

*It's in your hands ~
"Build a stronger community- shop locally"*

AGENDA



**WORK SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, # 106
WEDNESDAY, MAY 12, 2010
1:00 p.m. to 6:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Discussion of the Draft Tentative FY 2010/11 Budget. Discussion may include the following, in no particular order:**

Public Works

- Public Works/Engineer
- Storm Water Management
- Maintenance
- Parks & Recreation
- Pool
- Children's Recreational Programs
- Adult Recreational Programs
- Senior Recreational Programs
- Community Programs
- HURF/Streets

Community Development

- Community Development
- Building Department
- Current Planning
- Long Range Planning
- Code Enforcement

**Mayor & Council
Town Clerk
Finance Department
Legal Department**

Non-Departmental
Information Technology Services

Library

- Camp Verde Community Library
- Beaver Creek Library
- Children's Library
- Library Building Fund

Note: if any items are not addressed at this meeting, they may be carried over to the May 26, 2010 meeting.

5. Adjournment

Posted by:

O. Jones

Date/Time:

5-6-2010

8:15 a.m.

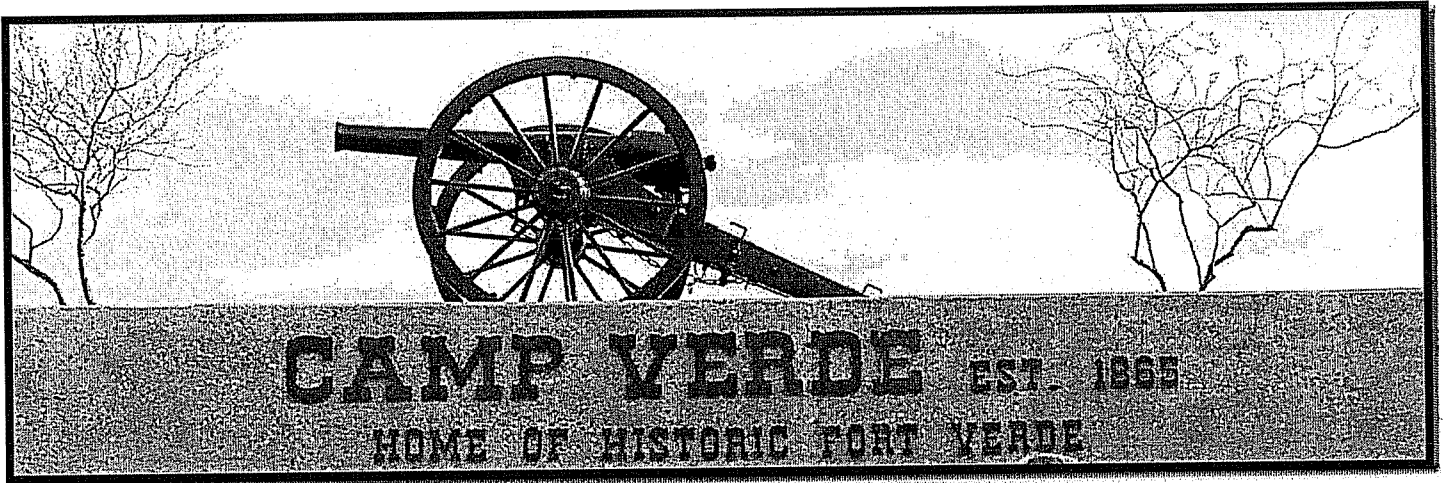
Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

Please note that the attached budget worksheets are DRAFT worksheets. Some worksheets are still missing information. As information is collected and work sessions are concluded, the worksheets will be completed.

As we get closer to the adoption of the budget, the document as a whole will be completed. At that time, you will receive additional narrative pages that will be included in the final budget document.

If you have any questions, please feel free to contact me at any time. Thank you – Lisa Elliott, Senior Accountant



"It's in your hands - build a stronger community - shop locally."

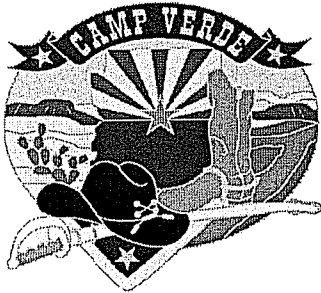
Town of Camp Verde, Arizona

473 S Main Street

Camp Verde, AZ 86322

(928) 567-6631

www.campverde.az.gov



Fiscal Year
2010-2011
Annual Budget

General Purpose Revenues

Local Revenues

Fund 01-40-00

	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
01-4001 Town Sales Tax	1,479,096	1,740,000	1,740,000	1,540,000	1,740,000	1,740,000		-100.00%
13-4001 1% Construction Tax - Allocated to Debt Serv Fund	102,550	40,000	40,000		40,000	40,000		#DIV/0!
03-4001 2% Construction Tax - Allocated to CIP Fund	0	80,000	80,000		80,000	80,000		#DIV/0!
04-4001 Parks Fund Sales Tax Allocation	440,000	200,000	200,000		0	0		#DIV/0!
01-4002 Accommodation Tax	142,302	135,000	135,000		110,000	110,000		#DIV/0!
4181 APS Franchise	190,932	185,000	185,000		190,000	190,000		#DIV/0!
4182 CV Water System Franchise	21,437	20,000	20,000		20,000	20,000		#DIV/0!
4183 NPG Cable Franchise Fees	17,073	16,000	16,000		14,400	14,400		#DIV/0!
4184 UNS Gas Franchise Fees	8,630	4,500	4,500		5,300	5,300		#DIV/0!
4330 Reimbursement/Restitution	31,230	500	500		500	500		#DIV/0!
4710 Rio Verde Plaza Rents	16,563	0	0	0	0	0	0	0.00%
4800 Miscellaneous	72,889	10,000	10,000		10,000	10,000		#DIV/0!
4810 Surplus Property Sales - Town	30,685	4,000	4,000		4,000	4,000		#DIV/0!
4900 Investment Interest	36,358	40,000	40,000		6,000	6,000		#DIV/0!
TOTAL	\$ 2,589,745	\$ 2,475,000	\$ 2,475,000	\$ 1,540,000	\$ 2,220,200	\$ 2,220,200	\$ -	#DIV/0!

State Shared Revenues

Fund 01-41-00

4010 Urban Revenue Sharing	1,604,965	1,385,314	1,385,314	1,385,314	1,044,224	1,044,224		-100.00%
4015 State Sales Tax	853,713	824,927	824,927	774,927	804,989	804,989		-100.00%
TOTAL	\$ 2,458,678	\$ 2,210,241	\$ 2,210,241	\$ 2,160,241	\$ 1,849,213	\$ 1,849,213	\$ -	-200.00%

County Revenues

Fund 01-43-00

4020 Vehicle License Tax	633,228	620,000	620,000	600,000	588,311	588,311		-100.00%
TOTAL	\$ 633,228	\$ 620,000	\$ 620,000	\$ 600,000	\$ 588,311	\$ 588,311	\$ -	-100.00%

Total General Purpose Revenues

\$ 5,681,651	\$ 5,305,241	\$ 5,305,241	\$ 4,300,241	\$ 4,657,724	\$ 4,657,724	\$ -	#DIV/0!
---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-------------	----------------

Operating Transfers

Fund 01-43-00

7704 Transfers In-Parks Fund	0	200,000	200,000	0	0	0		#DIV/0!
7703 Transfers In-CIP Fund	86,300	0	0	0	0	0		#DIV/0!
8803 Transfers Out-CIP Fund	0	(80,000)	(80,000)		(80,000)	(80,000)		#DIV/0!
8804 Transfers Out-Parks Fund	(440,000)	(200,000)	(200,000)		0	0		#DIV/0!
8806 Transfers Out-Non-Federal Grants Fund	(4,049)	0	0	0	0	0		#DIV/0!
8813 Transfers Out-Debt Service Fund	(301,337)	(305,625)	(305,625)		(286,821)	(286,821)		#DIV/0!
8815 Transfers Out-Library Building Fund	0	(100)	(100)	(100)	(100)	(100)		-100.00%
8820 Transfers Out-HURF Fund	0	1	0	0	0	0		#DIV/0!
TOTAL	\$ (659,086)	\$ (385,724)	\$ (385,725)	\$ (100)	\$ (366,921)	\$ (366,921)	\$ -	#DIV/0!

Net Available General Purpose Revenues

\$ 5,022,565	\$ 4,919,517	\$ 4,919,516	\$ 4,300,141	\$ 4,290,803	\$ 4,290,803	\$ -	#DIV/0!
---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-------------	----------------

General Fund Departmental Subsidies

Fund 01-43-00

20-10 Mayor & Council	47,075	25,864	24,292	24,230	24,172	24,172	0	-100.00%
20-11 Town Manager	213,997	181,082	181,061	6,570	208,591	198,812	0	-100.00%
20-12 Town Clerk	222,913	209,678	207,053	200,185	224,186	217,105	0	-100.00%
20-13 Finance Department	235,463	254,390	279,305	234,953	246,037	240,391	0	-100.00%
20-14 Human Resources	23,408	56,664	54,264	46,414	79,086	77,514	0	-100.00%
20-16 Legal Department	66,574	72,088	132,089	147,089	122,089	122,089	0	-100.00%
20-17 Non-Departmental	465,443	486,474	563,393	488,797	530,228	487,528	0	-100.00%
20-18 Information Technology Services	0	0	0	0	66,823	66,251	0	#DIV/0!
20-20 Maintenance Division	351,536	379,007	349,357	67,904	374,487	362,560	0	-100.00%
20-30 Municipal Court	149,960	123,278	105,212	(147,987)	149,406	138,035	0	-100.00%
20-40 Public Works/Engineer	87,182	161,951	151,331	10,735	123,679	119,949	0	-100.00%
20-41 Storm Water Management	0	36,321	36,321	46	30,245	28,993	0	-100.00%
20-50 Community Development	299,406	41,608	36,563	5,378	41,868	40,388	0	-100.00%
20-51 Building Department	(78,807)	(18,410)	(27,857)	1,278	16,171	12,068	0	-100.00%
20-52 Current Planning	0	106,016	77,374	7,816	53,466	51,155	0	-100.00%
20-53 Long Range Planning	0	127,121	229,504	122,313	151,039	146,827	0	-100.00%
20-54 Code Enforcement	0	60,328	40,367	(908)	24,062	23,052	0	-100.00%
20-60 Marshal's Department	2,020,482	1,991,358	1,981,358	1,915,808	1,877,207	1,802,254	0	-100.00%
20-61 Animal Control	105,046	119,205	119,204	115,395	117,940	114,040	0	-100.00%
20-70 Camp Verde Community Library	282,787	106,589	101,746	0	105,409	99,273	0	#DIV/0!
20-71 Beaver Creek Library	(215)	6,338	6,337	(11,215)	7,652	6,298	0	-100.00%
20-72 Camp Verde Children's Library	0	109,053	107,053	14,136	105,173	100,987	0	-100.00%
20-80 Parks & Recreation	259,457	144,597	141,198	49,922	151,720	147,358	0	-100.00%
20-82 Pool	79,968	102,368	102,368	12,020	62,508	42,172	0	-100.00%
20-83 Children's Recreational Programs	0	34,063	32,662	(17,791)	9,763	8,954	0	-100.00%
20-84 Adult Recreational Programs	0	22,541	20,242	1,397	(132)	(1,352)	0	-100.00%
20-85 Senior Recreational Programs	0	7,499	5,499	0	0	0	0	#DIV/0!
20-86 Community Programs	0	23,224	13,223	3,154	4,456	4,238	0	-100.00%
9999 Contingency	85,261	200,000	25,325	0	200,000	100,000		#DIV/0!
Total General Purpose Subsidies	\$ 4,916,936	\$ 5,170,277	\$ 5,095,843	\$ 3,297,639	\$ 5,107,332	\$ 4,781,112	\$ -	#DIV/0!

Net <Subsidy From>/Contribution To General Fund Balance

\$ 105,628	\$ (250,760)	\$ (176,327)	\$ 1,002,502	\$ (816,529)	\$ (490,309)	\$ -	#DIV/0!
-------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-------------	----------------

Prior Year Ending General Fund Fund Balance

Estimated Ending General Fund Fund Balance (deficit)

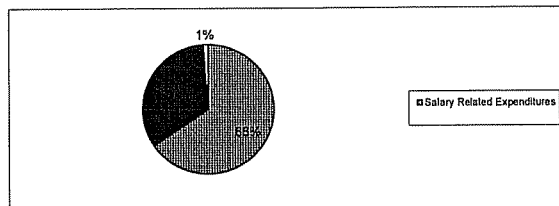
\$ 3,516,668	\$ 3,622,296	\$ 3,622,296	\$ 3,622,296	\$ 4,624,799	\$ 4,624,799	\$ 4,624,799	\$ -	#DIV/0!
\$ 3,622,296	\$ 3,371,537	\$ 3,445,970	\$ 4,624,799	\$ 3,808,270	\$ 4,134,490	\$ 4,624,799	\$ -	#DIV/0!

General Fund
Summary of Expenditures by Category

	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
Salary Related Expenditures								
6000 Salaries	2,928,040	3,068,677	3,010,791	1,710,181	2,835,927	2,683,415	0	-100.00%
6001 Overtime	35,354	56,450	46,450	36,992	36,400	36,400	0	-100.00%
6002 Holiday Pay	55,645	61,200	61,200	47,862	13,000	13,000	0	-100.00%
6003 Uniform Allowance	25,470	22,500	22,500	22,500	22,200	21,300	0	-100.00%
6010 FICA	133,726	144,775	141,184	60,349	131,037	123,898	0	-100.00%
6011 Medicare	43,432	46,528	45,688	26,783	42,159	39,935	0	-100.00%
6012 Retirement	312,859	319,440	314,055	202,766	309,358	293,297	0	-100.00%
6013 Unemployment Insurance	5,210	6,645	6,569	2,603	7,534	7,357	0	-100.00%
6014 Workman's Compensation	73,306	51,769	51,512	34,006	55,113	51,813	0	-100.00%
6020 Health, Dental, Life & STD Insurance	350,910	380,052	374,608	221,163	405,444	405,444	0	-100.00%
Total Salary Related Expenditures	\$ 3,963,951	\$ 4,158,036	\$ 4,074,558	\$ 2,365,205	\$ 3,858,172	\$ 3,675,859	\$ -	-100.00%
Operational Expenditures								
7010 Training	22,754	33,760	30,833	17,405	43,470	43,410	0	-100.00%
7015 Travel	14,224	20,590	16,293	7,490	12,110	11,150	0	-100.00%
7020 Uniforms	2,996	4,900	4,900	4,500	4,900	4,900	0	-100.00%
7030 Office Supplies	28,988	36,550	32,578	18,871	27,500	27,500	0	-100.00%
7032 Copier Paper	3,130	5,000	5,000	3,200	3,500	3,500	0	-100.00%
7035 Subscriptions/Memberships	12,757	15,450	14,307	13,096	14,371	14,371	0	-100.00%
7036 Books/Tapes/Publications	46,414	23,150	24,422	9,230	22,775	22,775	0	-100.00%
7037 Printing	4,403	7,925	7,375	4,981	6,450	6,450	0	-100.00%
7038 Advertising	13,979	10,651	8,951	6,181	8,801	8,801	0	-100.00%
7039 Postage	13,221	22,352	21,848	11,327	19,368	20,681	0	-100.00%
7040 Computer Services/Software	17,188	27,325	25,534	22,497	24,820	23,320	0	-100.00%
7041 Internet Wireless Access	15,879	14,961	13,071	13,000	8,400	8,400	0	-100.00%
7042 IT System Maintenance/Anti-Virus	17,225	16,316	11,225	10,125	2,750	2,750	0	-100.00%
7050 Auto Repair/Maintenance	41,261	45,600	43,700	30,349	39,900	39,900	0	-100.00%
7055 Fuel/Oil/Lube	55,432	65,150	61,338	57,192	58,775	58,775	0	-100.00%
7060 Electric	89,808	96,226	96,226	80,110	93,701	93,201	0	-100.00%
7061 Gas/Propane	43,471	43,081	43,081	33,917	37,925	35,925	0	-100.00%
7062 Water	15,739	11,574	11,972	13,009	13,365	13,365	0	-100.00%
7063 Sewer	9,405	6,950	6,850	8,170	8,597	8,597	0	-100.00%
7064 Waste Removal	6,384	6,579	6,494	5,933	6,667	6,667	0	-100.00%
7065 Telephone	24,900	27,158	26,461	24,980	27,969	27,969	0	-100.00%
7066 Cell Phone	6,734	8,083	6,568	3,137	3,680	3,680	0	-100.00%
7067 Pest Control	2,804	2,728	2,728	2,482	2,848	2,848	0	-100.00%
7100 Consulting Services	133,690	108,573	289,022	208,500	197,453	197,453	0	-100.00%
7110 Legal Services	125,058	38,350	100,600	104,441	92,650	92,650	0	-100.00%
7120 Contract Labor/Services	114,434	119,625	122,640	109,952	118,520	118,520	0	-100.00%
7130 Equipment Rental	0	0	0	0	325	325	0	#DIV/0!
7200 Service Charges	464	10,024	10,024	10,000	10,024	10,024	0	-100.00%
7210 Credit Card Processing Fees	4,318	3,900	3,650	3,481	4,150	4,150	0	-100.00%
7220 Liability Insurance	193,790	183,094	183,094	207,000	207,000	207,000	0	-100.00%
7300 Commission Expense	708	1,000	350	0	0	0	0	#DIV/0!
7500-7999 Department Specific Expenditures	412,330	807,139	811,615	413,878	791,291	748,591	0	-100.00%
Total Operational Expenditures	\$ 1,493,887	\$ 1,823,765	\$ 2,042,749	\$ 1,458,434	\$ 1,914,055	\$ 1,867,648	\$ -	#DIV/0!
Equipment/Capital Expenditures								
8000 Office Equipment/Furniture	2,352	2,000	1,035	250	951	951	0	-100.00%
8010 Computer Equipment	3,127	4,900	3,600	600	2,800	3,300	0	-100.00%
8020 Equipment Lease	36,868	25,473	25,473	20,092	26,218	26,218	0	-100.00%
8030 Maintenance Equipment	3,467	4,500	3,500	3,500	3,500	3,500	0	-100.00%
8040 Structural	21,420	10,000	8,000	8,000	5,000	5,000	0	-100.00%
8050 Parks & Recreation Equipment	469	200	200	780	0	0	0	-100.00%
8055 Light Recreational Equipment	874	0	0	0	0	0	0	#DIV/0!
8712 Main Street Surveys & Encroachment Easements	0	25,000	25,000	0	23,000	23,000	0	#DIV/0!
Total Equipment/Capital Expenditures	\$ 68,577	\$ 72,073	\$ 66,808	\$ 33,222	\$ 61,469	\$ 61,969	\$ -	#DIV/0!
Total General Fund Expenditures	\$ 5,526,415	\$ 6,053,874	\$ 6,184,115	\$ 3,856,861	\$ 5,833,696	\$ 5,605,476	\$ -	#DIV/0!

A graphical depiction of the expenditure categories is shown in the pie chart to the right. As shown, the percentage of total General Fund expenditures that each category consumes is as follows:

- Salary Related Expenditures - 68%
- Operational Expenditures - 31%
- Equipment/Capital Expenditures - 1%



Mayor & Council

Our Mission

The Mayor and Council are elected to serve the citizens of Camp Verde. Our Mission is to provide a natural and social environment suitable for a variety of commercial, recreational, and personal pursuits in which people can live, work, play, grow up and grow old reasonably safe from crime and harm; to reduce the hurt and suffering of the less fortunate; to recognize the worth of all people and the value of all elements of our Town; to elevate the trust and understanding of citizens through informed public consent, irreproachable stewardship of public resources, and the proactive pursuit and protection of shared values, without undue interference in their lives; and to protect and enrich the quality of life for current and future generations of Camp Verde residents, business, and visitors, while preserving the friendliness, historic character, rural western flavor, and small town atmosphere.

Department Duties/Description

- * Advocate and representative for citizens at all levels of government, regardless of candidate or party affiliation.
- * Perform legislative, budgetary, and policy-making functions.
- * Direct the responsible use of Town resources.
- * Establish vision and set directions for department activities to plan for future community challenges and opportunities.

Department Staffing:

All positions are elected by the citizens of the Town of Camp Verde
Mayor (1)
Vice Mayor (1) - Annual appointment by the Council
Councilors (5)

Accomplishments for the Fiscal Year 2009/2010:

1. Approved a balanced budget for FY2009-2010.
2. Adopted the 2009 Privilege License Tax amendments to the Tax Code.
3. Began a comprehensive update of the Town's Planning and Zoning Ordinance with emphasis on public participation.
4. Implemented a four-day, ten-hour work schedule to save utility costs while maintaining customer convenience.
5. Approved an IGA with Arizona State Parks in an effort to keep Fort Verde State Park open through March 2011.

Performance Objectives for Fiscal Year 2010/2011:

1. Continue our commitment to fiscal responsibility in the economic downturn. We will strive to develop and maintain a balanced budget to the extent possible without eliminating essential services.
2. Continue our strong commitment to citizen satisfaction.
3. Keep an active watch on legislative issues that impact the Town.
4. Work with other government agencies and the Yavapai-Apache Nation to develop a regional approach to economic issues.
5. Work with local businesses to develop and maintain a sustainable and healthy economy.

Significant Expenditure Changes:

*

Mayor & Council
Fund 01-20-10

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	3,490	4,200	3,600	3,600	3,600	3,600		-1
	6010	FICA	216	260	223	223	223	223		-1
	6011	Medicare	51	61	52	52	52	52		-1
	6013	Unemployment	34	41	35	39	39	39		-1
	6014	Workman's Compensation	304	191	60	90	214	214		-1
		Total Salary Expenditures	\$ 4,095	\$ 4,753	\$ 3,970	\$ 4,004	\$ 4,128	\$ 4,128	\$ -	-500.00%
Operating Expenditures										
	7010	Training	1,533	3,960	2,606	200	300	300		-1
	7015	Travel	1,015	5,540	3,740	234	300	300		-1
	7030	Office Supplies	34	100	0	6	50	50		-1
	7035	Subscriptions/Memberships	0	100	0	0	0	0		#DIV/0!
	7055	Fuel/Oil/Lube	284	500	0	0	0	0		#DIV/0!
	7060	Electric	1,458	1,600	1,600	1,300	1,300	1,300		-1
	7061	Gas/Propane	236	309	309	309	309	309		-1
	7062	Water	130	150	150	150	150	150		-1
	7063	Sewer	379	380	380	380	380	380		-1
	7064	Waste Removal	153	155	155	120	120	120		-1
	7066	Cell Phone	407	432	76	76	0	0		-1
	7067	Pest Control	37	35	35	35	35	35		-1
	7110	Legal Services	30,326	5,000	10,000	16,000	16,000	16,000		-1
	7570	Security System	191	300	251	251	0	0		-1
	7571	Public Relations	365	500	500	565	500	500		-1
	7572	Special Committee Assignments	12	50	0	0	0	0		#DIV/0!
	7573	Dinner/Reception Expense	2,388	2,000	520	600	600	600		-1
	7574	Televised Council Meetings	4,032	0	0	0	0	0	0	#DIV/0!
		Total Operating Expenditures	\$ 42,980	\$ 21,111	\$ 20,322	\$ 20,226	\$ 20,044	\$ 20,044	\$ -	#DIV/0!
Equipment/Capital Expenditures										
	8000	Office Equipment/Furniture	0	0	0	0	0	0		#DIV/0!
	8010	Computer Equipment	0	0	0	0	0	0		#DIV/0!
		Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Expenditures										
			\$ 47,075	\$ 25,864	\$ 24,292	\$ 24,230	\$ 24,172	\$ 24,172	\$ -	#DIV/0!
Revenues										
Mayor & Council Revenues										
		N/A	0	0	0	0	0	0	0	#DIV/0!
		Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Net <Subsidy From>/Contribution To General Purpose Revenues										
			\$ (47,075)	\$ (25,864)	\$ (24,292)	\$ (24,230)	\$ (24,172)	\$ (24,172)	\$ -	#DIV/0!

Town Manager

Our Mission

To serve the citizens of the Town of Camp Verde in ways that will demonstrate our commitment to excellence and to insure that the day to day operations of the Town Government are carried out in an efficient and effective manner.

Department Duties/Description

To build partnerships with Council, staff and citizens that fosters the efficient administration of all the Town affairs, which are under the Town Manager's control.

Department Staffing:

Town Manager (1)
Assistant to the Town Manager (1)

Accomplishments for the Fiscal Year 2009/2010:

1. Restructured Public Works and Parks & Recreation Departments to streamline the Town's management system.
2. Worked with the Business Manager from the Center for Family Medicine to utilize Camp Verde facilities.
3. Worked with the Tax Auditor to recapture construction, sales, and rental transaction privileged tax collections with a yield of over \$70,000. This is a seven (7) time return in the investment in the Tax Auditor's contract.
4. Negotiated a viable solution for the Town to partner with the Arizona State Parks to maintain the operations of Fort Verde State Park.
5. Initiated Rio Verde Plaza re-design.
6. Initiated the process to obtain an Energy Efficiency and Conservation Block Grant (EECBG).
7. Reduced energy utilization by implementing a 4/10 work schedule for all non-public safety offices.
8. Continued to support implementation of state-of-the-art software in order to improve the efficiency of the workforce.
9. Represented the Town in the negotiation process relative to water rights.
10. Initiated discussion and negotiations relative to the purchase of the Public Works Yard on Industrial Drive.

Performance Objectives for Fiscal Year 2010/2011:

1. Continue to support implementation of state-of-the-art software in order to improve the efficiency of the workforce.
2. Continue to represent the Town in the negotiation process relative to water rights.
3. Ensure the Land Use Code Re-Write, vis a vis the Special Projects Administrator, is on track and is meeting milestones.
4. Continue to represent the Town in negotiation of the purchase of the Public Works Yard on Industrial Drive.
5. Develop a Master Plan/Rio Verde Plaza design for Council's consideration.
6. Develop a plan, for Council's consideration, for the construction of an Animal Shelter in Camp Verde.
7. Pursue economic development initiatives with the development community.

Significant Expenditure Changes:

- * Increase in Cell Phone (7066) due to the reallocation of a primary phone designation from HURF/Streets Department to the Town Manager's department as the Town Manager typically uses more minutes than other departments. A review of the Town's cell phone invoices indicated that the HURF/Streets Department was being charged for all three (3) of the primary phone designations. Beginning with the first billing in the FY 2010-2011, the primary designations will be redistributed to the Town Manager, Public Works, and the Marshal's Office.
- * Increase in Water (7062) due to the bottled water now being expensed in a prorated manner to each department.

Town Manager
Fund 01-20-11

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	165,982	137,619	137,619		157,617	149,736		#DIV/0!
	6010	FICA	9,959	8,532	8,532		9,772	9,284		#DIV/0!
	6011	Medicare	2,329	1,995	1,995		2,285	2,171		#DIV/0!
	6012	Retirement	15,685	12,936	12,936		15,525	14,749		#DIV/0!
	6013	Unemployment Insurance	134	123	123		151	151		#DIV/0!
	6014	Workman's Compensation	511	301	301		387	368		#DIV/0!
	6020	Health, Dental, Life & STD Insurance	12,365	10,745	10,745		12,803	12,803		#DIV/0!
		Total Salary Expenditures	\$ 206,966	\$ 172,252	\$ 172,251	\$ -	\$ 198,541	\$ 189,262	\$ -	#DIV/0!

Operating Expenditures

7010	Training	280	400	400	400	400	400	400		-100.00%
7015	Travel	502	500	500	400	500	500	500		-100.00%
7030	Office Supplies	689	1,800	1,800	1,300	1,800	1,800	1,800		-100.00%
7035	Subscriptions/Memberships	1,268	1,300	1,300	500	1,400	1,400	1,400		-100.00%
7036	Books/Tapes/Publications	10	200	200	70	200	200	200		-100.00%
7037	Printing	167	500	500	0	500	500	500		#DIV/0!
7039	Postage	0	75	75	0	75	75	75		#DIV/0!
7040	Computer Services/Software	0	1,000	1,000	900	1,000	500	500		-100.00%
7060	Electric	1,030	1,049	1,049	950	1,050	1,050	1,050		-100.00%
7061	Gas/Propane	152	199	199	200	250	250	250		-100.00%
7062	Water	415	97	97	400	400	400	400		-100.00%
7063	Sewer	244	250	250	265	300	300	300		-100.00%
7064	Waste Removal	98	110	110	80	100	100	100		-100.00%
7065	Telephone	0	0	0	0	0	0	0		#DIV/0!
7066	Cell Phone	797	800	800	615	1,050	1,050	1,050		-100.00%
7067	Pest Control	24	30	30	25	25	25	25		-100.00%
7110	Legal Services	426	0	0	0	500	500	500		#DIV/0!
7571	Public Relations	499	500	500	465	500	500	500		-100.00%
	Total Operating Expenditures	\$ 6,600	\$ 8,810	\$ 8,810	\$ 6,570	\$ 10,050	\$ 9,550	\$ -	\$ -	#DIV/0!

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	0	0	0	0	0	0	0		
8010	Computer Equipment	430	0	0	0	0	0	0		
8020	Equipment Lease	0	0	0	0	0	0	0		
	Total Equipment/Capital Expenditures	\$ 430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Total Expenditures

\$ 213,997	\$ 181,062	\$ 181,061	\$ 6,570	\$ 208,591	\$ 198,812	\$ -	\$ -	\$ -	#DIV/0!
-------------------	-------------------	-------------------	-----------------	-------------------	-------------------	-------------	-------------	-------------	----------------

Revenues

Town Manager Revenues

N/A	0	0	0	0	0	0	0	0		
Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (213,997)	\$ (181,062)	\$ (181,061)	\$ (6,570)	\$ (208,591)	\$ (198,812)	\$ -	\$ -	\$ -	#DIV/0!
---------------------	---------------------	---------------------	-------------------	---------------------	---------------------	-------------	-------------	-------------	----------------

Town Clerk

Our Mission

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty in our community in which we are proud to serve.

