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AGENDA

**TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MARCH 15, 2017 at 6:30 P.M.**

If you want to speak ON ANY ITEM ON THE AGENDA, PLEASE complete the Request to Speak Form

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – March 1, 2017
 - 2) Work Session – February 22, 2017
 - b) **Set Next Meeting, Date and Time:**
 - 1) Wednesday, March 22, 2017 at 6:30 p.m. – Council Hears Planning & Zoning Matters
 - 2) Wednesday, April 5, 2017 at 6:30 p.m. – Regular Session
 - 3) Wednesday, April 12, 2017 at 5:30 p.m. – Work Session
 - 4) Friday, April 14, 2017 at 8:00 a.m. – Work Session
 - 5) Wednesday, April 19, 2017 at 6:30 p.m. – Regular Session
 - 6) Wednesday, April 26, 2017 at 6:30 p.m. – Council Hears Planning & Zoning Matters
 - c) **Possible authorization to proceed with a no match Department of Homeland Security (DOHS) grant, in the amount of \$27,750.00. The request is for equipment for the emergency operations center (EOC) located at the CVMO. Staff Resource: Nancy Gardner**
 - d) **Possible approval of SBA Towers Wireless Communications Use Permit allowing the Town to extend the Use Permit for an additional six (6) months or August 23, 2017, to provide SBA additional time to finalize a lease and submit for Building Permits. Staff Resource: Carmen Howard**
5. **Special Announcements and presentations:**
 - **Proclamation Declaring March 30, 2017 as Vietnam Veterans Remembrance Day**
 - **Proclamation Declaring April 5, 2017 as Annual Start by Believing Day**
6. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

7. **Discussion, consideration and possible direction to staff relative to proposed legislation by the 53rd State Legislature.**
8. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**
9. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
10. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
11. **Adjournment**

Posted by: *Virginia Jones* Date/Time: 3-9-2017 11:00 a.m.
Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

38-431.01 Meetings shall be open to the public
A. All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All Legal Action of public bodies shall occur during a public meeting.

H.A.

DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MARCH 1, 2017 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:29 p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, Councilor Buck Buchanan and Councilor Dee Jenkins.

Also Present

Town Manger Russ Martin, Marshal Gardner, Intern Jessica Panitz, Town Clerk Virginia Jones and Recording Secretary Jennifer Shilling.

3. Pledge of Allegiance

Mayor led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – February 15, 2017
- 2) Work Session, February 10, 2017
- 3) Work Session, February 8, 2017

b) Set Next Meeting, Date and Time:

- 1) Wednesday, March 1, 2017 at 6:30 p.m. – Regular Session
- 2) Wednesday, March 8, 2017 at 5:30 p.m. – Work Session
- 3) Wednesday, March 15, 2017 at 5:30 p.m. Special Session
- 4) Wednesday, March 15, 2017 at 6:30 p.m. – Regular Session
- 5) Wednesday, March 22, 2017 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) Possible approval of Wine Festival License for the 2017 Spring Heritage Pecan and Wine Festival to be held at 473 S Main Street in Camp Verde of March 18-19- 2017. Applications include:

- 1. Alcantara Vineyards & Winery**
- 2. Arizona Stronghold Vineyards, LLC**
- 3. Burning Tree Cellars LLC**
- 4. Caduceus Cellars**
- 5. Cellar 433**
- 6. Chateau Tumbleweed**
- 7. Clear Creek Vineyards & Winery LLC**
- 8. Four Eight Wineworks**
- 9. Southwest Wine Center**
- 10. Page Springs Vineyards & Cellars**
- 11. Pierce Wines Arizona LLC**
- 12. Pillsbury Wine Company**

13. Prescott Winery LLC**14. Winery 101**

Motion was made by Councilor Gordon to approve the Consent Agenda. Second was made by Councilor Baker. Councilor Jenkins asked about Item 4b 1. Wednesday, March 1, 2017. Town Clerk Virginia Jones said she would delete it. Council unanimously approved the Consent Agenda.

5. Special Announcements and presentations:

- o **Recognition of the following businesses:**

- **Camp Verde Feed & Country Store**
- **Crusty's Pizza & Subs**
- **Denny's #6545**
- **H & B Construction**
- **AAA Mini Storage**

Mayor German recognized these businesses with a key to the town. These businesses were recognized for being here the longest. They have made Camp Verde what it is today.

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Intern Jessica Panitz- Thanked the Council for giving her the opportunity for the internship here in Camp Verde. She told the Mayor of her hometown about this opportunity and they thought it would be a good idea to present the Mayor and Council with a gift

Shirley Brinkman-Thanked the Mayor and Council for the opportunity to be heard. She wanted to speak about the funds requested for a name change for the Marshal's Office. She feels this is a major change and thinks it should be put before the entire community to decide, especially since there was a lot of money spent to update the vehicles.

Marie DeClue- As a representative of the Meals on Wheels Program, Ms. DeClue wanted to invite the Council to the March on Hunger Walk. It will take place Saturday, March 25 from 9am to 10 am. She would like to ask Mayor German to lead the parade. Ms. DeClue handed out applications for everyone to raise pledges; winners get free breakfast at Denny's. The Meals on Wheels Program is growing and she currently delivers to 28 people on her route alone. The cost per meal is rising so donations do help. The State of AZ has increased contribution allowances.

7. Update by Ed Lee and BJ Davis representing the newly formed Camp Verde Business Alliance, to include, but not limited to Business Plan and membership information.

An eleven year resident of Camp Verde, Ed Lee spoke about the newly formed Camp Verde Business Alliance (CVBA). The CVBA is a nonprofit Arizona Corporation. This Corporation is trying to do what they can for local businesses. Mr. Lee is currently the Founder of the organization and Chief Officer. CVBA is opening their doors for members and ready to do business. Mr. Lee introduced BJ Davis who is the President and Chief Operating Officer of the CVBA. Mr. Davis also introduce Julie Scott, who is Vice President of Marketing and Membership, as well as Walter Miller and Jewell Cole who do the education part of it. Mr. Davis also mentioned that Bruce George is one of the Directors, Cathy Davis who is Secretary, and Heather Kurowski who is the Recording Secretary. Mr. Davis went on to explain that the CVBA is a Nonprofit Corporation, comprised of business owners and concerned citizens. CVBA hopes to work with the Town on future items in the upcoming Economic Development Plan and develop a relationship between businesses and the Town.

Mr. Davis explained how the membership tiers work and what fundraisers they could do to raise money. The next

Membership Meeting is going to be March 16th in room 106. Everyone is welcome. They are currently in the process of setting up public meeting to talk about sandwich boards on main street and other things that could be improved. They plan to act as liaisons. This meeting is set for March 30th at the library. Community Development Director Carmen Howard will be present to answer questions. CVBA will be working with Economic Development Director Steve Ayers to create a MOU with the Town.

BJ Davis introduced Julie Kenny, Lydia Dart and Lesley Fox who all spoke highly of the CVBA and were passionate about what CVBA could do for the community.

Mayor German said he looks forward to the business community and their voice. He feels that open communications will be a good thing. Councilor Gordon stated he also looks forward to it. He explained that sometimes it's difficult to get the public in to voice their opinions.

8. Discussion, consideration and possible direction to staff relative to proposed legislation by the 53rd State Legislature.

Town Manager Russ Martin gave an update on PSPRS Pool. Other items he is still watching include the TPT Tax and Contracting Tax. He stated these items could have a significant effect on the budget, and not sure how to budget for some portions without knowing the outcome yet. They are also working on the Fire Adequacy Bill. With this, liability could be an issue and a waiver process could put tax payers at risk.

9. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

No Public Comments.

- 10. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Baker- Attended the NACOG and TPAC Meetings where they discussed different bills. Ms. Baker explained that it is important to pay attention to the different legislature updates and feels it is important to give feedback. Ms. Baker also attended the IGA Meeting in Jerome.

Councilor Gordon- Attended the Court Tour, and stated they plan to move in April or May. Mr. Gordon attended the Camp Verde Business Alliance Meeting, the Mental Health First Aid Conference, and the Marshal's Banquet. He also attended String of Pearls, the IGA Meeting in Jerome, regarding short-term rentals, and the SRP Meeting on Water Rights Issues.

Councilor Murdock- Attended the CVBA mixer and the Yavapai Apache Exodus Celebration. She said it was nice to be involved and work with our community neighbors. She also participated in Read Across America, and the Marshal's Office Banquet.

Councilor Whatley- Attended the IGA Meeting in Jerome and stated that Mayor German gave a nice report on CVBA at the meeting. She also attended the Marshall's Recognition Dinner, the CVBA Mixer, Read Across America at American Heritage. She stated there is a Patriotic Program next Thursday at the Cottonwood American Heritage Academy and invited everyone to join.

Councilor Buchannan- Attended the IGA Meeting in Jerome, the Small Irrigators Workshop (Verde Natural Resource Conservation District), Early Childhood Development Forum at MUHS, and the Yavapai College- Agriculture to

Appetites.

Councilor Jenkins- Attended the Court Facility Tour, the Marshall's Banquet, and visited her granddaughter's 3rd grade class to talk about government and business.

Mayor German- Attended the ADOT Meetings, and the Marshall's Banquet. Mayor German wanted to remind everyone that this Saturday is HWY cleanup starting at 8 am.

11. Manager/Staff Report

Town Manager Russ Martin- stated that if any Council Members wanted to carpool to the VVREO meeting, he will be leaving at 8:30 a.m. Friday. Mr. Martin indicated that he met with the ADOT Engineers, and construction will be starting soon. It will take about eighteen months to finish. Mr. Martin also explained there will be fencing going up around the old library, and they plan to take the building down by the end of month. Councilor Whatley asked about the roundabout by the freeway. Mr. Martin stated it should be done towards the end of May. Councilor Whatley would like everyone to remember those businesses out there, and please support them during construction. Mr. Martin stated members can get an email updates on construction. Signup sheets are in the office or on website.

12. Adjournment

Mayor adjourned the meeting at 7:33 p.m.

Charles German, Mayor

Jennifer Shilling, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on March 1, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2017.

Virginia Jones – Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
JOINT WORK SESSION
MAYOR AND COUNCIL
&
PLANNING AND ZONING COMMISSION
473 S MAIN STREET, SUITE 106
WEDNESDAY, FEBRUARY 22, 2017 at 5:30 P.M.

1. **Call to Order**

Mayor German called the meeting to order at 5:30 p.m.

2. **Roll Call**

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, Councilor Buck Buchanan and Councilor Dee Jenkins.

Planning & Zoning Commission members, Chairman B.J. Davis, Vice Chairman Teresa Helm, Dave Freeman (5:33), Greg Blue, and Dennis Willis and Jim Hisrich are present. Chip Norton was absent.

Also Present

Community Director Carmen Howard, Planner Melinda Lee, Town Manager Russ Martin, Intern Jessica Panitz, Economic Development Director Steve Ayers, Building Official Robert Foreman, Town Clerk Virginia Jones and Recording Secretary Jennifer Shilling.

3. **Pledge of Allegiance**

Mayor German led the Pledge.

Mayor German took a point of Personal Privilege. He asked Economic Development Director Steve Ayers to share a project that is a joint effort with the Yavapai Apache Nation. Mr. Ayers explained this is probably the first joint project that has been done with the Nation. A talented Canadian Map Maker put together a map of the area highlighting the outdoor recreational areas. These maps can be reproduced on a smaller scale and used throughout the community. The Yavapai Apache Nation will be doing the printing. The artist was so excited about how the map came out that he will be submitting his work into International Cartography Map Contest.

4. **Discussion, consideration and possible direction to staff regarding potential upcoming projects and code amendments to include, but not limited to, improving development processes with the use of a PAD/PUD Overlay District, The Sign Code, Manufacturing Homes & RV Park Zoning, Public Land/Community Facility Zoning Districts, Private Road Standards, Development Performance Standards, Cargo Containers, Group Homes, Accessory Dwelling Units, Tiny Homes and International Dark Skies Designation.**

Community Development Director, Carmen Howard explained that she has been working with the Town a few months now and would like to ensure that the Community Development Department is pursuing objectives in alignment with the Town. Staff would like to discuss and get direction relating to the following topics.

International Dark Skies Designation- Economic Development Director Steve Ayers- the Town has talked for years about getting the International Dark Skies Designation. There are a few minor changes that need to be done to the code to make it up to compliance. For example, there is currently no Engineering Standard for when you need a street light and illumines need to be designated between residential and commercial. Community Development Director, Carmen Howard gave kudos for those who originally wrote the dark skies ordinance. It is well written and well developed.

Councilor Gordon asked how the signs along the freeway will be affected by this code. Mr. Ayers explained the Town has no jurisdiction over the Nation or ADOT. Ms. Howard explained the current Town Code requires businesses to turn off their lights at close of business or 10 pm. Currently there are no illumine limits. Councilor Gordon asked if the Town would allow electronic billboards. Ms. Howard explained there is a size limit for signs in the Town.

Chairman B.J. Davis asked if there would be any changes to the existing Dark Skies Ordinance in any major way. Mr. Ayers explained the Current Lighting Code is written to speck in 2011. Some restrictions are no longer in place so there will be minimal changes.

Members talked about Agriculture Projects and how the lights needed at night might affect the ordinance. Mr. Ayers will look into this.

Councilor Gordon said the Observatory is also concerned about the color of lights. Mr. Ayers says this is the Calvin Rating which refers to the color of light. The Calvin Rating is not addressed in the old code, and this number will need to be put in.

Building Official Robert Foreman stated the agriculture building on Hwy 260 does have indoor shading and temp control.

Mayor German asked about how a scrolling sign would be acceptable. There was discussion in the past to place one on the end of the Town Building as well as one on the library. Ms. Howard explained scrolling signs are currently not allowed unless it is inside a window. Electronic signs are allowed as long as it's not moving and distracting. Ms. Howard would like to have a focus group meeting with business owners to get good sign code amendments.

Tiny Homes- Building Official Robert Foreman explained there is a lot of misconceptions about tiny homes. If a home is on wheels it is considered an RV. RV's were only designed to be a temporary residence. The rate of fire growth is 5 times what it was a couple of decades ago. There is a proposed appendix addition to the 2018 International Residential Code. It may/may not be adopted by the ICC Code Council. He has recommended Camp Verde use a 6-year code cycle adoption instead of a 3-year code cycle adoption because of cost and staffing trying to keep up with rapid changes. Tiny homes are required to comply with local building codes. Mr. Foreman stated that under the current code today, someone could build a structure as small as 250 sq. ft. as a single family residence and fixed to ground. If legislation has passed a new state law, Mr. Foreman might have to look at doing a specific section for tiny homes.

