

AMENDED AGENDA

ADDING ITEM #10

**AMENDED
AGENDA**



**COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, April 23, 2008
at 6:30 P.M.**

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.

2. **Roll Call**

3. **Pledge of Allegiance** – (*Please remove your hat.*)

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

1) There are no minutes for approval.

b) **Set Next Meeting, Date and Time:**

1) Regular Session – May 7, 2008 at 6:30 p.m.

2) Regular Session – May 21, 2008 at 6:30 p.m.

4) Council Hears Planning & Zoning – May 28, 2008 at 6:30 p.m.

c) **Possible approval of Intergovernmental Agreement between Yavapai County and the Town of Camp Verde for Motor Vehicle Fueling.** (Staff Resource: Dave Smith)

5. **Call to the Public for Items not on the Agenda.**

6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

- **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.** Note: Requests may be identified, but no discussion of the item will occur at this time.

7. **Discussion, consideration and possible direction to staff concerning property clean up of 3743 Sparrow Lane in Verde Lakes.** This is an under-budgeted item. (Staff Resource: Nancy Buckel)

(Mayor Gioia requested item(s) 8 and 9)

8. **Discussion, consideration and possible authorization for Citizens Committee for Camp Verde Library to place a fund-drive progress indicator for the construction of a new Library at the current Library location.**

9. **Discussion, consideration and possible direction to staff to research methods of financing the new Community Library construction.**

10. **PowerPoint presentation by Al Roddan, followed by discussion and possible direction to staff,**

regarding "Site finished homes made from factory built modules" to be considered under the R1L Zoning. (Staff Resource: Nancy Buckel)

(Mayor Gioia Requested the following item)

- 10a. **DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL OF A \$2,500 DONATION TO THE CAMP VERDE CALVARY TO ASSIST IN HOSTING A DINNER FOR THE WHITE MOUNTAIN SHERIFF'S POSSE PONY EXPRESS DINNER TO BE HELD ON MAY 2, 2008.** (This is an unbudgeted item).

11. **Call to the Public for Items not on the Agenda.**

There will be no Public Input on the following items:

12. **Advanced Approvals of Town Expenditures**
a) **There are no advanced approvals.**
13. **Manager/Staff Report**
14. **Adjournment**

Posted by: *D Jones*

Date/Time: *4-22-08 2:45 p.m*

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.



Print Form

04-22-08A09:04 RCVD
Date stamp

Application for Funding

Fiscal Year: _____

Applicant Name: CAMP VERDE Cavalry Primary Contact: Howard PARRISH
 Address: P.O. Box 161 City: CAMP VERDE State: AZ Zip: 86322
 Telephone #: (928) 567-3514 Fax #: ()
 Email Address: _____ Date Organization Founded: 1958
 Federal ID #: 300388605 State ID #: 0058654-1

501(c)3 Other Non-Profit Government Agency Other: _____

Proof of non-profit status must be included with your application in order to be eligible for funding.

Project/Program Title: White Mountain Sheriff's Posse Pony Express Dinner

Check all that apply:

Cash Donation, Amount Requested: \$ 2500.00 *Specific projects are preferred, however if you are requesting funding for general operating expenses, please complete the remainder of this application to the best of your ability. Your focus should be on how your organization benefits the community and Camp Verde citizens. Be as specific as possible.

Facilities/Equipment Donation

Please attach the following items to your application.

- Most recent financial statement showing income, expenses and funding sources.
- Proof of non-profit status.
- Program budget (if applicable).

You may also attach:

- Organization brochures
- Photos/charts
- Letters of support

Please give a brief summary of your request: The Camp Verde Cavalry is requesting a donation from the Town of Camp Verde to assist in hosting a dinner for the members of the White Mountain Sheriff's Posse appreciative towns residents and dignitaries, and any persons interested in honoring the posse members and their historical, commemorative, pony express which is arriving in the Town of Camp Verde on May 2, 2008.

Please answer the following questions (attach additional sheets of paper if needed):

Section 1 - About the Organization

1. Please describe the organization's purpose. This may include mission statement or philosophy.

The purpose of the Camp Verde Cavalry is as follows:

- 1) To promote horsemanship;
- 2) To promote historical pride in the U.S. Cavalry as it existed during the last half of the nineteenth century in Arizona Territory;
- 3) To advertise and promote the Verde Valley through attendance of this organization at parades, special events and activities where such attendance would be in keeping with the purposes for which this corporation is formed.

2. Share your organizations experience, capacity and qualifications to successfully complete the project, program or event (if the request is not for a project, program or event, discuss the organizations experience and accomplishments).

We have worked with the White Mountain Sheriff's Posse to bring their pony express to Camp Verde. The pony express is a event which is in keeping with the type of historical events that promote Camp Verde for tourism and as an historic destination where Territorial Arizona is still alive. This event is also in keeping with the purpose of the Camp Verde Cavalry which will escort the pony express riders as they enter town and which has promoted trail rides and similar events in the past.

3. Please identify any donated services that you currently receive, or have received in the past from the Town of Camp Verde (include dates).

4. Please provide statistics of current (or past) Camp Verde citizens served by your organization if applicable.

We promote and serve the town of Camp Verde in all of the events in which we participate.

Section 2 – Description and Benefit

5. Describe your project, program or event. What are you requesting?

We are requesting a \$2500. — donation from the Town of Camp Verde to assist us in hosting a dinner for the White Mountain Sheriff's Posse Pony Express.

6. How will the Town of Camp Verde's funds or facilities/equipment contributions be used?

The money from the Town of Camp Verde will be used to help purchase the food and beverages for the dinner to honor the pony express riders, appreciative town residents and dignitaries, and any persons interested in honoring the posse members and their historical, commemorative, pony express.

7. How the project, program or events benefit the community? How many Camp Verde residents will the project, program or event benefit?

This project is of an historical nature and will benefit the Town of Camp Verde in promoting tourism and the goal of establishing the Town of Camp Verde as a location where Territorial Arizona is still alive

8. How many Camp Verde citizens will benefit by the program, project or event?

This project promotes and benefits the entire Town of Camp Verde and most especially those who wish to attend the dinner honoring the White Mountain Sheriff's Posse Pony Express.

9. How do you know this project, program or event is needed? Please explain if there other entities providing the same or similar service available to Camp Verde residents and how your organization complements these services, or fills a gap in services.

Similar to Fort Verde Days, this is the type of event that promotes the Town of Camp Verde as the heart of Territorial Arizona and a tourism destination to see the old west come alive.

Section 3 - Tracking and Evaluation

10. How you will track the number of Camp Verde citizens benefited by your organization, project, program and/or event?

This function will best be done by the Chamber of Commerce.

11. How will you evaluate if you were successful? How will the success be measured?

This is a first time event for our town and organization which could grow to become a Major event that would draw tourists and promote commerce in the Town of Camp Verde for local merchants and businesses.

12. If you have or are currently done/doing this project/program or event, describe results you have experienced and statistics (if applicable).

100 Montezuma Castle Highway
P.O. Box 375
Camp Verde, AZ 86322

(928) 567-6969
(800) 954-6969



ON-SITE COOKIN'

**HAVE BBQ
WILL TRAVEL**

MAY WE OFFER THE FOLLOWING MENUS?

Organization Dony Express Date _____

TO ENSURE YOUR DATE, A BOOKING DEPOSIT IS REQUIRED!

