

AGENDA



**SPECIAL/WORK SESSION
MAYOR and COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street #106
WEDNESDAY, APRIL 28, 2010
6:30 p.m.**

1. Call to Order
2. Roll Call
3. Presentation of Certificates of Appreciation to former Design Review Board members
4. Senior Accountant Lisa Elliott will address Council relative to questions raised during the April 14, 2010 Special Session. Discussion may include, but not be limited to the responsibilities and duties of the Senior Accountant; responsibilities of outside consultants, to include desired qualifications and certifications in municipal financial operations; staffing requirements for the Finance Department; the budget process, etc. Discussion may be followed with possible direction to staff relative to any or all of the items raised during the discussion. Staff Resource: Lisa Elliott
5. Discussion with Camp Verde Fire District (District) officials relative to their request to waive all or part of the building permit fees, estimated at \$20,274.59, for the construction of a fire district station at 1710 Arena del Loma and waiver of fees for any existing and future District structures within the Town limits in return for services offered by the District to the Town for fire responses on Town-owned properties for existing and future structures, followed by possible direction to staff to include these elements in an Intergovernmental Agreement to be brought back to Council at the earliest possible date. Staff Resource: Michael Jenkins
6. Adjournment

Posted by:

Virginia Low

Date/Time:

4-22-2010

9:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.



**TOWN OF CAMP VERDE
Agenda Action Form**

Meeting Date: April 28, 2010

Meeting Type: Work Session

Consent Agenda **Regular Business**

Reference Document: 4-14-10 Council Minutes

Agenda Title (be exact):

Senior Accountant Lisa Elliott will address Council relative to questions raised during the April 14, 2010 Special Session. Discussion may include, but not be limited to the responsibilities and duties of the Senior Accountant; responsibilities of outside consultants, to include desired qualifications and certifications in municipal financial operations; staffing requirements for the Finance Department; the budget process, etc. Discussion may be followed with possible direction to staff relative to any or all of the items raised during discussion.

Purpose and Background Information:

At the April 14, 2010 Special Session, Council discussed issues relative to staffing the Finance Department. In this discussion, there were a number of questions raised, as well as concerns and comments voiced. I realize that Council is very concerned with the state of the Finance Department following the departure of the former Town Manager who also served as the Finance Director. I believe that I might be able to allay some of your concerns. I would like to clarify some of the comments, questions, and concerns raised during the Special Session, including, but not limited to assigning certain responsibilities to the Senior Accountant, as opposed to a higher classification; qualifications, certifications, and experience needed in an outside consultant; the staffing requirements for the Finance Department at this time; the budget process; and any other questions that Council might have relative to the Finance Department.

Recommendation (Suggested Motion):

No recommendation.

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Attorney Review: Yes No N/A

Attorney Comments:

Submitting Department: Finance Department

Contact Person: Lisa Elliott, Senior Accountant

Action Report Prepared By: Lisa Elliott, Senior Accountant and Debbie Barber, Town Clerk

**MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street #106
WEDNESDAY, APRIL 14, 2010
5:15 P.M.**

DRAFT

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion**

1. Call to Order

Mayor Burnside called the meeting to order at 5:15 p.m.

2. Roll Call

Present: Vice Mayor Bob Kovacovich, Councilor Robin Whatley, Councilor Norma Garrison, Councilor Jackie Baker, Mayor Bob Burnside, and Councilor Pete Roulette. Absent/Excused: Councilor Carol German.

Also Present

Acting Manager Dave Smith and Town Clerk Deborah Barber

3. Discussion, consideration, and possible direction to staff relative to staffing the Finance Department. Discussion may include, but not be limited to reclassifying Senior Accountant Lisa Elliott to Finance Manager, and/or consideration of the organization of the Finance Department to include retaining consultants, outsourcing, hiring a Certified Public Accountant as a Finance Director, etc. Discussion and consideration may also include approval of a new job description and pay classification to create the Finance Manager position. An increase in salary in this fiscal year is unbudgeted and will come from the Contingency Fund.

