

# May 2020 Monthly Report



Town Manager  
Russ Martin  
928-554-0001

## DEPARTMENT HEAD INFORMATION

Town Clerk	Cindy Pemberton	554-0021
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Corey Rowley	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Melinda Lee	554-0053
Risk Management	Carol Brown	554-0003
Human Resource Director	Brandy Cabrera	554-0011



## *Memorandum*

To: Mayor and Council  
From: Russ Martin, Town Manager  
Date: June 12, 2020  
Cc: Department Heads  
Re: Manager's report for the period ending May 31, 2020

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**1. *Develop a system for staff feedback through survey or other instrument.***

No progress has been made during the transition of HR during this past month.

**2. *Meet with Council quarterly to review progress made on budget priorities as set in strategic plan and adopted budgets.***

This will be scheduled for e-session on July 1.

**3. *Monthly provide progress on project priorities identified above in #2 and follow up/supervisory activities accomplished.***

Camp Verde Sports Complex – Prepared for consideration/agenda additional borrowing to complete Phase 1 as well as worked with Streets staff and Project Manager to schedule widening the entry to the park, continue with Arena group to coordinate this as well.

Arena – Planned for the widening while also reviewing expenditures and updating balance sheet.

**4. *Modernize Town Services through development of online services, digitizing and backup projects that will increase transparency and citizen usability of services in person and digitally.***

Training was completed in May for numerous staff at all levels who will be directly involved in final review and eventual updates to the web pages that should be ready in July. Significant all day training was offered so that as much as possible we are not over burdening any one individual with the responsibility and the knowledge to update going forward.

**5. *Complete HR and other staffing locational changes by July 1, 2020.***

Final stages of remodel are nearing completion, first part of June should be move in timeframe.

*For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001.*



# Office of the Town Clerk

May 2020

## Business License 2020

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	14	10	6	6	6							
Renewal Notices	76	78	58	54	50							
Renewals paid	46	44	33	71	56							
Total on File*	807	795	792	781	776							

## Business License 2019

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	16	14	9	13	5	10	7	11	13	7	5	7
Renewal notices	77	76	65	60	57	58	64	73	62	59	88	84
Total on File*	799	804	799	810	804	803	808	797	807	800	800	801

\*does not include Non-Profits or Special Event Vendors

## INFORMATION/RECORDS REQUEST 2020

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Requests 2020	8	10	7	4	11								
Number of Requests 2019	9	9	10	9	7	16	14	16	8	10	7	9	<b>124</b>
Number of Requests 2018	8	15	16	10	11	17	14	16	6	13	7	11	<b>131</b>
Number of Requests 2017	6	5	10	6	9	6	6	6	3	4	3	2	<b>51</b>
Number of Requests 2016	3	3	2	3	9	11	4	4	2	2	3	0	<b>46</b>

**Council Meetings:** 3 Council Meetings during the Month of May

**Records Request:** \* see attached log, there were 11 new requests in May. The Clerk's Office has only one 2019 records request pending.

**ELECTIONS:** Nomination Papers from write-in candidates are due June 25, 2020.

**MAY RECORDS REQUEST**

REQUEST #	DATE RECORD REQUESTED	PERSON REQUESTING RECORD	RECORD REQUESTED	RECORDS PROVIDED	WRITTEN	VERBAL	E-MAIL	DATE COMPLETED
20-30	5/11/20	C WISCHMEYER	COPY OF LETTER TO SEC OF TRANSPORTATION RE VERDE CONNECT	COMPLETE			X	5/12/2020
20-31	5/12/20	<a href="#">HOLDEN WILLITS PLC</a>	PUBLIC ROADS-MONTEZUMA CASTLE HWY-	IN PROGRESS				5/21/2020
20-32	5/12/20	PATTERSON	459 2nd STREET-PERMITS	COMPLETE				5/12/2020
20-33	5/14/20	<a href="#">C CLOUSTON</a>	PLOT PLAN	COMPLETE			X	5/15/2020
20-34	5/19/20	<a href="#">M FLICK</a>	ADDITION PERMITS 403-19-007U	COMPLETE	X			5/19/2020
20-35	5/20/20	<a href="#">A GOETTING</a>	E-MAILS CORRESPONDENCE MANY RIVERS BREWING & STEVE AYERS 01-01-2020 THRU 05-21-2020	NO RECORD	x			05-21-2020
20-36	5/20/20	<a href="#">A GOETTING</a>	E-MAILS CORRESPONDENCE KIM SCHONEK AND THE NATURE CONSERVANCY 01-01-2020- THRU 05-21-2020	<a href="#">COMPLETE-EMAILED LINK 69 EMAILS</a>	x			5/26/2020
20-37	5/20/20	<a href="#">A GOETTING</a>	E-MAILS CORRESPONDENCE SINAGUA MALT & STEVE AYERS	<a href="#">COMPLETE-EMAILED LINK 61 EMAILS</a>	x			5/26/2020
20-38	5/20/20	<a href="#">A GOETTING</a>	E-MAILS CORRESPONDENCE SBA-SMALL BUSINESS ADMIN & STEVE AYERS	<a href="#">COMPLETE-E-MAILED LINK 345 EMAILS</a>	x			05-26-2020
20-39	5/20/20	UNCLAIMED RECOVERED.COM	UNCLAIMED FUNDS	NO RECORD			X	5/21/2020
20-40	5/20/20	COUNCIL BUCHANAN	ARENA EFFORTS	<a href="#">COMPLETED</a>				5/26/2020

*Cindy Pemberton, Town Clerk*





# Town of Camp Verde

## May 2020 - Operations

	May 2019-2020 Activity	May 2019-2020 Budget	YTD 2019-2020 Activity	YTD 2019-2020 Budget	YTD 2018-2019 Activity
<b>01 - GENERAL FUND</b>					
<b>4 - Revenue</b>	<b>\$670,663.08</b>	<b>652,071.43</b>	<b>\$6,727,154.29</b>	<b>7,172,785.73</b>	<b>6,192,906.34</b>
000 - Non-Departmental	623,097.51	580,705.44	6,032,517.13	6,387,759.84	5,510,417.46
120 - Town Clerk	0.00	2,315.73	20,827.50	25,473.03	22,893.25
170 - Economic Development	0.00	833.00	62.00	9,163.00	10,246.59
300 - Municipal Court	\$11,423.76	12,911.50	\$118,922.17	142,026.50	127,255.35
400 - Public Works/Engineer	800.00	166.60	24,675.00	1,832.60	100.00
500 - Community Development	0.00	0.00	86.50	0.00	6.50
510 - Building Department	32,923.81	17,493.00	247,910.56	192,423.00	197,084.75
520 - Planning & Zoning	1,985.00	4,165.00	35,252.85	45,815.00	37,622.99
600 - Marshal's Department	718.00	16,809.94	151,539.70	184,909.34	157,498.71
610 - Animal Control	0.00	583.10	2,162.02	6,414.10	5,425.00
700 - Camp Verde Community Library	0.00	7,038.85	45,689.19	77,427.35	82,881.31
800 - Parks & Recreation	0.00	249.90	3,105.00	2,748.90	2,756.00
810 - Special Events	-65.00	3,489.00	18,023.95	38,379.00	0.00
820 - Heritage Pool	0.00	1,957.55	9,380.87	21,533.05	10,111.29
830 - Programming	-220.00	3,352.82	16,999.85	36,881.02	28,607.14
<b>5 - Expense</b>	<b>-575,751.60</b>	<b>-696,634.76</b>	<b>-7,061,274.89</b>	<b>-7,662,982.36</b>	<b>-6,819,589.08</b>
100 - Mayor & Council	2,973.22	4,097.51	39,430.84	45,072.61	40,868.82
110 - Town Manager	15,593.53	14,632.43	156,813.92	160,956.73	154,642.72
120 - Town Clerk	14,648.67	16,035.62	162,820.55	176,391.82	183,240.88
130 - Finance	18,075.98	27,812.56	306,811.71	305,938.16	298,778.92
140 - Human Resources	8,744.06	18,160.60	146,708.16	199,766.60	133,518.91
160 - Risk Management	61,993.92	29,931.71	342,609.78	329,248.81	337,187.95
170 - Economic Development	23,791.64	23,881.67	211,021.93	262,698.37	257,193.01
180 - Information Technology Services	1,152.75	17,384.71	191,331.19	191,231.81	193,705.55
300 - Municipal Court	29,495.77	38,124.68	355,647.54	419,371.48	363,136.70
400 - Public Works/Engineer	8,281.77	9,465.32	96,123.30	104,118.52	104,662.45
410 - Storm Water Management	6,941.63	11,645.71	100,801.56	128,102.81	132,416.50
420 - Maintenance	51,638.94	64,050.14	635,860.77	704,551.54	595,733.97
500 - Community Development	\$7,656.37	10,750.65	\$105,306.87	118,257.15	109,389.02
510 - Building Department	11,287.92	21,735.00	216,062.99	239,085.00	219,881.24
520 - Planning & Zoning	10,598.67	6,338.67	58,702.31	69,725.37	65,426.13
540 - Code Enforcement	5,704.74	6,875.96	57,895.36	75,635.56	66,844.21
600 - Marshal's Department	219,682.13	253,849.24	2,736,952.35	2,792,341.64	2,497,999.02
610 - Animal Control	4,552.77	5,527.73	26,485.97	60,805.03	48,453.95
700 - Camp Verde Community Library	43,720.05	47,054.47	499,618.04	517,599.17	479,779.23
800 - Parks & Recreation	8,564.43	11,830.62	123,287.81	130,136.82	130,144.53
810 - Special Events	2,544.58	7,567.36	59,774.54	83,240.96	0.00
820 - Heritage Pool	4,085.68	10,278.31	101,846.66	113,061.41	88,507.78
830 - Programming	7,443.20	11,987.25	102,299.70	131,859.75	97,409.46
999 - Non-Departmental	6,579.18	27,616.84	227,061.04	303,785.24	220,668.13
<b>01 - GENERAL FUND Totals:</b>	<b>\$94,911.48</b>	<b>-44,563.33</b>	<b>-\$334,120.60</b>	<b>-490,196.63</b>	<b>-626,682.74</b>
<b>20 - HURF/STREETS FUND</b>					
<b>4 - Revenue</b>	<b>76,254.67</b>	<b>63,003.96</b>	<b>790,233.25</b>	<b>693,043.56</b>	<b>151,410.71</b>
480 - HURF	76,254.67	63,003.96	790,233.25	693,043.56	151,410.71
<b>5 - Expense</b>	<b>-52,988.94</b>	<b>-59,312.03</b>	<b>-616,527.58</b>	<b>-652,432.33</b>	<b>-875,582.08</b>
480 - HURF	52,988.94	59,312.03	616,527.58	652,432.33	875,582.08
<b>20 - HURF/STREETS FUND Totals:</b>	<b>23,265.73</b>	<b>3,691.93</b>	<b>173,705.67</b>	<b>40,611.23</b>	<b>-724,171.37</b>
<b>31 - SEWER</b>					
<b>4 - Revenue</b>	<b>144,319.29</b>	<b>673,824.77</b>	<b>2,043,719.87</b>	<b>7,412,072.47</b>	<b>1,345,942.93</b>
490 - Sewer	144,319.29	673,824.77	2,043,719.87	7,412,072.47	1,345,942.93
<b>5 - Expense</b>	<b>-481,592.65</b>	<b>-696,954.41</b>	<b>-2,982,951.22</b>	<b>-7,666,498.51</b>	<b>-2,447,423.90</b>
490 - Sewer	481,592.65	696,954.41	2,982,951.22	7,666,498.51	2,447,423.90
<b>31 - SEWER Totals:</b>	<b>-337,273.36</b>	<b>-23,129.64</b>	<b>-939,231.35</b>	<b>-254,426.04</b>	<b>-1,101,480.97</b>