#1 <u>BBQ PORK DINNER</u>	#2 <u>Grilled Boneless</u>	#3 <u>ASSORTED SODA</u>
<u>COWBOY BEANS</u>	<u>chicken BREAST</u>	<u>POP ICE TEA</u>
<u>TOSSED GARDEN</u>	_____	<u>BOTTLE WATER</u>
<u>SALAD</u>	_____	_____
<u>CORN BREAD</u>	_____	_____
<u>DESSERT</u>	_____	_____
Cost Per Plate <u>1650</u>	Cost Per Plate _____	Cost Per Plate <u>200</u>
# Guests Guaranteed <u>100</u>	# Guests Guaranteed _____	# Guests Guaranteed _____
Food Total <u>1650.00</u>	Food Total _____	Food Total _____
Beverage Bar <u>200.00</u>	Beverage Bar _____	Beverage Bar _____
Sub Total <u>1850.00</u>	Sub Total _____	Sub Total _____
+ ___% Sales Tax <u>INCLUDED</u>	+ ___% Sales Tax _____	+ ___% Sales Tax _____
Entertainment <u>0</u>	Entertainment _____	Entertainment _____
Service, Rental, Travel <u>100.00</u>	Service, Rental, Travel _____	Service, Rental, Travel _____
Gratuity <u>200.00</u>	Gratuity _____	Gratuity _____
TOTAL COST <u>2150.00</u>	TOTAL COST _____	TOTAL COST _____

Price quote subject to change if not booked within 14 days of quote. Price per plate could increase if the number of meals quoted decreases. Final count needed 72 hours in advance.

1/3 Down at Booking _____
1/3 Paid 7 Days Prior _____
Final Payment at Departure _____

355.00
2405

Signed _____ Date _____

**The Round-Up Gang Will Work Very Hard
to Provide You and Your Guests with the Best Service Possible.**

100 Montezuma Castle Highway
P.O. Box 375
Camp Verde, AZ 86322



(928) 567-6969
(800) 954-6969

ON-SITE COOKIN'

**HAVE BBQ
WILL TRAVEL**

Special Items Requested

Quantity	Item	Cost
	BASIC PLATE COST PER DINNER	
	MAIN ENTREE, COWBOY BEANS, VEGGIE SALAD AND BREAD.	
	BBQ PORK LEAN	16.50
	BBQ BEEF BRISKETT TRIMED	17.50
	BBQ CHICKEN GRILLED	16.00
	BBQ CHICKEN PULLED	16.00
	COMBO BEEF AND CHICKEN BREAST ADD	2.50
	PORK TENDER LOINS	19.50
	SHISK-BOBS BEEF / CHICKEN VEGGIE	21.00
	FIJATS BEEF / CHICKEN	17.00
	PRIME RIB	22.00
	CENTER CUT FILET OF SIRLOIN BROWN WRAPPED	25.00
	T-BONES PORTERHOUSE 20 OZ	29.00
	NEW YORK STRIP	26.00
	BEEF TENDERLOIN	35.00
	BEEF TRI TIP HAND CARVED	22.00

Camp Verde Cavalry
P. O. Box 161
Camp Verde, AZ 86322

FINANCIAL STATEMENT
As of April 20, 2008

Assets	
Cash in Bank	\$461.08
Total Assets	<u>461.08</u>
Liabilities	-0-
Net Worth	<u>\$461.08</u>

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUN 01 2007

CAMP VERDE CAVALRY
BOX 161
CAPM VERDE, AZ 86322

Employer Identification Number:
30-0388605
DLN:
507095038
Contact Person:
JOHN JENNEWEIN ID# 31307
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(a)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 21, 1964
Contribution Deductibility:
Yes

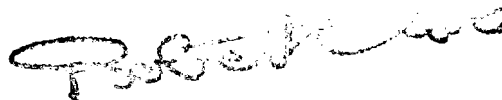
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

Letter 947 (DO/CG)

CAMP VERDE CAVALRY

INFORMATION FOR ORGANIZATIONS EXEMPT UNDER SECTION 501(c)(3)

WHERE TO GET FORMS AND HELP

You can obtain forms and instructions by calling toll free 1-800-829-3676, through the Internet Web Site at www.irs.gov, and at local tax assistance centers.

You can obtain additional information about most topics discussed below through our customer service function by calling toll free 1-877-829-5500, or on our Web Site at www.irs.gov/eo. In addition, you should sign up for Exempt Organization's EO Update, a regular e-mail newsletter that highlights new information posted on the charities page of irs.gov. To subscribe, go to www.irs.gov/eo and click on "EO Newsletter."

NOTIFY US ON THESE MATTERS

If you change your name, address, purposes, operations or sources of financial support, please inform our TE/GE EO Determinations Office at the following address: Internal Revenue Service, P.O. Box 2508, Cincinnati, Ohio 45201. If you amend your organizational document or by-laws, or dissolve, provide the EO Determinations Office with a copy of the amended documents. Please use your employer identification number on all returns you file and in all correspondence with the Internal Revenue Service.

FILING REQUIREMENTS

In your exemption letter, we indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If your exemption letter states that you are not required to file Form 990, you are exempt from these requirements. Otherwise, if your gross receipts are normally more than \$25,000, you must file Form 990 or Form 990-EZ with the Ogden Submission Processing Center, Ogden, UT 84201-0027.

You are eligible to file Form 990-EZ if your gross receipts are normally between \$25,000 and \$100,000, and your total assets are less than \$250,000. You must file the complete Form 990 if your gross receipts are over \$100,000, or your total assets are over \$250,000. The Form 990 instructions show how to compute your "normal" receipts.

Form 990 Schedule A is required for both Form 990 and Form 990-EZ.

Organizations With Gross Receipts of \$25,000 or Less

For tax periods beginning after December 31, 2006, you must file an annual electronic notice if your gross receipts are normally \$25,000 or less. Alternatively, you may file a complete Form 990 Package if we send one to you.

Exception: Section 509(a)(3) supporting organizations must file Form 990 or

CAMP VERDE CAVALRY

Form 990-EZ even if gross receipts are normally \$25,000 or less. However, supporting organizations of religious groups with gross receipts that are normally \$5,000 or less may file an annual electronic notice instead of Form 990 or Form 990-EZ.

Due Date of Return or Annual Electronic Notice

Your return or annual electronic notice is due by the 15th day of the fifth month after the end of your annual accounting period. There are penalties for failing to file a complete return timely. For additional information on penalties, see the Form 990 instructions or call our toll free number.

Revocation of Tax-Exempt Status

For tax periods beginning after December 31, 2006, your tax-exempt status will be revoked as of the filing due date of the third year if you fail to file for three consecutive years Form 990, Form 990-EZ, or the annual electronic notice.

If your tax-exempt status is revoked because you failed to file for three consecutive years, you must reapply for exemption and pay the appropriate user fee.

UNRELATED BUSINESS INCOME TAX RETURN

If you receive more than \$1,000 annually in gross receipts from a regular trade or business, you may be subject to Unrelated Business Income Tax and required to file Form 990-T, Exempt Organization Business Income Tax Return. There are several exceptions to this tax:

1. Income you receive from the performance of your exempt activity,
2. Income from fundraisers conducted by volunteer workers, or where donated merchandise is sold, and
3. Income from routine investments such as certificates of deposit, savings accounts, or stock dividends.

