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**AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, JUNE 5, 2013 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) May 17, 2013 – Work Session
 - 2) May 15, 2013 – Regular Session
 - 3) May 15, 2015 – Work Session
 - 4) May 8, 2015 – Work Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) June 19, 2013 at 5:45 p.m. – Special Session – Tentative Budget
 - 2) June 19, 2013 at 6:30 p.m. – Regular Session
 - 3) Friday, June 21, 2013 at 9:00 a.m. – Council Retreat
 - 4) June 26, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters
5. **Special Announcements & Presentations -**
 - **Presentation of Certificate of Appreciation to Brad Gordon for his service on the Planning & Zoning Commission**
 - **Presentation of Certificates of Election to Mayor-elect Charlie German, and Councilors-elect Jackie Baker, Brad Gordon, Jessie Jones, and Robin Whatley**
6. **Call to the Public for items not on the agenda.**
7. **Honorable Harry Cipriano will administer oaths of office to the newly elected officials, followed by the seating of the new Council members.**
8. **Presentation of plaques of appreciation to Mayor Bob Burnside and Vice Mayor Bob Kovacovich for their years of service.**
9. **Discussion, consideration, and possible appointment of a Vice Mayor for a two-year term. Staff Resource: Mayor and Council**
10. **Discussion, consideration, and possible appointment of Council members as Town representatives and alternates to various boards, committees, and organizations. Staff Resource: Mayor and Council**
11. **Discussion, consideration, and possible approval of Resolution 2013-896, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving an Intergovernmental Agreement with Northern Arizona Council of Governments for housing rehabilitation services for Camp Verde housing projects funded under the terms of the Town of Camp Verde Housing Revolving Loan Fund program. Staff Resource: Debbie Barber**

12. **Discussion, consideration, and possible agreement to co-sponsor the following resolution as submitted by the City of Sedona for consideration by the League of Arizona Cities and Towns Resolution Committee for the Leagues 2014 Legislative program: Requests that ARS §34-603.C1.e concerning the use of the procurement or final list for qualification-based selection processes: allow the use of such final list until a contract for construction is entered into. The Agent may pursue negotiations for pre-construction services with other persons on the list provided that the agent shall not in that procurement recommence negotiations or enter into a contract for the construction or professional services covered by the final list with any person or firm on the final list with whom the agent has terminated negotiations. Staff Resource: Russ Martin**
13. **Discussion, consideration, and possible agreement to Co-Sponsor the following resolution as submitted by the City of Sedona for consideration by the League of Arizona Cities and Towns Resolution Committee for the Leagues 2014 Legislative program: Urges the authorization of expenditure and full appropriations through the reauthorization of ARS §41-501, 503, and 504 to restore Arizona State Park Heritage Funds. Staff Resource: Russ Martin**
14. **Discussion, consideration, and possible direction to staff relative to updates and requested action(s) concerning proposed legislation, as described in the League of Arizona Cities and Towns Legislative Bulletins Issues #2 through #20. These bulletins are available at the Clerk's Office and on the web at <http://www.azleague.org/>. Staff Resource: Russ Martin**
15. **Call to the Public for items not on the agenda.**
16. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
17. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
18. **Adjournment**

Posted by: *O. Lopez* Date/Time: *5:30-2013* *10:45 a.m.*
Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

4 a

**DRAFT MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS - 473 S. Main Street, # 106
FRIDAY, MAY 17, 2013 at 8:00 a.m.**

**Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.**

1. Call to Order

The Mayor called the meeting to order at 8:04 a.m. Minor recess until 8:07, awaiting an additional Councilor for a quorum.

2. Roll Call

Mayor Burnside, Councilors German, Jones, and Whatley, also Mayor-elect Charles German and Councilor-elect Brad Gordon were present. Vice Mayor Kovacovich, Councilors George and Baker were absent.

Also Present

Manager Russ Martin, Finance Director Mike Showers, Maintenance Foreman Mike Dumas, Deputy Town Clerk Virginia Jones, and Recording Secretary Saepyl Warren. Marshal Nancy Gardner was present for 5 minutes and Public Works Director Ron Long for the latter half.

3. Pledge of Allegiance

Mike Dumas led the pledge.

4. Discussion, consideration, and possible direction to staff relative to the Draft FY 2013/14 Tentative Budget and the 2014 Capital Improvements Plan (CIP). Discussion may include, in no particular order, and not limited to the following budget units. Note: Any items not addressed at this meeting may be carried over to a subsequent meeting.

Town Manager Russ Martin asked the Council to address concerns and recommend changes to the proposed budget upfront, instead of going through the budget line by line. He stated that the budget needed to be prepared for publishing to the public.

Mayor Burnside emphasized that the Work Sessions are open meetings which the public has the right to attend with full confidence they will not make any formal decisions. He asked for the Council's discretion in word choice to prevent any misconceptions. After some mixed responses, Mayor Burnside expressed that public perception is important and that as chairman it is his responsibility to ensure that no formal decisions are made during a Work Session.

Mayor-elect Charles German stated that this discussion was important to him because he would be the one to inherit and carry out the budget.

Whatley stated that the public is more than welcome to attend this open session and that she was interested to hear the Councilor-elect and Mayor-elect's input.

a. General Government

In response to Mike Shower's, Mayor Burnside questioned the need for a 3% COLA this year, when one was received just last year. He stated that they have plans to balance the budget, build a

new library, pay for new vehicles, and create new positions. He asked if we could afford all this, plus the CIPs with the 1% sales tax and asked what percentage of the sales tax would go toward services.

Town Manager Martin replied that 100% of the sales tax goes toward services.

- Mayor & Council
- Clerk
- Town Manager
- Finance
- HR
- Risk Management
- Economic Development

Referencing page 15 of the budget, the Council agreed with the Manger's recommendation of \$15,000 for "Projects," but expressed disapproval toward any intention to use it for a design charrette.

- IT
- Non-departmental
- Municipal Court
- Public Works
 - ✓ Public Works
 - ✓ Stormwater Management
 - ✓ Maintenance
 - ✓ Parks & Recreation
 - Parks & Recreation
 - Pool

Referencing page 47 of the budget, Whatley requested that the Pool receive the \$1000 they requested for "Training," as opposed to the \$500 recommended by the manager. She stated that this would minimize out-of-pocket training costs for lifeguard applicants and remove hindrances to staffing certified lifeguards.

Referencing pages 45 and 47 of the budget, Mike Showers recommended reducing the "Gas" budget to \$7000-8000 from \$10,000 and increasing the "Electric" budget to \$40,000 from \$33,666, in order to more accurately reflect actual costs.

- Programs
 - ✓ HURF – Streets
- Community Development
 - ✓ Community Development
 - ✓ Building
 - ✓ Planning & Zoning
 - ✓ Code Enforcement
- Marshal's Office
 - ✓ Marshal's Office

Town Manger Martin stated it would be difficult to meet all their needs and that we need to look for revenue to cover the wages and salaries for new hires. He said he anticipates that the Property & Evidence person will become full-time and back-fill the dispatchers in October.

German expressed a desire to see more officers and to make the Property & Evidence position full-time to ensure proper accountability of all items.

Mike Showers stated that CVMO is requesting extra money for up to 2 positions beyond their current budget.

Martin replied that once an amount is approved, there is room to do what needs to be done within that amount as long as there is agreement and the funds are spent toward expenditures that were budgeted for.

Charles German stated that the Town was originally incorporated for the roads and police services and expressed that they should remain high priorities. He agreed with the need for the Property & Evidence position to be full-time.

Jones also agreed with the need for a full-time Property & Evidence person.

Martin explained that since the current records person also has receptionist duties, hiring a part-time receptionist would free up the records person. Whatley agreed.

Martin explained that making the Property & Evidence position full-time would cost \$57,000 and that \$4000 of that would have to come out of reserve funds.

Whatley expressed appreciation for Martin and Showers' efforts to balance the budget.

- ✓ Animal Control
- Library

b. Capital Improvements Plan

At 9:23, Mayor Burnside dismissed Council for a 10 minute break. Meeting reconvened at 9:31.

Martin suggested projecting a larger sales tax amount. He stated he would like to complete the gym projects by November when basketball season starts. He explained that the bid for the key-card security doors were from 2011, that the bleachers were a liability, and that the floors had not been resurfaced for several years.

Mike Dumas explained that the electrical expansion for the soccer fields address safety issues and accommodate food trailers. Martin stated that the project should be completed before the Corn Festival.

