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**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 20, 2020 at 6:30 P.M.**

ZOOM MEETING LINK <https://us02web.zoom.us/j/85019323719>

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Work Session – April 7, 2020 Page 5
 - 2) Work Session – April 8, 2020 Page 9
 - 3) Regular Session – April 15, 2020 Page 15
 - 4) Work Session – April 22, 2020 Page 21
 - 5) Budget Work Session – May 1, 2020 Page 27
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Meeting – Wednesday June 3, 2020 at 6:30 p.m.
 - 2) Regular Meeting – Wednesday June 17, 2020 at 6:30 p.m.
 - c) **Resolution Extension:**

Possible approval of an Extension of Resolution No. 2015-939, for High View, LLC's Mining Conditional Use Permit, which states "A Resolution of the Common Council of the Town of Camp Verde ("Town"), Arizona, Yavapai County, on Use Permit 20150033, an application submitted by Joe Link – agent for the owner Aultman Land & Cattle III & IV, LLC of a portion of Parcel 403-15-002Y, and a portion of 403-15-003C. The Use Permit will allow an operation that will mine, quarry and extract natural resources from the property which will be a total of 195.33 acres. The property is located on State Route 260 at milepost 214.27 on Parcels 403-15-002Y & 403-15-003C". Page 31

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))
6. **Special Announcements and Presentations**
 - Municipal Clerks' Week May 3, 2020 through May 9, 2020 Proclamation. Page 37
 - Proclamation to declare May 15th of each year to be Peace Officers Memorial Day, and the calendar week of each year during which May 15th occurs as Police Week, which was originally proclaimed by the U.S. Congress and signed by President John F. Kennedy on October 1, 1962. Page 39
7. **Discussion, Consideration and Possible Approval of Resolution 2020-1045, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2020-21 and superseding Resolution 2019-1023.** Staff Resource Mike Showers Page 41
8. **2020 Covid-19 Update** Staff Resource Russ Martin Page 55
9. **Discussion, Consideration and Possible Approval of FY 2021 Debt Levy Certification to Yavapai County for \$663,576, acting as the Trustee to the Camp Verde Sanitary District.** Staff Resource Mike Showers Page 79
10. **Discussion, Consideration and Possible Approval of FY 2021 Special Assessment levy of \$222,241 for annual payments against the Camp Verde Sanitary District's WIFA note 910175, acting as the Trustee to the Camp Verde Sanitary District.** Staff Resource Mike Showers
11. **Discussion, Consideration, and Possible Direction for finalizing the improvements and the amount of funding to secure for Phase 1B of the Camp Verde Sports Complex.** Staff Resource Russ Martin and Ron Long
12. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

- 13. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
- 14. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
- 15. Adjournment**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashes on 05-14-2020 at 3:00 p.m.

Cindy Pemberton

Cindy Pemberton, Town Clerk

Note: Pursuant to A.R.S. §38-431.03. (A)(1); (A)(2) and (A)(3), the Council may hold an Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021

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DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
TUESDAY, APRIL 7, 2020 at 5:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Charles German (Zoom), Vice Mayor Dee Jenkins (Zoom), Councilor Robin Whatley (Zoom), Councilor Bill LeBeau (Zoom), Councilor Joe Butner (Zoom), Councilor Jesse Murdock (Zoom) and Councilor Buck Buchanan (Zoom) are present.

Also Present

Town Manager Russ Martin, Financial Director Mike Showers, Town Clerk Cindy Pemberton, various department heads via Zoom and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Mayor German led the Pledge.

4. Day 1 Council Budget Presentations for Fiscal Year 2020-21 by various departments.

Town Manager Russ Martin opened the meeting and gave an overview of the process for the next two nights. Council can ask the different departments any questions they may have.

Finance Director Mike Showers reviewed the key concepts. The town has three different funds they deal with; Streets which comes from HURF, Waste Water which comes from its own fund, and the General Fund. Operations is the focus of the work sessions.

Vice Mayor Jenkins asked if there was any consideration, in preparing the budget, as to the impact of COVID 19? Mr. Martin stated yes, with consideration to revenues. Departments still need to let Council know what they need moving into the next year. Staff has not been told to reduce their budget yet because of the unknown. Council can direct a reduction in any kind in any area. We may not have an understanding on the effect of COVID19 on the current budget until May. Staff should request what they need and there is a decent reserve.

Mike Showers explained how to read the budget summary.

Waste Water-Troy Odell and Chet Teague

The Waste Water Department is asking for an additional position to help out at the plant. This would include construction, drying beds, manholes and any additional work to keep OT down.

Mr. Martin announced that Jerry Tinagero has put in his notice as of May 1st, and Chet Teague is being promoted to the Division Manager position.

Vice Mayor Jenkins asked for clarification, the FTE (Full Time Employee) states they are requesting two (2) additional staff. Mr. Marin stated they had originally requested two (2) additional staff, but have reduced it to one.

Marshal's Office- Corey Rowley

The Marshall's Office is asking for one (1) new officer per shift. Marshal Rowley would also like to come back in December to possibly hire a lateral hire. If that did not work out they would like to come back in May to hire a new officer who would then go to the academy in July. This is based on retirements and additional calls to cover. We would also need to add a half person (part time) in FY21. Mr. Martin stated Council will need to let him know when/if an additional person should be hired within the budget.

Mayor German wanted to remind Council that money has to be put into the budget in order to spend it, you cannot add more later.

Councilor LeBeau asked if the additional staff would be a patrol officers? Marshal Rowley stated yes, this would be helpful to have more boots on ground.

They struggled to find an officer Animal Control but HR adjusted the wage to be able to get the person back from dispatch.

Municipal Courts- Judge Schlegel

The Municipal Courts Department needs to clarify the Court Security Officer position with the Marshal's Office. They had been using a deputy as needed at the court. Marshal Rowley said they could leave Oscar in court and he can go to training if needed. 50% of his wage is in their budget and they are willing to keep that.

Judge Schlegel has applied for a grant for additional camera's and a monitor. They are waiting to hear if they have been approved.

Library- Kathy Hellman

Ms. Hellman was hoping to give everyone a raise to offset the cost of healthcare but understands this isn't going to happen. She has no changes with her budget to recommend and is good with how it is. Mr. Martin reviewed the revenue line item and the changes within it. Yavapai County Library Network deducts costs for items such as the transit system and the Tec-Logic (self-checkout) yearly maintenance contract ahead of time before they deposit the revenue. It is a Yavapai County wide contract.

Non-Departmental- Russ Martin and Mike Showers

Mr. Martin stated some of these costs come from Senior Centers and other groups wanting assistance from Council. (These groups can come in and give presentations if Council would like to hear from them). Mr. Showers stated there are other costs included in this budget line item that are not associated with a specific department. Items such as electricity, water, gas, sewer, paper, postage meter, community outreach, costs associated with water issues, recycling, and Yavapai County Water Advisory. This budget item also includes Steve Coury costs.

Human Resources- Brandy Cabrera

Ms. Cabrera talked about the challenges of HR, the accomplishments within the Human Resource Department and Performance Objectives. This line item increased due to benefits; Medical by 10% and Dental by 3%. Large claims in the benefit pool are the reason for the increases.

Risk Management- Carol Brown

Ms. Brown highlighted the Risk Management budget. She reviewed the reasons why Camp Verde need a Risk Manager and the duties the Risk Manager has. Mr. Martin recommends keeping this position after Ms. Brown retires.

Finance- Mike Showers

The Finance Department is asking for a new position to help take the stress of staff, especially if the Town takes on the Water Company. The training line item has increased slightly to allow Mr. Showers to attend League Conferences. This was requested by Mr. Martin.

Council- Cindy Pemberton

There are not too many changes in the Council line item with the exception of the \$25,000 put in to improve Council Chambers. Ms. Pemberton would like Council to keep in mind what goals they would like to set in the next fiscal year.

Clerk- Cindy Pemberton

The elections line item has increase to \$20,000 because she is anticipating an increase of registered voters. The Town Clerk's Office is also requesting an Executive Assistant position to help with the increase of duties around the office.

IT- Russ Martin

Mr. Martin would like to continue upgrades with consistent hardware baseline for all town workstations and provide a 5-year procurement schedule for all Town PC Workstations and laptops. He would also like to continue with the progress on campus wide security upgrades. The Town is in the final year of a contract with Merit and may want to begin to consider full time on-site, IT staff. Mr. Martin would like Council to consider investing in some level of security for the main building.

Manager- Russ Martin

Mr. Martin stated the changes in this line item is associated with a cash payout associated with the Town Managers contract. He also reviewed the changes in his

training budget; not planning on going to the National Conference in Toronto and no longer budgeting for the use of a VISTA Volunteer.

Vice Mayor Jenkins asked if all the HR duties have been transferred to Brandy. Mr. Martin stated yes.

Vice Mayor Jenkins also asked if a merit or COLA was included in the budgeted numbers. Mr. Martin stated no because of the COVID 19 issue. It would be his hope that staff wages could be considered and held in a contingency. But as of right now it is not part of the consideration.

Mr. Martin stated the CIP will be talked about on April 22nd.

If members have any questions, please let Cindy Pemberton or Russ Martin know.

5. Adjournment

Mayor German adjourned the meeting at 7:36 p.m.

Mayor Charles German

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on April 7, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2020.

Cindy Pemberton, Town Clerk

DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, APRIL 8, 2020 at 5:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Charles German (Zoom), Vice Mayor Dee Jenkins (Zoom), Councilor Robin Whatley (Zoom), Councilor Bill LeBeau (Zoom), Councilor Joe Butner (5:35pm) (Zoom), Councilor Jesse Murdock (Zoom) and Councilor Buck Buchanan (Zoom) are present.

Also Present

Town Manager Russ Martin, Financial Director Mike Showers, Public Works Director Ron Long, Town Clerk Cindy Pemberton, various Department Heads via Zoom and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Mayor German led the Pledge.

4. Day 2 Council Budget Presentations for Fiscal Year 2020-21 by various departments.

Town Manager Russ Martin opened the meeting and turned the floor over to the Department Heads.

Community Development/Building/Planning & Zoning/Code Enforcement - Melinda Lee

Community Development Director Melinda Lee explained the primary change in these budgets are due to reorganization of the department. Requested increases include; adding a Plans Examiner position, increasing training & travel, items associated with code compliance, neighborhood assistance program and the software upgrade for a permit system to be able to submit permits online.

Ms. Lee also reviewed the revenue line item. Several items that could increase the overall revenue are: the new RV storage facility and expansion of the existing business on Hwy 260. There are more, larger project permits that are starting to come in which would also increase revenue for the town.

Economic Development -Steve Ayers & Jessica Bryson

The Economic Development Department budget reflected a \$15,000 reduction due to some drop in operations requests such as the salary request due to dropping the Project Manager back to a Specialist position. The main priority is to complete the EDA Grant for the sewer expansion project. The Projects Budget will need to fund an Environmental Assessment and update the preliminary engineering. The department will need to fund a Vista Position and support the projects they want to do. There is also a database project which will collect all of Camp Verde's business contacts.

Vice Mayor Jenkins would like a goal of the department, to see an increase economic growth that is viable and sustainable and while supporting existing business. A measure in that is sales tax revenues. She would like to see in the department's objectives, a goal relating to revenues. Revenues starts the whole budgeting process. After doing some research where she compared sales tax revenues with surrounding communities, she found that Camp Verde's local sales tax revenues decreased. She would like an explanation as to why there is a lag in growth & revenue. Economic Development Director Steve Ayers stated that might be due to a large influx of sales tax revenue due to the expansion of Hwy 260. Construction taxes might have influenced the numbers also. Camp Verde is not the restaurant and retail capital of the Verde Valley. Currently, the real opportunities here are in job growth. The new RV park and new houses will draw retailers in, but in the future. Developers are beginning to look at Camp Verde. Vice Mayor Jenkins would like to put efforts into increasing our revenue. Mike showers reviewed the history of Camp Verde's sales tax/growth rate. We have been doing predictably well in sales tax until this year. Mr. Showers does appreciate the direction. Vice Mayor Jenkins was focusing in on the percentage of increase over the past 4 years.

Councilor Murdock asked Vice Mayor Jenkins if she could share the information she was referring to.

Internet connection problem break: 6:03pm

Resume: 6:12pm

Mr. Martin stated that from an IT perspective, a regular backup was in process and took the bandwidth down. IT paused it so there should be less disruptions.

Mike Showers stated FY2016 was out of the ordinary. Camp Verde received a big gain that year and would not be a good base year to start from.

Councilor Murdock would like to see a breakdown where neighboring communities are getting their taxes from. Mr. Showers will get that put together.

HURF/STREETS- Stacy Perry

This line item is mostly the same as last year. They are requesting one more employee. Mr. Perry understands this may not be feasible. Mr. Perry explained the need for an additional employee is a safety issue. Currently they have to get a temp employee to help with traffic control on some projects.

The Operations line item has been increased for striping on major roads and maintenance on vehicles.

Procurement line has also increased due to surplus equipment that has been purchased through marshal's office. This program could bring in revenue but money needs to be in the budget to be able to get equipment.

Public Works-Engineering- Ron Long

This budget line item is for Public Works Administration, the majority of this for time working with CE and reviewing Private Development Plans, office supplies and employee salaries.

Public Works-Storm Water-Ron Long

There are no employee wages in this budget, they use the street crew for work force. Ditch work expenses will come out of this budget. Line items will stay the same.

Public Works- Maintenance- Jeff Koble

The Maintenance Department is requesting an increase in the uniforms line item because of new employees, an increase in building maintenance because of the age of the building, an increase to parks because they will require new/extra tools, ground maintenance for extra items for the new park. They also request an additional employee in September with the completion of the park. This year's budget allowed for the hiring of two new people but they only hired one so they will want to hire a new one in the next year.

Revenue on page 3 and page 63- Russ Martin & Mike Showers

Revenue has been mildly affected by the COVID19 issue, there have been no severe cuts or changes. There was a memorandum issued by Rounds Consulting Group to help towns/cities adjust to outbreak. A point they make is, *"this economic crisis that we are in is not based on a broken economy it's based on shocks related to the virus. This means, the economic loses, while great, will later become sizable economic gains."* That is the expectation of a major economist in the state. To finish out the year that we are in, is the bigger topic. Departmentally they are looking at ways to cut or postpone items for now. Will have to wait and see how things turn out. The state expects state sales tax/vehicle licensing tax line to go down but the Urban revenue sharing isn't going to change. Mr. Showers will watch the numbers through the end of May. Mr. Martin stated ICMA suggests a hiring freeze. We may not want to fill the current job openings for now. There is just not enough information yet.