# Town of Camp Verde

## May 2020 - CIP Funds

	May 2019-2020 Activity	May 2019-2020 Budget	YTD 2019-2020 Activity	YTD 2019-2020 Budget	YTD 2018-2019 Activity
<b>03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND</b>					
<b>Revenue</b>					
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	500,000.00
OPERATING TRANSFERS IN - GENERAL FUND	0.00	58,060.10	204,554.50	638,661.10	515,000.00
OPERATING TRANSFER IN - FED GRANTS	0.00	21,029.08	0.00	231,319.88	0.00
OPERATING TRANSFERS IN - HURF	0.00	0.00	0.00	0.00	500,000.00
<b>Revenue Totals:</b>	<b>0.00</b>	<b>79,089.18</b>	<b>204,554.50</b>	<b>869,980.98</b>	<b>1,515,000.00</b>
<b>Expense</b>					
EQUIPMENT	0.00	51,099.88	0.00	562,098.68	0.00
COMPUTER/NETWORK INFRASTRUCTURE	0.00	0.00	11,100.00	0.00	0.00
LAND	0.00	0.00	0.00	0.00	210,482.46
REZZONICO PARK IMPROVEMENTS	0.00	0.00	1,603.55	0.00	35,359.62
INFRASTRUCTURE / MAINT	0.00	0.00	1,324.17	0.00	0.00
NETWORK EQUIPMENT	0.00	0.00	0.00	0.00	10,453.30
STORMWATER PROJECTS	0.00	1,640.17	0.00	18,041.87	7,494.37
BUILDING MAINT	0.00	3,690.10	0.00	40,591.10	27,600.51
PARK FACILITIES MAINTENANCE	0.00	1,895.40	0.00	20,849.40	9,503.33
TOWN KITCHEN REMODEL	0.00	0.00	4,760.00	0.00	5,505.00
EQUIPMENT	0.00	0.00	0.00	0.00	15,254.03
EQUIPMENT	0.00	0.00	0.00	0.00	458,861.94
FINNIE FLAT STREETScape	0.00	1,280.23	0.00	14,082.53	0.00
STREET CONSTRUCTION	0.00	27,094.40	0.00	298,038.40	1,942.47
STREET PAVING & MAINT	0.00	16,410.10	0.00	180,511.10	577,464.98
VEHICLES	0.00	0.00	0.00	0.00	21,829.17
EQUIPMENT	0.00	0.00	0.00	0.00	83,908.12
CVMO PROPERTY & EVIDENCE	0.00	0.00	0.00	0.00	27,408.68
VEHICLES	0.00	0.00	0.00	0.00	38,768.93
BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	6,825.38
PROJECTS/PROGRAMS DEVELOPMENT	0.00	0.00	33,333.51	0.00	8,278.80
PARKS EQUIPMENT	0.00	0.00	33,152.00	0.00	43,276.80
INFRASTRUCTURE	9,944.57	0.00	9,944.57	0.00	0.00
LAND	0.00	0.00	60,000.00	0.00	0.00
LAND IMPROVEMENTS - RODEO ARENA	234.00	0.00	208,407.72	0.00	0.00
<b>Expense Totals:</b>	<b>10,178.57</b>	<b>103,110.28</b>	<b>363,625.52</b>	<b>1,134,213.08</b>	<b>1,590,217.89</b>
<b>03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND Totals:</b>	<b>-10,178.57</b>	<b>-24,021.10</b>	<b>-159,071.02</b>	<b>-264,232.10</b>	<b>-75,217.89</b>
<b>04 - PARKS FUND</b>					
<b>Revenue</b>					
04-800 BOND ISSUE	0.00	72,471.00	0.00	797,181.00	0.00
<b>Revenue Totals:</b>	<b>0.00</b>	<b>72,471.00</b>	<b>0.00</b>	<b>797,181.00</b>	<b>0.00</b>
<b>Expense</b>					
04-800 EQUIPMENT	19,500.00	0.00	19,500.00	0.00	33,770.00
04-800 INFRASTRUCTURE	287,000.00	332,352.25	318,794.92	3,655,874.75	633,753.83
04-800 BUILDINGS	0.00	0.00	22,480.00	0.00	6,230.00
04-800 LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	1,921,827.83
<b>Expense Totals:</b>	<b>306,500.00</b>	<b>332,352.25</b>	<b>360,774.92</b>	<b>3,655,874.75</b>	<b>2,595,581.66</b>
<b>04 - PARKS FUND Totals:</b>	<b>-306,500.00</b>	<b>-259,881.25</b>	<b>-360,774.92</b>	<b>-2,858,693.75</b>	<b>-2,595,581.66</b>

# Town of Camp Verde

## Revenue Drivers

May 2020

Sources*	May-20	In/De %	Apr-20	Mar-20	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	314,193	-4%	327,591	335,207	317,268	338,629	(234,973)	13,283	22,841
City .65% Increase	61,331	-3%	63,124	64,549	60,889	65,183	(47,242)	(925)	4,688
State Sales Tax	83,621	-13%	96,244	94,778	96,598	114,508	(197,006)	2,683	25,518
VLT	59,934	14%	52,741	70,144	66,571	68,775	(24,247)	753	16,890
URS	121,114	0%	121,114	121,114	121,114	123,544	(26,734)	8,077	29,021
HURF	61,219	-20%	76,255	82,666	79,762	80,517	(8,306)	(1,982)	16,570
Sewer User Fees	106,486	1%	105,378	105,741	104,008	95,950	88,636	15,431	31,508
<b>TOTAL</b>	<b>807,897</b>		<b>842,446</b>	<b>874,198</b>	<b>846,208</b>	<b>887,106</b>	<b>(449,873)</b>	<b>37,321</b>	<b>147,036</b>

\* - The above revenue sources (less HURF & Sewer) represent approximately **87%** of the Town's General Fund operating revenues.

**FYTD Avg:** Fiscal year-to-date Average. The average monthly amount for this fiscal year.

**Bud/Month:** This year's monthly budget.

**YTD Bud +/-:** Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

**LYM Avg +/-:** Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

**L5YM Avg +/-:** Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 3 year average).





**CAMP VERDE MARSHAL'S  
OFFICE  
Monthly Report  
May  
2020**



**Volunteers in Policing (VIPs):**

- VIPs suspended to due COVID-19 restrictions

**Patrol:**

- Patrol participated in “High Risk Stop”
- Detective Richardson attended “Crime Scene Management” training in Prescott

**Administration:**

- Tisha Ivey was hired as a full-time dispatcher

## MAY 2020

### Law Incident Comparison, by Most Serious Offenses Codes

Offense	Totals for Dates		Differences	
	May 2019	May 2020	Number	Percent
30DY 30 DAY HOLD	0	1	1	0.0%
ABAN ABANDONED VEHICLE	3	2	-1	-33.3%
AFRM ASSAULT, FIREARM	1	0	-1	-100.0%
ALAR ALARM	27	17	-10	-37.0%
ANBI ANIMAL BITE	3	2	-1	-33.3%
ANCR ANIMAL CRUELTY/ABUSE	1	1	0	0.0%
ANNO ANIMAL NOISE	4	2	-2	-50.0%
ANPR ANIMAL PROBLEM	87	30	-57	-65.5%
AOFF ALCOHOL OFFENSE	3	0	-3	-100.0%
AOWP ASSAULT, OTHER WEAPON	1	2	1	100.0%
ASIM ASSAULT, SIMPLE	2	6	4	200.0%
ASST AGENCY ASSIST	52	63	11	21.1%
ATL ATTEMPT TO LOCATE	32	27	-5	-15.6%
BNAF BURGLARY, NON-RES, ATT FORC EN	1	1	0	0.0%
BNUE BURGLARY, NON-RES, UNLAWF ENT	1	1	0	0.0%
BRUE BURGLARY, RESIDENT, UNLAWF ENT	4	3	-1	-25.0%
CDIS CITIZEN DISPUTE	2	2	0	0.0%
CHAN CHILD ABUSE OR NEGLECT	2	1	-1	-50.0%
CINT CUSTODIAL INTERFERENCE	0	2	2	0.0%
CITA CITIZEN ASSIST	72	96	24	33.3%
CIVI CIVIL PROBLEM	6	3	-3	-50.0%
CMID CRIMINAL DAMAGE	3	1	-2	-66.7%
COCT CONTEMPT OF COURT	3	0	-3	-100.0%
CSPM CONT SUBST/POSSESSION MARIJUAN	2	3	1	50.0%
CSPO CONTROLLED SUBST/POSSESSION	1	3	2	200.0%
CSPP CONT SUB/POSSESS/PARAPHERNALIA	1	0	-1	-100.0%

