

April 2020 Monthly Report



**Town Manager
Russ Martin
928-554-0001**

DEPARTMENT HEAD INFORMATION

| | | |
|--------------------------------|------------------------|-----------------|
| Town Clerk | Cindy Pemberton | 554-0021 |
| Finance Director | Mike Showers | 554-0811 |
| Economic Development | Steve Ayers | 554-0007 |
| Marshal | Corey Rowley | 554-8301 |
| Engineer/Public Works | Ron Long | 554-0821 |
| Magistrate | Paul Schlegel | 554-0031 |
| Librarian | Kathy Hellman | 554-8381 |
| Community Development | Melinda Lee | 554-0053 |
| Risk Management | Carol Brown | 554-0003 |
| Human Resource Director | Brandy Cabrera | 554-0011 |



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: May 12, 2020
Cc: Department Heads
Re: Manager's report for the period ending April 30, 2020

1. *Develop a system for staff feedback through survey or other instrument.*

Training for our new website will be held in May it is anticipated that a in-house anonymous survey tool will be available when this goes live in or before July. All hands was successful on April 21st staff attended either of two brief sessions and heard some positive messages about today's challenges as well as other updates on internal processes.

2. *Meet with Council quarterly to review progress made on budget priorities as set in strategic plan and adopted budgets.*

This will begin in July and depending on availability of Council will generally be scheduled in October and January.

3. *Monthly provide progress on project priorities identified above in #2 and follow up/supervisory activities accomplished.*

Camp Verde Sports Complex – Preparing final direction/financial options for Council consideration in May. Construction began again on final grading. Some council were concerned over the regrading of the adjacent soccer/football fields. This was done by the designers in the final phase prior to this final bid to provide a better multiuse experience as well as limit lighting needs.

Arena – Staff met with Arena folks on site at the entrance to discuss options for assistance from volunteers from the Association in laying out the entry as well as working within the easement across Forest Service property with the road(s) to the wastewater treatment plant and arena. It is expected this will begin as soon as possible to widen the entry for ultimately the opening of the park and the arena. The arena will still need an all-weather surface to ensure participants safety. The acquisition of material is being pursued as funding allows.

4. *Modernize Town Services through development of online services, digitizing and backup projects that will increase transparency and citizen usability of services in person and digitally.*

Training for the new website is scheduled in May, limited staff time has been spent on this while we wait for the transition of our current website to the new format by the consultant.

5. *Complete HR and other staffing locational changes by July 1, 2020.*

Staffing levels and Covid prohibited some progress, however electric and walls are up, finishing should be completed in May.

For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001.



Office of the Town Clerk

April 2020

Business License 2020

| | Jan | Feb | March | April | May | June | July | August | Sept | Oct | Nov | Dec |
|-----------------|-----|-----|-------|-------|-----|------|------|--------|------|-----|-----|-----|
| New* | 14 | 10 | 6 | 6 | | | | | | | | |
| Renewal Notices | 76 | 78 | 58 | 54 | | | | | | | | |
| Renewals paid | 46 | 44 | 33 | 71 | | | | | | | | |
| Total on File* | 807 | 795 | 792 | 781 | | | | | | | | |

Business License 2019

| | Jan | Feb | March | April | May | June | July | August | Sept | Oct | Nov | Dec |
|-----------------|-----|-----|-------|-------|-----|------|------|--------|------|-----|-----|-----|
| New* | 16 | 14 | 9 | 13 | 5 | 10 | 7 | 11 | 13 | 7 | 5 | 7 |
| Renewal notices | 77 | 76 | 65 | 60 | 57 | 58 | 64 | 73 | 62 | 59 | 88 | 84 |
| Total on File* | 799 | 804 | 799 | 810 | 804 | 803 | 808 | 797 | 807 | 800 | 800 | 801 |

*does not include Non-Profits or Special Event Vendors

INFORMATION/RECORDS REQUEST 2020

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|-------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|------------|
| Number of Requests 2020 | 8 | 10 | 7 | 4 | | | | | | | | | |
| Number of Requests 2019 | 9 | 9 | 10 | 9 | | | | | | | | | |
| Number of Requests 2018 | 8 | 15 | 16 | 10 | 11 | 17 | 14 | 16 | 6 | 13 | 7 | 11 | 131 |
| Number of Requests 2017 | 6 | 5 | 10 | 6 | 9 | 6 | 6 | 6 | 3 | 4 | 3 | 2 | 51 |
| Number of Requests 2016 | 3 | 3 | 2 | 3 | 9 | 11 | 4 | 4 | 2 | 2 | 3 | 0 | 46 |

Council Meetings: 5 Council Meetings during the Month of April

Records Request: * see attached log, there were 4 new requests in April. Because the Covid-19 allowed some of us to work from home, Virginia concentrated on completing e-mail records request.

ELECTIONS: The Clerk's office received petitions and required paperwork from candidates for the August 4, 2020. There are 3 candidates for 3 seats on Council and 2 candidates for the office of Mayor. Nomination Papers from write-in candidates are due June 25, 2020.

APRIL RECORDS REQUEST

| REQUEST # | DATE RECORD REQUESTED | PERSON REQUESTING RECORD | RECORD REQUESTED | RECORDS PROVIDED | WRITTEN | VERBAL | E-MAIL | DATE COMPLETED |
|-----------|-----------------------|------------------------------|-------------------------|------------------|---------|--------|--------|----------------|
| 20-26 | 4/6/20 | K MARTINEZ | FLOOR PLANS VARIOUS 404 | COMPLETE | X | | | 4/6/2020 |
| 20-27 | 4/9/20 | M DICKINSON | PLOT PLAN | COMPLETE | X | | | 4/9/2020 |
| 20-28 | 4/20/20 | J MCCLELLAND | BUILDING PERMITS | COMPLETE | X | | | 4/21/2020 |
| 20-29 | 4/28/20 | J PENA | PERMITS 403-19-109D | COMPLETE | X | | | 4/28/2020 |

Cindy Pemberton, Town Clerk

ECONOMIC DEVELOPMENT 04-2020

1.) Participated in a meeting with Congressman O'Halleran in which we expressed concerns relayed to us by the business community

2.) E-Blasts

Emails we sent out:

1. Visitor center closed
2. Small business loan notification
3. AZ parks are still open
4. Town of CV closure
5. Resource Links for Covid-19
6. SBA loan Application & Unemployment relief info
7. How to help small business info
8. We're open Arizona campaign information
9. Families first coronavirus response act poster
10. SBA disaster loan information
11. Virtual Spring Art Show notification #1
12. Ensuring Business continuity webinar
13. Restaurants that are open for take out
14. AZ commerce authority Webinar on Covid 19 notification
15. Virtual Spring Art Show notification #2
16. Yavapai County Business Assistance and Displace employee Community webinar
17. Yavapai SBDC open virtually
18. Reman social while distancing webinar notification
19. Virtual Spring art Show notification #3
20. Virtual Spring Art show notification #4
21. Yavapai County Business Assistance Webinar notification
22. Return Stronger campaign information
23. Camp Verde Business directory website (campverdebiz.com)
24. Farmer's market opening

3.) Added several recipients to our Newsletter to boost our reach:

- 383 business emails were added to a separate business list
- But 226 of those were emails that did not already exist in our main list. (they were also added to the main list)
- 11 people have signed up for our newsletter list through the website since March 18th
- Steph manually added 2

So overall, 239 new email addresses were added to our list.

4.) Facebook Postings: numerous Facebook posts were done, mostly mirroring the e-blasts

5.) Business Spotlights on Facebook:

- Highlights businesses that are open during the COVID 19 crisis to encourage patronage
- These will continue until we can feature as many businesses as would like to participate

6.) Business Outreach/Contact with businesses

- we spent a significant amount of time maintaining contact with local businesses and seeking out what their needs and questions are, and asking if they had applied for/received any federal funding

- their concerns/frustrations were forwarded to Congressman O'Halleran

7.) Updated our business mailing addresses, compiled an excel database of businesses based on the business license list given to us by Virginia

8.) Letters were sent out in early April to over 400 Camp Verde Businesses (only a handful were returned, therefore we know the businesses were reached)

- outlined several local resources, federal funding programs (EIDL, PPP), state programs (Unemployment Insurance), SBA contacts, referred to websites where they could apply for state & federal programs, gave our contact info for the Economic Development Department, etc

9.) Attended bi-weekly meetings with regional ED partners (Yavapai Town/City/County ED partners, Chambers of Commerce, SBA, REDC members, etc)

- Jessica is part of a sub-committee (#YavapaiTeamAwesome) that serves as a pseudo-steering committee for the group

- the group has organized and coordinated two webinars so far (the first for navigating the EIDL/PPP program, the second for marketing as businesses prepare to reopen and promoting the guidelines on safe operations) and a third is in the works, focusing on employee recruitment (and will include a second topic TBD)

10.) Have been working with/providing info to NACOG/NAU regarding business so they can conduct an impact analysis study for Yavapai County- results are still pending (unknown ETA)

Russ,

It's as though she is asking, in the middle of a battle, why we didn't spend our time counting the dead and dying. We do not have these statistics she is looking for. However, there is a regional effort taking place through NACOG and NAU to just that...regionally...but there is no definitive information on the effects in any community...large or small. As for the second part, what are we going to do to get these businesses up and running, I would say we have been doing that all along, helping them to navigate a very fluid environment. Whatever the case, we will need two weeks, not two hours to gather the information she wants and even then it will be incomplete...I guarantee it.

I can say this:

Our restaurants were off by 70 percent as a general figure

Our only bar closed the day the governor declared an emergency and it hasn't reopened

Crystal lattice is the only retailer I know who is closing their doors.

Rio Claro Winery is operating at about 20%

In addition, she seems to be asking about financial effects only in terms of REVENUE. How do we determine that to any degree of accuracy? First we would have to have previously separated our business community into those that feed the town coffers with sales tax and those that don't. We have never done that although we can, based on business licenses begin to make that differential, to some extent.



