

**(Corrected) MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, SEPTEMBER 7, 2016 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**

Mayor German called the meeting to order at 6:30 p.m.

**Roll Call**

Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Jessie Jones-Murdock, Councilor Carol German were present. Council Brad Gordon and Councilor Jackie Baker were absent.

2. **Also Present**

Town Manager Russ Martin, Council Elect Buck Buchanan, Councilor Elect Dee Jenkins, Marshal Nancy Gardner, Community Development Director Mike Jenkins, Building Official Robert Foreman, Permit Tech Emily Diver, Library Director Kathy Hellman, Town Clerk Virginia Jones and Recording Secretary Jennifer Shilling.

3. **Pledge of Allegiance**

Mayor German led the Pledge.

4. **Consent Agenda** – *All the items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.*

**a) Approval of the Minutes:**

1) Regular Session-August 17, 2016 at 6:30 p.m.

**b) Set Next Meeting, Date and Time:**

1) Wednesday, September 14, 2016 at 5:30 p.m. Special/Work Session

2) Wednesday, September 21, 2016 at 6:30 p.m. Regular Session

3) Wednesday, September 28, 2016 at 6:30 p.m. Council Hears Planning and Zoning Matters

**On a motion by Vice-Mayor George, seconded by Councilor Jones-Murdock, the consent agenda was unanimously approved.**

5. **Special Announcements:**

**Presentation declaring September 2016 as Grandfamily/Kinship Care Month.**

Mayor German read a paragraph from the proclamation aloud and declared September 2016 Grandfamily/Kinship Care Month.

6. **Call to the Public for items not on the Agenda: NONE**

7. **Possible approval of Special Event Liquor License for Montezuma Rimrock Fire Department Auxiliary for special event "Hot Time with the Firefighters" to be held at 2025 Reservation Loop Road/Jackpot Ranch, Camp Verde, AZ on October 22, 2016 from 3:00 p.m. to 7:30 p.m.**

**On a motion by Councilor German, seconded by Vice Mayor George, Council voted unanimously to approve the Special Event Liquor License application for Montezuma Rimrock Fire Department**

**Auxiliary for the special event “Hot Time with the Firefighters” to be held at 2025 Reservation Loop Road/Jackpot Ranch, Camp Verde on October 22, 2016.**

Auxiliary Representative, Lou Lane gave an overview of the event. He explained this is the second time they have had this event but needed to move locations because it was well attended last year and they expect an even bigger crowd. Tickets are sold at the fire department or from any Auxiliary Member. Councilor German attended last year and stated it was a wonderful event. Mr. Lane thanked the Council for their support.

**8. Update by Camp Verde Youth Library Group that participated in the Youth Program at the 2016 League of Cities and Towns Conference. Staff Resource Kathy Hellman**

Library Director Kathy Hellman introduced the youth who attended the Youth Program portion of the 2016 League of Cities and Towns Conference. Celeena Johnson, Ethan Moll and Raymundo Rodriguez gave a brief overview of what they learned from attending the conference. Ms. Hellman thanked the Council for sponsoring these youths and for their continued support. Ms. Hellman also showed the new library logo.

**9. Update by Mayor and Council Members regarding the League of Cities and Towns Conference, to include but not limited to possible Council follow up, direction to staff and future agenda items.**

Mayor German stated it was a great conference. He especially liked networking with people from the other communities. The Mayor explained that The Speed Networking Breakfast, a question is posed at each table and then each person, representing different towns, would explain what they do to handle the problem. He also collected information on 501c3's, which he would like to do more research on.

Councilor Jones-Murdock stated that she agreed the Speed Networking Breakfast was enjoyable. She felt the people at her table were on the same page regarding their topics. Ms. Jones-Murdock enjoyed the Closing General Session Lecture, “Why would anyone follow you?” She learned the importance of asking frequent questions and paying attention to detail.

Councilor German enjoyed the Open Ceremony, especially seeing the Youth from Camp Verde carrying the flag. She gave an overview of each session including Educational Team and Development of Future Workforce, Legislative Recap and How to Make a Difference at the State Capital, Marijuana laws and Taxation, and The Legislative Dump Tank. She reminded the citizens it is important for citizens to contact their Council members and legislatures.