Department Duties/Description

The Clerk's function is very much entwined with the basic tenets of democracy. Some key attributes of these tenets include balance of power/ separation of powers; open access to information; open decision-making; fair elections; accountability for decision-making; and due process or rule of law. As administrators of the legislative process, a Clerk's purpose is to ensure that these basic principles are upheld throughout the process of governing. While other employees and elected officials must comply with democratic procedural requirements, the Clerk is accountable for the legislative procedures including maintaining open and fair processes for citizen access to information and the public record. The Clerk also helps to clarify procedures and processes in dialogues that continually occur between administration, the Council, and the public. As such, the Clerk is responsible for the following:

- * The Clerk is the Election Official and performs those duties required by state statute.
- * Maintains a true and accurate record of all business transactions by the Council and all other records that pertains to the business of the Town or that Council directs.
- * Serves as the Records Manager.
- * Issues all licenses and permits that may be prescribed by State Statute, Town Ordinance, or the Town Code.
- * Provides administrative support to the Mayor and Council.
- * Prepares all agendas and agenda packets.
- * Updates Clerk's Office web page with current information and meeting audio.
- * CDBG Program Management
- * Provides receptionist and IT services for the Administrative offices.

Department Staffing:

Town Clerk (1)	Administrative Assistant (1)
Deputy Town Clerk (1)	Transcriptionist (contract)

Accomplishments for the Fiscal Year 2009/2010:

1. Completed the Special Events Permitting Process and Handbook to centralize and streamline permitting.
2. Implemented energy conservation measures and reduced use of paper.
3. Met customer service objectives through continuous improvement strategies and streamlining the complaint process.
4. Completed the Public Participation Process and the SSP and CDBG applications (see CDBG Fund).
5. Clerk attended training to recertify as a State of Arizona Certified Election Official in addition to the League's Municipal Certification.
6. All Clerk's Office staff attended CPR and AED training and are now certified on both.
7. Sharon McCormick received her Municipal Election Officer certification.

Performance Objectives for Fiscal Year 2010/2011:

1. Complete the 2011 Election Cycle. This task consumes the majority of 8 months of staff time.
2. Focus on service delivery while monitoring the budget.
3. Improve accessibility and ease of use on Clerk's web page.
4. Complete the Agenda Handbook and train relative Town staff.
5. Update Records Management Manual and train all Town staff.
6. Continue to move towards digitizing records as budget allows.
7. Begin the CDBG projects, as approved by Council.

Significant Expenditure Changes:

- * Business License revenue (01-40-12-4120) has been reduced due to a 50% reduction in the Business License Fee.
- * Election (7580) expenditure increase due to the 2011 Election Cycle.

Department Statistics for the Fiscal Year 2009/2010:

- | | |
|---|--|
| * Business Licenses on File - 602 | * Council Meetings (July 1, 2009 - April 2010) |
| * Information/Customer Service Requests - 217 | Regular Sessions - 24 |
| * Formal Citizen Complaints - 2 | Special Sessions - 24 |
| * Zoning Complaints Processed - 55 | Work Sessions - 10 |
| * New Resolutions Processed - 32 | Executive Sessions - 16 |
| * New Ordinances Processed - 9 | Amended Agendas/Additional Info Packets - 26 |
| * Special Event Permits Processed - 4 | |
| * Liquor License Permits Processed - 18 | |

Town Clerk
Fund 01-20-12

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	166,706	163,155	163,155	163,155	157,547	149,670		-100.00%
6001	Overtime	2,296	1,500	1,500	1,492	0	0		-100.00%
6010	FICA	9,937	10,209	10,209	10,209	9,788	9,280		-100.00%
6011	Medicare	2,418	2,387	2,387	2,387	2,284	2,170		-100.00%
6012	Retirement	14,222	14,351	14,351	14,351	15,516	13,621		-100.00%
6013	Unemployment Insurance	289	274	274	274	263	263		-100.00%
6014	Workman's Compensation	565	359	359	359	387	368		-100.00%
6020	Health, Dental, Life & STD Insurance	17,269	17,909	17,909	17,909	15,876	15,876		-100.00%
Total Salary Expenditures		\$ 213,702	\$ 210,143	\$ 210,144	\$ 210,136	\$ 201,641	\$ 191,247	\$ -	-800.00%

Operating Expenditures

7010	Training	1,584	1,500	1,125	0	1,000	1,000		#DIV/0!
7015	Travel	1,038	1,000	750	500	500	500		-100.00%
7030	Office Supplies	1,664	2,000	1,500	800	1,000	1,000		-100.00%
7035	Subscriptions/Memberships	685	1,000	750	550	550	550		-100.00%
7036	Books/Tapes/Publications	0	0	0	0	0	0		#DIV/0!
7037	Printing	168	0	0	0	0	0		#DIV/0!
7038	Advertising	3,636	4,000	4,000	1,500	3,000	3,000		-100.00%
7039	Postage	0	1,313	1,313	0	0	1,313		#DIV/0!
7040	Computer Services/Software	499	1,000	1,000	600	1,000	1,000		-100.00%
7055	Fuel/Oil/Lube	63	100	100	0	0	0		#DIV/0!
7060	Electric	1,902	2,000	2,000	1,700	1,800	1,800		-100.00%
7061	Gas/Propane	286	400	400	460	500	500		-100.00%
7062	Water	464	200	200	415	415	415		-100.00%
7063	Sewer	460	500	500	459	500	500		-100.00%
7064	Waste Removal	186	140	140	140	140	140		-100.00%
7067	Pest Control	45	50	50	50	50	50		-100.00%
7110	Legal Services	4,836	5,000	3,750	1,200	4,000	4,000		-100.00%
7580	Election (2)	15,921	1	1	0	25,000	27,000		#DIV/0!
7581	Recording Fees	4	50	50	50	50	50		-100.00%
7582	Records Destruction	0	0	0	0	0	0		#DIV/0!
Total Operating Expenditures		\$ 33,440	\$ 20,254	\$ 17,629	\$ 8,424	\$ 39,505	\$ 42,818	\$ -	#DIV/0!

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	0	0	0	0	0	0		#DIV/0!
8010	Computer Equipment	0	0	0	0	0	0		#DIV/0!
Total Equipment/Capital Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Total Expenditures

\$ 247,142	\$ 230,398	\$ 227,773	\$ 218,560	\$ 241,146	\$ 234,065	\$ -	#DIV/0!
-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------	----------------

Revenues

Town Clerk Revenues

40-12-4100	Copies	949	20	20	0	10	10		#DIV/0!
40-12-4120	Business License	23,030	20,000	20,000	16,000	16,000	16,000		-100.00%
40-12-4121	Liquor License	250	200	200	950	200	200		-100.00%
40-12-4141	Special Event Permit	0	500	500	1,425	750	750		-100.00%
Total Departmental Revenues		\$ 24,229	\$ 20,720	\$ 20,720	\$ 18,375	\$ 16,960	\$ 16,960	\$ -	#DIV/0!

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (222,913)	\$ (209,678)	\$ (207,053)	\$ (200,185)	\$ (224,186)	\$ (217,105)	\$ -	#DIV/0!
---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-------------	----------------

Finance Department

Our Mission

The Town of Camp Verde Finance Department's mission is to administer the Town of Camp Verde's financial affairs in a manner which comports with all Governmental Accounting and Auditing Standards; and to provide a broad array of financial services to the departments which make up the Town of Camp Verde's service delivery system in the areas of accounting, budget development and execution, financial reporting and management, and payroll processing.

Department Duties/Description

The Finance Department is responsible for all financial aspects of the Town. Some of these services include:

- * Creating and monitoring the budget.
- * Creating monthly financial reports to monitor department's compliance with the budget.
- * Maintaining the Town's bank accounts and investments.
- * Accounts Payable
- * Payroll
- * Assisting the auditing firm with the Town's annual financial audit.
- * Many other financial type duties.

The Finance Department exists to manage the funds provided to the Town through services provided and tax payer dollars.

Department Staffing:

Senior Accountant (1)
Accountant (0.75)
Finance Clerk (0.50)

Accomplishments for the Fiscal Year 2009/2010:

1. Completed the Town's first CAFR (Consolidated Annual Financial Report) and submitted said report to the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.
2. Provided financial updates to Council and departments.
3. Established a Whistleblower Hotline for confidential reporting of fraudulent activities.
4. Developed and implemented a Fraud Policy.
5. Coordinated mandatory Ethics Trainings for employees in connection with the adoption of the Fraud Policy. This task will be coordinated by Human Resources in the subsequent fiscal years.
6. Made revisions to the Town's Financial Policies to implement GASB 54 fund balance reporting requirements.
7. Continued to streamline the Town's budget process with an eye towards improving accountability and transparency.
- 8.
- 9.
10. Informed Council and departments of the 2009-2010 budget shortfalls, took corrective action to mitigate the deficiencies and kept Council and departments informed of the Town's financial position for the 2009-2010 fiscal year.
11. Continued to pursue professional growth and development opportunities in the fields of accounting and finance.
12. Re-allocated a full time Court Clerk to assist the Finance Department 20 hours per week. This employee will help alleviate problems with segregation of duties and allow for increased productivity in the department.
- 13.
- 14.
- 15.

Performance Objectives for Fiscal Year 2010/2011:

1. To oversee the compilation of the Town's 2010-2011 budget document.
2. Insure that the execution of the Town's 2010-2011 budget comports with the vision of the Town Council.
3. To acquire and implement a state of the art financial software system.
4. To complete the 2009-2010 audit of the Town's Comprehensive Annual Financial Report.
5. Submit the Town's Comprehensive Annual Financial Report to the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.
6. Continue the improvements to the budget process and budget document with the objective of submitting the Town's budget document to the Government Finance Officers Association's Distinguished Budget Presentation Award Program.
7. Update the Financial Operations Guide upon implementation of the new financial software system.
8. Continue training and professional development.
9. Ladder the Town's monies in approved investments in order to increase the interest earnings received by the Town.

Significant Expenditure Changes:

- * Increase in Salary related items due to the re-allocation of 50% of an employee's time from the Municipal Court to the Finance Department.

Fiscal Notes

- * Upon departure of the Finance Director, the Town contracted with Heinfeld, Meech & Co. to provide consulting services for duties normally provided by the Finance Director as well as assistance in the preparation of the financial statements for audit. Staff feels that this agreement has served the Town very well. Due to the continued economic difficulties of the Town, rather than hiring a full-time Finance Director, Staff recommends continuing the contract for consulting services with Heinfeld, Meech & Co. This agreement is beneficial to the Town in that the Town receives the services needed and incurs a decreased amount of overall expenditures. The appropriation for this contract is included in the Consulting Services (7100) in the amount of \$50,000.
- * Consulting Services (7100) also contains \$19,400 for the Sales Tax Auditing Program and \$2,073 for the Whistleblower Hotline services.
- * Contract Labor/Services (7120) consists of \$30,000 budgeted for the annual audit of the Town's Comprehensive Annual Financial Report (CAFR).

Finance Department
Fund 01-20-13

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	78,324	114,554	118,601	87,291	95,898	91,103		-100.00%
	6001	Overtime	221	250	250	0	0	0		#DIV/0!
	6010	FICA	4,857	7,118	7,369	5,412	5,946	5,648		-100.00%
	6011	Medicare	1,136	1,685	1,724	1,266	1,391	1,321		-100.00%
	6012	Retirement	7,125	10,792	11,172	8,249	9,446	8,974		-100.00%
	6013	Unemployment Insurance	140	151	151	120	170	170		-100.00%
	6014	Workman's Compensation	274	251	259	191	236	224		-100.00%
	6020	Health, Dental, Life & STD Insurance	9,558	13,133	13,879	11,030	14,403	14,403		-100.00%
		Total Salary Expenditures	\$ 101,634	\$ 147,914	\$ 153,406	\$ 113,559	\$ 127,489	\$ 121,843	\$ -	#DIV/0!

Operating Expenditures

7010	Training	5,722	1,000	3,000	320	1,000	1,000		-100.00%
7015	Travel	1,080	1,000	500	473	500	500		-100.00%
7030	Office Supplies	1,684	2,000	2,000	1,500	2,000	2,000		-100.00%
7035	Subscriptions/Memberships	164	200	200	620	805	805		-100.00%
7036	Books/Tapes/Publications	764	100	100	14	100	100		-100.00%
7037	Printing	2,275	1,500	1,500	971	1,500	1,500		-100.00%
7038	Advertising	4,183	3,000	3,000	3,000	3,000	3,000		-100.00%
7039	Postage	0	963	960	960	960	960		-100.00%
7040	Computer Services/Software	45	2,000	2,184	2,184	2,200	2,200		-100.00%
7055	Fuel/Oil/Lube	0	0	0	0	0	0		#DIV/0!
7060	Electric	609	600	600	600	600	600		-100.00%
7061	Gas/Propane	45	75	75	171	180	180		-100.00%
7062	Water	202	100	100	260	200	200		-100.00%
7063	Sewer	81	100	100	89	90	90		-100.00%
7064	Waste Removal	47	50	50	48	50	50		-100.00%
7065	Telephone	483	500	500	440	450	450		-100.00%
7067	Pest Control	8	15	15	9	10	10		-100.00%
7100	Consulting Services	89,113	65,073	75,600	75,600	71,473	71,473		-100.00%
7110	Legal Services	751	1,000	1,500	1,500	1,500	1,500		-100.00%
7120	Contract Labor/Services	24,610	25,000	32,015	30,835	30,000	30,000		-100.00%
	Total Operating Expenditures	\$ 131,866	\$ 104,276	\$ 123,999	\$ 119,594	\$ 116,618	\$ 116,618	\$ -	#DIV/0!

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	0	0	0	0	0	0		#DIV/0!
8010	Computer Equipment	172	400	100	0	100	100		#DIV/0!
8020	Equipment Lease	1,791	1,800	1,800	1,800	1,830	1,830		-100.00%
	Total Equipment/Capital Expenditures	\$ 1,963	\$ 2,200	\$ 1,900	\$ 1,800	\$ 1,930	\$ 1,930	\$ -	#DIV/0!

Total Expenditures

\$ 235,463	\$ 254,390	\$ 279,305	\$ 234,953	\$ 246,037	\$ 240,391	\$ -	#DIV/0!
-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------	----------------

Revenues

Finance Revenues

N/A	0	0	0	0	0	0	0	#DIV/0!
Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (235,463)	\$ (254,390)	\$ (279,305)	\$ (234,953)	\$ (246,037)	\$ (240,391)	\$ -	#DIV/0!
---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-------------	----------------

Human Resources

Our Mission

The Town of Camp Verde's Human Resource Department's mission is to be a strategic partner in the development and accomplishment of the organization's objectives through training management, compensation management, and organizational development.

Department Duties/Description

The Human Resource Department is responsible for the overall administration of all human resource related functions to include: compensation issues, interpretation and development of personnel policies, staff development, the employment process which includes recruitment and retention as well as benefits administration.

Department Staffing:

Town Marshal/Human Resource Director (0.20)
Marshal's Department/Human Resources Administrative Assistant (0.20)

Accomplishments for the Fiscal Year 2009/2010:

1. Centralized all Town employees' training records.
2. Updated and obtained Council approval on revisions to the Town's Personnel Manual.
3. Established a Human Resources Office where the Human Resources Administrative Assistant is available to meet with employees away from the Marshal's Office facility.

Performance Objectives for Fiscal Year 2010/2011:

1. Continue to assist all departments with Human Resource issues.
2. Coordinate training on various topics for all employees.
3. Assist in recruiting and hiring a new Town Manager.

Significant Expenditure Changes:

- * Increase in Training (7010) due to requests from employees for educational reimbursements and the annual ethics training.
Ethics training - \$2,400
Educational reimbursement requests - \$24,660

Fiscal Notes

- * Advertising (7038) covers expenditures for advertising for open positions.
- * Personnel (7520) covers expenditures for a Personnel Hearing Officer (if needed).
- * Employee Safety Program (7521) covers expenditures for the Safety Committee to use for Town safety issues.
- * Recruitment Expenses (7522) covers expenditures associated with recruiting and processing new and current employees and volunteers to include: fingerprinting, drug screening, DOT drug testing, polygraphs, psychological testing, and medicals.
- * Employee Recognition Program (7523) covers expenditures for employee morale and recognition programs.

Human Resources
Fund 01-20-14

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	13,726	26,230	26,230	26,230	26,230	24,918		-100.00%
6010	FICA	851	1,626	1,626	1,626	1,626	1,545		-100.00%
6011	Medicare	199	380	380	380	380	361		-100.00%
6012	Retirement	1,297	2,466	2,466	2,466	2,584	2,454		-100.00%
6013	Unemployment Insurance	0	27	27	27	30	30		-100.00%
6014	Workman's Compensation	548	547	547	547	614	584		-100.00%
6020	Health, Dental, Life & STD Insurance	0	2,388	2,388	2,388	2,561	2,561		-100.00%
Total Salary Expenditures		\$ 16,621	\$ 33,664	\$ 33,664	\$ 33,664	\$ 34,026	\$ 32,454	\$ -	-700.00%
Operational Expenditures									
7010	Training	708	10,000	9,000	9,000	27,060	27,060		-100.00%
7030	Office Supplies	43	500	500	500	500	500		-100.00%
7038	Advertising	460	2,500	1,100	500	1,000	1,000		-100.00%
7110	Legal Services	1,948	3,000	3,000	250	2,500	2,500		-100.00%
7520	Personnel	2,808	2,000	2,000	0	2,000	2,000		#DIV/0!
7521	Employee Safety Program	0	500	500	0	500	500		#DIV/0!
7522	Recruitment Expenses	820	3,500	3,500	2,000	11,000	11,000		-100.00%
7523	Employee Recognition Program	0	1,000	1,000	500	500	500		-100.00%
Total Operational Expenditures		\$ 6,786	\$ 23,000	\$ 20,600	\$ 12,750	\$ 45,060	\$ 45,060	\$ -	#DIV/0!
Total Expenditures		\$ 23,408	\$ 56,664	\$ 54,264	\$ 46,414	\$ 79,086	\$ 77,514	\$ -	#DIV/0!
Revenues									
Human Resources Revenues									
	N/A	0	0	0	0	0	0	0	#DIV/0!
Total Departmental Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Net <Subsidy From>/Contribution To General Purpose Revenues									
		\$ (23,408)	\$ (56,664)	\$ (54,264)	\$ (46,414)	\$ (79,086)	\$ (77,514)	\$ -	#DIV/0!

Legal

Department Duties/Description

The Legal expense account is used to track the payments on the contract for the Town's Prosecution Contract for the Camp Verde Municipal Court, the costs associated with the Civil Hearing Officer, and litigation expenditures. The prosecution contract is not coded to the Camp Verde Municipal Court's budget as it is a conflict of interest for the Court to manage the prosecutor's contract.

Department Staffing:

Town Prosecutor (Contract)
Civil Hearing Officer

Fiscal Notes

- * The Prosecution Contract (7120) covers the Town's Prosecuting Attorney for the Municipal Court.
- * The Civil Hearing Officer provides services for the Community Development Department regarding issues of code non-compliance and discrepancies
- * Legal Services (7110) of \$20,000 were included to cover litigation expenses.

Legal
Fund 01-20-16

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	1,375	1,000	1,000	1,000	1,000	1,000		-100.00%
	6010	FICA	85	62	62	62	62	62		-100.00%
	6011	Medicare	20	15	15	15	15	15		-100.00%
	6013	Unemployment Insurance	13	10	10	10	11	11		-100.00%
	6014	Workman's Compensation	4	2	2	2	2	2		-100.00%
		Total Salary Expenditures	\$ 1,498	\$ 1,088	\$ 1,089	\$ 1,089	\$ 1,089	\$ 1,089	\$ -	-500.00%
Operational Expenditures										
	7110	Legal Services - Litigation Expenses	0	0	60,000	75,000	50,000	50,000		-100.00%
	7120	Prosecution Contract	65,076	71,000	71,000	71,000	71,000	71,000		-100.00%
		Total Operation Expenditures	\$ 65,076	\$ 71,000	\$ 131,000	\$ 146,000	\$ 121,000	\$ 121,000	\$ -	-200.00%
		Total Expenditures	\$ 66,574	\$ 72,088	\$ 132,089	\$ 147,089	\$ 122,089	\$ 122,089	\$ -	-700.00%
Revenues										
		Legal Revenues								
		N/A	0	0	0	0	0	0	0	#DIV/0!
		Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		Net <Subsidy From>/Contribution To General Purpose Revenues	\$ (66,574)	\$ (72,088)	\$ (132,089)	\$ (147,089)	\$ (122,089)	\$ (122,089)	\$ -	#DIV/0!

Non-Department Expenditures

Departmental Duties/Description

Non-Departmental Expenditures are those expenditures not allocated to any one Town department.

Significant Expenditure Changes:

- * Consultant Services (7100) was previously used to fund the Technology Services Contract with Four-D LLC. This appropriation has been transferred to the newly created Information Technology Services budgetary unit (01-20-18).
- * LTAF Cultural Expenses (7820) has been eliminated as the funds previously apportioned to municipalities from the Arizona Lottery have been permanently swept by the State of Arizona. These funds were previously used to fund cultural, educational, historical, recreational, or scientific facilities or programs.
- * LTAF II Grant Match (7821) has been eliminated as the funds previously apportioned to municipalities from the Arizona Lottery have been permanently swept by the State of Arizona. These funds were previously used to fund the Transit Voucher Program.
- * Organizational Donations (7900) has been eliminated due to the economic constraints that the Town is currently facing.
- * Youth Count (7950) has been eliminated as a result of the closure of the Town's Teen Center. These funds were previously used to help fund the operations of the Teen Center.

Fiscal Notes

- * Subscriptions/Memberships (7035) consists of \$2,000 for NACOG's portion of the Rural Transportation Liaison and Economic Development Administration for the regional planning grant and \$6,992 for the Town's annual dues to the League of Arizona Cities and Towns.
- * Postage (7039) has been allocated out to the various Town departments as recorded by the Town Clerk's Department during the months of July 2008 through March 2009.
- * Utility Expenditures are for those buildings/services that are not allocable to any one department.
- * Chamber of Commerce (7800) has been revised to a performance based contract rather than a set amount being given to the Chamber of Commerce annually. In the fiscal year 2009-2010, the Town will support the Chamber of Commerce with \$70,000. As an incentive, the Chamber will be eligible to receive 50% of the increase in the Town's Accommodation Tax received during the fiscal year 2008-2009 in excess of the \$135,000 budgeted with a limit not to exceed \$20,000.
- * Chamber of Commerce-AOT (Team) Grant (7801) are monies for the match portion of the grant.
- * Recycling (7840) is the monies allocated to fund the community recycling centers currently located in the front parking lot of the Outpost Mall Shopping Center and at the Camp Verde Heritage Pool.
- * Emergency Services Agreement (7850) is an Inter-Governmental Agreement with Yavapai County for coordination of emergency services in the event of a large emergency.
- * Stewards of Public Lands (7910) are monies allocated to assist the Stewards of Public Lands volunteer group with their public land clean-up projects for needed supplies, dump fees, etc.
- * Verde Valley Senior Center (7930) are monies to help fund the Verde Valley Senior Center's operations including the Meals-On-Wheels program that services residents of Camp Verde.
- * Water Adjudication (7940) is an appropriation for water right acquisition. Expenses would include items such as legal, hydrologist and engineer studies, etc.
- * Yavapai County Water Advisory Committee (7960) is a committee of local communities and stakeholders committed to preserving sustainable water resources within Yavapai County by developing and enacting a total water management strategy. Monies provided to this committee are used to fund studies used in developing the management strategy.
- * Yavapai County - Fort Verde State Park IGA Assistance (43-17-4350) are monies contributed by Yavapai County to assist the Town of Camp Verde in maintaining the operations of Fort Verde State Park. The Town of Camp Verde entered into an Intergovernmental Agreement (IGA) with Arizona State Parks Board to provide funding to maintain the operations of Fort Verde State Park from March 30, 2010 to March 20, 2011 as the park was scheduled for closure due to drastic budget cuts to the State Parks from the State of Arizona.

Non-Departmental
Fund 01-20-17

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
7032	Copier Paper	3,130	5,000	5,000	3,200	3,500	3,500		-100.00%
7035	Subscriptions/Memberships	7,960	9,360	9,360	8,792	9,000	9,000		-100.00%
7038	Newspaper Town Page	2,928	0	0	0	0	0		#DIV/0!
7039	Postage	10,463	12,515	12,515	8,000	12,000	12,000		-100.00% allocate
7041	Internet Wireless Access	15,079	14,961	13,071	13,000	0	0		-100.00%
7042	IT System Maintenance/Anti-Virus	17,225	16,316	11,225	10,125	0	0		-100.00%
7050	Auto Repair/Maintenance	3,791	3,600	3,600	1,000	3,600	3,600		-100.00%
7055	Fuel/Oil/Lube	223	300	300	100	200	200		-100.00%
7060	Electric	7,408	7,343	7,343	7,300	7,500	7,500		-100.00%
7061	Gas/Propane	4,268	5,437	5,437	4,300	5,000	5,000		-100.00%
7062	Water	3,842	1,166	1,166	1,500	1,500	1,500		-100.00%
7063	Sewer	1,566	570	570	450	500	500		-100.00%
7064	Waste Removal	208	208	208	300	400	400		-100.00%
7065	Telephone	11,285	10,188	10,188	12,400	12,800	12,800		-100.00%
7067	Pest Control	884	804	804	910	950	950		-100.00%
7068	Rio Verde Plaza Utility Expenses	416	0	0	0	0	0		#DIV/0!
7100	Consultant Services	20,894	12,000	71,392		0	0		#DIV/0!
7110	Legal Services	11,364	0	0	0	0	0		#DIV/0!
7200	Service Charges	444	10,000	10,000	10,000	10,000	10,000		-100.00%
7220	Liability Insurance	193,790	183,094	183,094	207,000	207,000	207,000		-100.00% s/b split with HURF
7519	Equipment Maintenance-Office Equipment	64	1,000	1,000	500	1,000	1,000		-100.00%
7573	Conference Room Supplies (P&R Building)	0	300	300	100	300	300		-100.00%
7800	Chamber of Commerce	70,000	70,000	70,000	70,000	70,000	70,000		-100.00% Dave to negotiate
7801	Chamber of Commerce - AOT (Team) Grant	19,912	35,000	28,658	28,658	35,000	0		-100.00%
7802	Chamber of Commerce-Pest Control	0	300	300	300	300	300		-100.00%
7810	Fort Verde State Historic Park IGA	0	0	60,250	60,250	78,750	78,750		-100.00% extend past 3/2011?
7820	LTAF Cultural Expense	0	0	0	0	0	0		#DIV/0!
7821	LTAF II Grant Match-Transit Voucher Program	0	5,184	5,184	5,184	0	0		-100.00%
7840	Recycling	7,275	7,200	7,200	7,200	7,200	0		-100.00% Dave to call
7850	Emergency Services Agreement	3,969	4,500	4,500	4,500	4,500	4,000		-100.00%
7860	Camp Verde Sanitary District IGA Ground Lease	0	0	100	100	100	100		-100.00%
7900	Organizational Donations	3,625	0	500	500	0	0		-100.00%
7910	Stewards of Public Lands	1,000	1,500	1,500	500	1,500	1,500		-100.00%
7920	Natural Resources Committee	3,017	0	0	0	0	0		#DIV/0!
7930	Verde Valley Senior Center	10,000	12,500	12,500	12,500	12,500	12,500		-100.00%
7940	Water Adjudication	0	25,000	25,000	15,000	20,000	20,000		-100.00%
7950	Youth Count	6,000	6,000	6,000	0	0	0		#DIV/0!
7960	Yavapai County Water Advisory Committee	10,000	10,000	10,000	10,000	10,000	10,000		-100.00%
7970	Verde River Basin Partnership	0	0	0	0	0	0		#DIV/0!
		\$ 452,829	\$ 471,346	\$ 578,265	\$ 503,669	\$ 515,100	\$ 472,400	\$ -	#DIV/0!
Equipment/Capital Expenditures									
8020	Equipment Lease (copy machine)	12,613	14,000	14,000	14,000	14,000	14,000		-100.00%
8020	Equipment Lease (postage meter)	0	1,128	1,128	1,128	1,128	1,128		-100.00%
Total Equipment/Capital Expenditures		\$ 12,613	\$ 15,128	\$ 15,128	\$ 15,128	\$ 15,128	\$ 15,128	\$ -	-200.00%
Total Expenditures		\$ 465,443	\$ 486,474	\$ 593,393	\$ 518,797	\$ 530,228	\$ 487,528	\$ -	#DIV/0!
Revenues									
Non-Departmental Revenues									
43-17-4350	Yavapai County - Fort Verde State Park IGA Assistance	0	0	30,000	30,000	0	0	0	-100.00%
Total Departmental Revenues		\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	-100.00%
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ (465,443)	\$ (486,474)	\$ (563,393)	\$ (488,797)	\$ (530,228)	\$ (487,528)	\$ -	#DIV/0!

Information Technology Services

Department Duties/Description

The Town of Camp Verde's Information Technology Services Department's exists to coordinate strategic plans for Town telecommunications and eovernment; to assist Town employees in effective utilization of Town information and telecommunications technology; to design and implement tools that support Town goals; and to provide effective, economical, friendly, and courteous support to our customers in a timely manner.

Department Staffing:

- Special Projects Director (0.05)
- Administrative Assistant, shared position with Town Clerk's Office (0.10)
- Assistant to the Town Manager (0.05)

Accomplishments for the Fiscal Year 2009/2010:

1. IT licensing current and up to date.
2. Established improved internet access, via Qwest T-1 line and DSL line, at a lower total monthly cost (reduced by 36%).
3. Computer hardware replacement plan initiated with 25 of the Town's computers replaced.
4. Microsoft Office 2007 installed on all Town computers so all employees are using the same software. This enables increased efficiency via shared work environment capabilities (e.g. calendars, contact lists, project tracking, etc.).
5. Design and establishment of new Town website.
6. Utilization of Town staff to reduce number of billable hours with IT consultant.

Performance Objectives for Fiscal Year 2010/2011:

1. Continue with computer hardware replacement plan by replacing 25 Town computers.
2. Improve shared work environment by setting up SharePoint and Communicator applications for improved communication and productivity.
3. Implement System Center, which will allow all computers to be updated automatically with security patches and system inventory management.
4. Develop, implement, and test a comprehensive Disaster Recovery Plan.
5. Utilize Town staff to reduce the number of billable hours with IT consultant.