Town of Camp Verde

January 2020 Operations

| | January 2019-2020 Activity | January 2019-2020 Budget | YTD 2019-2020 Activity | YTD 2019-2020 Budget | YTD 2018-2019 Activity |
|---------------------------------------|----------------------------------|--------------------------------|------------------------------|----------------------------|------------------------------|
| 01 - GENERAL FUND | | | | | |
| 4 - Revenue | 574,884.32 | 652,071.43 | 4,131,176.79 | 4,564,500.01 | 3,192,552.64 |
| 000 - Non-Departmental | 428,104.96 | 580,705.44 | 3,654,962.17 | 4,064,938.08 | 2,800,543.44 |
| 120 - Town Clerk | 3,327.50 | 2,315.73 | 14,327.50 | 16,210.11 | 14,764.50 |
| 170 - Economic Development | 0.00 | 833.00 | 62.00 | 5,831.00 | 8,966.82 |
| 300 - Municipal Court | -16,451.21 | 12,911.50 | 70,721.32 | 90,380.50 | 52,565.07 |
| 400 - Public Works/Engineer | 2,500.00 | 166.60 | 6,250.00 | 1,166.20 | 100.00 |
| 500 - Community Development | 9.00 | 0.00 | 80.75 | 0.00 | 6.50 |
| 510 - Building Department | 22,994.47 | 17,493.00 | 120,377.68 | 122,451.00 | 118,345.41 |
| 520 - Planning & Zoning | 3,727.25 | 4,165.00 | 24,605.61 | 29,155.00 | 22,832.75 |
| 600 - Marshal's Department | 125,927.50 | 16,809.94 | 147,936.42 | 117,669.58 | 101,828.47 |
| 610 - Animal Control | 386.00 | 583.10 | 1,017.02 | 4,081.70 | 2,355.00 |
| 700 - Camp Verde Community Library | 364.00 | 7,038.85 | 44,855.90 | 49,271.95 | 45,797.45 |
| 800 - Parks & Recreation | 1,030.00 | 249.90 | 2,855.00 | 1,749.30 | 976.00 |
| 810 - Special Events | 705.00 | 3,489.00 | 18,671.45 | 24,423.00 | 0.00 |
| 820 - Heritage Pool | 0.00 | 1,957.55 | 9,380.87 | 13,702.85 | 7,592.29 |
| 830 - Programming | 2,259.85 | 3,352.82 | 15,073.10 | 23,469.74 | 15,878.94 |
| 5 - Expense | -635,396.33 | -696,634.76 | -4,716,759.34 | -4,876,443.32 | -4,501,867.26 |
| 100 - Mayor & Council | 6,833.70 | 4,097.51 | 24,992.74 | 28,682.57 | 27,467.41 |
| 110 - Town Manager | 13,518.20 | 14,632.43 | 101,200.15 | 102,427.01 | 103,233.92 |
| 120 - Town Clerk | 15,047.80 | 16,035.62 | 99,498.88 | 112,249.34 | 124,189.99 |
| 130 - Finance | 42,515.34 | 27,812.56 | 237,419.87 | 194,687.92 | 217,862.93 |
| 140 - Human Resources | 1,418.94 | 18,160.60 | 108,543.60 | 127,124.20 | 85,787.03 |
| 160 - Risk Management | 51,979.07 | 29,931.71 | 235,960.24 | 209,521.97 | 235,903.38 |
| 170 - Economic Development | 14,099.69 | 23,881.67 | 131,473.07 | 167,171.69 | 158,174.71 |
| 180 - Information Technology Services | 13,399.29 | 17,384.71 | 114,548.05 | 121,692.97 | 149,737.56 |
| 300 - Municipal Court | 36,213.27 | 38,124.68 | 239,214.03 | 266,872.76 | 231,224.63 |
| 400 - Public Works/Engineer | 8,259.66 | 9,465.32 | 61,030.69 | 66,257.24 | 71,506.34 |
| 410 - Storm Water Management | 7,351.74 | 11,645.71 | 70,692.10 | 81,519.97 | 85,989.62 |
| 420 - Maintenance | 57,496.00 | 64,050.14 | 372,648.48 | 448,350.98 | 382,349.59 |
| 500 - Community Development | 12,212.55 | 10,750.65 | 77,725.31 | 75,254.55 | 69,987.27 |
| 510 - Building Department | 20,932.00 | 21,735.00 | 140,898.77 | 152,145.00 | 141,399.74 |
| 520 - Planning & Zoning | 5,708.84 | 6,338.67 | 42,854.04 | 44,370.69 | 42,621.52 |
| 540 - Code Enforcement | 6,205.99 | 6,875.96 | 33,989.99 | 48,131.72 | 36,768.23 |
| 600 - Marshal's Department | 244,132.08 | 253,849.24 | 1,827,274.57 | 1,776,944.68 | 1,623,589.98 |
| 610 - Animal Control | 129.66 | 5,527.73 | 19,444.31 | 38,694.11 | 31,747.96 |
| 700 - Camp Verde Community Library | 41,055.85 | 47,054.47 | 328,827.12 | 329,381.29 | 326,631.40 |
| 800 - Parks & Recreation | 11,301.16 | 11,830.62 | 83,611.37 | 82,814.34 | 85,557.51 |
| 810 - Special Events | 2,917.94 | 7,567.36 | 48,270.45 | 52,971.52 | 0.00 |
| 820 - Heritage Pool | 3,379.42 | 10,278.31 | 83,967.95 | 71,948.17 | 67,450.41 |
| 830 - Programming | 9,040.07 | 11,987.25 | 69,840.13 | 83,910.75 | 56,152.26 |
| 999 - Non-Departmental | 10,248.07 | 27,616.84 | 162,833.43 | 193,317.88 | 146,533.87 |
| 01 - GENERAL FUND Totals: | -60,512.01 | -44,563.33 | -585,582.55 | -311,943.31 | -1,309,314.62 |
| 20 - HURF/STREETS FUND | | | | | |
| 4 - Revenue | 0.00 | 63,003.96 | 499,551.49 | 441,027.72 | -122,958.38 |
| 480 - HURF | 0.00 | 63,003.96 | 499,551.49 | 441,027.72 | -122,958.38 |
| 5 - Expense | -77,718.83 | -59,312.03 | -386,281.81 | -415,184.21 | -668,131.65 |
| 480 - HURF | 77,718.83 | 59,312.03 | 386,281.81 | 415,184.21 | 668,131.65 |
| 20 - HURF/STREETS FUND Totals: | -77,718.83 | 3,691.93 | 113,269.68 | 25,843.51 | -791,090.03 |
| 31 - SEWER | | | | | |
| 4 - Revenue | 103,590.97 | 673,824.77 | 1,201,269.69 | 4,716,773.39 | 784,087.78 |
| 490 - Sewer | 103,590.97 | 673,824.77 | 1,201,269.69 | 4,716,773.39 | 784,087.78 |
| 5 - Expense | -163,430.30 | -696,954.41 | -1,275,400.86 | -4,878,680.87 | -1,787,291.64 |
| 490 - Sewer | 163,430.30 | 696,954.41 | 1,275,400.86 | 4,878,680.87 | 1,787,291.64 |
| 31 - SEWER Totals: | -59,839.33 | -23,129.64 | -74,131.17 | -161,907.48 | -1,003,203.86 |



Town of Camp Verde

January 2020 CIP Funds

| | | January 2019-2020 Activity | January 2019-2020 Budget | YTD 2019-2020 Activity | YTD 2019-2020 Budget | YTD 2018-2019 Activity |
|---|--------------------------------------|----------------------------------|--------------------------------|------------------------------|-----------------------------|------------------------------|
| 03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND | | | | | | |
| Revenue | | | | | | |
| 03-000-48-481001 | OTHER FINANCING SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 441,119.78 |
| 03-000-49-500101 | OPERATING TRANSFERS IN - GENERAL FUN | 0.00 | 58,060.10 | 0.00 | 406,420.70 | 515,000.00 |
| 03-000-49-500800 | OPERATING TRANSFER IN - FED GRANTS | 0.00 | 21,029.08 | 0.00 | 147,203.56 | 0.00 |
| 03-000-49-502000 | OPERATING TRANSFERS IN - HURF | 0.00 | 0.00 | 0.00 | 0.00 | 500,000.00 |
| Revenue Totals: | | 0.00 | 79,089.18 | 0.00 | 553,624.26 | 1,456,119.78 |
| Expense | | | | | | |
| 03-000-20-800000 | EQUIPMENT | 0.00 | 51,099.88 | 0.00 | 357,699.16 | 0.00 |
| 03-000-20-840000 | LAND | 0.00 | 0.00 | 0.00 | 0.00 | 210,482.46 |
| 03-000-20-841210 | REZZONICO PARK IMPROVEMENTS | 0.00 | 0.00 | 1,439.60 | 0.00 | 24,839.01 |
| 03-170-20-751650 | INFRASTRUCTURE / MAINT | 0.00 | 0.00 | 1,324.17 | 0.00 | 0.00 |
| 03-410-20-841100 | STORMWATER PROJECTS | 0.00 | 1,640.17 | 0.00 | 11,481.19 | 7,494.37 |
| 03-420-20-751000 | BUILDING MAINT | 0.00 | 3,690.10 | 0.00 | 25,830.70 | 17,645.95 |
| 03-420-20-751600 | PARK FACILITIES MAINTENANCE | 0.00 | 1,895.40 | 0.00 | 13,267.80 | 2,198.00 |
| 03-420-20-811225 | TOWN KITCHEN REMODEL | 0.00 | 0.00 | 4,760.00 | 0.00 | 5,505.00 |
| 03-480-20-831000 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 458,861.94 |
| 03-480-20-851111 | FINNIE FLAT STREETScape | 0.00 | 1,280.23 | 0.00 | 8,961.61 | 0.00 |
| 03-480-20-871000 | STREET CONSTRUCTION | 0.00 | 27,094.40 | 0.00 | 189,660.80 | 1,942.47 |
| 03-480-20-871400 | STREET PAVING & MAINT | 0.00 | 16,410.10 | 0.00 | 114,870.70 | 571,950.58 |
| 03-600-20-811226 | CVMO PROPERTY & EVIDENCE | 0.00 | 0.00 | 0.00 | 0.00 | 27,408.68 |
| 03-700-20-811211 | BUILDING IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 6,825.38 |
| 03-800-20-790300 | PROJECTS/PROGRAMS DEVELOPMENT | 0.00 | 0.00 | 31,412.01 | 0.00 | 0.00 |
| 03-800-20-800000 | PARKS EQUIPMENT | 0.00 | 0.00 | 33,152.00 | 0.00 | 8,165.36 |
| 03-800-20-840000 | LAND | 0.00 | 0.00 | 60,000.00 | 0.00 | 0.00 |
| 03-800-20-841220 | LAND IMPROVEMENTS - RODEO ARENA | 192,793.72 | 0.00 | 192,793.72 | 0.00 | 0.00 |
| Expense Totals: | | 192,793.72 | 103,110.28 | 324,881.50 | 721,771.96 | 1,343,319.20 |
| 03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND Totals: | | <u>-192,793.72</u> | <u>-24,021.10</u> | <u>-324,881.50</u> | <u>-168,147.70</u> | <u>112,800.58</u> |
| 04 - PARKS FUND | | | | | | |
| Revenue | | | | | | |
| 04-800-48-481000 | BOND ISSUE | 0.00 | 72,471.00 | 0.00 | 507,297.00 | 0.00 |
| Revenue Totals: | | 0.00 | 72,471.00 | 0.00 | 507,297.00 | 0.00 |
| Expense | | | | | | |
| 04-800-20-804000 | INFRASTRUCTURE | 1,861.13 | 332,352.25 | 2,931.57 | 2,326,465.75 | 554,786.10 |
| 04-800-20-841000 | LAND IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 1,905,281.83 |
| Expense Totals: | | 1,861.13 | 332,352.25 | 2,931.57 | 2,326,465.75 | 2,460,067.93 |
| 04 - PARKS FUND Totals: | | <u>-1,861.13</u> | <u>-259,881.25</u> | <u>-2,931.57</u> | <u>-1,819,168.75</u> | <u>-2,460,067.93</u> |

Town of Camp Verde

Revenue Drivers

January 2020

| Sources* | Jan-20 | In/De % | Dec-19 | Nov-19 | FYTD Avg | Bud/Month | YTD Bud +/- | LYM Avg +/- | L5YM Avg +/- |
|--------------------|----------------|---------|----------------|----------------|----------------|----------------|------------------|---------------|----------------|
| City Sales Tax | 358,173 | 16% | 308,834 | 296,191 | 315,626 | 338,629 | (161,024) | 11,641 | 21,199 |
| City .65% Increase | 67,428 | 15% | 58,676 | 63,800 | 60,181 | 65,183 | (35,014) | (1,632) | 3,980 |
| State Sales Tax | 120,053 | 19% | 100,788 | 98,347 | 98,492 | 114,508 | (128,126) | 4,577 | 27,412 |
| VLT | 73,912 | 19% | 62,126 | 64,353 | 68,682 | 68,775 | (742) | 2,864 | 19,002 |
| URS | 121,114 | 0% | 121,114 | 121,114 | 121,114 | 123,544 | (19,443) | 8,077 | 29,021 |
| HURF | 85,707 | 11% | 77,492 | 85,529 | 82,155 | 80,517 | 13,105 | 411 | 18,963 |
| Sewer User Fees | 104,251 | 10% | 94,471 | 107,332 | 103,310 | 95,950 | 58,882 | 14,734 | 30,810 |
| TOTAL | 930,637 | | 823,500 | 836,668 | 849,560 | 887,106 | (272,362) | 40,673 | 150,387 |

* - The above revenue sources (less HURF & Sewer) represent approximately **87%** of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L5YM Avg +/-: Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 3 year average).



