

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JANUARY 2, 1991  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion and Public Input on the Following:

- 3) Road Improvement Projects - Boot Hill, Apache Trail, Newton Lane
- 4) Camp Verde Chamber of Commerce Request for the Town to Investigate the Possibility of Becoming a "Targeted Area" Under the Arizona Affordable Home Loan Program
- 5) Consideration of Application to the Economic Strength Projects Fund
- 6) Review of Verde Wild and Scenic River Implementation Plan
- 7) 1991 ADOT Five Year Plan Road Priority Requests
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place<sup>\*</sup>
  - a) Work Session Regarding Ryal Canyon Bridge Project
  - b) Joint Work Session with Yavapai County Regarding Ryal Canyon Bridge Project
  - c) Work Session & Regular Session, January 16, 1991  
6:30 p.m. & 7:00 p.m.
- 10) Adjournment

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JANUARY 2, 1991  
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) Work Session - December 19, 1990
  - b) Regular Session - December 19, 1990
- 6) Disbursements & Advance Approvals
- 7) Road Improvement Projects - Boot Hill, Apache Trail, Newton Lane
- 8) Camp Verde Chamber of Commerce Request for the Town to Investigate the Possibility of Becoming a "Targeted Area" Under the Arizona Affordable Home Loan Program
- 9) Consideration of Application to the Economic Strength Projects Fund
- 10) Review of Verde Wild and Scenic River Implementation Plan
- 11) 1991 ADOT Five Year Plan Road Priority Requests
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
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  - c) Work Session & Regular Session, January 16, 1991  
6:30 p.m. & 7:00 p.m.
- 14) Adjournment

TOWN MANAGER'S REPORT  
REGULAR COUNCIL SESSION  
January 2, 1991

*DOM*

6) Disbursements & Advance Approvals:

The standard disbursement list is attached. A supplemental list is anticipated prior to the meeting.

7) Road Improvement Projects - Boot Hill, Apache Trail, Newton Lane:

The report from Todd Rockwell, Town Engineer is anticipated regarding the preliminary engineering and survey review. In the event it is available in time for Ron Ramsey, Town Attorney, to complete his review, the request for release to proceed with title work and right-of-way clearance procedures along with funding authorization may be ready for review and approval, if appropriate. Comments received to date indicate that there are right-of-way problems on Boot Hill Drive and Newton Lane, but not on Apache Trail.

8) Targeted Area Proposal for Arizona Affordable Home Loan Program:

A copy of the letter received from the Camp Verde Chamber of Commerce making this request is attached. The program is certainly a badly needed one. On the assumption that it will be handled through the banks, I strongly recommend it. If it requires that the Town be administratively involved, the Council will need to reconsider the priority assignment lists as the addition of any more projects without additional staffing will put us right back in the administrative problems that we are finally getting resolved. It may be that the program provides for funding assistance for staff and a place to locate them. As this is an area that I have not been involved in, and Laura is on vacation this week, I will seek a follow-up report from Laura when she returns. The program itself is a good one that helps to resolve the housing problems for many families who are just below the eligibility line for normal bank financing. If it follows the lines of the program that I am familiar with in several other states, it is a full time job for one person to administer.

9) Consideration of Application to the Economic Strengths Projects Fund:

This application opportunity was anticipated last summer when the program was first being set up. The several parties seeking to deal with the water and sewer problems in the vicinity of I-17, SR 260 and Industrial Drive were offered the opportunity to deal with the problems in a substantially grant funded project.

This was conditioned upon them being ready to proceed in November such that the time required to prepare a viable application, and to deal with the time consuming problems of the special requirements under the two grant programs involved, could be met. Unfortunately, the timing of the business decisions involved did not match the time table. After a meeting with several of the parties on a related matter on Thursday, December 27, 1990, the business decisions have still not been made. It is highly unlikely that the one truly viable project could be prepared in time to proceed with viable applications. The intent was to provide for an application to the Department of Commerce for the water and sewer line construction along with a second application under the Economic Strength Projects Fund to widen and pave the street after the project.

There may be other opportunities for use of the funds, but at this point I am unaware of them. Laura will provide an overview report that is intended to make the Council and the public aware of the eligibility requirements for the grant. Unfortunately, the critical factor is based upon the creation of new employment opportunities in Arizona.

10) Review of the Verde Wild and Scenic River Implementation Plan:

Laura Kuhn, Planning Director, has prepared a short memo (attached) providing a quick summary of the plan. As she notes in the memo, this is the proposed plan for implementation of the Wild & Scenic River provisions for the portion of the Verde River between Beasley Flats and Childs. Any comments that need to be made in response to the proposal must be forwarded to the Forest Service by January 4, 1991. Anyone wishing to review the proposed plan should see Laura on the week of December 31, 1990.

11) 1991 ADOT Five Year Plan Priority Requests:

After discussion with Joe Weideman and Christine Nelson from NACOG, it is apparent that ADOT has a significant problem to deal with. They are currently facing a shortfall in funding for each of the five years in the 1990 five year plan. As a result, the warnings are coming that ADOT is about to announce a series of one year delays for projects in each of the five years, with some projects being cancelled altogether or delayed indefinitely. ADOT has a meeting called for Thursday, January 3, 1991 in Phoenix that is restricted to Councils of Governments transportation planners. Christine Nelson will be attending that meeting and will provide us with information as soon as possible after it. Until then, NACOG has the process on hold.

13 Set Next Meeting Time, Date and Place:

A work session and meeting for January 9, 1991 for Airport Plans.

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
WORK SESSION  
January 2, 1991 6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on January 2, 1991. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call:

Carter Rogers, Tap Parsons, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky and Marvin Reynolds

Also Present:

Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Laura Kuhn, Planning & Zoning Director and Susan Marshall, Recording Secretary

Road Improvement Projects - Boot Hill, Apache Trail, Newton Lane:

Engineer Rockwell reported the right-of-way stakes would be put out in the areas, deed descriptions had been done and the surveys should be completed by the end of next week. Mr. Graves stated he would like to see the roads paved.

Camp Verde Chamber of Commerce Request for the Town of Investigate the Possibility of Becoming a "Targeted Area" Under the Arizona Affordable Home Loan Program:

Assistant Manager Trewern asked for Council direction on this item stating more information would be needed before Council could act on it. No public input.

Consideration of Application to the Economic Strength Projects Fund:

P&Z Director Kuhn stated the only project this program would assist would be direct road building into a commercial area which would provide jobs. No public input.

Review of Verde Wild and Scenic River Implementation Plan:

P&Z Director Kuhn stated she had received the full report and the plan was to protect the Verde River and to enable the USFS to keep count of how many people are using the river. She stated the USFS was only asking for comments from the Town. None of the Plan would involve the Town directly. No public input.

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
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Roll Call:

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Also Present:

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Work Session - January 2, 1991 - Page 2:

1991 ADOT Five Year Plan Road Priority Requests:

Assistant Manager Trewern stated there would be cuts in ADOT funding and several projects could be dropped from the Five Year Plan. He stated there would be more information available after the ADOT meeting on January 3, 1991. Parsons stated the Circle K intersection had been postponed and urged the Council to consider pushing to have this project completed. No public input.

Call To The Public:

No public input.

Set Next Meeting Time, Date & Place:

Assistant Manager Trewern stated information was needed from the Town Engineer before setting meetings regarding Ryal Canyon. The Council will meet at the Camp Verde Town Hall on:

- a) Work Session and Regular Session, January 16, 1991 6:30 p.m. and 7:00 p.m.
- b) Work Session - Joint with P&Z Commission - January 23, 1991 - 5:00 p.m. to discuss the General Plan
- c) Council Hears P&Z Matters - January 23, 1991 - 7:00 p.m.

Adjournment:

Meeting was adjourned at 6:55 p.m.

*Susan Marshall*  
Susan Marshall, Recording Secretary

Jay Trewern, Town Clerk

*Arthur Rogers*

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
REGULAR SESSION  
January 2, 1991 7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on January 2, 1991 in order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:05 p.m.

Kaminsky lead the Pledge of Allegiance.

Roll Call:

Carter Rogers, Tap Parsons, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky and Marvin Reynolds

Also Present:

Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Laura Kuhn, Planning & Zoning Director and Susan Marshall, Recording Secretary

Information & Updates:

Parsons reported the Verde Valley/Sedona Transportation Committee would be meeting at the Yavapai County Justice Facility on January 3, 1991 at 2:00 p.m.

Minutes of the Previous Meetings:

- a) Regular Session, December 19, 1990 7:00 p.m.
- b) Work Session, December 19, 1990 6:30 p.m.

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to approve items a) and b) as presented.

Disbursements & Accounting - Standard Disbursements and Advance Approvals:

On a motion by Shaw, seconded by Kaminsky, the Council voted unanimously to approve the disbursements, dated January 2, 1991, including the Supplementals, as presented.

Road Improvement Projects - Boot Hill, Apache Trail, Newton Lane:

Engineer Rockwell reported the right-of-way stakes would be put out in the areas, deed descriptions had been done and the surveys should be completed by the end of next week. On a motion by Parsons, seconded by Diehl, the Council voted unanimously to hold this item in abeyance until the surveys are completed.



Regular Session - January 2, 1991 - Page 2:

Camp Verde Chamber of Commerce Request for the Town of Investigate the Possibility of Becoming a "Targeted Area" Under the Arizona Affordable Home Loan Program:

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to hold this item in abeyance until more information can be obtained.

Consideration of Application to the Economic Strength Projects Fund:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to not pursue application to the Economic Strength Projects Fund.

Review of Verde Wild and Scenic River Implementation Plan:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to have the P&Z Director draft a letter to the USFS regarding the permit process and the concerns for the Wingfield Mesa, which is one of the areas to be considered in the Airport Study.

1991 ADOT Five Year Plan Road Priority Requests:

A list of the projects from last year is attached and becomes a part of these minutes. On a motion by Kaminsky, seconded by Diehl, the Council voted unanimously to keep the list as it stands without the duplications and to add the Montezuma Castle Highway from the Circle K intersection to I-17, and Grandpa Wash on Middle Verde Road.

Call To The Public:

No public input.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall on:

- a) Work & Special Session - 01/09/91 - Time not Specified. Meeting will be posted.
- b) Work Session and Regular Session, January 16, 1991 6:30 p.m. and 7:00 p.m.
- c) Work Session - Joint with P&Z Commission - January 23, 1991 - 5:00 p.m. to discuss the General Plan
- d) Council Hears P&Z Matters - January 23, 1991 - 7:00 p.m.

Adjournment:

Meeting was adjourned at 7:28 p.m.

Regular Session - January 2, 1991 - Page 3:

*Susan Marshall*  
Susan Marshall, Recording Secretary

Jay Trewern, Town Clerk

*Carter Rogers*

A G E N D A

JOINT WORK SESSION OF THE  
COMMON COUNCIL AND THE  
AIRPORT PLANNING ADVISORY COMMITTEE  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JANUARY 9, 1991  
4:15 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Evaluate Airport Master Plan Proposals
- 4) Adjournment

MINUTES  
JOINT WORK SESSION OF THE  
COMMON COUNCIL AND THE  
AIRPORT PLANNING ADVISORY COMMITTEE  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JANUARY 9, 1991

The Common Council and the Airport Planning Advisory Committee of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on January 9, 1991. Mayor Rogers called the meeting to order at 48:20 p.m.

ROLL CALL:

Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Jerry Taylor, Pat Kaminsky, and Marvin Reynolds

ALSO PRESENT:

Laura Kuhn, Planning and Zoning Director, Ron Ramsey, City Attorney, Jay Trewern, Assistant Town Manager and Louise Loshonkohl, Recording Secretary

DISCUSSION ON THE FOLLOWING ITEM:

A. Evaluate Airport Master Plan Proposals

Kuhn explained the process used to rank each proposal. A Ranking Sheet was provided with each proposal for completion. (A copy of the Proposal Ranking Sheet is attached and becomes a part of these minutes.) Each firms proposal will be reviewed and a consensus will be reached at the end of this meeting regarding the firms to be interviewed.

1. Ellis-Murphy Engineers/Planning/and Surveyors  
A Division of Gannett Fleming of Arizona, Inc.

OBSERVATIONS:

Good Format

Project Team's time was broken down as to how much time each member would spend on the project.

Identified staff availability.

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Focus was on the existing airport.

Have had contact with town residents regarding the airport.

Had specific dates for start and completion.

Access was addressed.

Environmental concerns were addressed along with noise, land use compatibility and obstruction.

They identified a ranking system to be used in the decision regarding locating the airport.

It was not cluttered with graphics and promotional material.

Their computer system AUTO CADD will be a definite benefit.

Good qualifications and client list.

Have had experience with Towns our size.

2. Nicklaus Engineering, Inc.

Proposal was smallest.

There were typing errors in the proposal.

Format was not complete.

Basic points were covered, did not have enough depth in resumes.

Projects are related to construction projects, not feasibility studies.

3. Johannessen & Girard

Concise and short.

The time line went up to the last date due.

A good balance in working in different types of communities.

Good site analysis section.

No dates listed on previous jobs.

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Airport Study  
Jan. 9, 1991

4. P & D Aviation

Proposal had a lot of promotional material.

Qualification list was not very informative.

No time line.

No scope o work.

Good experience for Principal in charge.

Good interface with ADOT and FAA.

Lacking creativity.

No site analysis information.

5. Coffman Associates  
Airport Consultants

Complete proposal.

Experience is high in small and large rural areas.

Extensive Environmental and Airport Noise and Compatibility Studies.

Project team has Planner.

Summary of Staff Professional Experience was very informative.

Did have time scheduled for final report and buffer.

Project Approach was outstanding.

Sample Summary Report was very good.

6. Franzoy-Corey  
Engineering Company

Proposed three to five sites for consideration.

Did identify NACOG.

Scope of Work seemed to be out of order.

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Jan. 9, 1991

Proposal does address Environmental review.

Project Team Manager has diverse experience.

Did not see an Engineer on project team.

Time Schedule was not addressed.

Good project team.

Diverse background in working with rural agencies.

Good range of review factors noted in proposal for Site Analysis.

7. Carter Associates, nc.

Complete.

Qualifications were good.

Mentioned three alternative sites.

Have worked with ADOT and FAA.

Broad range of experience in Planning and Engineering.

Have worked with Project Advisory Committees and addressed how they would work with this Committee.

Time line was less than requirement.

Extensive background.

Lacking in Land Use Factor information.

Specifically include a Hydrologist in Project Team.

After the review of proposals were completed the consensus of the Committee was to invite the following four firms for interviews.

1. Ellis-Murphy
2. Coffman Associates
3. Carter Associates
4. Franzoy Corey

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Airport Study  
Jan. 9, 1991

The following questions and guidelines were established for the interview:

Firm is to bring key staff people to interview.  
Use Standard form questionnaire for Airport Study from ADOT.  
Questions to be included in interview:

1. How much time will their staff spend in Camp Verde?
2. Will the ones who addressed only one site be flexible?
3. What will the Final Report format consist of?
4. Ask for specific job history on each Project Team Member to include dates.
5. Will their firm address Environmental concerns.
6. How extensive is experience with ADOT and FAA.
7. How much experience have each firm had with Local Advisory Committee.

Rogers asked that other questions be developed for the interview. He also suggested that contact be made with other rural areas for assistance in the formation of these questions. Payson was suggested as a good contact because of its similarity with Camp Verde.

The interviews will be held January 14th. beginning at 4:00 p.m.

The meeting was adjourned at 5:40 p.m.

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David Maynard, Town Manager

  
Louise Loshonkohl, Recording Secretary





A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JANUARY 16, 1991  
6:30 P.M.

1. Call to Order
2. Roll Call
- Discussion and Public Input on the Following:
3. Selection of Street Striper Bid.
4. Road Improvement Projects - Apache Trail, Boot Hill, Newton Lane.
5. Review of Bid Documents for Ditch Crossings/Bridge Replacements on Salt Mine Road and Quarterhorse Lane; and Possible Release to Advertise for Bids.
6. Proposed Detention Agreement with BIA/Truxton Canon Agency.
7. Review of Bid Documents for Annual Audit; Possible Release to Advertise for Bids.
8. Airport Consultant Selection Process.
9. Ordinance Defining Acting Manager, Acting Clerk and Appropriate Authorities.
10. Call to the Public
11. Adjournment.

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JANUARY 16, 1991  
7:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Information and Updates
  - a) Town Attorney report on Weed problems in Verde Lakes.
  - b) Status of Park Verde Estates Flooding Problems.

Discussion and Possible Action on the Following:
5. Approval of the Minutes
  - a) Work Session - January 2, 1991
  - b) Regular Session - January 2, 1991
  - c) Work Session - December 12, 1990
  - d) Regular Session - December 12, 1990
6. Disbursements and Advance Approvals
7. Quarterly Reports From Commissions:
  - a) Planning Commission - David Kaminsky
  - b) Parks Commission - Hank Hoover
  - c) Library Commission - Dorothy Wood
8. Selection of Street Striper Bid.
9. Road Improvement Projects - Apache Trail, Boot Hill, Newton Lane.
10. Review of Bid Documents for Ditch Crossings/Bridge Replacements on Salt Mine Road and Quarterhorse Lane; and Possible Release to Advertise for Bids.
11. Proposed Detention Agreement with BIA/Truxton Canon Agency.
12. Review of Bid Documents for Annual Audit; Possible Release to Advertise for Bids.
13. Airport Consultant Selection Process.

14. Ordinance Defining Acting Manager, Acting Clerk and Appropriate Authorities.
15. Call to the Public
16. Set Next Meeting Time, Date & Place.
  - a) Work Sessions Regarding Ryal Canyon Bridge Project.
  - b) Work Session - Joint with P&Z Commission - January 23, 1991 - 5:00 p.m. to discuss the General Plan.
  - c) Council Hears P&Z Matters - January 23, 1991 - 7:00 p.m.
  - d) Regular Meeting & Work Session - February 6, 1991
17. Adjournment.

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
WORK SESSION  
CAMP VERDE TOWN HALL  
JANUARY 16, 1991  
6:30 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on January 16, 1991 in order to obtain public input on agenda items. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call:

Carter Rogers, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky and Marvin Reynolds.

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Chuck Devine, Town Marshal and Susan Marshall, Recording Secretary

Selection of Street Striper Bid:

Assistant Manager Trewern reviewed the bids received stating the representative from Clarkdale agreed with Camp Verde to reject the lowest bidder because it did not meet the specifications. The Staff recommendation is to accept the lowest bid that does meet required specifications. Street Superintendent Jones asked for Council approval of the addition of tank agitators. No public input.

Road Improvement Projects - Apache Trail, Boot Hill, Newton Lane:

Attorney Ramsey reported that Apache Trail lies completely within sub-division boundaries. Engineer Rockwell reported the right-of-way stakes were in place and there were a few minor problems with drainage that could easily be corrected during construction. Any update on Boot Hill and Newton Lane would be held over until the February 6, 1991 Council meeting. No public input.

Review of Bid Documents for Ditch Crossings/Bridge Replacements on Salt Mine Road and Quarterhorse Lane; and Possible Release to Advertise for Bids:

Manager Maynard reported the bid documents were completed for two of the three crossings being considered for work. Street Superintendent Jones stated these two crossings were scheduled for spring construction. No public input.

Work Session - January 16, 1991 - Page 2:

Proposed Detention Agreement with BIA/Truxton Canon Agency:

Marshal Devine stated he had been approached by the BIA to house their prisoners until transportation could be arranged. He stated this would be a federal agreement and would be for temporary housing only. Rogers asked to have the phrase "Amount subject to annual review" added to the document. No public input.

Review of Bid Documents for Annual Audit; Possible Release to Advertise for Bids:

Assistant Manager Trewern reported the audit bid packet was completed following a model issued by the GFOA. He reported this was a standard format and would be a one year contract with a possible renewal for two more years. He stated the Town must go to bid every three years for their audit. No public input.

Airport Consultant Selection Process:

Manager Maynard reported this item needed to be postponed until the interview process has been completed. No public input.

Ordinance Defining Acting Manager, Acting Clerk and Appropriate Authorities:

Manager Maynard stated this ordinance would clean up any conflicts in job descriptions and duties for the Acting Town Manager, Town Clerk and Acting Town Clerk. Diehl asked to have corrections made and have this brought back to the Council at the next meeting. No public input.

Notice of Election - Resolution 91-135:

Manager Maynard stated this was the standard resolution required by statute. No public input.

Call To The Public:

No public input.

Adjournment:

Meeting was adjourned at 6:55 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Jay Trewern, Town Clerk

Arthur Rogers

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
REGULAR SESSION

CAMP VERDE TOWN HALL

JANUARY 16, 1991  
7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on January 16, 1991 in order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Mayor Rogers asked for a moment of silence for American troops serving overseas and then lead the Pledge of Allegiance.

Roll Call:

Carter Rogers, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky and Marvin Reynolds. Tap Parsons arrived at 7:15 p.m.

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Chuck Devine, Town Marshal; and Susan Marshall, Recording Secretary

Information & Updates:

- a) Town Attorney Report on Weed Problems in Verde Lakes

Town Attorney Ramsey reported there were three areas of concern, i.e., littering, fire hazard and zoning violations. He reported the State Fire Marshal would be the one involved with fire hazards after complaints had been filed. The littering question would be a misdemeanor and handled by the Town Marshal's Office and would be a concern only if it was a public nuisance, a health hazard or if toxic dumping was occurring. The zoning violations are being worked on by the Planning & Zoning Department. He stated the deed restrictions could also be enforced. He suggested having the POA notify the absentee owners asking permission to clear their properties of brush and billing the owners for this service.

- b) Status of Park Verde Estates Flooding Problems

This item was placed on hold until the next Council meeting.

Minutes of the Previous Meetings:

- a) Work Session - January 2, 1991
- b) Regular Session - January 2, 1991
- c) Work Session - December 12, 1990
- d) Special Session - December 12, 1990

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve items a-d above as presented.

Disbursements and Advance Approvals:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the disbursements, supplemental listing and approve the Street Superintendent to pursue the purchase of a new mower deck.

On a motion by Reynolds, seconded the Kaminsky, the Council voted unanimously to approve P&Z Director Kuhn's attendance at an APA conference in New Orleans.

On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to authorize the Town Manager to begin the dental plan for the Town employees.

Quarterly Reports From Commissions:

- a) Planning Commission - David Kaminsky
- b) Parks Commission - Hank Hoover
- c) Library Commission - Dorothy Wood

These reports were postponed until another Council meeting.

Selection of Street Striper Bid:

Assistant Manager Trewern reviewed the bids received stating the representative from Clarkdale agreed with Camp Verde to reject the lowest bidder because it did not meet the specifications. The Staff recommendation is to accept the next lowest bid that does meet required specifications. Street Superintendent Jones asked for Council approval of the addition of tank agitators. On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to reject the lowest bid because it did not meet specifications and to accept the next lowest bid from Morton Coating, Bauer Division, for a TMT 43PC street striper including the option of tank agitators at a total cost of \$31,500.00.

Road Improvement Projects - Apache Trail, Boot Hill, Newton Lane:

Attorney Ramsey reported that Apache Trail lies completely within sub-division boundaries. Engineer Rockwell reported the right-of-way stakes were in place and there were a few minor problems with drainage that could easily be corrected during construction.

Regular Session - January 16, 1991 - Page 3:

Any update on Boot Hill and Newton Lane would be held over until the February 6, 1991 Council meeting. On a motion by Taylor, seconded by Kaminsky the Council voted unanimously to bind Apache Trail over for preparation of construction and to carry Boot Hill and Newton Lane until the next regular Council meeting.

Resolution 91-135 - Notice of Election:

On a motion by Taylor, seconded by Kaminsky the Council voted unanimously to adopt Resolution 91-135, Notice of Election.

Review of Bid Documents for Ditch Crossings/Bridge Replacements on Salt Mine Road and Quarterhorse Lane; and Possible Release to Advertise for Bids:

Manager Maynard reported the bid documents were completed for two of the three crossings being considered for work. Street Superintendent Jones stated these two crossings were scheduled for spring construction. On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to separate the two crossings out to give different contractors an opportunity to bid on one, two or both projects.

Proposed Detention Agreement with BIA/Truxton Canon Agency:

Marshal Devine stated he had been approached by the BIA to house their prisoners until transportation could be arranged. He stated this would be a federal agreement and would be for temporary housing only. Rogers asked to have the phrase "Amount subject to annual review" added to the document. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to table any action on this item until the next Council meeting.

Review of Bid Documents for Annual Audit; Possible Release to Advertise for Bids:

Assistant Manager Trewern reported the audit bid packet was completed following a model issued by the GFOA. He reported this was a standard format and would be a one year contract with a possible renewal for two more years. He stated the Town must go to bid every three years for their audit. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to table any action on this item until the next Council meeting.

Airport Consultant Selection Process:

Manager Maynard reported this item needed to be postponed until the interview process has been completed. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to table any action on this item until the next Council meeting.



Regular Session - January 16, 1991 - Page 4:

Ordinance Defining Acting Manager, Acting Clerk and Appropriate Authorities:

Manager Maynard stated this ordinance would clean up any conflicts in job descriptions and duties for the Acting Town Manager, Town Clerk and Acting Town Clerk. Diehl asked to have corrections made and have this brought back to the Council at the next regular session. On a motion by Diehl, seconded by Shaw, the Council voted unanimously to table any action on this item until the next Council meeting.

Call To The Public:

No public input.

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall on:

- a) Work Session Regarding Ryal Canyon Bridge Project
- b) Work Session - Joint with P&Z Commission - January 23, 1991 - 5:00 p.m. to discuss the Work Plans & Priorities
- c) Council Hears P&Z Matters - January 23, 1991 - 7:00 p.m.
- d) Regular Meeting & Work Session - February 6, 1991 - 6:30 & 7:00 p.m.

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to change the wording for the meeting with the P&Z Commission to limit the discussion to item previously given to the Commission for their consideration.

Adjournment:

Meeting was adjourned at 7:50 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

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Jay Trewern Town Clerk

Carter Rogers

A G E N D A  
SUPPLEMENTAL  
WORK & REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JANUARY 16, 1991  
6:30 P.M. & 7:00 P.M.

Discussion and Possible Action on the Following:

9A) RESOLUTION 90-135 - NOTICE OF PRIMARY ELECTION

TOWN MANAGER'S REPORT  
REGULAR COUNCIL SESSION  
January 16, 1991

oam

4. Information and Updates:

Town Attorney Ron Ramsey has completed his review of the issues and reports concerning the weed problems in Verde Lakes and the status of the Park Verde Estates flooding problems. He will report back to the Council on alternatives available and the remedial actions that are within the Town's jurisdiction for each issue, as well as potential remedies available to the residents.

5. Approval of the Minutes:

The minutes for the December 12th and January 2nd Council Sessions are enclosed for Council review and approval.

6. Disbursements and Advance Approvals:

The standard disbursements lists are attached for Council review. A supplemental list is anticipated.

7. Quarterly Reports from Commissions:

The regular Quarterly Reports are due at this Council Meeting. The Commission Chairpersons have been notified of the meeting and reminded that the reports are due.

8. Selection of Street Striper Bid:

Bid opening for the Street Striper is scheduled for Tuesday afternoon. Provided that the bids are clean and a bid does meet the requirements and proposed budget, the bid award will be prepared for this meeting. Town Engineer Todd Rockwell and Street Superintendent Doug Jones will be prepared to make a recommendation on bid award.

9. Road Improvement Projects - Apache Trail, Boot Hill Drive and Newton Lane:

The item is returning to the Council as one of the roads, Apache Trail, is ready to proceed to the next step in the process. The other two may or may not be ready in time for the meeting. The report will be available prior to the meeting.

10. Review of Bid Documents for Ditch Crossings/Bridge Replacements on Salt Mine Road and Quarterhorse Lane; and Possible Release to Advertise Bids:

Time is the essence on these projects as the ditch is "dry" during the next four to six weeks. The proposed bid documents have been turned in to the Town Attorney or Town Manager for review yet. As soon as they are received, the proposed bid documents will be provided to the Council for their review. Ron and I will have our reviews available for the meeting, due to other higher priority commitments.

11. Proposed Detention Agreement with BIA/Truxton Canon Agency:

The proposed agreement is attached for Council review. Town Attorney Ron Ramsey will have his review ready for the meeting.

12. Review of Bid Documents for Annual Audit; Possible Release to Advertise for Bids:

The old contract arrangement expired with the last audit performed by R.C. Denen. Consequently the audit needs to go back out to bid. Jay has prepared a proposed form of request for bids. Ron and I have not had the opportunity to review it before this report is submitted, but will strive to have the review completed prior to the meeting.

13. Airport Consultant Selection Process:

The Council met with members of the Airport Planning Advisory Committee to evaluate the proposals received for the Site Selection and Feasibility Study and Preliminary Airport Master Plan on Wednesday, January 9, 1991. The results of the work session were that the Town Manager invited four firms to interview on Monday, January 14, 1991. A copy of the form letter is attached. The next steps in the selection process are anticipated to be taken at the January 16th Council Meeting.

14. Ordinance Defining Acting Manager, Acting Clerk and Appropriate Authorities:

The proposed ordinance is attached. It has been reviewed by the Town Clerk, Town Manager and Town Attorney who have agreed to the provisions of the proposed ordinance as being reasonable and legal. This proposed ordinance is submitted as a means of resolving the conflicts in prior ordinances and job descriptions.

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
MONDAY, January 21, 1991  
8:00 a.m.

- 1) Call To Order
- 2) Roll Call
- 3) Airport Study Interview
- 4) Adjournment

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
MONDAY, January 21, 1991  
4:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Airport Study Interviews
- 4) Adjournment

DRAFT

MINUTES

AIRPORT SITE SELECTION AND MASTER PLAN STUDY

INTERVIEW/ELLIS MURPHY

JANUARY 21, 1991

The meeting was called to order at 8:20 a.m. by Mayor Rogers at Camp Verde Town Hall on January 21, 1991.

PRESENT:

Carter Rogers, Mayor, Tap Parsons, Tom Shaw, Jerry Taylor, Woody Diehl, Pat Kaminsky, and Marvin Reynolds of the Council.

C.A. McDonald, Jack Bird and Bob Barker of the Airport Study Committee.

Ronald Schreier, James Vercellino and John Anderson representing Ellis Murphy.

ALSO PRESENT:

David Maynard, City Manager and Louise Loshonkohl, Recording Secretary

Ronald Schreier, Project Manager, gave a short presentation. Mr. Schreier has been with Ellis Murphy since 1957, John C. Anderson worked for them for 20 years and now has his own firm in Camp Verde and is a consultant with them. Mr. Vercellino has been affiliated with Ellis Murphy for 14 years. He also presented a large map of Arizona with tags on each Town Site in which they have had projects.

James Vercellino, Principal Planner, introduced himself as having experience on literally every airport in the State of Arizona. Mr. Vercellino was with the State Department of Aeronautics for 20 years. He drafted legislation for State Airport Budget and Funding while in their employ.

He has recently worked on the Cottonwood Airport, the Verde Regional Airport Plan and is currently working on the Sedona Master Plan. He worked on the Camp Verde Airport 30 years ago but could not complete this work because Camp Verde was not a municipality at that time. His experience consists of construction, funding and various studies including Environmental. He has worked closely with FAA on funding projects.

Mr. Schreier proposed the following schedule for APAC meetings:

1. Kickoff to schedule all meetings, selection of sites and to find out the facilities desired by the Town.

After this meeting Ellis Murphy would evaluate sites, accessibility, cost, environmental concerns, social issues and obstruction. The Typical Airport Layout and Forecast would also be done.

2. Review all findings on various sites and pick three or four for further information.

Ellis Murphy would gather all information needed on the preliminary sites.

3. At this meeting all sites would be ranked and a selection made.

The forecast would be updated, Master Plan and Airport Plan would be developed.

4. Present Master Plan, Forecast and Airport Development Plan.
5. Public Hearing

Mr. Schreier also stated that if other meetings were necessary his firm would accommodate.

Mr. Maynard asked and received answers on the following questions:

1. Would you summarize the key requirements of a site feasibility study and a preliminary master plan which must be completed in order to qualify for State and Federal construction funding?



Answer: 1. Environmental Study and Analysis  
2. Availability & Cost  
3. Access  
4. Should be a member of ADOT present at meetings to assure compliance with their requirements. All plans would have to be complete.

2. What experience have you had working with small community airports?

Answer: Has extensive experience working in small communities. Information is in text.

3. What experience have you had working with the U.S. Forest Service and Bureau of Land Management?

Answer: Ellis Murphy acquired 1100 acres of land free in Grand Canyon. Handled a trade with Forest Service for Sedona Airport. Swapped State and Federal land for Gila Bend. Dealt with Department of Reclamation in Payson and U.S. Forestry in Williams.

4. Have you dealt with endangered species during the environmental assessment of an airport plan?

Answer: Have done seven complete environmental studies. Ellis Murphy has had dealings with Fish and Game, Land Department and Parks Department regarding endangered species.

5. How do you propose to address the question of archeological sites within the project?

Answer: The cost is included in the proposal for a certified firm.

6. What experience have you had resolving restricted airspace problems (Part 77 & adjoining airports)?

Answer: Experience in Glendale and Chandler. Don't believe you will have a problem here.

7. Are you familiar with the secondary standards and project financing for secondary airports?

Answer: Answered in presentation, very extensive.

8. What recent project have you completed that is most similar to the Camp Verde Project?

Answer: Kearney, Site Selection and Master Plan  
Payson, Master Plan  
Holbrook, Master Plan  
Williams, Environmental  
Gila Bend, Environmental

9. How do you plan to coordinate the site location work with the other airport facilities in the area?

Answer: Ellis Murphy would coordinate with other airport sites. Additional information in text.

10. According to your proposal, who will be the project manager and how much time will he/she spend on the project?

Answer: Ron Schreier will be Project Manager. James Vercellino will be principal planner. A complete breakdown is in text.

11. Who will be spending the most amount of time on the project? Is he/she present during the interview? If not, why not? What is his/her qualifications and experience?

Answer: Answer already given in text. Person is attending who will spend most time. Qualifications are given in text.

12. What specific problems have you found in Camp Verde regarding the Airport Study?

Answer: Noise, runway length, construction funding.

13. How do you plan to address these problems?

Answer: Would provide noise analysis for information.  
Would try to build runway to minimum.  
Would assist in all phases of funding.

During and after the question period these were other questions asked by committee or council.

Page 5

Barker asked if the airport runway can be shifted if necessary? Schreier replied that it could. He also asked if the closeness to Cottonwood Airport would create a problem? Schreier said he did not think there was a problem.

Parsons asked if 500 feet of grading is needed on each side of the runway? The requirement is 200 feet.

Barker asked if we would have ADOT approval after this plan is complete? Vercellino said ADOT would be involved with the whole procedure and at completion funding would be requested. Vercellino also stated that since he is an independent he could help with the funding process including phone calls.

Carter asked how much of this report would include cook book information? Vercellino stated that this report is going to be tailored for Camp Verde, only format would be the same as others.

Reynolds asked what percentage we could expect to obtain from funding? 95% for State and Federal

Kaminsky asked how many jobs they have handled including Master Plan and construction phase? Williams, Gila Bend, Glove and Chandler.

Diehl asked what type of information would be given to Council and Committee in order for them to make selection? Vercellino said information would include a ranking system.

Shaw asked if a different site were chosen would the Environmental Study be effected? If a new site were selected the Environmental would be more costly.

Jack Bird stated he felt the study should address immediate future - 5 to 10 years and long range uses 10 to 20 years. Ellis Murphy would include these time tables in their study.

Maynard asked if the \$42,000 would include all costs with no out-of-pocket or additional costs? Schreier said \$42,000 would be total cost.

This interview adjourned at 9:20 a.m.

DRAFT

MINUTES  
AIRPORT SITE SELECTION AND MASTER PLAN STUDY

INTERVIEW/Franzoy-Corey  
JANUARY 21, 1991

The meeting was called to order at 4:10 p.m. by Mayor Rogers at Camp Verde Town Hall on January 21, 1991.

PRESENT: Carter Rogers, Mayor, Tap Parsons, Tom Shaw, Jerry Taylor, Woody Diehl, Pat Kaninsky and Marvin Reynolds of the Council.

C.A. McDonald, Jack Bird and Jack Blum of the Airport Study Committee Bob Barker arrived at 4:50 p.m.

Jim Hawley, Project Manager, Dave Miller, Project Planner and Renee' L. Hoekstra, Public Participation Coordinator of Franzoy-Corey

ALSO PRESENT:

David Maynard, Town Manager and Louise Loshonkohl, Recording Secretary

Mr. Hawley gave a presentation explaining that his firm can take the Town of Camp Verde from the planning stage through construction and management of the airport with their experience and expertise.

While using various charts Mr. Hawley gave an agenda for meetings proposed during the planning process:

1. Establish Committee
2. Site Selection
3. Develop Master Plan
4. Approvals from State and FAA
5. Two or three public meetings are anticipated
6. If necessary they are available for more meetings.

David Miller, Project Planner reported on the following:

1. Existing land use would be considered to insure compatibility.
2. Economic Development, adjacent land uses and potential for future development considered.
3. Public Involvement using public workshops encourage positive town attitude.
4. Public Lands would be considered since the existing airport is bounded by Forest Lands.
5. Funding would be covered with National and State agencies including ADOT and FAA.
6. Coordination with State and Regional Planning.

David Maynard asked and received answers on the following questions.

1. Would you summarize the key requirements of a site feasibility study and a preliminary master plan which must be completed in order to qualify for State and Federal construction funding?

Answer:

1. The site must be the best possible selection.
2. Design will be based on FAA and State standards.
3. Make sure community is very involved.
4. Make sure FAA is at all meetings and appraised of all items.
5. Their flow chart is based on Advisory Circulars, this will assure compliance.

2. What experience have you had working with small community airports?

Answer: St. Johns, Master Plan  
Buckeye, Final Design  
Quartzite, Master Plan  
Cave Junction, CA  
Banning, CA

3. What experience have you had working with the U.S. Forest Service and Bureau of Land Management?

Answer: Dealt with BLM in Alaska  
U.S. Forestry in Oregon  
BLM in Quartzite  
U.S. Forestry with Indian Tribes in Wyoming

4. Have you dealt with endangered species during the environmental assessment of an airport plan?

Answer: Yes, during the environmental process we have hired experts including historians, geologists and archaeologists when necessary. If a problem is identified it must be addressed as early as possible.

5. How do you propose to address the question of archeological sites within the project?

Answer: As soon as this problem is identified an expert from ASU Archaeological Department would become involved.

6. What experience have you had resolving restricted airspace problems (Part 77 & adjoining airports)?

Answer: Work experience included a high congestion area issue that resulted in a special FAR. Need to establish plan, involve ADOT, FAA and pilots. Obstructions become important.

7. Are you familiar with the secondary standards and project financing for secondary airports?

Answer: Yes. May be able to borrow matching funds from ADOT.

8. What recent project have you completed that is most similar to the Camp Verde Project?

Answer: Quartzite, AZ  
Lynden, WA

9. How do you plan to coordinate the site location work with the other airport facilities in the area?

Answer: This is not an unusual situation. We would work and communicate with other airports to resolve conflicts.

10. According to your proposal, who will be the project manager and how much time will he/she spend on the project?

Answer: See chart in proposal.

11. Who will be spending the most amount on the project? Is he/she present during the interview? If not, why not? What is his/her qualifications and experience?

Answer: See chart in proposal. All members were present.

12. What specific problems have you found in Camp Verde regarding the Airport Study?

Answer: Low Terrain of importance when considering extending the runway.  
Elevation and Temperature  
Grading of runway  
Limited amount of land  
Noise

13. How do you plan to address these problems?

Answer: A comprehensive study would be done. There is a need to control and own as much land as possible. All could be worked out while working within FAA guidelines.

Other questions:

Taylor asked why separate noise and environmental studies?

Miller stated that noise compatibility must be maintained with Land Use based on forecasts. The FAA noise computer program will be used. There could be a problem when noise encroaches on public lands. Taylor also asked if ADOT and FAA would be involved? There is a distribution list on page 18 and they are included.

Carter asked how much of the finished project will be cook book information? The guideline would be the only similarity with other reports. Each case is different.

Diehl asked if more meetings were needed what would their response be? Franzoy-Corey will attend as many meetings as needed. They will also come to the area and speak with local groups to help obtain support.

Shaw asked if the Oregon job with the U.S. Forestry would create a conflict of interest? No, the County was their client after the trade.

Jack Bird stated he felt the study should address immediate future - 5 to 10 years and long range uses - 10 to 20 years. Miller said that the standard time frame in these studies is 20 years.

The meeting adjourned at 5:20.

COFFMAN ASSOCIATES/INTERVIEW

COFFMAN ATTENDEES:

James Harris, Principal; Leslie Stafford, Co-Project Manager;  
Ray Boucher and Boyd Heckel

Mr. Harris, Project Manager, gave a short presentation. He stated that their firm specializes in Airport Planning. All their team members have extensive experience in Master Plans, more than any other firm in Arizona. They are familiar with the Verde Valley and are proficient in arranging funding through ADOT & FAA.

Apac meetings are very important and four are scheduled, if more are needed they will accommodate the needs of the town.

- Meetings:
1. APAC - Inventory, Aviation Forecasts, facility requirements, preliminary site analysis and decide how many potential sites there are.
  2. APAC - Complete report on preliminary plans including flood plain, noise, topography, access and drainage information. Site selection
  3. APAC & Public Meeting - FAA Application, environmental evaluation, airport plans, development plans, development costs and scheduling.
  4. APAC & Public Meeting - Draft Final Report
  5. APAC - get consensus ( will have second site in case a problem should arise).

Coffman Associates will make sure we receive concurrence from FAA. Scheduling and plans will be computer tailored toward community needs. Preparation and public approval is very important and service is the key.

Mr. Maynard asked and received answers on the following questions:

1. Would you summarize the key requirements of a site feasibility study and a preliminary master plan which must be completed in order to qualify for State and Federal construction funding?



- Answer:       1. Consensus and community support  
                  2. Make sure evaluation and documentation are complete.  
                  3. Application process  
                  4. Putting together implementation, especially for the five year program.

2. What experience have you had working with small community airports?

Answer:       Benson, Buckey, Apache Junction, Grand Canyon and Page

3. What experience have you had working with the U.S. Forest Service and Bureau of Land Management?

Answer:       In Flagstaff and Coconino County with good results. Also, Grand Canyon and Show Low. Property transactions vary, there are four or five different methods.

4. Have you dealt with endangered species during the environmental assessment of an airport plan?

Answer:       Coffman has had a lot of interesting experience with this area with wildlife and plants. Nesting areas are the most dangerous situation possible. Rarely is a project stopped because of this but it will slow a project down.

5. How do you propose to address the question of archeological sites within the project?

Answer:       A survey would be done as part of the Environmental; Assessment. A specialist would be retained if we identify this problem. We have never had a project stopped because of this.

6. What experience have you had resolving restricted airspace problems (Part 77 & adjoining airports)?

Answer:       Have had experience in this. They would evaluate potential for obstruction, examine approach and resolve.

7. Are you familiar with the secondary standards and project financing for secondary airports?

Answer: Work includes 80% for general aviation. We have dealt with this in Coolidge, San Manuel, and Buckeye.

8. What recent project have you completed that is most similar to the Cam Verde Project?

Answer: Benson, Buckeye, Show Low, and San Manuel

9. How do you plan to coordinate the site location work with the other airport facilities in the area?

Answer: Would coordinate with other airports with inventory and service considerations. FAA has criteria which would be followed.

10. According to your proposal, who will be the project manager and how much time will he/she spend on the project?

Answer: Harris - 100 hrs. (50% spent in Camp Verde)  
Stafford - 200 hrs. (40% spent in Camp Verde)  
Boucher - 100 hrs. (25% spent in Camp Verde)  
Heckel - 100 hrs. (25% spent in Camp Verde)  
Technical and  
Clerical Support - 350 hrs.

11. Who will be spending the most amount of time on the project? Is he/she present during the interview? If not, why not? What is his/her qualifications and experience?

Answer: See above. All members of team are present.

12. What specific problems have you found in Camp Verde regarding the Airport Study?

Answer: Runway length, thresholds, safety zones, building restriction lines, highway clearance, zoning and development, topography and clear zone minimums.

13. How do you plan to address these problems?

Answer: Would use FAA criteria and solve each problem.

Page 8

Other questions:

Taylor asked if they would be available when development begins? Harris said they would commit to stay and help with financing and management.

Carter asked how much of their report would be cook book? Harris replied that none of their report would be cook book. Each study is unique.

Diehl asked if cost would be a consideration? Harris said it would be considered.

Shaw asked if Coffman Associates could follow through on the process needed in forest trades? Harris said they would complete the process.

The meeting adjourned at 6:35 p.m.