Note: Council may vote to hear this matter in Executive Session pursuant to ARS §38-431.03 (A)(1) for discussion or consideration of assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

Mayor Burnside read the agenda item aloud and explained that the majority of the agenda item would be discussed in open session, while the discussion relative to the employee must be in executive session. Barber explained the procedures for discussing employment in executive session, noting that it was not necessary for the employee to be present.

Burnside advised that former Town Manager Michael Scannell recommended a new position for Ms. Elliott that was somewhat less than a Finance Director. He reviewed the job descriptions in the agenda packet.

Garrison felt that the Council needed to look at the state of the budget before adding another layer in any department. She also advised that she would like the ability to speak to Ms. Elliott before agreeing to the position, noting that Council might want to look at hiring a Finance Director so there would be no need for a consultant at all.

Whatley noted the similarities between the job description of the Finance Director and that of a Finance Manager and expressed confusion as to which position was higher. Smith clarified that the Finance Director would supervise a Finance Manager.

Kovacovich said that he preferred to wait on the director's position until a new manager was on board. He felt that if something could be done now to eliminate the accounting consultants, it would be beneficial to the budget.

In answer to Roulette's questions, Smith explained that Council approved the Financial Operations Guide (FOG) and the guide was very specific to what the Finance Director must approve and sign. He suggested that Council add 'or designee' to the FOG to address the gap that is left when a vacancy occurs, adding that he was surprised this was not included in the original document since vacancies naturally occur. He also advised that the Senior Accountant was a supervisory position.

Smith also suggested that Council could appoint Elliott as an Interim Finance Director at no additional pay until a manager is on board to determine the best course of action. He noted that once an employee is appointed to a position, such as Finance Manager, it would be difficult to remove that position even when a Finance Director was hired. Smith advised that the primary issue is the segregation of duties, noting that it was improper for Ms. Elliott to review and sign off on her own entries.

Council members agreed that they had a lot of respect for Ms. Elliott and commended her educational efforts and skills.

Councilor Baker discussed the proposal submitted by Lumbard and Associates. She explained that she had phoned them at the request of the Mayor to get a better understanding of the operations of the Finance Department. She explained that if we selected Lumbard to assist with the day-to-day operations of the Finance Department, all of their employees were certified and well versed in government accounting. She pointed out that the Lumbard proposal was substantially less than the current consultants, Heinfeld and Meech, and the proposal was more detailed. Baker further noted that since Lumbard and Associates are no longer our auditors, there would be no conflict. Council liked the fact that Lumbard & Associates would be assisting with the budget, the RFP for a new audit firm, and assisting with the process of hiring a Finance Director.

Council members commended the comprehensiveness of the proposal, noting that it answered their questions.

Council then discussed the need to staff the department. Smith advised that there was one full-time position, one part-time of about 30 hours, and another part-time position of 20 hours. Council asked Smith to check in house to determine if another 20-hour person could be assigned to the department, which would then bring the staffing up to 3 full-time positions. The Mayor suggested the Assistant to the Town Manager or another employee with available time.

After further discussion, Council agreed that the best course of action was to keep things as they are now, with Ms. Elliott as Senior Accountant, bringing in additional help, and hiring the Lumbard firm for day-to-day oversight and help with the budget.

Burnside summarized the direction to staff as follows:

- 1. Make change to the Financial Operations Guide, adding "or designee" and bring back to Council as soon as possible.**
- 2. Add additional employees to the Finance Department.**
- 3. Ask Lisa Lumbard to meet with Council and have a contract for approval as soon as possible.**

In closing, Burnside advised members that the upcoming Council meeting was very large. He recommended that Council review the materials carefully, ask questions of staff, and come prepared for the meeting.

4. Adjournment

On a motion by Baker, seconded by Garrison, the meeting was adjourned at 6:09 p.m.

Bob Burnside, Mayor

Deborah Barber, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 14th day of April 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2010.