There are special rules for income derived from real estate or other investments purchased with borrowed funds. This income is called "debt financed" income. For additional information regarding unrelated business income tax, see Publication 598, Tax on Unrelated Business Income of Exempt Organizations, or call our toll free number shown above.

PUBLIC INSPECTION OF APPLICATION, INFORMATION RETURN, AND FORM 990-T

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return, or the date the return is filed. This rule also applies to any Form 990-T filed after August 17, 2006. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. You must also provide copies

CAMP VERDE CAVALRY

of these documents to any individual, upon written or in person request, without charge other than reasonable fees for copying and postage.

You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or call our toll free number shown above.

FUNDRAISING

Contributions to you are deductible only to the extent that they are gifts and no consideration is received in return. Depending on the circumstances, ticket purchases and similar payments in conjunction with fundraising events may not qualify as fully deductible contributions.

CONTRIBUTIONS OF \$250 OR MORE

Donors must have written substantiation from the charity for any charitable contribution of \$250 or more. Although it is the donor's responsibility to obtain written substantiation from the charity, you can assist donors by providing a written statement listing any cash contribution or describing any donated property.

This written statement must be provided at the time of the contribution. There is no prescribed format for the written statement. Letters, postcards and electronic (e-mail) or computer-generated forms are acceptable.

The donor is responsible for the valuation of donated property. However, your written statement must provide a sufficient description to support the donor's contribution.

For contributions of cash, a check or other monetary gift made on or after January 1, 2007, a donor cannot claim a tax deduction unless the donor maintains a record of the contribution in the form of either a bank record (such as a cancelled check) or a written communication from the charity (such as a receipt or letter) showing the name of the charity, the date of the contribution, and the amount of the contribution.

For additional information regarding donor substantiation, see Publication 1771, Charitable Contributions - Substantiation and Disclosure Requirements. For information about the valuation of donated property, see Publication 561, Determining the Value of Donated Property.

CONTRIBUTIONS OF MORE THAN \$75 AND
CHARITY PROVIDES GOODS OR SERVICES

You must provide a written disclosure statement to donors who receive goods or services from you in exchange for contributions in excess of \$75.

Contribution deductions are allowable to donors only to the extent their contributions exceed the value of the goods or services received in exchange.

CAMP VERDE CAVALRY

Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as fully deductible contributions, depending on the circumstances. If you conduct fundraising events such as benefit dinners, shows, membership drives, etc., where something of value is received, you are required to provide a written statement informing donors of the fair market value of the specific items or services you provided in exchange for contributions of more than \$75.

You should provide the written disclosure statement in advance of any event, determine the fair market value of any benefit received, determine the amount of the contribution that is deductible, and state this information in your fundraising materials such as solicitations, tickets, and receipts. The amount of the contribution that is deductible is limited to the excess of any money (and the value of any property other than money) contributed by the donor less the value of goods or services provided by the charity. Your disclosure statement should be made, no later than, at the time payment is received. Subject to certain exceptions, your disclosure responsibility applies to any fundraising circumstances where each complete payment, including the contribution portion, exceeds \$75. For additional information, see Publication 1771 and Publication 526, Charitable Contributions.

EXCESS BENEFIT TRANSACTIONS

Excess benefit transactions are governed by section 4958 of the Code. Excess benefit transactions involve situations where a section 501(c)(3) organization provides an unreasonable benefit to a person who is in a position to exercise substantial influence over the organization's affairs. If you believe there may be an excess benefit transaction in which you are involved, you should report the transaction on Form 990 or 990-EZ. For information on how to correct and report this transaction, see the instructions for Form 990 and Form 990-EZ, or call our toll free number shown above.

EMPLOYMENT TAXES

If you have employees, you are subject to income tax withholding and the social security taxes imposed under the Federal Insurance Contribution Act (FICA). You are required to withhold Federal income tax from your employee's wages and you are required to pay FICA on each employee who is paid more than \$100 in wages during a calendar year. To know how much income tax to withhold, you should have a Form W-4, Employee's Withholding Allowance Certificate, on file for each employee. Organizations described in section 501(c)(3) of the Code are not required to pay Federal Unemployment Tax Act (FUTA) tax.

Employment taxes are reported on Form 941, Employer's Quarterly Federal Tax Return. The requirements for withholding, depositing, reporting and paying employment taxes are explained in Circular E, Employer's Tax Guide, (Publication 15), and Employer's Supplemental Tax Guide, (Publication 15-A). These publications explain your tax responsibilities as an employer.

CHURCHES

CAMP VERDE CAVALRY

Churches may employ both ministers and church workers. Employees of churches or church-controlled organizations are subject to income tax withholding, but may be exempt from FICA taxes. Churches are not required to pay FUTA tax. In addition, although ministers are generally common law employees, they are not treated as employees for employment tax purposes. These special employment tax rules for members of the clergy and religious workers are explained in Publication 517, Social Security and Other Information for Members of the Clergy and Religious Workers. Churches should also consult Publications 15 and 15-A. Publication 1828, Tax Guide for Churches and Religious Organizations, also discusses the various benefits and responsibilities of these organizations under Federal tax law.

PUBLIC CHARITY STATUS

Every organization that qualifies for tax-exemption as an organization described in section 501(c)(3) is a private foundation unless it falls into one of the categories specifically excluded from the definition of that term [referred to in section 509(a)(1), (2), (3), or (4)]. In effect, the definition divides these organizations into two classes, namely private foundations and public charities.

The Code section under which you are classified as a public charity is shown in the heading of your exemption letter. This determination is based on the information you provided and the request you made on your Form 1023 application. Please refer to Publication 557 for additional information about public charity status.

GRANTS TO INDIVIDUALS

The following information is provided for organizations that make grants to individuals. If you begin an individual grant program that was not described in your exemption application, please inform us about the program.

Funds you distribute to an individual as a grant must be made on a true charitable basis in furtherance of the purposes for which you are organized. Therefore, you should keep adequate records and case histories that demonstrate that grants to individuals serve your charitable purposes. For example, you should be in a position to substantiate the basis for grants awarded to individuals to relieve poverty or under a scholarship or education loan program. Case histories regarding grants to individuals should show names, addresses, purposes of grants, manner of selection, and relationship (if any) to members, officers, trustees, or donors of funds to you.

For more information on the exclusion of scholarships from income by an individual recipient, see Publication 970, Tax Benefits for Education.



Approved by Council 2-6-08

Town of Camp Verde Guidelines for Non-Profit Funding

The Camp Verde Council developed a Non-Profit Funding Program to support non-profit entities that benefit the Town of Camp Verde and its citizens. In addition, a small amount of funding may be available in the Parks & Recreation budget to assist those organizations that provide a direct benefit for underprivileged youth and/or sports activities (i.e. the Jacob Teague Memorial Fund that provides local tournaments to benefit the Camp Verde Marshal's Office K-9 efforts and/or after school program(s) that benefit the low-income children.)

Organizations may submit an application for funding or use of facilities and/or equipment donations by 4p.m. on August 1 of each year. A committee of usually 3 to 5 people, consisting of at least one council member and one staff member, is formed to evaluate the applications and to make a recommendation to the Town Council. The Town Council has the final authority to make funding decisions.

