suggested purchasing microphones for the Council so the public can hear them rather than purchasing a larger shredder for the Marshal's Department. Carol Shields asked Marshal Devine about rumors that the Camp Verde Deputies were harassing the teenagers in Town. Marshal Devine stated that unless a youngster was breaking the law they would not be spoken to by an officer. Vernon Dorathy asked when the Council was planning on installing ramps for the handicapped into the rooms at Town Hall. John Garland stated that he felt the Council should think twice before joining the Chamber of Commerce as this is a special interest group and he feels that the tax payers money should not be spent in this fashion. John McReynolds, Food Service Director for Camp Verde Unified School District, stated that of 1,084 students enrolled, 531 of them were on either the free lunch or the reduced lunch rate program. He stated that is people were unable to afford to pay for the school lunches that a sales tax on food would be an unnecessary hardship on them. He then expressed his appreciation to the Council for all its hard work.

Set Next Meeting Time, Date & Place:

The Council will meet at 12:00 Noon at the Camp Verde Town Hall on August 4, 1987 in a Work Session to discuss the model tax code. The Council will meet at 6:00 p.m. at the Camp Verde Town Hall on August 5, 1987 for it's regular session.

July 29, 1987 Regular Session:

Mayor Barker adjourned the meeting at 8:15 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Merv E. Weiskotten
Manager Approved

A G E N D A

Work Session

TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

August 4, 1987
12 Noon

- 1) Roll Call
- 2) Review of Model City Tax Code "Menu"
- 3) Review of Proposed Town of Camp Verde Tax Code
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
August 4, 1987
12:00 Noon

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on August 4, 1987 to review the model city tax code. Mayor Barker called the meeting to order at 12:15 p.m.

Roll Call:

Bob Barker, Carol Blauch, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Mercer Weiskotten, Town Manager and Susan Marshall,
Executive Secretary

Review of the Model City Tax Code:

Mayor Barker stated that the Council could pass a sales tax in a regularly convened Council meeting or call for a public hearing on this matter. Time is a factor so he asked that they make a decision. The Council discussed the fact that they were elected to serve the people of Camp Verde. The question arose concerning putting the decision on a Sales Tax to a vote of the people. If the Sales tax was voted down the Town could survive for this year with a close watch on spending. However, some services might need to be cut back if the funds were not available. The Council decided to call for a Special Meeting/Public Hearing for adoption of the Sales Tax on August 31, 1987 at 7:00 p.m. at the Town Hall. The Council then reviewed the model city tax code.

Adjournment:

Mayor Barker adjourned the meeting at 2:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Mercer E. Weiskotten
Manager Approved

A G E N D A

Town of Camp Verde
Camp Verde Town Hall

Executive Session

August 5, 1987
5:00 PM

- 1) Roll Call
- 2) Evaluation of Personnel
- 3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EXECUTIVE SESSION
August 5, 1987
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive Session on August 6, 1987 at the Camp Verde Town Hall to evaluate personnel. Mayor Barker called the meeting to order at 5:07 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

There was discussion on the evaluation of personnel. It was recommended that a format be developed for personnel evaluation. Mayor Barker adjourned the meeting at 6:00 p.m.

Carol Blaich, Vice-Mayor

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
August 5, 1987
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 5, 1987. Mayor Barker called the meeting to order at 6:10 p.m.

Woody Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town Marshal; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent and Susan Marshall, Executive Secretary

Acceptance of the Minutes of the July 29, 1987 Executive Session:

On a motion by Diehl, seconded by Parsons the Council voted unanimously to accept the minutes of the July 29, 1987 Executive Session as presented.

Acceptance of the Minutes of the July 29, 1987 Regular Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept the minutes of the July 29, 1987 Regular Session with a amendment being made to the wording concerning Aaron Parker's employment.

Information/Updates:

Manager Weiskotten stated that the handicap ramps into the Council chambers and the Marshal's Department would be completed on August 6, 1987. He then stated that the Town had received eight (8) applications for the position of Planning & Zoning Director and asked for Council to consider dates for scheduling interviews. The interview committee, Blaich, Barker and Diehl decided that the interviews could be scheduled for August 19th and August 21st starting at 1:30 p.m. Manager Weiskotten then told the Council that the proposed meeting with the people from the National Guard was postponed until August 14, 1987 at 10:00 a.m. at the Town Hall. He asked for Council input concerning the APS Franchise Election. Mayor Barker stated that this should be put on the agenda as soon as possible. Blaich suggested scheduling a Work Session with Arizona Public Service before

August 5, 1987 Regular Session - Page 2:

placing this item on the agenda. Shaw asked about possibly putting the TV cable people on the ballot with APS. Mayor Barker explained that Arizona Public Service would pay for the election completely but only if they were the only item on the ballot. Blaich asked the members of the Camp Verde Board of Adjustments and Appeals attend the County Board of Adjustments meeting scheduled in Cottonwood on August 20, 1987 at 10:00 a.m. at the Cottonwood Library.

Mayor Barker then explained that the next agenda items were scheduled for 7:00 p.m. and could not legally be heard until then. He suggested moving ahead on the agenda.

Appointment of Town Attorney:

Diehl made a motion to table this item until a later date. Parsons seconded. Mayor Barker explained that if this item was tabled until a later date the Town would need to arrange to pay an attorney to take care of several litigations that were on the Magistrate calendar. Mayor Barker called for a vote on this motion. Diehl and Parsons "aye", Blaich, Shaw, Reynolds and Rogers voted "no" to tabling taking action on this appointment. Diehl explained the interview process the committee used. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to appoint Ronald Ramsey as the Town Attorney with his salary beginning August 1, 1987. Rogers stated that of the four applicants that were interviewed, two were with law firms and two were individuals. The applicants from the firms wanted to conduct the Town's business from their own offices while the individuals were willing to work at Town Hall when necessary.

Mayor Barker recessed the Regular meeting at 6:35 p.m.

Mayor Barker reconvened the Regular meeting at 7:00 pm. to hear Planning and Zoning applications.

Planning & Zoning:

a) Verde Valley Partnership/Viator Associates, Inc. - HA-5049

Mayor Barker introduced Richard Parker, Chief Planner with Yavapai County. Mr. Parker presented information concerning a zoning change to property between Camp Verde and Cottonwood along Highway 279. The applicant, Mr. Viator, made his presentation, explaining why he felt the zoning change needed to be made. Following discussion and a question and answer period, Parsons raised the question concerning the cross roads not handling the congestion problem on Hwy 279 and suggested deceleration ramps. He also expressed concern for waste water treatment and asked that the developer plan on funds to manage this. Mr. Parker stated that the Council would be approving this zoning change in

August 5, 1987 Regular Session - Page 3:

concept only and that the Council would have the opportunity to resolve any problems at a later date. Blaich made a motion to approve of the zoning map change subject to a number of stipulations 1) all recommendations of the Yavapai County Planning & Zoning commission 2) the preliminary site plans be site specific, these would identify each potential use; building locations; roadways, sewage disposal and other specified PAD requirements and these must be submitted and approved prior to any division of the property by phases 3) the applicant observe its previous agreement to prohibit aggregate processing 4) agreement for screening along the adjoining residential area 5) the realignment of Cherry Road to meet County standards be at the responsibility of the developer and 6) provide equestrian/ pedestrian access to the Cherry Creek Wash. With a second being made by Rogers, the Council voted unanimously to approve this application.

b) Rio Verde Group, Inc./Mingus Associates - HA-5056 HA-5057

On a motion by Shaw, seconded by Rogers, the Council voted unanimously to hold this item in abeyance following the recommendation of the Camp Verde Planning & Zoning Commission.

Disbursements/Accounting:

Following discussion and a question and answer period, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements as presented and to place a moratorium on purchases until the budget can be ratified. On a motion by Blaich, seconded by Shaw, the Council voted to set a policy limiting the use of the Town gasoline credit cards to the Department heads and to those employees authorized by their supervisors.

Mayor Barker recessed the Regular meeting at 8:15 p.m.

Mayor Barker reconvened the Regular meeting at 8:35 p.m.

Mayor Barker recessed the Regular meeting at 8:36 p.m.

Mayor Barker called the Special meeting/Public Hearing for adoption of the 1987/88 budget to order at 8:36 p.m.

Mayor Barker called for questions from the Council. Rogers stated that the Sales Tax was not an issue with this Special session. Blaich stated that the Town had worked with an accountant to accrue expenditures for June. This will change the General Fund balance from \$(8,448.00) to \$2,105.00. She stated that this change should be made before adopting the budget. Mayor Barker then opened the meeting to the floor for public input. Following discussion and a question and answer period during which several members of the community voiced their

August 5, 1987 Regular Session - Page 4:

opinions concerning the budget, Mayor Barker closed the Public Hearing. On a motion by Diehl, seconded by Parsons, the Council voted unanimously to adopt Resolution 87-24, 1987/88 Budget with changes being made to the General Fund balance to reflect the positive ending balance of \$2,105.00.

Mayor Barker adjourned the Special meeting/Public Hearing at 9:40 p.m.

Mayor Barker reconvened the Regular session at 9:40 p.m.

Call To The Public:

Hank Hoover expressed appreciation to the Marshal's Department for the way they handled the vandalism problems which occurred in Fort River Caves. Dale Hunter expressed his appreciation to the Council for all their hard work and efforts concerning the budget.

Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session on Wednesday, August 12, 1987 at 7:00 p.m. at the Camp Verde Town Hall.

Adjournment:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adjourn the meeting at 9:45 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Merue E. Weinstelle
Manager Approved

A G E N D A

Town of Camp Verde
Camp Verde Town Hall

Regular Meeting/Special Meeting

August 5, 1987
6:00 PM

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the minutes of Executive Session of July 29, 1987
- 5) Approval of the minutes of Regular Meeting of July 29, 1987
- 6) Information/Updates
- 7) Planning & Zoning
 - a. Verde Valley Partnership/Viator Associates, Inc.
HA-5049
 1. Preliminary Site Plan
 2. Zoning Map Change
 - b. Rio Verde Group, Inc./Mingus Associates
HA-5056 HA-5057
 1. Preliminary Site Plan
 2. Zoning Map Change
- 8) Town Attorney Appointment
- 9) Recess Regular Meeting
- 10) Convene Special Meeting for Adoption of 1987/88 Budget
- 11) Public Hearing on Tentative 1987/88 Budget
- 12) Resolution No. 87-24 1987/88 Town of Camp Verde Final Budget Adoption
- 13) Adjourn Special Meeting
- 14) Reconvene Regular Meeting

Agenda

August 5, 1987

- 15) Disbursements/Accounting
- 16) Call To The Public
- 17) Set Next Meeting Time, Date & Place
- 18) Adjournment

CAMP VERDE TOWN COUNCIL

AUGUST 5, 1987

7:00 P.M.

HEARING: Camp Verde Town Hall

1. Zoning Map Change, Parcel #403-23-005 (ptn), HA #5049

APPLICANT: VERDE VALLEY PARTNERSHIP
AGENT : VIATOR ASSOCIATES, INC.
REQUEST : A Zoning Map Change from RCU-2A to PAD
and a Preliminary Site Plan for Verde
Valley Commerce Center to develop roughly
185 acres into 87 acres of Light Industrial,
63 acres of General Industrial and 35 acres
of Medium Intensity Commercial uses.
Located approximately 3 miles west of I-17
on Highway 279 at Cherry Road in the Camp
Verde area.

RECOMMENDATION

PLANNING &
ZONING

COMMISSION: On July 30, 1987, the Planning & Zoning
Commission recommended approval of the
Zoning Map Change subject to a number of
stipulations: 1) all recommendations of the
Yavapai County Planning & Zoning Commission (7/6); 2)
the preliminary site plans be site specific,
these would identify each potential use;
building locations; roadways; sewage disposal
and other specified PAD requirements and
these must be submitted and approved prior
to any division of the property; 3) the
applicant observe its previous agreement
to prohibit aggregate processing; 4) agreement
for screening along the adjoining residential
area; 5) the realignment of Cherry Road to
meet County standards be at the responsibility
of the developer; 6) provide equestrian/
pedestrian access to the Cherry Creek Wash.

2. Zoning Map Change, Parcel #403-20-002; 403-19-005 HA#5056

APPLICANT: RIO VERDE GROUP, INC.
AGENT : MINGUS ASSOCIATES
REQUEST : A Zoning Map Change from RCU-2A to R1-10
to allow a 183 lot, 5 tract, mobile home
subdivision on approximately 63.34 acres.
Located at the end of Newton Lane, approximately
100 feet east of LaGrande Drive, one mile east
of Highway 279, approximately 2.3 miles north
of the I-17/279 Junction, in Camp Verde.

Hearing
July 30, 1987

RECOMMENDATION

PLANNING & ZONING

COMMISSION : July 30, 1987, the Planning & Zoning Commission held this item in abeyance for a period of sixty (60) days in order to give applicants time to communicate with residents of the area and to work out differences, and time to schedule a worksession with the Planning & Zoning Commission, at the expense of the applicant, for the purpose of discussing this item. This item will be heard at the October 1, 1987 hearing.

3. PRELIMINARY PLAT, PARCEL #403-20-002; 403-19-005 HA #5057

APPLICANT: RIO VERDE GROUP, INC.
AGENT : MINGUS ASSOCIATES
REQUEST : A Preliminary Plat to allow a 183 lot, 5 tract, mobile home subdivision on approximately 63.34 acres. Located at the end of Newton Lane, approximately 100 feet east of LaGrande Drive, one mile east of Highway 279, approximately 2.3 miles north of the I-17/279 Junction, in Camp Verde.

RECOMMENDATION

PLANNING & ZONING

COMMISSION : July 30, 1987, the Planning & Zoning Commission held this item in abeyance for a period of sixty (60) days in order to give applicants time to communicate with residents of the area and to work out differences, and time to schedule a worksession with the Planning & Zoning Commission, at the expense of the applicant, for the purpose of discussing this item. This item will be heard at the October 1, 1987 hearing.

MINUTES

CAMP VERDE TOWN COUNCIL

AUGUST 5, 1987

HEARING: CAMP VERDE TOWN HALL

1. Zoning Map Change, Parcel #403-23-005 (ptn). HA #5049
APPLICANT: VERDE VALLEY PARTNERSHIP
AGENT : VIATOR ASSOCIATES, INC.
REQUEST : A Zoning Map Change from RCU-2A to PAD and a Preliminary Site Plan for Verde Valley Commerce Center to develop roughly 185 acres into 87 acres of Light Industrial, 63 acres of General Industrial and 35 acres of Medium Intensity Commercial uses. Located approximately 3 miles west of I-17 on Highway 279 at Cherry Road in the Camp Verde area.

Richard Parker, Yavapai County Chief Planner, presented this application, gave directions to the property, and read the recommendation of the Camp Verde Planning & Zoning Commission meeting of July 30, 1987.

Marc Viator, agent, presented the plan for development and stated he felt the concerns by the County, Planning & Zoning Commission had been addressed and that the plan was a viable plan. He felt the proposed interior circulation system had met the requirements and there are three (3) access roads from Highway 279. He explained there were two (2) phases to this development.

John Crane, resident of Camp Verde, expressed concerns regarding the commercial/industrial use of this development.

Marc Viator, agent, responded by stating he felt the types of uses that are specified under the M-1 Zoning were manufacturing, tooling, assembling, fabrication, welding, building, molding, printing, etc. He stated the original plan had called for M-1 and M-2 zoning but has been changed to not include M-2 uses.

John Garland, resident of Camp Verde, stated he felt one of the benefits of incorporating was the opportunity to attract industry to the area, and felt the Town Council could work with industry interested in moving into the Camp Verde area.

Leo Keats, resident of Camp Verde, asked if this proposal was a combination of developments as well as industrial.

Mayor Barker stated it encompasses several different zoning categories.

Leo Keats expressed concern with the potential problems of sewage and roads and felt the development should be approached in steps.

Mayor Barker stated that there had been effort into hearing this proposal by the County as well as the Town and many comments and suggestions had been made concerning this development.

Richard Parker, Yavapai County Chief Planner, explained the item being presented was PAD zoning. PAD Zoning requires the preparation of preliminary and final site plans and in-depth information which is provided for under the Yavapai County Ordinance.

Richard Parker, Yavapai County Chief Planner, stated the item had been presented to the Camp Verde Planning & Zoning Commission in the form of a Preliminary Site Plan and the Commission had elected to consider this a Conceptual Site Plan and the uses similar to M-1, P-M, C-2 specifically and require the preliminary and final site plans be submitted. Mr. Parker said if the Council desires to approve a PAD Zoning classification for conceptual land uses, they could review this on numerous occasions in the future.

Cindy Clayton, Camp Verde resident, expressed concern for the types of industrial uses.

Richard Parker, Yavapai County Chief Planner, stated consideration for PAD was entering into a contract with the applicant and this is something can be re-addressed throughout the longevity of the project.

Richard Park, Camp Verde resident, stated he understood the meeting was to approve a concept and would later have the opportunity to review what will be done in each individual case.

Concern was expressed by a resident regarding the water use and supply.

Mayor Barker stated it is a concern and there are organizations involved from a Town stand point to make sure outside communities can't buy it and transport it away and he felt it was a unified effort that needs to be addressed.

Mayor Barker explained this area would require an approved usage, that it would have to be site plan specific.

Marc Viator, agent, address the access points to the development from Highway 279 and interior roadways.

Carol Blaich, councilmember, asked if, at the time of presenting the preliminary site plan, the Council could make stipulations regarding the overall sewage disposal.

Richard Parker, Yavapai County Chief Planner, stated the Council would have a number of opportunities in the future to look at the project in depth, and could place stipulations on any phase or portion.

Tom Shaw, councilmember, asked if this land would be sold, what the possible size of portions would be.

Dick Lewis, agent, stated that it would be sold and the size of the parcels would be determined by the individual land users.

Tom Shaw, councilmember, asked once the parcels are sold what control the Town would have.

Richard Parker, Yavapai County Chief Planner, stated that the Town would have the opportunity to view the preliminary and final site plans on each phase as it comes in. He informed the Council that the Planning & Zoning Commission felt it was necessary to receive site plans prior to division of the property.

Mayor Barker asked if the understanding was correct that if the developers sold parcels to someone else that the buyers could not get a building permit without submitting preliminary site plans.

Richard Parker, Yavapai County Chief Planner, stated this was correct.

Carol Blaich, councilmember, made a motion recommending approval of the Zoning Map Change subject to the following stipulations: 1) All recommendations of the Yavapai County Planning & Zoning Commission (meeting of 7/6/87); 2) The Preliminary site plans to be site specific, these would identify each potential use; building locations; interior roadways and/or frontage road; sewage disposal and other specified PAD requirements be submitted and approved prior to any division of the property by phases; 3) The applicant observe its previous agreement to prohibit aggregate processing; 4) Screening along the adjoining residential area; 5) Realignment of Cherry Road to meet County standards be at the responsibility of the developer; 6) Provide equestrian/pedestrian access to the Cherry Creek Wash.

Carter Rogers seconded the motion. Motion carried.

Mayor Barker stated that by virtue of the motion that has been made, the Preliminary Site Plan has been denied and a Conceptual Site Plan only has been created and a Zoning Map Change to PAD has been created and by phases to be developed within the confines of the prior motion.

2. Zoning Map Change, Parcel
#403-20-002; 403-19-005 HA# 5057

APPLICANT: RIO VERDE GROUP, INC.
AGENT : MINGUS ASSOCIATES
REQUEST : A Zoning Map Change from RCU-2A to R1-10
to allow a 183 lot, 5 tract, mobile home
subdivision on approximately 63.34 acres.
Located at the end of Newton Lane,
approximately 100 feet east of LaGrande
Drive, one mile east of Highway 279,
approximately 2.3 miles north of the
I-17/279 Junction, in Camp Verde.

Tom Shaw made a motion to hold this item in abeyance and to be heard by Town Council following a recommendation of the Planning & Zoning Commission on October 1, 1987.

Carter Rogers seconded the motion. Motion carried.

Mayor

A G E N D A (Detail)

**Board of Supervisors
YAVAPAI COUNTY, ARIZONA**

July 6, 1987

1:30 P.M. Session

HEARING: Room 303, Yavapai County Administration Center, 255 East Gurley Street, Prescott, Arizona.

1. Zoning Map Change, Parcel #403,23,005 (ptn.), HA# 5049.

Applicant: Verde Valley Partnership
Agent: Viator Associates, Inc.
Request: A Zoning Map Change from RCU-2A to PAD and a Preliminary Site Plan for Verde Valley Commerce Center to develop roughly 185 acres into 87 acres of Light Industrial, 63 acres of General Industrial and 35 acres of Medium intensity Commercial uses. Located approximately 3 miles west of I-17 on Highway 279 at Cherry Road in the Camp Verde area.

Previous Hearing: May 27, 1987, The Commission held this item in abeyance until the June 24, 1987 Planning and Zoning meeting.

BOS ACTION: June 8, 1987, The Board held this item in abeyance until an Intergovernmental Agreement can be made with the Town of Camp Verde.

Status Report on Application: June 24, 1987, The Commission recommended approval of the Zoning Map Change to PAD and conceptual approval of the Site Plan with the following stipulations: 1) Frontage road with not more than 3 access points onto highway 279; 2) Applicant submit a more detailed site plan with proposed M1 uses being individually specified; 3) Application to the Town of Camp Verde for formal action and approval.

2. Zoning Map Change, Parcel #405,23,007 J, HA# 5078.

Applicant: George Heiskell
Request: A Zoning Map Change from R1L-35 to M2 to permit the establishment of an automobile crushing facility and related uses on 6.2 acres. Located .8 miles west of the I-17/ Cornville Road (McGuireville) Interchange along the west side of Cornville Road in the McGuireville area.

P&Z Recommendation: June 24, 1987, The Commission recommended denial of the Zoning Map Change to M2 as they felt this would be inappropriate for the area.

A G E N D A

REGULAR SESSION

**CAMP VERDE TOWN HALL
August 12, 1987**

7:00 p.m.

- 1) **Call To Order**

Pledge of Allegiance

- 2) **Roll Call**
- 3) **Acceptance of the minutes of the August 5, 1987
Executive Session**
- 4) **Acceptance of the minutes of the Regular/Special
Meeting of August 5, 1987**
- 5) **Information/Updates**
- 6) **Planning & Zoning**
 - a) **Discussion of P & Z Activities**
- 7) **Resolution No. 87-25 - Reserve Deputy Marshal**
- 8) **Town Engineer Contract**
- 9) **IGA with U.S. Forest Service - Beasley Flat Project**
- 10) **Disbursements/Accounting**
- 11) **Call To The Public**
- 12) **Set Next Meeting Time, Date & Place**
- 13) **Adjournment**

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
August 12, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 12, 1987. Mayor Barker called the meeting to order at 7:10 p.m.

Carter Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Mercer Weiskotten, Town Manager; Chuck Devine, Town
Marshal; Ron Ramsey, Town Attorney; and Susan
Marshall, Executive Secretary

Approval of the Minutes of the August 5, 1987 Executive Session:

On a motion by Reynolds, seconded by Diehl the Council voted unanimously to accept the minutes of the August 5, 1987 Executive Session as presented.