Debbie Barber, Town Clerk



TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 28, 2010

Meeting Type: Work / Special Session

Consent Agenda **Regular Business**

Reference Document: Staff Report and prior information provided to Council in the Staff Report as provided at the April 7, 2010 Regular Session of the Town Council.

Agenda Title (be exact): Work Session, discussion and specific direction to staff in preparing an IGA between the Camp Verde Fire District and the Town of Camp Verde to waive all or part of the Building Permit Fees (Estimated at \$20,274.59) for the proposed fire district station located at 1710 Arena del Loma and any existing and future Camp Verde Fire District structures within the Town limits as requested by the Camp Verde Fire District with return services by the Fire District for fire responses on Town owned properties for existing and future structures.

Purpose and Background Information: At the Council's Regular session on April 7, 2010, staff was directed to come back to the Council at the earliest possible convenience for a Work Session to discuss the IGA and possible waiving of Building Permit fees for the development of the new Fire Department. As an addition, staff and the Fire District also included any future structures they would build within the Town limits.

Keeping in mind that the Council will be impacted with the budget process over the next several months, it was realized by staff that the availability of time, for a Work Session, limits our option to this April 28th, Work / Special Session. As the Council also knows, the Fire District is already into the permitting process with the Town for their new Fire Station and will be ready to pull permits sometime in late May or early June of this year.

As discussed with Council at their Regular Session on April 7th, staff is looking for specific direction, from Council, for the TERMS of an IGA between the Town and the Fire District that would include the following:

- The amount waived (if any) of the Building Permit fees for the new Fire Station on Arena del Loma.
- As it has evolved, the current idea that the proposed IGA should cover the permit fee issues (Town) with the currently proposed Fire Station and future Fire Stations or structures built by the Fire District and on the (Fire District side) to provide for fire response (coverage), by the Fire District, for all existing and future structures on Town owned properties.
- Exceptions from services provided to the Town by the Fire District would include:
 1. The Fire District would bill the Town for all Hazardous Materials responses.
 2. The Fire District would bill the Town for all Fire Responses to vacant properties owned by the Town.

Item of concern: In order to try and keep the IGA as simple as possible, it is thought that since the Town would provide a portion or all of the Building Permit fees waived for the currently proposed Fire Station and a portion or all of future Building Permit fees waived from the Town side then, from the Fire District side, the Fire District would provide fire response to all existing and future Town owned buildings and structures, excluding those items as mentioned above under exceptions.

Recommendation (Suggested Motion): Direct staff to prepare a Draft IGA with terms as decided in Work Session.

1. Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund: N/A

Attorney Review: NA, Attorney will review once the draft IGA has been created based on Council direction.

Attorney Comments: N/A

Submitting Department: Community Development Department

Contact Person: Michael Jenkins, Acting Community Development Director
Action Report prepared by: Michael Jenkins

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**TOWN OF CAMP VERDE
Agenda Action Form**

Meeting Date: APRIL 7, 2010

Meeting Type: Regular Session

Consent Agenda **Regular Business**

Reference Documents: ATTACHED:

- Letter of request from the Camp Verde Fire District to Waive Fees
- Estimated Building Permit & Impact Fees
- State Statutes providing the Fire District the authority to charge for Fire and Emergency Responses
- Development Fee Ordinance

Agenda Title (be exact): Discussion, consideration and possible direction to staff concerning the waiving of Building Permit Fees and Development Impact Fees for the proposed Fire Station located at 1710 Arena Del Loma, Camp Verde, Arizona and any future Camp Verde Fire District Structures within the Town limits. The conditions and terms to be included in a revised Inter-governmental Agreement between the Town and the Fire District.

Purpose and Background Information: At the Special / Work Session of the Mayor and Common Council on July 22, 2009, the Community Development Department advised the Mayor and Common Council that the Camp Verde Fire District wanted to discuss the possibility of Waiving Building Permit and Development Impact Fees for the proposed new Fire Station to be located at 1710 Arena Del Loma. The Council was advised that since Town Owned properties were exempt from property taxes, which included the Camp Verde Fire District tax, the Town was not a part of the fire district and would be directly responsible to pay for all fire call responses to their structures or vacant properties.

