

ADDITIONAL INFORMATION

TOWN OF CAMP VERDE
REGULAR SESSION

MAYOR AND COUNCIL

473 S MAIN STREET, SUITE 106

WEDNESDAY, JUNE 7, 2017 at 6:30 P.M.

9. Discussion, consideration and possible authorization to award contract to the lowest, responsible bidder to install 665 linear feet of a future 8" force main within the ADOT State Route 260 Highway Improvements. The bid opening will be held on Monday, June 5, 2017. Staff Resource: Ron Long
 - New Staff Report to include Finance Directors Comments
 - Quotes from contractors

13. Discussion, consideration and possible approval of agreement to finance Computers, Mobile Computers for Marshal's Vehicles, Networking, Security and Building Access Software and Hardware for 3 years from Cisco. Staff Resource: Russ Martin
 - Cost Proposal overview from Merit, and CDW for Mobile Computers for CVMO
 - Cisco Proposal
 - Funding Agreement

#9



Town of Camp Verde

Agenda Item Submission Form - Section I

Meeting Date: June 7 2017

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Public Works – Wastewater Division

Staff Resource/Contact Person: Troy Odell, Public Works Deputy Director

Agenda Title (be exact):

Discussion, consideration and possible authorization to award contract to the lowest, responsible bidder to install 665 linear feet of a future 8" force main within the ADOT State Route 260 Highway Improvements. The bid opening will be held on Monday, June 5, 2017. Staff Resource: Ron Long

List Attached Documents:

Estimated Presentation Time:

Estimated Discussion Time:

Reviews Completed by:

- Department Head: Ron Long Town Attorney Comments:
- Finance Department

Fiscal Impact: This line item was originally budgeted for expenditures from the final draw down of WIFA loan money which did not occur this year. The remainder of those expenditures will move forward to FY18. However, we can utilize the expense budget of \$600K to cover this expansion without needing to make a budget amendment for the expense. Funding for this project is proposed to come from General Fund Town reserves. The estimated current balance of General Fund reserves is approximately \$2.2M. Our required balance is \$500K.

Budget Code: 31-490-20-804000 **Amount Remaining:** \$600,193

Comments: Work went to the Job Order Contractors for quote.

Background Information: The sewer crossings that are proposed are those that are most needed for what we feel will be the sewer expansion area within the next few years and need to be in place now or in the very near future. The section of force main proposed is through a large drainage crossing along the shoulder of the proposed highway and will be in place where a large box culvert and fill embankment will be installed with the highway project. Getting to this area and through it later (post highway construction) will be too prohibitive. This also gives the Town a type of "prior right" to install the rest of the force main required along the corridor at a later date. We had previously opted out of installing sewer crossings under the highway due to requirements that all crossings would have to be bored and sleeved entirely from right-of-way line to right-of-way line, which proved at the time to be cost prohibitive and would significantly reduce the number of crossings we could do. Since that decision, ADOT decided to allow us to open trench select crossings in, which saves us considerable money. Some members of Council and staff have discussed how they would still like to do some prioritized crossings and work that would further the sewer expansion through this area under this ADOT allowed opportunity to trench the crossings in. After prior Council approval for funding this project, staff has taken the project out for quote to the Job Order Contractors and secured the attached quotes. Staff has also secured the ADOT Encroachment Permit for this project and the Contractor will be able to pursue work once the Encroachment Permit is approved with the Contractor's Insurance and License information.

Recommended Action (Motion): *Review quotes and options with staff move to fund project total cost or fund Secondary Option and award project.*

Instructions to the Clerk:

Complete and submit this sheet with your quote (other forms will not be allowed):

Unit Price Table
Town of Camp Verde SR-230 Sanitary Sewer Crossings

NO.	BASE BID ITEM DESCRIPTION	Unit	Quantity	Unit Price	Price
1	Install 361 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C2 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1		
				61,000 ⁰⁰	61,000 ⁰⁰
2	Install 288 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C3 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1		
				46,000 ⁰⁰	46,000 ⁰⁰
2	Install 304 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C4 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1		
				59,000 ⁰⁰	59,000 ⁰⁰
3	Install 455 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C5 on the attached plans. Crossing repair at the existing East Cherry Creek Road will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1		
				79,000 ⁰⁰	79,000 ⁰⁰
4	Install 665 linear feet of 8" ductile iron force main with restrained joints as is shown on Drawing No. C6 on the attached plans. Provide MJ cap bolted at both ends.	LS	1		
				90,000 ⁰⁰	90,000 ⁰⁰
5	Locate existing 8" sewer line as shown on Drawing No. C7	LS	1		
				3,000 ⁰⁰	3,000 ⁰⁰
6	Option: If existing crossing is not found shown on Drawing No. C7, install 236 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C7 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1		
				40,000 ⁰⁰	40,000 ⁰⁰
7	Locate existing 8" sewer line as shown on Drawing No. C8	LS	1		
				3,000 ⁰⁰	3,000 ⁰⁰

Note: The Town reserves the right to remove any item or items from the Price Table above along with the associated taxes from the Total Cost Amount below.