Community Development Director, Carmen Howard would like the Development Office to be a one stop shop and be all things development. They ship out plans for other agency review to be able to get projects done. She really appreciates the staff. Some of the future projects the office will be working on is the annexation of waste treatment plant. Part of it is in the County and part of it is in the Town. It needs to be rezoned. There are a lot of nonconforming parcels in the Town of Camp Verde. Zoning Districts need to be cleaned up and are confusing. On Earth Day the Code

Enforcement Department and Public Works Department will provide Verde Lakes with some dumpsters to clean up their community. Earth Day is April 22nd & 23rd. Ms. Howard has been working with code development relating to changes to simplify process and make it easier to come in door and get projects done.

PAD/PUD Overlay District- Community Director Carmen Howard explained the difference of a PAD Overlay Zoning District (PAD) and a Planned Unit Development (PUD). The current Zoning District is a PUD. It has a minimum acreage requirement and a residential requirement. Staff would like to remove these two requirements to allow smaller developments the benefit of this type of planning tool and flexibility to allow the overlay in residential, commercial and industrial districts.

Councilor Baker stated that she appreciates Ms. Howard's recommendations and the great explanation of how this change can allow more flexibility that we need to address so that we have good plans. Mayor German feels like this addresses a problem that has existed for awhile. People want things to be done right but allow flexibility. Chairman Davis asked if the underlying existing zoning remain. Ms. Howard stated this is in conjunction with the zoning as an overlay. Chairman Davis asked what happens to the underlying zoning if in the future if it is not developed. Ms. Howard explained there is a time period and reviewed how the Preliminary Development Plan works. Chairman Davis thinks it's a great idea and there shouldn't be any reason not to use the PAD/PUD process. Mayor German asked that when this comes back, he would like for the safety features be put in there.

The Sign Code- Community Director Carmen Howard explained a recent Supreme Court's decision stated that nothing relating to content can be put into the Sign Code. This means about two pages will have to come out of the current code. This is a good time to make other changes. Business owners and the public will have a chance to give their input. Councilor Baker thinks the input will be helpful.

Cargo Containers, Yavapai County has made changes to their code. added performance standards. Currently allows if they are engineered for a specific use. Ms. Howard would like Council to consider putting Performance Standards in place. Mr. Foreman stated that these containers are designed to stack on top of each other. If they are used as a shed, he has no problem with door and a window be added for ventilation. If its habitable, it needs to be engineered for such. Chairman Davis asked if there would be an objection for using them as a shop. Mr. Foreman said then electrical would need to be added which it would need to be engineered for a specific use. Mayor German would like to provide the people with the opportunity, if they wanted to. Right now current owners are using them for just storage. Members wouldn't want to impose the cost of engineering on someone who wants to use it as a shed. Councilor Whatley stated the problem is neighbors who wants to use it, but other neighbors would like to live in a place that is nice. Mr. Foreman says Performance Standard would help with this by limiting the size and only allowing one. Violations have been issued. Chairman Davis says a reasonable code needs to be written to give the homeowner an option. Members decided to wait until there is an ordinance before enforcing the current code.

Manufactured Homes & RV Park Zoning- These homes are currently only in town with a Use Permit. Ms. Howard recommends put in appropriate zoning district. Councilor Whatley stated this is long overdue. She thinks it would be better for homeowners to be put in permanent zone instead of with a Use Permit. Commissioner Hisrich stated that RV Parks weren't designed to be a permanent residence. There should be a designation between long term and short term. Manufacturers state it is not designed for long term residence. Ms. Howard explained that the state says a municipality cannot regulate the length of time someone can rent out their home and cannot prohibit short term

rentals. Councilor Baker questioned if it had been approved for people to live in RV's for work related jobs. Mr. Foreman stated the manufacture code trumps building codes. Open building permits allow people to live in an RV while the home is being built. Mr. Foreman thought about putting an age limit on a manufactured home. Councilor Buchanan suggested they could put it into code that it needs to be inspected by home inspector.

Accessory Dwelling Units- Guest houses are allowed in all zoning districts as long as they don't have a stove. Staff finds that this leads to the addition of stoves after the final inspection. Staff suggests there are other methods of regulating guest homes that makes more sense, such as putting a maximum size on it, single driveways and placing it a measured distance from the main house. Chairman Davis is in agreement with this recommendation but asked how could you regulate someone not renting it to a nonfamily member. You could regulate it if it falls in the single family zoning district. Councilor Whatley advised she likes limiting them to a single driveway and distance between the two houses.

Public Land/Community Facility Zoning Districts- Suggests a zoning district specifically for uses such as schools, and a variety of public and quasi-public institutions and facilities which generally serve the community. Uses such as parks, school, government facilities and maintenance facilities. Current public uses are allowed with a use permit. Staff suggests creating a zoning district specific to these uses rather than an onerous use permit process. Mayor German asked how this would affect the general plan. Ms. Carmen stated there would not be anything that would be against the general plan. Chairman Davis suggests wording it appropriately and make it compatible. Councilor Gordon asked about including halfway and rehab houses. Ms. Howard said halfway and rehab homes are not considered a community facility.

Private Access Road Standards-Recent residential parcel splits and interest in development has brought attention to the fact that the Town Code and Fire Code, Private Road Standards are in conflict with each other. Staff proposes to amend Town Code to ensure these standards are in alignment. Town Manager Russ Martin stated this is trying to balance the need of public safety and meeting the fire code. Councilor Murdock asked what is the maintenance suggestion on a new road. Ms. Howard stated they required to have a road maintenance agreement, in place and be recorded.

Development Performance Standards-Staff would like direction relating to commercial parking areas. Currently, Town Code requires rolled, dust free and all weather surfaces (gravel). Staff proposes this standard be heightened to permanent dust free pavement. Chairman Davis asked if this is being recommended for all Zone Districts. Ms. Howard stated mostly for the Commercial Projects. Chairman Davis says if public accesses it a lot then maybe. Take a look at specific zone areas that it might benefit. Members decided to think about drainage and safety vehicles. Direction to staff is to leave it up to the developer.

Group Homes-Town Code has no provisions for Group Homes. Recent issues have surfaced, specifically with Sober Living Homes in Prescott. Staff requests direction relating to this use. Federal law relating to Fair Housing Act makes it so that it's a blanket, no touching anything relating to handicap. Handicap is viewed very broadly. Members discussed what is happening with the homes in Prescott. Chairman Davis asked how urgent is this matter, is there another city to look at. Ms. Howard explained it's not so urgent yet and it is specifically in Prescott right now. Councilor Gordon would like to put something in place before there is a problem. Chairman Davis would like Carmen to do more research. Councilor Whatley said to watch Prescott. Mayor German would like to see what is happening in valley.

Town Manager Russ Martin took an opportunity to introduced the new Planner, Melinda Lee and the Intern Jessica Panitz . If any member has questions please don't hesitate to ask.

Mayor German indicated that if any Council Member wished to car pool to the Intergovernmental Meeting on Thursday that will be leaving Town Hall at 4:45 p.m., and reminded Council of Trash pickup on Saturday starting at 8:00 a.m. unless it is raining.

5. Adjournment

Without objection, Mayor adjourned the meeting at 7:47 p.m.

Charles German, Mayor

Jennifer Shilling, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Joint Work Session Mayor and Common Council of the Town Council and Planning and Zoning Commission of Camp Verde, Arizona, held on February 22, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2017.