Fiscal Notes

- * Information Technology Services is a new department in the 2010-2011 fiscal year. Prior year expenditures were tracked in the Non-Departmental budgetary unit.
- * Consulting Services (7100) was previously tracked in the Non-Departmental (01-20-17-7100) budget unit.
- * Staff salary related expenditures are based on the amount of time that in-house staff members spend working on IT related tasks rather than utilizing the outside consultants.
- * Software Reoccurring Fees (7042) consists of annual Symantec Anti-Virus and Microsoft Office Professional software maintenance fees.

Information Technology Services
Fund 01-20-18

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	0	0	0	9,723	9,237		#DIV/0!
6010	FICA	0	0	0	0	603	573		#DIV/0!
6011	Medicare	0	0	0	0	141	134		#DIV/0!
6012	Retirement	0	0	0	0	958	910		#DIV/0!
6013	Unemployment Insurance	0	0	0	0	15	15		#DIV/0!
6014	Workman's Compensation	0	0	0	0	24	23		#DIV/0!
6020	Health, Dental, Life & STD Insurance	0	0	0	0	1,280	1,280		#DIV/0!
Total Salary Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 12,743	\$ 12,171	\$ -	#DIV/0!
Operational Expenditures									
7041	Internet Wireless Access	0	0	0	0	8,400	8,400		#DIV/0!
7042	Software Reoccurring Fees	0	0	0	0	2,750	2,750		#DIV/0!
7100	Consulting Services	0	0	0	0	54,080	54,080		#DIV/0!
Total Operation Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 54,080	\$ 54,080	\$ -	#DIV/0!
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 66,823	\$ 66,251	\$ -	#DIV/0!
Revenues									
Information Technology Services									
	N/A	0	0	0	0	0	0	0	#DIV/0!
Total Departmental Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Net <Subsidy From>/Contribution To General Purpose Revenues									
		\$ -	\$ -	\$ -	\$ -	\$ (66,823)	\$ (66,251)	\$ -	#DIV/0!

Maintenance

Our Mission

The Town of Camp Verde Maintenance Department maintains and preserves the Town of Camp Verde's facilities, parks, landscape and outdoor recreational facilities in a cost effective, safe and aesthetic manner for current residents, visitors and future generations. We strive to make your children's play environment as safe as possible by taking parks and playgrounds from reactive maintenance and repair, to proactive inspection, maintenance and repair.

Department Duties/Description

The Maintenance Department consists of six full time employees. It is the department's responsibility to maintain Town owned buildings, parks, Main Street landscape, pool and skate park. The Maintenance Department is responsible for the following:

- * Maintain all Town owned buildings, which include, the Community Center, Rio Verde Plaza, old and new Marshal's Office, Library, Chamber of Commerce and all buildings located at our recreational sites.
- * Maintain parks and landscape, which include mowing, weed eating, watering, fertilizing, tree trimming, blowing, re-seeding, litter control and spraying for weed control.
- * Maintain Main Street landscaping and trash removal.
- * Banners and flags on Main Street and at two banner locations.
- * Supervise community service workers and adult probation.
- * Make sure fire extinguishers are charged, in good working order and in proper locations at each Town facility.
- * Assist with special events and programs.
- * See that department vehicles and equipment are maintained on a regular basis.
- * Pursue methods that enhance facility operations in terms of safety and energy efficiency.
- * Maintain the Heritage Pool, which includes facility, chemicals and heating system.
- * Ensure outdoor recreational facilities and parks are safe for the community.
- * Meet the needs and requests of the citizens and staff in a professional manner.
- * Maintain the recycle center and the Town's recycle bins.
- * Work on the establishment of new park development.

Department Staffing:

Public Works Director/Engineer (0.10)

Maintenance Foreman (0.97)

Parks Lead Worker (0.99)

Maintenance Worker 1 (0.87)

Maintenance Worker 2 (0.97) * 2 vacant positions

Janitor 1 (0.99)

Janitor 2 (0.99)

Public Works Administrative Assistant (0.10)

Accomplishments for the Fiscal Year 2009/2010:

1. Completed stamped sidewalks on Town Grounds.
2. Installed sign for Rezzonico Park.
3. Installed new banner poles at intersection near Circle K.
4. Organized Maintenance Shop with shelves and cabinets.
5. Established mandatory Respiratory Protection and Asbestos Protection Programs.
6. Installed anchor system for all book shelves at the Library.
7. Established a new computer system server room including a new wall, A/C unit, and upgrading electrical.
8. Fabricated and installed ADA compliant handrails.
9. Remodeled room to be used for Human Resources Office.
10. Welded, prepped, and painted the Heritage Pool slide.
11. Painted the Heritage Pool building.
12. Remodeled old "ceramics room" for file storage.
13. Moved all files from the basement to the new storage room.
14. Re-lamp light poles at Butler Park.
15. Replaced urinal in men's restroom at Butler Park.
16. Regular maintenance to buildings and structures to remove graffiti and vandalism damage.
17. Added a wireless antenna, light to flag pole, and sprinkler system at Marshal's Office facility.
18. Maintenance to ball field at Butler Park to create a new, safe, and playable infield.
19. Made repairs to roofs of Town owned buildings as well as repairs to gas and water lines at the 200 building.
20. Installed new sewer pipe and tie in from alley to Historical Society Room.
21. Completed Risk Management loss control work list.

22. Training Completed:

- Flagger Training
- Asbestos Training
- Blue Stake
- CPR, AED and First Aid

Performance Objectives for Fiscal Year 2010/2011:

1. Coordinate with Yavapai-Apache Nation Human Resources to utilize youth workers to assist Maintenance with various projects.
2. Repair and remodel pump house.
3. Complete installation of bar-b-ques at Butler Park and Arturo Park.
4. Complete Town grounds sprinkler system, add plants to Main Street and Marshal's Office. This item is contingent on funds and time being available.

Significant Expenditure Changes:

- * Increase in Building Maintenance (7510) of \$20,000 for projects that staff recommends as well as items that Council has indicated should be completed. Projects and estimated costs include: HVAC maintenance contract (\$7,412); energy upgrades to lighting in Gym and Library (\$2,720); return air grill at Marshal's Office, this is a safety issue (\$2,280); carpet cleaning (\$1,470); re-route gas line behind 200 building. If the projects listed cannot be funded as requested, staff is requesting Council to prioritize the list of projects to be completed.
- * Addition of Chamber of Commerce Building-Maint Exps to track expenditures for the building. The building needs a termite treatment as well as rain gutters.

Fiscal Notes

- * Training (7010) includes Locksmith training needed as only one person on staff can work on locks/keys as well as OSHA training for two (2) staff members as required and pool maintenance certification.
- * Grounds Maintenance (7517) includes estimates for herbicide for Butler Park for invasive weeds as recommended by Yavapai Coop (\$2,000); repair irrigation ditch pump motor (\$256); and trees/shrubs for Main Street and Marshal's Office (\$3,449).

Maintenance Department

Fund 01-20-20

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	187,652	191,169	191,169		195,768	185,979		#DIV/0!
	6001	Overtime	2,315	2,200	2,200		400	400		#DIV/0!
	6010	FICA	11,947	11,989	11,989		12,162	11,556		#DIV/0!
	6011	Medicare	2,799	2,804	2,804		2,844	2,703		#DIV/0!
	6012	Retirement	17,717	18,177	18,177		19,323	18,358		#DIV/0!
	6013	Unemployment Insurance	529	412	412		452	452		#DIV/0!
	6014	Workman's Compensation	11,000	7,817	7,817		8,542	8,116		#DIV/0!
	6020	Health, Dental, Life & STD Insurance	35,623	35,817	35,817		38,281	38,281		#DIV/0!
		Total Salary Expenditures	\$ 269,583	\$ 270,385	\$ 270,385	\$ -	\$ 277,772	\$ 265,845	\$ -	#DIV/0!

Operational Expenditures

7010	Training	1,830	1,000	1,000	670	1,800	1,800			-100.00%
7015	Travel	1,337	500	500	200	500	500			-100.00%
7020	Uniforms	2,356	2,500	2,500	2,500	2,500	2,500			-100.00%
7030	Office Supplies	1,504	300	150	150	50	50			-100.00%
7036	Books/Tapes/Publications	0	0	0	0	0	0			#DIV/0!
7050	Auto Repair/Maintenance	2,185	4,000	3,000	3,000	4,000	4,000			-100.00%
7055	Fuel/Oil/Lube	3,642	8,000	6,000	3,206	4,000	4,000			-100.00%
7060	Electric	3,126	2,897	2,897	2,500	2,800	2,800			-100.00%
7061	Gas/Propane	197	475	475	950	650	650			-100.00%
7062	Water	985	524	524	1,088	750	750			-100.00%
7063	Sewer	352	182	182	435	350	350			-100.00%
7064	Waste Removal	218	189	189	260	200	200			-100.00%
7066	Cell Phone	1,276	1,500	1,500	1,075	1,000	1,000			-100.00%
7067	Pest Control	48	55	55	55	65	65			-100.00%
7120	Contract Labor/Services	0	0	0	0	0	0			#DIV/0!
7510	Building Maintenance	19,948	30,000	16,000	16,000	36,000	36,000			-100.00%
7511	Rio Verde Plaza-Maint Exps	3,495	0	0	0	0	0			#DIV/0!
7512	Safety Equipment	398	2,000	1,000	260	500	500			-100.00%
7513	OSHA Medical Supplies	1,070	3,000	2,000	1,130	1,800	1,800			-100.00%
7514	Graffiti Clean-Up	17	500	500	500	500	500			-100.00%
7515	Fire Extinguishers	1,636	2,500	2,000	1,375	2,000	2,000			-100.00%
7516	Park Equipment Maintenance	699	5,000	4,000	4,000	2,500	2,500			-100.00%
7517	Grounds Maintenance	1,558	14,000	10,000	5,100	8,000	8,000			-100.00%
7518	Fertilizer/Herbicides	3,561	6,000	6,000	3,300	6,000	6,000			-100.00%
7530	Janitorial Supplies	7,765	10,000	8,000	6,650	8,000	8,000			-100.00%
7531	Town Mats & Rugs	2,089	2,000	2,000	2,000	2,250	2,250			-100.00%
	Chamber of Commerce Building-Maint Exps	0	0	0	0	2,000	2,000			#DIV/0!
	Total Operational Expenditures	\$ 61,290	\$ 97,122	\$ 70,472	\$ 56,404	\$ 88,215	\$ 88,215	\$ -	\$ -	#DIV/0!

Equipment/Capital Expenditures

8030	Maintenance Equipment	3,467	4,500	3,500	3,500	3,500	3,500			-100.00%
8040	Structural	21,420	10,000	8,000	8,000	5,000	5,000			-100.00%
	Total Equipment/Capital Expenditures	\$ 24,887	\$ 14,500	\$ 11,500	\$ 11,500	\$ 8,500	\$ 8,500	\$ -	\$ -	-200.00%

Total Expenditures

\$ 355,760	\$ 382,007	\$ 352,357	\$ 67,904	\$ 374,487	\$ 362,560	\$ -	\$ -	\$ -	#DIV/0!
-------------------	-------------------	-------------------	------------------	-------------------	-------------------	-------------	-------------	-------------	----------------

Revenues

Maintenance Department Revenues

40-20-4700	Facilities Rentals	4,225	3,000	3,000						#DIV/0!
	Total Departmental Revenues	\$ 4,225	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (351,536)	\$ (379,007)	\$ (349,357)	\$ (67,904)	\$ (374,487)	\$ (362,560)	\$ -	\$ -	\$ -	#DIV/0!
---------------------	---------------------	---------------------	--------------------	---------------------	---------------------	-------------	-------------	-------------	----------------

Municipal Court

Our Mission

The Town of Camp Verde's Municipal Court's mission is to contribute to the quality of life in our community by fairly and impartially administering justice in the most effective, efficient, and professional manner possible.

Department Duties/Description

The Camp Verde Municipal Court is responsible for misdemeanor and civil traffic complaints filed by multiple law enforcement agencies for the matters occurring within the Town of Camp Verde's jurisdiction. The Court also provides protective orders. The Court also provides, to all individuals, equal access, professional and impartial treatment, and just resolution of all court matters.

The Municipal Court's duties include:

- * Maintaining a complete docket from the time of filing through the time of purging of each filing.
- * Calendaring matters to comply with Rules of Court and availability of the Judge.
- * Preparation of monthly, quarterly, and annual reports to Council, Supreme Court, State Treasurer and Yavapai County Presiding Judge.
- * Monitoring Judge's Orders in regards to monies owed, community restitution, probation, counseling, etc.
- * Reconciling monies due from diversion programs, fines and fees, cash bonds, court bank account and disbursement of overpayments, victim restitution and bonds refunds.
- * Internal monetary controls as per Supreme Courts Minimum Accounting Standards to include a Triennial Review.
- * When new Legislation or new Rules of Court are updated, we are responsible for implementing these into court procedures and forms.
- * Policy and procedures to insure all matters are processed timely, within authority of the law and consistent.
- * Make the court accessible to the public.
- * Protect victims rights.
- * Presiding Judge sets and posts a Bond Schedule for the Court.

Department Staffing:

Magistrate (1)
Assistant Magistrates (2-PT)
Court Supervisor (1)
Court Clerks (3.5)

Accomplishments for the Fiscal Year 2009/2010:

1. Secured a Fill the Gap Grant to install and maintain audio/visual abilities to see in-custody defendants. The objective was to reduce security issues with transportation and securing defendant's held in custody appearing for court appearances.
2. Secured a second Fill the Gap Grant to pay for the maintenance and DSL line for same audio/visual equipment for the FY 2010-2011.
3. Transferred expenditures for the security system, digital recording maintenance, and legal research abilities from the Magistrate's Special Revenue Fund (05) while contributing to the Court Enhancement Account's fund balance.
4. Purchased a new HVAC unit with Court Enhancement Funds, as per court operations in ordinance. Without this funding, Maintenance would not be able to complete other scheduled projects in order to replace the Court's HVAC unit.

Performance Objectives for Fiscal Year 2010/2011:

1. Work on FARE Collections Disqualified back logs in the amount of \$50,000 to improve collection amounts.
2. Utilize ACCURINT skip tracing to assist in finding current addresses to improve collection abilities.
3. Successfully complete Triennial audit review.
4. Order more defendants to pay back attorney fees, if qualified.

Significant Expenditure Changes:

*

Fiscal Notes

- * Contract Labor/Services (7120) consists of \$3,000 for the Court's annual financial audit and \$1,000 for interpreters.

Department Statistics FY 2009-2010

During the Fiscal Year 2009-2010 from July 1, 2009 through March 31, 2010, the Municipal Court processed the following:

- * Misdemeanor/FTA - 393
- * DUI Filings - 62
- * Serious Traffic - 13
- * Criminal Traffic - 435
- * Civil Traffic - 595
- * Harassment Injunction - 16
- * Order of Protection - 24

Municipal Court
Fund 01-20-30

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	211,349	253,525	249,478		236,866	227,842		#DIV/0!
6000	Salaries (Pro-Tem Judges)		10,000	10,000		10,000	10,000		#DIV/0!
6010	FICA	12,872	16,339	16,088		15,306	14,746		#DIV/0!
6011	Medicare	3,010	3,821	3,762		3,580	3,449		#DIV/0!
6012	Retirement	18,960	23,831	23,451		23,331	22,442		#DIV/0!
6013	Unemployment Insurance	312	549	549		675	675		#DIV/0!
6014	Workman's Compensation	548	448	440		472	455		#DIV/0!
6020	Health, Dental, Life & STD Insurance	18,038	29,848	29,102		28,807	28,807		#DIV/0!
	Total Salary Expenditures	\$ 265,090	\$ 338,360	\$ 332,869	\$ -	\$ 319,036	\$ 308,415	\$ -	#DIV/0!

Operational Expenditures

7010	Training	776	2,000	1,000	1,000	800	800		-100.00%
7015	Travel	2,053	2,500	2,250	2,250	2,250	1,500		-100.00%
7030	Office Supplies	3,864	4,100	4,100	4,100	4,100	4,100		-100.00%
7035	Subscriptions/Memberships	125	200	200	200	125	125		-100.00%
7036	Books/Tapes/Publications	920	1,000	1,075	1,075	1,075	1,075		-100.00%
7037	Printing	672	1,000	500	500	300	300		-100.00%
7039	Postage	0	1,282	1,282	1,282	1,282	1,282		-100.00%
7040	Computer Services/Software	0	0	0	0	0	0		#DIV/0!
7060	Electric	3,090	3,250	3,250	3,250	3,000	3,000		-100.00%
7061	Gas/Propane	455	365	365	482	482	482		-100.00%
7062	Water	868	193	591	765	765	765		-100.00%
7063	Sewer	751	607	607	695	695	695		-100.00%
7064	Waste Removal	295	205	205	216	216	216		-100.00%
7065	Telephone	0	480	183	17	183	183		-100.00%
7067	Pest Control	72	80	80	80	80	80		-100.00%
7120	Contract Labor/Services	5,957	4,500	500	17	4,000	4,000		-100.00%
7210	Credit Card Processing Fees	2,384	2,000	2,000	2,169	2,500	2,500		-100.00%
7555	Court Appointed Attorneys	32,548	28,500	22,000	22,000	22,000	22,000		-100.00%
7558	Jury Fees	187	200	200	200	200	200		-100.00%
7559	Recording System	534	0	0	0	0	0		#DIV/0!
7570	Security System	311	0	0	0	0	0		#DIV/0!
	Total Operational Expenditures	\$ 55,861	\$ 52,462	\$ 40,388	\$ 40,298	\$ 44,053	\$ 43,303	\$ -	#DIV/0!

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	1,281	1,000	500	250	500	500		-100.00%
8020	Equipment Lease	13,182	0	0	0	0	0		#DIV/0!
	Total Equipment/Capital Expenditures	\$ 14,463	\$ 1,000	\$ 500	\$ 250	\$ 500	\$ 500	\$ -	#DIV/0!

Total Expenditures

	\$ 335,414	\$ 391,823	\$ 373,757	\$ 40,548	\$ 363,589	\$ 352,218	\$ -	#DIV/0!
--	-------------------	-------------------	-------------------	------------------	-------------------	-------------------	-------------	----------------

Revenues

Municipal Court Revenues

40-30-4130	Fines/Fees & Forfeitures	168,241	246,940	246,940	176,220	201,868	201,868		-100.00%
40-30-4310	Court Appt Attorney Reimb	17,213	21,605	21,605	12,315	12,315	12,315		-100.00%
40-30-4110	Credit Card Fees Collected	0	0	0	0	0	0		#DIV/0!
	Total Departmental Revenues	\$ 185,454	\$ 268,545	\$ 268,545	\$ 188,535	\$ 214,183	\$ 214,183	\$ -	#DIV/0!

Net <Subsidy From>/Contribution To General Purpose Revenues

	\$ (149,960)	\$ (123,278)	\$ (105,212)	\$ 147,987	\$ (149,406)	\$ (138,035)	\$ -	#DIV/0!
--	---------------------	---------------------	---------------------	-------------------	---------------------	---------------------	-------------	----------------

Public Works Department

Our Mission

The Town of Camp Verde's Public Works Department's mission is to develop and maintain the Town's infrastructure of streets, storm water utilities, facilities and parks while supporting the economic growth of the Town. The Department provides effective street, facilities and parks maintenance, environmental services and project management for Town projects.

Department Duties/Description

The Public Works Department includes five divisions: Engineering, Streets, Storm Water, Facilities Maintenance and Janitorial, and Parks & Recreation Divisions. Future growth may increase the Department with the addition of a Utilities Division. The Public Works Director oversees Engineering, Storm Water, Streets, Facilities Maintenance and Janitorial, and Parks and Recreation. The Engineering Division works closely with Community Development to provide Plan and Engineering Design Review for public improvements and Town projects along with maintaining the Standards, Codes, and Ordinances to use as a guide for current and future development. It is anticipated that the design work for Finnie Flat Sidewalk Improvement Grant will be completed and ready to move to construction in 2011. This project is funded in part through an ADOT Transportation Enhancement Grant. Construction is being bid and supervised by ADOT in order to coordinate ADOT's project along HWY 260.

Department Staffing:

Public Works Director/Engineer (0.50)
Public Works Administrative Assistant (0.35)

Parks & Recreation Administrative Assistant (0.10)
Streets Inspector (0.10) - currently vacant

Accomplishments for the Fiscal Year 2009/2010:

1. Completed the Small Area Transportation Study.
2. Participated with regional technical and transportation planning organizations (NACOG and VVTPPO).
3. Applied for and received an Energy Efficiency and Conservation Block Grant (EECBG) for the retrofit of nine (9) HVAC units on the Public Works building.
4. Completion of the Environmental Study and 30 percent Design Plans for the Finnie Flat Road Sidewalk Project.
5. Public Improvement Plan Review Fees adopted by Council.

Performance Objectives for Fiscal Year 2010/2011:

1. Fill the vacant Street Inspector position shared between Public Works and Streets with a Public Works Project Manager. This position will be technical in nature and provide assistance in several divisions within the Department including Streets, Storm Water, and Engineering.
2. Complete the Energy Efficiency and Conservation Block Grant (EECBG) retrofit project.
3. Complete the design work, obtain right-of-way, and work with ADOT to obtain bids for the Finnie Flat Road Sidewalk Project.
4. Continue participation in local and regional technical and transportation planning organizations (NACOG and VVTPPO).
5. Work with Yavapai County to increase the Intergovernmental Agreement (IGA) funding for Cliffs Parkway/Finnie Flat Road Drainage Project.
6. Complete the removal of the old Marshals Office trailer and make the repairs to the Library Building.
7. Management of the Rio Verde Plaza remodel design and construction project.
8. Complete the purchase of the Industrial Drive property for a Public Works Yard or follow Council Direction for the relocation of the Public Works Yard to another location.
9. Continue to work with SRP and/or engineers to develop the Community Park water source and possible additional infrastructure.
10. Follow the direction of Council with respect to a possible Transit Study in order to determine the transit needs and the ability of Camp Verde to provide transit service.
11. Provide engineering support to Community Development.

Storm Water
Maintenance

Significant Expenditure Changes:

- * The cancellation of LTAF and LTAF II revenues by the State of Arizona has resulted in reduced operating budgets that will adversely affect the ability to maintain our infrastructure and provide XXXXXXXXXXXX.
- * Establishing a Public Works Yard will require a Capital Improvement Projects (CIP) request for any position that the Council takes on this project.

Fiscal Notes

- * Consulting Services (7100) in the amount of \$10,500 is requested to provide language and drawings for the Engineering and Construction Standards, Engineering Plan Review Fees, and the Adequate Public Improvement Ordinance. Also, to provide any engineering or other professional services that may be needed such as structural plan reviews, design work and specifications.
- * Main Street Encroachments (8712) in the amount of \$23,000 is requested to fulfill the requirements set forth in Ordinance 2002-A226 adopted by Council in 2003 which requires the Town to issue encroachment permits to fifteen (15) parcels that were effected in the Main Street Improvements Program. Portions of each parcel lay in the Town's right-of-way (ROW). Surveys of each parcel and recording fees will be incurred.
- * Engineering Plan Review Fees (4140). The preparation of the Engineering Plan Review Fees includes researching other communities' plan review fees throughout the State. The Public Works Department has compiled all of the information and is currently reviewing the fees and adjusting them to be appropriate for Camp Verde. The other consideration prior to seeking Council approval for the fees is the ongoing preparation of the Engineering Construction Standards and an Adequate Public Improvements Ordinance. Because of the inter-relationship between these three documents (which all require Council approval and adoption), the Public Works Department plans to submit all three together for approval assuring that they work in concert with each other. The Public Works Department is scheduling to have all three documents ready for Council review by April 2010.

Public Works/Engineer
Fund 01-20-40

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	62,814	82,607	82,607		62,744	59,607		#DIV/0!
6010	FICA	3,895	5,122	5,122		3,890	3,696		#DIV/0!
6011	Medicare	911	1,198	1,198		910	864		#DIV/0!
6012	Retirement	5,936	7,765	7,765		6,180	5,871		#DIV/0!
6013	Unemployment Insurance	67	1,009	1,009		79	79		#DIV/0!
6014	Workman's Compensation	1,556	1,153	1,153		873	830		#DIV/0!
6020	Health, Dental, Life & STD Insurance	4,235	7,910	7,910		6,722	6,722		#DIV/0!
	Total Salary Expenditures	79,414	106,764	106,764	-	81,399	77,669	-	#DIV/0!
Operational Expenditures									
7010	Training	0	500	500	25	500	500		-100.00%
7015	Travel	37	500	500	15	500	500		-100.00%
7030	Office Supplies	546	700	700	700	700	700		-100.00%
7035	Subscriptions/Memberships	89	400	400	350	400	400		-100.00%
7036	Books/Tapes/Publications	274	250	250	150	250	250		-100.00%
7037	Printing	100	200	200	150	200	200		-100.00%
7040	Computer Services/Software	650	1,000	1,000	0	1,000	1,000		#DIV/0!
7060	Electric	1,150	1,206	1,206	850	1,000	1,000		-100.00%
7061	Gas/Propane	75	200	200	300	300	300		-100.00%
7062	Water	319	250	250	350	350	350		-100.00%
7063	Sewer	135	140	140	140	140	140		-100.00%
7064	Waste Removal	78	90	90	85	90	90		-100.00%
7065	Telephone	0	480	80	0	80	80		#DIV/0!
7066	Cell Phone	0	0	0	0	0	0		#DIV/0!
7067	Pest Control	13	21	21	20	20	20		-100.00%
7100	Consulting Services	3,859	20,000	10,780	6,250	10,500	10,500		-100.00%
7110	Legal Services	682	2,500	2,000	750	2,000	2,000		-100.00%
7590	County Flood Control Items	54,619	0	0	0	0	0	0	#DIV/0!
	Total Operational Expenditures	62,627	28,437	18,317	10,135	18,030	18,030	-	#DIV/0!
Equipment/Capital Expenditures									
8000	Office Equipment/Furniture	108	250	250	0	250	250		#DIV/0!
8010	Computer Equipment	500	1,500	1,000	600	1,000	1,000		-100.00%
8712	Main Street Surveys & Encroachment Easements	0	25,000	25,000	0	23,000	23,000		#DIV/0!
	Total Equipment/Capital Expenditures	608	26,750	26,250	600	24,250	24,250	-	#DIV/0!
Total Expenditures		142,649	161,951	151,331	10,735	123,679	119,949	-	#DIV/0!
Revenues									
Public Works/Engineer Revenues									
40-40-4140	Engineer Plan Review Fees	852	0	0	0	0	0		#DIV/0!
40-40-4320	County Flood Control Items Reimbursements	54,615	0	0	0	0	0		#DIV/0!
	Total Departmental Revenues	55,466	-	-	-	-	-	-	#DIV/0!
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ (87,182)	\$ (161,951)	\$ (151,331)	\$ (10,735)	\$ (123,679)	\$ (119,949)	\$ -	#DIV/0!

Storm Water Management

Our Mission

The mission of the Storm Water Management Division is to provide environmental protection, minimize the impacts to public and private property due to flooding and to promote public health and safety through the implementation of storm water regulations, policies and engineering.

Department Duties/Description

The Storm Water Management Division is a division of the Public Works Department. It is the responsibility of Storm Water Management to ensure that the public and private facilities within the Town's corporate boundary are compliant with all applicable floodplain and stormwater regulations, policies and design criteria. Storm Water Management works closely with Yavapai County Flood Control District to establish and maintain consistent policies and criteria that ensures the uniform construction of all drainage infrastructure within the Town of Camp Verde.

Department Staffing:

Public Works Director/Engineer (0.10)	Medium Equipment Operator 2 (0.04)
Streets Inspector (0.10) - currently vacant	Heavy Equipment Operator (vacant)
Streets Foreman (0.04)	Parks & Recreation Administrative Assistant (0.10)
Medium Equipment Operator 1 (0.04)	

Accomplishments for the Fiscal Year 2009/2010:

1. Completed the design work for the Cliffs Parkway/Finnie Flats Road Drainage Project.
2. Maintenance of, including some upgrades to, drainage basins and storm water structures in the Town's right-of-ways.
3. Attendance of Northern Arizona Stormwater Pollution Alliance meetings in order to represent Camp Verde in matters of permitting and changes to ADEQ regulations.
4. Submitted the annual MS4 report to ADEQ and completed required street sweeping.
5. Continued support of the Stewards of Public Lands in clean-up events.

Performance Objectives for Fiscal Year 2010/2011:

1. Hire a Project Manager for Public Works. This new position will spend some time in Storm Water to further develop this division.
2. Work with Yavapai County Flood Control to obtain necessary additional funding to complete the Cliffs Drainage Project.
3. Work with Yavapai County Flood Control and FEMA to develop and establish flood plain records for new and existing structures.
4. Complete several minor drainage projects in critical neighborhood areas in Camp Verde.
5. Develop a master list of all Town owned storm water structures.

Significant Expenditure Changes:

*

Fiscal Notes

- * The Town is requesting from Yavapai County to rollover \$314,529.53 for the construction of the Cliffs Parkway/Finnie Flat Road Drainage work. The Town will also request additional funds from Yavapai County so that the entire drainage project may be completed.
- * The Public Works Department requires that a crucial staffing position be filled. The person hired will fill important gaps in the Streets and Storm Water Divisions. While the new hire will initially and primarily be responsible for critical organization and technical work in the Streets Division, the position will also be devoting a portion of their time to the Storm Water Division and Engineering.
- * In 1972, the Federal Clean Water Act was passed. As stewards of approximately 18.5 miles of the Verde River (listed as an impaired waterway) we can expect growing scrutiny from Federal and State agencies. Current staff has been cut so that there is only time for the most basic duties to maintain minimal responsibilities. There is not the time, the staff, nor the expertise to develop a functioning Storm Water Management Plan as mandated under the Clean Water Act. Street Crew time is required to maintain tasks specific to Storm Water construction and management. General Funds are critical to provide and cover these needs. The very minimal staff time is included in salary expenditures.
- * Consulting Services (7100) in the amount of \$1,440 is requested to provide engineering, hydrologic and other professional consulting services necessary to correct the Storm Water problems and maintain the infrastructure to meet regulatory requirements as well as the annual ADEQ report.
- * Yavapai County Flood Control (7590 and 4320) are comprised of monies provided by Yavapai County for the first portion of the Cliffs Parkway Drainage Channel. This amount does not contain sufficient funds to fully mitigate the storm water/drainage flows in the Cliffs Subdivision, Outpost Mall, and Town Homes. Staff will be working with Yavapai County to increase the funding to complete the design. Funds from the grant may not be used to support departmental needs. All reimbursements must be for actual scoping, design, and construction of the channel.