Sub-Total all items in Price Table (less option #6 in Unit Price Table): \$ 341,000.⁰⁰

Applicable Local Sales Tax on Sub-Total Above \$ 22,165.⁰⁰

Total Cost (Including applicable local sales tax): \$ 363,165.⁰⁰

Cost of Option #6 in Unit Price Table: \$ 40,000.⁰⁰

Applicable Local Sales Tax on Option #6: \$ 2,600.⁰⁰

Total Cost including Option #6: \$ 405,765.⁰⁰ *JA*

Contractor: J. Banicki Construction, Inc.

Address: 4720 E. Cotton Gin Loop, Ste. 240

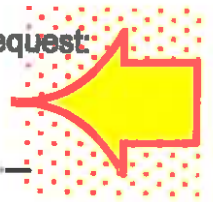
City: Phoenix State: AZ Zip Code: 85040

Town of Camp Verde SR-260 Sanitary Sewer Crossings

Specific Job Order Contract Quote Request

I hereby agree to the Terms & Conditions for this project given in this Job Order Quote Request:

Authorized Signature: *Mike Abraham* Printed Name: Mike Abraham



Date: 6-5-17 Phone: 480-921-8016 E-Mail Address: estimating@banicki.com

Complete and submit this sheet with your quote (other forms will not be allowed):

Unit Price Table
Town of Camp Verde SR-260 Sanitary Sewer Crossings

NO.	BASE BID ITEM DESCRIPTION	Unit	Quantity	Unit Price	Price
1	Install 361 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C2 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1	238,260. ⁰⁰	238,260. ⁰⁰
2	Install 288 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C3 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1	97,344. ⁰⁰	97,344. ⁰⁰
2	Install 304 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C4 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1	87,856. ⁰⁰	87,856. ⁰⁰
3	Install 455 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C5 on the attached plans. Crossing repair at the existing East Cherry Creek Road will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1	115,570. ⁰⁰	115,570. ⁰⁰
4	Install 665 linear feet of 8" ductile iron force main with restrained joints as is shown on Drawing No. C6 on the attached plans. Provide MJ cap bolted at both ends.	LS	1	93,100. ⁰⁰	93,100. ⁰⁰
5	Locate existing 8" sewer line as shown on Drawing No. C7	LS	1	10,840. ⁰⁰	10,840. ⁰⁰
6	Option: If existing crossing is not found shown on Drawing No. C7, install 236 linear feet of sleeve crossing using 18" SDR-35 PVC as shown on Drawing No. C7 on the attached plans. Crossing repair at the existing highway will need to conform to the attached ADOT Patch Detail Type "D" using compactable dry 1-sack slurry.	LS	1	40,828. ⁰⁰	40,828. ⁰⁰
7	Locate existing 8" sewer line as shown on Drawing No. C8	LS	1	10,840. ⁰⁰	10,840. ⁰⁰

Note: The Town reserves the right to remove any item or items from the Price Table above along with the associated taxes from the Total Cost Amount below.

Sub-Total all items in Price Table (less option #6 in Unit Price Table): \$ 653,810.00

Applicable Local Sales Tax on Sub-Total Above \$ 42,497.65

Total Cost (Including applicable local sales tax): \$ 696,307.65

Cost of Option #6 in Unit Price Table: \$ 40,828.00

Applicable Local Sales Tax on Option #6: \$ 2,653.82

Total Cost including Option #6: \$ \$739,789.00

Contractor: McDonald Bros Construction, Inc

Address: 1535 S. Quarterhorse Lane

City: Camp Verde State: AZ Zip Code: 86322

Town of Camp Verde SR-260 Sanitary Sewer Crossings

Specific Job Order Contract Quote Request

I hereby agree to the Terms & Conditions for this project given in this Job Order Quote Request:

Authorized Signature: _____ Printed Name: Linda E. Harkness

Date: 6/5/17 Phone: 928-220- E-Mail Address: linda@mcdonaldbroscorp.com

(13)



Town of Camp Verde

Meeting Date: June 7, 2017 (Amended/Additional Information)

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Work Session Agenda

Requesting Department: Administration/

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration, and possible approval of agreement to finance Computer, Mobile Computers for Marshal's Vehicles, Networking, Security and Building Access software and hardware for 3 years with Cisco.

List Attached Documents:

1. Cost Proposal overview from Merit, the Town's IT provider and CDW for Mobile Computers for CVMO.
2. Cisco Proposal
3. Funding Agreement

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 15 minutes

Reviews Completed by:

- Department Head:** Russ Martin,
- Town Attorney Comments:**
- Finance Department:** Per upcoming 2017/18 Budget Preliminary Approval.

The finance agreement now includes sales taxes as well as a finance amount for approximately 4%. Total annual payment would be \$104,090, originally budgeted for next year \$108,000.

Background Information:

As previously submitted with total cost equaling \$312,272 with \$13,038 interest and \$27,203 for sales taxes included.