Town of Camp Verde

February 2020 Operations

| | February 2019-2020 Activity | February 2019-2020 Budget | YTD 2019-2020 Activity | YTD 2019-2020 Budget | YTD 2018-2019 Activity |
|---------------------------------------|-----------------------------------|---------------------------------|------------------------------|----------------------------|------------------------------|
| 01 - GENERAL FUND | | | | | |
| 4 - Revenue | 746,819.15 | 652,071.43 | 4,877,995.94 | 5,216,571.44 | 3,938,917.40 |
| 000 - Non-Departmental | 679,860.40 | 580,705.44 | 4,334,822.57 | 4,645,643.52 | 3,511,192.19 |
| 120 - Town Clerk | 1,750.00 | 2,315.73 | 16,077.50 | 18,525.84 | 17,091.00 |
| 170 - Economic Development | 0.00 | 833.00 | 62.00 | 6,664.00 | 9,066.82 |
| 300 - Municipal Court | 12,657.57 | 12,911.50 | 83,378.89 | 103,292.00 | 69,947.05 |
| 400 - Public Works/Engineer | 10,150.00 | 166.60 | 16,400.00 | 1,332.80 | 100.00 |
| 500 - Community Development | 5.75 | 0.00 | 86.50 | 0.00 | 6.50 |
| 510 - Building Department | 32,336.65 | 17,493.00 | 152,714.33 | 139,944.00 | 127,695.00 |
| 520 - Planning & Zoning | 3,787.00 | 4,165.00 | 28,392.61 | 33,320.00 | 26,197.75 |
| 600 - Marshal's Department | 944.18 | 16,809.94 | 148,880.60 | 134,479.52 | 102,675.47 |
| 610 - Animal Control | 552.00 | 583.10 | 1,569.02 | 4,664.80 | 3,130.00 |
| 700 - Camp Verde Community Library | 557.60 | 7,038.85 | 45,413.50 | 56,310.80 | 46,094.39 |
| 800 - Parks & Recreation | 145.00 | 249.90 | 3,000.00 | 1,999.20 | 1,096.00 |
| 810 - Special Events | 3,510.00 | 3,489.00 | 22,181.45 | 27,912.00 | 0.00 |
| 820 - Heritage Pool | 0.00 | 1,957.55 | 9,380.87 | 15,660.40 | 7,592.29 |
| 830 - Programming | 563.00 | 3,352.82 | 15,636.10 | 26,822.56 | 17,032.94 |
| 5 - Expense | -567,805.56 | -696,634.76 | -5,284,564.90 | -5,573,078.08 | -5,061,577.30 |
| 100 - Mayor & Council | 2,066.25 | 4,097.51 | 27,058.99 | 32,780.08 | 31,019.05 |
| 110 - Town Manager | 13,098.55 | 14,632.43 | 114,298.70 | 117,059.44 | 116,308.29 |
| 120 - Town Clerk | 15,673.29 | 16,035.62 | 115,172.17 | 128,284.96 | 140,606.80 |
| 130 - Finance | 18,388.28 | 27,812.56 | 255,808.15 | 222,500.48 | 236,366.18 |
| 140 - Human Resources | 9,564.70 | 18,160.60 | 118,108.30 | 145,284.80 | 92,111.23 |
| 160 - Risk Management | 20,873.85 | 29,931.71 | 256,834.09 | 239,453.68 | 249,894.54 |
| 170 - Economic Development | 17,551.39 | 23,881.67 | 149,024.46 | 191,053.36 | 189,958.93 |
| 180 - Information Technology Services | 1,199.71 | 17,384.71 | 115,747.76 | 139,077.68 | 151,018.59 |
| 300 - Municipal Court | 29,024.76 | 38,124.68 | 268,238.79 | 304,997.44 | 261,775.75 |
| 400 - Public Works/Engineer | 8,906.35 | 9,465.32 | 69,937.04 | 75,722.56 | 79,535.73 |
| 410 - Storm Water Management | 7,393.01 | 11,645.71 | 78,085.11 | 93,165.68 | 93,914.36 |
| 420 - Maintenance | 77,061.75 | 64,050.14 | 449,710.23 | 512,401.12 | 444,328.20 |
| 500 - Community Development | 2358.68 | 10,750.65 | 80083.99 | 86,005.20 | 79,483.28 |
| 510 - Building Department | 22,534.92 | 21,735.00 | 163,433.69 | 173,880.00 | 160,992.17 |
| 520 - Planning & Zoning | 3,688.87 | 6,338.67 | 46,542.91 | 50,709.36 | 48,301.91 |
| 540 - Code Enforcement | 5,795.59 | 6,875.96 | 39,785.58 | 55,007.68 | 44,307.87 |
| 600 - Marshal's Department | 230,469.84 | 253,849.24 | 2,057,744.41 | 2,030,793.92 | 1,839,939.29 |
| 610 - Animal Control | 1,243.33 | 5,527.73 | 20,687.64 | 44,221.84 | 35,593.80 |
| 700 - Camp Verde Community Library | 43,645.24 | 47,054.47 | 372,472.36 | 376,435.76 | 365,166.55 |
| 800 - Parks & Recreation | 10,938.27 | 11,830.62 | 94,549.64 | 94,644.96 | 96,411.32 |
| 810 - Special Events | 3,248.28 | 7,567.36 | 51,518.73 | 60,538.88 | 0.00 |
| 820 - Heritage Pool | 3,816.26 | 10,278.31 | 87,784.21 | 82,226.48 | 70,864.12 |
| 830 - Programming | 8,942.97 | 11,987.25 | 78,783.10 | 95,898.00 | 64,340.92 |
| 999 - Non-Departmental | 10,321.42 | 27,616.84 | 173,154.85 | 220,934.72 | 169,338.42 |
| 01 - GENERAL FUND Totals: | 179,013.59 | -44,563.33 | -406,568.96 | -356,506.64 | -1,122,659.90 |
| 20 - HURF/STREETS FUND | | | | | |
| 4 - Revenue | 85,756.93 | 63,003.96 | 585,308.42 | 504,031.68 | -40,900.00 |
| 480 - HURF | 85,756.93 | 63,003.96 | 585,308.42 | 504,031.68 | -40,900.00 |
| 5 - Expense | -65,320.44 | -59,312.03 | -451,602.25 | -474,496.24 | -725,331.27 |
| 480 - HURF | 65,320.44 | 59,312.03 | 451,602.25 | 474,496.24 | 725,331.27 |
| 20 - HURF/STREETS FUND Totals: | 20,436.49 | 3,691.93 | 133,706.17 | 29,535.44 | -766,231.27 |
| 31 - SEWER | | | | | |
| 4 - Revenue | 228,590.12 | 673,824.77 | 1,429,859.81 | 5,390,598.16 | 904,459.80 |
| 490 - Sewer | 228,590.12 | 673,824.77 | 1,429,859.81 | 5,390,598.16 | 904,459.80 |
| 5 - Expense | -444,550.60 | -696,954.41 | -1,720,146.43 | -5,575,635.28 | -2,022,906.52 |
| 490 - Sewer | 444,550.60 | 696,954.41 | 1,720,146.43 | 5,575,635.28 | 2,022,906.52 |
| 31 - SEWER Totals: | -215,960.48 | -23,129.64 | -290,286.62 | -185,037.12 | -1,118,446.72 |



| | | February 2019-2020 Activity | February 2019-2020 Budget | YTD 2019-2020 Activity | YTD 2019-2020 Budget | YTD 2018-2019 Activity |
|---|--------------------------------------|-----------------------------------|---------------------------------|------------------------------|----------------------------|------------------------------|
| 03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND | | | | | | |
| Revenue | | | | | | |
| 03-000-48-481001 | OTHER FINANCING SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 500,000.00 |
| 03-000-49-500101 | OPERATING TRANSFERS IN - GENERAL FUN | 0.00 | 58,060.10 | 0.00 | 464,480.80 | 515,000.00 |
| 03-000-49-500800 | OPERATING TRANSFER IN - FED GRANTS | 0.00 | 21,029.08 | 0.00 | 168,232.64 | 0.00 |
| 03-000-49-502000 | OPERATING TRANSFERS IN - HURF | 0.00 | 0.00 | 0.00 | 0.00 | 500,000.00 |
| Revenue Totals: | | 0.00 | 79,089.18 | 0.00 | 632,713.44 | 1,515,000.00 |
| Expense | | | | | | |
| 03-000-20-800000 | EQUIPMENT | 0.00 | 51,099.88 | 0.00 | 408,799.04 | 0.00 |
| 03-000-20-840000 | LAND | 0.00 | 0.00 | 0.00 | 0.00 | 210,482.46 |
| 03-000-20-841210 | REZZONICO PARK IMPROVEMENTS | 0.00 | 0.00 | 1,439.60 | 0.00 | 34,890.48 |
| 03-170-20-751650 | INFRASTRUCTURE / MAINT | 0.00 | 0.00 | 1,324.17 | 0.00 | 0.00 |
| 03-410-20-841100 | STORMWATER PROJECTS | 0.00 | 1,640.17 | 0.00 | 13,121.36 | 7,494.37 |
| 03-420-20-751000 | BUILDING MAINT | 0.00 | 3,690.10 | 0.00 | 29,520.80 | 17,909.06 |
| 03-420-20-751600 | PARK FACILITIES MAINTENANCE | 0.00 | 1,895.40 | 0.00 | 15,163.20 | 5,350.20 |
| 03-420-20-811225 | TOWN KITCHEN REMODEL | 0.00 | 0.00 | 4,760.00 | 0.00 | 5,505.00 |
| 03-420-20-831000 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 15,254.03 |
| 03-480-20-831000 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 458,861.94 |
| 03-480-20-851111 | FINNIE FLAT STREETScape | 0.00 | 1,280.23 | 0.00 | 10,241.84 | 0.00 |
| 03-480-20-871000 | STREET CONSTRUCTION | 0.00 | 27,094.40 | 0.00 | 216,755.20 | 1,942.47 |
| 03-480-20-871400 | STREET PAVING & MAINT | 0.00 | 16,410.10 | 0.00 | 131,280.80 | 573,588.98 |
| 03-500-20-821000 | VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | 21,843.45 |
| 03-600-20-811226 | CVMO PROPERTY & EVIDENCE | 0.00 | 0.00 | 0.00 | 0.00 | 27,408.68 |
| 03-700-20-811211 | BUILDING IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 6,825.38 |
| 03-800-20-790300 | PROJECTS/PROGRAMS DEVELOPMENT | 0.00 | 0.00 | 31,412.01 | 0.00 | 0.00 |
| 03-800-20-800000 | PARKS EQUIPMENT | 0.00 | 0.00 | 33,152.00 | 0.00 | 43,276.80 |
| 03-800-20-840000 | LAND | 0.00 | 0.00 | 60,000.00 | 0.00 | 0.00 |
| 03-800-20-841220 | LAND IMPROVEMENTS - RODEO ARENA | 0.00 | 0.00 | 192,793.72 | 0.00 | 0.00 |
| Expense Totals: | | 0.00 | 103,110.28 | 324,881.50 | 824,882.24 | 1,430,633.30 |
| 03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND Totals: | | 0.00 | -24,021.10 | -324,881.50 | -192,168.80 | 84,366.70 |
| 04 - PARKS FUND | | | | | | |
| Revenue | | | | | | |
| 04-800-48-481000 | BOND ISSUE | 0.00 | 72,471.00 | 0.00 | 579,768.00 | 0.00 |
| Revenue Totals: | | 0.00 | 72,471.00 | 0.00 | 579,768.00 | 0.00 |
| Expense | | | | | | |
| 04-800-20-804000 | INFRASTRUCTURE | 307.57 | 332,352.25 | 3,239.14 | 2,658,818.00 | 558,959.85 |
| 04-800-20-806000 | BUILDINGS | 22,480.00 | 0.00 | 22,480.00 | 0.00 | 0.00 |
| 04-800-20-841000 | LAND IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 1,905,281.83 |
| Expense Totals: | | 22,787.57 | 332,352.25 | 25,719.14 | 2,658,818.00 | 2,464,241.68 |
| 04 - PARKS FUND Totals: | | -22,787.57 | -259,881.25 | -25,719.14 | -2,079,050.00 | -2,464,241.68 |

Town of Camp Verde

Revenue Drivers

February 2020

| Sources* | Feb-20 | In/De % | Jan-20 | Dec-19 | FYTD Avg | Bud/Month | YTD Bud +/- | LYM Avg +/- | L5YM Avg +/- |
|--------------------|----------------|---------|----------------|----------------|----------------|----------------|------------------|---------------|----------------|
| City Sales Tax | 303,577 | -15% | 358,173 | 308,834 | 314,120 | 338,629 | (196,076) | 10,135 | 19,693 |
| City .65% Increase | 59,502 | -12% | 67,428 | 58,676 | 60,096 | 65,183 | (40,696) | (1,717) | 3,895 |
| State Sales Tax | 97,993 | -18% | 120,053 | 100,788 | 98,492 | 114,508 | (128,126) | 4,577 | 27,412 |
| VLT | 70,308 | -5% | 73,912 | 62,126 | 68,682 | 68,775 | (742) | 2,864 | 19,002 |
| URS | 121,114 | 0% | 121,114 | 121,114 | 121,114 | 123,544 | (19,443) | 8,077 | 29,021 |
| HURF | 81,949 | -4% | 85,707 | 77,492 | 82,155 | 80,517 | 13,105 | 411 | 18,963 |
| Sewer User Fees | 104,601 | 0% | 104,251 | 94,471 | 103,310 | 95,950 | 58,882 | 14,734 | 30,810 |
| TOTAL | 839,044 | | 930,637 | 823,500 | 847,969 | 887,106 | (313,096) | 39,082 | 148,796 |

* - The above revenue sources (less HURF & Sewer) represent approximately **87%** of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L5YM Avg +/-: Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 3 year average).

