



It's in your hands ~ "Build a Stronger Community – Shop Locally"

AGENDA

WORK SESSION

**MAYOR and COMMON COUNCIL
of the TOWN OF CAMP VERDE**

COUNCIL CHAMBERS - 473 S. Main Street, # 106

WEDNESDAY, MAY 15, 2013

4:00 p.m.

1. **Call to Order:**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Discussion, consideration, and possible direction to staff relative to the Draft Camp Verde Sanitary District FY 13/14 budget.**
5. **Adjournment**

Posted by:

W Jones

Date/Time:

5-9-2013 10:30 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

	YTD Actual (Apr 83%)	% of Budget YTD	2012-2013 Budget	Budgeted Amount Remaining	Average Monthly Amount	Projected Year- End	Projected vs Budgeted	Proposed 2013-2014 Budget	% of Total Budget
Revenues									
Monthly User Fees	524,298.00	84.16%	\$623,000.00	98,702.00	52,429.80	629,157.60	6,157.60	\$631,435.00	0.84
Account Transfer Fees	2,240.00	177.78%	\$1,260.00	Over	224.00	2,688.00	1,428.00	\$2,520.00	0.00
Total User Fees	526,538.00	84.35%	\$624,260.00	98,702.00	52,653.80	631,845.60	7,585.60	\$633,955.00	0.85
Septage Fees	84,860.00	126.28%	\$67,200.00	-17,660.00	8,486.00	101,832.00	34,632.00	\$100,000.00	0.10
W.A.S.	47,273.00	472.73%	\$10,000.00	Over	4,727.30	56,727.60	46,727.60	\$59,000.00	0.06
Port-a-Potty	7,882.00	115.91%	\$6,800.00	-1,082.00	788.20	9,458.40	2,658.40	\$9,000.00	0.01
Total Septage Income	140,015.00	166.68%	\$84,000.00	Over	14,001.50	168,018.00	84,018.00	\$168,000.00	0.17
Connection Fees	2,250.00	22.50%	\$10,000.00	7,750.00	225.00	7,250.00	-2,750.00	\$3,500.00	0.00
Inspection Fees	80.00	32.00%	\$250.00	170.00	8.00	80.00	-170.00	\$160.00	0.00
Total Connection & Insp.	2,330.00	22.73%	\$10,250.00	7,920.00	233.00	7,330.00	-2,920.00	\$3,660.00	0.00
Late Fee	5,755.00	115.10%	\$5,000.00	-755.00	575.50	6,906.00	1,906.00	\$6,700.00	0.01
Other Income	1,671.00			Over	0.00	1,671.00	1,671.00	\$0.00	0.00
Total Other Income	7,426.00	148.52%	\$5,000.00	-755.00	575.50	8,577.00	3,577.00	\$6,700.00	0.01
Interest Income	3,044.00	152.20%	\$2,000.00	Over	304.40	3,652.80	1,652.80	\$4,000.00	0.00
Allowance for Bad Debt	-1,109.00	-3.70%	-\$30,000.00	-28,891.00	-110.90	<1,330.80>	28,669.20	-\$30,000.00	-0.03
Total Revenues	678,244.00	97.52%	\$695,510.00	58,234.00	67,657.30	818,092.60	93,936.40	\$986,315.00	

	YTD Actual	% of Budget YTD	2012-2013 Budget	Budgeted Amount Remaining	Average Monthly Amount	Projected Year- End	Projected vs Budgeted	Proposed 2013-2014 Budget
EXPENSES								
Wages - Administrative	50,663.00	76.12%	\$66,560.00	15,897.00	5,066.30	60,795.60	-5,764.40	\$74,150.00
Division Supervisor/Plant Manager	48,308.00	80.51%	\$60,000.00	11,692.00	4,830.80	57,969.60	-2,030.40	\$64,800.00
Wages - Plant	98,677.00	71.07%	\$138,840.00	40,163.00	9,867.70	118,412.40	-20,427.60	\$136,240.00
Wages	197,648.00	74.47%	\$266,400.00	67,752.00	19,764.80	237,177.60	-28,222.40	\$275,190.00
Emp Ben - Dental/Med/Vision	65,288.00	81.61%	\$80,000.00	14,712.00	6,528.80	78,345.60	-1,654.40	\$83,550.00