Recommended Action (Motion):

Move to authorize signature on finance agreement and begin implementation of IT and securing upgrades.

DOCUMENTATION INSTRUCTIONS FOR LEASE NUMBER PUB 16896

The instructions listed below should be followed when completing the enclosed documentation. Documentation completed improperly will delay funding. If you have any questions regarding the instructions or the documentation, please call us.

I. STATE AND GOVERNMENT LEASE-PURCHASE AGREEMENT

- 1. Bank Qualification Section**
 - Read and check box if appropriate
- 2. Lessee Signature**
 - Print name, title, sign and date (must be authorized officer)

II. ATTACHMENT 1 — LEASE PAYMENT SCHEDULE

- Print name, title, sign and date

III. ATTACHMENT 2 — EQUIPMENT DESCRIPTION — (WHEN PROVIDED)

- Print name, title, sign and date

IV. STATE SPECIFIC ADDENDA

Required for: AR, AZ, CO, FL, GA, KS, LA, MI, MN, MS, NC, NJ, NY, OH, OK, & TX

- Print name, title, sign, date and attest when required

V. ACCEPTANCE CERTIFICATE – PLEASE RETAIN UNTIL ALL EQUIPMENT HAS BEEN RECEIVED AND IS IN FULL WORKING ORDER

- Print name, title, sign and date

VI. 8038 OR GC — IRS FORM

The enclosed form is a SAMPLE only. The actual 8038G or GC will be completed and sent to you for your signature after closing, with instructions to return the original to us at your earliest convenience. This is being done in accordance with the Internal Revenue Service regulations and is a requirement of this financing.

VII. ADDITIONAL DOCUMENTATION THAT MUST BE SENT PRIOR TO FUNDING — (WHEN APPLICABLE) :

- Insurance Certificate for Property** – List DE LAGE LANDEN PUBLIC FINANCE, LLC and/or Its Assigns as “loss payee” to the address listed below. The certificate must also show the physical address where the equipment is located or the phrase “throughout jurisdiction” may be used. Must also list amount being financed.
- Insurance Certificate for Liability** – List DE LAGE LANDEN PUBLIC FINANCE, LLC and/or Its Assigns as “additional insured.”
- Vendor invoice** listing customer as both bill to and ship to party (to be provided by vendor)
- Completed Billing Information form**
- Advance payment check** made payable to DE LAGE LANDEN PUBLIC FINANCE, LLC
- State sales tax exemption certificate**
- Escrow Agreement** – Return signed Escrow Agreement Incumbency Certificate & Lessee W9
- _____
- _____

ALL DOCUMENTATION SHOULD BE RETURNED VIA FAX OR EMAIL AS FOLLOWS:

Attention: _____
Email: _____

Lease Processing Center
1111 Old Eagle School Road
Wayne, PA 19087

De Lage Landen Public Finance LLC

1111 Old Eagle School Road
Wayne, PA 19087

State and Local Government Lease-Purchase Agreement

PHONE: (800) 736-0220
FACSIMILE: (800) 700-4643

LESSEE	Full Lesal Name TOWN OF CAMP VERDE				Phone Number
	DBA Name (if any)				Purchase Order Acquisition Number
	Billing Address: 395 SOUTH MAIN STREET	City: CAMP VERDE	State: AZ	Zip: 86322	Send Invoice to Attention of:

EQUIPMENT INFORMATION	Equipment Make	Model No.	Serial Number	Description (Attach Separate Schedule if Necessary)
				SEE ATTACHED MERIT TECHNOLOGY PARTNERS QUOTE: Q-2015-0351 DATED
				5/15/2017
Equipment Location (if not same as above)		City	State	Zip

PAYMENT INFORMATION	Number of Lease Payments 3	Lease Payment: See Lease Payment Schedule Attached as Attachment 1
	Full Lease Term (in Months) 36	Payment Frequency: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semiannually <input checked="" type="checkbox"/> Annually <input type="checkbox"/> Other
	End of Lease Option: \$1	

BANK QUALIFICATION	By checking the box below, YOU hereby designate this Lease as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(E) of the Internal Revenue Code and represent that the aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501 (c)(15) bonds) issued or to be issued by YOU and YOUR subordinate entities during the calendar year in which YOU fund this Lease is not reasonably expected to exceed \$10,000,000.
	<input type="checkbox"/> Bank Qualification Elected

TERMS AND CONDITIONS

Please read YOUR copy of this State and Local Government Lease-Purchase Agreement ("Lease") carefully and feel free to ask US any questions YOU may have about it. Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to De Lage Landen Public Finance LLC, its successors and assigns, as the "Lessor" of the Equipment.

1. **LEASE.** WE agree to lease to YOU and YOU agree to lease from US, the equipment listed above (and on any attached schedule) including all replacement parts, repairs, additions and accessories ("Equipment") on the terms and conditions of this Lease and on any attached schedule.