Approval of the Minutes of the August 5, 1987 Regular/Special Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to accept the minutes of the August 5, 1987 Regular/Special Session with a amendment being made to the second on a motion made by Shaw during the Planning & Zoning hearing.

Mayor Barker asked the Council to consider how they wished the minutes of the Planning & Zoning hearings to be handled.

Information/Updates:

Manager Weiskotten stated that he had attended a meeting in Prescott on August 12, 1987 concerning the CDBG. He stated that we should have a contract for our grant by November or December of this year. The street construction would begin in the spring of 1988. He also reported that a grant for the software for the Marshal's Department is available for \$7,400. A grant, which is a 50% match for the Town, is available for the computer and software for the Magistrate Court. Our portion would be approximately \$2,500.00. We should know about these two grants by the end of September. Mayor Barker stated that the U.S.F.S.

August 12, 1987 Regular Session - Page 2:

wanted to meet with representatives of the Town to discuss several matters of mutual concern:

1) U.S.F.S. land that is within the Town limits. Once it passes into private ownership the Town's P & Z Ordinance would come into play. They want to know how the Town wishes to handle this.

2) They would like the Town to purchase the Clear Creek Cemetery, however, the cost is the same as adjacent property.

Blaich, Shaw and Mayor Barker will meet with the U.S.F.S. representatives on August 17, 1987 at 9:30 a.m. at the Town Hall.

Planning & Zoning:

Mayor Barker reported that he had spoken to the Planning & Zoning Commission and they are working hard on the Camp Verde Planning & Zoning Ordinance.

Resolution 87-25 - Reserve Deputy Marshals:

Manager Weiskotten reported that our reserve officers were not covered under Workman's Compensation. ARS 23-901 states that an individual is not considered an "employee" unless they are paid but it allows for volunteer officers. The law does require a resolution. The Workman's Compensation coverage would apply only to certified reserve officers. Marshal Devine stated that he had spoken to the Town Attorney about having the reserve officers sign a Hold Harmless agreement. Following a question and answer period, on a motion by Diehl, seconded by Parsons, the Council voted unanimously to table this for now but they will act as soon as possible. Marshal Devine stated that if the Hold Harmless agreement will not protect the Town the reserves will be suspended until coverage can be arranged.

Town Engineer Contract:

Manager Weiskotten stated that a contract is needed law for our engineer. The Town will be receiving projects from the Street Superintendent for road repairs that need to be done before bad weather sets in. These repairs will require the services of an engineer. Parsons asked Mr. Rockwell for his input on his contract. He stated that he had nothing to add as he has not seen the contract. Mr. Rockwell stated that he didn't feel that the Town needed to pay him for his services. On a motion by Blaich, seconded by Rogers the Council voted unanimously to table this until the next regular meeting.

IGA - U.S.F.S. - Beasley Flat Project:

Rogers stated that he would abstain from a vote due to a conflict of interest because he is an employee of the U.S.F.S. Following

August 12, 1987 Regular Session - Page 3:

a review of the proposed IGA, on a motion by Shaw, seconded by Blaich, the Council voted unanimously, with Rogers abstaining, to table any action on this until amendments are made to the agreement and until Attorney Ramsey, Shaw, Blaich, Mayor Barker and representatives from the U.S.F.S. can meet.

Disbursements/Accounting:

Following discussion and a question and answer period, Diehl requested that Ms. Marshall show the time frame on each disbursement and provide a listing of the outstanding purchase orders. Rogers asked Ms. Marshall to show when the purchase was made on each disbursement. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements as presented. On a motion by Blaich, seconded by Diehl, the Council voted unanimously to have a budgetary analysis for the month of July done.

Call To The Public:

John Crane stated that enforcement of the Planning & Zoning Ordinance has stopped. He also asked if the Street Department is planning on checking all areas of our roads before there is a storm and a potential problem. He also asked that the Council reconsider waiting on Resolution 87-25 (Reserve Office Workman's Compensation) and stated that he felt that a Hold Harmless isn't enough to protect the Town from law suits. Mayor Barker explained that the Council had already decided to table this matter until a later date. John Garland expressed his appreciation to Marvin Reynolds for his work concerning a sound system for the Council Chambers. He then expressed compliments to Carter Rogers and Florence Dickinson for their hard work.

Set Next Meeting Time, Date & Place:

The Council will meet in Executive Session On August 19, 1987 at 5:30 p.m. to discuss evaluation of personnel and then in Regular Session that same evening at 7:00 p.m. at the Camp Verde Town Hall.

Adjournment:

The meeting was adjourned at 8:15 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

Merle E. Wadsworth

Manager Approved

A G E N D A

Town of Camp Verde
Camp Verde Town Hall

Executive Session

August 19, 1987
5:30 PM

- 1) Call To Order
- 2) Roll Call
- 3) Evaluation of Personnel
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EXECUTIVE SESSION
August 19, 1987
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive Session at the Camp Verde Town Hall on August 19, 1987 to discuss the evaluation of Town personnel. Mayor Barker called the meeting to order at 5:45 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Evaluation of Town Personnel:

The Council discussed evaluation forms to evaluate personnel.

Adjournment:

The Executive Session was adjourned at 6:45 p.m.

Carol Blaich, Vice Mayor

A G E N D A

Town of Camp Verde
Camp Verde Town Hall

Regular Meeting
August 19, 1987
7:00 PM

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the minutes of Work Session of August 4, 1987
- 5) Approval of the minutes of the Regular Meeting of August 12, 1987
- 6) Information/Updates
- 7) Planning & Zoning
 - a. Discussion of P & Z Activities
- 8) IGA with U.S. Forest Service - Beasley Flat Project
- 9) Sound System Council Chambers
- 10) Road Improvements - Town Projects
 - a. Summer/Fall 1987
 - b. Spring 1988
- 11) Quit Claim Deed - Middle Verde Rd.
- 12) Disbursements/Accounting
- 13) Call To The Public
- 14) Set Next Meeting Time, Date & Place
- 15) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
August 19, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 19, 1987. Mayor Barker called the meeting to order at 7:05 p.m.

Tap Parsons lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Mercer Weiskotten, Town Manager; David Morris, Substitute
Town Attorney; Doug Jones, Street Superintendent and Susan
Marshall, Executive Secretary

Approval of the Minutes of the August 4, 1987 Work Session:

On a motion by Reynolds, seconded by Diehl the Council voted unanimously to accept the minutes of the August 4, 1987 Work Session as presented.

Approval of the Minutes of the August 12, 1987 Regular Session:

On a motion by Blaich, seconded by Reynolds, the Council voted unanimously to accept the minutes of the August 12, 1987 Regular Session as presented.

Information/Updates:

Manager Weiskotten asked for Council guidance on scheduling a Work Session for the Council concerning retirement for the Town employees. Following discussion the Council decided to meet on the retirement issue on September 15, 1987 at 6:00 p.m. at the Camp Verde Town Hall. Manager Weiskotten stated that the Town has been without janitorial help for the past few weeks and asked for the Council's input into this problem. It was decided to put this out for bids and to utilize a temporary service until a decision can be made. Mayor Barker stated that he had received a letter concerning the formation of Grand Canyon County and that the information is available at the Town Hall for review. He also stated that there would be a regional meeting for NACog on August 27, 1987 at Little American in Flagstaff. He also stated that he would be attending an Executive Steering Committee meeting on August 20, 1987 for N.A.E.D.A. to discuss the meeting

August 19, 1987 Regular Session - Page 2:

planned for Lake Havasu City in September. Parsons reported on a meeting he and Councilman Reynolds attended with the Verde Valley Park and Green Belt Sub-Committee of the Cocopai Resource and Conservation area concerning the Green Belt proposed for the area between Camp Verde and Cottonwood. The CRCA is trying to acquire easements along the Verde River for recreation.

Planning & Zoning:

Manager Weiskotten stated that the Town was in the process of interviewing applicants for the position of Planning & Zoning Director. Mayor Barker stated that the Camp Verde Planning & Zoning Commission would hold a hearing at the Camp Verde Town Hall on September 3, 1987 at 6:00 p.m. He urged the public to attend these hearings.

IGA with U.S. Forest Service - Beasley Flat Project:

Rogers stated that because he is employed with the USFS he would abstain from any discussion and/or vote due to a conflict of interests. Mayor Barker, Blaich and Shaw met with the USFS to discuss changes in the wording to the IGA. Wes Gerrard of the USFS stated that one item (5A) was a mandatory item. The rest of the changes were fine with the USFS. Mayor Barker stated that it was important for the Council to decide on this item as soon as possible as the USFS needed to get the information by August 28, 1987 in order to receive the funds for the project. Following a question and answer period, on a motion by Shaw, seconded by Blaich the Council voted unanimously, with Rogers abstaining, to accept the amended IGA with the USFS.

Sound System for the Council Chambers:

Reynolds stated that he had spoken with Radio Shack in Cottonwood and they had presented a proposal for a sound system with a total cost of \$1,324.02. Manager Weiskotten stated that he had spoken to the City Manager in Cottonwood, Chuck Sweet, and Mr. Sweet had stated that Cottonwood was not happy using table microphones and he had encouraged the Town of Camp Verde to look into lapel mikes. Diehl made a motion to try the system for the next two Council meetings and then make a decision. Reynolds seconded and the motion carried unanimously. On a motion by Blaich, seconded by Parsons, the Council voted unanimously to putting this item out to bid.

Road Improvement - Town Projects:

Street Superintendent, Doug Jones, reported on the proposed street improvement projects for the Town. He stated that the chip and seal that would be needed for the Fall, 1987 projects would cost approximately \$57,000. and would need to be put out to bid as the Town does not have the necessary equipment. The

August 19, 1987 Regular Session - Page 3:

approximate cost for the proposed street projects for Spring of 1988 would be \$8,600. On a motion by Diehl, seconded by Parsons, the Council unanimously approved authorizing the Town Road Department to proceed with the cold mix application, weather permitting, for the projects proposed for Fall, 1987. Following discussion, the Council advised Mr. Jones that if the bids for the chip & seal are higher than estimated he would need to come back to the Council for approval before accepting them.

Quit Claim Deed - Middle Verde Road:

On a motion by Rogers, seconded by Shaw, the council voted unanimously to accept the Quit Claim Deed for the property on Middle Verde Road. Parsons abstained from discussion and the vote as he had a conflict of interest.

Disbursements/Accounting:

Following discussion on page 1 of the disbursements it was determined that Manager Weiskotten was no longer receiving a \$200.00 a month auto allowance. Manager Weiskotten reported to the Council that the Town had received the Vehicle Lieu Tax (\$11,511) and would be receiving Revenue Sharing soon. Blaich asked several questions concerning the outstanding purchase orders and asked if these were accrued. Manager Weiskotten stated that these purchases will need to be paid out of the contingency fund. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the disbursements as presented.

Call To The Public:

Frank Blake asked if the Town would be charging homeowners for a portion of the street paving. He suggested charging the property owners 10% of the cost and having the Town pick up the remaining 90%. Nancy Jungling stated that she did not want the Town to pave Lane Street between Wood and Main as this is private property. John Crane stated that he felt the Town should retain the tapes from the Planning & Zoning hearings until the project closes out. John Garland recommends that the Council utilize lapel microphones. He also suggested moving the Call To The Public to earlier in the Council meetings. He asked Street Superintendent, Doug Jones, to consider paving Boot Hill Drive. He also suggested possibly re-routing one of the roads that joins with Middle Verde Road as this is posing a traffic hazard.

Set Next Meeting Time, Date and Place:

The Council will meet in Executive Session at the Camp Verde Town Hall on August 24, 1987 at 5:30 p.m. to evaluate Town personnel. The Regular Council meeting is scheduled for August 26, 1987 at 7:00 p.m. at the Town Hall.

August 19, 1987 Regular Session - Page 4:

Adjournment:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to adjourn at 8:20 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

Mark E. Weiskotten
Manager Approved

A G E N D A

EXECUTIVE SESSION

CAMP VERDE TOWN HALL
August 24, 1987

5:30 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Evaluation of Personnel
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

EXECUTIVE SESSION
August 24, 1987
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive Session at the Camp Verde Town Hall on August 24, 1987 to discuss the evaluation of Town personnel. Mayor Barker called the meeting to order at 5:37 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Evaluation of Town Personnel:

The Council discussed personnel evaluations.

Adjournment:

The Executive Session was adjourned at 9:45 p.m.

Carol Blaich, Vice Mayor

A G E N D A

Town of Camp Verde
Camp Verde Town Hall

August 26, 1987
Regular Meeting
7:00 PM

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the minutes of Regular Meeting of 8/19/87
- 5) Approval of the minutes of Executive Session of 8/24/87
- 6) Information/Updates
- 7) Planning & Zoning
 - a. Discussion of P & Z Activities
 - b. Road Abandonments
- 8) Ft. Verde Days
 - a. Authorization for event by Verde Valley Horsemen's Council
- 9) Disbursements/Accounting
- 10) Call To The Public
- 11) Set Next Meeting, Date & Place
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
August 26, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on August 26, 1987. Mayor Barker called the meeting to order at 7:05 p.m.

Woody Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Mercer Weiskotten, Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Todd
Rockwell, Town Engineer, and Susan Marshall,
Executive Secretary

Approval of the Minutes of the August 19, 1987 Regular Session:

On a motion by Diehl, seconded by Reynolds the Council voted unanimously to accept the minutes of the August 19, 1987 Regular Session as presented.

Approval of the Minutes of the August 24, 1987 Executive Session:

On a motion by Blaich, seconded by Shaw, the Council voted unanimously to accept the minutes of the August 24, 1987 Executive Session as presented.

Information/Updates:

Manager Weiskotten asked if the Council would be available to meet with Arizona Public Service on September 2, 1987 at 1:30 p.m. at Town Hall to discuss the proposed Franchise Election. Following discussion the Council agreed to this meeting time and date. Mayor Barker stated that he had received a call from the Governor's office concerning the Supercollider project asking for support from Camp Verde for the project. He stated that he told them he felt the Town would be able to write letters of support but no funds would be available to aid this project. He asked for Council input on this item. Copies of various letters will be available at Town Hall for review. He reported that he would be attending a NACOG regional meeting in Flagstaff on August 27, 1987 to discuss grants and by-law changes. He reported that he would be attending a NAEDA meeting in Williams on Aug. 28, 1987.

August 26, 1987 Regular Session - Page 2:

Blaich reported that Camp Verde would be hosting the Verde Valley Intergovernmental meeting at Town Hall on September 10, 1987 at 7:00 p.m. Representatives from Camp Verde, Cottonwood, Jerome, Clarkdale, and the Incorporation Committee from Sedona have been invited to attend.

Planning & Zoning:

a) Planning & Zoning Activities: Mayor Barker stated that the P & Z Commission are working very hard to pull a draft together of the Planning & Zoning Ordinance. As soon as they have completed their draft it will come before the Council for approval and changes. Also, the interview committee had interviewed nine applicants for the position of Planning Director. Several very qualified applicants were interviewed.

b) Road Abandonments: Mayor Barker stated that Mary Minkler of Yavapai County Planning & Zoning has been handling all the road abandonments. She has offered to instruct our Planning & Zoning staff. These abandonments would be handled through our town engineer and our Planning & Zoning Commission then heard by the Council. Mayor Barker suggested that Mr. Rockwell and a member of our P & Z Commission meet with Ms. Minkler to discuss this matter.

Verde Valley Horseman's Council:

Jackie Baker made a presentation concerning an event that the Verde Valley Horseman's Council is sponsoring during Fort Verde Days in October. They want to have mule races on private property and have applied for a special permit to sell alcoholic beverages during the event. Ms. Baker stated that the State Liquor Control Board would like to have the Town's approval for issuing this permit. Mayor Barker stated that since the area is zoned for commercial usage and is privately owned he didn't know how the Council could prohibit them from selling alcoholic beverages. Ms. Baker stated that the Liquor Control Board wasn't asking for the Town's approval or disapproval. By signing the necessary forms the Town will only be acknowledging that they are fully aware that the event is taking place and that alcoholic beverages will be sold. Following discussion concerning the Town's potential liability for this event, on a motion by Reynolds, seconded by Rogers the Council voted unanimously to table any action on this matter until the Town Attorney could research it and give them more information.

Disbursements & Accounting:

Following review, discussion and a question and answer period, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to accept the disbursements as presented.

August 26, 1987 Regular Session - Page 3:

Call To The Public:


A gentlemen suggested that the Town have the Verde Valley Horseman's council sign a Hold Harmless agreement to cut down on the liability factor to the Town. John Garland stated that he felt that Hold Harmless agreements weren't worth the paper they were printed on. He also suggested that the Town talk to Cottonwood to find out how they handle the approval for the Fair Board to sell alcoholic beverages during the Fair. Dale Hunter stated that the special license would be issued for just one day and would show that the Town is aware that the event is occurring and that there would be no liability factor involved.

Set Next Meeting Time, Date & Place:

The Council will meet:

08/28/87 4:30 p.m. Work Session/Sales Tax & Model Tax Code
08/29/87 10:00 a.m. Executive Session/Evaluation of Personnel
pursuant to A.R.S. 38-431.02.B & 38-431.03.A-1
08/31/87 7:00 p.m. Public Hearing on proposed Sales Tax
09/02/87 7:00 p.m. Regular Session
09/14/87 7:00 p.m. Work Session/Role of Board of Adjustments

All meetings will take place in the Council Chamber at Town Hall with the exception of the Public Hearing which will be held in the gymnasium of the old high school.



Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION
CAMP VERDE TOWN HALL
August 28, 1987

4:30 p.m.

- 1) Roll Call
- 2) Discussion on the Model Tax Code and the Proposed Sales Tax
- 3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
August 28, 1987
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on August 28, 1987 to discuss the Model Tax Code and the proposed Sales Tax. Mayor Barker called the meeting to order at 4:40 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Susan Marshall, Executive Secretary

The Council discussed the agenda for the August 31, 1987 Public Hearing and then reviewed the Model Tax Code and the proposed Sales Tax.

The meeting was adjourned at 6:25 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

COMMON COUNCIL
EXECUTIVE SESSION

AUGUST 29, 1987
10:00 A.M.

CAMP VERDE TOWN HALL

- 1) Call To Order
- 2) Roll Call
- 3) Evaluation of personnel
- 4) Adjournment

A G E N D A

SPECIAL MEETING

**OLD HIGH SCHOOL GYMNASIUM
August 31, 1987**

7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and possible action on the following:

- a) Sales Tax
- b) Public Hearing - Sales Tax
- 4) Information/Updates
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Old High School Gymnasium

August 31, 1987

7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Meeting on August 31, 1987 at the Old High School Gymnasium to discuss the proposed Sales Tax. Mayor Baker called the meeting to order at 7:18 p.m.

Marvin Reynolds lead the pledge of allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Town Marshal and Susan Marshall,
Executive Secretary

Mayor Barker reported that the Council had accepted Mercer Weiskotten's resignation effective August 29, 1987 and that per our Ordinance 87-A11, Chuck Devine would be the Acting Town Manager until Mr. Weiskotten can be replaced.

Mayor Barker then explained that this evening's meeting was for a Public Hearing on the proposed Sales Tax. He urged all people present to limit their comments and suggestions to this topic. He then stated that the Council could adopt a sales tax without the issue going to a vote of the people. However, the Council does wish to hear what the citizens of Camp Verde have to say. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to put the question of a sales tax to a vote of the people at the earliest possible time. Mayor Barker then opened the meeting to the floor.

Melton Payton: He felt a sales tax would be necessary if the Town was to have the services its citizen's desired.

Dwight Jones: He felt that there should be no sales tax on food or rent as this would be an undue burden on the poor and those living on a fixed income.

John McReynolds: Of the 863 children in the Camp Verde schools 567 were eligible for the free or reduced lunch program (57%). He stated that a sales tax on food would be a problem for the poor in Camp Verde.

Bill Phillips: Very pleased that the issue of a sales tax is going to a vote.

John Garland: Concern for the elderly and those living on a fixed income. Suggested an exemption for those over 65.

August 31, 1987 - Special Meeting - Page 2:

Jim Clark: Expressed his appreciation for the Council. He is in favor of the sales tax to provide the police and roads services the Town needs. He didn't see how an exemption for those over 65 could be enforced.

G.L. "Mac" McCumber: He has been a resident of Camp Verde for 42 years and is pleased that the Council has decided to put this issue before the people for a vote.

Jack Young: The Council is here to carry out the wishes of the people. If people do not attend the Council meetings and let the Council know what they feel is needed for Camp Verde, there is no way the Council can act. He suggests that the Council promote the sales tax and consider possibly exempting food and senior citizens.

Bea Richmond: Suggests that the Council and the citizens of Camp Verde not be seduced by the budget and remain humble, hard working and gutsy.

Lee Cook: He is pleased with what he sees happening in Camp Verde. Police protection and Planning & Zoning are both needs of the Town and he feels that they are being carried out. If there are people in Camp Verde that are going hungry and are in need we should all try and find out who they are and help them.

Allie Gonzales: Asked what will the sales tax amount to and how will it be spent. Cottonwood has just adopted an additional 1% sales tax to be used exclusively for sewage treatment. No sales tax on food and/or medicine and raise the hotel/motel tax up to 2%.

Hank Hoover: No sales tax on food, medicine or the sale of property.

Lamen Morriner: Asked the Council to consider placing an ordinance to prevent them from ever imposing a tax without it going to a vote of the people first.

Jerry Ferguson: People were lied to at the time of incorporation.. Opposed to the sales tax.

Jackie Baker: No petition workers intentionally lied to those signing the petitions for incorporation.

Loft Hollamon: He was misinformed when he was working for incorporation. He never intentionally mislead anyone.

Mayor Barker stated that there would be several meetings to structure the ballot for the election on the sales tax and to give the public time to express their opinions.

On a motion by Shaw, seconded by Parsons, the Council voted to adjourn at 8:10 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

REGULAR MEETING

CAMP VERDE TOWN HALL

September 2, 1987

7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the Minutes of the Executive Session of August 24, 1987
- 5) Approval of the Minutes of the Regular Session of August 26, 1987
- 6) Approval of the Minutes of the Work Session of August 28, 1987
- 7) Information/Updates
- 8) Town Manager's Resignation
- 9) Elections
 - a) APS Franchise
 - b) Sales Tax
- 10) Resolution 87-25
 - a) Workman's Compensation/Deputy Reserves
- 11) Verde Valley Horsemen's Council
 - a) Fort Verde Days Activities
- 12) Street Department
 - a) Traffic Signs/Changes
- 13) Disbursements/Accounting
- 14) Call To The Public
- 15) Set Next Meeting Time, Date & Place
- 16) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
September 2, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on September 2, 1987. Mayor Barker called the meeting to order at 7:05 p.m.

Chuck Devine lead the pledge of allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

Approval of the Minutes of the Regular Session of 08/26/87:

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to accept the minutes of the August 26, 1987 Regular Session with an addition to the meetings that had been scheduled to include the Executive Session of August 29, 1987 at 10:00 a.m.

Approval of the Minutes of the Work Session of 08/28/87:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to accept the minutes of the August 28, 1987 Work Session with the addition of the adjournment time.