Virginia Jones – Town Clerk



Agenda Item Submission Form – Section I

Meeting Date: March 15, 2016

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Marshal's Office

Staff Resource/Contact Person: Marshal Nancy Gardner

Agenda Title (be exact): Possible authorization to proceed with a no match Department of Homeland Security (DOHS) grant, in the amount of \$27,750.00. The request is for equipment for the emergency operations center (EOC) located at CVMO.

List Attached Documents: The grant

Estimated Presentation Time:

Estimated Discussion Time:

Reviews Completed by:

- Department Head: Town Attorney Comments:

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact:

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information:

The Camp Verde Marshal's Office continues prepare for any situation that could arise that would be an emergency activation of the Emergency Operations Center (EOC), therefore we are requesting mini computers and hardware, printer, projector,tv's, storage cart, replacement generator for the command van, tables chairs etc.

Recommended Action (Motion): Approve the request to submit the Department of Homeland Security Grant (DOHS)

Instructions to the Clerk: keep a copy of the approval

2017 State Homeland Security Grant Application

Submitted by Mary Newton on February 5, 2017 - 9:04am

PROJECT ADMINISTRATION

PROJECT DESCRIPTION

Organization Name:

Camp Verde Marshal's Office

Project Title:

Title: Emergency Operations Center equipment update

Project Description:

The Camp Verde Marshal's Office seeks funding in order to equip and update out-dated equipment for our Emergency Operations Center. The current EOC has out-dated equipment that includes equipment that has been borrowed from other agencies, this includes replacing the current wiring that is not compatible with todays televisions, computers, projectors and such. The current EOC has minimal equipment that would provide proper information sharing, emergency monitoring and deploying the proper resources during a major emergency

COMMENTS / REVIEW

Funding Year:

2017

Performance Period:

October 1, 2017 to September 30, 2018

EHP:

A

APPLICANT CONTACT

Applicant Title:
Communications Supervisor

Applicant Name:
Mary Newton

Applicant Email:
mary.newton@campverde.az.gov

Applicant Office Phone:
(928) 554-8315

Applicant Cell Phone:
(928) 202-9796

Address:
646 S 1st Street
Camp Verde AZ 86322-7054

HEAD OF AGENCY CONTACT

Head of Agency Title:
Marshal

Head of Agency Name:
Nancy Gardner

Head of Agency Office Phone:
(928) 554-8301

Head of Agency Email:
nancy.gardner@campverde.az.gov

PROGRAM CONTACT

Program Contact Title:
Communications Supervisor

Program Contact Name:
Mary Newton

Program Contact Office Phone:
(928) 554-8315

Program Contact Cell Phone:
(928) 202-9796

Program Contact Email:
mary.newton@campverde.az.gov

FISCAL CONTACT

Fiscal Contact Title:
Finance Director

Fiscal Contact Name:
Michael Showers

Fiscal Contact Office Phone:
(928) 554-0811

Fiscal Contact Email:
michael.showers@campverde.az.gov

Address:
395 S Main St
Camp Verde AZ 86322-7272

PROGRAM INITIATIVES

Initiatives:
Strengthen Information Shering and Collaboration Capabilities

Is this project a Law Enforcement Terrorism Prevention Activity (LETPA)?:
Yes

PROJECT TYPES

Project Type:

Enhance capabilities to respond to all-hazards events

STATE HOMELAND SECURITY STRATEGY

- **Goal 5: Respond to Incidents › 5.1.0 › 5.1.1**
- **Goal 5: Respond to Incidents › 5.1.0 › 5.1.4**
- **Goal 6 : Recover from Incidents › 6.1.0 › 6.1.3**

RISK PROFILE/PROJECT NEED

Describe what terrorism threat is present in your area.:

Interstate 17 divides Camp Verde which is a 42 square mile area approximate half way between Phoenix and Flagstaff. Interstate 17 corridor is a main route for hazardous material shipments. State Route 260 also dissects Camp Verde, this route is often used to re-direct all major traffic if there is ever a major incident on Interstate 17. Although Camp Verde may not be seen as a primary target for terrorism, given our strategic location, we could very well be affected by a terrorist act on any hazardous cargo shipment through the area. Many travelers along Interstate 17 stop in Camp Verde as we have gas stations and restaurants directly adjacent to the Interstate and Highway. If there is a major incident along the I-17 corridor the traffic is re-routed to come through Camp Verde on State Route 260, these major roads intersect in the heart of Camp Verde.

Describe what natural hazards risk exists in your area.:

Camp Verde has two major rivers that travel through the jurisdiction, The Verde River and Beaver Creek River, the two rivers join in the middle of Camp Verde. This also could cause a major risk for any chemical terrorist act. Any major accidents involving Hazardous material on either Interstate 17 or State Route 260. With these 2 rivers coming together at the center of Camp Verde, it causes a greater risk of major flooding in the Camp Verde area in several areas (this has happened in the past, with lives being lost) Major Chemical spills along the I-17 corridor would greatly impact our small town, we have communities along I-17, that would need to be evacuated to safety

What assets and capabilities does your agency currently have that allows for addressing these risks?:

The Camp Verde Marshal's office provides an Emergency Operations Center here at the Marshal's office in our training room that was built and equipped in 2006. We have some wiring that was installed in 2006. This room is large enough for an Emergency Command post. Camp Verde Marshal's Office also has a mobile command center that we have equipped over the last 2 years.

If funded, how will this project address the terrorism threat your area faces?:

If funded the Marshal's office would be able to update the current equipment and repair/correct the wiring and original set up to a properly functioning EOC that would have the ability to stream, update, deploy and monitor emergency operations and personnel. The Marshal's office is in the center of town and located in an area far enough away from Interstate 17 for safety and high enough away from the flood plains.

Describe why your agency needs this project to be funded.:

The current equipment is outdated and improperly installed wiring prevents the EOC the ability to live stream current events. If funded we would be able to update our EOC and EOC mobile center.

If grant funding were no longer available, would your agency continue to maintain, support and sustain this capability?:

Yes

Describe how your agency will maintain this capability if grant funds are no longer available.:

In the importance of keeping our community safe, we would maintain the current EOC from our general funds.

Are the assets requested in this grant physically mobile and available for use outside of your jurisdiction?:

Yes

Describe which agencies will directly benefit from this project, aside from your own.:

The Camp Verde Marshal's Office, Yavapai Apache Police, Yavapai County Sheriff, Department of Public Safety and the Camp Verde Fire Department and Ambulance Companies.

Does this project support a NIMS typed resource?:

No

Has your agency previously been awarded funding to support this project?:

No

If fully funded, will your agency be requesting additional funding to support this project in future grant cycles?:
No

CORE CAPABILITIES

- Environmental Response/Health and Safety › Equipment › Health and safety monitoring and assessment
- Operational Communications › Equipment › Communication between responders and the affected populations

Describe how your project addresses the selected gap(s):

Provides EOC command the proper equipment to identify, access and maintain and recover from any major disaster

How were the core capability/gaps identified? :
real world event

Describe the Real World Event:

Camp Verde has had large floods in the past, displacing members of the community from their homes, and even lives taken. Camp Verde also see's a high amount of commuters through and In our little Town. There have been times when a major incident has occurred and traffic was re-routed through Camp Verde onto State Route 260, and I-17.