2. **TERM.** This Lease is effective on the date when the term of this Lease and YOUR obligation to pay rent commence, which date shall be the date that funds are advanced by US to YOU, the vendor of the Equipment or an escrow agent for the purpose of paying or reimbursing all or a portion of the cost of the Equipment (the "Commencement Date") and continues thereafter for an original term ("Original Term") ending at the end of YOUR budget year in effect on the Commencement Date and may be continued by YOU for additional one-year renewal terms ("Renewal Terms") coinciding with YOUR budget year up to the total number of months indicated above as the Full Lease Term; provided, however, that at the end of the Original Term and at the end of each Renewal Term until the Full Lease Term has been completed, YOU shall be deemed to have continued this Lease for the next Renewal Term unless YOU shall have terminated this Lease pursuant to Section 5 or Section 17. Lease Payments will be due as set forth on Attachment 1 until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. As set forth in the Lease Payment Schedule, a portion of each Lease Payment is paid as, and represents payment of, interest. YOUR obligation to pay the Lease Payments and YOUR other Lease obligations are absolute and unconditional and are not subject to cancellation, reduction, setoff or counterclaim except as provided in Section 5. THIS LEASE IS NON-CANCELABLE EXCEPT AS PROVIDED IN SECTION 5.

3. **LATE CHARGES.** If a Lease Payment is not made on the date when due, YOU will pay US a late charge at the rate of 18% per annum or the maximum amount permitted by law, whichever is less, from such date.

4. **CONTINUATION OF LEASE TERM.** YOU currently intend, subject to Section 5, to continue this Lease through the Full Lease Term and to pay the Lease Payments hereunder. YOU reasonably believe that legally available funds in an amount sufficient to make all Lease Payments during the Full Lease Term can be obtained. YOUR responsible financial officer shall do all things lawfully within his or her power to obtain and maintain funds from which the Lease Payments may be made, including making provision for the Lease Payments to the extent necessary in each proposed annual budget submitted for approval in accordance with YOUR applicable procedures and to exhaust all available reviews and appeals if that portion of the budget is not approved. Notwithstanding the foregoing, the decision whether to budget or appropriate funds and to extend this Lease for any Renewal Term is solely within the discretion of YOUR governing body.

5. **NONAPPROPRIATION.** YOU are obligated only to pay such Lease Payments under this Lease as may lawfully be made from funds budgeted and appropriated for that purpose during YOUR then current budget year. If YOU fail to appropriate or otherwise make available funds to pay the Lease Payments required to be paid in the next occurring Renewal Term, this Lease shall be deemed terminated at the end of the then current Original Term or Renewal Term. YOU agree to deliver written notice to US of such termination at least 90 days prior to the end of the then current Original Term or Renewal Term, but failure to give such notice shall not extend the term of this Lease beyond the then current Original Term or Renewal Term. If this Lease is terminated in accordance with this Section, YOU agree, at YOUR cost and expense, to peaceably deliver the Equipment to US at the location or locations specified by US.

6. **WARRANTIES.** WE are leasing the Equipment to YOU "AS-IS" and WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. WE transfer to YOU, without recourse, for the term of this Lease all warranties, if any, made by the manufacturer. YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AND, EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS LEASE OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE EQUIPMENT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THE LEASE WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE SUPPLIER OR THE EQUIPMENT MANUFACTURER.

7. **DELIVERY AND ACCEPTANCE.** YOU ARE RESPONSIBLE, AT YOUR OWN COST, TO ARRANGE FOR THE DELIVERY AND INSTALLATION OF THE EQUIPMENT (UNLESS THOSE COSTS ARE INCLUDED IN THE COSTS OF THE EQUIPMENT TO US). IF REQUESTED, YOU WILL SIGN A SEPARATE EQUIPMENT DELIVERY AND ACCEPTANCE CERTIFICATE. WE MAY AT OUR DISCRETION CONFIRM BY TELEPHONE THAT YOU HAVE ACCEPTED THE EQUIPMENT AND THAT TELEPHONE VERIFICATION OF YOUR ACCEPTANCE OF THE EQUIPMENT SHALL HAVE THE SAME EFFECT AS A SIGNED DELIVERY AND ACCEPTANCE CERTIFICATE.

(Terms and Conditions continued on the reverse side of this Lease.)

LESSEE SIGNATURE	YOU agree to all of the Terms and Conditions contained in both sides of this Lease, and in any attachments to same (all of which are included by reference) and become part of this Lease. YOU acknowledge to have read and agreed to all the Terms and Conditions.	
	The Equipment is:	<input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED
	Signature	Date
	Title	
	Print Name	
Legal Name of Corporation TOWN OF CAMP VERDE (LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)		

LESSOR	Lessor Signature	Date
	Print Name	
	Title	
	For	DE LAGE LANDEN PUBLIC FINANCE LLC
	Lease Number	PUB 16896
	Lease Date	JUNE 5, 2017
	Vendor I.D. Number	

B. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. YOU have title to the Equipment; provided that title to the Equipment will immediately and without any action by YOU vest in US, and YOU shall immediately surrender possession of the Equipment to US, (a) upon any termination of this Lease other than termination pursuant to Section 17 or (b) if YOU are in default of this Lease. It is the intent of the parties hereto that any transfer of title to US pursuant to this Section shall occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. YOU shall, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. As security for YOUR obligations hereunder, WE retain a security interest in the Equipment and all proceeds thereof. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

9. MAINTENANCE. YOU are required, at YOUR own cost and expense, to keep the Equipment in good repair, condition and working order, except for ordinary wear and tear, and YOU will supply all parts and servicing required. All replacement parts used or installed and repairs made to the Equipment will become OUR property.

YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR PROVIDING ANY REQUIRED MAINTENANCE AND/OR SERVICE FOR THE EQUIPMENT. YOU WILL MAKE ALL CLAIMS FOR SERVICE AND/OR MAINTENANCE SOLELY TO THE SUPPLIER AND/OR MANUFACTURER AND SUCH CLAIMS WILL NOT AFFECT YOUR OBLIGATION TO MAKE ALL REQUIRED LEASE PAYMENTS.

10. ASSIGNMENT. YOU AGREE NOT TO TRANSFER, SELL, SUBLEASE, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS LEASE WITHOUT OUR PRIOR WRITTEN CONSENT. YOU agree that WE may sell, assign or transfer this Lease and, if WE do, the new owner will have the same rights and benefits that WE now have and will not have to perform any of OUR obligations and the rights of the new owner will not be subject to any claims, counterclaims, defenses or set-offs that YOU may have against US. YOU hereby appoint Municipal Registrar Services (the "Registrar") as YOUR agent for the purpose of maintaining a written record of each assignment in form necessary to comply with Section 149(a) of the Internal Revenue Code of 1986, as amended. No such assignment shall be binding on YOU until the Registrar has received written notice from the assignor of the name and address of the assignee.

11. LOSS OR DAMAGE. YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Lease. If any of the Equipment is damaged by fire or other casualty or title to, or the temporary use of, any of the Equipment is taken under the exercise of the power of eminent domain, the net proceeds ("Net Proceeds") of any insurance claim or condemnation award will be applied to the prompt replacement, repair, restoration, modification or improvement of that Equipment, unless YOU have exercised YOUR option to purchase the Equipment pursuant to Section 17. Any balance of the Net Proceeds remaining after such work has been completed shall be paid to YOU.

12. INDEMNITY. WE are not responsible for any losses or injuries caused by the manufacture, acquisition, delivery, installation, ownership, use, lease, possession, maintenance, operation or rejection of the Equipment or defects in the Equipment. To the extent permitted by law, YOU agree to reimburse US for and to defend US against any claim for losses or injuries relating to the Equipment. This indemnity will continue even after the termination of this Lease.

13. TAXES. YOU agree to pay all applicable license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment (except those based on OUR net income). YOU agree that if WE pay any taxes or charges, YOU will reimburse US for all such payments and will pay US interest and a late charge (as calculated in Section 3) on such payments with the next Lease Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities.

14. INSURANCE. During the term of this Lease, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, without deductible and without co-insurance. YOU will also obtain and maintain for the term of this Lease, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence or bodily injury and \$50,000 for property damage. WE will be the sole named loss payee on the property insurance and named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and must deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance and add an insurance fee to the amount due from you, on which we make a profit.

15. DEFAULT. Subject to Section 5, YOU are in default of this Lease if any of the following occurs: (a) YOU fail to pay any Lease Payment or other sum when due; (b) YOU breach any warranty or other obligation under this Lease, or any other agreement with US, (c) YOU become insolvent or unable to pay YOUR debts when due, YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition, or (d) YOU file or have filed against YOU a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator is appointed for YOU or a substantial part of YOUR assets.

16. REMEDIES. WE have the following remedies if YOU are in default of this Lease: WE may declare the entire balance of the unpaid Lease Payments for the then current Original Term or Renewal Term immediately due and payable; sue for and receive all Lease Payments and any other payments then accrued or accelerated under this Lease; charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law; charge YOU a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned for any reason; and require that YOU return the Equipment to US and, if YOU fail to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment will not constitute a termination of this Lease unless WE expressly notify YOU in writing. If the Equipment is returned or repossessed by US and unless WE have terminated this Lease, WE will sell or re-rent the Equipment to any persons with any terms WE determine, at one or more public or private sales, with or without notice to YOU, and apply the net proceeds after deducting the costs and expenses of such sale or re-rent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess over the amounts described in this Section plus the then applicable Purchase Price to be paid to YOU.

YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

17. PURCHASE OPTION. Provided YOU are not in default, YOU shall have the option to purchase all but not less than all of the Equipment (a) on the date the last Lease Payment is due (assuming this Lease is renewed at the end of the Original Term and each Renewal Term), if this Lease is still in effect on that day, upon payment in full of Lease Payments and all other amounts then due and the payment of One Dollar to US; (b) on the last day of the Original Term or any Renewal Term then in effect, upon

at least 60 days' prior written notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule; or (c) if substantial damage to or destruction or condemnation of substantially all of the Equipment has occurred, on the day specified in YOUR written notice to US of YOUR exercise of the purchase option upon at least 60 days' prior notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule.