Information/Updates:

Acting Town Manager, Chuck Devine, reported that there have been additional calls for animal control. The County is not picking these animals up and there is no place to house the animals until they can be transported. Mrs. McCracken of the Sedona Humane Society stated that they were willing to take care of these animals at no charge if we can transport them to Sedona. Devine stated that the Town needed to make arrangements for cages for one of the Town trucks so the animals can be moved and asked for Council guidance on how to handle this. He also stated that if might be necessary to hire a part-time worker to transport the animals. The question of people claiming their animals from the shelter in Sedona arose. Devine asked Mayor Barker to contact Mrs. McCracken to verify her offer. Mayor Barker reported that he had been contacted by a lady from the Welcome Wagon. She asked for a letter from the Council welcoming her to the

September 2, 1987 Regular Session - Page 2:

community. The Welcome Wagon is funded by local businesses. He also reported that he had attended a meeting in Cottonwood on August 27, 1987 at the Civic Hall concerning the possibility of establishing a regional airport in the Verde Valley. A survey is being done to see if an airport will be needed in the future. He stated that there was funding available to acquire and develop airports. He will keep the public and Council informed of any developments.

Rogers stated that there were several inaccurate statements in the newspaper concerning Council matters and asked that these items be clarified.

Town Manager's Resignation:

Mayor Barker stated that on Saturday, August 29, 1987 the Council accepted Mercer Weiskotten's resignation from the position of Town Manager unofficially. Per our Ordinance 87-A11, the Town Marshal is the next in line to handle this position until the position can be filled. Mayor Barker read Mr. Weiskotten's letter of resignation. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept Mr. Weiskotten's resignation.

Election:

a) APS FRANCHISE: Mayor Barker reported that the Council had met with Forest Jones and Terry Billingsley of Arizona Public Service on September 2, 1987 at 1:30 p.m. to discuss the model franchise code in detail. The Council had expressed concerns. Mr. Jones stated that they are waiting for information from their attorney concerning changes and suggested that the Council wait to take action. On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to hold any action on this item until the next regularly scheduled meeting. Rogers asked that the Town obtain copies of franchise agreements from Cottonwood and Clarkdale to see how they handled these matters.

b) SALES TAX: Mayor Barker reported that Town Attorney, Ron Ramsey, is checking into the time frame required before the Council can set the date of the election concerning the Sales Tax. There will be some Work Sessions to structure the ballot and we have had assurance from the County that they are willing to assist us in any way.

Resolution 87-25 - Workman's Compensation/Deputy Reserves:

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to adopt Resolution 87-25 providing workman's compensation insurance for six (6) reserve officers for the Marshal's Department. Acting Manager Devine stated that the reserves would be certified officers only.

September 2, 1987 Regular Session - Page 3:

Verde Valley Horseman's Council:

FORT VERDE DAYS ACTIVITY: Mayor barker reported that the Verde Valley Horseman's Council had requested a one (1) day permit to sell alcoholic beverages during Fort Verde Days. Their application stated that the Marshal's Department would cover this event. The Council felt that the application was for information only. They asked to have that sentence removed from the application. Mayor Barker asked Jackie baker to restructure the application to read that the Marshal's Department is aware of the event. Following a question and answer period, on a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the application providing the Horseman's Council will follow the guidelines prescribed by the Town Attorney.

Street Department:

TRAFFIC SIGNS/CHANGES: Street Superintendent, Doug Jones, reported on four areas where new signs are needed. In front of Valley National Bank, parallel parking only, speed limit signs on Murdock Lane, by the new high school and on General Crook Trail near the Ranger Station. Rogers asked that Jones prepare a map showing where the new signs would be placed. On a motion by Blaich, seconded by Diehl, the Council voted unanimously to table any action on this item until the next regular meeting.. Rogers abstained from the vote due to a conflict of interests.

Disbursements/Accounting:

Acting Manager Devine stated that there was a complete housecleaning occurring at Town how to establish where we're at. All credit cards have been accounted for and all outstanding purchase orders are being reviewed with our vendors. All information concerning lease/purchases is being reviewed. Blaich asked for an inventory to be done tying all items to our invoices. Rogers suggested checking into getting a phone line into Prescott to cut down on the expense of long distance calls. Mayor barker stated that our phone bills come to us without being departmentalized and perhaps we can get a long distance service that could provide this service for us. On a motion by Diehl, seconded by Blaich, the Council voted unanimously to approve the disbursements as presented. Rogers expressed his appreciation to Ms. Marshal and Acting Manager Devine for the fine job done in preparing the disbursement statement for the Council.

Call To The Public:

Tom Neilson asked Marshal Devine to investigate the possibility of slowing traffic down as it comes into Town from the direction of Payson as it reaches the Valley National Bank. John Garland reported that he had attended the Chamber of Commerce meeting concerning the Yavapai/Apache Tribe's project to acquire acreage.

September 2, 1987 Regular Session - Page 4:

He stated that he felt the tribe should be willing to be taxed just like the rest of the community. Without paying the tax he feels they are giving unfair competition to the local businesses. Mayor Barker stated that the Council had heard the presentation from the tribe and expressed that the general consensus of the Council was that the Indians were not different from the rest of the population and should live under the same rules and regulations as the rest of the citizens of Camp Verde. Mr. Neilson stated that he felt the tribe would go along and work with the Town. Mona Cooley, interim Council Member, stated that she was not at the meeting when the tribe made their presentation but if she had been she would have voted against it. USFS land is public land and should be utilized by everyone. She asked about the law banning the discharge of a firearm within a Town's limits. She asked if it would be possible to consider an ordinance to allow hunting in some areas. She stated that the Council should reconsider the salary when hiring a new Manager. The Manager was paid to do the jobs of both Manager and Clerk and was not doing the Clerk's work and shouldn't be paid for both jobs. Marshal Devine stated that state statutes provide for waiving the "discharging of firearms within town limits" by permit to allow hunting and target shooting in specific areas. John Garland and Mikell Lawrence both offered to assist in transporting animals to the Sedona Humane Society as well as donations to help in this endeavor.

Set Next Meeting Time, Date and Place:

The Council will meet:

Sept. 9, 1987 at 7:00 p.m. in Regular Session

Sept. 10, 1987 at 1:30 p.m. on the Model Tax Code

Sept. 10, 1987 at 7:00 p.m. for an Intergovernmental Meeting

Adjournment:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adjourn at 8:30 p.m.


Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

CAMP VERDE TOWN HALL

September 9, 1987

1:30 p.m.

1) Call To Order

2) Roll Call

Joint meeting with Yavapai County concerning Planning & Zoning

3) Adjournment

A G E N D A

TOWN OF CAMP VERDE
TOWN COUNCIL
CAMP VERDE, ARIZONA

SEPTEMBER 9, 1987

7:00 P.M.

HEARING: Town Hall in Camp Verde

1. Approval of Minutes for the meeting of September 3, 1987
2. Final Site Plan, Parcel #403,22,007 B, 027A, HA# 003.

Applicant: Walt Killeen
Agent: Elmer Baker
Request: A Final Site Plan in order to permit the establishment of a 112,300 square foot warehouse including office space and an in-house cafeteria on 4.71 acres in a PAD Zone. Located approximately 1/4 of a mile east of the I-17/Highway 279 Intersection along the east side of Industrial Drive in Camp Verde.

3. Final Site Plan, Parcel #404,02,026 C, HA# 001.

Applicant: Raymond Coon
Agent: Loft Holloman
Request: A Final Site Plan in order to permit the establishment of a roughly 1200 square foot limited auto service facility (Mini-lube) on approximately 1/2 acre in a C3-CU Zone. Located along the south side of Zane Gray Highway, approximately one mile east of the Camp Verde Townsite in the Town Of Camp Verde.

4. Use Permit, Parcel #403,23,001 E, HA# 002.

Applicant: Tanner Companies
Agent: Nimbus Engineers
Request: A Use Permit in order to permit the processing of aggregate minerals on-site for commercial sale involving screening, crushing, and hauling of material on roughly 10 acres in an RCU-2A Zone. Located approximately 3 miles north of the I-17/279 Interchange, east of the Highway 279 (new) along the east side of Old Highway 279 in the vicinity of the Hayfield Draw in the north Camp Verde/Middle Verde area.

5. Discussion:

Consideration of request to place mini-storage facilities in C2 (General Commercial) Zone without site plan (Commission) review through the Use Permit process.

A G E N D A

REGULAR MEETING

CAMP VERDE TOWN HALL
September 9, 1987

7:00 p.m.

- 1) Call To Order

Pledge of Allegiance

- 2) Roll Call
- 3) Information/Updates
- 4) Approval of the Minutes of the August 29, 1987 Executive Session
- 5) Approval of the Minutes of the August 31, 1987 Special Meeting
- 6) Approval of the Minutes of the September 2, 1987 Regular Session
- 7) Welcome Wagon Letter
- 8) APS Franchise Election
- 9) Disbursement/Accounting

Public Hearing - Planning & Zoning

- a) Parcel #403,22,007 B, 027A, HA# 003
- b) Parcel #404,02,026 C, HA# 001
- c) Parcel #403,23,001 E, HA# 002

- 10) Call To The Public
- 11) Set Next Meeting Time, Date & Place
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL
SEPTEMBER 9, 1987

7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session on September 9, 1987 at the Camp Verde Town Hall in order to conduct the Council's regular business and for a Public Hearing concerning Planning & Zoning. Mayor Barker called the meeting to order at 7:10 p.m.

Tap Parsons lead the pledge of allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers, and Tom Shaw

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones, Contract Planner, Richard Parker and Executive Secretary, Susan Marshall

Information/Updates:

Acting Town Manager Devine reported that he had spoken to the Sedona Humane Society concerning housing our abandoned animals on a temporary basis. The cost would be \$25.00 per animal with a maximum of approximately \$2,200. per year. He also reported that the question of new traffic signs will be held until next week's meeting to allow for public input.

Mayor Barker stated that the issue of the Yavapai/Apache Tribe's request for approximately 6,000 acres of land will be moved to next week's agenda to allow the tribe's representatives to be present.

Approval of the Minutes of the August 29, 1987 Executive Session:

On a motion by Rogers, seconded by Shaw the minutes of the August 29, 1987 Executive Session were unanimously approved as presented.

Approval of the Minutes of the August 31, 1987 Special Meeting:

On a motion by Diehl, seconded by Blaich, the Council voted unanimously to approve the minutes of the August 31, 1987 Special Meeting as presented.

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Approval of the Minutes of the September 2, 1987 Regular Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the September 2, 1987 Regular Session.

Welcome Wagon Letter:

Mayor Barker reported that the new area hostess for Welcome Wagon had contacted him requesting a letter of endorsement from the Council. He then read her letter and stated that the Welcome Wagon is supported by local businesses. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to table any action on this item until a full check can be done on this individual.

APS Franchise Election:

Mayor Barker stated that Arizona Public Service needed an election per state mandate. They will pay the Town 2% of their sales, approximately \$50,000.00 in twelve months. This 2% is not added to the bills going to the public. He reported that the Council had met with representatives from APS to discuss the language of the Franchise Agreement. Council had expressed some concerns and APS stated that they would meet with their attorneys and get back to us. Forrest Jones of APS had called Mayor Barker and asked the Council to table any action on this matter until they can get the necessary information from their legal staff. On a motion by Shaw, seconded by Rogers, the Council voted unanimously to hold in abeyance any action on the Arizona Public Service Franchise Election until APS can meet with their attorneys.

Disbursements/Accounting:

Following review and a question and answer period, on a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the disbursements as presented.

PUBLIC HEARING - PLANNING & ZONING:

1. Final Site Plan, Parcel #403-22-007 B, 027A, HA # 003.

Applicant: Walter Killeen
Agent: Elmer Baker
Request: A Final Site Plan in order to permit the establishment of a 112,300 square foot warehouse including office space and an in-house cafeteria on 4.71 acres in a PAD Zone. Located approximately 1/4 mile of a mile east of the I-17 Highway 279 Intersection along the east side of Industrial Drive in Camp Verde.

Mayor Barker read the recommendations of the P & Z Commission and turned the meeting to Richard Parker. Mr. Parker presented the application and gave directions to the property. He stated that the PAD zoning had been approved in 1982 and extended in 1985. This application was heard by the Planning & Zoning commission on September 3, 1987 and staff had recommended that there be acceptance of the site plans with the following stipulations:

1. An 18-foot Public Utility Easement be provided which may entail a re-design of the building.
2. Septic leach lines maintain 50 feet from property lines and 100 feet from well site to comply with the County Health Department.
3. Well site be depicted on the site plan.
4. ADOT stipulations regarding ingree/egree from Industrial Drive. Drainage related improvement be made to Industrial Drive.
5. Building and site design to comply with all Camp Verde Fire Department requirements.
6. A 20 foot unobstructed fire lane be provided completely around the building.
7. Drainage report approval by Yavapai County Hydrology prior to issuance of permit.
8. Parking not encroach into the 30 foot easement. Recorded easement to be depicted to the south boundary of the property.

Elmer Baker, agent, stated that the applicant would comply with all requirements; 20 foot Public Utility easement, relocate building to the north to take care of parking encroachment and a 20 foot clearance for the fire department.

Ed Davidson, Camp Verde resident, owns the property to the east of this site. He stated that he had no complaints with the application but asked that the applicant provide a buffer zone.

John Crane, Camp Verde resident, asked if PM requirements were being met. He asked if the 50 foot set back along any street/alley were provided. He then stated that two (2) square feet of land is required for each square foot of building space and asked if this requirement was being met. Mr. Parker stated that these requirements were not being met. Mr. Parker also stated that the applicant is subject to commission/council stipulations.

Barbara Ploe, Camp Verde resident, asked if the parking area would be gravel or asphalt. Mr. Baker stated that the parking area would be done in gravel. Richard Parker explained that leach fields can be placed beneath asphalt but this would be handled through the County/State Health Departments.

Mayor Barker then asked if the council had any questions concerning this application. Blauch asked where the septic tank would be placed and where the well site would be located. Mr. Baker stated that the applicant was in the process of purchasing the adjoining property, which has two (2) wells on it, and the leach system would be placed under the parking area and would not be in the easement or the road.

Ed Davidson stated that the drainage from this site would dump into the Verde Ditch not into the river and that flooding would be a real problem.

Shaw asked if a study had been done on the drainage from run-off and if the parking was sufficient for a warehouse, offices and a cafeteria. Rogers asked about the easements and Mr. Baker stated that it would actually be two separate buildings with 20 feet between them. He also stated that the building would be re-designed if necessary.

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to table any action on this application until the applicant can obtain hydrology reports and information on the disposal of excess water and existing drainage and also preliminary plans for an alternate well site.

2. Final Site Plan, Parcel #404-02,026 C, HA3 001

Applicant: Raymond Coon
Agent: Loft Holloman
Request: A Final Site Plan in order to permit the establishment of a roughly 1200 square foot limited auto service facility (Min-Lube) on approximately 1/2 acre in a C3-CY zone. Located along the south side of Zane Gray Highway, approximately one mile east of the Camp Verde Townsite in the Town of Camp Verde.

Richard Parker presented the application and gave directions to the property. He stated that the P & Z Commission had heard this application on September 3, 1987 and recommended approval of this application with the following stipulations:

1. Access to the site. Define ingress/egress to minimize traffic and/or redesign the Auto Service Center floor plan.
2. Circulation within the site.

3. Uses of the new building to be confined to mini-lube type of use. The existing building be approved for a furniture store. For any change or additional uses on the property, this would require another site review process.
4. Waste disposal meet all requirements of State, Federal and County Health Departments.
5. Applicant to hook into Town sewer when it becomes available.

Barbara Ploe, Camp Verde resident, stated that the only bathroom facility was in the furniture store and asked if this would present a problem if the furniture store was not in use. She also asked if it was possible for the applicant to rearrange the building on the property.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve this application utilizing the stipulations set by the P & Z Commission.

Mayor Barker recessed the meeting at 8:30 p.m

Mayor Barker reconvened the meeting at 8:45 p.m.

3. Use Permit, Parcel 403,23,001 E, HA #002

Applicant: Tanner Companies
Agent: Nimbus Engineers
Request: A Use Permit in order to permit the processing of aggregate minerals on-site for commercial sale involving screening, crushing, and hauling of material on roughly 10 acres in a RCU-2A zone. Located approximately 3 miles north of the I-17/279 Interchange, east of Highway 279 (new) along the east side of Old Highway 279 in the vicinity of the Hayfield Draw in the north Camp Verde/Middle Verde area.

DUE TO AN OVERSIGHT, THE ADVERTISING DID NOT INCLUDE THE ASPHALT BATCH PLANT STATED IN THE LETTER OF INTENT, THEREFORE THIS ITEM WAS NOT ADDRESSED AT THE HEARING.

Mayor Barker read the P & Z Commissions stipulations and turned the application to Richard Parker. Mr. Parker presented the application and gave directions to the property. He stated that this site would be south of the Superior Mining location. He stated that the Commission considered the processing portion only. ADOT has concerns for the Old/New 279 Highway intersection and had forwarded their recommendations. The P & Z Commission recommended approval of this application with the following stipulations:

1. The applicant obtain a Floodplain Development Permit.
2. The applicant make improvements to Old Highway 279 and the County/Town right-of way as required by the County Engineer and/or Town Road Superintendent.
3. Any signage will conform to that which may be required by ADOT for safety, i.e., roadway "Truck Crossing: signs, etc.
4. All required improvements to Old/New Highway 279 Intersection recommended by ADOT be completed prior to commercial sales of materials.
5. A specific time limit be established for the use in order to monitor compliance - possibly a two-year use permit with review after one year.
6. The applicant is responsible for improvements of access roads with ABC, as well as dust control, on a daily treatment basis, if necessary.
7. Protective vegetative screening to be placed along the outer perimeter.

Peggy Balker, principle engineer for Nimbus Engineers, made her presentation for the applicant stating that this was not a new gravel operation but a relocation. She stated that the new location would provide better materials and eliminate the need to transport materials through a residential area.

Paul Wisheropp, project engineer for Nimbus Engineers, stated that the current site has been there and operating for six years.

Morey Tanner, Tanner Companies, stated that they did recognize the Town's concerns and they are willing to work with the citizens. He stated that the Tanner Companies was committed to complying to any stipulations the P & Z Commission and the Council felt were necessary.

Mayor Barker opened the application to the floor for public input.

Burt Rigayik, Camp Verde resident, asked if the move was needed because Tanner companies was running out of material at their existing site.

Mayor Barker asked that these questions be noted in the record and would be answered after everyone has had a chance to speak.

Les Hall, Superior, stated that he had attended the September 3, 1987 P & Z Commission meeting. He stated that Superior is not breaking the law with their operation. Mistakes had been made

and they are working to correct them. Vegetative screening is planned for the Superior site. He stated that if this application was approved it would be the thirteenth gravel operation in the valley and that the market will not support this number of operations and employees. He also stated that Superior does not discharge their waste water into the river.

Barbara Ploe, Camp Verde resident, stated that she had spoken to the State Mining Commission and they had recommended that roads be watered every four hours to control the dust. She asked that the applicant consider the size and type of trees that would be used for the vegetative screening and the time it would take for them to grow.

Ron Ricker, Camp Verde resident, stated that he and his neighbors, who live across the river from the proposed site are very concerned about the noise.

John Strathmere, Camp Verde resident, stated that an application was denied in 1986 for consideration to people living in the area. He stated that no one likes having the sand and gravel operations in their area. He stated that the materials were being shipped out of the valley and their sale would not benefit the people. He asked that the Council consider the damage that will be done to the river and recreational areas stating that the river is the main tourist attraction to Camp Verde. He asked if it would be possible to work with Federal agencies to relocate these businesses onto federal lands. He expressed concern for the noise, the long term effects on the community and traffic problems on Highway 279.

Ed Davidson, Camp Verde resident, stated that he lives across from the present Tanner operation and that the river is being polluted. Last Thanksgiving Tanner had a fuel spill that ended up in the river.

Several people expressed their concerns for the wildlife that would be displaced and for the silt and pollution of the river.

James Johnson, Camp Verde resident, read letters he had received from Mikell Lawrence concerning his application to remove aggregate from his property. He stated that if his application was not heard prior to the Tanner application he would sue the Council and Town of Camp Verde.

Richard Parker stated that no one can move rocks within the floodplain. They would require a Development Permit. He reminded the Council that they were considering the processing only and not extraction.

John Crane, Camp Verde resident, expressed concern for the improvements that would be needed to Highway 279 intersection

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suggesting acceleration and deceleration ramps. He asked if it was possible for the Council to limit the size of the operation.

Richard Parker stated that ADOT has similar concerns for the intersection on Highway 279.

Matt Dawson, Middle Verde resident, stated that he is against this application because he is against all sand and gravel operations. He lives near the Superior operation and can hear the noise early in the morning. He stated that the Clover Leaf Ranch and Middle Verde would both be affected by this operation.

Mark Peterson, Fish & Game Department, stated that there has been a decrease in recreation areas due to the amount of mud created by these operations. He stated that the shore birds and eagles can't feed because of an inability to see the fish in the river. He stated that we needed to clean up the river and keep it clean.

Paul Wisheropp stated that the Council has the ability to set the standards for this operation. Tanner will comply with any standards that are decided upon. He stated that money had been spent on this application showing Tanner's concern to comply and work within the limits set by the P & Z Commission and the Council.

Morey Tanner stated that the move was not due to lack of material. He also stated that Tanner had several operations in other areas including Flagstaff. These operations are 80-90% self-sufficient. He stated that the majority of the materials mined would stay in the valley. They cannot eliminate all the noise and will be the crushing in as short a period of time as possible but they will strive to comply with the regulations.

John Strathmere, Camp Verde resident, asked how much water was needed for the washing operation, where it comes from and where it goes after use.

Mayor Barker closed the application to the floor and asked the Council if they had questions.

Diehl made a motion by forego acting on this application to allow the Council time to consider various issues. Seconded by Rogers, the vote was:

Rogers: Yes
Diehl: Yes
Shaw: No
Parsons: No
Blaich: No
Reynolds: No

and defeated by a 4-2 vote.

Following discussion and a question and answer period Carol Blaich made a motion that we grant this application for a Use Permit with these stipulations:

1. The applicant obtain a Floodplain Development Permit.
2. The applicant make improvements to old Highway 279, the County and Town rights-of-way as required by the County Engineer and/or Town Road Superintendent.
3. Any signage will conform to that which may be required by ADOT for safety, i.e. roadway "Truck Crossing" signs, etc.
4. All required improvements to the old/new Highway 279 intersection recommended by ADOT be completed prior to the commercial sale of materials.
5. The applicant construct the access road to the site which would comply with Camp Verde's road standards.
6. The applicant complies with all federal and state laws and regulations regarding air, water, noise and light pollution.
7. The crushing be only conducted during the months of October through April and limited to four months during that time span and only during daylight hours, Monday through Friday.
8. The applicant either secure a \$20,000. bond or make a cash security deposit of \$20,000. held in trust to the Town of Camp Verde for the restoration of the river banks to the ten acre parcel. This restoration will need approval of an appropriate Town committee.
9. The plant operations be limited to processing of materials mined on this property as defined by the map submitted with the application. No materials are to be brought in for screening or crushing.
10. Protective vegetative screen be place along the outer perimeter.
11. The applicant uses sediment ponds for their washing operation and no dirty water be allowed to flow into the Verde River.
12. If all these stipulations are met, they are granted a two year Use Permit at which time they are subject for review and the Use Permit be limited to a time period of six years.