Emp Ben - Worker's Comp	5,921.00	98.68%	\$6,000.00	79.00	592.10	7,105.20	1,105.20	\$9,000.00
Emp Ben - Payroll Taxes	16,801.00	84.01%	\$20,000.00	3,199.00	1,680.10	20,161.20	161.20	\$22,015.00
Emp Ben - Retirement Plan	6,468.00	61.02%	\$10,600.00	4,132.00	646.80	7,761.60	-2,838.40	\$31,760.00
Benefits/Payroll Expenses	94,478.00	81.03%	\$116,600.00	22,122.00	9,447.80	113,373.60	-3,225.40	\$116,325.00
Utilities - Office	2,835.00	94.50%	\$3,000.00	165.00	283.50	3,402.00	402.00	\$3,500.00
Utilities - Collection System	22,494.00	74.98%	\$30,000.00	7,506.00	2,249.40	26,992.80	-3,007.20	\$30,000.00
Utilities - Plant	52,034.00	82.59%	\$63,000.00	10,966.00	5,203.40	62,440.80	-559.20	\$67,000.00
Internet - Office	734.00	112.92%	\$650.00	Over	73.40	880.80	230.80	\$450.00
Internet - Plant	947.00	94.70%	\$1,000.00	53.00	94.70	1,136.40	136.40	\$1,200.00
Internet - Collection System	388.00	70.55%	\$550.00	162.00	38.80	465.60	-84.40	\$400.00
Telephone - Office	1,075.00	134.38%	\$800.00	Over	107.50	1,290.00	490.00	\$700.00
Telephones - Plant	2,477.00	82.57%	\$3,000.00	523.00	247.70	2,972.40	-27.60	\$3,150.00
Telephone - Collections System	531.00	81.69%	\$650.00	119.00	53.10	637.20	-12.80	\$650.00
Insurance - Liability & Auto	26,597.00	96.72%	\$27,500.00	903.00	26,597.00	26,597.00	-903.00	\$28,000.00
Total Utilities/Rent/Insurance	110,112.00	84.60%	\$130,150.00	20,397.00	8,351.50	126,815.00	-3,335.00	\$135,050.00
Laboratory Equipment	555.00	27.75%	\$2,000.00	1,445.00	55.50	666.00	-1,334.00	\$2,000.00
Laboratory Services	20,477.00	85.32%	\$24,000.00	3,523.00	2,047.70	24,572.40	572.40	\$28,000.00
Laboratory Supplies	4,724.00	85.89%	\$5,500.00	776.00	472.40	5,668.80	168.80	\$5,500.00
O & M - Collections	21,364.00	61.04%	\$35,000.00	13,636.00	2,136.40	25,636.80	-9,363.20	\$35,000.00
O & M - Plant	135,506.00	100.37%	\$135,000.00	-506.00	13,550.60	162,607.20	27,607.20	\$170,000.00
O & M - Mosquito Control	2,253.00	37.55%	\$6,000.00	3,747.00	225.30	2,703.60	-3,296.40	\$5,500.00
O & M - Outside Services	15,660.00	82.42%	\$19,000.00	3,340.00	1,566.00	18,792.00	-208.00	\$19,000.00
O & M - Sludge Removal	450.00	90.00%	\$500.00	50.00	45.00	540.00	40.00	\$10,000.00
Vehicle & Equipment Fuel	6,758.00	56.32%	\$12,000.00	5,242.00	675.80	8,109.60	-3,890.40	\$10,000.00
Vehicle & Equipment Repair & Serv	2,511.00	41.85%	\$6,000.00	3,489.00	251.10	3,013.20	-2,986.80	\$6,000.00
Total Oper. & Maint.	210,258.00	85.82%	\$245,000.00	34,742.00	21,025.80	252,309.60	7,309.60	\$291,000.00
Accounting	13,000.00	96.30%	\$13,500.00	500.00	13,000.00	13,000.00	-500.00	\$13,000.00
Legal	3,525.00	117.50%	\$3,000.00	Over	352.50	4,230.00	1,230.00	\$4,000.00
Professional Services		0.00%	\$5,000.00			0.00	-5,000.00	\$1,000.00
Total Professional Svc	16,525.00	76.86%	\$21,500.00	500.00	352.50	17,230.00	-4,270.00	\$18,000.00
Licenses & Permits	2,805.00	17.53%	\$16,000.00	13,195.00	280.50	2,500.00	-13,500.00	\$10,000.00
Education & Training	1,221.00	40.70%	\$3,000.00	1,779.00	122.10	1,465.20	-1,534.80	\$2,500.00
Travel	200.00	20.00%	\$1,000.00	800.00	20.00	240.00	-760.00	\$1,000.00
Bank Service Charge	1,122.00	112.20%	\$1,000.00	-122.00	112.20	1,346.40	346.40	\$1,500.00
Dues & Subscriptions	1,107.00	73.80%	\$1,500.00	393.00	110.70	1,328.40	-171.60	\$1,500.00

