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**AGENDA
TOWN OF CAMP VERDE
COUNCIL HEARS PLANNING AND ZONING MATTERS
AND SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 24, 2018 at 6:30 P.M.**

If you want to speak ON ANY ITEM ON THE AGENDA, PLEASE complete the Request to Speak Form

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

2. Roll Call. Councilor Jackie Baker, Councilor Buck Buchanan, Councilor Dee Jenkins, Councilor Brad Gordon, Councilor Robin Whatley, Vice Mayor Jessie Murdock, and Mayor Charles German.

3. Pledge of Allegiance

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

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a) Approval of the Minutes:

1) Regular Session – October 10, 2018

b) Set Next Meeting, Date and Time:

1) Wednesday, November 7, 2018 at 6:30 p.m. – Regular Session

2) Wednesday, November 14, 2018 at 5:30 p.m. – Work Session -CANCELLED

3) Wednesday, November 21, 2018 at 6:30 p.m. – Regular Session – Meeting CANCELLED per Resolution 2018-994

4) Wednesday, November 28, 2018 at 6:30 p.m. – Council Hears P&Z Matters

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c) Council Review and Possible Approval of Street Names. [Staff Resource: Carmen Howard]

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d) Possible approval for the Finance Director to make the Budget Adjustments as attached for Fiscal Year 2018. [Staff Resource: Mike Showers]

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e) Discussion, consideration and possible approval of a revised Memorandum of Understanding (MOU) with Camp Verde Promotions for the purpose of partnering on events. [Staff Resource: Russ Martin]

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5. Special Announcements and presentations.

5.1. November 1, 2018 - Extra Mile Day Proclamation.

5.2. Arizona Cities and Towns Week Proclamation (October 21-27).

5.3. National Friends of Libraries Week (October 21-27) Proclamation.

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

7. Council Hears P&Z Matters - Business. Legal action can be taken.

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7.1. Discussion and Possible approval of Resolution 2018-1013 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, on a Use Permit 20180344, an application submitted by Carmen Howard, Property Owner, Parcels 403-23-001X and 403-23-001Y, located at 3380 W Cloverleaf Ranch Rd, which is approximately 15 acres. The property owner is requesting a Use Permit to allow for Agri-Tourism in a residential neighborhood zoned R-R (Residential-Rural) for the purpose of developing a community for Tiny-Houses-On Wheels and vintage Recreational Vehicles, and Agricultural events. The property is approximately 15 acres and is located at 3380 W. Cloverleaf Ranch Road; [Staff Resource: Melinda Lee]

8. Special Session - Business. Legal action can be taken.

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8.1. Discussion and possible approval of Resolution 2018-1014 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, providing Yavapai County with the Town of Camp Verde's comments regarding their consideration of a new North-South Route to connect Cornville Road to State Route 260. [Resource: Councilor Jackie Baker]

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8.2. Discussion and possible approval of Resolution 2018-1015 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona seeking from Yavapai County an extension of consideration of a North-South Route to connect Cornville Road to State Route 260, and specifically seeking an extension of the closure of the public comment period in said consideration. [Resource: Councilor Jackie Baker]

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8.3. Discussion and possible action whether to support Northern Arizona Council of Governments' (NACOG) endeavor to pursue funding through the

Route 66 Coalition 2018-19 Brownfields Assessment Grant.

9. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

10. Council Informational Reports. These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

11. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

12. Adjournment

Posted by: _____ Date/Time: _____
Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021

Agenda items may be taken out of order.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - A. All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting.

Pursuant to A.R.S. §38-431.03(A)(2) and (A)(3), the Council may vote to go into Executive Session for the purpose of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

Camp Verde Council Meetings are recorded and may be viewed on the Camp Verde website. Pursuant to A.R.S. §1-602(A)(9), parents and legal guardians have the right to consent before the Town of Camp Verde makes a video or voice recording of a minor child. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request in advance to the Town Clerk that your child not be recorded.

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Agenda Item 4. a)
DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 10, 2018 AT 5:30 P.M.

1. Call to Order

Mayor German called the meeting to order at 5:30 p.m.

2. Roll Call. Council Members Jackie Baker, Buck Buchanan, Dee Jenkins, Brad Gordon, and Mayor Charles German.

Vice Mayor Jessie Murdock joined the meeting at 6:08 pm. Councilor Robin Whatley was absent.

Also Present: Town Manager Russ Martin, Deputy Town Clerk Virginia Jones, Commander Brian Armstrong, Public Works Director Ron Long, Public Works Analyst Dorie Blair, Parks & Recreation Manager Mike Marshall and Recording Secretary Marie Moore.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

4. Work Session. No legal action to be taken.

4.1. Review and discussion of Camp Verde Promotions Memorandum of Understanding (MOU) Revision. [Staff Resource: Russ Martin]

Town Manager Russ Martin gave a brief overview of the Camp Verde promotions “evolution” plan for town events to be planned and handled after the Pecan and Wine Festival in March 2019 (last planned event). Parks & Recreation Manager Mike Marshall is the designated town employee that will be handling future events while working with Camp Verde Promotions.

Councilor Jackie Baker spoke in support of the plan and commended Camp Verde Promotions for what they have done. Councilor Baker encouraged the Council to support the changes so events can continue to take place.

Councilor Dee Jenkins questioned if Camp Verde Promotions is in full agreement of the MOU revisions. They indicated they are.

4.2. Discussion/update on Sports Complex project costs, next steps, timeline, etc. [Staff Resource: Ron Long]

Town Manager Russ Martin gave an overview on next phase scheduling and how the second phase of infrastructure will progress.

Public Works Director Ron Long provided a hand-out on the general snapshot of estimates and timelines for Phase-1, and a map of location. A “design-build” process was planned, meaning that the park is designed as the project progresses to allow the project to move at a faster rate. Delays in Park grading have occurred due to weather restrictions, and soil conditions requiring material to be hauled to the site. Excavation of the pond provided them with material needed for grading, and costs have been maintained as originally anticipated. The irrigation project is 60% complete with the cost anticipated to be lower than originally projected. The

potable well on the park will be used only for drinking water at the park, all other water will be non-potable. The entrance road will not be completed as originally planned; the road is functional until more funding is available to complete it. The Town was offered an opportunity to purchase a shop building and equipment for \$40,000.00, which he recommended approving. By November 2019, Phase 1 of the park should be complete.

Councilor Jenkins asked for the cost breakdown. Mr. Long stated the irrigation, drainage, underground drainage, top soil and grass are a significant portion of the costs for the park. Planting will take place in April, so the soccer fields should be ready for use, but not the baseball fields. The outdoor lighting at the park will be a large expense. Parks & Recreation Manager Mike Marshall indicated that there are potential grants available to help with the cost of securing proper lighting for the ball fields that will be consistent with the Town's Dark Sky requirements.

Councilor Jenkins questioned how the non-developed part of the park will be maintained until it is developed. Mr. Long indicated he would like to use as little herbicide as possible and is currently researching the use of woodchips which inhibit weed growth.

Councilor Baker questioned the engineering of drainage ditches after the drainage problems experienced from a microburst storm in July. Mr. Long explained the modifications made to the area and expressed his confidence with the design for future drainage.

Councilor Gordon spoke on the problems with drainage from the July 26th storm and how they were resolved.

Vice Mayor Murdock joined the meeting at 6:08 pm.

Ron Long explained how the rainwater topped the berm, though the problem has not happened since that storm event.

Councilor Jenkins asked when Council can expect their next update and for the financial portion to be color coded so Council can distinguish between actual monies and estimates. Long reported the next update will occur near the end of the year when they put the irrigation portion out to bid.

4.3. Brief History of Drainage Projects around the Town. [Staff Resource: Ron Long]

Town Manager Russ Martin spoke on excessive rainfall the town has experienced this year and those projects completed to help with water flow. He gave an overview of problem drainage areas within the Town, that need attention.

Public Works Director Ron Long spoke of damage and issues on Salt Mine Rd due to drainage, what is necessary to fix it, and options during repair for ingress/egress for its residents.

Councilor Gordon questioned if there has been progress regarding the drainage issues along SR 260 near Verde Lakes. Russ Martin explained the multi-agency meeting has not taken place as yet, therefore no solution has been reached.

4.4. Discussion and possible direction regarding drainage – Forest Service

involving Verde Lakes; Caughran Ranch Road; Middle Verde, etc. [Staff Resource: Russ Martin]

Town Manager Russ Martin gave an overview, explaining the challenges when working with the Forest Service and their requirements for addressing drainage issues.

Resident Shirley Brinkman shared a drawing showing a major drainage issue in the Verde Lakes area.

Martin stated the Town received a permit from the Forest Service for drainage issues at Howards Road; there is no formal Master Plan for the downtown Main Street drainage problems; Gaddis Wash area needs to be addressed; possible drainage issues from the Highway 260 expansion project, not yet experienced; property access/easements will be needed to properly address drainage issues in the Caughran Ranch Road area. Martin asked for the Council's patience and understanding while Town Staff works through all of the numerous drainage problems.

Councilor Baker suggested requesting funding from FEMA to address some of these issues.

4.5. Discussion, consideration and possible direction regarding the future involvement of the Town in recycling. [Staff Resource: Russ Martin]

Town Manager Russ Martin spoke on the complexity of the recycling issue. It is no longer cost effective for Sedona Recycling to service the Camp Verde area, and there is no feasible option to extend the service. Martin explained how the City of Cottonwood has a facility run by a private contractor and a contract with Patriot Recycling and how fees are collected. Martin indicated that Council could consider pursuing a partnership with Yavapai County and the transfer station in town, hire additional staff and purchase equipment to haul recyclables to Sedona recycling or identify a location for a private contractor to use.

Phillip Kobus, a private contractor in the recycling industry spoke on the recycling process, and the equipment needed if the Town was to consider a facility of their own. Mr. Kobus gave a synopsis of recycling classifications and recommended the town get a comprehensive cost analysis of the project.

Mayor German indicated he would like to explore the option of working with the County Transfer facility. He feels it is a potential win/win situation and would also diminish dumping on roadsides and arroyos.

Councilor Baker indicated that consideration would need to be made regarding a new department within Public Works and the costs associated with such, and requested a report be submitted to Council with what those projected costs would be.

Mr. Martin indicated that he would bring back a few options for Council to consider and the costs associated with each option.

Councilor Gordon indicated that with having recycling services with Sedona for several years, the Town should be able to get an idea of how much the area produces in tonnage and requested a survey for town citizens to be put in the local

paper to find out what the community really wants for recycling services.

5. Adjournment

The meeting adjourned at 7:33 p.m.

Attest:

Mayor Charles German

Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during Council Work Session Meeting of the Town Council of Camp Verde, Arizona, held on October 10, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2018.

Judy Morgan, Town Clerk

Agenda Item 4. c)



Town of Camp Verde

Exhibit A - Agenda Item Submission Form – Section I

Meeting Date: October 24, 2018

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Community Development

Staff Resource/Contact Person: Carmen Howard, Community Development Director

Agenda Title (be exact): Council Review of Street Names

List Attached Documents:

1. Ordinance 2001-A193
2. Updated List of Street Names

Estimated Presentation Time: 5

Estimated Discussion Time: 5

Reviews Completed by:

Department Head:

Carmen Howard, Community Dev Director

Town Attorney Comments:

Background Information:

Per Ordinance 2001A193, from time to time the Council is to approve and update a list of historical locations, pioneer family names, local brands and native vegetation to provide for applicants to choose from to name new streets or roads. Community Development has updated this list with the help of the Economic Development Department and is providing the list for Council review and approval.

Recommended Action (Motion):

A MOTION TO APPROVE THE UPDATED LIST OF PREFERRED CAMP VERDE STREET NAMES.