September 9, 1987 - Regular Session - Page 10

Seconded by Tap Parsons, the motion carried with the vote being:

Rogers: No
Diehl: No
Shaw: Yes
Blaich: Yes
Reynolds: Yes
Parsons: Yes

Call To The Public:

John Strathmere stated that he felt the Council had not listened to the people when they decided to approve this application for Tanner Companies.

James Johnson stated that one of the reason that Camp Verde became incorporated was to eliminate Prescott telling us what to do. He stated that the Council has the ability to control the type of businesses that come into Camp Verde.

Barbara Ploe stated that the Council did not listen to the wishes of the people.

Ron Ricker asked if the Council could force Superior into compliance now that they have placed several stipulations on a similar operation.

John Strathmere stated that there were no resources to force compliance of illegal sand and gravel operations. Suggested ordinances for law enforcement.

Mayor Barker suggested that people contact their legislators to remove mining from planning and zoning exemptions.

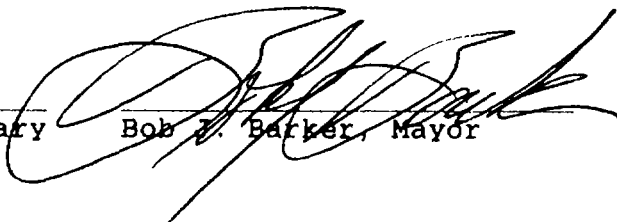
Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session at the Camp Verde Town Hall on September 16, 1987 at 7:00 p.m.

Adjournment:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to adjourn at 11:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary


Bob E. Barker, Mayor

A G E N D A

WORK SESSION

CAMP VERDE TOWN HALL

September 10, 1987

1:30 p.m.

1) Call To Order

2) Roll Call

Discussion of the Model Tax Code

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
September 10, 1987
1:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on September 10, 1987 to discuss the Model Tax Code. Vice Mayor, Carol Blaich, called the meeting to order at 1:35 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney

Review of the Model City Tax Code:

Ron Ramsey, Town Attorney, explained his memo on "Sales Tax Election/Submission of Issues to Special Elections". Council members discussed and asked questions about the procedure for bringing the sales tax matter to a vote of the electorate. Mr. Ramsey informed the Council that there are no specific statutes authorizing the Town Council to submit the sales tax question to a special election. However, the voters could place a new matter on a ballot by initiative. This initiative could be done by petition of 10% of the electorate. Discussion continued about the process of circulating the petition.

The meeting was recessed at 2:30 p.m. for a short break.

The meeting reconvened at 2:40 p.m.

The Council continued its discussion on the petitioning process and the sales tax code.

The meeting was adjourned at 3:30 p.m.



Carol Blaich, Vice Mayor

A G E N D A

COMMON COUNCIL

WORK SESSION

CAMP VERDE TOWN HALL

September 15, 1987

1:30 p.m.

1) Call To Order

2) Roll Call

Discussion on Retirement Package for Town Employees

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
September 16, 1987
1:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on September 16, 1987 to discuss the Model Tax Code and the proposed Sales Tax. The meeting was called to order at 1:45 p.m.

Roll Call:

Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers, Tom Shaw and Carol Blaich

Absent:

Bob Barker

Also Present:

Susan Marshall, Executive Secretary

The Council reviewed the Model Tax Code and the proposed Sales Tax.

The meeting was adjourned at 4:00 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

DISBURSEMENTS - SEPTEMBER 16, 1987:

| | | | |
|--|------------|-----------|---|
| Time Insurance | \$2,747.50 | Non-Dept. | Health Insurance 10/01/87-10/31/87 \$ 2,018.90 Marshal 383.00 Admin. 139.50 Court 90.60 P & Z 116.50 Premium Adj. |
| League of Towns | 460.00 | Council | Registration 10/13/87-10/16/87 |
| A.P.S. | 391.91 | Non-Dept. | Electricity 08/05/87-09/04/87 |
| A.P.S. | 31.67 | Non-Dept. | New Meter-Last Room |
| A.P.S. | 44.58 | Butler | Electricity Butler Center 08/04/87-09/03/87 |
| Int'l Mailing Systems | 59.85 | Non-Dept. | Postage Meter Lease 08/26/87-11/25/87 |
| Chevron | 106.21 | Marshal | Gasoline 08/04/87-09/03/87 |
| Yavapai County P & Z | 455.00 | P & Z | Building/Hearing Permits |
| AZ Justice of Peace & Constable Asso. | 75.00 | Court | Required Training 09/27/87 - 09/30/87 |
| TOTAL | \$4,371.72 | | |

DISBURSEMENTS - HWY USER - SEPTEMBER 16, 1987:

| | | |
|-----------------------|----------|--|
| Time Insurance | \$514.50 | Health Insurance 10/01/87 - 10/31/87 |
| Personnel Safety | 122.38 | Speed Limit Signs, Parallel Parking Only, Road Closed |
| Big John's Janitorial | 40.85 | Windshield Towels |
| Jimbo's Truck Repair | 12.60 | 5" Flex Exhaust Pipe |
| A.P.S. | 45.23 | Electricity-Bus Barn 08/05/87-09/04/87 09/27/87 - 09/30/87 |
| TOTAL | \$735.56 | |

DISBURSEMENTS - BREAKDOWN BY DEPARTMENT SEPTEMBER 16, 1987:

| | |
|------------------|------------|
| Non-Departmental | \$3,230.93 |
| Marshal | 106.21 |
| Butler Park | 44.58 |
| P & Z | 455.00 |
| Council | 460.00 |
| Streets | 735.56 |
| Court | 75.00 |
| TOTAL | \$5,107.28 |

A G E N D A

REGULAR MEETING

COMMON COUNCIL

CAMP VERDE TOWN HALL
September 16, 1987

7:00 p.m.

- 1) Call To Order

Pledge of Allegiance

- 2) Roll Call

- 3) Information/Updates

- 4) Approval of the Minutes of the September 9, 1987
Regular Session

- 5) Committee Report & Possible Action
 - a) P & Z Director Employment

- 6) Street Department
 - a) Signs
 - b) Sub-Division Maps

- 7) Condemnation
 - a) Procedures

- 8) Court
 - a) Required Course Training

- 9) Yavapai/Apache Land Transfer

- 10) Disbursements/Accounting

- 11) Call To The Public

- 12) Set Next Meeting Time, Date & Place

- 13) Adjournment

MINUTES OF THE COMMON COUNCIL

TOWN OF CAMP VERDE

Camp Verde Town Hall

REGULAR SESSION

September 16, 1987

7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on September 16, 1987 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:05 p.m.

Woody Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Ralph
Lizotte, Town Magistrate, and Susan Marshall,
Executive Secretary

Approval of the Minutes of the September 9, 1987 Regular Session:

On a motion by Rogers, seconded by Reynolds the Council voted unanimously to accept the minutes of the September 9, 1987 Regular Session with a correction to the wording of Blaich's motion regarding the request for a Use Permit by Tanner Companies.

Committee Report & Possible Action:

a) P & Z Director Employment: Mayor Barker stated that the Interview Committee (Barker, Blaich, Diehl) had interviewed nine applicants for the position of Planning Director and that seven of them were outstanding. Blaich recommended the appointment of Tom Odom for this position stating that he has experience in both government and the private sector that qualifies him for this position. On a motion by Diehl, seconded by Parsons, the Council voted unanimously to appoint Mr. Tom Odom as Planning Director and that they have an Executive Session with him and discuss the job description and six months probation. All stipulations will apply as long as they are not in conflict with the ordinance that was drawn for that particular employment.

Information/Updates:

Acting Manager Devine reported that the Verde Valley Horsemen's Council had decided not to sell alcoholic beverages during their event for Fort Verde Days. He also reported that the Arizona Criminal Justice System had delivered the computer and printer to the Marshal's office. The approximate cost is \$5,700 but there is no charge to the Town for this equipment. He commended Pat Patterson for all his hard work in repairing the Town vehicles at no cost to the Town. Mayor Barker reported that he would be attending a Resolution Committee meeting with the League of Arizona Cities and Towns on September 19, 1987. He asked for Council input for this meeting. He also reported that he would be attending a N.A.E.D.A. meeting on September 23-25 in Lake Havasu where he is a member of the organizational committee. He explained the purpose of N.A.E.D.A. Parsons reported that the Cocopal Resource and Conservation Area Committee is willing to help the Town with any related programs.

Street Department:

Signs: Street Superintendent Doug Jones presented his proposal for changes in traffic signs within the Town. These changes would include parallel parking only in front of Valley National Bank and some speed limit changes. He asked for Council guidance to proceed with this project. On a motion by Parsons, seconded by Shaw, the Council voted unanimously to approve the sign changes as presented by Mr. Jones.

b: Sub-Division Maps: Mr. Jones stated that the street department needed maps showing rights-of-way and easements. He stated that the department only has assessor's maps. He stated that the necessary maps are available on microfilm from the County at a cost of \$243.00. That price would include the updates as they become available. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the purchase of the necessary maps by the street department.

Condemnation & Abandonments:

Mayor Barker read a memorandum from the Town Attorney concerning condemnations:

- 1) Having money available to make the purchase from the land owner after condemnation.
- 2) Passing a resolution or ordinance declaring the intention of the Town to make the condemnation, describing the improvement, and stating the land "necessary or convenient" to be taken (ARS Section 48-505).
- 3) Notice of the resolution is posted along the streets described in the resolution, and the notice must contain facts of

the date of the passage of the resolution, describe the improvement proposed, and be captioned in 1-inch letters "Notice of Public Work" (48-506)

4) The notice above is also published as set forth in ARS 39-204 (48-506).

5) Any person objecting can file a written statement with the

Town Clerk within 15 days of completion of the posting or publication, whichever is later (48-507.A). A hearing procedure is also described in the statute, after which the Council may order the Town Attorney to commence a condemnation suit (48-508).

6) Three referees are appointed to take testimony as to value of the property and report to the court in 30 days (48-510/511). The compensation shall include not only the value of the property taken, but also the damages to property "injuriously affected." (48-512). A hearing is held 15 days after receiving the referees' report. Alternative to the referee procedure is a trial by jury.

Court:

Required Training: Judge Lizotte explained to the Council the need for Audrey Wagner, Court Clerk, to obtain a certain number of hours of training each year. He stated that there is a conference in Bullhead City on September 27-30 and another in Tucson on November 12-14. The cost for the Bullhead City seminar will be \$75.00 for registration. Ms. Wagner will be able to share a ride and lodging with the clerk from the Justice Court. The cost for the Tucson seminar will be approximately \$60.00. He stated that he may be able to get reimbursement for the seminar in Tucson from the Supreme Court. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve this expenditure.

Yavapai/Apache Land Transfer:

Mayor Barker introduced Tribal Chairman, Ted Smith, and stated that Mr. Smith had made a previous presentation to the council concerning the land transfer in February of this year. Rogers stated that he had checked with the Town Attorney and he would not have a conflict of interests due to his employment with the U.S.F.S. Mr. Smith stated that there were several items that are a part of this land transfer:

1) Schools: Part of the legislation for the land transfer includes a transfer of land (40 acres) to the C.V.U.S.D..

2) Economic: An 80 unit motel will be started on September 21, 1987.

3) Short Stop: Earning \$1,000 - \$1,500 per month.

4) The land would not pass from government jurisdiction. It would be handled by the Department of the Interior.

September 16, 1987 Regular Session - Page 4:

Parsons stated that he had no objections to the tribe having the land within the Town limits but he stated that the land is now excluded from Planning and Zoning, sales tax and road standards. He stated that he felt the tribe should accept the same government, benefits and responsibilities as the other citizens of Camp Verde.

Floyd Wilson stated that the tribe would try and cooperate with the mainstream of the Town. Mr. Smith suggested having our Planning and Zoning Department meeting with the tribe's economic development group.

The question of the proposed sales tax was raised and Mr. Smith stated that the tribe was trying to be self-dependent. No sales tax is imposed on the tribe at this time. he suggested the Town meet with the Tribe to discuss this issue. Floyd Wilson stated that the tribe is a federally chartered municipal government but they are willing to work with the Town.

Rogers asked the question as to why the 6,000 acres needs to become reservation land rather than to be held in private ownership.

Mayor Barker stated that he is in favor of the land exchange if the tribe would become a part of the community, not a separate entity.

Blaich asked about the water rights involved and it appears that no one really knows what these are. She made a motion suggesting the Council meet in a Work Session soon and discuss this land transfer. The motion was seconded by Diehl and carried unanimously.

Rogers asked for a copy of the bill from Floyd Wilson. Shaw suggested getting some input from other towns that are next to reservations to find out how they are handling the tax situation.

Mayor Barker recessed the meeting at 9:00 p.m.

The meeting was reconvened at 9:15 p.m.

Disbursements/Accounting:

Following review on a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the disbursements with the addition of registration fee for Parsons to the League of Arizona Cities and Towns meeting in Scottsdale and Ms. Wagner's registration fee for the seminar in Bullhead City.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Funds as presented.

September 16, 1987 Regular Session - Page 5:

Call To The Public:

John Garland asked that the Council sit down with the tribe and get all things straight before making any decision concerning the land transfer.

John Strathmere stated that the bill tells us what we need to know about the land transfer question. The indians have been good neighbors in Camp Verde and place on burden on the Town facilities, i.e., police, fire department. He suggested that a group be formed to meet with the tribe.

Set Next Meeting Time, Date and Place:

The Council will meet in Regular Session on September 23, 1987 at 7:00 p.m. at the Camp Verde Town Hall.

Adjournment:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to adjourn at 9:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

September 16, 1987 Regular Session - Page 5:

Call To The Public:

John Garland asked that the Council sit down with the tribe and get all things straight before making any decision concerning the land transfer.

John Strathmere stated that the bill tells us what we need to know about the land transfer question. The indians have been good neighbors in Camp Verde and place on burden on the Town facilities, i.e., police, fire department. He suggested that a group be formed to meet with the tribe.

Set Next Meeting Time, Date and Place:

The Council will meet in Regular Session on September 23, 1987 at 7:00 p.m. at the Camp Verde Town Hall.

Adjournment:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to adjourn at 9:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR MEETING

COMMON COUNCIL

CAMP VERDE TOWN HALL

September 23, 1987

7:00 p.m.

- 1) Call To Order
- Pledge of Allegiance
- 2) Roll Call
- 3) Approval of the Minutes of the September 10, 1987
Work Session
- 4) Approval of the Minutes of the September 16, 1987
Work Session
- 5) Approval of the Minutes of the September 16, 1987
Regular Session
- 6) Information/Updates

Discussion and possible action on the following:

- 10) 7) Town Road Standards
 - a) Drafting
- 8) 8) Road & Material Bid Document
 - a) Type & Form
- 9) 9) Mt. Bell Construction on Finney Flat Road
 - a) Boring under roadway
- 7) 10) Amendment to road improvements proposed for Fall, 1987
 - a) Partial deletion
- 11) Janitorial bids for Town Hall
- 12) Sound System bids for Council Chamber
- 13) Cocopai Resource Conservation and Development Area
 - a) Suggestion for Plan of Work
- 14) Purchase of FMC Model 12 (USED) Street Sweeper for
Street Department
- 15) Town Engineer Position
- 16) Disbursements/Accounting
- 17) Call To The Public
- 18) Set Next Meeting Time, Date & Place
- 19) Adjournment

MINUTES OF THE COMMON COUNCIL

Camp Verde Town Hall

September 23, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session on September 23, 1987 at the Camp Verde Town Hall in order to conduct the Council's regular business. Vice-Mayor Blaich called the meeting to order at 7:04 p.m.

The audience joined the Council in the pledge of allegiance.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Absent:

Bob Barker

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Street Superintendent, Doug Jones; Temporary Town Engineer, Todd Rockwell and Executive Secretary, Susan Marshall

Approval of the Minutes of the September 10, 1987 Work Session:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the minutes of the September 10, 1987 Work Session as presented.

Approval of the Minutes of the September 16, 1987 Work Session:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the September 16, 1987 Work Session as presented.

Approval of the Minutes of the September 16, 1987 Regular Session:

Following review, on a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the minutes of the September 16, 1987 Regular Session with an amendment being made to Diehl's motion concerning the hiring of the Planning & Zoning Director.

Information/Updates:

Acting Town Manager Devine reported that he had spoken with Forrest Jones of Arizona Public Service concerning the Franchise Election. Mr. Jones stated that APS had not heard from their attorneys yet concerning the change in verbiage and would be back in contact with us as soon as possible.

Vice Mayor Blaich asked the Council if there was any objection to changing the order of the items on the agenda. On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to change the agenda order.

Amendment to Road Improvements Proposed for Fall, 1987:

Doug Jones asked for Council approval to postpone the proposed road improvements to Lane Street, due to needing information on rights-of-way and easements, and on Maryvale Drive, because he is hoping to establish an improvement district to help defer the expense. The proposed improvements to these two streets would cost approximately \$12,000 and this would be carried over into Spring, 1988. On a motion by Rogers, seconded by Reynolds, the council voted unanimously to approve these changes.

Road and Material Bid Document:

Temporary Town Engineer Rockwell, stated that even though the Town had adopted the County's road standards we could establish our own requirements for various bids. He then presented a bid document for Council review. Mr. Rockwell recommended utilizing the ADOT Standards for our road projects. Rogers stated that he felt the Town's attorney should approve the document as to form. Blaich asked if legal approval was necessary before putting the work out to bid. Parsons stated that time was important to get these projects underway. Rogers stated that he felt it was necessary to make sure the document was in order before entering into a contract. Following review and a question and answer period on a motion by Parsons, seconded by Rogers, the Council voted unanimously to accept the portion of the document necessary for the work we are needing using the ADOT standards over the County Standards, as recommended by our Temporary Town Engineer and subject to approval by our attorney.

Mr. Rockwell suggested that the Town employ a private firm to do the testing and inspection necessary for our projects. Parsons stated that the County would be responsible for this portion of the job. On a motion by Parsons, seconded by Rogers, the Council voted unanimously to direct the County to test and inspect the project for us and if they are unable to do this to hire a private firm to handle it.

Mt. Bell Construction on Finney Flat Road:

Doug Jones stated that Mt. Bell has requested permission from the Town to cut Finney Flat Road to install their fiber optic lines. The Permit they have obtain states that they cannot cut the road. but will need to bore to install these lines. The County has told them that they will need to bore but they are stating that the cost of boring is prohibitive. Jones stated that there is concern from the water companies for their lines that are in the area. He also stated that if Mt. Bell cuts the road it will be necessary to limit the traffic in the area to one lane. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to not permit Mt. Bell to cut Finney Flat Road to install their fiber optic lines.

Town Road Standards:

Vice Mayor Blaich stated that the Town had adopted the County Road Standards until January, 1988 but it would be necessary for the Town to establish their own road standards. She appointed a committee of Parsons, Shaw and Diehl to work with the Temporary Town Engineer to draft our road standards. On a motion by Shaw, seconded by Diehl, the Council voted unanimously to accept the proposed committee to work with Rockwell to draft our road standards.

Janitorial Bids for Town Hall:

Acting Town Manager, Devine, presented three (3) bids for the janitorial work required at Town Hall. He stated that the original call for bids required applicants to carry \$1 million of liability insurance. Several people responded stating that the cost of this type of insurance made it impossible for them to bid on the work. Following discussion, on a motion by Rogers, seconded by Reynolds, the Council voted unanimously to table any action on this item, directing the Acting Manager to verify the bids and check references on the bidders.

Vice Mayor Blaich recessed the meeting at 8:00 p.m.

The meeting was reconvened at 8:13 p.m.

Sound System Bids for Council Chamber:

Acting Town manager, Devine, presented four (4) bids for a sound system for the Council Chambers. He stated that the advertisement of a call for bids was in the papers on August 26, 1987 and September 2, 1987. The bids were for approximately the same materials and varied in cost from \$1,640.31 to \$2,388.00. He stated that the low bidder, Musical Arts, had presented the Town with a rental bill (\$133.75) for the equipment which was used for the Public Hearing of August 31, 1987. This bill would

September 23, 1987 Regular Session - Page 4:

be included in the purchase price if they are selected. Following discussion, on a motion by Reynolds, seconded by Diehl, the Council voted unanimously to accept the bid from Musical Arts for the sound system for the Council Chambers.

Cocopai Resource Conservation and Development Area:

Vice Mayor Blaich stated that the Cocopai RC&D has asked for the Town's input into the plan of work for 1988-89-90. This input would be needed by October 1, 1987. She then suggested a base line study on the fish and wildlife in and around the Verde River as a possibility for their plan of work. Parsons stated that the Cocopai RC&D wanted not only suggestions but a plan and estimated cost for each project submitted. Rogers suggested equestrian trails and pedestrian paths between the two bridges as a possible project. Parsons suggested trying to obtain a grant to oil the portion of Salt Mine Road in connection with the U.S.F.S. project at Beasley Flat and then suggested the green belt as another possibility. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to have Diehl contact various people associated with the Cocopai RC&D and present our suggestions.

Purchase of FMC Model 12 (USED) Street Sweeper for Street Department:

Doug Jones reported that he, Parsons, Reynolds, Diehl and C.A. McDonald went to Flagstaff to inspect a used street sweeper. The owner is asking \$9,000 for the machine, which will require some repairs. Mr. Jones had contacted a dealer in Phoenix and estimates the repair cost to be approximately \$1,000. Vice Mayor Blaich asked Mr. Jones where and when the sweeper would be utilized. Jones stated that it would be utilized every other week in Town, as well as for special events and keeping the bridges clear of dirt and rocks. Parsons stated that the cost of moving the machine would be between \$180 and \$200. Shaw made a motion to offer the owner \$8,000 for the machine. This motion died for lack of a second. On a motion by Parsons, seconded by Diehl, the Council voted unanimously to purchase the 1981 FMC Model 12 (USED) Street Sweeper at the best possible price, not to exceed \$10,000 including repairs and transportation.

Town Engineer Position:

Vice Mayor Blaich reported that Mr. Rockwell was appointed as Temporary Town Engineer. she asked Town Attorney, Ramsey, if an ordinance establishing this position was necessary before appointing the Engineer. Ramsey stated that an ordinance was not necessary to hire an Engineer but suggested the Council prepare one before employing anyone for this position. Acting Town Manager Devine stated that the Town had received two (2) applications for this position one of which arrived after the closing date. On a motion by Rogers, seconded by Diehl, the

September 23, 1987 Regular Session - Page 5:

Council voted unanimously to prepare an ordinance establishing this position before hiring an Engineer. On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements as presented.

Call To The Public:

John Crane asked if the Council was planning to meet in a Work Session with APS before accepting the proposal for a Franchise Election. Vice Mayor Blaich stated that the Council would meet with APS before any action is taken on the Franchise Election.

