

**DRAFT MINUTES
SPECIAL SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, NOVEMBER 19, 2014
3:00 P.M.**

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**

Mayor German called the meeting to order at 3:01 p.m.

2. **Roll Call**

Mayor German, Vice Mayor Baker, and Councilors George, Gordon, Jones, German and Whatley were present.

Also Present

Town Manager Russ Martin, Deputy Town Clerk Virginia Jones, Town Attorney William Sims and legal counsel Amy Lieberman.

3. **Discussion concerning document not yet subject to disclosure.** On August 18, 2014, the Town Council authorized an independent investigation by outside counsel involving matters directed by the Town Council and certain matters that were the subject of an employee complaint. Outside counsel has completed the initial phase of her investigation and has prepared a draft report. Until that report and investigation is finalized, the draft report is not a public document that is subject to disclosure. The Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(2) for discussion and consideration of documents exempt from public disclosure. The Executive Session will not include any discussion or consideration of personnel matters as described in ARS §38-431.03(A)(1).

On a motion by George seconded by Gordon Council voted to go into Executive Session.

The Special Session was recessed at 3:04 and reconvened at 5:52 p.m.

4. **Action** Following the Executive Session, Council may discuss possible future agenda items regarding the draft investigative report and may establish a deadline by which the draft investigative report shall become subject to public disclosure.

On a motion by Mayor German, seconded by Brad Gordon Council unanimously agreed to schedule a meeting for December 3, 2014, giving Council time to read the initial review from Amy Lieberman pertaining to the independent investigation and at that meeting Council may determine a tentative time frame to make the document public. Each Council member should submit to the Town Manager by December 1, 2014 suggested corrective measures & solutions.

5. **Adjournment**

On a motion by Gordon seconded by Baker, the meeting was adjourned at 5:55 p.m.

Charles German, Mayor

Virginia Jones, Deputy Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions and/or discussion of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on November 19, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2014.

Virginia Jones, Deputy Town Clerk