ORDINANCE 2001 A193

ADOPTION OF 2001 SECTION 121 ZONING AMENDMENTS

AN ORDINANCE OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ADOPTING THE AMENDMENTS TO SECTION 121 (STREET NAMING AND ADDRESSING STANDARDS) OF THE PLANNING & ZONING ORDINANCE (87-A23), AND PROSCRIBING PENALTIES FOR VIOLATIONS THEREOF.

Section 1. Adoption: The Town hereby adopts for application and enforcement the 2001 AMENDMENTS TO SECTION 121 (STREET NAMING AND ADDRESSING STANDARDS) OF THE PLANNING & ZONING ORDINANCE (87-A23), dated November 28, 2001 as stated below:

SECTION 121

F. Street Naming/Renaming Standards:

1. Selection of Street Names: Names should be appropriate, easy to read so that children in particular, can pronounce the name in an emergency situation. Street names are subject to review and prior approval of the Addressing Officer pursuant to the procedures provided in the Street Naming and Addressing Guidelines. New streets must be named from a pool of historical locations, pioneer family names, local brands and native vegetation that is approved and updated by the Town Council and is available at the Community Development Department. OR the applicant has the option of submitting a list of alternate street names along with the Preliminary Plat for possible approval by the Council.
-

Section 2. Effective Date: The effective date of the Section 121 amendments shall be upon completion of publication and posting as a penal ordinance as provided by law.

Section 3. Repeal: Upon adoption of these amendments, any part of the current Zoning Code that previously regulated street naming standards which are inconsistent shall be deemed repealed, with the exception that applications, plan, and properties already having hearings or approvals pending shall continue to be governed by the prior regulations. Also repealed is Article 7-6 of Camp Verde Town Code, Street Naming and Addressing Standards and Guidelines.

Section 4. Penalty: Any person who fails to comply with any provision of Ordinance 87-A23, or uses property in violation of any provision of the Ordinance, or a permit issued therein, shall be guilty of a Class 2 misdemeanor, punishable as provided by law, with each day the property or activity is in violation constituting a separate offense. "Person" includes the property owner, occupant, agent, or any person having control over the use of the property. Enforcement of the Ordinance may also be through injunction or abatement as set forth in ARS 9-462.05, as amended.

PASSED AND ADOPTED in open meeting by the Town Council, Town of Camp Verde, Arizona, on the 28th day of November 2001, to be effective when publication and posting, pursuant to ARS 9-813, is completed.

Approved: Brenda Steiner 12-3-01
Mayor

Attest: Deborah Barlow CMC
Town Clerk

Approved as to form:

Julie M. Kuegh
Town Attorney

Street Name	Type of Name
Scorpion	Arachnid
Tarantula	Arachnid
Bald Eagle	Bird
Barn Owl	Bird
Black Hawk	Bird
Blackbird	Bird
Bluebird	Bird
Burrowing Owl	Bird
Coopers Hawk	Bird
Coot	Bird
Elf Owl	Bird
Gilded Flicker	Bird
Goldfinch	Bird
Green Heron	Bird
Horned Lark	Bird
House Wren	Bird
Kestrel	Bird
Kingbird	Bird
Kingfisher	Bird
Kinglet	Bird
Meadowlark	Bird
Merganser	Bird
Merlin	Bird
Oriole	Bird
Phoebe	Bird
Pipit	Bird
Raven	Bird
Red Tailed Hawk	Bird
Ruddy Duck	Bird
Sandpiper	Bird
Sapsucker	Bird
Screech Owl	Bird
Shrike	Bird
Sora	Bird
Stellars Jay	Bird
Summer Tanager	Bird
Swallow	Bird
Swift	Bird
Thrasher	Bird
Vireo	Bird
Western Tanager	Bird
Widgeon	Bird
Woodpecker	Bird
Beehive	Cacti
Boxing Glove	Cacti
Brown Spine	Cacti

Buckhorn	Cacti
Claret Cup	Cacti
Clokey Cholla	Cacti
Compass Barrel	Cacti
Corky Seed	Cacti
Dagger Club	Cacti
Golden Rainbow	Cacti
Hedgehog	Cacti
Pincushion	Cacti
Antonio Espejo	Explorer/Scientist
Cosmos Mindeleff	Explorer/Scientist
Capt Carr	Explorer/Scientist
Ewing Young	Explorer/Scientist
Kit Carson	Explorer/Scientist
Allen Canyon	Geographical
Ball Hill	Geographical
Blind Lake	Geographical
Brady Tank	Geographical
Cabin Draw	Geographical
Cienega	Geographical
Cochran Tank	Geographical
Five Mile Pass	Geographical
Grief Hill	Geographical
Hog Hill	Geographical
Horse Knoll	Geographical
House Mountain	Geographical
Jones Wash	Geographical
Lee Spring	Geographical
Mooney Trail	Geographical
Morgan Spring	Geographical
Mule Park	Geographical
Nash Point	Geographical
Red Hill	Geographical
Red Tank	Geographical
Rogers Lake	Geographical
Round Mountain	Geographical
Ryal Canyon	Geographical
Termite Hill	Geographical
Tin Roof	Geographical
Tomkins Tank	Geographical
Turkey Butte	Geographical
Walker Mountain	Geographical
Ward Ranch	Geographical
Wikiup Mesa	Geographical
Willow Valley	Geographical
Gaddis Wash	Geographical
Hat Ranch Tank	Geographical

Hull Hill Spring	Geographical
Mistake Tank	Geographical
Packard Trail	Geographical
Russell Wash	Geographical
Schroeder Butte	Geographical
Wilber Canyon	Geographical
Arnold Mesa	Geographical
Digger Bee	Insect
Honey Bee	Insect
Lacewing	Insect
Dainty Suphur	Insect (Butterfly)
Duskywing	Insect (Butterfly)
Leafwing	Insect (Butterfly)
Monarch	Insect (Butterfly)
Sleepy Orange	Insect (Butterfly)
Sootywing	Insect (Butterfly)
Viceroy	Insect (Butterfly)
Flame Skimmer	Insect (Dragonfly)
Beckman	Long-Time Resident
Rice	Long-Time Resident
Siber	Long-Time Resident
Taylor	Long-Time Resident
Warfel	Long-Time Resident
Cummings	Long-Time Resident
Fredrich	Long-Time Resident
Bobcat	Mammal
Coatimundi	Mammal
Cottontail	Mammal
Elk	Mammal
Gopher	Mammal
Gray Squirrel	Mammal
Jackrabbit	Mammal
Javelina	Mammal
Mountain Lion	Mammal
Mule Deer	Mammal
Pack Rat	Mammal
Ringtail	Mammal
Rock Squirrel	Mammal
Skunk	Mammal
First Sgt Blair	Medal of Honor (Fort Verde)
Pvt Stanley	Medal of Honor (Fort Verde)
Sgt Bishop	Medal of Honor (Fort Verde)
Pvt Chiquito	Medal of Honor (Fort Verde)(Native American Scout)
Pvt Kelsay	Medal of Honor (Fort Verde)(Native American Scout)
Pvt Machol	Medal of Honor (Fort Verde)(Native American Scout)
Sgt Alchesay	Medal of Honor (Fort Verde)(Native American Scout)
Sgt Jim	Medal of Honor (Fort Verde)(Native American Scout)

Barracks	Military (Fort Verde)
Brigadier	Military (Fort Verde)
Bugler	Military (Fort Verde)
Cannon Ball	Military (Fort Verde)
Carbine	Military (Fort Verde)
Chaffee	Military (Fort Verde)
Capt Brayton	Military (Fort Verde)
Capt Downey	Military (Fort Verde)
Capt Russell	Military (Fort Verde)
Dr Mearns	Military (Fort Verde)
Dr Palmer	Military (Fort Verde)
General Grover	Military (Fort Verde)
Major Krause	Military (Fort Verde)
Pvt Fisher	Military (Fort Verde)
Pvt Stanley	Military (Fort Verde)
Sgt Taylor	Military (Fort Verde)
Sgt Von Medem	Military (Fort Verde)
Sgt. Bishop	Military (Fort Verde)
Basket Maker	Native American
Corn Maiden	Native American
Eagle Feather	Native American
Pottery Shard	Native American
Shaman	Native American
Stone Ax	Native American
Tomahawk	Native American
Dutchy	Native American Scout
Nana Sadie	Native American Scout
Sgt Rowdy	Native American Scout
Pvt Kosoha	Native American Scout (Fort Verde)
Pvt Nantaje	Native American Scout (Fort Verde)
Boice	Pioneer Scout (Fort Verde)
Ruff	Pioneer Scout (Fort Verde)
Charles Calloway	Pioneer Settler
Edison Thacker	Pioneer Settler
Henry Morse	Pioneer Settler
Hollingshead	Pioneer Settler
Homer Cummings	Pioneer Settler
Houston	Pioneer Settler
Ketcherside	Pioneer Settler
Lay	Pioneer Settler
Lerty	Pioneer Settler
Mahan	Pioneer Settler
Mulholland	Pioneer Settler
Munds	Pioneer Settler
Nurser	Pioneer Settler
Olden	Pioneer Settler
Otto Boler	Pioneer Settler

Pratt	Pioneer Settler
Prine	Pioneer Settler
Reyes	Pioneer Settler
Rosenberger	Pioneer Settler
Schroeder	Pioneer Settler
See	Pioneer Settler
Strahan	Pioneer Settler
Taylor Gabbard	Pioneer Settler
Trippet	Pioneer Settler
Van Deren	Pioneer Settler
Watt	Pioneer Settler
Ackers	Pioneer Settler 1865
Allyn	Pioneer Settler 1865
Barney	Pioneer Settler 1865
Ed Boblett	Pioneer Settler 1865
Lois Boblett	Pioneer Settler 1865
Buford	Pioneer Settler 1865
Burkett	Pioneer Settler 1865
Carrier	Pioneer Settler 1865
Casner	Pioneer Settler 1865
Charles Yates	Pioneer Settler 1865
Chilson	Pioneer Settler 1865
Cox	Pioneer Settler 1865
Ed Cradlebaugh	Pioneer Settler 1865
John Culbertson	Pioneer Settler 1865
Erickson	Pioneer Settler 1865
Heath	Pioneer Settler 1865
Henry Morse	Pioneer Settler 1865
Jake Ramstein	Pioneer Settler 1865
James Parrish	Pioneer Settler 1865
James Robinson	Pioneer Settler 1865
James Sanford	Pioneer Settler 1865
James Swetnam	Pioneer Settler 1865
John Lang	Pioneer Settler 1865
Joseph Melvin	Pioneer Settler 1865
Mac Foster	Pioneer Settler 1865
Polk James	Pioneer Settler 1865
Thomas Ruff	Pioneer Settler 1865
William Osborn	Pioneer Settler 1865
Winder	Pioneer Settler 1865
Angelita Daisy	Plant (Non-Cacti)
Blackfoot Daisy	Plant (Non-Cacti)
Burro Weed	Plant (Non-Cacti)
Buttercup	Plant (Non-Cacti)
Chuparosa	Plant (Non-Cacti)
Creosote	Plant (Non-Cacti)
Deergrass	Plant (Non-Cacti)