Jack Blum (Secretary, Treasurer) of the Camp Verde Fire District proposed to staff that if the Council were willing to Waive all or part of the **Current and Future** Building Permit Fees and (if applicable) the Development Impact Fees, the Fire District would reciprocate by exempting the Town from paying for fire response or emergency calls to the Town's existing and future structures. Mr. Blum further advised that this exemption would not pertain to any vacant properties the Town may currently or in the future own.

The Council directed staff as follows:

- Include verbiage in the draft agreement that would either provide for a prorata share of the waived Building Permit fees in the event of an early termination, or a requirement that the fire responses would be made for a specific number of years; research State Statutes and discuss with Jack Blum the legal authority for charging the Town for the fire responses; bring back to the Council a draft IGA and arrange for Jack Blum, from the Fire District, to attend the meeting to address questions from the Council; and check into the possibility of Fire District property taxes being raised for the new Fire Station.

STAFF RESEARCH:

The Fire District has now made application with the Town for a Building Permit for the New Fire Station. The Fire District has received a guaranteed maximum price on the New Fire Station of \$2,359,500.00. With this maximum price, Becky Oium (Permit Technician) has calculated an estimated building permit fee of \$20,274.59 and a Development Impact Fee (If Applicable) of \$10,595.00.

As with many of the Town's Codes, directions for application of the Development Impact Fees are not absolutely clear. Development Impact Fees are to be assessed when impacts, due to development, are experienced by the Town to the following:

- General Government
- Library
- Parks
- Marshall

Staff is requesting guidance from the Council with the interpretation and application of the Impact Fees for the following reasons:

- This is the first time that current staff has had to evaluate the application of Impact Fees to a Fire Station.
- Staff is unclear of all possible impacts to the (4) areas of impact, listed above.

The Community Development Department, with the assistance of the Finance Department, has researched the costs of fire and emergency responses from the Fire District back to the year 2001 as follows:

• 4/25/01	Library Call	\$423.75
• 8/28/01	July 4 th Standby	\$158.50
• 5/20/03	Prisoner Medical	\$481.36
• 5/5/05	Main St. Stampede	\$468.36
• 5/10/06	Main St. Stampede	\$1,200.00
• 2/10/2010	Town Hall Building	\$653.89
Total		\$3,385.86 (8 Year Period)

- Calculated average fire and emergency response costs per year = \$423.23

The Community Development Department, with the assistance of the Administrative Assistant to the Town Manager, determined that our current fire insurance policy does not cover fire or emergency responses.

The Community Development Department, with the assistance of the Fire District (Jack Blum), have retrieved the State Statutes that provide the Fire District with the authority to charge for fire calls as follows:

- A.R.S. 48-814:
- A.R.S. 48-805.B.14

The Community Development Department has asked Jack Blum to attend (With any other District Staff required) the regular session meeting with the Council on APRIL 7, 2010.

The Community Development Department has not prepared a Draft IGA at this time and is respectfully asking the Council to provide specific direction to all issues listed above prior to the Draft IGA preparation.

Recommendation (Suggested Motion): A motion to provide direction to the Town Staff as determined by the Council's findings from information as provided by the Camp Verde Fire District and Town Staff.