Charles German stated that the soccer fields need potable water and suggested putting in the lines at the same time as working on the electrical in order to prevent digging twice. Whatley agreed.

Carol German and Whatley agreed with all of the Manager's CIP recommendations.

Ron Long reported that the pool would be ready by Monday morning for its planned opening day. He said they had new concrete and plastering, and that the lights would be fixed.

Gordon asked about the likelihood of getting a transit system and Martin explained the need to cooperate with the Yavapai Apache Nation (YAN) for it. Martin stated it was a good idea to plan for it now with a sidewalk project. Whatley stated this would show we were on board with a transit system and bring the YAN in.

Charles German stated he would like to see draft plans for the gym kitchen, as it is an important part of improving the gym. Martin stated that there are plans for kitchen renovations, but that the bathrooms are a more urgent issue.

Martin asked the Council to be prepared for some of the funding for the CIP projects to come out of reserve funds.

5. **Adjournment**

On a motion by German, seconded by Jones, the meeting was adjourned at 9:50 a.m.

Bob Burnside, Mayor

Saepyol Warren, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on May 17, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2013.

Deborah Barber, Town Clerk

40.2

**DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, MAY 15, 2013 at 6:30 P.M.**

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**

Mayor Burnside called the meeting to order at 6:30 p.m.

2. **Roll Call**

Mayor Burnside, Council Members Baker, German, Jones, and Whatley were present. Councilor George was present via video conference. Vice Mayor Kovacovich was absent. Mayor-elect Charles German and Councilor-elect Brad Gordon were present.

Also Present

Town Manager Russ Martin, Marshal Nancy Gardner, Community Development Director Mike Jenkins, Library Director Kathy Hellman, Bugle Reporter Bill Helm, Boards and Commissions applicant Christopher McHenry, Town Clerk Debbie Barber, and Recording Secretary Saepyo Warren.

3. **Pledge of Allegiance**

Brad Gordon led the pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) May 1, 2013 – Regular Session
- 2) April 24, 2013 – Council Hears Planning & Zoning Matters
- 3) April 26, 2013 – Work Session

b) **Set Next Meeting, Date and Time:**

- 1) Friday, May 17, 2013 at 8:00 a.m. – Budget Work Session
- 2) May 22, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- 3) June 5, 2013 at 6:30 p.m. – Regular Session
- 4) June 19, 2013 at 5:45 p.m. – Special Session – Tentative Budget
- 5) June 19, 2013 at 6:30 p.m. – Regular Session
- 6) Friday, June 21, 2013 at 9:00 a.m. – Council Retreat
- 7) June 26, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) **Possible approval of two Special Event Liquor License applications to be held on June 8, 2013 at two separate locations on the Steve Coury complex (located at 5980 & 6101 E. Coury Drive in Camp Verde). This event is a fundraising event for the Golden Cobra Center of Fitness, Inc. Staff Resource: Debbie Barber**

d) **Possible approval of Resolution 2013-893, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona to apply for the COPS in Schools 2013 Grant. Staff Resource: Marshal Gardner**

On a motion by Jackie Baker, seconded by Carol German, the Council voted unanimously to approve the Consent Agenda with an amendment to cancel the May 22nd meeting.

5. **Special Announcements & Presentations -**

- **Welcome to new businesses:**
 - ✓ RNT Services – Rimrock
 - ✓ Impulse Industries Inc. – Sun Valley, CA
 - ✓ Dimond Tattoo Co. – Camp Verde
 - ✓ Just for you Day Spa LLC – Camp Verde

✓ **Goodman Contracting, Inc. – Flagstaff**

Mayor Burnside recognized the new businesses.

6. Council Informational Reports.

Whatley reported that she was first to speak out of 40 speakers at the ADOT meeting last Friday in Flagstaff. Many of the Town staff were present to support the Hwy 260 initiative causing it to be the key topic of the meeting. The meeting was so successful and productive she is confident ADOT will seriously consider putting it on 5-year plan.

German agreed that the Town staff and elected officials such as Thomas Thurman made a significant impact at the ADOT meeting. She reported details of the Verde Valley Land Preservation Institute's board meeting: 25 juried artists participated in the River Runs Through Us event designed to promote the Verde River through art. Their artwork will be permanently donated to the VVLP, subsequent to the exhibit's display at the Manheim Gallery in Cottonwood July 27th through August, then in Camp Verde, Sedona, Phoenix, and Prescott. She asked for suggestions for any place that may want to sponsor this exhibit for 1 month. She encouraged support for any of these events which benefit the VVLP. She shared their facebook page: <https://www.facebook.com/pages/Verde-Artist-Challenge/119328491561429>. She attended the dedication of the Valley Verde Village Property Owners Association (VVPOA) Nature Preserve of 35 acres. She explained that it was previously misused for illegal dumping, but is now a beautiful protected land. She showed a video of the ceremony. She informed that the Nature Preserve in Verde Village 5 was made possible with a grant from the U.S. Fish and Wildlife Service foundation and encouraged everyone to visit.

Baker reported that she was impressed by the unified voice at the ADOT Flagstaff meeting and expressed appreciation for German's report on the VVLP.

Jones enjoyed the ADOT meeting in Flagstaff.

Mayor Burnside thanked the attendees for their faithful participation in Council meetings. He informed that only 15% of AZ state land is owned by people and the rest by government. He cautioned against forfeiting all property and land rights when turning over land for government protection. He continued to thank all the council members for their dedication and announced that this would be his last meeting other than a very brief meeting in June.

7. Call to the Public for items not on the agenda.

Charles German urged citizens to contact ADOT about Hwy 260 to share personal stories and impress upon them the need to improve both highway safety and the local economy. He said if the people want ADOT to finish the job they started in Sedona, and want to see more than the few improvements we have seen so far, citizens will need to step up to plate. He commended Mayor Burnside for running for office and for a job well done. He also commended Vice Mayor Kovacovich for the 10 years he served and said he looked forward with excitement to serve with this Council.

8. Discussion, consideration, and possible appointment of one member to the following Boards and Commission: Staff Resource: Mike Jenkins

On a motion by Baker, seconded by George, the Council unanimously to appoint B.J. Davis to the Planning & Zoning Commission and Christopher McHenry to the Board of Adjustments & Appeals.

- a) **Planning & Zoning Commission – for the term ending 12/31/2015. There are two applicants, B.J. Davis and Christopher McHenry**

Mike Jenkins reported that he received 2 letters of interest for 2 vacancies. He read the Town Code

7-2-110: "qualified by experience and training to pass on matters pertaining to building construction and who are not employees of the Town."

Mayor Burnside asked if the applicants were present and invited applicant Christopher McHenry to explain to the Council the reason for applying for the Board positions.

Christopher McHenry thanked the Council for the opportunity to address them and shared his relevant work experience, most notably that of 911 dispatcher. He reported that he is now medically retired and wants to get involved with the community. He stated that his dispatcher experience could translate to the requirements of the position, such as when interpreting statutes. He admitted it would be a learning process, but expressed his desire to serve and benefit the citizens of community.

Mayor Burnside appreciated Christopher McHenry's precisely typed application and thanked him for his professionalism.

Mike Jenkins reported that he has worked with B.J. Davis and that he is a licensed architect who already serves well on the Board of Adjustments & Appeals. He stated that he does not know Christopher McHenry and acknowledged that his resume does not include construction experience. He expressed that he felt confident about B.J. Davis for the Planning & Zoning Commission, but was unsure about Christopher McHenry for the Board of Adjustments & Appeals.

Whately asked Mike Jenkins if Christopher McHenry would be given study materials to learn more about the Board duties and responsibilities and expressed that though he may lack field experience, his volunteer spirit ought to be accepted and appreciated. She asked Mike Jenkins to give Christopher McHenry what he needs to succeed. Mike Jenkins assured this would be the case.

German asked Mike Jenkins for clarification that B.J. Davis would serve on both the Planning & Zoning Commission as well as the Board of Adjustments & Appeals. Mike Jenkins confirmed this as true.

- b) **Board of Adjustment & Appeals for the term ending 12/31/2015. There is one applicant for the vacant seat, Christopher McHenry**

- 9. **Discussion, consideration, and possible acceptance of the following Library Services and Technology Act grant awards as submitted by the Library Director.** Staff Resource: Kathy Hellman
On a motion by Jessie Jones, seconded by Jackie Baker, the Council voted unanimously to accept the grant award for the Fort Verde days Creator Faire and the Foundation of a Teen Advisory Board.