Delphinium	Plant (Non-Cacti)
Desert Fern	Plant (Non-Cacti)
Desert Olive	Plant (Non-Cacti)
Desert Senna	Plant (Non-Cacti)
Desert Spoon	Plant (Non-Cacti)
Evening Primrose	Plant (Non-Cacti)
Fairy Duster	Plant (Non-Cacti)
Feather Bush	Plant (Non-Cacti)
Feverfew	Plant (Non-Cacti)
Fluff Grass	Plant (Non-Cacti)
Fiddleneck	Plant (Non-Cacti)
Greasewood	Plant (Non-Cacti)
Honey Mesquite	Plant (Non-Cacti)
Jamaican Hot Pepper	Plant (Non-Cacti)
Joboba	Plant (Non-Cacti)
Lobelia	Plant (Non-Cacti)
Locoweed	Plant (Non-Cacti)
Lovegrass	Plant (Non-Cacti)
Maize	Plant (Non-Cacti)
Milkweed	Plant (Non-Cacti)
Mistletoe	Plant (Non-Cacti)
Mohave Aster	Plant (Non-Cacti)
Painted Daisy	Plant (Non-Cacti)
Peppergrass	Plant (Non-Cacti)
Red Willow	Plant (Non-Cacti)
Saltbush	Plant (Non-Cacti)
Smoke Thorn	Plant (Non-Cacti)
Soaptree	Plant (Non-Cacti)
Sugar Bush	Plant (Non-Cacti)
Tithonia	Plant (Non-Cacti)
Velvet Mesquite	Plant (Non-Cacti)
Vinca	Plant (Non-Cacti)
Broken Box	Ranch Brand
Broken Tank	Ranch Brand
Double Triangle	Ranch Brand
Flower Pot	Ranch Brand
Frying Pan	Ranch Brand
Link Dart	Ranch Brand
Gecko	Reptile/Amphibian
Leopard Frog	Reptile/Amphibian
Rattlesnake	Reptile/Amphibian
Spadefoot	Reptile/Amphibian
Whiptail	Reptile/Amphibian
Agate	Rock/Mineral
Flint Stone	Rock/Mineral
Calcite	Rock/Mineral
Chalcedony	Rock/Mineral

Flourite	Rock/Mineral
Geode	Rock/Mineral
Malachite	Rock/Mineral
Smoky Quartz	Rock/Mineral
Bandana	Western
Barbwire	Western
Bareback	Western
Bed Roll	Western
Black Powder	Western
Blacksmith	Western
Brass Buckle	Western
Bridle Bit	Western
Bucking Horse	Western
Bull Ride	Western
Bunkhouse	Western
Cattle Drive	Western
Chuckwagon	Western
Clove Hitch	Western
Copper Mine	Western
Corral	Western
Cowgirl	Western
Cowpuncher	Western
Doe Skin	Western
Doggie	Western
Dusty Boots	Western
Elk Horn	Western
Flintlock	Western
Gauntlet	Western
Gunfire	Western
Gunnysack	Western
Gunslinger	Western
Halliard	Western
Hat Tip	Western
Hatchet	Western
Haystack	Western
Hideout	Western
High Noon	Western
High Tail	Western
Hogback Tank	Western
Horse Tail	Western
Horse Trot	Western
Hot Poker	Western
Howdy	Western
Hunter	Western
Iron Horn	Western
Iron Pot	Western
Lasso	Western

Leather Pouch	Western
Log Cabin	Western
Mare	Western
Musket Ball	Western
Outpost	Western
Pack Trail	Western
Painted Lady	Western
Petticoat	Western
Picket	Western
Pitchfork	Western
Point Rider	Western
Pokey	Western
Powder Keg	Western
Quick Draw	Western
Rambler	Western
Ranch Hand	Western
Rangeland	Western
Red Canyon	Western
Remington	Western
Revolver	Western
Ridge Runner	Western
Rifleman	Western
Rim Fire	Western
Saber	Western
Saddleback	Western
Salt Pork	Western
Scorpion	Western
Sharpshooter	Western
Sidesaddle	Western
Silver Mine	Western
Silver Saddle	Western
Silversmith	Western
Stallion	Western
Stampede	Western
Starry Night	Western
Stove Pipe	Western
Straw Bale	Western
Straw Boss	Western
Trading Post	Western
Wagon Boss	Western
Wayside	Western
Wild Mare	Western

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Agenda Item 4. d)



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: October 17, 2018

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance Dept. Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Possible approval for the Finance Director to make the budget adjustments as attached for FY18.

List Attached Documents: 1) Budget Change Form

Estimated Presentation Time: N/A

Estimated Discussion Time: N/A

Reviews and comments Completed by:

- Town Manager: _____
- Department Head: Finance OK
- Town Attorney Comments: N/A
- Risk Management: N/A

Finance Department
 Fiscal Impact:
 Budget Code: See Attached Amount Remaining: N/A

Comments: These are requested budget adjustments for FY18. There are 4 groups of entries as follows:
 1) move the Sports Complex revenue and expense budget approved by Council to the newly reopened Parks fund from the CIP Fund, 2) Move the General Fund Operating Transfer funding for the Sports Complex to the Parks Fund, 3) Setup an Operating Transfer from the Fed Grants Fund to the Parks Fund for a grant received, & 4) Increase the wage budget of the Library to allow for the approved 2 employees going from part-time to full-time.

Background Information:

Recommended Action (Motion): Approve the Finance Director to make the budget adjustments as attached for FY18.

Instructions to the Clerk: None



Agenda Item Submission Form – Section I

Meeting Date: October 24, 2018 Special Session

Consent Agenda *Decision Agenda* *Executive Session Requested*

Presentation Only *Action/Presentation* *Pre-Session Agenda*

Requesting Department: Administration

Staff Resource/Contact Person: Manager Russ Martin

Agenda Title (be exact): *Discussion, consideration and possible approval of a revised Memorandum of Understanding with Camp Verde Promotions for the purpose partnering on events.*

Attached Items: Memorandum of Understanding

Estimated Presentation Time: 5 min.

Estimated Discussion Time: 5 min.

Reviews Completed by:

Department Head: Russ Martin, comments included.

Town Attorney Comments: *Added "Following each event, provide the Town a report documenting attendance at the event and the economic benefit to the Town." to ensure proper documented accountability for use of public funds*

Finance Department N/A

Fiscal Impact: None, staff time only

Budget Code: N/A **Amount Remaining:** _____

Background Information: As discussed at the October 10th meeting, Camp Verde Promotions volunteers will be continuing with some changes to our operational agreement through the Heritage, Pecan and Wine Festival in March. This agreement clarifies the responsibilities and outlines the expectations.

Recommended Action (Motion): Approve the MOU with Camp Verde Promotions.

Instructions to the Clerk: Get appropriate signatures and archive.

**Memorandum of Understanding
between
CAMP VERDE PROMOTIONS
and
THE TOWN OF CAMP VERDE**

The parties to this agreement are CAMP VERDE PROMOTIONS, “CVP” and the TOWN OF CAMP VERDE, “the Town”.

Camp Verde Promotions and the Town of Camp Verde, for their mutual benefit enter into this Agreement as of the ____ day of _____, 2018.

PURPOSE

The purpose of this MOU is to articulate the working agreement and responsibilities between CVP and the Town in regards to the planning, organizing and managing of Camp Verde two events—Spring Heritage Pecan and Wine Festival, and Fort Verde Days.

BACKGROUND

Camp Verde Promotions, a 501(c)(4) organization in good standing, was organized in 2008 to plan and carry out Camp Verde’s annual Cornfest and Fort Verde Days. Until 2013, they did so with a team of volunteers and funding derived of donations, fees and fundraising. In July 2013, the Common Council of the Town of Camp Verde, seeing a need to provide assistance and develop a sustainable model for future special events allocated both staff time and funding. The arrangement proved successful and in March 2014 CVP, the Town and their partners took over the Pecan and Wine Festival, an event that had been around since 2001, rebranding it as the Spring Heritage Pecan and Wine Festival. In 2014, the Town Council gave their blessing to developing a more permanent arrangement with CVP that included waiving all fees previously charged to CVP. In 2018 CVP has worked to reposition itself thus revising the existing MOU became necessary

STATEMENT OF MUTUAL INTEREST AND BENEFITS

The Town of Camp Verde has an economic interest in developing an effective tourism and marketing program. It also has an obligation to its residents in preserving, interpreting and promoting its cultural heritage. Robust and successful special events fulfill these goals. When the Town of Camp Verde withdrew from its role as planner promoter and manager of its special events in 2008, Camp Verde Promotions was organized as an IRS recognized 501(c) (4). As a 501(c) (4) Social Welfare Organization it must “operate primarily to further the common good and general welfare of the people of the community,” a goal that is satisfied by the organization’s commitment to carrying out special events.

IN CONSIDERATION OF THE ABOVE, THE PARTIES AGREE AS FOLLOWS

The Town will:

- 1) provide one point of contact through which all information necessary for Town requests shall be made
- 2) waive all facility fees, electrical fees, event sponsorship fees
- 3) coordinate with CVP to prepare an annual budget for the events as well including the prioritizing of expenditures related to special events. That budget item will be expended in coordination with CVP. The Town will have final authority in all expenditures from the "Special Events" budget item in the Town's General Fund
- 4) provide staff as agreed to assist CVP in the successful execution of special events
- 5) Utilize Town budget per event to support the successful operation in connection with mutually agreed upon expenses to include by not limited to promotion, tents, operation, set up, tear down, street closures, tables, audio equipment, facilities for the event
- 6) should CVP determine at any point that it cannot complete one of the events named for any reason it should give the Town notice to allow for the event to be operated by the Town or other entity at the Town's discretion
- 7) work in concert with CVP and negotiate in good faith any issues not specifically addressed in the MOU

CVP will:

- 1) provide a point of contact through which all information necessary for CVP requests shall be made
- 2) be the recognized planning organization, responsible for coordinating all elements and all partners of the event
- 3) provide an itemized list to the Town of all vendors attending the events for reporting to the AZ Department of Revenue
- 4) work in concert with the Town and negotiate in good faith any issues not specifically addressed in the MOU
- 5) will be responsible for providing the content and maintenance for the CVP website <http://www.campverdepromotions.org>
- 6) Following each event, provide the Town a report documenting attendance at the event and the economic benefit to the Town.

Insurance Requirements:

CVP shall (as per the Town's Risk Management policy requirements):

Procure and maintain at their own expense (see attached Certificate example):

- 1) Commercial general liability insurance with minimum limits in the amount of \$1,000,000 per occurrence/\$2,000,000 per Aggregate. In the Description of Operations box of the Certificate: a.) Name the Town as additionally insured; and 2) list the event dates including set up and clean-up or indicate for all events on Town premises. (The statement 'for all events on Town premises' is only relative to events CVP sponsors).
- 2) Liquor Liability Insurance with minimum limits in the amount of \$1,000,000 per occurrence/\$2,000,000 aggregate, if alcoholic beverages are sold (*per Council motion February 2009*).
- 3) Provide the corresponding endorsement relative to the Town (as certificate holder) being named as additionally insured.

The Town Manager or his designee (e.g. the Risk Manager) reserves the right to make the final decision to waive, increase or decrease insurance requirements depending on the risks/exposures for either sponsors or the vendors to protect the Town's best interest.

TOWN: CAMP VERDE, ARIZONA

CHARLIE GERMAN, MAYOR

RUSS MARTIN, TOWN MANAGER

APPROVED AS TO FORM:

TOWN ATTORNEY

ATTEST:

JUDY MORGAN, TOWN CLERK

CAMP VERDE PROMOTIONS:

NAME

TITLE



PROCLAMATION
Designating November 1, 2018 as
EXTRA MILE DAY

WHEREAS, Camp Verde, Arizona is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Camp Verde, Arizona is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Camp Verde, Arizona is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Camp Verde, Arizona acknowledges the mission of Extra Mile America to create 500 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2018.

NOW THEREFORE, the Mayor and Common Council of the Town of Camp Verde, AZ do hereby proclaim November 1, 2018 to be Extra Mile Day. We urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Passed and approved by a majority vote of the Common Council at the Regular Session of October 17, 2018.

Charles German, Mayor

Date

Attest:

Judy Morgan, Town Clerk

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PROCLAMATION

Cities and Towns Week 2018

WHEREAS; The Citizens of the Town of Camp Verde Rely on the Town to experience a high quality of life in our community; and

WHEREAS; cities and towns in Arizona work 24 hours a day, seven days a week to deliver vital city/town services such as fire, police and emergency medical response to ensure safe communities; and

WHEREAS; cities and towns in Arizona also provide services and programs that enhance the quality of life for residents such as parks, utilities, street maintenance, sanitation and recycling services, libraries, community centers and recreational programs; and

WHEREAS; it is important for the Town of Camp Verde to continue to provide the excellent delivery of services and programs that our citizens have come to expect in our community; and

WHEREAS; it is one of the responsibilities of Town Officials to ensure open and accessible government through frequent communication with citizens using various avenues and means; and

WHEREAS; through participation and cooperation; citizens, community leaders, local businesses and municipal staff can work together to ensure that services provided by the Town of Camp Verde can remain exceptional elements of the quality of life of our community.