*A. Louise Lashonhull*

A G E N D A  
COMMON COUNCIL  
SPECIAL SESSION

TOWN OF CAMP VERDE  
TOWN HALL  
WEDNESDAY, JANUARY 23, 1991, 4:45 P.M.

1) Call to Order

2) Roll Call

Discussion and Possible Action on the Following Items.

3) Ordinance 91-A50, Providing for the Appointment of Acting Town Manager and Acting Town Clerk.

4) Airport Plan Selection Process.

5) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
SPECIAL SESSION  
January 23, 1991  
4:45 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on January 23, 1991. Mayor Rogers called the meeting to order at 4:45 p.m..

Roll Call:

Carter Rogers, Woody Diehl, Tom Shaw, Marvin Reynolds  
Tap Parsons, Jerry Taylor and Pat Kaminsky

Airport Advisory Committee members: C.A. McDonald, Bob Barker, Jack Blum and Jack Bird

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Laura Kuhn, Planning & Zoning Director and Susan Marshall, Recording Secretary

Ordinance 91-A50, Providing for the Appointment of Acting Town Manager and Acting Town Clerk:

On a motion by Kaminsky, seconded by Shaw, the Council voted unanimously to adopt Ordinance 91-A50 providing for the appointment of the Acting Town Manager and Acting Town Clerk.

Airport Plan Selection Process:

Manager Maynard reported the Airport Advisory Committee members were present with the exception of Joe Weidman. He reported no reference checks had been performed on any of the bidders and asked for input from the Advisory Committee.

Bob Barker, Committee Member, stated his first choice was Ellis Murphy, because they had done the regional plan and had been instrumental in getting Camp Verde's Airport on the secondary Airport Plan to begin with. He stated they also had a local engineer and would "go the extra mile for the Town". His second choice would be Coffman.

Jack Bird, Committee Member, stated his selections were for Ellis Murphy and Coffman, in that order.

Special Session - January 23, 1991 - Page 2:

Jack Blum, Committee Member, stated his selections were for Coffman because of their references and Franzoy-Corey, in that order.

C.A. McDonald, Committee Member, stated his selections were Ellis Murphy and Coffman, in that order.

Parsons, as a Committee Member, stated his selections were for Ellis Murphy, Coffman and Franzoy-Corey, in that order.

Manager Maynard stated the reference checks would be done in writing so there would be no mistakes on questions asked or answers given. Diehl questioned the need for further reference checks since all vendors had provided documentation with their proposals. Manager Maynard suggested obtaining letters from ADOT, Town Manager and/or Airport Manager of communities who have worked with the vendors. Kaminsky stated it would be a good idea to obtain information from the other communities involved with the vendors to see how the vendor worked with the communities and ADOT. Parsons stated it would be necessary to consider what we wanted, in terms of size, for the airport to enable the Town to receive state and federal funds. He stated it was imperative for the Town to look at an airport that would receive funding. Taylor stated reference checks were unnecessary since the vendors had provided this documentation with their proposals.

On a motion by Diehl, seconded by Parsons, the Council voted unanimously, upon the Airport Advisory Committee's recommendations, to have the Town Manager attempt to negotiate a contract with Ellis Murphy without doing further reference checks and to take note that the second choice would be Coffman.

Adjournment:

The meeting was adjourned at 5:00 p.m.

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

\_\_\_\_\_  
Jay Trewern, Town Clerk



Special Session - January 23, 1991 - Page 3:

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 23rd day of January, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 23rd day of January, 1991.

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Jay Trewern, Town Clerk

A G E N D A

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Friday, February 1, 1991  
12:00 Noon

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Proposed Bid Award - Ditch Crossings/Bridge Replacements on Salt Mine Road and Quarterhorse Lane
- 4) Proclamation - Camp Verde Saddlebags - Pony Express Run
- 5) Call To The Public
- 6) Adjournment



MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
SPECIAL SESSION  
February 1, 1991

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on February 1, 1991. Mayor Rogers called the meeting to order at 12:00 Noon.

ROLL CALL:

Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons and Jerry Taylor

ABSENT:

Pat Kaminsky and Marvin Reynolds

ALSO PRESENT:

David Maynard, Town Manager, Todd Rockwell, Engineer, Doug Jones, Street Superintendent and Louise Loshonkohl, Recording Secretary

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEM:

1. Proposed Bid Award - Project No. 1480 - Ditch Crossing/Bridge Replacements on Salt Mine Road and Quarterhorse Lane

Rockwell reported that all bids received appear to meet Town requirements. J.D. Reeves General Contracting of Camp Verde had the lowest bid of \$30,746.00 for Alternate "C". It was noted that there may be a problem with a water line which goes under Salt Mine Bridge.

Diehl asked if this project would have to go out for bid again? J.D. Reeves stated he didn't think there would be a problem. He plans on working with the water company. He feels if the water was shut off for four hours he could work around it.

Diehl asked who would repair the water line if it broke? Reeves stated that the water company is normally responsible for this.

Parsons noted that the water line has nothing to do with this contract. He suggested that the Council go ahead with this project and deal with the water line problem when needed.

Maynard suggested that Reeves take due caution when excavating this area, to which Reeves agreed. On this basis, Maynard noted that time is of the essence and recommended proceeding with the contract. The Town and Water Company will work out any problems that may occur.

Page 2  
Minutes  
February 1, 1991

On a motion by Taylor, seconded by Diehl the Council voted to award this contract to J.D. Reeves General Contracting for Alternate "C" (Both crossings) for the total sum of \$30,746.00.


2. Proclamation - Camp Verde Saddlebags - Pony Express Run

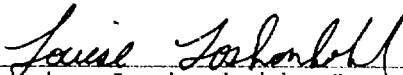
Maynard read the Proclamation to the Council. Mr. Shaw asked that a copy of the Proclamation be sent with the groups mail and returned to Town Hall.

On a motion by Diehl, Seconded by Shaw the Council voted to Proclaim February 7, 1991 as Pony Express Day.

Rogers reported that the Circle K intersection which was on a deferred project list for 1992-93 was appealed. Maynard hopes that it will be moved from the 1992-93 list to 1991-92 list.

The meeting was adjourned at 12:18 p.m.

  
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Carter Rogers, Mayor

  
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Louise Loshonkohl, Recording Secretary

A G E N D A  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
February 6, 1991, Wednesday  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Request for Additional Town Limits Signs
- 4) Resolution 91-136 - Truxton Canon Agency - Detention Agreement with BIA for Temporary Housing of Indian Prisoners in Town Marshal's Facility
- 5) Library Post Replacement
- 6) Road Improvement Projects:
  - a) Boot Hill
  - b) Newton Lane
  - c) Cross Over Road
- 7) Employee Request - Consider Delta Dental Plan 1
- 8) Rio Verde Lane - Request for Gating
- 9) Liquor License Application - Ashwill Corporation
- 10) Consideration of Approval of Contract Form for Ellis Murphy Airport Study
- 11) Review of Bid Documents for Annual Audit: Possible Release to Advertise for Bids
- 12) Resolution 91-137 - Hiring & Salary Freeze
- 13) Call To The Public
- 14) Adjournment

A G E N D A  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
February 6, 1991, Wednesday  
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates
  - a) Status of Park Verde Estates Flooding Problems
  - b) Library Carpeting
  - c) Free Dumping Day - Yavapai County Landfill
  - d) Other Information Items
- 5) Quarterly Reports
  - a) Planning & Zoning Commission
  - b) Parks & Recreation Commission
  - c) Library Advisory Commission

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) January 9, 1991 - Work Session - Council & Airport Advisory Committee
  - b) January 16, 1991 - Work Session
  - c) January 16, 1991 - Regular Session
  - d) January 21, 1991 - Interviews - Airport Site Consultants
  - e) January 23, 1991 - Special Session
- 6) Disbursements/Standard and Advance Approvals
- 7) Request for Additional Town Limits Signs
- 8) Resolution 91-136 - Truxton Canon Agency - Detention Agreement with BIA for Temporary Housing of Indian Prisoners in Town Marshal's Facility
- 9) Library Post Replacement
- 10) Road Improvement Projects:
  - a) Boot Hill
  - b) Newton Lane
  - c) Cross Over Road

February 6, 1991 - Agenda - Page 2:

- 11) Employee Request - Consider Delta Dental Plan 1
- 12) Rio Verde Lane - Request for Gating
- 13) Liquor License Application - Ashwill Corporation
- 14) Consideration of Approval of Contract Form for Ellis Murphy Airport Study
- 15) Review of Bid Documents for Annual Audit: Possible Release to Advertise for Bids
- 16) Resolution 91-137 - Hiring & Salary Freeze
- 17) Call To The Public
- 18) Set Next Meeting Time, Date & Place
  - a) Work & Regular Sessions - February 20, 1991 - 6:30 & 7:00 p.m.
  - b) Planning & Zoning Matters - February 27, 1991 - 7:00 p.m.
  - c) Executive Session - Manager Mid-Year Review
  - d) Work Session - Ryal Canyon Bridge
- 19) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
WORK SESSION  
CAMP VERDE TOWN HALL  
FEBRUARY 6, 1991  
6:30 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Work Session at the Camp Verde Town Hall on February 6, 1991 in order to obtain public input on agenda items. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call:

Carter Rogers, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky, Tap Parsons and Marvin Reynolds.

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer and Susan Marshall, Recording Secretary

Request for Additional Town Limits Signs:

No public input. Superintendent Jones reported 18" x 24" "Camp Verde Town Limits" signs would cost approximately \$15.00 each and asked for Council input as to how many signs they would like to see posted and the wording desired.

Resolution 91-136 - Truxton Canon Agency - Detention Agreement with BIA for Temporary Housing of Indian Prisoners in Town Marshal's Facility:

No public input and no comments from the Council.

Library Post Replacement:

No public input. Manager Maynard presented a memo from Gary Lollman on the various options open to Council consideration.

Road Improvement Projects:

a) Boot Hill

No public input. Superintendent Jones stated there were several areas where right-of-way would be needed.

Work Session - February 6, 1991 - Page 2:

b) Newton Lane

No public input. Superintendent Jones stated there was one well on Newton Lane that was below ground level that may cause some problems during road construction.

c) Cross Over Road

No public input. Engineer Rockwell stated the staking was not completed and this item was not ready for Council action at this time.

Employee Request - Consider Delta Dental Plan 1:

No public input.

Rio Verde Lane - Request for grating:

Mikell Lawrence stated Rio Verde Ranchos was a new sub-division within the Town limits. She stated, due to the slow economy it has been difficult to get people to build homes in the sub-division. She reported weekends had become a real problem with people camping along the river in the area. She asked Council consideration of a temporary security gate to prevent access to the river through this sub-division. Jim Bullard stated he wouldn't like to see the Town begin to barricade public roads.

Liquor License Application - Ashwill Corporation:

No public input.

Consideration of Approval of Contract Form for Ellis Murphy Airport Study:

No public input.

Review of Bid Documents for Annual Audit: Possible Release to Advertise for Bids:

No public input.

Resolution 91-137 - Hiring & Salary Freeze:

No public input.

Call To The Public:

No public input.

Work Session - February 6, 1991 - Page 2:

b) Newton Lane

No public input. Superintendent Jones stated there was one well on Newton Lane that was below ground level that may cause some problems during road construction.

c) Cross Over Road

No public input. Engineer Rockwell stated the staking was not completed and this item was not ready for Council action at this time.

Employee Request - Consider Delta Dental Plan 1:

No public input.

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Liquor License Application - Ashwill Corporation:

No public input.

Consideration of Approval of Contract Form for Ellis Murphy Airport Study:

No public input.

Review of Bid Documents for Annual Audit: Possible Release to Advertise for Bids:

No public input.

Resolution 91-137 - Hiring & Salary Freeze:

No public input.

Call To The Public:

No public input.



Work Session - February 6, 1991 - Page 3:

Adjournment:

The meeting was adjourned at 7:00 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Jay Trewern, Town Clerk

Carter Rogers

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
REGULAR SESSION  
CAMP VERDE TOWN HALL  
FEBRUARY 6, 1991  
7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on February 6, 1991 in order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:05 p.m.

Roll Call:

Carter Rogers, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky, Tap Parsons and Marvin Reynolds.

Kaminsky lead the Pledge of Allegiance.

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Chuck Devine, Town Marshal; Phyllis Hazekamp, Library Director; Sharon McCormick, Records Clerk; Audrey Wagner, Court Supervisor and Susan Marshall, Recording Secretary

Information & Updates:

a) Status of Park Verde Estates Flooding Problems

Town Attorney Ramsey stated the Town's insurance carrier has reported the Town is not liable. The problem falls back on the developer and there has been no response from that developer regarding the problem. He stated the property owners were willing to form a POA to handle any future problems if the developer would clean up the ditch at this time.

b) Library Carpeting

Manager Maynard stated the bid package would be going out on February 7, 1991.

c) Free Dumping Day - Yavapai County Landfill

Manager Maynard reported Yavapai County was seeking Council input for a Free Dumping Day. Following discussion, the Council selected April 20, 1991 as a Free Dumping Day at the Yavapai County Landfill.

Regular Session - February 6, 1991 - Page 2:

d) Other Information Items

Manager Maynard stated there would be a meeting in Cottonwood regarding Section 504 Rehabilitation Act on February 20, 1991 at a cost of \$15.00 each.

Shaw reported there would be a Cocopai RC&D meeting at 1:00 p.m. on February 8, 1991.

Vice Mayor Diehl reported there would be a meeting regarding bringing natural gas into Camp Verde on February 13, 1991 at 2:00 p.m.

Parsons reported the Verde Valley, Sedona Transportation Committee would be meeting in the Town Hall Council Chambers on February 7, 1991 at 2:00 p.m.

Mayor Rogers reported he, Vice Mayor Diehl, and Manager Maynard had attended a Transportation Priority Planning Commission meeting in Phoenix and the Circle K intersection has been removed from the deferral list for consideration.

Quarterly Reports:

a) Planning & Zoning Commission

Chairman David Kaminsky presented the Commission report for the fourth quarter of 1991.

b) Parks & Recreation Commission

Chairman Hank Hoover presented the Commission report for the fourth quarter of 1991. He stated the electrical line item in the budget would need to be increased for fiscal year 1991/92 and the roof on the gym needs attention as it is leaking badly.

c) Library Advisory Commission

No one was present to give this report and it will be rescheduled.

Approval of the Minutes:

- a) January 9, 1991 - Work Session - Council & Airport Advisory Committee
- b) January 16, 1991 - Work Session
- c) January 16, 1991 - Regular Session
- d) January 21, 1991 - Interviews - Airport Site Consultants
- e) January 23, 1991 - Special Session

Regular Session - February 6, 1991 - Page 3:

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to approve the minutes as corrected.

Disbursements/Standard and Advance Approvals:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements, dated February 6, 1991, Supplemental I and Supplemental II as presented with the exception of the disbursement to Asphalt Paving.

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to authorize the purchase of library books before the end of the fiscal year.

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to put the road side mower out to bid with a cost of \$4000 to \$6000 to be delivered as soon as possible.

Request for Additional Town Limits Signs:

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to purchase ten "Camp Verde Town Limits" signs, 18" X 24" at a cost not to exceed \$200.00.

Resolution 91-136 - Truxton Canon Agency - Detention Agreement with BIA for Temporary Housing of Indian Prisoners in Town Marshal's Facility:

On a motion by Shaw, seconded by Taylor, the Council voted unanimously to approve the agreement with the addition to Section V, B and to adopt Resolution 91-136.

Library Post Replacement:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to purchase the material from Smith Pipe & Steel in Phoenix at a cost of \$637.00.

Road Improvement Projects:

a) Boot Hill

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to transfer funds from the contingency into "Title Clearance" and to release funds for title searches to be billed back to the property owners.

Regular Session - February 6, 1991 - Page 4:

b) Newton Lane

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to transfer funds from the contingency into "Title Clearance" and to release funds for title searches to be billed back to the property owners.

c) Cross Over Road

On a motion by Diehl, seconded by Taylor, the Council voted unanimously to table any action on this item until next Council meeting.

Employee Request - Consider Delta Dental Plan 1:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve employee request for Delta Dental Plan 1.

Rio Verde Lane - Request for grating:

On a motion by Taylor, seconded by Reynolds, the council voted unanimously to deny request for grating on Rio Verde Lane.

Liquor License Application - Ashwill Corporation:

Mayor Rogers opened the discussion to the floor for any public input. No input from the public was received. On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to recommend approval, as a formality.

Consideration of Approval of Contract Form for Ellis Murphy Airport Study:

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to approve contract form for Ellis Murphy Airport Study contingent upon ADOT and Town Attorney approval.

Review of Bid Documents for Annual Audit: Possible Release to Advertise for Bids:

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to release the annual audit for bid, as amended.

Resolution 91-137 - Hiring & Salary Freeze:

Following discussion, on a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to table any action on this item until budget time.

Regular Session - February 6, 1991 - Page 5:

Set Next Meeting Time, Date & Place:

The Council will meet:

- a) Work & Regular Sessions - February 20, 1991 - 6:30 & 7:00 p.m.
- b) Planning & Zoning Matters - February 27, 1991 - 7:00 p.m.
- c) Executive Session - Manager Mid-Year Review - February 20, 1991 - 5:30 p.m.
- d) Work Session - Ryal Canyon Bridge - Not yet set.
- e) BOA - February 19, 1991 - 7:00 p.m.
- f) Water Resources Plan - Home Ec Room - February 12, 1991 - 6:30 p.m.
- g) Special Session - February 13, 1991 - Review of P&Z Matters - 7:00 p.m.

Adjournment:

The meeting was adjourned at 9:20 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

\_\_\_\_\_  
Jay Trewern, Town Clerk

CERTIFICATION:

Carter Rogers

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 6th day of February, 1990. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1990.

\_\_\_\_\_  
Jay Trewern, Town Clerk

Minutes  
COMMON COUNCIL  
CAMP VERDE TOWN HALL  
WORK SESSION  
FEBRUARY 12, 1991

The Common Council of the Town of Camp Verde, Arizona met with the Camp Verde Water Resources Committee at the Camp Verde Town Hall on February 12, 1991 in order to conduct a special work session. Mayor Rogers called the meeting to order at 6:30 p.m.

Mayor Rogers recessed the meeting at the Old Gym at 6:31 p.m. and reconvened the meeting at 6:37 in the Council Chambers.

ROLL CALL:

Carter Rogers, Pat Kaminsky, Marvin Reynolds, Tom Shaw, Woody Diehl, Tap Parsons, Bob Kovacovich, George Kovacovich, Doc Ferguson, Stan Bullard, John Redell, Jack Harbeson and John McReynolds.

ABSENT:

Jerry Taylor

ALSO PRESENT:

Laura Kuhn, Planning and Zoning Director; Deborah Cook, Associate Planner and Recording Secretary

DISCUSSION ON THE FOLLOWING ITEM:

1). Water Resources Plan Proposals: Review of Water Resources Plan Proposals.

Laura Kuhn introduced the members of the Water Resources Committee.

Mayor Rogers stated that the Town had no intention of affecting the operation of the ditch or water companies.

John Redell noted that approximately half the shareholders of the Verde ditch are outside the Town limits and do not want the Town involved in the adjudication of the water.

Tap Parsons stated that they were here to put together a plan to have water for 100 year growth and to look over the proposals that had been submitted.

Pat Kaminsky added that the goal was to protect the water and to maintain the control inside the Verde Valley.

Kuhn thanked everyone for their participation and comments and presented the staff report on the proposals submitted.

page two  
Minutes, February 12, 1991

Discussion followed on each of the six proposals.

Each member of the Committee and Council voted for the top four consultants. The votes were as follows:

	1st	2nd	3rd	4th
Geraghty & Miller	11			
Technical Consultants		8		2
Cella Barr Assoc.			8	3
James Montgomery		1		6
Willdan Assoc.		1	3	
Bookman-Edmonston		1		

The group voted to contact Geraghty & Miller, Technical Consultants and Cella Barr for interviews.

#### CALL TO THE PUBLIC

Mayor Rogers opened the meeting for public input at 7:50 p.m.

Mr. Twenter, local area resident, pointed out that Willdan had a good staff for the second phase of the project.

The meeting was adjourned at 7:59 p.m.

  
-----  
A. Carter Rogers, Mayor

  
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Deborah Cook, Recording Secretary



A G E N D A

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, February 13, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Consider Resignation of Assistant Manager and Related Actions Resulting
- 4) Call To The Public
- 5) Adjournment

A G E N D A

EXECUTIVE SESSION  
ARS 38-431.03.A.1  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE OLD HIGH SCHOOL GYM  
Tuesday, February 12, 1991  
5:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Personnel Matters
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
SPECIAL SESSION  
February 13, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on February 13, 1991. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call:

Carter Rogers, Woody Diehl, Marvin Reynolds, Tap Parsons, Jerry Taylor and Pat Kaminsky

Absent:

Tom Shaw

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney and Susan Marshall, Recording Secretary

Consider Resignation of Assistant Manager and Related Actions Resulting:

Manager Maynard reported a letter of resignation had been received from Assistant Manager Jay Trewern.

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to accept Assistant Manager Trewern's resignation with regret.

Call To The Public:

No public input.

Adjournment:

The meeting was adjourned at 6:32 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Jay Trewern, Town Clerk

Carter Rogers

A G E N D A

EXECUTIVE SESSION  
ARS 38-431.03.A.1  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, FEBRUARY 20, 1991  
5:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Manager Mid-Year Review
- 4) Adjournment

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, FEBRUARY 20, 1991  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Road Projects - Cross Over Road
- 4) Missoula Children's Theater - Request for Funding
- 5) Proclamation - Archaeology Week - 3/2-3/10/91
- 6) Request for Council Direction to Fill Vacancies on the Library Advisory Commission
- 7) Call To The Public
- 8) Adjournment

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, FEBRUARY 20, 1991  
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates
  - a) Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) Special Session - February 1, 1991
  - b) Work Session - February 6, 1991
  - c) Regular Session - February 6, 1991
  - d) Special Session - February 13, 1991
- 6) Disbursements/Accounting
- 7) Road Projects - Cross Over Road
- 8) Missoula Children's Theater - Request for Funding
- 9) Proclamation - Archaeology Week - 3/2-3/10/91
- 10) Request for Council Direction to Fill Vacancies on the Library Advisory Commission
- 11) Call To The Public
- 12) Set Next Meeting Time, Date & Place
- 13) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE, ARIZONA  
WORK SESSION  
CAMP VERDE TOWN HALL  
FEBRUARY 20, 1991  
6:30 P.M.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on February 20, 1991. Mayor Rogers called the meeting to order at 6:30 p.m.

2) Roll Call

Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor, Pat Kaminsky, and Marvin Reynolds

Also Present: David Maynard, Town Manager, Jay Trewern, Assistant Manager; Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer and Susan Marshall, Recording Secretary

3) Road Projects - Cross Over Road

No public input. Town Engineer Rockwell stated the staking was completed. Parsons stated the Town must live up to it's agreement and make the triangle as small as possible. Engineer Rockwell reported it may be possible to combine the two washes and change the alignment accordingly.

4) Missoula Children's Theater - Request for Funding

No public input. Manager Maynard stated Gwen Gunnell and Arlene Wright would be speaking to the Council requesting funding for the Missoula Children's Theater. Shaw stated this program was self sustaining and increasing every year.

5) Proclamation - Archaeology Week - 3/2-3/10/91

No public input. No Council input.

6) Request for Council Direction to Fill Vacancies on the Library Advisory Commission

No public input. Parsons stated the vacancies on this Commission needed to be filled as soon as possible but advertising may be the way to go to allow interested parties to apply. Taylor suggested the Library Advisory Commission and the Parks & Recreation Commission may be too large and perhaps the Council should consider decreasing the size of these commissions. On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to advertise to fill the vacancies on the Library Advisory Commission to include a statement of qualifications and to develop a procedure for advertising Commission vacancies.

Work Session - February 20, 1991 - Page 2:

7) Call To The Public

No public input.

8) Adjournment

Meeting was adjourned at 6:45 p.m.

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

\_\_\_\_\_  
Jay Trewern, Town Clerk





MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE, ARIZONA  
REGULAR SESSION  
CAMP VERDE TOWN HALL  
FEBRUARY 20, 1991  
7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on February 20, 1991 in order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:05 p.m.

Parsons lead the Pledge of Allegiance.

Roll Call:

Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor, Pat Kaminsky and Marvin Reynolds.

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Manager; Ron Ramsey, Town Attorney, Todd Rockwell, Town Engineer, and Susan Marshall, Recording Secretary

Information & Updates:

Manager Maynard reported a copy of a proposed IGA from Southwest Risk had been received. This IGA would involve all communities utilizing the Municipal Risk Retention Pool. The Pool will be standing on it's own merits.

The Arizona Department of Commerce has sent a letter stating the old CDBG Grant had been officially closed.

The State Liquor Board reported a hearing had been held regarding the Branding Iron Liquors and a license would be issued.

Manager Maynard, Mayor Rogers, P&Z Director Kuhn and Parks Superintendent Lollman attended a Handicap Access Workshop in Cottonwood. Manager Maynard reported it would be necessary to appoint a 504 coordinator and he suggested Gary Lollman for this position.

Assistant Manager Trewern reported on his attendance and participation in the Job Fair in Cottonwood on February 20, 1991. He stated a written report would be provided to the Council.

Manager Maynard stated J.P. Greene, Southwest Risk Services, would be in Camp Verde on February 21, 1991 to make a final walk through inspection of the White Bridge River Front Park Project. He stated the Council was invited to make this inspection if they desired.

Regular Session - February 20, 1991 - Page 2:

- 5) Approval of the Minutes
  - a) Special Session - February 1, 1991
  - b) Work Session - February 6, 1991
  - c) Regular Session - February 6, 1991
  - d) Special Session - February 13, 1991
  
- a) On a motion by Diehl, seconded by Taylor, the Council voted unanimously to approve with Kaminsky and Reynolds abstaining because they were not present at the meeting.
- b) On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to approve with a spelling correction.
- c) On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve with a spelling correction.
- d) On a motion by Taylor, seconded by Diehl, the Council voted unanimously to approve, with Shaw abstaining because he was not present at the meeting.
  
- 6) Disbursements/Accounting

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements and supplemental, dated February 20, 1991, as presented. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to grant advance approval to upgrade Library computer and place it in Planning & Zoning for the Associate Planner at a cost of \$430.60.
  
- 7) Road Projects - Cross Over Road

Following discussion, on a motion by Diehl, seconded by Shaw, the Council voted unanimously to table any action on this item until the March 6, 1991 Council meeting.
  
- 8) Missoula Children's Theater - Request for Funding

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to hold this item abeyance until March 6, 1991 Council meeting.
  
- 9) Proclamation - Archaeology Week - 3/2-3/10/91

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to adopt the Archaeology Week Proclamation, declaring March 2 through 10, 1991 as Archaeology Week.

Regular Session - February 20, 1991 - Page 3:

- 10) Request for Council Direction to Fill Vacancies on the Library Advisory Commission

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to advertise to fill the vacancies on the Library Advisory Commission to include a statement of qualifications and to develop a procedure for advertising Commission vacancies.

- 11) Call To The Public

No public input.

- 12) Set Next Meeting Time, Date & Place

- a) February 21, 1991 - Executive Session - 4:30 p.m.
- b) February 21, 1991 - Special Session - 4:45 p.m.
- c) February 21, 1991 - Work Session - 5:00 p.m., 6:00 p.m., 7:00 p.m. - Water Resource Plan Interviews
- d) February 26, 1991 - Executive Session - 4:15 p.m.
- e) February 26, 1991 - Special Session - 5:15 p.m.
- f) February 27, 1991 - Council Hears P&Z - 7:00 p.m.
- g) March 6, 1991 - Work & Regular Sessions - 6:30 p.m. & 7:00 p.m.

- 13) Adjournment

Meeting was adjourned at 8:00 p.m.

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Susan Marshall, Recording Secretary

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Jay Trewern, Town Clerk

*Carter Rogers*

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Monday, March 4, 1991  
4:30 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Discussion on the Following:
  - a) Job Description for Town Manger
  - b) Job Description for TownClerk/Assistant Manager
- 4) Call To The Public
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
WORK SESSION  
March 4, 1991 4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 4, 1991. Mayor Rogers called the meeting to order at 4:30 p.m.

Roll Call:

Carter Rogers, Tap Parsons, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky and Marvin Reynolds

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Jay Trewern, Assistant Manager, Town of Clarkdale and Susan Marshall, Recording Secretary

Discussion on the Following:

- a) Job Description for Town Manager
- b) Job Description for Town Clerk/Assistant Manager

The agenda was reversed after Council consultation.

- b) Job Description for Town Clerk/Assistant Manager

Parsons suggested considering Finance Director and Town Clerk as one position.

Trewern stated it would be important to get a well qualified individual for that position.

Parsons stated it was important to get someone to handle the books and worry about the Personnel Director at a later date.

Shaw asked Trewern if the two positions could easily be tied together. Trewern stated they would easily fit together.

Attorney Ramsey suggested the Town Clerk be a separate Department and eliminate the Personnel Director completely having any appeals come directly to the Council for consideration.

Taylor suggested placing the two jobs into one but to consider the financial constraints in obtaining a qualified individual for the position.

Kaminsky stated a salary range needed to be established for this position. Parsons submitted a salary range of \$28,000 - \$32,000 for the combined position of Finance Director/Town Clerk.

Work Session - March 4, 1991 - Page 2:

a) Job Description for Town Manager

Manager Maynard stated there were long term problems with the way this position mixes with other departments. He stated the Town Manager should be involved with budget preparation, budget oversight, policy formation, contract work, oversight and supervision an absolute must. He suggested deleting the Personnel Director and Risk Manager from the Town Manager position. He stated it would be necessary to straighten out the problems between the Town Manager and other Department Heads. The Town Manager cannot be available to staff, public or the Council on a moment's notice. He stated it would be necessary for the Council to consider providing for computer services.

Trewern stated Camp Verde did not operate on a true Council/Manager form of Government.

Parsons suggested Manager Maynard write his recommendations to the Town Manager job description and have the Town Attorney review the new job description. Taylor suggested leaving any references to the computers out of the job description for the Town Manager. Kaminsky suggested adding goals and objectives to the new job description for the Town Manager.

Call To The Public:

No public input.

Adjournment:

The meeting was adjourned at 5:30 p.m.

*Susan Marshall*  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

*Carter Rogers*

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
SPECIAL SESSION  
February 21, 1991  
4:45 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on February 21, 1991. Mayor Rogers called the meeting to order at 4:45 p.m..

Roll Call:

Carter Rogers, Woody Diehl, Tom Shaw, Marvin Reynolds  
Tap Parsons, Jerry Taylor and Pat Kaminsky

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;  
and Susan Marshall, Recording Secretary

Discussion and Possible Action - Town Manager Contract:

Mayor Rogers stated the Council had copies of a severance agreement and general release for the Town Manager, David A. Maynard. Mayor Rogers stated the agreement would be effective February 21, 1991 and the last day of employment would be April 1, 1991.

Manager Maynard stated his time in Camp Verde has been enjoyable, challenging and interesting.

The Council expressed their appreciation to Mr. Maynard for his hard work and interest in the Town of Camp Verde and wished him the best of luck in his future endeavors.

On a motion by Diehl, seconded by Taylor, the Council voted unanimously to accept the severance agreement and general release for David A. Maynard, Town Manager, with regrets.

Adjournment:

The meeting was adjourned at 4:52 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Carter Rogers

Minutes  
SPECIAL SESSION  
COMMON COUNCIL  
CAMP VERDE TOWN HALL  
February 21, 1991  
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met with the Camp Verde Water Resources Committee at the Camp Verde Town Hall on February 21, 1991 in order to conduct a special work session. Mayor Rogers called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT:

Woody Diehl, Tom Shaw, Carter Rogers, Pat Kaminsky, Marvin Reynolds, John McReynolds, Jack Harbeson, Bob Kovacovich, Stan Bullard, Doc Ferguson and John Redell

ABSENT:

Jerry Taylor and Tap Parsons

ALSO PRESENT:

Laura Kuhn, Planning and Zoning Director; Deborah Cook, Associate Planner and Recording Secretary.

INTERVIEWS:

1) CELLA BAR ASSOCIATES:

A summary of the interview questions and the responses of the consultant are attached and become a part of these minutes.

Councilman Tap Parsons joined the meeting at 5:44 p.m.

After completing the prepared questions, the following additional questions were asked:

Councilman Diehl asked if the criteria for the other 100 year studies had been the same.

Mr. Onyskow responded that the criteria vary depending upon what is important to the community.

Stan Bullard asked about the computer data base and was informed that Lotus could be used.

The meeting recessed at 6:02 p.m. and reconvened at 6:10 p.m.



page two  
Minutes, February 21, 1991

2) TECHNICAL CONSULTANTS AND YOST AND GARDNER:

A summary of the interview questions and the responses of the consultant are attached and become a part of these minutes.

The meeting recessed at 7:10 p.m. and reconvened at 7:17 p.m.

3) GERAGHTY AND MILLER:

A summary of the interview questions and the responses of the consultant are attached and become a part of these minutes.

The meeting recessed at 8:12 p.m. and reconvened at 8:15 p.m.

The Council and Committee took a poll as to which consultant each member preferred. Councilman Parsons abstained from voting after declaring a conflict.

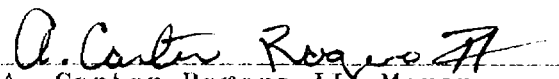
	1st	2nd	3rd
Cella Barr	5	6	1
Technical	2	2	7
Geraghty and Miller	5	4	3

Mayor Rogers noted that the item would need to be placed upon a Council agenda in order for action to be taken.

CALL TO THE PUBLIC:

Mr. Twenter noted that he thought Cella Barr was preferable.

The meeting was adjourned at 8:30 p.m.

  
A. Carter Rogers II, Mayor

  
Deborah Cook, Recording Secretary

A G E N D A

EXECUTIVE SESSION  
ARS 38-431.03.A.1  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, MARCH 6, 1991  
5:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Staff Personnel Assignments on Interim Basis
- 4) Adjournment

Posted this 5th day of March, 1991 at 11:10 a.m.

Susan Marshall  
Susan Marshall, Acting Town Clerk

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, MARCH 6, 1991  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) CDBG Week
  - a) CDBG Week Proclamation
  - b) Fair Housing Proclamation
  - c) Fair Housing Resolution - Resolution 91-137
- 4) Consideration of Roadway Acceptance into the Public Road System for Existing Private Road Opposite Industrial Drive Proceeding Southwest from S.R. 260
- 5) Zoning Change - Shill Property - Ordinance 91-A55
- 6) Selection of Consultant, Water Resources Plan
- 7) Consideration of Court Reform System
- 8) Possible Appointment of Members to Alternative Fuels Committee
- 9) Newton Lane - Attorney Review of APS Cost Statement in Light of APS Franchise Agreement
- 10) Salt Mine Cut-Off Road Alignment - Engineer's Cost Estimate for Preliminary Engineering
- 11) Arizona Municipal Risk Retention Pool Member - Change in Intergovernmental Agreement to Remove State DOA Oversight
- 12) Authorization of Disposition of Vehicles Through Robert Boone Auction & Realty Company
- 13) Council Approval of Final Agreement with Ellis-Murphy with Changes from Town Attorney and ADOT Aeronautics Division
- 14) SLIF Project No. 8-88 Beasley Flats Improvements - Request for Extension of Completion Date from June 30, 1991 to December 31, 1991

March 6, 1991 - Work Session Agenda - Page 2:

- 15) Missoula Children's Theater - Request for Town Funding
- 16) Call To The Public
- 17) Adjournment

A G E N D A  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, MARCH 6, 1991  
7:00 P.M.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates
  - a) Circle K Intersection
  - b) D.U.I. Legislation
  - c) Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) February 12, 1991 - Work Session
  - b) February 20, 1991 - Work Session
  - c) February 20, 1991 - Regular Session
  - d) February 21, 1991 - Special Session
  - e) February 21, 1991 - Special Session
- 6) Disbursements/Accounting: Standard Disbursements and Advance Approvals
- 7) CDBG Week
  - a) CDBG Week Proclamation
  - b) Fair Housing Proclamation
  - c) Fair Housing Resolution - Resolution 91-137
- 8) Consideration of Roadway Acceptance into the Public Road System for Existing Private Road Opposite Industrial Drive Proceeding Southwest from S.R. 260
- 9) Zoning Change - Shill Property - Ordinance 91-A55
- 10) Selection of Consultant, Water Resources Plan
- 11) Consideration of Court Reform System
- 12) Possible Appointment of Members to Alternative Fuels Committee
- 13) Newton Lane - Attorney Review of APS Cost Statement in Light of APS Franchise Agreement
- 14) Salt Mine Cut-Off Road Alignment - Engineer's Cost Estimate for Preliminary Engineering

March 6, 1991 - Regular Session Agenda - Page 2:

- 15) Arizona Municipal Risk Retention Pool Member - Change in Intergovernmental Agreement to Remove State DOA Oversight
- 16) Authorization of Disposition of Vehicles Through Robert Boone Auction & Realty Company
- 17) Council Approval of Final Agreement with Ellis-Murphy with Changes from Town Attorney and ADOT Aeronautics Division
- 18) SLIF Project No. 8-88 Beasley Flats Improvements - Request for Extension of Completion Date from June 30, 1991 to December 31, 1991
- 19) Missoula Children's Theater - Request for Town Funding
- 20) Call To The Public
- 21) Set Next Meeting Time, Date & Place
  - a) Work Session - Ryal Canyon
- 22) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
March 6, 1991, Wednesday  
7:00 p.m.

Discussion and Possible Action on the Following:

- 19A) Finance Director/Town Clerk
  - 1) Establish Job Description
  - 2) Establish Pay Grade
  - 3) Authorization to Advertise
  
- 19B) Response to Letter from Senate DeConcini Regarding Potential Defense Base Closings in Arizona
  
- 19C) Request for Acceptance of Completion and Release of Cash Surety for Bridge Projects by Dwight Reeves

TOWN MANAGER'S REPORT  
REGULAR COUNCIL SESSION  
March 6, 1991

oam

6) Disbursements & Accounting: Standard Disbursements and Advance Approvals:

The standard disbursements list is enclosed in the packet. There are likely to be several advance approval requests and the list will be distributed as soon as the information is available.

7) CDBG Week:

There are two proclamations and a resolution that are required to be approved in conjunction with the CDBG program. This is the next step in the process leading up to the formal award of the 1991-92 Community Development Block Grant to the Town of Camp Verde. Project Manager Laura Kuhn will be on hand to present the information and answer questions. The appropriate material is included in the Council packet.

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Please re-order agenda items 8 and 9 as the proper order of consideration of these issues is reversed on the agenda as published. Until the Zoning Change is approved, it is not appropriate at this time to accept the roadway. The roadway should not be accepted at this time for service to a residential parcel. However, it is appropriate to accept it for service to a commercial parcel.

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8) Consideration of Roadway Acceptance into Public Road System:

The material for this item has been distributed piecemeal over the past several days as it is preliminary and responses back from Town Attorney Ron Ramsey and Town Engineer Todd Rockwell have resulted in potential changes in the paperwork in the final packet. It is anticipated that the full paperwork packet will be available on Monday, March 4, 1991. The roadway in question is the one between the Carioca Exxon Station site and the proposed Burger King site on the south side of S.R. 260 a short distance east of I-17. As this roadway is of the type and nature that is normally considered acceptable for inclusion into a public road system, conditioned upon proper resolution of the remaining issues regarding it, I will recommend acceptance. The acceptance will be by way of a resolution that cannot be properly prepared until the "final paperwork" is available.



9) Zoning Change - Skill Property - Ordinance 91-A55:

This is the formalization of the action from the February 27, 1991 Council Meeting on Planning & Zoning Matters. The stated intent of the Council was to approve subject to review of the actual ordinance before formalizing the change. The proposed Ordinance 91A-55 is included in the packet for Council review. Planning Director Laura Kuhn will be on hand to address any questions or concerns that the Council may have.

10) Selection of Consultant for Water Resources Plan:

The Council requested proposals in December for a Water Resources Plan. Throughout the past several months, the proposals have been received, evaluated and three consultants selected for interviews. Cellar Bar Associates, Technical Consultants/Yost & Gardner, and Geraghy & Miller, Inc. were the three consultants interviewed on February 21, 1991 in joint session of the Town Council and the Water Resources Committee. The results of the interviews resulted in two firms, Cella Bar Associates and Geraghy & Miller, Inc. being the finalists for Council selection. Project Manager Laura Kuhn will be available to respond to any questions or concerns.

11) Consideration of Court Reform System Proposal:

On Tuesday evening, February 26, 1991, the Council sponsored a public hearing and review of the proposed Yavapai County response to the proposed Court Reform System. Town Attorney Ron Ramsey and Municipal Court Magistrate Ralph Lizotte will be on hand to address any questions or concerns that the Council may have as it determines its response to the County Advisory Committee.

12) Possible Appointment of Members to Alternative Fuels Committee:

This item was added by Council request and I have no information regarding it. No letter or report was available for inclusion in the packet.

13) Newton Lane - Attorney Review of APS Cost Statement in Light of APS Franchise Agreement:

This item is on the agenda as the result of it representing a substantial financial obstacle to proceeding with reconstruction and paving of Newton Lane. Per prior Council action, the project was to proceed without further Council review until full cost estimates and project preparation was completed, unless there was a significant variance in the cost. Town Attorney Ron Ramsey has been requested to review the APS letter and the APS Franchise Agreement (both included in the packet) to determine whether the stated position of APS is in accordance with the franchise

agreement. In the event that the Town will be required to pay the cost of relocation of the lines, the secondary issue is what portion of the cost represents relocation and what portion of the cost represents upgrade. It appears that the Town may not be responsible for the cost of upgrade in any event. That being the case, and the condition of the poles and lines on Newton Lane being what it is, the cost is likely to be substantially less than that stated in the letter. The Council will need to provide direction on how it wishes the matter to be pursued.

14) Salt Mine Cut-Off Road Alignment - Engineer's Cost Estimate for Preliminary Engineering:

The original review of this matter several months ago included a cost approval for survey and engineering fees that was relatively low. As a result of problems identified in the initial review work, Town Engineer Todd Rockwell is returning to the Council to request direction on proceeding with the realignment of the road to match to the proposed intersection of the South Access Road and the realignment of Ralston Road agreed to with the State Land Department. In the event that the realignment is approved, the additional cost of survey and preliminary engineering is \$ 2,750. Town Engineer Todd Rockwell will be on hand to address Council questions and concerns.

15) Arizona Municipal Risk Retention Pool Member - Change in Intergovernmental Agreement to Remove State DOA Oversight:

Since its inception, the Arizona Municipal Risk Retention Pool has been under the direct investment oversight of the Arizona Department of Administration (ADOA). As a result, the assets of the Pool have been invested through the state investment fund. Under this change, the assets of the Pool would no longer be under the oversight of the ADOA, and would be invested through the Local Government Investment Pool (LGIP). As the Town of Camp Verde is a member of the LGIP, this would mean a substantially stronger investment pool and a better return on the Town's investments. The Pool has demonstrated extremely good, tight management throughout its history and, as such, has demonstrated that it is able to stand on its own in the future. Recommend approval of the proposed amendment as requested by the Pool.

16) Authorization of Disposition of Vehicles through Bob Boone Auction and Realty Company:

This is the culmination of considerable effort by Town Marshal Chuck Devine to provide for the disposal of obsolete Town vehicles through auction services. Marshal Devine will be on hand to address this item and to make his recommendation. A memo from Marshal Devine addressing this is included in the packet. It is my understanding that the review of concerns regarding the matter have been resolved at this point.

17) Council Approval of Final Agreement with Ellis-Murphy with Changes from Town Attorney and ADOT Aeronautics Division:

The proposed agreement varied substantially from the requirements established by ADOT Aeronautics Division in the award of the grant and the provision of the standard Request for Proposal for such grant projects. Therefore, the Town was required to modify the proposed agreement to return it to the required format in regard to those items which must be included. After modification, a copy of the agreement was forwarded to ADOT Aeronautics Division for final review and approval, and to Ellis-Murphy for their review and acceptance. No objection was received from Ellis-Murphy prior to the agenda closing and their acceptance of the contract is assumed. ADOT Aeronautics Division, through John Pein, returned verbal comment noting approval of the contract with one change required. On page 2, paragraph 4, line 4 "studies informally to the PAC, ..." must have the word "informally" deleted. ADOT is concerned that the presentation and review of the feasibility of alternative sites must take place in a public meeting and be a matter of public record in regard to the full process and results. With the deletion of the word "informally", I am recommending that the Ellis-Murphy Contract be approved and the Mayor authorized to execute same. A copy of the letter of approval from ADOT Aeronautics will be distributed as soon as it is received.