CSSO CONT SUB SALE/MANUF/OTHER	1	2	1	100.0%
CSSS CONT SUB/SALE/MANUF/SYNTHETICS	1	0	-1	-100.0%
DBOD DEAD BODY	2	5	3	150.0%
DCON DISORDERLY CONDUCT	6	12	6	100.0%
DOMV DOMESTIC VIOLENCE	9	14	5	55.6%
DUI DUI ALCOHOL OR DRUGS	4	0	-4	-100.0%
ENDG ENDANGERMENT	2	1	-1	-50.0%
ERR ERROR DR	4	4	0	0.0%
ESCO ESCORT	1	0	-1	-100.0%
FATM FRAUD, CREDIT CARD/ATM	2	3	1	50.0%
FIMP FRAUD, IMPERSONATION	1	2	1	100.0%
FIRE FIRE	0	1	1	0.0%
FRAU FRAUD OTHER	7	6	-1	-14.3%
GOA GONE ON ARRIVAL	2	1	-1	-50.0%
HARA HARASSMENT	8	7	-1	-12.5%
IDEN IDENTITY THEFT	0	1	1	0.0%
INTP INTOXICATED PERSON	1	0	-1	-100.0%
JRUN JUVENILE RUNAWAY	2	1	-1	-50.0%
JUVP JUVENILE PROBLEM	3	11	8	266.7%
K9A K9 PATROL/ACTIVITY	1	1	0	0.0%
LFPR LOST OR FOUND PROPERTY	11	12	1	9.1%
LOIT LOITERING	1	0	-1	-100.0%
LPPH LITTERING/POLLUTION PROBLEM	1	0	-1	-100.0%
MPER MISSING PERSON	2	1	-1	-50.0%
NDTB NOISE DISTURBANCE	13	13	0	0.0%
NICB NATIONAL INSUR CRIME BUREAU	2	0	-2	-100.0%
OFI OFFICER INFORMATION	27	29	2	7.4%
PARK PARKING PROBLEM	4	4	0	0.0%
PHB PHLEBOTOMY	0	2	2	0.0%
PORN PORNOGRAPHY PROBLEM	0	1	1	0.0%
PROB PROBATION/PAROLE VIOLATION	1	0	-1	-100.0%
PROS PROSTITUTION	0	1	1	0.0%
PWAT PROPERTY WATCH	2	2	0	0.0%
RESP RECOVERED STOLEN PROPERTY	1	0	-1	-100.0%
RSVE RECOVERED STOLEN VEHICLE	1	0	-1	-100.0%
SERV SERVE PAPERS	9	0	-9	-100.0%
SOFF SEX OFFENSE	1	0	-1	-100.0%
SUIC SUICIDE	0	1	1	0.0%
SUIT SUICIDE THREAT	1	3	2	200.0%
SUSP SUSPICIOUS	38	46	8	21.1%
TAFa TRAFFIC ACCIDENT, FATAL	1	0	-1	-100.0%
TAHR TRAFFIC ACCIDENT, HIT AND RUN	1	1	0	0.0%
TAPD TRAFFIC ACCIDENT, PROP DAMAGE	7	10	3	42.9%
TAPI TRAFFIC ACCIDENT, PERSON INJRY	4	0	-4	-100.0%
TCV TOWN CODE VIOLATION	1	2	1	100.0%
TEST TEST CODE FOR CDPD	1	0	-1	-100.0%
THAZ TRAFFIC HAZARD	16	9	-7	-43.8%
THRE THREATENING	5	3	-2	-40.0%
TOBP TOBACCO PROBLEM	1	0	-1	-100.0%
TOFF TRAFFIC OFFENSE	182	83	-99	-54.4%
TPBC THEFT, PROPERTY, BICYCLE	2	0	-2	-100.0%
TPOT THEFT, PROPERTY, OTHER	10	12	2	20.0%
TPPD TRAFF PRIV PROP DAMAGE	4	0	-4	-100.0%
TPSH THEFT, PROPERTY, SHOPLIFTING	2	2	0	0.0%
TPVP THEFT, PROPERTY, VEHICLE PARTS	0	1	1	0.0%
TRES TRESPASSING	12	5	-7	-58.3%
TVAU THEFT, VEHICLE, AUTOMOBILE	3	0	-3	-100.0%

UBUR UNLAWFUL BURNING	0	1	1	0.0%
UNKL UNKNOWN PROBLEM, LAW	27	10	-17	-63.0%
UNSP UNSECURE PREMISES	0	1	1	0.0%
VAND CRIMINAL DAMAGE	2	6	4	200.0%
VIIN VEHICLE SERIAL # INSPECTION	0	1	1	0.0%
VIOL VIOLATION OF COURT ORDER	1	2	1	100.0%
WARR WARRANT ARREST	1	2	1	100.0%
WEAP WEAPONS OFFENSE	1	0	-1	-100.0%
WELF WELFARE CHECK	4	13	9	225.0%
WOFF WEAPONS OFFENSE	2	2	0	0.0%
-----				
Totals:	776	622	-154	-19.9%

Report includes:

First date range between `00:00:00 05/01/19` and `23:59:59 05/30/19`

Second date range between `00:00:00 05/01/20` and `23:59:59 05/30/20`

All agencies matching `CVMO`

All dispositions

All clearance codes

All offenses observed

All offenses reported

All offense codes

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## **Public Works Monthly Report**

**May 2020**

### **Engineering: Ron, Troy, & Dorie**

- Created Various Work Orders for All Town Departments
- Staff Attended Council Meetings and Work Sessions VIA ZOOM
- Ron attended Department Head meeting
- Commercial Project's; Plan Review and Comments to Com-Dev.
- Second Phase of Sports Complex is still on schedule.
- COVID-19: rotating, in-office schedules for each department
- Park Funding/Borrowing discussions

### **Streets Division:**

- Clean and fix Windy Point on Salt Mine Rd
- Haul Material from Windy Point
- Patch pot holes
- Work orders
- Clean new park road
- Work to widen sewer department road
- Work to widen arena road
- Install culverts on the Arena road
- Build retention pond
- Clean trees from right of way
- Pick up dead animals

### **Parks and Recreation:**

- May was a very transitional month for Parks & Rec. After essentially shutting down most of our programs and searching for guidance we began to plan for the reopening and adaptation of pretty much our entire programming efforts.
- Staff has spent many hours participating in zoom conferences, researching guidelines and best practices, attending State and National video forums as well as local discussions covering all aspects of the recreation spectrum in preparation for developing reopening plans.
- We were able to reopen some of our exercise programs in late May including Yoga, Spinning, Pop/Pilates Fusion and Pilates.
- In addition we worked to reopen the Saturday Farmer's Market in compliance with restrictions. We also supported Bread of Life in their expanded Food Bank operations and provided outdoor meeting space for a church group to hold social distancing and remote services.
- Our main focus in planning and operations for the month of May concentrated on three priority areas:
  - Planning for reopening the Heritage Pool
  - Planning for reopening Summer Day Camp
  - Determining a direction for Corn Fest
- The Heritage Pool focused on three areas; Developing strategies for dealing with the Federal & State guidelines for compliance, Staff hiring and training, especially lifeguards, and physical plant improvements which were handled by our Maintenance Division. A target opening date of June 13 was established as pool guidance and easing of restrictions were not available until mid-May. We were able to hire a Pool Supervisor with extensive aquatic and life experience to help us with the details of opening and supervise operations.
- Summer Day camp guidance was also slow in being available but it was felt that June 8 was an attainable opening date, only 1 week late. With three returning staff the planning and training was made easier. It is anticipated that the camp will be in greater demand for various reasons during this time.
- P&R staff developed some Corn Fest alternatives and met with Town Manager Russ Martin & Public Works Director Ron Long for guidance. A basic plan of options was decided on and planning will continue for Corn fest 2020.
- The changing nature of society's response to COVID-19 and delay in available guidance has made planning for operations moving forward an extremely difficult task. P&R staff

have all worked very hard and creatively during this time to stay informed and make progress toward safe programming for the public, which has required a re-examination of essentially all P&R policies and procedures around programming and facilities in order to comply with new requirements.

#### **Maintenance Division:**

- COVID-19 Cleaned and sanitized Public areas regularly
- Work orders for all Town Departments.
- Third Filter at the pool, new pool drain and lights and automatic water filler installed.
- Installed Plexiglas for covid-19 protection in various areas of each Departments
- Installed new signs at Rustlers Trail.
- Installed new directional signs at CVMO.
- Rearranged tables at Ramada for Social distancing standards.
- Tables and cook shack power washed/sanitized.
- Fixed all swamp coolers and installed one at lower shop.
- Weeds removed from the pathway on the north end of the Sports complex.

#### **Wastewater Plant:**

- Tasked with 53 Blue Stakes for the month.
- Received 276,230 gallons of septage from septage haulers this month.
- Average Effluent flow of gallons per day, still on target.
- Chlorine contact chambers in place. We have ordered the Chlorinator and De-Chlorinator. Should be finished end of June.
- Hooked up Disc. Filter Valves to operate at computer SCADA.
- Started New COVID 19 Schedule April 1<sup>st</sup>. (Split crew into two teams).
- Coordinate with Construction crews (Rodeo Staff, Tierra Verde, MulCaire, Etc.)
- Drying beds Project still on schedule.
- Crew still learning the UV System.
- Cleanout Plant Drain W/ Vac Truck.
- Chris Schrouder moved from the Maintenance Crew to Wastewater. He is learning well, and loves his new position.

**CAMP VERDE MUNICIPAL COURT  
MONTHLY TRANSMITTAL**

Date: June 22, 2020  
Check #: 6203

Reporting Month: May 2020  
Total Amount of Check: \$26,825.80

**RECEIVED/TO BE ALLOCATED TO ACCOUNTS BELOW:**

Received by and date: \_\_\_\_\_

01-300-40-413000 Fines/Fees/Forfeitures- <b>before the check requests</b> below	<u>\$25,462.32</u>
01-300-40-431000 Court Apt-Atty. Reimbursement	\$0.00
05-310-40-413100 Local JCEF Fund	\$210.63
05-330-40-413300 Court Enhancement Fund	\$746.01
19-601-40-413000 Camp Verde Marshal's Safety Equip. Fund <b>(\$150.43)</b> 28-4139 License Plate violation <b>(\$255.44)</b> 28-2533 registration violation <b>0.00)</b> 2011 additional assessment citing agency share <b>(\$0.00)</b>	\$405.87
19-540-40-413000 Camp Verde Code Enforcement Sfty. Equip fund 2011 additional assessment citing agency share <b>(\$0.97)</b>	\$.97

***CHECK REQUESTS***

**To be written to County Treasurer, Law Enforcement Agencies and the State Treasurer**

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. (2011 additional assessment <b>\$11.08</b> ) (Suspended plates fee <b>\$0.00</b> )	\$11.08	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund (City incarceration fee <b>\$153.14</b> ) <b>GL#2-003-10-34324</b> (Add'l assessment fee Justice Court share <b>\$45.00</b> ) <b>GL#3-900-40-35196</b>	\$198.14	01-300-40-413000
000117	Arizona State Treasurer	\$15,273.32	01-300-40-413000
003583	Arizona Department of Public Safety Equip. Fund (2011 Additional assessment fund <b>\$17.24</b> )	\$17.24	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000
003313	Cottonwood Police Dept Safety Equipment Fund 2011 Additional assessment fund	\$0.00	01-300-40-413000