NOW THEREFORE be it proclaimed that the Town of Camp Verde joins with the League of Arizona Cities and Towns and fellow municipalities across the state of Arizona in declaring October 21-27, 2018, Arizona Cities & Towns Week.

Issued this 17th day of October 2018.

Charles German, Mayor

Date

ATTEST:

Judy Morgan, Town Clerk

Date

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Proclamation

be it proclaimed by the Mayor
Town of Camp Verde

Whereas, Friends of Camp Verde Community Library raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

Whereas, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

NOW, THEREFORE, be it resolved that I, Mayor Charles C. German,
proclaim October 21-27, 2018

National Friends of Libraries Week

I encourage all residents to join Friends of Camp Verde Library and thank them for all they do to make our library and community so much better

dutifully executed this day _____, 2018



Mayor
Town of Camp Verde
State of Arizona

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Town of Camp Verde

Agenda Item Submission Form / Resolution 2018-1013 Use Permit Application for Agri-Tourism, Application #20180344 Howard Ranch

Meeting Date: October 24, 2018 Town Council Meeting

- | | | |
|--|---|--|
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Recommendation to Council | <input type="checkbox"/> Executive Session Requested |
| <input type="checkbox"/> Presentation Only | <input checked="" type="checkbox"/> Action/Presentation | |

Requesting Department: Community Development
Staff Resource/Contact Person: Melinda Lee, Planner

Applicant: Carmen Howard
Application: Use Permit 20180344 for Agri-Tourism & RV Community

Agenda Title (be exact):

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF TH TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, FOR A USE PERMIT FOR AGRI-TOURISM IN AN RR-2A (RESIDENTIAL: RURAL, 2-ACRE MINIMUM LOT SIZE) DISTRICT, TO DEVELOP A TINY-HOUSE-ON-WHEELS, VINTAGE RECREATIONAL VEHICLE COMMUNITY, AND AGRICULTURAL EVENTS. THE PROPERTY IS APPROXIMATELY 15 ACRES AND IS LOCATED AT 3380 W. CLOVERLEAF RANCH ROAD; PARCEL NUMBER 403-23-001X AND 403-23-001Y, IN CAMP VERDE, YAVAPAI COUNTY, ARIZONA.

List Attached Documents:

- Staff Report
- Resolution 2018-1013 (Prop 207 Waiver on file with the Town Clerk)
- Draft Minutes from the October 4, 2018, Planning & Zoning Commission Public Hearing with Recommendation to Council.

Estimated Presentation Time: 20 minutes.

Estimated Discussion Time: 20 minutes

Reviews Completed by:

Town Manager, Russ Martin
 Comments: Staff Report Review
 (None)

Town Attorney review:
 Comments: Resolution for Form
 (Signed)

Town of Camp Verde: October 24, 2018 Town Council

BACKGROUND:

Carmen Howard, applicant, has submitted an application for a Use Permit for Agri-Tourism at 3380 W. Cloverleaf Ranch Road. The intent is to develop a small community for tiny houses and vintage recreational vehicles. A portion of the property is currently being used for farming - which will remain - with the intent to expand this use. The applicant plans to hold periodic, special agricultural events, in conjunction with the farming and cultivation practices.

The approximately 15-acre property is located in an RR-2A District (Residential: Rural, 2-Acre Minimum Lot Size), which allows for Use Permits for Agri-Tourism; defined as:

“The act of visiting a working farm, ranch, agricultural or horticultural agribusiness operation for the purpose of enjoyment, education or active involvement of visitors to experience a rural lifestyle. Visitors may participate in events and services related to agriculture which may take place on or off the farm or ranch, and that connect consumers with the heritage, natural resource or culinary experience they value. This may include but not limited to; farm stands or shops, U-pick, on-farm classes, fairs, festivals, pumpkin patches, wineries, barn dances, corn maze, hunting, fishing, guest ranches, agricultural tours, wildlife viewing or bird watching, wine tasting”.

THE FOLLOWING HAS BEEN COMPLETED BY THE APPLICANT AND/OR STAFF:

- The applicant posted the subject property on August 3, 2018, and mailed out letters to property owners within 300', which invited them to the neighborhood meeting on August 19, 2018.
- The meeting was held at 3380 W. Cloverleaf Ranch Road. There were no attendees at the meeting.
- Community Development Staff mailed out six (6) letters to property owners within three hundred 300' of the subject parcel on September 12, 2018. This letter advised the neighbors of the tentative Planning & Zoning Public Hearing and Town Council meeting dates, times, and location.
- A Notice of Public Hearing was placed in the Verde Independent–Camp Verde Bugle newspaper on September 9, 2018, by Community Development Staff.
- A Notice of Public Hearing was posted on the subject property and in public places on September 10, 2018, by Community Development Staff.
- The Planning & Zoning Commission conducted a work session on the subject property on October 1, 2018, for information gathering.

- The Planning & Zoning Commission a held a public hearing at their meeting on October 4, 2018, and forwarded a recommendation of approval to the Town Council (Summary of minutes attached).

COMMUNICATIONS FROM AGENCIES/PUBLIC:

Staff has received two phone calls from the public regarding this request:

Paula Johansen, 4281 N. Gimmies Lane: Requested clarification of what type of “recreational vehicle park” the proposal is. Her concern was that it would be developed as an off-road track for vehicles such as ATVs and Razors. After explaining that it was proposed as a community for tiny houses and vintage RVs, with agricultural uses, she expressed her support for the project.

Rick Brandt, 2940 W. Cloverleaf Ranch Ranch: Requested clarification of what the agri-tourism events will be and how the recreational vehicle park will be set up. He is in support of the project and believes it is a good fit for this area.

Staff has received the following comment from reviewing agencies:

Town of Camp Verde Building Division:

Contact: Robert Foreman Comment Received: August 28, 2018

“Building Department has no comments or concerns on this Use Permit application, prior to the actual development phase of the project, if it is approved”.

GENERAL PLAN:

The subject property is located within the Middle Verde Character Area. The residential uses range from limited high density to rural, with larger ranches and agricultural activities. The business community includes uses such as farms, event venues, guest ranches, and RV Parks. The existing use and proposal for the subject property incorporates the rural residential element, and is comparable to the business ventures mentioned. It will provide an agrarian setting for their guests and other visitors to experience; and will promote farm-to-table practices.

The proposal complies with the General Plan and the following elements within its character area:

Goal B: Maintain the rural, residential and agricultural character of the area.

B.1: Encourage farmer's markets, community gardens, agricultural area and roadside stands for the sale of locally grown produce and agricultural products. *The proposal includes a request to allow agricultural events on the property, which would include the sale and marketing of produce grown on site.*

B.2: Maintain low density rural development where it exists. *Utilizing the property for a low-key tiny house and vintage RV community will help maintain the rural environment on this parcel.*

B.3: Maintain the protection of agricultural lands and rural landscapes to maintain the character of Camp Verde. *This proposal will incorporate the existing agricultural uses in the proposal, and thus will protect the agricultural and rural nature of the area.*

B.6: Encourage the preservation of agricultural soils, primarily through active farming. *A portion of the property is currently active farmland, with the intent to expand this use.*

B.7: Protect the rural character and cultural resources, preserve open space, enhance agricultural opportunities, and reduce the loss of prime agricultural lands and important open space areas. *This proposal will retain the rural character of the area, including the continuation of agricultural activities, and preserve existing, important open space along this portion of the Verde River.*

Goal C: Encourage the implementation of a Verde River Recreation Management Plan as defined by the citizens.

C.3: Encourage recreation which is compatible with the natural and cultural environment. *The guests of the tiny home and vintage RV community will have the opportunity to enjoy private access to the Verde River.*

STAFF RECOMMENDATION:

Staff recommends approval of the request for the Use Permit for Agri-Tourism which would allow the development of a tiny house and vintage RV community and agricultural events.

RECOMMENDED MOTION:

A MOTION TO RECOMMEND APPROVAL OF AN APPLICATION, REQUESTED BY THE PROPERTY OWNER, CARMEN HOWARD, FOR A USE PERMIT FOR AGRITOURISM TO ALLOW FOR THE DEVELOPMENT OF A TINY-HOUSE-ON-WHEELS AND VINTAGE RECREATIONAL VEHICLE COMMUNITY AND AGRICULTURAL EVENTS. THE PROPERTY IS LOCATED AT 3380 W. CLOVERLEAF RANCH ROAD, ON PARCELS 403-23-001X AND 403-23-001Y; IN PERPETUITY AND WITH THE MAXIMUM NUMBER OF UNITS SET AT 30.

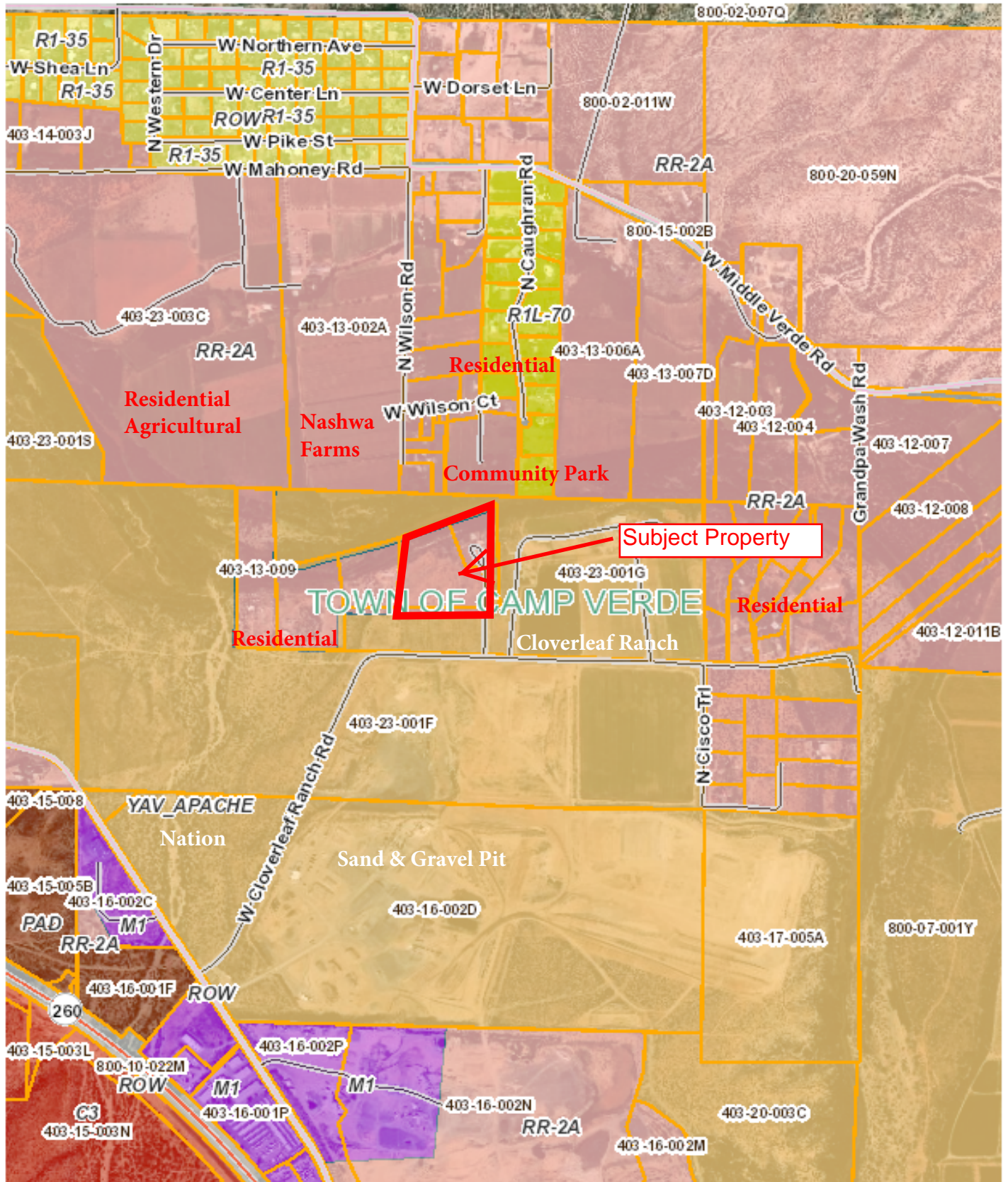
Vicinity Map

Howard Ranch / Use Permit for Agri-Tourism



Imagery ©2018 Google, Map data ©2018 Google 1000 ft

Zoning & Land Use Map
Howard Ranch / Use Permit for Agri-Tourism



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Application #: **20180344**



Land Use Application Form

1. Application is made for:

- | | | |
|---|---------------------|------------------------|
| Zoning Map Change | Use Permit | General Plan Amendment |
| Conceptual Plan Review | Preliminary Plat | Final Plat |
| PAD Final Site Plan Review | Variance | Appeal |
| Street Abandonment | Minor Land Division | Wireless Tower |
| Administrative Review | Lot Line Adjustment | Zoning Verification |
| Development Standards Review (Commercial) | Other: _____ | |