18. REPRESENTATIONS AND WARRANTIES. YOU warrant and represent as follows: (a) YOU are a public body corporate and politic duly organized and existing under the constitution and laws of YOUR State with full power and authority to enter into this Lease and the transactions contemplated hereby and to perform all of YOUR obligations hereunder; (b) YOU have duly authorized the execution and delivery of this Lease by YOUR governing body at a meeting duly called, regularly convened and attended throughout by the requisite majority of the members thereof or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Lease; (c) YOU have complied with such public bidding requirements as may be applicable to this Lease and the acquisition by YOU of the Equipment; (d) all authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by YOU of this Lease or in connection with the carrying out by YOU of YOUR obligations hereunder have been obtained; (e) this Lease constitutes the legal, valid and binding obligation of YOU enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally; (f) YOU have, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Lease Payments scheduled to come due during the current budget year and to meet YOUR other obligations under this Lease for the current budget year, and those funds have not been expended for other purposes; (g) the Equipment is essential to YOUR functions or to the services YOU provide to YOUR citizens, YOU have an immediate need for the Equipment and expect to make immediate use of the Equipment, YOUR need for the Equipment is not temporary and YOU do not expect the need for any item of the Equipment to diminish in the foreseeable future, including the Full Lease Term, and the Equipment will be used by YOU only for the purpose of performing one or more of YOUR governmental or proprietary functions consistent with the permissible scope of YOUR authority and will not be used in the trade or business of any other entity or person; and (h) YOU have never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement.

19. UCC FILINGS AND FINANCIAL STATEMENTS. YOU authorize US to file a financing statement with respect to the Equipment. If WE feel it is necessary, YOU agree to submit financial statements (audited if available) on a quarterly basis.

20. UCC - ARTICLE 2A PROVISIONS. YOU agree that this Lease is a Finance Lease as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). YOU acknowledge that WE have given YOU the name of the Supplier of the Equipment. WE hereby notify YOU that YOU may have rights under the contract with the Supplier and YOU may contact the Supplier for a description of any rights or warranties that YOU may have under this supply contract. YOU also waive any and all rights and remedies granted YOU under Sections 2A-508 through 2A-522 of the UCC.

21. TAX EXEMPTION. YOU will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"), including without limitation Sections 103, 141, 148 and 149 thereof, and the applicable regulations thereunder to maintain the exclusion of the interest portion of the Lease Payments from gross income for purposes of federal income taxation. YOU acknowledge that these provisions of the Code provide restrictions on the use of the Equipment and the expenditure and investment of money related to this Lease. YOU agree to insure the timely and accurate filing of IRS Form 8038-G or Form 8038-GC, as applicable, as required by the Code, and will fully cooperate with US to insure such timely and accurate filing.

22. BANK QUALIFICATION. If YOU checked the "Bank Qualification Elected" box on the front page of this Lease YOU and all YOUR subordinate entities will not issue in excess of \$10,000,000 of qualified tax-exempt obligations (including this Lease but excluding private activity bonds other than qualified 501(c)(3) bonds) during the calendar year in which WE fund this Lease without first obtaining an opinion of nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to US that the designation of this Lease as a "qualified tax-exempt obligation" will not be adversely affected.

23. CHOICE OF LAW; JURY TRIAL WAIVER. This Lease shall be governed and construed in accordance with the laws of the state where YOU are located. To the extent permitted by law, YOU agree to waive YOUR rights to a trial by jury.

24. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS. This Lease contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Lease which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease. THIS LEASE IS NOT INTENDED FOR TRANSACTIONS WITH AN EQUIPMENT COST OF LESS THAN \$1,000.

25. FACSIMILE DOCUMENTATION. YOU agree that a facsimile copy of this Lease with facsimile signatures may be treated as an original and will be admissible as evidence of this Lease.

26. ROLE OF LESSOR. WE have not acted and will not act as a fiduciary for YOU or as YOUR agent or municipal advisor. WE have not and will not provide financial, legal, tax, accounting or other advice to YOU or to any financial advisor or placement agent engaged by YOU with respect to this Lease. YOU, YOUR financial advisor, placement agent or municipal advisor, if any, shall each seek and obtain its own financial, legal, tax, accounting and other advice with respect to this Lease from its own advisors (including as it relates to structure, timing, terms and similar matters).

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: DE LAGE LANDEN PUBLIC FINANCE, LLC

LESSEE: TOWN OF CAMP VERDE

LEASE NUMBER: PUB 16896

LEASE DATE: JUNE 5, 2017

Payment Number	Payment Date	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
Loan	6/5/2017	-	-	103,094.85	299,233.15	-
1	7/5/2017	104,090.38	995.53	96,115.04	196,138.30	201,335.96
2	7/5/2018	104,090.38	7,975.34	100,023.26	100,023.26	102,673.88
3	7/5/2019	104,090.38	4,067.12	299,233.15	0.00	0.00
Grand Totals		312,271.14	13,037.99			

Sales tax of \$27,203.01 is included in the financed amount shown above.