Councilor Butner doesn't want to project an increase in revenues at this point in time. He suggested the Town may want to put in a decrease just in case.

Vice Mayor Jenkins stated permit projection is flat. Are we going to fall short of the of that and do you have a projection? Mr. Showers confirmed we will fall short of that, it is already down, and we are in our best months. We are looking at anything that can be cut back. He thinks it could be between \$400-\$500,000 short. The number could be adjusted after getting numbers from the State. Camp Verde

economy doesn't compare with the State economy. If local taxes fall short, it would be hard to make that up *but* if housing sales ramp up that would help out and could increase the budget.

Mr. Martin stated that revenue is based on things we are not sure what is going to happen.

Public Works-Parks & Rec-Ron Long & Mike Marshall

Looking for increases to salary but the bulk of the increase is in vehicle maintenance and training.

Public Works-Events Ron Long & Mike Marshall

Asking for an increase in event advertising, a new shade/canopy tent with table and chairs.

Public Works-Pool Ron Long & Mike Marshall

Increases in this line item is for chemicals and wages due to the increase of minimum wage.

Public Works-Program-Ron Long & Mike Marshall

Increase to wage related to minimum wage increase. Revenues are coming in from community programs. Mayor German asked if we plan to get a new roster. A wholesaler was used last year to roasted the corn and it worked out well.

Debt service Fund-Russ

This information is just for your information.

Mr. Martin gave a reminder if you have questions, please ask those individuals who created their budget.

5. Adjournment

Mayor German adjourned the meeting at 7:10 p.m.

Mayor Charles German

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on April 8, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2020.

Cindy Pemberton, Town Clerk

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**DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, APRIL 15, 2020 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call.

Council Members Buck Buchanan, Joe Butner, Bill LeBeau, and Robin Whatley are present. Vice Mayor Dee Jenkins and Mayor Charles German are also present. Everyone is attending telephonically via Zoom due to COVID-19 restrictions. Councilor Jessie Murdock is absent for roll call, but logged into the meeting at 6:38.

Also Present

Town Manager Russ Martin, Town Clerk Cindy Pemberton and Deputy Town Clerk Virginia Jones are in Council Chambers. Council candidate Cris McPhail and Transcriptionist Susan Ayers are attending telephonically via Zoom.

3. Pledge of Allegiance

Mayor German led the pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Work Session – March 25, 2020
- 2) Regular Session – April 1, 2020

b) Set Next Meeting, Date and Time:

- 1) Work Session - Wednesday, April 22, 2020 at 5:30 p.m.
- 2) Work Session – Friday May 1, 2020 at 8:30 a.m.
- 3) Regular Meeting – Wednesday May 6, 2020 at 6:30 p.m.

A request was made by Mayor German for corrections to the minutes of the work session on March 25th and also to the Regular Session on April 1, 2020.

A motion was made by Councilor Robin Whatley to approve the consent agenda with changes noted. The motion was seconded by Councilor Bill LeBeau. Motion carried unanimously, with approval by Mayor German, Vice Mayor Jenkins and Councilors Whatley, LeBeau, Butner, Murdock and Buchanan.

5. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

No requests were submitted at this time.

6. Special Announcements and Presentations

- **Verde Watershed Report Card** – Nancy Steele and Max Wilson

Nancy Steele, Executive Director of Friends of the Verde River, and Max Wilson, Program Manager for Flows, gave an updated presentation on the Verde Watershed Report Card specific to Camp Verde. The report card divided the watershed into seven sub-regions and graded each one accordingly. Nancy commended the Town of Camp Verde and its elected officials for participation and support of the report card project. She explained to the Council how the report card was scored. Max Wilson noted that Camp Verde received high scores for recreation, civic engagement and public education, as well as riparian habitat and water quality index. He did note deficiencies in water quality certainty for the Camp Verde region. The entire Verde Valley scored poorly with affordable housing issues. Also noted were the declining base flows in the Verde river (46% decline since 1990s). Max Wilson noted that Camp Verde scored the highest of any community in the Verde Valley for civic engagement, due to the fact that a review of town council minutes and government shows Camp Verde having discussed the Verde River and water issues more often than other municipalities in the region.

There were no speakers in regard to this subject from the public. The Mayor thanked Ms. Steele and Mr. Wilson for the update and commended Friends of the Verde River for their work.

7. Presentation and Possible Discussion of Quarterly Reports.

Community Development Director Melinda Lee explained that there were no new items to be discussed at this time.

Melinda did inform Council of one vacancy for the Planning and Zoning Commission and two vacancies for the Board of Adjustments and Appeals. She stated that they are actively trying to recruit people for these positions; the Board of Adjustments being a bit more critical at this time because it is a five-member board and there are only three members, which means everyone has to be present in order to have a quorum. Melinda requested that if any Council members know of anyone who may be interested and may qualify, to please refer those individuals to her. She noted that the Board of Adjustments does require some construction, engineering or architectural type of background.

8. Discussion, consideration and possible approval of Resolution 2020-1044, a

Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an easement abandonment which lies between lots 280 and 281 of the Clear Creek West, Unit 2, Subdivision as requested by Bernard Cunningham, property owner. The lots have been combined and have been assigned new APN 404-12-316A. The property is located in Camp Verde, Yavapai County, Arizona. The property is .61 acres, located at 3465 S. Chino Drive on APN.

Community Development Director Melinda Lee explained that Mr. Cunningham asked for the easement abandonment so he can build his home in that area. Utility companies, public works, flood control and fire department have been contacted and have no issues with the abandonment. Mayor German pointed out two grammatical corrections to the proposal.

A motion by Councilor Butner, seconded by Councilor Murdock to approve Resolution 2020-1044 with corrections noted. The motion carried unanimously with approval by Mayor German, Vice Mayor Jenkins and Councilors LeBeau, Whatley, Murdock, Butner and Buchanan.

- 9. Discussion, consideration and possible approval for the renewal of an approved Use Permit, per Resolution No. 2015-941, for an additional five (5) years, as requested by Marianne Irving, property owner, for a Bed & Breakfast at 1512 N. Montezuma Heights Road, APN 404-18-167, in Camp Verde, Yavapai County, Arizona.**

Community Development Director Melinda Lee explained that the original use permit was approved in 2015 and would expire in June of this year. The current owner purchased the property in 2019, and is asking for an extension for an additional five years. The new expiration date would be June 24, 2025. Melinda clarified to date, there have been no issues or complaints with parking or noise with the cabins that are used as vacation rentals. Mayor German asked whether the notice of impending expiration of the use permit will be monitored and the owners notified, or if that responsibility would be left to the applicant. Melinda explained that in the past it has been the applicant's responsibility, but they are working with the company that manages the software for the new permit system to try and find a way to keep track of upcoming permit expiration; which would benefit everyone involved.

A motion was made by Councilor Joe Butner to approve the permit renewal and seconded by Councilor Bill LeBeau. Motion carried, with approval by Mayor German, Vice Mayor Jenkins and Councilors Whatley, Buchanan and Murdock.

- 10. Discussion, consideration and possible approval of Resolution 2020-1043, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving a Final Site Plan submitted by Brad Woodruff, Verde Ranch MH, LLC, for Verde Ranch Estates Phase 2, zoned R1-PAD (Residential; Single Family, Planned Area Development). The proposed project is generally located north of Finnie Flat Road, east of State**

Route 260, off Monarch Lane. It consists of approximately 27.5 acres, on APN 403-23-432F, in Camp Verde, Yavapai County, Arizona.

Community Development Director Melinda Lee gave background information on the manufactured home development with update regarding progress, stating that the developer is retaining ownership of the property and therefore the sites will not be subdivided and sold, which has allowed them some flexibility in design. Councilor Buck Buchanan questioned as to whether there will be any availability of short-term rentals (less than 30 days). Ms. Lee stated that to her knowledge there was no intention for any short-term rentals within this project. Krishan Ginige, Agent for Verde Ranch Estates, concurred.

A motion was made by Councilor Buck Buchanan, seconded by Councilor Murdock for approval of Resolution 2020-1043. Motion carried unanimously with Mayor German, Vice Mayor Jenkins, and Councilors Whatley, Murdock, Butner, Buchanan, and LeBeau approving.

- 11. Discussion, consideration and possible approval amending the Town Budget to fund a scope of work presented by the Town's water right attorney through Moyer Sellers & Hendricks that would complete due diligence on potential purchase of the Camp Verde Water System for an amount not to exceed \$50,000.** Staff Resource Russ Martin

Town Manager Russ Martin believes the outlined scope of work presented is very straightforward and follows the scope of work that council would like to see reflected, to be able to make a determination whether a purchase is appropriate. Moving forward, the information would then be shared with the general public, along with explanation of any amendments.

Vice Mayor Dee Jenkins commented that she has reviewed the scope of work in detail and is anxious to see the results of the assessment.

There were two requests from the public to speak:

Deborah Barber a resident of the Sanitary District and water company requested that Town Clerk Cindy Pemberton read Deborah's statement on her behalf:

"Based on substantial increases in costs to the consumer when the town took over the sanitary district, I strongly oppose the acquisition of the water company because their rates are already among the highest in the state. Furthermore, given the current state of the economy nationwide due to the coronavirus lockdown and no clear resolution in sight, I strongly encourage Council to save our reserves for the future. Right now, it is probably more important to potentially save jobs than to spend down our reserves. That fifty thousand dollars would definitely save a police officer's job, should the inevitable drop in tax revenue require layoffs. Besides, the town government is not supposed to concern itself with making money off of its already strapped citizens."

Tony Gioia, attended telephonically, stated that he is confident in the Council's ability to plan for the Town's future and that of its residents. He is supportive of the acquisition of the water company and believes the assessment by Moyer, Sellers and Hendricks is a wise request by Council.

A motion for approval was made by Councilor Jessie Murdock and seconded by Councilor Bill LeBeau. The motion carried unanimously, with approval from Mayor German, Vice Mayor Jenkins and Councilors Whatley, Butner, LeBeau, Murdock and Buchanan.

12. 2020 Legislative Update –

Town manager Russ Martin explained that there is nothing new to report at this time, as they are not meeting due to COVID-19 restrictions.

13. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

No requests were submitted at this time.

14. Council Informational Reports.

Councilor Murdock thanked everyone for bearing with them and enduring the virtual meetings.

Vice Mayor Jenkins would like to encourage all friends, family and neighbors to support our local businesses that are still attempting to operate during these trying times.

Councilor Buchanan emphasized his wish for everyone to stay healthy.

Mayor German thanked Verde Valley Newspapers for having printed out a list of all restaurants in the Verde Valley who are open for take-out and would appreciate our support. He also commended the way our citizens are pulling together to help those in need, i.e., those from Bread of Life, who are coordinating with other food banks as well. He mentioned Manzanita Food Bank out of Cornville, who had been hugely supportive to Verde Valley residents, as well as Meals on Wheels. He is amazed to watch citizens of the Verde Valley pull together to help others while enduring the hardship of COVID-19.

The Mayor also commended the way staff members Kathy Hellman, Steve Ayers and Jessica Bryson have been able to compile the plethora of constantly changing information from each meeting and from all of the various organizations, and relay it to the community and to those who can receive benefits.

15. Manager/Staff Report

Town Manager Russ Martin outlined having scheduled two virtual staff meetings next week, for the purpose of updating everyone on current events and updates.

16. Adjournment

The meeting adjourned at 7:34 p.m.

Mayor Charles German

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on April 15, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2020.

Cindy Pemberton, Town Clerk

DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, APRIL 22, 2020 at 5:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Charles German (Zoom), Vice Mayor Dee Jenkins (Zoom), Councilor Robin Whatley (Zoom), Councilor Bill LeBeau (Zoom), Councilor Joe Butner (Zoom), Councilor Jesse Murdock (Zoom) and Councilor Buck Buchanan (Zoom) are present.

Also Present

Town Manager Russ Martin, Financial Director Mike Showers, Public Works Director Ron Long, Deputy Town Clerk Virginia Jones, Town Clerk Cindy Pemberton via Zoom, various Department Heads via Zoom and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Mayor German led the Pledge.

4. Finalize Presentations and Discussion of Capital Improvement Projects already in progress.

Town Manager Russ Martin stated we will start with a presentation on the Park, next will be on the Arena and lastly the Council Chambers. Project Managers will be updating Council as to where they are in their budgets. This meeting is about setting priorities so the Capital Improvement Plan can get established. When considering larger projects, you may have to start with and complete small priorities at a time.

Public Works Director Ron Long- Park Operations

Mr. Long gave a background on the project. Tierra Verde was awarded the project with a bid of \$3,712,675. On March 5, 2020 the total awarded amount was reduced via deductive change order by \$383,455 to the adjusted total of \$3,329,220. The remaining balance of the Park Fund at the start of Phase 1B is \$3,060,223. Therefore, we are starting Phase 1B with a deficit of \$268,997. There are six necessary components for operation listed in the summary.

1. APS electrical service & fiber optic line
2. Field lighting

3. Irrigation Water Supply
4. Milling Surface Parking Lot
5. Field Maintenance Equipment
6. Rent Porta Johns.

Councilor Butner asked if the fiber optic line were necessary. Mr. Long stated they will be in a joint trench with APS so the park can get internet service in the future.

Councilor LeBeau asked if the field maintenance equipment would be something that could be shared with Butler Park. Mr. Long stated the equipment that is listed is the minimum necessary to keep fields operable. The equipment is specifically for sports field. They will try to utilize as much equipment as much as we have.

Mr. Long reviewed and compared costs for a temperature restroom trailer vs permanent restroom facilities. They are working on ways to reduce some costs but need to have the base components of the park so we can get up and running this fall.

Vice Mayor Jenkins asked if there is a date set to present an alternate light options to Council. Mr. Long stated not yet, staff is researching and will send it out in a memo format for Council to review once the information is collected.

Councilor Butner suggested using the same vendor as the rodeo arena is using. Mr. Long stated the lighting supplier for the arena will contacted.

Rodeo Arena President Mary Phelps- Camp Verde Equestrian Center

President Mary Phelps gave an update for rodeo arena. She stated the worksheet is broken down as to what was paid for, what the association has paid, the remaining about of the budget and the donated amount. Ms. Phelps reported the draining system has been redesigned. They eliminated the culverts and the money that was saved should be used for roads. The remaining needs for the arena are:

1. Electrical- this is being worked on, the lines are being dug to connect to sewer plan.
2. The Well- they are set to start working on this May 1st.
3. Roads- all weather surface will be put on the road. The County is still interested in getting them the millings but they are unsure when that project would start because of covid19 Stay at Home Order. The meeting with the Streets Department successful and direction was given.