- a) **Fort Verde Days Creator Faire**
Director Hellman invited opening questions.

Baker asked Hellman if it might be better to wait until the library moves into the new building to host a Creator Faire, expressing concerns about unanticipated expenses.

Hellman explained the Creator Faire is intended to draw community members into the library with various creative work shops in order to increase patronage for the new building. She stated it was best to host the Creator Faire this year since it is the off-year for the Quilt Show. She explained that the library intends to alternate the two events year after year. She announced that the grant has already been awarded and approved, but that she will not accept the funds until May 21st at the Carnegie Center in Phoenix, AZ.

Whatley expressed that she prefers for better clarity, to see the Creator Faire and Teen Advisory Board issues as two separately numbered agenda items. Barber pointed out that letters separated the two items.

b) Foundation of a Teen Advisory Board

Baker expressed that she liked the full report and loved the teen advisory board idea. She said it was a good opportunity for encouraging leadership.

Whatley said the Teen Advisory Board teaches responsibility and gives ownership to teens of their space. She applauded the detailed and focused effort.

Mayor Burnside asked if Director Hellman was requesting \$20,000 and another \$18,000 in funds.

Director Hellman explained she requested \$23,000 total: \$20,000 for the part-time Teen Manager position of 18 hours a week with no benefits, and \$3000 for supplies and travel. She said to disregard the \$38,000 figure listed in the request. She explained that grants look favorably upon partnerships and in-kind contributions. She expressed that Economic Development Director Steve Ayers' involvement with the library's committee was invaluable.

Mayor Burnside suggested increasing the in-kind contribution figures by 44% for both the Creator Faire and Teen Advisory Board grant reports.

German asked how we would pay for the Teen Manager salary after the grant runs out. Director Hellman said she hopes the new salary will be included in library's future budget. German asked if benchmarks of success had been established and Director Hellman affirmed that to be the case.

Mayor Burnside asked if background checks and safety considerations would be enforced for the Teen Manager and Director Hellman affirmed this would be the case.

Director Hellman expressed she was disappointed at first that the technology funds were not approved, but that she now sees the wisdom in the need to first develop relationships with the youth rather than trying only to entice them with technological assets.

10. **Update and discussion for the Governor's Office of Highway Safety grant award in the amount of \$7,500 to be used for the command van to support DUI enforcement.** Staff Resource: Marshal Gardner
There was no action required for this update.

Marshal Gardner reported an update that a \$7,500 grant was awarded for outfitting the Command Van with a fax machine, copy machine, computer, and restraint chair so that blood could be drawn and booking paperwork completed and sent electronically from on-site. The grant money was also applied toward training personnel and they have certified volunteers on-call for blood-draw when needed.

11. **Discussion, consideration, and possible approval of a contract with eCivis for future grant research, management, and tracking.** Staff Resource: Russ Martin/Michael Showers

On a motion by Carol German, seconded by Robin Whatley, the Council voted 4 to 0 to approve the contract with e-Civis for future grant research, management, and tracking, in the amount of \$15,500 per year for three years pending the Town Attorney's review and approval. Jackie Baker abstained from voting due to uneasiness with the cost of request.

Martin explained that e-Civis is a nationwide renown grant program and a great asset for governments, which has shown impressive results over time. It has been used by cities as big as Los Angeles and as small as Avondale, showing varying degrees of usage. There are many grants available that are not well known and difficult to find through conventional search engines such as Google. The software presents a

synopsis for each grant, allowing for efficient searches and offers an online management tool for tracking grant requirements, which facilitates follow-through. Hiring grant writers is more costly than investing in e-Civis, and though grant writers have been historically successful, we have not always been able to see them through. The key difference is that departments will be able to identify, apply for, and manage the grants online themselves. This makes their job more efficient and provides a way to fund projects other than taxpayer dollars. He recommended a 3-year subscription of e-Civis for up to 10 licenses, to be used even beyond the Town government, by community-based organizations.

Baker expressed concern about the additional work-load department heads would incur and wanted reassurance that the licenses would be used for projects that would benefit the community.

Martin explained that all the department heads have reviewed e-Civis and understand the implications of the subscription. Some are enthusiastic and others more neutral, but all are likewise conscious of the cost for the program. He cited that Nancy Floyd looks forward to e-Civis and highlighted that Maricopa County supervisors have received an overwhelmingly positive response to the program.

George stated that e-Civis would save residents money and that there would be a big return on the investment toward roads and parks. German was impressed with its efficiency and that it is cheaper than hiring a grant writer. Jones said it was worth the cost and a great opportunity.

Martin explained that it costs \$2,500 for 1-4 reviews, and \$2,500 for each additional review, but assured that Bev Browning, who wrote the book on grant writing, is worth the cost of a top-notch review. He explained that his reason for recommending buying 10 licenses upfront is that it reduces the cost of each license from \$450 to \$350. He alerted the Council that many of the grants are matching grants, so the Town will have to be prepared to incur some cost. He assured that he would be the "gatekeeper" and ensure a focus first on projects that have already been agreed upon.

Mayor-elect Charles German reemphasized the importance of Martin's job as gatekeeper.

Baker expressed hesitation to support e-Civis due to the cost, citing that the Library Director and Marshal were able to successfully apply for grants for free.

Mayor Burnside asked Martin to carefully consider the Town Attorney's review of the e-Civis contract. He wanted to know how the "gift clause" would affect each non-profit group and what the town's liability would be for a non-profit organization getting a grant. He informed that approving e-Civis would require amending the Town Code which currently requires all grants to be brought before the Council. He said that such an amendment would need to be addressed by the Council as a separate issue.

Jones suggested that only matching grants of large amounts be required for Council's approval.

Martin assured that the law requires all large expenditures to be approved by the Council whether the money comes from a grant or otherwise. He explained that accepting e-Civis would, however, require projecting grant-matching into future years' budgets, but that it is not necessary to have the money upfront.

Baker asked if Council should wait to make a decision until after the Town Attorney's review. Martin explained that a delay means further delay of much needed grant funding, and requested Council's approval to sign the contract pending the attorney's approval.

12. **Discussion, consideration, and possible direction to staff relative to updates and requested action(s) concerning proposed legislation, as described in the League of Arizona Cities and Towns Legislative Bulletins Issues #2 through #17. These bulletins are available at the Clerk's Office and on the web at <http://www.azleague.org/>. Staff Resource: Russ Martin**
Council took no action on this item.

Martin explained that the Transaction Privilege Tax (TPT) moved forward and that the Senate put out the budget yesterday. He reported that the use-tax for construction would be a standard percentage for contractors, but that it was a confusing discussion. He stated that we will get the construction tax, but until June 19th or July, he is unsure how it will affect the Town financially.

13. **Call to the Public for items not on the agenda.**

There was no public input.

14. **Manager/Staff Report**

Martin reminded the staff of the Friday budget session, asking them to arrive prepared to discuss disagreements with the budget recommendations upfront so that they can focus the majority of the discussion on CIP projects. He distributed copies of his CIP recommendations to the Council.

Mayor Burnside made clear that no votes occur during Work Sessions.

15. **Adjournment**

On a motion by German, seconded by Jones, the meeting was adjourned at 7:57 p.m.

Bob Burnside, Mayor

Saepyo Warren, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on May 15, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2013.

Deborah Barber, Town Clerk

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DRAFT MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS - 473 S. Main Street, # 106
WEDNESDAY, MAY 15, 2013
5:00 p.m.

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**

Mayor Burnside called the meeting to order at 4:00 p.m.

2. **Roll Call**

Mayor Burnside and Council members Baker, German, Jones, and Whatley were present. Vice Mayor Kovacovich and Councilor George were absent. Mayor-elect Charlie German and Councilor-elect Gordon were present.

Also Present:

Manager Russ Martin, Finance Director Mike Showers, Sanitary District Manager Jan Grogan, Plant Superintendent Marshall Davis, Board Member Dick Ryneerson, Public Works Director Ron Long, Town Clerk Debbie Barber, and Recording Secretary Sebra Warren

3. **Pledge of Allegiance**

Jan Grogan led the pledge.

4. **Discussion, consideration, and possible direction to staff relative to the Draft Camp Verde Sanitary District FY 13/14 budget.**

Martin distributed additional information, which is attached and becomes a permanent part of this record. He explained that the intent of this meeting was to ask questions after Grogan covered the budget. In addition, Council should consider questions up to June 19, when the budget will be adopted. He explained that this was a draft budget that had been reviewed by the District Board. The Board plans to meet the 2nd Thursday in June to make a formal recommendation to Council as to how to proceed. Martin explained that the Town must set the levy to pay the debt. He advised that the Board was concerned that if Council did not take a positive action to adopt the budget by June 19, the taxes would not be collected in time to meet the required expenditures and payments. He then turned the meeting over to Ms. Grogan.