2. Project Name: Carmen Howard's Agritourism Use Permit

3. Contact information: (a list of additional contacts may be attached)

Owner Name: <u>Carmen Howard</u>	Applicant Name: <u>same as owner</u>
Address: <u>PO Box 784</u>	Address: _____
City: <u>Camp Verde</u> State: <u>AZ</u> Zip: <u>86322</u>	City: _____ State: _____ Zip: _____
Phone: <u>928-853-3553</u>	Phone: _____
E-mail: <u>carmenogdeno@live.com</u>	E-Mail: _____

4. Property Description: Parcel Number 403-23-001 X&Y (to be combined) Acres: ±15

Address or Location: 3380 W Cloverleaf Ranch Rd

Existing Zoning: RR-2A Existing Use: Rural/Agricultural Residential

Proposed Zoning: _____ Proposed Use: Tiny Home Community

5. Purpose: (describe intent of this application in 1-2 sentences)

This is a request for an agri-tourism use permit to develop a small tiny house community for tiny houses on wheels and vintage RV's. This is for RV site rental to include community gardening/farming and river recreation.

6. Certification:

I certify that I am the lawful owner of the parcel(s) of land affected by this application and hereby consent to this action.

Owner: Carmen Howard Date: August 3, 2018 AND

I certify that the information and attachments I have submitted are true and correct to the best of my knowledge. In filing this application, I am acting with the knowledge and consent of the property owner(s). I understand that all materials and fees required by the Town of Camp Verde must be submitted prior to having this application processed.

Applicant: Carmen Howard Date: August 3, 2018

Carmen & David Howard
3380 W Cloverleaf Ranch Rd
Camp Verde, AZ 86322
928-853-3553

Letter of Intent

In August of 2017, David and I purchased approximately 15 acres on the west side of Camp Verde, adjacent to the Yavapai Apache Agricultural Ranch located at 3380 W Cloverleaf Ranch Rd. This property was historically agricultural in use and has historic Verde River surface water rights. The property was neglected when my husband and I purchased it, but we saw tremendous potential in the property, first to fix it up for our primary residence and to share its natural beauty and historic agricultural nature with others while coming up with a retirement plan for ourselves. To accomplish this, we are proposing to develop a small Tiny House on Wheels/Vintage RV park on our property with the approval of an Agri-tourism Use Permit.

We are planning to cater to people who would like to live in their tiny home or vintage RV on a longer term basis or who want to have a landing spot for their trailer for periodic visits, but are looking for a community atmosphere. As a result, we will require minimum site rental in monthly increments. We are not looking to develop a traditional RV Park; we are looking to develop an agricultural community. We will encourage community garden opportunities so the tenants can grow their own food, as well as allowing farm animals such as chickens or goats. We will provide water, electric and septic with each space, have a gathering area, and access to the Verde River. Each space will have a view of the river corridor. We intend on keeping the community small. We intend on starting with 10 spaces.

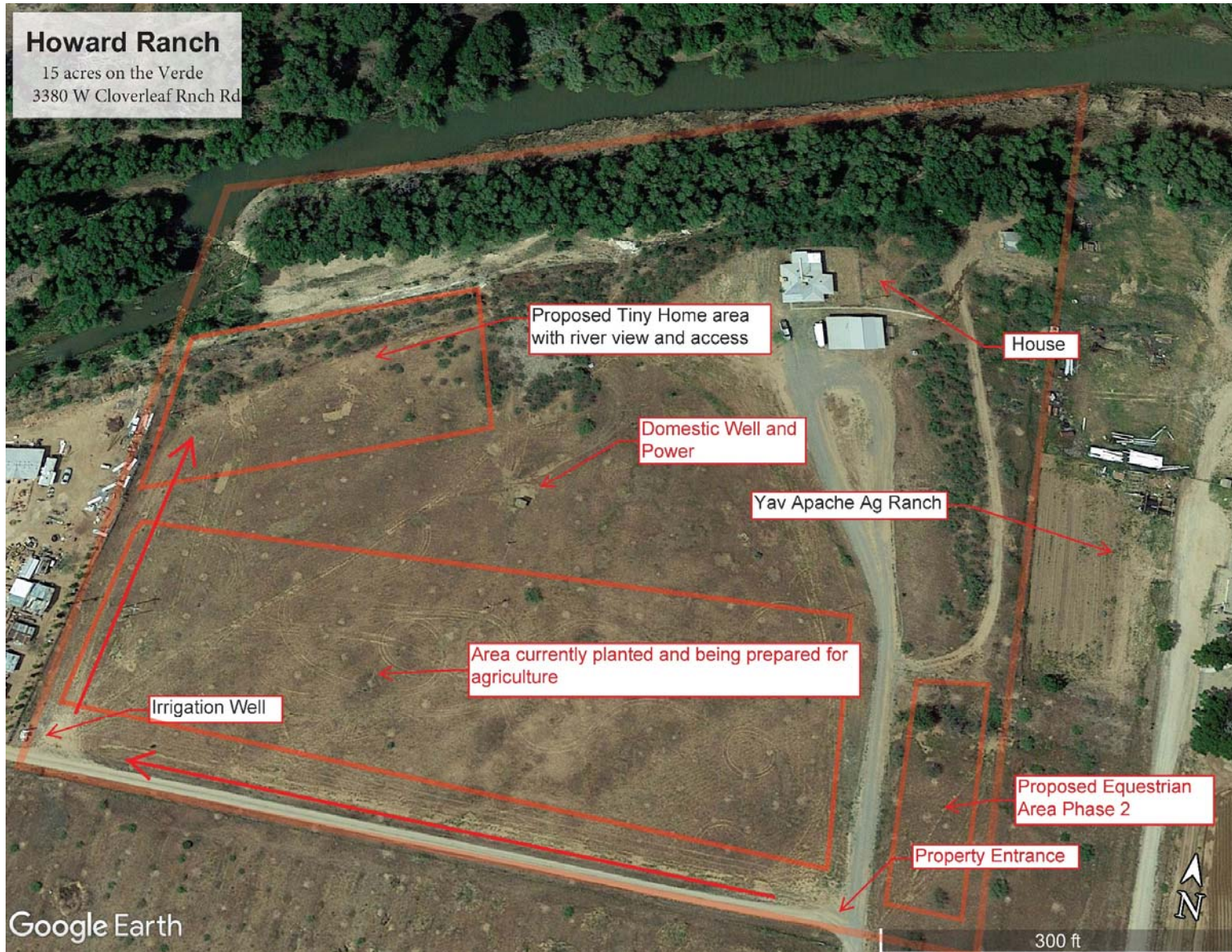
As a potential second phase, we would like to leave open the option to have a few nightly spaces at the front of our property (away from the Tiny House/Vintage RV Community) for the equestrian community looking for an overnight spot where they can also lay up their horses. We have had a few requests for this type of service from the equestrian community looking for an overnight place to lay up while participating in local events This would be a potential future option.

Thank you,

Carmen and David Howard

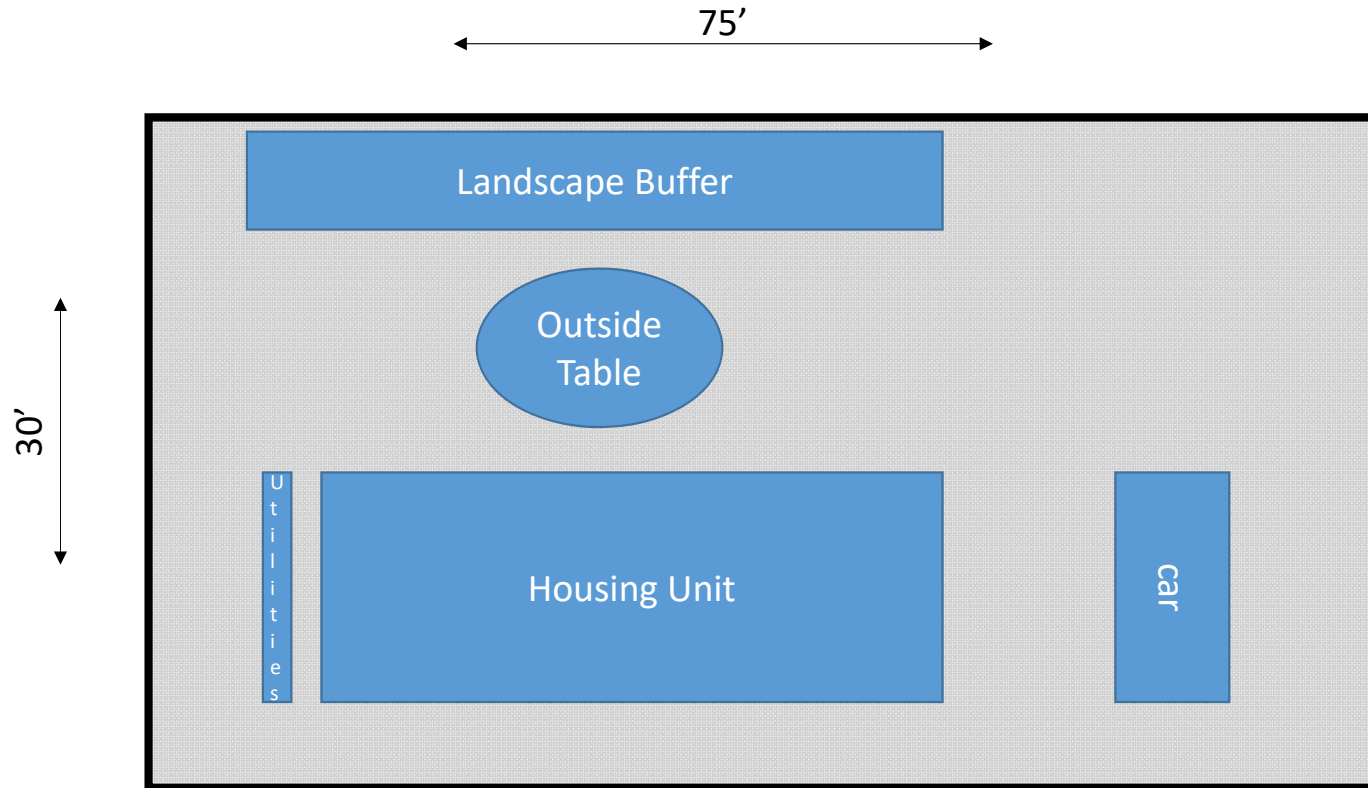
Tiny House/Vintage RV Community Concept







Typical Site Layout



**Neighborhood Meeting Documentation
Howard Ranch / Use Permit for Agri-Tourism**

Carmen & David Howard
3380 W Cloverleaf Ranch Rd
Camp Verde, AZ 86322
928-853-3553

August 3, 2018

Dear Neighbor,

In August of 2017, David and I purchased approximately 15 acres on the west side of Camp Verde, adjacent to the Yavapai Apache Agricultural Ranch located at 3380 W Cloverleaf Ranch Rd. This property was historically agricultural in use and has historic Verde River surface water rights. The property was neglected when my husband and I purchased it, but we saw tremendous potential in the property, first to fix it up for our primary residence and to share its natural beauty and historic agricultural nature with others while coming up with a retirement plan for ourselves. To accomplish this, we are proposing to develop a small Tiny House on Wheels/Vintage RV park on our property.