Ms. Phelps reviewed the items that were donated to the project.

Town Clerk Cindy Pemberton- Council Chambers

Town Clerk Cindy Pemberton reviewed the items listed for Chambers Upgrade. She stated Chambers are a long time overdue for an upgrade. She reviewed the items

included in proposal. Some of those items are: better speakers, a better projection, portable voting mechanism for council members, etc. Employees could give effective presentations with the new equipment.

Councilor Butner asked what would be the skinniest budget you could give us that some upgrades could be done but still save money. Ms. Pemberton stated the items listed are really the items that are needed.

Mr. Martin stated maybe this project could be broken down into 3 phases. Staff will put something together.

Councilor Whatley stated upgrades to Council chambers are sorely needed. It is really embarrassing for the town. She wants this finished, it has been needed for years.

5. Discussion and Direction on Council Prioritization of Proposed Capital Improvement Projects

Financial Director Mike Showers explained how Councilors will prioritize Proposed Capital Improvement Projects. He explained Major projects would be \$100,000 or more per projects and Minor projects are projects less than \$100,000.

A voting or rating process was used to pare down projects into a total of 15 projects; 10 Minor Projects and 5 Major Projects. Council Members used the rating sheet from their packet to make their vote and sent it via text or email to Mr. Showers where he compiled all of the information and reviewed the priorities with Council. Mr. Showers explained points values.

Councilors were able to review the projects and consider what they wanted to vote for and sent their information individually to Mr. Showers.

Town Clerk Cindy Pemberton stated that all the ratings will go directly to Mr. Showers and not to all Council Members because this is a work session.

Councilors will complete rating sheets after the information is compiled. This is not for voting. These sheets will become part of the record.

This exercise is to see what projects are not started but still need funding.

Town Clerk Cindy Pemberton asked that Councilors, Town Manager and Finance Director not to use the word "vote". They are point assessments per the direction of Finance Director.

Mr. Showers reviewed Council's top choices.

Mr. Showers explained the next step in the process as well as the points/rating system. This will be key information for Mr. Martin. After Councilors are finished

with their ratings, they will send their information via text or email to Mr. Showers where he will compile all of the information into a summary and review the results with Council later on. Mr. Showers explained the point values. Councilors were able to rate their projects and send their information to Mr. Showers.

Councilor Murdock steps away from the meeting at 7:09pm

Councilor Murdock returns to the meeting at 7:17pm

Vice Mayor Dee Jenkins asked for clarity of how to distribute points. Mr. Showers reminded Councilors they are not comparing the projects directly; they are rating each project individually with the points value available. Council will then look at the project that came out the highest.

Councilor Whatley asked Mr. Showers to give an example of a negative impact. Mr. Showers stated a negative impact is specifically for this category based on operations. If operations are going to have to fund extra expenses because of this project. Debt is not included, only direct operations.

Town Manager Russ Martin stated the Waste Water Projects will be discussed at the May 1st Meeting. All the information tonight will be on the record if public would like to view the information. It was important for all Council Members to give their input, and he appreciates all the input tonight.

Staff schedules will continue until further direction is given. Mr. Martin will keep the Council informed.

Please let Mr. Martin or Mr. Showers know if you have any questions regarding the budget.

6. Adjournment

Mayor German adjourned the meeting at 7:43 p.m.

Mayor Charles German

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on April 22, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2020.

Cindy Pemberton, Town Clerk

DRAFT

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**DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
FRIDAY, MAY 1, 2020 AT 8:30 A.M.**

ZOOM MEETING LINK: <https://zoom.us/j/8524568246>

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

The Mayor called the meeting to order at 8:47 a.m. There was a short delay due to some technical issues experienced with joining the meeting.

2. Roll Call

Mayor Charles German, Vice Mayor Dee Jenkins and Councilors Joe Butner, Bill LeBeau and Robin Whatley are present telephonically via Zoom. Councilors Jesse Murdock and Buck Buchanan are present in Council chambers.

Also Present

Town Manager Russ Martin, Finance Director Mike Showers, Council candidate Cris McPhail. Recording Secretary Susan Ayers is attending via Zoom.

3. Pledge of Allegiance

The Pledge was inadvertently omitted from today's work session due to technical issues which delayed the start of the meeting.

4. Discussion between Town Council, Town Manager and Finance Director regarding Fiscal year 2020-21 Budget.

Town Manager Russ Martin apologized for the difficulty with needing to meet telephonically for budget-related discussions. He clarified, if there are items the Council is not satisfied with and more information is needed, it is important to understand that this is only the preliminary budget process and the final decisions will not be made until May-June. The Council agreed the manager's budget accurately reflects what the Council would be willing to accept as a preliminary budget. Vice Mayor Dee Jenkins would like to see financial reports and department reports updated so as to see the impact of COVID-19 has had in regard to revenue. Finance Director Mike Showers stated there has been a delay in reporting due to a delay in receiving information. He assured Council the numbers from March will look

better than prior months, and it will not be until late May that the COVID-19 impact in regard to revenue will be obtainable.

Russ Martin clarified the reason for a \$200,000 difference in Wastewater capital line on page 7 of the Operations Presentation packet. Discussed were the 260 Project, which is under way, and the projects down at Rezzonico Park. Also discussed were prioritization of items such as employee safety, a monitoring device for individuals at the treatment plant and operational controls for which parts and replacements are no longer available, as well as maintenance and repair. Mr. Martin explained that the additional 200,000 he is recommending would be to ensure that there is adequate funding for some of the smaller projects.

Vice Major Jenkins asked questions regarding the safety issues related to the treatment plant and wanted to make sure those issues were addressed. Mr. Martin gave assurance of the issue as being high priority and explained the resolution.

A major topic of discussion was regarding the request for one to two new Police Officer positions at the Camp Verde Marshal's Office. Mr. Martin outlined the concept of starting the recruitment process of one position in July and one in January of 2021. Councilor Butner was concerned with unknown circumstances surrounding COVID-19 and suggested possibly holding off until January 2021. Councilor LeBeau asked questions regarding the net cost of training. Vice Mayor Jenkins suggested leaving the item in the budget, but with the possibility that it may not need to happen. Councilors Murdock, Whatley, Buchanan and Mayor believed that it is wise to proceed with recruitment for one position starting in July, should unforeseen circumstances arise such as sickness or retirement of one of the current employees, thus leaving the department short of sworn officers. Also, of concern is COVID-19 and the increase in demands on law enforcement.

Town Manager Russ Martin requested clarification regarding an item approved in last year's budget for the hiring of two new Maintenance employees for half of the year. At this point one person has been hired but the second one has not yet been hired. He wanted to make sure Council understood that the second one will be added to payroll sometime this fall, assuming that the park is completed and there is need. Council understands and agrees.

The possible need for Risk Manager replacement, in light of current Manager Carol Brown's upcoming retirement was discussed.

Vice Mayor Jenkins commended the extraordinary work Ms. Brown has done, but believes that it is possible for those duties to be absorbed by existing staff, and thinks it would be wise to hold off recruitment in light of the COVID-19 uncertainty.

Mr. Martin believes that existing staff could not absorb the entire position and there is a need for assistance for the Human Resources Department, but it could possibly be Administrative Assistant; which would be more cost effective.

Mayor German agreed, but thinks that Risk Management and Human Resources should be two different positions in light of the growth the town will be experiencing. He feels that Administrative Assistant positions may be a feasible solution.

Councilor Murdock referred to substantial savings that the current Risk Manager brought about, and how that may offset replacement of the position. She feels like

the added responsibility to current town staff would be too much.

Finance Director Showers commended current Risk Manager Carol Brown for her work. He also indicated that the town enjoys the lowest workmen’s compensation rate possible and stated that it is important to have someone whose main job it is to be dedicated to the town’s best interests, as well as to keeping everyone safe.

Councilor Butner also commended Ms. Brown’s success, but is concerned that the town is gambling with its revenue, and now is not a good time for hiring. He would like to see Human Resources take over Risk Management, but with Assistants.

Councilor Whatley is in agreement with holding off for now and would like to keep the current employees, but would support Risk Manager replacement at a future date if resources are more plentiful.

Town Manager Martin agrees, and will not seek recruitment at this point.

Regarding Capital Improvement funding, Town Manager Russ Martin noted that because of all of the variables in revenue than can occur between now and later on this summer, the Council keep the placeholder in the budget that was discussed during a prior meeting; so that if revenues were adequate, a number of smaller projects could be completed. Councilor Butner supported the concept and believes this is a good idea.

Mayor German had lost contact momentarily (approximately five minutes).

Town Manager Martin asked Council for permission to look into restructuring debt as a way of financing the remaining cost of the sports complex. He explained that due to the way the loan is structured, it is not able to be refinanced. Mr. Martin and Finance Director Showers outlined an alternative way of restructuring the loan. Councilor LeBeau expressed concern with the concept of accrual of debt now, and deferring payment for years later. Vice Mayor Jenkins would like to see summarization on paper. Councilor Whatley expressed interest, and Council gave Mr. Martin their approval to pursue more research on the proposition. The Council was willing to revisit the subject after obtaining more detailed information. Mayor German thanked the Council and expressed appreciation for their patience and attention to detail during these uncertain times.

5. Adjournment

The meeting was adjourned at 10:18 a.m.

Mayor Charles German

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on May 1, 2020. I

further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2020.

Cindy Pemberton, Town Clerk



Exhibit A - Agenda Item Submission Form – Section I

Meeting Date: May 20, 2020

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Community Development

Staff Resource/Contact Person: Melinda Lee, Community Development Director

Agenda Title (be exact): Possible approval of an Extension of Resolution No. 2015-939, for High View, LLC's Mining Conditional Use Permit, which states "A Resolution of the Common Council of the Town of Camp Verde ("Town"), Arizona, Yavapai County, on Use Permit 20150033, an application submitted by Joe Link – agent for the owner Aultman Land & Cattle III & IV, LLC of a portion of Parcel 403-15-002Y, and a portion of 403-15-003C. The Use Permit will allow an operation that will mine, quarry and extract natural resources from the property which will be a total of 195.33 acres. The property is located on State Route 260 at milepost 214.27 on Parcels 403-15-002Y & 403-15-003C".

List Attached Documents:

1. Resolution 2015-939
2. Aerial Image of Mining Site

Estimated Presentation Time: --

Estimated Discussion Time: --

Reviews Completed by:

Department Head:

Melinda Lee, Community Development Director

Background Information:

An application for Use Permit #20150033, to mine, quarry and extract natural resources from the subject parcel was filed by Joe Link, Agent for Altman Land & Cattle III & IV, LLC. The owner of parcels 403-15-002Y & 403-15-003C, located on State Route 260 at milepost 214.27. Use Permit #20150033 was approved and issued by the Town Council on April 22, 2015. The Use Permit was approved after receiving a favorable recommendation by the Planning and Zoning Commission with conditions (see attached copy of Resolution 2015-939). A request to transfer the Mining Use Permit from Aultman Land & Cattle to High View, LLC, was received on May 1, 2015 with no changes in conditions and approved by the Town Council on May 6, 2015. The mining site is now under new APNs 403-15-007B and 403-15-003Q.

Condition 4. of the Use Permit States:

“4. The term of this Use Permit shall be year to year, with the total number of years capped at ten (10), such that the Use Permit expires on the tenth (10th) anniversary date of the Notice to Implement the Use Permit. On or about each anniversary date of the Notice to Implement the Use Permit the Use Permit shall be reviewed by Council to determine compliance with all federal, state, county, Town and other local laws (collectively, “Laws and Regulations”). If during the twelve month period prior to such review the Applicant’s use of the Property pursuant to this Use Permit has violated any Laws and Regulations, the Town Council may revoke the Use Permit as allowed pursuant to Town Code Section 9-4-5.B. This annual review shall occur on each anniversary date of the Notice to Implement the Use Permit until the ninth (9th) anniversary date. On the tenth (10th) anniversary date of the Notice to Implement the Use Permit the Use Permit will expire (the “Use Permit Expiration Date”). If the Applicant wishes to renew the Use Permit and not have any interruption with the mining process, the Applicant must submit an application for a new Use Permit at least 8 months prior to the Use Permit Expiration Date. There is no guaranty that any subsequent Use Permit will be approved by Council and will be decided upon the prior years of operation and adherence to the conditions for the approval of the Use Permit or any new impacts to the surrounding properties.”

Staff recommends and requests Council approval to extend the Use Permit for a year or May 3, 2021. The Use Permit date of implementation is May 3, 2016. High View LLC was providing aggregate materials for various roadway projects. The mining operations have been completed and the site is now undergoing the reclamation process. Jon Rivero, Building Inspector, and Cliff Bryson, Code Compliance Officer, have confirmed site compliance relating to ADEQ and Town SWPPP requirements.

Recommended Action (Motion):

A MOTION TO APPROVE THE EXTENSION OF HIGH VIEW, LLC’S, MINING CONDITIONAL USE PERMIT NO. 20150033, PER RESOLUTION NO. 2015-939, UNTIL MAY 3, 2021. THE NEW APNS FOR THE MINING SITE ARE 403-15-007B AND 403-15-003Q.



RESOLUTION 2015-939

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE ("TOWN"), ARIZONA, YAVAPAI COUNTY, ON USE PERMIT 20150033, AN APPLICATION SUBMITTED BY JOE LINK – AGENT FOR OWNER AULTMAN LAND & CATTLE III & IV, LLC OF A PORTION OF PARCEL 403-15-002Y, AND A PORTION OF 403-15-003C. THE USE PERMIT WILL ALLOW AN OPERATION THAT WILL MINE, QUARRY AND EXTRACT NATURAL RESOURCES FROM THE PROPERTY WHICH WILL BE A TOTAL OF 195.33 ACRES. THE PROPERTY IS LOCATED ON STATE ROUTE 260 AT MILEPOST 214.27 ON PARCELS 403-15-002Y & 403-15-003C.