Set Next Meeting Time, Date & Place:

The Council will meet in Executive Session on September 30, 1987 at 5:00 p.m. at the Camp Verde Town Hall to discuss salaries and job descriptions for personnel in Planning & Zoning. They will meet in Regular Session that same evening at 7:00 p.m.

Adjournment:

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to adjourn at 9:20 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

COMMON COUNCIL
Town of Camp Verde
EXECUTIVE SESSION

CAMP VERDE TOWN HALL

September 30, 1987

5:00 p.m.

1) Call To Order

2) Roll Call

Discussion on job descriptions & salaries

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

Executive session
September 30, 1987
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Executive session at the Camp Verde Town Hall on September 30, 1987 to discuss job descriptions and salaries. Mayor Barker called the meeting to order at 5:09 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager

Discussion of Job Descriptions and Salaries:

The Council considered the positions and salaries of the Planning Director, Intern and the Planning Secretary. The Council reviewed minutes of previous Council meetings during which action was taken regarding these positions. Also, the Council reviewed Ordinance 87-A14, Planning & Zoning Director.

Adjournment:

Mayor Barker adjourned the meeting at 6:30 p.m.

Carol Blaich, Vice Mayor

A G E N D A

REGULAR MEETING

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
September 30, 1987
7:00 p.m.

- 1) Call To Order

Pledge of Allegiance

- 2) Roll Call
- 3) Approval of the Minutes of the September 23, 1987
Regular Session
- 4) Information/Updates

Discussion and possible action on the following:

- 5) Personnel Resignation
- 6) Street Work Bid Sheets
- 7) Disbursements/Accounting
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place
- 10) Adjournment

MINUTES OF THE COMMON COUNCIL

Camp Verde Town Hall

September 30, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session on September 30, 1987 at the Camp Verde Town Hall in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:05 p.m.

Marvin Reynolds lead the pledge of allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Street Superintendent, Doug Jones; Planning & Zoning Director, Tom Odom and Executive Secretary, Susan Marshall

Approval of the Minutes of the September 23, 1987 Regular Session:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the minutes of the September 23, 1987 Regular Session with an amendment being made to Parsons motion concerning suggestions for the plan of work for the Cocopai RC&DA. He had suggested the possibility of oiling that portion of Salt Mine Road which is connected to the U.S.F.S. project at Beasley Flat.

Information/Updates:

Acting Town Manager Devine reported that he had spoken with Forrest Jones of Arizona Public Service concerning the Franchise Election. Mr. Jones stated that there was still some minor problem with the verbiage. The Council will be meeting with them as soon as possible. Acting Manager Devine also reported that he and Council member Diehl had tried to set up a meeting with the committee from the Cocopai RC&DA this past week and were unable to do so. It's possible that a meeting can be set for the first part of next week. He also reported that he tried to obtain other communities ordinances for establishing the position of Town Engineer. These ordinances are not common place and this position is usually established with the Town's code. He then reported that he was still getting public input into the policy concerning charging for copies of Town materials and will have an answer for the Council as soon as possible.

Mayor Barker read a letter from the Arizona Rural Water Association. He stated that the Town has not joined this organization and asked the Council to give this matter some thought. This organization is concerned with water transfers into the metropolitan areas. He reported that he had attended a Resolutions Committee meeting for the Arizona League of Cities and Towns. This committee passed a resolution to protect our water rights (31-13) The rural areas of Arizona are in favor of legislation to allow the communities to retain their water. He also reported that he had attended a N.A.E.D.A. meeting which was also concerned with water transfers and protecting the water rights of northern Arizona communities. They will be holding a meeting on November 20th to organize to lobby legislators to establish a unified vote in the legislature. He asked anyone that was interested in being involved in this meeting to contact him. He also attended the Governor's Rural Conference which was also concerned with helping rural Arizona to survive. He had spoken to Joe Weidman of NACOG who stated that there was a program available through ADOT for small area road studies. They would do an inventory of the roads, condition, type, traffic control and safety. This program would involve the Town matching the funds necessary for the study. Acting Manager Devine stated that he had checked with the bidders for the Town's janitorial services to verify their bids. The low bidder revised their bid from \$400.00 per month to \$465.00 per month. He was still verifying references. Mayor Barker stated that the Commission on Arizona Environment will be holding a meeting on November 12-13 in Wickenburg. Diehl stated that the committee had met with the temporary Town Engineer concerning the Town's road standards and they will have several more meetings. Blaich asked if the references had been checked on the lady working for Welcome Wagon. Acting Manager Devine stated that he has been unable to obtain the necessary information because of a lack of information available.

Street Work, Bid Sheets:

Street Superintendent Jones stated that the County would have their striping machine in the area next week and they had asked us if we wanted to utilize it. There are about 8 miles of roads that need striping and the cost would be approximately \$4,500 for materials. He had spoken with Chuck Hargus of Yavapai County and was told that other communities in the area are also wanting to use the machine. Jones stated that Main Street, Finney Flat Road and the Montezuma Castle Highway were the road proposed for striping if the Council decided this was something that needed attention at this time. He then stated that the temporary Town Engineer did not have the bid sheets ready for Council review at this time.

Disbursements/Accounting:

Following review and a question and answer period an amendment was made concerning the disbursement to Ron Ramsey for process serving. These monies are not to be paid to him but to the server. On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to approve the disbursements from the General Fund dated September 30, 1987 as amended.

On a motion by Blaich, seconded by Diehl the Council voted unanimously to approve the disbursements from the Highway User Fund dated September 30, 1987 as presented.

Call To The Public:

John Crane asked that copies of the APS Franchise Election agreement be made available to the public for study before the Council made any decisions. He also suggested that the Council give some consideration to enhanced PR to let the public know what is really going on. He feels that the disincorporation question is a waste of time and money and is not allowing the Council to get its work done.

John Garland asked if the Council could call for the vote on the sales tax issue. Mayor Barker explained that there was no provision in the state statutes providing for the Town to do this. A petition from the community is needed in order for the Council to call for an election. Ron Ramsey stated that there is no provision in the statutes allowing the Council to call for the vote.

Discussion on the petition process and wording of the ballot followed.

Vernon Dorathy asked if the Town could tax the gravel operations. Mayor Barker stated that the Council has asked for interpretation from the Arizona Department of Revenue on this and various other matters.

Set Next Meeting Time, Date and Place:

On a motion by Blaich seconded by Diehl, the Council voted unanimously to have a separate meeting once a month, two weeks after the Planning & Zoning Commission had met, to hear P & Z only beginning in November, 1987.

The Council will meet in Regular Session on October 7, 1987 at 7:00 p.m. at the Camp Verde Town Hall.

The Council will meet in a Work Session on October 6, 1987 at 2:00 p.m. at the Camp Verde Town Hall with the Cocopai RC&DA to discuss suggestions for their plan of work.

September 30, 1987 Regular Session - Page 4:

Adjournment:

On a motion by Diehl, seconded by Shaw the Council voted unanimously to adjourn at 8:15 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

October 30, 1987

3:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Award Contract for Street Improvements
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

Camp Verde Town Hall
October 30, 1987

SPECIAL SESSION
3:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session on October 30, 1987 at the Camp Verde Town Hall to award a contract for street projects. Vice Mayor Blaich called the meeting to order at 3:15 p.m.

Roll Call:

Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds and Tom Shaw

Absent:

Bob Barker and Carter Rogers

Also Present:

Town Attorney, Ron Ramsey; Acting Town Manager, Chuck Devine; Street Superintendent, Doug Jones and Executive Secretary, Susan Marshall

Street Project - Bid Award - #87-1001:

Vice Mayor Blaich stated that when the bids were opened on October 28, 1987 and the figures announced, only the numbers for the oil were read. Upon calculating the balance of the bid material, it changed the totals considerably. There were no errors or corrections on the bid sheets.

Following discussion and a question and answer period, on a motion by Parsons, seconded by Diehl, the Council voted unanimously to award to the lowest bidder, McDonald Brother Construction, and hold the bond of the second lowest bidder if no performance bond is submitted by McDonald Brothers. The remainder of the bid bonds will be returned to the contractors.

Adjournment:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to adjourn at 3:27 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

October 28, 1987

7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Approval of the Minutes of the October 21, 1987 Regular Session
- 4) Approval of the Minutes of the October 23, 1987 Work Session
- 5) Information/Updates

Discussion and possible action on the following:

- 6) Sand & Gravel Operations on Forest Service Land
 - a) Tom Bonomo, Prescott National Forest
- 7) Permission for Acting Town Manager to make payroll prior to Regular meetings
- 8) Contract for Justice Assistance Grant
- 9) Town Policy
 - a) Official Minutes & Maintaining Tapes
- 10) Appointment of Town Safety Officer
- 11) Yavapai/Apache Land Transfer
- 12) General Employee Retirement
- 13) Award Street Improvement Contract
- 14) Disbursements/Accounting
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
October 28, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on October 28, 1987. Mayor Barker called the meeting to order at 7:00 p.m.

Susan Marshall lead the pledge of allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds and Carter Rogers

Absent:

Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director, Todd Rockwell, Temporary Town Engineer, and Susan Marshall, Executive Secretary

Approval of the Minutes of the October 21, 1987 Regular Session:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to accept the minutes of the October 21, 1987 Regular Session as presented.

Approval of the Minutes of the October 23, 1987 Work Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to accept the minutes of the October 23, 1987 Work Session as presented.

Information/Updates:

Acting Town Manager, Chuck Devine, reported that the Medical Center in Tucson will be scheduling their medically equipped motor home for the first week in December to do mammograms in Camp Verde. They will have a video and printed materials available for the public. Volunteers are needed to help with scheduling.

He then reported that ARS Statute 26-308 statutes that any incorporated community shall have an emergency plan. This will be implemented.

October 28, 1987 Regular Session - Page 2:

He stated that he had spoken to Terry Billingsley of Arizona Public Service and informed the Council and the public that APS has no plans to build a power plant in Camp Verde.

He reported that the Corporation Commission met on October 26, 1987 to discuss a possible rate increase for AT&T.

He also stated that there will be a public meeting concerning the U.S.F.S. Beasley Flat Project on October 30, 1987.

The precincts for voting will return to the way they were prior to the last two elections. Camp Verde 1 and Middle Verde will vote at the library with Camp Verde 2 and Montezuma voting at the First Christian Church.

Mayor Barker reported that there will be a Public Forum concerning transportation in the 21st Century on November 24, 1987 in Hearing Room #1, State Senate Building in Phoenix. This forum is sponsored by the Arizona Department of Transportation and the Arizona Highway Users Federation in cooperation with the Advisory Committee on Highway Policy of the 2020 Consensus Transportation Program.

Rogers then introduced Tom Bonomo, District Ranger for the Prescott National Forest. Mr. Bonomo gave the Council maps showing the proposed location for a new administrative office for the U.S.F.S. It will be located on the South access road near the I-17 interchange. Mr. Bonomo stated that if the Council has questions and/or opposition to this plan to let the U.S.F.S. know as soon as possible.

Sand & Gravel Operations on Forest Service Land:

Tom Bonomo stated that the U.S.F.S. had been approached by a private company and asked to consider allowing extraction of sand and gravel on Forest Service lands. The particular area involved is near the existing operations of the Tanner Co. and Superior and is within the incorporated Town limits. He stated that the Forest Service will not go against the wishes of the community and asked that the Council consider this concept. He asked for a motion for support of this idea including input from the Council to make this a beneficial option for the community.

Following discussion, the Council asked Mr. Bonomo to get any pertinent information to them and they will study the issue and place it on an agenda in about one month.

Permission for the Acting Town manager to Make Payroll Prior to Regular Meetings:

Acting Manager Devine stated that he felt a weekly Council

October 28, 1987 Regular Session - Page 3:

meeting was not necessary. He stated that it would be necessary to meet payroll between meetings and he wanted permission to do this. All other disbursements would come to the Council at their regularly scheduled meetings. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to allow the Acting Manager to meet payroll prior to regular meetings.

Contract for Justice Assistance Grant:

Acting Manager Devine stated that he had received a contract from DPS for a grant to purchase a computer and software for the Marshal's Department. This contract is for \$7,500.00 and would be a hard match for the Town. He stated that he felt the Town was not in a position at this time to match the funds. Since we have one year to use the grant we should be able to match the funds within that time span. On a motion by Blaich, seconded by Parsons, the Council voted unanimously to have Acting Manager Devine proceed with the contract for the Justice Assistance Grant.

Town Policy:

a) Official Minutes and Maintaining Tapes: Acting Manager Devine had obtained information from other communities on their policies concerning the official minutes and maintain of tapes from meetings. Mayor Barker read this information stating that it was essential to maintain tapes from Planning & Zoning meetings until the project is finished. Diehl asked about a place to store these tapes. Mayor Barker asked Town Attorney Ramsey if the Council decided that the written minutes were the official record of their meetings could they refer back to the tapes at a later date without a legal conflict. Ramsey stated that statutes state that the official minutes must be in a written format but the tapes could still be used for back-up to summarized written minutes. Blaich asked about safe storage for the tapes. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to adopt Resolution 87-27 amending Section 3 to state that the tapes will be held for a period of five (5) years, then re-evaluated, in a secured off premise location.

Appointment of Town Safety Officer:

Mayor Barker stated that when he and other Council members attended the League of Arizona Cities and Towns Conference in Scottsdale this month there was discussion concerning appointing a Safety Officer to protect the Town from law suits. The Council had asked Acting Manger Devine to research the existing Town personnel for a likely candidate. Acting manager Devine recommends appointing Deputy Marshal Rolland Huff as the Town Safety Officer. The additional duties will be incorporated into the officer's regular duties. Diehl stated that he wanted the

Safety Officer to report to the Council, either directly or through the Acting manger. Mayor Barker stated that our insurance carrier will be sending information and procedures to help with this job. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to appoint Rolland Huff or another Town employee as the Town Safety Officer.

Yavapai/Apache Land Transfer:

Mayor Barker stated that the Council had met in a Work Session on October 27, 1987 to discuss their views on the Yavapai/Apache land transfer. It was decided to have Acting Manager Devine prepare a draft of a letter expressing the Council's views for their review. Blaich presented a rewritten draft she had prepared in this regard. Following review and amendment, the Council voted unanimously to accept the draft prepared by Blaich. This will be sent to all parties concerned, ie, the Tribe, Board of Supervisors, and our local, state and federal legislators. On a motion by Diehl, seconded by Parsons, the Council voted unanimously to have this letter go out under all Council members signatures. Parsons suggested scheduling a Work Session for the Council to discuss how to proceed with this matter.

General Employee Retirement:

Acting Manger Devine reported that the Council had met in a Work Session on October 27, 1987 to hear presentations for the General Employees Retirement Package. At that time he was directed to get more information from ICMA Retirement Corporation. He reported that there would be no up-front monies required from the Town. The total cost to start this program would be .075% of the total contributions made. Following discussion and a question and answer period, on a motion by Diehl, seconded by Rogers, the Council voted unanimously to set the General Employee Retirement Package with ICMA Retirement Corporation. Acting Manger Devine stated that he would get in touch with their representative and schedule a meeting with Town employees.

Award Street Improvement Contract:

Acting Manager Devine opened the six sealed bids the Town had received for street improvements. Town Attorney Ramsey will verify the bonds that were required as part of the bid.

| | |
|---|-----------------------|
| W.W. Asphalt - Glendale | \$6,887.04/\$4,338.17 |
| Bob Blevins - Camp Verde | \$9,536.00/\$5,408.00 |
| Asphalt Paving & Supply - Prescott | \$3,840.00/\$1,920.00 |
| C.F. Equipment & Supply - Phoenix | \$3,840.00/\$2,560.00 |
| McDonald Brothers Construction - Camp Verde | \$3,840.00/\$2,400.00 |
| Montezuma Paving - Lake Montezuma | \$3,584.00/\$2,432.00 |

October 28, 1987 Regular Session - Page 5:

The bids were based on the length of road the contractors would need to complete before weather conditions shut them down. The first bid was for approximately one mile of road and the second was for one-half mile. On a motion by Rogers, seconded by Blaich, the Council voted unanimously to award the contract based on approximately one mile of road to Montezuma Paving after all arithmetic and bonding has been verified.

Disbursements/Accounting:

Acting Manager Devine stated that a bill for the 911 access and Phoenix line from Mt. Bell had arrived after the disbursement report had been prepared and asked the Council to add this payment to their report. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements as presented with the addition of the Mt. Bell bill for the 911 access and Phoenix line. On a motion by Blaich, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Funds as presented.

Call To The Public:

The editor of the Journal asked if the Council would meet with the Tribe to discuss the Yavapai/Apache land transfer. Mayor Barker stated that a letter expressing the Council's views will be sent to the Tribe.

John Crane urged the Council to seriously consider the Forest Service proposal concerning sand and gravel extraction on U.S.F.S. lands. He stated that this is an attractive alternative to mining the river.

Set Next Meeting Time, Date & Place:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to meet in Regular Session on the first and third Wednesdays of each month and to meet to hear Planning & Zoning issues on the fourth Wednesday of each month.

The Council will meet for a Work Session to discuss the Yavapai/Apache land transfer on November 4, 1987 at 6:00 p.m. and then in Regular Session at 7:00 p.m. that same evening.

Adjournment:

The meeting was adjourned at 9:00 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

**COMMON COUNCIL
Town of Camp Verde**

**CAMP VERDE TOWN HALL
October 27, 1987
5:30 p.m.**

1) Call To Order

2) Roll Call

Discussion on the Yavapai/Apache Land Transfer

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
October 27, 1987
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on October 27, 1987 to discuss the Yavapai/Apache Land Transfer. Mayor Barker called the meeting to order at 5:35 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Tom Odom, Planning
and Zoning Director and Susan Marshall, Executive
Secretary

Yavapai/Apache Land Transfer:

Mayor Barker stated that the Council had heard the proposal for the Yavapai/Apache Land Transfer at a meeting on February 2, 1987. At that meeting, the Council endorsed the project and wrote a letter expressing their support to Ted Smith, Chairman of the Yavapai/Apache Tribe. Since that time, the Council has had some concerns about this project. Following discussion it was decided to have Acting Town Manager Devine prepare a draft of a letter, for Council review, expressing the Council's opinions and expressing their concerns for this project. The letter would be sent to the Tribe, County Board of Supervisors, and our local, state and federal legislators.

Adjournment:

The meeting was adjourned at 6:15 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

**COMMON COUNCIL
Town of Camp Verde**

**CAMP VERDE TOWN HALL
October 27, 1987
3:00 p.m.**

- 1) Call To Order
- 2) Roll Call

Discussion: Retirement Packages for General Employees of the Town

- 3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

Camp Verde Town Hall
October 27, 1987
3:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session to hear presentations for the General Employee Retirement Package at the Camp Verde Town Hall on October 27, 1987 at the Camp Verde Town Hall. Mayor Barker called the meeting to order at 3:05 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Acting Town Manager, Chuck Devine and Executive
Secretary, Susan Marshall

The Council heard presentations for the General Employee Retirement Package from Philip Derosia, Principal Financial Group, Tom Michael, ICMA Retirement Corporation and Dan Mallen of Mutual of Omaha. Following the presentations, the Council discussed the various options and directed Acting Manager Devine to get more information from Tom Michael of ICMA Retirement Corporation.

The meeting was adjourned at 4:40 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 23, 1987
1:30 p.m.

- 1) Call To Order
- 2) Roll Call

ARIZONA DEPARTMENT OF REVENUE

- 3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL
October 23, 1987
1:30 p.m.

The Common Council of the Town of Camp verde, Arizona met in a Work Session with Don Bartholomew, Arizona Department of Revenue, at the Camp Verde Town Hall on October 23, 1987 to discuss the Model Tax Code. Mayor Barker called the meeting to order at 1:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Acting Town Manager, Chuck Devine and Executive
Secretary, Susan Marshall

The Council reviewed and discussed the Model Tax Code including questions concerning owner/builder, contractor, speculative builder, swap meets, taxation on the Indian Reservation and bed tax.

The meeting was adjourned at 3:22 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

REGULAR MEETING

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 21, 1987
7:00 p.m.

- 1) Call To Order

Pledge of Allegiance

- 2) Roll Call
- 3) Approval of the Minutes of the October 5, 1987 Work Session with Arizona Public Service
- 4) Approval of the Minutes of the October 7, 1987 Regular Session/Public Hearing
- 5) Information/Updates

Discussion and possible action on the following:

- 6) Arizona Planning Association Annual Conference/Sedona
- 7) Arizona Court Management Conference
- 8) Town policy
 - a) Reference maintaining tapes after minutes approved
- 9) Set date for general employees retirement presentations
- 10) Library District Service Agreement with County
- 11) Purchase of floor jack for repair work at the bus barn
- 12) Disbursements/Accounting
- 13) Call To The Public
- 14) Set Next Meeting Time, Date & Place
- 15) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
October 21, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on October 21, 1987. Mayor Barker called the meeting to order at 7:00 p.m.

Carter Rogers lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Tom
Odom, Town Planning & Zoning Director and Susan Marshall,
Executive Secretary

Approval of the Minutes of the October 5, 1987 Work Session:

On a motion by Diehl, seconded by Shaw the Council voted unanimously to accept the minutes of the October 5, 1987 Work Session as presented.

Approval of the Minutes of the October 7, 1987 Regular Session:

On a motion by Reynolds, seconded by Parsons, the Council voted unanimously to accept the minutes of the October 7, 1987 Regular Session as presented.

Information/Updates:

Acting Manager Devine stated that he had spoken with Kathy Hayley of the Yavapai County Library District. Ms. Hayley had informed him that they decision to have a service agreement with the Town would be on the Board of Supervisors agenda on Monday, October 26, 1987. After their approval, this agreement will come before the Council for consideration. Mayor Barker reported on several upcoming meetings: 1) Commission on the Arizona Environment, Wickenburg on 12/13/87; 2) NACOG Annual Meeting, Flagstaff, October 22, 1987 followed by a NAEDA Meeting; 3) ARWA, several different meetings and 4) Dedication of the telecommunications network at Yavapai County Community College on October 29, 1987. He then reported that he and other Council members had attended the annual meeting for the League of Arizona Cities and Towns in Scottsdale, October 13-16, 1987. A major topic for discussion

was water transfers. Several delegates to the meeting discussed this issue and the decision was made to appoint a Water Committee to study this issue.

Arizona Planning Association Annual Conference:

Acting Manager Devine explained that the Annual Conference of the Arizona Planning Association was being held in Sedona on November 12-14. He stated that Planning & Zoning Director, Tom Odom, wanted to attend. The registration fee is \$120.00 which includes a one (1) year membership to the Arizona Chapter and meals during the conference. On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve Mr. Odom attending the Arizona Planning Association Annual Conference in Sedona on November 12-14, 1987.

Arizona Court Management Conference:

Acting Town Manager Devine stated that the Court Clerk, Audrey Wagner, is required to have several hours of training each year. He explained that she will need to attend a conference and training session in Tucson to complete her mandatory training for this fiscal year. On a motion by Blaich, seconded by Rogers, the Council voted unanimously to approve Ms. Wagner's attendance at this training session.