Finance Director Comments/Fund: N/A

Attorney Review: Yes No N/A

Attorney Comments: N/A

Submitting Department: Community Development

Contact Person: Michael Jenkins, Acting Community Development Director
Action Report prepared by: Michael Jenkins

Camp Verde Fire District

03-10-108 11:11 AM

26 B SALT MINE ROAD
P.O. BOX 386 • CAMP VERDE, ARIZONA 86322-0386

Phillip R. Harbeson Sr
Fire Chief

BUSINESS: 928-567-9401 • FAX: 928-567-2444 • EMERGENCY: 911

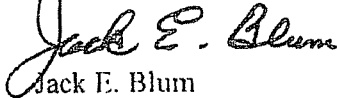
Jack E. Blum
Secretary-Treasurer

March 7, 2010

To the Town Council of Camp Verde

Please place the Camp Verde Fire District on the agenda of the next council meeting to address waiving Development Fees, Building Permit Fees and Plan Review Fees for the Camp Verde Fire District. I would also like to discuss the possibility of an IGA for fire protection of Town Properties.

Sincerely,



Jack E. Blum
Secretary/Treasurer

Mike Jenkins

From: Becky Oium
Sent: Thursday, March 04, 2010 4:13 PM
To: Jack Blum
Cc: Mike Jenkins; Robert Foreman
Subject: RE: GMP on Station 84

Jack,

As requested, following are building and impact fee **estimates** for the Camp Verde Fire District proposed Fire Station (#84):

Building Permit Fees (based on your estimated project valuation of \$2,359,500.00)

Building Fee:	\$10,499.75
Building Plan Review Fee:	\$6,824.84
<u>Engineer Plan Review Fee:</u>	<u>\$2,950.00</u>
Total Permit Fee:	\$20,274.59
Deposit Paid 2/11/2010:	<u>\$9,667.19</u> (Estimated Building/Engineer Plan Review Fees)
Balance Due:	\$10,607.40

Development Impact Fees (based on 12,050 square feet)
Impact Fee Code (710)

Police \$427/1000 sq. ft.
General Government \$388/1000 sq. ft.
Total: \$815/1000 sq. ft. X 12,050 rounded to 13,000 sq. ft. = 10,595.00

Total Development Impact Fee: \$10,595.00

If you have question or require additional information, please contact me.

Thanks,
Becky

From: Jack Blum [mailto:jblum@campverdefire.org]
Sent: Thursday, March 04, 2010 2:03 PM
To: Becky Oium
Subject: GMP on Station 84

Hi Becky,
We received the guaranteed maximum price on the new station yesterday. The amount is \$2,359,500.00.

Please give me an estimate of the permitting fees as follows:

Administrative fees or any balance due. Please list the impact fees separately.
I understand that this is an estimate only.

ARS TITLE PAGE	NEXT DOCUMENT	PREVIOUS DOCUMENT
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48-814. Property located outside of fire district territory; reimbursement to fire district for cost of fire and emergency medical services

A. A fire district may provide or assist in providing emergency fire or emergency medical services outside of its own district boundaries if those services are otherwise unavailable and if those services are provided at the request of any law enforcement agency, fire district, fire department or private person, and may receive reimbursement for the costs of providing the emergency services. A fire district may provide ambulance transportation service outside of its own district boundaries only when authorized to do so pursuant to title 36, chapter 21.1, article 2. The person receiving the services, or on whose behalf the services are provided, is liable to the fire district for the costs and these costs constitute a debt of that person and may be collected by the fire district.

B. For the purposes of this section, the costs of providing emergency fire or medical services are those costs set forth in resolutions adopted by the fire district that establish fee schedules for emergency response, standby charges, fees for fire cause determination or any other fees that may be required or appropriate to provide emergency fire and medical services outside of its boundaries.

48-805. Fire district; powers and duties

A. A fire district, through its board or elected chief and secretary-treasurer, shall:

1. Hold public meetings at least once each calendar month.

2. Prepare an annual budget that contains detailed estimated expenditures for each fiscal year and that clearly shows salaries payable to employees of the district, including the elected or appointed chief. The budget shall be posted in three public places and published in a newspaper of general circulation in the district thirty days before a public hearing at a meeting called by the board or elected chief to adopt the budget. Copies of the budget shall also be available to members of the public on written request to the district. Following the public hearing, the district board or elected chief and secretary-treasurer shall adopt a budget.