The Common Council and the Town of Camp Verde hereby resolves as follows:

1. The Common Council hereby finds as follows:
 - A. A request for approval of Use Permit 20150033 was filed by Mr. Joe Link - Agent for Altman Land & Cattle III & IV, LLC owner of parcels 403-15-002Y & 403-15-003C ("Property"), located on State Route 260 at milepost 214.27.
 - B. Per Article 9-4-3, Item 1 of the Town of Camp Verde Town Code: **The establishment or expansion of mining or quarrying operations may occur in any zoning district if the Council approves a Conditional Use Permit.**
 - C. The request was reviewed by the Planning and Zoning Commission on April 2, 2015 and by the Common Council on April 22, 2015 in public hearings that were advertised and posted according to state law.
 - D. A neighborhood meeting was held on March 2, 2015 by the Owner as required by the Town of Camp Verde Planning & Zoning Ordinance, Part 6, Section 601 (Zoning Decisions) A.3.a-e. This meeting also met the requirements of Part Eight, Section 806.1.h of the Town of Camp Verde Planning & Zoning Ordinance.
 - E. The purpose of the Use Permit is to allow for commercial or industrial operations involving extraction, removal, processing, quarrying or transportation of natural resources and related products, and the storage, stockpiling, distribution and sale thereof from the site where such resources were derived. Such operations include the extraction, removal and the delivery of the product off-site, of natural resources for monetary gain, regardless of the size of the site or the volume of extraction.
 - F. This Use Permit is not an approval by the Town of any use or activity that is prohibited by any other governmental agency or private covenant.
 - G. The purpose of the use will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved and the Council hereby finds that the uses covered by the Use Permit and the manner of its conduct will not be detrimental to persons residing or working in the vicinity, to

adjacent property, to the neighborhood or to the public welfare generally and the uses shall be in conformity to the conditions, requirements and standards of the Town Code.

The Common Council of the Town of Camp Verde hereby resolves as follows:

(Conditions of Approval)

1. A bond is to be posted in the amount of reclamation as estimated by an Arizona Registered Civil Engineer and that this bond is to remain in effect until such time that the Town releases the bond. The bond shall remain effective until after the completion of all reclamation required pursuant to the Excavation & Reclamation Plan pursuant to Section 5 of this Use Permit. Also the Town needs to be listed as the single beneficiary of the bond or as determined by the Town Attorney.

2. The Use Permit may not be implemented until all required permits and approvals are obtained from all applicable county, state and federal agencies. A time frame of one year shall be allowed the Applicant to obtain all permits and approvals before implementation. If prior to the anniversary date of the issuance of this Use Permit all such permits and approvals have not been obtained, the Applicant shall resubmit the Use Permit to Council review and approval per Section 9-4-5, Item A (Subsequent Review and Expirations of Permits), which review and approval is subject to the sole discretion of the Town Council.

3. Once all other agency permits have been submitted to the satisfaction of staff, a final Engineer's Cost Estimate of the total restoration of the site per an updated Excavation and Reclamation Plan will be required and reviewed by staff and once an administrative approval has been reached by the Town Engineer, Community Development Director and the Town Attorney a **Notice to Implement the Use Permit** shall be issued to the Applicant and the Applicant can begin mining operations. Per Section 9-4-4, Item B (Implementation of Use Permit) of the Town Code.

4. The term of this Use Permit shall be year to year, with the total number of years capped at ten (10), such that the Use Permit expires on the tenth (10th) anniversary date of the Notice to Implement the Use Permit. On or about each anniversary date of the Notice to Implement the Use Permit the Use Permit shall be reviewed by Council to determine compliance with all federal, state, county, Town and other local laws (collectively, "Laws and Regulations"). If during the twelve month period prior to such review the Applicant's use of the Property pursuant to this Use Permit has violated any Laws and Regulations, the Town Council may revoke the Use Permit as allowed pursuant to Town Code Section 9-4-5.B. This annual review shall occur on each anniversary date of the Notice to Implement the Use Permit until the ninth (9th) anniversary date. On the tenth (10th) anniversary date of the Notice to Implement the Use Permit the Use Permit will expire (the "Use Permit Expiration Date"). If the Applicant wishes to renew the Use Permit and not have any interruption with the mining process, the Applicant must submit an application for a new Use Permit at least 8 months prior to the Use Permit Expiration Date. There is no guaranty that any subsequent Use Permit will be approved by Council and will be decided upon the prior years of operation and adherence to the conditions for the approval of the Use Permit or any new impacts to the surrounding properties.

5. At the time that the Use Permit holder deems that all mining will cease, due to the depletion of aggregate resources, the permit holder will submit to the Town of Camp Verde Community Development Department a notice advising of the projected date of cessation of all mining. Reclamation of the area subject to this Use Permit must be completed within one year from the notice advising the Town of cessation of all mining or the Town will withdraw the provided assurances and complete the reclamation per the currently staff approved "Excavation & Reclamation Plan".

6. For all access points from Highway 260 into the mining area, as defined on the approved Site Plan and the Excavation & Reclamation Plan for the Use Permit, the Use Permit holder shall install a vehicle turn around culdesac having a minimum of a 50 feet radius. The culdesacs shall be situated at the access security gates on the Highway 260 side. These security gates are to have a Knox box for emergency responders and are to be located inside the mining property so that proper grading can be accomplished.

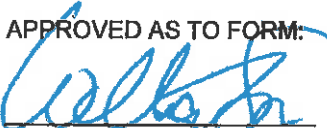
7. Per Section 9-4-4 (General Regulations) Item A.2 (SETBACKS) of the Town Code: "The setback requirements of mining or quarrying operations will be a maximum of 300 feet from the property line. However, Council will regulate the setback requirement on a case-by-case basis as determined by, but not limited to, topography and adjacent land uses." Therefore, the setbacks will stand as shown and approved on the EXCAVATION AND RECLAMATION PLAN as approved with Use Permit 20150033 by a Majority Vote of the Common Council on April 22, 2015. The setbacks for mining areas that may lie within the proposed additional right of way needed by ADOT for the State Route 260 Highway widening project shall be adjusted so that a minimum setback of 20 feet from the additional ADOT right of way is established.

The Common Council of the Town of Camp Verde hereby approves Use Permit 20150033 for the purpose of Mining on Parcel 403-15-002Y and a portion of parcel 403-15-003C in the specified location as shown on the submitted site plan and per the conditions of approval listed above under items 1-7 of this Resolution.

PASSED AND ADOPTED BY MAJORITY VOTE OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON April 22, 2015 WHICH DATE WILL BE KNOWN AS THE USE PERMIT ISSUANCE DATE.

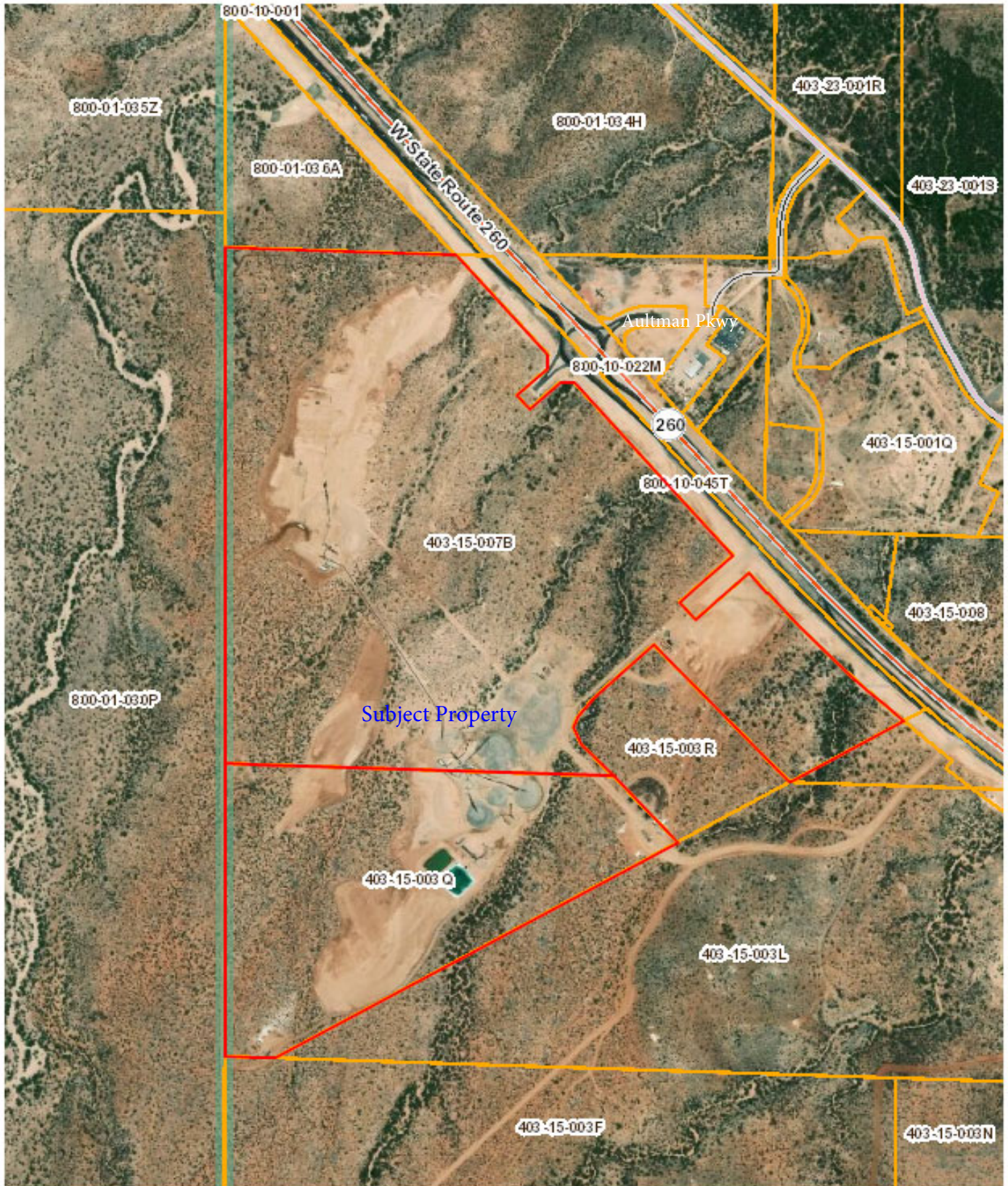

Charles German – Mayor

5-5-2015
Date

APPROVED AS TO FORM:

Bill Sims – Town Attorney

Attest: 
Virginia Jones, Town Clerk

High View, LLC, Mining Site
APNs 403-15-007B, 403-15-003Q



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.



***Town of Camp Verde
Proclamation
Municipal Clerks Week
May 3 thru May 9, 2018***

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

Whereas, The Office of the Municipal Clerk is the oldest among public servants; and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas, The Municipal Clerk serves as the information center on functions of local government and community; and

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

Now, Therefore, The Mayor and Council of the Town of Camp Verde, recognize the week of May 6 - 12, 2018, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the Town of Camp Verde, Arizona, this 6th day of May 2020.

Charles German, Mayor

ATTEST:

Cindy Pemberton, Town Clerk

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PROCLAMATION

**DESIGNATING
MAY 15, 2018
AS
PEACE OFFICERS MEMORIAL DAY
AND
THE WEEK OF MAY 15, 2020 AS POLICE WEEK**

WHEREAS, the 87th Congress of the United States of America, signed on October 1, 1962, by President John F. Kennedy proclaimed May 15th of each year as Peace Officers Memorial Day and the calendar week of each year during which May 15th occurs as Police Week.

WHEREAS, the National Law Enforcement Officer's Memorial located in Washington DC, honors all of America's Federal, State, Tribal and local law enforcement officers killed in the line-of-duty. Inscribed on the Memorial's marble walls are the names of more than 21,500 officers, dating back to the first known death in 1792.

WHEREAS, there are 255 Police Officers who were killed in the line of duty in Arizona and their names are inscribed on the Wall of Honor at the National Law Enforcement Officer's Memorial in Washington DC. There were 129 law enforcement officers killed in the line of duty in 2017.

THEREFORE, BE IT RESOLVED that the Mayor and Common Council of the Town of Camp Verde do hereby proclaim May 15, 2020 as Peace Officers Memorial Day and the week of May 15, 2020 as Police Week.

Passed and approved by a majority vote of the Common Council at the Regular Session of May 20, 2020

Charles German, Mayor

Date

Attest:

Virginia Jones, Town Clerk

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Agenda item 7



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 20, 2020

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Discussion, consideration & possible approval of Resolution 2020-1045, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2020-21 and superseding Resolution 2019-1023.

List Attached Documents: 1) Resolution 2019-1045, 2) FY21 Proposed Town Fee Schedule

Estimated Presentation Time: 2 mins

Estimated Discussion Time: 5 mins

Reviews and Comments Completed by:

Town Manager: _____ Department Head: _____

Town Attorney Comments: OK _____

Risk Management: _____

Finance Department
 Fiscal Impact:
 Budget Code: _____ Amount Remaining: _____
 Comments: _____

Background Information: Per Town Code, the Town fees must be reviewed and adopted each year by Resolution. The attached fee schedule will become effective July 1, 2020. The proposed fees were posted on the Town website on March 18th, 2020.

Recommended Action (Motion): Move to approve Resolution 2020-1045, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2020-21 and superseding Resolution 2019-1023.

Instructions to the Clerk: Process the Resolution.