18) SLIF Project No. 8-88 Beasley Flats Improvements - Request for Extension of Completion Date from June 30, 1991 to December 31, 1991:

The U.S. Forest Service has requested an extension of the completion date for the primary project due to delays in resolving the minority business dispute regarding the construction contract. Due to the amount of time and effort required to complete paperwork regarding such extensions, I am recommending that the extension be for the full six month period. If the Forest Service is correct, the completion of construction should occur in late summer. However, further problems may be encountered that would continue the delay longer. In any event, the Town will need a period of thirty to sixty days to complete the close-out procedures for the grant program after the construction is completed.

19) Missoula Children's Theater - Request for Town Funding:

This item was tabled from the last Regular Council Session due to failure of anyone to appear at the meeting to address it and the lack of any letter or memo addressing it. The Council will need to advise as to what and who they expect to be available in order to proceed with the item. As of this date, I have still not received any paperwork on it.

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
WORK SESSION  
March 6, 1991 6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 6, 1991. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call:

Carter Rogers, Tap Parsons, Woody Diehl, Jerry Taylor, Tom Shaw, Pat Kaminsky and Marvin Reynolds

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Laura Kuhn, Planning & Zoning Director; Ralph Lizotte, Town Magistrate and Susan Marshall, Recording Secretary

Mayor Rogers opened the meeting to the public for their input.

Discussion on the Following:

- 3) CDBG Week
  - a) CDBG Week Proclamation
  - b) Fair Housing Proclamation
  - c) Fair Housing Resolution - Resolution 91-137

No public or Council input.

- 4) Consideration of Roadway Acceptance into the Public Road System for Existing Private Road Opposite Industrial Drive Proceeding Southwest from S.R. 260

No public or Council input.

- 5) Zoning Change - Shill Property - Ordinance 91-A55

No public or Council input.

- 6) Selection of Consultant, Water Resources Plan

No public or Council input.

- 7) Consideration of Court Reform System

Jack Nineon, Camp Verde resident, stated the reforms would short Yavapai County of funds. Attorney Ramsey stated Yavapai County could choose not to enter the system until they reach a population figure of 150,000 at which time they

would automatically be placed into the system. To enter the system prior to obtaining a population of 150,000 would require a vote of the people. He explained two of the biggest changes which would occur if the reforms are enacted: 1) There would no longer be Justices of the Peace or Magistrates, all part of the Superior Court called the District Court. There would not be local elections for Justices of the Peace; 2) the State would collect all fines instead of collected locally. Parsons stated it would require a constitutional amendment to put the court reforms into action and Yavapai County would probably receive less funding if the new system is enacted.

- 8) Possible Appointment of Members to Alternative Fuels Committee

No public or Council input.

- 9) Newton Lane - Attorney Review of APS Cost Statement in Light of APS Franchise Agreement

No public or Council input.

- 10) Salt Mine Cut-Off Road Alignment - Engineer's Cost Estimate for Preliminary Engineering

No public input or Council input. Engineer Rockwell stated a portion of the road in on private property and moving it would be a problem due to the grade. He estimated the Engineer's cost to be \$2750.00.

- 11) Arizona Municipal Risk Retention Pool Member - Change in Intergovernmental Agreement to Remove State DOA Oversight

No public or Council input.

- 12) Authorization of Disposition of Vehicles Through Robert Boone Auction & Realty Company

No public or Council input.

- 13) Council Approval of Final Agreement with Ellis-Murphy with Changes from Town Attorney and ADOT Aeronautics Division

No public or Council input.

Work Session - March 6, 1991 - Page 3:

- 14) SLIF Project No. 8-88 Beasley Flats Improvements -  
Request for Extension of Completion Date from June 30,  
1991 to December 31, 1991

No public or Council input.

- 15) Missoula Children's Theater - Request for Town Funding

Arlene Wright explained the ticket sales from the production this year of Hansel & Gretel would come back to the Town. The Missoula Children's Theater needed funding of \$1650.00 to go into production this year. No Council input.

- 15A) Finance Director/Town Clerk

- 1) Establish Job Description
- 2) Establish Pay Grade
- 3) Authorization to Advertise

No public or Council input.

- 15B) Response to Letter from Senate DeConcini Regarding  
Potential Defense Base Closings in Arizona

No public or Council input.

- 15C) Request for Acceptance of Completion and Release of  
Cash Surety for Bridge Projects by Dwight Reeves

No public or Council input.

- 16) Call To The Public

No public input.

- 17) Adjournment

The meeting was adjourned at 7:00 p.m.

*Susan Marshall*  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

*Carter Rogers*

MINUTES OF THE COMMON COUNCIL  
REGULAR SESSION  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, MARCH 6, 1991  
7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on March 6, 1991 order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Kaminsky lead the Pledge of Allegiance.

Roll Call:

Carter Rogers, Tap Parsons, Woody Diehl, Tom Shaw,  
Marvin Reynolds, Jerry Taylor and Pat Kaminsky

Also Present:

David Maynard, Town Manager; Ron Ramsey, Town Attorney;  
Doug Jones, Street Superintendent; Todd Rockwell, Town  
Engineer; Ralph Lizotte, Town Magistrate; Laura Kuhn,  
Planning & Zoning Director and Susan Marshall,  
Recording Secretary

Information & Updates:

Manager Maynard referred to a letter from Town Engineer Rockwell addressed to Jody Kliska of ADOT which stated the Town was still interested in proceeding with the Circle K intersection re-design.

Manager Maynard presented a letter from the Town of Carefree regarding legislation to allow the local courts the option of "at-home" detention for DUI's.

Manager Maynard presented a memorandum from Parks & Recreation Director Gary Lollman regarding the cost estimates to repair the roof on the gym.

Manager Maynard stated a letter had been received from Senator McCain's office regarding the Land Transfer Bill which had been introduced into the senate. Mayor Rogers stated he had spoken to several offices of our representatives and they would be very supportive of the Town's interests in this matter.

Manager Maynard stated the 1991/92 budget would be underway before April 1, 1991.

Mayor Rogers stated the quarterly Intergovernmental Town Hall would be held in Clarkdale on March 28, 1991.

Regular Session - March 6, 1991 - Page 2:

Parsons reported the Verde Valley/Sedona Transportation Committee would be meeting in Clarkdale on March 7, 1991 at 2:00 p.m.

Discussion and Possible Action on the Following:

5) Approval of the Minutes

a) February 12, 1991 - Work Session

On a motion by Diehl, seconded by Kaminsky the Council voted unanimously to approve as presented with Taylor abstaining because he was not present at the Work Session.

b) February 20, 1991 - Work Session

c) February 20, 1991 - Regular Session

d) February 21, 1991 - Special Session

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve as corrected.

e) February 21, 1991 - Special Session

On a motion by Shaw, seconded by Reynolds to approve as presented with Taylor and Parsons abstaining because they were not present at the Special Session.

6) Disbursements/Accounting: Standard Disbursements and Advance Approvals

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve standard disbursements, pages 1-5 and the supplementals, pages 1 & 2 as presented.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to add Postage by Phone to pre-approved disbursements.

Manager Maynard presented two items for Council consideration as pre authorizations: 1) Renewal of Library magazine subscriptions and 2) Library Survey costs.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to table any action on the magazine renewals until the March 20, 1991 Regular Session. On a motion by Parsons, seconded by Diehl, the Council voted unanimously to hold the Library Survey in abeyance until more information can be obtained.



- 7) CDBG Week  
a) CDBG Week Proclamation  
b) Fair Housing Proclamation  
c) Fair Housing Resolution - Resolution 91-137

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the CDBG Week Proclamation.

On a motion by Kaminsky, seconded by Shaw, the Council voted unanimously to approve the Fair Housing Proclamation and adopt the Fair Housing Resolution, 91-137.

- 8) Consideration of Roadway Acceptance into the Public Road System for Existing Private Road Opposite Industrial Drive Proceeding Southwest from S.R. 260

Taylor declared a conflict of interests. Manager Maynard presented the Quit Claim Deed and the conditions of acceptance. Attorney Ramsey stated it would be necessary to correct language on the face of the Quit Claim Deed. He also stated the language on Exhibit "A" was inconsistent "for the purpose of ingress and egress" should be deleted. Engineer Rockwell stated a field survey and staking needed to be included and indicate it needed to be paid for by the developer.

Parsons stated portions of the road were not up to the Town Road Standards and this needed to be taken care of by October 1, 1991.

On a motion by Parsons, seconded by Kaminsky, the Council voted unanimously, with Taylor abstaining, to adopt Resolution 91-138 with revisions as indicated by Town Manager, Town Attorney and Town Engineer to include a field survey and staking, testing to be at no cost to the Town and to name the road Bird Boulevard.

The meeting was recessed at 7:55 p.m. and reconvened at 8:03 p.m.

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to reopen item 8 to delete naming the road Bird Boulevard and to name the road at a later date.

- 9) Zoning Change - Shill Property - Ordinance 91-A55

Taylor declared a conflict of interests. On a motion by Shaw, seconded by Diehl, the Council voted unanimously, with Taylor abstaining, to adopt Ordinance 91-A55 as presented.

10) Selection of Consultant, Water Resources Plan

Parsons declared a conflict of interests. Diehl made a motion to award the contract to Geraghty and Miller which died for lack of a second.

Following discussion on a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously, with Parson abstaining, to enter into negotiations with Cella Bar Associates for Phase I of the Water Resources Plan subject to further negotiations on the scope of services, budgetary concerns of the Town and an acceptable contract for such.

11) Consideration of Court Reform System

Manager Maynard asked Judge Lizotte to present an overview of the proposed Court Reforms. Following discussion and a question and answer period on a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 91-139 stating the Court Reform, as presented is not designed for the rural areas and specifically the Council did not want to lose it's ability to elect local judges.

12) Possible Appointment of Members to Alternative Fuels Committee

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to hold this item in abeyance.

13) Newton Lane - Attorney Review of APS Cost Statement in Light of APS Franchise Agreement

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to hold this item in abeyance and have the Town Attorney complete research and bring information back to the Council.

14) Salt Mine Cut-Off Road Alignment - Engineer's Cost Estimate for Preliminary Engineering

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to hold this item in abeyance.

15) Arizona Municipal Risk Retention Pool Member - Change in Intergovernmental Agreement to Remove State DOA Oversight

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve and authorization to execute amendment A.G.RSK AR 87-0541-CIV.

Regular Session - March 6, 1991 - Page 5:

- 16) Authorization of Disposition of Vehicles Through Robert Boone Auction & Realty Company

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to have all surplus property reported to the Town Manager for disposition through Robert Boone Realty & Company to include free storage, free advertising, a flat 10% fee and to have property sold as necessary and to post items for sale on the Town bulletin board. On a motion by Shaw, seconded by Taylot, the Council voted unanimously to have Department Heads bring any items to be sold to the attention of the Manager and to have an independent sale.

- 17) Council Approval of Final Agreement with Ellis-Murphy with Changes from Town Attorney and ADOT Aeronautics Division

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to approve the final agreement with Ellis-Murphy with changes made by the Town Attorney and additional change to paragraph 4, line 4, deleting the word "informally", to correct the amount of the project to read \$42,000 and to have Exhibit "A" reflect revised project schedule.

- 18) SLIF Project No. 8-88 Beasley Flats Improvements - Request for Extension of completion date from June 30, 1991 to December 31, 1991

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to approve the extension.

- 19) Missoula Children's Theater - Request for Town Funding

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to approve expenditure of \$1650.00 to come from the 10% LTAF retention line item with ticket proceeds to be returned to the Town and to obtain proof of liability insurance prior to production.

- 19A) Finance Director/Town Clerk  
1) Establish Job Description  
2) Establish Pay Grade  
3) Authorization to Advertise

On a motion by Parsons, seconded by Taylor, the Council voted unanimously, with Diehl and Shaw voting "No", to consolidate the two positions into one, set the pay grade at Grade 38 and authorize advertisement.

Regular Session - March 6, 1991 - Page 6:

19B) Response to Letter from Senator DeConcini Regarding  
Potential Defense Base Closings in Arizona

On a motion by Taylor, seconded by Parsons, the Council voted unanimously to support Senator DeConcini and oppose potential defense base closings in Arizona.

19C) Request for Acceptance of Completion and Release of Cash Surety for Bridge Projects by Dwight Reeves

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to release cash surety for bridge projects to Dwight Reeves according to recommendations by the Town Engineer.

20) Call To The Public

Bea Richmond, Camp Verde resident, suggested the Council consider honoring someone by naming the new road after them.

21) Set Next Meeting Time, Date & Place

- a) Work Session - Ryal Canyon - first part of April
- b) Legislative Day in Phoenix for Council - 3/14/91
- c) Work & Regular Sessions - 3/20/91 - 6:30 & 7:00 p.m.
- d) Council Hears P&Z Matters - 3/27/91 - 7:00 p.m.

22) Adjournment

The meeting was adjourned at 9:30 p.m.

*Susan Marshall*  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

*Carter Rogers*

REVISED  
A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, March 20, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Charles Onion - Request for Special Event Liquor License
- 4) No. 9 Liquor License Transfer for Sportsman's Bar to Return to Prior Owners, Ron and Shirley Mahaffey
- 5) Resolution 91-140 - Establishment of Handicapped Access Program and Establishment of Gary Lollman as 504 Coordinator
- 6) Town Engineer's Report on Status of Road Abandonments for Town Hall Complex Property
- 7) Consideration of Alignment for Crossover Road BETWEEN SR 260 (Finnie Flat) and South Access Road
- 8) Proposed Bid Award for Roadside Mower - Recommended to Bingham Equipment Company of Mesa, ARizona at a base bid price of \$4,695.00 for a DB60 Rhino Mower (One Bid Received, Within Cost Estimate)
- 9) Proposed Restructuring of Town Engineer's Contract Requested by Town Engineer
- 10) Community Center Roof Repair Estimates
- 11) Resolution No. 91-141 - Establishment of Transition Period Authorities During Vacancies in the Offices of Town Manager and Assistant Manager

Revised Agenda - Work Session - March 20, 1991 - Page 2:

- 12) Status Reports from Town Manager - Some of Which May require Actions to be Taken
- 13) Request for Transfer from Sue Marshall to Finance Director/Town Clerk Position
- 14) Call To The Public
- 15) Set Next Meeting Time, Date & Place
  - a) March 27, 1991 - P&Z Matters - 7:00 p.m.
  - b) April 3, 1991 - Work & Regular Sessions - 6:30 p.m. and 7:00 p.m.
- 16) Adjournment

REVISED  
A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, March 20, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates
  - a) March 27, 1991 - Community Awareness of Literacy Luncheon at Valley View Restaurant. Lunch 11:30 - 12:15. Speaker to 1:00 p.m.
  - b) Operation Legal Shield Brochure - Explains Legal Rights of Service Personnel Returning From Duty in Conjunction with Operation Desert Shield/Storm Provided to Council and Department Heads
  - c) Rauscher Pierce Refsnes, Inc. - Letter Regarding the Financial Implications of Municipal Defaults of Lease-Purchase Agreements
  - d) Lane Street Pavement Collapse - Town Engineer's Memo to Sanitary District and Manager's Notice to Southwest Risk
  - e) Town Engineer's Update on Status of Temporary Improvement (Right Turn Lane) to Circle K Intersection
  - f) Proposed FY 1991 Community Development Block Grant (CDBG) Program Summary and Notice of Comment Period for Same by March 26, 1991
  - g) Free Dump Day - April 20, 1991 - Message from Christ McCann
  - h) Charles Onion to Address Garlic Festival Provisions
  - i) Town Engineer's Report - Intersection of Montezuma Castle Highway and Middle School Road
  - j) Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) March 4, 1991 - Work Session
  - b) March 6, 1991 - Work Session
  - c) March 6, 1991 - Regular Session

Revised Agenda - Regular Session - 03/20/91 - Page 2:

- 6) Disbursements/Accounting
  - a) Standard Disbursements and Advance Approvals
  - b) Review Accounting Status for End of February
  - c) Doug & Shorty to Attend Road & Street Maintenance Conference at Bally's Hotel & Convention Center in Reno, Nevada on April 16 - 18, 1991 at a cost of \$150.00 each for Registration, \$59.00 each for Hotel Rooms and \$143.00 each for Airfare from Phoenix, plus food. Estimated total of \$822.00 plus taxes and food.
  - d) Library Magazine Subscriptions - 60 at \$\$1,359.28 (Lowest of Three Price Quotations)
  - e) Library Survey - 5,000 at \$.124 per copy to Mail, \$59.73 for Paper plus cost of Printing at the High School.
  - f) Salt Mine Cut-Off Road - Preliminary Engineering Cost
  - g) Paint Striper Paint
- 7) Proclamations - Honoring Troops in Operation Desert Shield/Storm
- 8) Charles Onion - Request for Special Event Liquor License
- 9) No. 9 Liquor License Transfer for Sportsman's Bar to Return to Prior Owners, Ron and Shirley Mahaffey
- 10) Resolution 91-140 - Establishment of Handicapped Access Program and Establishment of Gary Lollman as 504 Coordinator
- 11) Town Engineer's Report on Status of Road Abandonments for Town Hall Complex Property
- 12) Consideration of Alignment for Crossover Road BETWEEN SR 260 (Finnie Flat) and South Access Road
- 13) Proposed Bid Award for Roadside Mower - Recommended to Bingham Equipment Company of Mesa, ARIZONA at a base bid price of \$4,695.00 for a DB60 Rhino Mower (One Bid Received, Within Cost Estimate)
- 14) Proposed Restructuring of Town Engineer's Contract Requested by Town Engineer



Revised Agenda - Regular Session - March 20, 1991 - Page 3:

- 15) Community Center Roof Repair Estimates
- 16) Resolution No. 91-141 - Establishment of Transition Period Authorities During Vacancies in the Offices of Town Manager and Assistant Manager
- 17) Status Reports from Town Manager - Some of Which May require Actions to be Taken
- 18) Request for Transfer from Sue Marshall to Finance Director/Town Clerk Position
- 19) Call To The Public
- 20) Set Next Meeting Time, Date & Place
  - a) March 27, 1991 - P&Z Matters - 7:00 p.m.
  - b) April 3, 1991 - Work & Regular Sessions - 6:30 p.m. and 7:00 p.m.
- 21) Adjournment

MINUTES TO THE COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, March 20, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 20, 1991. Mayor Rogers called the meeting to order at 6:35 p.m.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Pat Kaminsky and Jerry Taylor. Marvin Reynolds was absent.

Also Present: David Maynard, Town Manager; Ron Ramsey, Town Attorney; Laura Kuhn, Planning & Zoning Director; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent; Gary Lollman, Parks & Recreation Director; Phyllis Hazekamp, Library Director; Georgia Scott, Animal Control Officer; Louise Loshonkohl, Executive Secretary; Susan Marshall, Recording Secretary.

Discussion on the Following:

- 3) Charles Onion - Request for Special Event Liquor License

No public or Council input.

- 4) No. 9 Liquor License Transfer for Sportsman's Bar to Return to Prior Owners, Ron and Shirley Mahaffey

No public or Council input.

- 5) Resolution 91-140 - Establishment of Handicapped Access Program and Establishment of Gary Lollman as 504 Coordinator

No public or Council input.

- 6) Town Engineer's Report on Status of Road Abandonments for Town Hall Complex Property

No public or Council input.

- 7) Consideration of Alignment for Crossover Road Between SR 260 (Finnie Flat) and South Access Road

No public or Council input.

Work Session - 03/20/91 - Page 2:

- 8) Proposed Bid Award for Roadside Mower - Recommended to Bingham Equipment Company of Mesa, Arizona at a base bid price of \$4,695.00 for a DB60 Rhino Mower (One Bid Received, Within Cost Estimate)

In-coming Council member Ron Jones asked if this purchase was the most cost effective manner of handling the mowing needed by the Town. He asked if cost estimates had been done to clarify this issue. No Council input.

- 9) Proposed Restructuring of Town Engineer's Contract Requested by Town Engineer

No public or Council input.

- 10) Community Center Roof Repair Estimates

No public input. Kaminsky asked Gary Lollman to do an extensive review and to obtain cost estimates for the repairs to the roof.

- 11) Resolution No. 91-141 - Establishment of Transition Period Authorities During Vacancies in the Offices of Town Manager and Assistant Manager

No public or Council input.

- 12) Status Reports from Town Manager - Some of Which May require Actions to be Taken

No public input. Manager Maynard stated there would be no actions required by the Council.

- 13) Request for Transfer from Sue Marshall to Finance Director/Town Clerk Position

No public or Council input.

- 14) Call To The Public

Edward Davidson, Camp Verde resident, made a request of Council to consider a name change of a roadway.

- 15) Set Next Meeting Time, Date & Place

- a) March 27, 1991 - P&Z Matters - 7:00 p.m.  
b) April 3, 1991 - Work & Regular Sessions - 6:30 p.m. and 7:00 p.m.

Work Session - 03/20/91 - Page 3:

16) Adjournment

The meeting adjourned at 6:45 p.m.

*Susan Marshall*

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Susan Marshall, Acting Town Clerk

*Carter Rogers*

MINUTES TO THE COMMON COUNCIL  
REGULAR SESSION  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, March 20, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on March 20, 1991 in order to conduct the Council's Regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Parsons lead the Pledge of Allegiance.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Pat Kaminsky and Jerry Taylor. Marvin Reynolds was absent.

Also Present: David Maynard, Town Manager; Ron Ramsey, Town Attorney; Laura Kuhn, Planning & Zoning Director; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent; Gary Lollman, Parks & Recreation Director; Phyllis Hazekamp, Library Director; Georgia Scott, Animal Control Officer; Louise Loshonkohl, Executive Secretary; Susan Marshall, Recording Secretary. Town Marshal Chuck Devine arrived at 7:10 p.m.

4) Information & Updates

- a) March 27, 1991 - Community Awareness of Literacy Luncheon at Valley View Restaurant. Lunch 11:30 - 12:15. Speaker to 1:00 p.m.
- b) Operation Legal Shield Brochure - Explains Legal Rights of Service Personnel Returning From Duty in Conjunction with Operation Desert Shield/Storm Provided to Council and Department Heads
- c) Rauscher Pierce Refsnes, Inc. - Letter Regarding the Financial Implications of Municipal Defaults of Lease-Purchase Agreements
- d) Lane Street Pavement Collapse - Town Engineer's Memo to Sanitary District and Manager's Notice to Southwest Risk
- e) Town Engineer's Update on Status of Temporary Improvement (Right Turn Lane) to Circle K Intersection
- f) Proposed FY 1991 Community Development Block Grant (CDBG) Program Summary and Notice of Comment Period for Same by March 26, 1991
- g) Free Dump Day - April 20, 1991 - Message from Chris McCann
- h) Charles Onion to Address Garlic Festival Provisions
- i) Town Engineer's Report - Intersection of Montezuma Castle Highway and Middle School Road
- j) Other Update Items

Discussion and Possible Action on the Following:

Regular Session - 03/20/91 - Page 2:

- 5) Approval of the Minutes
  - a) March 4, 1991 - Work Session
  - b) March 6, 1991 - Work Session
  - c) March 6, 1991 - Regular Session
  
- a) On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve as presented.
- b) On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve as amended.
- c) On a motion by Shaw, seconded by Kaminsky, the Council voted unanimously, with Taylor abstaining, to approve with a correction being made to a motion made by Shaw.
  
- 6) Disbursements/Accounting
  - a) Standard Disbursements and Advance Approvals
  - b) Review Accounting Status for End of February
  - c) Doug & Shorty to Attend Road & Street Maintenance Conference at Bally's Hotel & Convention Center in Reno, Nevada on April 16 - 18, 1991 at a cost of \$150.00 each for Registration, \$59.00 each for Hotel Rooms and \$143.00 each for Airfare from Phoenix, plus food. Estimated total of \$822.00 plus taxes and food.
  - d) Library Magazine Subscriptions - 60 at \$1,359.28 (Lowest of Three Price Quotations)
  - e) Library Survey - 5,000 at \$.124 per copy to Mail, \$59.73 for Paper plus cost of Printing at the High School.
  - f) Salt Mine Cut-Off Road - Preliminary Engineering Cost
  - g) Paint Striper Paint
  
- a) On a motion by Diehl, seconded by Shaw the Council voted unanimously to approve the standard disbursements and supplementals.
- b) Manager Maynard presented a review of the status for the end of February.
- c) On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the expenditure in an amount not to exceed \$1000.00.
- d) On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to accept the lowest bid for the library magazine subscriptions.
- e) On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to have Fran's Print Shop print the library surveys in an amount not to exceed \$1200.00
- f) On a motion by Parsons, seconded by Shaw, the Council voted unanimously to hold this item in abeyance.
- g) On a motion by Taylor, seconded by Diehl, the Council voted unanimously to approve the purchase of paint for the new paint striper.

Advance Approvals: On a motion by Parsons, seconded by Taylor the Council voted unanimously to approve repairs to duct work at the library. On a motion by Diehl, seconded by Taylor, the Council voted unanimously to authorize the Library Director to conduct a book sale, placing the proceeds into that expense line item. On a motion by Diehl, seconded by Taylor, the Council voted unanimously to approve payment to Valley Collision for the repair to the Celebrity.

- 7) Proclamations - Honoring Troops in Operation Desert Shield/Storm

On a motion by Diehl, seconded by Parsons, the Council voted unanimously to approve proclamation as amended. Shaw did not vote as he had left the meeting.

- 8) Charles Onion - Request for Special Event Liquor License

On a motion by Kaminsky, seconded by Taylor, the Council voted unanimously, with Parsons abstaining due a conflict of interest, to approve the request as amended.

The meeting was recessed at 8:00 p.m. and reconvened at 8:10 p.m.

- 9) No. 9 Liquor License Transfer for Sportsman's Bar to Return to Prior Owners, Ron and Shirley Mahaffey

On a motion by Shaw, seconded by Taylor, the Council voted unanimously to approve the transfer of the No. 9 Liquor License for Sportsman's Bar to prior owners Ron and Shirley Mahaffey.

- 10) Resolution 91-140 - Establishment of Handicapped Access Program and Establishment of Gary Lollman as 504 Coordinator

On a motion by Parsons, seconded by Shaw, the Council voted unanimously to hold this item in abeyance and to set a Work Session.

- 11) Town Engineer's Report on Status of Road Abandonments for Town Hall Complex Property

On a motion by Diehl, seconded by Taylor, the Council voted unanimously to direct the Town Engineer to proceed and to hold a Public Hearing on the abandonments.

Regular Session - 03/20/91 - Page 4:

- 12) Consideration of Alignment for Crossover Road Between SR 260 (Finnie Flat) and South Access Road

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to approve having the Town Engineer submit drawings to the State Land Department concerning our revisions to include the documentation to explain revisions.

- 13) Proposed Bid Award for Roadside Mower - Recommended to Bingham Equipment Company of Mesa, Arizona at a base bid price of \$4,695.00 for a DB60 Rhino Mower (One Bid Received, Within Cost Estimate)

On a motion by Taylor, seconded by Shaw, the Council voted unanimously to accept the bid from Bingham Equipment at a total cost of \$4953.28.

- 14) Proposed Restructuring of Town Engineer's Contract Requested by Town Engineer

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to hold this item in abeyance and set a Work Session.

- 15) Community Center Roof Repair Estimates

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to hold this item in abeyance and to obtain further cost estimates.

- 16) Resolution No. 91-141 - Establishment of Transition Period Authorities During Vacancies in the Offices of Town Manager and Assistant Manager

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to hold this item in abeyance and set a Work Session.

- 17) Status Reports from Town Manager - Some of Which May require Actions to be Taken

Manager Maynard presented the status of all of his projects and no actions were required by the Council.

- 18) Request for Transfer from Sue Marshall to Finance Director/Town Clerk Position

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to advertise for this position and to discuss the request for transfer in an Executive Session.



Regular Session - 03/20/91 - Page 5:

19) Call To The Public

Tom Neilson asked about further repairs to be done on Montezuma Castle Highway and was told more work would be performed when the weather warmed up.

20) Set Next Meeting Time, Date & Place

- a) March 26, 1991 - Work Session - 4:30 p.m.
- b) March 26, 1991 - Special Session - 5:00 p.m.
- c) March 27, 1991 - P&Z Matters - 7:00 p.m.
- d) April 3, 1991 - Work & Regular Sessions - 6:30 p.m. and 7:00 p.m.

21) Adjournment

The meeting adjourned at 9:00 p.m.

*Susan Marshall*

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Susan Marshall, Acting Town Clerk

*Carter Rogers*

TOWN MANAGER'S REPORT  
REGULAR COUNCIL SESSION  
March 20, 1991

*DM*

4. Information & Updates:

Each of the items referenced on the agenda should be included in the agenda packet. For the luncheon, reservations are requested and the Mayor and Council are specifically invited to attend. Regarding Operation Legal Shield, this information was provided by Town Attorney Ron Ramsey as service to the Town and the community at large. The Rauscher Pierce Refsnes, Inc. letter is notice to the Council that lease purchase agreements, regardless of how inappropriate or badly negotiated they are, cannot be lightly defaulted on. The good faith and credit of the Town are a consideration that must be given great weight in such a consideration.

The Lane Street pavement collapse, in the vicinity of Fourth Street produced several issues concerning liability and proper construction practices. Southwest Risk was notified in behalf of the Town and Town Engineer Todd Rockwell notified the Sanitary District for warrantee purposes regarding the Sanitary District's Construction Contract for the Townsite Sewer Project. Todd Rockwell has been actively pursuing the temporary improvement of the Circle K Intersection, as well as assisting with local issues in ADOT's proposed reconstruction of the intersection. His letter is enclosed.

The several pertinent pages of the 1991 CDBG Program Summary, published by the Arizona Department of Commerce, are enclosed in the packet for Council review. The "colonias" set aside of 10% of the funds remains an issue. Until the U.S. Department of Housing & Urban Development verifies the state's claim that there are no eligible areas in the State of Arizona, the 10% set aside cannot be returned to the overall fund for distribution.

The Free Dump Day for spring, 1991 is scheduled for April 20, 1991 according to a confirmation call from Chris McCann, Solid Waste Engineer for Yavapai County. This is a Saturday this year.

5) Minutes of the Previous Meetings:

There are three sets of minutes enclosed in the packet for Council review and approval.

6) Accounting/Disbursements and Advance Approvals:

The standard disbursements list is enclosed in the packet. I anticipate that there may be a supplemental page to the disbursements list.

Advance approvals include the trip for Doug Jones and Shorty Baldwin to Reno, Nevada for the annual training session on Road Repair and Maintenance. This is anticipated to cost under \$ 1,000 due to the costs of taxes and meals to be added to the cost estimate from Doug noting \$ 822 plus. Recommend approval.

The Library annual magazine subscriptions is correct as far the list goes. The total should be not to exceed \$ 1,360.00. The cost of the subscriptions appears to be higher than in some of the mail offers received. However, the subscriptions are for the full year subscriptions, whereas most of the mail offers are for a partial year. The total has an addition error of approximately \$ 15.00 which will be corrected prior to the meeting. Recommend approval. Phyllis Hazekamp, Library Director will be on hand to answer any questions that you may have.

The Library Survey has been reviewed and the number of pieces to be mailed has been reduced to 5,000 by eliminating Cornville, as Cornville traditionally uses the Cottonwood Library. The cost for printing through the High School has not been established as of this time. However, it is expected to be available prior to the meeting. The actual, out of pocket cost to print in-house and distribute is approximately \$ 800.00. The cost of doing the same, but printed at the High School, is not going to change the cost by more than \$ 90.00. If this is to have any value for budget purposes, it needs to be approved at this meeting. Recommend approval. Phyllis Hazekamp, Library Director will be on hand to answer any questions that you may have.

The Salt Mine Cut-off Road re-alignment and the cost of preliminary engineering for it is being reviewed by Town Engineer Todd Rockwell. The additional cost of the work, as reported at the last Council Meeting was estimated at \$ 2,750.00. If the Cross-over Road is to match to a new intersection location, the Salt Mine Cut-off Road also need to match to the same intersection for safety reasons. Otherwise, the intersections will be too close and would create serious traffic conflicts. Strongly recommend that these two issues be considered together and the location for a single cross intersection be established at the most practical point to serve both. At that time, the re-alignment of Salt Mine Road will be in better focus as to where it should most appropriately be located. If the intersection location has been established, then the cost of proceeding with the re-alignment preliminary engineering would be in order.

7. Proclamation Honoring Troops in Operations Desert Shield/ Desert Storm:

A copy of the proposed proclamation has been placed in the Council's boxes for review. Please take a few moments to note any changes that you feel would be appropriate. The proclamation is set up in a manner that deals with the overall considerations, but so that it can be modified easily to provide individualized copies as well.

8. Charles Onion to Address Garlic Festival Provisions:

Mr. Onion will be in attendance and is wishing to give the Council an overview of the proposed Garlic Festival plans, as they currently exist. During the next several months, the various problems that arise will need to be worked out. He is also intending to request that the Council approve a Special Event Liquor License for the Garlic festival. A copy of the license application is enclosed in the Council packet.

9. No. 9 Liquor License Transfer Request for Sportsman's Bar to Return the License to the Prior Owners, Ron and Shirley Mahaffey:

The license application is enclosed in the Council packet. As of this date, I am unaware of any comments or complaints. I have not heard from Marshal Devine or Attorney Ramsey in regard to this, but I do not anticipate any concerns with this request.

10. Resolution 91-140 Establishment of Handicapped Access Program and Establishment of Gary Lollman as 504 Coordinator:

Resolution 91-140 is attached. The purpose is to establish the basic requirements of the program and to appoint a coordinator. This action should be sufficient to meet the requirements to allow the 1991 CDBG Program to be initiated. In order to receive funding the Town has to have taken some significant, positive action to begin the process of identifying and removing the barriers to the handicapped throughout the community. The entire outline authority and direction for the initiation of the program is contained in the resolution.

11. Town Engineer's Report on Status of Road Abandonments for Town Hall Complex Property:

Last summer the issue of the legally laid out roads within the Town Hall Complex Property boundary lines was reviewed. This resulted in a request by the Council that the roads be prepared for proper abandonment procedures for each of the roads that was wholly contained within the property boundaries and did not

adjoin a privately owned parcel. The status of the abandonment procedure is unclear at the moment. Vice-Mayor Diehl requested this item as a status report.

12. Town Engineer's Report - Intersection of Montezuma Castle Highway and Middle School Road:

This intersection is once again a matter of concern. The slope of the Middle School Road entering the intersection, the lack of turn lanes on Montezuma Castle Highway and the inability to use the land on the east side of Montezuma Castle Highway to widen it sufficiently to accommodate future turn lanes are all items that substantially complicate even the most apparently simple concerns affecting the intersection. In this instance, Dennis Umber, Architect for the Middle School Construction Project, has directed the construction contractor to proceed with modifications to the drainage in the intersection area. Unfortunately, the first part of the work was performed without notice to the Town or permit to do so. The work was an off-site requirement of the Yavapai County Flood Control Permit. The Town did not review or approve the proposed work because it was not contained on the plans that are subject to Town review and approval.

Town Engineer Todd Rockwell has brought the issue before the Town Council for guidance as to how to proceed. The issue is whether the Town is prepared to have the safety issues, and the cost of alleviating them made worse by the proposed changes to the drainage and drainage structures within the right-of-way of Montezuma Castle Highway.

13. Consideration of Alignment for Cross-Over Road Between S.R. 260 (Finnie Flat Road) and the South Access Road:

Town Engineer Todd Rockwell addressed this item at the March 6, 1991 Regular Council Session. At the time, the Council tabled the item to allow an opportunity to review the matter on site. At this time, the issue is whether to establish the "final route alignment" so that the actual State Lands Department permit can be obtained. The comments in item 6. regarding the Salt Mine Cut-Off Road, are applicable to this item.

14. Proposed Bid Award for Roadside Mower:

A single bid was submitted, from Bingham Equipment Company of Mesa, Arizona at a base bid price of \$ 4,695.00 for a DB60 Rhino Mower. The original cost estimate was a range between \$ 4,000 and \$ 6,000. The Council had expressed the hope that the cost could be kept under \$ 5,000. As it appears that there are no bid irregularities, and that there was ample opportunity for fair competition, I would recommend that the bid be awarded to Bingham Equipment Company in the amount of \$ 4,695.00 for a DB60 Rhino Mower. Doug is evaluating the bid package at this time and may

wish to ask for an additional attachment for the mower. If so, it should be considered. This appears to be a very good quality, heavy duty mowing machine.

15. Proposed Restructuring of the Town Engineer's Contract:

This item was requested by Town Engineer Todd Rockwell. In light of the start of the budget process, I would suggest that this item most appropriately should be dealt with as part of the budget consideration of alternatives for dealing with engineering services for the Town. Recommend that this item be referred to the budget process for further consideration.

16. Community Center Roof Repair Estimates:

Consideration of the appropriate means of roof repair, and the cost of such repair, has been the subject of more than a few discussions involving the Manager, Council and Parks and Recreation Director Gary Lollman. At budget time, spring 1990, the cost of the full blown job was considered. However, due to external factors involving other parties, it was not funded for work to proceed during the current fiscal year. The project, and its many variations, has been re-submitted on a regular basis. As the Council had already acted at budget time and there was no budget authority to do the job, no authorization to proceed has been forthcoming from the Manager. However, at this time it appears that there is Council support to consider an emergency appropriation from contingency to the line item provided for the repairs. Gary Lollman will be on hand to discuss the issue with you regarding the alternatives and the potential costs. There is adequate funding in the General Fund Contingency line item to cover the costs of repairs. If a temporary repair is authorized, under \$ 15,000.00, the impact of the transfer from contingency should not disrupt the schedule for the pay-off of the lease/purchase agreement on the Old High School Property.

17. Resolution 91-140 Establishment of Transition Period Authorities During Vacancies in the Offices of Town Manager and Assistant Manager:

Resolution 91-140 has been prepared to formalize the various authorities acceptable to the Mayor and Council as discussed in the Council Work Session of March 4, 1991. The resolution is attached. Any concerns or changes should be brought to my attention before the meeting so that they can be made without jeopardizing the whole resolution.

18. Status Reports from the Town Manager - Some of Which May Require Actions to be Taken:

The status report will be available in the Council's boxes prior to the meeting. At the very least, I expect that there will need to be choices made as what items receive priority attention in

being completed before my departure. At the moment, it is apparent that not everything that could be done, can be done in the time remaining.

19. Request for Transfer from Sue Marshall to the Finance Director/Town Clerk Position:

A copy of the transfer request is contained in the Council packet. I have agreed to write a letter of recommendation for Sue, but have made Sue aware that I believe the Council should specifically waive any conflict position that Jay Trewern would have, in light of the possibility that Jay may be asked to sit on the interview committee, and request that he provide a letter of evaluation of Sue's capabilities regarding the position. Jay knows Sue's capabilities at this time far better than any of the rest of do. In addition, he knows what we need for capabilities to keep the systems working properly. I have no doubt what-so-ever that Sue can do the Town Clerk duties very well. On the other hand, I do not know whether she is ready to handle the Finance Director's duties. I would suggest tabling this item until receipt of a letter of evaluation from Jay Trewern.

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TOWN OF CAMP VERDE  
COUNCIL WORK SESSION  
Tuesday, March 26, 1991, 4:30 P.M.  
Town Hall - Council Chambers

1. Call to Order
2. Roll Call

The following items are for discussion only:

3. Resolution 91-140 Handicapped Access Program
4. Resolution 91-141 Transition Authorities During Vacancy of the Town Manager & Assistant Manager Positions
5. Open to the Public
6. Adjourn

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TOWN OF CAMP VERDE  
SPECIAL COUNCIL SESSION  
Tuesday, March 26, 1991, 5:00 P.M.  
Town Hall - Council Chambers

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Information & Updates
5. Resolution 91-140 Handicapped Access Program
6. Resolution 91-141 Transition Authorities During Vacancy of the Town Manager & Assistant Manager Positions
7. Open to the Public
8. Adjourn

*Posted: March 25, 1991 - 4:15 PM*

*David A. Maynard  
Acting Town Clerk*



MINUTES TO THE COMMON COUNCIL  
SPECIAL SESSION  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Tuesday, March 26, 1991  
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 26, 1991. Mayor Rogers called the meeting to order at 5:04 p.m.

Roll Call: Carter Rogers, Woody Diehl, Marvin Reynolds, Tap Parsons, Pat Kaminsky and Jerry Taylor. Tom Shaw was absent.

Also Present: David Maynard, Town Manager; Ron Ramsey, Town Attorney; Gary Lollman, Parks & Recreation Director and Susan Marshall, Recording Secretary. Town Marshal Chuck Devine arrived at 4:40 p.m.

Town Manager Maynard lead the Pledge of Allegiance.

Discussion and Possible Action on the Following:

Information & Updates:

Manager Maynard stated the job description for the Finance Director/Town Clerk had been placed in Council boxes for their review. Parsons suggested setting a Work Session to verify the job description before advertising to assure it reflects the needs of the Town.

Resolution 91-140 - Handicapped Access Program:

Manager Maynard stated the Council had discussed this item during the previous Work Session. On a motion by Taylor, seconded by Parsons, the Council voted unanimously to adopt Resolution 91-140 as amended.

Resolution 91-141 - Transition Authorities During Vacancy of the Town Manager & Assistant Manager Positions:

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to adopt Resolution 91-141 as amended during the previous Work Session.

Open to the Public:

No input.

MINUTES TO THE COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Tuesday, March 26, 1991  
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on March 26, 1991. Mayor Rogers called the meeting to order at 4:30 p.m.

Roll Call: Carter Rogers, Woody Diehl, Marvin Reynolds, Tap Parsons, Pat Kaminsky and Jerry Taylor. Tom Shaw was absent.

Also Present: David Maynard, Town Manager; Ron Ramsey, Town Attorney; Gary Lollman, Parks & Recreation Director and Susan Marshall, Recording Secretary. Town Marshal Chuck Devine arrived at 4:40 p.m.

Discussion on the Following:

Resolution 91-140 - Handicapped Access Program:

Director Lollman gave Council information showing how the City of Cottonwood handling this program. Taylor stated the program should be under the control of the Town Manager. Parsons asked to have someone come and present more information prior to adopting Resolution 91-140.

Resolution 91-141 - Transition Authorities During Vacancy of the Town Manager & Assistant Manager Positions:

Parsons suggested shortening the resolution from the middle of Section b to the end.

Open to the Public:

No input.

Adjourn:

The meeting was adjourned at 5:04 p.m.

*Susan Marshall*  
\_\_\_\_\_  
Susan Marshall, Recording Secretary  
*Carter Rogers*

Special Session - March 26, 1991 - Page 2:

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall:

April 3, 1991 - 5:30 p.m. - Work Session - Job Description for  
Finance Director/Town Clerk

April 3, 1991 - 6:00 p.m. - Work Session - Middle School Road

April 3, 1991 - 6:30 & 7:00 p.m. - Work and Regular Sessions

Adjourn:

The meeting was adjourned at 5:22 p.m.

*Susan Marshall*

Susan Marshall, Recording Secretary

*Carter Rogers*

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
5:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Middle School Road Intersection - C.V.U.S.D. Engineer
- 4) Call To The Public
- 5) Adjournment

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A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Finance Director/Town Clerk Job Description
- 4) Call To The Public
- 5) Adjournment

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Resolution 91-143 - Notice of Election - General Election
- 4) Resolution 91-142 - Request for LTAF Funds
- 5) Town Hall Computers
- 6) Direction From Council Regarding Audit Bids Opened March 25, 1991
- 7) Possible Acceptance of Financial Ownership Change for Mission Cable
- 8) Direction From Council Regarding NACOG Summer Youth Program
- 9) Request from Property Owners for Renaming of Wilson Road South and Peterson Lane to Peterson Road
- 10) Library Commissioners Bobbye White & Dorothy Wood Terms Expire - Reappointment or Selection of New Commissioners
- 11) Registration for 1991 Spring Series North Central Section with Arizona Planning Association in the Amount of \$25.00
- 12) Job Description for Finance Director/Town Clerk
- 13) Call To The Public
- 14) Adjournment

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Information & Updates
  - a) Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) March 20, 1991 - Work Session
  - b) March 20, 1991 - Regular Session
  - c) March 26, 1991 - Work Session
  - d) March 26, 1991 - Special Session
- 6) Disbursements/Accounting
- 7) Canvass of Vote - Primary Election March 19, 1991
- 8) Resolution 91-143 - Notice of Election - General Election
- 9) Resolution 91-142 - Request for LTAF Funds
- 10) Town Hall Computers
- 11) Direction From Council Regarding Audit Bids Opened March 25, 1991
- 12) Possible Acceptance of Financial Ownership Change for Mission Cable
- 13) Direction From Council Regarding NACOG Summer Youth Program
- 14) Request from Property Owners for Renaming of Wilson Road South and Peterson Lane to Peterson Road

Regular Session - April 3, 1991 - Page 2:

- 15) Library Commissioners Bobbye White & Dorothy Wood Terms Expire - Reappointment or Selection of New Commissioners
- 16) Registration for 1991 Spring Series North Central Section with Arizona Planning Association in the Amount of \$25.00
- 17) Job Description for Finance Director/Town Clerk
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
  - a) April 17, 1991 - Work & Regular Sessions
  - b) April 24, 1991 - Council Hears P&Z Matters
- 20) Adjournment

SUPPLEMENTAL AGENDA

REGULAR SESSION  
COMMON COUNCIL  
TOWN OF CAMP VERDE

CAMP VERDE TOWN HALL  
WEDNESDAY, APRIL 3, 1991  
7:00 P.M.

