

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, JUNE 20, 2012
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion**

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, George, Baker, Jones and German were present.

Also Present: Town Manager Russ Martin, Town Marshal Nancy Gardner, Finance Director Mike Showers, Public Works Director Ron Long, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by German.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1) Regular Session – June 6, 2012

b) Set Next Meeting, Date and Time:

1) June 27, 2012 at 6:30 p.m. – Council Hears Planning & Zoning Matters

2) July 4, 2012 at 6:30 p.m. – Regular Session – **CANCELLED**

3) July 18, 2012 at 6:00 p.m. – Special Session – Budget

4) July 18, 2012 at 6:30 p.m. – Regular Session

5) July 25, 2012 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) Possible approval of an Intergovernmental Agreement between the Town of Camp Verde and the Yavapai-Apache Nation for law enforcement dispatching. Staff Resources: Marshal Nancy Gardner/Finance Director Mike Showers

d) Possible approval of Resolution 2012-859, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving and adopting the Intergovernmental Agreement (IGA) between the Town of Camp Verde and Camp Verde Unified School District #28 of Yavapai County for a Joint Facilities and Equipment (including vehicles/buses) Use Agreement. Staff Resource: Russ Martin

e) Possible approval of an application for a Wine Festival License/Wine Fair License to be held at 4020 N. Cherry Road on July 14, 2012 from 5:30 p.m. to 9:30 p.m., located at Out of Africa Wildlife Park. Staff Resource: Debbie Barber

f) Possible approval of contract for legal services with Edwards & Ginn, P.C. for the Marshal's Office for fiscal year 2012/13 in the amount of \$15,000. This is a budgeted item in FY 2012/2013. Staff Resource: Nancy Gardner

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented, removing Item 4.e).

Mayor Burnside noted that Item e) had been removed from the Consent Agenda.

5. Special Announcements & Presentations

• Welcome to the new businesses:

❖ The Protek Group – Camp Verde

❖ FRB Refrigeration, Inc. – Prescott Valley

- ❖ Red Rock Plastering, LLC – Camp Verde
- ❖ Stix Men Towing & Recovery – Cottonwood
- ❖ Copper Creations – Camp Verde (Special Event)
- ❖ A.L.D., Inc. – Camp Verde
- ❖ Heritage Interiors ISI, LLC – Phoenix
- ❖ A.C Express Comfort Solutions – Cornville
- ❖ Bradley Electric, Inc. – Phoenix
- ❖ Novelty Wizard, - Phoenix (Special Event)
- ❖ Nite Vision Security, LLC – Cornville
- ❖ Seasoned – Peoria (Special Event)
- ❖ Wallingford Creations – Flagstaff (Special Event)
- ❖ Hugo Diaz – Tucson (Special Event)
- ❖ Wolf Insulation Co. – Cottonwood
- ❖ Arizona Offroad Tours, LLC – Camp Verde

- **Possible approval of a proclamation declaring July as “Artisan Food Awareness Month”.** Staff Resource: Mayor Burnside
Burnside announced the new businesses as listed, welcoming each to Camp Verde, and formally proclaimed July as “Artisan Food Awareness Month.”

6. **Council Informational Reports**

Baker thanked staff for the recent landscape and maintenance improvements; everything is looking so beautiful.

Kovacovich said he had attended a local foods forum yesterday that was sponsored by the Verde Valley Agriculture Coalition; they hope to make agritourism and local foods the next big thing like the local wineries.

Whatley reported that she, the Town Manager, Ron Long and some other department heads, talked to the Sanitary District and enjoyed a tour of a lift station. Whatley attended a Sanitary District meeting on the 14th that was cut short when the Board went into Executive Session.

7. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

George Young gave an update on the attempt to force the tax increase issue to an election; the Town Attorney has formally rejected the petition that contained 319 signatures; more petitions are still coming in. Three petitions have now been pulled for recall of three Council members, who will be decided upon when the Committee next meets. He offered the opportunity for any members to volunteer to be chosen. July 6, possibly July 9, is the deadline for getting the recall movement on the November ballot. Mr. Young said that Baker had said the tax increase would not cost more than \$40 per year; he is concerned that electricity would not be exempt from the 1%, so the electricity, propane and trash collection would be subject to the 1%. He emphasized that he is now for a “no” vote on the tax. *(Baker wanted to offer some clarification to Mr. Young’s comments; however, she was requested to wait until the public had finished their comments.)*

Sandi Ashton reiterated her concern about the proliferation of the Star Thistle in Camp Verde, which is a very large issue with the horse people; she described the problem caused by a particular property where the noxious weed continues to thrive. Ms. Ashton said she would be glad to personally help the Maintenance Department dig in and get rid of the weed.