In answer to Council questions, Grogan explained that the Sanitary District Board would act as an advisory board to the Council. Martin clarified that the Board would remain until their terms expired or until such time that they no longer wished to be a Board member. He also said that it was beneficial to be assuming the trusteeship at the beginning of the fiscal year.

Grogan explained that the Council, as trustees, are responsible to ensure that the debts are paid. Grogan reviewed the budget projected revenues and expenses. She explained that user fees are based on unit fixtures, with an average 2-bath home having 18 unit fixtures, while commercial user rates are at \$3.50 per fixture unit. In answer to Council questions, Grogan explained that there were about 300 properties in the District that were not connected to the sewer, but that these property owners were still responsible for the debt. However, the O&M levy would go away and the difference needed in revenues would be made up by the users. She estimated that the average bill would increase from \$31.00 per month to just over \$40.00 per month, but that the O&M levy would go away.

Grogan explained that the expenses must equal the revenue and she would provide this information to the County who then determines the tax amounts to assess to those in the District. She noted an error on the form and advised that this would be corrected before the final budget is submitted on June 19. She also noted that the District utilizes user fees to balance the budget.

Council discussed at length the salary increases that the District staff will receive when they become Town employees. Grogan noted that none of them had requested that the Town take over the District, but the voters made the decision. Martin explained that their retirement contribution would increase from 4% to 11.5%, but that their insurance premiums would drop. He noted that along with the increased retirement costs, they would be receiving a matching contribution from the Town, which was a substantial benefit to the employees. He advised that it was his desire to attempt to bring the District employees on at the same take home pay that they were receiving now.

Council expressed concerns about equity with the rest of the Town employees who have not received raises, while their retirement and insurances costs kept rising. Baker said that she wanted to see what similar Districts were paying their staff to make sure that ours were within an appropriate range.

Martin respectfully declined to research the matter because he felt that it would be unfair to all the other Town employees not to be included. He noted that there are existing employees doing work outside their job descriptions and that the entire Salary Plan needed to be updated. He also advised that if Council wished to go this route, then they need to add money to the budget so that it could be done correctly since the Plan is so outdated. He assured Council that he was trying to make it as fair as possible for all concerned.

Burnside suggested that the user fees would decrease as growth occurs. Martin advised that many variables would have to be considered as Council sets fees. In answer to questions, Martin advised that the rates would be set at the same time as the Council sets all fees for Town services. He also advised that the fee schedule would be included with the preliminary budget.

German asked when the users would be notified about the increase. Grogan advised that the envelopes were being stuffed now, but that there will not be an amount until Council approves it. Martin said that the budget would be set on June 19th and the Sanitary District portion would be implemented in August. He also advised that Council could change user rates as needed with proper notice.

In closing, Grogan explained that the District Board had been using interest money to lower the tax debt. She advised that there were no funds left to offset the tax liability, and the increase would have occurred even if the Town had not assumed trusteeship. She also advised that she would be recommending to the Board that they pay off an RDA loan of approximately \$11,000 this year since it is due to pay off in 2014 and they have the funds available.

Burnside noted the disparity in property values between today and a few years ago. The District's expenses have continued to grow, while property values have plummeted.

Grogan invited the Council to make an appointment to tour the facility.

5. **Adjournment**

On a motion by Baker, seconded by Jones, the meeting was adjourned at 5:57 p.m.

Bob Burnside, Mayor

Deborah Barber, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on May 15, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2013.

Deborah Barber, Town Clerk

4a5

**MINUTES
 WORK SESSION
 MAYOR and COMMON COUNCIL
 of the TOWN OF CAMP VERDE
 COUNCIL CHAMBERS - 473 S. Main Street, # 106
 WEDNESDAY, MAY 8, 2013 at 4:00 p.m.**

Minutes are a summary of the discussion. They are not verbatim.
 Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**
 Mayor Burnside called the meeting to order at 4:00 p.m.

2. **Roll Call**
 Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, George, German, Jones, and Whatley were present.

Also Present

Town Manager Russ Martin, Finance Director Mike Showers, Town Clerk Debbie Barber, Economic Development Director Steve Ayers, Judge Cipriano, Public Works Director Ron Long, Admin, Assistant Deborah Ranney, Marshal Nancy Gardner, Darby Martin, Mayor-elect Charlie German, and Council-member-elect Brad Gordon.

3. **Pledge of Allegiance**
 Mayor-elect Charlie German led the pledge.

4. **Discussion, consideration, and possible direction to staff relative to the Draft FY 2013/14 Tentative Budget and the 2014 Capital Improvements Plan (CIP). Discussion may include, in no particular order, and not limited to the following budget units.** Note: Any items not addressed at this meeting may be carried over to a subsequent meeting.

Manager Martin explained the General Fund revenues and expenses. He advised that the Manager's recommended budget column projects a surplus, noting that Council should be coming to close to a final decision following next Friday's meeting. He advised that his and Mike Shower's estimates were very conservative and that if Council so chose, they could project more aggressive sales tax revenues in order to prioritize and complete some of the CIP projects. Martin advised that he felt confident that numbers that are more aggressive could be used for the projects and that he would keep Council apprised as to whether or not the numbers were coming in as anticipated. Martin felt that this was a fairly conservative budget, but that the projections were a little more 'real' this year.

Council discussed the following:

a. **General Government**

➤ **Mayor & Council**

Martin explained that Legal Services was cut to reflect a more accurate cost. Brad Gordon said that he received several comments about the lack of transparency in government and noted that we post agendas to the web and on Town bulletin boards. He suggested that not everyone had a computer, but everyone read the paper. He said that he would like to see the minutes published in the newspapers so that the public could be more informed.

Martin explained that the actions and minutes are on the web in accordance with law. Martin said he could sit down with the papers and see what the costs would be. Baker said that this has been tried in the past and it did not work as well as what we are doing now.

Charlie German suggested that minutes could be posted on the same boards as the agendas, stating that people know to go and look at the board for the agendas. Mayor Burnside suggested that this item be brought back for an agenda item when the new Council is seated.

➤ Clerk

Manager Martin said that the budget reflects keeping staff at the same level. Carol German asked if the salary included a fulltime receptionist. Martin advised that it did not. German said that she would like the Manager to think about this position, as it is an important position and it is nice to see someone when you walk through the door. Councilor Baker agreed.

Burnside asked if the wages included the not only the 3% increase, but also the additional employee related expenses, such as worker's comp, etc. Burnside said that he would like to see the numbers next week.

➤ Town Manager

Martin advised that he planned to recommend an increase to \$15,500 Contract Labor if Council approved an agenda item to retain e-Civis for grant management and tracking.

➤ Finance

There were no concerns. Showers advised that Council would discuss the Sanitary District budget next Wednesday.

➤ HR

There were no concerns or comments.

➤ Risk Management

There were no concerns. Baker noted that our risk carrier provides risk management services to the Town at no cost.

➤ Economic Development

Ayers distributed a project list, a copy of which is attached and becomes a permanent part of the record. Baker inquired about the two part-time employees at the Visitor's Center. Ayers explained that the two employees split 24 hours per week.

There was discussion about a need for the proposed design charrette project since there was already a Master Plan for the downtown area that had cost a lot of money.

➤ IT

Martin said that some of the computers needed upgrading. Burnside asked if it was time to hire someone for IT services and cut back on the consultants. Martin said that a cut back on consultant services would have the work fall back on staff and suggested that we needed to wean ourselves off the consultants in the next few years.

➤ Non-departmental

George asked about several memberships and Martin said that the cost would fall under the subscription and memberships. Burnside asked about employee payout amount. Mike Showers

explained that employee payouts had come from the contingency in the past and he feels that the money needs set aside so that it can be moved to whatever department needs it.

➤ **Municipal Court**

Judge Cipriano passed out a chart handout. He explained that the AOC plans for the courts to go paperless. He advised that they have been working with the Marshal's Office on digital citations and that this would cut down the work for both departments.