Town of Camp Verde

FY21 Proposed Fee Schedule

	2019-20	2020-21
	Council Approved 5/15/19	Department Proposed Changes
Clerk's Office		
Duplication Rates		
Current Agenda Packets (per page)	\$0.25	
Minutes	\$0.25	
Recordings (per CD)	\$5.00	
Recordings (when town provides jump drive)	\$7.00	\$10.00
Public Records Request (per page)	\$0.25	\$1.00
Public Records Electronic Request	No Charge	
Commercial Public Records Request	\$30 per hour - \$100 minimum charge	
Notary Fees	No Charge	
Publicity Pamphlet	\$200.00	
Business License Fees		
Business License Fee/Inspection/Setup Fee	\$50.00	
Peddler/Solicitor's License (in addition to \$1,000 Bond & Cost of Background Ck)	25.00 Per day	
Special Event Promoter (Per Event)	No Charge	
Special Event Vendor (Non-Profits)	No Charge	
Special Event Vendor	\$25.00 Per Event	
Renewal of Existing Current Business License		
Business License Fee (annual)	\$25.00	
Name/Address Change in Addition to Annual Fee	No Charge	
Liquor License Permits		
Application/Posting/Inspection Fee	\$250.00	
Business License (annually) + the following:		
Series 01 through 14 and Series 16 & 17	\$50.00	
One-time Special Event Permit	\$50.00	
Public Works		
Site Plan Review	\$225.00 per applicable sheet (1st & 2nd Reviews)	
Engineering report reviews (drainage reports, design reports, traffic reports (TIA) soils reports, and others)	\$250.00 per report (includes first 2 reviews; \$150 for each subsequent review)	
Construction Plans and Grading Plans (Civil grading and drainage,	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review)	
As Built Plan Review	\$91.00	
Plat Review (Preliminary & Final plat reviews)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)	
Right of Way:		
Encroachment permit	\$291.00	
Right of Way Permits (excluding utility companies)	\$50.00	
After the Fact Right of Way Permit	\$100.00	
Miscellaneous Plan Review:		
Engineer's Cost Estimate Residential grading plan review (\$100 for entire submittal) Plan revision reviews	\$100.00 per applicable sheet	
Any Additional inspections	\$50.00 per inspection	
Public Improvement Construction Inspection	\$225.00	
Signs:		
New Private Road Street Signs (per sign). Includes installation.	\$85.00	\$120.00
Adopt-a-road Street Signs (per sign), includes installation.	\$100.00	\$150.00

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Finance Department

Non Sufficient Funds (NSF) Check Charge	\$10.00
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Municipal Court

ARS §22-404	
Minimum Clerk Fee	\$17.00
Research in Locating a Document	\$17.00
Record Duplication	\$17.00
Per Page Fee	\$0.50
Special Fees	
Injunction Against Harassment	No charge
Domestic Violence Order of Protection	No charge
Civil Traffic Default Fee	\$50.00
Warrant Fee	\$150.00
Municipal Court Enhancement	\$20.00 per charge
Court Appointed Counsel Fee	\$25.00 per case
Deferral fee (\$1.00 - \$500.00)	1.00 - 500.00

Library

Photocopies - B&W	\$0.10
Photocopies - Color	\$0.50
B&W Printouts from Public Internet Computers.	\$0.10
Color Printouts from Public Internet Computers	\$0.50
Card Replacement	\$3.00
Non-CV Library Overdue items (inside county)	Varies by Library
Non-CV Library Overdue items (outside county) (per- day)	\$1.00
Lost items	Replacement Cost

Marshal's Office

Reports (up to 20 pages)	\$9.00
Additional pages (per page)	\$0.25
Vehicle Impound Administrative Hearing	\$150.00
911 Tape	\$15.00
Photographs	\$15.00
Fingerprints (per card)	\$10.00
Local Background Checks	\$10.00

Training Room Fee for all private and profit organizations

4-8 hours	\$25.00
Less than 4 hours	\$15.00

Animal Shelter

Impound Fee - where any of the following exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$30.00
Impound Fee - where any of the following don't exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$50.00
Additional Fee per night	\$10.00

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Marshal's Office (Cont'd)

Animal License Fees

Altered Dog (purchased before March 1)	\$12.00	
Unaltered Dog (purchased before March 1)	\$24.00	
Altered Dog (purchased after March 1) recommend no late fee	\$14.00	
Unaltered Dog (purchased after March 1) recommend no late fee	\$22.00	

NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION.

Parks & Recreation

Class A - Town co-sponsored, youth sports, non-profit groups, churches, schools and civic groups.

Class B - Individuals and groups using facilities whose purpose is clearly of a not for profit nature.

Class C - Profit making individuals, groups or organizations.

Deposits

Key Deposit (all classes) (per key)	\$110.00	
Key Card Deposit (all classes) (per key card)	\$40.00	

Heritage Pool Fees (Pool fees are effective opening day of pool in 2015)

Adults (18 & over):

Per Visit	\$3.00	
10 Visits	\$25.00	
Season Pass	\$80.00	

Children:

Per Visit	\$2.00	
10 Visits	\$16.00	
Season	\$60.00	

Family Pass (Immediate Family Only)

10 Visits	\$40.00	
Season - open swim & Family nights only	\$150.00	

Swim Lessons

Swim Lessons (30 minutes) two week session 4 days a week	\$25.00	
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Pool Rental Fee

Private Use- Non-commercial up to 44 Participants (Per Hour) Includes 3 Lifeguards	\$90.00	
Private Use - Non-commercial 45-88 Participants (Per Hour) Includes 4 Lifeguards	\$110.00	
Private picnic area - when pool is open	\$20/hr	
Reservation Fee	\$100.00	

Pool Specialty Classes

Adult - 25% of fees to Town/75% to Instructor. Fees to be determined by instructor.	25% / 75%	
Youth - 20% of fees to Town/80% to Instructor. Fees to be determined by instructor.	20% / 80%	

Parks & Recreation Facility Fees - General

Banner Pole Fee

Class A	No Charge	
Class B	\$50.00	
Class C	Not Allowed	

Equipment

None		
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2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Parks & Recreation (Cont'd)

Tables		
Class A		No Charge
Class B less than 10 tables		No Charge
Class B (per table) if more than 10 tables		\$5.00
Class C (per table)		\$8.00
Chairs (if available)		
Class A		No Charge
Class B less than 40 chairs		No Charge
Class B (per chair) if more than 40 chairs		\$1.00
Class C		\$2.00
PA system (if available)		
Class A		No Charge
Class B		No Charge
Class C (per day)		\$25.00
Damage deposit - All Classes		\$50.00
Meeting Room Fee		
Class A		No Charge
Class B (per hour(2hr min)/ per day)		\$15 / \$60
Class C (per day(2hr min)/per day)		\$25 / \$100
Rooms have tables & chairs on an "as available" basis for no additional charge		
Electrical Use Fee		
Park/Gazebo/Ramada - all classes (per event)		\$20.00
Ball Field Lights (24-hour cancellation notice required)		
Class A		No Charge
Class B (per hour)		\$50.00
Class C (per hour)		\$65.00
Specialty Classes		
25% of fees to Town / 75% to Instructor (adult). Fees to be determined by instructor.		25% / 75%
20% of fees to Town / 80% to Instructor (youth). Fees to be determined by instructor.		20% / 80%
Fencing Fee		
Class A (per panel)		No Charge
Class B (per panel)		\$10.00
Class C (per panel)		\$15.00
Soccer and Baseball Field Fee		
Class A		No charge
Class B (per hour/per day)		\$25 / \$75
Class C (per hour)		\$40.00
Gym Fees		
Class A - less than 100 attending		No Charge
Class A (per hour-2hr min/per day) - more than 100 attending		\$25 / \$150
Class B (per hour-2hr min/per day)		\$50 / \$300
Class C (per hour-2hr min/per day)		\$100 / \$500
Cleaning/Damage Deposit - All Classes		\$500.00
Gym Floor Preparation Fee		
All Classes		\$75.00

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Parks & Recreation (Cont'd)

Park Ramada, Gazebo or Town Ramada Fee	
Class A	No Charge
Class B	No Charge
Class C	\$75.00
Exterior Light Fee (Commercial Grade String Lights)	
Class A	No Charge
Class B	\$50.00
Class C	\$50.00
Town Ramada Electric Fee	
Class A per day	\$100.00
Class B per day	\$100.00
Class C per day	\$150.00
Use of Water Fee	
Class A per day	\$40.00
Class B per day	\$50.00
Class C per day	\$100.00
Kitchen Fee	
Class A	No Charge
Class B -4 Hour	\$25.00
Class B (per day)	\$75.00
Class C - 4 Hour	\$50.00
Class C (per day)	\$100.00
Kitchen cleaning fee (if dirty after use)	\$50.00

Community Development

Technology Fee	
A 3% Technology fee will be added to ALL permits in addition to all fees listed below.	
Board of Adjustment & Appeals	
Appeal	\$500.00
Variance (Commercial)	\$800.00
Variance (Residential)	\$500.00
Additional Variance/Same Application	\$55.00
Copies of Maps (plotted or color)	
Large	\$30.00
11 X 17	\$5.00
8 X 11	\$5.00
General Plan Amendment	
Minor	\$1,700.00
Major	\$1,700.00
Map Change for Zoning (ZMC)	
To Agriculture zone	\$1,700.00
Residential to Residential (50 acres)	\$1,700.00
plus \$55 for each additional acre	\$55.00
Residential to Commercial (5 acres)	\$1,700.00
plus \$85 for each additional acre	\$85.00
Commercial to Commercial (5 acres)	\$1,700.00
plus \$85 for each additional acre	\$85.00
Commercial to Industrial (5 acres)	\$1,700.00
plus \$85 for each additional acre	\$85.00
PAD and PUD (for one (1) acre)	\$1,700.00
plus \$55 per acre up to 10 acres	\$55.00
plus \$2.00 per acre over 10 acres	\$2.00

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Community Development (Cont'd)

Major Amendment (one (1) acre)	\$1,700.00	
plus \$55 per acre up to 10 acres	\$55.00	
plus \$2.00 per acre over 10 acres	\$2.00	
Land Use Applications		
Minor Land Division	\$200.00	
Lot Line Adjustment	\$200.00	
Accessory Dwelling Unit Rental (Delete-Application) Permit	\$140.00	\$145.00
Temporary Use Permit or Dwelling Permit	\$150.00	Change to below
Residential Temporary Use or Dwelling Permit		\$145.00 / \$50.00 Renewal
Commercial Temporary Use or Dwelling Permit		\$200.00 / \$50.00 Renewal
Development Standards Review	\$500.00 Plus \$100 Fire Marshal Review Fee	
Development Standards Review w/Final Site Plan	New	\$250.00 Plus \$100.00 Fire Marshall Review Fee
Zoning Verification (previously Verification Letter)	\$300.00	\$200.00
Text Amendment to Planning & Zoning Ordinance (Citizen Initiated)	\$1,700.00	
Subdivision Plats		
Administrative Conceptual Plan Review (Subdivisions)	No Fee - \$0	
Preliminary Plat (for 10 lots)	\$2,000.00 Plus \$60 Fire Marshal Review Fee	
Preliminary Plat (for 10 lots) if with a ZMC Plus Fire Fee	New	\$1,000.00 Plus \$60.00 Fire Marshal Review Fee
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Final Plat (for 10 lots)	\$1,400.00	
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Amended Plat (for 10 lots)	\$835.00	
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Time Extensions	\$300.00	
Community Facilities District	As determined by the Town Manager	
Development Agreement		
Final Site Plan PAD Review	\$500 + \$100 Fire Marshal Review Fee	
Major Amendment Delete-Revision to Amend	Hrly. Wage of Emp. + Materials	\$500.00 + \$100 Fire Fee
Minor Amendment Delete-Reconsideration	Hrly. Wage of Emp. + Materials	\$200.00
Use Permits		
Open Space Uses	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits	
Residential Uses	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits	
Commercial (RCD, RS, C1 & C2)	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits	
Heavy Commercial/Industrial Uses (C3, PM, M1, M2)	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits	
Mobile/Manufactured Home Parks (for 10 spaces)	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits	
plus \$15 per space up to 100 spaces	\$15.00	
plus \$10 for each additional space	\$10.00	
RV Parks	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits	
plus \$15 per space up to 100 spaces	\$15.00	
plus \$5 for each additional space	\$10.00	
Mining (5 acres)	\$1,000.00	
plus \$55 per acre up to 50 acres	\$55.00	
plus \$10 for each additional acre	\$10.00	
Continuance of Hearing		
Before Advertising	\$150.00	
After Advertising	\$300.00	

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Community Development (Cont'd)

Signs		
Non-Illuminated	\$2.00 Per Square Foot/\$20.00 Minimum Plus Building Permit Fee/Building Plan Review Fee If Attachment Or Footing Details Are Required	Delete
Illuminated	\$3.00 Per Square Foot/\$30.00 Minimum Plus Building Permit Fee/Building Plan Review Fee If Attachment Or Footing Details Are Required	Delete
Signs		Zoning Clearance: \$100.00 Building Review: \$60.00 Illuminated: Plus \$75.00 Includes up to (2) signs, Plus \$25.00 for each additional sign. Includes up to (2) inspections.
Flags / Banners	\$50 Zoning Clearance	No Fee
A Frame Sign	\$50.00	No Fee
Mural	\$50.00	
Off Premise	\$1,700.00	Delete

Miscellaneous

Abandonments and/or Reversion to Acreage	\$1,700.00 Plus \$100 Fire Marshal Fee	
Street Name Change	\$500.00	
Underground Utilities Exemption	\$200.00	

Wireless Communication

Administrative Review	\$500.00	
Applications requiring Special UP towers less than 99'	\$1,800.00	
Towers 100 to 199'	\$2,100.00	
Towers 200' and above	\$2,700.00	

Zoning Clearance for Building Permits

Residential single family dwelling	\$175.00	
Residential remodel (residential-Delete) \ Accessory structure	\$85.00	\$85.00 plus \$25.00 each structure thereafter.
Commercial Remodel (- Exterior-Delete) \ Accessory structure	\$100.00	\$100.00 plus \$25.00 each structure thereafter.
New Commercial	\$300.00	
Fence	\$25.00 Zoning Clearance; Plus \$25 Minor Plan Review; Plus \$25.00 Inspection Fee	Delete row as fences are accessory structure, see above

THE VALUE OR VALUATION OF A BUILDING OR STRUCTURE FOR THE PURPOSE OF DETERMINING PERMIT AND PLAN REVIEW FEES WILL BE ESTABLISHED USING THE BUILDING VALUATION DATA (BVD) CONTAINED IN THE INTERNATIONAL CODE COUNCIL BUILDING SAFETY JOURNAL PUBLISHED ANNUALLY IN FEBRUARY. THIS DOCUMENT IS AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF CAMP VERDE OFFICE OF COMMUNITY DEVELOPMENT, AUTHORITY TO DETERMINE VALUE PER PROVISIONS OF ADOPTED CODES.

GRADING PERMIT FEES

50 Cubic Yards or Less	\$25.00	
51 to 100 Cubic Yards	\$40.00	
101 to 1,000 Cubic Yards	\$50.00 for the first 100 Cubic Yards plus \$19.00 for each additional 100 Cubic Yards	
1,001 to 10,000 Cubic Yards	\$210.00 for the first 1,000 Cubic Yards plus \$16.00 for each additional 1,000 Cubic Yards	
10,001 to 100,000 Cubic Yards	\$365.00 for the first 10,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards	
100,001 Cubic Yards or More	\$960.00 for the first 100,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards	

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Community Development (Cont'd)

BUILDING PERMIT FEES

Total Valuation

NOTE: Unless otherwise noted, the fees listed below are utilized to establish Valuation (cost of construction including labor and materials) to be used in calculating permit fees and do not reflect the actual cost of the permit.