Town of Camp Verde

Revenue Drivers

March 2020

| Sources* | Mar-20 | In/De % | Feb-20 | Jan-20 | FYTD Avg | Bud/Month | YTD Bud +/- | LYM Avg +/- | L5YM Avg +/- |
|--------------------|----------------|---------|----------------|----------------|----------------|----------------|------------------|---------------|----------------|
| City Sales Tax | 335,207 | 10% | 303,577 | 358,173 | 316,463 | 338,629 | (199,498) | 12,478 | 22,036 |
| City .65% Increase | 64,549 | 8% | 59,502 | 67,428 | 60,591 | 65,183 | (41,330) | (1,222) | 4,390 |
| State Sales Tax | 94,778 | -3% | 97,993 | 120,053 | 98,079 | 114,508 | (147,856) | 4,165 | 26,999 |
| VLT | 70,144 | 0% | 70,308 | 73,912 | 68,845 | 68,775 | 628 | 3,027 | 19,164 |
| URS | 121,114 | 0% | 121,114 | 121,114 | 121,114 | 123,544 | (21,873) | 8,077 | 29,021 |
| HURF | 82,666 | 1% | 81,949 | 85,707 | 82,212 | 80,517 | 15,254 | 468 | 19,020 |
| Sewer User Fees | 105,741 | 1% | 104,601 | 104,251 | 103,580 | 95,950 | 68,672 | 15,004 | 31,080 |
| TOTAL | 874,198 | | 839,044 | 930,637 | 850,883 | 887,106 | (326,003) | 41,996 | 151,711 |

* - The above revenue sources (less HURF & Sewer) represent approximately **87%** of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L5YM Avg +/-: Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 3 year average).

1.) Participated in a meeting with Congressman O'Halleran in which we expressed concerns relayed to us by the business community

2.) E-Blasts

Emails we sent out:

1. Visitor center closed
2. Small business loan notification
3. AZ parks are still open
4. Town of CV closure
5. Resource Links for Covid-19
6. SBA loan Application & Unemployment relief info
7. How to help small business info
8. We're open Arizona campaign information
9. Families first coronavirus response act poster
10. SBA disaster loan information
11. Virtual Spring Art Show notification #1
12. Ensuring Business continuity webinar
13. Restaurants that are open for take out
14. AZ commerce authority Webinar on Covid 19 notification
15. Virtual Spring Art Show notification #2
16. Yavapai County Business Assistance and Displace employee Community webinar
17. Yavapai SBDC open virtually
18. Reman social while distancing webinar notification
19. Virtual Spring art Show notification #3
20. Virtual Spring Art show notification #4
21. Yavapai County Business Assistance Webinar notification
22. Return Stronger campaign information
23. Camp Verde Business directory website (campverdebiz.com)
24. Farmer's market opening

3.) Added several recipients to our Newsletter to boost our reach:

- 383 business emails were added to a separate business list
- But 226 of those were emails that did not already exist in our main list. (they were also added to the main list)
- 11 people have signed up for our newsletter list through the website since March 18th
- Steph manually added 2

So overall, 239 new email addresses were added to our list.

4.) Facebook Postings: numerous Facebook posts were done, mostly mirroring the e-blasts

5.) Business Spotlights on Facebook:

- Highlights businesses that are open during the COVID 19 crisis to encourage patronage
- These will continue until we can feature as many businesses as would like to participate

6.) Business Outreach/Contact with businesses

- we spent a significant amount of time maintaining contact with local businesses and seeking out what their needs and questions are, and asking if they had applied for/received any federal funding

- their concerns/frustrations were forwarded to Congressman O'Halleran

7.) Updated our business mailing addresses, compiled an excel database of businesses based on the business license list given to us by Virginia

8.) Letters were sent out in early April to over 400 Camp Verde Businesses (only a handful were returned, therefore we know the businesses were reached)

- outlined several local resources, federal funding programs (EIDL, PPP), state programs (Unemployment Insurance), SBA contacts, referred to websites where they could apply for state & federal programs, gave our contact info for the Economic Development Department, etc

9.) Attended bi-weekly meetings with regional ED partners (Yavapai Town/City/County ED partners, Chambers of Commerce, SBA, REDC members, etc)

- Jessica is part of a sub-committee (#YavapaiTeamAwesome) that serves as a pseudo-steering committee for the group

- the group has organized and coordinated two webinars so far (the first for navigating the EIDL/PPP program, the second for marketing as businesses prepare to reopen and promoting the guidelines on safe operations) and a third is in the works, focusing on employee recruitment (and will include a second topic TBD)

10.) Have been working with/providing info to NACOG/NAU regarding business so they can conduct an impact analysis study for Yavapai County- results are still pending (unknown ETA)

Russ,

It's as though she is asking, in the middle of a battle, why we didn't spend our time counting the dead and dying. We do not have these statistics she is looking for. However, there is a regional effort taking place through NACOG and NAU to just that...regionally...but there is no definitive information on the effects in any community...large or small. As for the second part, what are we going to do to get these businesses up and running, I would say we have been doing that all along, helping them to navigate a very fluid environment. Whatever the case, we will need two weeks, not two hours to gather the information she wants and even then it will be incomplete...I guarantee it.

I can say this:

Our restaurants were off by 70 percent as a general figure

Our only bar closed the day the governor declared an emergency and it hasn't reopened

Crystal lattice is the only retailer I know who is closing their doors.

Rio Claro Winery is operating at about 20%

In addition, she seems to be asking about financial effects only in terms of REVENUE. How do we determine that to any degree of accuracy? First we would have to have previously separated our business community into those that feed the town coffers with sales tax and those that don't. We have never done that although we can, based on business licenses begin to make that differential, to some extent.



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
April
2020**



Volunteers in Policing (VIPs):

- VIPs Assisted food banks in traffic control
- VIPs delivered food to retirement and assisted living centers
- VIPs distributed food to shut in elders

Patrol:

- Sgt Patten performed CPR on 14-year-old saving their life
- Adult male reported missing for month was located in CV deceased after lengthy investigation and extensive search
- New Police recruit hired (John Castillo) to replace Deputy Jardine
- Significant drop in traffic stops due to COVID and officer safety
- Significant increase in certain crimes as seen on attached, attributed to COVID

Administration:

- Earl Huff promoted to Dispatch Supervisor
- Records Department updated for NIMS (National Information Management Systems)
- Implemented temperature testing procedures for entering CVMO

APRIL

Law Incident Comparison, by Most Serious Offenses Codes

| <u>Offense</u> | <u>Totals for April 2019</u> | <u>Totals for April 2020</u> | <u>Number Difference</u> | <u>Percent Difference</u> |
|--------------------------------|----------------------------------|----------------------------------|------------------------------|-------------------------------|
| 30 DAY HOLD | 3 | 3 | 0 | 0.00 |
| ABANDONED VEHICLE | 2 | 3 | 1 | 50.00 |
| AGGRAVATED DUI | 0 | 1 | 1 | 0.00 |
| ASSAULT, FIREARM | 0 | 1 | 1 | 0.00 |
| ASSAULT, KNIFE | 1 | 1 | 0 | 0.00 |
| ALARM | 10 | 13 | 3 | 30.00 |
| ASSAULT, NO WEAPON, AGG INJURY | 0 | 1 | 1 | 0.00 |
| ANIMAL BITE | 1 | 4 | 3 | 300.00 |
| ANIMAL NOISE | 7 | 4 | -3 | -42.86 |
| ANIMAL PROBLEM | 59 | 30 | -29 | -49.15 |
| ALCOHOL OFFENSE | 2 | 1 | -1 | -50.00 |
| ASSAULT, OTHER WEAPON | 3 | 2 | -1 | -33.33 |
| ASSAULT, POLICE, AGG INJURY | 0 | 1 | 1 | 0.00 |
| ASSAULT, POLICE, OTHER WEAPON | 0 | 1 | 1 | 0.00 |

| | | | | |
|--------------------------------|----|----|-----|---------|
| ASSAULT, SIMPLE | 3 | 3 | 0 | 0.00 |
| AGENCY ASSIST | 45 | 40 | -5 | -11.11 |
| ATTEMPT TO LOCATE | 35 | 22 | -13 | -37.14 |
| BURGLARY, NON-RES, ATT FORC EN | 0 | 1 | 1 | 0.00 |
| BURGLARY, NON-RES, UNLAWF ENT | 1 | 1 | 0 | 0.00 |
| BURGLARY, RESIDENT, UNLAWF ENT | 3 | 2 | -1 | -33.33 |
| CITIZEN DISPUTE | 1 | 3 | 2 | 200.00 |
| CUSTODIAL INTERFERENCE | 1 | 2 | 1 | 100.00 |
| CITIZEN ASSIST | 82 | 63 | -19 | -23.17 |
| CIVIL PROBLEM | 5 | 3 | -2 | -40.00 |
| CRIMINAL DAMAGE | 1 | 7 | 6 | 600.00 |
| CONSENT TO SEARCH GRANTED | 3 | | -3 | -100.00 |
| CONTEMPT OF COURT | 3 | 1 | -2 | -66.67 |
| CONT SUBST/POSSESSION MARIJUAN | 5 | 1 | -4 | -80.00 |
| CONTROLLED SUBST/POSSESSION | 2 | 1 | -1 | -50.00 |
| CONT SUB/POSSESS/PARAPHERNALIA | 2 | | -2 | -100.00 |
| CONT SUB/POSSESSION/SYNTHETICS | 0 | 1 | 1 | 0.00 |
| CONT SUB/SALE/MANUF/MARIJUANA | 0 | 2 | 2 | 0.00 |
| CONT SUB SALE/MANUF/OTHER | 1 | 1 | 0 | 0.00 |
| CONT SUB/SALE/MANUF/SYNTHETICS | 1 | | -1 | -100.00 |
| DEAD BODY | 0 | 2 | 2 | 0.00 |
| DISORDERLY CONDUCT | 7 | 8 | 1 | 14.29 |
| DOMESTIC VIOLENCE | 14 | 19 | 5 | 35.71 |
| DRUG RECOGNITION EVALUATION | 1 | 1 | 0 | 0.00 |
| DUI ALCOHOL OR DRUGS | 3 | 2 | -1 | -33.33 |
| DUI/DRUGS | 1 | | -1 | -100.00 |
| ENDANGERMENT | 1 | | -1 | -100.00 |
| ERROR DR | 9 | | -9 | -100.00 |
| FALSE ALARM | 1 | | -1 | -100.00 |
| FALSE INFORMATION OR REPORT | 1 | 1 | 0 | 0.00 |
| FORGERY | 0 | 1 | 1 | 0.00 |
| FRAUD | 10 | 1 | -9 | -90.00 |
| FRAUD, WIRE | 0 | 1 | 1 | 0.00 |
| HARASSMENT | 6 | 6 | 0 | 0.00 |
| INTOXICATED PERSON | 1 | | -1 | -100.00 |
| JUVENILE RUNAWAY | 1 | 2 | 1 | 100.00 |
| JUVENILE PROBLEM | 3 | 8 | 5 | 166.67 |
| K9 PATROL/ACTIVITY | 0 | 1 | 1 | 0.00 |
| LOST OR FOUND PROPERTY | 9 | 8 | -1 | -11.11 |
| LOITERING | 1 | | -1 | -100.00 |
| LITTERING/POLLUTION PROBLEM | 0 | 2 | 2 | 0.00 |
| MAN DOWN | 0 | 1 | 1 | 0.00 |
| MISSING PERSON | 2 | 2 | 0 | 0.00 |
| NOISE DISTURBANCE | 11 | 16 | 5 | 45.45 |
| OFFICER INFORMATION | 34 | 16 | -18 | -52.94 |
| PARKING PROBLEM | 3 | 1 | -2 | -66.67 |

| | | | | |
|--------------------------------|------------|------------|-------------|---------------|
| PHLEBOTOMY | 0 | 3 | 3 | 0.00 |
| PORNOGRAPHY PROBLEM | 1 | | -1 | -100.00 |
| PROPERTY WATCH | 1 | | -1 | -100.00 |
| SEXUAL/ABUSIVE CONTACT | 0 | 1 | 1 | 0.00 |
| SEXUAL ABUSE, MINOR/WARD | 1 | | -1 | -100.00 |
| SERVE PAPERS | 9 | 1 | -8 | -88.89 |
| SEX OFFENSE | 5 | 1 | -4 | -80.00 |
| SUICIDE THREAT | 2 | 2 | 0 | 0.00 |
| SUSPICIOUS | 40 | 43 | 3 | 7.50 |
| TRAFFIC ACCIDENT, HIT AND RUN | 1 | | -1 | -100.00 |
| TRAFFIC ACCIDENT, PROP DAMAGE | 18 | 3 | -15 | -83.33 |
| TRAFFIC ACCIDENT, PERSON INJRY | 2 | 2 | 0 | 0.00 |
| TOWN CODE VIOLATION | 3 | 2 | -1 | -33.33 |
| TRAFFIC HAZARD | 11 | 6 | -5 | -45.45 |
| THREATENING | 2 | 1 | -1 | -50.00 |
| TRAFFIC OFFENSE | 265 | 11 | -254 | -95.85 |
| THEFT, PROPERTY, FROM MTR VEH | 1 | | -1 | -100.00 |
| THEFT, PROPERTY, OTHER | 18 | 5 | -13 | -72.22 |
| TRAFF PRIV PROP DAMAGE | 4 | 3 | -1 | -25.00 |
| THEFT, PROPERTY, PURSE | 0 | 1 | 1 | 0.00 |
| THEFT, PROPERTY, SHOPLIFTING | 8 | 2 | -6 | -75.00 |
| TRESPASSING | 14 | 19 | 5 | 35.71 |
| THEFT, VEHICLE, AUTOMOBILE | 1 | | -1 | -100.00 |
| THEFT, VEHICLE, MOTORCYCLE | 1 | | -1 | -100.00 |
| UNKNOWN PROBLEM, LAW | 39 | 9 | -30 | -76.92 |
| UNSECURE PREMISES | 2 | 1 | -1 | -50.00 |
| CRIMINAL DAMAGE | 3 | 3 | 0 | 0.00 |
| VIOLATION OF COURT ORDER | 1 | 1 | 0 | 0.00 |
| WARRANT ARREST | 3 | 2 | -1 | -33.33 |
| WEAPONS OFFENSE | 0 | 1 | 1 | 0.00 |
| WELFARE CHECK | 3 | 21 | 18 | 600.00 |
| WEAPONS OFFENSE | 2 | | -2 | -100.00 |
| Totals | 862 | 463 | -399 | -46.29 |