➤ **Public Works**

Baker asked questions regarding a memo on the pool contract and updates, a copy of which becomes a permanent part of this record. Council discussed contract for the pool updates at length, due to \$21,000 ramp being taken out of the bid by the contractor. In answer to questions, Long explained that he had not noticed the deletion in the bid documents and that the project was too far in to fire the contractor. He said that there was no choice but to put it in the FY 13/14 budget since the law requires the ADA improvements.

German asked if the Public Works Analyst was a new position. Long explained that someone is already doing the work of an analyst, working on grants and contracts. An analyst would be used in every division of the Public Works division and that a staff member was already doing the work and it was getting more difficult. Long explained the importance of having the correct title to go with the duties and that a small pay increase would be included. Long said they currently have a part-time administrative assistant that will be fulltime. Baker stated that there are people in all departments who do more than their job description and are not compensated for it. George said he was in favor of cross training.

✓ **Stormwater Management**

Long explained that the change in salaries was due to taking on the Sanitary District, which would become their own department in Public Works.

✓ **Maintenance**

There were questions regarding software recurring fees. Deborah Ranney explained that the increase was for the work order software and it was moved into the department it occurs in.

The meeting recessed 5:24 p.m. and reconvened at 5:34 pm

✓ **Parks & Recreation**

• **Parks & Recreation**

Long explained that the administrative assistant will work for Public Works and for Parks and Recreation. Burnside asked if the electricity line item was enough because the bill keeps getting higher every month.

• **Pool**

Whatley had questions on lifeguard training and said it was hard to have teenagers come up with the money for training. Long explained that the Recreation Supervisor wants to provide training for himself and additional training for the guards. He explained that the returning guards are certified. George asked if the pool would be open later this year. Manager Martin said it would be open a few weeks into fall.

• **Programs**

There were no comments or concerns.

✓ HURF – Streets

Manager Martin explained that he lowered the auto repair line items due to the purchase of new vehicles, noting that the need for maintenance (i.e. oil changes) remained. George asked why the money had not been spent for Street Striping. Long advised that the bill would come in at the end of the fiscal year.

Burnside asked if the \$100,000 that was budgeted for street projects had been spent as planned. Long said that it had not, but that he plans to put in more work this coming year. He explained that staff time was spent on the Hollamon Street project last year. Burnside suggested outsourcing the work when staff cannot get it done so that it helps the local businesses and the Town get work completed as planned. Long advised that there is not enough money to chip seal the roads, but the crew crack seals twice a year.

➤ Community Development

✓ Community Development

There were no comments or concerns.

✓ Building

Charlie German asked about the Consulting Services line item. Jenkins explained that it was for an IGA we have with the County to provide services when the Building Official is out. He explained that the training budget was for the Building Official who is working to get two more certifications.

✓ Planning & Zoning

There were no comments or concerns.

✓ Code Enforcement

There were no comments or concerns.

➤ Marshal's Office

✓ Marshal's Office

Carol German asked if the vacant positions at the Marshal's Office were going to be filled and expressed her concerns about not having enough officers on the streets. Martin explained that the Marshal planned to hire 3 additional officers, while his recommendation was two officer positions and one position for the evidence room. Gardner explained that we have 12 officers on the street now, but need 15 officers. German asked how many officers the Yavapai Apache Nation has and Gardner said they have 14 on the street with a smaller area to patrol. German also asked about the problems with the evidence room and Marshal Gardner said they needed to bring in a full time person to remedy the problems. Council members expressed concerns about the potential liability.

George questioned the uniform line item and Showers explained that the uniform expenses had disappeared because the officers get a uniform allowance and buy their own uniforms.

✓ Animal Control

Marshal Gardner explained that the impound would move to Industrial Drive and would operate the same as it does now. She advised that they would continue to work with all the rescue groups.

➤Library

Council Member-elect Brad Gordon noted that the Library was about 5% of the budget and that amount seemed like over-kill. He asked about the number of employees and services provided for that amount. Director Hellman explained that the Library had 8 employees who kept the Library open 6 hours per day 6 days a week. She explained that the Library provided computers and internet, job search opportunities, children's programs, and books. She explained that in past years, the Children's Library programs were not included in the Library budget, but this year, they were combined. Hellman invited Gordon to visit the Library to see what they provide.

b. Capital Improvements Plan

Manager Martin stated that there was room for Council to be more aggressive with the sales tax revenues to fund the CIP. He explained that if Council does not put a project into the CIP, staff works on other things. He said that if a project is listed in the CIP, knows what projects to prepare for and work on.

Martin talked in general about Council's homework and suggested they start breaking up and prioritizing the projects.

5. Adjournment

On a motion by German, seconded by Baker the meeting was adjourned at 7:10 p.m.

Bob Burnside, Mayor

Lynda Moore, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on May 8, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2013.

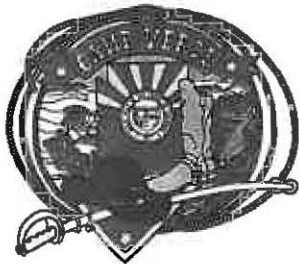
Debbie Barber, Town Clerk

CERTIFICATE OF APPRECIATION

This certificate is awarded to

BRADFORD GORDON

In recognition of his valuable service to the Town for his time serving on the Board of Adjustments and Appeals and the Planning & Zoning Commission



TOWN OF CAMP VERDE

Mayor Bob Burnside

Date

Certificate of Election

*State of Arizona
County of Yavapai
Town of Camp Verde*

This is to certify that at the Primary Election held in the Town of Camp Verde on the Twelfth day of March 2013,

Charles German

was duly elected to the office of Mayor in and for said Town for the term of Two years, beginning June 5, 2013. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 20, 2009, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Fifth day of June 2013.

Deborah A. Barber

Clerk of the Town of Camp Verde

Certificate of Election

*State of Arizona
County of Yavapai
Town of Camp Verde*

This is to certify that at the Primary Election held in the Town of Camp Verde on the Twelfth day of March 2013,

Jackie Baker

was duly elected to the office of Council Member in and for said Town for the term of Four years, beginning June 5, 2013. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 20, 2009, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Fifth day of June 2013.

Deborah A. Barber

Clerk of the Town of Camp Verde

Certificate of Election

*State of Arizona
County of Yavapai
Town of Camp Verde*

This is to certify that at the Primary Election held in the Town of Camp Verde on the Twelfth day of March 2013,

Bradford Gordon

was duly elected to the office of Council Member in and for said Town for the term of Four years, beginning June 5, 2013. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 20, 2009, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Fifth day of June 2013.

Deborah A. Barber

Clerk of the Town of Camp Verde

Certificate of Election

*State of Arizona
County of Yavapai
Town of Camp Verde*

This is to certify that at the Primary Election held in the Town of Camp Verde on the Twelfth day of March 2013,

Jessie Jones

was duly elected to the office of Council Member in and for said Town for the term of Two years, beginning June 5, 2013. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 20, 2009, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Fifth day of June 2013.

Deborah A. Barber

Clerk of the Town of Camp Verde

Certificate of Election

*State of Arizona
County of Yavapai
Town of Camp Verde*

This is to certify that at the Primary Election held in the Town of Camp Verde on the Twelfth day of March 2013,

Robin Whatley

was duly elected to the office of Council Member in and for said Town for the term of Four years, beginning June 5, 2013. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 20, 2009, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Fifth day of June 2013.

Deborah A. Barber

Clerk of the Town of Camp Verde

TOWN OF CAMP VERDE



*GENERAL OATH OF OFFICE
STATE OF ARIZONA, COUNTY OF YAVAPAI
TOWN OF CAMP VERDE*

I, **CHARLES GERMAN** DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA, AND THE CONSTITUTION AND THE LAWS OF THE STATE OF ARIZONA, THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND DEFEND THEM AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC, AND THAT I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF THE OFFICE OF **MAYOR** OF THE TOWN OF CAMP VERDE, ARIZONA, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

June 5, 2013
DATE

SIGNATURE

Subscribed and sworn to before me this 5TH day JUNE 2013.

Harry Cipriano
Town Magistrate



TOWN OF CAMP VERDE



*GENERAL OATH OF OFFICE
STATE OF ARIZONA, COUNTY OF YAVAPAI
TOWN OF CAMP VERDE*

I, **JACKIE BAKER** DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA, AND THE CONSTITUTION AND THE LAWS OF THE STATE OF ARIZONA, THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND DEFEND THEM AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC, AND THAT I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF THE OFFICE OF **COUNCIL MEMBER** OF THE TOWN OF CAMP VERDE, ARIZONA, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

June 5, 2013
DATE

SIGNATURE

Subscribed and sworn to before me this 5TH day JUNE 2013.