\$1.00 TO \$500.00	\$25.00	
\$501.00 TO \$2,000.00	\$25.00 for the first \$500.00 plus \$3.70 for each additional \$100.00 or fraction thereof, to and including \$2,000.01	\$25.00 for the first \$500.00 plus \$3.80 for each additional \$100.00 or fraction thereof, to and including \$2,000.01
\$2001.00 to \$25,000.00	\$80.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.01	\$100.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.01
\$25,001 to \$50,000.00	\$427.00 for the first \$25,000.00 plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.01	\$440.00 for the first \$25,000.00 plus \$11.30 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.01
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.01	\$725.00 for the first \$50,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.01
\$100,001.00 to \$500,000.00	\$1,092.00 for the first \$100,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.01	\$1,125.00 for the first \$100,000.00 plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.01
\$500,001.00 to \$1,000,000.00	\$3,588.75 for the first \$500,000.00 plus \$5.40 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.01	\$3,696.00 for the first \$500,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.01
\$1,000,001.00 and up	\$6,266.75 for the first \$1,000,000.00 plus \$4.20 for each additional \$1,000.00 or fraction thereof	\$6,455.00 for the first \$1,000,000.00 plus \$4.35 for each additional \$1,000.00 or fraction thereof

Other Building Fees

Investigation Fee (Building without a permit)	Equal to the cost of the Building Permit Fee and Building Plan Review Fee	
Inspection Outside of Normal Business Hrs	\$100.00 Per Hour/1 Hour Minimum*	
Re-Inspection Fee (After 2 failed inspections)	\$55.00 Per Inspection	\$60.00 Per Inspection
Miscellaneous Inspection Fee (Inspection fee for which no fee is specifically indicated*)	\$55.00	\$60.00
Building Plan Review Fee	65% of Bldg Permit Fee	
Master Building Plan Review Fee (First Floorplan Review)	65% of Bldg Permit Fee	
Master Building Plan Review Fee (Each additional Floorplan Review under same approved plan)	\$160.00	\$165.00
Additional Plan Review (After Two Failed Plan Reviews OR As Required By Changes, Additions, Alterations Or Revisions To Plans)	\$55.00 Per Hour/1 Hour Minimum*	\$60.00 Per Hour/1 Hour Minimum*
Outside Plan Review Or Inspection (For Use Of Outside Consultants For Plan Review, Inspections, Or Both**)	Actual Cost**	
Building Permit Application Extension Fee (One Time Extension)	\$25.00	
Building Permit Extension Fee (One Time Extension)	\$25.00	
Temporary Issuance Fee (One Time Residential Certificate of Occupancy)	\$300.00	
Temporary Issuance Fee (One Time Commercial Certificate of Occupancy)	\$500.00	

NOTE: *Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. **Actual costs include administrative and overhead costs.

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Community Development (Cont'd)

Deposits For Building Permit Applications

Commercial Projects	Equal To Building Plan Review Fees Plus Engineer Plan Review Fees Plus Fire Plan Review Fees Plus Sanitary Plan Review Fees Plus Zoning Clearance Fees	
New Single/Multi-Family Residence	\$225.00	\$250.00
Residential Projects Less Than \$5,000.00	\$25.00	
Residential Projects \$5,000.01 to \$10,000.00	\$75.00	\$80.00
Residential Projects \$10,000.01 to \$25,000.00	\$100.00	
Residential Projects \$25,000.00 or More	\$225.00	\$250.00

NOTE: Deposits are due at the time of submittal and are NON REFUNDABLE.

Refunds

Building Plan Review Fees (Once Plan Review Has Begun)	No refund	
Project Cancellation/Withdrawal (Before Permit Has Been Issued)	Retain Deposit	
Issued Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$50.00 or 25%, Whichever is greater	
Issued Over The Counter Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$25.00 or 25%, whichever is greater.	

Valuation Data

(One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)

Residential (New Single and Multi-Family Residences, Excludes Mobile/Manufactured Homes)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
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Residential Accessory Buildings/Structures

Barn (Pole, Wood, Metal, or Masonary) (per sq ft)**	\$20.00	\$22.00
Shade/Mare Motel (per sq ft)**	\$10.00	\$12.00
Greenhouse (per sq ft)**	\$15.00	\$20.00
Storage Building (Shed) (Over 200 sq ft) (per sq ft)**	\$20.00	\$22.00
Carport (per sq ft)**	\$18.00	
Balcony (per sq ft)**	\$15.00	\$20.00
Covered Patio at Grade Level (per sq ft)**	\$15.00	\$20.00
Covered Deck Elevated (per sq ft)**	\$18.00	\$20.00
Open Deck Elevated (per sq ft)**	\$12.00	\$20.00
Screened Porch Under Existing Roof Cover (per sq ft)**	\$6.00	
Gazebo/Ramada (per sq ft)**	\$15.00	\$20.00
Pre-Fab Canvas/Metal Awning (Engineered) (per sq ft)**	\$6.00	\$8.00
Stairs (per sq ft)	\$7.00	\$8.00

Residential Alteration/Remodel Of Existing Structure	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
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NOTE: Where no additional floor area or roof coverage is created, such as the conversion of a patio or garage to habitable space, the valuation shall be determined as the difference in valuation between the two occupancies plus utilities, unless otherwise noted.

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Community Development (Cont'd)

Commercial (New Building)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Commercial Accessory Buildings/Structures (New)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Commercial Alteration/Remodel Of Existing Structure (Tenant Improvements)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Demolition of Any Existing Structure (Residential or Commercial)		
Up To Two (2) Structures On Same Assessor's Parcel Number	\$80.00	\$82.50
More Than Two (2) Structures On Same Assessor's Parcel Number	\$80.00 For First Two (2) Structures plus \$25.00 For Each Structure Thereafter	\$82.50 For First Two (2) Structures plus \$25.00 For Each Structure Thereafter
Fireplace/Free Standing Stove/Inserts (Other than New Construction)		
A. Fireplace/Freestanding Stove/Insert	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Block/Retaining Wall (Measured from bottom of footing to top of wall; Walls over 4' require engineered plans) (Length x Height = Sq Footage)		
Retaining Wall: (CMU, Concrete, Brick, Manufactured Unit, Rock/Stone, Etc) (per sq ft)	\$15.00	\$20.00
Block Wall: (Fence Or Free Standing Wall; No Retaining/Surcharge) (per sq ft)	\$10.00	\$15.00
Roof Structure Replacement	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Shell Building	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<p>Definition of Shell Building: A shell building is defined as a building for which HVAC, lighting, suspended ceilings, plumbing and electrical systems, partition layouts and interior finishes are not shown on the plans and for which NO SPECIFIC USE or TENANT has been noted. A separate permit with plans for tenant improvements will be required at a later date for completion of a shell building. A "Shell Only" building may include a fire extinguishing system as needed for fire protection requirements and minimal electric for lighting (house panel only) and main under slab sewer drain (not to include fixtures) along with slab floor. Warehouses and industrial buildings shall not be considered as a shell building. NO Certificate of Occupancy shall be issued for any building permitted as a SHELL BUILDING under this definition.</p>		
Swimming Pool/Spas		
In Ground Pool (Includes Utilities)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
In Ground Spa or Whirlpool (Includes Utilities)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
On/Above Ground Pool (Pre-fabricated, Flat Fee) * Plus Any Utilities Installed	\$155.00	\$160.00
On/Above Ground Spa (Flat Fee, Utilities Included)	\$210.00	\$215.00
Above Ground Water Tank (Over 5,000 Gallons)		
A. Residential	\$100.00	
B. Commercial	\$525.00 + Building Plan Review Fee	
UTILITIES/EQUIPMENT		
New Construction or Addition		
Plumbing (per sq. ft)	\$3.65	\$4.00
Electrical (per sq. ft)	\$2.65	\$3.50
Mechanical (per sq. ft)	\$1.65	\$3.50
Single Permit, Plans Required (electric, plumbing, mechanical)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Community Development (Cont'd)

Over the Counter Permits		
Electrical	\$80.00 Flat Fee (Includes Two (2) Inspections)	\$82.50
Mechanical	\$80.00 Flat Fee (Includes Two (2) Inspections)	\$82.50
Plumbing	\$80.00 Flat Fee (Includes Two (2) Inspections)	\$82.50
Building	\$80.00 Flat Fee (Includes Two (2) Inspections)	\$82.50
Combo (Any Combination Of The Above)	\$80.00 Flat Fee Plus \$25.00 For Each Added Over The Counter Permit (Includes Two (2) Inspections)	\$82.50 Flat Fee Plus \$25.00 For Each Added Over The Counter Permit (Includes Two (2) Inspections)

Solar Installation, Wind Turbines, Generators		
Residential	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	\$200.00 Flat Fee for All Systems up to 15kwh; Systems Over 15kwh Based on Applicant's Valuation or ICC Building Valuation Data table, Whichever is Greater
Commercial	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	\$200.00 Flat Fee for All Systems up to 15kwh; Systems Over 15kwh Based on Applicant's Valuation or ICC Building Valuation Data table, Whichever is Greater

MISCELLANEOUS EQUIPMENT

Fire Alarm		
Commercial	Applicants valuation or .75 cents a sq.ft. whichever is greater plus Fire Marshal Fees.	Applicants valuation or \$3.50 a sq.ft. whichever is greater plus Fire Marshal Fees.
Residential	Applicants valuation or .50 cents a sq. ft. Whichever is greater plus Fire Marshal Fees.	Applicants valuation or \$1.50 a sq.ft. whichever is greater plus Fire Marshal Fees.
Kitchen Type I or II Hood System	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater Plus Fire Marshal Fees	

Fire Suppression		
Commercial	Applicants valuation or \$2.50 a sq. ft., Whichever is greater plus Fire Marshal Fees.	
Residential	Applicants valuation or \$2.00 a sq. ft. Whichever is greater plus Fire Marshal Fees.	

Tower New Installation		
Up to \$6,000	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
\$6,001 or More	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	

Co-Locate Existing Tower		
Up to \$6,000	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
\$6,001 or More	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	

Mobile / Manufactured Housing		
Manufactured Housing Skirting (No Retaining/Surcharge)(per linear foot)	\$6.00 per every 10 linear feet.	

NOTE: Designated Fees below (*) are established by the Arizona Department of Fire, Building and Life Safety Office of Manufactured Housing and adopted by the Town of Camp Verde through intergovernmental agreement pursuant to Arizona Administrative Code (A.A.C.) §R4-34-501 and §R4-34-801.

*Residential Manufactured Home Set	See OMH Fee Schedule (Includes Three (3) Inspections)	
*Residential Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	
*Commercial Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	

Residential Connection Fees		
Single family residence	\$1,750.00	
Multiple family residence	\$1,750.00 per residential unit	
New Residential Subdivisions	\$1,750.00 per lot	

2019-20	2020-21
Council Approved 5/15/19	Department Proposed Changes

Sewer Fees

Commercial Connection Fees

Hotels, motels, resorts, lodges, hospitals, nursing homes & supervisory care facilities	\$350.00 per room	
(Rooms equipped with kitchen facilities shall be treated as single-family residential units)	\$1,750.00 per room	
Retail	\$.25 per square foot, \$1,750.00 minimum	
Office	\$.50 per square foot, \$1,750.00 minimum	
Restaurant, Bar	\$30.00 per seat	
Warehouse, Manufacturing	\$.25 per square foot, \$1,750.00 minimum	

Inspection Fees

Single family residence	\$80.00	
All other	\$100.00 per hour; 2 hour minimum	

Monthly User Fees

Single family residence, Apartments	As of 1/1/19: \$2.90 per UPC discharge fixture unit As of 1/1/20: \$3.00 per UPC discharge fixture unit	
Commercial	As of 1/1/19 \$4.51 per UPC discharge fixture unit As of 1/1/20: \$4.69 per UPC discharge fixture unit	
All other	As of 1/1/19 \$4.51 per UPC discharge fixture unit As of 1/1/20: \$4.69 per UPC discharge fixture unit	

Other Fees

Late Fee	\$5.00 or 1 1/2% of balance, whichever is greater	
Account Transfer Fee	\$35.00	
Availability Fee	\$50 per month	
Return Check Fee	\$25.00	
Reconnection Fee	\$1,750.00 plus actual costs incurred by Town	
Annexation Fees	Actual cost incurred by Town	
Plan Review Fees	Actual cost incurred by Town	
Septage Fees	\$0.14 per gallon	
Broken Hauler Station Card	Free if broken card returned, otherwise \$25.00	
Lost Hauler Station Card	\$25.00	
Septic Tank and Vault contents for users within the current District (This vault fee will only apply until the user is connected to the sewer system).	\$0.01 per gallon	



Town of Camp Verde

Return to Service Plan
May 18, 2020



Amaon Photography 2020



Guidelines Under the Opening of America Announcement

National Guidelines

Proposed Gating Criteria

Symptoms

Downward trajectory of influenza-like illnesses (ILI) reported within a 14-day period

AND

Downward trajectory of covid-like syndromic cases reported within a 14-day period

Cases

Downward trajectory of documented cases within a 14-day period

OR

Downward trajectory of positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests)

Hospitals

Treat all patients without crisis care

AND

Robust testing program in place for at-risk healthcare workers, including emerging antibody testing

Phased Approach

Implementable on statewide or county-by-county basis at Governor's discretion

National Guidelines

- Maximize physical distance from others when in public
- Social settings of more than 10 people should be avoided where appropriate distancing may not be practical unless precautionary measures are observed
- Schools and organized youth activities remain closed
- Visits to senior living facilities prohibited
- Large venues can operate under strict physical distancing protocols
- Gyms can open if they adhere to strict physical distancing and sanitation protocols

Phase One

For states and regions that satisfy the gating criteria

National Guidelines

- Maximize physical distance from others when in public
- Social settings of more than 50 people should be avoided where appropriate distancing may not be practical unless precautionary measures are observed
- Schools and organized youth activities can reopen
- Visits to senior living facilities prohibited
- Large venues can operate under moderate physical distancing protocols
- Gyms can remain open if they adhere to strict physical distancing and sanitation protocols

Phase Two

For states and regions with no evidence of a rebound and continue to satisfy gating criteria

National Guidelines

- Low-risk populations should consider minimizing time spent in crowded environments
- Vulnerable individuals can resume public interactions but should practice social distancing and minimize exposure to settings where distancing may not be practical unless precautionary measures are observed
- Schools and organized youth activities remain open
- Visits to senior living facilities can resume
- Large venues can operate under limited physical distancing protocols
- Gyms can remain open if they adhere to standard sanitation protocols

Phase Three

For states and regions with no evidence of a rebound and continue to satisfy gating criteria



Camp Verde's Proposed Return to Service Plan



Camp Verde Marshal's Office

Phase One

- Lobby closed to walk-in traffic; meet with the public by appointment only
- Require officers to wear face masks on traffic stops and when responding to calls for service, where possible

Phase Two

- No change

Phase Three

- Limit lobby traffic to two people
- Relax face mask requirements for officers



Human Resources

Phase One

- Continue the utilization of the Town of Camp Verde's career page: <https://www.governmentjobs.com/careers/campverde>
- Interviews:
 - Accommodate the candidates choice for either Zoom or in-person interviews
 - In-person interviews will follow CDC guidelines for social distancing and interview panel/candidate will have PPE available as requested.