17A) Middle School Road

17B) Direction from Council Regarding Carpet Bids Opened  
March 25, 1991



MINUTES TO THE COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 3, 1991. Mayor Rogers called the meeting to order at 5:30 p.m.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Jerry Taylor and Marvin Reynolds. Pat Kaminsky was absent due a conflict of interest.

Also Present: Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent; Susan Marshall, Recording Secretary and Phil England, C.V.U.S.D. Superintendent

Discussion on the Following:

Middle School Road Intersection:



Acting Town Manager Devine reported he had met with Mr. England, the Town Engineer, the Town Street Superintendent, the School District's engineer and architect to discuss this problem. Mr. England reported there would be no significant increase in traffic on this road. Acting Town Manager Devine stated a galvanized header would be installed to control the run off and some grading will be done to keep the run off running into the ditch.

Call To The Public:

No public input.

Adjournment:

The meeting was adjourned at 5:40 p.m.

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary  


MINUTES TO THE COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 3, 1991. Mayor Rogers called the meeting to order at 6:00 p.m.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Jerry Taylor, Marvin Reynolds and Pat Kaminsky

Also Present: Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; and Susan Marshall, Recording Secretary

Discussion on the Following:

Finance Director/Town Clerk Job Description:

Acting Town Manager Devine reported he had obtained information for Payson, Cottonwood and Prescott Valley regarding this job description.

Taylor suggested changing the need for three years municipal accounting experience, stating there may be a qualified individual who did not have the three years. He stated by insisting on three years municipal accounting experience the Town may eliminate some candidates. Following discussion, the phrase "priority will be given to applicants with municipal accounting experience" replaced the phrase referring to three years municipal accounting experience.

Call To The Public:

Ron Jones asked if grant writing should be a part of this job description.

Adjournment:

The meeting was adjourned at 6:27 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Carter Rogers

MINUTES TO THE COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 3, 1991. Mayor Rogers called the meeting to order at 5:30 p.m.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Jerry Taylor, Marvin Reynolds and Pat Kaminsky

Also Present: Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent; Louise Loshonkohl, Executive Secretary and Susan Marshall, Recording Secretary

Discussion on the Following:

Resolution 91-143 - Notice of Election - General Election:

No public or Council input.

Resolution 91-142 - Request for LTAF Funds:

No public or Council input.

10) Town Hall Computers:

No public or Council input.

11) Direction From Council Regarding Audit Bids Opened March 26, 1991:

No public or Council input.

12) Possible Acceptance of Financial Ownership Change for Mission Cable:

No public or Council input.

13) Direction From Council Regarding NACOG Summer Youth Program:

No public or Council input.

14) Request from Property Owners for Renaming of Wilson Road South and Peterson Lane to Peterson Road:

No public or Council input.

Work Session - 04/03/91 - Page 2:

- 15) Library Commissioners Bobbye White & Dorothy Wood Terms  
Expire - Reappointment or Selection of New Commissioners:

No public or Council input.

- 16) Registration for 1991 Spring Series North Central Section  
with Arizona Planning Association in the Amount of \$25.00:

No public or Council input.

- 17) Job Description for Finance Director/Town Clerk:

No public or Council input.

- 17A) Middle School Road:

No public or Council input.

- 17B) Direction from Council Regarding Carpet Bids Opened March  
25, 1991:

No public or Council input.

- 18) Call To The Public:

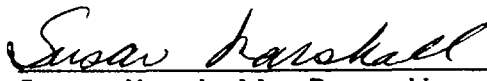
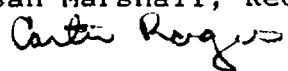
No public input.

- 19) Set Next Meeting Time, Date & Place:

- a) April 17, 1991 - Work & Regular Sessions
- b) April 24, 1991 - Council Hears P&Z Matters

- 20) Adjournment

Meeting was adjourned at 6:38 p.m.

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary  


MINUTES OF THE  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 3, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on April 3, 1991 in order to conduct the Council's Regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Parsons lead the Pledge of Allegiance.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Pat Kaminsky and Jerry Taylor. Marvin Reynolds was absent.

Also Present: Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer; Doug Jones, Street Superintendent; Louise Loshonkohl, Executive Secretary; Susan Marshall, Recording Secretary

4) Information & Updates

Acting Town Manager Devine reported the street striper had arrived and the training was held for crews from the Town of Camp Verde and the Town of Clarkdale.

Parsons reported the Verde Valley/Sedona Transportation Committee would meet in Cottonwood at the Council Chambers on April 4, 1991 at 2:00 p.m.

Discussion and Possible Action on the Following:

5) Approval of the Minutes

- a) March 20, 1991 - Work Session
  - b) March 20, 1991 - Regular Session
  - c) March 26, 1991 - Work Session
  - d) March 26, 1991 - Special Session
- 
- a) On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve. Reynolds abstained as he was not present at the meeting.
  - b) On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve. Reynolds abstained as he was not present at the meeting.
  - c) On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve with a spelling correction. Shaw abstained as he was not present at the meeting.

Regular Session - 04/03/91 - Page 2:

- d) On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to approve with a spelling correction. Shaw abstained as he was not present at the meeting.

Mayor Rogers asked to attend to the Supplemental Agenda before beginning the Regular Agenda.

17A) Middle School Road

On a motion by Parsons, seconded by Taylor, the Council voted unanimously, with Kaminsky abstaining due a conflict of interest, to accept recommendation from Town Engineer and Acting Town Manager as established during the earlier Work Session.

17B) Direction from Council Regarding Carpet Bids Opened March 25, 1991

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to reject both bids for carpeting for the library.

6) Disbursements/Accounting

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements and supplemental, dated April 3, 1991, as presented. On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to authorize purchase of blade tires and oil. On a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously to approve a carpet purchase by Acting Manager Devine.

7) Canvass of Vote - Primary Election March 19, 1991

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 91-145, accepting the canvass of the vote for the Primary election held March 19, 1991.

8) Resolution 91-143 - Notice of Election - General Election

On a motion by Kaminsky, seconded by Taylor, the Council voted unanimously to adopt Resolution 91-143, Notice of Election for the General Election to be held May 21, 1991.

9) Resolution 91-142 - Request for LTAF Funds

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to adopt Resolution 91-142, request for LTAF Funds.

Regular Session - 04/03/91 - Page 3:

10) Town Hall Computers

On a motion by Kaminsky, seconded by Taylor, the Council voted unanimously to advertise for bids for on-going preventative maintenance as well as diagnosing any current problems and correcting them and to strip all games from the Town's computers.

11) Direction From Council Regarding Audit Bids Opened March 26, 1991

On a motion by Parsons, seconded by Taylor, the Council voted to accept the bid from R.C. Denen with Shaw voting "no".

12) Possible Acceptance of Financial Ownership Change for Mission Cable

On a motion by Parsons, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 91-144, accepting financial ownership change for Mission Cable.

13) Direction From Council Regarding NACOG Summer Youth Program

On a motion by Shaw, seconded by Taylor, the Council voted unanimously to apply for three students for the NACOG Summer Youth Program.

14) Request from Property Owners for Renaming of Wilson Road South and Peterson Lane to Peterson Road

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to honor the request from property owners naming the road Peterson Road and authorizing the Street Department to do the proper signing.

15) Library Commissioners Bobbye White & Dorothy Wood Terms Expire - Reappointment or Selection of New Commissioners

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to reappoint Bobbye White and Dorothy Wood to three year terms on the Library Advisory Commission.

16) Registration for 1991 Spring Series North Central Section with Arizona Planning Association in the Amount of \$25.00

On a motion by Taylor, seconded by Shaw, the Council voted unanimously to allow the staff to handle this matter.

Regular Session - 04/03/91 - Page 4:

17) Job Description for Finance Director/Town Clerk

On a motion by Diehl, seconded by Taylor, the Council voted unanimously to accept the job description for Finance Director/Town Clerk as discussed and revised during the earlier Work Session, having this become a separate department and to direct the Acting Town Manager to proceed with advertising.

19) Set Next Meeting Time, Date & Place

- a) April 17, 1991 - Work & Regular Sessions
- b) April 24, 1991 - Council Hears P&Z Matters

20) Adjournment

The meeting was adjourned at 7:50 p.m.

*Susan Marshall*

Susan Marshall, Recording Secretary

*Carter Rogers*



A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 17, 1991  
5:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following with Yavapai County Officials:

- 3) Ryal Canyon Bridge Project IGA
- 4) Call To The Public
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, April 17, 1991  
5:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 17, 1991. Mayor Rogers called the meeting to order at 5:00 p.m.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, and Jerry Taylor. Patricia Kaminsky and Marvin Reynolds were absent.

Also Present: Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Ron Harris, Carl Rockwell and Carlton Camp as representatives for Yavapai County and Susan Marshall, Recording Secretary

Ryal Canyon Bridge Project IGA:

Acting Manager Devine reported the bridge was outside of the Town limits but the repair of this bridge had already been agreed to when the intergovernmental agreement was completed for the paving of Slat Mine Road.

Carl Rockwell presented the updated engineering for the project.

All parties present reviewed the plans for the repairs. Mr. Rockwell stated there would be alternate bids for the guardrail and rip rap.

Carlton Camp stated the cost would be born equally between the Town and the County.


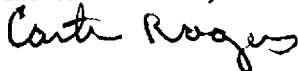
Following further discussion the general consensus was to proceed with the IGA with the County doing the contract administration and a bottom line cost of \$40,000.

Call To The Public:

No public input.

Adjournment:

The meeting was adjourned at 5:40 p.m.

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary  


A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 17, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Water Resources Plan: Final Budget, Scope of Work and Contract for Phase I, Approximately \$26,000
- 4) Review of Road Projects Submitted to NACOG
  - a) State Projects - 5 Year Plan
  - b) Federal Aid for Urban Areas Projects
- 5) Selection and Appointment of Member to Alternative Fuel Committee
- 6) Verification of Continued Attempt to Obtain Used Police Vehicles
- 7) Possible Closure of Fort Verde State Park
- 8) Regarding Leniency of Pesticide Usage in Arizona
- 9) Gym and Armory Roofing
- 10) Expiration of Planning Commissioner Terms
- 11) Call To The Public
- 12) Adjournment

MINUTES OF THE COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, April 17, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on April 17, 1991. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Jerry Taylor, Patricia Kaminsky and Marvin Reynolds.

Also Present: Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer; Laura Kuhn, Planning & Zoning Director; Louise Loshonkohl, Executive Secretary and Susan Marshall, Recording Secretary

- 3) Water Resources Plan: Final Budget, Scope of Work and Contract for Phase I, Approximately \$26,000

Bob Barker, State Water Commission, asked to Council to look carefully at a water study being prepared by ASU at the request of the City of Phoenix. He suggested the Council obtain a copy of this study, as soon as it is available, and address it with other communities in the Verde Valley.

- 4) Review of Road Projects Submitted to NACOG  
a) State Projects - 5 Year Plan  
b) Federal Aid for Urban Areas Projects

No public or Council input.

- 5) Selection and Appointment of Member to Alternative Fuel Committee

No public or Council input.

- 6) Verification of Continued Attempt to Obtain Used Police Vehicles

No public or Council input.

- 7) Possible Closure of Fort Verde State Park

No public or Council input.

- 8) Regarding Leniency of Pesticide Usage in Arizona

No public input. Kaminsky expressed her concerns for de-regulation of pesticide usage in Arizona.

Work Session - April 17, 1991 - Page 2:

- 9) Gym and Armory Roofing  
No public or Council input.
- 10) Expiration of Planning Commissioner Terms  
No public or Council input.
- 10A) Proclamation - Camp Verde Child Abuse Prevention Month  
No public or Council input.
- 10B) Ryal Canyon Bridge Project - IGA with Yavapai County  
No public or Council input.
- 11) Call To The Public  
No public input.
- 12) Adjournment  
The meeting was adjourned at 6:45 p.m.

*Susan Marshall*  
Susan Marshall, Recording Secretary

A G E N D A  
REGULAR SESSION - COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, April 17, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) Work Session - April 3, 1991 - Middle School Road
  - b) Work Session - April 3, 1991 - Finance Director/  
Town Clerk Job Description
  - c) Work Session - April 3, 1991
  - d) Regular Session - April 3, 1991
- 6) Disbursements/Accounting
- 7) Water Resources Plan: Final Budget, Scope of Work and Contract for Phase I, Approximately \$26,000
- 8) Review of Road Projects Submitted to NACOG
  - a) State Projects - 5 Year Plan
  - b) Federal Aid for Urban Areas Projects
- 9) Selection and Appointment of Member to Alternative Fuel Committee
- 10) Verification of Continued Attempt to Obtain Used Police Vehicles
- 11) Possible Closure of Fort Verde State Park
- 12) Regarding Leniency of Pesticide Usage in Arizona
- 13) Gym and Armory Roofing
- 14) Expiration of Planning Commissioner Terms
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
  - a) Public Hearing - Abandonment of Portions of Wood and School Streets
- 17) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 17, 1991  
7:00 p.m.

- 14A) Proclamation - Camp Verde Child Abuse Prevention Month
- 14B) Ryal Canyon Brideg Project - IGA with Yavapai County

MINUTES OF THE  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, April 17, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on April 17, 1991 in order to conduct the Council's Regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Reynolds lead the Pledge of Allegiance.

Roll Call: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Pat Kaminsky, Marvin Reynolds and Jerry Taylor.

Also Present: Chuck Devine, Acting Town Manager; Ron Ramsey, Town Attorney; Todd Rockwell, Town Engineer; Laura Kuhn, Planning & Zoning Director; Louise Loshonkohl, Executive Secretary; and Susan Marshall, Recording Secretary

4) Information & Updates

Acting Town Manager Devine reported Jay Trewern had reviewed the accounting work done during the month of March and found everything in proper order.

5) Approval of the Minutes

- a) Work Session - April 3, 1991 - Middle School Road
- b) Work Session - April 3, 1991 - Finance Director/  
Town Clerk Job Description
- c) Work Session - April 3, 1991
- d) Regular Session - April 3, 1991

- a) On a motion by Shaw, seconded by Reynolds, the Council voted unanimously, with Kaminsky abstaining because she was not present at the meeting, to approve as presented.
- b) On a motion by Shaw, seconded by Kaminsky, the Council voted unanimously to approve as presented.
- c) On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve as presented.
- d) On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve as presented.

6) Disbursements/Accounting

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements, dated April 17, 1991, as presented.



Regular Session - April 17, 1991 - Page 2:

- 7) Water Resources Plan: Final Budget, Scope of Work and Contract for Phase I, Approximately \$26,000

On a motion by Parsons, seconded by Diehl, the Council voted as follows:

Parsons: Yes	Shaw: Yes
Diehl: Yes	Taylor: Abstain
Kaminsky: No	Reynolds: Yes

to ask the three top bidders to submit new bids based on the new Scope of Work.

- 8) Review of Road Projects Submitted to NACOG
- a) State Projects - 5 Year Plan
  - b) Federal Aid for Urban Areas Projects
- a) On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the list submitted by the Town Engineer.
  - b) On a motion by Parsons, seconded by Taylor, the Council voted unanimously to list the Town's priorities as 1) Montezuma Castle Highway reconstruction; and 2) Finnie Flat Crossover Road

- 9) Selection and Appointment of Member to Alternative Fuel Committee

On a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously to appoint Tom Shaw and Council elect Ron Jones to the Alternative Fuel Committee

- 10) Verification of Continued Attempt to Obtain Used Police Vehicles

On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to authorize the Town Marshal to continue to attempt to obtain used police vehicles.

- 11) Possible Closure of Fort Verde State Park

On a motion by Taylor, seconded by Diehl, the Council voted unanimously to authorize letters to be written and a resolution to be drawn up opposing the closure of Fort Verde State Park.

- 12) Regarding Leniency of Pesticide Usage in Arizona

On a motion by Kaminsky, seconded by Diehl, the Council voted unanimously to table any action on this item until more information can be obtained.

Regular Session - April 17, 1991 - Page 3:

13) Gym and Armory Roofing

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to authorize repair to the gym and armory roofs in a amount not to exceed \$10,000.

14) Expiration of Planning Commissioner Terms

On a motion by Taylor, seconded by Parsons, the Council voted unanimously to reappoint Mikell Lawrence to the Planning & Zoning Commission. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to have Laura Kuhn and the Council prepare lists of candidates to fill the other vacancies.

14A) Proclamation - Camp Verde Child Abuse Prevention Month

On a motion by Shaw, seconded by Kaminsky, the Council voted unanimously to accept the proclamation, proclaiming April as Camp Verde Child Abuse Prevention Month.

14B) Ryal Canyon Bridge Project - IGA with Yavapai County

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to direct staff to work with Yavapai County staff to prepare an intergovernmental agreement for the Ryal Canyon bridge project in an amount not to exceed \$40,000.

15) Call To The Public

Stan Bullard, Camp Verde resident, asked for the Council to consider supporting a bill to repeal the construction tax.

16) Set Next Meeting Time, Date & Place

- a) Public Hearing - Abandonment of Portions of Wood and School Streets - no date established.
- b) April 24, 1991 - Council hears P&Z Matters - 7:00 p.m.
- c) May 1, 1991 - Work & Regular Sessions - 6:30 & 7:00 p.m.

17) Adjournment

The meeting was adjourned at 7:45 p.m.

Susan Marshall  
Susan Marshall, Acting Town Clerk

Carter Rogers

A G E N D A  
PUBLIC HEARING  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
MAY 1, 1991 - WEDNESDAY  
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Public Input and Discussion on the Following:

- 3) Abandonment of Portions of Wood and School Streets as Public Roadways
- 4) Adjournment

MINUTES  
PUBLIC HEARING  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
MAY 1, 1991 - WEDNESDAY  
6:00 p.m.

The Common Council of the Town of Camp Verde met for a Public Hearing at the Camp Verde Town Hall on May 1, 1991 to obtain public input on the proposed abandonment of portions of Wood and School Streets as public roadways.

- 1) Call To Order - Mayor Rogers called the meeting to order at 6:05 p.m.
- 2) Roll Call - Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor and Marvin Reynolds. Pat Kaminsky was absent.

Public Input and Discussion on the Following:

- 3) Abandonment of Portions of Wood and School Streets as Public Roadways  
  
There was no public or Council input on this agenda item for the Public Hearing.
- 4) Adjournment - The meeting was adjourned at 6:07 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Carter Rogers

A G E N D A  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
MAY 1, 1991 - WEDNESDAY  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Seventh Street Extension Cost Estimate
- 4) Resolution 91-146 - Abandonment of Portions of Wood and School Streets as Public Roadways
- 5) Tax on CIAC - House Bill 118
- 6) Proclamation - National Small Business Week - May 5-11, 1991
- 7) Public Agency Insurance - House Bill 2166
- 8) Call To The Public
- 9) Adjournment

A G E N D A  
REGULAR SESSION - COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
MAY 1, 1991 - WEDNESDAY  
7:00 P.M.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates
  - a) Fort Verde Park Closure
  - b) Intergovernmental Meeting in Jerome 5/23/91 - Lawrence Memorial Hall
  - c) Cocopai RC&D
  - d) Street Department Summer Hours
  - e) Coconino National Forest Proposed Land Exchange Along Route 260
  - f) Verde Valley/Sedona Intergovernmental Meeting
  - g) Open House - Verde View Senior Apartments
  - h) Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) April 17, 1991 - Work Session - Ryal Canyon
  - b) April 17, 1991 - Work Session
  - c) April 17, 1991 - Regular Session
- 6) Disbursements/Accounting
  - a) Advance Approval for Sign Purchases
- 7) Seventh Street Extension Cost Estimate
- 8) Resolution 91-146 - Abandonment of Portions of Wood and School Streets as Public Roadways
- 9) Tax on CIAC - House Bill 118
- 10) Proclamation - National Small Business Week - May 5-11, 1991
- 11) Public Agency Insurance - House Bill 2166
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
  - a) Work Session - Proposed Changes in Town Standards
  - b) Work & Regular Sessions - May 15, 1991
  - c) Regular Session to Hear P & Z - May 22, 1991
- 14) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, MAY 1, 1991  
7:00 P.M.

- 11A) Resolution 91-147 - Opposing Proposed Closure of Fort Verde State Park

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
MAY 1, 1991 - WEDNESDAY  
6:30 P.M.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on May 1, 1991 to obtain public input on agenda items for the Regular Session of May 1, 1991.

- 1) Call To Order - Mayor Rogers called the meeting to order at 6:30 p.m.
- 2) Roll Call - Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor, Marvin Reynolds and Pat Kaminsky  
Also Present: Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Engineer, Todd Rockwell; Town Library Director, Phyllis Hazekamp; Town Street Superintendent, Doug Jones; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Discussion on the Following:

- 3) Seventh Street Extension Cost Estimate
- 4) Resolution 91-146 - Abandonment of Portions of Wood and School Streets as Public Roadways
- 5) Tax on CIAC - House Bill 118
- 6) Proclamation - National Small Business Week - May 5-11, 1991
- 7) Public Agency Insurance - House Bill 2166

There was no public or Council input on any of the agenda items for this meeting.

- 8) Call To The Public  
No public input.
- 9) Adjournment

The meeting was adjourned at 6:42 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary



MINUTES  
REGULAR SESSION - COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
MAY 1, 1991 - WEDNESDAY  
7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on May 1, 1991 in order to conduct the Council's regular business.

- 1) Call To Order - Mayor Rogers called the meeting to order at 7:00 p.m.
- 2) Roll Call - Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor, Pat Kaminsky and Marvin Reynolds
- 3) Pledge of Allegiance - Kaminsky lead the Pledge of Allegiance
- 4) Information & Updates
  - a) Fort Verde Park Closure

Acting Town Manager Devine reported he and Mayor Rogers had attended a Public meeting regarding the proposed closure of Fort Verde State Park and had voiced their concerns. Mayor Rogers stated he would be attending the State Parks Board meeting on May 17, 1991 and would express the concerns of the Town over this proposed closure.

- b) Intergovernmental Meeting in Jerome 5/23/91 - Lawrence Memorial Hall

Acting Town Manager Devine reported there would be an Intergovernmental Town Hall meeting in Jerome on May 23, 1991 at the Lawrence Memorial Hall.

- c) Cocopai RC&D

The Cocopai RC&D newsletter was enclosed in the Council packets for their review.

- d) Street Department Summer Hours

Acting Town Manager Devine reported the four ten hour work day schedule had again been started for the Street Department.

Regular Session - May 1, 1991 - Page 2:

- e) Coconino National Forest Proposed Land Exchange Along Route 260

Geri Wager and Wes Girard of the Parks & Recreation Commission made a presentation regarding the access to the river and national forest lands just north of Newton Lane. They explained this area is up for exchange and is critical to the proposed Trails Program. They asked for Council to write a letter expressing interest that this access be kept open and available to the public.

- f) Verde Valley/Sedona Intergovernmental Meeting

Parsons reported the Verde Valley/Sedona Transportation Committee would be meeting in Sedona on May 2, 1991.

- g) Open House - Verde View Senior Apartments

Acting Town Manager Devine reported the Open House had been held on April 28, 1991. Kaminsky reported she and Diehl had attended and were favorably impressed for the complex.

- h) Other Update Items

Shaw reported he and Council elect Ron Jones had attended a Alternative Fuels Committee meeting in Clarkdale on May 1, 1991 which was informative.

Parsons reported he and Acting Town Manager Devine had attended the ADOT Transportation Meeting in Flagstaff and addressed the five year plan projects.

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes  
a) April 17, 1991 - Work Session - Ryal Canyon

On a motion by Shaw, seconded by Taylor, the Council voted unanimously to approve the minutes of April 17, 1991 Work Session - Ryal Canyon as presented with Reynolds abstaining as he was not present at the meeting.

- b) April 17, 1991 - Work Session

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the minutes of the April 17, 1991 Work Session as presented.

Regular Session - May 1, 1991 - Page 3:

c) April 17, 1991 - Regular Session

On a motion by Reynolds, seconded by Shaw, the Council voted unanimously to approve the minutes of the April 17, 1991 Regular Session as presented.

6) Disbursements/Accounting

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements and supplement, dated May 1, 1991, as presented.

a) Advance Approval for Sign Purchases

On a motion by Shaw, seconded by Taylor, the Council voted unanimously to approve he request to purchase street signs from Street Superintendent Jones.

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the purchase of the Investor's Package for libraries as presented by Library Director Hazekamp.

7) Seventh Street Extension Cost Estimate

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to let this project for bid - two bids - one for the excavation including the manholes and one for the penetration and double chip seal with alternates of two inches of oil and chip seal and the guardrails.

8) Resolution 91-146 - Abandonment of Portions of Wood and School Streets as Public Roadways

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to adopt Resolution 91-146.

9) Tax on CIAC - House Bill 118

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to table any action on this item until more information can be obtained.

10) Proclamation - National Small Business Week - May 5-11, 1991

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the proclamation for National Small Business Week.

Regular Session - May 1, 1991 - Page 4:

11) Public Agency Insurance - House Bill 2166

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to have the Acting Town Manager prepare a resolution of support for House Bill 2166 and to send letters to the Town's senators regarding this bill.

11A) Resolution 91-147 - Opposing Proposed Closure of Fort Verde State Park

On a motion by Taylor, seconded by Shaw, the Council voted unanimously to adopt Resolution 91-147 as presented.

12) Call To The Public

There was no public input.

13) Set Next Meeting Time, Date & Place

- a) Work Session - May 8, 1991 - Proposed Changes in Town Road Standards, Verde River Corridor, Terms of P&Z Commissioners - 6:00 p.m.
- b) Work & Regular Sessions - May 15, 1991 - 6:30 & 7:00 p.m.
- c) Regular Session to Hear P & Z - May 22, 1991 - 7:00 p.m.

14) Adjournment - The meeting was adjourned at 8:10 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Center Rogues

Regular Session - May 1, 1991 - Page 4:

11) Public Agency Insurance - House Bill 2166

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to have the Acting Town Manager prepare a resolution of support for House Bill 2166 and to send letters to the Town's senators regarding this bill.

11A) Resolution 91-147 - Opposing Proposed Closure of Fort Verde State Park

On a motion by Taylor, seconded by Shaw, the Council voted unanimously to adopt Resolution 91-147 as presented.

12) Call To The Public

There was no public input.

13) Set Next Meeting Time, Date & Place

- a) Work Session - May 8, 1991 - Proposed Changes in Town Road Standards, Verde River Corridor, Terms of P&Z Commissioners - 6:00 p.m.
- b) Work & Regular Sessions - May 15, 1991 - 6:30 & 7:00 p.m.
- c) Regular Session to Hear P & Z - May 22, 1991 - 7:00 p.m.

14) Adjournment - The meeting was adjourned at 8:10 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary  
Carter Rogers

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, MAY 8, 1991  
6:00 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Verde River Corridor Presentation - Dick Thompson
- 4) Proposed Changes to Town Road Standards
- 5) Terms of Planning & Zoning Commissioners
- 6) Call To The Public
- 7) Adjournment

MINUTES  
WORK SESSION  
COMMON COUNCIL  
TOWN OF CAMP VERDE  
CAMP VERDE TOWN HALL  
MAY 8, 1991  
6:00 P.M.

The Common Council of the Town of Camp verde met in a Work Session at the Camp Verde Town Hall on May 8, 1991. Mayor Rogers called the meeting to order at 6:00 p.m.

Roll Call: Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor, Pat Kaminsky and Marvin Reynolds

Also Present: Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Engineer, Todd Rockwell; Street Superintendent, Doug Jones; Planning Director, Laura Kuhn and Recording Secretary, Susan Marshall

Discussion on the Following:

Verde River Corridor Presentation - Dick Thompson

Dick Thompson, Mayor of Clarkdale, presented the report from the Verde River Corridor Planning Steering Committee. He stated Loft Hollamon, C.A. McDonald, Tap Parsons and Jean Clark were members of the Committee representing Camp Verde. He reported the major emphasis of the project were 1) Private lands - owner's and user's rights, 2) Economic development, and 3) Resource protection.

He asked for Council input and questions. Parsons stated he felt the Committee may be duplicating efforts of the towns, State, County and Federal Government. Taylor asked what the ratio of privately owned land to other and Mr. Thompson told him most of the lands in the area are privately owned. Kaminsky stated the plan appeared to be very general at this time. Rogers stressed the need for local control. Planning Director Kuhn stated local control should be a priority.

Proposed Changes to Town Road Standards

Town Engineer Rockwell stated the construction standards should contain specs for various projects. He then presented the proposed changes, explaining the changes define rights-of-way and pavement widths. Parsons stated sidewalks had not been addressed and standards needed to be determined. Planning Director Kuhn asked that parking lots needed to be looked at and clarified. Taylor stated it appeared the entire document needed a review.

Work Session - May 8, 1991 - Page 2:

The meeting was recessed at 7:20 p.m. and reconvened at 7:30 p.m.

Terms of Planning & Zoning Commissioners

Planning Director Kuhn referred the packet she had prepared on this item. She stated there were conflicts between Ordinance 87-A12 and Ordinance 89-A38. Following discussion, the Council asked Planning Director Kuhn to draft a new document for their review and consideration. Attorney Ramsey stated it would be possible to let the Commissioners finish out their existing terms, make new appointments for three years and amend the ordinance.

Call To The Public:

No public input.

Adjournment:

The meeting was adjourned at 7:55 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Carter Rogers



A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, MAY 15, 1991  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Request from Camp Verde Chamber of Commerce for Funds
- 4) Possible Selection of Water Plan Consultant
- 5) Proposed Computer Program Offer From Yavapai County
- 6) Process of Selecting Planning Commissioners
- 7) Call To The Public
- 8) Adjournment

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, MAY 15, 1991  
7:00 P.M.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) May 1, 1991 - Public Hearing
  - b) May 1, 1991 - Work Session
  - c) May 1, 1991 - Regular Session
  - d) May 8, 1991 - Work Session
- 6) Disbursements/Accounting
  - a) Advance Approval for Purchase of Bleachers
- 7) Recognition of Lynn McElhaney and Babe
- 8) Request from Camp Verde Chamber of Commerce for Funds
- 9) Possible Selection of Water Plan Consultant
- 10) Proposed Computer Program Offer From Yavapai County
- 11) Process of Selecting Planning Commissioners
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
  - a) May 22, 1991 - Planning & Zoning Matters 7:00 p.m.
  - b) June 5, 1991 - Work & Regular Sessions 6:30 & 7:00 p.m.
- 14) Adjournment

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, MAY 15, 1991  
6:30 P.M.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on May 15, 1991 to obtain public input on agenda items for the Regular Session. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call: Carter Rogers, Tap Parsons, Woody Diehl, Jerry Taylor, Pat Kaminsky and Marvin Reynolds. Tom Shaw was absent.

Also Present: Acting Town Manager, Chuck Devine; Associate Planner, Debby Cook; Town Engineer, Todd Rockwell and Recording Secretary, Susan Marshall

Discussion on the Following:

Request from Camp Verde Chamber of Commerce for Funds:

Council elect, Ron Jones, asked if a representative from the Chamber of Commerce would be present to answer questions pertaining to this request.

Taylor stated the outline provided by the Chamber did reflect their need for these funds as well as responding to the Council's request for information as to where the fund would be spent.

Possible Selection of Water Plan Consultant:

Stan Bullard, Camp Verde resident, stated the very qualified attorney for Geraghty & Miller may have a conflict of interests if they were selected for this project.

Parsons reported the packet reflected the attorney's statement that he would not have a conflict in regard to this project.

Proposed Computer Program Offer From Yavapai County:

Associate Planner Cook reported this system would do everything the Planning & Zoning Department needed for tracking projects, permits and the addressing system. She reported several other counties were using this program and have found it to be very effective and efficient.

Work Session - May 15, 1991 - Page 2:

Process of Selecting Planning Commissioners:

Taylor reminded the Council that, in the past, they had honored requests for re-appointment from Commissioners and hoped they would continue this practice.

Call To The Public:

No input.

Adjournment:

The meeting was adjourned at 6:45 p.m.

Carter Rogers  
Carter Rogers, Mayor

Susan Marshall  
Susan Marshall, Recording Secretary

MINUTES  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, MAY 15, 1991  
7:00 P.M.

The Common Council of the Town of Camp Verde, Arizona, met in Regular Session at the Camp Verde Town Hall on May 15, 1991 in order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Roll Call: Carter Rogers, Tap Parsons, Woody Diehl, Jerry Taylor, Pat Kaminsky and Marvin Reynolds. Tom Shaw was absent.

Also Present: Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Planning & Zoning Director, Laura Kuhn; Town Engineer, Todd Rockwell; Associate Planner, Debby Cook and Recording Secretary, Susan Marshall

Pledge of Allegiance: Diehl lead the Pledge.

Information & Updates:

Acting Town Manager Devine reported the roofing was completed on the gym, armory and porch.

Mayor Rogers reported there would be a Public Hearing at the High School on May 15, 1991 from 5:00 p.m. - 9:00 p.m. regarding the Bar-T-Bar proposed land exchange.

Mayor Rogers reminded the Council of the Intergovernmental meeting to be held in Jerome on May 23, 1991.

He reported he had received a letter from the Chairman of the State Parks Board stating there would be no discussion on parks closures at the May 17, 1991 meeting.

Discussion and Possible Action on the Following:

Approval of the Minutes:

May 1, 1991 - Public Hearing

On a motion by Reynolds, seconded by Taylor, with Kaminsky abstaining as she was not present at the meeting, the Council voted unanimously to approve the minutes as presented.

Regular Session - May 15, 1991 - Page 2:

May 1, 1991 - Work Session  
May 1, 1991 - Regular Session  
May 8, 1991 - Work Session

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to approve the minutes as presented.

Disbursements/Accounting:

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the disbursements, dated May 15, 1991 and the supplementals as presented.

Advance Approval for Purchase of Bleachers:

On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to approve the purchase of portable bleachers at a cost of \$800.00 per set.

Recognition of Lynn McElhaney and Babe:

Yavapai County Sheriff Buck Buchanan expressed his and his department's appreciation to Lynn McElhaney and his tracking dog "Babe" for all their hard work. He then presented a certification of appreciation to Wes Mauldin, who was standing in for Lynn who could not be present at the meeting.

Request from Camp Verde Chamber of Commerce for Funds:

Acting Town Manager Devine presented the letter of request for funds and recommended approval of the request. On a motion by Diehl, seconded by Taylor, the Council voted unanimously to approve the request from the Camp Verde Chamber of Commerce for \$5,000.00.

Possible Selection of Water Plan Consultant:

Planning Director Kuhn stated the packet contained the second submittals from the top three bidders reflecting the new Scope of Work. She recommended selection of Cella Bar Associates.

Parsons stated Cella Bar did reduce the cost but Geraghty and Miller offered more services requested by the Town. On a motion by Parsons, seconded by Diehl, the Council voted, with Taylor and Kaminsky voting "nay", to approve a contract with Geraghty and Miller for a cost of \$24, 562 and to proceed with the Water Plan.

Regular Session - May 15, 1991 - Page 3:

Proposed Computer Program Offer From Yavapai County:

Acting Manager Devine reported the cost for this program was minimal but there would be approximately 40 hours of staff time required. Planning Director Kuhn reported the Town could spend thousands of dollars to have a consultant create a program which would do what is required by her department. On a motion by Kaminsky, seconded by Taylor, the Council voted unanimously to accept the offer from the County and to send the Associated Planner and her computer to Prescott for loading, programming and training.

Process of Selecting Planning Commissioners:

Planning Director Kuhn asked for Council direction on how to proceed with the selection of Planning Commissioners. On a motion by Diehl, seconded by Taylor, the Council voted unanimously to conduct short, informal interviews to allow each applicant the opportunity to state why they are requesting appointment, to have Council elect, Ron Jones present for the interviews and to coordinate the interviews with the next BOA meeting scheduled for May 21, 1991.

Call To The Public:

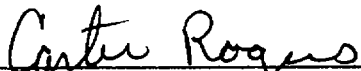
Council elect, Ron Jones, stated he was a strong supporter of the Camp Verde Chamber of Commerce but he felt a representative from the Chamber should have been present at the meeting to answer any questions the Council might have.

Set Next Meeting Time, Date & Place:

May 21, 1991 - P&Z Commissioner Interviews 5:30 p.m.  
May 21, 199 - BOA 7:00 p.m.  
May 22, 1991 - Planning & Zoning Matters 7:00 p.m.  
June 5, 1991 - Work & Regular Sessions 6:30 & 7:00 p.m.  
June 11, 1991 - Airport Site Selection Presentation 6:30 p.m.  
June 11, 1991 - Special Session 7:00 p.m.

Adjournment:

The meeting was adjourned at 7:45 p.m.

  
\_\_\_\_\_  
Carter Rogers, Mayor

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 5, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Resolution 91-149: Canvass of Vote for General Election
- 4) Appointment of Three (3) Planning & Zoning Commissioners
- 5) Library Commission Members
- 6) Resolution 91-150: IGA with Camp Verde Fire Department for Dispatching Services
- 7) Resolution 91-151: IGA with Camp Verde Clinic Association, EMS for Dispatching Services
- 8) Call To The Public
- 9) Adjournment



A G E N D A

REGULAR SESSION  
COMMON COUNCIL

Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, June 5, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) May 15, 1991 - Work Session
  - b) May 15, 1991 - Regular Session
  - c) May 21, 1991 - Work Session
  - d) May 21, 1991 - BOA
  - e) May 22, 1991 - P&Z Matters
  - f) May 28, 1991 - Work Session
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Resolution 91-149: Canvass of Vote for General Election
- 8) Seating of New Council Members
- 9) Selection of Mayor For One Year Term
- 10) Selection of Vice Mayor For One Year Term
- 11) Appointment of Three (3) Planning & Zoning Commissioners
- 12) Library Commission Members

Agenda - June 5, 1991 - Page 2:

- 13) Resolution 91-150: IGA with Camp Verde Fire Department for Dispatching Services
- 14) Resolution 91-151: IGA with Camp Verde Clinic Association, EMS for Dispatching Services
- 15) Call To The Public
- 16) Set Next Meeting Time, Date & Place
  - a) Budget Work Session
  - b) Work & Regular Session - June 19, 1991 - 6:30 & 7:00 p.m.
  - c) Council Hears P&Z - June 26, 1991 - 7:00 p.m.
  - d) BOA - June 18, 1991 - 7:00 p.m.
- 17) Adjournment

S U P P L E M E N T A L A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 5, 1991  
7:00 p.m.

14A) Possible Selection of Finance Director/Town Clerk

MINUTES

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 5, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on June 5, 1991 to obtain public input on agenda items for the Regular Session. Mayor Rogers called the meeting to order at 6:30 p.m.

Roll Call: Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor, Pat Kaminsky and Marvin Reynolds

Also Present: Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Discussion on the Following:

Resolution 91-149: Canvass of Vote for General Election

There was no public or Council comment on this item.

Appointment of Three (3) Planning & Zoning Commissioners

There was no public comment of this item. Attorney Ramsey stated the process called for the Mayor to appoint the Commissioners, one at a time, and take a vote of the Council before seating these Commissioners per the Town's ordinance.

Library Commission Members

There was no public comment on this item. Acting Town Manager Devine stated there were possibly five candidates for these seats and the letters of request would be copied for Council review.

Resolution 91-150: IGA with Camp Verde Fire Department for Dispatching Services

There was no public or Council comment on this item.

Resolution 91-151: IGA with Camp Verde Clinic Association, EMS for Dispatching Services

There was no public or Council comment on this item.

Possible Selection of Finance Director/Town Clerk

Acting Town manager Devine reported the Town had received twenty nine applications for this position. He stated an interview committee, composed of himself, Woody Diehl, Jerry Taylor and Jay Trewern, reviewed the applications and interviewed four candidates. He stated there were several very qualified individuals among the applicants.


Call To The Public

Jim Bullard, Camp Verde resident, stated he would like to see Woody Diehl appointed as Mayor for the upcoming year.

Chris Zenors, Camp Verde resident, stated she was strongly opposed to any form of gambling coming into Camp Verde. Milton Pate, Camp Verde resident, stated since there was no gambling being allowed on the Reservation there should be no gambling in Town.

Adjournment

The meeting was adjourned at 6:45 p.m.

  
\_\_\_\_\_  
Carter Rogers, Mayor

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

MINUTES

REGULAR SESSION  
COMMON COUNCIL

Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, June 5, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session on June 5, 1991 at the Camp Verde Town Hall in order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Roll Call

Carter Rogers, Tap Parsons, Tom Shaw, Woody Diehl, Jerry Taylor, Pat Kaminsky and Marvin Reynolds

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Library Director, Phyllis Hazekamp; Town Magistrate, Ralph Lizotte; Planning & Zoning Director, Laura Kuhn; Court Supervisor, Audrey Wagner; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Pledge of Allegiance

Shaw lead the Pledge of Allegiance.

Information & Updates

Acting Manager Devine reported the Greyhound Corporation had placed a formal request to speak with the Council concerning the possibility of off track betting in Camp Verde.

Acting Manager Devine stated there would be a meeting regarding the Bright Line on June 8, 1991 in Sedona at 9:00 a.m.

Acting Manager Devine reported he had received a letter from the League of Arizona Cities & Towns which stated there was support in both the House and the Senate to cut funding from the State to the cities and towns of Arizona.

Mayor Rogers stated he had received a letters from John Kyle and Senator DeConcini regarding the proposed land transfer.

Mayor Rogers stated the Verde Valley/Sedona Transportation Committee would be meeting at the Camp Verde Town Hall on June 6, 1991 at 2:00 p.m.

Regular Session - June 5, 1991 - Page 2:

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) May 15, 1991 - Work Session  
On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the minutes as presented.
- b) May 15, 1991 - Regular Session  
On a motion by Reynolds, seconded by Diehl, the Council voted unanimously to approve the minutes as presented.
- c) May 21, 1991 - Work Session  
On a motion by Diehl, seconded by Kaminsky, the Council voted unanimously to approve the minutes as presented.
- d) May 21, 1991 - BOA  
On a motion by Shaw, seconded by Reynolds, the Council voted unanimously to approve the minutes as corrected.
- e) May 22, 1991 - P&Z Matters  
On a motion by Kaminsky, seconded by Taylor, the Council voted unanimously to approve the minutes as corrected.
- f) May 28, 1991 - Work Session  
On a motion by Shaw, seconded by Kaminsky, the council voted unanimously to approve the minutes as presented.

Disbursements/Accounting

On a motion by Diehl, seconded by Shaw, the Council voted unanimously to approve the disbursements and supplemental, dated June 5, 1991, as presented.

Resolution 91-149: Canvass of Vote for General Election

On a motion by Parsons, seconded by Kaminsky. the Council voted unanimously to adopt Resolution 91-149.

Seating of New Council Members

Town Magistrate, Ralph Lizotte, swore in the four new council members, Carter Rogers, Woody Diehl, Marvin Reynolds and Ron Jones.

Regular Session - June 5, 1991 - Page 3:

Mayor Rogers presented Tom Shaw with a plaque and a Certificate of Appreciation for his work on the Council since 1987. Liane Nash, Camp Verde Chamber of Commerce Executive, made presentations to Acting Town Manager Chuck Devine, the newest council member Ron Jones and to outgoing councilor Tom Shaw.

Selection of Mayor For One Year Term

On a motion by Parsons, seconded by Reynolds, the Council voted as follows:

Parsons:	Yes	Rogers:	Abstain	Diehl:	Yes
Jones:	Yes	Taylor:	No	Reynolds:	Yes
Kaminsky:	No				

to appoint Woody Diehl as Mayor for a one year term.

On a motion by Kaminsky, seconded by Taylor, the Council voted as follows:

Parsons:	No	Rogers:	Abstain	Diehl:	No
Jones:	No	Taylor:	Yes	Reynolds:	No
Kaminsky:	Yes				

to appoint Carter Rogers as Mayor for a one year term.

Rogers congratulated Diehl and turned the meeting to him.

Selection of Vice Mayor For One Year Term

On a motion by Parsons, seconded by Rogers, the Council voted as follows:

Parsons:	Yes	Rogers:	Yes	Diehl:	No
Jones:	Yes	Taylor:	Yes	Reynolds:	No
Kaminsky:	No				

to appoint Jerry Taylor as Vice Mayor for a one year term.

On a motion by Kaminsky, seconded by Reynolds, the Council voted as follows:

Parsons:	No	Rogers:	No	Diehl:	Yes
Jones:	No	Taylor:	No	Reynolds:	Yes
Kaminsky:	Yes				

to appoint Tap Parsons as Vice Mayor for a one year term.