2011 Officer Safety Equip - Sheriff	ZOS 2011 Additional Assessment (County Citing Agency)	2-21-63	
2011 Officer Safety Equip - DPS	ZOS State Citing Agencies - 2011 Additional Assessment	2-15-32	\$17.24
2011 Officer Safety Equip - MVD/ADOT	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	
2011 Officer Safety Equip - Game & Fish	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	
2011 Officer Safety Equip - ROC	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	
2011 Officer Safety Equip - Border Patrol	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	
2011 Officer Safety Equip - Animal Control	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	\$150.43
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)19-601-40-413000	ZSLPX/ZHRFC 28-4139 LICENSE PLATE VIOLATION	4-23-02	\$255.44
2011 officer safety Equip- Code Enforcement 19-540-40-413000	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	\$0.97
2011 Officer Safety Equip - College PD	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	
2011 Officer Safety Equip - Fire Dept	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	
2011 officer Safety Equip - Cottonwood PD	ZOS 2011 Additional Assessment- Citing Agency Share	2-51-03	
2011 Officer Safety Equip - Tribal	ZOS 2011 Additional Assessment - Citing Agency Share	2-51-03	\$11.08
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	28-4139 license plate violation to Citing Agency	2-51-02	
<b>SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance</b>			<b>\$435.16</b>
Court Appt Attorney Fee Local	Court Appointed counsel fee	4-39-84	\$0.00
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT Indigent Defense Attorney Fees (In County)	2-31-01	\$0.00
Confidential address- ARS 12-116.04	ZCAA2 Add Confidentiality Progrm Assessment - Local Portion	4-29-22	\$2.15
Defensive Driving School Fee - 28-3396	ZDDS Court Defensive Driving School Fee	4-31-01	\$180.00
Deferred Prosecution Fees	ZDEFP Deferred Prosecution Fee	4-31-02	\$575.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE Civil Traffic Fines	4-21-10	\$2,498.90
	ZFINE LOCAL CIVIL TRAFFIC-CV	4-49-07 4-49-05	
	ZFINE Other Civil Penalties	4-21-90	
	ZFINE Criminal Traffic Fines (DUI)	4-22-10	\$402.97
	ZFINE Criminal Traffic Fines (Non-DUI)	4-22-20	\$1,216.65
	ZFINE Criminal Fines - Non-Traffic	4-22-30	\$1,471.78
	ZFINE Generic Base Fine	4-21-95	\$1,305.65
	ZFINE PETTY OFFENSES	4-55-01	\$22.30
	ZFINE OFFENSES CR	4-59-04	\$44.59
28-2533 - Out-of-State Plates (20% Base Fine to PD)	ZHRFX/ZHRFC 28-2533 Registration Violation	4-23-01	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF Bond Forfeitures	4-91-03	
	ZOVER Cash Over/Short	4-91-01	
	ZOVF Non-Refundable Overpayments	4-91-02	\$0.43
Public Defender Fee - 11-584 (\$25.00)			
Local Costs/Fee Warrant Default Fees	ZLCL Other Clerk Fees	4-39-09	\$24.66
	ZLCL Document Copy Fees	4-39-01	
	ZLCL Proceeding (Transcript) Fees (Electronic Media)	4-39-02	
	ZDEF DEFAULT FEE	4-32-01	\$768.50
	ZWAR WARRANT FEE	4-32-03	\$1,448.96
Bonds Forfeited to General Fund	ZFORF Bond Forfeitures	4-91-03	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC Title 22 Filing and Answer Fees (General Fund)	4-11-01	
	ZMISC Title 22 Other Fees (General Fund)	4-11-02	
Bank Fees -From Cbk/prev mon bank statement			
Bank Fee - Checks Ordered			
<b>SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000</b>			<b>\$9,962.54</b>
Court Enhancement Fee	ZCTEF Court Enhancement Fee	4-30-04	\$746.01
<b>SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300</b>			<b>\$746.01</b>
LOCAL Time Payment JCEF - 12-116	ZLCL Time Payment Fees (Local JCEF)	4-13-03	\$207.81
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZLCLF Title 22 Filing and Answer Fees (Local JCEF)	4-13-01	
	ZLCLF Title 22 Other Fees (Local JCEF)	4-13-02	\$2.82
<b>SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100</b>			<b>\$210.63</b>
<b>Total Revenue</b>			<b>\$26,825.80</b>



MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		0.00
Received During Current Month	HOLD/UNAPPLIED/OVRPYMNTS	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		\$0.00
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$1,890.06
Disbursed During Current Month	5003	(\$1,848.04)
Balance at End of Current Month		\$42.02
BOND REPORT		
Bonds Carried Forward from Previous Month		\$1,700.00
Bonds Received During Current Month	ZBND	\$0.00
Bonds Forfeited During Current Month	Pg 3 Total	
Bonds Escheated 2011:		
Bond Voided		\$0.00
Bonds Transferred	fee book	
Bonds Refunded During Current Month	5079	(\$200.00)
Bonds Balance at End of Current Month: open bonds		\$1,500.00
TOTAL PASS THROUGH MONIES		\$1,542.02

I, Hon. Paul A. Schlegel, presiding Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

May-20

*Paul A. Schlegel*

Judge Paul A. Schlegel

*6-23-20*

Date

**MONTHLY REVENUE REMITTANCE REPORT**

**CAMP VERDE MUNICIPAL COURT-May 2020**

Account Description & Statute	AJACS Acct Description	AJACS GL Acct #'s	Total Distribution
Arson Detection reward fund; ARS §41-2167	ZADRF ADRF - Title 22 Fees	2-13-05	
Confidential address- ARS 12-116.04	ZCAA1 Address Confidentiality Program Assessment	2-15-33	\$41.14
CEF 10% of Base Fine - 16-954C	ZCEF CEF Penalty Assessment Not from DPS Photo Enforcement	2-14-03	\$825.05
CJEF 47% of Base Fine - 12-116.01A	ZCJEF CJEF Penalty Assessment	2-14-01	\$3,641.93
Child Restraint - 28-907C	ZCPRF Child Passenger Restraint Fund	2-11-11	
Drug & Gang Enforcement - 13-811C	ZDECF Drug & Gang Enforcement Account	2-11-25	\$1,090.99
Drug fines comm punish prgm 13-821 12-299	ZCPP Drug fines comm punish prgm	2-11-26	\$109.63
DNA 3% of Base Fine - 12-116.01C	ZDNAS DNA Penalty Assessment	2-14-05	\$110.65
DPS FORENSIC FUND effective 7-1-18	ZADPS FORENSIC FUND	214-08	\$383.51
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA DUI Abatement Fund Assessment	2-15-11	\$250.00
Domestic Violence Shelter Fund 12-116.06	ZDVSF Domestic Violence Assessment	2-15-34	\$43.30
FARE Legacy Special Collections (19%)	ZFAR1 FARE Special Collections Fee	2-13-23	\$752.86
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2 FARE Delinquency Fee	2-13-22	\$250.32
FARE Delinquency Fee (\$49.00 Fee)	ZFAR4 FARE Delinquency Fee	2-13-24	\$629.34
FARE Enhanced Special Collections (19.5%)	ZFAR3 Enhanced special collections fee	2-13-25	\$1,135.32
FTGF 7% of Base Fine - 12-116.01B	ZFTGS FTG Penalty Assessment	2-14-04	\$577.50
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF Wildlife Theft Prevention Fund	2-11-74	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF1 Highway User Revenue Fund (Weight Violations)	2-11-35	
	ZHRF3 Highway User Revenue Fund (Registration Violations)	2-11-36	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD Civil Penalty - Registration Violations	2-12-61	
STATE Time Payment JCEF - 12-116	ZICS JCEF - Time Payment Fee	2-13-52	\$326.55
	ZICS JCEF - Time Payment Fee - Public Defender Training Fund	2-13-53	\$59.37
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZICSF JCEF - Title 22 Fees	2-13-51	\$6.52
MSEF 13% of Base Fine - 12-116.02A	ZICSF MSEF PENALTY ASSESSMENT	2-14-02	\$1,081.62
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1 2011 Additional Assessment	2-15-31	\$359.79
Prison Construction & Operations Fund - 41-1651	ZPCOF Prison Construction and Operations Fund Assessment	2-15-13	\$817.00
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRSU/ZPRS6 JCEF Probation Assessment - ST	2-14-06	\$900.40
Probation Surcharge 2009 - 12-114.01 (\$10.00)			
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU JCEF Probation Assessment - Cnty	2-21-01	
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZPSEF Public Safety Equipment Fund Assessment	2-15-14	\$1,361.58
Registrar of Contractors	ZRCA Registrar of Contractors License Viniations	2-11-66	
State Highway Fund - 28-710A	ZSHWY State Highway Work Zone Additional Assessment	2-15-21	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH Technical Registration Fund Assessment	2-15-35	
State Highway Work Zone Fund - 28-710B	ZSHWZ State Highway Work Zone Safety Additional Assessment	2-15-22	
victims rights enf assmnt fund (100%)	ZVREA Victim Rights Enforcement Fund	2-15-37	\$87.39
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD Civil Penalty - Suspd/Display License Plate Violations	2-12-62	
VICITIM COMPENSATION AND ASSISTANCE FUND	ZVCAF VICTIM COMPENSATION AND ASSISTANCE FUND	2-15-43	\$118.43
VICTIMS RIGHTS FUND	ZVRF VICTIMS RIGHTS FUND	2-15-44	\$196.86
ZPOTE PEACE OFFICER TRAINING EQPT FUND 1-2019	ZPOTE PEACE OFFICER TRAINING EQPT FUND	2-15-42	\$116.27
<b>SUBTOTAL - STATE REVENUE Remitted to City Finance</b>			<b>\$15,273.32</b>
Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF City Incarceration Fee	4-33-21	\$153.14
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2 2011 Additional Assessment (Justice Courts Share)	2-21-53	\$45.00
<b>SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance</b>			<b>\$198.14</b>



	Column ID	1	2	3	4	5	6	7
LINE ID	CASE TYPE	Begin Pending		New Filing	Transfer In	Reopened	Reactivated	Entry of Judgment
		Active	Inactive					
<b>Section - 1 Civil</b>								
A	Small Claims	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
B	Forcible Detainer / Eviction Action	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
C	Tort	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
D	Contract	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
E	Debt-Seller Plaintiff	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
F	Other Civil	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
G	Total Civil Complaints	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Section - 2 Domestic Violence &amp; Harassment Petitions</b>								
A	Civil Emergency Order of Protection	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
B	Civil Order of Protection	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
C	Injunction Against Harassment	<u>5</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
D	Injunction Against Workplace Harassment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Section - 3 Special Case Characteristics</b>								
A	Self Represented Litigants	<u>8</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
B	Interpreter Provided	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Limited Jurisdiction Courts**  
**Misdemeanor, Criminal And Civil Traffic Caseload Summary By Charge**  
 CAMP VERDE MUNICIPAL COURT - 1354

START DATE : 5/1/2020      END DATE :5/31/2020

Misdemeanor Criminal and Civil Traffic Caseload Summary by Charge		INCOMING				OUTGOING				
Column ID		1	2	3	4	5	6	7	8	9
LINE ID	CASE TYPE	New Filing & Transfers In	Reopened	Reactivated	Total Charges Incoming	Terminations			Placed on Inactive Status	Total Charges Outgoing
						Entry of Judgment	Default Judgment	Reopened		
<b>Section - 1 Misdemeanor</b>										
<b>Person</b>										
A	Person-Sex Offenses	0	0	0	0	0	0	0	0	0
B	Person-Kidnapping	0	0	0	0	0	0	0	0	0
C	Person-Aggravated Assaults	0	0	0	0	0	0	0	0	0
D	Person-Other Assaults	11	0	0	11	3	0	0	1	4
<b>Property</b>										
E	Property-Burglary	0	0	0	0	0	0	0	0	0
F	Property-Auto Theft	0	0	0	0	0	0	0	0	0
G	Property-Other	13	0	3	16	5	0	0	4	9
<b>Other</b>										
H	Drug Possession/Paraphernalia	2	2	0	4	4	0	2	0	6
I	Weapons	0	0	0	0	0	0	0	0	0
J	Public Order	16	0	0	16	3	0	0	1	4
K	Interfering With Judicial Proceedings	3	0	1	4	0	0	0	1	1
L	Failure to Appear/Misd&CrimTraffic	3	0	0	3	1	0	0	0	1
M	Petty Offenses	0	0	0	0	0	0	0	0	0
N	Other	4	0	0	4	5	0	0	1	6
<b>Section - 2 Criminal Traffic</b>										
<b>DUI</b>										
A	Motor Vehicle	8	0	0	8	3	0	0	0	3
B	Extreme Motor Vehicle	1	0	0	1	0	0	0	0	0
C	Boating/Flying	0	0	0	0	0	0	0	0	0
<b>Serious Violations</b>										
D	Leaving the Scene	0	0	0	0	0	0	0	0	0
E	Reckless Driving	0	0	0	0	0	0	0	0	0
F	Racing on Highway	0	0	0	0	0	0	0	0	0
G	All Other	2	0	0	2	1	0	0	0	1
<b>Other Violations</b>										
H	Criminal Speed	3	0	0	3	2	0	0	1	3
I	All Other	0	0	2	2	0	0	0	1	1
<b>Section - 3 CivilTraffic</b>										