LESSEE ACKNOWLEDGES THAT THE AMOUNT FINANCED BY LESSOR IS \$ 299,233.15 * AND THAT SUCH AMOUNT, NET OF ANY ADVANCE PAYMENTS, IS THE ISSUE PRICE FOR FEDERAL INCOME TAX PURPOSES. THE YIELD FOR THIS SCHEDULE FOR FEDERAL INCOME TAX PURPOSES IS 3.992%*. SUCH ISSUE PRICE AND YIELD WILL BE STATED IN THE APPLICABLE IRS FORM 8038-G.

The promotional amortization schedule (including the equipment cost, the promotional interest rate, the payment dates and the payment amounts) shall remain as detailed above. The two figures noted with an * above (amount financed by Lessor and the Yield for Federal income tax purposes) may need to be adjusted prior to closing in the event financial market conditions change. If such revisions are deemed necessary by Lessor (it its sole discretion), it is understood and agreed that a revised version of the amortization schedule reflecting these changes will be executed prior to closing.

Lessee Signature: _____ Date: _____

Print Name: _____ Title: _____

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ARIZONA ADDENDUM TO STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

LESSOR: **DE LAGE LANDEN PUBLIC FINANCE LLC**

LESSEE: TOWN OF CAMP VERDE

LEASE NUMBER: PUB 16896

LEASE DATE: JUNE 5, 2017

This Addendum is hereby incorporated in and is hereby made a part of the above-referenced State and Local Government Lease-Purchase Agreement (together with all Exhibits and Attachments and this Addendum, the "Lease"). Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to De Lage Landen Public Finance LLC, its successors and assigns, as the "Lessor" of the Equipment. Lessor and Lessee hereby agree that capitalized terms used herein and not otherwise defined herein shall have the terms assigned to such terms in the Lease and that the following changes and additions shall be made to the Lease:

1. IF YOU ARE A COUNTY, **Section 8** of the Lease is hereby deleted and the following **Section 8** is hereby inserted in lieu thereof:

8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. During the term of this Lease, title to the Equipment shall be retained by US, except for those modifications that YOU add to the Equipment that can be removed without damaging the Equipment. YOU will not have any right, title or interest in the Equipment except as expressly set forth in this Lease. If YOU are in default of this Lease, or this Lease is terminated for any reason other than pursuant to **Section 17**, YOU will, at your cost and expense, peaceably deliver the Equipment to US at the location or locations specified by US. Upon YOUR exercise of the purchase option pursuant to **Section 17** or payment in full of all Lease Payments under this Lease, title to the Equipment will immediately and without further action by US vest in YOU, AS IS, WHERE IS, without warranty, express or implied, free and clear of any claim by or through US. It is the intent of both parties that any transfer of title to YOU pursuant to this Section will occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. WE will, nevertheless, execute and deliver any such instruments as YOU may request to evidence such transfer. YOU will, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

2. The following **Section 26** is hereby added to the Lease:

26. CANCELLATION FOR CONFLICT OF INTEREST. Notwithstanding any provision in this Lease to the contrary, pursuant to A.R.S. § 38-511, the State of Arizona, its political subdivisions or any department or agency of either may, within three years after its execution, cancel any agreement or contract, without penalty or further obligation, made by the State of Arizona, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement or contract on behalf of the State of Arizona, its political subdivisions or any of the departments or agencies of either is, at any time while the agreement or contract or any extension of the agreement or contract is in effect, an employee or agent of any other party to the agreement or contract in any capacity or a consultant to any other party of the agreement or contract with respect to the subject matter of the agreement or contract. A cancellation made pursuant to this Section will be effective when WE receive written notice of the cancellation, unless the notice specifies a later time, in which case it will be effective on such later date. Upon the cancellation of this Lease pursuant to this Section, YOU will immediately surrender possession of the Equipment under this Lease to US, and will, at YOUR expense, peaceably deliver the Equipment to US at the location or locations specified by US. YOU hereby certify that neither YOU nor any of YOUR directors, officers or agents, nor any person having an interest in this Lease by, through or under YOU, is or has been an officer or agent of US or been significantly involved in initiating, negotiating, securing, drafting or creating this Lease on behalf of US. YOU recognize that this Lease is entered into by US in reliance upon the foregoing certification.

3. The following **Section 27** is hereby added to the Lease:

27. COMPLIANCE WITH ARIZONA LAW. WE agree to comply with the federal immigration laws and regulations that relate to OUR employees and with A.R.S. §23-214(A), to the extent such laws and regulations are applicable to US.

Except as specifically set forth in this Addendum, all terms and conditions contained in the Lease will remain in full force and effect and are hereby ratified and confirmed.