Appointment of Three (3) Planning & Zoning Commissioners

Mayor Diehl appointed Mike Hough to the Planning & Zoning Commission. Rogers and Kaminsky voted "Nay" to this appointment.

Mayor Diehl appointed Milton Pate to the Planning & Zoning Commission. Jones and Taylor voted "Nay" to this appointment.

Mayor Diehl appointed Richard Sterling to the Planning & Zoning Commission. Taylor voted "Nay" to this appointment.

Mayor Diehl thanked all the applicants for their interest in serving on the Planning & Zoning Commission and congratulated the three successful candidates.

Library Commission Members

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to table any action on this item until more information can be received.

Resolution 91-150: IGA with Camp Verde Fire Department for Dispatching Services

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to adopt Resolution 91-150 as presented.

Resolution 91-151: IGA with Camp Verde Clinic Association, EMS for Dispatching Services

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to adopt Resolution 91-151 as presented.

Possible Selection of Finance Director/Town Clerk

Acting Manager presented a summary of the review and interview process. He then presented the two applicants, selected by the interview committee, for Council consideration.

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to offer the position to Dane Bullard.

Regular Session - June 5, 1991 - Page 5:

Call To The Public

Kaminsky expressed her appreciation to all the applicants for the positions on the Planning & Zoning Commission.

Taylor stated the Town had received several excellent applications for the position of Finance Director/Town Clerk.


Liane Nash and Hank Hoover expressed their appreciation to Rogers for all his hard work during his term as Mayor.


Set Next Meeting Time, Date & Place

- a) Budget Work Session - June 9, 1991 - 1:00 p.m.
- b) Work & Regular Session - June 19, 1991 - 6:30 & 7:00 p.m.
- c) Council Hears P&Z - June 26, 1991 - 7:00 p.m.
- d) BOA - June 18, 1991 - 7:00 p.m.
- e) Public Hearing on Airport Site Selection - June 11, 1991 - 6:30 p.m.
- f) Public Hearing on Gambling - July 8, 1991 - 7:00 p.m. in the Gym

Adjournment

The meeting was adjourned at 7:55 p.m.

  
Carter Rogers

  
Woody Diehl

  
Susan Marshall, Recording Secretary

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Tuesday, June 11, 1991  
1:30 p.m.

- 1) Call to Order
- 2) Roll Call

DISCUSSION ON THE FOLLOWING:

- 3) Review of Proposed 1991/92 Budget - Draft I
- 4) Call to the Public
- 5) Adjournment

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Sunday, June 9, 1991  
1:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Review of Proposed 1991/92 Budget - Draft I
- 4) Call To The Public
- 5) Adjournment

CANCELLED

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Tuesday, June 11, 1991  
1:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on June 11, 1991. Mayor Diehl called the meeting to order at 1:00 p.m.

Roll Call: Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones and Carter Rogers. Pat Kaminsky and Marvin Reynolds were absent.

Also Present: Acting Town Manager, Chuck Devine and Department Heads from Planning & Zoning, Court, Streets, Library, Parks & Recreation/Maintenance Divisions.

Discussion on the Following:

Proposed 1991/92 Budget:

The Council reviewed and discussed the proposed budgets for each department, addressing their questions to the appropriate Department Head. Several suggestions were made for additional line items and amounts for existing line items.

Vice Mayor Taylor left the meeting at 4:00 p.m.

The meeting was recessed at 5:10 p.m. and reconvened at 10:00 a.m. on June 12, 1991.

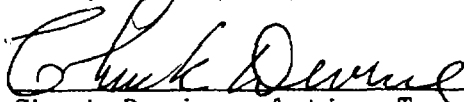
Roll Call: Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Carter Rogers and Marvin Reynolds. Pat Kaminsky was absent.

Further discussion on the proposed 91/92 budget with Council asking for some recommended adjustments and explanations.

The Council expressed it's appreciation to the Department Heads and Staff for their efforts in presenting a realistic budget.

The meeting was adjourned at 12:15 p.m.

  
\_\_\_\_\_  
Woody Diehl, Mayor

  
\_\_\_\_\_  
Chuck Devine, Acting Town Manager

AGENDA  
TOWN COUNCIL  
PUBLIC HEARING  
TOWN HALL COUNCIL CHAMBERS, MAIN STREET  
(This facility is handicapped accessible.)

\*\*\*\*\*  
June 11, 1991  
6:30 pm  
\*\*\*\*\*

1. Call to Order
2. Roll Call
3. Public Hearing:
  - A. Review of Airport Site Selection Recommendations of the Airport Advisory Committee and Tentative Selection of Site. (This item is for public comment regarding site selection.)
4. Adjournment

POSTED: May 24, 1991 LOCATION: Town Hall Bulletin Board

BY: Laura C. Kuhn  
Laura C. Kuhn, Planning Director

LCK/jun11ph.agn

AGENDA  
TOWN COUNCIL  
SPECIAL SESSION  
TOWN HALL COUNCIL CHAMBERS, MAIN STREET  
(This facility is handicapped accessible.)

\*\*\*\*\*

June 11, 1991

7:00 pm

\*\*\*\*\*

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion and Possible Action on the Following Items:
  - A. Review of Airport Site Selection Recommendations of the Airport Advisory Committee and Approval of Site Selection for Further Study and Preparation of a Master Plan.
5. Call to the Public
6. Set Next Meeting, Time and Date  
Regular Session- June 15, 1991  
Board of Adjustments- June 18, 1991  
Planning and Zoning Matters- June 26, 1991
7. Adjournment

POSTED: May 24, 1991 LOCATION: Town Hall Bulletin Board

BY:

Laura C. Kuhn  
Laura C. Kuhn, Planning Director

LCK/date.agn

MINUTES  
TOWN COUNCIL PUBLIC HEARING  
TOWN COUNCIL CHAMBERS, MAIN STREET  
JUNE 11, 1991

The Town Council Public Hearing was called to order by Mayor Diehl at 6:30 at the Camp Verde Town Hall.

ROLL CALL:

TOWN COUNCIL: WOODY DIEHL, JERRY TAYLOR, CARTER ROGERS, TAP PARSONS AND RON JONES.

ABSENT: PAT KAMINSKY AND MARVIN REYNOLDS

APAC COMMITTEE: JACK BIRD, JACK BLUM, TAP PARSONS, BOB BARKER, JOE WEIDMAN - NACOG, LAURA KUHN - PLANNING AND ZONING DIRECTOR

ABSENT: C.A. MCDONALD

ELLIS MURPHY: RONALD SCHREIER - PROJECT MANAGER, JAMES VERCELLINO - CONSULTANT, JOHN ANDERSON - SURVEYOR

ALSO PRESENT: TODD ROCKWELL - TOWN ENGINEER AND LOUISE LOSHONKOHL - RECORDING SECRETARY

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

- A. Review of Airport Site Selection Recommendations of the Airport Advisory Committee.

Kuhn noted that the aerial photos and Site Selection Analysis had been posted and made available for the public's view at the Town Hall complex.

Schreier gave a brief explanation of the evaluation criteria used in the selection process. He noted that seven sites were studied and three of those were eliminated because of prevailing winds, social impacts and alignment problems.

The evaluation criteria included:

Environmental - twenty categories  
Obstruction and Penetration  
Construction and Development Costs



Schreier explained that site #3 was the highest ranked with #7 second, #1 third and #2 fourth.

Diehl asked Schreier to describe the sites from the four maps mounted on the wall. Schreier described the placement and location of the four final sites and Vercellino explained the 'clear zone' as extending 200 feet from the end of runway, 1000 feet out and 400 foot wide at the end. He noted that this "clear zone" would have to be purchased or easements would have to be obtained.

PUBLIC HEARING - Mayor Diehl opened the hearing at 7:42 p.m.

Willa Wright, property owner residing on Glenrose Drive, asked if the airport was close to her property. Kuhn showed on the map that they were parallel to each other and fairly close. Wright stated that at the time they purchased their property they knew of the airport but did not expect it to expand. She said she didn't want a lot of traffic.

Seeing no further input the Mayor closed the public hearing at 7:45 p.m.

Taylor asked for an explanation of Site #3 regarding the two different alignments. Schreier said that in order to get the needed length the alignment would remain the same. If it is to be realigned the FAA will require a complete Environmental Study. This site, if kept the same, would be the only one which would not require a complete study

Parsons asked the APAC Committeemembers to explain their reasons for recommending site #3 for further study:

Joe Weidman - Analysis shows it is the best one even though it is the closest to residences.

Jack Bird - Alignment is with prevailing winds, cost factor is most effective.

Jack Blum - Cost effective, least environmental impact, least social impact.

Bob Barker - Practicality, availability of land, cost of road and power as compared to other sites.

Tap Parsons - Would have preferred site #7 in the beginning, but for practical reasons and cost, site #3 was the obvious choice.

Diehl thanked the Committee for their work and effort.

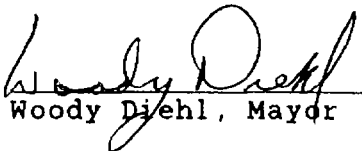
Page 3  
Minutes-Public Hearing  
June 22, 1991

Kuhn also thanked the Committee and reminded the audience that this grant covers only the site selection and preparation of a Master Plan. The actual airport will be a long way off. Other grants would be needed and the process would take time.

**ADJOURNMENT:**

The meeting adjourned at 7:55 p.m.

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

  
\_\_\_\_\_  
Woody Diehl, Mayor

**MINUTES  
TOWN COUNCIL SPECIAL SESSION  
TOWN HALL COUNCIL CHAMBERS  
JUNE 11, 1991**

The Special Session of the Town Council was called to order by Mayor Diehl at 7:00 p.m. at the Camp Verde Town Hall.

**ROLL CALL:**

**COUNCIL:** WOODY DIEHL, JERRY TAYLOR, CARTER ROGERS, TAP PARSONS AND RON JONES.

**ABSENT:** PAT KAMINSKY AND MARVIN REYNOLDS

**APAC COMMITTEE:** JACK BIRD, JACK BLUM, TAP PARSONS, BOB BARKER, JOE WEIDMAN - NACOG, LAURA KUHN - PLANNING AND ZONING DIRECTOR

**ABSENT:** C.A. MCDONALD

**ELLIS MURPHY:** RONALD SCHREIER - PROJECT MANAGER, JAMES VERCILLINO - CONSULTANT, JOHN ANDERSON - SURVEYOR

**ALSO PRESENT:** TODD ROCKWELL - TOWN ENGINEER, LOUISE LOSHONKOHL - RECORDING SECRETARY

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:**

- A. Review of Airport Site Selection Recommendations of the Airport Advisory Committee and Approval of Site Selection for Further Study and Preparation of a Master Plan.

Rogers stated that he was going to ask for this item to be tabled, but has changed his mind after going over the report and hearing the Committee's comments in the earlier public hearing.

On a motion by Rogers, seconded by Taylor the Council agreed to accept the recommendation of the Airport Advisory Committee and select site #3 for further study and preparation of a Master Plan.

**CALL TO THE PUBLIC:**

R.J. Opre of Montezuma Airport said he had no "ax to grind" but was concerned about alignment of site #3. The location is so close to homes that he feels residents would get very upset at the prospect of increased air traffic. He asked if the alignment could be closer to General Crook Trail.

Vercellino noted that site #3 had been selected and that the alignment was not definite for the runway.

Page 2  
Minutes - Town Council Special Session  
June 11, 1991

Schreier said that if realignment was called for, a portion of the land would have to be purchased as some of it is not in the proposed Land Transfer Bill.

**SET NEXT MEETING, TIME AND DATE**

Regular Session - June 19, 1991  
Board of Adjustments - June 18, 1991  
Planning and Zoning Matters - June 26, 1991  
Budget Work Session - June 12, 1991

**ADJOURNMENT:**

The meeting adjourned at 7:15 p.m.

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

\_\_\_\_\_  
Woody Diehl, Mayor

A G E N D A

EXECUTIVE SESSION  
ARS 38-431.03.A.1  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 19, 1991  
5:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Personnel
- 4) Adjournment

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 19, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Emergency Services Agreement with Yavapai County in the Amount of \$674.30
- 4) Appointment of Two Library Advisory Commissioners
- 5) Liquor License Application for the Zane Grey Steak House
- 6) Appointment of Three Parks & Recreation Advisory Commissioners
- 7) Appointment of Five Members to Serve on the 504 Handicap Access Committee
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place
  - a) June 26, 1991 - Council Hears P&Z
  - b) July 3, 1991 - Work & Regular Sessions
  - c) July 15, 1991 - BOA
- 14) Adjournment

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 19, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) June 5, 1991 - Work Session
  - b) June 5, 1991 - Regular Session
  - c) June 11/12, 1991 - Work Session
- 6) Disbursements/Accounting
- 7) Emergency Services Agreement with Yavapai County in the Amount of \$674.30
- 8) Appointment of Two Library Advisory Commissioners
- 9) Liquor License Application for the Zane Grey Steak House
- 10) Appointment of Three Parks & Recreation Advisory Commissioners
- 11) Appointment of Five Members to Serve on the 504 Handicap Access Committee
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
  - a) June 26, 1991 - Council Hears P&Z
  - b) July 3, 1991 - Work & Regular Sessions
  - c) July 15, 1991 - BOA
- 14) Adjournment

S U P P L E M E N T A L   A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 19, 1991  
7:00 p.m.

Discussion and Possible Action on the Following:

11A) Authorization for Mayor to Sign CDBG Contracts

11B) Personnel

- a) Town Manager Position
- b) Resolution 91-141



MINUTES OF THE COMMON COUNCIL

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 19, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on June 19, 1991 to obtain public comment on agenda items scheduled for the Regular Session of June 19, 1991. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers.

Also Present:

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Library Director, Phyllis Hazekamp and Recording Secretary, Susan Marshall.

Discussion on the Following:

Emergency Services Agreement with Yavapai County in the Amount of \$674.30:

There was no public or Council input on this item.

Appointment of Two Library Advisory Commissioners:

There was no public input on this item. Kaminsky stated the two interested parties were Ambie Charles and Jean Clark.

Liquor License Application for the Zane Grey Steak House:

There was no public or Council input on this item.

Appointment of Three Parks & Recreation Advisory Commissioners:

There was no public input on this item. Rogers asked the Council to consider the appointment of Kay Stokes to serve on this Commission.

Work Session - June 19, 1991 - Page 2:

Appointment of Five Members to Serve on the 504 Handicap Access Committee:

There was no public input on this item. Rogers stated he was opposed to having people who do not live in Camp Verde serve on this committee.

Call To The Public:

There was no public or Council input on this item.

Set Next Meeting Time, Date & Place:

- a) June 26, 1991 - Council Hears P&Z
- b) July 3, 1991 - Work & Regular Sessions
- c) July 15, 1991 - BOA

There was no public or Council input on this item.

Adjournment:

The meeting was adjourned at 6:39 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woody Diehl  
Woody Diehl, Mayor

MINUTES OF THE COMMON COUNCIL

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, June 19, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on June 19, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:00 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present:

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Library Director, Phyllis Hazekamp and Recording Secretary, Susan Marshall

Pledge of Allegiance:

Reynolds lead the Pledge of Allegiance.

Information & Updates:

Acting Town Manager Devine introduced Dane Bullard to the Council and the public who were present.

Mayor Diehl reported there would be a NACOG Transportation meeting in Flagstaff on June 27, 1991 at 9:00 a.m.

Discussion and Possible Action on the Following:

Approval of the Minutes:

- a) June 5, 1991 - Work Session
- b) June 5, 1991 - Regular Session
- c) June 11/12, 1991 - Work Session

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the minutes, with a correction being made to item a), page 3, as amended.

Disbursements/Accounting:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements and supplementals as presented. On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve the purchase of a 1987 International Dump Truck in the amount of \$15,000.

Emergency Services Agreement with Yavapai County in the Amount of \$674.30:

Acting Manager Devine stated this was an annual renewal of the Town's agreement with Yavapai County. On a motion by Kaminsky, seconded by Jones, the Council voted unanimously to approve renewal of the Emergency Services Agreement with Yavapai County in the amount of \$674.30.

Appointment of Two Library Advisory Commissioners:

On a motion by Parsons, seconded by Kaminsky, the Council voted unanimously to approve the Mayor's appointment of Ambie Charles and Jean Clark to the Library Commission for three year terms.

Liquor License Application for the Zane Grey Steak House:

Parsons declared a conflict of interest and abstained from any discussion or vote on this item. Acting Town Manager Devine stated the posting had been done and there had been no comments received on this application. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously, with Parsons abstaining, to recommend approval of the liquor license application for the Zane Grey Steak House.

Appointment of Three Parks & Recreation Advisory Commissioners:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the Mayor's appointment of Ken Payne, Wes Girard and Kay Stokes to the Parks & Recreation Commission for three year terms.

Appointment of Five Members to Serve on the 504 Handicap Access Committee:

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to approve the Mayor's appointment of Chris Lizotte, Ed Norman and Cindy May to the 504 Handicap Access Committee.

Authorization for Mayor to Sign CDBG Contracts:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to authorize the Mayor to sign the CDBG contracts as soon as a corrected copy is received from the State.

Regular Session - June 19, 1991 - Page 3:

Personnel:

- a) Town Manager Position
- b) Resolution 91-141

On a motion by Taylor, seconded by Reynolds, the Council voted, with Jones voting "No", to direct the Town Attorney to prepare a resolution to amend Resolution 91-141 stating that Chuck Devine will be the Acting Town Manager for a term not to exceed one year with compensation set at an additional \$18,840.00 to be effective July 1, 1991.

Call To The Public:

Rogers asked that a letter of appreciation be prepared for John Reddell thanking him for his work on the Parks & Recreation Commission. He also asked that letters be sent to the two other applicants for the 504 Handicap Access Committee thanking them for their interest and explaining the desire to have only Camp Verde residents sit on this Committee.

Set Next Meeting Time, Date & Place:

- a) June 25, 1991 - BOA continuance - 7:00 p.m.
- b) June 26, 1991 - Council Hears P&Z - 7:00 p.m.
- c) July 8, 1991 - Public Hearing - Community Center - 7:00 p.m. - Off Track Betting
- d) July 10, 1991 - Work & Regular Sessions - 6:30 & 7:00 p.m.
- e) July 16, 1991 - BOA

Adjournment:

The meeting was adjourned at 7:30 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woody Diehl  
Woody Diehl, Mayor

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Monday, July 8, 1991  
5:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed 1991/92 Budget
- 4) Call To The Public
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Monday, July 8, 1991  
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on July 8, 1991. Mayor Diehl called the meeting to order at 5:30 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers.

Also Present:

Acting Town Manager, Chuck Devine and Finance Director/Town Clerk, Dane Bullard

Discussion on the Following:

Proposed 1991/92 Budget:

The Council reviewed the second draft of the proposed 1991/92 budget, asking questions and making suggestions for changes in various line items.

The meeting was adjourned at 7:00 p.m.

  
\_\_\_\_\_  
Woody Diehl, Mayor

  
\_\_\_\_\_  
Dane Bullard, Town Clerk

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, July 10, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Appointment of Town Clerk Per Ordinance 87-A05
- 4) Resolution 91-152: Transition Authority for Acting Town Manager
- 5) Resolution 91-153: Entering into IGA with Yavapai County for Emergency Services
- 6) Adoption of Tentative 1991/92 Budget
- 7) Resolution 91-154: Declaring Tentative 1991/92 Budget a Public Record
- 8) Engineering Contract
- 9) Project 1523: 1st Chip Seal Treatment Project of Various Camp Verde Roadways - 1st Project - Summer of 1991
- 10) Extension of 7th Street
- 11) Bright Line Appeal: Town Contribution of \$2,000.00
- 12) Appointment of Council Member to Seek Appointment to Board of Directors for Az Municipal Risk Retention Pool
- 13) Bicycle Registration
- 14) Call To The Public
- 15) Set Next Meeting Time, Date & Place
  - a) July 17, 1991 - Work & Regular Sessions
  - b) July 24, 1991 - Council Hears P&Z Matters
- 16) Adjournment



A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, July 10, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) June 11, 1991 Public Hearing
  - b) June 11, 1991 Special Session
  - c) June 19, 1991 Work Session
  - d) June 19, 1991 Regular Session
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Appointment of Town Clerk Per Ordinance 87-A05
- 8) Resolution 91-152: Transition Authority for Acting Town Manager
- 9) Resolution 91-153: Entering into IGA with Yavapai County for Emergency Services
- 10) Adoption of Tentative 1991/92 Budget
- 11) Resolution 91-154: Declaring Tentative 1991/92 Budget a Public Record
- 12) Engineering Contract
- 13) Project 1523: 1st Chip Seal Treatment Project of Various Camp Verde Roadways - 1st Project - Summer of 1991
- 14) Extension of 7th Street
- 15) Bright Line Appeal: Town Contribution of \$2,000.00

Agenda - July 10, 1991 - Page 2:

- 16) Appointment of Council Member to Seek Appointment to Board of Directors for AZ Municipal Risk Retention Pool
- 17) Bicycle Registration
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
  - a) July 17, 1991 - Work & Regular Sessions
  - b) July 24, 1991 - Council Hears P&Z Matters
- 20) Adjournment

S U P P L E M E N T A L   A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, July 10, 1991  
7:00 p.m.

Discussion and Possible Action on the Following:

- 17A) Request from Camp Verde Sanitary District to Rent  
Office Space

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, JULY 10, 1991  
6:30 P.M.

The Common Council of the Town of Camp Verde met in a Work Session at the Camp Verde Town Hall on July 10, 1991 to obtain public input on agenda items to be heard during the Regular Session scheduled for 7:00 p.m. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Ron Jones, Marvin Reynolds, Carter Rogers and Pat Kaminsky. Tap Parsons was absent.

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey, Finance Director/Town Clerk, Dane Bullard; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell and Recording Secretary, Susan Marshall

Discussion on the Following:

Appointment of Town Clerk Per Ordinance 87-A05

No public or Council input.

Resolution 91-152: Transition Authority for Acting Town Manager

No public or Council input.

Resolution 91-153: Entering into IGA with Yavapai County for Emergency Services

No public or Council input.

Adoption of Tentative 1991/92 Budget

No public input. Kaminsky stated a \$1.00 place holder needed to be added to the Non-Departmental Budget for the Regional Transportation Study.

Work Session - July 10, 1991 - Page 2:

Resolution 91-154: Declaring Tentative 1991/92 Budget a Public Record

No public or Council input.

Engineering Contract

Discussion on the compatibility of the Engineer's home computer and the Town's computer equipment.

Project 1523: 1st Chip Seal Treatment Project of Various Camp Verde Roadways - 1st Project - Summer of 1991

No public or Council input.

Extension of 7th Street

No public input. Acting Town Manager Devine reported the easements have all been signed and recorded for this project.

Bright Line Appeal: Town Contribution of \$2,000.00

No public input. Rogers stated it was important for Camp Verde to join with other communities on this matter but the Town needed to be certain it's rights were being protected for now and in the future. He stated the Town needed to assure the existing wells and water rights were protected.

Appointment of Council Member to Seek Appointment to Board of Directors for Az Municipal Risk Retention Pool

No public input. Acting Town Manager Devine reported it was too late for Camp Verde to nominate a candidate for this Board. he reported Pat Spence, Clarkdale Town Manager, was serving on this Board and was up for re-election.

Bicycle Registration

No public input. Acting Town Manager Devine reported a young man who was going for his Eagle Scout rating would make a presentation on this item during the Regular Session.

Work Session - July 10, 1991 - Page 3:

Call To The Public

No public input.

Set Next Meeting Time, Date & Place

- a) July 17, 1991 - Work & Regular Sessions
- b) July 24, 1991 - Council Hears P&Z Matters - 7:00 p.m.


No public input. Discussion among the Council about cancelling the Work and Regular Sessions of July 17, 1991.

Adjournment

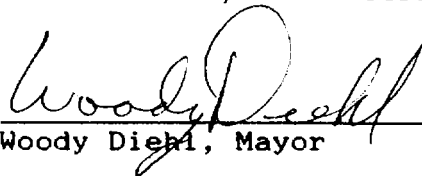
The meeting was adjourned at 6:52 p.m.



\_\_\_\_\_  
Susan Marshall, Recording Secretary



\_\_\_\_\_  
Dane Bullard, Town Clerk



\_\_\_\_\_  
Woody Diehl, Mayor

MINUTES OF THE COMMON COUNCIL

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, July 10, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on July 10, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:00 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers. Tap Parsons was absent.

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Finance Director/Town Clerk, Dane Bullard; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell and Recording Secretary, Susan Marshall

Pledge of Allegiance:

Jones lead the Pledge of Allegiance.

Information & Updates:

Acting Town Manager Devine reported there would be an intergovernmental meeting at the Cottonwood Civic Center on July 17, 1991. He also reported there would be a Arizona Legislative Redistricting meeting in Prescott on July 11, 1991 at 7:00 p.m. for District 1 and in Kingman on July 29, 1991 for District 2.

Mayor Diehl reported there would be a luncheon at the Zane Grey Steakhouse on July 18, 1991 at 12:00 noon with John Wettaw. He also reported that Tap Parsons was elected Chairman for the Transportation Committee during the NACOG meeting on June 27, 1991.

Discussion and Possible Action on the Following:

Approval of the Minutes:

- a) June 11, 1991 - Public Hearing
- b) June 11, 1991 - Special Session
- c) June 19, 1991 - Work Session
- d) June 19, 1991 - Regular Session

Regular Session - July 10, 1991 - Page 2:

- a) On a motion by Taylor, seconded by Jones, with Kaminsky and Reynolds abstaining, the Council voted unanimously to approve the minutes as presented.
- b) On a motion by Taylor, seconded by Jones, with Kaminsky and Reynolds abstaining, the Council voted unanimously to approve the minutes as presented.
- c) On a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously to approve the minutes as presented.
- d) On a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously to approve the minutes as presented.

Upon Council approval item #17 was moved to this portion of the meeting.

**Bicycle Registration:**

Justin Freeman informed the Council that he was seeking support from the Town for registering bicycles. This project would enable him to earn his Eagle Rank in the Scouts. Mr. Freeman stated he would give the completed cards on each registered bicycle to the Marshal's office. On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to take an active interest in this project and to fund the cost for some of the labels.

**Disbursements/Accounting:**

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to approve the disbursements, pages 1 - 5 and the supplementals, pages 1 - 3, dated July 10, 1991 as presented.

Acting Town Manager Devine presented a request for Planning & Zoning Commissioners to attend a seminar in Flagstaff at a cost of \$40.00 each. He also sought Council approval to pay June bills as they come in.

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the P&Z Commissioners attending the seminar in Flagstaff and to approve payment of June bills up to \$10,000.

**Appointment of Town Clerk Per Ordinance 87-A05:**

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to appoint Dane Bullard to be the Town Clerk for the Town.



Regular Session - July 10, 1991 - Page 3:

Resolution 91-152: Transition Authority for Acting Town Manager:

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 91-152.

Resolution 91-153: Entering into IGA with Yavapai County for Emergency Services:

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 91-153.

Adoption of Tentative 1991/92 Budget:

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to tentatively adopt the 1991/92 budget.

Resolution 91-154: Declaring Tentative 1991/92 Budget a Public Record:

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to adopt Resolution 91-154.

Engineering Contract:

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to schedule an Executive Session to discuss restructuring of the Engineer's contract.

Project 1523: 1st Chip Seal Treatment Project of Various Camp Verde Roadways - 1st Project - Summer of 1991:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the bid documents for Project 1523, including the addendum, and to authorize going out to bid.

Extension of 7th Street:

Acting Town Manager Devine reported all of the easements have been signed and recorded for this project. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve the bid documents for Project 900703, and to authorize going out to bid.

Bright Line Appeal: Town Contribution of \$2,000.00:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to authorize the Mayor to sign the agreement with the addition of Ron Ramsey acting as liaison for the Town.

Regular Session - July 10, 1991 - Page 4:

Appointment of Council Member to Seek Appointment to Board of Directors for Az Municipal Risk Retention Pool:

Acting Town Manager Devine reported it was too late for the Town to nominate a candidate for this Board. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to accept the Manager's report and take no action on this item.

Request from the Camp Verde Sanitary District to Rent Office Space:

Following discussion, on a motion by Taylor, seconded by Kaminsky, the Council voted, with Rogers voting "No", to have the Acting Town Manager survey the Town buildings for appropriate office space, on a month to month basis, for the Camp Verde Sanitary District.

Call To The Public:

Jack Bird, Camp Verde resident, publicly apologizes to Laura Kuhn, Planning & Zoning Director for disturbance at Land Use Plan meeting held on July 9, 1991.

Set Next Meeting Time, Date & Place:

- a) July 17, 1991 - Work & Regular Sessions - CANCELLED
- b) July 24, 1991 - Council hears P&Z Matters - 7:00 p.m.
- c) July 16, 1991 - Executive Session - Engineering Contract - 6:00 p.m.
- d) July 16, 1991 - BOA - 7:00 p.m.
- e) August 7, 1991 - Work & Regular Session - 6:30 p.m. & 7:00 p.m.

Adjournment:

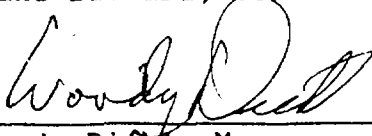
The meeting was adjourned at 8:30 p.m.



Susan Marshall, Recording Secretary



Dane Bullard, Town Clerk



Woody Diehl, Mayor

A G E N D A

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, July 24, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion and Possible Action on the Following:

- 3) Engineer's Contract
- 4) Call To The Public
- 5) Adjournment

A G E N D A

EXECUTIVE SESSION  
ARS 38-431.03.A.1  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, July 24, 1991  
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Engineer's Contract
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, July 24, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on July 24, 1991. Mayor Diehl called the meeting to order at 6:50 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Fat Kaminsky, and Carter Rogers.

Absent: Marvin Reynolds.

Also Present:


Acting Town Manager, Chuck Devine, Town Attorney, Ron Ramsey and Town Engineer, Todd Rockwell.

Discussion on the Following:

Town Engineer's Contract

On a motion by Rogers, seconded by Kaminsky the Council agreed to have the Acting Town Manager, Town Attorney and Town Engineer work up the wording for a new Town Engineer contract.

The meeting was adjourned at 7:00 p.m.

  
-----  
Woody Diehl, Mayor

A G E N D A

PUBLIC HEARING  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 7, 1991  
6:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Proposed 1991/92 Budget
- 4) Call To The Public
- 5) Adjournment

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 7, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Membership Fee (\$100.00) and Appointment of Representative to Cocopai RC&D
- 4) First Street - Paving & Easements
- 5) Award of Project 1523 - Chip Seal of Various Camp Verde Roadways
- 6) 7th Street Extension
  - a) Accept or Reject bids
  - b) Authorization to Re-Bid, if Bids Rejected
- 7) Resolution 91-155 - To Engage Law Firm of Steptoe & Johnson, Bruce Babbitt, Esq. to Participate in an Appeal of the "Brightline" Ruling in the Gila River System Water Right Adjudication
- 8) Resolution 91-156 - Amending Resolution 91-140 - 504 Handicapped Access Program
- 9) Resolution 91-157 - Adoption of 1991/92 Budget
- 10) Resolution 91-158 - IGA with City of Safford for the Purpose of a Sale of Certain Equipment Between the Governments
- 11) Magistrate Contract
- 12) Engineer's Contract

Agenda - Work Session - 08/07/91 - Page 2:

- 13) Agreement with Verde Valley Humane Society for Animal Housing
- 14) Call To The Public
- 15) Adjournment



A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 7, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) June 11, 1991 - Public Hearing
  - b) June 11, 1991 - Special Session
  - c) July 8, 1991 - Work Session
  - d) July 10, 1991 - Work Session
  - e) July 10, 1991 - Regular Session
  - f) July 24, 1991 - Special Session
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Membership Fee (\$100.00) and Appointment of Representative to Cocopai RC&D
- 8) First Street - Paving & Easements
- 9) Award of Project 1523 - Chip Seal of Various Camp Verde Roadways
- 10) 7th Street Extension
  - a) Accept or Reject bids
  - b) Authorization to Re-Bid, if Bids Rejected
- 11) Resolution 91-155 - To Engage Law Firm of Steptoe & Johnson, Bruce Babbitt, Esq. to Participate in an Appeal of the "Brightline" Ruling in the Gila River System Water Right Adjudication

Agenda - Regular Session 08/07/91 - Page 2:

- 12) Resolution 91-156 - Amending Resolution 91-140 - 504 Handicapped Access Program
- 13) Resolution 91-157 - Adoption of 1991/92 Budget
- 14) Resolution 91-158 - IGA with City of Safford for the Purpose of a Sale of Certain Equipment Between the Governments
- 15) Magistrate Contract
- 16) Engineer's Contract
- 17) Agreement with Verde Valley Humane Society for Animal Housing
- 18) Call To The Public
- 19) Set Next Meeting Time, Date & Place
  - a) August 19, 1991 - BOA - 7:00 p.m.
  - b) August 21, 1991 - Special Session - 6:00 p.m. P&Z Matters
  - c) August 21, 1991 - Work & Regular Sessions 6:30 & 7:00 p.m.
  - d) August 22, 1991 - 6:30 p.m. Public Hearing - Airport Plan
  - e) August 22, 1991 - Special Session - 7:00 p.m. - Airport Plan
  - f) August 28, 1991 - Council Hears P&Z - 7:00 p.m.
- 20) Adjournment

MINUTES

PUBLIC HEARING  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 7, 1991  
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met for a Public Hearing at the Camp Verde Town Hall on August 7, 1991 to obtain public comment on the proposed 1991/92 budget. Mayor Diehl called the meeting to order at 6:00 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds and Carter Rogers. Pat Kaminsky was absent.

Also Present:

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Discussion on the Following:

Proposed 1991/92 Budget:

Acting Manager Devine reported there had been no changes made to the tentative 1991/92 budget adopted by Council on July 10, 1991.

Following discussion, it was noted for the record, that the Public Hearing and the budget had been advertised and properly posted and there was no public in attendance.

Call To The Public: No input.

Adjournment:

The meeting was adjourned at 6:07 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woody Diehl  
Woody Diehl, Mayor

MINUTES

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 7, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on August 7, 1991 to obtain public input on items to be heard during the Regular Session the same evening. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds and Carter Rogers. Pat Kaminsky was absent.

Also Present:

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard; Town Magistrate, Ralph Lizotte; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell and Recording Secretary, Susan Marshall

Discussion on the Following:

Membership Fee (\$100.00) and Appointment of Representative to Cocopai RC&D:

Acting Manager Devine reported the membership fee had already been paid and it did not require any action from the Council. Mayor Diehl stated he would appoint Ron Jones to serve as the Town's representative to the Cocopai RC&D. There was no public input.

First Street - Paving & Easements:

Acting Manager Devine reported all easements had been signed with the exception of Robert Blevins. Mr. Blevins stated he had no problem with signing the easement but was concerned about the drainage and would like to see plans for the project before signing. Parsons stated the drainage would remain as it is at this time.

Award of Project 1523 - Chip Seal of Various Camp Verde Roadways:

Acting Manager Devine stated the bids had been checked and tabulated by the Town Engineer with the apparent low bidder being McDonald Bros. Construction in an amount of \$22,612.50. There was no public input.

Work Session - August 7, 1991 - Page 2:

7th Street Extension:

- a) Accept or Reject bids
- b) Authorization to Re-Bid, if Bids Rejected

Acting Manager Devine stated he had found some problems with the bid documents due to a sewer line running down the middle of 7th Street. He stated there was no protection for the Town, the contractor or the Sanitary District with the documents as presented. He suggested doing this project in two phases and re-advertising it. There was no public input.

Resolution 91-155 - To Engage Law Firm of Steptoe & Johnson, Bruce Babbitt, Esq. to Participate in an Appeal of the "Brightline" Ruling in the Gila River System Water Right Adjudication:

Acting Manager Devine reported the Town Attorney had stated a resolution was needed to enter into this agreement. There was no public input.

Resolution 91-156 - Amending Resolution 91-140 - 504 Handicapped Access Program:

Acting Manager Devine stated the Council had requested all members of this committee be residents of Camp Verde but only three of the applicants were residents. This would necessitate amending Resolution 91-140 to require no less than three members. There was no public input.

Resolution 91-157 - Adoption of 1991/92 Budget:

Acting Manager Devine reported the budget was realistic and ready for adoption following proper advertising, posting and holding of a public hearing. There was no public input.

Resolution 91-158 - IGA with City of Safford for the Purpose of a Sale of Certain Equipment Between the Governments:

Acting Manager Devine stated he had placed a bid with the City of Safford for a 1983 GMC utility truck with an aerial lift in the amount of \$8,500.00. He reported the City of Safford required an IGA and resolution before taking any action on selling equipment to another government entity. There was no public input.

Magistrate Contract:

Acting Manager Devine stated the Magistrate's contract could be extended for another year at the Council's discretion. Parsons asked Town Magistrate Lizotte if he was happy with the contract. Mr. Lizotte stated he had no problem with the agreement. There was no public input.

Engineer's Contract:

Parsons asked if the contract was acceptable to the Town Engineer. Mr. Rockwell stated he was happy with the agreement. There was no public input.

Agreement with Verde Valley Humane Society for Animal Housing:

Acting Manager Devine stated the Humane Society had placed the communities in the Verde Valley on a flat rate basis instead of a per animal basis for fiscal year 91/92. The Town's share would be \$10,500.00. This amount would allow residents to take stray animals to the shelter at no cost. He stated if a resident took their own animals to the shelter they would be required to pay for the service. There was no public input.

Call To The Public:

Dwight Hunt, Camp Verde resident, asked what the Council had decided about paving of First Street. Acting Manager explained Mr. Blevins concerns about the drainage but stressed he was hopeful the project could be completed this summer.

Adjournment:

The meeting was adjourned at 6:50 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woody Diehl  
Woody Diehl, Mayor

MINUTES

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 7, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on August 7, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:00 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds and Carter Rogers. Pat Kaminsky was absent.

Also Present:

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Town Magistrate, Ralph Lizotte and Recording Secretary, Susan Marshall

Pledge of Allegiance:

Carter Rogers lead the Pledge of Allegiance.

Information & Updates:

Acting Manager Devine reported it would be necessary to postpone the meeting scheduled for August 22, 1991 with ADOT on the Circle K intersection as he and several of the Council had prior commitments.

Other Update Items:

Ron Jones reported he had attended a meeting of the Alternative Fuels Committee in Clarkdale. He stated no permit had been issued for the burning of tires and there would be more information available in about sixty days. He also reported he and Mayor Diehl had attended at seminar in Flagstaff on Solid Waste Management. He stated the meeting was very informative. He had spoken to the Yavapai County Solid Waste Engineer, Chris McCann, who stated the landfill in Camp Verde was still in good shape but considerations for the future needed to be addressed.

Regular Session - August 7, 1991 - Page 2:

Discussion and Possible Action on the Following:

Approval of the Minutes:

- a) June 11, 1991 - Public Hearing
- b) June 11, 1991 - Special Session
- c) July 8, 1991 - Work Session
- d) July 10, 1991 - Work Session
- e) July 10, 1991 - Regular Session
- f) July 24, 1991 - Special Session

On a motion by Rogers, seconded by Taylor, the Council voted unanimously, with Reynolds abstaining, to approve items a) and b) as presented.

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to approve items c) and d) as presented.

On a motion by Taylor, seconded by Jones, the Council voted unanimously to approve items e) and f) as presented.

Disbursements/Accounting:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the disbursements and supplementals, dated August 7, 1991, as presented.

a) Advance Approvals:

Acting Manager Devine reported the Town Manager's vehicle was in need of a new engine. He stated he had checked in Camp Verde, Cottonwood and Phoenix for the best price on a new engine. He stated a long block Ford rebuilt engine was available from Sanderson Ford in Phoenix for \$1,095.00 and a local garage would install it for a cost of \$250.00. With miscellaneous parts and gaskets the total cost would be approximately \$1,495.00.

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to authorize Acting Manager Devine to purchase the engine from Sanderson Ford and get the vehicle repaired and running.

Membership Fee (\$100.00) and Appointment of Representative to Cocopai RC&D:

Acting Manager Devine stated the membership fee had already been paid that this item did not require any action by the Council. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to accept the Mayor's recommendation and appoint Laura Kuhn and Ron Jones to serve as the Town's representatives to the Cocopai RC&D.



First Street - Paving & Easements:

Acting Manager Devine reported all owners on First Street have signed the necessary easements to allow the Town to pave with the exception of Robert Blevins. He stated Mr. Blevins was concerned about drainage and would like to see plans before signing the easements. On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to have the Town Engineer prepare the necessary documents.

Award of Project 1523 - Chip Seal of Various Camp Verde Roadways:

Acting Manager Devine reported the bids for this project had been checked and tabulated by the Town Engineer with the apparent low bidder being McDonald Bros. Construction. On a motion by Jones, seconded by Reynolds, the Council voted unanimously to award Project 1523 to McDonald Bros. Construction for the amount of \$22,612.50.

7th Street Extension:

- a) Accept or Reject bids
- b) Authorization to Re-Bid, if Bids Rejected

Acting Manager Devine reported he felt there were problems with the bid documents. On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to reject all bids because: 1) sewer line running down the middle of Seventh Street not handled in documents, 2) there are four manholes, not two as presented, 3) striping should be due by the Town and not addressed in the bid documents and 4) the guardrails should be dealt with separately, and to authorize re-bidding the project in two phases, one for the base course and one for the paving.

Resolution 91-155 - To Engage Law Firm of Steptoe & Johnson, Bruce Babbitt, Esq. to Participate in an Appeal of the "Brightline" Ruling in the Gila River System Water Right Adjudication:

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to adopt Resolution 91-155 as presented.

Resolution 91-156 - Amending Resolution 91-140 - 504 Handicapped Access Program:

Acting Manager Devine reported the Council had previously adopted Resolution 91-140 which required five members for this committee. The Council had stated they wished to see all members as residents of the Town. Devine stated only three people from Camp Verde have shown interest in serving. He stated it would be necessary for the Council to amend Resolution 91-140 so this committee can begin work. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to adopt Resolution 91-156.

Regular Session - August 7, 1991 - Page 4:

Resolution 91-157 - Adoption of 1991/92 Budget:

Acting Manager Devine reported the budget was ready for the Council to adopt following Work Session, advertising and Public Hearings. On a motion by Parsons, seconded by Jones, the Council voted unanimously to adopt Resolution 91-157.

Resolution 91-158 - IGA with City of Safford for the Purpose of a Sale of Certain Equipment Between the Governments:

Acting Manager Devine reported he had placed a \$8,500.00 bid for a 1983 utility truck with aerial lift from the City of Safford. He reported the City of Safford required an IGA and a resolution before entering into any sale of equipment to another government. On a motion by Jones, seconded by Taylor, the Council voted unanimously to adopt Resolution 91-158 to validate the Acting Manager's offer.

Magistrate Contract:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to extend the Magistrate's contract for one year as written.

Engineer's Contract:

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to accept the Engineer's contract as presented.

Agreement with Verde Valley Humane Society for Animal Housing:

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to accept agreement in the amount of \$10,500.

Call To The Public:

Carlton Camp, Yavapai County Board of Supervisors, stated he had just dropped in to visit.

Tom Neilson, Camp Verde resident, asked if it wouldn't be more cost effective for the Town to hire a mechanic instead of sending all the vehicles out to garages for repairs. Acting Manager Devine stated the Town would require a mechanic in the future but it would not be cost effective as this time. Mr. Neilson asked about the Town getting into a recycling program. Rogers stated the problem with recycling at this point in time was finding a market for the materials. He stated NACOG was looking into markets for materials and would keep the Town informed. Jones stated he would continue attending meetings about solid waste management and keep the information coming to the residents and the Council.

Regular Session - August 7, 1991 - Page 5:

Set Next Meeting Time, Date & Place:

The Council will meet at the Camp Verde Town Hall on:

- a) August 20, 1991 - BOA - 7:00 p.m.
- b) August 21, 1991 - Special Session - 6:00 p.m. P&Z Matters
- c) August 21, 1991 - Work & Regular Sessions 6:30 & 7:00 p.m.
- d) August 22, 1991 - 6:30 p.m. Public Hearing - Airport Plan
- e) August 22, 1991 - Special Session - 7:00 p.m. - Airport Plan
- f) August 28, 1991 - Council Hears P&Z - 7:00 p.m.