Phase Two

- Continue the utilization of the Town of Camp Verde's career page
- Interviews:
 - Accommodate the candidates choice for either Zoom or in-person interviews
 - In-person interviews will follow CDC guidelines for social distances and face masks will be at the discretion of the candidate.

Phase Three

- Continue the utilization of the Town of Camp Verde's career page
- Interviews:
 - Return to the regular interview process of in-person interviews
 - Zoom interviews will be allowed for candidates out of the local area or if there is an ADA exception that requires a Zoom interview accommodation



Municipal Court

Phase One

- Limit in-person scheduled hearings while maintaining social distancing inside the courtroom
- Lobby remains closed to walk-in services
- Conduct the majority of hearings telephonically or via video conference
- Limit payments to online, money orders, or cashier's checks (no cash)

Phase Two

- Continue to limit in-person hearings and adhering to social distancing mandates
 - Require the use of facemasks while inside the courtroom
 - Place floor markings and signage around the Courthouse
- Stagger scheduled hearings to avoid large gatherings
- Continue to encourage telephonic hearings, when available
- Limit the number of people allowed in the lobby to no more than two at a time
- Conduct temperature screenings of all individuals entering the courtroom
- Provide hand sanitizer and tissues inside the courtroom
- Sanitize the courtroom podium and chairs between each hearing, while utilizing appropriate PPE

Municipal Court (continued)

Phase Three

- Open front lobby for walk-in services with safety measures implemented
- Begin taking cash payments while maintaining safety/personal hygiene measures and the use of proper PPE
- Encourage online payments and/or mail-in payments by way of money order or cashier's checks
- Continue communication with customers regarding the use of face masks and courtroom entry protocol





Parks and Recreation

Phase One

- Limit public office access to deliveries and appointments only
- Heritage pool remains closed and no organized sports allowed
- Allow facility rentals for groups under 10 people

Phase Two

- Limit public office access to deliveries and public requiring access to complete work
- Allow facility rentals for groups under 50 people, if they can ensure proper social distancing
- Potential opening of Heritage Pool and Summer Camp
- Partner with organizations to prepare for potential operations such as Little League, according to state and federal guidelines
- Prepare for potential future events such as Corn Fest; talk with sponsors, vendors, and musicians
- No major events are held



Parks and Recreation (continued)

Phase Three

- Allow public access to the office while following applicable social distancing guidelines and utilizing appropriate PPE
- Return to regular programming such as Summer Camp, Friday Trips, Pickleball, and others, as allowed and modified by State guidelines
- Special events resume, in accordance with State guidelines
- Heritage Pool and Summer Camp open, operating in accordance with State and Federal guidelines



Streets Division

Phase One

- Continue street maintenance with proper social distancing
- Use PPE when unable to maintain proper distancing
- Properly clean control surfaces on equipment, vehicles, and tools after each use

Phase Two

- No change

Phase Three

- Continue street maintenance minimizing exposure to the public and other employees
- Properly clean control surfaces on equipment, vehicles, and tools when necessary
- Conduct regular duties with regard to public health and safety



Wastewater Division

Phase One

- Counter will be closed to walk-in services; meet with the general public by appointment only

Phase Two

- Attempt public front entrance with implementation of the Plexiglass partitions, and continue to meet with customers by appointment
- Continue to promote conducting business online, by e-mail and by phone

Phase Three

- Open the counter for walk-in services and encourage customers to schedule appointments
- Continue to promote conducting business online, by e-mail and by phone



Maintenance Division

Phase One

- Employees to maintain proper social distancing and limit contact with the public
- Open playgrounds, public bathrooms and other social gathering locations to a minimum, in accordance with recommended State and Federal guidelines
- Properly clean and sanitize public areas
- Continue sanitizing tools, equipment, and vehicles after each use

Phase Two

- No change

Phase Three

- All parks and social gathering locations reopened, in accordance with recommended State and Federal guidelines
- Continue to sanitize all parks and social gathering locations
- Employees continue practicing social distancing, proper hygiene and use of PPE

Camp Verde Community Library

Phase One

- Library open Mon – Fri 9:00 am – 5:00 pm; staff returns, volunteer work suspended
- Practice physical distancing:
 - Limit the number of people in each area of the library
 - Every other PC available for use in Public PC area
 - Patrons limit in-library time to 1 hour or less per day
 - First hour each day is reserved for patrons 65 years old and older
 - No public access to staff offices and work spaces
- Meeting Rooms closed to the public:
 - Library and community programming suspended
 - Quiet/Study Rooms limited use to 1 hour/day and 1-2 people by appointment only
 - Book Nook closed

Phase Two

- Library open Mon – Sat 9:00 am – 5:00 pm; staff returns, volunteers may return
- Practice physical distancing:
 - Limit the number of people in each area of the library
 - Every PC available for use in Public PC area using sneeze guards
 - Patrons limit in-library time to 2 hours or less per day
 - First hour each day is reserved for patrons 65 years old and older
 - No public access to staff offices and work spaces
- Meeting Rooms closed to the public:
 - Library and community programming resume in small groups of 10 or less
 - Quiet/Study Rooms limited use to 2 hours/day
 - Book Nook opens



Camp Verde Community Library (continued)

Phase Three

- Resume normal operating hours: Monday-Thursday 9:00 am – 8:00 pm, Friday – Saturday 9:00 am – 5:00 pm
- Library programs resume - live in library spaces
- Community use of meeting rooms resumes by appointment and on a first-come, first-serve basis
- All PC's available in Public PC area and Quiet/Study Rooms
- Delays in material handling/processing removed
- Continue with cleaning and disinfecting practices to minimize future virus spread
- Volunteers recruitment resumes





Community Development

Phase One

- Office doors locked; public access is by appointment only
- Staff wears face masks when in contact with customers , and customers required to wear them when they come into the office
- All staff works from the office with the building inspector, who will continue to conduct remote inspections
- Continue accepting electronic submittals and conducting remote/virtual meetings

Phase Two

- The office is unlocked on alternating days
- Appointments required on days the office is locked
- No more than two customers allowed in the lobby at one time
- The building inspector will continue conducting remote inspections
- All staff will wear face masks when in contact with customers, and masks will continue to be required by customers
- Continue to encourage online submittals and remote/virtual meetings

Phase Three

- The office will be open during regular hours
- Face masks are no longer required by staff and customers
- No more than four customers allowed in the lobby at one time
- Continue to encourage online submittals and remote/virtual meetings



Economic Development

Phase One

- Office doors locked; public access is by appointment only
- Offer one-on-one meetings by appointment, following recommended safety and social distancing guidelines
- Continue promoting all departmental business interaction by email, phone or online

Phase Two

- No change

Phase Three

- Allow walk-in services with restricted entry and recommended safety and social distancing guidelines in place
- Continue offering one-on-one meetings by appointment, following recommended safety and social distancing guidelines
- Continue promoting all departmental business interaction by email, phone or online



Camp Verde Visitors Center

Phase One

- Visitors Center Closed

Phase Two

- No Change: Visitors Center Closed

Phase Three

- Implement safety measures:
 - Purchase PPE for staff and keep a supply of disposable masks available for guests
 - Provide hand sanitizer and disinfectant wipes for staff and visitors
- Limit the number of visitors allowed in the Visitors Center to no greater than 10 at a time
- Continue promoting all departmental business interaction by email, phone or online

Town Clerks Office

Phase One

- Office resumes services Monday through Thursday 7:00am to 5:00 pm, Friday 7:00am to 11:00am by appointment only
- Installation of plexiglass to ensure safety of the staff and the public by promoting safe social distancing
- Town Council meetings conducted virtually via Zoom
- Renewal of business licenses is accepted via mail: 473 S. Main Street, Suite 102, Camp Verde, AZ 86322 (certificates will be mailed to businesses)

Phase Two

- Town Council meetings opened up for in-person attendance
 - Attendees will be encouraged to wear face masks, hand sanitizer will be available in Council Chambers, and spacing and seating availability will be limited in order to encourage social distancing
 - Council members and citizens will have the ability to Zoom, if desired
- Staff will wear gloves when handling cash for business licenses

Phase Three

- All regular services and in person functions resume by way of appointments
- Considerations made to move toward online appointment scheduling with the new rollout of the Town's official webpage
- Council meetings: no change from Phase Two






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Agenda Item 9



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 20, 2020

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Discussion, consideration and possible approval of the FY21 debt levy certification to Yavapai County for \$663,576, acting as the Trustee to the Camp Verde Sanitary District.

List Attached Documents: 1) Certification to Yavapai County, 2) Notice of Debt Levy

Estimated Presentation Time: 2 mins

Estimated Discussion Time: 5 mins

Reviews and comments Completed by:

- Town Manager: _____ Department Head: (See Background info)

Town Attorney Comments: These debt service payments were incurred under Title 48 and will continue to be until the debt is gone in July of 2032. The Town Council is acting as a Trustee for this debt and must certify to the County the amount necessary to collect for payment of interest and principal on the outstanding debt.

Risk Management: _____

Finance Department
 Fiscal Impact:
 Budget Code: _____ Amount Remaining: _____
 Comments:

Background Information: The rates reflect what is necessary to be collected to offset the cost of paying the annual debt service. The Town Council is acting as Trustee of the Sanitary District debt. The calculations are based on the valuation of the District which fluctuates annually. This debt will continue to be paid by the District and is not a debt shared by the Town.

Recommended Action (Motion): Approve the FY21 debt levy certification to Yavapai County for \$663,576, acting as the Trustee to the Camp Verde Sanitary District.

Instructions to the Clerk: None.

YAVAPAI COUNTY



SPECIAL TAXING DISTRICT TAX LEVY CONFIRMATION FORM

FISCAL YEAR _____

NAME OF DISTRICT: _____

TAX LEVY REQUIRED: \$ _____

BOND DEBT SERVICE LEVY REQUIRED: \$ _____
(use only if you have bonded indebtedness)

COMMUNITY FACILITIES DISTRICTS (CFD):
(for City and/or Town Municipality use only)

<u>NAME OF CFD</u>	<u>TAX RATE REQUIRED</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Prepared By: _____ Title: _____

Date: _____ Telephone Number: _____

E-mail Address: _____

This form is not supported by Google Chrome or Microsoft Edge. Please open this form using Internet Explorer or FireFox Web Browsers. Please use the **submit button**, located in the upper right hand corner, above to send this form to Brenda Peterson, Administrative Assistant, Yavapai County Board of Supervisors. We will need preliminary district information no later than June 25, 2018, in order to include your information on the July 3, 2018, tentative budget hearing schedule. If you have questions, please contact Brenda Peterson at 928-771-3200.

NOTICE OF PROPOSED DEBT SERVICE LEVY for FY21

The Town of Camp Verde will be discussing

The proposed debt service levy for FY21

On May 20, 2020 at 6:30 pm in the Council Chambers

at 473 S. Main St., Room 106, Camp Verde, AZ

Interested parties are invited to attend and present their comments

FY2020-21 Debt Service Budget of the Camp Verde Sanitary District

Amount to be certified:

Debt Reduction Levy of \$2.4914 per \$100 of Net Assessed Value of \$26,634,741

Debt Service Levy: \$663,576

WIFA Debt Service Budget: \$663,576

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Agenda item 10



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 6, 2020

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Discussion, consideration and possible approval of the FY21 special assessment levy of \$222,241 for annual payments against the Camp Verde Sanitary District's WIFA note 910175, acting as the Trustee to the Camp Verde Sanitary District.

List Attached Documents: 1) Notice of Special Assessment Debt

Estimated Presentation Time: 2 mins

Estimated Discussion Time: 2 mins

Reviews and comments Completed by:

- Town Manager: _____ Department Head: (See background info)
- Town Attorney Comments: _____
- Risk Management: _____
- Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments: _____

Background Information: The rates reflect what is necessary to be collected to offset the cost of paying the annual debt service. The Town Council is acting as Trustee of the Sanitary District debt. This debt will continue to be paid by the District until July of 2032 and is not a debt shared by the Town.

Recommended Action (Motion): Approve the FY21 special assessment levy of \$222,241 for annual payments against the Camp Verde Sanitary District's WIFA note 910175, acting as the Trustee to the Camp Verde Sanitary District.

Instructions to the Clerk: None.

SPECIAL ASSESSMENT DEBT

Council will be discussing and approving the special assessment

For FY21 Sanitary District Debt Service payments

Special Assessment Levy: \$ 222,241

WIFA Debt Service Budget: \$ 222,241

Agenda item 11



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 20, 2020

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation Special Session

Requesting Department: Public Works

Staff Resource/Contact Person: Ron Long

Agenda Title (be exact): Discussion, consideration, and possible direction for finalizing the improvements and the amount of funding to secure for Phase 1B of the Camp Verde Sports Complex.

List Attached Documents:

1. Discussion and Analysis of the additional funding needs to complete Phase 1B
2. Cost Comparison.
3. Itemized spreadsheet of potential options/cost
4. Debt service analysis and funding options for 2 and 2.5 million

Estimated Presentation Time: 15 Minutes

Estimated Discussion Time: 15 Minutes

Reviews Completed by:

- Department Head: Ron Long, Russ Martin Town Attorney Comments: N/A

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact: Attached Debt Structure

Budget Code: 04-800-20-804000 Amount Remaining: Approximately \$3,060,223

Comments: Our payments would remain consistent and pick up the additional payments once other debt was already scheduled to be reduced a few years from now.

Background Information: Final direction on scope and funding necessary for staff to begin final procurement of materials/contractors/equipment to complete the first phase of the sports complex will allow staff to prepare for Council decision on funding and then procure the remaining items.