Storm Water Management
Fund 01-20-41

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	25,262	25,262		20,724	19,688		#DIV/0!
6010	FICA	0	1,566	1,566		1,285	1,221		#DIV/0!
6011	Medicare	0	366	366		301	285		#DIV/0!
6012	Retirement	0	2,375	2,375		2,041	1,939		#DIV/0!
6013	Unemployment Insurance	0	38	38		32	32		#DIV/0!
6014	Workman's Compensation	0	671	671		673	640		#DIV/0!
6020	Health, Dental, Life & STD Insurance	0	3,343	3,343		2,689	2,689		#DIV/0!
	Total Salary Expenditures	-	33,621	33,621	-	27,745	26,493	-	#DIV/0!
Operational Expenditures									
7010	Training	0	200	200	0	200	200		#DIV/0!
7015	Travel	0	50	50	0	0	0		#DIV/0!
7030	Office Supplies	0	50	50	46	50	50		-100.00%
7035	Subscriptions/Memberships	0	100	100	0	100	100		#DIV/0!
7036	Books/Tapes/Publications	0	100	100	0	100	100		#DIV/0!
7037	Printing	0	200	200	0	150	150		#DIV/0!
7040	Computer Services/Software	0	0	0	0	0	0		#DIV/0!
7100	Consulting Services	0	1,500	1,500	0	1,400	1,400		#DIV/0!
7110	Legal Services	0	500	500	0	500	500		#DIV/0!
7590	Yavapai County Flood Control Items	0	373,874	373,874	46,380	314,530	314,530		-100.00%
	Total Operational Expenditures	-	376,574	376,574	46,426	317,030	317,030	-	#DIV/0!
Equipment/Capital Expenditures									
8000	Office Equipment/Furniture	0	0	0	0	0	0		#DIV/0!
8010	Computer Equipment	0	0	0	0	0	0		#DIV/0!
	Total Equipment/Capital Expenditures	-	-	-	-	-	-	-	#DIV/0!
Total Expenditures		-	410,195	410,195	46,426	344,775	343,523	-	#DIV/0!
Revenues									
Storm Water Management Revenues									
40-41-4320	Yavapai County Flood Control - IGA	0	373,874	373,874	46,380	314,530	314,530		-100.00%
	Total Departmental Revenues	-	373,874	373,874	46,380	314,530	314,530	-	-100.00%
Net <Subsidy From>/Contribution To General Purpose Revenues		-	(36,321)	(36,321)	(46)	(30,245)	(28,993)	-	#DIV/0!

Community Development

Our Mission

The Town of Camp Verde's Community Development Department strives to manage growth through planning, zoning and building services while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents while protecting our heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Department Duties/Description

The Community Development Department oversees and prepares department procedures for the development process within the Town of Camp Verde. This division of the Department performs the management activities and is the direct contact to the Town Council and Town Manager. This division provides for and facilitates the activities and functions of Planning & Zoning Commission and the Board of Adjustments for the public hearing process to include the following:

- * Scheduling of Public Hearings once the applicant has made a complete submittal and received all staff approvals to be heard.
- * Posting of all Public Hearings and sending out the 300 foot contact letters as required by State Law.
- * Preparing all staff reports to the Council, Commission, and the Board of Adjustments.

Department Staffing:

Community Development Director (vacant)
Senior Planner/Acting Community Development Director (0.40)
Assistant Planner/Administrative Assistant (0.10)

Accomplishments for the Fiscal Year 2009/2010:

1. Participated in Management Team review of the following:
 - * Prepared a comprehensive code issue matrix for the re-write consultants and participated in all ZORC-ZTAC and neighborhood meetings to provide technical input.
 - * Developed innovative methods to reduce the Department's budgets to meet the fiscal year 2009-2010 budget shortfalls.
 - * State Historic Preservation Office charrette program.
 - * Participated with the Public Works Department in revising and simplifying the Design Review process.
 - * Educate the public via public service announcements on air quality for fireplaces and woodstoves.
 - * Continued education for Boards and Commissions on aspects of their responsibility.
2. As a part of developing innovative strategies to reduce the Department's budget, we have implemented basic cross training of Department employees. This covers certain aspects of each individual employee's responsibilities to insure good customer service during absences.
3. Intergovernmental Agreement with Yavapai County Building Department for Building Official services.
4. Meetings Attended (includes meetings with the public and other departments):
 - * Acting Community Development Director - 92
 - * Assistant Planner/Administrative Assistant - 53
5. Customer Service (includes the Planning & Zoning Department only):
 - * Phone calls taken - 3,498
 - * Customers assisted at the counter - 541
6. Acting Community Development Director also participated in the Zellner-California Hotwood mediation and the Montezuma Heights Airpark Use Permit conflict with violations.

Performance Objectives for Fiscal Year 2010/2011:

1. Management of Building Department, Current Planning, Long Range Planning, and Code Enforcement Divisions.
2. Continued participation in the ZORC and ZTAC code re-write.
3. Continued participation in the Development Review Team with Public Works.
4. Continue to provide educational presentations for the Planning & Zoning Commission, the Board of Adjustment and Appeals, with Mayor and Council participating. These presentations to the Boards and Commissions will cover responsibilities under the Planning & Zoning Ordinance.

Significant Expenditure Changes:

- * If a Community Development Director is appointed during the fiscal year, an increase in salary related expenditures is probable. No amounts are budgeted at this time for a Community Development Director.

Fiscal Notes

- * All utility expenditures for the following departments are included in the Community Development Department:

Community Development	Long Range Planning
Building Department	Code Enforcement
Current Planning	

Community Development
Fund 01-20-50

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	179,934	18,361	17,048		24,933	23,686		#DIV/0!
	6010	FICA	10,842	1,138	1,057		1,546	1,469		#DIV/0!
	6011	Medicare	2,535	266	247		362	343		#DIV/0!
	6012	Retirement	17,003	1,726	1,603		2,456	2,333		#DIV/0!
	6013	Unemployment Insurance	214	82	68		38	38		#DIV/0!
	6014	Workman's Compensation	1,832	66	63		293	279		#DIV/0!
	6020	Health, Dental, Life & STD Insurance	20,587	7,163	6,493		3,201	3,201		#DIV/0!
		Total Salary Expenditures	\$ 232,948	\$ 28,802	\$ 26,578	\$ -	\$ 32,828	\$ 31,348	\$ -	#DIV/0!

Operational Expenditures

7010	Training	350	200	0	0	500	500		#DIV/0!
7015	Travel	306	200	0	0	200	200		#DIV/0!
7030	Office Supplies	3,854	525	249	166	300	300		-100.00%
7035	Subscriptions/Memberships	732	657	657	677	400	400		-100.00%
7036	Books/Tapes/Publications	292	25	0	0	0	0		#DIV/0!
7037	Printing	184	25	0	15	50	50		-100.00%
7038	Advertising	891	100	100	0	100	100		#DIV/0!
7039	Postage	78	1,051	1,051	0	400	400		#DIV/0!
7040	Computer Services/Software	422	500	250	46	400	400		-100.00%
7050	Auto Repair/Maintenance	1,306	1,000	300	48	400	400		-100.00%
7055	Fuel/Oil/Lube	614	850	480	252	400	400		-100.00%
7060	Electric	1,407	1,399	1,399	1,836	1,835	1,835		-100.00%
7061	Gas/Propane	202	265	265	357	360	360		-100.00%
7062	Water	430	129	129	458	460	460		-100.00%
7063	Sewer	325	79	79	530	530	530		-100.00%
7064	Waste Removal	131	183	183	146	150	150		-100.00%
7066	Cell Phone	344	1	1	0	130	130		#DIV/0!
7067	Pest Control	32	50	50	43	50	50		-100.00%
7100	Consulting Services	2,098	0	0	0	0	0		#DIV/0!
7110	Legal Services	68,780	4,000	4,000	760	1,000	1,000		-100.00%
7300	Commission Expense	619	0	0	0	0	0		#DIV/0!
7512	Safety Equipment	11	50	50	44	75	75		-100.00%
7560	Maps/Cartography	82	25	0	0	50	50		#DIV/0!
7561	General Plan	0	250	0	0	0	0		#DIV/0!
7581	Recording Fees	38	0	0	0	0	0		#DIV/0!
	Total Operational Expenditures	\$ 83,529	\$ 11,564	\$ 9,243	\$ 5,378	\$ 7,790	\$ 7,790	\$ -	#DIV/0!

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	38	100	100		100	100		#DIV/0!
8010	Computer Equipment	0	1,000	500		500	500		#DIV/0!
8020	Equipment Lease	1,863	142	142		800	800		#DIV/0!
	Total Equipment/Capital Expenditures	\$ 1,901	\$ 1,242	\$ 742	\$ -	\$ 1,400	\$ 1,400	\$ -	#DIV/0!

Total Expenditures

\$ 318,377	\$ 41,608	\$ 36,563	\$ 5,378	\$ 42,018	\$ 40,538	\$ -	#DIV/0!
-------------------	------------------	------------------	-----------------	------------------	------------------	-------------	----------------

Revenues

Community Development Revenues

40-50-4100	Copies	285	0	0		150	150		#DIV/0!
40-50-4141	Permit Fees	13,100	0	0		0	0		#DIV/0!
40-50-4142	Zoning Fines	5,552	0	0		0	0		#DIV/0!
40-50-4144	Recording Fees	34	0	0		0	0		#DIV/0!
	Total Departmental Revenues	\$ 18,971	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ -	#DIV/0!

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (299,406)	\$ (41,608)	\$ (36,563)	\$ (5,378)	\$ (41,868)	\$ (40,388)	\$ -	#DIV/0!
---------------------	--------------------	--------------------	-------------------	--------------------	--------------------	-------------	----------------

Building Department

Our Mission

The Town of Camp Verde's Building Department's mission is to provide the public with excellent customer service through our professionalism, dedication, and commitment to excellence. We are committed to providing our customers the most successful permitting experience possible before, during and after construction with expedient permit processing and inspection services.

Department Duties/Description

The Building Department is responsible for enforcing all building codes and other applicable codes adopted by the Town of Camp Verde and to establish the minimum requirement to safeguard the public health, safety and general welfare through means of egress facilities, strength, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergency responders during emergency operations. Duties include:

- * Review, document, record and maintain the records of all permit submittals, inspection records and historical information.
- * Provide plan review to ensure that the plans submitted are designed to meet the requirements of the adopted building codes.
- * Provide inspections during each phase of construction, checking for structural strength, adequate sanitation and water, ventilation, stability, egress/ingress and safety from fire and other hazards.
- * Provide monthly building information to the Department of Commerce, ASU Realty Studies Division and the Building Statistics Department.
- * Research permit history for Realtors, lending companies and prospective property owners.
- * Verify all contractors are licensed through the Arizona Registrar of Contractors (ROC) and that their license covers the scope of work to be performed.
- * Provide information for the Office of Manufactured Housing yearly audit.
- * Correspond with several departments and governmental agencies to obtain approvals of submitted documents for construction.

Department Staffing:

Community Development Director (vacant)
Senior Planner/Acting Community Development Director (0.10)
Chief Building Official (Contracted Service)
Building Inspector (0.70)
Administrative Assistant (0.97)

Accomplishments for the Fiscal Year 2009/2010:

1. Prepared documents/attended Council meetings for adoption of the 2006 International Codes, Technical Amendments and Administrative Building Code - August 2009.
2. Prepared documents/attended Council meeting for adoption of amended Building Fees - January 2010.
3. Training - CPR/AED Certification
4. Training - Fire Extinguisher Certification
5. Arizona Building Official Spring Institute Continuing Education Classes: Understanding Soils, Fire Stop Plan Review/Inspection, Solar and Wind Electrical Systems, Green Building Standard, Managing During Recession/Adaptive Reuse and Electrical Special Occupancies - April 2010.
6. Arizona Building Official Grand Canyon Chapter Secretary - Robert Foreman
7. Continued efforts to improve (daily, weekly, monthly, annual) reporting practices.
8. Continued monthly and quarterly reporting and collection/disbursement of Camp Verde Fire District Review Fees.
9. Continued efforts in updating permit information and procedures.
10. The following certifications were acquired by Building Inspector Robert Foreman: Building Code Official (2 certifications); Commercial Plumbing Inspector; Commercial Mechanical Inspector and Commercial Electrical Inspector.
11. Participation in Planning and Zoning Ordinance Re-Write.
12. Prepared 2010-2011 Building Budget for Adoption - Becky Oium.
13. Attended several Council/Staff meetings throughout the year regarding building issues/items on the agenda.

Performance Objectives for Fiscal Year 2010/2011:

1. Robert Foreman - Fire Inspector I and Fire Inspector II Certifications.
2. Becky Oium - Plans Examiner Certification
3. Continue Intergovernmental Agreement with Yavapai County for Building Department Services.
4. Continue Intergovernmental Agreement with Camp Verde Fire District for Fire Services.

Significant Expenditure Changes:

- * Permit Fees (01-40-51-4141) and Building Permits (01-40-51-4143) are being combined in order to simplify the budget and reporting processes.

Fiscal Notes

- * Consulting Services (7100) in the amount of \$10,000 is requested to continue the IGA with Yavapai County to provide Building Official services to the Town of Camp Verde in lieu of hiring a full time Chief Building Official.

Department Statistics 2009/2010 (as of March 2010):

- * Permits - 313
- * Inspections - 946
- * Plan Reviews - 147
- * Phone Calls - 3,096
- * Customers - 1,560

Building Department
Fund 01-20-51

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	69,189	60,661	53,664	66,321	65,177	61,918		-100.00%
	6010	FICA	4,268	3,761	3,327	4,095	4,041	3,839		-100.00%
	6011	Medicare	998	880	779	958	945	898		-100.00%
	6012	Retirement	6,503	5,702	5,044	6,234	6,420	6,099		-100.00%
	6013	Unemployment Insurance	122	110	103	103	134	134		-100.00%
	6014	Workman's Compensation	839	304	289	308	488	464		-100.00%
	6020	Health, Dental, Life & STD Insurance	11,219	9,551	8,954	9,946	11,331	11,331		-100.00%
		Total Salary Expenditures	\$ 93,138	\$ 80,969	\$ 72,160	\$ 87,965	\$ 88,535	\$ 84,682	\$ -	-700.00%

Operating Expenditures

7010	Training	250	1,000	1,000	1,000	150	350			-100.00%
7015	Travel	8	100	100	100	50	100			-100.00%
7030	Office Supplies	1,946	2,000	1,650	1,650	1,500	1,500			-100.00%
7035	Subscriptions/Memberships	99	250	250	250	250	250			-100.00%
7036	Books/Tapes/Publications	100	250	1,559	883	250	250			-100.00%
7037	Printing	362	350	350	336	525	525			-100.00%
7038	Advertising	150	50	50	52	50	50			-100.00%
7039	Postage	99	100	100	100	100	100			-100.00%
7040	Computer Services/Software	0	500	500	0	500	0			#DIV/0!
7050	Auto Repair/Maintenance	978	1,000	1,000	1,000	1,000	1,000			-100.00%
7055	Fuel/Oil/Lube	1,088	2,400	1,900	1,200	1,500	1,500			-100.00%
7060	Electric	1,488	1,516	1,516	1,400	1,650	1,650			-100.00%
7061	Gas/Propane	219	287	287	270	325	325			-100.00%
7062	Water	333	140	140	295	350	350			-100.00%
7063	Sewer	352	500	400	385	470	470			-100.00%
7064	Waste Removal	142	198	113	105	126	126			-100.00%
7066	Cell Phone	485	600	300	251	300	300			-100.00%
7067	Pest Control	35	55	55	32	40	40			-100.00%
7100	Consulting Services	17,725	10,000	9,750	6,650	10,000	10,000			-100.00%
7110	Legal Services	500	2,500	2,500	870	250	250			-100.00%
7210	Credit Card Processing Fees	1,202	1,250	1,000	715	1,000	1,000			-100.00%
7512	Safety Equipment	0	50	38	44	50	50			-100.00%
	Total Operating Expenditures	\$ 27,560	\$ 25,096	\$ 24,558	\$ 17,588	\$ 20,436	\$ 20,186	\$ -	#DIV/0!	

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	38	100	0	0	100	100			#DIV/0!
8010	Computer Equipment	0	500	500	0	500	500			#DIV/0!
8020	Equipment Lease	1,863	1,500	1,500	1,150	1,500	1,500			-100.00%
	Total Equipment/Capital Expenditures	\$ 1,901	\$ 2,100	\$ 2,000	\$ 1,150	\$ 2,100	\$ 2,100	\$ -	#DIV/0!	

Total Expenditures

\$ 122,600	\$ 108,165	\$ 98,718	\$ 106,703	\$ 111,071	\$ 106,968	\$ -	#DIV/0!
-------------------	-------------------	------------------	-------------------	-------------------	-------------------	-------------	----------------

Revenues

Building Department Revenues

40-51-4110	Credit Card Fees Collected	0	0	0	0	0	0			#DIV/0!
40-51-4140	Plan Review Fees	58,340	39,500	39,500	36,000	32,400	32,400			-100.00%
40-51-4141	Permit Fees	22,675	14,175	14,175	12,500	0	0			-100.00%
40-51-4143	Building Permits	120,391	72,900	72,900	56,925	62,500	62,500			-100.00%
	Total Departmental Revenues	\$ 201,407	\$ 126,575	\$ 126,575	\$ 105,425	\$ 94,900	\$ 94,900	\$ -	#DIV/0!	

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ 78,807	\$ 18,410	\$ 27,857	\$ (1,278)	\$ (16,171)	\$ (12,068)	\$ -	#DIV/0!
------------------	------------------	------------------	-------------------	--------------------	--------------------	-------------	----------------

Current Planning

Our Mission

The Town of Camp Verde's Community Development Department strives to manage growth through planning, zoning and building services while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents while protecting our heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Department Duties/Description

The Current Planning division of the Community Development Department reviews and processes all new development proposals and applications, provides support to the Planning and Zoning Commission and the Design Review Board.

Department Staffing:

Community Development Director (vacant)
Senior Planner/Acting Community Development Director (0.20)
Assistant Planner/Administrative Assistant (0.85)

Accomplishments for the Fiscal Year 2009/2010:

1. Staff has processed the following applications:
 - * Zoning Map Change
 - * Use Permits
 - * Minor Land Division
 - * Design Reviews
 - * Code Amendment (Section 118 Signs)
2. Board meetings facilitated by Staff:
 - * Design Review Board
 - * Planning and Zoning Commission
 - * Council Hears Planning and Zoning
3. Meetings attended:
 - * Director
 - * Senior Planner
 - * Assistant Planner/Administrative Assistant
4. Training
 - *

Performance Objectives for Fiscal Year 2010/2011:

- 1.

Significant Expenditure Changes:

- *
- *

Fiscal Notes

- * Workman's Compensation calculations include 3.5 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include 50% of the Planning & Zoning Commission members.

Current Planning
Fund 01-20-52

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	77,370	56,380		39,151	37,193		#DIV/0!
6010	FICA	0	4,797	3,496		2,427	2,306		#DIV/0!
6011	Medicare	0	1,122	818		568	539		#DIV/0!
6012	Retirement	0	7,273	5,300		3,856	3,664		#DIV/0!
6013	Unemployment Insurance	0	113	92		79	79		#DIV/0!
6014	Workman's Compensation	0	739	693		248	237		#DIV/0!
6020	Health, Dental, Life & STD Insurance	0	9,850	8,059		6,722	6,722		#DIV/0!
	Total Salary Expenditures	\$ -	\$ 101,264	\$ 74,838	\$ -	\$ 53,051	\$ 50,740	\$ -	#DIV/0!
Operational Expenditures									
7010	Training	0	200	0	0	0	0		#DIV/0!
7015	Travel	0	200	17	18	0	0		-100.00%
7030	Office Supplies	0	2,100	1,554	884	1,000	1,000		-100.00%
7035	Subscriptions/Memberships	0	0	0	0	0	0		#DIV/0!
7036	Books/Tapes/Publications	0	100	38	38	0	0		-100.00%
7037	Printing	0	600	600	0	100	100		#DIV/0!
7038	Advertising	0	200	200	778	1,000	1,000		-100.00%
7039	Postage	0	200	200	85	150	150		-100.00%
7040	Computer Services/Software	0	1,350	650	0	500	0		#DIV/0!
7100	Consulting Services	0	0	0	0	0	0		#DIV/0!
7110	Legal Services	0	2,650	2,650	5,741	5,000	5,000		-100.00%
7300	Commission Expense	0	700	350	0	0	0		#DIV/0!
7560	Maps/Cartography	0	150	25	0	25	25		#DIV/0!
7581	Recording Fees	0	50	0	0	0	0		#DIV/0!
	Total Operational Expenditures	\$ -	\$ 8,500	\$ 6,284	\$ 7,544	\$ 7,775	\$ 7,275	\$ -	#DIV/0!
Equipment/Capital Expenditures									
8000	Office Equipment/Furniture	0	0	0	0	0	0		#DIV/0!
8010	Computer Equipment	0	0	0	0	0	500		#DIV/0!
8020	Equipment Lease	0	1,302	1,302	1,774	1,640	1,640		-100.00%
	Total Equipment/Capital Expenditures	\$ -	\$ 1,302	\$ 1,302	\$ 1,774	\$ 1,640	\$ 2,140	\$ -	#DIV/0!
	Total Expenditures	\$ -	\$ 111,066	\$ 82,424	\$ 9,318	\$ 62,466	\$ 60,155	\$ -	#DIV/0!
Revenues									
Current Planning Revenues									
40-52-4141	Permit Fees	0	5,000	5,000	1,502	9,000	9,000		-100.00%
40-52-4100	Copies	0	0	0	0	0	0		#DIV/0!
40-52-4144	Recording Fees	0	50	50	0	0	0		#DIV/0!
	Total Departmental Revenues	\$ -	\$ 5,050	\$ 5,050	\$ 1,502	\$ 9,000	\$ 9,000	\$ -	#DIV/0!
	Net <Subsidy From>/Contribution To General Purpose Revenues	\$ -	\$ (106,016)	\$ (77,374)	\$ (7,816)	\$ (53,466)	\$ (51,155)	\$ -	#DIV/0!

Long Range Planning

Our Mission

The Town of Camp Verde's Community Development Department strives to manage growth through planning, zoning and building services while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents while protecting our heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Department Duties/Description

The Long Range Planning division of the Community Development Department coordinates, manages and updates the General Plan, Planning and Zoning Ordinances, and other related specific plans. This division also participates in regional planning activities with other agencies such as Yavapai County, ADOT, US Forest Service, local municipalities, and other State agencies.

Department Staffing:

Community Development Director (vacant)
Senior Planner/Acting Community Development Director (0.20)
Assistant Planner/Administrative Assistant (0.05)
Special Projects Director (0.95)
Special Projects Coordinator (0.15)

Accomplishments for the Fiscal Year 2009/2010:

1. Initiated comprehensive Planning & Zoning Ordinance Re-Write.
2. Meetings attended:
 - Acting Community Development Director: three (3) Neighborhood meetings, two (2) Zoning Ordinance Technical Advisory Committee meetings.
 - Special Projects Administrator: three (3) Neighborhood meetings, two (2) Zoning Ordinance Technical Advisory Committee meetings.
 - Assistant Planner/Administrative Assistant: three (3) Neighborhood meetings, two (2) Zoning Ordinance Technical Advisory Committee meetings.
 - Special Projects Coordinator: three (3) Neighborhood meetings, two (2) Zoning Ordinance Technical Advisory Committee meetings.

Performance Objectives for Fiscal Year 2010/2011:

1. Draft Planning & Zoning Ordinance completed by August 2010.
2. Take Draft Planning & Zoning Ordinance to public, Planning & Zoning Commission, and Council with input from ZORC and ZTAC.

Significant Expenditure Changes:

- * Consulting Services (7100) decrease due to Planning & Zoning Ordinance Re-Write project scheduled completion.
- * Legal Services (7110) increase due to legal review of Draft Planning & Zoning Ordinance.

Fiscal Notes

- * Workman's Compensation calculations include 3.5 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include 50% of the Planning & Zoning Commission members.
- * Consulting Services (7100) is to fund the remaining contract with Dava & Associates for the code revision project.

Long Range Planning
Fund 01-20-53

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	93,340	79,347		71,445	67,873		#DIV/0!
6010	FICA	0	5,787	4,919		4,430	4,208		#DIV/0!
6011	Medicare	0	1,353	1,150		1,036	984		#DIV/0!
6012	Retirement	0	8,774	7,459		7,037	6,685		#DIV/0!
6013	Unemployment Insurance	0	120	106		102	102		#DIV/0!
6014	Workman's Compensation	0	403	372		327	313		#DIV/0!
6020	Health, Dental, Life & STD Insurance	0	10,447	9,253		8,642	8,642		#DIV/0!
	Total Salary Expenditures	\$ -	\$ 120,224	\$ 102,607	\$ -	\$ 93,019	\$ 88,807	\$ -	#DIV/0!
Operational Expenditures									
7010	Training	0	800	800	590	500	500		-100.00%
7015	Travel	0	50	50	0	50	50		#DIV/0!
7030	Office Supplies	0	175	175	225	200	200		-100.00%
7035	Subscriptions/Memberships	0	0	0	0	350	350		#DIV/0!
7036	Books/Tapes/Publications	0	300	300	0	0	0		#DIV/0!
7037	Printing	0	25	25	0	0	0		#DIV/0!
7038	Advertising	0	250	250	250	600	600		-100.00%
7039	Postage	0	100	100	0	100	100		#DIV/0!
7040	Computer Services/Software	0	925	925	767	720	720		-100.00%
7100	Consulting Services	0	0	120,000	120,000	50,000	50,000		-100.00%
7110	Legal Services	0	2,400	2,400	481	5,000	5,000		-100.00%
7560	Maps/Cartography	0	125	125	0	0	0		#DIV/0!
7561	General Plan	0	500	500	0	500	500		#DIV/0!
	Total Operational Expenditures	\$ -	\$ 5,650	\$ 125,650	\$ 122,313	\$ 58,020	\$ 58,020	\$ -	#DIV/0!
Equipment/Capital Expenditures									
8000	Office Equipment/Furniture	0	25	25	0	0	0		#DIV/0!
8010	Computer Equipment	0	500	500	0	0	0		#DIV/0!
8020	Equipment Lease	0	722	722	0	0	0		#DIV/0!
	Total Equipment/Capital Expenditures	\$ -	\$ 1,247	\$ 1,247	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Total Expenditures	\$ -	\$ 127,121	\$ 229,504	\$ 122,313	\$ 151,039	\$ 146,827	\$ -	#DIV/0!
Revenues									
Long Range Planning Revenues									
	Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Net <Subsidy From>/Contribution To General Purpose Revenues	\$ -	\$ (127,121)	\$ (229,504)	\$ (122,313)	\$ (151,039)	\$ (146,827)	\$ -	#DIV/0!

Code Enforcement

Our Mission

The Town of Camp Verde's Community Development Department strives to manage growth through planning, zoning, and building services while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents while protecting our heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Department Duties/Description

The Code Enforcement Division investigates and seeks compliance of Land Development Code violations; reviews Business and Liquor License applications, along with Special Event Permits; Zoning Clearances are conducted for all building permits both residential and commercial; research and document the Town's defense for any court challenges and provides expert testimony concerning zoning violations; and support of the Board of Adjustments.

Department Staffing:

Community Development Director (vacant)
Senior Planner/Acting Community Development Director (0.10)
Building Inspector/Acting Code Enforcement Officer (0.30)
Building Administrative Assistant (0.03)

Accomplishments for the Fiscal Year 2009/2010:

1. Conducted 196 site visits (14 Business License site visits).
2. Processed 72 complaints.
3. Issued 9 citations.
4. Testified at 9 hearings.
5. Completed 118 Zoning Clearances.
6. Reviewed 178 Business Licenses.
7. Sent out 18 Notices of Violations.
8. Closed 70 cases.
9. Meetings Attended: 269
Attended one (1) Board of Adjustment and Appeals meeting
Acting Community Development Director - 9
Assistant Planner/Administrative Assistant - 9

Performance Objectives for Fiscal Year 2010/2011:

1. Continue to provide Code Enforcement based on submitted complaints by the citizens.
2. Participation in the Code Re-Write.

Significant Expenditure Changes:

*

Fiscal Notes

- * Workman's Compensation calculations include 7 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include the Board of Adjustment members.