Deadlines

The deadline to submit an application is 4p.m. on August 1. This date is to allow for the budgeting process. The deadline to expend funds or facilities/equipment use donations is June 30 of the following year. Funds not used by this date must be returned to the Town of Camp Verde. Funds expended in a manner other than represented in the application or required by the Town Council shall be returned to the Town of Camp Verde.

Awards

Awards, if budgeted, will be made following Council's adoption of the current fiscal year budget. This usually takes place in July of every year.

Eligibility

501(c)3 non-profit organizations, government entities and other organizations not organized for profit classified as non-profit by the IRS are eligible to apply. Proof of non-profit status must be included with the application or the application will not be considered. Additionally, late, electronic and faxed applications will not be considered.

Organizations or foundations that provide direct services to the underprivileged or fund raising efforts for the direct benefit of the Town (i.e. K-9 unit, library, parks, etc.) may submit an application for consideration. These organizations must show a direct benefit for the Town and its citizens. Awards are limited to no more than \$500.00.

Use of Facilities and/or Use of Equipment Donations

Town facilities, equipment, surplus, or supplies – applicants interested in requesting the waiver of reimbursement fees for the use of Town facilities should first contact Town Hall and review the policies, rules and requirements of using a Town facility. If a request for waiver of reimbursement fees for the use of facilities is approved, the following requirements will apply:

- A standard Reimbursement Agreement must be signed.
- The refundable cleaning/damage and key deposits must be paid.
- Proof of liability insurance must be provided as outlined in the Reimbursement Agreement.
- Use is subject to facility availability.

Reporting Requirements For Funding

Applicants who receive funding must submit Performance Reports to the Town Manager. The required Report Forms are included in this packet. Reporting dates are defined in each agreement.

Ranking Criteria

Applications will be ranked according to the criteria contained in the Ranking Sheet which is included in this packet for your information.

Non-Profit Funding Program Ranking Sheets

Fiscal Year: _____

Applicant Name: _____

Date: _____

Project/Program Title: _____

Cash Award Ranking Sheet

Criteria		Points Possible	Score
1.	Credibility of organization, philosophy, mission	15	
2.	Capacity of organization to perform project, qualifications, track record	20	
3.	Specific as to how funds will be used	10	
4.	Submitted timely reports from previous funding cycle	50	
5.	Financial statement included, completeness	10	
6.	Project budget include (if applicable), specific, thorough, accurate	10	
7.	Overall completeness of application, concise, clear and specific	5	
8.	Clearly identified benefit to the community and benefit to Camp Verde citizens, number of citizens served	30	
9.	Cost vs. benefit	15	
10.	Demonstrated need and how project or the organization will meet or meets the need, benefit to underserved population, meeting need not being met by another organization	20	
11.	Defined how success will be measured and documented	15	

Total Score: _____ out of 200 possible points.

Facilities/Equipment Award Ranking Sheet

Criteria		Points Possible	Score
1.	Credibility of organization, philosophy, mission	15	
2.	Qualification of organization, track record	15	
3.	Specific as to how in-kind will be used	10	
4.	Submitted timely report(s) from previous funding cycle	30	
5.	Overall completeness of application, concise, clear and specific	5	
6.	Clearly identified benefit to the community	15	
7.	Cost vs. benefit	10	

Total Score: _____ out of 100 possible points.

Comments/Recommendation:

Application for Funding

Date stamp

Fiscal Year: _____

Applicant Name: _____ Primary Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone #: (____) _____ Fax #: (____) _____

Email Address: _____ Date Organization Founded: _____

Federal ID #: _____ State ID #: _____

501(c)3 Other Non-Profit Government Agency Other: _____

Proof of non-profit status must be included with your application in order to be eligible for funding.

Project/Program Title: _____

Check all that apply:

- Cash Donation, Amount Requested: \$_____ *Specific projects are preferred, however if you are requesting funding for general operating expenses, please complete the remainder of this application to the best of your ability. Your focus should be on how your organization benefits the community and Camp Verde citizens. Be as specific as possible.
- Facilities/Equipment Donation

Please attach the following items to your application.

- Most recent financial statement showing income, expenses and funding sources.
- Proof of non-profit status.
- Program budget (if applicable).

You may also attach:

- Organization brochures
- Photos/charts
- Letters of support

Please give a brief summary of your request: _____

Please answer the following questions (attach additional sheets of paper if needed):

Section 1 - About the Organization

<p>1. Please describe the organization's purpose. This may include mission statement or philosophy.</p>
<p>2. Share your organizations experience, capacity and qualifications to successfully complete the project, program or event (if the request is not for a project, program or event, discuss the organizations experience and accomplishments).</p>
<p>3. Please identify any donated services that you currently receive, or have received in the past from the Town of Camp Verde (include dates).</p>
<p>4. Please provide statistics of current (or past) Camp Verde citizens served by your organization if applicable.</p>

Section 2 – Description and Benefit

<p>5. Describe your project, program or event. What are you requesting?</p>

6. How will the Town of Camp Verde's funds or facilities/equipment contributions be used?

7. How the project, program or events benefit the community? How many Camp Verde residents will the project, program or event benefit?

8. How many Camp Verde citizens will benefit by the program, project or event?

9. How do you know this project, program or event is needed? Please explain if there other entities providing the same or similar service available to Camp Verde residents and how your organization complements these services, or fills a gap in services.

Section 3 – Tracking and Evaluation

10. How you will track the number of Camp Verde citizens benefited by your organization, project, program and/or event?
11. How will you evaluate if you were successful? How will the success be measured?
12. If you have or are currently done/doing this project/program or event, describe results you have experienced and statistics (if applicable).

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the Town of Camp Verde must be expended as I have represented in this application and according to any requirements set by the Town Council and according to the Program guidelines. I agree that if funds are not expended accordingly, in the opinion of the Town of Camp Verde, said funds will be returned to the Town of Camp Verde within ten (10) days from the date the Town of Camp Verde demands such.

Authorized Signature for the Applicant _____ Date _____
Name Printed or Typed: _____ Title: _____

Return this application to: _____ Deadline: 4:00 p.m., August 1

Town Manager (Program Contact)
Town of Camp Verde
473 S. Main, Ste. 102
Camp Verde, AZ 86322
(928) 567-6631 ext. 102

Electronic and facsimile submissions will not be considered.

For Town of Camp Verde Use Only

Date Application Received: _____ Proof of Non-Profit Status Attached? Yes No

Eligible for Funding? Yes No If "No", attach letter to applicant.

Committee Meeting Date: _____ Committee Members: _____

Committee Recommendation: _____

Council Meeting Date: _____ Council Decision: _____

Signature _____ Date _____ Title _____

Non-Profit Funding Program Report Form

Date stamp

Fiscal Year: _____

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Recipients who have received funds must complete and submit this report to the Town Clerk by the dates indicated in the Agreement.

Organization: _____ Submitted by: _____

Telephone #: (____) _____ Email Address: _____ Date: _____

Project/Program Title: _____

Cash, Amount: \$ _____ Facilities/Equipment Describe: _____

Check one: 1st Report 2nd Report Final Report

Funds expended since start of project: \$ _____ Funds expended in this reporting period: \$ _____

Funds remaining: \$ _____ (Funds not used before June 30 must be returned to the Town of Camp Verde)

Number of Camp Verde residents served this reporting period: _____ Total to date: _____

Please explain how funds were expended and/or how the in-kind donation was used and activities that have occurred during this reporting period, or if this is the last report, for the entire grant cycle:

By signing below, I acknowledge that the information contained herein and attached to this report is true and correct to the best of my knowledge.