Discuss how the proposed project was determined to be the best way to fill the identified gap(s):

Camp Verde is the Center of the Verde Valley, updating the EOC here at the Marshal's Office would greatly benefit the surrounding agencies, to include the Yavapai Apache Police, Yavapai County Sheriff, Department of Public Safety, Clarkdale, Jerome and Cottonwood Police departments if needed. If updated we would have the ability to use the current room with updated equipment with current abilities

MILESTONES

MILESTONE 1

Go before Camp Verde Town Council to receive approval. Conduct a competitive bid process for equipment

MILESTONE 2

Begin purchase of equipment. Install purchased equipment

MILESTONE 3

Provide final submission of paperwork and reimbursement funds

MILESTONE 4

Close out the 2017 Grant files

EQUIPMENT REQUEST

Equipment Item	Age/Condition of Equipment	Qty Requested	Cost Per Unit	Total Requested	Total Awarded
<p>Item Name: 14 inch chromebook</p> <p>AEL: 04HW-01-HHCD</p> <p>Description: These machines are designed to be used primarily while connected to the Internet, with the ability to access applications and documents living in the cloud.</p>		8	\$250	\$2,000	\$0
<p>Item Name: wireless key board</p> <p>AEL: 04HW-01-HHCD</p> <p>Description: keyboard that allows the user to communicate with computers, tablets, or laptops with the help of radio frequency (RF), infrared (IR) or Bluetooth technology</p>		8	\$110	\$880	\$0
<p>Item Name: Chromebox/bit</p> <p>AEL: 04HW-01-INHW</p> <p>Description: this desktop introduces the ability to hook up your own peripherals (i.e., a monitor, keyboard and mouse) minus the bulkiness you get with a traditional desktop tower.</p>		4	\$160	\$640	\$0
<p>Item Name: Compact Laser Printer, Monochrome, Wireless, Duplex Printing</p> <p>AEL: 04HW-01-INHW</p> <p>Description: desk-friendly size is ideal for wireless and mobility, and it prints sharp, professional black and white pages</p>		2	\$95	\$190	\$0
<p>Item Name: Optoma HD Lomens Projector</p> <p>AEL: 04MD-02-PROJ</p> <p>Description: Projector to stream live feed, computer applications and programs, multi media projector</p>		1	\$1,000	\$1,000	\$0
				\$26,790	\$0

Equipment Item	Age/Condition of Equipment	Qty Requested	Cost Per Unit	Total Requested	Total Awarded
Item Name: 55 Inch Smart TV AEL: 04MD-03-DISP Description: television set with integrated Internet and interactive "Web 2.0" features, technological convergence between computers and flatscreen television sets and set-top boxes.		4	\$850	\$2,600	\$0
Item Name: Mobile Storage & Charging Cart AEL: 04HW-01-INHW Description: charging cart allows easy transport of laptops from room to room as needed. The station features built-in UL/CSA-approved electrical outlets for each laptop compartment, making charging a breeze, and includes locking doors to prevent theft and tampering		2	\$350	\$700	\$0
Item Name: Wiring installation labor AEL: 21GN-00-OCEQ Description: IT labor, wire material, cable, jacks, connectors for proper networking		1	\$3,100	\$3,100	\$0
Item Name: diesel Generator AEL: 10GE-00-GENR Description: quiet diesel generator to run mobile command van		1	\$12,500	\$12,500	\$0
Item Name: 24 computer monitor AEL: 04HW-01-INHW Description: large computer monitor		2	\$140	\$280	\$0
Item Name: portable tables AEL: 21GN-00-OCEQ Description: portable tables that can be moved from the EOC to the Mobile Command van		10	\$180	\$1,800	\$0
Item Name: chairs AEL: 21GN-00-OCEQ Description: portable chairs to be utilized in the EOC and Mobile Command van		20	\$50	\$1,000	\$0
				\$26,790	\$0

Equipment Requested Total:
\$26,790

Equipment Awarded Total:
\$0

TRAINING REQUEST

Training Item	Backfill / Overtime	Workshops / Conferences	Trainers / Contractors / Consultants	Supplies	Travel	Total Requested	Total Awarded
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						\$0	\$0

Training Request Total:
\$0

Training Award Total:
\$0

Does your agency have a MYTEP?:
No

EXERCISE REQUEST

Description	Exercise Type	Backfill / Overtime	Workshops / Conference	Contractors / Consultants	Supplies	Travel	Total Requested	Total Awarded
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$0	\$0

Exercise Requested Total:
\$0

Exercise Awarded Total:
\$0

Does your agency have a MYTEP?:
No

PLANNING REQUEST

Description	Backfill and Overtime	Workshops / Conference	Staff / Contractors / Consultants	Materials	Travel	Total Requested	Total Awarded
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						\$0	\$0

Planning Request Total:
\$0

Planning Award Total:
\$0

ORGANIZATION ACTIVITY REQUEST

Description	Overtime	Operational Expenses	Staff / Contractors / Consultants	Total Requested	Total Awarded
	\$0	\$0	\$0	\$0	\$0
				\$0	\$0

Organizational Activity Request Total:
\$0

Organizational Activity Award Total:
\$0

MANAGEMENT AND ADMINISTRATION REQUEST

Description	Backfill / Overtime	Personnel / Contractor / Consultant	Travel	Materials	Total Requested
	\$0	\$0	\$0	\$0	\$0
					\$0

M&A Total Requested:
\$0

M&A Awarded Total:
\$0

PROJECT REQUEST TOTAL

Cost Category	Total Requested	Total Awarded
Equipment Total	\$26,790	\$0
Training Total	\$0	\$0
Exercise Total	\$0	\$0
Planning Total	\$0	\$0
Organization Total	\$0	\$0
Project Total	\$26,790	\$0

	M&A Amount Requested	M&A Amount Awarded
Management and Administration	\$0	\$0

	Indirect Costs Requested	Indirect Costs Approved
Indirect Costs	No	No

FUNDING PRIORITIES**Partial Funding Details:**

Yes we can accept partial funding, our priorities would be broken down to 1) \$9010 8 tablets, 8 wireless keyboard, 4 chromebooks, 2 printers, 1 projector, 1 rolling power cart, networking update and installation, 4 smart TV's, this would bring our EOC center up to optimal and current and standard operation abilities with current equipment 2) EOC stabilization and update of \$7, 875. This would include the networking update and installation , 1 Projector, 8 tablets, 2 chromebooks, 1 portable printer, 1 Rolling power cart, 2 Smart TV's. This funding would allow the Marshal's office to upgrade the current EOC, with the ability to monitor, recover and assist the community and responding personnel in the event of a major emergency with the minimum upgraded equipment 3) 12,500 Diesel Generator for Mobile Command Van

FINANCIAL SYSTEMS SURVEY

Has your organization received a Federal or State Grant within the last two years?:

Yes

Has your organization received funding from the Arizona Department of Homeland Security within the past two years?:

Yes

Specify the grant contract numbers:

09519-01, 130500-01, 140502-01, 150502-01, 160502-01

Has your organization been audited by an independent Certified Public Accountant within the past two years?:

Yes

Has your organization completed a Single Audit as required by 2 CFR 200 Subpart F within the past two years?:

No

Does your organization undergo an annual independent audit in accordance with 2 CFR 200 Subpart F?:

No

Has your organization been granted tax-exempt status by the Internal Revenue Service?:

No

Does your organization have policies related to salary scales, fringe benefits, travel reimbursement & personnel policies?:

No

Which of the following describes your organization's accounting system?:

Automated

How frequently do you post to the General Ledger?:

Weekly

Does the accounting system completely & accurately track the receipt & disbursements of funds by each grant or funding source?:

Yes

Does the accounting system record actual costs compared to budgeted costs for each budget line item?:

Yes

Are time & effort distribution reports maintained for employees working fully or partially on state or federal grant programs which account for 100% of each employee's time?:

Yes

Is your organization familiar with Federal Cost Principles (2 CFR Part 200 Subpart E)?:

Yes

Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?:

Yes

Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment and the preparation of payroll?:

Yes

Are all accounting entries and payments supported by source documentation?:

Yes

Are cash or in-kind matching funds supported by source documentation?:

Yes

Are employee time sheets supported by appropriately approved/signed documents?:

Yes

Does the organization maintain policies which include procedures for assuring compliance with applicable Code of Federal Regulations and terms of each grant award? :

Yes

Does the organization maintain written codes of conduct for employees involved in awarding or administering procurement contracts?:

Yes

Does the organization conduct purchases in a manner that encourages open and free competition among vendors?:

Yes

Does the organization complete some level of cost or price analysis for every purchase?:

Yes

Does the organization maintain a system of contract administration to ensure contractor conformance with the terms and conditions of each contract?:

Yes

Does the organization maintain written procurement policies and procedures?:

Yes

Are you on the disbarred/suspended list?:

No

STANDARD DATA COLLECTION

HIGHEST RANKING OFFICIAL

Name of Highest Ranking Official:
Marshal Nancy Gardner

Address:
646 S 1st Street
Camp Verde AZ 86322-7272

EMPLOYER IDENTIFICATION

Employer Identification Number (EIN):
86-0573698

Have you previously conducted business with the State using this EIN?:
Yes

DUNS Number:
174953414

What is your organization's Fiscal Year end date?:
06/30

FEDERAL INFORMATION

In which Congressional (Federal) District is your agency headquartered?:
4

Approximately how much Federal funding will your organization expend in your current Fiscal Year?:
150000

**FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)
REPORTING**

Is 80% or more of your annual gross revenues from Federal Awards?:

No

Do you receive \$25 Million or more annually from Federal Awards?:

No

Ad



Town of Camp Verde

Exhibit A - Agenda Item Submission Form - Section I

Meeting Date:

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Community Development

Staff Resource/Contact Person: Carmen Howard, Community Development Director

Agenda Title (be exact): Possible approval of SBA Towers Wireless Communications Use Permit allowing the Town to extend the Use Permit for an additional six (6) months or August 23, 2017, to provide SBA additional time to finalize a lease and submit for Building Permits.

List Attached Documents: Extension Request Letter from SBA Towers

Estimated Presentation Time: NA

Estimated Discussion Time: NA

Reviews Completed by:

- Department Head:** Carmen Howard, Community Dev Director **Town Attorney Comments:**
- Finance Department**

Background Information:

The Town approved Wireless Use Permit 20150388 submitted by Mr. Reg Destree of Destree Development, Agent for the property owner, on March 23, 2016. The Zoning Code, Use Permits Section 601 (C)(2)(b)- states:

"The permittee must obtain building permits within six months from the date the Use Permit was issued. Failure to obtain a building permit or begin the use shall void the permit unless a delay to start the construction has been granted or an extension has been applied for with the Community Development Director prior to the expiration of the six-month period. Additional extensions must go to Council."

The first extension was granted administratively by the Community Development Director extending the time to March 23, 2017. Issues relating to finalizing the property lease has resulted in the need for the applicant to request an additional extension for building permit submission. This extension would give SBA until August 23, 2017 to finalize their lease and submit plans for Building Permits. Staff has no issues with this request and recommends approval.



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Boca Raton, FL 33487-1307

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F + 561.995.7626

sbasite.com

March 2, 2017

Mayor and Common Council
Town of Camp Verde
Community Development – Planning Division
473 S. Main Street, Suite 108 & 109
Camp Verde, Arizona 86322

RE: SBA Towers IX, LLC – Goetts Wireless
Tower Town of Camp Verde Use Permit-Application 20150388
Resolution 2016-955
Parcel: 407-09-160A

Dear Sirs and Madams:

SBA Towers IX, LLC would like to formally request an additional 6-month extension to this approval from the Town Council. We are still in the process of finalizing the Lease with the landlord and therefore have been unable to come in with a complete Building Permit package. Due to this, we have to delay construction and strict compliance with the original approval. We are hopeful that this leasing process will be done within the next month or so, but are requesting an additional 6-month extension to the original approval just in case.

As soon as the Lease is ready to be signed we plan on coming in for the Building Permit again and then we should have a fully executed Lease to provide prior to Building Permit approval.

SBA is very eager to get this site built and is looking forward to finishing up this process but is in need of additional time.

Thanks in advance for your consideration and assistance.

Sincerely,

Glenn M. Bialy
Project Director, Operations
SBA Towers IX, LLC,
a Delaware limited liability company



PROCLAMATION

DESIGNATING MARCH 30, 2017

AS

'VIETNAM VETERANS REMEMBRANCE DAY

WHEREAS, the Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with the United States Armed Forces and the Army of the Republic of Vietnam; and

WHEREAS, the United States Armed Forces became involved in Vietnam because the United States Government wanted to provide direct military support to the Government of South Vietnam to defend itself against the growing Communist threat from North Vietnam;

WHEREAS, members of the United States Armed Forces began serving in an advisory role to the Government of the Republic of South Vietnam in 1961;

WHEREAS, as a result of the Gulf of Tonkin incidents on August 2 and 4, 1963, Congress overwhelmingly passed the Gulf of Tonkin Resolution (Public Law 88-408), on August 7, 1964, which provided the authority to the President of the United States to prosecute the war against North Vietnam;

WHEREAS, in 1965, United States Armed Forces ground combat units arrived in Vietnam;

WHEREAS, by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached;

WHEREAS, more than 58,000 members of the United States Armed Forces lost their lives in Vietnam and more than 300,000 members of the Armed Forces were wounded;

WHEREAS, in 1982, the Vietnam Veterans Memorial was dedicated in the District of Columbia to commemorate those members of the United States Armed Forces who died or were declared missing-in-action in Vietnam;

WHEREAS, the Vietnam War was an extremely divisive issue among the people of the United States and a conflict that caused a generation of veterans to wait too long for the United States public to acknowledge and honor the efforts and services of such veterans;

WHEREAS, members of the United States Armed Forces who served bravely and faithfully for the United States during the Vietnam War were often wrongly criticized for the policy decisions made by 4 presidential administrations in the United States;

WHEREAS, the establishment of a **'Welcome Home Vietnam Veterans Day'** would be an appropriate way to honor those members of the United States Armed Forces who served in South Vietnam and throughout Southeast Asia during the Vietnam War; and

WHEREAS, March 30, 2017, would be an appropriate day to establish as **'Welcome Home Vietnam Veterans Day'**:

NOW THEREFORE, BE IT RESOLVED THAT, the Mayor and Common Council of the Town of Camp Verde resolve:

- 1) Honors and recognizes the contributions of veterans who served in the United States Armed Forces in Vietnam during war and during peace;**
- 2) Encourages States and local governments to also establish 'Welcome Home Vietnam Veterans Day'; and**
- 3) Encourages the people of the United States to observe 'Welcome Home Vietnam Veterans Day; with appropriate ceremonies and activities that**
 - a. Provide the appreciation Vietnam War veterans deserve, but did not receive upon return home from the war;**
 - b. Demonstrate the resolve that never again shall the Nation disregard and denigrate a generation of veterans;**
 - c. Promote awareness of the faithful service and contributions of such veterans during their military service as well as to the communities since returning home;**
 - d. Promote awareness of the importance of entire communities empowering veterans and the families of veterans to readjust to civilian life after military service; and**
 - e. Promote opportunities for such veterans to assist younger veterans returning from the wars in Iraq and Afghanistan in rehabilitation from wounds, both seen and unseen, and to support the reintegration of younger veterans into civilian life.**

Passed and approved by a majority voted of the Common Council at the Regular Session of March 15, 2017.