Harry Cipriano
Town Magistrate



TOWN OF CAMP VERDE



*GENERAL OATH OF OFFICE
STATE OF ARIZONA, COUNTY OF YAVAPAI
TOWN OF CAMP VERDE*

I, **BRADFORD GORDON** DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA, AND THE CONSTITUTION AND THE LAWS OF THE STATE OF ARIZONA, THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND DEFEND THEM AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC, AND THAT I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF THE OFFICE OF **COUNCIL MEMBER** OF THE TOWN OF CAMP VERDE, ARIZONA, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

June 5, 2013
DATE

SIGNATURE

Subscribed and sworn to before me this 5TH day JUNE 2013.

Harry Cipriano
Town Magistrate



TOWN OF CAMP VERDE



*GENERAL OATH OF OFFICE
STATE OF ARIZONA, COUNTY OF YAVAPAI
TOWN OF CAMP VERDE*

I, **JESSIE JONES** DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA, AND THE CONSTITUTION AND THE LAWS OF THE STATE OF ARIZONA, THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND DEFEND THEM AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC, AND THAT I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF THE OFFICE OF **COUNCIL MEMBER** OF THE TOWN OF CAMP VERDE, ARIZONA, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

June 5, 2013
DATE

SIGNATURE

*Subscribed and sworn to before me this 5TH day **JUNE 2013.***

Harry Cipriano
Town Magistrate



TOWN OF CAMP VERDE



*GENERAL OATH OF OFFICE
STATE OF ARIZONA, COUNTY OF YAVAPAI
TOWN OF CAMP VERDE*

I, **ROBIN WHATLEY** DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA, AND THE CONSTITUTION AND THE LAWS OF THE STATE OF ARIZONA, THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND DEFEND THEM AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC, AND THAT I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF THE OFFICE OF **COUNCIL MEMBER** OF THE TOWN OF CAMP VERDE, ARIZONA, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

June 5, 2013
DATE

SIGNATURE

Subscribed and sworn to before me this 5TH day JUNE 2013.

Harry Cipriano
Town Magistrate





Agenda Item Submission Form – Section I

Meeting Date: June 5, 2013

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Mayor & Council

Staff Resource/Contact Person: Debbie Barber

Agenda Title (be exact): Discussion, consideration, and possible appointment of a Vice Mayor for a 2-year term.

List Attached Documents: N/A

Estimated Presentation Time: 2 minutes

Estimated Discussion Time: 5 minutes

Reviews Completed by:

Department Head: Debbie Barber

Town Attorney Comments: N/A.

Finance Department

Fiscal Impact:

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information: Town Code, Section 2-2-2 states that at the first meeting in June, the Council will select a Mayor to serve a 2-year term. The Vice Mayor assumes the duties of Mayor in the absence, disqualification, or resignation of the Mayor.

Recommended Action (Motion): Move to appoint a member to serve as Vice Mayor for a 2-year term.

Instructions to the Clerk: N/A



Agenda Item Submission Form -- Section I

Meeting Date: June 5, 2013

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Mayor & Council

Staff Resource/Contact Person: Debbie Barber

Agenda Title (be exact): Discussion, consideration, and possible appointment of Council members as Town representatives and alternates to various boards, committees, and organizations.

List Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviews Completed by:

Department Head: Debbie Barber

Town Attorney Comments: N/A.

Finance Department

Fiscal Impact:

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information: At the first meeting in June of each year, Council members volunteer to represent the Town on various boards, committees, and organizations. Members should update the Council on their respective committees throughout the year.

Recommended Action (Motion): Direct staff to prepare a new Committee chart based on Council's selection.

Instructions to the Clerk: N/A

2013/2014 COUNCIL-COMMITTEE ASSIGNMENTS

COMMITTEES	2012/13	2013/14	MEETING TIME	MEETING PLACE	CONTACT PERSON
CV SCHOOLS EDUCATION FOUNDATION	GEORGE/BAKER		QUARTERLY		MARY HUDSON
CHAMBER OF COMMERCE	JONES/GERMAN		LIASON TO ATTEND AT 8:30 A.M.	325 S. MAIN info@campverdechamber.com	
LIASON TO YAVAPAI-APACE NATION	BAKER/GEORGE		THURSDAY AT 9:00 A.M.	2400 W DATSI STREET	KARLA REIMER 567-1003 (Call Weekly to verify meeting)
INTERGOVERNMENTAL ASSOCIATIONS/MEETINGS	ALL MEMBERS			COMMUNITY ROTATION	
NACOG-REGIONAL COUNCIL	BAKER/BURNSIDE		QUARTERLY-4 TH THURSDAY AT 9:00 A.M.	HIGH COUNTRY CONFERENCE CENTER	928-774-1895
SANITARY DISTRICT LIASON	WHATLEY/BURNSIDE		2 ND THURSDAY AT 6:00 P.M.		JAN GROGAN 928-567-6794
VV REGIONAL ECONOMIC DEV COUNCIL	BAKER/WHATLEY		1 ST FRIDAY AT 9:00 A.M.	YC BOARD ROOM – 6 TH STREET-COTTONWOOD	ROBYN PRUD'HOMMEBAUER 634-8100
LEAGUE RESOLUTIONS COMMITTEE	BURNSIDE/BAKER	MAYOR GERMAN/	ANNUALLY	LEAGUE OF CITIES AND TOWNS CONFERENCE	KEN STROBECK EXECUTIVE DIRECTOR
VERDE RIVER BASIN PARTNERSHIP	GEORGE/JONES		QUARTERLY		
VERDE VALLEY LAND PRESERVATION	GERMAN/GEORGE		MONTHLY	ALTERNATE LOCATIONS	BOB ROTHROCK 634-3633
ARIZONA MUNICIPAL RISK RETENTION POOL (elected position only)	BAKER		MONTHLY	PHOENIX	
WATER RELATED COMMITTEES					
VV WATER USERS LIAISON	KOVACOVICH/BURNSIDE		AS NEEDED	AS NEEDED	AS NEEDED
YC LOCAL DROUGHT IMPACT GROUP	KOVACOVICH/GERMAN		ANNUALLY	TO BE ANNOUNCED	YC EXTENSION AGENT
YC WATER ADVISORY COMMITTEE	JONES/BURNSIDE		3 RD WEDNESDAY AT 2:00 P.M.	YC BOARD ROOM - 6 TH STREET – COTTONWOOD 1015 FAIR STREET-PRESCOTT	3 RD WEDNESDAY 2:00



Agenda Item Submission Form – Section I

Meeting Date: June 5, 2013

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Debbie Barber

Agenda Title (be exact): Discussion, consideration, and possible approval of Resolution 2013-896, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving an Intergovernmental Agreement with Northern Arizona Council of Governments for housing rehabilitation services for Camp Verde housing projects funded under the terms of the Town of Camp Verde Housing Revolving Loan Fund Program.

List Attached Documents: Resolution and IGA

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviews Completed by:

Department Head: Debbie Barber

Town Attorney Comments: The Town Attorney has reviewed and approved the IGA.

Finance Department Michael Showers, Finance Director

Fiscal Impact: None. "The Revolving Loan Funds are restricted and cannot be used for any purpose other than this type of proposal. This will not have any direct impact on our General Fund and looks to be a more effective way to disburse the funds we have."

Budget Code: _____ **Amount Remaining:** \$80,000

Comments:

Background Information: In 1996, the Town used CDBG funds as seed money to develop an Owner-Occupied Housing Rehabilitation Program in which eligible homeowners receive financial assistance to repair or replace their homes in order to provide safe and affordable housing. The project has served around 50 families since its inception. In the beginning, homeowners were required to repay the loans at a moderate interest rate. However, the HOME program does not permit program income. Thus, the funds used to supplement HOME monies were invested as a Conditional Deferred Payment Loan, which essentially means that the homeowners receive a grant for the repairs.

We currently receive about \$1,500 per month in loan payments and will receive this amount over the next 20 years. In addition, if a home is sold or foreclosed, that money will also come back into the RLF to be used for housing projects. When the economy slumped and the Town did not hire personnel to fill the empty Special Projects Manager or Grants Administrator slots, the money went into the RLF and continued to grow for several years.

Town staff and NACOG staff worked together to consider the possibility of using the RLF money for projects in Camp Verde that they would administer. Further, these funds could provide a much needed cash match that would allow

NACOG to compete for additional housing-related grant funds. Like us, NACOG does not have cash matches available to them.