Report Includes:

First date range between `00:00:00 04/01/19` and `23:59:59 04/30/19`, Second date range between `00:00:00 04/01/20` and `23:59:59 04/30/20`, All agencies matching `CVMO`, All dispositions, All clearance codes, All offenses observed, All offenses reported, All offense codes



Public Works Monthly Report

April 2020

Engineering: Ron, Troy, & Dorie

- Created Various Work Orders for All Town Departments
- Staff Attended Council Meetings and Work Sessions VIA ZOOM
- Ron attended Department Head meeting
- Commercial Project's; Plan Review and Comments to Com-Dev.
- Second Phase of Sports Complex is still on schedule..
- Budget FY 21 and CIP Projects with Council Via; ZOOM meetings
- COVID-19: rotating, in-office schedules for each department

Streets Division:

- Various work orders
- Patch various roads
- Fix signs that are damaged or faded
- Haul material to various locations
- Transport various pieces of equipment acquired from the DRMO program.
- Hauled Arena Water truck to Phoenix Mechanic
- Clean the shop and office
- Service various pieces of equipment
- Began cleanup of Mountain slide at Windy Point. Emergency repair also.
- Attended Budget sessions with Council Via; ZOOM Meetings.

Parks and Recreation:

- Most Parks and Recreation staff have been working teleworking from home for a majority of the month of April. Angi continued to work in the office in the evenings and on weekends on project based priorities to limit her exposure to others. The other staff has been in the office as necessary or needed throughout the month.
- Tierra Verde Builders began work on the next phase at the Camp Verde Sports Complex and have made great progress, with a planned September finish date.
- Staff continued to assist Finance with refunds necessary from the cancellation of Pecan & Wine.
- All facility use requests have been stopped due to the COVID-19 restrictions. Shower use has been available for the public with very limited requests for use. When showers are used, Maintenance is informed and they are properly sanitized prior to the next use.
- We cancelled all Friday trips for the month of April and May.
- Shawna has continued participating with other Town staff in the development of the new Town website.
- Staff has continued to plan for Corn Fest, although this is limited to talking to potential vendors and processing vendor applications that come in the mail. We have not done any marketing yet, as we are unsure of the direction all of the restrictions will go moving forward.
- Staff continued budget preparations for FY 21.
- Staff has continued to plan for the upcoming Heritage Pool season by posting open positions, scheduling, and ordering lifeguard supplies. We have also been working on scheduling lifeguard training. All planning for the opening of Heritage Pool is very dependent on a wide variety of issues, including being able to get our lifeguards certified, ensuring social distancing when open, and getting policy and procedure in place to meet all COVID-19 restrictions and requirements to ensure staff and community safety. CDC guidelines are expected to be issued by May 15 but exist now only as unpublished verbal recommendations. Shawna has attended hours of ZOOM meetings and webinars with various Aquatics professionals from across the State and Country to stay on top of the situation. Staff has also kept HR and the Town Manager informed.
- Staff continued to spend time writing policy and procedures for what to do during this COVID-19 outbreak (or other similar situations), which includes office scheduling, working from home, and completing time.
- Staff began researching and getting quotes from additional sports field lighting vendors for the Sports Complex at the request of Council and Ron Long.

- Staff has been working on implementing a scavenger hunt using riddles with the answers on painted rocks that will be placed around the trail at the Sports Complex and at Butler Park to encourage families to get outside.
- Angi has spent most of her time cleaning, organizing, and taking inventory of many of our spaces including Summer Camp and Heritage Pool, getting ready for this summer.
- Staff has also attended ZOOM meetings and webinars regarding facilities and special events during COVID-19 offered through APRA and NRPA.

Maintenance Division:

- Weed removal from the Town retention pond, at the end of Hollamon St.
- Weed removal from Town property, Cliffs Parkway
- Cleaned up Rezzonico Park weeds
- Drained the pool surge pit to clean.
- New surge pit and automatic water filler was installed.
- Installation of cyclone filter began
- Weeds removed from Ernie's smoke shop walkway, to the entrance of Cliffs Park Way, the North side of road, and beginning of Main Street.
- Power washed/sanitized all parks, playgrounds, and seating areas.
- Work orders for various Departments
- Regular sprinklers and irrigation maintenance.

Wastewater Plant:

- Tasked with 63 Blue Stakes for the month.
- Received 1 call out for Moisture Detect on Pump. (Main Street Lift Station).
- Received 276,230 gallons of septage from septage haulers this month.
- Average Effluent flow for January 213,000 gallons per day.
- Chlorine contact chambers in place. Installation 98% complete. We have ordered the Chlorinator and De-Chlorinator. Should be installed end of May – beginning of June.
- Permit applied for from ADEQ for Drying Beds on 9/2/2019. Submitted answers to ADEQ Dec19th. Reviewed Design with ADEQ 01/27/2020.
- ADEQ Grants application for significant amendments 4/24/2020 Pending Payment for Permit.
- Verde RV Park Lift station pipeline is in place, and is 100% completed.
- Drained Northside Stage 1, Stage 2 and Clarifier. (441,000 Gallons)
- New Manager Chet Teague has replaced Retiring Manager Jerry Tinagero.
- Hooked up Disc. Filter Valves to operate at computer SCADA.

- Started New COVID 19 Schedule April 1st. (Split crew into two teams).
- Coordinate with Construction crews (Rodeo Staff, Tierra Verde, MulCaire, Etc.)
- Have had over 1,000,000 yards of Concrete poured for drying beds.
- Crew still learning the UV System.
- Cleanout Plant Drain W/ Vac Truck.
- Received Main Street Pump and installed, Waiting to go into rotation.
- Received Main Street Pump (Rebuilt) waiting to lower to pump level.

**CAMP VERDE MUNICIPAL COURT
MONTHLY TRANSMITTAL**

Date: May 11, 2020
Check #: 6188

Reporting Month: APRIL 2020 PS
Total Amount of Check: \$28,473.70

RECEIVED/TO BE ALLOCATED TO ACCOUNTS BELOW:

Received by and date: K. Jenkins 5/12/20

| | |
|---|--------------------|
| 01-300-40-413000 | <u>\$26,923.54</u> |
| Fines/Fees/Forfeitures- before the check requests below | |
| 01-300-40-431000 | \$264.05 |
| Court Apt-Atty. Reimbursement | |
| 05-310-40-413100 | \$148.75 |
| Local JCEF Fund | |
| 05-330-40-413300 | \$693.00 |
| Court Enhancement Fund | |
| 19-601-40-413000 | |
| Camp Verde Marshal's Safety Equip. Fund (\$114.45) | \$444.36 |
| 28-4139 License Plate violation (\$329.91) | |
| 28-2533 registration violation 0.00) | |
| 2011 additional assessment citing agency share (\$0.00) | |
| 19-540-40-413000 | \$0.00 |
| Camp Verde Code Enforcement Sfty. Equip fund | |
| 2011 additional assessment citing agency share (\$0.00) | |

CHECK REQUESTS

To be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

| VENDOR # | AGENCY | AMOUNT | ACCOUNT# |
|----------|---|-------------|------------------|
| 002693 | Yavapai Apache Nation Police Dept. (2011 additional assessment \$6.34) (Suspended plates fee \$0.00) | \$6.34 | 01-300-40-413000 |
| 000087 | Yavapai County Jail & Addtl Fee \$1 Fund (City incarceration fee \$427.57) GL#2-003-10-34324 (Add'l assessment fee Justice Court share \$32.43) GL#3-900-40-35196 | \$460.00 | 01-300-40-413000 |
| 000117 | Arizona State Treasurer | \$15,717.59 | 01-300-40-413000 |
| 003583 | Arizona Department of Public Safety Equip. Fund (2011 Additional assessment fund \$8.83) | \$8.83 | 01-300-40-413000 |
| 003572 | Motor Vehicle Division Refund Unit | \$0.00 | 01-300-40-413000 |
| 001014 | Registrar of Contractors Safety Equipment Fund | \$0.00 | 01-300-40-413000 |
| 003313 | Cottonwood Police Dept Safety Equipment Fund 2011 Additional assessment fund | \$0.00 | 01-300-40-413000 |

Limited Jurisdiction Courts
Other Proceedings Held Summary Report

CAMP VERDE MUNICIPAL COURT - 1354
 START DATE : 4/1/2020 END DATE : 4/30/2020

| Line ID | Other Proceedings Held | No. of Events |
|---------|---|---------------|
| | Section - 1 Trials | |
| A | Misdemeanor/FTA Jury Trials Held | <u>0</u> |
| B | Misdemeanor/FTA Court Trials Held | <u>0</u> |
| C | Criminal Traffic/FTA Jury Trials Held | <u>0</u> |
| D | Criminal Traffic/FTA Court Trials Held | <u>0</u> |
| E | Civil Jury Trials Held | <u>0</u> |
| F | Civil Court Trials Held | <u>0</u> |
| G | Civil Forcible Detainer/Eviction Action Court Trials Held | <u>0</u> |
| | Section - 2 Hearings and Initial Appearances | |
| H | Civil Traffic Hearings Held | <u>0</u> |
| I | Felony, Misdemeanor and Criminal Traffic Initial Appearances | <u>0</u> |
| J | Felony Preliminary Hearings Held | <u>0</u> |
| K | Small Claims Hearings Held/Defaults | <u>0</u> |
| L | Small Claims Hearings Held/Defaults before Volunteer Hearing Officer | <u>0</u> |
| M | Order of Protection-Hearings Held to Revoke or Modify Order | <u>0</u> |
| N | Injunction against Harassment-Hearings Held to Revoke or Modify Order | <u>0</u> |
| O | Juvenile Hearings Held | <u>0</u> |
| | Section - 3 Special Proceedings | |
| P | Fugitive Complaints Filed | <u>0</u> |
| Q | Search Warrants Issued | <u>3</u> |

Limited Jurisdiction Courts
Misdemeanor, Criminal And Civil Traffic Caseload Summary By Charge