Adjournment:

The meeting was adjourned at 7:45 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

Dane Bullard

Dane Bullard, Town Clerk

Woody Diehl

Woody Diehl, Mayor

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 21, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Resolution 91-161: Declaring Service of Natural Gas to the Town to be Beneficial to the Municipal Corporation
- 4) Call To The Public
- 5) Adjournment

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, August 21, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on August 21, 1991 in a Work Session to obtain public input on agenda items to be heard during the Regular Session. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call: Woody Diehl, Tap Parsons, Jerry Taylor, Marvin Reynolds, Pat Kaminsky and Carter Rogers. Ron Jones

Also Present: Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Discussion on the Following:

Resolution 91-161: Declaring Service of Natural Gas to the Town to be Beneficial to the Municipal Corporation

Acting Manager Devine reported Southern Union Gas Company was selling it's facilities to Citizen's Utilities. He reported the sale would need to be approved by the Corporation Commission. He stated the County was extremely interested in seeing natural gas coming into the valley for both their Justice Facility and the new street yard. He stated this resolution would possibility place some stipulations on the sale, causing Citizen's Utilities to bring natural gas into Camp Verde from Clarkdale. Rogers asked to have the company bring in a large enough line to possibly allow hook ups in the Lake Montezuma area. Parsons stated this would be an inexpensive alternative to the burning of wood which could possibly have restrictions in the future.

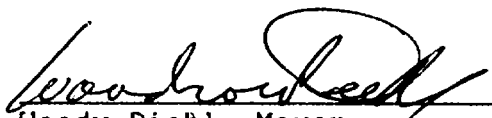
Call To The Public:

There was no public input.

Adjournment - 6:40 p.m.

  
\_\_\_\_\_  
Susan Marshall, Recording Secretary

  
\_\_\_\_\_  
Dane Bullard, Town Clerk

  
\_\_\_\_\_  
Woody Diehl, Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 21<sup>st</sup> day of August, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 21<sup>st</sup> day of August, 1991.

Dane Bullard  
Dane Bullard, Town Clerk

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 21, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates
  - a) Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) Public Hearing - August 7, 1991
  - b) Work Session - August 7, 1991
  - c) Regular Session - August 7, 1991
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Resolution 91-161: Declaring Service of Natural Gas to the Town to be Beneficial to the Municipal Corporation
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place
  - a) August 22, 1991 - 6:30 p.m. - Public Hearing - Airport Plan
  - b) August 22, 1991 - 7:00 p.m. - Special Session - Airport Plan
  - c) August 28, 1991 - 7:00 p.m. - Council Hears P&Z
  - d) Sept. 4, 1991 - 6:30 & 7:00 p.m. - Work & Regular Sessions
- 10) Adjournment

TENTATIVE

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 21, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Call To The Public
- 4) Adjournment



**TENTATIVE**

**A G E N D A**

**REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde**

**CAMP VERDE TOWN HALL  
Wednesday, August 21, 1991  
7:00 p.m.**

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates
  - a) Library Advisory Commission Report
  - b) Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) Public Hearing - August 7, 1991
  - b) Work Session - August 7, 1991
  - c) Regular Session - August 7, 1991
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Call To The Public
- 8) Set Next Meeting Time, Date & Place
  - a) August 22, 1991 - 6:30 p.m. - Public Hearing - Airport Plan
  - b) August 22, 1991 - 7:00 p.m. - Special Session - Airport Plan
  - c) August 28, 1991 - 7:00 p.m. - Council Hears P&Z
  - d) Sept. 4, 1991 - 6:30 & 7:00 p.m. - Work & Regular Sessions
- 9) Adjournment

MINUTES

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, August 21, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on August 21, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:00 p.m.

Roll Call: Woody Diehl, Tap Parsons, Jerry Taylor, Marvin Reynolds, Pat Kaminsky and Carter Rogers. Ron Jones

Also Present: Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Parsons lead the Pledge of Allegiance.

Information & Updates

Acting Manager Devine reported he had attended a Manager's meeting in Prescott on 8/21/91 and discussed with Chuck Sweet, City Manager of Cottonwood, the issuance of a first stage permit for the burning of tires as an alternative fuel. He stated tests would be done to measure the pollution level.

Parsons reported he, Diehl and Devine had gone to Phoenix to meet with Congressman Bob Stump and asked Mr. Stump to introduce the land bill into the House. He reported they had told Mr. Stump the Town was in favor of this transfer only if the lands would have trust designation and not reservation status. He stated Mr. Stump would introduce this issue into the House.

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) Public Hearing - August 7, 1991
- b) Work Session - August 7, 1991
- c) Regular Session - August 7, 1991

Kaminsky abstained as she was not present at the meetings. On a motion by Reynolds, seconded by Taylor the Council voted unanimously, with Kaminsky abstaining, to approve as corrected.

Disbursements/Accounting

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements, dated August 21, 1991, as presented.

Resolution 91-161: Declaring Service of Natural Gas to the Town to be Beneficial to the Municipal Corporation

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to adopt Resolution 91-161, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, DECLARING SERVICE OF NATURAL GAS TO THE TOWN TO BE BENEFICIAL TO THE MUNICIPAL CORPORATION, AND ENCOURAGING THE DEVELOPMENT AND EXTENSION OF A PIPELINE FOR COMMERCIAL, INDUSTRIAL AND RESIDENTIAL USERS.

Call To The Public:

Taylor responded to the Thomas's question as to the status of their request for a Use Permit telling them it was approved during an earlier Special Session of the Council.

Bea Richmond, Camp Verde resident, asked when the Town would have natural gas available for residential and commercial users. Acting Manager Devine stated the Resolution passed, 91-161, would indicate the Town's support to bring natural gas into the Town and would possibly place this stipulation on the sale of Southern Union Gas to Citizen's Utilities.

Set Next Meeting Time, Date & Place

- a) August 22, 1991 - 6:30 p.m. - Public Hearing - Airport Plan
- b) August 22, 1991 - 7:00 p.m. - Special Session - Airport Plan
- c) August 23, 1991 - 10:00 a.m. - ADOT - Circle K Intersection
- d) August 28, 1991 - 7:00 p.m. - Council Hears P&Z
- e) Sept. 4, 1991 - 6:30 & 7:00 p.m. - Work & Regular Sessions

Adjournment - 7:20 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

Dane Bullard

Dane Bullard, Town Clerk

Woody Diehl, Mayor

AGENDA  
TOWN COUNCIL  
PUBLIC HEARING-SPECIAL SESSION

\*\*\*\*\*

AUGUST 22, 1991

6:30 p.m.

TOWN HALL COUNCIL CHAMBERS, MAIN STREET  
(This facility is handicapped accessible.)

\*\*\*\*\*

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. PUBLIC HEARING:

AIRPORT MASTER PLAN: Presentation of the proposed master plan for the proposed airport facility and recommendations of the Airport Advisory Committee. This master plan includes forecast data, design standards, and an airport layout and phasing plan for improvements of the existing airport strip located on State Route 260 east of the Swap Meet on the Forest Service Frontage Road. The property is currently in the Coconino National Forest.

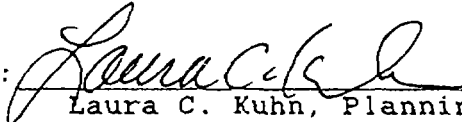
5. Set Next Meeting Time and Date:

Special Session- August 22, 1991 For Consideration of Final Decision on Proposed Airport Master Plan at 7:00 p.m.

Special Session- August 28, 1991 P&Z Matters

6. Adjournment

POSTED: August 14, 1991 LOCATION: Town Hall Bulletin Board

BY:   
Laura C. Kuhn, Planning Director

**MINUTES  
COMMON COUNCIL  
PUBLIC HEARING  
AIRPORT MASTER PLAN  
AUGUST 22, 1991**

The Common Council of the Town of Camp Verde, Arizona met in a Public Hearing at the Camp Verde Town all on August 22, 1991. Mayor Diehl called the meeting to order at 6:30 p.m.

**ROLL CALL:**

Woody Diehl, Jerry Taylor, Tap Parsons, Marvin Reynolds, Pat Kaminsky and Carter Rogers

**ALSO PRESENT:**

Laura Kuhn, Planning and Zoning Director - Ron Ramsey, Town Attorney - Ron Schreier, Ellis Murphy - Jack Blum and Jack Bird, APAC Committee members - Joe Weidman, NACOG

**ABSENT:**

Ron Jones, Council member, and Warren Sparks, ADOT  
C.A. McDonald, APAC Committee member

**PRESENTATION AIRPORT MASTER PLAN:**

Kuhn presented the proposed Master Plan for the airport facility and recommendations of the Airport Advisory Committee. She noted that the Master Plan included forecast data, design standards, and an airport layout and phasing plan for improvements of the existing airport strip located on State route 260 east of the Swat Meet on the Forest Service Frontage Road. The property is currently in the Coconino National Forest.

Kuhn also noted that the construction of the airport would not start right away. There are no specific funds set aside for the airport but ADOT and FAA funds may be requested in the future. Kuhn explained procedures to be followed at the public hearing.

Schreier gave a brief synopsis of the Master Plan. He also used maps to show location and layout of the airport.

**PUBLIC HEARING:**

The public hearing was called at 6:47 p.m.

Kuhn read two letters in opposition to the site selection.

1. Ms. Jane Everts - Resident
2. A.T. Linne - Resident

Speakers:

1. George Young, resident - Said he was in favor of the selected site.
2. Russell Clark, resident - Spoke against the airport selection.
3. Bob Steele, resident, pilot - Steele asked the Council how many of them had a aircraft pilot license? There were none. He said that at the present time there is no wind sock at the airport and asked that the Town have one installed right away. He was in favor of the site selection.
4. Beck Hubbell, resident - Mr. Hubbell asked if the airport would be fenced, serviced and paved? Schreier said all of the items would be done according to a phased schedule.
5. Harry Olson, resident, pilot - Mr. Olson is in favor of the airport, and noted that with a standard left hand pattern winds don't interfere on take offs or landings.
6. R.J. Opre, resident, pilot - Opre had concerns about the southern departure pattern because of the homes in that flight pattern. He suggested moving the runway parallel to Highway 260.

Schreier said this option was discussed during the site selection process and the reasons for not doing so are as follows:

1. The access road would have to be closed.
  2. Obstructions (FAA requirements).
  3. Cost increase involving land transfer.
7. Jane Everts, resident - Everts asked how close the runway was to Quarterhorse Lane? It was noted that Phase I is 1200 feet from said street. She also asked why this study was deemed necessary? Diehl said that a Town has more advantages with an airport and that the funds were made available through A.D.O.T.

Everts asked if there were going to be more public hearings? She felt the public had not been well informed. Parsons noted that there have been several news articles. Taylor stated that this was the second public hearing regarding the airport site selection.

8. Chris Walker, resident - She said that her subdivision is particular and doesn't even allow chickens. She felt that an airport with the noise involved should not be in such close proximity to homes. She is not in favor of this site.

There was no further input from the public and the hearing was closed at 7:04 p.m.

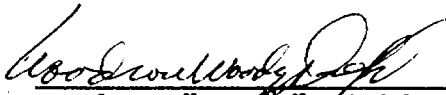
**SET NEXT MEETING, TIME AND DATE:**

Special Session - August 22, 1991 for consideration of final decision on proposed Airport Master Plan at 7:00 p.m.

Special Session - August 28, 1991 P&Z Matters

**ADJOURNMENT:**

The meeting adjourned at 7:05 p.m.

  
\_\_\_\_\_  
Woodrow "Woody" Diehl

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 22<sup>nd</sup> day of August, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 22<sup>nd</sup> day of August, 1991.

Dane Bullard

Dane Bullard, Town Clerk



AGENDA  
TOWN COUNCIL  
SPECIAL SESSION

\*\*\*\*\*

AUGUST 22, 1991

7:00 p.m.

TOWN HALL COUNCIL CHAMBERS, MAIN STREET  
(This facility is handicapped accessible.)

\*\*\*\*\*

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion and Possible Action on the Following Items:

AIRPORT MASTER PLAN: Review and possible approval of the proposed master plan for the proposed airport facility. This master plan includes forecast data, design standards, and an airport layout and phasing plan for improvements of the existing airport strip located on State Route 260 east of the Swap Meet on the Forest Service Frontage Road. The property is currently in the Coconino National Forest.

5. Call to the Public
6. Set Next Meeting, Time and Date  
Special Session- August 28, 1991 for P&Z Matters
7. Adjournment

POSTED: August 14, 1991      LOCATION: Town Hall Bulletin Board

BY: Laura C. Kuhn  
Laura C. Kuhn, Planning Director

**MINUTES  
COMMON COUNCIL  
SPECIAL SESSION  
AIRPORT MASTER PLAN  
AUGUST 22, 1991**

The Common Council of the Town of Camp Verde, Arizona met in a Special Session at the Camp Verde Town Hall on August 22, 1991. Mayor Diehl called the meeting to order at 7:05 p.m.

**ROLL CALL:**

Woody Diehl, Carter Rogers, Tap Parsons, Jerry Taylor, Pat Kaminsky and Marvin Reynolds

**ALSO PRESENT:**

Laura Kuhn, Planning and Zoning Director - Ron Ramsey, Town Attorney - Ron Schreier, Ellis Murphy - Jack Blum and Jack Bird, APAC Committee members - Joe Weidman, NACOG

**ABSENT:**

Ron Jones, Council member - Warren Sparks, ADOT and C.A. McDonald, APAC Committee member

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:**

**A. AIRPORT MASTER PLAN**

Kuhn reported that during the site selection process a lot of community input was received. The issues on which the selection of site #3 were based are cost, environmental impact and land acquisition. The Airport Advisory Committee recommended this selection and the Council concurred.

Kuhn stated that the Airport Advisory Committee was recommending the approval of the Master Plan by adoption of Resolution No. 91-160

Mayor Diehl thanked the Airport Advisory Committee for their work for the community. He asked the Committee members to express their views on this recommendation.

Jack Blum thanked Ron Schreier for a fine job and said he especially liked the phasing portion of the study. He feels the plans are complete.

Jack Bird said the plan was well thought out and that he was pleased with the final plan.

Page 2  
Minutes  
APAC Special Session

Joe Weidman asked if the Council would consider moving the helipad and telephones up in the schedule. He feels that these would help emergency situations. He said the consultant did a good job especially the capital improvements phasing.

Kuhn said she had talked to Warren Sparks of ADOT and he had no problems with the contents of the Master Plan. He may have suggestions for the Airport Layout Plan in the future.

Taylor asked how difficult it was to qualify for NIPIAS and FAA funding? Schreier noted that a total of ten based airplanes would be required. He expects that number to be reached within a couple of years. NIPIAS would possibly accept a forecast.

Taylor asked about the noise study and if it was based on 15 flights per day and 15 flights per night. Schreier said it was based on a projection of the year 2011 with 1100 operations a year divided by 365 days a year. The weekend activity would be higher which would make up the difference of this equation.

On a motion by Parsons, seconded by Taylor the Council voted to accept the Airport Master Plan and approve Resolution 91-160. The vote was 6-0.

CALL TO THE PUBLIC:

Bob Steele asked how many planes used the airport at the present time? Blum said two to three planes a week are using the field. Mr. Steele stated again that a wind sock was needed. Taylor noted that there have been wind socks placed at the site but vandals have repeatedly taken them down.

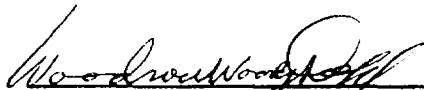
SET NEXT MEETING, TIME AND DATE:

Special Session August 28, 1991 for P&Z Matters

Kaminsky asked for work sessions on the Business Licence and Mining Ordinance. She will request that they be put on the next agenda.

ADJOURNMENT:

The meeting adjourned at 7:45 p.m.

  
\_\_\_\_\_  
Woodrow "Woody" Diehl

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Friday, August 23, 1991  
10:00 a.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Circle K Intersection
- 4) Call To The Public
- 5) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
CAMP VERDE TOWN HALL

WORK SESSION  
CIRCLE "K" INTERSECTION

AUGUST 23, 1991

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on August 23, 1991. Mayor Diehl called the meeting to order at 10.05 a.m.

**ATTENDERS:** Woody Diehl, Mayor - Tap Parsons, Marvin Reynolds, Jerry Taylor and Carter Rogers Councilmen, Chuck Devine, Town Manager

Jody Kliska, Robert Schneider, Jim Judd of ADOT District III. Also from ADOT, Ed Meya, Brain Kenney Advance Engineers - Jeff Kramer, Larry W. Doescher Consultant Management and Dell Beesley, Transportation Planning.


Carlton Camp, Yavapai County Board of Supervisors - Joe Weidman, NACOG - Bob Barker former Mayor and Jim Anderson, Journal

A round table discussion on plans and design of the Circle "K" intersection proposed by A.D.O.T. ensued.

B.R.W. sketches were passed out to engineers and planners from A.D.O.T. and discussed.

At 10.55 a.m. the work session was moved to the Circle "K" Intersection so that all A.D.O.T. people could view the location and discuss some concerns of the Manager and Council.

The work session was adjourned at 11:45 a.m.

  
Woodrow "Woody" Diehl, Mayor

  
Chuck Devine, Town Manager

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE COMMUNITY LIBRARY  
Wednesday, August 28, 1991  
9:00 a.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Library Needs
- 4) Adjournment

**MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
CAMP VERDE LIBRARY  
WORK SESSION  
August 28, 1991**

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Library on August 28, 1991. Mayor Diehl called the meeting to order at 9:15 a.m.

**ROLL CALL:**

Woody Diehl, Carter Rogers, Ron Jones, Jerry Taylor, Pat Kaminsky, and Tap Parsons

**ALSO PRESENT:**

Chuck Devine, Town Manager

**ABSENT:**

Marvin Reynolds

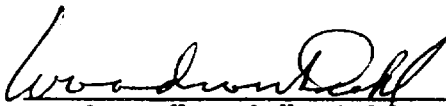
**DISCUSSION ON LIBRARY CONCERNS:**


The Library Commission members and Phyllis Hazekamp, Town Librarian, showed Council the present shelving, book storage and building needs. They also presented a bare bones list of items needed to accommodate the childrens library. These items included shelving and furniture.

The Commission served coffee and rolls during the discussion.

**ADJOURNMENT:**

The meeting was adjourned at 10:45 p.m.

  
\_\_\_\_\_  
Woodrow "Woody" Diehl

  
\_\_\_\_\_  
Chuck Devine, Acting Town Manager

AGENDA  
CAMP VERDE TOWN COUNCIL  
REGULAR SESSION

=====

AUGUST 28, 1991

7:00 P.M.

TOWN HALL COUNCIL CHAMBERS

(This facility is handicapped accessible.)

=====

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion and Possible Action on the Following:
  - A. Public Hearings:
    1. USE PERMIT NO. 91-08: A request filed by Henry and Martha Kaldenbaugh for a Use Permit for the purpose of constructing a detached guest house within an R1L-35 (Single Family Residential, Limited, Minimum Lot Size 35,000 square feet) zoning district. Tax parcel #404-02-003, located off of Murdock Lane north of General Crook Trail.
5. Call to the Public
6. Set Next Meeting, Time and Date
  - Regular Session - September 4, 1991 at 7:00 p.m.
  - Regular Session - September 18, 1991 at 7:00 p.m.
  - Regular Session - September 25, 1991 at 7:00 pm P & Z matters
7. Adjournment

POSTED: August 21, 1991      LOCATION: Town Hall Bulletin Board

BY: 

-----  
Laura C. Kuhn, Director of Planning and Zoning



**MINUTES  
SPECIAL SESSION OF THE TOWN COUNCIL  
PLANNING AND ZONING MATTERS  
AUGUST 28, 1991  
7:00 P.M.**

Mayor Diehl called the Special Session of the Town Council to order at 7:00 p.m. in the Town Hall Council Chambers.

1. Roll Call:

PRESENT: Council members Parsons, Diehl, Reynolds, Taylor, Rogers, Kaminsky and Jones.

ALSO PRESENT: Debbie Cook, Associate Planner; Laura C. Kuhn, Planning Director and Recording Secretary.

2. Pledge of Allegiance was led by Councilor Parsons.

3. Discussion and Possible Action on the Following:

A. Public Hearings:

1. Use Permit NO. 91-08: A request filed by Henry and Martha Kaldenbaugh for a Use Permit for the purpose of constructing a detached guest house within an R1L-35 (Single Family Residential, Limited, Minimum Lot Size 35,000 square feet) zoning District. Tax Parcel #404-02-003, located off of Murdock Lane north of General Crook Trail.

Debbie Cook presented the staff report and reviewed the recommended conditions as approved by the Planning and Zoning Commission. She noted that the Commission had recommended approval of the Use Permit with the conditions and that the applicant was present and agreed to all the conditions. Mayor Diehl asked the Council if they had questions of staff, there were none.

Mayor Diehl opened the public hearing at 7:04 p.m. for public input.

Laura Kuhn, Resident and Planning Director spoke, taking the opportunity to note that the applicant was to be commended for their cooperation. The project was confusing at the beginning but the Kaldenbaughs had been very helpful and patient through the process.

Seeing no further input from the public, Mayor Diehl closed the public hearing at 7:06 p.m.

page 2  
Minutes, Town Council for Planning and Zoning Matters  
August 28, 1991

On a motion by Marvin Reynolds, seconded by Jerry Taylor, the Council voted unanimously to approve Use Permit No. 91-08, as recommended by the Planning and Zoning Commission, by adoption of Resolution No. PZ 91-15 as presented.

Henry Kaldenbaugh thanked the Council and staff advised of the remaining permitting requirements to be handled.

4. Call to the Public: No input.


5. Set Next Meeting Date and Time:

September 4, 1991- Work Session at 6:30 p.m.  
September 4, 1991- Regular Session at 7:00 p.m.  
September 11, 1991- Special Session for P&Z Matters at 7:00  
September 12, 1991- Transportation Meeting 2:00 p.m. and Water  
Resources Committee at 5:00 p.m.  
September 17, 1991- Board of Adjustments at 7:00 p.m.  
September 18, 1991- Work Session at 6:30  
September 18, 1991- Regular Session at 7:00 p.m.

6. Adjournment:

The meeting was adjourned at 7:11 p.m.

PASSED AND APPROVED THIS 4<sup>th</sup> DAY OF SEPTEMBER, 1991.

  
\_\_\_\_\_  
Woodrow Diehl, Mayor

  
\_\_\_\_\_  
Laura C. Kuhn, Recording Secretary

ATTEST:

  
\_\_\_\_\_  
Dane Bullard, Town Clerk

TENTATIVE

AGENDA

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, September 4, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Resolution 91-162: Lease Between Town and Camp Verde Sanitary District for Office Space
- 4) Request to Purchase Shelving for Children's Library
- 5) League of AZ Cities & Towns Conference
- 6) Authorization to Subscribe to Westlaw
- 7) NACOG Contract for Verde Valley Solid Waste Management Plan
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place
  - a) September 11, 1991 - Council Hears P&Z - 7:00 p.m.
  - b) September 17, 1991 - BOA - 7:00 p.m.
  - c) September 18, 1991 - Work & Regular Sessions - 6:30 p.m. & 7:00 p.m.
- 10) Adjournment

TENTATIVE  
AGENDA  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, September 4, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) August 21, 1991 - Work Session
  - b) August 21, 1991 - Regular Session
  - c) August 22, 1991 - Public Hearing
  - d) August 22, 1991 - Special Session
  - e) August 28, 1991 - Special Session
- 6) Disbursements & Accounting
  - a) Advance Approvals -
    - 1) Book Purchase
    - 2) Arizona Planning Assoc. Seminar
- 7) Resolution 91-162: Lease Between Town and Camp Verde Sanitary District for Office Space
- 8) Request to Purchase Shelving for Children's Library
- 9) League of AZ Cities & Towns Conference
- 10) Authorization to Subscribe to Westlaw
- 11) NACOG Contract for Verde Valley Solid Waste Management Plan
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
  - a) September 11, 1991 - Council Hears P&Z - 7:00 p.m.
  - b) September 17, 1991 - BOA - 7:00 p.m.
  - c) September 18, 1991 - Work & Regular Sessions - 6:30 p.m. & 7:00 p.m.
- 14) Adjournment

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, September 4, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on September 4, 1991 in a Work Session to obtain public input on agenda items for the Regular Session. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Discussion on the Following:

Resolution 91-162: Lease Between Town and Camp Verde Sanitary District for Office Space:

Acting Manager Devine reported space had been located in Room 303 for the Camp Verde Sanitary District. The District will be paying \$225.00 per month rent with the first month's rent being waived as they are doing the painting and cleaning the room required.

League of AZ Cities & Towns Conference:

Acting Manager Devine reported the League Conference would be held in Yuma October 22 - 25, 1991. He asked which of the Council members would be able to attend. Mayor Diehl, Parsons, Reynolds, Jones and Taylor stated they would be interested in attending.

Authorization to Subscribe to Westlaw:

Attorney Ramsey stated this service would be very beneficial to the Town. He reported it was based on a per minute charge rather than a flat rate and he would be able to access only the subjects needed by the Town. He stated there would be no need to purchase additional software or hardware and he would provide the printer necessary.

Work Session - September 4, 1991 - Page 2:

NACOG Contract for Verde Valley Solid Waste Management Plan:

Acting Manager Devine reported this would be joint venture of the County, the Verde Valley communities and NACOG. He stated the cost was based upon population with the Town's portion being \$3,121.50. He stated each community would have input into the plan but no committee would be established. Mayor Diehl, Jones and Taylor stated they would attend these meetings.

Call To The Public:

There was no public input.

Set Next Meeting Time, Date & Place:

- a) September 10, 1991 - 3:00 p.m. - League of Arizona Cities & Towns
- b) CANCELED - September 11, 1991 - Council Hears P&Z
- c) September 17, 1991 - BOA - 7:00 p.m.
- d) September 18, 1991 - Work & Regular Sessions - 6:30 p.m. & 7:00 p.m.

Adjournment:

The meeting was adjourned at 6:45 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor

MINUTES  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, September 4, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on September 4, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:02 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Engineer, Todd Rockwell; Street Superintendent, Doug Jones; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Pledge of Allegiance:

Kaminsky lead the Pledge of Allegiance.

Information & Updates:

Acting Manager Devine reported the Southwestern Rural Recycling Conference would be holding it's meeting in Flagstaff October 9 - 11, 1991 and suggested the Town have a representative present. Ron Jones stated he would be attending this conference.

Acting Manager Devine reported the City of Safford had accepted the Town's bid of \$8,500 for a one tone utility truck with aerial lift and the truck was being used by the Town's Street Department.

Parsons reported the Verde Valley/Sedona Transportation Committee would be meeting at the Sedona Airport on September 5, 1991 at 2:00 p.m.

Jones reported he had attended the Alternative Fuels Committee meeting in Clarkdale. He reported a date of January 1, 1992 has been set for the first actual tire burning. He stated reported from the chemist and the cement plant show there is less pollution from the burning of tires than from their current sources. He stated there would be several studies conducted in the Sycamore Canyon area measuring air quality.

Regular Session - September 4, 1991 - Page 2:

Mayor Diehl stated Governor Symington would be in the Verde Valley on September 9, 1991. Acting Manager Devine reported he had been unable to confirm having the Governor come into Camp Verde for a brief stop over but would continue trying to reach the necessary people on this issue.

Discussion and Possible Action on the Following:

Approval of the Minutes:

- a) August 21, 1991 - Work Session
- b) August 21, 1991 - Regular Session
- c) August 22, 1991 - Public Hearing
- d) August 22, 1991 - Special Session
- e) August 28, 1991 - Special Session

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve items a, b and e as presented.

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously, with Jones abstaining as he was absent, to approve items c and d as presented.

Disbursements/Accounting:

- a) Advance Approvals
  - 1) Book Purchase
  - 2) AZ Planning Association Seminar
  - 3) Bicycle Registration

On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously to approve the disbursements, dated September 4, 1991, as presented with the exception of Pitney Bowes for the copier maintenance which needed to be researched before paying.

On a motion by Parsons, seconded by Jones, the Council voted in favor of tabling any action on the book purchase until the Acting Manager can speak with the Library Director regarding shelf space for these books. Rogers and Kaminsky voted No.

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to authorize the expenditure of funds for P&Z Commissioners to attend the AZ Planning Association seminar.

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the expenditure of an amount not to exceed \$425.00 for bicycle registration labels and cards.



Regular Session - September 4, 1991 - Page 3:

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve the Acting Manager's increase of quantities on Project 1523 and the additional cost thereof.

Resolution 91-162: Lease Between Town and Camp Verde Sanitary District for Office Space:

Acting Manager Devine reported space had been located in Room 303 for the Camp Verde Sanitary District. The District will be paying \$225.00 per month rent with the first month's rent being waived as they are doing the painting and cleaning the room required. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously, with Rogers voting "No", to authorize the signing of the agreement.

League of AZ Cities & Towns Conference:

Acting Manager Devine reported the League Conference would be held in Yuma October 22 - 25, 1991. He asked which of the Council members would be able to attend. Mayor Diehl, Parsons, Reynolds, Jones and Taylor stated they would be interested in attending.

Authorization to Subscribe to Westlaw:

Attorney Ramsey stated this service would be very beneficial to the Town. On a motion by Parsons, seconded by Jones, the Council voted unanimously to approve subscribing to Westlaw within the limits of the Legal Department budget.

NACOG Contract for Verde Valley Solid Waste Management Plan:

Acting Manager Devine reported this would be joint venture of the County, the Verde Valley communities and NACOG. He stated the cost was based upon population with the Town's portion being \$3,121.50. He stated each community would have input into the plan but no committee would be established. Mayor Diehl, Jones and Taylor stated they would attend these meetings. On a motion by Rogers, seconded by Taylor, the Council voted unanimously to authorize signing the contract for an amount not to exceed \$3,121.50 and to remove the last sentence from Section 2.

Call To The Public:

There was no public input.


Regular Session - September 4, 1991 - Page 4:

Set Next Meeting Time, Date & Place:

- a) September 10, 1991 - 3:00 p.m. - League of Arizona  
Cities & Towns
- b) CANCELED - September 11, 1991 - Council Hears P&Z
- c) September 17, 1991 - BOA - 7:00 p.m.
- d) September 18, 1991 - Work & Regular Sessions - 6:30  
p.m. & 7:00 p.m.

Adjournment:

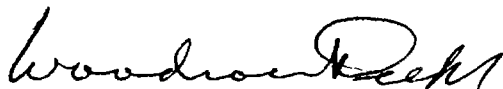
The meeting was adjourned at 7:45 p.m.



Susan Marshall, Recording Secretary



Dane Bullard, Town Clerk



Woodrow Diehl, Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 4<sup>th</sup> day of September, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4<sup>th</sup> day of September, 1991.

Dane Bullard  
Dane Bullard, Town Clerk

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Tuesday, September 10, 1991  
3:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Training Session with Az League of Cities and Towns
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
CAMP VERDE TOWN HALL  
September 10, 1991

The Common Council of the Town of Camp Verde, Arizona met in a Special Work Session at the Camp Verde Town Hall on September 10, 1991. Mayor Diehl called the meeting to order at 3:05 p.m.

1. ROLL CALL: Woody Diehl, Carter Rogers, Pat Kaminsky, Tap Parsons, Ron Jones, Jerry Taylor and Marvin Reynolds.

ALSO PRESENT: Rich Sterling, Bob Kovakavich, Mike Huff and Mikell Lawrence, Planning & Zoning Commissioners, Chuck Devine, Acting Town Manager and Dane Bullard, Finance Director/Clerk

2. DISCUSSION ON THE FOLLOWING ITEM:

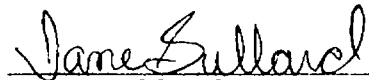
A. Training for elected officials conducted by the League of Arizona Cities and Towns.

- 1) Discussion was led by Jack Debolske, Executive Director of the League, who presented a slide show on League activities. Discussion topics included open meeting laws, conflicts of interest, parliamentary procedure and financial disclosure.

3. ADJOURNMENT:

Meeting was adjourned at 5:30 p.m.

  
Woodrow Diehl, Mayor

  
Dane Bullard, Town Clerk

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, SEPTEMBER 18, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall for a Work Session on September 18, 1991, in order to obtain public input on agenda items for the regular session. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Executive Secretary, Louise Loshonkohl; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Discussion and Possible Action on the Following:

Children's Room and Library Funding

Jean Clerk, Library Advisory Commission, presented the request for funds to get the Children's Library going. She reported the Friends of the Library were donating the rack for displaying periodicals. She asked to Council to consider releasing the Library Endowment Fund for these purchases.

Fall, 1991 - Chip Seal Projects

Acting Town Manager Devine stated Project 1529 was extensive, in excess of \$100,000. He recommended the Council to consider only authorizing a portion of this project because the weather might not allow a contractor time to complete the entire project.

Resolution 91-163: IGA Between the Town of Camp Verde and the City of Prescott for the Prescott Area Narcotics Task Force (P.A.N.T.)

Acting Town Manager Devine stated this intergovernmental agreement was necessary and should have been done in July of this year.

Work Session - September 18, 1991 - Page 2:

Approval for Council Member to Attend Southwest Rural Recycling Conference October 9 - 11, 1991 (\$100.00)

Acting Town Manager Devine stated the Council had asked to have items of this sort on the agenda for their action prior to authorizing Councilor or Commissioner attendance at various meetings and seminars.

Authorization to Advertise for Bids on First Street Surfacing Project

Acting Town Manager Devine reported the easements had been completed and the Council needed to consider having this project go out to bid as soon as possible so it could be completed prior to winter weather.

Uses for Old High School Administration Office & Back Room

Acting Town Manager Devine stated there had been a great deal of interest from people for renting these spaces and he asked for Council direction on their desires for the use of the space.

Proposed Resolutions for the 1992 Municipal Policy Statement

Acting Town Manager Devine reported these resolutions would be acted upon during the League Conference in October. If the resolutions hold up they will then be processed into the State legislature for their consideration.

Award of Bids: Project 1472, A, B, C

Acting Town Manager stated the advertising for this project had been completed and the bids were opened and read aloud on Monday, September 16, 1991 at 5:00 p.m. He stated the Town Engineer had checked the calculations and tabulations.

Call To The Public

There was no public input.

Set Next Meeting Time, Date & Place

- a) September 20, 1991 - 10:00 a.m. - Prescott, Corporation Commission - Natural Gas
- b) September 25, 1991 - 10:00 a.m. - NACOG - Flagstaff
- c) September 25, 1991 - 5:30 p.m. - Camp Verde Town Hall - Work Session: League Resolutions, Use of Back Room and Administration Office and the Addressing Ordinance
- d) September 28, 1991 - 10:00 a.m. - Phoenix - League Regarding Resolutions

Work Session - September 18, 1991 - Page 3:

- e) Work & Regular Sessions - October 2, 1991 - 6:30 & 7:00 p.m.
- f) October 3, 1991 - Verde Valley/Sedona Transportation Committee - Camp Verde Town Hall - 2:00 p.m.
- g) Council Hears P&Z - October 9, 1991 - 7:00 p.m.
- h) BOA - October 15, 1991 - 7:00 p.m.
- i) Work & Regular Session - October 16, 1991 - 6:30 & 7:00 p.m.

Adjournment

The meeting was adjourned at 6:57 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

Dane Bullard

Dane Bullard, Town Clerk

Woodrow Diehl

Woodrow Diehl, Mayor



MINUTES  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, SEPTEMBER 18, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on September 18, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:00 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds and Carter Rogers. Pat Kaminsky was absent.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Pledge of Allegiance

Taylor lead the Pledge of Allegiance.

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) Work Session - August 23, 1991
- b) Work Session - August 28, 1991
- c) Work Session - September 4, 1991
- d) Regular Session - September 4, 1991
- e) Work Session - September 10, 1991

On a motion by Rogers, seconded by Taylor, the Council voted unanimously to approve items a, c, d and e as presented. On a motion by Taylor, seconded by Jones, the Council voted unanimously, with Reynolds abstaining as he was absent, to approve item b as presented.

Disbursements/Accounting

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to approve the disbursements, dated September 18, 1991, as presented.

Children's Room and Library Funding

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to approve the request from the Library Advisory Commission to release Library Endowment Fund for use for the Children/Juvenile Library in the amount of \$,8,000, noting these monies came to the Town from the Library into the General Fund when the Town incorporated.

Fall, 1991 - Chip Seal Projects

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to approve going out to bid for Project 1529 for Head St - Main to 7th, 2nd St. - Head to Lane, 3rd St. - Lane to Arnold, 4th St. - Lane to Arnold, 7th St. - Head to SR 260, Afton - Salt Mine Rd. to the end, Lane St. - Main to 7th, Lane St. - Wood St. to the end at cattleguard and intersections for an estimated total of 29,460 square yards.

Resolution 91-163: IGA Between the Town of Camp Verde and the City of Prescott for the Prescott Area Narcotics Task Force (P.A.N.T.)

On a motion by Rogers, seconded by Reynolds, the Council voted unanimously to adopt Resolution 91-163 as presented.

Approval for Council Member to Attend Southwest Rural Recycling Conference October 9 - 11, 1991 (\$100.00)

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve Ron Jones' attendance at the Southwest Rural Recycling Conference.

Authorization to Advertise for Bids on First Street Surfacing Project

On a motion by Rogers, seconded by Jones, the Council voted unanimously to approve going out to bid on the First Street surfacing project.

Uses for Old High School Administration Office & Back Room

On a motion by Parsons, seconded by Rogers, the Council voted, with Jones voting "No", to hold this item in abeyance and set a Work Session for discussion.

Proposed Resolutions for the 1992 Municipal Policy Statement

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to hold in abeyance and set a Work Session for discussion.

Award of Bids: Project 1472, A, B, C

On a motion by Rogers, seconded by Taylor, the Council voted, with Jones voting "No", to award 1472A to McDonald Bros. Construction, to award 1472B to Blevins Earthmoving, for the asphaltic concrete and to award 1472C to Arizona Highway Safety Specialists.

Set Next Meeting Time, Date & Place

- a) September 20, 1991 - 10:00 a.m. - Prescott, Corporation Commission - Natural Gas
- b) September 25, 1991 - 10:00 a.m. - NACOG - Flagstaff
- c) September 25, 1991 - 5:30 p.m. - Camp Verde Town Hall - Work Session: League Resolutions, Use of Back Room and Administration Office and the Addressing Ordinance
- d) September 28, 1991 - 10:00 a.m. - Phoenix - League Regarding Resolutions
- e) Work & Regular Sessions - October 2, 1991 - 6:30 & 7:00 p.m.
- f) October 3, 1991 - Verde Valley/Sedona Transportation Committee - Camp Verde Town Hall - 2:00 p.m.
- g) Council Hears P&Z - October 9, 1991 - 7:00 p.m.
- h) BOA - October 15, 1991 - 7:00 p.m.
- i) Work & Regular Session - October 16, 1991 - 6:30 & 7:00 p.m.

Adjournment

The meeting was adjourned at 7:50 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 18<sup>th</sup> day of September, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 18<sup>th</sup> day of September, 1991.

Dane Bullard

Dane Bullard, Town Clerk

A G E N D A  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, SEPTEMBER 18, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Children's Room and Library Funding
- 4) Fall, 1991 - Chip Seal Projects
- 5) Resolution 91-163: IGA Between the Town of Camp Verde and the City of Prescott for the Prescott Area Narcotics Task Force (P.A.N.T.)
- 6) Approval for Council Member to Attend Southwest Rural Recycling Conference October 9 - 11, 1991 (\$100.00)
- 7) Authorization to Advertise for Bids on First Street Surfacing Project
- 8) Uses for Old High School Administration Office & Back Room
- 9) Proposed Resolutions for the 1992 Municipal Policy Statement
- 10) Award of Bids: Project 1472, A, B, C
- 11) Call To The Public
- 12) Set Next Meeting Time, Date & Place
  - a) Work & Regular Sessions - October 2, 1991 - 6:30 & 7:00 p.m.
  - b) Council Hears P&Z - October 9, 1991 - 7:00 p.m.
  - c) BOA - October 15, 1991 - 7:00 p.m.
  - d) Work & Regular Session - October 16, 1991 - 6:30 & 7:00 p.m.
- 13) Adjournment

A G E N D A  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, SEPTEMBER 18, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates

Discussion and Possible Action on the Following:

- 5) Approval of the Minutes
  - a) Work Session - August 23, 1991
  - b) Work Session - August 28, 1991
  - c) Work Session - September 4, 1991
  - d) Regular Session - September 4, 1991
  - e) Work Session - September 10, 1991
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Children's Room and Library Funding
- 8) Fall, 1991 - Chip Seal Projects
- 9) Resolution 91-163: IGA Between the Town of Camp Verde and the City of Prescott for the Prescott Area Narcotics Task Force (P.A.N.T.)
- 10) Approval for Council Member to Attend Southwest Rural Recycling Conference October 9 - 11, 1991 (\$100.00)
- 11) Authorization to Advertise for Bids on First Street Surfacing Project
- 12) Uses for Old High School Administration Office & Back Room
- 13) Proposed Resolutions for the 1992 Municipal Policy Statement
- 14) Award of Bids: Project 1472, A, B, C
- 15) Call To The Public

Agenda - Regular Session - September 18, 1991 - Page 2:

- 16) Set Next Meeting Time, Date & Place
  - a) Work & Regular Sessions - October 2, 1991 - 6:30 & 7:00 p.m.
  - b) Council Hears P&Z - October 9, 1991 - 7:00 p.m.
  - c) BOA - October 15, 1991 - 7:00 p.m.
  - d) Work & Regular Session - October 16, 1991 - 6:30 & 7:00 p.m.
  
- 17) Adjournment

**TENTATIVE**  
A G E N D A  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, SEPTEMBER 18, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) Children's Room and Library Funding
- 4) Resolution 91-163: IGA Between the Town of Camp Verde and the City of Prescott for the Prescott Area Narcotics Task Force (P.A.N.T.)
- 5) Approval for Council Member to Attend Southwest Rural Recycling Conference October 9 - 11, 1991 (\$100.00)
- 6) Authorization to Advertise for Bids on First Street Surfacing Project
- 7) Uses for Old High School Administration Office & Back Room
- 8) Proposed Resolutions for the 1992 Municipal Policy Statement
- 9) Award of Bids: Project 1472, A, B, C
- 10) Call To The Public
- 10) Set Next Meeting Time, Date & Place
  - a) Work & Regular Sessions - October 2, 1991 - 6:30 & 7:00 p.m.
  - b) Council Hears P&Z - October 9, 1991 - 7:00 p.m.
  - c) BOA - October 15, 1991 - 7:00 p.m.
  - d) Work & Regular Session - October 16, 1991 - 6:30 & 7:00 p.m.
- 11) Adjournment



*A G E N D A*

*WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde*

*CAMP VERDE TOWN HALL  
Wednesday, September 25, 1991  
5:30 p.m.*

- 1) Call To Order*
- 2) Roll Call*

*Discussion on the Following:*

- 3) Resolutions for Az League of Cities & Towns Conference*
- 4) Uses for the Administration Office and Back Room*
- 5) Addressing Ordinance*
- 6) Call To The Public*
- 7) Adjournment*

MINUTES  
COMMON COUNCIL  
TOWN OF CAMP VERDE  
CAMP VERDE TOWN HALL  
SEPTEMBER 25, 1991  
5:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on September 25, 1991. Mayor Diehl called the meeting to order at 5:30 p.m.

Roll Call:

Woody Diehl, Jerry Taylor, Tap Parsons, Marvin Reynolds, Pat Kaminsky and Carter Roger. Ron Jones was absent.

Also Present:

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Resolutions for AZ League of Cities & Towns Conference:

The Council reviewed, discussed and made comments on each of the proposed resolutions to be considered during the League Conference.

Uses for the Administration Office and Back Room:

Acting Manager Devine presented suggestions for the use of each of the rooms. The Council discussed various options including using the south side of the Administration Office for a Council conference room and allowing the Camp Verde Chamber of Commerce to use the north portion. The back room would be carpeted, wired and painted as well as adding a back door and windows for use by the Finance/Clerk department.

The meeting was recessed at 6:30 p.m. and reconvened at 6:40 p.m.

Addressing Ordinance:

The Council reviewed and discussed each section of the proposed guidelines and standards following Acting Manager Devine's presentation. This item would be brought before the Planning & Zoning Commission on October 3, 1991 and to the Council for consideration on October 9, 1991.

Work Session - September 25, 1991 - Page 2:

Call To The Public:

There was no input.