Staff believes that this proposal will provide a perfect partnership in which the Town can use the RLF funds to continue to provide housing rehabilitation assistance to Camp Verde residents without the need to hire additional staff, and NACOG will receive a greater competitive edge when applying for grant funding that will serve the entire Northern Arizona region. NOTE: The funds provided will be used only for eligible Camp Verde homeowners.

Recommended Action (Motion): Move to approve Resolution 2013-896, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving an Intergovernmental Agreement with Northern Arizona Council of Governments for housing rehabilitation services for Camp Verde housing projects funded under the terms of the Town of Camp Verde Housing Revolving Loan Fund Program.

Instructions to the Clerk: Process Resolution 2013-896 & the IGA



RESOLUTION 2013-896

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,
APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH
NORTHERN ARIZONA COUNCIL OF GOVERNMENTS (NACOG)
FOR HOUSING REHABILITATION SERVICES FOR
CAMP VERDE HOUSING PROJECTS FUNDED UNDER THE TERMS OF THE
TOWN OF CAMP VERDE HOUSING REVOLVING LOAN FUND PROGRAM**

WHEREAS, NACOG, through its Program Specialist Department, provides administrative services related to HOME and CDBG Housing Rehabilitation Programs as needed in Yavapai County including the areas surrounding the corporate boundaries of the Town; and

WHEREAS, the Town of Camp Verde desires to continue the Owner-Occupied Housing Rehabilitation Program with the funds received from the Revolving Loan Fund Program, but lacks the staff capacity; and

WHEREAS, NACOG has the capacity to provide Housing administrative services and having a cash match might provide the competitive edge needed to receive grant funding; and

WHEREAS, the Town wishes to enter into an agreement whereby NACOG will provide certain Housing Rehabilitation Program Administrative Services as needed for the benefit of the Town and its residents.

NOW THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, DO HEREBY RESOLVE AS FOLLOWS:

Pursuant to ARS §11-952, the Town shall enter into the intergovernmental agreement with NACOG for joint or cooperative action to provide Housing Rehabilitation Program Services under the terms and conditions set forth in the Intergovernmental Agreement.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, this 5th day of June 2013.

Charles German, Mayor

Date: _____

ATTEST:

APROVED AS TO FORM:

Deborah Barber, Town Clerk

W. J. Sims, Town Attorney

**INTERGOVERNMENTAL AGREEMENT BETWEEN
NORTHERN ARIZONA COUNCIL OF GOVERNMENTS, AND
TOWN OF CAMP VERDE, CAMP VERDE, YAVAPAI COUNTY, ARIZONA
FOR HOUSING REHABILITATION SERVICES**

This Intergovernmental Agreement (“**Agreement**”) is made and entered into on _____, 2013, by and between NORTHERN ARIZONA COUNCIL OF GOVERNMENTS, a public organization encompassing a multi-jurisdictional regional community, hereinafter “**NACOG**”, and the TOWN OF CAMP VERDE, a municipal corporation of the state of Arizona, hereinafter “**TOWN**”, for mutual assistance with funding and administration of the Housing Rehabilitation Program for the Town of Camp Verde corporate limits.

The primary purpose of this Agreement is to extend and expand the cooperative agreement between NACOG and the Town of Camp Verde for housing rehabilitation projects.

I. PURPOSES AND SCOPE OF WORK:

- A. The basic purpose and Scope of Work is unchanged from the original agreement between the parties for the HOME Contract #302-11, which is now expired, as the projects are complete. References to the Revolving Loan Fund are still valid. The Scope of Work for this Agreement is attached as Exhibit A.
- B. The roles of Camp Verde Town Clerk’s office and NACOG CDBG may shift to include projects where all the project administrative work and rehabilitation services work is done by NACOG, but the Town contributes to the project financially so long as it serves a resident of the Town of Camp Verde.

II. TERMS

- A. Town shall provide funding to NACOG for payment of contracted services based on work completed during the term of this Agreement.
- B. Disbursement will be made based on actual expenses incurred by NACOG and progress payments tied to percentage of completion. The Town will process payments to the contractor or NACOG in response to invoices submitted to and verified by the Town.
- C. The funding provided pursuant to the provisions of this Agreement will be from the Town of Camp Verde Revolving Loan Fund, NACOG HOME funds, and any additional funds for housing rehabilitation obtained by the Town or by NACOG.
- D. The Town commits to contributing the remaining balance (approximately \$80,000) from its revolving loan funds for housing rehabilitation projects in the Town of Camp Verde. This commitment is necessary in order for NACOG to pledge these funds as match on upcoming grant applications. Camp Verde funds will only be spent in the Town limits.
- E. NACOG commits to providing housing rehabilitation services and administration services that will be paid from other sources. NACOG will also contribute HOME funds and other funding that becomes available for the housing rehabilitation projects (e.g. CDBG, USDA).

III. DURATION AND TERMINATION

- A. This Agreement shall become effective upon approval by the NACOG Regional Council and the Mayor and Common Council of the Town of Camp Verde and the execution of this Agreement by the parties authorized representatives.

B. The Agreement shall terminate on June 30, 2015.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

TOWN OF CAMP VERDE, a municipal corporation
473 S. Main Street, Ste. 102
Camp Verde, AZ 86322
www.campverde.az.gov
(928) 567-6631

Charles German, Mayor

Date

NORTHERN ARIZONA COUNCIL OF GOVERNMENTS

Chris Fetzer, Executive Director

Date

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 5, 2013

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Town Manager

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration, and possible agreement to Co-Sponsor the following resolutions as submitted by the City of Sedona for consideration by the League of Arizona Cities and Towns Resolution Committee for the Leagues 2014 Legislative program: Requests that ARS §34-603.C1.e concerning the use of the procurement or final list for qualification-based selection processes: allow the use of such final list until a contract for construction is entered into. The Agent may pursue negotiations for pre-construction services with other persons on the list provided that the agent shall not in that procurement recommence negotiations or enter into a contract for the construction or professional services covered by the final list with any person or firm on the final list with whom the agent has terminated negotiations.

List Attached Documents: Resolution as submitted by the City of Sedona

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviews Completed by:

Department Head: Russ Martin as prepared by Debbie Barber

Town Attorney Comments: N/A

Finance Department N/A
Fiscal Impact: None
Budget Code: N/A **Amount Remaining:** _____
Comments:

Background Information: The League of Arizona Cities and Towns accepts proposed resolutions from members to consider in the Annual Legislative Program. After the Resolutions Committee approves the resolutions, they are presented to the legislature for consideration. The League now requires sponsorship from two communities before a resolution will be placed before the committee.

Recommended Action (Motion): Move to sponsor the resolution. .

Instructions to the Clerk: Notify the City of Sedona that the Council wishes to sign on as supporters of the resolutions, if so moved.

**LEAGUE OF ARIZONA CITIES & TOWNS
RESOLUTION FORMAT**

Text of Resolution Request that A.R.S. 34-603 C1e, concerning the use of the procurement or final list for qualification based selection processes; allow the use of such final list until a contract for construction is entered into. The Agent may pursue negotiations for pre-construction services with other persons on the list provided that the agent shall not in that procurement recommence negotiations or enter into a contract for the construction or professional services covered by the final list with any person or firm on the final list with whom the agent has terminated negotiations.

Submitted by: *(List the municipalities sponsoring this Resolution – there must be at least two.)*

City of Sedona _____

A. Purpose and Effect of Resolution *(Explain your proposal and provide any relevant background information.)*

In 2010 section 34-603 C1e was added to A.R.S regarding procurement of construction services using non-bid methods (alternative procurement). The impact of this addition was to require agents to restart the alternative procurement process or bid construction projects in the event that a construction price could not be negotiated. The impact of the proposed change is to allow the agent to utilize another person or firm on the list in the event that a construction price could not be negotiated with the initially selected party. The resolution prohibits reopening negotiations with a party if they have been terminated. Only one party may be negotiated with at a time.

The current legislation prohibits an option that had been previously allowed, due to silence of prior legislation. The restriction imposed by the current legislation places the agent at the mercy of a contractor late into the project development process when the construction price is being negotiated. The contractor may insist on unreasonably high negotiated price. In this case the agent is forced to bid the project, or restart the procurement process, or accept the high price. Bidding the project may not be desirable when project familiarity is important to an agent in pursuing construction of a project (for instance business area improvement projects), and may result in loss of the ability to contain construction claims. Restarting the procurement procedure may unreasonably delay the project. Accepting the high price is a disservice to the public.