Vice Mayor George stated that one of the workshops he attended was “Answering the Tough Questions”, and explained it is good to remember to take your time answering questions and if you do not know the answer, admit it and say so, and then find the answer and then follow up. Vice Mayor George stated he agreed with Councilor Jessie that the Speaker on the last day was dynamic and emphasized the need to follow up, always. Vice Mayor George stated that another workshop he attended was the “Effective Mayor, Council, Council Relationships, Council makes the policy and Manager is to execute, very good seminar.

Councilor Whatley indicated that she enjoyed the Opening Session and learning there is a National Level to the League of Cities and Towns that look out for the best interest of cities and towns. Whatley stated that she also went to the session, Answering Tough Questions, and Legislative 101, and Legislative Dump Tank. Whatley agreed with Mayor German the classes are interesting but networking with the representatives from the surrounding communities is just as important.

Mayor German expressed his appreciation to the Town Clerk and staff for the basket they put together for the auction. Mayor German would like to add a new item to the agenda for next time regarding "New statue relating to signage".

Town Manager Russ Martin explained he liked the Feed Forward lecture on how supervisors should deal with a subordinate. He was also able to meet Ms. Sylvia Allen and to listen to Economic Development Director Steve Ayers sell Camp Verde by presenting ideas to her about the Rockin' River Ranch and different ways she could help the Town get full funding for the project through State Parks.

10. **Discussion, consideration and possible direction to staff regarding recycling services contract with Sedona Recycles a non-profit currently providing general recycling services and whether or not to continue to pay beyond October 31<sup>st</sup> for the recycling locations at Basha's and near the High School.**

**On a motion made by Councilor George, seconded by Councilor Whatley, to direct the manager to negotiate a contract with Sedona Recycles that would assure they would continue to operate in Camp Verde failed with a vote of 2-3. With Mayor German, Councilor German and Murdock voting against.**

Town Manager Russ Martin explained this item is on the agenda to create a conversation regarding the recycling services currently contracted with Sedona Recycles, a non-profit company who is providing general recycling services. The Town of Camp Verde has budgeted to subsidize Sedona Recycles but because commodities have gone down, they will no longer be able to provide their services without an increase in their subsidy. They would have to remove their recycling bins as of October 31. Martin stated that State Statute states the town has the obligation to provide the public options for recycling and waste removal, and according to the attorney, we meet that requirements because the independent companies offer recycle programs. Manager Martin covered the budgeted amounts that the Town currently subsidizes and notified Council that if the Town is unable to increase the amount paid to Sedona Recycles they have no choice other than to remove the recycle bins. Martin shared a comparison between the different valley communities and what they pay.

**Public Input:**

Cheri Wischmeyer stated it would be a disservice to the community to discontinue the recycling program. She suggests researching different waste removal companies, and stated many communities require recycling and do some research. Wischmeyer stated she hated to see recycling bins go away.

Councilor Jones-Murdock stated she has tried all the options available to the community, and questioned Mr. Martin about the idea of going into contract with another hauler. Ms. Jones-Murdock stated she hates the thought of losing a business that employees local community members but does not feel it is the sole responsibility of a government agency to take on this burden, and stated she does not want to vote on this tonight, and would like to wait for further research to be done.

Vice Chair Bruce George stated, he attended a meeting in July, where a donation box was suggested but knows that they would not get \$20,000 worth of donations. Agrees that this is an essential service to our community.

Councilor German asked if a donation box was considered. Ms. German thinks recycling is an essential service for the community and feels there is less trash along the roadside because of it.

Councilor Whatley stated she does not feel as though the Town is big enough to "require" recycling, and stated without it there will be a lot of dumping around the area and roadways. Sedona Recycles always cleans

around the bin area and picks up in a timely manner. Ms. Whatley feels like there is a mistaken belief that other companies recycle to the caliber that Sedona Recycles does. Ms. Whatley would like the Town to continue to do recycling.

Councilor German requested the motion should read, to direct staff to look into other options, and bring back the information for the Council to vote on. Councilor Whatley thinks the public would be upset if the bins went away. Councilor German asked if another company could come in and put in different bins to collect recycling. Martin suggested Council go to Waste Management facility to see their recycling center on Thursday, October 6, 2016. After more discussion, Mayor German called for the question. Motion failed 2-3. Mayor German would like the newspaper to take the story to the citizens to get their opinion.