Adjournment:

The meeting was adjourned at 7:45 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor

A G E N D A  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, October 2, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

*Discussion on the Following:*

- 3) Resolution 91-164: IGA: ADOT for Maintenance and Operation of traffic signals and/or highway lighting on State Routes Within the Town of Camp Verde
- 4) Possible Acceptance of a Roadway into the Public Road System of the Town of Camp Verde - Roadway Extending Southwesterly From S.R. 260, Directly Across From Industrial Drive
- 5) Arturo Circle Park
- 6) Award of Bid for Project 1484 - First Street
- 7) Uses for Administration Office & Back Room
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place
  - a) Special Session - October 9, 1991 - 6:45 p.m.
  - b) P&Z Matters - October 9, 1991 - 7:00 p.m.
  - c) BOA - October 15, 1991 - 7:00 p.m.
  - d) Work & Regular Sessions - October 16, 1991 - 6:30 & 7:00 p.m.
  - e) Work Session with Parks & Recreation Commission Trails Committee
  - f) Work Session with Bruce Babbitt - October 8, 1991
- 10) Adjournment

A G E N D A  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, October 2, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates
  - a) Presentation of Certificates of Appreciation - Verde River Corridor Project

*Discussion and Possible Action on the Following:*

- 5) Approval of the Minutes
  - a) 9-18-91 Work Session
  - b) 9-18-91 Regular Session
  - c) 9-25-91 Work Session
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Resolution 91-164 : IGA: ADOT for Maintenance and Operation of traffic signals and/or highway lighting on State Routes Within the Town of Camp Verde
- 8) Possible Acceptance of a Roadway into the Public Road System of the Town of Camp Verde - Roadway Extending Southwesterly From S.R. 260, Directly Across From Industrial Drive
- 9) Arturo Circle Park
- 10) Award of Bid for Project 1484 - First Street
- 11) Uses for Administration Office & Back Room
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
  - a) Special Session - October 9, 1991 - 6:45 p.m.
  - b) P&Z Matters - October 9, 1991 - 7:00 p.m.
  - c) BOA - October 15, 1991 - 7:00 p.m.
  - d) Work & Regular Sessions - October 16, 1991 - 6:30 & 7:00 p.m.
  - e) Work Session with Parks & Recreation Commission Trails Committee
  - f) Work Session with Bruce Babbitt - October 8, 1991
- 14) Adjournment

TENTATIVE

A G E N D A  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, October 2, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call

*Discussion on the Following:*

- 3) Resolution 91-164: IGA: ADOT for Maintenance and Operation of traffic signals and/or highway lighting on State Routes Within the Town of Camp Verde
- 4) Arturo Circle Park
- 5) Award of Bid for Project 1484 - First Street
- 6) Uses for Administration Office & Back Room
- 7) Call To The Public
- 8) Set Next Meeting Time, Date & Place
  - a) Special Session - October 9, 1991 - 6:45 p.m.
  - b) P&Z Matters - October 9, 1991 - 7:00 p.m.
  - c) BOA - October 15, 1991 - 7:00 p.m.
  - d) Work & Regular Sessions - October 16, 1991 - 6:30 & 7:00 p.m.
  - e) Work Session with Parks & Recreation Commission Trails Committee
  - f) Work Session with Bruce Babbitt - October 8, 1991
- 9) Adjournment

TENTATIVE

A G E N D A  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, October 2, 1991  
7:00 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

*Discussion and Possible Action on the Following:*

- 5) Approval of the Minutes
  - a) 9-18-91 Work Session
  - b) 9-18-91 Regular Session
  - c) 9-25-91 Work Session
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Resolution 91-164 : IGA: ADOT for Maintenance and Operation of traffic signals and/or highway lighting on State Routes Within the Town of Camp Verde
- 8) Arturo Circle Park
- 9) Award of Bid for Project 1484 - First Street
- 10) Uses for Administration Office & Back Room
- 11) Call To The Public
- 12) Set Next Meeting Time, Date & Place
  - a) Special Session - October 9, 1991 - 6:45 p.m.
  - b) P&Z Matters - October 9, 1991 - 7:00 p.m.
  - c) BOA - October 15, 1991 - 7:00 p.m.
  - d) Work & Regular Sessions - October 16, 1991 - 6:30 & 7:00 p.m.
  - e) Work Session with Parks & Recreation Commission Trails Committee
  - f) Work Session with Bruce Babbitt - October 8, 1991
- 13) Adjournment

**MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, OCTOBER 2, 1991  
6:30 p.m.**

The Common council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall for a Work Session on October 2, 1991, in order to obtain public input on agenda items for the regular session. Mayor Diehl called the meeting to order at 6:30 p.m.

**Roll Call**

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

**Also Present**

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Executive Secretary, Louise Loshonkohl; Finance Director/Town Clerk, Dane Bullard and Gary Lollman, Parks and Recreation Director

**DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING**

**Resolution 91-164: IGA: ADOT for Maintenance and Operation of traffic signals and/or highway lighting on State Routes Within the Town of Camp Verde.**

Acting Town Manager Devine stated that this agreement was routine and would stipulate that ADOT would be responsible for maintenance and the Town would be responsible for electrical energy.

**Possible Acceptance of a roadway into the Public road system of the Town of Camp Verde - Roadway Extending Southwesterly From S.R. 260, Across From Industrial Drive.**

Acting Town Manager Devine stated that this roadway was the extension of Industrial Drive across 260.



Page 2  
Minutes  
October 2, 1991

### Arturo Circle Drive

Parks and Recreation Director, Lollman passed photos to the Council of the property in question. He noted that this property was set aside for public use and that the neighbors wanted to maintain it as a park.

Parsons said he felt that only a few residents would benefit from this park. He also noted that the Town has a proposed park for the public. The cost of maintenance may not be excessive now but if other neighborhoods wanted parks it could escalate that portion of the budget.

Jones asked what was included in routine maintenance? Lollman reported that trash pick up once a week and major weeding once a year would be included.

After further discussion it was clarified that the Town does have ownership of this piece of property. It was also noted that the water bills are being paid by the County due to an oversight.

### Award of Bid for Project 1484 - First Street

Devine reported that the McDonald Bid was \$5,940.00 and Blevins bid was \$6,220.00. He recommended the awarding be given to McDonald Brothers Construction.

### Uses for Administration Office and Back Room

Devine reported that the Administration building would need some repair to the roof, ceiling tiles and installation of carpet which is in stock. The back room in the Town Hall complex would need a back exit door, carpet, a block wall and windows. These repairs and improvements would be done at a minimal cost.

Page 3  
Minutes  
October 2, 1991

Call to the Public

Frank Fameli, resident of Camp Verde, spoke to the Council regarding Arturo Circle Park. He wanted to reassure the Council that the neighbors are committed to the upkeep of the park. He also noted that the area is in the process of forming a homeowners association.

It was suggested that the property could be transferred to the homeowners association in the future.

Adjournment

The meeting was closed at 7:00 p.m.

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

  
\_\_\_\_\_  
Dane Bullard, Town Clerk

  
\_\_\_\_\_  
Woodrow Diehl, Mayor

MINUTES  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, OCTOBER 2, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on October 2, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:06 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard; Gary Lollman, Parks & Recreation Director and Recording Secretary, Louise Loshonkohl

Pledge of Allegiance

Taylor lead the Pledge of Allegiance.

Information/Updates

Acting Town Manager Devine reported the Council would have a meeting with Bruce Babbitt of Steptoe and Johnson regarding the Brightline Appeal on October 8, 1991.

Parsons reported the Verde Valley Sedona Transportation Committee would meet on October 3, 1991 at 2:00 p.m.

- a) Presentation of Certificates of Appreciation - Verde River Corridor Project

Vice Mayor Taylor presented Certificates of Appreciation to Jean Clark, C.A. McDonald, Loft Hollamon, Tom Bonomo, Tap Parsons, Bob Barker and Jim Bullard thanking them for their efforts and interest in the Town of Camp Verde's growth.

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) 9/18/91 Work Session
- b) 9/18/91 Regular Session
- c) 9/25/91 Work Session

MINUTES  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
WEDNESDAY, OCTOBER 2, 1991  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on October 2, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:06 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard; Gary Lollman, Parks & Recreation Director and Recording Secretary, Louise Loshonkohl

Pledge of Allegiance

Taylor lead the Pledge of Allegiance.

Information/Updates

Acting Town Manager Devine reported the Council would have a meeting with Bruce Babbitt of Steptoe and Johnson regarding the Brightline Appeal on October 8, 1991.

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- a) Presentation of Certificates of Appreciation - Verde River Corridor Project

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Discussion and Possible Action on the Following:

Approval of the Minutes

- a) 9/18/91 Work Session
- b) 9/18/91 Regular Session
- c) 9/25/91 Work Session

On a motion by Reynolds, seconded by Jones, the Council voted unanimously to approve item a. On a motion by Jones, seconded by Reynolds, the Council voted unanimously to approve item b. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve item c. with Jones abstaining as he was absent.

Disbursements/Accounting

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve the disbursements, dated October 2, as presented including the supplementals.

a) Advance Approvals

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to authorize repairs on the blade for an estimated amount of \$900.

On a motion by Jones, seconded by Reynolds, the Council voted unanimously to authorize an estimated \$500. for re-roofing of the Administration Offices at the Old high School.

Resolution 91-164 : IGA: ADOT for Maintenance and Operation of traffic signals and/or highway lighting on State Routes Within the Town of Camp Verde

Following discussion, on a motion by Parsons, seconded by Rogers, the Council voted unanimously to hold this item in abeyance until the Town received the plans for this project.

Possible Acceptance of a Roadway into the Public Road System of the Town of Camp Verde - Roadway Extending Southwesterly From S.R. 260, Directly Across From Industrial Drive

On a motion by Parsons, seconded by Reynolds, the Council voted unanimously to accept the roadway since all conditions for acceptance had been met.

Arturo Circle Park

On a motion by Jones, seconded by Reynolds, the Council voted unanimously to approve the citizens request for funds to upgrade Arturo Circle Park, in an amount not to exceed \$400. and the Town would deed to park to the Property Owners Association upon completion.

Award of Bid for Project 1484 - First Street

On a motion by Jones, seconded by Taylor, the Council voted unanimously to award Project 1484 to McDonald Bros. Construction in the amount of \$5,940. requesting the work be expedited so the project can be completed before winter weather arrives.

Uses for Administration Office & Back Room

On a motion by Jones, seconded by Taylor, the Council voted unanimously to offer half of the administration office to the Camp Verde Chamber of Commerce on a quarterly basis with the stipulation the Chamber be open five days a week, eight hours a day and half day on Saturday with utilities payments being negotiated by the Town Manager. Also, the other half of the offices would be utilized by Town for an executive conference room under the control of the Parks & Recreation Director.

On a motion by Reynolds, seconded by Rogers, the Council voted unanimously to authorize the expenditure of \$1,200. to prepare back room for Town staff.

Call To The Public

No public input.

Set Next Meeting Time, Date & Place

- a) Work Session - October 8, 1991 - Brightline Appeal
- b) Special Session - October 9, 1991 - 6:00 p.m. - Award Project 1529 and the Addressing Ordinance
- c) P&Z Matters - October 9, 1991 - 7:00 p.m.
- d) BOA - October 15, 1991 - 7:00 p.m.
- e) Work & Regular Sessions - October 16, 1991 - 6:30 & 7:00 p.m.
- f) Work Session with Parks & Recreation Commission Trails Committee

Adjournment

The meeting was adjourned at 8:00 p.m.

  
\_\_\_\_\_  
Louise Loshokohl, Recording Secretary

  
\_\_\_\_\_  
Dane Bullard, Town Clerk

  
\_\_\_\_\_  
Woodrow Diehl, Mayor

*A G E N D A*

*WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde*

*CAMP VERDE TOWN HALL  
TUESDAY, OCTOBER 8, 1991  
4:30 P.M.*

- 1) Call To Order*
- 2) Roll Call*

*Discussion on the Following:*

- 3) "Brightline" Appeal*
- 4) Call To The Public*
- 5) Adjournment*

*A G E N D A*

*EXECUTIVE SESSION  
ARS 38-431.03.A.4  
COMMON COUNCIL  
Town of Camp Verde*

*CAMP VERDE TOWN HALL  
TUESDAY, OCTOBER 8, 1991  
DURING 4:30 WORK SESSION, IF NEEDED*

- 1) Call To Order*
- 2) Roll Call*

*Discussion on the Following:*

- 3) Legal Advice And Pending Litigation*
- 4) Adjournment*

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Tuesday, October 8, 1991  
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on October 8, 1991 in a Work Session to discuss the Brightline appeal. Mayor Diehl called the meeting to order at 4:30 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Finance Director/Town Clerk, Dane Bullard; Planning & Zoning Director, Laura Kuhn and Steptoe & Johnson Attorney, Bruce Babbitt

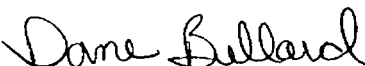
Discussion on the Following:

Brightline Appeal

Mr. Babbitt presented background information and updated the Council on the Brightline appeal. The Council discussed the Brightline appeal and its affects on the Town.

Adjournment

The meeting was adjourned at 5:35 p.m.

  
\_\_\_\_\_  
Dane Bullard, Town Clerk

  
\_\_\_\_\_  
Woodrow Diehl, Mayor



A G E N D A

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, October 9, 1991  
6:00 p.m.

- 1) Call To Order

*Discussion and Possible Action on the Following:*

- 2) Addressing Ordinance
- 3) Award of Bid for Project 1529 - Chip Seal Treatment  
Project of Various Camp Verde Roadways - 2nd Project -  
Summer of 1991
- 4) Call To The Public
- 4) Adjournment

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
SPECIAL SESSION  
Wednesday, October 9, 1991  
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on October 9, 1991. Vice Mayor Taylor called the meeting to order at 6:00 p.m.

Roll Call:

Carter Rogers, Marvin Reynolds, Tap Parsons, Jerry Taylor  
and Pat Kaminsky

Absent:

Ron Jones and Woody Diehl

Also Present:

Chuck Devine, Acting Town Manager; Dane Bullard, Finance  
Director/Town Clerk; Todd Rockwell, Town Engineer and Susan  
Marshall, Recording Secretary

Addressing Ordinance:

Acting Town Manager Devine stated the ordinance had been revised and discussed with the Town Attorney since the prior Work Session. He reported he would be meeting with the County to coordinate the addressing project on October 28, 1991. The tentative start date would be January 10, 1992 with the project being completed within 120 days.

Rogers stated he had met with the Acting Town Manager to discuss the ordinance and felt this document was one the Town could work with and get the project done.

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 91-165. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to adopt Ordinance 91-A61.

Special Session - October 9, 1991 - Page 2:

Award of Bid for Project 1529 - Chip Seal Treatment Project for Various Camp Verde Roadways - 2nd Project - Summer of 1991:

Acting Manager Devine reported there were three bids received with Blevins Earthmoving being the apparent low bidder, C & E Paving, second low bid and McDonald Bros. Construction, third. He asked the Council to include the chip sealing of First Street in this project. On a motion by Parsons, seconded by Marvin the Council voted unanimously to award Project 1529 to Blevins Earthmoving in amount of \$17,167.75 and to include the chipsealing of First Street in this project.

Call To The Public:

No public input. Rogers reported Senator McCain is supporting the land transfer bill.

Adjournment:

The meeting was adjourned at 6:17 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Jerry Taylor  
Jerry Taylor, Vice Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 9th day of October, 1990. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 16th day of October, 1990.

Dane Bullard  
Dane Bullard, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 9<sup>th</sup> day of October, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9<sup>th</sup> day of October, 1991.

Dane Bullard  
Dane Bullard, Town Clerk

*A G E N D A*

*WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde*

*CAMP VERDE TOWN HALL  
Tuesday, October 15, 1991  
6:00 p.m.*

- 1) Call To Order*
- 2) Roll Call*

*Discussion on the Following:*

- 3) Trails Within the Town Boundaries on Forest Service  
Land Which Are or Will be in the Base for Exchange*
- 4) Call To The Public*
- 5) Adjournment*

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Tuesday, October 15, 1991  
6:30 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

*Discussion and Possible Action on the Following:*

- 5) Approval of the Minutes
  - a) October 2, 1991 - Work Session
  - b) October 2, 1991 - Regular Session
  - c) October 8, 1991 - Work Session
  - d) October 9, 1991 - Special Session
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Trails Within the Town Boundaries on Forest Service Land Which Are or Will be in the Base for Exchange
- 8) Call To The Public
- 9) Set Next Meeting Time, Date & Place
  - a) Work & Regular Sessions - November 6, 1991 - 6:30 & 7:00 p.m.
  - b) BOA - November 12, 1991 - 7:00 p.m.
  - c) Council Hears P&Z - November 13, 1991 - 7:00 p.m.
  - d) Work & Regular Sessions - November 20, 1991 - 6:30 & 7:00 p.m.
- 10) Adjournment

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Tuesday, October 15, 1991  
6:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on October 15, 1991. Mayor Diehl called the meeting to order at 6:00 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present

Parks & Recreation Commissioners, Geri Wager, Hank Hoover, Wes Girard; Jean Clark, Verde Valley Horseman's Council; Acting Town Manager, Chuck Devine; Parks & Recreation Director, Gary Lollman; Executive Secretary, Louise Loshonkohl; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Susan Marshall

Discussion on the Following:

Trails Within the Town Boundaries on Forest Service Land Which Are or Will be in the Base for Exchange

Director Lollman stated the Trails Committee was interested in an expanded trails system and maintaining public access to outlying areas from within the Town boundaries. He stated there were less than five miles of trails on USFS lands that were within the Town limits that were in the base for exchange. Commissioner Girard stated the land exchange was already in process. Parsons stated the Town should support these trails to maintain our rural life style. He asked about the expense of maintenance of the trails. Director Lollman stated the Town would need to provide the same maintenance as the USFS but in the future an Adopt-A-Trail program would be established. Commissioner Wager stated the USFS needs official word from the Council that the Town would be willing to accept the easements when appropriate.

Jean Clark read a letter from the Verde Valley Horseman's Council stressing their support for the trails system and the Town's acceptance of the easements.

Call To The Public

There was no public input.

Adjournment

The meeting was adjourned at 6:30 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

MINUTES

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Tuesday, October 15, 1991  
6:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on October 15, 1991 to conduct the Council's regular business. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard; Parks & Recreation Director, Gary Lollman; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Pledge of Allegiance

Taylor lead the Pledge of Allegiance.

Information & Updates

Other Update Items

Acting Manager Devine reported 1st Street had been paved. He also reported the Marshal's Office has purchased six banners saying "Keep Camp Verde Drug Free" to be placed in the community.

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) October 2, 1991 - Work Session
- b) October 2, 1991 - Regular Session
- c) October 8, 1991 - Work Session
- d) October 9, 1991 - Special Session

On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve items a and b, as corrected. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve item c, as corrected. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve item d as presented, with Diehl and Jones abstaining as they were not present at the meeting.



Regular Session - October 15, 1991 - Page 2:

Disbursements/Accounting

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements, dated October 15, 1991, with the deletion of L. Huffman for typewriter repairs.

Trails Within the Town Boundaries on Forest Service Land Which Are or Will be in the Base for Exchange

On a motion by Rogers, seconded by Parsons, the Council voted unanimously to adopt Resolution 91-166 with changes being made to section 2 referencing attached maps showing the three trails to be addressed.

Call To The Public

There was no public input.

Set Next Meeting Time, Date & Place

- a) Work Session - October 21, 1991 - Water Resources Plan - 6:00 p.m.
- b) Work & Regular Sessions - November 6, 1991 - 6:30 & 7:00 p.m.
- c) Joint Work Session with P&Z Commission - 5:00 p.m. - November 7, 1991
- d) BOA - November 12, 1991 - 7:00 p.m.
- e) Council Hears P&Z - November 13, 1991 - 7:00 p.m.
- f) Work & Regular Sessions - November 20, 1991 - 6:30 & 7:00 p.m.

Adjournment

The meeting was adjourned at 6:47 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 15<sup>th</sup> day of October, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 15<sup>th</sup> day of October, 1991.

Dane Bullard

Dane Bullard, Town Clerk

*A G E N D A*

*SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde*

*CAMP VERDE TOWN HALL  
Monday, October 21, 1991  
6:15 p.m.*

- 1) Call To Order*
- 2) Roll Call*

*Discussion on the Following:*

- 3) Temporary Extension of Premises/Patio Permit - Boler's Bar for November 3, 1991*
- 4) Call To The Public*
- 5) Adjournment*

**MINUTES  
SPECIAL SESSION  
COMMON COUNCIL  
TOWN OF CAMP VERDE  
OCTOBER 21, 1991**

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on October 21, 1991. Mayor Diehl called the meeting to order at 6:15 p.m.

**ROLL CALL:**

**PRESENT:** Woody Diehl, Jerry Taylor, Tap Parsons, Pat Kaminsky, Carter Rogers and Marvin Reynolds

**ABSENT:** Ron Jones

**ALSO PRESENT:** Acting Town Manager, Chuck Devine and Recording Secretary, Louise Loshonkohl

**Discussion on the Following:**

Temporary Extension of Premises/Patio Permit - Boler's Bar for November 3, 1991.

Jerry Taylor declared a conflict of interest and left the meeting at 6:20.

Acting Town Manager Chuck Devine reported that his only concern was regarding the church which was located within 300 feet of the bar. He read a letter from the minister stating that they had no objection to the one day extension. Devine had already signed the permit for the Marshal's office.

On a motion by Carter Rogers, seconded by Pat Kaminsky, the Council voted unanimously to recommend the Temporary Extension of Premises/Patio Permit to Boler's Bar.

**CALL TO THE PUBLIC:**

No input.

The meeting adjourned at 6:21 p.m.

  
\_\_\_\_\_  
Woody Diehl, Mayor

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

A G E N D A  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
NOVEMBER 6, 1991 - WEDNESDAY  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

*Discussion on the Following:*

- 3) Resolution 91-168 - Library Service Agreement
- 4) Authorization to Proceed with Replacement of 7 1/2 Ton AC/Heating Unit at Library
- 5) Dedication of Cimarron Drive
- 6) Liquor License Application - Viviano's Restaurant
- 7) Authorization to Pay Blevin's Earthmoving for Project 1529
- 8) Election of Acting Mayor and Acting Vice Mayor
- 9) Possible Purchase of Avon Mannery Property
- 10) Acceptance of Richard Stirling's Resignation from the Planning & Zoning Commission
- 11) Procedure for Filling Vacancy on the Planning & Zoning Commission
- 12) Call To The Public
- 13) Set Next Meeting Time, Date & Place
  - a) Joint Work Session with P&Z Commission - November 7, 1991 - 5:00 p.m.
  - b) Council Hears P&Z - November 13, 1991 - 7:00 p.m.
  - c) BOA - November 19, 1991 - 7:00 p.m.
  - d) Work & Regular Sessions - November 20, 1991 - 6:30 & 7:00 p.m.
- 14) Adjournment

A G E N D A  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
NOVEMBER 6, 1991 - WEDNESDAY  
7:00 P.M.

- 1) *Call To Order*
- 2) *Roll Call*
- 3) *Fledge of Allegiance*
- 4) *Information & Updates*
  - a) *Tom Bonomo, Verde Ranger Station - Visitor Center Administration Complex Project*
  - b) *USFS Land Exchange - Wet Beaver Creek*

*Discussion and Possible Action on the Following:*

- 5) *Approval of the Minutes*
  - a) *October 15, 1991 - Work Session*
  - b) *October 15, 1991 - Regular Session*
  - c) *October 21, 1991 - Special Session*
- 6) *Disbursements/Accounting*
  - a) *Advance Approvals*
- 7) *Resolution 91-168 - Library Service Agreement*
- 8) *Authorization to Proceed with Replacement of 7 1/2 Ton AC/Heating Unit at Library*
- 9) *Dedication of Cimarron Drive*
- 10) *Liquor License Application - Viviano's Restaurant*
- 11) *Authorization to Pay Blevin's Earthmoving for Project 1529*
- 12) *Election of Acting Mayor and Acting Vice Mayor*
- 13) *Possible Purchase of Avon Mannery Property*
- 14) *Acceptance of Richard Stirling's Resignation from the Planning & Zoning Commission*
- 15) *Procedure for Filling Vacancy on the Planning & Zoning Commission*
- 16) *Call To The Public*

Regular Session Agenda - November 6, 1991 - Page 2:

- 17) Set Next Meeting Time, Date & Place
  - a) Joint Work Session with P&Z Commission - November 7, 1991 - 5:00 p.m.
  - b) Council Hears P&Z - November 13, 1991 - 7:00 p.m.
  - c) BOA - November 19, 1991 - 7:00 p.m.
  - d) Work & Regular Sessions - November 20, 1991 - 6:30 & 7:00 p.m.
  
- 18) Adjournment

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
NOVEMBER 6, 1991 - WEDNESDAY  
6:30 P.M.

The Common Council of the Town of Camp Verde, Yavapai County, Arizona met in a Work Session at the Camp Verde Town Hall on November 6, 1991 in order to obtain public comment on agenda items scheduled to be heard during the Regular Session. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Discussion on the Following:

Resolution 91-168 - Library Service Agreement

Acting Manager Devine reported this was the final step necessary to finalist the grant for the Library Literacy Grant.

Authorization to Proceed with Replacement of 7 1/2 Ton AC/Heating Unit at Library

Acting Manager Devine reported he had obtained three bids for replacement of the AC/Heating unit at the Library, two from local vendors, Camp Verde Electric and Verde Sol Air and one from a Phoenix vendor, Rushmore Air. He stated the local bids were only \$24.00 apart with the higher bid being on a unit with 10,000 more B.T.U.

Dedication of Cimarron Drive

Acting Manager Devine referred to the Town Engineer's memo regarding this roadway stated the estimated cost for bring the roadway up to the Town Road Standards was \$7,105.

Liquor License Application - Viviano's Restaurant

Acting Manager Devine stated this application had been legally posted and no objections, either written or verbal, had been received.



Authorization to Pay Blevin's Earthmoving for Project 1529

Acting Manager Devine reported this project had an overrun on materials and recommended tabling any action on this item.

Election of Acting Mayor and Acting Vice Mayor

Acting Manager Devine stated it would be necessary to update who would serve as the acting Mayor and acting Vice Mayor in the absence of both.

Possible Purchase of Avon Mannery Property

Acting Town Manager Devine reported this property was located south of the Town Hall and would be utilized for employee and public parking in the future. He stated a purchase of property at this time would not necessarily be in the Town's best interests as the Town is not losing any ground but has not been able to place any funds into savings since the beginning of the fiscal year. He stated he would be coming to the Council in January for some employees benefits which were over due. Parsons stated the Town's rate of savings had dropped over the last three years. He stated the worsening economy has cut the Town's revenues. He stated he was uncomfortable trying to purchase property at this time. Taylor stated the Town was within 1% of anticipated revenues and all the departments were running less than expected. Mayor Diehl stated off street parking would be needed in the future but the Council needed all the facts before them before taking any action. Kaminsky stated the Town needed to be very conservative with it's funds.

Mayor Diehl opened the discussion to the floor. Joe Wager, agent for Avon Mannery, stated the Town's employees were parking on Mr. Mannery's property and increasing his liability. He stated, if the Town was not going to purchase this property they would need to make arrangements to assist Mr. Mannery with the liability costs. Loft Hollamon, Camp Verde resident, stated the Town had plenty of room on the Old High School campus to have enough parking for Town employees and the public. He suggested using the tennis court area for parking.

Acceptance of Richard Stirling's Resignation from the Planning & Zoning Commission

Acting Manager Devine reported the Council had a copy of Mr. Stirling's letter of resignation in their packets.

Procedure for Filling Vacancy on the Planning & Zoning Commission

Acting Manager Devine stated there were several individuals interested in serving on this Commission in the past. He suggested contacting those who were interested in the past and create a list for Council consideration at the next Regular meeting.

Call To The Public

Geri Wager, Camp Verde resident, stated the Town was already short of recreational facilities and was against the Town removing the tennis courts to provide for employee and public parking.

Merrill Ahrendt, Camp Verde resident, stated he wanted to see careful spending from all levels of governments and for the Town to stay within the limitations of their budget.

Set Next Meeting Time, Date & Place

- a) Joint Work Session with P&Z Commission - November 7, 1991 - 5:00 p.m.
- b) Council Hears P&Z - November 13, 1991 - 7:00 p.m.
- c) BOA - November 19, 1991 - 7:00 p.m.
- d) Work & Regular Sessions - November 20, 1991 - 6:30 & 7:00 p.m.

Adjournment

The meeting was adjourned at 6:55 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow "Woody" Diehl, Mayor

MINUTES  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
NOVEMBER 6, 1991 - WEDNESDAY  
7:00 P.M.

The Common Council of the Town of Camp Verde, Yavapai County, Arizona met at the Camp Verde Town Hall on November 6, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:50 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Marvin Reynolds, Pat Kaminsky and Carter Rogers. Ron Jones was absent.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Pledge of Allegiance

Parsons lead the Pledge of Allegiance.

Information & Updates

Tom Bonomo, USFS and Joy Kimmel, Project Coordinator, Prescott National Forest, made a presentation to the Council regarding their new administrative offices and Visitors Center to be built on the SE corner of the South Access Road and I17. Ms. Kimmel stated several federal and state agencies would be housed in this facility which should be completed late in 1994 or 1995.

Parsons reported the Verde Valley/Sedona Transportation Committee would be meeting on November 7, 1991 in Clarkdale.

Taylor reported Fort Verde now has two full time employees and permission from ADOT to place several additional signs up directing traffic to the Fort. He stated the Fort would also be having a "living history" with demonstrations of life during the Fort's operation.

Taylor also reported he, Woody Diehl and Chuck Devine had attended the Az League of Cities and Towns Conference in Yuma. He stated there was a very informative meeting involving several newly incorporated cities and towns.

Acting Manager Devine reported the County had advertising for proposals for a drainage study and plan. He stated the proposals have been received and the County would like the Town's input into the selection of the consultant.

Regular Session - November 6, 1991 - Page 2:

*Discussion and Possible Action on the Following:*

Approval of the Minutes

- a) October 15, 1991 - Work Session
- b) October 15, 1991 - Regular Session
- c) October 21, 1991 - Special Session

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve item a) as presented. On a motion by Kaminsky, seconded by Taylor, the Council voted unanimously to approve item b) as presented. On a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously, with Taylor abstaining, to approve item c) as presented.

Disbursements/Accounting

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to approve the disbursements, dated November 6, 1991, as presented.

Resolution 91-168 - Library Service Agreement

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to adopt Resolution 91-168 as presented and to authorized the Mayor to sign the Library Service Agreement.

Authorization to Proceed with Replacement of 7 1/2 Ton AC/Heating Unit at Library

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to accept the bid from Verde Sol Air in the amount of \$4809 with Parsons voting No.

Dedication of Cimarron Drive

Acting Manager Devine referred to the Town Engineer's memo regarding this roadway stated the estimated cost for bring the roadway up to the Town Road Standards was \$7,105. On a motion by Parsons, seconded by Taylor, the Council voted unanimously to accept Cimarron Drive into the Town's road system once it has been improved and brought up to the Town's road standards adding that the Town will offer the owners technical assistance that doesn't involve financial assistance.

Liquor License Application - Viviano's Restaurant

Acting Manager Devine stated this application had been legally posted and no objections, either written or verbal, had been received. On a motion by Kaminsky, seconded by Reynolds, the Council voted unanimously, with Taylor declaring a conflict of interest, to recommend approval of this application to the State Liquor License Board.

Authorization to Pay Blevin's Earthmoving for Project 1529

On a motion by Rogers, seconded by Reynolds, the council voted unanimously to table any action on this item at this time.

Election of Acting Mayor and Acting Vice Mayor

Acting Manager Devine stated it would be necessary to update who would serve as the acting Mayor and acting Vice Mayor in the absence of both. On a motion by Taylor, seconded by Parsons, the Council voted unanimously to have the Town manager and the Town Attorney prepare a resolution for this item and to bring it back to the Council for action at the next regular session.

Possible Purchase of Avon Mannery Property

Acting Town Manager Devine reported this item had been discussed at length and public input have been heard during the earlier Work Session. On a motion by Taylor, seconded by Reynolds, the Council voted as follows:

Parsons:	No	Taylor:	Yes
Reynolds:	Yes	Kaminsky:	No
Rogers:	Yes		

to have the Acting Town Manager obtain actual numbers and ways of financing this purchase and to bring this information back to the Council for consideration.

Acceptance of Richard Stirling's Resignation from the Planning & Zoning Commission

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to accept Mr. Stirling's resignation, with regret, and to send him a letter of appreciation for his work with the Planning & Zoning Commission.

Procedure for Filling Vacancy on the Planning & Zoning Commission

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to have staff contact those who were interested in the past and create a list for Council consideration at the next Regular meeting.

Call To The Public

Gene Dennis, Camp Verde resident, asked the council to reconsider their action on Cimarron Drive. Mr. Dennis stated the roadway was created by the developer many years ago. He stated the roadway had not been accepted by the County but had been maintained by the County until the Town

Authorization to Pay Blevin's Earthmoving for Project 1529

On a motion by Rogers, seconded by Reynolds, the council voted unanimously to table any action on this item at this time.

Election of Acting Mayor and Acting Vice Mayor

Acting Manager Devine stated it would be necessary to update who would serve as the acting Mayor and acting Vice Mayor in the absence of both. On a motion by Taylor, seconded by Parsons, the Council voted unanimously to have the Town manager and the Town Attorney prepare a resolution for this item and to bring it back to the Council for action at the next regular session.

Possible Purchase of Avon Mannery Property

Acting Town Manager Devine reported this item had been discussed at length and public input have been heard during the earlier Work Session. On a motion by Taylor, seconded by Reynolds, the Council voted as follows:

Parsons:	No	Taylor:	Yes
Reynolds:	Yes	Kaminsky:	No
Rogers:	Yes		

to have the Acting Town Manager obtain actual numbers and ways of financing this purchase and to bring this information back to the Council for consideration.

Acceptance of Richard Stirling's Resignation from the Planning & Zoning Commission

On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to accept Mr. Stirling's resignation, with regret, and to send him a letter of appreciation for his work with the Planning & Zoning Commission.

Procedure for Filling Vacancy on the Planning & Zoning Commission

On a motion by Taylor, seconded by Rogers, the Council voted unanimously to have staff contact those who were interested in the past and create a list for Council consideration at the next Regular meeting.

Call To The Public

Gene Dennis, Camp Verde resident, asked the council to reconsider their action on Cimarron Drive. Mr. Dennis stated the roadway was created by the developer many years ago. He stated the roadway had not been accepted by the County but had been maintained by the County until the Town

Regular Session - November 6, 1991 - Page 4:

became incorporated and now the Town was maintaining it. Parsons stated the cost for bringing this roadway up to Town Standards could be reduced by using a double chip seal. Taylor stated the Town had to accept the County roads upon incorporation. Following further discussion, on a motion by Reynolds, seconded by Taylor, the Council voted unanimously, with Parsons, voting No, to rescind the prior motion and have Town staff do further research on this roadway.

Set Next Meeting Time, Date & Place

- a) Joint Work Session with P&Z Commission - November 7, 1991 - 5:00 p.m.
- b) Council Hears P&Z - November 13, 1991 - 7:00 p.m.
- c) BOA - November 19, 1991 - 7:00 p.m.
- d) Work & Regular Sessions - November 20, 1991 - 6:30 & 7:00 p.m.

Adjournment

The meeting was adjourned at 8:45 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow "Woody" Diehl, Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 6<sup>th</sup> day of November, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6<sup>th</sup> day of November, 1991.

Dane Bullard  
Dane Bullard, Town Clerk



*A G E N D A*

*WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde*

*FOUNTAIN SUITES  
GREENWAY ROAD & 117  
PHOENIX, ARIZONA  
FRIDAY, NOVEMBER 15, 1991  
8:30 A.M.*

- 1) Call To Order*
- 2) Roll Call*

*Discussion on the Following:*

- 3) BOA Training Seminar*
- 4) Adjournment*

MINUTES  
COMMON COUNCIL  
WORK SESSION  
Town of Camp Verde

The Town Council of the Town of Camp Verde, Arizona met in a work session on November 15, 1991 at the Fountain Suites in Phoenix, Arizona. The meeting was called to order by Mayor Diehl at 8:30 a.m.

1. ROLL CALL

PRESENT: Pat Kaminsky, Marvin Reynolds, Ron Jones and Woody Diehl

ABSENT: Tap Parsons, Carter Rogers and Jerry Taylor

ALSO PRESENT: Deborah L. Cook, Associate Planner and Recording Secretary

DISCUSSION ON THE FOLLOWING:

2. BOA TRAINING SEMINAR: Participated in the Board of Adjustments training workshop presented by the Arizona Department of Commerce Community Assistance Services.

3. ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

  
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Woodrow Diehl, Mayor

  
-----  
Deborah Cook, Recording Secretary

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, NOVEMBER 20, 1991  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

*Discussion on the Following:*

- 3) County Library District Service Agreement
- 4) Request for Contribution of \$50.00 to Cocopai RC&D
- 5) Resolution 91-169: Acting Mayor
- 6) Filling of Vacancy on the Planning & Zoning Commission
- 7) Approval of Payment to McDonald Bros. Construction for 7th Street Extention - Project #1472A
- 8) Approval of Payment to Blevins EarthMoving for Project #1529
- 9) Call To The Public
- 10) Adjournment

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, NOVEMBER 20, 1991  
7:00 P.M.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

*Discussion and Possible Action on the Following:*

- 5) Approval of the Minutes
  - a) Work Session - 11-6-91
  - b) Regular Session - 11-6-91
  - c) Work Session - 11-15-91
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) County Library District Service Agreement
- 8) Request for Contribution of \$50.00 to Cocopai RC&D
- 9) Resolution 91-169: Acting Mayor
- 10) Filling of Vacancy on the Planning & Zoning Commission
- 11) Approval of Payment to McDonald Bros. Construction for 7th Street Extention - Project #1472A
- 12) Approval of Payment to Blevins EarthMoving for Project #1529
- 13) Call To The Public
- 14) Set Next Meeting Time, Date & Place
  - a) Regular & Work Sessions - December 4, 1991 - 6:30 & 7:00 p.m.
  - b) Council Hears P&Z - December 11, 1991 - 7:00 p.m.
  - c) BOA - December 17, 1991 - 7:00 p.m.
  - d) Regular & Work Sessions - December 18, 1991 - 6:30 & 7:00 p.m.
- 15) Adjournment

MINUTES

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, NOVEMBER 20, 1991  
6:30 P.M.

The Mayor and Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on November 20, 1991 in order to obtain public comment on agenda items to be addressed during the Regular Session. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Discussion on the Following

County Library District Service Agreement

Acting Manager Devine reported this was an annual agreement that the Town Attorney had reviewed and approved. There was no public input.

Request for Contribution of \$50.00 to Cocopai RC&D

Acting Manger Devine reported this was a request of an additional \$50.00 contribution to Cocopai RC&D for their President to attend a Regional meeting in Hawaii in January, 1992. There was no public input.

Resolution 91-169: Acting Mayor

Acting Manager Devine reported the Town Attorney had prepared the resolution as requested by Council. There was no public input.

Filling of Vacancy on the Planning & Zoning Commission

Acting Manager Devine presented a list of five citizens interested in serving on the Planning & Zoning Commission. Henry Shill stated he was pleased that Richard Clark was interested in serving.

Work Session - November 20, 1991 - Page 2:

Approval of Payment to McDonald Bros. Construction for 7th Street Extension - Project #1472A

Acting Manager Devine presented information regarding the overruns on this project. He stated all the additions were necessary and had been approved by the Street Superintendent, Town Engineer and Town Inspector. There was no public input.

Approval of Payment to Blevins EarthMoving for Project #1529

Acting Manager Devine stated this project had First Street and Park Lane added accounting for the overrun. There was no public input.

Call To The Public

No public input.

Adjournment

The meeting was adjourned at 6:45 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor

Work Session - November 20, 1991 - Page 2:

Approval of Payment to McDonald Bros. Construction for 7th Street Extension - Project #1472A

Acting Manager Devine presented information regarding the overruns on this project. He stated all the additions were necessary and had been approved by the Street Superintendent, Town Engineer and Town Inspector. There was no public input.

Approval of Payment to Blevins EarthMoving for Project #1529

Acting Manager Devine stated this project had First Street and Park Lane added accounting for the overrun. There was no public input.

Call To The Public

No public input.

Adjournment

The meeting was adjourned at 6:45 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor

MINUTES

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, NOVEMBER 20, 1991  
7:00 P.M.

The Mayor and Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on November 20, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:00 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Street Superintendent, Doug Jones; Town Engineer, Todd Rockwell; Finance Director/Town Clerk, Dane Bullard; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Ron Jones lead the Pledge of Allegiance.

Information/Updates

Acting Manager Devine reported the consultant on the Water Resources Plan is waiting for further comments from the Council. He stated the comments would be forwarded to Phil Briggs on November 21, 1991 in the afternoon and encouraged the Council to get their comments in to Planning Director Laura Kuhn.

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) Work Session - 11-6-91
- b) Regular Session - 11-6-91
- c) Work Session - 11-15-91

On a motion by Jones, seconded by Reynolds, the Council voted unanimously to approve item a) as presented. On a motion by Rogers, seconded by Kaminsky, the Council voted unanimously to approve item b), with Jones abstaining. On a motion by Reynolds, seconded by Kaminsky, the Council voted unanimously to approve item c), with Taylor and Rogers abstaining.



Disbursements/Accounting

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements and the supplemental, dated November 20, 1991, as presented.

County Library District Service Agreement

Acting Manager Devine reported this was an annual agreement that the Town Attorney had reviewed and approved. On a motion by Parsons, seconded by Rogers, the Council voted unanimously to approve County Library Service Agreement.

Request for Contribution of \$50.00 to Cocopai RC&D

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve an additional contribution of \$50.00 to Cocopai RC&D for their President to attend a Regional meeting in Hawaii in January, 1992.

Resolution 91-169: Acting Mayor

On a motion by Parsons, seconded by Rogers, the Council voted unanimously to adopt Resolution 91-169, as revised.

Filling of Vacancy on the Planning & Zoning Commission

Acting Manager Devine presented a list of five citizens interested in serving on the Planning & Zoning Commission. Mayor Diehl appointed John Garello to serve on the P&Z Commission. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to accept the Mayor's appointment of John Garello to the Planning & Zoning Commission.

Approval of Payment to McDonald Bros. Construction for 7th Street Extension - Project #1472A

Acting Manager Devine presented information regarding the overruns on this project. He stated all the additions were necessary and had been approved by the Street Superintendent, Town Engineer and Town Inspector. On a motion by Jones, seconded by Reynolds, the Council voted unanimously to approve payment to McDonald Bros. Construction for 7th Street Extension - Project 1472A in the amount of \$24,690.00.

Approval of Payment to Blevins EarthMoving for Project #1529

Acting Manager Devine stated this project had First Street and Park Lane added accounting for the overrun. On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve payment to Blevins EarthMoving for Project #1579 in the amount of \$21,541.40.

Call To The Public

No public input.

Set Next Meeting Time, Date & Place

- a) Regular & Work Sessions - December 4, 1991 - 6:30 & 7:00 p.m.
- b) Council Hears P&Z - December 11, 1991 - 7:00 p.m.
- c) Regular & Work Sessions - December 18, 1991 - 6:30 & 7:00 p.m.

Adjournment

The meeting was adjourned at 7:30 p.m.

Susan Marshall

Susan Marshall, Recording Secretary

Dane Bullard

Dane Bullard, Town Clerk

\_\_\_\_\_  
Woodrow Diehl, Mayor

A G E N D A

WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, DECEMBER 4, 1991  
6:30 P.M.

- 1) Call To Order
- 2) Roll Call

*Discussion on the Following:*

- 3) Boothill Drive:  
Clarification of Property Owners Obligation for Title Report Fees. (i.e., Charged by Owner or by # of Parcels)
- 4) 1990/91 Financial Audit Report
- 5) Avon Mannery Property
- 6) Approval of Liquor License: Tiger Mart
- 7) Approval of Town Attorney's representation of C.V. Sanitary District
- 8) Resolution 91-167: Authority to File F/Y 92-93 Library Literacy Application
- 9) Call To The Public
- 10) Adjournment

A G E N D A

REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, DECEMBER 4, 1991  
7:00 PM

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

*Discussion and Possible Action on the Following:*

- 5) Approval of the Minutes
  - a) Work Session - 11-20-91
  - b) Regular Session - 11-20-91
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Boothill Drive:  
Clarification of Property Owners Obligation for  
Title Report Fees.(i.e., Charged by Owner or by #  
of Parcels)
- 8) 1990/91 Financial Audit Statement
- 9) Avon Mannery Property
- 10) Approval of Liquor License: Tiger Mart
- 11) Approval of Town Attorney's Representation of C.V.  
Sanitary District
- 12) Resolution 91-167: Authority to File F/Y 92-93 Library  
Literacy Application
- 13) Call To The Public
- 14) Set Next Meeting Time, Date & Place
  - a) Regular & Work Sessions: December 18, 1991 - 6:30  
& 7:00 p.m.
  - b) Council Hears P&Z: December 11, 1991 - 7:00
- 15) Adjournment

MINUTES  
WORK SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, DECEMBER 4, 1991  
6:30 PM

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on December 4, 1991 in order to obtain public input on agenda items for the Regular Session. Mayor Diehl called the meeting to order at 6:30 p.m.