City of Sedona was able in 2009 to construct a project by using the second low proposer when it could not obtain a satisfactory price from the first ranked proposer. This allowed the project to successfully continue to construction, using the benefits of the Construction-Manager-at-Risk approach. The first ranked proposer's price was well above the engineer's estimated price, while the second was much more in line. The project was successfully completed, with return of some unneeded funds.

B. Relevance to Municipal Policy *(Explain how the resolution impacts cities/towns throughout the state.)*

Alternative Delivery Methods have benefits beyond costs, however, when the process allows a contractor to attempt to push an agent to reject excessive costs, at the risk of losing these benefits for the project, the public is placed at an unfair disadvantage. Modifying the process to give the agent the option to continue with the Alternative Delivery Method without excessive loss of time due to starting the procurement over again, or other disadvantages seems to be in keeping with allowing the use of Alternative Delivery Methods in the first place. As a matter of public policy it does not seem that qualification based selection processes should reduce incentives for unfair pricing. The public policy concern regarding bid-shopping is dealt with by the allowing negotiations with only one proposer at a time, and prohibiting reopening closed negotiations.

C. Fiscal Impact to Cities and Towns *(Explain the potential fiscal impact, if any, to cities/towns. Include any cost estimates if possible.)*

Cities would be more assured of being able to secure realistic pricing using Alternative Delivery Methods, from the initially selected proposer, while maintaining the benefits on appropriate projects of using these delivery methods.

D. Fiscal Impact to the State

None anticipated

E. Contact Information

Name: Charles Mosley Title: Public Works Director/City Engineer
Phone: 928-204-7132 Email: cmosley@sedonaaz.gov

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 5, 2013

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Town Manager

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration, and possible agreement to Co-Sponsor the following resolution as submitted by the City of Sedona for consideration by the League of Arizona Cities and Towns Resolution Committee for the Leagues 2014 Legislative program: Urges the authorization of expenditure and full appropriations through the reauthorization of ARS §41-501, 503, and 504 to restore Arizona State Park Heritage Funds.

List Attached Documents: Resolution as submitted by the City of Sedona

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviews Completed by:

Department Head: Russ Martin as prepared by Debbie Barber

Town Attorney Comments: N/A

Finance Department N/A
Fiscal Impact: None
Budget Code: N/A **Amount Remaining:** _____
Comments:

Background Information: The League of Arizona Cities and Towns accepts proposed resolutions from members to consider in the Annual Legislative Program. After the Resolutions Committee approves the resolutions, they are presented to the legislature for consideration. The League now requires sponsorship from two communities before a resolution will be placed before the committee.

Recommended Action (Motion): Move to sponsor the resolution. .

Instructions to the Clerk: Notify the City of Sedona that the Council wishes to sign on as supporters of the resolutions, if so moved.

**LEAGUE OF ARIZONA CITIES & TOWNS
RESOLUTION FORMAT**

Text of Resolution

Urges the authorization of expenditure and full appropriations through the reenactment of repealed ARS 41-501, 503 and 504 to restore the Arizona State Park Heritage Funds.

Submitted by:

City of Sedona

A. Purpose and Effect of Resolution *(Explain your proposal and provide any relevant background information.)*

The Arizona State Parks (ASP) Board Heritage Fund was established in November 1990 by voter initiative, provides up to \$10 million annually to Arizona State Parks from Arizona Lottery proceeds (A.R.S. §41-503). There were three competitive grant programs offered annually from the Heritage Fund dollars to provide opportunities for the public to enjoy parks and outdoor recreation, and to help preserve natural and cultural resources. Seventeen percent of the State Parks Heritage Fund revenues were available annually (up to \$1.7 million) through the Historic Preservation (HP) Grant Program. Thirty-five percent of the revenues (up to \$3.5 million) were available through the Local, Regional and State Parks (LRSP) Grant Program, and five percent of the revenues (up to \$500,000) went to the Trails Heritage Fund, of which 95% was available through the competitive grant program.

Since 2009, sweeps of the Heritage Fund resulted in the discontinuation of the Heritage Fund Grant Programs due to lack of funding. The Heritage Fund Grant Programs were an important source of funding, through the LRSP in particular, to Cities and Towns for their ability to enhance and expand local park sites. The sweep of Heritage Funds directly impacts the ability of Cities and Towns to provide funds to conserve our state's natural, cultural, and historic resources and shifts costs to Cities and Towns that are the burden of the State, and which benefit the state.

Not only were the remaining Heritage Funds eliminated – funds that were used for Capital Improvements to the Arizona State Parks – but the Legislature fully repealed the funding mechanism for Heritage Funds through the repeal of authorizing statutes A.R.S. 41-501, 41-503, and 41-504 effective on July 1, 2011. The FY 12 State Budget swept the remaining \$2,090,000 of the Enhancement Fund, which eliminated the amount available for Capital Programs and left ASP with no capital funds available to repair structural emergencies. Without reauthorization of the related statutes, there is no vehicle to appropriate funds, and the future of not only local funding but the entirety of Arizona State Parks hangs in the balance. The inability to fund needed Capital Improvements, and even emergency repairs puts ASP at a dangerous financial precipice.

B. Relevance to Municipal Policy *(Explain how the resolution impacts cities/towns throughout the state.)*

Approval of this resolution and resulting policy changes would provide a vehicle for funding to continue municipalities and the states' ability to provide and enhance the conservation of our state's natural, cultural, and historic resources. It would shift the responsibility for these programs back to the State and reinforce the voter approved initiative that originally placed the burden on the State

C. Fiscal Impact to Cities and Towns *(Explain the potential fiscal impact, if any, to cities/towns. Include any cost estimates if possible.)*

Reenactment of Arizona Heritage Fund appropriations would have a significant positive impact on recreational opportunities, environmental education for the K-12 curriculum and enrichment for educators, grants and research, and response to and help with ameliorating human-wildlife conflicts in urban areas. It also positively impacts the viability of State Parks as the sweep of funds has left ASP without funds for capital improvements or for any structural emergency. The loss of Heritage Funds has a direct impact on Cities and Towns due to the economic impact of State Parks as evidenced in the "The Economic Impact of Arizona State Parks 2007" study prepared by The Arizona Hospitality Research & Resource Center, Center for Business Outreach and The W. A. Franke College of Business, Northern Arizona University in February 2009.

D. Fiscal Impact to the State

E. Contact Information

Name: Nicholas Gioello Title: Assistant to the City Manager

Phone: 928-203-5100 Email: ngioello@sedonaaz.gov

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— Legislative Bulletin —

Issue 20 - May 24, 2013

Legislative Overview

Today marks the 131st day of the First Regular Session of the 51st Legislature. The level of legislative activity continues to ebb and flow this week with minimal floor due to continued behind the scenes discussions on the state budget and Medicaid expansion. With the budget in the hands of representatives, the Senate considered a handful of bills and ultimately sent those bills to the Governor's desk for action. Unsurprisingly, the Governor quickly proceeded to veto all five bills ([SB 1088](#), [SB 1178](#), [SB 1236](#), [SB 1323](#) and [SB 1445](#)) and include a reminder that the bill moratorium she imposed is still in effect until "we see resolution of the two most pressing issues facing us: adoption of a Fiscal 2014 State Budget and plan for Medicaid."

On the municipal front, tax simplification continues to spark discussion and conversation at the Capitol. Rumors of all manner continue to fill the void left by any official movement on this piece of legislation. Despite the fact that discussions with the League have been discontinued, those that would force ill-advised tax policy upon the local governments of Arizona have yet to advance their proposal. It is a testament to the efforts of cities and towns across the state-as well as to those legislators that understand the important role cities and towns play in the continued success of our state-that such a proposal has not moved. Please continue to engage your legislative delegation on the potential impact to your community and the importance of adopting reasoned, viable tax reform proposals.

Resolutions Deadline

As a reminder: the deadline for submitting resolutions and accepting appointment to the Resolution Committee is June 14. Please officially accept your appointment or designate a council representative to serve your city/town on the 2013 Resolutions Committee, and submit your resolutions either by emailing your responses to resolutions@azleague.org or by faxing the RSVP form and resolutions format sheet to the League at 602-253-3874.

Other Bills of Note

(All bills being actively monitored by the League [can be found here.](#))

Bill Number - Short Title - Subject(s)

No bills of note.

Legislative Bulletin is published by the League of Arizona Cities and Towns.
 Forward your comments or suggestions to league@azleague.org.