Authorized Signature for the Applicant

Date

Name Printed or Typed:

Title:

AGENDA



**COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, April 23, 2008
at 6:30 P.M.**

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.

2. **Roll Call**

3. **Pledge of Allegiance** – *(Please remove your hat.)*

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

1) There are no minutes for approval.

b) **Set Next Meeting, Date and Time:**

1) Regular Session – May 7, 2008 at 6:30 p.m.

2) Regular Session – May 21, 2008 at 6:30 p.m.

4) Council Hears Planning & Zoning – May 28, 2008 at 6:30 p.m.

c) **Possible approval of Intergovernmental Agreement between Yavapai County and the Town of Camp Verde for Motor Vehicle Fueling.** (Staff Resource: Dave Smith)

5. **Call to the Public for Items not on the Agenda.**

6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

- **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.** Note: Requests may be identified, but no discussion of the item will occur at this time.

7. **Discussion, consideration and possible direction to staff concerning property clean up of 3743 Sparrow Lane in Verde Lakes.** This is an under-budgeted item. (Staff Resource: Nancy Buckel)

(Mayor Gioia requested item(s) 8 and 9)

8. **Discussion, consideration and possible authorization for Citizens Committee for Camp Verde Library to place a fund-drive progress indicator for the construction of a new Library at the current Library location.**

9. **Discussion, consideration and possible direction to staff to research methods of financing the new Community Library construction.**

10. **PowerPoint presentation by Al Roddan, followed by discussion and possible direction to staff, regarding "Site finished homes made from factory built modules" to be considered under the R1L**

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Type: Regular

Meeting Date: April 23, 2008

Consent: **Executive Session/Confidential:** Type(s) of Presentation: Visual

AGENDA TITLE: (Be Exact): Discussion and Consideration to approve an Intergovernmental Agreement Between Yavapai County and Town of Camp Verde for Motor Vehicle Fueling.

PURPOSE AND BACKGROUND INFORMATION: The Town has had an IGA with the County and the Marshal's Office for fueling motor vehicles. This new IGA will include all Town vehicles. This will provide considerable savings to the Town as the County buys fuel in bulk and can provide it for less than commercial vendors.

STAFF RECOMMENDATION(S): Approve the Intergovernmental Agreement Between Yavapai County and the Town of Camp Verde for Motor Vehicle Fueling.

LIST ALL ATTACHMENTS: IGA between Yavapai County and Town of Camp Verde for Motor Vehicle Fueling

Type of Document Needing Approval (Check all that apply):

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Grant Submission | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Resolution | <input type="checkbox"/> Special Consideration |
| <input type="checkbox"/> Special/Temp Use Permit | <input type="checkbox"/> Other: | <input type="checkbox"/> Presentation/Report Only |

Finance Director Review

Budgeted/Amount N/A \$

Comments:

Fund:

Line Item/:

Submitting Department: Marshal

Contact Person: David R. Smith

Town Manager/Designee: _____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

Yavapai County Fleet Management

David Gartner, Director
david.gartner@co.yavapai.az.us



Phone: (928) 771-3160
Fax: (928) 771-3145

1100 Commerce Drive
Prescott, Arizona 86305

MEMO

TO: Town of Camp Verde

FROM: Angie Davis, Data Specialist
Fleet Management

DATE: April 14, 2008

SUBJECT: Fuel IGA for Yavapai County Government

We have been asked over the past few months by multiple agencies to authorize all of their vehicles to fuel at the County fueling sites as the cost of fuel was much cheaper than that of the retail fuel stations. As the original contracts were for specific departments we were unable to accommodate their requests. We have changed our Inter-Governmental Agreements (IGA) to allow all vehicles owned and operated by the signing agency to fuel at either our Prescott or Camp Verde locations. The price per gallon above our cost (\$0.10 per gallon) will remain the same as in the previous contract.

Please have an authorized representative sign all of the attached contracts and send them back to me at the above address. Once the contracts have been recorded, an original will be sent to you for your records.

Please submit a full list of authorized vehicles via email to myself **and** Lehua Compson (email addresses are provided below). The vehicle list must include: agency contact information, vehicle number, make, model, license plate, fuel type. If you require a breakdown for billing purposes please call myself or Lehua to set up your preference. As there are multiple agencies renewing their IGA's, please allow one week from the time you submit your full vehicle list for activation.

Angie Davis 928-771-3160
Lehua Compson 928-777-7558

Angie.Davis@co.yavapai.az.us
Lehua.Compson@co.yavapai.az.us

Sincerely,

A handwritten signature in cursive script that reads "Angie Davis".
Angie Davis

INTERGOVERNMENTAL AGREEMENT MOTOR VEHICLE FUELING

THIS AGREEMENT is made and entered into this 1st day of April, 2008 by and between YAVAPAI COUNTY, a political subdivision of the State of Arizona and the TOWN OF CAMP VERDE hereinafter called "USER".

RECITALS

WHEREAS, the COUNTY maintains fueling facilities for COUNTY vehicles; and

WHEREAS, the USER desires to contract with the COUNTY for the provision of motor vehicle fuel for use in USER vehicles; and

WHEREAS, the Parties are authorized to enter into intergovernmental agreements to mutually contract for services or for joint or cooperative action pursuant to A.R.S. §11-952 et seq.; and

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

SECTION A. MOTOR VEHICLE FUEL

- 1. Motor Vehicle Fuel and Facilities.** The COUNTY agrees to provide motor vehicle fuel to the USER under the terms and conditions set forth herein. USER staff shall have access to either COUNTY fueling facility located at 1100 Commerce Drive, Prescott Arizona or 4000 West Cherry Road, Camp Verde Arizona for the purpose of refueling USER-owned or leased vehicles. Unleaded gasoline and diesel fuel will be available 24 hours per day. The COUNTY will make keys available to USER to allow its employees to gain access to the fuel pumps after normal working hours. The USER agrees to take such steps as may be necessary to prevent unauthorized use of keys and security code information provided to the USER pursuant to this Agreement.

The USER will provide a written list of eligible vehicles, and a written list of staff authorized to utilize the COUNTY fuel facility, and shall provide updated lists as necessary. USER will instruct its current and future employees regarding strict adherence to all procedures established by the COUNTY for use of its fuel facilities including, but not limited to traffic control directions at the fuel facility and operating instructions for fuel delivery equipment.

- 2. Fuel Charges.** The USER will be issued a unique Access Security Code to be used by authorized staff to obtain fuel on the USER's account. It is understood and agreed that the USER will pay the COUNTY for all fuel dispensed to users entering the USER's Access Security Code. The COUNTY will charge the USER for gasoline and diesel fuel consumed by the USER pursuant to this Agreement at a rate of 10 cents per gallon over the COUNTY's actual delivered cost for said gasoline or diesel fuel. The

COUNTY will advise the USER of any changes in fuel costs no less than two days prior to the effective date of such changes. The COUNTY will bill the USER on a monthly basis for fuel dispensed. Remittance will be due in full within 15 days of receipt of each monthly billing.