CAMP VERDE MUNICIPAL COURT - 1354

START DATE : 4/1/2020 END DATE :4/30/2020

| Misdemeanor Criminal and Civil Traffic Caseload Summary by Charge | | INCOMING | | | | OUTGOING | | | | |
|---|---------------------------------------|---------------------------|----------|-------------|------------------------|-------------------|------------------|----------|---------------------------|------------------------|
| Column ID | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| LINE ID | CASE TYPE | New Filing & Transfers In | Reopened | Reactivated | Total Charges Incoming | Terminations | | | Placed on Inactive Status | Total Charges Outgoing |
| | | | | | | Entry of Judgment | Default Judgment | Reopened | | |
| Section - 1 Misdemeanor | | | | | | | | | | |
| Person | | | | | | | | | | |
| A | Person-Sex Offenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| B | Person-Kidnapping | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| C | Person-Aggravated Assaults | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| D | Person-Other Assaults | 2 | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 1 |
| Property | | | | | | | | | | |
| E | Property-Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| F | Property-Auto Theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| G | Property-Other | 5 | 0 | 1 | 6 | 3 | 0 | 0 | 1 | 4 |
| Other | | | | | | | | | | |
| H | Drug Possession/Paraphernalia | 2 | 0 | 2 | 4 | 0 | 0 | 0 | 0 | 0 |
| I | Weapons | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| J | Public Order | 4 | 0 | 0 | 4 | 0 | 0 | 0 | 0 | 0 |
| K | Interfering With Judicial Proceedings | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| L | Failure to Appear/Misd&CrimTraffic | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M | Petty Offenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| N | Other | 3 | 0 | 1 | 4 | 1 | 0 | 0 | 0 | 1 |
| Section - 2 Criminal Traffic | | | | | | | | | | |
| DUI | | | | | | | | | | |
| A | Motor Vehicle | 2 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 |
| B | Extreme Motor Vehicle | 2 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 |
| C | Boating/Flying | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Serious Violations | | | | | | | | | | |
| D | Leaving the Scene | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| E | Reckless Driving | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| F | Racing on Highway | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| G | All Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | | | | |
|--|-------------------------------|-----------|----------|----------|-----------|-----------|----------|----------|----------|-----------|
| Other Violations | | | | | | | | | | |
| H | Criminal Speed | <u>2</u> | <u>0</u> | <u>0</u> | 2 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| I | All Other | <u>2</u> | <u>0</u> | <u>1</u> | 3 | <u>1</u> | <u>0</u> | <u>0</u> | <u>0</u> | 1 |
| Section - 3 Civil Traffic | | | | | | | | | | |
| A | Driver License | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| B | Registration | <u>0</u> | <u>1</u> | <u>0</u> | 1 | <u>1</u> | <u>0</u> | <u>1</u> | <u>0</u> | 2 |
| C | Insurance | <u>0</u> | <u>3</u> | <u>0</u> | 3 | <u>1</u> | <u>0</u> | <u>3</u> | <u>0</u> | 4 |
| D | Speeding | <u>2</u> | <u>1</u> | <u>0</u> | 3 | <u>8</u> | <u>0</u> | <u>1</u> | <u>0</u> | 9 |
| E | Excessive Speeding | <u>1</u> | <u>0</u> | <u>0</u> | 1 | <u>1</u> | <u>0</u> | <u>0</u> | <u>0</u> | 1 |
| F | Red Light | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| G | Seat Belt | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| H | State DPS Photo Enforcement | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| I | Other Civil Traffic | <u>4</u> | <u>2</u> | <u>0</u> | 6 | <u>6</u> | <u>1</u> | <u>2</u> | <u>0</u> | 9 |
| Section - 4 Local - Non Criminal Ordinances | | | | | | | | | | |
| A | Parking | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| B | Non-Parking | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| Section - 5 Felony | | | | | | | | | | |
| A | Total Felony | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| GRAND TOTAL | | 32 | 7 | 5 | 44 | 23 | 1 | 7 | 1 | 32 |
| Section - 6 Domestic Violence | | | | | | | | | | |
| A | Felony-Domestic Violence | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |
| B | Misdemeanor-Domestic Violence | <u>4</u> | <u>0</u> | <u>0</u> | 4 | <u>4</u> | <u>0</u> | <u>0</u> | <u>0</u> | 4 |
| Section - 7 Special Case Characteristics | | | | | | | | | | |
| A | Self Represented Litigants | <u>31</u> | <u>7</u> | <u>4</u> | 42 | <u>22</u> | <u>1</u> | <u>7</u> | <u>0</u> | 30 |
| B | Interpreter Services Provided | <u>0</u> | <u>0</u> | <u>0</u> | 0 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | 0 |

Limited Jurisdiction Courts

START DATE : 4/1/2020 END DATE : 4/30/2020

| LINE ID | CASE TYPE | Begin Pending | | New Filing | Transfer In | Reopened | Reactivated | Terminations | | Placed on Inactive Status | Statistical Correction | | End Pending | |
|---|---|---------------|----------|------------|-------------|----------|-------------|-------------------|----------|---------------------------|------------------------|----------|-------------|----------|
| Column ID | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | Active | Inactive | | | | | Entry of Judgment | Reopened | | Active | Inactive | Active | Inactive |
| Section - 1 Civil | | | | | | | | | | | | | | |
| A | Small Claims | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| B | Forcible Detainer / Eviction Action | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| C | Tort | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| D | Contract | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| E | Debt-Seller Plaintiff | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| F | Other Civil | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| G | Total Civil Complaints | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| Section - 2 Domestic Violence & Harassment Petitions | | | | | | | | | | | | | | |
| A | Civil Emergency Order of Protection | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| B | Civil Order of Protection | 3 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | | | 3 | 0 |
| C | Injunction Against Harassment | 5 | 0 | 3 | 0 | 0 | 0 | 3 | 0 | 0 | | | 5 | 0 |
| D | Injunction Against Workplace Harassment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| Section - 3 Special Case Characteristics | | | | | | | | | | | | | | |
| A | Self Represented Litigants | 8 | 0 | 4 | 0 | 0 | 0 | 4 | 0 | 0 | | | 8 | 0 |
| B | Interpreter Provided | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |

Limited Jurisdiction Courts

START DATE : 4/1/2020 END DATE : 4/30/2020

| LINE ID | CASE TYPE | Non-Trial Dispositions | | | Trial Dispositions | | | | | | | Grand Total Dispositions | | | |
|---------|--|------------------------|------------------|------------------|--------------------|---------------------------|------------------------------|-----------------|---------------------------------|-------------------|------------------|--------------------------|----------------------------------|--------------------|--------------------------|
| | | Dismissal | Default Judgment | Summary Judgment | Settled/Withdrawn | Transfer to Another Court | Total Non-Trial Dispositions | Verdict Reached | Jury Trial Disposed After Start | Total Jury Trials | Judgment Reached | | Bench Trial Disposed After Start | Total Bench Trials | Total Trial Dispositions |
| A | Section - 1 Civil | | | | | | | | | | | | | | |
| B | Small Claims | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| C | Forcible Detainer / Eviction Action | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| D | Tort | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| E | Contract | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| F | Debt-Seller Plaintiff | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| G | Other Civil | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total Civil Complaints | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| A | Section - 2 Domestic Violence & Harassment Petitions | | | | | | | | | | | | | | |
| B | Civil Emergency Order of Protection | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| C | Civil Order of Protection | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| D | Injunction Against Harassment | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| | Injunction Against Workplace Harassment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 3 |
| A | Section - 3 Special Case Characteristics | | | | | | | | | | | | | | |
| B | Self Represented Litigants | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Interpreter Provided | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 4 |



CAMP VERDE COMMUNITY LIBRARY

130 Black Bridge Road Camp Verde AZ 86322 | 928-554-8380

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – April 2020
DATE: 5/13/2020
CC: Department Heads, Town Council

Report from the Library Director: During the COVID-19 closure library staff and one volunteer have been busy doing minor maintenance on the interior of the building. Wendy worked her magic to improve wire-management at the Public PCS. Gerry disinfected the Quiet Study Rooms and scrubbed the walls. Carson disinfected every stackable chair in the building and cleaned the folding tables. Zack added some color in the Teen Library and cleaned and organized his space. I cleaned and organized the neglected storage rooms and touched up the scuff marks and dings on the wall throughout the building with a fresh coat of paint. But, it's Letty and Janell who really went above and beyond. They not only cleaned every nook and cranny in the Children's Library (while Dewey supervised), but they washed load after load of Legos in the dishwasher and took every book off the shelf or out of the bins and clean each one!

The Library received, through Friends of the Library, an **\$8,000 grant** from the Arizona COVID-19 Response Fund, a component of the Arizona Community Foundation. The grant was used to purchase 10 Dell laptops for use by patrons needing to checkout a wireless device to use while on the Library patio. Wendy has used her expertise and taught herself the new skills needed to get all the laptops setup and secured before lending them out while Jaye created an original MARC record to catalog them all. Remarkable!

Thanks to Camp Verde's, Jeff Kobel, the library has been lit blue in support of the community's many first responders and healthcare workers.



Report from the Children's Library: Storytimes went virtual this month. Ms. Jenni and Dewey averaged 2 per week and earned a whopping 84K views all together. [Click here](#) to view an example. Next month Ms. Letty will join the fun and bring the added bilingual dimension to storytime.

Report from the Teen Library: Since the library closed to the public, I've created three virtual programs. The first two, Music Mondays and Book Talk Tuesdays, are nearly identical in format, but differ in topic. For each, I hold Zoom meetings with the info posted to the CVCL Quaranteens Band page (a secure, members-only site), for any to attend virtually. Each meeting is recorded, and then posted to the BAND for anyone who was unable to

attend to enjoy later. The formats are very loose and casual, as long as they stick to the main topic: Tell us what you are reading or listening to, or show us a new song you learned to play. In the instances where no one attends, I either talk about a topic in music or, for Book Talk Tuesday, I read aloud from a book, like *The Hobbit*, and then share the recording. The podcast, [A Conversation With](#), is a bit more ambitious. I invite a guest, prepare questions, and then interview them. It started with just the YAC kids, but has now included other librarians as well. These are then posted on YouTube and shared with both the BAND and the CVCL Facebook Page. Our virtual programming logged 159 views!

Report from the PC Helpdesk: Our curbside service has been a real hit in these tough times. Many patrons have thanked us for being “open” on a limited basis. For many, access to library materials is their only source of entertainment & diversion. Most of the hold items have been picked up promptly and patrons have been respectful of our procedures and rules.

We continue to promote the many library resources accessible from home but, most of all, we look forward to opening to our patrons again:

1. [OverDrive](#): provides you with eBooks and eAudiobooks
2. [RBDigital](#): has popular magazines and downloadable audiobooks
3. [Kanopy](#): movie streaming service, Great Courses, and KanopyKids
4. [Freegal Music](#): music streaming and download service
5. [TumbleBooks](#): eBooks for eKids
6. [eLearning](#): hundreds of online courses to supplement your learning
7. [Educational resources](#): always available online through your library

To really keep up with what is going on at the library, don't forget to follow us on Facebook at:
<https://www.facebook.com/campverdelibrary>