Charles German, Mayor

Date

Attest:

Virginia Jones, Town Clerk



Agenda Item Submission Form – Section I

Meeting Date: March 15, 2017

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Camp Verde Marshal's Office

Staff Resource/Contact Person: Marshal Nancy Gardner

Agenda Title (be exact): The Town of Camp Verde will declare the first Wednesday of April each year as the "Start by Believing" day, beginning April 5, 2017.

List Attached Documents: Proclamation

Reviews Completed by:

Department Head:

Town Attorney Comments:

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact:

Comments:

Background Information: The Camp Verde Marshal's Office in conjunction with police agencies throughout the State of Arizona are working to improve services to victims of sexual violence and are committed to ensure necessary steps are taken to ensure the proper judicial process is completed and supportive resources are provided to victims.

Recommended Action (Motion): A request is being submitted for the Town Council to declare the first Wednesday each year, beginning April 5, 2017, as the Start by Believing day, to support the public awareness campaign for victims of sexual violence.

Instructions to the Clerk: Send the resolution to the Camp Verde Marshal's Office



PROCLAMATION

Annual Start by Believing Day

Whereas, the Town of Camp Verde, in Yavapai County and in the State of Arizona shares a critical concern for victims of sexual violence and a desire to support their needs for justice and healing; and

Whereas, in 2016 the Marshal's Office received a total of 17 reports of sexual assault, rape or attempted rape, and the Sexual Assault Advocacy Center served the needs of victims during crisis interventions, peer counseling sessions, and forensic exams, law enforcement interviews, or other proceedings; and

Whereas, current estimates suggest no more than 20 percent of sexual assaults will be reported to law enforcement and less than 3 percent will result in the conviction and incarceration of the perpetrator; and

Whereas, research documents that victims are far more likely to disclose their sexual assault to a friend or family member, and when these loved ones respond with doubt, shame, or blame, victims suffer additional negative effects on their physical and psychological well-being; and

Whereas, the Start by Believing public awareness campaign (a program of End Violence Against Women International) is designed to improve the responses of friends, family members, and community professionals, so they can help victims to access supportive resources and engage the criminal justice system;

Now Therefore, Be it Proclaimed by all members of the Town Council that they support the Start by Believing public awareness campaign and do hereby declare the first Wednesday of April each year to be **Start by Believing Day** throughout the Town of Camp Verde, Arizona in Yavapai County.

Passed and approved by a majority of the Common Council at the Regular Session of March 15, 2017.

Charles German, Mayor

Date

Attest:

Virginia Jones, Town Clerk

7



Issue 7 - February 24, 2017

Legislative Overview

Today is the 47th day of the legislative session. This week the Legislature concluded "crossover week" following many hours of floor activity to transfer bills to the other chamber for the next round of committee hearings. Both chambers considered a number of bills affecting cities and towns. League staff provided "Action Alerts" to legislators to ensure they had accurate information when voting on and debating legislation impacting local government.

Standing committees in both chambers will reconvene next week to begin considering bills from the opposite chamber. Both chambers will have four weeks to hear bills and will conclude these hearings on March 24.

Small Cell

On Thursday the House unanimously passed HB 2365 wireless providers; use of rights-of-way, sponsored by Rep. Jeff Weninger R-Chandler, LD 17. The bill will proceed to the Senate where it will be introduced and assigned to a standing committee for further consideration. The League remains neutral on the bill while the stakeholder process is ongoing and we expect the bill to be further amended.

The League has shared numerous drafting and content issues with the industry. Some of our concerns have been addressed, however, several issues remain. The House this week adopted a floor amendment that made some changes we requested to the bill, including: requiring the construction and installation of small cells and related equipment to begin within 180 days after a permit is granted and be pursued to completion; removing sections of the bill relating to insurance and indemnification; and inserting language prohibiting small cell equipment installed from obstructing, endangering or hindering travel within city and town rights-of-way.

The current language of the bill can apply to macro cells and deployment of other larger facilities, which is an area of concern. The bill allows for equipment boxes up to 28 cubic feet on poles and up to 50 cubic feet on the ground and the installation of new poles at a minimum of 40' tall without zoning review or approval. The size limitations specified in the bill do not apply to certain small cell related equipment, such as electric meters, concealment elements, telecom demarcation boxes, grounding equipment, power transfer switches, cutoff switches, or cables. The bill provides no limitation on the number of ground or pole mounted enclosures, which raises concerns over accessibility of sidewalks and the potential to impair motorists' line of sight at street intersections.

The League has offered to the industry several options for revisions to the bill, including adjustments to definitions, the applicability sections and the statutory requirements and prohibitions being imposed on local governments.

PSPRS Update

A bill that implements some of the elements of the new Tier III passed out of the Senate Appropriations Committee on Tuesday with no opposition. SB 1063 S/E: PSPRS; risk pool, sponsored by Senator Debbie Lesko R-Peoria, LD 21, was the result of negotiations between the League, the Reason Foundation and public safety labor groups.

It retains the underlying existing multiple employer plan structure of PSPRS. It creates a pool for death and disability claims that is spread across all plans, it establishes that those plans that have 251 or more active members are separately rated (a total of 18 plans) while all other with 250 or fewer active members are pooled together. Contribution rates for the normal costs and unfunded liability costs of the new Tier III, starting July 1, 2017, will be shared 50-50 between employees and employers. A plan that creates a program that deviates more than 20% from the actuarial average of the plans in a 24-month period, will be subject to an assessment to cover the costs of that program to the overall group. This structure should provide for uniform rates across all the pooled plans, making it seamless for personnel to move between employers. It also assumes rates will be adjusted to maintain 100% funding for the new Tier. The League was still analyzing the details of the language when the bill came up in committee and took an official position of neutral at that time.

Photo Radar

The House Appropriations Committee on Wednesday heard HB 2525 prohibition; photo radar, sponsored by Rep. Grantham R-Gilbert, LD 12. The bill prohibits the use of photo radar technology by any municipality in the state. The League signed in opposed to the measure because it would remove a law enforcement tool that provides many public safety benefits, including reducing speeding, the number of accidents on our streets and fatalities. Photo radar is also a force multiplier for police departments, allowing for the consistent, objective enforcement of traffic laws without preoccupying an officer who could otherwise be providing non-traffic related police services to reduce property and violent crime.

The bill passed the House on Thursday night with a vote of 32-28 and will now proceed to the Senate where it awaits assignment to a standing committee.

ASRS

HB 2010 ASRS: political subdivision entities is sponsored by Representative Michelle Ugenti-Rita R-Scottsdale, LD 23. Representative Ugenti-Rita originally introduced this bill in the 2013 legislative session and has done so several times since then.

Some of Arizona's councils of governments have been members of the Arizona State Retirement System (ASRS) since the 1970s. However, a 2003 attorney general's opinion stated these organizations were not true political subdivisions and called into question their ability to participate in the system.

Legislation was passed in 2004 to clarify that establishments such as the League could, in fact, be members of the ASRS. That legislature recognized that these associations, councils of governments and other like organizations are created by public bodies to conduct governmental functions so they should be able to participate in programs created for other government employees.