3. Determine the compensation payable to district personnel.

4. Require probationary employees in a paid sworn firefighter position, a reserve firefighter position or a volunteer firefighter position to submit a full set of fingerprints to the fire district. The fire district shall submit the fingerprints to the department of public safety for the purpose of obtaining a state and federal criminal records check pursuant to section 41-1750 and Public Law 92-544. The department of public safety may exchange this fingerprint data with the federal bureau of investigation.

B. A fire district, through its board or elected fire chief and secretary-treasurer, may:

1. Employ any personnel and provide services deemed necessary for fire protection, for preservation of life and for carrying out its other powers and duties, including providing ambulance transportation services when authorized to do so pursuant to title 36, chapter 21.1, article 2, but a member of a district board shall not be an employee of the district. The merger of two or more fire districts pursuant to section 48-820 or the consolidation with one or more fire districts pursuant to section 48-822 shall not expand the boundaries of an existing certificate of necessity unless authorized pursuant to title 36, chapter 21.1, article 2.

2. Construct, purchase, lease, lease-purchase or otherwise acquire the following or any interest therein and, in connection with such construction or other acquisition, purchase, lease, lease-purchase or grant a lien on any or all of its present or future property, including:

(a) Apparatus, water and rescue equipment, including ambulances and equipment related to any of the foregoing.

(b) Land, buildings, equipment and furnishings to house equipment and personnel necessary or appropriate to carry out its purposes.

3. Finance the acquisition of property as provided in this section and costs incurred in connection with the issuance of bonds as provided in section 48-806. Bonds shall not be issued without the consent of a majority of the electors of the district voting at an election held for that purpose. For the purposes of an election held under this subsection, all persons who are eligible to vote in fire district elections under section 48-802 are eligible to vote.

4. Enforce the fire code adopted by the district, if any, and assist the state fire marshal in the enforcement of fire protection standards of this state within the fire district including enforcement of a nationally recognized fire code when expressly authorized by the state fire marshal.

5. After the approval of the qualified electors of the fire district voting at a regular district election or at a special election called for such purpose by the district board or the elected chief and secretary-treasurer, as appropriate, or at any election held in the county which encompasses the fire district, adopt the _____ fire code, which is a nationally recognized fire code approved by the state fire marshal. The words appearing on the ballots shall be "should _____ fire district adopt the _____ fire code, which is a nationally recognized fire code approved by the state fire marshal--yes", "should _____ fire district adopt the _____ fire code, which is a nationally recognized fire code approved by the state fire marshal--no". Such code shall be enforced by the county attorney in the same manner as any other law or ordinance of the county. Any inspection or enforcement costs are the responsibility of the fire district involved. The district shall keep on file such code which shall be open to public inspection for a period of thirty days prior to any election for the purpose of adopting a fire code. Copies of the order of election shall be posted in three public places in the district not less than twenty days before the date of the election, and if a newspaper is published in the county having a general circulation in the district, the order shall be published in the newspaper not less than once a week during each of the three calendar weeks preceding the calendar week of the

election.

6. Amend or revise the adopted fire code, including replacement of the adopted fire code with an alternative nationally recognized fire code, with the approval of the state fire marshal and after a hearing held pursuant to posted and published notice as prescribed by subsection A, paragraph 2 of this section. The district shall keep three copies of the adopted code, amendments and revisions on file for public inspection.

7. Enter into an agreement procuring the services of an organized private fire protection company or a fire department of a neighboring city, town, district or settlement without impairing the fire district's powers.

8. Contract with a city or town for fire protection services for all or part of the city or town area until the city or town elects to provide regular fire department services to the area.

9. Retain a certified public accountant to perform an annual audit of district books.

10. Retain private legal counsel.

11. Accept gifts, contributions, bequests and grants and comply with any requirements of such gifts, contributions, bequests and grants not inconsistent with this article.

12. Appropriate and expend annually such monies as are necessary for the purpose of fire districts belonging to and paying dues in the Arizona fire district association and other professional affiliations or entities.