A	Driver License	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Registration	<u>2</u>	<u>0</u>	<u>0</u>	2	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
C	Insurance	<u>1</u>	<u>3</u>	<u>0</u>	4	<u>1</u>	<u>0</u>	<u>3</u>	<u>0</u>	4
D	Speeding	<u>20</u>	<u>4</u>	<u>0</u>	24	<u>7</u>	<u>3</u>	<u>4</u>	<u>0</u>	14
E	Excessive Speeding	<u>4</u>	<u>1</u>	<u>0</u>	5	<u>3</u>	<u>1</u>	<u>1</u>	<u>0</u>	5
F	Red Light	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
G	Seat Belt	<u>1</u>	<u>0</u>	<u>0</u>	1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
H	State DPS Photo Enforcement	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
I	Other Civil Traffic	<u>6</u>	<u>9</u>	<u>0</u>	15	<u>9</u>	<u>13</u>	<u>9</u>	<u>0</u>	31
<b>Section - 4 Local - Non Criminal Ordinances</b>										
A	Parking	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Non-Parking	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
<b>Section - 5 Felony</b>										
A	Total Felony	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
<b>GRAND TOTAL</b>		<b>100</b>	<b>19</b>	<b>6</b>	<b>125</b>	<b>47</b>	<b>17</b>	<b>19</b>	<b>10</b>	<b>93</b>
<b>Section - 6 Domestic Violence</b>										
A	Felony-Domestic Violence	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Misdemeanor-Domestic Violence	<u>27</u>	<u>0</u>	<u>0</u>	27	<u>9</u>	<u>0</u>	<u>0</u>	<u>2</u>	11
<b>Section - 7 Special Case Characteristics</b>										
A	Self Represented Litigants	<u>92</u>	<u>19</u>	<u>6</u>	117	<u>41</u>	<u>17</u>	<u>19</u>	<u>10</u>	87
B	Interpreter Services Provided	<u>2</u>	<u>0</u>	<u>0</u>	2	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0





## CAMP VERDE COMMUNITY LIBRARY

130 Black Bridge Road Camp Verde AZ 86322 | 928-554-8380

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### MEMORANDUM

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**TO:** Russ Martin, Town Manager  
**FROM:** Kathy Hellman, Library Director  
**SUBJECT:** Monthly Report – May 2020  
**DATE:** 6/5/2020  
**CC:** Department Heads, Town Council

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**Report from the Library Director:** Camp Verde Community Library joined with many other Yavapai Library Network libraries to offer [online registration for library cards](#). The online card gives patrons access to all our [online resources found here](#) and can be turned into a permanent card with access to our physical collection if the patron wishes. This is a great service to the many RV-ers who spend time in our community as well as to our vulnerable population limiting participation in public spaces.

One of the most challenging aspects of opening the Library under the COVID-19 restrictions, is trying to retrain ourselves NOT to step into to help patrons at a shared workstation that someone else has been using. It feels like it goes against the grain of everything I have been emphasizing for the past three years about good customer service and stepping up to help customers wherever and whenever we see them. Fortunately staff at the library are willing to find other ways to do the job. Kudos to Wendy who noticed a line at the front desk and, instead of stepping into another staff person's workstation, took the customers to the PC Helpdesk to checkout.

Last October all library staff participated in training called, *The Librarian's Guide to Homelessness*. Since then, I have been trying to put together information about resources available in our local community. I finally finished and posted the attached information in all the restrooms so people in need who visit the library may be able to find help. Still working on a brochure, but getting closer to bringing this project to life.

**Report from the Children's Library:** On May 18 the library opened to the public under phase one of COVID-19 guidelines after being closed for 8 weeks. During closure the Children's area was sanitized with the goal of sanitizing every book also accomplished. The time was also used to prepare for the 2020 Summer Reading Program. The first week open, the Children's area was quiet and as the days went by we began to see more activity from families. Towards the end of the month of May we had a visitation in place with DCS-Department of Child Safety and more visitations to come. Mommy and Me and A.M. Story Time w/Dewey continued in digital platform through Facebook a total of eight stories were posted with combined total of 1,169 views and an average of about 209 views per post. On May 19, 2020 Ms. Jenni introduced me (Ms. Letty) to the audience to begin the transition over to the new Children's Librarian.

**Report from the Adult Library:** Patrons of the public libraries in Yavapai County will now be able to browse and check out 70,000 more eBooks and downloadable audiobooks from libraries throughout the state. This Reciprocal Lending Agreement [RLA] is a new feature from Overdrive and costs the Yavapai Library Network [YLN] member libraries nothing. Participating libraries currently include Tempe Public Library, Yuma County Library District, Little Libraries That Could, Southwest Valley Library Consortium, Cochise County Library District, and the YLN with more members to be added in the future.

YLN patrons will only have to click a button in their Overdrive or Libby app to see titles that are available at participating libraries outside Yavapai County. Patrons can add these partner libraries to their Libby app or select them in the Overdrive app and browse any time for available titles. Unlike in our own library catalog, though, patrons will not be able to place holds on digital materials from outside Yavapai County.

To take advantage, download the Overdrive or Libby app for your phone or tablet. If you need help, contact the library or visit the Overdrive help page <http://portal.yln.info/overdriverla>

**Report from the Teen Library:** We reopened to the public in mid-May, with rules in place for safety. Teens have returned to the library, along with children and adults, all happy to use the library again. After many long weeks with no one in the building, it is nice to have patrons around again. The Teen Library is continuing with virtual programming: Music Monday, Book Talk Tuesday, Youth Council Meeting, Podcast Interviews, etc.

The Teen Library partnered with YCCHS to distribute Teen Care Packages. The packs are filled with snacks, sunshades, a yoyo donated by the Youth Advisory Council, and other goodies! So far, we have distributed 12 bags and are on our second round.

June 8 starts the Summer Reading Program, and because of the lack of other programming, I am hoping this year's SRP will be more successful. For teens, the events will remain virtual and include Reading Across Middle-earth, Six Word Stories, Map Making, and others, including a cook along.



**Report from the PC Helpdesk:** The Quiet/Study Rooms are now open on a limited basis: 1 hour per day 1 person per room & no reservations. To maintain physical distancing, we are allowing use of every other public computer and offering 1 hour sessions with no exceptions and extensions. This has been working well.

We have transitioned to a simpler way of collecting for print/copy services. The Library Director removed the coin box (which was a continual frustration to patrons and staff alike) so we are collecting fees by hand, releasing the print jobs from the control center, and processing them through the cash register at the CIRC desk.

To really keep up with what is going on at the library, don't forget to follow us on Facebook at: <https://www.facebook.com/campverdelibrary>

Just for Fun!





	May-20	May-20	% change	YTD-FY20	YTD-FY19	% change
<b>In-Library Uses</b>						
Traffic Count	1,380	8,451	-83.7%	78,115	93,449	-16.4%
New Cards Issued	27	59	-54.2%	624	773	-19.3%
Public Computer Use	154	1,377	-88.8%	10,544	15,184	-30.6%
Early Literacy Computer Use	33	196	-83.2%	1,483	1,649	-10.1%
Requests for Computer Help	4	145	-97.2%	965	1,232	-21.7%
Reference Questions	25	141	-82.3%	834	1,559	-46.5%
Study Room Uses	10	52	-80.8%	522	617	-15.4%
Study Room Use - Hours	14	104	-86.5%	1,007	1,253	-19.6%
Study Room Use - People Served	8	59	-86.4%	652	821	-20.6%
<b>Total In-Library Use</b>	<b>1,655</b>	<b>10,584</b>	<b>-84.4%</b>	<b>94,746</b>	<b>116,537</b>	<b>-18.7%</b>
<b>Library Programs</b>						
Community Room Uses	1	58	-98.3%	346	534	-35.2%
Community Programs Attendance	60	390	-84.6%	2,769	4,808	-42.4%
Adult Programs	0	13	-100.0%	181	174	4.0%
Adult Program Attendance	0	127	-100.0%	1,990	2,225	-10.6%
Children's Programs	8	18	-55.6%	244	214	14.0%
Children's Program Attendance	0	70	-100.0%	1,546	1,647	-6.1%
Teen Programs	13	9	44.4%	136	155	-12.3%
Teen Program Attendance	55	153	-64.1%	1,540	1,491	3.3%
<b>Total Library Program Attendance</b>	<b>115</b>	<b>740</b>	<b>-84.5%</b>	<b>7845</b>	<b>10171</b>	<b>-22.9%</b>
<b>Circulation</b>						
Self-Checkout Use	544	1211	-55.1%	14,653	9,942	47.4%
Items Checked Out	1,986	5,022	-60.5%	48,873	54,420	-10.2%
Items Checked In	2,130	5,218	-59.2%	55,192	56,806	-2.8%
Renewed Items	82	683	-88.0%	7,567	8,529	-11.3%
<b>Total Circulation</b>	<b>4,198</b>	<b>10,923</b>	<b>-61.6%</b>	<b>111,632</b>	<b>119,755</b>	<b>-6.8%</b>
<b>Circulation Areas of Interest</b>						
Audio Books	105	237	-55.7%	1,835	2,530	-27.5%
DVDs & Movies	688	1,683	-59.1%	20,549	21,189	-3.0%
eBooks	845	568	48.8%	7,844	5,433	44.4%
Laptops & iPads	7	47	-85.1%	637	532	19.7%
Magazines	31	100	-69.0%	661	829	-20.3%
VOX Media Books	6	22	-72.7%	396	262	51.1%
Children's Material	281	928	-69.7%	10,239	10,565	-3.1%
Teen's Material	116	548	-78.8%	4,574	6,932	-34.0%
<b>Transits, HOLDS &amp; InterLibrary Loans</b>						
HOLDS Filled	899	1,090	-17.5%	12,153	11,923	1.9%
Transit Items Sent & Received	1,718	1,721	-0.2%	19,294	18,030	7.0%
CVCL ILL Items Going Out	8	31	-74.2%	248	344	-27.9%
ILL Items for CVCL Patrons	0	9	-100.0%	38	70	-45.7%
<b>Total Transit, HOLDS &amp; ILL Activity</b>	<b>2,625</b>	<b>2,851</b>	<b>-7.9%</b>	<b>31,733</b>	<b>30,367</b>	<b>4.5%</b>
<b>Library Volunteers</b>						
Number of Volunteers	2	33	-93.9%	227	355	-36.1%
Number of Hours Given	65	544	-88.1%	3,819	6,051	-36.9%
<b>Average Hours/Volunteer</b>	<b>32.5</b>	<b>16.5</b>	<b>97.2%</b>	<b>16.8</b>	<b>17.0</b>	<b>-1.3%</b>
<b>Collection &amp; Development</b>						
New Kids & Teen Material Added	16	115	-86.1%	509	610	-16.6%
New Books & Magazines Added	101	260	-61.2%	2,023	2,087	-3.1%
New Audio-Visual Material Added	210	12	1650.0%	1,063	537	98.0%
<b>Total Items Added</b>	<b>311</b>	<b>272</b>	<b>14.3%</b>	<b>3086</b>	<b>2624</b>	<b>17.6%</b>
<b>Mending &amp; Donations</b>						