3. **Fuel Supply and Use Restrictions.** In the event of emergency, the COUNTY, in its sole discretion, may direct that access to its fuel supplies and facilities pursuant to this Agreement be temporarily limited or discontinued. The USER is not obligated, pursuant to this Agreement, to obtain any specified or minimum quantity of motor vehicle fuel from the COUNTY and may, in its sole discretion, elect to obtain motor vehicle fuel from other parties at any time.
4. **Indemnification.** USER shall defend, indemnify and hold harmless the COUNTY against any lawsuits, claims, damages, losses and expenses whatsoever relating to or arising out of the acts or omissions of the USER or its officers, employees or agents with respect to, or in connection with, the dispensing or use of fuel pursuant to this Agreement.


SECTION B. MISCELLANEOUS

1. **Termination for Convenience.** This Agreement may be terminated by either party at any time upon thirty (30) days written notice to the other party of intent to terminate.
2. **Termination for Breach.** If either party fails to abide by the terms and conditions of this agreement, this agreement may be terminated upon ten (10) days written notice by the party claiming breach to the other party.
3. **Surrender of Equipment.** If this Agreement is terminated for any reason, the USER shall surrender keys and any other equipment provided by the COUNTY for the purposes of utilizing products or services pursuant to this Agreement.
4. **Term of Agreement.** The initial term of this Agreement shall commence on April 1, 2008 and shall terminate on June 30, 2010. Thereafter it shall be deemed renewed for successive one-year terms as of July 1 of each year unless either party provides written notice to the other party of intent not to renew no less than sixty (60) days prior to the expiration date of the initial term or any renewal thereof.
5. **Entire Agreement.** This Agreement contains the entire agreement of the parties with respect to the subject matters hereof, and it may be amended, modified, or waived only by an instrument in writing signed by both parties.
6. **Cancellation for Conflict.** This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. §38-511, pertinent portions of which are incorporated by reference herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officials as of the aforementioned date.

COUNTY: Yavapai County

USER:



Chairman, Board of Supervisors

Title

ATTEST:

ATTEST:



Clerk of the Board

Title

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: April 23, 2008

Meeting Type: Regular

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: none

AGENDA TITLE: (Be Exact): Presentation, discussion and possible direction to staff concerning property clean up of 3743 Sparrow Lane in Verde Lakes.

PURPOSE AND BACKGROUND INFORMATION: The zoning staff has been dealing with a property in Verde Lakes located at 3743 Sparrow lane since 2000. The property is abandoned and the owner is incapacitated. Staff has been sporadically corresponding with a close relative since 2006 expressing the need for the property to be cleaned up and secured. Even though there have been promises of compliance, no marked improvement in the condition of the property has been noted by staff. Because we are still receiving complaints from neighbors, our options at this time are as follows:

1. Town cleans up the property and places a lien on it to collect the fees. This was researched last year by staff and the estimates exceeded our \$10,000 budgeted line item for this activity.
2. Cite the owner, who is incapacitated or their estate civilly.
3. File criminal complaint in the magistrate court.
4. File in Superior Court file to compel the owner to clean up the property for the health and safety of the neighborhood.

Included in the packet is a staff summary of action taken on this property since 2006. Also included are pictures of the property. It should be noted that in 2006 Mr. Lee had the Streets Dept fence the property because of the fear for the safety of the neighborhood children. This abandoned home is unsecured and has excessive amounts of debris in a large excavated hole in the yard.

Staff is still receiving complaints from neighbors on the condition of this property. Because we are not getting any response from the responsible parties, we are asking for direction from Council on this matter.

STAFF RECOMMENDATION(S): (Suggested Motion)

Type of Document Needing Approval: Other

Finance Director Review

Budgeted/Amount: \$10,000

Comments:

Fund:

Line Item: --

Submitting Department: Planning Zoning

Contact Person: Nancy Buckel

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

**3743 Sparrow Lane
404-16-261
Kenneth Groll Property**

This property has been a recurring issue since at least early 2000.

In late March of 2006, after my hire as p/t C.E.O. this file was handed off to me by then C.E.O. Ray Floyd who had issued an official notice of zoning violation to Mr. Groll on March 2, 2006.

Apparently Mr. Groll was deceased at that time. From April 2006 until June 2006 I was in contact with Mr. Grolls' sister in California while the property was in probate. She was elderly, ill, poor and not inclined to do anything other than try and sell the property after probate. I did arrange one offer from a local real estate agent (Jo Jo Brashears) for the property.

The file was then given over to Dallas Taylor after his hire as a permanent C.E.O. in June of 2006. If memory serves Dallas and I talked about the case a few times and I took Mr. Lee and Mr. Long out to see the property, Dallas also sometime later took Council-Woman Baker out to the property. The Streets Dept fenced off the property and my last recollection was that Mr. Long was going to submit a cost analysis to Mr. Lee on the cleaning up of the property, by the Streets Department.

I dug out the file in early April 2008, after assuming the C.E.O. duties and the current status appears murky at best. The file has not been updated since 2006. Unless there is another file I have not been able to locate the last notation was one made in May of 2006 by myself. According to the Yavapai County database Mr. Kenneth Groll is still the owner of record.

I called Mr. Grolls' sister, Ms. Lilian Gleyenn at 805-522-9981 on April 11, 2008 and was not able to talk to her. Left a message on her machine.

Robert Foreman
Building Inspector
Acting Code Enforcement Officer
4-10-08

OWNERSHIP AND DESCRIPTION FOR THE COUNTY OF YAVAPAI

USING PARCEL CY

PARCEL NUMBER BK MP PAR S CK	AREA CODE	NAME, ADDRESS AND LEGAL DESCRIPTION	FULL CASH VALUE	ASSESSED VALUE	LCL	ASSMT RATIO	USE CODE	N O T E S
RANGE/LOT	05E	SEDONA AZ, 86339 VERDE LAKES #3 LOT 974 666/64 MH 1982 GOLDENWEST 14X70 V# GW15ARZVN7258 A/A 2001 3721/512						
404-16-260 2 SEC /TR TWNS /BLK RANGE/LOT	2877 14 13N 5E	JUSTICE JOHN ANDREW 3723 SPARROW LN CAMP VERDE AZ, 86322	43,784	4,378	03	0.10	0829	
		VERDE LAKES #3 LOT 975 672/387 MH 97 FLEETWOOD 14X66 V# TXFLT12A76966FD12 PP# 9700884-018		98	A/A	3335/494		
404-16-261 5 SEC /TR TWNS /BLK RANGE/LOT	2877 0014 013 05E	GRDLL KENNETH 2078 ARDENWOOD AVE SIMI VALLEY CA, 93063	41,932	6,709	02.R	0.16	0191	
		VERDE LAKES #3 LOT 976 734/445						
404-16-262 8 SEC /TR TWNS /BLK RANGE/LOT	2877 0014 013 05E	AUNON MARTIN PO BOX 1518 CAMP VERDE AZ, 86322	122,256	12,226	03	0.10	0131	
		VERDE LAKES #3 LOT 977 686/129						
404-16-263 1 SEC /TR TWNS /BLK RANGE/LOT	2877 0014 013 05E	MENDOZA BONNIE R PO BOX 1563 CAMP VERDE AZ, 86322	38,213	3,821	03	0.10	0829	
		VERDE LAKES #3 LOT 978 703/436 MH#1 MFG-SILVERCREST MDL-SILVERCREST SER# S1072 SIZE 10W X 55L A/A 2251/188						
404-16-264 4 SEC /TR TWNS /BLK RANGE/LOT	2877 0014 013 05E	SCHMIDT ELLEN 3803 E SPARROW LN CAMP VERDE AZ, 86322	27,339	2,734	03	0.10	0820	
		VERDE LAKES #3 LOT 979 724/238						
404-16-265 7	2877	WHITE MELISSA D &	76,563	7,656	03	0.10	0829	

Article 7-2

ADOPTION OF THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS

Pursuant to ARS §9-802 (as amended), the Town hereby adopts for application and enforcement for all structures within the Town limits the Uniform Code for the Abatement of Dangerous Buildings (International Conference of Building Officials, 1994), a code which has been previously published as set forth in ARS §9-801, as may be amended, together with all future amendments, revisions, and modifications as issued by the publishing agency. The enforcement provisions of the abatement code include the right of the proper officials to enter and inspect the property, order an abatement, cause the demolition of the structures declared to be a dangerous building and recover the costs by liens and personal assessments on the property owners, which shall be to the Board of Appeals. The Director of Community Development shall be the administrative authority duly appointed to enforce these codes.