For summary, bids for the Camp Verde Sports Complex Phase 1B were received on January 15, 2020. The project was awarded in Council on February 19, 2020 to Tierra Verde Builders for a total of \$3,712,675. The award consisted of the Base Bid (2- Football/Soccer fields & 1-Baseball/Softball Field) plus Alternate 1 (1-Baseball/Softball Field). On March 5, 2020 the total awarded amount was reduced via Deductive Change Order (CO-1) by \$383,455 to the adjusted total of \$3,329,220. Additional details are in the attached memos from Ron Long.

Attached is a spreadsheet that shows estimated costs of the items left with totals for comparison. Staff is recommending Option C which would require securing 2.5 million in additional funding or less as possible. The purpose would be to complete all improvements with quality but leave the maintenance facility for the end or possibly another year while completing some additional items such as landscaping improvements or better bathroom facility, etc..

Lighting is a placeholder still, with the timing of this agenda item we have put in all three quotes for some comparison but we are still working to determine the actual differences and ensure we have actual similar comparisons that would be necessary to implement while maintaining the quality we have with the Musco option. At print time we think we will be able to work with the Qualite quote as it is actually most comparable with Musco and is least expensive. If we can confirm this by next Wednesday night we will bring that to the meeting.

If there are technical questions about the funding please forward those prior to the meeting so we may ask Mr. Reader prior to the meeting as he will not be present.


Recommended Action (Motion): Staff recommends that Council provide direction for the scope of items to complete and amount of funding to secure for the Sports Complex Phase 1B.

Instructions to the Clerk: None

TOWN OF CAMP VERDE

Public Works Department



To: Town Council & Russ Martin, Town Manager
From: Ron Long, Public Works Director 
Date: May 11, 2020
Re: Discussion and Analysis of the additional funding needs to complete Phase 1B.

Background

Bids for the Camp Verde Sports Complex Phase 1B were received on January 15, 2020. The project was awarded in Council on February 19, 2020 to Tierra Verde Builders for a total of \$3,712,675. The award consisted of the Base Bid (2- Football/Soccer fields & 1-Baseball/Softball Field) plus Alternate 1 (1-Baseball/Softball Field). On March 5, 2020 the total awarded amount was reduced via Deductive Change Order (CO-1) by \$383,455 to the adjusted total of \$3,329,220. The remaining balance of the Park fund at the start of Phase 1B is \$3,060,223. Therefore we are starting Phase 1B with a deficit of **\$268,997**.

Summary

The purpose of this discussion and analysis is to provide Town Council a list of the additional necessary improvements and the funding needs. Although not part of the bid, there are six improvements that are absolutely necessary for the proper operation of Sports Complex. The following improvements were either not included in the Phase 1B bid, or were removed for Value Engineering purposes.

- | | |
|--|---|
| 1. APS Electrical Service & Fiber Optic line | 4. Millings Surface Parking Lot & Pathway |
| 2. Field Lighting | 5. Field Maintenance Equipment |
| 3. Irrigation Water Supply | 6. Rent Porta-Johns |

Additionally; if we add a Restroom Facility with water and sewer there are three necessary improvement regardless if the Restroom Facility is either (A) a temporary restroom trailer or (B) a permanent building.

- | | |
|-----------------------------|---------------------------------|
| 1. Waste Water Lift Station | 3A. Temporary Restroom Facility |
| 2. Potable Water Well | 3B. Permanent Restroom Facility |

Improvements Necessary for Operation of the Sports Complex

The following estimates represent the Value Engineered cost of constructing the improvements necessary for the operation of the complex.

- 1. Underground APS Secondary Electrical Service & Fiber Optic Lines (\$87,500)**
Town Staff and Volunteers to install 3,680 feet of APS Service and Fiber Optic lines.
- 2. Field Lighting (\$722,150)**
Musco Brand field lighting and controls; can be purchased utilizing Musco financing or purchased out right to forgo the financing costs.
- 3. Irrigation Water Supply & Sewer Main Connection (\$480,750)**
Town Staff along with some contract work to install the underground utilities, a pump station, and the water storage reservoir which are necessary to provide an adequate supply of A+ reclaimed water to the Park for irrigation and to extend the sewer main from the park to the WWTP.
- 4. Millings Surfaced Parking Lot & Pathway (\$25,000)**
Town Staff will construct a 400' X 200' Asphalt Millings surface parking lot and an aggregate surfaced Pathway between the fields.
- 5. Field Maintenance Equipment (\$42,500)**
Staff would only purchase the critical equipment necessary to maintain the 4 fields being constructed in Phase 1B.
- 6. Rent Porta-Johns (\$12,000 per year)**
We would need to provide at least 4 porta-johns with service; 2 regular and 2 handicap accessible restrooms with hand wash sinks.

Estimated Total Cost of the Necessary Improvements; \$1,369,900

Additional Improvements if We Add a Restroom Facility; either Temporary or Permanent

The following improvements are necessary regardless if the restroom facility is temporary or permanent.

- 1. Waste Water Lift Station (\$120,000)**
10,000 gallon septic tank, grinder pump, controls, & connection.
- 2. Potable Water Well (\$25,000)**
Contractor to install potable water well with well house, filtration, and pressure tank.

Estimated Total Cost of Infrastructure to Support either Restroom Facility; \$145,000

Estimated costs of installing either a temporary or a permanent Restroom Facility. The permanent facility is shown as a price range because there are many options for the construction of the facility from utilizing a metal building shell to a custom site built structure.

3A. Temporary Portable Restroom Facility (\$85,000)

Portable restroom trailer that provides 4 handicap accessible restrooms with flushing toilets and wash sinks.

3B. Site Built Restroom Facility (\$250,000 to \$525,000)

Design & Construct a 1,200 – 1,500 SF Permanent Restroom/Concession Facility.

Additional Total Cost with a Temporary Portable Restroom; \$230,000

Additional Total Cost Range with a Permanent Restroom Facility; \$395,000 to \$670,000

Totals for the Addition of a Temporary or Permanent Restroom Facility

The total additional funding needed for Phase 1B bid is; the funding deficit of \$268,997 plus the total for the necessary improvements (minus the porta –john rental) of \$1,357,900. **\$1,626,897**

Note; the following totals do not include the Porta-John rental.

The total additional funding needed to add a Temporary Portable Restroom Facility; **\$1,856,897**

The total additional funding needed to add a Permanent Restroom Facility; **\$2,021,897 to \$2,296,897**

Total for the Addition of a Maintenance Facility


The total buildout of Phase 1B should include a Maintenance Facility. Based on funding constraints it was not included in the calculus above and will need to be added at some point in the future to support the operations of the Complex.

Maintenance Facility (\$375,000)

Includes a 5,000 square foot maintenance facility utilizing a metal building shell with; offices, wood shop, maintenance garage, breakroom, restrooms, and storage. Also included is; the utilities, a millings surface parking lot & equipment yard, lighting, and a perimeter security fence.

TOWN OF CAMP VERDE
Public Works Department



To: Town Council & Russ Martin, Town Manager
From: Ron Long, Public Works Director 
Date: May 11, 2020
Re: Cost Comparison of the Estimated Costs of improvements

Cost Comparison of the estimated construction costs of selected improvements in Phase 1B that are necessary for the operation of the Complex. The following compares Contractor costs versus the cost of Value Engineering (VE). The estimated VE costs are based on the work being completed by Town Staff and Volunteers.

Estimated Construction Cost Comparison

Improvement Description	Contractor Cost	VE Cost
Underground APS & Fiber Optic	\$180,000	\$87,500
Reclaim Water Supply (Irrigation)	\$961,485	\$480,750
Waste Water Lift Station	\$250,000	\$120,00
Parking Lot & Pathway	\$515,000	\$25,000

Underground APS & Fiber Optic; Town Staff and Volunteers to install 3,680 feet of APS Service and Fiber Optic lines.

Reclaimed Water Supply & Sewer Main Connection; Town Staff along with some contract work to install the underground utilities, a pump station, and the water storage reservoir

Waste Water Lift Station; Staff to construct 10,000 gallon septic tank, grinder pump, controls, & connection.

Parking Lot & Pathway; Town Staff will construct a 400' X 200' Asphalt Millings surface parking lot and an aggregate surfaced Pathway between the fields.

Final Phase 1 Park Options

<u>Items</u>	<u>Est. Cost</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Minimum Necessary</u>
Current Deficit	\$268,997	\$268,997	\$268,997	\$268,997	\$268,997
APS - Electric	\$87,500	\$87,500	\$87,500	\$87,500	\$87,500
<u>Field Lighting</u>					
Musco	\$722,150	\$722,150		\$722,150	\$722,150
LightPolesPlus	\$599,940				
Qualite	\$460,000		\$460,000		
<u>Water/Sewer Main Connection</u>					
Millings	\$480,750	\$480,750	\$480,750	\$480,750	\$480,750
Maintenance Equipment	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
	\$42,500	\$42,500	\$42,500	\$42,500	\$42,500
<u>Restroom Options</u>					
Port a Johns	\$12,000		\$12,000		\$12,000
<u>Permanent</u>					
Lift Station	\$250,000	\$250,000		\$250,000	
	\$120,000	\$120,000		\$120,000	
<u>Temporary</u>					
Lift Station	\$85,000				
	\$120,000				
<u>Water Well</u>					
	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
<u>Maintenance Facility Option</u>					
	\$375,000	\$375,000			
<u>Sub-Total</u>					
		\$2,396,897	\$1,401,747	\$2,021,897	\$1,663,897
<u>Restroom Upgrade</u>					
		\$275,000	\$275,000	\$275,000	
<u>Total</u>					
		\$2,671,897	\$1,676,747	\$2,296,897	

Town of Camp Verde, Arizona

Pledged Revenue and Revenue Refunding Obligations, Series 2020

Proposed Debt Service Structure as of 5-12-20

Preliminary and Subject to Change

Rates are estimated and subject to change based on a variety of economic and market factors

\$2,000,000 Project Fund Scenario

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Outstanding Excise Tax Supported Debt Service					Refunded Debt Service			2020 Issuance			Difference
Fiscal Year	PRO 2011	PRO & REF 2014	PRO 2017	Total	Principal	Interest	Debt Service	2020 New Money	2020 Refunding	Total Debt Service	
7/1/2020	\$106,916	\$458,804	\$383,750	\$949,470						\$949,470	
7/1/2021	106,916	458,580	385,450	950,946	\$95,295	\$11,621	\$106,916	\$91,788	\$8,525	944,342	(6,604)
7/1/2022	106,916	456,072	385,350	948,338	99,021	7,895	106,916	90,825	8,525	940,772	(7,566)
7/1/2023	106,916	459,336	385,100	951,353	102,893	4,023	106,916	89,863	8,525	942,824	(8,529)
7/1/2024		456,204	387,900	844,104				63,900	8,525	916,529	72,425
7/1/2025		289,844	385,300	675,144				208,625	33,525	917,294	242,150
7/1/2026		289,886	387,500	677,386				209,363	32,838	919,586	242,200
7/1/2027		289,729	384,300	674,029				209,963	32,150	916,141	242,113
7/1/2028		290,373	385,900	676,273				210,425	31,463	918,161	241,888
7/1/2029		289,790	387,100	676,890				205,750	35,775	918,415	241,525
7/1/2030		290,009	387,900	677,909				206,075	34,950	918,934	241,025
7/1/2031			388,300	388,300				206,263	34,125	628,688	240,388
7/1/2032			388,300	388,300				206,313	33,300	627,913	239,613
7/1/2033			387,900	387,900				206,225	32,475	626,600	238,700
7/1/2034			384,800	384,800				206,000	31,650	622,450	237,650
7/1/2035			386,550	386,550				210,638	30,825	628,013	241,463
7/1/2036			388,000	388,000						388,000	
7/1/2037			389,150	389,150						389,150	
7/1/2038			385,000	385,000						385,000	
7/1/2039			385,313	385,313						385,313	
7/1/2040			385,313	385,313						385,313	
7/1/2041			390,000	390,000						390,000	
7/1/2042			389,219	389,219						389,219	
7/1/2043			388,125	388,125						388,125	
7/1/2044			386,719	386,719						386,719	

Town of Camp Verde, Arizona

Pledged Revenue and Revenue Refunding Obligations, Series 2020

Proposed Debt Service Structure as of 5-12-20

Preliminary and Subject to Change

Rates are estimated and subject to change based on a variety of economic and market factors

\$2,500,000 Project Fund Scenario

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Outstanding Excise Tax Supported Debt Service					Refunded Debt Service			2020 Issuance			Difference
Fiscal Year	PRO 2011	PRO & REF 2014	PRO 2017	Total	Principal	Interest	Debt Service	2020 New Money	2020 Refunding	Total Debt Service	
7/1/2020	\$106,916	\$458,804	\$383,750	\$949,470						\$949,470	
7/1/2021	106,916	458,580	385,450	950,946	\$95,295	\$11,621	\$106,916	\$95,675	\$8,525	948,230	(2,716)
7/1/2022	106,916	456,072	385,350	948,338	99,021	7,895	106,916	94,988	8,525	944,934	(3,404)
7/1/2023	106,916	459,336	385,100	951,353	102,893	4,023	106,916	94,300	8,525	947,261	(4,091)
7/1/2024		456,204	387,900	844,104				78,613	8,525	931,241	87,138
7/1/2025		289,844	385,300	675,144				263,338	33,525	972,006	296,863
7/1/2026		289,886	387,500	677,386				262,975	32,838	973,198	295,813
7/1/2027		289,729	384,300	674,029				262,475	32,150	968,654	294,625
7/1/2028		290,373	385,900	676,273				266,838	31,463	974,573	298,300
7/1/2029		289,790	387,100	676,890				265,925	35,775	978,590	301,700
7/1/2030		290,009	387,900	677,909				264,875	34,950	977,734	299,825
7/1/2031			388,300	388,300				263,688	34,125	686,113	297,813
7/1/2032			388,300	388,300				267,363	33,300	688,963	300,663
7/1/2033			387,900	387,900				265,763	32,475	686,138	298,238
7/1/2034			384,800	384,800				264,025	31,650	680,475	295,675
7/1/2035			386,550	386,550				267,150	30,825	684,525	297,975
7/1/2036			388,000	388,000						388,000	
7/1/2037			389,150	389,150						389,150	
7/1/2038			385,000	385,000						385,000	
7/1/2039			385,313	385,313						385,313	
7/1/2040			385,313	385,313						385,313	
7/1/2041			390,000	390,000						390,000	
7/1/2042			389,219	389,219						389,219	
7/1/2043			388,125	388,125						388,125	
7/1/2044			386,719	386,719						386,719	