Items Mended or Repaired	0	73	-100.0%	531	1,831	-71.0%
Donations Processed	65	1,927	-96.6%	14,695	14,865	-1.1%
Donations Cataloged	73	6	1116.7%	936	417	124.5%

# Did you know, in Camp Verde...



## ... food is available at

Bread of Life Mission — (928) 567-6931

Camp Verde Food Bank — (928) 567-4281

Meals on Wheels — (928) 567-6356

St. Vincent de Paul — (928) 567-9471

## ... help with shelter is found at

Bread of Life Mission — (928) 567-6931

Salvation Army — (928) 300-3165

St. Vincent de Paul — (928) 567-9471



## ... help with clothes is available at

Abide New Life Thrift Shop — (928) 567-5433

American Red Cross — (928) 567-0265

N. AZ Clothing Closet — (928) 399-9043

## ... showers can be found at

CV Parks & Recreation — (928) 554-0828

*(during open hours)*



## ... fill your water bottle, use the restroom, make a Quick Call at

Camp Verde Community Library — (928) 554-8380

*(during open hours ask at the CIRC Desk)*

**Need Assistance in AZ? Dial 2-1-1**

**Have an Emergency? Dial 9-1-1**

# Did you know, in Camp Verde...



**... help is just a  
phone call away**

24 Hour Women's Advocacy line: **928-445-4673**

Alcoholics Anonymous: **928-646-9428**

Arizona Coalition Against Domestic Violence: **1-800-782-6400**

AZ Children's Assoc. crisis care & shelter for infants & children up 6 yrs.: **928-772-3435**

AZ Department of Health Services: **602-364-1889** or **928-445-6455**

Boys Town National Hotline: **1-800-448-3000**

Child Abuse Hotline: **1-888-767-2445**

Cocaine Anonymous: **602-279-3838**

National Alliance on Mental Illness: **1-800-950-6264**

National Domestic Violence Hotline: **1-800-799-7233**

National Hope Hotline (Children): **1-888-995-4673**

National Suicide Hotline 24/7: **1-800-273-8255** and Press 1 or **1-800-784-2433**

Poison Control: **1-800-362-0101**

Salvation Army: **928-778-0150**

Sexual Assault Hotline, Arizona: **928-373-0849**

Sexual Assault Hotline, National: **1-877-513-2232**

Spectrum Healthcare: **928-634-2236**

Teen Crisis: **1-800-729-8336**

Verde Valley Sanctuary: **928-634-2511**

Veterans Crisis Line: **1-800-273-8255**

Victim Witness: **771-3485**

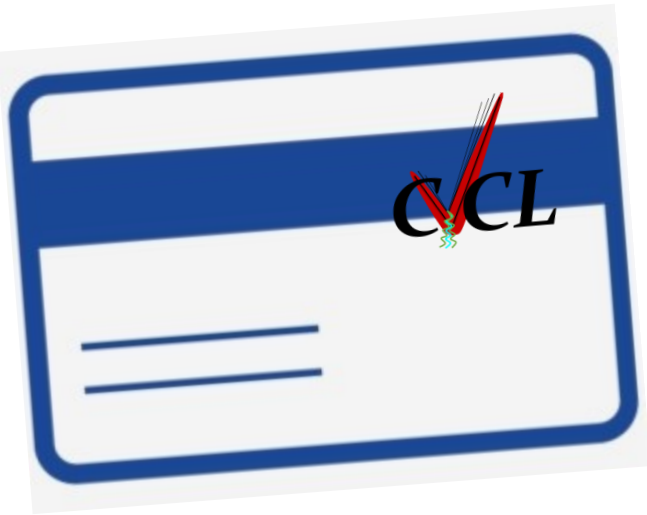
West Yavapai Guidance Clinic: **928-445-5211** or **1-800-293-7730**

Yavapai Family Advocacy Center: **928-775-0669**

**Don't see what you need? Dial 2-1-1**

**Have an Emergency? Dial 9-1-1**

# Did you know, in Camp Verde...



**...you can get a library card even if you don't have a local address?**

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**We call it the **CVCL TEMP Card** and...**

...it's only good at Camp Verde Community Library. The TEMP Card gives you immediate access to our library resources!

...your TEMP Card expires in 3 months but, we are happy to renew if you stay longer or return for a visit.

## **Users with temp cards enjoy the following:**

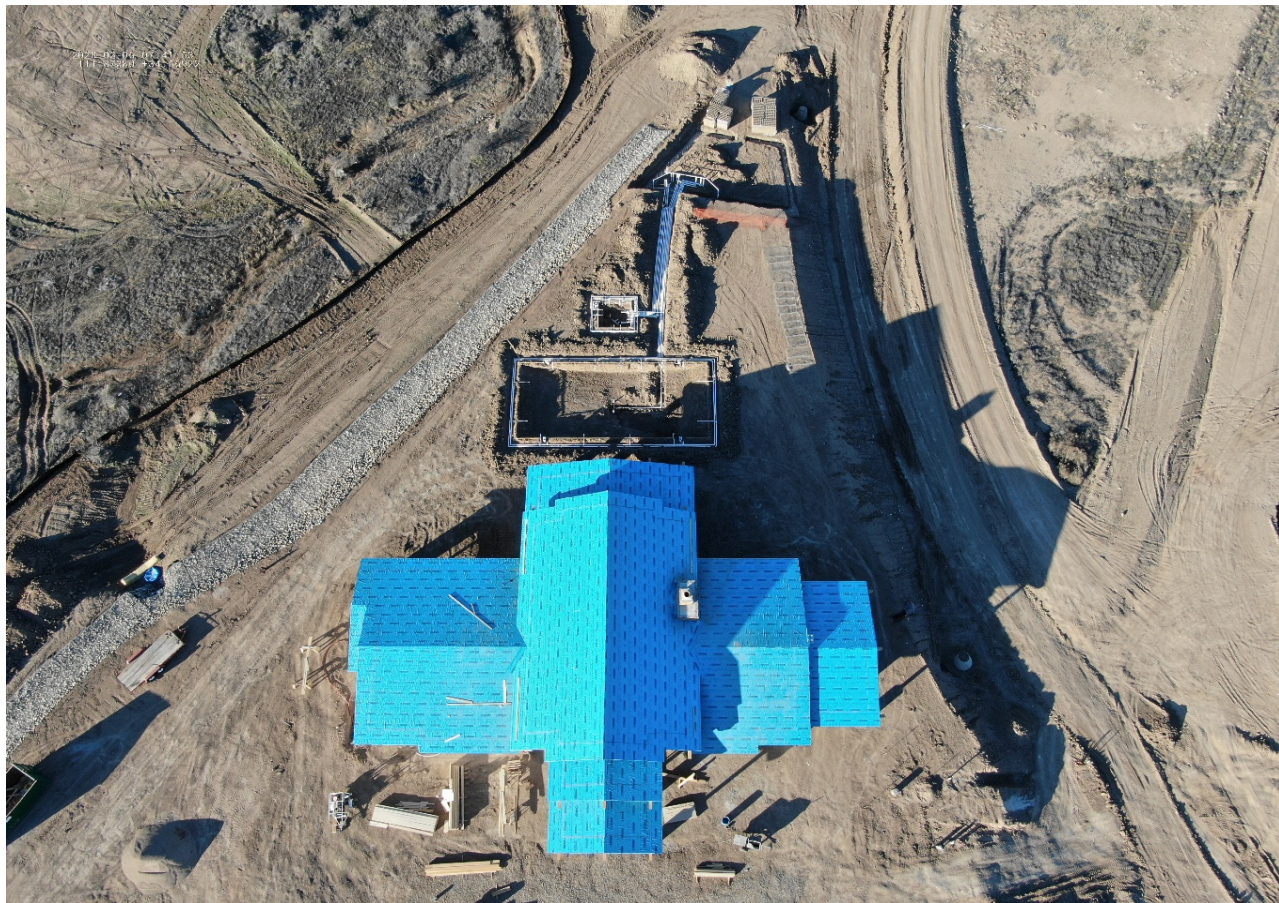
- checkout 2 items from this library at one time for 3 weeks at a time
- renew once for an additional 3 weeks, unless they have a HOLD on them
- full access to all our online resources like Overdrive eBooks, Freegal eMusic, RBDigital eMagazines, Kanopy eMovies, etc.
- daily in-library computer use

**ASK US ABOUT A CVCL TEMP CARD TODAY!**



# COMMUNITY DEVELOPMENT

*May 2020*



Community Development Director Melinda Lee ◊ Robert Foreman – Building Official ◊  
Cliff Bryson – Code Compliance Officer ◊ Jonathon Rivero – Plans Examiner/Building Inspector ◊  
Roxanne Jasman – Plans Examiner ◊ Bobbi Webb – Admin. Asst./Asst. Planner ◊ Lisa Carnevale – Permit Technician



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**Community Development  
Director's Monthly Report  
May 2020**