Code Enforcement
Fund 01-20-54

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	0	44,420	30,427		17,247	16,384		#DIV/0!
	6010	FICA	0	2,754	1,886		1,069	1,016		#DIV/0!
	6011	Medicare	0	644	441		250	238		#DIV/0!
	6012	Retirement	0	4,175	2,860		1,699	1,614		#DIV/0!
	6013	Unemployment Insurance	0	65	51		33	33		#DIV/0!
	6014	Workman's Compensation	0	372	341		287	290		#DIV/0!
	6020	Health, Dental, Life & STD Insurance	0	5,671	4,477		2,753	2,753		#DIV/0!
		Total Salary Expenditures	\$ -	\$ 58,101	\$ 40,484	\$ -	\$ 23,337	\$ 22,327	\$ -	#DIV/0!
Operational Expenditures										
	7010	Training	0	100	0	0	0	0		#DIV/0!
	7015	Travel	0	50	0	0	0	0		#DIV/0!
	7030	Office Supplies	0	700	150	0	200	200		#DIV/0!
	7035	Subscriptions/Memberships	0	243	0	0	0	0		#DIV/0!
	7036	Books/Tapes/Publications	0	25	0	0	0	0		#DIV/0!
	7037	Printing	0	25	0	0	0	0		#DIV/0!
	7038	Advertising	0	50	50	0	50	50		#DIV/0!
	7039	Postage	0	600	600	400	500	500		-100.00%
	7040	Computer Services/Software	0	50	25	0	0	0		#DIV/0!
	7050	Auto Repair/Maintenance	0	500	300	301	400	400		-100.00%
	7055	Fuel/Oil/Lube	0	700	258	234	375	375		-100.00%
	7066	Cell Phone	0	600	241	120	200	200		-100.00%
	7100	Consulting Services	0	0	0	0	0	0		#DIV/0!
	7110	Legal Services	0	4,000	4,000	37	100	100		-100.00%
	7300	Commission Expense	0	300	0	0	0	0		#DIV/0!
		Total Operational Expenditures	\$ -	\$ 7,943	\$ 5,624	\$ 1,092	\$ 1,825	\$ 1,825	\$ -	#DIV/0!
Equipment/Capital Expenditures										
	8000	Office Equipment/Furniture	0	25	0	0	0	0		#DIV/0!
	8010	Computer Equipment	0	500	500	0	500	500		#DIV/0!
	8020	Equipment Lease	0	259	259	0	400	400		#DIV/0!
		Total Equipment/Capital Expenditures	\$ -	\$ 784	\$ 759	\$ -	\$ 900	\$ 900	\$ -	#DIV/0!
Total Expenditures			\$ -	\$ 66,828	\$ 46,867	\$ 1,092	\$ 26,062	\$ 25,052	\$ -	#DIV/0!
Revenues										
Code Enforcement Revenues										
	40-54-4141	Permit Fees	0	5,000	5,000	25	0	0		-100.00%
	40-54-4142	Zoning Fines	0	1,500	1,500	1,975	2,000	2,000		-100.00%
		Total Departmental Revenues	\$ -	\$ 6,500	\$ 6,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	-200.00%
Net <Subsidy From>/Contribution To General Purpose Revenues			\$ -	\$ (60,328)	\$ (40,367)	\$ 908	\$ (24,062)	\$ (23,052)	\$ -	#DIV/0!

Marshal's Department

Our Mission

The Camp Verde Marshal's Office's mission is to serve the public by working in partnership with the community to protect life and property, prevent crimes, and solve problems.

Department Duties/Description

The Camp Verde Marshal's Office is responsible for providing law enforcement services to the citizens and visitors of the Town of Camp Verde; twenty-four hours a day, seven days a week. Some of the law enforcement services include operating an E911 communications center, establishing crime prevention programs, investigating crimes and traffic accidents, protecting life and property, enforcing federal, state, and local laws, upholding the constitutional rights of all persons and providing emergency management and animal control services. The department exists to serve the public and improve the quality of life for all citizens.

Department Staffing:

Town Marshal/Human Resource Director (0.80)
Lieutenant (1)
Sergeant (4)
Deputy (14) *3 vacant positions
Detective (1)

Dispatch Supervisor (1)
Dispatcher (6) *1 vacant position
Marshal's Department/Human Resources Admin Assistant (0.80)
Records Supervisor (1)
Records Clerk (1)

Accomplishments for the Fiscal Year 2009/2010:

1. Marshal's Office Volunteers (VIPS) contributed over 2,267 hours.
2. CVMO employees received 910 hours of training.
3. Conducted 11 narcotic related search warrants that resulted in 14 arrests.
4. Conducted an annual Safety Fair at Bashas.
5. Conducted an annual National Night Out event.

Performance Objectives for Fiscal Year 2010/2011:

1. Continue to be responsive to requests from citizens in matters dealing with crime and public safety.
2. Ensure all members of the Marshal's Office receive required training to maintain certifications and level of proficiency.
3. Continue to support the Marshal's Office Volunteer Program (VIPS).

Significant Expenditure Changes:

*

Fiscal Notes

- * Workman's Compensation calculations include 27 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include the Volunteers in Police Services (VIPS) members.
- * Expenditures for the officer assigned to PANT are budgeted in the Federal Grants Fund as they are reimbursable through the grant received by the City of Sedona.
- * Expenditures for the officer assigned to School Resource Officer are budgeted in the State Grants Fund as they are reimbursable through the grant received by Camp Verde Unified School District. The School Resource Officer funding provides for ten (10) months of expenditures. The remaining two (2) months are funded through the Marshal's Department budgetary unit in the General Fund.
- * Computer Services/Software (7040) includes the costs associated with maintaining the Records Management System and Computer Aided Dispatch "SPILLMAN" and the office computers.
- * Patrol/Investigation Equipment/Supplies (7540) includes costs for drug test kits, crime scene supplies, evidence collection, flares, ammunition, batteries, intoxilyzer supplies, latex gloves, ballistic vests, etc.
- * Equipment Lease (8020) is allocated for the lease of a copy machine.

Department Statistics FY 2009-2010

- | | |
|-----------------------------|---------------------------|
| * Homicides - 0 | * Domestic Violence - 116 |
| * Sexual Assaults - 19 | * DUI Arrests - 55 |
| * Residential Burglary - 34 | * Juvenile Arrests - 95 |
| * Commercial Burglary - 22 | * Adult Arrests - 328 |
| * Thefts - 190 | * Traffic Accidents - 185 |
| * Motor Vehicle Theft - 18 | * Citations Issued - 593 |

Marshal's Department
Fund 01-20-60

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	1,326,712	1,297,218	1,297,218	1,297,218	1,245,914	1,183,619		-100.00%
6001	Overtime	29,442	50,000	40,000	35,000	35,000	35,000		-100.00%
6002	Holiday Pay	54,419	60,000	60,000	45,000	12,000	12,000		-100.00%
6003	Uniform Allowances	24,120	20,700	20,700	20,700	20,400	19,500		-100.00%
6010	FICA	35,250	34,359	34,359	34,359	32,195	30,650		-100.00%
6011	Medicare	20,302	20,705	20,705	20,705	19,043	18,127		-100.00%
6012	Retirement	171,800	165,021	165,021	165,021	158,453	150,831		-100.00%
6013	Unemployment Insurance	2,060	1,893	1,893	1,893	2,313	2,313		-100.00%
6014	Workman's Compensation	46,368	31,355	31,355	31,355	34,546	32,873		-100.00%
6020	Health, Dental, Life & STD Insurance	166,752	167,951	167,951	167,951	197,587	197,587		-100.00%
	Total Salary Expenditures	\$ 1,879,225	\$ 1,849,202	\$ 1,839,202	\$ 1,819,202	\$ 1,757,452	\$ 1,682,499	\$ -	-1000.00%
Operational Expenditures									
7010	Training	7,764	8,000	8,000	3,500	8,000	8,000		-100.00%
7015	Travel	5,719	6,000	6,000	3,000	6,000	6,000		-100.00%
7020	Uniforms	631	2,400	2,400	2,000	2,400	2,400		-100.00%
7030	Office Supplies	3,823	10,000	10,000	5,000	8,000	8,000		-100.00%
7035	Subscriptions/Memberships	730	740	740	740	740	740		-100.00%
7036	Books/Tapes/Publications	564	800	800	500	800	800		-100.00%
7037	Printing	348	3,000	3,000	2,500	2,500	2,500		-100.00%
7039	Postage	0	851	851	500	500	500		-100.00%
7040	Computer Services/Software	14,222	18,000	18,000	18,000	16,500	16,500		-100.00%
7050	Auto Repair/Maintenance	31,717	35,000	35,000	25,000	30,000	30,000		-100.00%
7055	Fuel/Oil/Lube	47,436	50,000	50,000	50,000	50,000	50,000		-100.00%
7060	Electric	20,792	24,500	24,500	20,000	22,000	22,000		-100.00%
7061	Gas/Propane	3,252	4,500	4,500	2,000	3,500	3,500		-100.00%
7062	Water	2,950	2,700	2,700	2,700	2,700	2,700		-100.00%
7063	Sewer	2,140	1,400	1,400	2,100	2,400	2,400		-100.00%
7064	Waste Removal	1,004	1,600	1,600	1,600	1,600	1,600		-100.00%
7065	Telephone	8,241	9,100	9,100	9,100	9,000	9,000		-100.00%
7066	Cell Phone	2,094	3,400	3,400	1,000	1,000	1,000		-100.00%
7067	Pest Control	297	315	315	315	315	315		-100.00%
7110	Legal Services	592	3,000	3,000	1,000	3,000	3,000		-100.00%
7519	Equipment Maint-Comp Repair/Replace/Maint	1,987	3,100	3,100	1,000	3,000	3,000		-100.00%
7540	Patrol/Investigation Equipment/Supplies	6,859	9,500	9,500	7,000	5,000	5,000		-100.00%
7541	Patrol/Investigation Equipment Maintenance	1,896	3,000	3,000	3,000	3,000	3,000		-100.00%
7542	Communication Equipment/Supplies	326	500	500	525	500	500		-100.00%
7543	Communication Equipment Maintenance	3,782	3,000	3,000	1,000	2,000	2,000		-100.00%
7544	Repeater/Generator Maintenance	1,380	1,400	1,400	1,380	1,400	1,400		-100.00%
7546	Silent Witness	0	0	0	0	0	0		#DIV/0!
7547	Crime Prevention	883	1,000	1,000	500	500	500		-100.00%
7548	Advocacy Center	2,646	2,700	2,700	2,646	2,700	2,700		-100.00%
7549	Medical Supplies	628	1,000	1,000	1,000	1,000	1,000		-100.00%
7552	K-9 Vet/Supplies	1,022	1,500	1,500	1,500	1,000	1,000		-100.00%
	Total Operational Expenditures	\$ 175,727	\$ 212,006	\$ 212,006	\$ 170,106	\$ 191,055	\$ 191,055	\$ -	#DIV/0!
Equipment/Capital Expenditures									
8010	Computer Equipment	0	0	0	0	0	0		#DIV/0!
8020	Equipment Lease	3,235	3,650	3,650	3,950	3,950	3,950		#DIV/0!
	Total Equipment/Capital Expenditures	\$ 3,235	\$ 3,650	\$ 3,650	\$ -	\$ 3,950	\$ 3,950	\$ -	#DIV/0!
Total Expenditures									
		\$ 2,058,187	\$ 2,064,858	\$ 2,054,858	\$ 1,989,308	\$ 1,952,457	\$ 1,877,504	\$ -	#DIV/0!
Revenues									
Marshal's Department Revenues									
40-60-4100	CVMO - Reports	1,745	1,500	1,500	1,500	1,500	1,500		-100.00%
40-60-4150	Fingerprinting	1,065	1,000	1,000	1,000	1,000	1,000		-100.00%
40-60-4400	Yavapai Apache Dispatch	34,185	70,000	70,000	70,000	71,750	71,750		-100.00%
40-60-4800	CVMO Miscellaneous Revenues	709	1,000	1,000	1,000	1,000	1,000		-100.00%
	Total Departmental Revenues	\$ 37,705	\$ 73,500	\$ 73,500	\$ 73,500	\$ 75,250	\$ 75,250	\$ -	-400.00%
Net <Subsidy From>/Contribution To General Purpose Revenues									
		\$ (2,020,482)	\$ (1,991,358)	\$ (1,981,358)	\$ (1,915,808)	\$ (1,877,207)	\$ (1,802,254)	\$ -	#DIV/0!

*Does SRCO pay for uniform? If not, increase amt.

Animal Control

Our Mission

The Camp Verde Animal Control's mission is to balance the health, public safety, and welfare needs of people and animals in our community; provide care for stray, abused, and impounded animals; and enforce state and local animal welfare laws.

Department Duties/Description

Animal Control is a division of the Camp Verde Marshal's Office. Animal Control's primary duties are to enforce Chapter 6 of the Camp Verde Town Code.

Department Staffing:

Animal Control Officer (2)

Accomplishments for the Fiscal Year 2009/2010:

1. Held five (5) rabies and dog license clinics.
2. Spay/neuter assistance fund helped 93 individuals with their animals.
3. Adopted out 124 animals and returned 103 to their owners.
4. Issued 1,275 dog licenses.

Performance Objectives for Fiscal Year 2010/2011:

1. Continue animal welfare programs such as the rabies clinics and spay/neuter clinics.
2. Continue communication with animal rescue groups and animal assistance groups to assist with adoptions.
3. Continue relationships with donation programs such as Wal-Mart that provide free dog and cat food.

Fiscal Notes

- * Workman's Compensation calculations include 2 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid.
- * Animal Control Equipment/Supplies (7550) covers expenditures for bleach/cleaning supplies (\$1,000), dog tags (\$250), euthanasia (\$450), syringes (\$200), cat litter (\$250), and dog/cat food (\$500).

Animal Control
Fund 01-20-61

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT	ACCOUNT	AUDITED	COUNCIL	ADJUSTED	ESTIMATED	DEPARTMENT	MANAGER	COUNCIL	FROM Y09-10
NUMBERS	TITLE	ACTUALS	ADOPTION	BUDGET	ACTUALS	REQUESTED	RECOMMEND	ADOPTION	EST ACTUALS
6000	Salaries	62,823	65,366	65,366	65,366	65,366	62,098		-100.00%
6001	Overtime	967	2,000	2,000	500	1,000	1,000		-100.00%
6002	Holiday Pay	1,226	1,200	1,200	2,862	1,000	1,000		-100.00%
6003	Uniform Allowances	1,350	1,800	1,800	1,800	1,800	1,800		-100.00%
6010	FICA	4,097	4,363	4,363	4,363	4,288	4,086		-100.00%
6011	Medicare	958	1,020	1,020	1,020	1,003	956		-100.00%
6012	Retirement	6,144	6,445	6,445	6,445	6,636	6,314		-100.00%
6013	Unemployment Insurance	134	137	137	137	151	151		-100.00%
6014	Workman's Compensation	1,667	1,154	1,154	1,154	1,240	1,181		-100.00%
6020	Health, Dental, Life & STD Insurance	11,085	11,939	11,939	11,939	12,803	12,803		-100.00%
	Total Salary Expenditures	\$ 90,453	\$ 95,425	\$ 95,424	\$ 95,586	\$ 95,287	\$ 91,387	\$ -	-1000.00%

Operational Expenditures

7010	Training	0	500	500	300	500	500		-100.00%
7015	Travel	0	500	500	300	500	500		-100.00%
7030	Office Supplies	29	500	500	250	250	250		-100.00%
7035	Subscriptions/Memberships	25	50	50	50	50	50		-100.00%
7036	Books/Tapes/Publications	0	0	0	0	0	0		#DIV/0!
7037	Printing	127	500	500	509	625	625		-100.00%
7040	Computer Services/Software	0	0	0	0	0	0		#DIV/0!
7041	Internet Wireless Access	0	0	0	500	500	500		-100.00%
7050	Auto Repair/Maintenance	0	500	500	0	500	500		#DIV/0!
7055	Fuel/Oil/Lube	1,317	2,000	2,000	2,200	2,300	2,300		-100.00%
7060	Electric	0	2,700	2,700	1,500	2,500	2,500		-100.00%
7061	Gas/Propane	0	1,700	1,700	1,700	1,700	1,700		-100.00%
7062	Water	0	600	600	0	0	0		#DIV/0!
7065	Telephone	477	500	500	400	500	500		-100.00%
7110	Legal Services	0	1,000	1,000	500	1,000	1,000		-100.00%
7120	Contract Labor/Services	0	0	0	0	0	0		#DIV/0!
7550	Animal Control Equipment/Supplies	1,808	2,530	2,530	2,500	2,650	2,650		-100.00%
7551	Animal Cremations	593	1,000	1,000	1,400	1,500	1,500		-100.00%
7553	Animal Shelter Lease Payments	19,568	18,400	18,400	18,400	18,728	18,728		-100.00%
	Total Operational Expenditures	\$ 23,944	\$ 32,980	\$ 32,980	\$ 30,509	\$ 33,803	\$ 33,803	\$ -	#DIV/0!

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	0	0	0	0	0	0		#DIV/0!
8010	Computer Equipment	0	0	0	0	0	0		#DIV/0!
8020	Equipment Lease	0	0	0	0	0	0		#DIV/0!
	Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Total Expenditures

\$ 114,397	\$ 128,405	\$ 128,404	\$ 126,095	\$ 129,090	\$ 125,190	\$ -	#DIV/0!
-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------	----------------

Revenues

Animal Control Revenues

40-61-4160	Dog Licenses	4,570	4,200	4,200	5,300	5,300	5,300		-100.00%
40-61-4161	Impound Fees	2,905	3,000	3,000	3,100	3,200	3,200		-100.00%
40-61-4162	Adoption Fees	1,808	2,000	2,000	2,300	2,400	2,400		-100.00%
40-61-4163	Vaccination Fees	68	0	0	0	250	250		#DIV/0!
	Total Departmental Revenues	\$ 9,351	\$ 9,200	\$ 9,200	\$ 10,700	\$ 11,150	\$ 11,150	\$ -	-300.00%

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (105,046)	\$ (119,205)	\$ (119,204)	\$ (115,395)	\$ (117,940)	\$ (114,040)	\$ -	#DIV/0!
---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-------------	----------------

Camp Verde Community Library

Our Mission

The Town of Camp Verde Community Library strives to be the information center for the Camp Verde, Lake Montezuma and Rimrock areas. The Library will endeavor to provide a user-friendly place for people to gather and exchange ideas along with enabling people to access needed agencies and resources through community referrals. The Library also strives to be a cultural center for the community, reflecting the rich cultural diversity of the area.

Department Duties/Description

The Camp Verde Community Library is the information center for Camp Verde, Lake Montezuma, Rimrock and the surrounding areas. Information is available in many formats to our patrons in a friendly, non-discriminating, efficient atmosphere. The Library provides a user-friendly place for people to gather and exchange ideas. The Library also enables people to access agencies and resources through community referral. The Library also is a cultural center for the community, bringing in speakers, exhibits, and programs of interest as well as providing a collection of materials reflecting the rich cultural diversity of the area.

Department Staffing:

Director (0.65)
Librarian (1) *1 vacant position (0.75)
Library Assistants (1.13)
Special Program Instructors (2)

Accomplishments for the Fiscal Year 2009/2010:

1. Installed a WIFI hotspot at the Library that allows patrons with their own laptop computers to connect to the Internet.
2. Received approximately \$29,000 in computer equipment and furniture from the Federal Stimulus Program through funding received by Yavapai County Library District.
3. Applied for a LSTA grant in the amount of \$25,000 for computers to provide Library instruction and programs.

Performance Objectives for Fiscal Year 2010/2011:

1. Utilize the \$29,000 in computer equipment and furniture received through Yavapai County Library District through the Federal Stimulus Program to increase the capacity for public access to computer resources.
2. Create and present Library instructional and promotional programs with the funding received through the LSTA grant (if awarded).
3. Explore and act on opportunities to improve the appearance and functionality of the current Library building.

Significant Expenditure Changes:

*

Fiscal Notes

- * Workman's Compensation calculations include 27 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include 7 Library Commission members.
- * Contract Labor/Services (7120) is used for courier services for inter-library loans and for the collection agency.
- * Library Programs (7640) current consists of scrapbooking programs.
- * Amazon.com Book Sales (4810) revenue line item is used to track book sales online.

Camp Verde Community Library
Fund 01-20-70

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	204,550	105,615	105,615		106,149	100,902		#DIV/0!
	6001	Overtime	0	500	500		0	0		#DIV/0!
	6010	FICA	12,661	6,579	6,579		6,581	6,256		#DIV/0!
	6011	Medicare	2,961	1,539	1,539		1,539	1,463		#DIV/0!
	6012	Retirement	18,590	9,108	9,108		9,495	9,020		#DIV/0!
	6013	Unemployment Insurance	470	202	202		315	315		#DIV/0!
	6014	Workman's Compensation	1,552	667	667		536	523		#DIV/0!
	6020	Health, Dental, Life & STD Insurance	27,455	14,327	14,327		16,964	16,964		#DIV/0!
		Total Salary Expenditures	\$ 268,239	\$ 138,537	\$ 138,537	\$ -	\$ 141,580	\$ 135,444	\$ -	#DIV/0!

Operational Expenditures

7010	Training	244	450	52		0	0		#DIV/0!
7015	Travel	533	750	86		0	0		#DIV/0!
7030	Office Supplies	6,584	6,500	5,500		4,500	4,500		#DIV/0!
7035	Subscriptions/Memberships	431	350	100		1	1		#DIV/0!
7036	Books/Tapes/Publications	43,490	13,500	13,500		13,500	13,500		#DIV/0!
7038	Advertising	541	1	1		1	1		#DIV/0!
7039	Postage	2,565	2,500	2,500		3,000	3,000		#DIV/0!
7040	Computer Services/Software	1,349	1,000	0		1,000	1,000		#DIV/0!
7060	Electric	7,639	5,000	5,000		5,500	5,500		#DIV/0!
7061	Gas/Propane	2,397	2,000	2,000		2,000	2,000		#DIV/0!
7062	Water	1,033	733	733		733	733		#DIV/0!
7064	Waste Removal	673	500	500		500	500		#DIV/0!
7065	Telephone	2,768	1,944	1,944		1,340	1,340		#DIV/0!
7067	Pest Control	267	210	210		200	200		#DIV/0!
7110	Legal Services	1,246	900	0		0	0		#DIV/0!
7120	Contract Labor/Services	5,553	5,000	5,000		5,000	5,000		#DIV/0!
7200	Service Charges	20	24	24		24	24		#DIV/0!
7300	Commission Expense	0	0	0		0	0		#DIV/0!
7519	Equipment Maintenance	827	500	250		500	500		#DIV/0!
7613	Volunteer Expenses	812	1,200	800		800	800		#DIV/0!
7640	Library Programs	8,428	2,125	1,175		2,000	2,000		#DIV/0!
7641	Amigo/Aznet-Lib Database Access	2,434	2,000	2,290		2,500	2,500		#DIV/0!
7642	Dynix-Lib Automation Program	11,117	8,600	9,619		13,000	13,000		#DIV/0!
	Total Operational Expenditures	\$ 100,950	\$ 55,787	\$ 51,284	\$ -	\$ 56,099	\$ 56,099	\$ -	#DIV/0!

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	886	500	160		1	1		#DIV/0!
8020	Equipment Lease	531	730	730		730	730		#DIV/0!
	Total Equipment/Capital Expenditures	\$ 1,417	\$ 1,230	\$ 890	\$ -	\$ 731	\$ 731	\$ -	#DIV/0!

Total Expenditures

\$ 370,605	\$ 195,554	\$ 190,711	\$ -	\$ 198,410	\$ 192,274	\$ -	#DIV/0!
-------------------	-------------------	-------------------	-------------	-------------------	-------------------	-------------	----------------

Revenues

Camp Verde Community Library Revenues

40-70-4100	Library Copies	1,224	1,071	1,071		1,071	1,071		#DIV/0!
40-70-4130	Library Fines/Fees	5,876	6,176	6,176		6,176	6,176		#DIV/0!
40-70-4810	Amazon.com Book Sales	0	1,000	1,000		1,000	1,000		#DIV/0!
43-70-4025	Library District	80,718	80,718	80,718		84,754	84,754		#DIV/0!
	Total Departmental Revenues	\$ 87,818	\$ 88,965	\$ 88,965	\$ -	\$ 93,001	\$ 93,001	\$ -	#DIV/0!

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (282,787)	\$ (106,589)	\$ (101,746)	\$ -	\$ (105,409)	\$ (99,273)	\$ -	#DIV/0!
---------------------	---------------------	---------------------	-------------	---------------------	--------------------	-------------	----------------

Beaver Creek Library

Our Mission

The Beaver Creek Library will provide for the informational needs of the Beaver Creek area.

Department Duties/Description

The Beaver Creek Library operates as a branch of the Camp Verde Community Library. It is in partnership with the Yavapai County Library District and the Beaver Creek Community. At this point in time, the branch operates as a pickup and drop off location where patrons return checked out items and pick up library items they've previously requested. Library patrons may also sign up for library cards and place holds on any item held by the Yavapai Library Network. As the project grows, we will be adding other services.

Department Staffing:

Library Director (0.10)
Library Assistant (0.40)

Accomplishments for the Fiscal Year 2009/2010:

1. A friends group is being formed and incorporated to help support this operation.

Performance Objectives for Fiscal Year 2010/2011:

1. Increase community support for this operation.
2. Increase services offered at this branch.

Significant Expenditure Changes:

*

Fiscal Notes

- * Yavapai County Library District funds a majority of the expenditures for the Beaver Creek Library Site. The revenue line item titled "IGA with Yavapai County Library District" (4350) is the funding from Yavapai County Library District.

Beaver Creek Library
Fund 01-20-71

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	8,420	14,295	14,295		14,503	13,778		
6010	FICA	522	886	886		899	854		
6011	Medicare	122	207	207		210	200		
6012	Retirement	0	540	540		1,429	1,357		
6013	Unemployment Insurance	71	75	75		76	76		
6014	Workman's Compensation	84	140	140		36	34		
6020	Health, Dental, Life & STD Insurance	0	597	597		640	640		
Total Salary Expenditures		\$ 9,219	\$ 16,741	\$ 16,740	\$ -	\$ 17,793	\$ 16,939	\$ -	0.00%
Operational Expenditures									
7010	Training	0	500	500	0	250	0		
7015	Travel	0	500	500	0	250	0		
7030	Office Supplies	260	700	700	394	700	700		
7039	Postage	17	85	85	0	85	85		
7061	Gas/Propane	855	0	0	113	0	0		
7062	Water	171	0	0	0	0	0		
7065	Telephone	0	1,693	1,693	1,392	1,693	1,693		
7067	Pest Control	272	0	0	0	0	0		
7553	Library Facility Rent	13,250	6,000	6,000	6,000	6,000	6,000		
7570	Security System	0	600	600	600	600	600		
7641	Amigo/Aznet-Lib Database Access	0	500	500	500	500	500		
7642	Dynix-Lib Automation Program	0	3,000	3,000	3,505	3,500	3,500		
Total Operational Expenditures		\$ 14,825	\$ 13,578	\$ 13,578	\$ 12,504	\$ 13,578	\$ 13,078	\$ -	0.00%
Equipment/Capital Expenditures									
8000	Office Equipment/Furniture	0	0	0	0	0	0		
8020	Equipment Lease	0	240	240	240	240	240		
Total Equipment/Capital Expenditures		\$ -	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ -	0.00%
Total Expenditures		\$ 24,044	\$ 30,559	\$ 30,558	\$ 12,744	\$ 31,611	\$ 30,257	\$ -	0.00%
Revenues									
Beaver Creek Library Revenues									
40-71-4100	Copies	18	2	2					
40-71-4130	Fees/Fines	282	260	260					
43-71-4350	IGA with Yavapai County Library District	23,959	23,959	23,959	23,959	23,959	23,959		
Total Departmental Revenues		\$ 24,259	\$ 24,221	\$ 24,221	\$ 23,959	\$ 23,959	\$ 23,959	\$ -	0.00%
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ 215	\$ (6,338)	\$ (6,337)	\$ 11,215	\$ (7,652)	\$ (6,298)	\$ -	0.00%

Camp Verde Children's Library

Our Mission

The Town of Camp Verde Community Library strives to be the information center for the Camp Verde, Lake Montezuma and Rimrock areas. The Children's Area of the Library will endeavor to provide access to information, Library programs, and services to meet a wide variety of educational, informational, cultural and recreational needs. The Children's Area endeavors to provide a user-friendly place for people to gather and exchange ideas along with enabling people to access needed agencies and resources through community referrals. The Library also strives to be a cultural center for the community, reflecting the rich cultural diversity of the area.

Department Duties/Description

The Camp Verde Community Library Children's Library is the information center for the Camp Verde, Lake Montezuma, and Rimrock areas. Information is available in many formats to our patrons in a friendly, efficient, non-discriminatory atmosphere. The Children's Area provides programs for the public and school groups. It encourages literacy and teaches various library skills. The Children's Area is a cultural center for the communities it serves bringing in programs and speakers and providing a collection of materials for many ages and reading levels. The Children's Area reflects the rich cultural diversity of the area.

Department Staffing:

Library Director (0.25)
Children's Librarian (1)
Children's Library Assistant (0.5)

Accomplishments for the Fiscal Year 2009/2010:

1. Offered "The Power of Music" program for teenagers free of charge this year.
2. Prepared and used more early literacy programs for preschoolers.
3. Presented the same amount of quality program for the children with a reduced budget.

Performance Objectives for Fiscal Year 2010/2011:

1. Continue to provide quality program within our budgetary limitations.

Significant Expenditure Changes:

*

Fiscal Notes

- * Library Programs (7640) currently consists of story time, crafts, performers, and school visits.

Camp Verde Children's Library
Fund 01-20-72

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	70,750	70,750		70,750	67,212		
6010	FICA	0	4,386	4,386		4,386	4,167		
6011	Medicare	0	1,026	1,026		1,026	975		
6012	Retirement	0	6,650	6,650		6,969	6,620		
6013	Unemployment Insurance	0	154	154		151	151		
6014	Workman's Compensation	0	155	155		174	165		
6020	Health, Dental, Life & STD Insurance	0	7,462	7,462		8,002	8,002		
Total Salary Expenditures		\$ -	\$ 90,583	\$ 90,583	\$ -	\$ 91,458	\$ 87,292	\$ -	0.00%
Operational Expenditures									
7010	Training	0	150	150	0	10	0		
7015	Travel	0	250	250	0	10	0		
7036	Books/Tapes/Publications	0	6,500	6,500	6,500	6,500	6,500		
7060	Electric	0	2,500	2,500	1,684	2,500	2,500		
7061	Gas/Propane	0	1,000	1,000	597	1,000	1,000		
7062	Water	0	367	367	233	367	367		
7064	Waste Removal	0	250	250	144	250	250		
7065	Telephone	0	973	973	463	973	973		
7067	Pest Control	0	105	105	140	105	105		
7640	Library Programs	0	6,375	4,375	4,375	2,000	2,000		
Total Operational Expenditures		\$ -	\$ 18,470	\$ 16,470	\$ 14,136	\$ 13,715	\$ 13,695	\$ -	0.00%
Equipment/Capital Expenditures									
8000	Office Equipment/Furniture	0	0	0	0	0	0		
8020	Equipment Lease	0	0	0	0	0	0		
Total Equipment/Capital Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures		\$ -	\$ 109,053	\$ 107,053	\$ 14,136	\$ 105,173	\$ 100,987	\$ -	0.00%
Revenues									
Children's Library Revenues									
40-72-4100	Library Copies	0	0	0	0	0	0		
40-72-4130	Library Fines/Fees	0	0	0	0	0	0		
43-72-4025	Library District	0	0	0	0	0	0		
Total Departmental Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ -	\$ (109,053)	\$ (107,053)	\$ (14,136)	\$ (105,173)	\$ (100,987)	\$ -	0.00%

Parks and Recreation

Our Mission

The Town of Camp Verde Parks and Recreation Department is dedicated to providing quality recreational, educational, cultural, fitness, social and environmental opportunities. This department strives to meet the diverse needs of the community.