Beverly Reidl once again raised the issue of the addition of a manufactured home in their development at 2865 Queen Lane that was transported to the site on its own wheels. A complaint was submitted to the Planning & Zoning Department on April 17, 2012 that the home does not conform to the zoning laws; to

date there has been no resolution. Ms. Reidl described her research on the Arizona Board of Manufactured Housing; five of the nine members are apparently connected with the manufactured homes industry. She is concerned that the addition of the manufactured home will lower the property values. Ms. Reidl said she would like to get the issue resolved.

There was no further public input.

Burnside asked Town Manager Martin if staff would be following up with a presentation to Council on the issue described by Ms. Reidl; Martin said that staff has provided a summary of the current status.

8. Discussion, consideration, and possible approval of the "Town of Camp Verde Tentative Budget for Fiscal Year 2012-13." Staff Resource: Mike Showers

On a motion by George, seconded by Whatley, the Council voted 6-0 to approve the Town of Camp Verde Tentative Budget for Fiscal Year 2012-13, as presented, including the Memorandum dated June 20, 2012; **Baker abstained.**

Finance Director Showers presented copies of a Memorandum to the Council that outlined some adjustments that he had made to the Tentative Budget, and reviewed and explained in detail those suggested changes to the General Fund, Library Building Fund, and the Debt Service Fund. With those revisions, the net available cash would be reduced from \$429,757 to \$424,613. The Council members generally indicated their understanding of the changes reviewed by Showers.

During the discussion that followed, Showers confirmed that grant monies are excluded from the expense limitation imposed on the Town under the budget guidelines; if a match would be required, that may possibly fall under the expense limitation, but grants themselves are not included. Burnside, for the record, asked Showers to comment on the issue of some of the items in the CIP possibly being incorrect numbers since the ending balance of the work completed has not been available. Showers explained that the amounts are based on March 31st numbers; once the Tentative Budget has been adopted, the expenses cannot be increased, but they can be lowered. Showers said that on July 18th adjustments will be made as exact as possible into the next year's project budget; he will continue to track the invoices arriving late to make sure that expenses are not increased over what was approved by Council. German thanked Showers for clarifying that adoption of the Tentative Budget does set the ceiling on expenses.

Baker requested clarification of the "flat rate COLA" stated in the proposed Budget; Martin confirmed that the 2-1/2% COLA is included in the Budget as a flat rate, or 2-1/2%

Referring to a previous comment from Burnside, German said that she resents being told to "make it quick"; the members all have a right to their opinions and to state them and the members who have been elected by their constituents should not be told to "make it quick." She did not appreciate that comment. Also, for the record, German wanted to make it clear that she does have some concerns about some items in the Budget, including money being spent on a study, and she had made that statement for the record last week as well. She also has concerns about the Cost of Living, and how that money will be distributed. Showers confirmed that the Budget simply puts the ceiling on what can be spent, but adjustments within that amount can always be made.

9. Power-point Presentation by Marshal Nancy Gardner, followed by discussion, consideration and direction to staff regarding changes necessary to the current lease as a result of procedural changes with the Animal Control Shelter. Operational changes for CVMO when responding to dog at large calls for service and nuisance calls for service. Staff Resource: Nancy Gardner

On a motion by Whatley, seconded by Baker, the Council unanimously approved the recommended new shelter operational procedure, education program and response to dog at large calls for service.

Town Marshal Nancy Gardner first introduced the two new Animal Control and Code Enforcement

Officers, and thanked some members of the community who were present at the meeting in support of the Marshal. The Power Point presentation included a review of the assessment of the current operation of the Shelter, the number of animals that are ultimately euthanized, the expense incurred by Deputies having to respond to complaints of dogs at large. Garner reviewed statistics on the Shelter costs and revenues, the proposed short term goals, recommended changes in procedure, and the long term goals. Gardner outlined the related costs, the focus on reuniting pets with owners, promoting dog licensing, educating the public on control of their animals, and the planned marketing campaign.