Roll Call

Woody Diehl. Jerry Taylor. Tap Parsons. Ron Jones. Pat Kaminsky and Carter Rogers. Marvin Reynolds was absent.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Finance Director/Town Clerk, Dane Bullard; Town Engineer, Todd Rockwell; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Discussion and Possible Action on the Following:

Boothill Drive:

Clarification of Property Owners Obligation for Title Report Fees. (i.e., Charged by Owner or by # of Parcels)

Acting Manager Devine stated a clarification was needed from the Council regarding how to bill the owners of property for title reports. He asked Council to decide if the billing was to be by property owner or by number of parcels owned.

1990/91 Financial Audit Statement

Acting Manager Devine reported R.C. Denen has prepared the financial statements and Council had received them for review. He stated Mr. Denen had found no problems and felt no personal report was needed.

Avon Mannery Property

Acting Manager Devine reported he had obtained the information regarding the purchase of this property as requested. He recommended not purchasing the property at this time.

Approval of Liquor License: Tiger Mart

Acting Manager Devine reported this application had been properly posted and no written or verbal objections had been received.

Work Session - December 4, 1991 - Page 2:

Approval of Town Attorney's Representation of C.V. Sanitary District

Town Attorney Ramsey asked to have this item withdrawn from the agenda.

Resolution 91-167: Authority to File F/Y 92-93 Library Literacy Application

Acting Manager Devine stated this was a standard agreement and encouraged Council to approve.

Call To The Public

Gwen Gunnell, Library Literacy Program, presented information on the literacy program and asked for Council support in obtaining funds for fiscal year 1992/93.

Adjournment

The meeting was adjourned at 6:47 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor

MINUTES  
REGULAR SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
WEDNESDAY, DECEMBER 4, 1991  
7:00 PM

The Common Council of the Town of Camp Verde, Arizona met at the Camp Verde Town Hall on December 4, 1991 in order to conduct the Council's regular business. Mayor Diehl called the meeting to order at 7:00 p.m.

Roll Call

Woody Diehl. Jerry Taylor. Tap Parsons. Ron Jones. Pat Kaminsky and Carter Rogers. Marvin Reynolds was absent.

Also Present

Acting Town Manager, Chuck Devine; Town Attorney, Ron Ramsey; Finance Director/Town Clerk, Dane Bullard; Town Engineer, Todd Rockwell; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) Work Session - 11-20-91
- b) Regular Session - 11-20-91

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the minutes as presented.

Disbursements/Accounting

- a) Advance Approvals

On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to approve the disbursements, dated December 4, 1991, as presented. There were no advance approvals.

Boothill Drive:

Clarification of Property Owners Obligation for Title Report Fees. (i.e., Charged by Owner or by # of Parcels)

On a motion by Kaminsky, seconded by Rogers, the council voted unanimously to bill by property owner not by number of parcels in an amount not to exceed \$125.00.

1990/91 Financial Audit Statement

On a motion by Kaminsky, seconded by Taylor, the council voted unanimously to accept the Financial Audit Statement for Fiscal Year 1990/91 as presented.

Avon Mannery Property

On a motion by Rogers, seconded by Taylor, the Council voted unanimously, with Jones abstaining, to accept the Acting Town Manager's recommendation to not purchase the property at this time and to inform the agent of the Council's decision.

Approval of Liquor License: Tiger Mart

On a motion by Taylor, seconded by Jones, the Council voted unanimously, with Parsons abstaining, to express no objection to this application.

Approval of Town Attorney's Representation of C.V. Sanitary District

This item was withdrawn from the agenda at the request of the Town Attorney.

Resolution 91-167: Authority to File F/Y 92-93 Library Literacy Application

On a motion by Jones, seconded by Rogers, the Council voted unanimously adopt Resolution 91-167 as presented and to issue letters or Certificates of Appreciation to the volunteers with the Library Literacy Program.

Call To The Public

There was no public input.

Set Next Meeting Time, Date & Place

- a) Regular & Work Sessions: December 18, 1991 - 6:30 & 7:00 p.m.
- b) Council Hears P&Z: December 11, 1991 - 7:00

Adjournment

The meeting was adjourned at 7:20 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor



CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 4<sup>th</sup> day of December, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4<sup>th</sup> day of December, 1991.

Dane Bullard  
Dane Bullard, Town Clerk

A G E N D A

EXECUTIVE SESSION

ARS 38-431.03.A.1

ARS 38-431.03.A.4

COMMON COUNCIL

Town of Camp Verde

CAMP VERDE TOWN HALL

Tuesday, December 10, 1991

5:00 p.m.

- 1) Call To Order
- 2) Roll Call

Discussion on the Following:

- 3) P&Z Commission Duties & Responsibilities
- 4) Adjournment

A G E N D A

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
THURSDAY, DECEMBER 12, 1991  
3:00 P.M.

1) Call To Order

2) Roll Call

*Discussion and Possible Action on the Following:*

3) Authorization to Fill Planning & Zoning Director  
Position

4) Adjournment

MINUTES

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
THURSDAY, DECEMBER 12, 1991  
3:00 P.M.

The Mayor and Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on December 12, 1991 in order to conduct the Council's special business. Mayor Diehl called the meeting to order at 3:00 p.m.

Roll Call

Woody Diehl, Tap Parsons, Ron Jones and Carter Rogers

Absent

Jerry Taylor, Pat Kaminsky and Marvin Reynolds

Also Present

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard and Recording Secretary, Louise Loshonkohl

Discussion and Possible Action on the Following:

Authorization to Fill Planning & Zoning Director Position.

Acting Manager Devine read into the record Laura Kuhn's resignation letter from the Planning and Zoning Director's position. (A copy of said letter is attached and becomes a part of these minutes.) Her last day of employment with the Town will be January 10, 1992.

On a motion by Rogers, seconded by Jones the Council voted to accept Kuhn's resignation. It was necessary for Mayor Diehl to vote to make a majority.

Devine asked the Council to authorize publication of advertisement to fill the Planning and Zoning Director's position.

Special Session - December 12, 1991 - Page 2

On a motion by Rogers, seconded by Jones the Council authorized the advertisement for the Planning and Zoning Director Position in Arizona state only.

Adjournment

The meeting was adjourned at 3:20 P.M.

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

  
\_\_\_\_\_  
Dane Bullard, Town Clerk

  
\_\_\_\_\_  
Woodrow Diehl, Mayor

A G E N D A

SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde

CAMP VERDE TOWN HALL  
Wednesday, December 18, 1991  
4:30 p.m.

- 1) Call To Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates  
Other Update Items

*Discussion and Possible Action on the Following:*

- 5) Approval of the Minutes
  - a) Work Session - December 4, 1991
  - b) Regular Session - December 4, 1991
  - c) Special Session - December 12, 1991
- 6) Disbursements/Accounting
  - a) Advance Approvals
- 7) Appointment of Committee Members and Chair Person to the Camp Verde Chapter of the Governor's Alliance Against Drugs
- 8) Resolution 91-171: Town to Cooperate with the IGA Between C.V.U.S.D. and the Governor's Office of Drug Policy to Implement the D.A.R.E. Program
- 9) Call To The Public
- 10) Set Next Meeting Time, Date & Place
  - a) Work & Regular Sessions - December 30, 1991 - 6:30 & 7:00 p.m.
  - b) Council Hears P&Z - January 8, 1992 - 7:00 p.m.
  - c) Work & Regular Sessions - January 15, 1992 - 6:30 & 7:00 p.m.
  - d) BOA - January 21, 1992 - 7:00 p.m.
- 11) Adjournment

MINUTES  
SPECIAL SESSION  
COMMON COUNCIL  
Town of Camp Verde  
CAMP VERDE TOWN HALL  
Wednesday, December 18, 1991  
4:30 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Special Session at the Camp Verde Town Hall on December 18, 1991. Mayor Diehl called the meeting to order at 4:30 p.m.

Roll Call

Woody Diehl, Jerry Taylor, Tap Parsons, Ron Jones, Marvin Reynolds, Pat Kaminsky and Carter Rogers

Also Present

Acting Town Manager, Chuck Devine; Finance Director/Town Clerk, Dane Bullard; Parks & Recreation Director, Gary Lollman; Executive Secretary, Louise Loshonkohl and Recording Secretary, Susan Marshall

Pledge of Allegiance

Jones lead the Pledge of Allegiance.

Information/Updates

Acting Town Manager Devine reported the D.A.R.E. program graduated 117 fifth graders this year. He also reported that the Marshal's Toy Ride, held on December 15, 1991, had over 36 riders and over 100 Camp Verde children will have Christmas presents this year that might have been unable to.

Discussion and Possible Action on the Following:

Approval of the Minutes

- a) Work Session - December 4, 1991
- b) Regular Session - December 4, 1991
- c) Special Session - December 12, 1991

On a motion by Jones, seconded by Taylor the Council voted to approve item a) as presented, with Reynolds abstaining. On a motion by Taylor, seconded by Jones, the Council voted to approve item b) with Reynolds abstaining. On a motion by Jones, seconded by Parsons, the Council voted to approve item c) with Taylor, Kaminsky and Reynolds abstaining.

Disbursements/Accounting

- a) Advance Approvals

On a motion by Parsons, seconded by Kaminsky, the Council voted unanimously to approve disbursements, dated December 18, 1991, as presented. There were no advance approvals.

Appointment of Committee Members and Chair Person to the Camp Verde Chapter of the Governor's Alliance Against Drugs

On a motion by Taylor, seconded by Parsons, the Council voted unanimously to accept the Mayor's appointment of Fran Murdock to the Camp Verde Chapter of the Governor's Alliance Against Drugs. On a motion by Parsons, seconded by Taylor, the Council voted unanimously to accept the Mayor's appointment of Pat Kaminsky to the Camp Verde Chapter of the Governor's Alliance Against Drugs. On a motion by Kaminsky, seconded by Reynolds, the Council voted to accept the Mayor's appointment of Reid Halpern, with Rogers voting "No", to the Camp Verde Chapter of the Governor's Alliance Against Drugs. On a motion by Jones, seconded by Taylor, the Council voted unanimously to accept the Mayor's appointment of Jacqueline Weir to the Camp Verde Chapter of the Governor's Alliance Against Drugs. On a motion by Taylor, seconded by Kaminsky, the Council voted unanimously to accept the Mayor's appointment of Judy McBride to the Camp Verde Chapter of the Governor's Alliance Against Drugs.

On a motion by Jones, seconded by Kaminsky, the Council voted unanimously to appoint Fran Murdock as the Chair Person to the Camp Verde Chapter of the Governor's Alliance Against Drugs.

Resolution 91-171: Town to Cooperate with the IGA Between C.V.U.S.D. and the Governor's Office of Drug Policy to Implement the D.A.R.E. Program

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to adopt Resolution 91-171 as presented.

Set Next Meeting Time, Date & Place

- a) Work & Regular Sessions - January 6, 1992 - 4:30 p.m.
- b) Council Hears P&Z - January 8, 1992 - 7:00 p.m.
- c) Work & Regular Sessions - January 15, 1992 - 6:30 & 7:00 p.m.
- d) BOA - January 21, 1992 - 7:00 p.m.

Adjournment

The meeting was adjourned at 4:50 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Dane Bullard  
Dane Bullard, Town Clerk

Woodrow Diehl  
Woodrow Diehl, Mayor



CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 18<sup>th</sup> day of December, 1991. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 18<sup>th</sup> day of December, 1991.

Dane Bullard  
Dane Bullard, Town Clerk

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
WORK SESSION  
December 12, 1990

The Common Council of the Town of Camp Verde, Arizona met in a Work Session at the Camp Verde Town Hall on December 12, 1990. Mayor Rogers called the meeting to order at 4:30 p.m.

ROLL CALL:

Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Jerry Taylor, Pat Kaminsky and Marvin Reynolds.

ALSO PRESENT:

Laura Kuhn, Planning and Zoning Director, Ron Ramsey, Town Attorney and Louise Loshonkohl, Recording Secretary

CALL TO THE PUBLIC:

Ted Leas, Pioneer Acres resident spoke in favor of the final draft of the Mining Ordinance. He feels that the Planning and Zoning Department needs all information available to evaluate applications. He also stated that the waterways deserve to be protected. The Town needs a complete set of regulations.

David Tinney, resident also spoke in favor of the Mining Ordinance. He feared environmental devastation if the Ordinance is not implemented.

John Parsons, valley area resident, has read the entire Ordinance and endorses it. He said there are areas that need to be addressed. The intent is excellent and he is proud of the Town. He feels this Ordinance is not intended to drive mining companies out of town. He will be speaking at the Forestry meeting and conveying his endorsement there.

Mr. Parker of Superior Companies said that to live by this Ordinance will cost a lot of money. The mining industry is already under several agencies jurisdiction. He feels prices will escalate if this Ordinance is passed.

John Crane, resident, said he felt the 1,000 foot limit should stay in the Ordinance because if it is moved to 500 foot that is not far enough from the back-up beepers required on the industrial vehicles.

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Minutes  
December 12, 1990

Henry Shill asked the Council to reconsider the Ordinance, especially the application process. He favored moving the application process out of town because his application would be outnumbered 10 to 1 by the public.

Don Fisher of Superior Companies wanted to clarify that the Mining Ordinance applies to more than the river bottom, and asked the Council to create something for the whole area. He wants an Ordinance that will work, with modification he felt it would. He left a letter of his concerns and suggestions with the Council.

Phil Gagle of Arizona Rock Products said the Ordinance will have an impact on the whole state by setting a precedent. He feels the intent is good, it has a purpose and is a challenge. He is concerned about overlapping regulations, and is wondering if one agency does not approve their application will other agencies deny because of this. He feels that costs should be considered, if the Verde Valley quits producing it will escalate prices throughout the state.

Patricia Onion, resident, reminded the Council and public that this Ordinance has been in the works for over two years with numerous open meetings. She had three issues she wished to point out:

1. The Sand and Gravel business is being afforded a special provision by being able to operate side by side with residential areas and agriculture businesses. With these privileges comes responsibilities.
2. The Ordinance provides for Reclamation.
3. The Ordinance needs to protect residential areas, if the 500 foot distance is approved she feels it would be too close.

C.A. McDonald, resident, stated that the Mining Companies have worked in the valley long before there were residences in the area. He feels people from California are trying to make these changes.

Keith Blaich, President of Sierra Verde Estates Homeowners Organization feels the Ordinance is not strong enough. Heavy duty trucks would not be restricted and he does not think that aggregate is in danger in the valley. He asked the Council to decide who's side they are on, the homeowners or the Mining concerns.

John Strathmere, a resident, is concerned about hauling materials to central sites near. He feels it is a danger to windshields. He feels the residents comments have been overlooked, they are not

lobbyists just residents.

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The Public Hearing was closed at 4:48 pm.

Kuhn stated she appreciated all the input she has received especially from Superior Company. Mr. Fisher has been to all the meetings and has been very helpful. This ordinance was presented in June, there have been several public meetings on this Ordinance. She can't agree with the comments about throwing out this Ordinance. She wanted to remind the public regarding the reference that this Ordinance came from California, that it has been around for more than two years. When she first arrived in Camp Verde the existing draft for this stated that all mining was to be phased out within three years. This draft was thrown out and started over to allow a process for a permit that has consistent criteria.

The current regulations are one - if you are a mining operation you are exempt from our Ordinance, two - if you are a processing operation you are required to be in an Industrial Zoning District or a Use Permit must be applied for. There are no provisions in our Ordinance right now that states what they have to submit. This Ordinance is going to be used as a tool to help define what the Town wants to regulate in terms of criteria.

Kuhn placed on the overhead project Section 5.1 for viewing, and explained each point of the criteria list. The major concern and reason for the Town initiating this Ordinance is to protect existing residential areas. By use of this list we are able review their application and make sure these points are addressed.

1. Proposed Location - this is based on pre-existing uses, not uses that come in after the fact. We need to look at the site and what it is adjacent to, and what the relationship is to existing residentially developed properties.
2. Transportation - any potential hazards related to routes and traffic need to be addressed.
3. Noise - mining operations do create a lot of noise. This Ordinance will look at the equipment and location of new sites to assure noise impacts are addressed to protect residents.
4. Dust - a lot of roads in our Town are not paved. We want to compare Transportation and dust issues to make sure that they using necessary precautions to prevent excessive dust.

5. Restoration - in some cases we will have mining operations that naturally come back especially in the river bottom. In some cases you cannot depend on this. We are asking the applicant to tell us what they want to do the land after their mining is completed. We do not regulate what they have to do.

6. Screening - the visual impact associated with processing materials and equipment near residential areas need to be buffered to keep down the noise, dust and smoke.

7. Operational Controls - this section will regulate setbacks, lighting, and hours of operation.

8. Other Benefits - all mining operations are not totally negative. We have seen positive effects such as the fishing opportunities created at Tanner's site. This component allows us to focus on the positive impacts as well.

9. Other Environmental Impacts - If possible impacts are anticipated they need to be addressed.

The philosophy of the Planning and Zoning Department has always been to assist the applicant in preparing their application in the best possible way so as to enable approval. Kuhn wants to work with the Town to establish an Ordinance that will work.

Rogers asked for clarification. What degree of control do we have over the actual mining operation, and do we have the right to control that actual removal of materials? Kuhn stated that in terms of the removal, this Ordinance does not regulate how they remove their materials. We are not getting into the specifics of the process and equipment that they use. The minimum criteria is to establish where they do it. We do not anticipate overlapping State laws.

Rogers asked, under Arizona mining laws is there a restriction or can we place a restriction as to where they can remove materials from their land? Ramsey stated that other than the set back we do not address this.

Kaminsky asked for a clarification on grandfathered mining rights. She wanted to know if here was potential denial with these operations? Kuhn stated that as long as they were legal there would be no reason to deny a permit.

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Minutes  
December 12, 1990

Shaw stated that he didn't think everything in this Ordinance is set in concrete, and asked what it would take if something is not working to make it fit? Kuhn replied that if a certain criteria was not working you could modify it with the hearing process. Also if there were a particular case where the applicant disagreed with a finding that person could apply for a Board of Adjustment hearing so that his case could be heard. Either way the process would require public hearings.

Shaw asked if there was an existing mining operation would there be a potential for this kind of hearing. Kuhn said that if there was a problem at these sites it would be handled as it is now, in a cooperative effort between the complainant, business and Planning and Zoning Department.

Taylor wanted to be given a definition of "existing developed residential area". Kuhn stated her definition would be one where a house or home is occupied and a subdivided area because these have potential homesites.

Diehl referred to page 12 specifically "Hours of operation". He felt that the owners had as right to work overtime if they have large orders, or even on holidays if necessary. He also addressed the remark regarding transporting the product to processing plants. He felt that the fees the trucks were paying and taxes received from fuel purchases were helping pay for the repair on streets.

Parsons acknowledged that a lot of time has been spent on this Ordinance but felt that there were a number of things in it that a person would have to do with Federal, State and County. We need to identify these items. He was also concerned about the restrictions being placed on private property. Regarding restoration of the property he felt this should be restricted to the waterways so that a person excavating a piece of ground without the water flow could determine what he would do with that land. He feels that we should address items regarding the mining operation only.

Rogers referred to page one regarding impacts on transportation, circulation, air and water quality. He asked for a definition on circulation? Rogers was concerned with the shut down and continuation process. He questioned if the person applying can foresee the circumstances which would require a delay or shut down. If they needed this and didn't request for it in the original permit would it be denied. He also felt that the 500' and 1000' variables should be reviewed again.

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December 12, 1990

Kaminsky asked if a review of Superior's concerns and those of the Council was going to take place so that Planning and Zoning can work on it? Rogers stated that we didn't need to address Superior's list specifically, but there is a need to look at these issues and resolve them so that they can be drafted again.

Diehl, referring to page 9, Section 3.4, how much would the topography surveys cost? Crane felt that about \$2,000 per acre for two foot intervals, and maybe half of that for five foot intervals. Diehl asked what purpose that would have with a mining operation? Crane said that anytime you have a vertical impact a topographic study should be furnished. Diehl asked if the focal point was restoring a hole in a hill would this be required. He felt that this process was needed in a site preparation but not in a mining operation. Crane agreed that in most cases it is not necessary.

Taylor, referring to page 13, asked how 75 decibels would be measured? Kuhn said that there is a device that could be purchased for around \$50 that could measure this. She also stated that normal speaking level is about 70 decibels. Taylor wanted to know at what level is 75? Kuhn stated that the measurements would depend on the topography and distance at which it was measured.

Reynolds asked how noise levels vary? Kuhn said it depends on where it is and the topography. Cloud levels would also have an effect on noise. Right now we have people complaining about noise from mining operations. The problem is, how do we determine what level is too high. There were comparisons with other noise limits and 75 seemed to be the number preferred and used by most. Where measurements are taken is of importance too. You would not measure standing next to a machine, a measurement from the property line would be more realistic and that is how it's worded in the Ordinance.

Diehl said he thought OCEA had a standard. Shouldn't we apply their numbers? He also referred to page 13, item 7, regarding acceleration and deceleration lanes. He felt the frequency of traffic would have to be considered before we require lanes. If a company had one or two trucks leaving or entering it should not be needed.

Kaminsky asked to go back to Page 12, item 4 and decide what we want it to say as far as hours. Do we want to delete the clause that does not allow working on holidays?

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December 12, 1990

Rogers requested that the Council go page by page to determine what items need to be changed.

- Page 1. Section 1.3, Item 3 - Remove comma between transportation and circulation.
- Page 2. Item C. - Clarify
- Page 3. Item 3. - Clarify  
Section 4. - Clarify and replace the word "new" with "different".
- Page 4. Established Residential Area: Establish set back requirements. To include decrease in set backs for administration offices and storage.  
Personal Use: Clarify and don't require permit for excavation for all purposes. Distinguish purposes which will need a permit.
- Page 5. Fourth paragraph - Delete (Page 9 #17 will cover this)  
Item 3.1: After the set backs are set this section will be looked at again concerning the 500 foot setback.
- Page 7. Section 3.3, Item 6, a-h: Clarify
- Page 8. Item 7. Omit transparency.  
Items 13 & 14: Designate agencies that require permits. Check with Corp of Engineers to see if they require our Town permit and revise accordingly.
- Page 9. Section 3.4, Item 1. - Require topographic survey if in flood plain. And possible change to five foot intervals. If a topographic map is required from another agency we should accept it for our requirements so that applicant will not have to duplicate.



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Page 10. Item 3. - Fifth line, replace the word "shall" with "may be required" and delete the word "native". Line nine, replace word "shall" with "may be required".

Due to the hour Rogers asked Kuhn to look at items that have been discussed and another work session will be scheduled to begin at page 10.

Rogers adjourned the meeting at 7:00 p.m.

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

  
\_\_\_\_\_  
Carter Rogers, Mayor

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
CAMP VERDE TOWN HALL  
SPECIAL SESSION  
DECEMBER 12, 1990 AT 7:00 PM

1. CALL TO ORDER

PRESENT: Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons,  
Jerry Taylor, Pat Kaminsky and Marvin Reynolds.

ALSO PRESENT: Laura Kuhn, Director of Planning and Zoning and  
Louise Loshonkohl, Recording Secretary

2. APPROVAL OF MINUTES:

On a motion by Diehl, seconded by Shaw, the Council voted  
unanimously to approve the minutes of November 18, 1990 as  
amended.

3. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

A. Review of Petition for Initiation of Rezoning for Verde  
Lakes Estates, portion of Unit 4 from R1L to R1.

Kuhn presented her report explaining that she had been  
contacted by five owners and at least twenty prospective  
buyers regarding the zoning in this area. There is one site  
built home and ten mobiles at the present time. The zoning  
does not allow for mobiles but the county has erroneously  
issued several permits for mobile units and the Town followed  
suit later doing the same thing. The CC&R's in Verde Lakes  
Estates allows for mobiles. There has been no negative input  
from other property owners. Kuhn requested that the Council  
initiate this Zoning Change.

After discussion, the following assurances were made by Kuhn.

1. All property owners will be notified by  
certified mail.
2. A hearing process will be conducted.

On a motion by Reynolds, Seconded by Taylor, the Council voted  
five to one (Kaminsky left meeting briefly) to approve the  
Town to initiate the zoning change process. Parsons voted  
nay.

Kuhn asked the Council if they wanted to set up a policy in  
the future for cases such as this or handle them in the same  
manner? The consensus was that each case would handled on its  
own merits and Kuhn assured the Council that a recommendation  
would not be made if it was not warranted.

B. Review and Possible Approval of Request for Proposal for Water Resources Plan and Advertisement of Proposal.

Kuhn reported that the estimate for Phase I would be about \$20,000. Chandler Arizona's Water Resources Plan was \$98,000 for the whole project and she expects Phase II estimate to be around \$40,000.

On a motion by Parsons, Seconded by Taylor, the Council voted unanimously to approve Request for Proposal for the Water Resource Plan and to send out RFP's to qualified consultants.

A committee will be formed with 3 representatives from the Water Companies, three from Ditch Companies, one commissioner, one at large and the Planning and Zoning Director as chairman.

C. Possible Initiation of Arizona Housing Trust Fund Grant Application

Kuhn reported that the Department of Commerce was very positive in their response to her query about using their grant funds for sewer hook-up's. There is a potential maximum of \$100,000 allowed per community. Kuhn also noted that if directed to investigate this program the process would not be as demanding as that of CDBG.

On a motion by Kaminsky, seconded by Reynolds, the Council directed Kuhn to initiate the Arizona Housing Trust Fund Grant.

4. CALL TO PUBLIC:

Dobie Champion, local resident and realtor stated she is the chairperson and representative for the Board of Realtors, and will be trying to attend future Council meetings.

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December 12, 1990

5. SET NEXT MEETING, TIME AND DATE


Work Session December 19, 1990 - 6:30 pm  
Regular Session December 19, 1990 - 7:00 pm

Work Session will be scheduled for the Mining Ordinance after  
the first of the year.

6. ADJOURNMENT:

The meeting adjourned at 8:48 pm.

  
\_\_\_\_\_  
Louise Loshonkohl, Recording Secretary

  
\_\_\_\_\_  
Carter Rogers, Mayor

A G E N D A  
COMMON COUNCIL  
WORK SESSION

TOWN OF CAMP VERDE  
TOWN HALL  
WEDNESDAY, DECEMBER 19, 1990, 6:30 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Road Improvements Projects-Boot Hill, Apache Trail, Newton Lane:
  - a) Release to Proceed & Funding for Title Searches.
  - b) Release to Proceed for Right-of-way Corrective Actions/Acquisitions.
- 4) Request for Proposals for Traffic Study Consultants - Selection of Consultants and Authorizations for Retainers and Policy for Award of Studies.
- 5) Proposed Ryal Canyon Bridge Project IGA with Yavapai County.
- 6) NACOG Regional Transportation Study Assessment and request for 500.00 contribution.
- 7) Town Engineers Request for Authorization to Proceed with Salt Mine Road Cut-Off Surveys, Plats, and Legal Descriptions at an Estimated Cost of \$1,870.00
- 8) Town Engineers Request for Authorization to Proceed with Centerline Survey and Plan for Proposed Crossover Road from Finnie Flat to South Access Road at a cost not to exceed \$900.00.
- 9) Ordinance 90-A49 Providing for the Manner of Exercising the Power of the Initiative and Referendum.
- 10) Secretary for Manager & Council, to include:
  - a) Authorization of Position
  - b) Approval of Job Description (Revised)
  - c) Set Pay Grade & Target Date for Hiring
  - d) Release to Advertise Position Opening and Hire.
- 11) Policy on Auction Services
- 12) Resignation of James Bullard from Verde River Corridor Steering Committee and Town Committee on Water Resources. Possible appointment of replacement.
- 13) Resignation of JoAnn Taylor and Linda Hillyard from Library Advisory Commission and Possible appointment of replacement.
- 14) Call to the Public
- 15) Adjournment

A G E N D A  
COMMON COUNCIL  
REGULAR SESSION

TOWN OF CAMP VERDE  
TOWN HALL

WEDNESDAY, DECEMBER 19, 1990, 7:00 P.M.

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Information & Updates
  - a) County Septage Meeting
  - b) Report on Library Commission Concerns
- 5) Minutes of the Previous Meetings
  - a) Regular Session, December 5, 1990 7:00 p.m.
  - b) Work Session, December 5, 1990 6:30 p.m.

Discussion and Possible Action on the Following Items.

- 6) Disbursements & Accounting - Standard Disbursements and Advance Approvals.
- 7) Road Improvements Projects-Boot Hill, Apache Trail, Newton Lane:
  - a) Release to Proceed & Funding for Title Searches.
  - b) Release to Proceed for Right-of-way Corrective Actions/Acquisitions.
- 8) Request for Proposals for Traffic Study Consultants - Selection of Consultants and Authorizations for Retainers and Policy for Award of Studies.
- 9) Proposed Ryal Canyon Bridge Project IGA with Yavapai County.
- 10) NACOG Regional Transportation Study Assessment and request for 500.00 contribution.
- 11) Town Engineers Request for Authorization to Proceed with Salt Mine Road Cut-Off Surveys, Plats, and Legal Descriptions at an Estimated Cost of \$1,870.00
- 12) Town Engineers Request for Authorization to Proceed with Centerline Survey and Plan for Proposed Crossover Road from Finnie Flat to South Access Road at a cost not to exceed \$900.00.

- 13) Ordinance 90-A49 Providing for the Manner of Exercising the Power of the Initiative and Referendum.
- 14) Secretary for Manager & Council, to include:
  - a) Authorization of Position
  - b) Approval of Job Description (Revised)
  - c) Set Pay Grade & Target Date for Hiring
  - d) Release to Advertise Position Opening and Hire.
- 15) Policy on Auction Services
- 16) Resignation of James Bullard from Verde River Corridor Steering Committee and Town Committee on Water Resources. Possible appointment of replacement.
- 17) Resignation of JoAnn Taylor and Linda Hillyard from Library Advisory Commission and Possible appointment of replacement.
- 18) Call to the Public
- 19) Set Upcoming Meeting Dates, Time and Place  
Worksession and Regular Meeting, January 2, 1991 6:30 and 7:00
- 20) Adjournment

TOWN MANAGER'S REPORT  
REGULAR COUNCIL SESSION  
December 19, 1990

*RAM*

7) Road Improvement Projects - Boot Hill, Apache Trail and Newton Lane:

This is the item tabled from the December 5, 1990 Regular Council Session. Town Engineer, Todd Rockwell, is supposed to have the preliminary engineering and survey information to Ron Ramsey, Town Attorney, in time for Ron to prepare his request for release to proceed with the title searches and the right-of-way acquisitions, and the funding for them. If the report is not available, this item will be requested to be left on the table. No attachment in packet. Reports will be available prior to the meeting.

8) Request for Proposals for Traffic Study Consultants - Selection of Consultants, Authorization for Retainers and Policy for Award of Studies:

The request for permits and/or re-zoning in the vicinity of the I-17 and SR 260 interchange triggered the first need for traffic studies required by the Access Control Plan jointly agreed to by the Town and ADOT. A copy of the Request for Proposals (RFP) and the proposals received has been provided to the several parties and the Council. Additional copies are available for public review in the Town Clerk's Office.

The recommendation reports from Planning Director Laura Kuhn and me are enclosed in this packet. The bottom line recommendation is to select four of the five firms, authorize the four ten dollar retainers and adopt the written policy provided as a means of assuring the timely arrangement of the traffic studies. Please see the attached memos.

9) Proposed Ryal Canyon Bridge Project IGA with Yavapai County:

A copy of the proposed IGA is enclosed in the Council packets. The agreement has a number of items of concern. There appears to be a need to refer this item to a work session with County officials invited to facilitate our review and understanding of the the proposed IGA. Recommend this item be referred to a Council Work Session to be scheduled in early January.

10) NACOG Regional Transportation Study - Request for \$ 500:

NACOG is requesting a \$ 500 amount to be paid to them for use in providing the "local share match" for a regional transportation study. The study is needed and the \$ 500 is a nominal amount. Recommend approval.



11) Town Engineer's Request for Authorization to Proceed with Salt Mine Road Cut-Off Surveys, Plats and Legal Descriptions at a Cost of \$ 1,870.00:

This is Todd's report back to the Council regarding the preparation of this road project for the 1991 construction season. The cost is well within the limits that are anticipated, but do not include the costs for title search and right-of-way acquisition requirements which will come from Town Attorney Ron Ramsey at the appropriate time. As always, the costs of right-of-way acquisition do not include the purchase of right-of-way. Recommend approve of the cost and release to proceed with the work.

12) Town Engineer's Request for Authorization to Proceed with Centerline Survey and Plan for Proposed Crossover Road From Finnie Flat to South Access Road at a cost not to Exceed \$ 900.00:

This is Todd's report back to the Council regarding the preparation of the initial survey and plan needed to conduct the appeal process with the State Lands Department concerning the Town's request for right-of-way through the State Land involved. As time is of the essence and the cost appears to be very reasonable, recommend approval of the cost and release to proceed. The notice of hearing is included in the information and updates; January 11, 1990.

13) Ordinance 90-A49 Providing for the Manner of Exercising the Power of the Initiative and Referendum:

The actions taken by the State Legislature in these areas forces the Town to adopt an ordinance to establish the means by dealing with initiatives and referendums within the Town of Camp Verde. Town Clerk, Jay Trewern, has used the model ordinance provided by the Arizona League of Cities and Towns to draft the required ordinance. As time is the essence in this case, I am strongly recommending that the ordinance be adopted at this meeting and flagged for further review and possible modification, if required, in the fall of 1991.

14) Secretary for Manager & Council:

The provisions discussed have been taken into consideration and the necessary changes made. The revised job description is attached. Approval at this meeting means filling the position in late January at best. Request approval.

15) Policy on Auction Services:

Assistant Manager and Finance Director, Jay Trewern, has prepared a proposed policy on this item. It provides for the basis to use the auction as a legitimate means of disposal of municipal property within certain limitations and only after notice to the Council of what items are proposed to be disposed of.

16) Resignation of James Bullard from Verde River Corridor Steering Committee and Town Committee on Water Resources, and Possible Appointment of Replacement:

Mr. Bullard's letter is attached. His circumstances speak for themselves. It is anticipated that the Council will offer its acceptance of the resignations with regret and extend its appreciation for the services he has rendered in behalf of the Town. At this time, there is no indication of whether or not the Council intends to appoint a replacement or replacements at this meeting.

17) Resignations of JoAnn Taylor and Linda Hillyard from Library Advisory Committee and Possible Appointment of Replacements:

The letters of resignation are attached. It is anticipated that the Council will accept the resignations with regrets and extend their appreciation to the ladies for their efforts in behalf of the Town. Recommend that the Council refer the matter to the Library Commission, Library Director and any interested members of the public, as well as to the Councilors themselves, to propose the names of interested and qualified parties for consideration at a January Council meeting. Prior Council action requires that a resume or brief personal history of the suggested appointee's background experience must be included with the submission of the recommendations.

19) Set Upcoming Meeting Dates, Time and Place:

The Council will need to have a work session arranged for early January regarding the Ryal Canyon IGA with the County. The formalization would take place at the January 2, 1990 Council Meeting.

A session will be needed early in January for joint Council/Airport Advisory Committee interviews of the consultants proposing to do the Camp Verde Airport Feasibility Study and Master Plan. January 9 is the preferred date with January 10 as the alternate. The Council will need to advise as to whether the afternoon or evening is preferred. Out of seven proposals received, I anticipate three to four interviews of one hour each.

MINUTES OF THE  
COMMON COUNCIL  
WORK SESSION

TOWN OF CAMP VERDE  
TOWN HALL

WEDNESDAY, DECEMBER 19, 1990, 6:30 P.M.

- 1) Call to Order - 6:30 p.m.
- 2) Roll Call - Carter Rogers, Woody Diehl, Tom Shaw, Tap Parsons, Marvin Reynolds, Jerry Taylor. Pat Kaminsky absent, called in sick.
- 3) Road Improvements Projects-Boot Hill, Apache Trail, Newton Lane:
  - a) Release to Proceed & Funding for Title Searches.
  - b) Release to Proceed for Right-of-way Corrective Actions/Acquisitions.

No public input. Town Engineer Todd Rockwell presented a status report.

- 4) Request for Proposals for Traffic Study Consultants - Selection of Consultants and Authorizations for Retainers and Policy for Award of Studies.

No public input. Planning Director Laura Kuhn and Manager Maynard provided information.

- 5) Proposed Ryal Canyon Bridge Project IGA with Yavapai County.

No public input. Manager Maynard and Engineer Rockwell reported on boundary issues.

- 6) NACOG Regional Transportation Study Assessment and request for \$500.00 contribution.

No public input.

- 7) Town Engineers Request for Authorization to Proceed with Salt Mine Road Cut-Off Surveys, Plats, and Legal Descriptions at an Estimated Cost of \$1,870.00

No public input. Engineer Rockwell answered some questions from the Council.

- 8) Town Engineers Request for Authorization to Proceed with Centerline Survey and Plan for Proposed Crossover Road from Finnie Flat to South Access Road at a cost not to exceed \$900.00.

No public input.

Work Session - December 19, 1990 - Page 2:

- 9) Ordinance 90-A49 Providing for the Manner of Exercising the Power of the Initiative and Referendum.

No public input. Assistant Manager Trewern and Attorney Ramsey reported on the effect of this proposal and the possible need for an emergency clause.

- 10) Secretary for Manager & Council, to include:  
a) Authorization of Position  
b) Approval of Job Description (Revised)  
c) Set Pay Grade & Target Date for Hiring  
d) Release to Advertise Position Opening and Hire.

No public input.

- 11) Policy on Auction Services

No public input.

- 12) Resignation of James Bullard from Verde River Corridor Steering Committee and Town Committee on Water Resources. Possible appointment of replacement.

No public input.

- 13) Resignation of JoAnn Taylor and Linda Hillyard from Library Advisory Commission and Possible appointment of replacement.

No public input.

- 14) Call to the Public

No public input.

- 15) Set Upcoming Meeting Dates, Time and Place

No public input.

- 16) Adjournment - 7:00 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Jay Trewern, Town Clerk

Carter Rogers

Work Session - December 19, 1990 - Page 2:

- 9) Ordinance 90-A49 Providing for the Manner of Exercising the Power of the Initiative and Referendum.

No public input. Assistant Manager Trewern and Attorney Ramsey reported on the effect of this proposal and the possible need for an emergency clause.

- 10) Secretary for Manager & Council, to include:  
a) Authorization of Position  
b) Approval of Job Description (Revised)  
c) Set Pay Grade & Target Date for Hiring  
d) Release to Advertise Position Opening and Hire.

No public input.

- 11) Policy on Auction Services

No public input.

- 12) Resignation of James Bullard from Verde River Corridor Steering Committee and Town Committee on Water Resources. Possible appointment of replacement.

No public input.

- 13) Resignation of JoAnn Taylor and Linda Hillyard from Library Advisory Commission and Possible appointment of replacement.

No public input.

- 14) Call to the Public

No public input.

- 15) Set Upcoming Meeting Dates, Time and Place

No public input.

- 16) Adjournment - 7:00 p.m.

Susan Marshall  
Susan Marshall, Recording Secretary

Jay Trewern, Town Clerk

Carter Rogers

MINUTES OF THE COMMON COUNCIL  
TOWN OF CAMP VERDE  
Camp Verde Town Hall  
REGULAR SESSION  
December 19, 1990  
7:00 p.m.

The Common Council of the Town of Camp Verde, Arizona met in Regular Session at the Camp Verde Town Hall on December 19, 1990 in order to conduct the Council's regular business. Mayor Rogers called the meeting to order at 7:00 p.m.

Roll Call:

Carter Rogers, Tap Parsons, Woody Diehl, Jerry Taylor, Tom Shaw and Marvin Reynolds

Absent:

Pat Kaminsky called in sick.

Also Present:

David Maynard, Town Manager; Jay Trewern, Assistant Town Manager; Ron Ramsey, Town Attorney; Doug Jones, Street Superintendent; Todd Rockwell, Town Engineer; Laura Kuhn, Planning & Zoning Director and Susan Marshall, Recording Secretary

Reynolds lead the Pledge of Allegiance.

Information & Updates:

Manager Maynard filed various reports with the Council.

Minutes of the Previous Meetings:

- a) Regular Session, December 5, 1990 7:00 p.m.
- b) Work Session, December 5, 1990 6:30 p.m.

On a motion by Shaw, seconded by Taylor, the Council voted unanimously to approve items a and b as presented.

Disbursements & Accounting - Standard Disbursements and Advance Approvals:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve the disbursements, dated December 19, 1990, as presented. On a motion by Reynolds, seconded by Taylor, the Council voted unanimously to approve the advance disbursements as presented.

Regular Session - December 19, 1990 - Page 2:

Road Improvement Projects-Boot Hill, Apache Trail, Newton Lane:

- a) Release to Proceed & Funding for Title Searches.
- b) Release to Proceed for Right-of-way Corrective Actions/Acquisitions.

On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to table any action on these items until the January 2, 1990 Regular Session.

Request for Proposals for Traffic Study Consultants - Selection of Consultants and Authorizations for Retainers and Policy for Award of Studies:

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to approve the four firms recommended by the Town Manager and the Planning & Zoning Director - Lee Engineering, BRW, Baker Engineering and JHK Associates for a \$10.00 annual retainer. On a motion by Diehl, seconded by Reynolds, the Council voted unanimously to approve the Policy for Award of Studies.

Proposed Ryal Canyon Bridge Project IGA With Yavapai County:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to table any action on this item until a Work Session can be held with the County.

NACOG Regional Transportation Study Assessment and Request for \$500.00 Contribution:

On a motion by Shaw, seconded by Diehl, the Council voted unanimously to approve the \$500.00 assessment fee to NACOG.

The meeting was recessed at 7:35 p.m. and reconvened at 7:45 p.m.

Town Engineers Request for Authorization to Proceed with Salt Mine Road Cut-Off Surveys, Plats, and Legal Descriptions at an Estimated Cost of \$1870.00:

On a motion by Reynolds, seconded by Taylor, the Council voted, with Diehl voting NO, to proceed with Salt Mine Road Cut-Off surveys, plats and legal descriptions after doing a traffic count.

Town Engineers Request for Authorization to Proceed with Centerline Survey and Plan for Proposed Crossover Road from Finnie Flat to South Access Road at a Cost not to Exceed \$900.00:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to approve to proceed.

Regular Session - December 19, 1990 - Page 3:

Ordinance 90-A49 Providing for the Manner of Exercising the Power of the Initiative and Referendum:

On a motion by Parsons, seconded by Diehl, the Council voted unanimously to adopt 90-A49 to include amendments discussed with the Town Attorney and to include the Emergency clause.

Secretary for Manager & Council, to include:

- a) Authorization of Position
- b) Approval of Job Description (Revised)
- c) Set Pay Grade & Target Date for Hiring
- d) Release to Advertise Position Opening and Hire.

On a motion by Parsons, seconded by Shaw, the Council voted, with Diehl voting NO, to attempt to fill the position of Executive Secretary in-house for a period of ten days at a Grade 19. On a motion by Taylor, seconded by Parsons, the Council voted unanimously to fill the vacated position as soon as possible if an in-house candidate was successful in obtaining the position of Executive Secretary to the Town Manager and Council.

Policy on Auction Services:

Review of the issue by Assistant Manager Trewern. On a motion by Diehl, seconded by Taylor, the Council voted unanimously to reject adoption of a policy.

Resignation of James Bullard from Verde River Corridor Steering Committee and Town Committee on Water Resources. Possible Appointment of Replacement:

On a motion by Parsons, seconded by Taylor, the Council voted unanimously to accept Mr. Bullard's resignation, with regrets, and to appoint Stan Bullard as his replacement.

Resignation of JoAnn Taylor and Linda Hillyard from Library Advisory and Possible Appointment of Replacement:

On a motion by Taylor, seconded by Reynolds, the Council voted unanimously to accept the resignations, with regrets and to refer this item to the Library Advisory Commission for recommendation of replacements.

Call To The Public:

Jim Davis, Camp Verde resident, expressed his concerns and requested the Council look into the Verde Ditch Waterway issue.



Regular Session - December 19, 1990 - Page 4:

Set Upcoming Meeting Dates, Time and Place:

The Council will meet at the Camp Verde Town Hall:

Work Session and Regular Meeting, January 2, 1991 6:30 and 7:00

Joint Work Session with Dept. of Commerce, P&Z Commission, P&Z Staff and Council Candidates to review changes to the General Plan on January 21, 1991 at 5:00 p.m.

Adjournment:

The meeting was adjourned at 8:30 p.m.

*Susan Marshall*

Susan Marshall, Recording Secretary

\_\_\_\_\_  
Jay Trewern, Town Clerk

CERTIFICATION:

*Carter Rogers*

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular/Special meeting of the Town Council of Camp Verde, Arizona held on the 19th day of December, 1990. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1990.

\_\_\_\_\_  
Jay Trewern, Town Clerk