O & M - Office	8,671.00	144.52%	\$6,000.00	Over	867.10	10,405.20	4,405.20	\$8,000.00
Postage & Delivery	3,390.00	84.75%	\$4,000.00	610.00	339.00	4,068.00	68.00	\$4,200.00
Total License & Office	18,516.00	56.97%	\$32,500.00	16,655.00	1,861.60	21,353.20	-11,146.80	\$28,700.00
Capital Improvements	0.00	0.00%	\$30,000.00	30,000.00	0.00	0.00	-30,000.00	\$72,050.00
Vehicles & Equipment	0.00			0.00		0.00	0.00	\$50,000.00
Total Capital Improvements	0.00	0.00%	\$30,000.00	30,000.00	0.00	0.00	-30,000.00	\$122,050.00
Total Expenses	647,537.00	76.98%	841,150.00	192,168.00	60,794.00	788,259.00	-72,891.00	986,316.00

Proposed 2013 - 2014 Budget

Extraordinary Revenues								
RD Improvement Bond 1990 92-02-	284,884.00	79.44%	\$12,000.00	Special Assessment			\$344,000.00	Special Assessment
RD Series 1 92-07 - 537 (Special A)	" "			\$346,738.00				
RD Series 2 92-09 - 537 (Special A)	" "							
WIFA Bond/Loan Land #910071-05	349,365.00	45.79%	\$43,000.00				\$43,000.00	
WIFA Bond/Loan Project #910088-	" "		\$350,000.00				\$339,000.00	
WIFA - Ref #910105-09	" "		\$370,000.00				\$366,000.00	
			-\$178,800.00	Using the Restitution acct to subsidize				

Total Extraordinary Rev. 634,249.00 108.57% \$584,200.00 \$748,000.00 \$344,000.00 Special Assessment

Extraordinary Expenses								
1990 Bond payment (537)	10,628.00	88.57%	\$12,000.00				\$12,000.00	Pay from reserves in RD acct
RD Series 1 92-07 - 537 (Special A)	70,172.00			\$346,738.00			\$344,000.00	
RD Series 2 92-09 - 537 (Special A)	10,046.00			" "				
WIFA Bond/Loan Land #910071-05	6,191.00	0.81%	\$43,000.00				\$43,000.00	
WIFA Bond/Loan Project #910088-	54,594.00	15.60%	\$350,000.00				\$339,000.00	
WIFA - Ref #910105-09	76,105.00	20.57%	\$370,000.00				\$366,000.00	
Total Extraordinary Exp.	227,736.00	29.39%	\$775,000.00	Using the Restitution acct to subsidize			\$760,000.00	\$344,000.00 Special Assessment
			-\$178,800.00					
			\$596,200.00					

District Value	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Increase/(Decrease)
Debt Reduction Levy	\$39,372,225 1.500	\$37,543,989 1.500	\$31,854,816 1.75	\$25,578,129 \$2.33	\$22,858,821 3.32	\$99.39 \$198.77
Home Value	150.00	\$150.00	\$175.00	\$233.09	\$332.48	
100,000.00	300.00	\$300.00	\$350.00	\$466.18	\$664.95	
200,000.00						
	<u>Assessed Value</u>					
	10,000.00					
	20,000.00					

Based on an increase of .50/\$1.00 per unit. \$9 more

Total Exp	Difference
986,315.00	\$0.00