Gardner was thanked for the presentation and her proposed procedural changes; she confirmed that dog licenses are required and the fees that could be incurred, and clarified the costs of taking animals to the Humane Shelter in Cottonwood. Gardner also confirmed the improvement in the procedure for issuing animal licenses. Burnside cautioned Gardner and the officers to keep in mind the current extreme financial stresses on many Camp Verde citizens, and said that compassion at this time would be appreciated.

10. **Discussion, consideration, and possible approval of Resolution 2012-866, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and approving the intergovernmental with the Arizona Department of Transportation for the purchase of regulatory, warning and street signs to upgrade existing traffic signage within Town limits. Staff Resource: Ron Long**

On a motion by Burnside, seconded by Baker, the Council unanimously approved Resolution 2012-866, as presented

Public Works Director Ron Long explained that the proposed Resolution would provide for a sign improvement mandated by the Federal government; ADOT is making the funding available to all the Towns and Cities. Camp Verde will be receiving \$150,000 in two installments, the first of which will be received within the next month or so. The funding will be through ADOT and no match will be required, or account set up for payments or reimbursements. The second installment will be due in 2015; Long outlined how the funds will be spent.

There was a brief discussion regarding confirming street names, and the language in the Resolution specifying that the Arizona Department of Transportation will fund the purchase of traffic signage as outlined.

11. **Discussion, consideration, and possible authorization for the Mayor to execute a short-term extension (from July 1 through September 30, 2012) of the existing Arizona State Parks agreement concerning funding and operation of Fort Verde State Historical Park. Staff Resource: Russ Martin**

On a motion by German, seconded by Kovacovich, the Council unanimously authorized the Mayor's signature on an extension of the current agreement ending June 30, 2012, extending it until September 30, 2012, allowing the Town and Arizona State Parks to continue to work on a longer term agreement.

Town Manager Martin said he had the pleasure of meeting with the new State Director who is very interested in the history of Camp Verde; the visit went very well. They have suggested considering a term longer than only year-to-year. The changes in the State Parks have provided the opportunity for them to look further into the future throughout the system. Martin has suggested a three-month extension to September 30 to try to work with Parks and get the agreement revised; in a verbal sense they have agreed with the changes. Martin feels there is no doubt about the renewed effort of the State Parks to be vested in Fort Verde State Park, and he would like to see that play out in the new agreement in the near term.

The Council briefly discussed the proposed short-term extension and generally agreed that it would serve to help negotiate a new longer term agreement.

12. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

Councilor Baker stepped down from her seat of office to speak as a member of the public; she said she wanted to respond to the comment by Mr. Young regarding the sales tax increase and the amount of approximately \$40 attributed to her. Baker said that figure was from a study done by one of the local newspapers and she had indicated, depending on what was purchased. She wanted to make it clear to the public that a tax was not included on electric bills. Baker commented on the proposed three members to be involved in the recall issue which appears to be a process of putting names in a hat and drawing three out; she will think about whether she wants to volunteer.

Sandi Ashton spoke further on the Star Thistle noxious weed situation, describing a fatal disease that affects a horse's brain, taking away its memory on how to chew, leading to a horrible death.

Justin Wertz said he is still hoping for assistance in forwarding his project that would help a lot of people; there are a lot of safety issues of concern. He will stay involved, and he thanked the Town for its support.


There was no further public input.

13. **Manager/Staff Report**

Martin wanted to confirm the schedule for next couple of weeks; one of the items will be the Hollamon Street project that will involve a lot of activity construction-wise. Plans have been finalized and a building permit received to put stairs from the field to the Ramada; donations are being sought to help the volunteers on that project, hopefully before Fort Verde Days in October. The next meeting will be July 18; there is plenty of time to meet the deadline with the Sanitary District. Martin said that Kovacovich represented the Town very well at the local foods forum yesterday; everyone should support the vendors and show up every Saturday at 8:00.

14. **Adjournment**

On a motion by German, seconded by Baker, the meeting was adjourned at 7:53 p.m.



Bob Burnside, Mayor 7-25-12



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 20th day of June 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26 day of July, 2012.



Debbie Barber, Town Clerk