Department Duties/Description

The Parks and Recreation Department is responsible for providing recreational and social programs and events for all ages. The Parks and Recreation Director is responsible for four (4) departments which include: Janitorial, Maintenance, Parks and Recreation, and the Heritage Pool.

The Parks and Recreation Department is responsible for the following:

- * Planning and implementing community events and programs.
- * Scheduling and rental of facilities and ball fields.
- * Scheduling ball field lights.
- * Working with Little League, AYSO and Youth Football on the organization of field usage.
- * The Camp Verde Recycle Center.
- * Supervise part-time employees that include: referees, scorekeepers, umpires, seasonal teen employees at the pool and parks, and summer program staff.

Department Staffing:

Public Works Director/Engineer (0.10)
Recreation Supervisor (0.81)
Parks & Recreation Administrative Assistant (0.52)
Public Works Administrative Assistant (0.10)
Receptionist (0) - vacant

Accomplishments for the Fiscal Year 2009/2010:

1. Worked with local non-profits to assist with special events.
2. Closed the Weight Room to protect the Town from liability issues.
3. Restructured the Parks & Recreation Department (now under the Public Works division).
4. Worked with the Town Clerk's Office to develop a Special Events Handbook.
5. Developed a Parks & Recreation Facebook page to promote Town events, programs, and meetings.

Performance Objectives for Fiscal Year 2010/2011:

1. Update website to make more user friendly.

Significant Expenditure Changes:

*

Fiscal Notes

- * The utility calculations (7060-7067) include the Parks & Recreation Offices along with the Community Center Gym, the Ramada, Butler Park, the Skate Park, and Hallet Plaza.

Parks & Recreation
Fund 01-20-80

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	138,693	69,161	69,161		72,920	69,274		
	6001	Overtime	113	0	0		0	0		
	6010	FICA	8,604	4,288	4,288		4,521	4,295		
	6011	Medicare	2,012	1,003	1,003		1,057	1,004		
	6012	Retirement	11,222	6,501	6,501		7,183	6,823		
	6013	Unemployment Insurance	325	112	112		1,124	1,124		
	6014	Workman's Compensation	3,604	154	154		1,565	1,487		
	6020	Health, Dental, Life & STD Insurance	13,776	5,552	5,552		9,794	9,794		
		Total Salary Expenditures	\$ 178,348	\$ 86,771	\$ 86,771	\$ -	\$ 98,164	\$ 93,802	\$ -	0.00%

Operational Expenditures

7010	Training	805	300	0	0	0	0	0		
7015	Travel	595	400	0	0	0	0	0		
7020	Uniforms	10	0	0	0	0	0	0		
7030	Office Supplies	2,463	1,800	1,300	1,200	600	600			
7035	Subscriptions/Memberships	450	500	200	367	200	200			
7038	Advertising	1,191	500	200	101	0	0			
7039	Postage	0	716	216	0	216	216			
7040	Computer Services/Software	0	0	0	0	0	0			
7050	Auto Repair/Maintenance	1,284	0	0	0	0	0			
7055	Fuel/Oil/Lube	765	300	300	0	0	0			
7060	Electric	38,710	33,666	33,666	31,157	33,666	33,666			
7061	Gas/Propane	7,847	7,869	7,869	6,347	7,869	7,869			
7062	Water	3,597	4,225	4,225	4,395	4,225	4,225			
7063	Sewer	2,618	2,242	2,242	2,242	2,242	2,242			
7064	Waste Removal	2,675	1,821	1,821	2,539	2,500	2,500			
7065	Telephone	326	100	100	160	300	300		check allocation	
7066	Cell Phone	1,331	750	250	0	0	0			
7067	Pest Control	521	588	588	465	588	588			
7110	Legal Services	3,610	900	300	352	300	300			
7120	Contract Labor/Services	13,238	0	0	0	0	0			
7210	Credit Card Processing Fees	732	650	650	597	650	650			
7300	Commission Expense	89	0	0	0	0	0			
7301	Youth Commission	38	0	0	0	0	0			
7610	Recreational Programs	6,761	0	0	0	0	0			
7612	Recreation Program Sponsorships	19,496	0	0	0	0	0			
7620	Summer Program	389	0	0	0	0	0			
7630	Special Olympic Donations	0	0	0	0	0	0			
	Total Operational Expenditures	\$ 109,541	\$ 57,327	\$ 53,927	\$ 49,922	\$ 53,356	\$ 53,356	\$ -	0.00%	

Equipment/Capital Expenditures

8010	Computer Equipment	2,026	500	500	0	200	200			
8020	Equipment Lease	1,791	0	0	0	0	0			
8050	Parks & Recreation Equipment	469	0	0	0	0	0			
8055	Light Recreational Equipment	874	0	0	0	0	0			
	Total Equipment/Capital Expenditures	\$ 5,160	\$ 500	\$ 500	\$ -	\$ 200	\$ 200	\$ -	0.00%	

Total Expenditures

\$ 293,049	\$ 144,597	\$ 141,198	\$ 49,922	\$ 151,720	\$ 147,358	\$ -	0.00%
-------------------	-------------------	-------------------	------------------	-------------------	-------------------	-------------	--------------

Revenues

Parks & Recreation Revenues

40-80-4210	Recreational Programs	14,474	0	0	0	0	0			
40-80-4215	Summer Program	1,740	0	0	0	0	0			
40-80-4230	Sponsorships-Rec Programs	17,378	0	0	0	0	0			
	Total Departmental Revenues	\$ 33,592	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (259,457)	\$ (144,597)	\$ (141,198)	\$ (49,922)	\$ (151,720)	\$ (147,358)	\$ -	0.00%
---------------------	---------------------	---------------------	--------------------	---------------------	---------------------	-------------	--------------

Pool

Our Mission

The Camp Verde Heritage Pool's mission is to provide an aquatic facility that is affordable, provides recreational programs and services that enhance the physical, social and emotional well being of all residents. It is of utmost importance that we educate the community on water safety and teach every child to swim.

Department Duties/Description

The Camp Verde Heritage Pool staff is responsible for the following:

- * Supervise pool operations.
- * Prevention of accidents through proper supervision of the pool and bath house.
- * Providing swim lessons to the community.
- * Greet pool patrons in a friendly, professional manner.
- * Must be familiar with and follow pool cash handling procedures.
- * Provide healthy outdoor recreational programs such as swim lessons, water aerobics, lap swim and open swim.
- * Keep pool office, pool deck, slide, restrooms and surrounding grounds clean and safe.
- * Protect the patrons of the pool through proper life guard techniques.
- * Promote water safety.
- * Make sure life guard and life saving certifications are current.
- * Report all emergencies, accidents, or first aid through incident reports.
- * Must be familiar with the American Red Cross life guarding regulations.
- * Work with outside groups on pool rental and swim practice times.

Department Staffing:

Manager (1)	Lifeguard (15)	
Assistant Manager (1)	Cashier (5)	
Maintenance Worker (.08) + 3 Workers at 40 hours for initial pool opening preparation (.02 each)		

Accomplishments for the Fiscal Year 2009/2010:

- 1.
- 2.
- 3.
- 4.

Performance Objectives for Fiscal Year 2010/2011:

- 1.
- 2.
- 3.
- 4.

Significant Expenditure Changes:

- * The "Department Requested" column projects the pool opening for the regular season of Memorial Day weekend through Labor Day weekend in both the 2010 and 2011 seasons with the regular operating hours of:

Monday - Thursday		Friday	
7:00am - 8:00am	Water Aerobics	7:00am - 8:00am	Water Aerobics
7:00am - 9:00am	Lap Swim	7:00am - 9:00am	Lap Swim
8:00am - 9:00am	Arthritis Aquatics (Tues/Thurs)	9:00am - 8:00pm	Open Swim
8:30am - 11:45pm	Swim Lessons		
12:00pm - 4:30pm	Open Swim	Saturday	
4:30pm - 6:00pm	Swim Team	12:00pm - 8:00pm	Open Swim
6:00pm - 8:00pm	Open Swim		

- * The "Manager's Recommendation" column projects a decrease in the swim season from 14 weeks to 8 weeks due to budgetary constraints. The Town Manager's recommendation is as follows:

- * The pool is projected to be opened on June 7, 2010 and closed on July 31, 2010 for the 2010 season. Pool preparation would begin in May 2010. Pool hours would include:

Monday - Thursday		Friday	
7:00am - 8:00am	Water Aerobics	7:00am - 8:00am	Water Aerobics
7:00am - 9:00am	Lap Swim	7:00am - 9:00am	Lap Swim
8:00am - 9:00am	Arthritis Aquatics (Tues/Thurs)	9:00am - 8:00pm	Open Swim
8:30am - 11:45pm	Swim Lessons		
12:00pm - 4:30pm	Open Swim	Saturday	
4:30pm - 6:00pm	Swim Team	12:00pm - 8:00pm	Open Swim
6:00pm - 8:00pm	Open Swim		

- * Salary expenditures include Maintenance staff time to prepare the pool for opening based on three (3) Maintenance Workers spending 40 hours. Salary expenditures also include one (1) Maintenance Worker at two (2) hours per day throughout the season to maintain the pool.

Pool
Fund 01-20-82

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	46,300	68,587	68,587		40,850	25,128		
	6010	FICA	2,862	4,252	4,252		2,533	1,558		
	6011	Medicare	669	995	995		592	364		
	6012	Retirement	653	0	0		478	454		
	6013	Unemployment	297	637	637		441	271		
	6014	Workman's Comp	2,049	2,783	2,783		1,862	1,146		
	6020	Health, Dental, Life & STD Ins	948	1,019	1,019		896	896		
		Total Salary Expenditures	\$ 53,778	\$ 78,273	\$ 78,273	\$ -	\$ 47,653	\$ 29,817	\$ -	0.00%

Operational Expenditures

	7010	Training	909	1,000	1,000	400	500	500		
	7060	Electric	0	5,000	5,000	4,083	5,000	4,500		
	7061	Gas/Propane	22,987	18,000	18,000	15,361	13,500	11,500		
	7062	Water	0	0	0	0	0	0		
	7063	Sewer	0	0	0	0	0	0		
	7064	Waste Removal	477	880	880	150	225	225		
	7065	Telephone	1,321	1,200	1,200	608	650	650		
	7067	Pest Control	247	315	315	303	315	315		
	7600	Pool Chemicals	7,107	10,000	10,000	3,615	4,500	3,000		
	7601	Pool Supplies	1,852	500	500	500	500	0		
	7602	Pool Equipment Maintenance/Repair	3,462	2,000	2,000	2,000	6,265	6,265		
	7603	Pool Concession Supplies	0	200	200	0	0	0		
	7604	Permits	118	0	0	0	400	400		
	7605	Swim Team	430	0	0	0	0	0		
		Total Operational Expenditures	\$ 38,909	\$ 39,095	\$ 39,095	\$ 27,020	\$ 31,855	\$ 27,355	\$ -	0.00%

Total Expenditures

\$ 92,686	\$ 117,368	\$ 117,368	\$ 27,020	\$ 79,508	\$ 57,172	\$ -	0.00%
------------------	-------------------	-------------------	------------------	------------------	------------------	-------------	--------------

Revenues

Pool Revenues

40-82-4170	Pool-User Fees	12,343	15,000	15,000	15,000	17,000	15,000		
40-82-4360	C.V.U.S.D. Pool Reimbursement	0	0	0	0	0	0		
40-82-4820	Pool Concession Sales	376	0	0	0	0	0		
	Total Departmental Revenues	\$ 12,719	\$ 15,000	\$ 15,000	\$ 15,000	\$ 17,000	\$ 15,000	\$ -	0.00%

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (79,968)	\$ (102,368)	\$ (102,368)	\$ (12,020)	\$ (62,508)	\$ (42,172)	\$ -	0.00%
--------------------	---------------------	---------------------	--------------------	--------------------	--------------------	-------------	--------------

Children's Recreational Programs

Our Mission

The Town of Camp Verde Parks & Recreation Department strives to provide positive programs for our youth and to give them the opportunity to have fun, while developing physically, emotionally, and socially.

Department Duties/Description

The Parks & Recreation Department is responsible for providing recreational and social activities and events for the youth in the community. Children's recreational programs include:

- * Grasshopper Basketball
- * Soccer Camp
- * Summer Program
- * Trick or Treat Main Street

Department Staffing:

- Recreation Supervisor (0.17)
- Parks & Recreation Administrative Assistant (0.08)
- Medium Equipment Operator 1 (0.02)
- Medium Equipment Operator 2 (0.02)
- Summer Program Instructors
- Summer Program Aides
- Scorekeepers (2)

Accomplishments for the Fiscal Year 2009/2010:

1. Provided a successful Summer Program for 35 children.
2. Provided a successful basketball program for 200 children.
3. Provided a safe place for children to trick or treat.

Performance Objectives for Fiscal Year 2010/2011:

1. Make Grasshopper Basketball more cost effective without prohibiting individual's ability to participate.
 - Possibly increase registration fee.
 - Decrease referee pay per game.
 - Lower all scorekeepers to minimum wage.
2. Secure more donations for Trick or Treat Main Street to make the event more cost effective.
3. Evaluate ways to make the Summer Program more cost effective.
 - Lower all instructors and aides to minimum wage.

Significant Expenditure Changes:

- * Expenditure reductions are due to a decrease in programs offered as well as developing more cost effective ways to offer programs.

Fiscal Notes:

- * The Yavapai-Apache Nation has provided funding for the Children's Programs through Proposition 202, Gaming Compact revenue distributions. These funds are tracked in the Yavapai-Apache Gaming Compact Fund (fund 07). When monies are needed to support Children's Recreation programs, an operating transfer is made from the Yavapai-Apache Gaming Compact Fund to the General Fund's Children's Recreational Programs budgetary unit.

Department Statistics FY 2009/2010

	# Participants	# Games
* Grasshopper Basketball Teams	23	100
* Summer Program	35	
* Soccer Camp	30	

Children's Recreational Programs

Fund 01-20-83

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	6000	Salaries	0	39,117	39,117		18,069	17,413		
	6010	FICA	0	2,425	2,425		1,120	1,080		
	6011	Medicare	0	567	567		262	252		
	6012	Retirement	0	1,714	1,714		1,780	1,715		
	6013	Unemployment	0	236	236		649	642		
	6014	Workman's Comp	0	1,004	1,004		824	794		
	6020	Health, Dental, Life & STD Insurance	0	2,686	2,686		1,856	1,856		
		Total Salary Expenditures	\$ -	\$ 47,750	\$ 47,749	\$ -	\$ 24,561	\$ 23,752	\$ -	0.00%
Operational Expenditures										
	7120	Contract Labor/Services	0	10,000	10,000	5,600	4,000	4,000		
	7130	Equipment Rental	0	0	0	0	0	0		
	7610	Recreational Programs	0	1,950	550	1,689	1,800	1,800		
	7612	Recreational Program Sponsorships	0	6,000	6,000	4,946	4,750	4,750		
	7620	Summer Program	0	7,200	7,200	5,000	4,500	4,500		
		Total Operational Expenditures	\$ -	\$ 25,150	\$ 23,750	\$ 17,235	\$ 15,050	\$ 15,050	\$ -	0.00%
Equipment/Capital Expenditures										
	8050	Parks & Rec Equipment	0	0	0	0	0	0		
	8055	Light Recreational Equipment	0	0	0	0	0	0		
		Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		Total Expenditures	\$ -	\$ 72,900	\$ 71,499	\$ 17,235	\$ 39,611	\$ 38,802	\$ -	0.00%
Revenues										
Children's Recreational Program Revenues										
	40-83-4210	Children's Recreational Programs	0	4,500	4,500	2,826	4,000	4,000		
	40-83-4215	Summer Program	0	3,900	3,900	4,200	4,200	4,200		
	40-83-4230	Sponsorships	0	6,000	6,000	3,563	4,750	4,750		
	40-83-7707	Operating Transfers In - Yavapai-Apache Gaming	0	24,437	24,437	24,437	16,898	16,898		
		Total Departmental Revenues	\$ -	\$ 38,837	\$ 38,837	\$ 35,026	\$ 29,848	\$ 29,848	\$ -	0.00%
		Net <Subsidy From>/Contribution To General Purpose Revenues	\$ -	\$ (34,063)	\$ (32,662)	\$ 17,791	\$ (9,763)	\$ (8,954)	\$ -	0.00%

Adult Recreational Programs

Our Mission

The goal of the Adult Recreational Programs division of Parks and Recreation is to provide fun, safe, and affordable recreational opportunities that will enhance the quality of life and promote healthy lifestyles for the citizens of our community.

Department Duties/Description

The Town of Camp Verde Parks and Recreation currently hoses four adult leagues. These include:

- * 3 on 3 Basketball League
- * Co-Rec Softball

Department Staffing:

Recreation Supervisor (0.01)
Maintenance Worker 1 (0.02)

Accomplishments for the Fiscal Year 2009/2010:

1. Completed a successful 3 on 3 Basketball League program.
2. Completed a successful Co-Rec Softball League program.

Performance Objectives for Fiscal Year 2010/2011:

1. Bring back the Men's Basketball League and increase registration fees to cover 100% of costs.
2. Provide three (3) adult recreational programs that are financially self sustaining.
3. Require a minimum amount of teams in each league.

Significant Expenditure Changes:

*

Department Statistics FY 2009/2010

	<u># Teams</u>	<u># Games</u>
* Co-Rec Softball	6	40
* 3 on 3 Basketball	8	40

Adult Recreational Programs
Fund 01-20-84

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	15,520	15,520		2,166	1,167		
6010	FICA	0	962	962		134	72		
6011	Medicare	0	225	225		31	17		
6012	Retirement	0	1,278	1,278		213	115		
6013	Unemployment	0	45	45		2	2		
6014	Workman's Comp	0	448	448		99	53		
6020	Health, Dental, Life & STD Insurance	0	2,239	2,239		192	192		
	Total Salary Expenditures	\$ -	\$ 20,716	\$ 20,717	\$ -	\$ 2,838	\$ 1,618	\$ -	0.00%
Operational Expenditures									
7120	Contract Labor/Services	0	4,125	4,125	2,500	4,520	4,520		
7130	Equipment Rental	0	0	0	0	0	0		
7610	Recreational Programs	0	2,800	500	482	110	110		
7612	Recreational Program Sponsorships	0	0	0	0	0	0		
	Total Operational Expenditures	\$ -	\$ 6,925	\$ 4,625	\$ 2,982	\$ 4,630	\$ 4,630	\$ -	0.00%
Equipment/Capital Expenditures									
8050	Parks & Rec Equipment	0	0	0	0	0	0		
8055	Light Recreational Equipment	0	0	0	0	0	0		
	Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures		\$ -	\$ 27,641	\$ 25,342	\$ 2,982	\$ 7,468	\$ 6,248	\$ -	0.00%
Revenues									
Adult Recreational Program Revenues									
40-84-4210	Adult Recreational Programs	0	5,100	5,100	1,585	7,600	7,600		
40-84-4230	Sponsorships	0	0	0	0	0	0		
	Total Departmental Revenues	\$ -	\$ 5,100	\$ 5,100	\$ 1,585	\$ 7,600	\$ 7,600	\$ -	0.00%
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ -	\$ (22,541)	\$ (20,242)	\$ (1,397)	\$ 132	\$ 1,352	\$ -	0.00%

Senior Recreational Programs

Our Mission

The Town of Camp Verde Parks and Recreation Department strives to provide affordable recreational opportunities for the mature adults in our community for enrichment of mind and body and quality of life.

Department Duties/Description

Parks and Recreation has not offered any Senior programs in the past. In the fiscal year 2009/2010 we will be adding Senior programs that may include:

- * Wii Senior Bowling and Tennis
- * Senior Social Club that may include board games, cards, classes and dances.

Department Staffing:

Recreation Supervisor (0)

Accomplishments for the Fiscal Year 2009/2010:

1. Due to budgetary constraints, the Senior Recreational Programs division had no activity in the FY 2009-2010.

Performance Objectives for Fiscal Year 2010/2011:

1. Due to budgetary constraints, the Senior Recreational Programs division will have no activity in the FY 2010-2011.

Significant Expenditure Changes:

*

Senior Recreational Programs

Fund 01-20-85

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	4,329	4,329	0	0	0		
6010	FICA	0	268	268	0	0	0		
6011	Medicare	0	63	63	0	0	0		
6012	Retirement	0	407	407	0	0	0		
6013	Unemployment	0	5	5	0	0	0		
6014	Workman's Comp	0	9	9	0	0	0		
6020	Health, Dental, Life & STD Insurance	0	418	418	0	0	0		
Total Salary Expenditures		\$ -	\$ 5,499	\$ 5,499	\$ -	\$ -	\$ -	\$ -	0.00%
Operational Expenditures									
7120	Contract Labor/Services	0	0	0	0	0	0		
7130	Equipment Rental	0	0	0	0	0	0		
7610	Recreational Programs	0	2,000	0	0	0	0		
7612	Recreational Program Sponsorships	0	0	0	0	0	0		
Total Operational Expenditures		\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Equipment/Capital Expenditures									
8050	Parks & Rec Equipment	0	0	0	0	0	0		
8055	Light Recreational Equipment	0	0	0	0	0	0		
Total Equipment/Capital Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures		\$ -	\$ 7,499	\$ 5,499	\$ -	\$ -	\$ -	\$ -	0.00%
Revenues									
Senior Recreational Program Revenues									
40-85-4210	Senior Recreational Programs	0	0	0	0	0	0		
40-85-4230	Sponsorships	0	0	0	0	0	0		
Total Departmental Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ -	\$ (7,499)	\$ (5,499)	\$ -	\$ -	\$ -	\$ -	0.00%

Community Programs

Our Mission

The mission of the Community Programs division of Parks and Recreation is to provide affordable, cost effective, family oriented programs that will enhance the quality of life for the citizens of Camp Verde.

Department Duties/Description

The Parks and Recreation Department is responsible for providing recreational and social programs as well as events for all ages. These programs include:

- * Christmas Craft Bazaar and Parade of Lights
- * Bus trips

Department Staffing:

Recreation Supervisor (0.01)	Janitorial 1 (0.01)
Maintenance Foreman (0.01)	Janitorial 2 (0.01)
Maintenance Lead Worker (0.01)	Streets Foreman (0.01)
Maintenance Worker 1 (0.01)	Medium Equipment Operator 1 (0.01)
Maintenance Worker 2 (0.01)	Medium Equipment Operator 2 (0.01)

Accomplishments for the Fiscal Year 2009/2010:

1. Provided bus trips to the Diamondback games for the community.
2. Hosted a successful Christmas Craft Bazaar and Parade of Lights.

Performance Objectives for Fiscal Year 2010/2011:

1. Provide more bus trips for the community. This is a cost effective way to provide community activities with no cost to the Town.

Significant Expenditure Changes:

- * All expenditures have been reduced as a result of fewer programs being offered.

Department Statistics FY 2009/2010

	<u># Participants</u>
* Bus Trips (Diamondbacks Baseball Games -2)	80
* AZ Game and Fish Clinic	125
* Christmas Craft Bazaar (vendors)	30
* Parade of Lights (entries)	15

Community Programs

Fund 01-20-86

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
6000	Salaries	0	15,246	15,246		3,571	3,392		
6010	FICA	0	945	945		221	210		
6011	Medicare	0	221	221		52	49		
6012	Retirement	0	1,433	1,433		352	334		
6013	Unemployment	0	24	24		8	8		
6014	Workman's Comp	0	275	275		163	155		
6020	Health, Dental, Life & STD Insurance	0	2,089	2,089		640	640		
Total Salary Expenditures		\$ -	\$ 20,234	\$ 20,233	\$ -	\$ 5,006	\$ 4,788	\$ -	0.00%
Operational Expenditures									
7120	Contract Labor/Services	0	0	0	0	0	0		
7130	Equipment Rental	0	0	0	0	325	325		
7610	Recreational Programs	0	17,000	7,000	364	0	0		
7612	Recreational Program Sponsorships	0	10,300	10,300	9,745	7,308	7,308		
Total Operational Expenditures		\$ -	\$ 27,300	\$ 17,300	\$ 10,109	\$ 7,633	\$ 7,633	\$ -	0.00%
Equipment/Capital Expenditures									
8050	Parks & Rec Equipment	0	200	200	780	0	0		
8055	Light Recreational Equipment	0	0	0	0	0	0		
Total Equipment/Capital Expenditures		\$ -	\$ 200	\$ 200	\$ 780	\$ -	\$ -	\$ -	0.00%
Total Expenditures		\$ -	\$ 47,734	\$ 37,733	\$ 10,889	\$ 12,639	\$ 12,421	\$ -	0.00%
Revenues									
Community Programs Revenue									
40-86-4210	Community Programs	0	13,460	13,460	935	875	875		
40-86-4230	Sponsorships	0	11,050	11,050	6,800	7,308	7,308		
Total Departmental Revenues		\$ -	\$ 24,510	\$ 24,510	\$ 7,735	\$ 8,183	\$ 8,183	\$ -	0.00%
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ -	\$ (23,224)	\$ (13,223)	\$ (3,154)	\$ (4,456)	\$ (4,238)	\$ -	0.00%

Capital Improvement Projects

Department Duties/Description

The Town of Camp Verde's Capital Improvement Projects Fund was established to provide for the infrastructure and capital needs of the departments of the Town of Camp Verde. A portion of the Town's Sales Tax collections are used to fund the Capital Improvement Projects Fund.

Accomplishments for the Fiscal Year 2009/2010:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Performance Objectives for Fiscal Year 2010/2011:

1. Please see the list of requested projects for the 2010-2011 fiscal year below.

Significant Expenditure Changes:

- * Capital Improvements Projects vary from year to year, therefore, the majority of the expenditure changes are significant.

Fiscal Notes

- * Staff is requesting a policy decision by Council to reallocate 2 cents of the 3 cent Construction Sales Tax to fund the Capital Improvement Projects (CIP) Fund. As Construction Sales Tax is a non-recurring revenue, Staff feels it is proper to use these revenues solely for non-recurring (non-operating) expenditures such as capital projects. The remaining 1 cent of the Construction Tax is allocated to the Debt Service Fund to fund the GADA loan payment.