Article 7-7

ENFORCEMENT PROCEDURES FOR VIOLATIONS

OF ZONING AND BUILDING CODES

A. Designation of Civil Offense. Violations of zoning and code ordinances of the Town may be filed under the civil enforcement procedures and are declared to be civil offenses. A person shall not be charged with both a civil and criminal offense for the same violation on the same date, but a subsequent violation against the same property or person may be charged as criminal rather than civil.

B. Hearing Officer. The Council shall periodically appoint a hearing officer to hear and determine zoning and code violations under the civil violation procedure. The hearing officer shall not be an employee or member of any Town board or commission.

C. Filing a complaint. Civil complaints shall be filed using either the uniform Arizona Traffic Ticket and Complaint form, or one substantially similar, which shall cite to this ordinance as well as the particular subsection of the zoning or code ordinance applicable to the alleged violation. Each subsection of the ordinance cited in the complaint shall be deemed a separate offense. Complaints may be sworn to any building inspector or zoning code officer for the Town. The citation shall contain the date and time of the alleged violation, and direct the defendant to appear before the Hearing Officer at the specified time to enter a plea either admitting or denying the complaint. Citations will be served by personal delivery upon the defendant by the responsible inspector or code enforcement officer, or by registered mail together with a summons, in the manner set forth in rule 3.4, Rules of Criminal Procedure. The citation will state that if the defendant fails to appear, the hearing officer will enter a default judgment against him in favor of the State, and impose sanctions not to exceed \$250 for each alleged violation. Subpoenas for witnesses shall be prepared and signed at the request of either the defendant or the State, and served by personal service, certified mail, or first class mail, pursuant to ARS 13-4072, as may be amended.

D. Hearing Procedures. Unless otherwise modified therein, civil enforcement procedures herein shall follow the Arizona Rules of Court for Civil Traffic Violations. The Town Attorney will present evidence of the charges in the complaint. The defendant may present evidence *pro per* or through counsel. The defendant will not have a right to a jury trial. If the hearing officer finds that the charges are proven by a preponderance of the evidence, judgment shall be entered against the defendant for the State, and sanctions imposed up to \$250 per offense. If the hearing officer finds the charges not proven, the case shall be dismissed. Any sanction shall be imposed immediately, without setting a sentencing date or probationary period, except that the hearing officer may allow the defendant a time to pay the sanction not more than 30 days from the hearing date.

E. Appeals. The defendant may appeal the decision of the hearing officer to the Town Magistrate, pursuant to ARS 22-402.B, as may be amended, who shall conduct a review of the matter limited to whether the ordinance or code has been correctly interpreted or applied by the component. It shall not be a trial *de novo* unless the Court determines that the records are insufficient, or there is no record preserved. A record for purposes of this section consists of audio tape recordings, any written rulings of the Hearing Officer, and exhibits admitted at the hearing. Further appeal to the Superior Court, either pursuant to the civil traffic rules or through ARS 12-124.A, as may be amended, is hereby granted, but may be discretionary with the Court.

Article 10-2

REMOVAL OF TRASH, RUBBISH, AND DEBRIS

10-2-1 Declaration of Nuisance

10-2-2 Notice

10-2-3 Abatement and Lien

10-2-4 Unlawful Dumping

Section 10-2-1 Declaration of Nuisance

It is hereby declared to be a public nuisance, fire hazard, and hazard to public health and safety to allow the accumulation of rubbish, trash, filth, debris, abandoned inoperable vehicles, dilapidated buildings and structures, litter, garbage, dead animals, brush, street cleaning, industrial wastes, or other unsanitary matter of any kind on any property, buildings, lots, grounds, tracts of land and the contiguous sidewalks, streets, and alleys.

Section 10-2-2 Notice

Written notice of any violation of Section 10-2-1 shall be either personally served or sent to the owner, lessee, or occupant of the property at his last known address by registered or certified mail, or the address to which the tax bill for the property was last mailed. If the owner does not reside on such property, a duplicate notice shall also be sent to him at his last known address. The notice shall be dated, signed by the zoning inspector, have attached a copy of this article, and be substantially in the following form:

Notice to Compel Property Cleanup

Property Description/Address:

You are the record owner, lessee, or occupant of the above property that was recently inspected by the Town and found to have accumulated trash and other material in violation of Article 10-2 of the Camp Verde Town Code (attached). You have thirty days from receipt of this notice to clean up the property by removing the material or abating the condition which constitutes a hazard to public health and safety, or the Town will cause the removal and abatement at an estimated cost of \$_____ plus an additional 5% (for inspection and incidental costs) of \$_____. This total amount of \$_____ will then be an assessment and, when recorded in Yavapai County, becomes a lien on the property which will be enforceable and foreclosed as provided under ARS 9-499, as may be amended).

The description of the violation is as follows:

You have a right to appeal this notice, and the costs of abatement or assessment, to the Council, by making a written request posted and received within the above thirty day period to the zoning inspector at the following address: Zoning Inspector, Town of Camp Verde, Post Office Box 710, Camp Verde, AZ 86322

If the Council sustains the notice and assessment, your time for compliance will be ten days from the Council meeting, or the time remaining in the initial thirty days, whichever is greater.

Date of Notice:

Signed:

Zoning Inspector

Section 10-2-3 Abatement and Lien

If a property owner, lessee or occupant, after receipt of the above notice, does not remove the trash or other material specified herein, or otherwise abate such condition which constitutes a hazard to public health and safety, the Town shall, at the expense of the owner, lessee or occupant, remove or cause the removal or abatement, and the actual cost, plus an additional amount of 5% for inspection, enforcement and other incidental costs in connection therewith, shall become an assessment and lien on the property until paid. Such assessment, from the date of recording in the Office of the Yavapai County Recorder, shall be a lien inferior to the lien for general taxes and all prior recorded mortgages or encumbrances, and the Town shall have the right to bring an action to enforce the lien in Superior Court by judgment of foreclosure and sale of the property.

The recorded assessment shall be prima facie evidence of the truth of all matters recited therein, and of the regularity of all proceedings prior to its recording.