| | Apr-20 | Apr-20 | % change | YTD-FY20 | YTD-FY19 | % change |
|---|--------------|---------------|---------------|----------------|----------------|---------------|
| In-Library Uses | | | | | | |
| Traffic Count | 236 | 9,564 | -97.5% | 76,735 | 84,998 | -9.7% |
| New Cards Issued | 18 | 65 | -72.3% | 597 | 714 | -16.4% |
| Public Computer Use | 0 | 1,458 | -100.0% | 10,390 | 13,807 | -24.7% |
| Early Literacy Computer Use | 0 | 139 | -100.0% | 1,450 | 1,453 | -0.2% |
| Requests for Computer Help | 8 | 120 | -93.3% | 961 | 1,087 | -11.6% |
| Reference Questions | 15 | 165 | -90.9% | 809 | 1,418 | -42.9% |
| Study Room Uses | 0 | 78 | -100.0% | 512 | 565 | -9.4% |
| Study Room Use - Hours | 0 | 120 | -100.0% | 993 | 1,149 | -13.6% |
| Study Room Use - People Served | 0 | 104 | -100.0% | 644 | 762 | -15.5% |
| Total In-Library Use | 277 | 11,813 | -97.7% | 93,091 | 105,953 | -12.1% |
| Library Programs | | | | | | |
| Community Room Uses | 0 | 70 | -100.0% | 345 | 476 | -27.5% |
| Community Programs Attendance | 0 | 483 | -100.0% | 2,709 | 4,418 | -38.7% |
| Adult Programs | 0 | 17 | -100.0% | 181 | 161 | 12.4% |
| Adult Program Attendance | 0 | 324 | -100.0% | 1,990 | 2,098 | -5.1% |
| Children's Programs | 10 | 21 | -52.4% | 236 | 196 | 20.4% |
| Children's Program Attendance | 0 | 187 | -100.0% | 1,546 | 1,577 | -2.0% |
| Teen Programs | 11 | 22 | -50.0% | 123 | 146 | -15.8% |
| Teen Program Attendance | 10 | 108 | -90.7% | 1,485 | 1,338 | 11.0% |
| Total Library Program Attendance | 10 | 1102 | -99.1% | 7730 | 9431 | -18.0% |
| Circulation | | | | | | |
| Self-Checkout Use | 0 | 1211 | -100.0% | 14,109 | 8,731 | 61.6% |
| Items Checked Out | 1,268 | 4,507 | -71.9% | 46,887 | 49,398 | -5.1% |
| Items Checked In | 2,037 | 4,876 | -58.2% | 53,062 | 51,588 | 2.9% |
| Renewed Items | 63 | 869 | -92.8% | 7,485 | 7,846 | -4.6% |
| Total Circulation | 3,368 | 10,252 | -67.1% | 107,434 | 108,832 | -1.3% |
| Circulation Areas of Interest | | | | | | |
| Audio Books | 66 | 179 | -63.1% | 1,730 | 2,293 | -24.6% |
| DVDs & Movies | 484 | 1,616 | -70.0% | 19,861 | 19,506 | 1.8% |
| eBooks | 848 | 551 | 53.9% | 6,999 | 4,865 | 43.9% |
| Laptops & iPads | 0 | 6 | -100.0% | 630 | 485 | 29.9% |
| Magazines | 8 | 82 | -90.2% | 630 | 729 | -13.6% |
| VOX Media Books | 0 | 22 | -100.0% | 390 | 240 | 62.5% |
| Children's Material | 175 | 773 | -77.4% | 9,958 | 9,637 | 3.3% |
| Teen's Material | 77 | 459 | -83.2% | 4,458 | 6,384 | -30.2% |
| Transits, HOLDS & InterLibrary Loans | | | | | | |
| HOLDS Filled | 951 | 1,010 | -5.8% | 11,254 | 10,833 | 3.9% |
| Transit Items Sent & Received | 984 | 1,628 | -39.6% | 17,576 | 16,309 | 7.8% |
| CVCL ILL Items Going Out | 1 | 31 | -96.8% | 240 | 313 | -23.3% |
| ILL Items for CVCL Patrons | 0 | 14 | -100.0% | 38 | 61 | -37.7% |
| Total Transit, HOLDS & ILL Activity | 1,936 | 2,683 | -27.8% | 29,108 | 27,516 | 5.8% |
| Library Volunteers | | | | | | |
| Number of Volunteers | 2 | 31 | -93.5% | 225 | 322 | -30.1% |
| Number of Hours Given | 44 | 523 | -91.6% | 3,754 | 5,507 | -31.8% |
| Average Hours/Volunteer | 22.0 | 16.9 | 30.4% | 16.7 | 17.1 | -2.4% |
| Collection & Development | | | | | | |
| New Kids & Teen Material Added | 27 | 37 | -27.0% | 493 | 495 | -0.4% |
| New Books & Magazines Added | 143 | 144 | -0.7% | 1,922 | 1,827 | 5.2% |
| New Audio-Visual Material Added | 124 | 72 | 72.2% | 853 | 525 | 62.5% |
| Total Items Added | 267 | 216 | 23.6% | 2775 | 2352 | 18.0% |
| Mending & Donations | | | | | | |

| | | | | | | |
|--------------------------|-----|-------|---------|--------|--------|--------|
| Items Mended or Repaired | 0 | 164 | -100.0% | 531 | 1,758 | -69.8% |
| Donations Processed | 265 | 1,287 | -79.4% | 14,630 | 12,938 | 13.1% |
| Donations Cataloged | 130 | 42 | 209.5% | 863 | 411 | 110.0% |

COMMUNITY DEVELOPMENT

April 2020



Community Development Director Melinda Lee ◊ Robert Foreman – Building Official ◊
Cliff Bryson – Code Compliance Officer ◊ Jonathon Rivero – Plans Examiner/Building Inspector ◊
Roxanne Jasman – Plans Examiner ◊ Bobbi Webb – Admin. Asst./Asst. Planner

**Community Development
Director's Monthly Report
April 2020**

The department continued with COVID restrictions this month, staffing changes included a reduction to two staff members in the office at one time, with all others working remotely. Remote work includes responding to phone calls and emails via iPads, field inspections for permits and nuisance abatement, and attending remote meetings and training. Office doors are locked, with public access by appointment only.

Due to the restrictions, training for the new roles acquired by the Plans Examiner and Assistant Planner/Administrative Assistant has continued, yet is slower than desired. Applications for the Permit Technician position have been reviewed and will be scheduled for interviews as soon as we are able.

There has been a substantial increase in the number of new code compliance issues this month. Two issues seem to be contributing to this; the shelter in place order has residents noticing more issues within their neighborhood and the excessive rain has caused an increase of vegetative growth. With an impending high fire season, it has been determined that this issue needs to be monitored early and closely.

Staff continues to work with Michael Schwartz, a graduate student from ASU's Masters in Urban and Environmental Planning program, and Economic Development to help develop an Urban/Upland Trail Plan. The draft plan is currently be compiled and is anticipated to be taken before Council soon.

Planning Commission items this month included the abandonment of a utility easement and the review of the final site plan for Verde Ranch Estates, Phase 2. These items were followed up with Council, as well as the Trails End Use Permit renewal, Abide Maternity Home's final site plan, Wee Hollow's final plat and final site plan, and the renewal of a Use Permit for Marianne Irving for a bed and breakfast.

The annexation requests for the Wastewater Treatment Plant and Alcantara Vineyards are still in progress; working on acquiring proper documentation and signatures for follow through. Both of these are expected to go before the Council for their review this summer.

There continue to be open seats in our Planning Commission (1), and Board of Adjustments (2) which are being advertised for potential volunteers.

BUILDING DIVISION MONTHLY REPORT

For the Month of: April

Year: 2020

Permits

Received: 25

Issued: 16

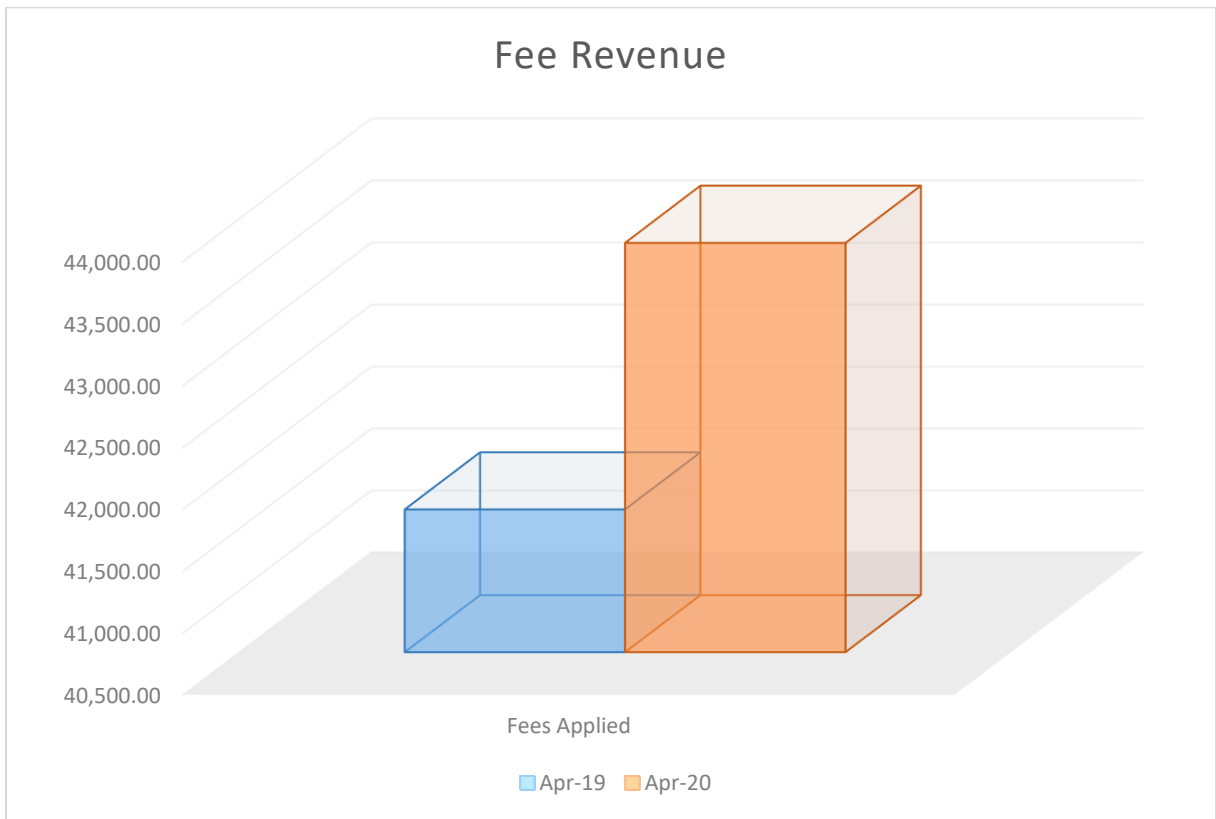
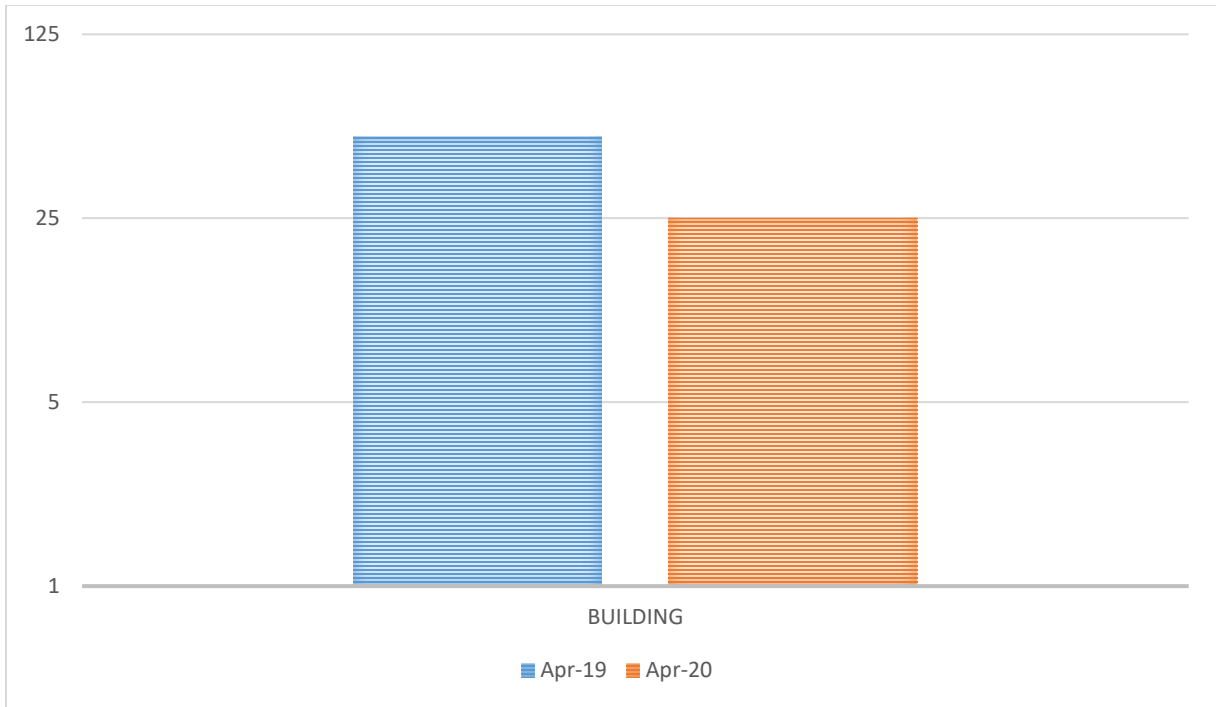
Finalized: 10