Five (5) Year Capital Improvement Project Forecast

Description	Department	Fiscal Year				
		2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1. Replacement Patrol Vehicles and Emergency Equipment	Marshal	-	-	-	-	-
FY2010-2011 - Requested 3 vehicles		80,000	-	-	-	-
FY2011-2012 - Requested 4 vehicles		-	109,300	-	-	-
FY2012-2013 - Requested 4 vehicles		-	-	109,300	-	-
FY2013-2014 - Requested 4 vehicles		-	-	-	109,300	-
FY2014-2015 - Requested 4 vehicles		-	-	-	-	109,300
2. Replacement Administration Vehicles (two vehicles)	Town Manager	25,000	-	-	-	-
3. Computer/networking infrastructure upgrades	Town Manager	21,985	21,985	-	-	-
4. Governmental Software Package with Annual Licensing & Maintenance	Finance	68,199	68,199	68,199	68,199	68,199
5. Improve the appearance and functionality of the interior of the Library building.	Library	2,000	2,000	-	-	-
6. Improve the appearance and functionality of the exterior of the Library building.	Library	-	3,000	3,000	-	-
7. Light pickup truck (2 wheel drive) for Building inspection	Building	-	-	18,000	-	-
8. Plotter	Community Dev	-	-	11,000	-	-
9. Community Development Vehicle	Community Dev	-	-	10,000	-	-
10. Rolling File System	Community Dev	-	14,000	-	-	-
Replace & Upgrade Culverts on Verde Lakes Drive	Storm Water	-	-	-	-	-
Howards Road Drainage Improvements	Storm Water	120,000	-	-	-	-
Cliffs/Finnie Flat Drainage Project	Storm Water	200,000	-	-	-	-
Public Works Yard at Camp Verde Sanitary District Site	Public Works	-	-	-	-	-
FY2010-2011 - Ph II Fence, Surface Prep, Finish Grade, Equip Pad, Mixing Table		250,000	-	-	-	-
FY2011-2012 - Building Site Prep, Building Design, Underground Utilities		-	150,000	-	-	-
FY2012-2013 - Complete Site Prep, 5000 Sq Ft Pre-Mfg Steel Building		-	-	250,000	-	-
FY2013-2014 - Delivery & Construction of Bldg, Complete Utility & Site Work		-	-	-	375,000	-
Public Works Department Office	Public Works	165,000	-	-	-	-
Small Passenger Car (shared between Public Works & Parks and Recreation)	Public Wks/P&R	-	-	-	-	-
Streets Department Equipment/Vehicle	HURF/Streets	-	-	-	-	-
FY2010-2011 - 1/5 Ton Insp Truck, Double Drum Vib/Roller, Crack Seal Mch.		78,000	-	-	-	-
FY2011-2012 - Dump Truck/Sander, Chipper		-	93,000	-	-	-
FY2012-2013 - Road Side Mower		-	-	80,000	-	-
FY2013-2014 - Foreman's Truck		-	-	-	35,000	-
Finnie Flat Sidewalk Transportation Enhancement	HURF/Streets	-	-	-	-	-
FY2010-2011 - Labor and Construction Increased Costs		150,000	-	-	-	-
Howards Road Reconstruction	HURF/Streets	-	-	-	-	-
FY2011-2012 - Reconstruct & Reprofile 1/2 of Howards Road		-	850,000	-	-	-
FY2012-2013 - Reconstruct & Reprofile 1/2 of Howards Road		-	-	850,000	-	-
Montezuma Castle Hwy Left Turn Access Improvement	HURF/Streets	-	-	-	-	-
FY2011-2012 - Cliff House Drive to Charolais		-	180,000	-	-	-
Road Improvement/Construction & Pavement Preservation	HURF/Streets	-	-	-	-	-
FY2010-2011 - Finnie Flat Road - Mill & Resurface at SR 260		225,000	-	-	-	-
FY2011-2012 - Reeves Arena - Chip Seal		-	60,000	-	-	-
FY2012-2013 - Princess Road - Chip Seal		-	-	60,000	-	-
FY2013-2014 - Zachary Road - Chip Seal		-	-	-	60,000	-
Main Street Traffic Circle	HURF/Streets	-	-	-	-	-
FY2010-2011 - Construct Traffic Circle @ \$150,000		150,000	-	-	-	-
Sidewalk, Pathways, and Bike Trails	HURF/Streets	-	-	-	-	-
FY2010-2011 - Continuation of E Main Street Sidewalk		25,000	-	-	-	-
FY2011-2012 - Historic Urban Trail - West Side of Montezuma Castle Hwy		-	225,000	-	-	-
FY2012-2013 - Cliffs Parkway Sidewalk - Completion of West Side		-	-	200,000	-	-
FY2013-2014 - Hollamon Street Sidewalk - North Side		-	-	-	54,000	-
		1,560,184	1,776,484	1,659,499	701,499	177,499

CIP Fund
Fund 03

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
5015	Verde Lakes Drive Culverts	0	80,000	80,000	0				
5073	Rio Verde Plaza Improvements	0	0	130,500	130,500				
5080	CVMO Vehicles	70,444	100,350	100,350	102,680	80,000			
5086	Public Works/Parks & Rec Vehicle	0	18,000	18,000	0				
5087	Pool Heater	15,124	0	0	0				
5121	Library Enhancement	86	0	0	0	2,000			
5300	Computer/networking Infrastructure upgrades	58,452	52,509	60,098	70,781				
5310	Governmental Software Package & Licensing	0	60,000	0	0	68,199			
5400	Public Works Yard Construction	0	129,100	100	0				
5410	Streets Inspector Truck	21,126	0	0	0				
5411	Streets 2005 Kick Broom	0	0	0	0				
5412	Streets Department Equipment/Vehicle	0	40,000	40,000	0				
5450	Road Improvement/Construction & Pavement	0	45,000	45,000	0				
5452	Finne Flat Sidewalk Transportation Enhancement	0	45,000	45,000	0				
5453	Main Street Traffic Circle	0	10,000	10,000	0				
5454	Sidewalk, Pathways, and Bike Trails	0	10,000	10,000	0				
5500	Administration Vehicles	0	30,000	28,500	0	25,000			
Total Requested Projects		\$ 165,231	\$ 619,959	\$ 567,548	\$ 303,961	\$ 175,199	\$ -	\$ -	0.00%
Operating Transfers									
8801	Operating Transfer Out - General Fund	86,300	0	0	0	0			
8804	Operating Transfer Out - Parks Fund	100,000	0	0	0	0			
8820	Operating Transfer Out - Streets/HURF Fund	271,346	0	0	0	0			
Total Operating Transfers		\$ 457,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenditures		\$ 622,877	\$ 619,959	\$ 567,548	\$ 303,961	\$ 175,199	\$ -	\$ -	0.00%
Revenues									
CIP Fund Revenues									
40-00-7701	Operating Transfer In - General Fund	0	80,000	80,000	0	80,000	80,000	0	
Total Departmental Revenues		\$ -	\$ 80,000	\$ 80,000	\$ -	\$ 80,000	\$ 80,000	\$ -	0.00%
Net <Subsidy From>/Contribution To CIP Fund Balance		\$ (622,877)	\$ (539,959)	\$ (487,548)	\$ (303,961)	\$ (95,199)	\$ 80,000	\$ -	0.00%
Prior Year Ending CIP Fund Balance			\$ 1,212,018	\$ 1,212,018	\$ 1,212,018	\$ 908,057	\$ 908,057	\$ 908,057	
Estimated Ending CIP Fund Balance (deficit)		\$ (622,877)	\$ 672,059	\$ 724,470	\$ 908,057	\$ 812,858	\$ 988,057	\$ 908,057	0.00%

Parks Fund

Our Mission

The mission of the Camp Verde Parks & Recreation Department is to provide the best possible recreational facilities for its citizens. We are dedicated to maintaining and creating quality parks and outdoor recreational facilities.

Department Duties/Description

- * Maintain current parks and outdoor recreational facilities.
- * Establishment of new park development.

Accomplishments for the Fiscal Year 2008/2009:

1. Installed BBQ grill at Town Ramada.
2. Developed Community Park Master Plan for 118 acre park site.
3. Raised fence at Skate Park to keep bikes out.
4. Completed road and restroom enclosure at Rezzonico Park.

Performance Objectives for Fiscal Year 2009/2010:

1. Install fence at Rezzonico Park.
2. Install BBQ grills at Arturo Park and Butler Park.

Significant Expenditure Changes:

*

Fiscal Notes

- * \$5,000 in Local Park Improvements (5130) is to cover any unexpected repair of equipment.
- * \$30,000 in Rezzonico Park (5160) is allocated for the park fence. The monies were not spent in FY2009-2010 and are being requested in FY2009-2010 to complete the project.

Refunding Agreement

Parks Fund
Fund 04

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
5050	Sunnyside park	0	0	0					
5120	Community Park Development	1	100,000	100,000					
5130	Local Park Improvements	68,874	5,000	5,000					
5160	Rezzonico Park	42,953	30,000	30,000					
5170	Verde Lakes Park	0	0	0					
8801	Interfund Loan Repayment (General Fund)	0	200,000	200,000		0	0	0	
	Total Assumption Projects	\$ 111,828	\$ 335,000	\$ 335,000	\$ -	\$ -	\$ -	\$ -	0.00%
Operating Transfers									
8806	Operating Transfer Out-State Grants	11,009	0	0	0	0	0		
8813	Operating Transfer Out-Debt Service Fund	5,390	5,398	5,398	0	5,400	5,400	0	
	Total Operating Transfers	\$ 16,399	\$ 5,398	\$ 5,398	\$ -	\$ 5,400	\$ 5,400	\$ -	0.00%
Total Expenditures		\$ 128,227	\$ 340,398	\$ 340,398	\$ -	\$ 5,400	\$ 5,400	\$ -	0.00%
Revenues									
Parks Fund Revenues									
7701	Operating Transfers In - General Fund	0	200,000	200,000		0	0		
7703	Operating Transfers In - CIP Fund	0	0	0		0	0		
	Total Departmental Revenues	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	0.00%
Net <Subsidy From>/Contribution To Parks Fund Balance		\$ (128,227)	\$ (140,398)	\$ (140,398)	\$ -	\$ (5,400)	\$ (5,400)	\$ -	0.00%
Prior Year Ending Parks Fund Balance			\$ (744,077)	\$ (744,077)	\$ (744,077)	\$ (744,077)	\$ (744,077)	\$ (744,077)	
Estimated Ending Parks Fund Balance (deficit)		\$ (128,227)	\$ (884,475)	\$ (884,475)	\$ (744,077)	\$ (749,477)	\$ (749,477)	\$ (744,077)	0.00%

Magistrate Special Revenue Fund

Department Duties/Description

The purpose of the Magistrate Special Revenue Fund is to help the Court finance and achieve some needs that might not be possible without them. They are placed in individual numbered account for tracking the funds. Each fund is authorized by State or local law.

Local (Municipal) Court Enhancement Funds are collected by the Court as per Ordinance No. 2001-A182 (3). It states that the funds shall be used exclusively to enhance the technological, operational and security capabilities of the Court.

Local Judicial Collections Enhancement Fund (JCEF) is collected by the Court as per ARS 12.113 for the purpose of improving, maintaining and enhancing the ability to collect and manage monies assessed or received by the Courts including restitution, child support, fines and civil penalties; and to improve court automation projects likely to improve case processing or the administration of justice.

Fill the Gap Fund is collected by the Court as per ARS 12-102.102 to allocate funds to counties for the purpose of planning and implementing collaborative projects that are designed to improve the processing of criminal cases.

Fill the Gap and JCEF funds must be requested through a "grant process" to the Supreme Court for approval of how the Court wishes to spend the funds. There are no match funds. Spending must meet the criteria of the legislative intent.

Fiscal Notes:

- * Fill the Gap funds are being utilized to pay for annual audio/visual maintenance fees, monthly DSL fees, and coax repairs.
- * The Court Enhancement Fund is being utilized to pay for the copier lease and maintenance (\$3,500), printers (\$8,250), West Legal Research (\$2,640), digital recording maintenance (\$500), security maintenance (\$350), and other miscellaneous expenditures (\$1,200). All of these expenditures are appropriate for this fund and the fund should be able to tolerate these amounts.
- * Security maintenance and monitoring will go down this year as the Council Chambers security was removed.
- *

Magistrate Special Revenue Fund
Fund 05

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
60-51-6000	Fill the Gap Salaries	10,843	0	0	0	0	0	0	
60-51-6010	FICA	491	0	0	0	0	0	0	
60-51-6011	Medicare	115	0	0	0	0	0	0	
60-51-6012	Retirement	1,025	0	0	0	0	0	0	
60-51-6013	Unemployment	49	0	0	0	0	0	0	
60-51-6014	Workman's Compensation	20	0	0	0	0	0	0	
60-51-6020	Health, Dental, Life & STD Insurance	2,085	0	0	0	0	0	0	
60-68-6000	Court Enhancement Salaries	27,468	0	0	0	0	0	0	
60-68-6010	FICA	1,692	0	0	0	0	0	0	
60-68-6011	Medicare	396	0	0	0	0	0	0	
60-68-6012	Retirement	2,596	0	0	0	0	0	0	
60-68-6013	Unemployment	67	0	0	0	0	0	0	
60-68-6014	Workman's Compensation	72	0	0	0	0	0	0	
60-68-6020	Health, Dental, Life & STD Insurance	5,520	0	0	0	0	0	0	
60-68-7651	Fill the Gap	4,802	0	298	4,943	1,500	1,500		
60-68-7652	Local JCEF	1,484	2,775	2,775	1,605	2,775	2,775		
60-68-7653	Court Enhancement	2,810	17,950	17,950	22,168	16,461	16,461		
Total Special Fund Expenditures		\$ 61,535	\$ 20,725	\$ 21,023	\$ 28,716	\$ 20,736	\$ 20,736	\$ -	0.00%

Revenues

Special Fund Revenues

40-00-4131	Local JCEF	2,837	3,200	3,200	3,084	3,084	3,084		
40-00-4132	Fill the Gap	4,400	4,100	4,100	3,516	3,516	3,516		
40-00-4133	Court Enhancement	16,744	14,050	14,050	23,812	23,812	23,812		
Total Special Fund Revenues		\$ 23,981	\$ 21,350	\$ 21,350	\$ 30,412	\$ 30,412	\$ 30,412	\$ -	0.00%

Net <Subsidy From>/Contribution To Magistrate Special Revenues Fund Balance	\$ (37,554)	\$ 625	\$ 328	\$ 1,696	\$ 9,676	\$ 9,676	\$ -	0.00%
---	-------------	--------	--------	----------	----------	----------	------	-------

Prior Year Ending Magistrate Special Revenues Fund Balance	\$ 58,900	\$ 58,900	\$ 58,900	\$ 60,596	\$ 60,596	\$ 60,596	\$ 60,596		
Estimated Ending Magistrate Special Revenues Fund Balance (deficit)	\$ (37,554)	\$ 59,525	\$ 59,228	\$ 60,596	\$ 70,272	\$ 70,272	\$ 60,596	0.00%	

Non-Federal Grants

Department Duties/Description

The Non-Federal Grants Fund tracks expenditures and revenues for grants not issued by the Federal Government. The current grant items are the School Resource Officer Grant, LTAF II Grant, Yavapai County Anti-Racketeering (RICO) Funds, Governor's Office of Highway Safety, and Library Services and Technology Act (LSTA) Grant. The Town of Camp Verde is not the direct grant recipient of the School Resource Officer Grant, but rather a sub-recipient as the funds are distributed to the Town of Camp Verde from the main grant recipient to reimburse the Town for actual expenditures of the Town's employee that participates in the grant.

Department Staffing:

School Resource Officer (0.84) - Ten months of the year only, the remaining two months is budgeted in the General Fund Marshal's Department
Special Projects Coordinator (0.14)

Fiscal Notes

- * LTAF II Grant funding has been eliminated as the funding from the Arizona Lottery has been permanently swept by the State of Arizona. The monies have been used to fund the Transit Voucher Program. Funds not expended in prior years have been allocated to fund the expenses incurred by Town of Camp Verde Staff (Special Projects Coordinator) in administering the funding portion of this program. NACOG administers the transit portion of the program.
- * School Resource Officer Grant provides funding through the Camp Verde Unified School District that covers the expenditures of one Deputy for the months of August through May (school year) to provide services to the School and have a presence at the School.
- * Yavapai County Anti-Racketeering (RICO) is monies received from Yavapai County that may be used to fund items such as (list is not all inclusive):
 - * Gang prevention programs
 - * Substance abuse prevention programs
 - * Substance abuse education programs
 - * Witness protection
 - * Investigation and prosecution of case
 - * Payment of compensation to "injured persons"
 - * Law enforcement equipment and operations
 - * Many other uses as defined in the grant paperwork.The proposed uses of the Yavapai County Anti-Racketeering (RICO) monies in the FY2010-2011 include the purchase of needed law enforcement equipment.
- * Governor's Office of Highway Safety Grant has been applied for to purchase a new AIMS unit. This unit is an electronic measuring device used for the accurate measuring in traffic accident investigations.
- * Library Services and Technology Act (LSTA) Grant XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Non-Federal Grants Fund
Fund 06

EXPENDITURES	2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
50-08-6000	1,811	0	0	0	0	0	0	
50-08-6010	112	0	0	0	0	0	0	
50-08-6011	26	0	0	0	0	0	0	
50-08-6012	171	0	0	0	0	0	0	
50-08-6013	159	0	0	0	0	0	0	
50-08-6020	244	0	0	0	0	0	0	
50-08-9999	16,137	0	0	0	0	0	0	
50-18-6000	522	4,758	4,758					
50-18-6010	32	295	295					
50-18-6011	8	69	69					
50-18-6012	49	447	447					
50-18-6013	0	10	10					
50-18-6014	0	10	10					
50-18-6020	93	537	537					
50-18-9999	15,494	1,000	1,000					
50-19-6000	0	31,973	31,973		48,972	46,523		
50-19-6001	0	0	0		0	0		
50-19-6003	0	900	900		900	900		
50-19-6011	0	477	477		723	688		
50-19-6012	0	4,463	4,463		7,189	6,830		
50-19-6013	0	69	69		76	76		
50-19-6014	0	914	914		1,573	1,494		
50-19-6020	0	4,477	4,477		5,335	5,335		
50-19-9999	54,822	0	0	0	0	0		
50-28-6000	34,419	39,649	0	0	0	0		
50-28-6001	6,083	4,500	0	0	0	0		
50-28-6002	228	0	0	0	0	0		
50-28-6003	1,200	1,200	0	0	0	0		
50-28-6011	608	658	0	0	0	0		
50-28-6012	5,808	6,163	0	0	0	0		
50-28-6013	67	69	0	0	0	0		
50-28-6014	1,703	1,972	0	0	0	0		
50-28-6020	5,350	5,970	0	0	0	0		
50-30-9999	0	30,000	71,500	48,500	68,000			
50-60-9999	0	8,082	8,082	8,082	15,100			
Library Services and Technology Act (LSTA) Grant Expenditures	0	0	0	0	15,575			
Total State Grant Expenditures	\$ 145,146	\$ 148,661	\$ 129,981	\$ 56,582	\$ 163,442	\$ 61,845	\$ -	0.00%

Revenues

State Grants Fund Revenues

41-08-4335	7,650	0	0	0	0	0		
41-19-4335	54,822	43,273	43,273	0	64,767	61,845		
41-18-4335	12,148	0	0	16,070	0	0		
41-28-4335	55,467	60,180	0	0	0	0		
41-30-4335	0	0	41,500	66,500	20,000			
41-60-4335	0	8,082	8,082	8,082	15,100			
Library Services and Technology Act (LSTA) Grant Reimbursements	0	0	0	0	15,575			
7701	4,049	0	0	0	0	0		
7704	11,009	0	0	0	0	0		
Total State Grant Revenues	\$ 145,146	\$ 111,535	\$ 92,855	\$ 90,652	\$ 115,442	\$ 61,845	\$ -	0.00%

Net <Subsidy From>/Contribution To State Grants Fund Balance

	\$ -	\$ (37,126)	\$ (37,126)	\$ 34,070	\$ (48,000)	\$ -	\$ -	0.00%
--	------	-------------	-------------	-----------	-------------	------	------	-------

Prior Year Ending State Grants Fund Balance

Estimated Ending State Grants Fund Balance (deficit)

	\$ 988	\$ 988	\$ 988	\$ 35,058	\$ 35,058	\$ 35,058		
	\$ -	\$ (36,138)	\$ (36,138)	\$ 35,058	\$ (12,942)	\$ 35,058	\$ 35,058	0.00%

Designated Funds

Operating Transfer In	154	154	154	154	154	154		
LTA II Grant Funds - Transit Voucher Program	4,207	834	834	11,333	6,088	4,207	4,207	
Yavapai County Anti-Racketeering (RICO) Grant Funds	0	0	0	30,000	0	0	0	
Total State Grants Fund Fund Balance	\$ 4,361	\$ 988	\$ 988	\$ 41,487	\$ 6,242	\$ 4,361	\$ 4,361	0.00%

Yavapai-Apache Gaming Compact

Department Duties/Description

The Yavapai-Apache Gaming Compact Fund tracks the monies given to the Town of Camp Verde by the Yavapai-Apache Nation through the State's Gaming Compact. These monies are given to the Town with a designation for certain usage by the Nation. Some of the funds are passed through to other agencies and some funds are retained by the Town of Camp Verde. The Yavapai-Apache Gaming Compact Fund allows for the tracking of monies received and to ensure the proper usage of the funds based on the Nation's designation.

Accomplishments for the Fiscal Year 2008/2009:

1. Provided funding for the Grasshopper Basketball program.
2. Provided funding for the "Teens a Chillin" Youth Center.
3. Provided funding for the Summer Program.
4. Transferred \$14,014.50 to South Verde High School as requested by the Yavapai-Apache Nation.
5. Transferred \$28,029.00 to Camp Verde Unified School District as requested by the Yavapai-Apache Nation.

Performance Objectives for Fiscal Year 2009/2010:

1. Provide funding to support the Children's Recreational Programs division of Parks & Recreation.
This division provides activities such as Grasshopper Basketball, the Summer Program, the Youth Center, and other recreational opportunities for youth.

Yavapai-Apache Gaming Compact
Fund 07

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	50-00-9999	Yavapai-Apache Gaming Compact Expenditures	42,044	0	0					
	20-80-7610	Parks & Recreation Youth Program Expenditures	10,115	0	0					
	20-80-7701	Operating Transfers Out - Gen Fund Children's Recreation	0	24,437	24,437	24,437				
		Total Yavapai-Apache Gaming Expenditures	\$ 52,158	\$ 24,437	\$ 24,437	\$ 24,437	\$ -	\$ -	\$ -	0.00%

Revenues

Yavapai-Apache Gaming Compact Revenues

42-4600	Yavapai-Apache Gaming Compact	56,058	14,000	14,000						
	Total Yavapai-Apache Gaming Revenues	\$ 56,058	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Net <Subsidy From>/Contribution To Yavapai-Apache Gaming Compact Fund Balance

	\$ 3,900	\$ (10,437)	\$ (10,437)	\$ (24,437)	\$ -	\$ -	\$ -	\$ -	0.00%
--	----------	-------------	-------------	-------------	------	------	------	------	-------

Prior Year Ending Yavapai-Apache Gaming Compact Fund Balance
Estimated Ending Yavapai-Apache Gaming Compact Fund Balance (deficit)

	63,158	67,058	67,058	67,058	42,621	42,621	42,621	42,621	0.00%
	\$ 67,058	\$ 56,621	\$ 56,621	\$ 42,621	\$ 42,621	\$ 42,621	\$ 42,621	\$ 42,621	0.00%

Designated Funds

Prior Year Ending Parks & Recreation Youth Programs Designation
Est. <Subsidy From>/Contribution To Parks & Rec Youth Programs Designation
Estimated Ending Parks & Recreation Youth Programs Designated Fund Balance

	0	37,436	37,436	37,436	37,436	37,436	37,436	37,436	
	56,058	14,000	14,000	0	0	0	0	0	
	\$ 56,058	\$ 51,436	\$ 51,436	\$ 37,436	\$ 37,436	\$ 37,436	\$ 37,436	\$ 37,436	0.00%

Undesignated Funds

Estimated Ending Undesignated Fund Balance

	\$ 11,000	\$ 5,185	\$ 5,185	\$ 5,185	\$ 5,185	\$ 5,185	\$ 5,185	\$ 5,185	0.00%
--	-----------	----------	----------	----------	----------	----------	----------	----------	-------

Federal Grants

Department Duties/Description

The Federal Grants Fund tracks expenditures and revenues for grants issued by the Federal Government.

Department Staffing:

PANT Officer (1)

Fiscal Notes

- * The Edward Byrne Memorial Justice Assistance Grant was applied for by the Marshal's Department to fund the purchase of a Voice Logger/Recorder as required by the State 9-1-1 system; to replace old malfunctioning radios; and to obtain a wireless access point for the digital in-car cameras.
- * PANT (Partners Against Narcotics Trafficking) Grant is a regional grant, currently administered through the City of Sedona, that provides funding for one Deputy. The officers receive specialized training and work in conjunction with other departments around the Verde Valley in narcotics related activities.

Federal Grants Fund
Fund 08

Expenditures		2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
20-12-9999	2010 Census Complete Count Program	0	0	2,976	2,976	0	0		
20-20-9999	Energy Efficiency & Conservation Block Grant	0	0	91,151					
20-60-6000	COPS Grant Salary	0	77,364	0	0	73,496	73,496		
20-60-6003	COPS Grant Uniform Allowance	0	2,400	0	0	2,400	2,400		
20-60-6011	COPS Grant Medicare	0	1,157	0	0	1,066	1,066		
20-60-6012	COPS Grant Retirement	0	10,800	0	0	10,789	10,789		
20-60-6013	COPS Grant Unemployment Insurance	0	137	0	0	151	151		
20-60-6014	COPS Grant Workman's Compensation	0	2,212	0	0	2,361	2,361		
20-60-6020	COPS Grant Health, Dental, Life & STD Ins	0	14,104	0	0	12,803	12,803		
50-28-6000	PANT Officer Salary	0	0	39,649		39,649	37,667		
50-28-6001	PANT Officer Overtime	0	0	4,500		7,000	7,000		
50-28-6002	PANT Officer Holiday Pay	0	0	0		150	150		
50-28-6003	PANT Officer Uniform Allowance	0	0	1,200		1,200	1,200		
50-28-6011	PANT Officer Medicare	0	0	658		696	667		
50-28-6012	PANT Officer Retirement	0	0	6,163		6,870	6,579		
50-28-6013	PANT Officer Unemployment Insurance	0	0	69		76	76		
50-28-6014	PANT Officer Workman's Compensation	0	0	1,972		1,428	1,365		
50-28-6020	PANT Officer Health, Dental, Life & STD Insurance	0	0	5,970		6,402	6,402		
50-60-9999	Edwards Byrnes Memorial Justice Assistance Grant Expenditures	0	22,985	22,985	22,985	0	0		
Total Federal Grant Expenditures		\$ -	\$ 131,159	\$ 177,293	\$ 25,961	\$ 166,536	\$ 164,170	\$ -	0.00%

Revenues

Federal Grants Fund Revenues

44-12-4335	2010 Census Complete Count Program Revenues	0	0	2,976	2,976	0	0		
44-20-4335	Energy Efficiency & Conservation Block Grant Reimbursements	0	0	91,151	0	0	0		
44-62-4335	COPS Grant Revenues	0	108,174	66,674	0	103,066	103,066		
44-28-6335	PANT Officer Grant Reimbursements	0	0	60,180	0	63,471	61,105		
44-60-4335	Edward Byrnes Memorial Justice Assistance Grant Revenues	0	22,985	22,985	22,985	0	0		
Total Federal Grant Revenues		\$ -	\$ 131,159	\$ 243,966	\$ 25,961	\$ 166,536	\$ 164,170	\$ -	0.00%

Net <Subsidy From>/Contribution To Federal Grants Fund Balance

\$ -	\$ 0	\$ 66,673	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
-------------	-------------	------------------	-------------	-------------	-------------	-------------	-------------	-------------	--------------

Prior Year Ending Federal Grants Fund Balance
Estimated Ending Federal Grants Fund Balance (deficit)

\$ -	\$ 0	\$ 66,673	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
-------------	-------------	------------------	-------------	-------------	-------------	-------------	-------------	-------------	--------------

CDBG Fund

Our Mission

To further the development of a viable and sustainable community, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

Department Duties/Description

- * To carry out all activities related to CDBG administration and activity implementation.
- * To ensure that each project meets a National Objective.
- * To encourage maximum public participation in project selection.
- * To ensure the project has a positive impact for the citizens we serve and the community as a whole.

Department Staffing:

Town Clerk (0.34)
Public Works Director/Engineer (0.05)
Building Inspector (0.02)
Town Manager/Finance Director (0.005)
Administrative Assistant (0.18)

Accomplishments for the Fiscal Year 2009/2010:

1. Completed the SSP Public Hearing Process & Application for FY09 Funding for Hollamon Street.
2. Completed the CDBG Public Hearing & Application for FY10 Funding for Head Start & Senior Center

Performance Objectives for Fiscal Year 2010/2011:

1. Complete the Environmental Review for the three (3) CDBG projects (if funded).
2. Begin the construction projects (if funded) with projected completion date in the summer of 2011.

Fiscal Notes

- * This process will encompass two (2) years from the time that the contracts are signed. Some amounts may be transferred to the next fiscal year if needed.

CDBG Grants Fund
Fund 09

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
30-9999	Hollamon Street Improvement Exps	0	0	0	0	324,701	324,701		
30-9998	Grant Administration (Hollamon St Improv)	0	0	0	0	18,000	18,000		
60-7000	Townsite Street Improvements (107-07)	0	0	0	0	0	0		
60-9998	Grant Administration (107-07)	0	0	0	0	0	0		
60-8000	Senior Center Expenses (108-07)	0	0	0	0	0	0		
70-6000	FY2010 Salaries	0	0	0	0	36,045	34,243		
70-6010	FY2010 FICA	0	0	0	0	2,235	2,123		
70-6011	FY2010 Medicare	0	0	0	0	523	497		
70-6012	FY2010 Retirement	0	0	0	0	3,550	3,373		
70-6013	FY2010 Unemployment	0	0	0	0	45	45		
70-6014	FY2010 Worker's Compensation	0	0	0	0	143	136		
70-6020	FY2010 Health, Dental, Life & STD Insurance	0	0	0	0	3,809	3,809		
70-9998	FY2010 Funding Cycle Administration	0	5,500	0	0	0	0		
	Head Start Playground Improvements	0	0	0	0	61,000	61,000		
	Grant Administration (Head Start)	0	0	0	0	10,980	10,980		
	Senior Center Improvements	0	0	0	0	245,593	245,593		
	Grant Administration (Senior Center Improv)	0	0	0	0	7,998	7,998		
	Total CDBG Grant Expenditures	\$ -	\$ 5,500	\$ -	\$ -	\$ 714,622	\$ 712,497	\$ -	0.00%

Revenues

CDBG Grants Fund Revenues

42-30-4335	Hollamon Street Improvements	0	0	0	0	324,701	324,701		
42-30-4336	Grant Administration (Hollamon St Improv)	0	0	0	0	18,000	18,000		
42-60-4335	Townsite Street Improv Reimbs (107-07)	0	0	0	0	0	0		
42-60-4336	Grant Administration (107-07)	0	0	0	0	0	0		
42-68-4335	Senior Center Reimbursements (108-07)	0	0	0	0	0	0		
	Head Start Playground Improvements Reimbs	0	0	0	0	61,000	61,000		
	Grant Administration (Head Start) Reimbs	0	0	0	0	10,980	10,980		
	Senior Center Improvements Reimbursements	0	0	0	0	245,593	245,593		
	Grant Administration (Senior Center) Reimbs	0	0	0	0	53,900	53,900		
	Total CDBG Grant Revenues	\$ -	\$ -	\$ -	\$ -	\$ 714,174	\$ 714,174	\$ -	0.00%

Net <Subsidy From>/Contribution To CDBG Grants Fund Balance

\$ -	\$ (5,500)	\$ -	\$ -	\$ (448)	\$ 1,677	\$ -	0.00%
-------------	-------------------	-------------	-------------	-----------------	-----------------	-------------	--------------

Prior Year Ending CDBG Fund Balance

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
-------------	-------------	-------------	-------------	-------------	-------------	-------------	--------------

Estimated Ending CDBG Fund Balance (deficit)

\$ -	\$ (5,500)	\$ -	\$ -	\$ (448)	\$ 1,677	\$ -	0.00%
-------------	-------------------	-------------	-------------	-----------------	-----------------	-------------	--------------

9-1-1 Fund

Department Duties/Description

The 9-1-1 Fund was established to track the monies received from the State of Arizona that are designated to be used solely for the purpose of 9-1-1 dispatch related expenditures. In the past, these funds have been used for 9-1-1 training costs.

The 9-1-1 Funds distributed are calculated using a percentage allocation of the 1% of the 9-1-1 funds collected annually by the State 9-1-1 Office within the Arizona Department of Administration.