Town Policy:

a) Reference maintaining tapes after minutes approved: Town Attorney, Ron Ramsey, recommended that the Council adopt a Resolution stating their intention regarding maintaining the tapes after the minutes have been approved. Following discussion and a question and answer period on a motion by Diehl, seconded by Shaw, the Council voted unanimously to hold this item in abeyance until more research can be done.

Set Date for General Employees Retirement Presentations:

Acting Manager Devine stated that he had spoken to the various representatives who wanted to make presentations concerning a retirement package for the general employees of the Town. All of the representatives were available to meet with the Council on Tuesday, October 27, 1987 at 3:00 p.m.

Library District Service Agreement with County:

This item was withdrawn from the agenda as the Library District was not prepared to discuss it with the Council.

October 21, 1987 Regular Session - Page 3:

Purchase Floor Jack for Repair Work at the Bus Barn:

Acting Manager Devine reported that Hudson's Garage had a rebuilt five ton floor jack they wanted to sell at a cost of \$300.00. Following discussion, Rogers suggested that the Town consider also purchasing jack stands as a safety precaution. The Council discussed the possibility of appointing one of the Town employees as a Safety Officer. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the purchase of the five ton floor jack from Hudson's Garage at a cost of \$300.00.

Disbursements/Accounting:

Following review, on a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve Page 1 of the disbursements for October 21, 1987 as presented.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve Page 2 of the October 21, 1987 disbursements as presented.

On a motion by Reynolds, seconded by Blaich, the Council voted unanimously to approve the October 21, 1987 disbursements from Highway User Funds as presented.

Call To The Public:

Tom Neilson, Camp Verde resident, stated that he felt the Town should consider placing items in a time capsule to commemorate the date of incorporation. He also stated that he was willing to volunteer to help with the Sales Tax issue if needed.

Set Next Meeting Time, Date & Place:

The Council will meet in Regular Session on October 28, 1987 at 7:00 p.m. at the Camp Verde Town Hall. The Council will meet in a Work Session to discuss the Yavapai/Apache Land Transfer on October 27, 1987 at approximately 5:00 p.m.

Adjournment:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to adjourn at 8:10 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR MEETING
AND
PLANNING & ZONING HEARING

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
October 7, 1987
7:00 p.m.

- 1) Call To Order

Pledge of Allegiance

- 2) Roll Call
- 3) Approval of the Minutes of the September 30, 1987 Executive Session
- 4) Approval of the Minutes of the September 30, 1987 Regular Session
- 5) Information/Updates

Discussion and possible action on the following:

- 6) APS Franchise Election - Resolution 87-26
- 7) ASU College of Engineering Workshop on Drainage
- 8) Bid Sheets for Street Work
- 9) Bids for Material Hauling for Street Work
- 10) Authorization for Acting Town Manager to replenish needed office supplies
- 11) Arizona Sales & Use Tax Seminar 11-04-87
- 12) P & Z Secretary Overtime
- 13) Disbursements/Accounting

PUBLIC HEARING

- A) Zoning Map Change and a Preliminary Plat, Parcel #403.
20. 002. 403. 19.005. HA #5056/5057.

Applicant: Rio Verde Group, Inc.
Agent: Mingus & Associates, Inc.
Request: A Zoning Map Change from RCU-2A to

R1-10 and a Preliminary Plat to allow a 183 lot, 5 tract mobile home subdivision on approximately 63.34 acres. Located at the end of Newton Lane approximately 100 feet east of La Grande Drive, one mile east of Highway 279, approximately 2.3 miles north of the I-17/279 Junction in the Camp Verde area.

Previous Hearing: July 30, 1987: The Commission held this item in abeyance until the October 1, 1987 Planning and Zoning Commission meeting.

B) Revised Final Site Plan, Parcel #403.19.013 B. HA # 004.

Applicant: Thomas Pobst
Agent: Galen Snell
Request: A Revised Final Site Plan for an 87 space mobile home park (The Willows) with clubhouse, and tennis courts in a PUD zone. Located 2 miles west of the I/17-279 Junction on Horseshoe Bend Drive in the Camp Verde area.

C) Extension of the existing PUD Zoning, Parcel #404.02.023 A.C.F. HA#006

Applicant: Charles Berthot
Agent: D.F. Roberts
Request: An extension of the existing PUD zoning for the 139-space mobile home park. (Mogollon Shadows Mobile Home Park) on 22.84 acres. Located approximately 300 feet south of and adjacent to the Old Zane Gray steak House in the Camp Verde area.

D) Review of a Use Permit, Parcel #404.02.038 B. HA # 005.

Applicant: James Manzi
Request: A review of a Use Permit for continued operation of truck repair and related services in a C2~~4~~ zone. Located along the south side of General Crook Trail in the Camp Verde area.

14) Set Next Meeting Time, Date & Place

15) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

Regular Session
&
Public Hearing/Planning & Zoning

October 7, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session on October 7, 1987 at the Camp Verde Town Hall in order to conduct the Council's regular business and for a Public Hearing on Planning and Zoning applications. Mayor Barker called the meeting to order at 7:00 p.m.

Chuck Devine lead the pledge of allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw.

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Todd Rockwell, Temporary Town Engineer; Richard Parker, Contract Planner and Susan Marshall, Executive Secretary.

Approval of the Minutes of the September 30, 1987 Executive Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the September 30, 1987 Executive Session with a correction being made to the date.

Approval of the Minutes of the September 30, 1987 Regular Session:

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to approve the minutes of the September 30, 1987 Regular Session as presented.

Information/Updates:

Acting Town Manager, Chuck Devine, reported on an article that appeared in the Arizona Republic concerning a patrol car/truck collision which occurred during a high speed chase on September 2, 1987. There will be a seminar to address the liability issue involved on October 14, 1987. Mayor Barker reported that the Council had met with the Chairman of the Cocopai Resource

Conservation and Development Area to discuss suggestions for their Plan of Work. There are funds available for various projects and they offered assistance with projects the Town may have in this regard. Acting Town Manager Devine reported that the Tucson Medical Center has a medically equipped motor home to test for breast cancer. They would like to bring this unit to Camp Verde to offer free testing to the public. The Council concurred that this is a worthwhile project and would benefit the citizens of Camp Verde.

APS Franchise Election - Resolution 87-26:

Forrest Jones, District Manager for Arizona Public Service, asked that The Town of Camp Verde grant a franchise to Arizona Public Service to furnish electrical services within the Town limits for 25 years with a 10 year opener. They will pay the Town a franchise fee equivalent to 2% of their gross revenues. Mayor Barker reported that the Council had met previously in Work Sessions with APS to discuss the verbiage of the Franchise Agreement. He explained that the Council would not be granting the franchise to APS by passing Resolution 87-26 just calling for an election on the issue. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to adopt Resolution 87-26 calling for an election for a franchise for Arizona Public Service.

ASU College of Engineering Workshop on Drainage:

Acting manager Devine reported that there was a seminar being offered in Sedona on November 23, 1987 on drainage. He recommends that the Town's Street Superintendent, Doug Jones, attend this seminar. On a motion by Shaw, seconded by Rogers, the Council voted unanimously to approve paying the registration fee for Mr. Jones to attend this meeting.

Bid Sheets for Street Work:

Temporary Town Engineer, Todd Rockwell presented the bid documents for Project 871001 and asked for Council input concerning the dates for advertising for bids for this project. Parsons stated that the original motion taken by Council called for ADOT specifications and the present bid document calls for Mag specs. Discussion followed concerning the percentage of bond that the Town would be asking from the contractors. On a motion by Parsons, seconded by Diehl, the Council voted unanimously to accept the bid sheets with amendments stating using Mag specs and asking for a 10% bond from the contractors.

October 7, 1987 Regular Session/Public Hearing
Page 3:

Bids for Material Hauling for Street Work:

Street Superintendent, Doug Jones, reported that he has looked for local contractors with bottom dump trailers to haul material for street projects. On a motion by Blaich, seconded by Parsons, the Council voted unanimously to have Mr. Jones get the lowest price available for material hauling for street projects.

Authorization for Acting Town Manager to Replenish Needed Office Supplies:

Acting Manager Devine reported that the office supplies for all departments was very low and asked for Council approval to purchase the necessary supplies. On a motion by Rogers, seconded by Shaw, the Council approve the purchase of the necessary office supplies.

Arizona Sales & Use Tax Seminar 11-04-87:

Acting Manager Devine reported that there would be a seminar concerning the Arizona Sales and Use Tax in Phoenix on November 4, 1987. The Town Attorney would like to attend this seminar and Acting manager Devine asked for Council approval of the expenditure of \$98.00 for registration. On a motion by Shaw, seconded by Rogers, the Council voted unanimously to approve paying for Mr. Ramsey's registration for the Arizona Sales & Use Tax Seminar to be held in Phoenix on November 4, 1987.

P & Z Secretary Overtime:

Acting Manager Devine reported that 40 hours of overtime had been authorized for the P & Z Secretary. She has used this 40 hours as of this pay period. He stated that there is the option of hiring another individual at straight time to cover the evening meetings and work sessions instead of paying the overtime. He stated that at this point in time comp time is unrealistic due to the work load. Tom Odom, Planning & Zoning Director stated that the overtime pay would be for night meetings and work sessions with the P & Z Commission and that by cutting down the number of meetings held each month the overtime question wouldn't be a problem. Blaich suggested the possibility of not having the P&Z Department open full time to allow for the necessary comp time. Right now this can't be done but later this is a possibility. She also asked about a personnel policy covering this item. Acting Manager Devine stated that there was no policy in force at this time. Acting Manager Devine expressed his concern for productivity with long working hours. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve overtime for the P & Z Secretary, on a limited basis, while the Acting Town Manager looks for another individual to work on straight time to cover the necessary meetings.

Disbursements/Accounting:

Following review on a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the General Fund as presented. On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Funds dated October 7, 1987 as presented.

Mayor Barker recessed the meeting at 8:00 p.m.

Mayor Barker reconvened the meeting at 8:05 p.m.

PUBLIC HEARING

A) Zoning Map Change and a Preliminary Plat, Parcel #403. 20.002. 403. 19.005 HA #5056/5057.

Applicant: Rio Verde Group, Inc.
Agent: Mingus & Associates
Request: A Zoning Map Change from RCU-2A to R1-10 and a Preliminary Plat to allow a 183 lot, 5 tract mobile home subdivision on approximately 63.34 acres. Located at the end of Newton Lane approximately 100 feet east of La Grande Drive, one mile east of Highway 279, approximately 2.3 miles north of the I-17/279 Junction in the Camp Verde area.

Richard Parker stated that he had received a letter from Mr. Mike Pearson, Mingus & Associates, withdrawing this application due to information received by the applicant. He stated that no action by the Council was necessary at this time.

B) Revised Final Site Plan, Parcel #403.19.013 B. #HA 004.

Applicant: Thomas Pobst
Agent: Galen Snell
Request: A Revised Final Site Plan for an 87 space mobile home park (The Willows) with clubhouse and tennis courts in a PUD zone. Located 2 miles west of the I-17/279 Junction on Horseshoe Bend Drive in the Camp Verde area.

Richard Parker presented the application and gave directions to the property. The subject property was rezoned to PUD in 1985. Mr. Parker stated that a Final Site Plan was approved in 1986 showing setbacks as follows: 20 feet, front; 10 feet rear; 7 feet sides. The applicant is requesting a revised Final Site Plan approval with a reduction in the setbacks as follows: 10 feet, front; 10 feet, rear; 5 feet sides. Mr. Parker stated that

the P & Z Commission had made the stipulation of 29 feet between units. Mr. Parker stated that he had received a letter from the Camp Verde Fire Department stating they had no reservations to the reduction in setbacks but prohibiting shake roofs on any of the units.

Mr. Pobst, the applicant, stated that the reduction in setbacks was necessary due to the size of the newer models of mobile homes.

Ernie Jackson, Camp Verde resident, stated that he was a member of the Verde West Homeowners Association and they were pleased to have this project in their area.

Mayor Barker asked about the Fire Department's recommendation for no shake roofs. Mr. Parker replied that the Fire Marshal can request no shake roofs for fire suppression purposes.

Blaich asked about the stipulation of 29 feet between units. Mr. Parker explained that this measurement was from side to side notwithstanding attachments, ie entries and carports.

Diehl asked Mr. Pobst about restrictions on storage buildings. Mr. Pobst stated that storage areas will be in the carports. Mr. Parker stated that any storage units costing under \$1,000. would be handled by the applicant.

Parsons asked if the proposed setbacks met County requirements. Mr. Parker stated that the proposed setbacks did meet the County requirements.

Reynolds asked Mr. Pobst if the units would be required to be skirted. Mr. Pobst stated that the units would require skirting and an awning for the carports.

Blaich asked Mr. Pobst if the reduction in front setbacks would cause a parking problem. Mr. Pobst stated that parking would be in carports only and at the clubhouse.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the setback reductions and requirements of the Final Site Plan with a stipulation of 29 feet between mobile home units and that none of the mobiles in the park or any additions to the mobiles have shake roofs.

C) Extension of the Existing PUD Zoning, Parcel #404.02.023
A.C.F. HA#006.

Applicant: D.F. Roberts
Agent: Charles Berthot
Request: An extension of the existing PUD zoning for

October 7, 1987 Regular Session/Public Hearing

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the 139-space mobile home park (Mogollon Shadows Mobile Home Park) on 22.84 acres. Located approximately 300 feet south of and adjacent to the Old Zane Gray Steak House in the Camp Verde area.

Richard Parker presented the application and gave directions to the property. He stated that the property was re-zoned from R1-31 to PUD with Preliminary Site Plan approval in June of 1987 in order to permit the establishment of a 139-space mobile home park with recreational facilities. He stated that the P & Z Commission recommended approving the extension of existing PUD zoning for one year with the stipulations of 1) a Waiver for the required 20 foot setback in favor of a 6-foot masonry wall around the entire project; 2) An easement for emergency vehicle access by the Camp Verde Fire Department prior to the submittal of the Final Site Plan; 3) On-street parking be prohibited; and 4) hook-up with the sewer system.

Parsons asked if the issue of drainage problems had been addressed. Mr. Parker explained that an applicant for special zoning must acquire a hydrology report before Final Site Plan approval. Parsons also asked about the width of the interior roads. Mr. Parker stated that the interior roads would be 25 feet wide and paved. Since these are private roads the 25 foot width is compatible.

Blaich asked about the safety factor of having the 6 foot masonry wall and only two outlets on one side.

Rogers asked if they would be able to tie into the sewer system at this time. John Crane, Camp Verde Sanitary District, stated that the applicant is prepared to do the necessary work to tie into the system and the sewer district can serve them on a contract basis.

On a motion by Rogers seconded by Parsons, the Council voted unanimously to approve the request for an extension of the existing PUD zoning for one year and reaffirm the hook-up to the sewer system with the stipulations imposed by the P & Z Commission. A hydrological study is to be made and brought back to Council for Final Site Plan approval.

D) Review of a Use Permit, Parcel #404.02.038 B. HA# 005.

Applicant:
Request:

James Manzi
A review of a Use Permit for continued operation of truck repair and related services in a C2-4 zone. Located along the south side of General Crook Trail in the Camp Verde area.

October 7, 1987 Regular Session/Public Hearing

Page 7:

Mayor Barker stated that his place of business had handled this property and would abstain from discussion and/or vote due to a conflict of interests. He left the meeting asking Vice Mayor Blaich to preside.

Mr. Parker stated that a review of a Use Permit was approved in February of 1984 for a period of three years by the County. The Planning & Zoning Commission was holding this application in abeyance for 60 days to allow the applicant time to identify types of fencing available for use, and to comply with the original stipulations of the County 1) Screening (fencing) to be placed around the parcel; 2) Parking regulations to be met; 3) No permanent outside storage of disabled/dismantled vehicles and 4) Repairs must be indoors or under cover.

Mr. Parker stated that the Council should get recommendations from the P & Z Commission before taking any action on this application. If the Commission does not establish recommendations within the 60 days, the application would come before the Council again as a denial. He stated that the Council could request the Commission to hear this application earlier than the 60 days.

Mr. Parker read a letter Mikell Lawrence had received from Mr. Dean Davenport, Camp Verde resident, stating his objections to this application.

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to request the P & Z Commission to hear this application at the first P & Z hearing in November.

Set Next Meeting Time, Date & Place:

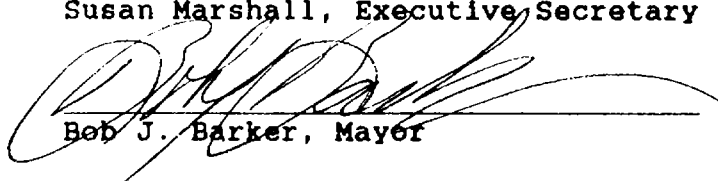
The Council will meet in Regular Session on October 21, 1987 at 7:00 p.m. at the Camp Verde Town Hall.

Adjournment:

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to adjourn at 9:20 p.m.



Susan Marshall, Executive Secretary



Bob J. Barker, Mayor

A G E N D A

COMMON COUNCIL
Town of Camp Verde
WORK SESSION

CAMP VERDE TOWN HALL

October 6, 1987

2:00 p.m.

1) Call To Order

2) Roll Call

Meeting with Cocopai Resource Conservation & Development Area
Discussion and possible endorsement of Plan of Work

3) Adjournment

A G E N D A

COMMON COUNCIL
Town of Camp Verde
WORK SESSION

CAMP VERDE TOWN HALL

October 5, 1987

1:30 p.m.

1) Call To Order

2) Roll Call

Discussion Concerning Arizona Public Service Franchise

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

October 5, 1987
1:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on October 5, 1987 at 1:30 p.m. to discuss the proposed Arizona Public Service Franchise Election. Mayor Barker called the meeting to order at 1:30 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Acting Town Manager, Chuck Devine, Susan Marshall,
Executive Secretary, Forrest Jones, Arizona Public
Service and Terry Billingsley, Arizona Public Service

APS Franchise Election:

The Council discussed with Mr. Jones and Mr. Billingsley the verbiage in the proposed Franchise Agreement. APS is requesting a 25 year franchise with a 10 year opener. Mr. Jones stated that APS wanted the 10 year opener and that no other communities have an opener for less than 10 years. He then stated that they would pay 2% of their gross revenues from the Town annually as their franchise fee plus will pay up to 5% if a sales tax is imposed by the Town. Following discussion, the Council decided to place this item on the agenda for the Regular Session for a vote.

Adjournment:

The meeting was adjourned at 2:25 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
November 4, 1987
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the Minutes of the October 27, 1987 Work Session - General Employee Retirement
- 5) Approval of the Minutes of the October 27, 1987 Work Session - Yavapai/Apache Land Transfer
- 6) Approval of the Minutes of the October 28, 1987 Regular Session
- 7) Approval of the Minutes of the October 30, 1987 Special Session -Street Project Bid Award
- 8) Library Service Agreement With County
- 9) Purchase approval for 1988 Dog Tags
- 10) Business Cards
 - a) Marshal's Department
 - b) Planning & Zoning Director
- 11) Storage of Tapes off Premises
- 12) Yavapai/Apache Land Transfer
- 13) Town Engineer
- 14) Disbursements/Accounting
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
- 17) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
November 4, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on November 4, 1987. Mayor Barker called the meeting to order at 7:00 p.m.

Marvin Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones, Street
Superintendent; Todd Rockwell, Town Engineer, Tom Odom,
Planning and Zoning Director and Susan Marshall,
Executive Secretary

Approval of the Minutes of the October 27, 1987 Work Session -
General Employee Retirement:

On a motion by Reynolds, seconded by Rogers the Council voted unanimously to accept the minutes of the October 27, 1987 Work Session regarding General Employee Retirement as presented.

Approval of the Minutes of the October 27, 1987 Work Session -
Yavapai/Apache Land Transfer:

On a motion by Shaw, seconded by Blaich, the Council voted unanimously to accept the minutes of the October 27, 1987 Work Session regarding the Yavapai/Apache Land Transfer as presented.

Approval of the Minutes of the October 28, 1987 Regular Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to accept the minutes of the October 28, 1987 Regular Session with an amendment being made to the wording of discussion concerning the Yavapai/Apache Land Transfer.

Approval of the Minutes of the October 30, 1987 Special Session:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to accept the minutes of the October 30, 1987 Special Session as presented.

November 4, 1987 - Regular Session
Page 2:

Library Service Agreement with County:

Acting Manager Devine read part of the proposed Library Service Agreement which had been signed by the members of the Board of Directors of the County Library District stating that our Town Attorney had approved this agreement as to form.

Rogers stated that the issue of ownership of the library had not been established stating that the library belongs to the Good Will Circle and not the Town. On a motion by Rogers, seconded by Diehl, the Council voted unanimously to table any action on this item and to contact the Library Board explaining this action and suggest a meeting with them to clarify the issue.

Purchase Approval for 1988 Dog Tags:

Acting Manager Devine stated that he needed to place the order for the Town's 1988 dog tags. The approximate cost would be \$200.00 for 1,000 tags. Blaich asked if the Town would need additional staff to handle issuing these tags. Acting Manager Devine stated that no additional staff would be needed. He reported that the County would set up vaccination clinics in early January. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to authorize the Acting Manager to purchase the 1988 dog tags.

Business Cards:

Acting Manager Devine stated that the Marshal's Department and the Planning & Zoning Director needed to order business cards. Mayor Barker suggested simplifying the cards. On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the purchase of business cards for the Marshal's Department and for the Planning & Zoning Director.

Storage of Tapes Off Premises:

Acting Manager Devine stated that he had checked with First Interstate Bank to get the cost of a safety deposit box to store the tapes of the Council meetings. A medium sized box would cost \$43.00 per year. Blaich suggested storing a copy of the written minutes at the library as well. Diehl suggested the purchase of a fireproof cabinet when the Town could afford it. On a motion by Diehl, seconded by Blaich, the Council voted unanimously to authorize Acting Manager Devine to rent a safety deposit box at First Interstate Bank to store the tapes and a copy of the minutes.

Yavapai/Apache Land Transfer:

Mayor Barker stated that the Council had met in a Work Session on

November 4, 1987 - Regular Session
Page 3:

November 4, 1987 to discuss the Yavapai/Apache Land Transfer. Blaich stated that she felt the Council should take immediate action to postpone the hearing (December 3, 1987) to give the Council time to contact legislators and to do research on this matter. On a motion by Blaich, seconded by Diehl, the Council voted unanimously to send a telegram to the hearing committee asking for a postponement of the hearing until February to give the Council an opportunity to gather information and be present at the hearing.

Town Engineer:

Acting Manager Devine stated that a Town Engineer was required by law. He stated that this could be done by ordinance or by contract or incorporated into the Town code. On a motion by Blaich, seconded by Shaw, the Council voted unanimously to instruct Town Attorney Ramsey to draw up an appropriate document to establish this position.

Disbursements/Accounting:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the disbursements from the General Fund as presented for November 4, 1987.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Funds as presented for November 4, 1987.

Call To The Public:

Mayor Barker stated that he had received information from the League of Arizona Cities and Towns for our Safety Officer.