We are planning to cater to people who would like to live in their tiny home or vintage RV on a longer term basis or who want to have a landing spot for their trailer for periodic visits, but are looking for a community atmosphere. As a result, we will require minimum site rental in monthly increments. We do not want a stream entering and exiting the property for short stays, like a traditional RV park. Additionally, we will offer community garden options so the tenants can grow their own food, pas well as allowing farm animals such as chickens or goats. We will provide water, electric and septic with each space, have a gathering area, and access to the Verde River for river recreation. Each space will have a view of the river corridor. We intend on keeping the community small and starting with 10 spaces.

As a potential second phase, we would like to leave open the option to have a few nightly spaces at the front of our property (away from the Tiny House Community) for the equestrian community looking for an overnight spot where they can also lay up their horses. This would be a future option depending on need.

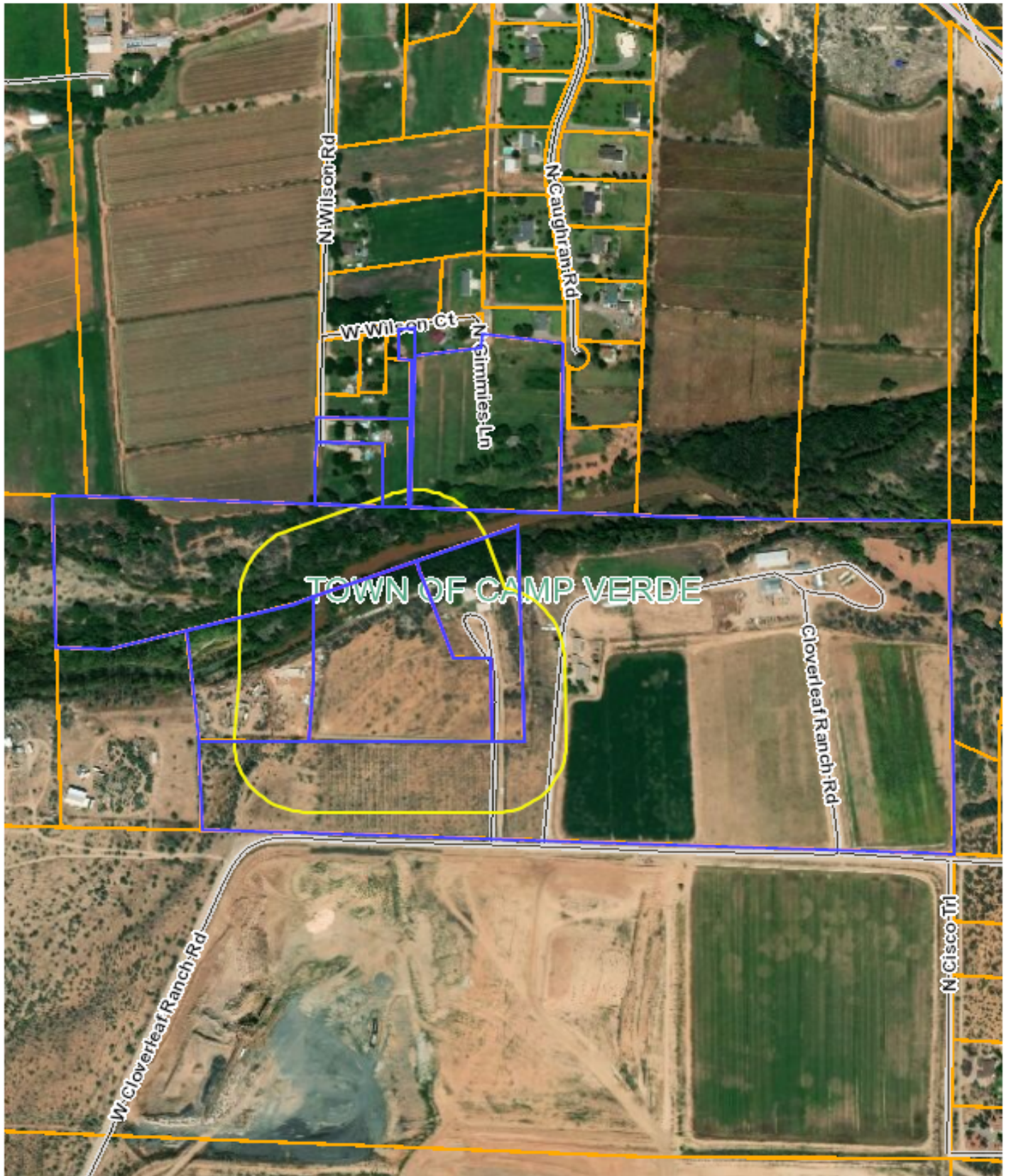
As a neighbor to our property, David and I would like to invite you to a neighborhood meeting to answer any questions you may have about our proposal. The meeting will be held on Sunday, August 19 at 3pm at our home. If you can't make it but have questions or comments, please call Carmen at the number listed above or send correspondence to:

Carmen Howard
PO Box 784
Camp Verde, AZ 86322

Best regards,

Carmen and David Howard

Neighborhood Meeting Notification Buffer



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express disclaimer that the user assumes all liability and all claims for damages against Yavapai County that may arise from the use of this data.



RESOLUTION NO. 2018-1013

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ON USE PERMIT 20180344, AN APPLICATION SUBMITTED BY CARMEN HOWARD, PROPERTY OWNER, PARCELS 403-23-001X AND 403-23-001Y, LOCATED AT 3380 W. CLOVERLEAF RANCH RD, WHICH IS APPROXIMATELY 15 ACRES. THE PROPERTY OWNER IS REQUESTING A USE PERMIT TO ALLOW FOR AGRI-TOURISM IN A RESIDENTIAL NEIGHBORHOOD ZONED R-R (RESIDENTIAL-RURAL) FOR THE PURPOSE OF DEVELOPING A COMMUNITY FOR TINY-HOUSES-ON-WHEELS AND VINTAGE RECREATIONAL VEHICLES, AND AGRICULTURAL EVENTS.

The Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona do hereby resolve as follows:

1. The Common Council hereby finds as follows:
 - A. A request for approval of Use Permit 20180344 was filed by Carmen Howard, owner of Parcels 403-23-001X and 403-23-001Y, located at 3380 W. Cloverleaf Ranch Rd, Camp Verde, Arizona. The parcels are zoned R-R (Residential-Rural) and the proposed uses (Agri-Tourism and Recreational Vehicle Parks) are permitted under such zoning with a Use Permit.
 - B. The request was reviewed by the Planning and Zoning Commission on October 4, 2018, and by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona on October 24, 2018, in public hearings that were advertised and posted according to State Law.
 - C. A neighborhood meeting was held on August 19, 2018, by the applicant to provide for citizen review pursuant to ARS §9-462.03 and as required by the Town of Camp Verde Planning and Zoning Ordinance, Part Six, Section 601 (Zoning Decisions) A. – Zoning Ordinance Amendment Applications and Hearings, 3.a-e.
 - D. The purpose of the use will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved and the Council hereby finds that the uses covered by the Use Permit and the manner of its conduct will not be detrimental to persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare generally and the uses shall be in conformity to the conditions, requirements and standards of the Town of Camp Verde Planning and Zoning Ordinance.
 - E. The Waiver of Diminution of Value Claim has been signed by the owner and is on file at the Clerk's Office.

The Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona do hereby approve Use Permit 20180344 in perpetuity, subject to the limitations of Part Six, Section 601 – Zoning Decisions, C – Use Permit Approvals, Subsection 2, for the purpose of developing a community for tiny-houses-on-wheels and vintage recreational vehicles, agricultural events, and all other uses allowed under Agri-Tourism with the following findings:

1. The use of this property shall be operated and maintained in a manner consistent with the general provisions of the Town of Camp Verde Planning and Zoning Ordinance per Part Two, Section 203 – Use Districts, D. - R-R District (Residential-Rural), 3.f. Agri-Tourism.

2. Per Part Six, Section 601 – Zoning Decisions, C – Use Permit Approvals, 1.e The Use Permit is valid and operable only for the specific use as granted and subject to any specified time limit. No such use may be modified, changed, altered or increased in intensity, in any manner that conflicts with the Use Permit and/or required conditions of approval, without approval of a new Use Permit.

The following stipulations would be in place:

1. This Use Permit shall be in perpetuity.
2. The number of spaces for recreational vehicles shall not exceed 30.

All of the requested uses to continue with no time limit, but are subject to the requirements of Part 6, Section 601 – Zoning Decisions, C. – Use Permit Approvals, 1. and 2. of the Town of Camp Verde Planning and Zoning Ordinance.

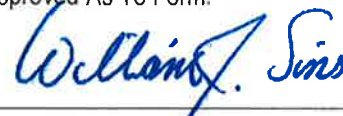
PASSED AND ADOPTED AT A REGULAR SESSION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA ON OCTOBER 24, 2018.

Charles C. German, Mayor Date:

Attest:

Judith Morgan, Town Clerk Date:

Approved As To Form:



Town Attorney

DRAFT MINUTES
Regular Session & Public Hearing
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE 473 S. MAIN STREET
CAMP VERDE, AZ. 86322
COUNCIL CHAMBERS STE. 106
THURSDAY, OCTOBER 4, 2018
6:30 PM

Because All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.

1. Call to Order

Vice Chair Helm called the meeting to order at 6:34 p.m.

2. Roll Call

Vice Chairman Teresa Helm, Chairman B.J. Davis (via telephone at 6:55pm), Commissioners, Jim Hisrich (via telephone), Greg Blue, Bruce George, Steve VanLandingham (6:42pm) and Chip Norton are present.

Also Present

Community Development Director Carmen Howard, Town Planner Melinda Lee, and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Commissioner Norton led the Pledge.

4. *Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.*

a. Approval of Minutes:

August 9, 2018 – Special Session

b. Set Next Meeting, Date and Time:

November 1, 2018 – Regular Session

Motion was made by Commissioner Blue to accept the consent agenda as presented. Second was made by Commissioner George. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, Vanlandingham, and Norton approving.

5. Call to the Public for Items Not on the Agenda

(Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Commission from taking any action on items not on the agenda, except to set them for consideration at a future date).

No public comments were made.

6. Review of October 1, 2018, Field Visit to Howard Ranch for information gathering about Use Permit for Agri-Tourism.

Town Planner Melinda Lee gave a summary of the Field Visit to Howard Ranch on Monday, October 1, 2018. Chairman Davis, Vice Chair Helm, Commissioner Blue, Commissioner Vanlandingham, and Commissioner Norton were all present on site with the applicant Carmen Howard. They were able to ask questions the project, and look at the property. Some questions discussed were:

Why the Agri-Tourism Use? Ms. Howard stated they were wanting to do a community garden. They are currently farming the property and have pumpkins, sunflowers and corn. They wanted to turn it into a U-Pick situation to allow for special events where people come to the property to actually get the produce. They would also like to entertain the idea of having a visiting food truck come to the property and prepare meals made from the produce that was grown on the property or surrounding properties to make it a local effort. The project includes an RV park for tiny houses on wheels and/or vintage RVs. Commissioners were able to look at the location where these RVs would park. Ms. Howard feels the people who will be staying on the property tend to be minimalists will want to have a gardening type of environment.