13. Adopt resolutions establishing fee schedules both within and outside of the jurisdictional boundaries of the district for providing fire protection services and services for the preservation of life, including emergency fire and emergency medical services, plan reviews, standby charges, fire cause determination, users' fees, facilities benefit assessments or any other fee schedule that may be required.

*14. Adopt resolutions for a schedule for financial reimbursement to taxpayers for installation of certain fire protection systems such as sprinklers and monitored alarms. Any resolution to offer reimbursements shall include all of the following:

(a) A nationally recognized analysis of the cost savings to the district by using the fire protection systems.

(b) The specifications of all qualifying systems.

(c) The requirements for claiming reimbursement. The amount of reimbursement offered shall bear a reasonable relationship to the cost savings that accrue to the district as a result of the installation of qualifying systems.

(d) The requirement that the resolution to offer reimbursements expires one year after its adoption unless specifically readopted by the governing board. A resolution to readopt a schedule for financial reimbursement shall additionally include a statement as to the program's effectiveness. The statement shall include the amount of reimbursements paid to each taxpayer for the installation of the fire protection system.

15. The governing board of a fire district, with the approval of two of the three members of a three member board, four of the five members of a five member board or five of the seven members of a seven member board, may change the district's name and on so doing shall give written notice to the board of supervisors of the change.

16. Require all employees to submit a full set of fingerprints as prescribed by subsection A, paragraph 4 of this section.

17. Enter into intergovernmental agreements or contracts as follows:

(a) Enter into an intergovernmental agreement with another political subdivision for technical or administrative services or to provide fire services to the property owned by the political subdivision, including property that is outside the district boundary.

(b) Enter into a contract with individuals to provide technical or administrative services.

(c) Enter into a contract with individuals to provide fire protection services or emergency medical services, or both, to the extent not regulated by title 36, chapter 21.1 to property owned by the individual located outside the district boundaries if the individual's property is not located in a county island as defined in section 11-251.12 and at least one of the following apply:

(i) The existing fire service provider where the individual's property is located has issued a notice to the individual that the provider plans to discontinue service.

(ii) Fire service is not available to the individual's property.

(iii) Fire service is offered pursuant to a contract or subscription and the individual has not obtained

service for a period of twenty-four months before the date of the contract with the district.

(d) Enter into a contract with individuals to provide fire services to property owned by the individual located outside the district boundaries, where the individual's property is located in a county island as defined in section 11-251.12, if both of the following apply:

(i) The existing fire service provider where the individual's property is located has issued a notice to the residents of the county island and the individual that the provider plans to discontinue or substantially reduce service.

(ii) The district offers contracts to all residents and property owners of the county island who will be affected by the discontinuance or substantial reduction in service by the current fire service provider.

(e) For the purposes of subdivision (a), (b), (c) or (d) of this paragraph, a district may contract with any public or private fire service provider to provide some or all of the contractual services the district is contracting to deliver.

(f) Any contract entered into pursuant to subdivisions (b), (c) and (d) of this paragraph shall include a provision setting forth the cost of service and performance criteria.

C. The chairman and clerk of the district board or their respective designees or the elected chief and secretary-treasurer, as applicable, shall draw warrants on the county treasurer for money required to operate the district in accordance with the budget and, as so drawn, the warrants shall be sufficient to authorize the county treasurer to pay from the fire district fund.

D. The district shall not incur any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at the time in the fund, except as provided in subsection B, paragraph 2 of this section and in sections 48-806 and 48-807.

E. The district board may assess and levy a secondary property tax pursuant to this article to pay for the costs of fire protection services or emergency medical services except for services regulated pursuant to title 36, chapter 21.1.

F. The county attorney may advise and represent the district when in the county attorney's judgment such advice and representation are appropriate and not in conflict with the county attorney's duties under section 11-532. If the county attorney is unable to advise and represent the district due to a conflict of interest, the district may retain private legal counsel or may request the attorney general to represent it, or both.