Councilmember Elect Dee Jenkins stated she did not know the Town was subsidizing the recycling program. Councilor George stated the town has been subsidizing the community in several different ways, it is a public service.

Martin agreed that staff has enough information that he could bring the item back to Council at a future date.

11. **Discussion, consideration and possible approval of amendments to the Town of Camp Verde Personnel Manual in sections 2-3-1 (Job Announcement-Full Time Positions) and adding 5-3-4 Fragrance Products**

**On a motion by Vice Mayor George, seconded by Councilor German Council moved to approve to make changes to the revised employee manual deleting the line 2 and adding. "1. All full time positions unless filled internally, non-department head only, for temporary positions", and "2. The internal posting period is five working days, during which time eligible employees/candidates may apply. External recruiting may take place simultaneously to the posting to expedite the process as business needs require. Motion carried unanimously.**

Town Manager, Russ Martin clarified that by adding the amendment to section 2-3-1, they are asking to be able to post a job announcement before internal candidates have responded to get an idea if there are other people that would like to apply for the available job position. Councilor German likes this idea.

Mr. Martin also clarified that adding the amendment, 5-3-4 Fragrance Products to the manual; it is geared towards people's sensitivity to fragrances and are trying to establish a "good neighbor" policy on these items. Councilor George stated you should show respect for other people's space and feels this should be placed in personnel manual. Members discussed whether it should be a Fragrance Free Policy. Mr. Martin explained the attorney's feel it should be a Fragrance Free Policy.

Councilor Jones-Murdock could not find anything in the policy that says it is enforceable. She asked who gets to decide who is offended.

Mayor German stated it is a good opportunity to have something in the policy to let people talk to each other about a problem.

Public Input:

Library Director Kathy Hellman stated that people with asthma or allergies, this policy gives the employee the confidence to bring up the topic to another employee and actually felt supported by it.

Cheri Wischmeyer stated that from a HR perspective, there is an obligation to protect the employees and make it a safe work environment. There could be an allergic reaction to certain fragrances. Ms. Wischmeyer thinks there is a need for a policy like this in the work place.

Mayor German asked for two motions.

Councilor Jones-Murdock has issues with the Fragrance Policy. Who decides if someone is annoyed by the fragrance or really has a medical situation? She is not ready to vote on the fragrance policy yet.

**With the consensus of Council, Mayor German directed Mr. Martin to insert, where appropriate the clarity of "medical necessity", in the 5-3-4 Fragrance Products Policy, and then get attorney approval. Councilor German would like to have the policy brought back as soon as possible.**

***Council took a 5-minute break: 8:17pm***

***Council resumed at 8:21pm***

12. **Discussion, consideration and possible appointment of Council Members as Town Representatives and alternates to various boards, committees, and organizations.**

**On a motion by Vice Mayor George, seconded by Councilor German Council voted unanimously to retain Jackie Baker as Primary representative and Mayor German as alternate to the NACOG Regional Council.**

Mayor German explained the need to designate a representative for the NAGOC Regional Council. Councilor Whatley asked if Mayor German would still be available as the alternate. Mayor German stated Councilor Baker would be the primary representative, and he would be the alternate

Vice Mayor George explained he has been attending the Verde Valley Homeless Coalition Meetings, which are held in Cottonwood and is made up of representatives from surrounding communities. He explained that Camp Verde doesn't have quite the homeless problem but it would be nice to have a representative attend the meetings on a regular basis. Mayor German directing Town Clerk Virginia Jones to add the Verde Valley Homeless Council to the list of committees and discuss this topic at the next meeting.

13. **Discussion, clarification and possible direction to staff concerning the Town of Camp Verde Solar Permitting Process**

**On a motion by Vice Mayor George, seconded by Council German Council voted unanimously to direct Robert Foreman to bring back a fee structure permit process more in line with other cities, towns and counties in order to encourage clean energy.**

Mayor German gave the floor to Councilor German to present this item. Councilor German indicated she would like Camp Verde to adopt a reasonable flat fee for solar that covers the incurred cost. German state she had put together a packet of her research information containing solar fees and compared them to the fees from surrounding cities and towns. German stated that she feels the fees should be based on the cost of installation. German stated she was bringing this to Council for discussion to see if it is feasible to create an expedited solar permit fee process.