Mayor Barker stated that the 1987 Energy Management Conference would be held in Phoenix on December 3rd and 4th.

Mayor Barker read a portion of a letter from Gust, Rosenfeld and Henderson concerning the Single Family Mortgage Revenue Bond Program. He asked that this item be agendized for the Regular Session of November 18, 1987.

He then reminded the Council and audience of the APS Franchise Election to be held on November 17, 1987. Acting Manager Devine reported that Absentee voting could be done at Town Hall.

Acting Manager Devine stated that he needed Council approval to purchase a desk, credenza and four drawer filing cabinet for the Planning & Zoning Director. He located a used set in Sedona with a total cost of \$549.00. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to authorize Acting

November 4, 1987 - Regular Session

Page 4:

Manager Devine to purchase the used desk, credenza and filing cabinet for the Planning & Zoning Director.

Mayor Barker reported that the Beasley Flat Project funds have been approved for the U.S.F.S. Environmental impact studies still need to be completed but a tentative start up is scheduled for June, 1988.

Parsons reported that the Committee for Road Standards had met on November 4, 1987 and they should be ready for Council inspection by November 18, 1987.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall:

November 18, 1987 - Work Session - Intergovernmental Agreements - 6:00 p.m.

November 18, 1987 - Planning & Zoning - 7:00 p.m.

November 18, 1987 - Regular Session - 7:00 p.m.

Adjournment:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to adjourn at 8:10 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

November 4, 1987

6:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Yavapai/Apache Land Transfer

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
November 4, 1987
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on November 4, 1987 to discuss the Yavapai/Apache Land Transfer. Mayor Barker called the meeting to order at 6:00 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

Yavapai/Apache Land Transfer:

The Council discussed the Yavapai/Apache Land Transfer and Mayor Barker asked how they wished to handle getting their views expressed to the people involved with this issue. The Council suggested several possibilities including having some of the people involved come to a Council meeting for discussion. Diehl suggested contacting the legislators individually. Blaich suggested contacting the hearing committee and requesting a delay on the hearing. She stated that she felt the Council should be represented at the hearing in Washington. She stated that she felt the Council needed to do some research and study on this issue so that they would be able to express themselves clearly and concisely at the hearing.

Adjournment:

The meeting was adjourned at 6:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

November 18, 1987

6:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Intergovernmental Agreements

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
November 18, 1987
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on November 18, 1987 to discuss Intergovernmental Agreements. Mayor Barker called the meeting to order at 6:10 p.m.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Vice-Mayor Blaich arrived at 6:19 p.m.

Also Present:

Chuck Devine, Acting Town Manager and Susan Marshall,
Executive Secretary

Intergovernmental Agreements:

The Council discussed Intergovernmental Agreements. Rogers stated that he felt the Town needed to settle the issue of an IGA with the County for operation of the landfill. He stated that the County was not offering any more services than before the Town incorporated. Mayor Barker stated that surrounding communities, ie, Black Canyon City, Sedona, were utilizing the landfill. He stated that he felt the price the County was asking to operate the landfill was out of line. We are already paying the County for this service through our County taxes and to pay them again would be a double payment. Mayor Barker stated that at the rate dumping is occurring, the landfill will be used up within two years. Acting Manager Devine stated that the cost of operating the landfill is approximately \$200,000. per year to the County. The Council asked Acting Manager Devine to contact surrounding communities to obtain how much they are paying the County to utilize the landfill. They also asked Devine to contact the County to obtain their actual cost of operation. Blaich stated that Clarkdale and Cottonwood were considering purchasing an incinerator and asked if the cost of operation would be less if an incinerator was used.

Rogers asked about bring General Crook Trail and Finney Flat Road into the State Highway Program. Mayor Barker explained that the only way this could be brought about would be by exchange. He stated that the BOS of the County would need to make the decision on the exchange.

Rogers asked if the State Park system might be willing to help with the needed repairs to the road going into the State Park. He stated that this road is badly in need of major repairs. He also asked about the possibility of going having a 50-50 split on the maintenance of Salt Mine Road since this road is both within the Town limits and the County.

Rogers asked about an IGA concerning the library. He stated that the library was an asset to the Town and that this issue needed to be settled as soon as possible. Mayor Barker stated that there was still some question as to the ownership of the library. He stated that he felt Town Attorney Ramsey needed to research this issue and get a definitive answer as quickly as possible.

Mayor Barker asked that the Council consider the IGA with the County on Planning and Zoning Enforcement and Road Inspections. Parsons stated that the County was willing to continue doing the road inspections until January 1, 1988. At that time if the town still required their services a new agreement would need to be drawn up. Mayor Barker stated that we needed to balance the cost of doing our own inspections against the cost of contracting them out.

Adjournment:

The meeting was adjourned at 6:40 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
November 18, 1987
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call

Discussion and Possible Action on the Following:

4) Planning & Zoning

A) Review of Use Permit, Parcel #404-02-038B, H.A. #005

Applicant: James Manzi

Request: A Review of a Use Permit for continued operation of truck repair and related services (Jimbo's Truck Repair) in a C2-4 zone. Located along the south side of General Crook Trail in the Camp Verde area.

B) Use Permit, Parcel #403-19-013 J,H, 205, H.A. #008

Applicant: American Adventure, Inc.

Agent: Ronald Williams

Request: A Use Permit for continued operation of an existing 306-unit R.V. Park (American Adventure) together with ancillary recreational facilities on approximately 40 acres in an RCU-2A zone. Located 2 miles west of the I-17/279 Interchange along the east side of Horseshoe Bend in the Middle Verde/Camp Verde area.

C) Final Site Plan, Parcel #403-22-007 B, 027A, H.A. #003

Applicant: Walt Killeen

Agent: Elmer Baker

Request: A Final Site Plan in order to permit the establishment of a 112,300 square foot warehouse including office space and an in-house cafeteria on 4.71 acres in a PAD Zone. Located approximately 1/4 of a mile east of the I-17/279 Intersection along the east side of Industrial Drive in Camp Verde.

- 5) Information/Updates
- 6) Approval of the Minutes of the November 4, 1987 Work Session - Yavapai/Apache Land Transfer
- 7) Approval of the Minutes of the November 4, 1987 Regular Session
- 8) Liquor License Application - Clear Creek Store
- 9) Single Family Mortgage Revenue Bond Program
- 10) Road Standards
- 11) Disbursements/Accounting
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
- 14) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
November 18, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on November 18, 1987 in order to conduct the Council's regular business and to hear Planning & Zoning applications. Mayor Barker called the meeting to order at 7:00 p.m.

Tap Parsons lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Doug Jones, Street Superintendent; Tom Odom, Planning and Zoning Director; Ralph Lizotte, Town Magistrate; Ron Ramsey, Town Attorney; and Susan Marshall, Executive Secretary

Planning & Zoning:

A) Review of Use Permit, Parcel #404-02-038B, H.A. #005

Applicant: James Manzi

Request: A Review of a Use Permit for continued operation of truck repair and related services (Jimbo's Truck Repair) in a C2-4 zone. Located along the south side of General Crook Trail in the Camp Verde area.

Mayor Barker stated that he would abstain from discussion or vote on this application due to a conflict of interest involving the sale of the property. He asked Vice-Mayor Blaich to direct the meeting. Blaich turned the meeting to Richard Parker, Contract Planner for Camp Verde. Mr. Parker presented the application and gave directions to the property. He stated that the Camp Verde Planning & Zoning Commission heard the application on November 5, 1987 and recommended that the Town Council approve the Conditional Use Permit for Jimbo's Truck Repair for 90 days with a review for compliance by the Planning Commission with the following stipulations:

1. Metal screening on the north and west sides as had been shown to the Commission to be 7' in height, waiving the height recommendations by Ordinance, to produce better screening, with a 45 degree angle on the NW corner to allow improved vehicle site.
2. Parking regulations to be met.
3. All disabled, dismantled vehicles would be stored within the screened area.
4. Repairs must be done indoors or under roof.

The Applicant, James Manzi, stated that the 7' fence is being installed and asked that he be allowed 30 days to complete this.

Vice Mayor Blaich opened the discussion to the floor:

Jack Young, Camp Verde resident, stated that he was in favor of Mr. Manzi's application.

Howard Parrish, Camp Verde resident, also stated that he was in favor of Mr. Manzi's application.

No one spoke against the application.

Vice Mayor Blaich closed the discussion to the floor and opened it to the Council for questions and/or comments. Rogers asked if the 45 degree angle was necessary at the NW corner of the property. Mr. Parker stated that the 45 degree angle would allow better vehicle visibility at the intersection of the private road and the frontage road. Following review of photographs of the construction of the 7' fence, Blaich asked if the fence would be painted. Mr. Manzi stated that the fence would be painted. Blaich then asked if there was a night watchman living on the property. Mr. Manzi stated that there was no longer a night watchman living on the property.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to grant the request for 30 days to erect the 7' fence on the north and west sides of the property, to be painted a color compatible with the area, to eliminate the Commission request for a 45 degree angle at the NW corner and to comply with the Commissions stipulations of 1) Parking regulations to be met; 2) All disabled, dismantled vehicles would be stored within the screened area; 3) Repairs must be done indoors or under roof, and 4) Council would review in 90 days for compliance.

B) Use Permit, Parcel #403-19-013 J,H, 205, H.A. #008

Applicant: American Adventure, Inc.
Agent: Ronald Williams
Request: A Use Permit for continued operation of an existing 306-unit R.V. Park (American Adventure) together with ancillary recreational facilities

on approximately 40 acres in an RCU-2A zone. Located 2 miles west of the I-17/279 Interchange along the east side of Horseshoe Bend in the Middle Verde/Camp Verde area.

Blaich stated that she would abstain from discussion or the vote on this application due to a conflict of interests. She stated that the agent, Ronald Williams has close business contacts with her brother and there's a potential for some shared business interests in the near future.

Richard Parker presented the application and gave directions to the property. He stated that there was a question concerning the ownership of the "meander land" along the Verde River. He stated that the Council would be considering continued operation of an existing 306-unit R.V. Park and not the ownership of the "meander land".

Mayor Barker opened the discussion to the floor. Several people stated they were against approving this application. B.J. Towry, Camp Verde resident, asked how the applicant could change their property line to include land that she and other neighboring residents are paying taxes on. Mr. Parker stated that the issue of ownership of the "meander land" needs to be decided in court.

Mayor Barker closed the discussion to the floor and opened it to the Council. Parsons asked if the trailer spaces were located in the flood plain and about the question of sewage treatment. Mr. Parker stated that the trailer spaces were above the flood plain mark and that once more than 159 spaces were filled, the question of sewage treatment would need to be addressed.

Rogers asked for a five minute recess at 8:45 p.m.

Mayor Barker reconvened the meeting at 8:50 p.m.

On a motion by Parsons, seconded by Reynolds, the Council voted as follows:

Blaich - Abstain
Shaw - AYE
Parsons - AYE
Reynolds - AYE
Diehl - AYE
Rogers - NO

to approve an extension of the Conditional Use Permit for a five year period with the stipulation that once more than 159 trailer spaces are filled the applicant will need to come back to the Camp Verde Planning & Zoning Commission and Town Council to address the question of sewage.

C) Final Site Plan, Parcel #403-22-007 B, 027A, H.A. #003

Applicant: Walt Killeen
Agent: Elmer Baker
Request: A Final Site Plan in order to permit the establishment of a 112,300 square foot warehouse including office space and an in-house cafeteria on 4.71 acres in a PAD Zone. Located approximately 1/4 of a mile east of the I-17/279 Intersection along the east side of Industrial Drive in Camp Verde.

Richard Parker gave directions to the property stating that the Council had heard the application on September 9, 1987 requesting that the applicant obtain hydrology reports and obtain information on the disposal of excess water and existing drainage and depict the well site on the preliminary plans. He stated that the applicant had met the hydrology recommendations concerning drainage but that the site of the well had not been determined.

Mr. Baker stated that the proposed well site would be in the NW corner of the property.

Mayor Barker opened the discussion to the floor.

Ed Davidson, property owner to the east of this parcel, stated that there were several residences adjoining this parcel.

Mayor Barker closed the discussion to the floor and opened it to the Council. Rogers asked if the applicant had any answers as to the disposal of on-site water (rainfall). Mr. Parker stated that there would be on-site detention that this would be enforced by the flood control district. Rogers expressed his concern that the detention areas would infringe into the 20' fire lanes.

Mr. Baker presented plans showing the detention ponds that would accommodate the amount of water that the roof would shed and would not interfere with the fire lanes.

Blaich asked if buffer zones had been planned for. Mr. Parker stated that the buffer zones were consistent with PAD zoning. Mr. Baker stated that screening could be provided on the east side of the property.

Ed Davidson, Camp Verde resident, read a portion of the County Ordinance that required solid screening between residential and commercial properties. Richard Parker confirmed that a 6' solid screen would be required.

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to grant the request with the stipulation of 8-foot

screening on the north and east sides of the property, waiving the set back restrictions where it abuts residential properties as well as the original stipulations of

- 1) An 18-foot Public Utility Easement be provided which may entail a re-design of the building.
- 2) Septic leach lines maintained 50 feet from property lines and 100 feet from well site to comply with the County Health Department.
- 3) Well site be depicted on the site plan.
- 4) ADOT stipulations regarding ingree/egress from Industrial Drive. Drainage related improvements be made to Industrial Drive.
- 5) Building and site design to comply with all Camp Verde Fire Department requirements.
- 6) A 20-foot unobstructed fire lane be provided completely around the building
- 7) Parking not encroach into the 30-foot easement. Recorded easement to be depicted to the south boundary of the property.

Mayor Barker called a recess at 8:25 p.m.

The meeting was reconvened at 8:35 p.m.

Information/Updates:

Acting Town Manager Chuck Devine reported that he had contacted Senator McCain's office to get the proposed date for the hearing on the Yavapai/Apache land transfer. He was told that the tentative date of December 3, 1987 had been removed and the issue would be heard at the end of January or in February.

He reported that the Tucson Medical Center Breast Screening Unit would be on the Library parking lot on December 7th and 8th for mammogram examinations. He stated that there were several ladies handling the scheduling for these examinations and if anyone needed more information to please contact Town Hall.

Jack Bloom, Chamber of Commerce Beautification Committee, asked about the upward lighting that is proposed for the flags. Mayor Barker stated that the County has a dark sky ordinance but the Town had not adopted it. Mr. Bloom presented a proposed resolution to the Council for their review. The resolution states that the Town will pay for the electricity and water that is necessary to maintain the small plaza at the corner of Main and First Streets.

Mayor Barker stated that he had received a letter from ARWA asking the Town to join. The cost would be \$1,500. and Mayor Barker stated that he felt this was an unnecessary expense at this time.

He then reported that he had received a letter from a Cave Creek resident stating that she supported the Council's views concerning the Yavapai/Apache land transfer.

Parsons reported that he had attended a meeting concerning the Verde Valley and Sedona Regional Airport on November 10, 1987. The main concerns and issues were

- 1) Is the project financially feasible
- 2) Environmental impact
- 3) Is there enough population to necessity this project
- 4) Soci-economic impact
- 5) Transportation to and from the Valley in the year 2000
- 6) Are we premature in the planning of the project.

Mayor Barker read an invitation from the Arizona Army National Guard. They will be holding an open house on December 6, 1987 at the old high school gym from 1:30 - 4:30 p.m.

Approval of the Minutes of the November 4, 1987 Work Session - Yavapai/Apache Land Transfer:

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the minutes of the November 4, 1987 Work Session as presented.

Approval of the Minutes of the November 4, 1987 Regular Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the November 4, 1987 Regular Session as presented.

Liquor License Application - Clear Creek Store:

Acting Town Manager Devine stated that he had posted the request for a liquor license at the Clear Creek Store on October 10, 1987 and had received no negative input to this application. Parsons stated that he would abstain from discussion and the vote on this issue due to a conflict of interests stemming from his ownership of a similar business. Blaich stated that this was the first liquor application that the Council had heard and asked Acting Manager Devine to explain what they needed to take into consideration. He explained that the place of business could not be within 300 feet of a church or school, had the location had a liquor license before, application for license must be posted 20 days to allow for public input and that the State Liquor Board would take the final action on the application. On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the liquor license application for the Clear Creek Store.

Single Family Mortgage Revenue Bond Program:

Acting Manager Devine stated that the Council had 21 days to reply to being a part of the Single Family Mortgage Revenue Bond Program which would allow first time home purchasers a chance to obtain low interest loans. On a motion by Rogers, seconded by Shaw, the Council voted

Blaich - NO
Parsons - NO
Diehl - YES
Reynolds - YES
Rogers - YES
Shaw - YES

to take no action, thus allowing qualified individuals to apply for these low interest loans.

Road Standards:

Parsons stated that he wanted the Council to schedule a Work Session to review the proposed road standards for the Town. On a motion by Shaw, seconded by Diehl, the Council voted unanimously to schedule the necessary Work Sessions and at least one public hearing prior to adoption of the road standards for the Town.

Disbursements/Accounting:

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund for November 18, 1987.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve the disbursements from the Highway User Funds for November 18, 1987.

Call To The Public:

Acting Manager Devine reported that there were 324 votes cast during the APS Franchise Election held November 17, 1987 - 283 for the Franchise and 41 against.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall on

November 25, 1987 - Executive Session - 1:00 p.m. to discuss Town Personnel

November 25, 1987 - Special Session - 2:00 p.m. to canvas the vote from the APS Franchise Election

Regular Session - November 18, 1987 - Page 8:

December 2, 1987 - Regular Session - 7:00 p.m.

Adjournment:

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to adjourn at 9:15 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

EXECUTIVE SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

November 25, 1987

1:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Town Personnel

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

Executive Session
November 25, 1987
1:00 PM

The Common Council of the Town of Camp Verde, Arizona met in Executive Session at the Camp Verde Town Hall on November 25, 1987 to discuss town personnel. Mayor Barker called the meeting to order at 1:10 pm.

Roll Call: Bob Barker, Carol Blaich, Woody Diehl, Tap Parsona, Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present: Acting Town Manager, Chuck Devine, arrived at 1:13 pm

Discussion of Town Personnel: The council discussed the present staffing of the following departments: administration, planning and zoning, roads, and the Marshall's office. The workload, responsibilities, and productivity of personnel in these departments were considered.

Adjournment: Mayor Barker adjourned the meeting at 2:00 pm.

Carol Blaich, Vice Mayor

A G E N D A

SPECIAL SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

November 25, 1987

2:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and possible action on the following:

- 3) Canvas of the vote of the APS Franchise Election held
November 17, 1987
- 4) Ordinance 87-A25
 - a) Granting a Franchise to Arizona Public Service
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL
Town of Camp Verde

SPECIAL SESSION

Camp Verde Town Hall
November 25, 1987
2:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on November 25, 1987 to canvas the votes cast in the APS Franchise Election, held November 17, 1987. Mayor Barker called the meeting to order at 2:04 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Acting Town Manager, Chuck Devine; Yavapai County
District 3 Supervisor, Wes Mauldin; Louise Jackson;
APS Representative, Terry Billingsley and Forrest
Jones; and Executive Secretary, Susan Marshall

Canvas of the Vote for the APS Franchise Election Held November
17, 1987:

Louise Jackson stated that there were 181 votes cast in Camp Verde 1 - 157 for the Franchise and 23 against. There was also a question ballot for Camp Verde 1. This ballot had been verified as to being qualified. Ms. Jackson opened the ballot, stating it was a "for" vote making the total 158 for and 23 against from CV1. There were 144 votes cast in CV2 - 126 for the Franchise and 18 against. There were 6 absentee ballots cast all "for" the franchise. The totals were 331 votes cast, 290 for the Franchise and 41 against.

On a motion by Shaw, seconded by Rogers, the Council voted unanimously to accept the canvas of the vote as presented.

Ms. Jackson and Wes Mauldin left the meeting at 2:10 p.m.

Ordinance 87-A25:

Mayor Barker presented Ordinance 87-A25 which grants a franchise to APS for a period of 25 years. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to adopt Ordinance 87-A25 as presented.

Special Session - November 25, 1987 - Page 2:

Forrest Jones presented the Council with a letter from APS accepting the franchise and stated that the 4th quarter began on October 7, 1987 and the Town would be receiving this payment in late January, 1988.

On a motion by Blaich, seconded by Parsons, the Council voted unanimously to call an Executive Session for December 1, 1987 at 1:00 p.m. to discuss the Town Personnel.

Adjournment:

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to adjourn at 2:14 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

EXECUTIVE SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
DECEMBER 1, 1987
1:00 P.M.

1) Call To Order

2) Roll Call

Discussion - Town Personnel

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
CAMP VERDE TOWN HALL

Executive Session
December 1, 1987
1:00 PM

The Common Council of the Town of Camp Verde, Arizona met in Executive Session at the Camp Verde Town Hall on December 1, 1987 to discuss town personnel. Mayor Barker called the meeting to order at 1:05 pm.

Roll Call: Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Also present: Chuck Devine, Acting Town Manager; Ralph Lizotte, Town Magistrate, arrived at 2:00 pm

Discussion of Town Personnel: The council discussed and considered job descriptions, responsibilities, and salaries of the staff of the following departments: administration, planning and zoning, roads, Marshall's office and the Magistrate.

Adjournment: Mayor Barker adjourned the meeting at 2:20 pm.

Carol Blaich, Vice Mayor

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
December 2, 1987
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the November 18, 1987 Work Session - Intergovernmental Agreements
- 6) Approval of the Minutes of the November 18, 1987 Regular Session
- 7) Approval of the Minutes of the November 25, 1987 Special Session
- 8) Resolution-Safe Deposit Box for Records Storage (87-27)
- 9) Sewer District - Rent 1/2 of Last Room
- 10) Quit Claim Deed
 - a) Middle Verde
- 11) Permission for reloaded ammunition and targets for Marshal's Department qualifying shoot
- 12) Accept Criminal Justice Enhancement Grant
- 13) Unsafe Condition Report
- 14) Approve Pro-Tem Magistrate Seminar Fee
- 15) Disbursements/Accounting
- 16) Call To The Public
- 17) Set Next Meeting Time, Date & Place
- 18) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
December 2, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:02 p.m.

Woody Diehl lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Woody Diehl, Tap Parsons, Marvin Reynolds, Carter Rogers and Tom Shaw

Carol Blaich arrived at 7:30 p.m.

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Tom Odom, Planning & Zoning Director; Ralph Lizotte, Town Magistrate and Susan Marshall, Executive Secretary

Information/Updates:

Acting Manager Devine reported that all appointments for the Tucson Medical Center Breast Screening, scheduled for December 7th and 8th have been filled. The unit will back up to Camp Verde on January 28th and 29th. Carolyn Dickinson can schedule appointments.

He then reported that he had spoken with Matt Winkle of Spectrum Associates, and the CDBG for approximately \$190,000. was progressing well. A few survey forms are still needed but this is being taken care of this week.

Acting Manager Devine reported that he had spoken to John Hutchinson of KZAM radio in Sedona regarding the incorporation election being held on December 2, 1987. Mr. Hutchinson said that at 4:30 p.m. they had had a 70% turn out. An earlier poll showed 52% for incorporation and 48% against. They hope to have the results by 9:00 p.m. this evening.