LESSEE SIGNATURE	Legal Name of Lessee: <u>TOWN OF CAMP VERDE</u>
	Signature _____ Date _____
	Print Name _____
	Title _____
<small>(LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)</small>	
LESSOR SIGNATURE	Name of Lessor: <u>DE LAGE LANDEN PUBLIC FINANCE LLC</u>
	Lessor Signature _____ Date _____
	Print Name _____
	Title _____
Lease Number: <u>PUB 16896</u>	

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ESSENTIAL USE QUESTIONNAIRE

Lessee Contact Name / Position: _____ Phone Number: _____

1) Please clarify legal name of proposed lessee? TOWN OF CAMP VERDE

2) Is any equipment to be leased replacing any existing equipment? (If No, proceed to question 3) Yes No

What percentage of the equipment to be leased is replacement? _____ %

How long was the existing equipment in use? 1-3 yrs 3-5 yrs 5+ yrs

Why is the existing equipment being replaced? _____

3) For what purpose is the equipment being acquired? (Provide detail as to which department(s) and the expected use of the equipment)

4) Was the equipment/lease placed for competitive bid? Yes No

If No, why was a bid not required?

Covered under state contract (Contract name and # _____)

Size of transaction does not require competitive bid (What documentation _____)

Transaction exempt from bidding process pursuant to current statutes (statute # _____)

(Please attach copy of statute if available)

Other _____

5) What is the source of funds for repayment of this obligation?

Local Property Taxes

State Unrestricted Revenues

Federal Financial Assistance

Chapter I

Chapter II

Other _____

Other _____

6) Are the funds to be used for repayment of this obligation appropriated and encumbered in an approved budget? Yes No

If No, why is the obligation not included in an approved budget? _____

7) Why do you expect funds to continue to be appropriated in the future for repayment of this obligation? _____

To the best of your knowledge, have you ever non-appropriated funds in the past? Yes No

If Yes, please provide details _____

8) What is required on the Invoice for prompt payment? _____

Completed By:

Signature: _____ Date: _____

Print Name: _____ Phone: _____

BILLING INFORMATION

PLEASE COMPLETE THIS FORM AND RETURN WITH DOCUMENTS

In order for DE LAGE LANDEN PUBLIC FINANCE, LLC to properly bill and credit your account, it is necessary that you complete this form and return it with the signed documents.

Billing Name: _____

If you would like your invoices emailed to you in place of regular mail, please provide an email address(es) below:

***YOUR INVOICES WILL BE EMAILED FROM INVOICEDELIVERY@PAYEREXPRESS.COM**
Subject line will read: Your Lease Direct Invoice is ready to view online!

Billing Address: _____

Attention: _____

Telephone Number: _____

FEDERAL ID#: _____

SPECIAL INSTRUCTIONS

Do you require a Purchase Order Number on the invoice? **If yes, please provide PO#** _____

YES NO

Is a new purchase order required for each new fiscal period?

YES NO

If yes, provide month/year PO expires _____

Are you sales tax exempt? **If yes, please attach a copy of exempt certificate or direct pay permit.**

YES NO

Do you require any special information to establish a vendor number for _____?

YES NO

If yes, please advise: _____

Additional Comments: _____

CONTACT INFORMATION AND QUESTIONNAIRE FOR FORM 8038-G FILINGS (required for all State and Local Government transactions)

Contact Name: _____

Title: _____

Contact Address: _____

Contact Telephone Number: _____

Email Address: _____

If you have further questions, please consult your regular bond or legal counsel.

DE LAGE LANDEN PUBLIC FINANCE, LLC

- Check here if your billing or Equipment Location has changed or is incorrect.
Please note changes on the reverse side.
Payment sent without a copy of this invoice may be subject to a delay in processing.

- Please do not send correspondence to this address.
- Send payment for this Invoice to:
DE LAGE LANDEN PUBLIC FINANCE, LLC
REF#
1111 OLD EAGLE SCHOOL ROAD
WAYNE, PA 19087

- All future payments must be paid to the following Lockbox:
DE LAGE LANDEN PUBLIC FINANCE, LLC
LOCKBOX PO BOX 41602
PHILADELPHIA, PA 19101

INVOICE #: PUB 16896
 REFERENCE #: _____
 CUSTOMER #: _____
 DUE DATE: 7/5/2017
 TOTAL DUE: \$104,090.38

INVOICE

CUSTOMER SERVICE 800-935-9439

INVOICE DATE	INVOICE #	REFERENCE #	CUSTOMER
	PUB 16896		
P.O. NUMBER		EQUIPMENT DESCRIPTION	
		SEE BELOW	
EQUIPMENT LOCATION			

EQUIPMENT DESCRIPTION	DUE DATE	PAYMENT AMOUNT
LEASE PAYMENT	7/5/2017	\$104,090.38
TOTAL		\$104,090.38

FOR PROPER CREDIT, PLEASE SUBMIT A COPY OF THIS INVOICE WITH PAYMENT.

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