Town Manager Martin explained the Building Staff has done some research for comparison. He introduced Building Official Robert Foreman and Emily Diver. Mr. Foreman explained that Ms. Diver has done a lot of research on this and has created a spreadsheet. The Camp Verde Fee Schedule was adopted in April 2015 and is based on material and labor. Surrounding cities base their fees on different items. The Fire Marshal

looks into each request to check to make sure the solar panels are safely added to the structure. Mr. Foreman explained that depending upon the system, inspections can vary depending on the size of the units.

Council questioned why is this issue coming forward at this time and where did the information regarding other fees come from. Manager Martin stated Councilor German brought it to his attention and he asked the Building Department to investigate because the Town was not aware that comparisons were being made and that maybe we, the Town, are doing things different from other communities.

Vice Mayor George stated the comparisons given did not seem to be extreme but questioned if the fee is based on material and labor where does that number come from. Mr. Foreman stated the customer indicated the value and that is what the fee is based on.

**Public Comment:**

Rob Witt explained that fees between Cottonwood and Camp Verde differ based on size of the systems. He has found that APS can make it hard to get solar systems approved. Witt stated that APS will do anything in its power, stating it has taken him several months and phone calls to get through APS. They contact APS when they receive the Green Tag from the Town it may take three years

Cheri Wischmeyer stated that a year ago they went out to look at purchasing solar, stating this is to address the valuation and there is a great deal of price difference depending on the type of system you are looking at purchasing. People that are paying those lower prices may not necessarily have all the bells and whistles.

When questioned regarding fees charged in Cottonwood Mr. Foreman explained that Cottonwood does not do a plan review for each solar system they approve, and Camp Verde does do a plan review. Forman also pointed out that he e-mails APS after inspections and they usually have power in 5 days.

**14. Call to the Public for items not on the agenda. NONE**

- 15. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Whatley — NOTHING

Councilor Gordon -- Absent

Vice Mayor George – attended the Verde River Basin Partnership Board Meeting and discussed the future of the organization.

Councilor Baker — Absent

Councilor Jones-Murdock — NOTHING

Councilor German — passed out information to Council on a list of issues that will be on the agenda of the Verde Valley Board Advisory Committee to Yavapai College. The next board meeting is on September 13<sup>th</sup> at the Verde Valley Campus. She encourages citizens to attend the meetings. Steve King is Camp Verde's

Representative if you have questions.

Mayor German — attended a meeting with the Forest Service and Verde Front. They are getting ready to roll out publically on the 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> in the Camp Verde High School Cafeteria. It will involve elected officials from the Forest Service Agencies, each town's mayor, tribe, AZ Game and Fish, and a number of other State Parks Associations. They will discuss how important the Verde River is to us and sustainable economic development. There will be an informational meeting at 5:30pm on September 13<sup>th</sup> at the High School Cafeteria. He encourages citizens to attend.

16. **Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.**

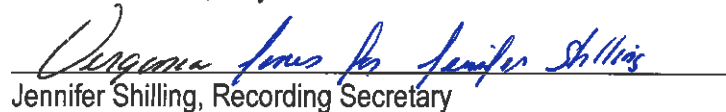
Town Manager, Russ Martin would like to remind members they should RSVP for the Intergovernmental Meeting that is scheduled for Thursday, September 15 at the Marshal Office at 6pm. In addition, Virginia Jones will be on vacation for the next 2 weeks, if you need something please contact Mr. Martin.

17. Adjournment

Mayor adjourned the meeting at 9:05 p.m.



Charles German, Mayor

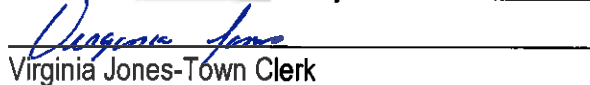


Jennifer Shilling, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on September 7, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27 day of October, 2016.



Virginia Jones-Town Clerk