Judge Lizotte reviewed with the Council a report on the action in the Magistrate Court. He stated that several cases are leaving the JP Court and are being handled in the Magistrate Court.

Regular Session - December 2, 1987 - Page 2:

Mayor Barker reported that the Governor's Tourism Symposium will be held on January 14, 1988 at the Wesley Bolin Plaza.

He then presented an invitation from the Bureau of the Census to a Workshop at the Flagstaff County Administration Building on December 4, 1987.

Reynolds stated that he had prepared an ordinance pertaining to the hauling of trash that he wanted the Council to study and perhaps take action on. He will get the ordinance to the Town Attorney for review.

Approval of the Minutes of the November 18, 1987 Work Session- Intergovernmental Agreements:

On a motion by Rogers, seconded by Diehl, the Council approved the minutes of the November 18, 1987 Work Session as presented.

Approval of the Minutes of the November 18, 1987 Regular Session:

Rogers requested that the Council wait to take action on these minutes until Vice Mayor Blaich could arrive for the meeting. Mayor Barker, with Council consensus, stated he would hold this item until later in the meeting.

Approval of the Minutes of the November 25, 1987 Special Session:

On a motion by Reynolds, seconded by Shaw, the Council voted unanimously to approve the minutes of the November 25, 1987 Special Session (APS Franchise Election Vote Canvas) as presented.

Resolution - Safe Deposit Box for Records Storage (87-27):

Acting Manager Devine stated that the Council had adopted Resolution 87-27 providing for off premise storage of the tapes and minutes of the Council meetings on October 28, 1987. First Interstate Bank requires a corporate resolution. After speaking to them, they stated that a copy of Resolution 87-27 would be adequate in conjunction with the signature card and a copy of the minutes where Resolution 87-27 was adopted.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to authorize Acting Manager Devine to get the necessary signatures and provide First Interstate Bank with the documents they require.

Sewer District - Rent 1/2 of Last Room:

Blaich stated that she would abstain from any discussion and/or vote on this item due to a conflict of interests arising from her part ownership in the building currently housing the Sewer

District. Acting Manager Devine stated that he had been approached by the Sewer District requesting rental of 1/2 of the last room in the Town Hall complex. They are willing to pay approximately \$200.00 per month and pay for the electricity for that room. John Crane of the Sewer District stated that the District was in the process of a major project and required more room, stating their present quarters were not adequate.

Diehl asked if the Town needed to check with the C.V.U.S.D. on sub-leasing. Rogers stated that he felt we needed to get together with the School District before taking any action on this item.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously, with Blaich abstaining, to table any action on this item until the next regular meeting.

Mayor Barker stated that it would be necessary to check into the cost per square foot so that the Town would not be in conflict with private enterprise. Town Attorney Ramsey stated that he had checked the lease and the Town could sub-lease with written approve from the School District.

Approval of the Minutes of the November 18, 1987 Regular Session:

Blaich stated that a correction needed to be made to the wording of the minutes of November 18, 1987 regarding her conflict of interest on a P & Z application. She stated that the agent, Ronald Williams, has close business contacts with her brother and there's a potential for some shared business interests in the near future. Parsons stated that a correction needed to be made to the number of trailer spaces allowed at American Adventure. The number should be 159 not 150. Diehl questioned the wording of his motion concerning Jimbo's Truck Repair and on a motion by Rogers, seconded by Diehl, the Council voted unanimously to hold this item in abeyance until the next regular meeting instructing Ms. Marshall to review the tape and verify the wording of Diehl's motion.

Quit Claim Deed - Middle Verde:

Parsons stated that he would abstain from any discussion and/or vote on this item due to a conflict of interests because a relative of his had presented the deed.

Acting Manager Devine stated that he took the deed to the Town Engineer and also checked with the County. The Town Engineer suggested accepting the County's survey. Town Attorney Ramsey stated that he had done some research and suggests a resolution abandoning the roadway. He stated that the County has not abandoned this roadway but the Town should do this before the deed can be executed.

On a motion by Blaich, seconded by Rogers, the Council voted unanimously to authorize the signing of the deed and to hold this item in abeyance until a resolution of abandonment can be drawn.

Permission for Reloaded Ammunition and Targets for Marshal's Department Qualifying Shoot:

Marshal Devine stated that the Arizona Law Enforcement Officer Advisory Council (ALEOAC) requires a qualifying shoot and that all officers must pass. The necessary reloaded ammunition and targets will cost approximately \$390.00 but approximately \$300.00 will be reimbursed from ALEOAC. He stated that the shoot possibly would be held in the Cherry Creek Gravel Pit or Copper Canyon.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to authorize the purchase of reloaded ammunition and targets for the Marshal's Department qualifying shoot.

Accept Criminal Justice Enhancement Grant:

Acting Manager Devine stated that a grant for \$16,434.00 had been approved for the Town for equipment, a neighborhood watch program, officer overtime for the program, drug ID equipment and office supplies.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to accept the Criminal Justice Enhancement Grant and authorized Acting Manager Devine to sign the necessary documents.

Unsafe Condition Report:

Acting Manager Devine reported that Safety Officer, Rolland Huff, had reported a tree in the right-of-way along the Montezuma Highway at approximately Hereford obstructing visibility. Huff recommends thinning the trees and weeds along the Montezuma Highway. Acting Manager Devine had asked the Street Department to remove the tree but when they went to do this they found that the roots of the tree were tangled in buried telephone lines. Blaich asked if the removal of this tree would be an expense to the Town or would the telephone company pay for it. Acting Manager Devine stated that if it would be an expense to the Town he would have the tree cut down annually instead of removing it.

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to authorize Acting Manager Devine to take care of the visibility problem along the Montezuma Highway.

Approve Pro-Tem Magistrate Seminar Fee:

Acting Manager Devine reported that Pro-Tem Magistrate Al Driscoll would be attending the Pro-Tem Orientation Program. Mr.

Regular Session - December 2, 1987 - Page 5:

Driscoll has already paid for the registration (\$25.00). Acting Manager Devine asked to reimburse Mr. Driscoll this expense.

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to reimburse Al Driscoll, Pro-Tem Magistrate, the \$25.00 registration fee to the Pro-Tem Orientation Program.

Disbursements/Accounting:

Following review, on a motion by Blaich, seconded by Diehl, the Council voted unanimously to approve the disbursements from the General Fund as presented.

Following review, on a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund as presented.

Call To The Public:

There was no input.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall on

December 9, 1987 - Work Session - 1:00 p.m.

December 16, 1987 - Regular Session - 7:00 p.m.

There will be an Open House at the Town Hall to celebrate one year of incorporation on December 12, 1987 from 2:00 p.m. until 4:00 p.m.

Adjournment:

The meeting was adjourned at 8:10 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

DECEMBER 9, 1987

1:00 p.m.

1) Call To Order

2) Roll Call

Discussion - Road Standards

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
December 9, 1987
1:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on December 9, 1987. Mayor Barker called the meeting to order at 1:03 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Doug Jones, Street Superintendent; Todd Rockwell,
Town Engineer, Tom Odom, Planning & Zoning Director
and Susan Marshall, Executive Secretary

Discussion on Proposed Road Standards:

The Council reviewed and discussed the proposed road standards for the Town. Town Engineer Rockwell explained that these standards are compiled from the County road standards and MAG Specs geared towards our rural environment. Several areas will be addressed in the Planning & Zoning Ordinance.

Mayor Barker called for a recess at 2:05 p.m.

The meeting was reconvened at 2:15 p.m.

The Council will meet in a Work Session for further discussion on the road standards on December 16, 1987 at the Camp Verde Town Hall at 5:00 p.m.

Adjournment:

The meeting was adjourned at 2:35 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

DECEMBER 16, 1987

5:00 P.M.

1) Call To Order

2) Roll Call

Discussion - Road Standards

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
December 16, 1987
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on December 16, 1987 to review and discuss the Uniform Road Standards. Mayor Barker called the meeting to order at 5:05 p.m.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Doug Jones, Street Superintendent; Todd Rockwell,
Town Engineer, Tom Odom, Planning & Zoning Director
and Susan Marshall, Executive Secretary

Discussion on Proposed Road Standards:

The Council reviewed and discussed the proposed road standards for the Town. Several areas will need to be addressed in the Planning & Zoning Ordinance. Mayor Barker stated that continuity between the P & Z Ordinance and the Road Standards was important.

Adjournment:

The meeting was adjourned at 6:35 p.m.

Susan Marshall
Susan Marshall, Executive Secretary

A G E N D A

REGULAR SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL
DECEMBER 16, 1987
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information/Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes of the November 18, 1987 Regular Session
- 6) Approval of the Minutes of the November 25, 1987 Executive Session
- 7) Approval of the Minutes of the December 1, 1987 Executive Session
- 8) Approval of the Minutes of the December 2, 1987 Regular Session
- 9) Approval of the Minutes of the December 9, 1987 Work Session - Road Standards
- 10) Tom Bonomo - U.S.F.S.
 - a) Sand & Gravel Operations on Forest Service land
- 11) Sewer District - Rental of 1/2 of Last Room
- 12) Resolution for Abandonment - Middle Verde - 87-28
- 13) Town Insurance Premium Due 1-1-88
- 14) Senior Citizens Donation of \$25.00 for American Flag Display
- 15) S.U.N.S. Telephone Service
- 16) Trash/Littering Ordinance 87-A26

- 17) Resolution to Establish Pension Plan - General Employee Retirement
- 18) Proposed Resolution for Water & Electricity for Hallett Plaza
- 19) Street Superintendent -- Road & Street Inspection Workshop in Prescott
- 20) NACOG - Youth In School Program
- 21) Disbursements/Accounting
- 22) Call To The Public
- 23) Set Next Meeting Time, Date & Place
- 24) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

REGULAR SESSION
December 16, 1987
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on December 16, 1987 in order to conduct the Council's regular business. Mayor Barker called the meeting to order at 7:00 p.m.

Marvin Reynolds lead the Pledge of Allegiance.

Roll Call:

Bob Barker, Carol Blaich, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Ron Ramsey, Town
Attorney; Doug Jones, Street Superintendent; Tom Odom,
Planning & Zoning Director and Susan Marshall, Executive
Secretary

Information/Updates:

Mayor Barker expressed his appreciation to the co-op education class which was attending the Council meeting. Acting Manager Devine reported that all appointments for the Tucson Medical Center Breast Screening, scheduled for December 7th and 8th have been filled. The unit will back up to Camp Verde on December 28th and 29th. He expressed his appreciation to the volunteers, Carolyn Dickinson, Ann Crane and Gwen Gunnell for their efforts in making this program a success. He then reported that the \$16,400. grant from the Department of Public Safety had been signed and the Department would be receiving the check within a few weeks. Safety Officer, Rolland Huff, had reported an open unused septic tank. The owner corrected the problem immediately.

Mayor Barker reported that the Water Transfer committee appointed by the League of Cities and Towns would be meeting in Cottonwood on January 9, 1988.

He then reported that he had received a letter from the Town of Parker which stated their agreement with the Town's official position on the land transfer question to the Yavapai Apache tribe. The Town has no objection to the land transfer but opposes the reservation status and suggests another form of ownership. Mayor Barker read a letter from South Dakota Senator Tom Daschler which stated he would be mindful of the Town's opinions on the land transfer.

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Mayor Barker stated that he and Acting Town Manager Devine would be attending the NACOG Regional meeting in Flagstaff on December 17, 1987.

Marvin Reynolds reported on attending a meeting in Cottonwood to view films of a refuse burner which is in operation on Catalina Island off the coast of California. He stated that this might be something for the Town to look into in the future but it was very expensive. Blaich expressed her concerns for this project stating that the Town should look at this very carefully before taking any type of action.

Approval of the Minutes of the November 18, 1987 Regular Session:

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the minutes of the November 18, 1987 Regular Session with a correction being made to wording of Blaich's conflict of interest pertaining to a P & Z application for American Adventure.

Approval of the Minutes of the November 25, 1987 Executive Session:

On a motion by Rogers, seconded by Diehl, the Council voted unanimously to approve the minutes of the November 25, 1987 Executive Session as presented.

Approval of the Minutes of the December 1, 1987 Executive Session:

On a motion by Rogers, seconded by Shaw, the Council voted unanimously to approve the minutes of the December 1, 1987 Executive Session as presented.

Approval of the Minutes of the December 2, 1987 Regular Session:

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the minutes of the December 2, 1987 Regular Session with a correction being made to wording of Blaich's conflict of interest pertaining to a P & Z application for American Adventure.

Approval of the Minutes of the December 9, 1987 Work Session:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes of the December 9, 1987 Work Session as presented.

Tom Bonomo - U.S.F.S. - Sand & Gravel Operations on Forest Service Lands:

Rogers stated that he would abstain from any discussion and/or vote on this item due to a conflict of interests arising from his employment with the U.S.F.S. Mr. Bonomo asked for the Council to approve or disapprove the concept of having sand and gravel operations on Forest Service lands. If they would approve the concept he asked that they work with the Forest Service to make this beneficial to the community. Mr. Bonomo stated that the land in question is located north of 279 in the vicinity of the Ft. Verde Stage Stop. There are no extractions going on at this time on adjacent lands. He stated that these lands will be transferred into private ownership in the future. The extraction would not decrease the value of the land. The Forest Service wants to get the community's input. The highest bidder for the extraction would need to obtain a Special Use Permit that will meet the environmental constraints.

Mayor Barker stated that the Forest Service is exempt from constraints from Planning & Zoning. He stated that the proposed extraction site was not in the river bed and that the Town had not taken a position on this issue. The land will come under the Town's jurisdiction when it goes into private ownership.

Bonnie Mochizuki, Camp Verde resident, expressed her concern for this project stating that it was important to protect the image of the Verde Valley. She stated that this operation would be the first thing people would see coming into the Valley and suggested that the Council look at the issue carefully before taking any action.

Mayor Barker opened the discussion to the floor.

Mr. Bonomo stated that he felt it was important to find a source of sand and gravel besides the river bottom to protect the river and the environment. Mayor Barker stated that stipulations could be imposed by the P & Z Commission and the Council that the Forest Service would impose on their bidders.

John Crane, Camp Verde resident, expressed his concern for the environment and the condition of the river. He asked if it would be possible to keep these lands out of exchange for 5 years.

Blaich asked Mr. Bonomo if a survey and geology reports had been made. He stated that these reports had not been made.

Loft Hollamon, Camp Verde resident, stated that he had done drilling in the area years ago and there are heavy deposits of gravel. He stated that it was possible to have a good situation for the community with this project if proper controls were imposed.

Mr. Bonomo stated that the P & Z Commission and Council could make the contract tight enough to allow for protection of the environment and the image of the Valley.

Bonnie Mochizuki stated that the area is within the Town limits and that if the lands were to become part of the private sector the Town would have control on planning and development plus revenues. She requested that the Council hold this item in abeyance until fully investigated.

Parsons stated that he felt he was not prepared to take action at this time that study is needed. Mayor Barker stated that there were several environmental issues that needed research before the Council would be in a position to take action. Mr. Bonomo stated that there was no rush for the Town to take any action on this adding that it would be at least one year after the Town agrees before any extraction would begin.

On a motion by Blaich, seconded by Shaw, the Council voted, with Rogers abstaining, unanimously to hold this item in abeyance until the Town's Planning & Zoning ordinance is developed and adopted.

Sewer District - Rent 1/2 of Last Room:

Blaich stated that she would abstain from any discussion and/or vote on this item due to a conflict of interests arising from her part ownership in the building currently housing the Sewer District. Acting Manager Devine stated that he had been approached by the Sewer District requesting rental of 1/2 of the last room in the Town Hall complex. He stated that the previous Manager had a verbal agreement with the school to use this room for storage for both the Town and the School District. The School District had stated that the room needed a lot of repairs that they were not willing to put any money into the room. Acting Manager Devine stated that the Sewer District was willing to make the necessary improvements. He referred to a memo from Town Attorney Ramsey which stated that the Town would need written consent from the School District before sub-leasing part of the complex.

On a motion by Diehl, seconded by Rogers, the Council voted

Parsons: NAY
Rogers: AYE
Diehl: AYE
Shaw: AYE
Blaich: ABSTAIN
Reynolds: AYE

that due to legal entanglements we do not attempt to sublease our existing space that we have a lease on with C.V.U.S.D.

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Resolution for Abandonment - Middle Verde - 87-28:

Parsons stated that he would abstain from any discussion and/or vote on this item due to a conflict of interests arising from a relative's involvement with the deed.

On a motion by Blaich, seconded by Rogers, the Council voted unanimously, with Parsons abstaining, to pass and adopt Resolution 87-28 as presented.

Town Insurance Premium - Due 1-1-88:

Acting Manager Devine stated that he had received a premium notice from Southwest Risk Services that shows an increase in the liability coverage and a decrease of the deductible amount to \$5,000.00. The annual premium will be \$28,726.00 unless we want to have a \$10,000.00 deductible. The higher deductible would save about \$3,000.00 on the annual premium.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve paying the higher premium to include the lower deductible.

Senior Citizen Donation of \$25.00:

Acting Manager Devine stated that he had been approached by the Senior Citizens group to have the Town donate \$25.00 for an American Flag display that the group would put up and take down on ten occasions annually.

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the donation to the Senior Citizens group for an American Flag display.

S.U.N.S. Telephone System:

Mayor Barker stated that he has the S.U.N.S. system in his place of business and that they are able to prepare billing that shows who made calls from which department.

The S.U.N.S. representative stated that the system would cut the Town's long distance expense approximately 30% and would keep track of who was making calls within the Town complex.

Parsons asked Mayor Barker and Vice Mayor Blaich for their opinions on this system since both utilize it in their businesses. Mayor Barker stated that he was very happy with the service and the ability to keep track of calls. Blaich stated that she was not happy with the system because their first bill was incorrect showing calls that were not initiated from their office. It's been six months and she still has not had a clarification of the billing. The representative from S.U.N.S.

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stated that there would be no monthly fee except for the actual cost of the calls. After one year the Town would own the dialing system.

On a motion by Parsons, seconded by Reynolds, the Council voted

Parsons: AYE
Blaich: NAY
Shaw: AYE
Diehl: AYE
Rogers: AYE
Reynolds: AYE

to subscribe to the S.U.N.S. phone system at the cost established on their contract.

Trash/Littering Ordinance 87-A26:

Mayor Barker read a letter from the Camp Verde Chamber of Commerce supporting the proposed ordinance concerning litter and trash blowing from vehicles. On a motion by Reynolds, seconded by Rogers the Council voted unanimously to hold a public hearing on this ordinance subject to approval to form by the Town Attorney.

Resolution to Establish Pension Plan - General Employees:

Acting Manager Devine reported that Tom Michael from ICMA Retirement Corporation had been here to speak to the Town employees regarding their retirement programs. He then stated that the Council would need to pass a resolution to accept the program. This would be the last action the Council would need to take on this item.

Mayor Barker called for a recess at 8:47 p.m.

The meeting was reconvened at 8:55 p.m.

Town Attorney Ramsey stated that the proposed resolution did comply with the requirements of the Internal Revenue Service.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to adopt Resolution 87-29, establishing the pension plan for the general employees.

Proposed Resolution for Water & Electricity for Hallett Plaza:

Mayor Barker read the proposed resolution which would require the Town to pay for the water and electricity for Hallett Plaza.

On a motion by diehl, seconded by Reynolds, the Council voted unanimously to adopt resolution 87-30 providing water and Regular

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electricity for Hallett Plaza subject to approval to form by the Town Attorney.

Road & Street Inspection Workshop in Prescott:

Acting Manager Devine stated that ASU was conducting a workshop regarding road and street construction inspection on January 20, 1988 in Prescott. He stated that the Town's Street Superintendent, Doug Jones, would like to attend.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to authorize the expenditure for registration for Street Superintendent, Doug Jones and Town Engineer, Todd Rockwell to attend the workshop in Prescott on January 20, 1988.

NACOG - Youth In School Program:

Acting Manager Devine reported that the NACOG Youth In School Program was accepting applications. These jobs are completely federally funded. Blaich asked if the Town had adequate staff available to supervise these positions. Acting manager Devine stated that there was not enough Town staff available to properly supervise.

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to authorize Acting Manger Devine to get more information and act accordingly if the Town can utilize this program.

Disbursements/Accounting:

On a motion by Diehl, seconded by Rogers, the Council voted unanimously to approve the disbursements from the General Fund on December 16, 1987 as presented.

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements from the Highway User Fund on December 16, 1987 as presented.

Call To The Public:

Bob Steele, Camp Verde resident, stated that he wants the Town to take an interest in Butler Center. He said the center was in bad shape and needed maintenance and care.

Jerry Taylor, Camp Verde Chamber of Commerce President, expressed his appreciation to the Town and Council for their support.

The Editor from the Journal asked about the contract between the County and the Town concerning the library. Mayor Barker stated that the issue of ownership of the library was still in question and would need clarification before any action can be taken.

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Set Next Meeting Time, Date & Place:

The Council will meet in a Work Session on January 6, 1988 at 5:00 p.m. at the Camp Verde Town Hall to discuss the Uniform Road Standards and the Personnel Policy. They will meet in Regular Session that same evening at 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:40 p.m.

Susan Marshall

Susan Marshall, Executive Secretary

A G E N D A

WORK SESSION

COMMON COUNCIL
Town of Camp Verde

CAMP VERDE TOWN HALL

JANUARY 6, 1988

5:00 P.M.

1) Call To Order

2) Roll Call

Discussion Personnel Policy & Procedure/Road Standards

3) Adjournment

MINUTES OF THE COMMON COUNCIL
TOWN OF CAMP VERDE
Camp Verde Town Hall

WORK SESSION
January 6, 1988
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on January 6, 1988 to discuss the Road Standards and the Personnel Policy. Mayor Barker called the meeting to order at 5:05 p.m.

Roll Call:

Bob Barker, Carol Blauch, Woody Diehl, Tap Parsons,
Marvin Reynolds, Carter Rogers and Tom Shaw

Also Present:

Chuck Devine, Acting Town Manager; Tom Odom, Planning
& Zoning Director; Doug Jones, Street Superintendent;
Todd Rockwell, Town Engineer and Susan Marshall,
Executive Secretary

The Council reviewed and discussed the proposed road standards for the Town of Camp Verde. It was suggested to contain all the necessary information into three documents, the Planning & Zoning Ordinance, the Sub-Division Regulations and the Road Standards. Mayor Barker stated that it was very important to tie all three documents together. Interpretation would be easier for the Council, the P & Z Commission and the general public if these documents were kept as simple as possible with cross references to each other.

The Council discussed the proposed personnel policy. Rogers stated that the Town needed general guidelines and suggested getting professional guidance in this area. Following discussion the consensus was to have Rogers contact some personnel directors for input and advice and set another Work Session to discuss it further.

The meeting was adjourned at 6:20 p.m.

Susan Marshall

Susan Marshall, Executive Secretary



CORRECTION

THE PRECEDING DOCUMENT
HAS BEEN
REPHOTOGRAPHED TO
ASSURE LEGIBILITY AND ITS
IMAGE APPEARS
IMMEDIATELY HEREAFTER

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