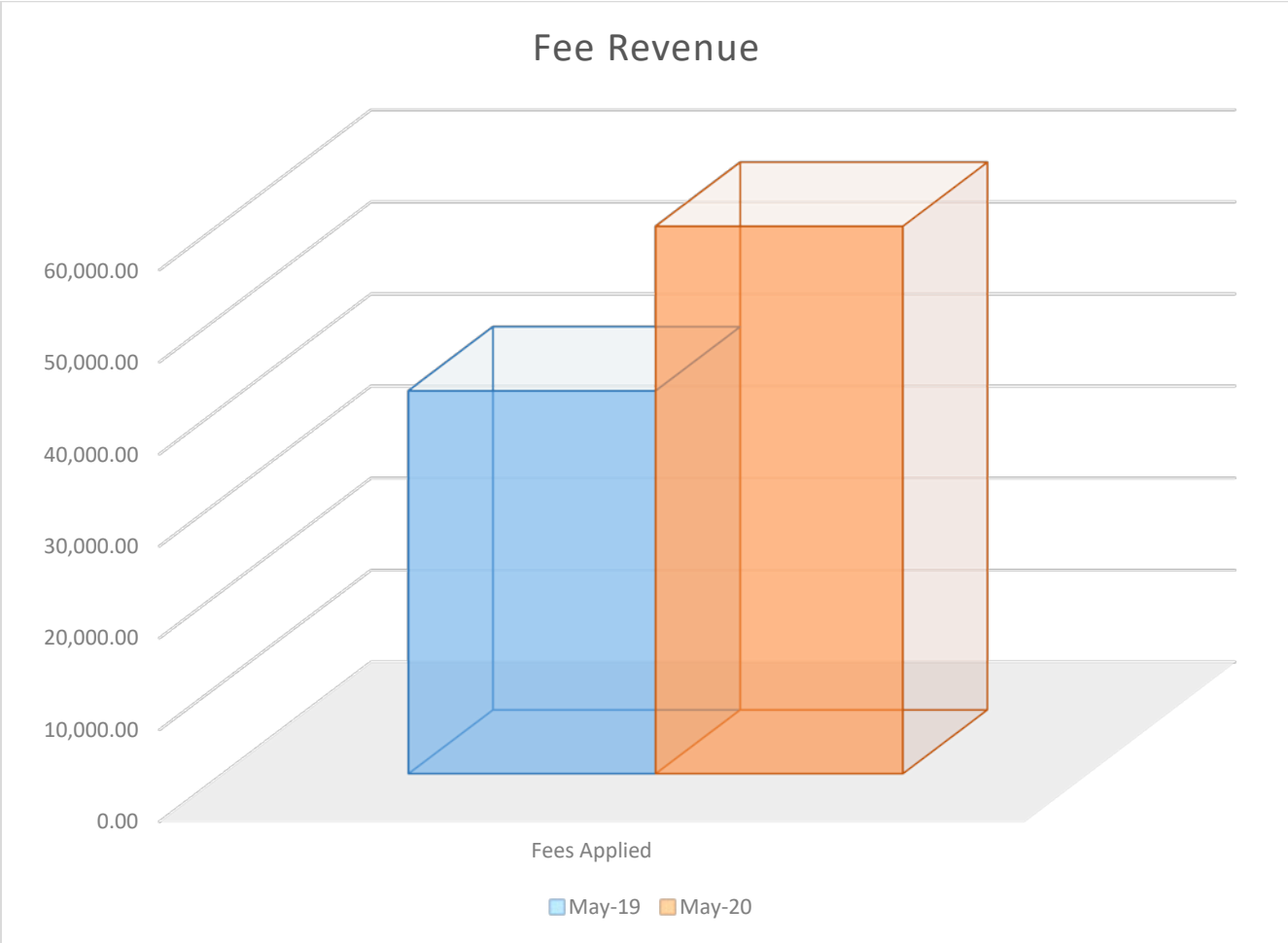
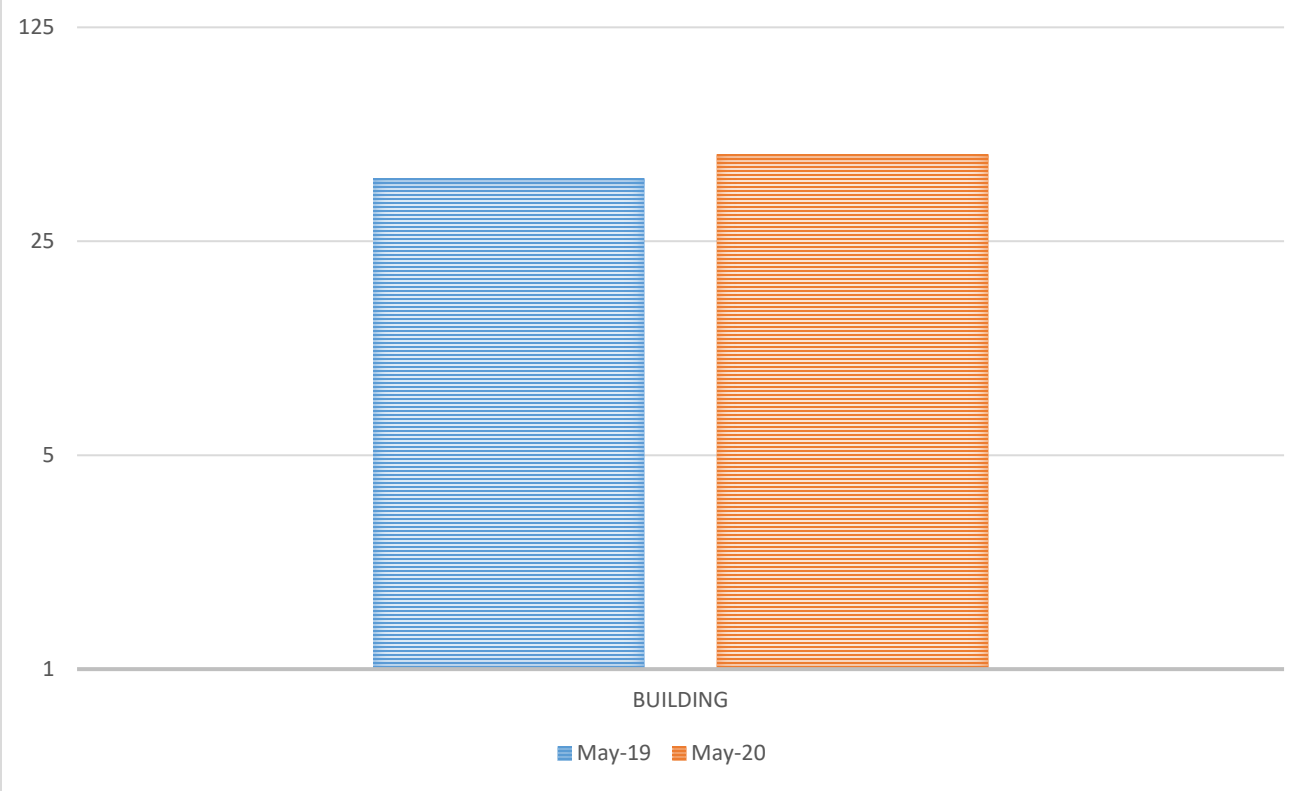
This month for our department continued to increase in permit applications and code compliance inquiries. The new housing project on Finnie Flat Road contributed quite a bit to the permits being issued. For code compliance, the rise in temperatures created more issues with excessive vegetative growth drying out and causing potential fire hazards.

In addition to residential permits for new homes or remodeling, the next phase of the Verde Ranch Estates has submitted their grading permit. There have been some permitting for expansion and upgrades to existing businesses, such as the medical marijuana facility on Industrial Drive is expanding their facility by 11,000 square feet; the drive-in facility has amended their Temporary Use Permit application to potentially add a second screen; a local grower is expanding their agricultural greenhouse; and the Rio Verde Plaza renovation is installing fire alarm systems.

Congratulations to Jon Rivero, our Building Inspector, received his ICC Residential Code Certification. He continues to work towards the certification for Commercial. Also, Bobbi Webb, has completed two courses in working with GIS in her new role as Assistant Planner/Administrative Assistant. Our new Permit Technician, Lisa Carnevale, has been provided with a great training experience in handling our application submittals and calls, and has been doing an excellent job.

The department continues to operate in Phase One of the COVID-19 schedule, with the office doors still locked and in-person contacts made by appointment. Staff has returned to the office and continues to respect safe operational guidelines to limit exposures.

There are open seats in our Planning Commission (1), and Board of Adjustments (2) which are being advertised for potential volunteers.





**Monthly Report for Planning & Zoning Items**

**Month/Year:** *May 2020*

Zoning Clearances Completed:

Residential:

Commercial:

Zoning Verifications: 0

Minor Land Divisions: 0

Temporary Use Permits: 4

Development Standards Review: 1

Zoning Map Change:

Preliminary Plat: 0

Final Site Plan Review: 1

Board of Adjustment Meetings: 1

Planning Commission Meetings: 0

PZC Items to Town Council: 0

Ordinances/Resolutions Adopted: 0

Business Licenses received: 4

Training/Webinars: 2

Other Meetings:

GIS Projects:

Phone Calls Processed: 88

Inspections:

Residential: 2

Commercial:

Administrative Reviews: 0

Lot Line Adjustments: 0

Conceptual Plan: 0

Use Permits:

Final Plat: 0

Text Amendments: 0

Business Licenses approved: 4

P&Z REPORT MAY 2020

5/01/2020-5/31/2020

Permit #	Permit Date	Applicant Name	Description	Planning & Zoning	Review Date
20200121	4/16/2020	LEA-ARCHITECTS, LLC	COM-NEW FIRE STATION	Zoning Clearance	5/29/2020
20200121	4/16/2020	LEA-ARCHITECTS, LLC	COM-NEW FIRE STATION	Zoning Clearance	5/29/2020
20200100	3/26/2020	WILSON RENTALS LLC	COM-STORAGE YARD AND WORK SHOP	Zoning Clearance	5/28/2020
20200133	5/7/2020	KODY & CRYSTAL COX	RES - WORKSHOP ADDITION	Zoning Clearance	5/27/2020
20200130	4/30/2020	TIMOTHY FAHEY	RES - POLE BARN	Zoning Clearance	5/27/2020
20200152	5/21/2020	BRENT&HAILEY MILLER	RES - 6' WOODEN PRIVACY FENCE	Zoning Clearance	5/27/2020
20200100	3/26/2020	WILSON RENTALS LLC	COM-STORAGE YARD AND WORK SHOP	Zoning Clearance	5/26/2020
20200133	5/7/2020	KODY & CRYSTAL COX	RES - WORKSHOP ADDITION	Zoning Clearance	5/26/2020
20200136	5/7/2020	JESUS ZORILLA	RES - CHAIN LINK FENCE	Zoning Clearance	5/22/2020
20200138	5/12/2020	DERRICK HICKMAN	RES - MFH INSTALL	Zoning Clearance	5/19/2020
20200131	5/6/2020	ROBERT SPAFFORD	RES - MFH INSTALL	Zoning Clearance	5/19/2020
20200131	5/6/2020	ROBERT SPAFFORD	RES - MFH INSTALL	Zoning Clearance	5/15/2020
20200132	5/6/2020	ROBERT SPAFFORD	RES - MFH INSTALL	Zoning Clearance	5/15/2020
20200140	5/12/2020	DERRICK HICKMAN	RES - MFH INSTALL	Zoning Clearance	5/15/2020

20200138	5/12/2020	DERRICK HICKMAN	RES - MFH INSTALL	Zoning Clearance	5/15/2020
20200123	4/23/2020	TUFF SHED INC	RES - SHED	Zoning Clearance	5/11/2020
20200119	4/16/2020	LAWRENCE RHODA	RES - METAL SHED	Zoning Clearance	5/11/2020
20200120	4/20/2020	PARKWAY FINANCIAL	COM - 2 GAZEBOS	Zoning Clearance	5/8/2020
20200119	4/16/2020	LAWRENCE RHODA	RES - METAL SHED	Zoning Clearance	5/8/2020
20200124	4/23/2020	MERONDIE MCREYNOLDS	RES - CHAIN LINK FENCE W/PRIVACY SCREEN	Zoning Clearance	5/8/2020
20200127	4/27/2020	KIRK PENNYBAKER	RES - WIRE FENCE	Zoning Clearance	5/6/2020

Total Records: 21

TOWN OF CAMP VERDE, COUNTY OF YAVAPAI, STATE OF ARIZONA

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT  
CODE COMPLIANCE

MEMORANDUM

**DATE:** Monday June 1, 2020  
**TO:** [Melinda Lee, Community Development Director]  
**FROM:** [Cliff Bryson, Code Compliance Officer]  
**SUBJECT:** [May 2020 Monthly Report]  
**FOR:**  Information

On Monday June 1, 2020, staff assigned with the Community Development Code Compliance Section provided the following monthly report for the month of April of 2020.

Code Compliance currently has **(70) seventy active cases. (33) thirty-three** new cases were initiated in the month of May with **(26)** cases being successfully closed with voluntary compliance. **(3) three** complaints were filed anonymously, **(8) eight** complaints were filed not anonymously and **(22) twenty-two** were initiated proactively by Code Compliance. To date, Code Compliance has **(8) eight** cases in prosecution. The Code Compliance Section continues to work with the owner-occupants to come into compliance. No cases in the month of May 2020 were submitted for prosecution.