Accomplishments for the Fiscal Year 2008/2009:

1. No monies have been spent from the 9-1-1 Fund to date.

Performance Objectives for Fiscal Year 2009/2010:

1. No monies are anticipated to be spent in the 2009-2010 fiscal year.

Significant Expenditure Changes:

9-1-1 Fund
Fund 10

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT	ACCOUNT	AUDITED	COUNCIL	ADJUSTED	ESTIMATED	DEPARTMENT	MANAGER	COUNCIL	FROM FY09-10
NUMBERS	TITLE	ACTUALS	ADOPTION	BUDGET	ACTUALS	REQUESTED	RECOMMEND	ADOPTION	EST ACTUALS
20-60-7010	9-1-1 Expenditures	0	0	0	0	0	0	0	
	Total 9-1-1 Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Revenues									
9-1-1 Fund Revenues									
40-20-4016	9-1-1 Distributions	900	500	500					
	Total 9-1-1 Revenues	\$ 900	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	0.00%
Net <Subsidy From>/Contribution To 9-1-1 Fund Balance		\$ 900	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	0.00%
Prior Year Ending 9-1-1 Fund Balance			\$ 1,784	\$ 1,784	\$ 1,784	\$ 1,784	\$ 1,784	\$ 1,784	
Estimated Ending 9-1-1 Fund Balance (deficit)		\$ 900	\$ 2,284	\$ 2,284	\$ 1,784	\$ 1,784	\$ 1,784	\$ 1,784	0.00%

Debt Service Fund

Department Duties/Description

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The Town of Camp Verde currently has three (3) long-term debt obligations; the GADA loan for the Camp Verde Marshal's Office Facility, WIFA for the Sanitary District Funding Agreement, and Chicago Title for the soccer field at Butler Park.

Greater Arizona Development Authority (GADA)

The Town of Camp Verde obtained \$2,150,000 from the Greater Arizona Development Authority (GADA) on February 28, 2005 for the purpose of constructing a new Marshal's Department Facility. The funds received were part of an Excise Tax Revenue Bond series in which the Town agreed to use a portion of the Town Sales Taxes collected to make the required payments.

The first payment was made to US Bank on February 1, 2006. Payments are made bi-annually; one payment consists of principle and interest; the other bi-annual payment consists of only interest. The Schedule of Payments for the next five years is as follows:

Date	Amount	Interest	Principal
8/1/2009	\$ 128,300.00	\$ 43,300.00	\$ 85,000.00
2/1/2010	\$ 42,025.00	\$ 42,025.00	-
8/1/2010	\$ 127,025.00	\$ 42,025.00	\$ 85,000.00
2/1/2011	\$ 40,750.00	\$ 40,750.00	-
8/1/2011	\$ 125,750.00	\$ 40,750.00	\$ 85,000.00
2/1/2012	\$ 38,625.00	\$ 38,625.00	-
8/1/2012	\$ 128,625.00	\$ 38,625.00	\$ 90,000.00
2/1/2013	\$ 36,375.00	\$ 36,375.00	-
8/1/2013	\$ 131,375.00	\$ 36,375.00	\$ 95,000.00
2/1/2014	\$ 34,000.00	\$ 34,000.00	-

Camp Verde Sanitary District IGA (WIFA)

The Town of Camp Verde (Town) entered into an Intergovernmental Agreement (IGA) with the Camp Verde Sanitary District (District) on May 17, 2007 wherein the Town pledged \$135,000 per year to the District to be used in connection with the construction of a wastewater treatment plant. The District secured funding through Koch Financial. The Koch Financial Lease Purchase Agreement #2 is the lease backed by the Town.

The Town made the first payment to Koch Financial on January 1, 2008 and has continued to make the bi-annual payments as scheduled.

The Schedule of Lease Payments for the Koch Financial Lease Purchase #2 for the next five years is as follows:

Date	Amount	Interest	Principal	Outstanding Balance
7/1/2009	\$ 67,238.85	\$ 46,348.65	\$ 20,890.20	\$ 1,833,055.80
1/1/2010	\$ 67,774.40	\$ 45,826.40	\$ 21,948.00	\$ 1,811,107.80
7/1/2010	\$ 67,225.60	\$ 45,227.70	\$ 21,947.90	\$ 1,789,159.90
1/1/2011	\$ 67,788.20	\$ 44,729.00	\$ 23,059.20	\$ 1,766,100.70
7/1/2011	\$ 67,211.72	\$ 44,152.52	\$ 23,059.20	\$ 1,743,041.50
1/1/2012	\$ 67,802.84	\$ 43,576.04	\$ 24,226.80	\$ 1,718,814.70
7/1/2012	\$ 67,197.07	\$ 42,970.37	\$ 24,226.70	\$ 1,694,588.00
1/1/2013	\$ 67,818.20	\$ 42,364.70	\$ 25,453.50	\$ 1,669,134.50
7/1/2013	\$ 67,181.76	\$ 41,728.36	\$ 25,453.40	\$ 1,643,681.10
1/1/2014	\$ 67,834.23	\$ 41,092.03	\$ 26,742.20	\$ 1,616,938.90

The District is in the process of refinancing this lease with the Water Infrastructure Finance Authority (WIFA). If this refinance is completed, the projected savings is estimated to be \$15,000 per year. The District has stated that this savings will be shared with the Town. Upon refinancing, the above listed Schedule of Lease Payments will change.

Chicago Title/NoteWorld (Butler Park)

The Town of Camp Verde purchased the Butler Park Soccer Field on July 28, 1998 for the purchase price of \$42,000. Since that time, the Town has been making monthly payments to Chicago Title/NoteWorld who processes the payments to the mortgage holder.

A schedule of the remaining payments shows that the property will be paid off in July 2014. A five year payment schedule shown on a fiscal year basis is as follows:

Fiscal Year	Principal	Interest
2010	3,596	1,562
2011	3,973	1,185
2012	4,389	769
2013	4,850	309
2014	426	4

Fiscal Notes

- * The decrease in FY2008-2009 Estimated Actuals in the Operating Transfers for the GADA loan is due to the carry forward of fund balance at the beginning of the year. The payment that was due August 1, 2008 had to be submitted to the loan trustee by July 1, 2008. This necessitated that the loan payment be submitted during the month of June 2008. Because the payment was not paid to the bond company until August 1, 2008, the loan is treated as a "pre-paid expense" and shown as an asset on the financials. This asset is what created the fund balance carry-forward from FY2007-2008.

Debt Service Fund
Fund 13

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
	50-58-8800	Principal-GADA Loan	80,000	85,000	85,000		85,000	85,000		
	50-58-8801	Interest-GADA Loan	86,684	85,325	85,325		81,500	81,500		
	50-58-8802	Miscellaneous Charges-GADA Loan	700	700	700		950	950		
Sanitary District Loan Expenditures										
	60-00-8800	Principal-Sanitary District Loan	46,383	41,780	20,890		61,610	61,610		
	60-00-8801	Interest-Sanitary District Loan	94,244	93,220	74,024		58,161	58,161		
Butler Park Soccer Field										
	70-00-8800	Butler Park Soccer Field		5,398	5,398		5,400	5,400		
Total Debt Service Fund Expenditures			\$ 308,012	\$ 311,423	\$ 271,337	\$ -	\$ 292,621	\$ 292,621	\$ -	0.00%
Revenues										
GADA Loan Revenues										
	40-50-4900	GADA Loan Interest Revenue	185	400	400		400	400		
	40-50-7701	Op Transfer - GF (1 cent of 3 cent Construction Tax)	166,099	40,000	40,000		40,000	40,000	0	
	40-50-7777	Operating Transfers In-from General Fund	0	(40,400)	(40,400)		127,050	127,050	0	
Sanitary District Loan Revenues										
	40-60-7701	Sanitary District Funding-GF Operating Transfer	135,238	0	0	0	119,771	119,771	0	
Butler Park Soccer Field Revenues										
	40-70-7704	Operating Transfers In-from Parks Fund	5,390	5,398	5,398	0	5,400	5,400	0	
Total Debt Service Fund Revenues			\$ 306,912	\$ 5,398	\$ 5,398	\$ -	\$ 292,621	\$ 292,621	\$ -	0.00%
Net <Subsidy From>/Contribution To Debt Service Fund Balance			\$ (1,100)	\$ (306,025)	\$ (265,939)	\$ -	\$ -	\$ -	\$ -	0.00%
Prior Year Ending Debt Service Fund Balance			\$ 124,350	\$ 123,250	\$ 123,250	\$ 123,250	\$ 123,250	\$ 123,250	\$ 123,250	
Estimated Ending Debt Service Fund Balance (deficit)			\$ 123,250	\$ (182,775)	\$ (142,689)	\$ 123,250	\$ 123,250	\$ 123,250	\$ 123,250	0.00%

Library Building Fund

Department Duties/Description

The Library Building Fund is comprised of monies donated to the Town of Camp Verde with the express intention of being used to fund the construction of a new library facility. The majority of these monies were received as the result of the Camp Verde Public Library being named as the beneficiary of an estate. The Town received quarterly distributions from the trust that is currently managing the estate. In addition to the monies received from the estate, other donations received from the public with the intent of being used for the construction of a new library are also included in this fund.

Fiscal Note

- * Due to the decline in interest rates nationwide, the projected amount of interest revenues have been decreased accordingly.
- * The Council has approved an Operating Transfer from the General Fund to support the fundraising efforts for the building of a new library.

Library Building Fund
Fund 15

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
50-8000	Library Master Plan Design	0	0	0					
	Library Building Expenditures	0	0	0					
	Total Library Building Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Revenues

Library Building Fund Revenues		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
40-4600	Donation Revenues	14,634	12,000	12,000					
40-4900	Interest Revenues	2,568	1,200	1,200					
40-7701	Operating Transfer In - from General Fund	0	100	100					
	Total Library Building Fund Revenues	\$ 17,203	\$ 13,200	\$ 13,200	\$ -	\$ -	\$ -	\$ -	0.00%

Net <Subsidy From>/Contribution To Library Building Fund Balance	\$ 17,203	\$ 13,200	\$ 13,200	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
--	------------------	------------------	------------------	-------------	-------------	-------------	-------------	-------------	--------------

Prior Year Ending Library Building Fund Balance		\$ 214,556	\$ 214,556	\$ 214,556	\$ 214,556	\$ 214,556	\$ 214,556	\$ 214,556	
Estimated Ending Library Building Fund Balance (deficit)	\$ 17,203	\$ 227,756	\$ 227,756	\$ 214,556	\$ 214,556	\$ 214,556	\$ 214,556	\$ 214,556	0.00%

Impact Fees

Department Duties/Description

The voters of the Town of Camp Verde approved Development Impact Fees in March 2006. The purposes and intent of the Town's Development Fee Code and procedures are:

- A. To establish uniform procedures for the imposition, calculation, collection, expenditure and administration of any development fees imposed on New Development;
- B. To implement the goals, objectives and policies of the Town of Camp Verde General Plan, as amended from time to time, to assure that New Development contributes its fair share towards the costs of providing Public Facilities or Services reasonably necessitated by such New Development;
- C. To ensure that New Development obtains a reasonable benefit by the Public Facilities or Services provided with the proceeds of Development Fees;
- D. To ensure that all applicable and appropriate legal standards and criteria relating to the imposition of Development Fees are properly incorporated into the Town Code; and
- E. To ensure that all applicable procedural requirements of A.R.S. § 9-463.05 have been met.

Impact Fee Fund
Fund 16

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
01-9999	General Government Expenditures	0	0	0					
02-9999	Police Services Expenditures	0	0	0					
03-9999	Library Expenditures	0	0	0					
04-9999	Parks & Recreation Expenditures	0	0	0					
Total Impact Fee Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Revenues

Impact Fee Revenues

01-4145	General Government Impact Fees	27,210	5,505	5,505					
01-4900	General Government Interest	253	200	200					
02-4145	Police Services Impact Fees	48,051	2,620	2,620					
02-4900	Police Services Interest	219	180	180					
03-4145	Library Impact Fees	11,350	5,230	5,230					
03-4900	Library Interest	172	150	150					
04-4145	Parks & Recreation Impact Fees	25,326	11,670	11,670					
04-4900	Parks & Recreation Interest	428	350	350					
Total Impact Fee Revenues		\$ 113,009	\$ 25,905	\$ 25,905	\$ -	\$ -	\$ -	\$ -	0.00%

Net <Subsidy From>/Contribution To Impact Fee Fund Balance	\$ 113,009	\$ 25,905	\$ 25,905	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
--	-------------------	------------------	------------------	-------------	-------------	-------------	-------------	-------------	--------------

Prior Year Ending Impact Fee Fund Balance		\$ 113,600	\$ 113,600	\$ 113,600	\$ 113,600	\$ 113,600	\$ 113,600	\$ 113,600	
Estimated Ending Impact Fee Fund Balance (deficit)	\$ 113,009	\$ 139,505	\$ 139,505	\$ 113,600	\$ 113,600	\$ 113,600	\$ 113,600	\$ 113,600	0.00%

Housing Grant Fund

Our Mission

The Town of Camp Verde's Housing Grant Fund's mission is to promote and preserve community enhancement through Owner Occupied Home Rehabilitation activities to preserve decent, safe and attainable housing for low income Camp Verde citizens.

Department Staffing:

Special Projects Coordinator (0.1) or NACOG

Finance Clerk (payment and account tracking as well as annual reporting requirements)

Accomplishments for the Fiscal Year 2009/2010:

1. Maintain five (5) open loans payable to the Revolving Loan Fund (RLF).
2. Complete on-going grant obligations (e.g. furthering fair housing, RLF reporting, etc.)
3. Verify owner occupancy for Home Rehabilitation Program participants.

Performance Objectives for Fiscal Year 2010/2011:

1. Maintain five (5) open loans payable to the Revolving Loan Fund (RLF).
2. Complete on-going grant obligations (e.g. furthering fair housing, RLF reporting, etc.)
3. Verify owner occupancy for Home Rehabilitation Program participants.
4. Contract with NACOG to conduct home rehabilitation as Revolving Loan Fund or other grant funds are available.

Fiscal Notes

- * Revolving Loan Fund balance as of March 31, 2010 - \$54,938.11
- * June 30, 2010 estimated Revolving Loan Fund balance - \$59,488.42
- * June 30, 2011 estimated Revolving Loan Fund balance - \$77,689.66

Housing Grant Fund
Fund 18

Expenditures		2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE
ACCOUNT NUMBERS	ACCOUNT TITLE	AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	FROM FY09-10 EST ACTUALS
18-50-00-9999	Local Revolving Loan Fund Exps*	0	62,785	35,332	0	70,000			salary amounts?
	HOME Grant Salaries	27,753	0	0	0	0			
	HOME Grant FICA	1,529	0	0	0	0			
	HOME Grant Medicare	358	0	0	0	0			
	HOME Grant Retirement	2,623	0	0	0	0			
	HOME Grant Unemployment Insurance	3	0	0	0	0			
	HOME Grant Workman's Compensation	1	0	0	0	0			
	HOME Grant Health, Dental, Life & STD Ins	3,922	0	0	0	0			
	HOME Grant Administration Expenses	2,340	0	0	0	0			
	HOME Grant Rehabilitation Expenses	491,412	0	0	0	0			
	Total Housing Fund Expenditures	\$ 529,942	\$ 62,785	\$ 35,332	\$ -	\$ 70,000	\$ -	\$ -	0.00%

Revenues

Housing Fund Revenues

	HOME Grant Rehabilitation Reimbursements	338,350	0	0	0	0			
	HOME Grant Administration Reimbursements	26,082	0	0	0	0			
42-50-4720	Local Revolving Loan Fund Payments	15,274	18,201	18,201		18,201			
42-50-4900	Local Revolving Loan Fund Interest	900	900	900		900			
	Total Housing Fund Revenues	\$ 16,173	\$ 19,101	\$ 19,101	\$ -	\$ 19,101	\$ -	\$ -	0.00%

Net <Subsidy From>/Contribution To Housing Grant Fund Balance

\$ (513,768)	\$ (43,684)	\$ (16,231)	\$ -	\$ (50,899)	\$ -	\$ -	0.00%
---------------------	--------------------	--------------------	-------------	--------------------	-------------	-------------	--------------

Prior Year Ending Housing Grant Fund Balance
Estimated Ending Housing Grant Fund Balance (deficit)

\$ 207,136	\$ 207,136	\$ 207,136	\$ 207,136	\$ 207,136	\$ 207,136	\$ 207,136	0.00%
\$ (513,768)	\$ 163,452	\$ 190,905	\$ 207,136	\$ 156,237	\$ 207,136	\$ 207,136	0.00%

Donations

Department Duties/Description

The Donation Fund was established to accurately track donations given to the departments of the Town of Camp Verde that are designated for a specific purpose.

Fiscal Notes

- * In the 2009-2010 fiscal year, the Town Manager's Recommendation allows for the Departments to expend the prior year's fund balances along with the anticipated donation revenues in the 2009-2010 fiscal year to offset the decrease in their General Fund budgets.

Donations

Fund 19

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 AUDITED ACTUALS	2009/2010 COUNCIL ADOPTION	2009/2010 ADJUSTED BUDGET	2009/2010 ESTIMATED ACTUALS	2010/2011 DEPARTMENT REQUESTED	2010/2011 MANAGER RECOMMEND	2010/2011 COUNCIL ADOPTION	% CHANGE FROM FY09-10 EST ACTUALS
50-01-9999	Animal Shelter Expenditures	1,975	11,405	11,405		5,000			
50-02-9999	K-9 Expenditures	0	1,936	1,936		1,500			
50-03-9999	General CVMO Donations	0	1,000	1,000		0			
50-04-9999	Camp Verde Library Donations	0	3,907	3,907		4,000			
50-05-9999	Beaver Creek Library Donations	0	520	520		0			
50-06-9999	Parks & Recreation Donations	889	4,250	4,250					
	Total Donation Fund Expenditures	\$ 2,864	\$ 23,018	\$ 23,018	\$ -	\$ 10,500	\$ -	\$ -	0.00%

Revenues

Donation Fund Revenues

40-01-4600	Animal Shelter Donations	4,753	2,000	2,000		2,000			
40-02-4600	K-9 Donations	0	0	0		0			
40-03-4600	General CVMO Donations	0	0	0		0			
40-04-4600	Camp Verde Library Donations	1,247	1,250	1,250		4,000			
40-05-4600	Beaver Creek Library Donations	300	250	250					
40-06-4600	Parks & Recreation Donations	3,297	2,000	2,000					
	Total Donation Fund Revenues	\$ 9,596	\$ 5,500	\$ 5,500	\$ -	\$ 6,000	\$ -	\$ -	0.00%

Net <Subsidy From>/Contribution To Donation Fund Balance

	\$ 6,732	\$ (17,518)	\$ (17,518)	\$ -	\$ (4,500)	\$ -	\$ -	\$ -	0.00%
--	-----------------	--------------------	--------------------	-------------	-------------------	-------------	-------------	-------------	--------------

Prior Year Ending Donations Fund Balance

	\$ 9,963	\$ 9,963	\$ (7,555)	\$ (7,555)	\$ (7,555)	\$ (7,555)	\$ (7,555)	\$ (7,555)	0.00%
--	-----------------	-----------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	--------------

Estimated Ending Donations Fund Balance (deficit)

	\$ 6,732	\$ (7,555)	\$ (7,555)	\$ (7,555)	\$ (12,055)	\$ (7,555)	\$ (7,555)	\$ (7,555)	0.00%
--	-----------------	-------------------	-------------------	-------------------	--------------------	-------------------	-------------------	-------------------	--------------

Fund Balance Designations

Animal Shelter Donations	2,778	5,600	5,600	5,600	5,600	5,600
K-9 Donations	0	1,936	1,936	1,936	1,936	1,936
General CVMO Donations	0	1,000	1,000	1,000	1,000	1,000
Camp Verde Library Donations	1,247	1,407	1,407	1,407	1,407	1,407
Beaver Creek Library Donations	300	20	20	20	20	20
Parks & Recreation Donations	2,407	0	0	0	0	0

Streets/HURF Fund

Our Mission

The Town of Camp Verde's Streets Department's mission is to provide and maintain, within the Town's available resources, adequate and safe transportation infrastructure, effective street maintenance, and promotion of safety.

Department Duties/Description

The Streets Department is a division of the Public Works Department. With a crew of three, the Streets Department maintains over 110 miles of paved roads, as well as blading and maintaining the numerous dirt roads. Each year the Crew performs crack-seal, chip-seal, patch and pavement projects. The Crew inspects, installs and updates traffic and informational signs. The Crew also keeps the Town's Right of Way clear from tree/brush and trash; each year over 7,000 cubic yards of trimmings are cleared. On an average year, the Department issues between 25-30 Road Cut Permits and 70-80 Culvert Permits which require at least one inspection from a Crew member. The Streets Department is also responsible for street sweeping, dead animal pick up and removal of trash for Adopt-a-Road Volunteer Groups.

Department Staffing:

Public Works Director/Engineer (0.20)	Medium Equipment Operator (1.92)
Streets Foreman (0.96)	Streets Laborer (vacant)
Street Inspector (0.80) - currently vacant	Public Works Administrative Assistant (0.45)
Heavy Equipment Operator (vacant)	Parks & Recreation Administration Assistant (0.05)

Accomplishments for the Fiscal Year 2009/2010:

1. Completed the overlay asphalt paving of Industrial Drive.
2. Kept Right-of-Way clear of weeds, bushes, and trees and assisted Stewards of Public Lands with trash removal after large clean-ups.
3. Completed over 65,000 linear feet of crack seal preventative maintenance.
4. Stripping project, sweeping of Town streets, patch and repair of paved roads, began replacement of signs to meet MUTCD retroreflectivity requirements.
5. Provided inspections for road cut and culvert permits.
6. Coordinated the transfer of 7,500 tons of asphalt millings from ADOT to the Town.
7. Incorporated I-WORKS Pavement Management Software to provide better street work and work order tracking.

Performance Objectives for Fiscal Year 2010/2011:

1. Work with the Town Clerk's Office to obtain CDBG funding for Hollamon Street Sidewalk Project.
2. Upgrade culverts in Verde Lakes Drive to carry higher water flows.
3. Plan and schedule annual road maintenance, crack seal, stripping, and repairs.
4. Keep Right-of-Ways clear of weeds, bushes, and trees and assist with Adopt-a-Road to remove collected trash.
5. Provide inspections as required for street work permits.
6. Clear, grub, and grade as needed to establish new Public Works Yard.

Significant Expenditure Changes:

- * The Streets/HURF operational budget has been significantly reduced due to cuts in HURF Revenues and the cancellation of LTAF Revenues by the State.
- * Contract Labor/Services (7120) in the amount of \$3,000 allows for temporary labor to be utilized in the event that unskilled labor is needed.

Fiscal Notes

- * Seasonal Labor is included in the salary related calculations. Amounts included are 1,440 hours at \$12.00 per hour for work such as mowing/trimming, flagging, and chip seal, and 240 hours at \$20.00 for blading work plus all applicable taxes and benefits.
- * HURF Revenues and LTAF Revenues are restricted monies received from the State that can only be used for transportation related expenditures. The State provides annual estimates of the amounts that each municipality will receive during the fiscal year.
HURF Revenues are derived from gasoline tax and a number of additional transportation related fees. One-half of monies received are distributed based on the population, the other half are allocated based on "county of origin" of gasoline sales.
LTAF Revenues are derived from the State lottery. Distribution is based on population.
- * Transportation Management Plan:
The Town of Camp Verde has over 105 miles of paved roadways, valued in excess of \$16,800,000. With proper maintenance and preservation work, this valuable asset has a life of 15 to 20 years. Every \$1.00 spent in the first 15 years of the service life of a paved road, saves the Town \$5.00 in future rehabilitation costs. This is based on today's costs; as fuel/oil costs increase, rehabilitation costs will increase, making maintenance even more critical. Any Transportation Maintenance Program will address each of the following:
 - * Routine maintenance such as street sweeping, clearing roadside ditches/structures, maintenance of markings and signage, crack fill, and pothole patching.
 - * Preventative maintenance is the most cost effective. It is one tenth the cost of reconstruction. Preventative maintenance includes fog seal, crack seal, chip seal, and hot mix overlay.
 - * Rehabilitation is the structural enhancement that extends the service life of existing pavement by increasing the thickness to accommodate existing and projected traffic conditions.

Streets/HURF Department
Fund 20-20-00

Expenditures ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009	2009/2010	2009/2010	2009/2010	2010/2011	2010/2011	2010/2011	% CHANGE FROM FY09-10 EST ACTUALS
		AUDITED ACTUALS	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION	
6000	Salaries	257,118	232,276	232,276		190,502	181,841		
6001	Overtime	833	2,000	2,000		2,000	2,000		
6010	FICA	16,071	14,525	14,525		11,935	11,398		
6011	Medicare	3,758	3,397	3,397		2,791	2,666		
6012	Retirement	23,328	19,946	19,946		18,961	18,108		
6013	Unemployment Insurance	571	597	597		331	331		
6014	Workman's Compensation	16,741	13,576	13,576		9,508	9,037		
6020	Health, Dental, Life & STD Insurance	38,029	33,131	33,131		28,039	28,039		
	Total Salary Expenditures	\$ 356,448	\$ 319,448	\$ 319,448	\$ -	\$ 264,068	\$ 253,420	\$ -	0.00%

Operational Expenditures

7010	Training	701	1,000	1,000	500	500	500		
7015	Travel	105	300	300	50	200	200		
7020	Uniforms	3,544	4,000	4,000	4,000	4,000	4,000		
7030	Office Supplies	754	800	800	600	800	800		
7035	Subscriptions/Memberships	100	100	100	0	100	100		
7036	Books/Tapes/Publications	400	100	100	100	100	100		
7037	Printing	283	400	400	100	200	200		
7038	Advertising	494	1,500	1,500	300	1,000	1,000		
7039	Postage	120	54	54	20	50	50		
7040	Computer Services/Software	3,000	3,000	3,000	2,000	3,000	3,000		
7050	Auto Repair/Maintenance	28,985	37,000	37,000	17,000	35,000	35,000		
7055	Fuel/Oil/Lube	18,693	50,000	50,000	19,500	40,000	40,000		
7060	Electric	3,074	3,750	3,750	2,000	2,750	2,750		
7061	Gas/Propane	808	1,000	1,000	1,500	1,500	1,500		
7062	Water	1,614	1,900	1,900	1,800	1,800	1,800		
7063	Sewer	235	350	350	175	250	250		
7064	Waste Removal	115	175	175	120	175	175		
7065	Telephone	623	876	876	505	500	500		
7066	Cell Phone	1,601	1,680	1,680	2,875	1,700	1,700		
7067	Pest Control	281	338	338	393	400	400		
7100	Consulting Services	43,427	45,000	45,000	15,000	15,000	15,000		
7110	Legal Services	1,385	2,000	2,000	500	2,000	2,000		
7120	Contract Labor/Services	0	0	0	0	3,000	3,000		
7130	Equipment Rental	359	1,200	1,200		1,200	1,200		
7220	Liability Insurance	0	30,000	30,000	30,000	30,000	30,000		
7513	OSHA Medical Supplies	439	700	700	700	1,200	1,200		
7553	Street Yard Lease Payments	33,480	36,720	36,720	36,720	36,720	36,720		
7560	Mapping	24	200	200	0	200	200		
7581	Recording Fees	178	300	300	52	300	300		
7700	Street Maintenance	31,754	48,000	48,000	23,000	40,000	40,000		
7710	Street & Safety Signing	5,388	10,000	10,000	10,000	10,000	10,000		
7720	Transportation Enhancement	0	0	0	0	0	0		
7730	Traffic Signal Maintenance	11,531	12,500	12,500	7,250	12,500	12,500		
7735	Traffic Signal Electricity	5,478	6,700	6,700	6,800	7,000	7,000		
7736	Main Street Lights/Irrigation Electricity	9,442	11,500	11,500	12,500	12,500	12,500		
7740	Small Tools	705	1,800	1,800	1,800	1,800	1,800		
7750	Litter Abatement	41	500	500	200	300	300		
	Total Operational Expenditures	\$ 209,142	\$ 315,443	\$ 315,443	\$ 198,060	\$ 267,745	\$ 267,745	\$ -	0.00%

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	0	1,000	1,000	0	300	300		
8010	Computer Equipment	500	500	500	439	200	200		
8020	Equipment Lease	3,487	5,000	5,000	2,000	5,000	5,000		
8710	Street Construction	2,538	50,000	50,000	38,000	50,000	50,000		
8711	Street Stripping	14,462	25,000	25,000	22,209	25,000	25,000		
8712	Right-of-Way Acquisition	240	200	200	0	200	200		
8713	Chip Seal/Maintenance	298,644	195,436	195,436	0	59,000	59,000		
8714	Street Paving	74	55,000	55,000	0	50,000	50,000		
8715	Finnie Flat Sidewalk	31,814	192,774	192,774	9,220	27,000	27,000		
8716	Town Site Improvements	93,457	0	0	0	0	0		
	Total Equipment/Capital Expenditures	\$ 445,217	\$ 524,910	\$ 524,910	\$ 71,868	\$ 216,700	\$ 216,700	\$ -	0.00%

Total Expenditures

\$ 1,010,807	\$ 1,159,801	\$ 1,159,801	\$ 269,928	\$ 748,513	\$ 737,865	\$ -	0.00%
---------------------	---------------------	---------------------	-------------------	-------------------	-------------------	-------------	--------------

Revenues

Streets/HURF Revenues

40-4330	Refunds/Reimbursements	1,494	3,000	3,000					
40-4335	TEA Grant Reimbursements	0	0	0	0	0	0	0	
40-20-4335	SATS Grant Reimbursements	0	0	0	0	0	0	0	
40-4900	Interest	443	500	500	34				
41-4030	HURF Revenue	796,724	771,100	771,100		750,000	772,368		
41-4035	LTA Revenue	48,710	50,513	50,513	27,963	0	0	0	
7703	Operating Transfers In - CIP Fund	271,346	0	0	0	0	0	0	
	Total Departmental Revenues	\$ 1,118,716	\$ 825,113	\$ 825,113	\$ 27,997	\$ 750,000	\$ 772,368	\$ -	0.00%

Net <Subsidy From>/Contribution To Streets/HURF Fund Balance

\$ 107,910	\$ (334,688)	\$ (334,688)	\$ (241,931)	\$ 1,487	\$ 34,503	\$ -	0.00%
-------------------	---------------------	---------------------	---------------------	-----------------	------------------	-------------	--------------

Prior Year Ending Streets/HURF Fund Balance

Estimated Ending Streets/HURF Fund Balance (deficit)

	107,910	107,910	107,910	(134,022)	(134,022)	(134,022)	
\$ 107,910	\$ (226,778)	\$ (226,778)	\$ (134,022)	\$ (132,534)	\$ (99,518)	\$ (134,022)	0.00%