Is there a limit on the length of time a person could stay? The answer is no. The intent is to lease the sites out month to month, which could potentially mean long term stays. The owner of an RV park can determine how long the length of stay is.

There was a neighborhood meeting but no one attended.

They have irrigation through water rights that they have on the property and they want to be able to retain that. This is another reason they would like to retain the farming aspect of the property.

The sites will have utilities. Using two septic systems for sewage.

Would the applicant consider having their own units on the property to rent out? This is something to consider, but wasn't planned for the immediate future.

How many units will be onsite? The intent is to start out with 10 units; however, the applicant would like to keep that open to be able to bring in more units if the project is successful. The spacing is going to be based on the regulations for an RV Park, which are 1500 square foot pads and proper access and maneuvering.

Will the riparian areas be cleared out? Ms. Howard stated they have already been doing some clearing in the area down by the river and they plan to continue doing that to keep the aesthetics of the property up.

Is there anything more that could be done with the road? The main road is maintained by the tribe.

Where is the new round about going to be located to access old HWY 279? There is a roundabout at the Aultman exit which will provide new access to Old Highway 279.

Ms. Howard talked about the potential of a Phase2. It would be about a half-acre parcel that would be used for equestrian visitors. These visitors would be dry camping with no hookups and have a corral for their horses.

At what point does a Use Permit become revoked? The guideline for Use Permits specifically outlines what the property owner will be required to do to manage the use. If a property owner does not manage it appropriately they could have the use permit revoked. It is not necessary to conditional all of these things on the Use Permit itself because they are bound by the current regulations in the zoning ordinances. Commissioners could approve the use permit for perpetuity; and as long as they are managing it well, the use will remain.

7. **Public Hearing Items: Public Hearing, Discussion, and Possible Recommendation to the Town Council regarding an application submitted by Carmen Howard, property owner, for a Use Permit for Agri-Tourism in an RR-2A (Residential: Rural, 2-Acre Minimum Lot Size) District, to develop a tiny-house-on-wheels, vintage recreational vehicle community, and agricultural events. The property is approximately 15 acres and is located at 3380 W. Cloverleaf Ranch Road; Parcel numbers 403-23-001X and 403-23-001Y, in Camp Verde, Yavapai County, Arizona. – Resource: Planner Melinda Lee**

Declare Actions:

Public Hearing Open: 6:56 pm

Call for Staff Presentation:

Town Planner Melinda Lee stated there is an application for Agri-Tourism at 3380 W. Cloverleaf Ranch Road. The intent of this permit is to develop a tiny house on wheels and vintage RV Community. She is not looking to create a large RV Park. A portion of the property is already being used for farming, which will be continued. They will be holding occasional events on the property that are related to farming. There will be river access. The property is about 15 acres. It is in a RR (Residential: Rural) District. The applicant and staff have met all the requirements for posting and the notifications. There were two property owners who called in. Paula Johansen who lives on Gimmies Lane, asked for clarification of recreational vehicles. She was afraid this meant it would be a park for dirt track for motocross and off-road vehicles. Ms. Lee explained this was not the case. She is now in favor of the RV Park. The second person to call in was Rick Brandt who lives on Cloverleaf Ranch Road and is in support of the RV Park. The Building Official doesn't have any comments for this particular action.

For the General Plan this property is located in the Middle Verde Character Area. This area already has mostly low density residential, with rural properties such as ranches; with event venues and some RV Parks.

The proposal complies with the General Plan. It encourages farmers markets, community gardens, and agricultural use. The applicant is already doing the agricultural use and intends on having farmers markets or U-Pick events. She also plans on maintaining its rural nature to the best of their ability.

Goal B is to maintain the rural, residential and agricultural character of the area – to protect the agriculture lands and rural landscapes to maintain the character of Camp Verde; encourage the preservation of agricultural soils; and protect the rural character and cultural resources and preserve open space.

Goal C encourages the implementation of a Verde River Recreation Management Plan as defined by the citizens to encourage recreation which is compatible with the natural and cultural environment. Allowing the guests of the tiny home and vintage RV community to have a private access to the Verde River complies with this element.

Ms. Lee shared a power point presentation showing the different views of the property, location of the RV's, future equestrian parking area and road access.

Call for Applicant Presentation:

Carmen Howard stated Ms. Lee reviewed the plans well and is here to answer any questions the commission might have.

Commissioner Blue asked if she had a number of units in mind. Ms. Howard stated it is hard to provide him with a hard number because she doesn't want to limit herself. There are so many unknowns at this point. Her vision is a community of people who want to share the agricultural experience.

Commissioner Blue is concerned with an open ended motion. Ms. Howard is asking for a Use Permit and understands this is a permission and not a right and would be able to expand that right without creating a nuisance. Commissioner George said a Use Permit doesn't state how many units she can have or not have. Ms. Howard said the commission or council could decide to put that stipulation on it. Commissioner Norton stated the code could tell her how many RV's can fit on the property. Ms. Howard stated she has designated where the electric/sewer will go. She would like to have the flexibility to manage how the park is laid out.

Commissioner Blue asked if the Use Permit would go with the property if sold and Commissioner Helm asked if a future owner could have the use revoked. Ms. Howard said it would run with the property; the Use Permit is an accessory use to the residential use and any owners would have to continue to comply or it could be revoked. Commissioner Vanlandingham asked if staff would be overseeing the Use Permit as its being developed. Ms. Howard stated that Ms. Lee did hand out the Agri-Tourism criteria which has restrictions for maintaining this use. Future proposals may not be permitted under this criteria. Commissioner George stated that he agreed with keeping the number of units open, allowing for good management. Commissioner Norton agreed that an applicant should be allowed to demonstrate good management, however, including a maximum number of units would help protect the intended use with future buyers.

Commissioner Norton asked how many acres of pre-1919 Water Rights run with the property; Ms. Howard explained there are 7 acres and they intend to manage the rights to keep it.

Call for Comments from the Public:

Joe Butner is not opposed to the project but would like to see the property owner required to maintain low density; he suggested a cap of 30 spaces and that the open space/river is preserved. He would also like the commission to require the property owner to live on site.

Call for Staff and/or Applicant Rebuttal/Clarification, if appropriate:

Commissioner Vanlandingham asked if Ms. Howard is really comfortable with a max of 30 RV spaces. Ms. Howard stated she is comfortable with the 30 space cap. She wanted to have a smaller community and could always revisit this again if change is needed.

Declare Public Hearing Closed at 7:49 pm

Call for Commission Discussion: Commissioner Hisrich doesn't understand why it has to be RV Park and Agri-Tourism. Ms. Howard stated she is looking for people who would like to participate in farming and enjoy the river. People who want to participate in agriculture.

Call for Staff Comments: None

Call for Motion:

Motion was made by Commissioner George to recommend approval of an application requested by the property owner, Carmen Howard, for a Use Permit for Agri-Tourism to allow for the development of a tiny-house-on-wheels and vintage recreational vehicle community, and agricultural events up to a limit of 30 units and in perpetuity. Second was made by Commissioner Vanlandingham.

Call for Discussion of Motion:

Chairman Davis agrees with the limit of 30 because it sounds reasonable, he disagrees with the property owner being required to live on site and he will be abstaining from voting on the motion because he couldn't hear well enough.

Commissioner Hisrich will also be abstaining because he couldn't hear well enough.

Call for the Question:

Motion carried with, Vice Chairman Helm, Commissioners Blue, George, Vanlandingham, and Norton approving. Chairman Davis and Commissioner Hisrich abstaining.

7. Current Events

(Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for the purpose of informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that an individual Commission member may request an item be placed on a future agenda.)

Fort Verde Days October 12th & 13^h.

Dark Skies Festival October 6th at 2pm.

8. Staff Comments

Town Planner Melinda Lee will send out the Quarterly Report.

Commissioner Norton would like to have the teleconference system fixed. Ms. Lee stated an upgrade is being looked into.

9. Adjournment

Motion was made by Commissioner Blue to adjourn the meeting. Second was made by Commissioner VanLandingham. **Motion** carried unanimously with Chairman Davis, Vice Chairman Helm, Commissioners Hisrich, Blue, George, Vanlandingham, and Norton approving. Meeting was adjourned at 7:55 PM

Chairman BJ Davis
Planning & Zoning Commission

Carmen Howard, Director
Community Development

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Regular Session & Public Hearing of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 4th day of October 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4th day of October 2018.

Jennifer Reed
Jennifer Reed, Recording Secretary

Agenda Item 8.1.



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: 10-24-2018

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Council Member Jackie Baker

Staff Resource/Contact Person:

Agenda Title (be exact): Discussion and possible approval of Resolution 2018-1014 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, providing Yavapai County with the Town of Camp Verde’s comments regarding their consideration of a new North-South Route to connect Cornville Road to State Route 260.

List Attached Documents: Resolution 2018-xxxx; Exhibit A

Estimated Presentation Time:

Estimated Discussion Time:

Reviews and comments Completed by:

Town Manager: N/A Department Head: _____

Town Attorney Comments: _____

Risk Management: N/A _____

Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments: _____

Background Information:

Recommended Action (Motion): Approve Resolution 2018-1014 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, providing Yavapai County with the Town of Camp Verde’s comments regarding their consideration of a new North-South Route to connect Cornville Road to State Route 260.

Instructions to the Clerk:

RESOLUTION NO. 2018 -1014

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, PROVIDING YAVAPAI COUNTY WITH THE TOWN OF CAMP VERDE'S COMMENTS REGARDING THEIR CONSIDERATION OF A NEW NORTH-SOUTH ROUTE TO CONNECT CORNVILLE ROAD TO STATE ROUTE 260.

WHEREAS, Yavapai County is considering a new north-south route to connect Cornville Road to State Route 260, and

WHEREAS, Yavapai County is seeking to identify potential routes and define the criteria by which alternative routes will be evaluated and compared with one another, and

WHEREAS, Yavapai County having conducted a Community Meeting on October 2, 2018 at the Camp Verde Community Library, is seeking Public Comment regarding said road connection consideration, and

WHEREAS, at this meeting nineteen (19) route connection options were presented, and

WHEREAS, the planning policies of the Town of Camp Verde are established by the Town of Camp Verde 2016 General Plan (Adopted by Resolution 2016-959); it is the framework to achieve long-term goals and make day-to-day decisions for the town government, and

WHEREAS, proposed route connections need to be professionally evaluated in the context of the policies of the Town of Camp Verde 2016 General Plan, and

WHEREAS, insufficient time has been provided, and the Town of Camp Verde has limited human resources to perform such evaluations in the time frame provided, and

WHEREAS, representations by individuals, even elected officials, do not constitute the Town of Camp Verde's comments about said plan.

The Mayor and Common Council of the Town of Camp Verde, Yavapi County, Arizona do hereby resolve as follows:

1. The Town of Camp Verde has only very preliminary comments regarding Yavapai County's consideration of a north-south route to connect Cornville Road to State Route 260.
2. The Town Manager is directed, on behalf of the Mayor and Common Council, to provide Yavapai County with the attached very preliminary comments (Exhibit A).
3. Furthermore, the Town Manager is directed, on behalf of the Mayor and Common Council, to ensure that any expression of Town of Camp Verde's comments about said plan are the result of and based on adopted policy, or, the result of and based on appropriate considerations and actions of the Mayor and Common Council.

RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA ON OCTOBER ____, 2018

Charles C. German, Mayor

Date:

Attest:

Judith Morgan, Town Clerk

Date:

Approved as to form:



Town Attorney

Exhibit A
Town of Camp Verde - Very Preliminary Comments Regarding
Yavapai County's Consideration of a North-South Route to Connect Cornville Road to State Route 260

The following are initial concerns that need more extensive evaluation in terms of the policies of the Town of Camp Verde 2016 General Plan. The extent to which any of the options support or conflict with said policies should be included in the evaluation criteria used by Yavapai County in their consideration of a new north-south route to connect Cornville Road to State Route 260:

1. Fundamental to the Town of Camp Verde 2016 General Plan is the preservation of the community character which is identified as visually attractive with a Western/rural character, where historic resources, open spaces and scenic views are preserved, and where the Verde River and wildlife are protected. Of particular concern is the West Middle Verde Character Area.
2. The Verde River plays a key role in Camp Verde. Currently the river is generally flanked by low impact rural residential development hidden behind riparian areas along its banks. A regional transportation corridor along its banks will dramatically alter its character and function in the community.
3. The Town of Camp Verde 2016 General Plan calls for a transportation system that preserves and respects the rural lifestyle.
4. Comprehensively considering transportation, economic development, and all of the elements of the plan, the Town of Camp Verde 2016 General Plan establishes that new transportation corridors should be located within designated growth areas. Furthermore, the plan establishes State Route 260 as the designated growth area for Camp Verde.
5. As a partner community, Camp Verde strongly supports improvements in the regional transportation system. However, ADOT's current work and efforts were designed to be sufficient already. We won't know until the work is done and we have some experience with design solution already implemented.
6. The adverse effects of transportation regional transportation solutions on the economic development of Camp Verde have already been experienced when the State Route 260 by-pass was constructed. This caused a severe loss of downtown businesses and a re-orientation of our economic development efforts to State Route 260. Camp Verde needs solutions that don't "by-pass" our commercial areas.
7. Our planning needs to support not only small businesses, our downtown, but also solutions are needed to promote and support businesses like Costco or other similar businesses. Convenient access to such businesses in other towns assures that the demand will never exist for such businesses in Camp Verde.
8. Irrigation ditches and our water quality are of great concern. The proposed road connection options are in the immediately vicinity of both the 1876 OK Ditch and the Verde Ditch (The Verde Ditch dam is north of the island across from the Nation's Cloverleaf Ranch.) This is the

largest ditch in Camp Verde, serving many properties – possibly more property than all the rest combined. The OK Ditch’s dam is closer to the confluence of the Verde River with Oak Creek.

9. Along the island in the Verde River (the north side being the Verde Ditch, the south side being the river proper) are many bald eagle nests. This is probably the furthest south that these eagles nest.

Exhibit A

Town of Camp Verde – Very Preliminary Comments Regarding Yavapai County’s Consideration of a North-South Route to Connect Cornville Road to State Route 260

The following are initial concerns that need more extensive evaluation in terms of the policies of the Town of Camp Verde’s 2016 General Plan. The extent to which any of the options support or conflict with said policies should be included in the evaluation criteria used by Yavapai County in their consideration of a new north-south route to connect Cornville Road to State Route 260:

1. Fundamental to the Town of Camp Verde 2016 General Plan is the preservation of the community’s character which is identified as visually attractive with a western/rural character, where historic resources, open spaces and scenic views are preserved, and where the Verde River and wildlife are protected. Of particular concern is the West Middle Verde Character Area.
2. The Verde River plays a key role in Camp Verde. Currently the river is generally flanked by low impact rural residential development hidden behind riparian areas along its banks. A regional transportation corridor along its banks will dramatically alter its character and function in the community.
3. The Town of Camp Verde’s 2016 General Plan calls for a transportation system that preserves and respects the rural lifestyle.
4. Comprehensively considering transportation, economic development, and all of the elements of the plan, the Town of Camp Verde’s 2106 General Plan establishes that new transportation corridors should be located within designated growth areas. Furthermore, the plan establishes State Route 260 as the designated growth area for Camp Verde.
5. As a partner community, Camp Verde strongly supports improvements in the regional transportation system. However, ADOT’s current work and efforts were designed to be sufficient already. We won’t know until the work is done and we have some experience with the design solution already implement.
6. The adverse effects of regional transportation solutions on the economic development of Camp Verde have already been experienced when the State Route 260 by-pass was constructed. This caused a severe loss of downtown businesses and re-orientation of our economic development efforts to State Route 260. Camp Verde needs solutions that don’t “by-pass” our commercial areas.
7. Our planning needs to support not only small businesses in our downtown, but also solutions are needed to promote and support businesses like Costco or other similar businesses. Convenient access to such businesses in other towns assures that the demand will never exist for such development in Camp Verde if this by-pass element continues.

8. Irrigation ditches and our water quality are a great concern. The proposed road connection options are in the immediate vicinity of both the 1876 OK Ditch and the Verde Ditch (the Verde Ditch Dam is north of the island across the Nation's Cloverleaf Ranch.) This is the Largent ditch in Camp Verde, serving many properties – possibly more property than all the rest combined. The OK Ditch's Dam is closer to confluence of the Verde River with Oak Creek.
9. Along the island in the Verde River (the north side being the Verde Ditch, the south side being the river proper) are many Bald Eagle nests. This is probably the furthest south that these eagles nest.

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Agenda Item 8.2.



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: 10-24-2018

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Council Member Jackie Baker

Staff Resource/Contact Person:

Agenda Title (be exact): Discussion and possible approval of Resolution 2018-1015 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona seeking from Yavapai County an extension of consideration of a North-South Route to connect Cornville Road to State Route 260, and specifically seeking an extension of the closure of the public comment period in said consideration.

List Attached Documents: Resolution 2018-1015

Estimated Presentation Time:

Estimated Discussion Time:

Reviews and comments Completed by:

- Town Manager: N/A Department Head: _____
- Town Attorney Comments: _____
- Risk Management: N/A _____
- Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments:

Background Information:

Recommended Action (Motion): Approve Resolution 2018-xxxx a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona seeking from Yavapai County an extension of consideration of a North-South Route to connect Cornville Road to State Route 260, and specifically seeking an extension of the closure of the public comment period in said consideration.

Instructions to the Clerk:

RESOLUTION NO. 2018 - 1015

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPI COUNTY, ARIZONA, SEEKING FROM YAVAPI COUNTY AN EXTENSION OF CONSIDERATION OF A NORTH-SOUTH ROUTE TO CONNECT CORNVILLE ROAD TO STATE ROUTE 260, AND SPECIFICALLY SEEKING AN EXTENTION OF THE CLOSURE OF THE PUBLIC COMMENT PERIOD IN SAID CONSIDERATION.

WHEREAS, Yavapai County is considering a new north-south route to connect Cornville Road to State Route 260, and

WHEREAS, Yavapai County is seeking to identify potential routes and define the criteria by which alternative routes will be evaluated and compared with one another, and

WHEREAS, Yavapai County having conducted a Community Meeting on October 2, 2018 at the Camp Verde Community Library, is seeking Public Comment regarding said road connection consideration, and

WHEREAS, at this meeting the project representatives posed that the need of said road connection, the magnitude of the need, and the evaluation criteria included current traffic patterns, traffic count data and consumer preference surveys, and

WHEREAS, at this meeting nineteen (19) route connection options were presented, and

WHEREAS, at this meeting the project representatives indicated that the Public Comment Period would close in March of 2019, and

WHEREAS, continuing Arizona Department of Transportation's plans to upgrade the State Route 260 corridor, since March of 2017 a widening project has been under construction along the corridor, and

WHEREAS, said improvements, planned in consideration of commercial and residential development in the growing towns along the route and in the Verde Valley, were designed to handle projected traffic demands for the next twenty (20) years, and

WHEREAS, during construction, drivers have altered their habits and patterns to avoid construction, delays and hazards, and

WHEREAS, during construction, consumer attitudes, opinions and preferences are not representative of consumer attitudes, opinions and preferences in the absence of construction, and

WHEREAS, said improvements may not be completed until late Fall of 2018, therefore

The Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona do hereby resolve as follows:

1. In the absence of completed construction and subsequent re-equalization of driver habits and patterns, definitive consideration of a north-south route to connect Cornville Road to State Route 260, and the closure of the Public Comment Period in said consideration, is pre-mature.
2. Traffic pattern assessments, traffic counts and consumer preference surveys that serve as the basis of determining the need of road connections, the magnitude of any need, and as design solution evaluation criteria, should be conducted well after the completion of construction along State Route 260.

3. The Town Manager is directed, on behalf of the Mayor and Common Council, to seek from Yavapai County an extension of consideration of a north-south route to connect Cornville Road to State Route 260, and specifically an extension of the closure of the Public Comment Period in said consideration until twelve (12) months after completion of construction along State Route 260.

RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA ON OCTOBER ____, 2018

Charles C. German, Mayor

Date:

Attest:

Approved as to form:



Judith Morgan, Town Clerk

Date:

Town Attorney



Chris Fetzer
Executive Director

Teri Drew
Regional Director-EWD

10/3/2018

Mayor Charles German
Town of Camp Verde
473 South Main Street Suite 102
Camp Verde, AZ 86322

Dear Mayor German,

NACOG has been asked to be the team lead for the Route 66 Coalition 2018-19 Brownfields Assessment Grant for economic redevelopment and environmental clean-up to reduce blight in Northern Arizona. The grant requires letters of support from regional communities, and the Yavapai County Board of Supervisors has already led the way with their letter of commitment to team with NACOG on this endeavor.

Your letter of commitment would state that you are in favor of NACOG receiving this grant – I am enclosing some suggested examples of wording that you may find applicable to the Town of Camp Verde. Letters would be addressed to NACOG Executive Director, Chris Fetzer – 119 E. Aspen St., Flagstaff AZ 86001.

Would you please consider offering a letter of commitment from the Town of Camp Verde for the grant? Please scan and email your letter to Julia Sawyer jsawyer@nacog.org or mail to PO Box 2451, Prescott, AZ 86302 no later than October 31, 2018 and we will forward all letters received to Chris Fetzer.

Thank you for your consideration and your prompt reply.

Sincerely,

A handwritten signature in blue ink that reads "Teri Drew".

Teri Drew
Regional Director

TD/js

Encl.

LETTERHEAD

Date: _____, 2018

Mr. Chris Fetzer
Executive Director
Northern Arizona Council of Governments
119 E. Aspen Avenue
Flagstaff, AZ 86001

SUBJECT: Letter of Commitment
Route 66 Brownfields Coalition Assessment Grant

Dear Mr. Fetzer:

City/County/Tribe is submitting this letter to the Northern Arizona Council of Governments (NACOG) to demonstrate our commitment to participate as a team member of NACOG's application for a Fiscal Year 2019 Brownfields Coalition Assessment grant. We are excited to be part of the coalition to assess properties and are convinced that this grant will further economic redevelopment and environmental cleanup in this area. The City/County/Tribe does not have the financial or personnel resources to apply and administer a Brownfields Assessment grant on our own, so the ability to team with NACOG provides us with a great opportunity to complete important assessment projects that we would have otherwise been unable to do.

_____, has confirmed to me the City/County/Tribe's excitement and wholehearted interest in this project. We are committed to the future success of this important grant opportunity and look forward to working with you as a team member.

Sincerely,

Signature
Name (Typed)
Title
City/County/Tribe

City/County/Tribe Address

LETTERHEAD

Date: _____, 2018

Mr. Chris Fetzer
Executive Director
Northern Arizona Council of Governments
119 E. Aspen Avenue
Flagstaff, AZ 86001

RE: Commitment to Participate
 Route 66 Brownfields Coalition Assessment Grant

Dear Mr. Fetzer:

City/County/Tribe is committed to participating as a team member with NACOG in an application for a FY 2019 Brownfields Coalition Assessment Grant. We look forward to utilizing the increased funding available through a coalition grant to assess properties which will result in further economic development and environmental remediation in the county.

We are committed to the future success of this significant grant opportunity and look forward to working with NACOG.

Sincerely,

Signature
Name (Typed)
Title
City/County/Tribe

City/County/Tribe Address