During the month of May 2020, the top **(3) three** following Zoning/Planning Ordinance and/or Town Code section(s) were reported to Code Compliance:

1. **Town Code 10-2-1A.2a**, Overgrowth of dry weeds over 6" (Fire Hazard)
2. **Planning and Zoning Section 302A.3b**, Recreational Vehicle (RV) used for living.
3. **Town Code 7-2-104**, Building without required permit



# ARIZONA DEPARTMENT OF HOUSING OMH

Name, Address of IGA Partner (Please type or print)

TOWN OF CAMP VERDE BUILDING DEPT.  
 473 S MAIN ST  
 CAMP VERDE, AZ 86322

1110 W. Washington, Suite #200  
 Phoenix, AZ 85007  
 P: 520-343-9801 omh.iga@azhousing.gov

Reporting Month: MAY 2020  
 Date Submitted: 6/8/20

## ISA MONTHLY REPORT

Submitted By: BOBBI WEBB  
 Email: BOBBI.WEBB@CAMPVERDE.AZ.GOV  
 Phone Number: 928-554-0054

Monthly Permit Volume		
	Number of Permits Issued	Total Fees Collected
FBB COMMERCIAL	0	0
FBB RESIDENTIAL	0	0
MANUFACTURED HOMES	0	0

*Only complete section below when final inspection is completed.*

HUD Label, FBB Mfg. Certificate or Rehabilitation Certificate Number	Unit Serial Number	Installer/ROC Contractor License Number	Installation Address	Final Insp. Date

Monthly Reports are due by the 15<sup>th</sup> of each month for the previous month's installation activity. A Report MUST be submitted every month whether or not there has been any installation activity.

**\*\*PLEASE REMEMBER TO FILL IN THE YELLOW AREAS\*\***

Please return to: [building.statistics@construction.com](mailto:building.statistics@construction.com) or Fax: 800-892-7470 or Fax: 866-663-6373

ID#: 24059

For the Month of: May-20

Area covered by permits: CAMP VERDE, AZ



Please place your Dodge ID # found in the email Subject here.

TOTAL VALUATION OF CONSTRUCTION EXCLUDES LAND AND PERMIT FEES

NEW RESIDENTIAL BUILDINGS	Total Number of Buildings	Total Dwelling Units	Total Valuation of Construction (omit cents)	Total Square Feet of Living Area (If available)
SINGLE FAMILY DETACHED				
SINGLE FAMILY ATTACHED (Townhouses or Row Houses)				
TWO-FAMILY BUILDINGS (Duplexes)				
THREE-OR-MORE-FAMILY BUILDINGS (Apartments or Stacked Condominiums)				

X

If **No Permits** for these categories, please enter "X" in this box

QUESTION/COMMENTS  
Contact Us **TOLL-FREE**  
by Phone: 877-489-4032  
Fax: 800-892-7470 or  
Fax: 866-663-6373

Name of person to contact regarding this report: BOBBI WEBB

Phone Number: 928-554-0054

Email Address: [BOBBI.WEBB@CAMPVERDE.AZ.GOV](mailto:BOBBI.WEBB@CAMPVERDE.AZ.GOV)

**THANK YOU!**

5/01/2020 -  
MAY APPLICATIONS 5/31/2020

Permit #	Permit Date	Permit Type	Applicant Name	Description	Project Cost	Primary Contractor	Total Fees	Parcel Address
20200180	5/29/2020	FIRE	B&W Fire Security Systems LLC	COM-Fire Alarm Install	10945	B&W FIRE SECURITY SYSTEMS, LL	\$526.18	497 S MAIN ST
20200179	5/28/2020	FIRE	B+W Fire Security Systems LLC	COM-Fire Alarm Install	8500	B&W FIRE SECURITY SYSTEMS, LL	\$1,337.30	3755 Old State HWY 279
20200178	5/27/2020	Electrical	Rachel Cole	Res-OTC Pedestal	1500	RAYBURN ELECTRIC	\$82.40	3681 S CHINO DR
20200175	5/27/2020	TEMP USE PERMIT	RACHEL COLE	TEMP USE PERMIT	0	0	\$154.50	3681 S CHINO DR
20200174	5/27/2020	Planning and Zoning	KRAEMER DESIGN SERVICES	Developmental Standards Review	0	0	\$618.00	803 N INDUSTRIAL DR
20200173	5/27/2020	Grading	Ron Long	COM - Grading (Toy Road Project)	0	0	\$0.00	240 E TOY RD
20200172	5/27/2020	Zoning Clearance	Evert & Deynice Bondurant	RES-Metal Shed	2015	0	\$87.55	1975 N MONDALE LN
20200171	5/26/2020	Mechanical	ROBERT ROLLE	RES - OTC MECHANICAL	3000	ARIAS AC & HEATING INC	\$82.40	4341 E VALLEY VIEW DR
20200170	5/26/2020	Building	Parkside Church	Storage Shed	5000	Weather King	\$299.99	401 W Camp Lincoln Rd
20200169	5/26/2020	Demo	Hollamon Generations Road Boring	Res- Demo Accessory Building	8000	HOLLAMON GENERATIONS RD BORIN	\$82.40	201 E HOLLAMON LN
20200168	5/26/2020	Building	Andrew Fraiser	Res-Detached Garage	52000	Fraser Construction Inc	\$1,304.39	545 Salt Mine Rd
20200167	5/26/2020	Plumbing	Goettl's High Desert Mechanical	Res- OTC Plumbing	1920	GOETTLS HIGH DESERT MECHANICA	\$82.40	204 W LINDA VISTA DR

20200166	5/22/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	55 S Mann Cir #49
20200165	5/22/2020	Manufactured Home	CRR HOMES AZ LLC	RES - MFH INSTALL	109999	DVMHS INC	\$360.00	1080 W WHEELER RD #40
20200164	5/22/2020	Manufactured Home	CRR HOMES AZ LLC	RES - MFH INSTALL	109999	DVMHS INC	\$360.00	1174 W WHEELER RD #65
20200163	5/22/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	1156 W Wheeler Rd #63
20200162	5/22/2020	Manufactured Home	CRR HOMES AZ LLC	RES - MFH INSTALL	109999	DVMHS INC	\$360.00	1199 W WHEELER RD #69
20200161	5/22/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	1139 W Wheeler Rd #73
20200160	5/21/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	52 S Mann Cir #58
20200159	5/21/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	40 S Mann Cir #56
20200158	5/21/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	1159 W Wheeler Rd #71
20200157	5/21/2020	TEMP USE PERMIT	JOSEPH STEFANEC	TEMP USE PERMIT	0	0	\$154.50	571 E HOWARDS RD
20200156	5/21/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	85 S Mann Cir #45
20200155	5/21/2020	Manufactured Home	CRR Homes AZ LLC	Res-MFH Install	109999	DVMHS INC	\$360.00	97 S Mann Cir #43
20200154	5/21/2020	Manufactured Home	Derrick Hickman	Res-MFH Install	98999	DERRICK HICKMAN MOBILE HOME SERVICES INC	\$360.00	1144 W Wheeler Rd #62
20200153	5/21/2020	Manufactured Home	CRR HOMES AZ LLC	RES - MFH INSTALL	109999	DVMHS INC	\$360.00	67 S MANN CIR #47
20200152	5/21/2020	Zoning Clearance	BRENT&HAILEY MILLER	RES - 6' WOODEN PRIVACY FENCE	0	0	\$77.25	648 S PARK CIR



20200151	5/21/2020	Manufactured Home	Derrick Hickman	Res-MFH Install	98999	DERRICK HICKMAN MOBILE HOME SERVICES INC	\$360.00	73 S Mann Cir #46
20200150	5/21/2020	Manufactured Home	Derrick Hickman	Res-MFH Install	98999	DERRICK HICKMAN MOBILE HOME SERVICES INC	\$360.00	1162 W Wheeler Rd #64
20200149	5/20/2020	Manufactured Home	Derrick Hickman	Res-MFH Install	98999	DERRICK HICKMAN MOBILE HOME SERVICES INC	\$360.00	60 S Mann Cir #59
20200148	5/20/2020	Manufactured Home	CRR HOMES AZ LLC	RES - MFH INSTALL	109999	0	\$360.00	109 S MANN CIR #41
20200147	5/20/2020	Manufactured Home	CRR HOMES AZ LLC	RES - MFH INSTALL	109999	DVMHS INC	\$360.00	1068 W WHEELER RD
20200146	5/20/2020	Electrical	Russell Martin	Res-OTC Electrical	0	0	\$82.40	2329 N PRIVATE DR
20200145	5/20/2020	Manufactured Home	Derrick Hickman	Res-MFH Install	98999	DERRICK HICKMAN MOBILE HOME SERVICES INC	\$360.00	61 S Mann Cir #48
20200144	5/19/2020	Manufactured Home	Derrick Hickman	Res-MFH Install	98999	DERRICK HICKMAN MOBILE HOME SERVICES INC	\$360.00	46 S Mann Circle, Lot #57
20200143	5/13/2020	Electrical	MARY MILLER	RES - OTC ELECTRICAL	0	PUR SOLAR INC	\$82.40	2221 E SIERRA VERDE RD #43
20200142	5/13/2020	Electrical	MARY WILLIAMS	COM-OTC ELECTRICAL	0	PUR SOLAR INC	\$82.40	2221 E SIERRA VERDE RD #57
20200141	5/13/2020	Electrical	MARY MILLER	COM - OTC ELECTRICAL	0	PUR SOLAR INC	\$82.40	2221 E SIERRA

								VERDE RD #48
20200140	5/12/2020	Manufactured Home	DERRICK HICKMAN	RES - MFH INSTALL	111000	0	\$360.00	37 S MANN CIR #52
20200139	5/12/2020	Planning and Zoning	HUNTER & BARBARA STUART	VARIANCE	0	0	\$515.00	4261 E CANYON DR
20200138	5/12/2020	Manufactured Home	DERRICK HICKMAN	RES - MFH INSTALL	111000	DERRICK HICKMAN MOBILE HOME SERVICES INC	\$535.00	49 S MANN CIR #50
20200137	5/11/2020	Building	SEC, INC. - KRISHAN GRINGE, AGENT	COM - GRADING PHASE 2	0	0	\$0.00	0
20200136	5/7/2020	Zoning Clearance	JESUS ZORILLA	RES - CHAIN LINK FENCE	0	0	\$77.25	3240 ROBIN LN
20200135	5/7/2020	Building	CRYSTAL BERG	RES - SFR	120000	D-BEST PLUMBING	\$2,248.54	3030 S BIRCH LN
20200134	5/7/2020	TEMP USE PERMIT	CRYSTAL BERG	TEMP USE PERMIT	0	0	\$154.50	3030 S BIRCH LN
20200133	5/7/2020	Building	KODY & CRYSTAL COX	RES - WORKSHOP ADDITION	3000	0	\$249.00	3525 S CHINO DR
20200132	5/6/2020	Manufactured Home	ROBERT SPAFFORD	RES - MFH INSTALL	111000	DVMHS INC	\$360.00	31 S MANN CIR, LOT #53
20200131	5/6/2020	Building	ROBERT SPAFFORD	RES - MFH INSTALL	12000	DVMHS INC	\$535.00	43 S MANN CIR, LOT 51

APPLICATIONS: 48

TOTAL FEES \$17,453.15