Section 10-2-4 Unlawful Dumping

Definitions. "Littering," either along a public roadway, on private property of another, or on public property or parks, is the casual release of small amounts of trash, garbage, rubbish, or debris. Littering includes both throwing down of material or failure to clean it up from the property by removing it or putting it in provided trash containers in a manner that will not allow it to be blown or discharged from the receptacle. If littering occurs from a moving vehicle, the driver will be presumed to be the offender. "Dumping" is the deposit of household garbage or trash, construction materials, industrial waste, soils or rocks, tree or brush trimming, litter, petroleum products, hazardous materials, or injurious materials on or along any public roadway, public property, or property of another.

Violations and Penalties. Both littering and dumping are declared Class 1 misdemeanors, punishable by fines up to \$2,500 and six (6) months in jail, or to the limits as may be amended by State law. The minimum fine for littering as a first offense shall be \$500, and for dumping, except for dumping hazardous materials, large appliances, industrial waste, automobile parts, or injurious materials, is \$1,000. The fine for a first offense for dumping hazardous materials, large appliances, industrial waste, automobile parts, or injurious materials, or whenever the total quantity of the material dumped, regardless of the type, exceeds ten (10) pounds, is \$1,500. Persons convicted of a second or subsequent offense under this ordinance shall be sentenced to a fine that is twice the minimum for a first offense, up to a maximum fine for a Class 1 misdemeanor under State law, and shall be ordered to serve not less than three (3) days in jail. In addition to any fines or jail time imposed, the Court shall order that a person convicted of littering or dumping shall be ordered to pick up and remove trash or litter from public property for a minimum of sixteen (16) hours for a first offense and forty (40) hours for a second or subsequent offense, as well as either clean up

Close Window

Print Page

Save Map Image

Yavapai County, AZ

Printed:4/16/2008



Map scale: 1 inch = 247 feet



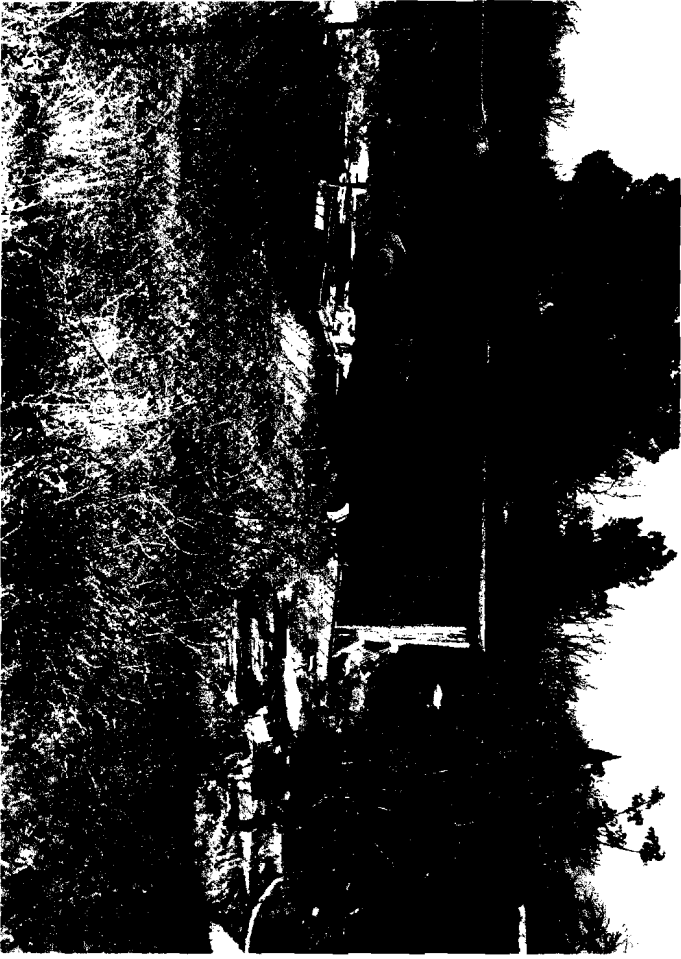


04-16-09P03:27 RCVD





04-16-08P03:27 RCVD



**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: Apr 23, 2008

Meeting Type: Council Hears P & Z

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: none

AGENDA TITLE: (Be Exact):

Discussion, consideration and possible authorization for Citizens Committee for Camp Verde Library (CCCVL) to place a fund-drive progress indicator on the Library property and to solicit and collect donations toward the construction of a new community Library.

PURPOSE AND BACKGROUND INFORMATION:

STAFF RECOMMENDATION(S): (Suggested Motion)

Authorize Citizens Committee for Camp Verde Library (CCCVL) to place a fund-drive progress indicator on the Library property and to solicit and collect donations toward the construction of a new community Library.

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount No

Comments: None

Fund: None

Line Item: None

Submitting Department: Council

Contact Person: Mayor Gioia

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: Apr 23, 2008

Meeting Type: Council Hears P & Z

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: None

AGENDA TITLE: (Be Exact):

Discussion, consideration, and possible direction to staff to research methods of financing the New Community Library Construction

PURPOSE AND BACKGROUND INFORMATION:

STAFF RECOMMENDATION(S): (Suggested Motion)

Direct Staff to bring back to Council different options for financing the construction of a new library

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount No

Comments: None

Fund: None

Line Item: None

Submitting Department: Council

Contact Person: Mayor Gioia

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: April 23, 2008

Meeting Type: Regular

Type of Presentation: PowerPoint

REFERENCE DOCUMENT: NA

AGENDA TITLE: (Be Exact): Power Point presentation by Al Roddan and discussion regarding "Site finished homes made by factory built modules" to be considered under the R1L zoning.

PURPOSE AND BACKGROUND INFORMATION: At the regular scheduled meeting of the Town of Camp Verde Planning & Zoning Commission, on March 13, 2008, Al Roddan gave a Power Point presentation on the subject process that consists of 60% of the home being built in the factory and 40% on site, with the finished product meeting IRC 2006 Standards. The presentation illustrated the delivery and placement of the factory-built modules on the concrete foundation and the final finishing process on site. The presentation was followed by a Commission question and answer session with Mr. Roddan, including the comparison of costs between the modular type of construction and site-built homes. The Commission also discussed with Community Development Director Buckel the issue of allowing the modular type of construction in the R1L zoning district under section 109 of the Town Planning and Zoning Ordinances and the need for definitions that clearly define the difference between factory-built homes vs. manufactured homes.

STAFF RECOMMENDATION(S): (Suggested Motion) Staff is looking for direction from the Council.

Type of Document Needing Approval: Presentation/Report Only

Finance Director Review

Budgeted/Amount

Comments:

Fund:

Line Item:

**Submitting Department: Community Development
Buckel**

Contact Person: Nancy

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

NARRATIVE

By: Al Roddan

Site finished homes made of factory built modules are the wave of the future. Residential, commercial, even high-rise office buildings, are being built in factory controlled environments and taken to the site for installation and completion throughout the world. These "Modular Homes", built to international building standards, are bringing higher quality and greener designs to the marketplace at more affordable prices. This is building for the 21st Century.

The presentation will discuss the various types of construction, and show why the finished product of "Modular Home" (General Class: Factory Built Buildings) construction is equal to or superior to that of homes built on site. The advantages of more frequent quality inspection, leveraged and hedged material purchasing, and shorter on-site time to finished product will also be discussed.

Examples of typical projects ranging from single family and multi-family units to specialty projects resulting in hotels and high-rise office complexes will be shown.

In conclusion, the presentation will show how site finished construction using quality factory built buildings is compliant with building and zoning objectives.