Plan Reviews

Commercial: 5

Residential: 4

Number of Inspections: 84



PLANNING & ZONING

April-20

| Permit # | Permit Date | Applicant Name | Description | Planning & Zoning | Review Date |
|----------|-------------|-------------------------------------|---|---------------------------------------|-------------|
| 20200101 | 3/26/2020 | VERDE COMMERCIAL LLC-BLAKE CARROLL | COM-RV STORAGE & BUILDING | Zoning Clearance | 4/29/2020 |
| 20200123 | 4/23/2020 | TUFF SHED INC | RES - SHED | Zoning Clearance | 4/29/2020 |
| 20200080 | 3/3/2020 | MATT RETTIG | COM - NEW BLDG FOR MARIJUANA CULTIVATION | 0 | 4/29/2020 |
| 20200106 | 4/2/2020 | RED MOON DEVELOPMENT & CONSTRUCTION | COM-Outdoor Shower & Vending Machine Location | Zoning Clearance | 4/27/2020 |
| 20200051 | 2/13/2020 | ALMOND ADG ARCHITECTS | COM - TI (Interior Remodel for Marijuana Grow Facility) | 0 | 4/24/2020 |
| 20200101 | 3/26/2020 | VERDE COMMERCIAL LLC-BLAKE CARROLL | COM-RV STORAGE & BUILDING | Zoning Clearance | 4/22/2020 |
| 20200120 | 4/20/2020 | PARKWAY FINANCIAL | COM - 2 GAZEBOS | Zoning Clearance | 4/22/2020 |
| 20200056 | 2/18/2020 | ROB WITT | COM - CAR WASH | Zoning Clearance | 4/20/2020 |
| 20200111 | 3/30/2020 | Marianne Irving | Renew Use Permit for B&B | Administrative Review / Misc Projects | 4/15/2020 |
| 20200104 | 4/2/2020 | BRIAN WATTENBARGER | RES - SWIMMING POOL | Zoning Clearance | 4/13/2020 |
| 20200087 | 3/9/2020 | JEREMY BRADY | RES - ADDITION & BATHROOM REMODEL | Zoning Clearance | 4/13/2020 |
| 20200115 | 4/9/2020 | PEGGY KELLOGG | RES - SHED | Zoning Clearance | 4/10/2020 |
| 20200106 | 4/2/2020 | RED MOON DEVELOPMENT & CONSTRUCTION | COM-Outdoor Shower & Vending Machine Location | Zoning Clearance | 4/8/2020 |
| 20200107 | 4/7/2020 | RUSSELL MARTIN | RES-SHED | Zoning Clearance | 4/7/2020 |
| 20200104 | 4/2/2020 | BRIAN WATTENBARGER | RES - SWIMMING POOL | Zoning Clearance | 4/6/2020 |
| 20200103 | 4/2/2020 | BRANDON HERMANSKY | RES-STORAGE CONTAINER | Zoning Clearance | 4/2/2020 |
| 20200102 | 3/31/2020 | WILSON&SON | RES-CARPORT | Zoning Clearance | 4/2/2020 |
| 20190300 | 9/4/2019 | David Meier | Wee Hollow Final Site Plan Review | Final Site Plan/PAD Review | 4/1/2020 |
| 20200093 | 3/17/2020 | DAVID STEPHENS | RES-REMODEL GUEST HOUSE | Zoning Clearance | 4/1/2020 |
| 20190301 | 9/4/2019 | David Meier | Wee Hollow Final Plat | Final Subdivision Plat | 4/1/2020 |

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT
CODE COMPLIANCE



MEMORANDUM

DATE: Friday May 1, 2020
TO: [Melinda Lee, Community Development Director]
FROM: [Cliff Bryson, Code Compliance Officer]
SUBJECT: [April 2020 Monthly Report]
FOR: [X] Information

On Friday May 1, 2020, staff assigned with the Community Development Code Compliance Section provided the following monthly report for the month of April of 2020.

Code Compliance currently has **(77) seventy-seven active cases. (28) twenty-eight** new cases were initiated in the month of April with **(4) four** cases being successfully closed with voluntary compliance. To date, Code Compliance has **(8) eight** cases in prosecution status a reduction in **(2) two** cases from the month of March 2020. The Code Compliance Section continues to work with the owner-occupants to come into compliance. No cases in the month of April 2020 were submitted for prosecution.

During the month of April 2020, the top **(3) three** following Zoning/Planning Ordinance and/or Town Code section(s) were reported to Code Compliance:

1. **Town Code 10-2-1A.2a**, Overgrowth of dry weeds over 6" (Fire Hazard)
2. **Town Code 7-2-104**; Permit Required
3. **Town Code 7-2-108**; Unsafe Structure and Equipment

ARIZONA DEPARTMENT OF HOUSING OMH

Name, Address of IGA Partner (Please type or print)

TOWN OF CAMP VERDE BUILDING DEPT.

473 S MAIN ST

CAMP VERDE, AZ 86322

Submitted By: ROXANNE JASMAN

Email: ROXANNE.JASMAN@CAMPVERDE.AZ.GOV

Phone Number: 928-554-0063

1110 W. Washington, Suite #200
Phoenix, AZ 85007
P: 520-343-9801 omh.iga@azhousing.gov

ISA MONTHLY REPORT

Reporting Month: APRIL 2020

Date Submitted: 5/19/20

| Monthly Permit Volume | | |
|-----------------------|--------------------------|----------------------|
| | Number of Permits Issued | Total Fees Collected |
| FBB COMMERCIAL | | |
| FBB RESIDENTIAL | | |
| MANUFACTURED HOMES | 1 | \$360.00 |

Only complete section below when final inspection is completed.

| HUD Label, FBB Mfg. Certificate or Rehabilitation Certificate Number | Unit Serial Number | Installer/ROC Contractor License Number | Installation Address | Final Insp. Date |
|--|--------------------|---|----------------------|------------------|
| ARZ 375253/4 AZI 026682 | 00323XJU | 8721 | 2062 N VIA LINDA | 4/30/20 |
| | | | | |
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Monthly Reports are due by the 15th of each month for the previous month's installation activity. A Report MUST be submitted every month whether or not there has been any installation activity.

****PLEASE REMEMBER TO FILL IN THE YELLOW AREAS****

Please return to: building.statistics@construction.com or Fax: 800-892-7470 or Fax: 866-663-6373

| | |
|---------------------------------|------------------------|
| ID#: | 24059 |
| For the Month of: | APRIL - 2020 |
| Area covered by permits: | CAMP VERDE , AZ |

TOTAL VALUATION OF CONSTRUCTION EXCLUDES LAND AND PERMIT FEES

| NEW RESIDENTIAL BUILDINGS | Total Number of Buildings | Total Dwelling Units | Total Valuation of Construction (omit cents) | Total Square Feet of Living Area (if available) |
|--|---------------------------|----------------------|--|---|
| SINGLE FAMILY DETACHED | | 4 | 860,000 | 6,784 |
| SINGLE FAMILY ATTACHED (Townhouses or Row Houses) | | | | |
| TWO-FAMILY BUILDINGS (Duplexes) | 1 | 2 | 30,000 | 1,500 |
| THREE-OR-MORE-FAMILY BUILDINGS (Apartments or Stacked Condos) | | | | |



If **No Permits** for these categories, please enter "X" in this box

QUESTION/COMMENTS
Contact Us **TOLL-FREE** by
Phone: 877-489-4092 Fax: 800-
892-7470 or Fax: 866-663-
6373

Name of person to contact regarding this report:

ROXANNE JASMAN (Town of Camp Verde)

Phone Number:

928-554-0063

Email Address:

roxanne.jasman@campverde.az.gov

THANK YOU!

APRIL APPLICATIONS 2020

| Permit # | Permit Date | Permit Type | Applicant Name | Description | Project Cost | Primary Contractor | Total Fees | Parcel Address |
|----------|-------------|------------------|--------------------------------------|--|--------------|--------------------------|------------|------------------------|
| 20200130 | 4/30/2020 | Building | TIMOTHY FAHEY | RES - POLE BARN | 30000 | TRA CONSTRUCTION LLC | 906.71 | 1464 N POWDER HORN RD |
| 20200129 | 4/28/2020 | Zoning Clearance | JAMES TRUNCALI | RES - STORAGE CONTAINER | 0 | 0 | 87.55 | 1926 W WOT EVANS DR |
| 20200128 | 4/27/2020 | Electrical | RACHELLE POZZA | RES - OTC ELECTRIC | 0 | S.E.E.B.L.U.E.I.C.L.L.C. | 82.4 | 564 S Main St |
| 20200127 | 4/27/2020 | Zoning Clearance | KIRK PENNYBAKER | RES - WIRE FENCE | 0 | 0 | 77.25 | 3115 S OLIVE LN |
| 20200126 | 4/27/2020 | Mechanical | VERDE SOL-AIR SERVICES | RES - OTC MECHANICAL | 0 | VERDE SOL-AIR SERVICES | 82.4 | 3040 E ZACHARY LN |
| 20200125 | 4/24/2020 | Building | Verde Commercial LLC - Blake Carroll | COM - Canopies for Camp Verde RV Storage | 1200000 | SKYLINE STEEL INC | 14084.12 | 162 N GOSWICK WAY |
| 20200124 | 4/23/2020 | Zoning Clearance | MERONDIE MCREYNOLDS | RES - CHAIN LINK FENCE W/PRIVACY SCREEN | 300 | 0 | 77.25 | 1865 S QUARTERHORSE LN |
| 20200123 | 4/23/2020 | Building | TUFF SHED INC | RES - SHED | 16000 | TUFF SHED INC | 526.85 | 1464 N POWDER HORN RD |

| | | | | | | | | |
|----------|------------------|------------------|-----------------------------------|---|-------|-----------------------------|--------|---------------------------|
| 20200122 | 4/22/2020 | SOLAR | FREEDOM FOREVER ARIZONA | RES - RM SOLAR 8.1kw | 0 | FREEDOM FOREVER ARIZONA LLC | 206 | 4005 W SHEA LN |
| 20200121 | 4/16/2020 | Building | LEA-ARCHITECTS, LLC | COM-NEW FIRE STATION | 0 | FCI CONSTRUCTORS INC | 0 | 3675 W CHERRY CREEK RD |
| 20200120 | 4/20/2020 | Building | PARKWAY FINANCIAL | COM - 2 GAZEBOS | 4500 | SCHILLING DEVELOPMENT INC | 348.91 | 300 S CLIFFS PKWY |
| 20200119 | 4/16/2020 | Building | LAWRENCE RHODA | RES - METAL SHED | 8000 | AMERICAN STEEL CARPORTS INC | 350.97 | 2357 N LA GRANDE DR |
| 20200118 | 4/15/2020 | Electrical | Connolly Electric - Charlie Hazen | OTC - ELECTRIC (NEW 200 AMP OVERHEAD SERVICE) | 3000 | CHRIS CONNOLLY INC | 82.4 | 2018 W PARK VERDE RD |
| 20200117 | 4/14/2020 | Demo | TIERRA VERDE BUILDERS | RES - DEMO | 16500 | TIERRA VERDE INVESTMENTS | 82.4 | 497 S MAIN ST |
| 20200116 | 4/13/2020 | Plumbing | D-BEST PLUMBING | RES- OTC PLUMBING | 600 | D-BEST PLUMBING | 82.4 | 1487 W HORSESHOE BEND #64 |
| 20200115 | 4/9/2020 | Zoning Clearance | PEGGY KELLOGG | RES - SHED | 1600 | 0 | 87.55 | 635 S MCCRACKEN LN |
| 20200114 | 4/1/2020 9:13 | Building | HAROLD KILBY | RES - BREEZEWAY COVER BETWEEN HOUSE AND DETACHED GARAGE | 4000 | 0 | 0 | 4638 N CAUGHRAN RD |

| | | | | | | | | |
|----------|----------|-----------------|-------------------------------------|---|-------|---|---------|------------------------|
| 20200110 | 4/3/2020 | Electrical | SALLY YOUNG | OTC - ELECTRIC (PANEL UPGRADE) | 750 | COTTONWOOD ELECTRIC INC | 82.4 | 2400 N PRIVATE DR |
| 20200109 | 4/9/2020 | Demo | TIERRA VERDE BUILDERS | RES - DEMO | 5000 | 0 | 82.4 | 553 W FIR ST |
| 20200108 | 4/6/2020 | TEMP USE PERMIT | EDWARD BROGDON | RV - TEMPORARY USE PERMIT | 0 | 0 | 154.5 | 3016 S WHITE BIRCH DR |
| 20200107 | 4/7/2020 | Building | RUSSELL MARTIN | RES-SHED | 1000 | 0 | 87.55 | 2329 N PRIVATE DR |
| 20200106 | 4/2/2020 | Building | RED MOON DEVELOPMENT & CONSTRUCTION | COM-Outdoor Shower & Vending Machine Location | 10000 | RED MOON DEVELOPMENT & CONSTRUCTION, INC. | 496.46 | 10 S MONARCH LN |
| 20200105 | 4/2/2020 | SOLAR | ARIZONA PERMIT PUSHERS LLC | RES-RM SOLAR 9.6 kw | 25000 | 0 | 206 | 1220 ECHO RIDGE WAY |
| 20200104 | 4/2/2020 | Building | BRIAN WATTENBARGER | RES - SWIMMING POOL | 35000 | BRIAN WATTENBARGER - OWNER/BUILDER | 1000.18 | 1804 S QUARTERHORSE LN |
| 20200103 | 4/2/2020 | Building | BRANDON HERMANSKY | RES-STORAGE CONTAINER | 3000 | 0 | 87.55 | 803 N INDUSTRIAL DR |

TOTAL APPLICATIONS RECEIVED: 25

TOTAL FEES APPLIED: \$43,804.15