The vast majority of the League employees, past and present, have come from the Legislature or local government. Many of our former employees now work for cities and towns. Membership in the retirement system has been an important tool for attracting talented and experienced staff. The bill is awaiting final action on the House floor.

Local Mandates and Preemptions

Each legislative session numerous preemptions and unfunded mandates are introduced. The following are three that are currently moving through the process:

HB 2179 municipalities; counties; intergovernmental agreements; requirements

This bill is sponsored by Representative Michelle Ugenti-Rita R-Scottsdale, LD 23. It requires municipalities to review all

existing intergovernmental agreements and hold a public hearing to reaffirm them. It also limits all intergovernmental agreements to a maximum term of eight years.

We oppose this bill. We have not heard any concerns raised by the residents of cities and towns regarding our intergovernmental agreements. Further, it is the responsibility of our local elected officials to determine what is in the best interest of our communities regarding the duration of these agreements. The cost of reviewing these agreements is a waste of city resources and an unnecessary cost to taxpayers. The bill was scheduled for debate in the House on Wednesday, however, the sponsor held the bill from consideration.

HB 2212 federal financial assistance; reports

This bill is sponsored by Representative Vince Leach R-Tucson, LD 11. It would require all state agencies and political subdivisions to prepare an annual report detailing all of the federal funds they receive and to submit that information to the Arizona Department of Administration (ADOA). Additionally, each agency or political subdivision would be required to have a plan in the event these funds are reduced. This information would be summarized by ADOA in a report that would be shared with the chairs of the House and Senate Appropriations Committees. These committees could use this information to reduce, eliminate or otherwise adjust future appropriations of state monies.

Cities and towns receive most of their share of revenues based on revenue formulas rather than direct appropriation. Local elected officials are in the best position to determine whether to seek federal funding and how to manage their own budgets. This bill unnecessarily intrudes into local decision making and is burdensome in its reporting requirements. The bill passed the House on Wednesday 31-28 and proceeded to the Senate.

HB 2495 consolidated election dates; tax authorization

This bill is sponsored by Representative Kevin Payne R-Peoria, LD 21. It would require any approval or authorization of a TPT assessment by a county, city or town to be held at a public election during the fall cycle of even numbered years. We testified that there may be circumstances when a city or town could not wait two years to go to their electorate on a tax question and that decisions about the timing of elections are best made at the local level.

The bill was amended to add a delayed effective date of January 1, 2018 and passed the House with a vote of 31-27. The bill proceeds to the Senate pending assignment to a committee.

All three of these bills represent unnecessary state intrusion in local authority.

Incorporation

The governor on Tuesday signed the first bill into law, HB 2088 incorporation; urbanized areas, sponsored by Rep. Eddie Farnsworth R-Gilbert, LD 12. It allows citizens within area proposed city with a population larger than a nearby city to have a vote on incorporation despite the statutory three- and six-mile rule requiring approval from neighboring cities. The bill will become effective 90 days after the conclusion of the legislative session.

Legislative Bill Monitoring

All bills being actively monitored by the League [can be found here](#).

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Issue 8 - March 3, 2017

Legislative Overview

Today is the 54th day of session and this week standing committees in both chambers reconvened to take action on assigned bills from the opposite chamber. In addition to committee action, floor sessions continued to debate and vote on bills that were not heard during crossover week.

State Budget

To date, the state budget has not been introduced and many of the details being considered remain confidential. However, the League was informed that certain components of the budget that will have a significant impact on local government are under consideration and the conclusion of the legislative session may be delayed due to ongoing negotiations.

While the House has reestablished the use of Appropriations subcommittees, the Senate continues to do most of the work on the budget through small group meetings of members only. Even though the House subcommittees are meeting in public sessions, we know much of the actual negotiating occurs out of the public's view.

Therefore, it is critical that you continue to communicate our serious concerns about the Arizona Board of Regents' proposal to allow the three state universities to keep the transaction privilege taxes they currently pay, including the shared portion that goes to local governments. This is a dangerous precedent for a variety of reasons. First, it will undoubtedly lead other state-funded entities (K-12 school districts, community colleges, etc.) to seek the same opportunity to keep the taxes they pay. This will undermine the integrity of the shared revenue system. The erosion of the tax base, the violation of the shared revenue formula and the continuation of the shift of state responsibility to local governments are all legitimate reasons to oppose this proposal.

It is important to contact your delegation members soon to tell them to **reject** the taking of local revenue for the university system.

CALL TO ACTION

In last week's bulletin, we wrote about [HB 2212 federal financial assistance reports](#), sponsored by Rep. Vince Leach R-Tucson, LD 11. It would require all state agencies and political subdivisions to prepare an annual report detailing all of the federal funds they receive and to submit that information to the Arizona Department of Administration (ADOA). Additionally, it requires each agency or political subdivision to submit a plan for what it would do in the event these funds are reduced. This information would be summarized by ADOA in a report that would be shared with the chairs of the House and Senate Appropriations Committees. These committees could use this information to reduce, eliminate or otherwise adjust future appropriations of state monies.

Cities and towns receive most of their shared revenue based on revenue formulas rather than direct appropriation. Local elected officials and their professional staff are in the best position to determine whether to seek federal funding and how to manage their own budgets. This bill unnecessarily intrudes into local decision making and is burdensome in its reporting requirements.

The bill will be heard in the Senate Appropriations committee on Tuesday, March 7, 2017. The

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Senator Debbie Lesko (Chair)

Senator John Kavanagh (Vice Chair)

Senator Sylvia Allen

Senator Steve Montenegro

Senator Warren Petersen

Senator Steve Smith

Senator Olivia Cajero Bedford

Senator Steve Farley

Senator Katie Hobbs

Senator Martin Quezada

We would like to amend the bill to remove cities and towns from the requirements of the bill. However, if we are unsuccessful we will oppose it. Please contact members of the committee or members of your delegation to express your concerns about this unnecessary and intrusive proposal.

Construction Sales Tax

Representative Regina Cobb R-Kingman, LD 5, held another meeting this week on her proposed bill, HB 2521 TPT reform; contractors, to reform construction contracting sales taxes. Earlier, the bill was heavily amended in the House Ways and Means Committee. We had many concerns about the bill as amended and have continued to oppose it.

In the meeting this week, Representative Cobb said that she was going to again significantly amend the bill on the floor of the House. While the amendment was not available, she explained that it would include the following provisions:

- Eliminate the prime contracting tax for state and local governments and imposes retail taxes on construction materials purchased by contractors
- Create a new excise tax separate from transaction privilege tax (TPT) that would be imposed on 100 percent of a construction project (We believe she intends for this new excise tax to be shared with local governments but cannot be sure until we see the language.)
- Apply some or all of the existing TPT exemptions to the new excise tax
- Require all contractors to be licensed and to remit taxes to the Department of Revenue (This includes the contractors who gave up their licenses under the 2013 changes to construction sales taxes.)
- Eliminate the authority for cities and towns to impose a prime contracting tax on construction projects other than Highway, Street and Bridge projects (This corrects drafting errors that were in the House Ways and Means committee amendment.)

She intends to keep the portion of the underlying bill that establishes the new revenue sharing pool made up of a portion of all retail sales taxes (not just those related to construction) assessed by a city or town. For 2018, the percentage of retail taxes that are to be remitted to the pool is 4% but that would be adjusted semi-annually based on a formula. These retail taxes would then be redistributed among cities and towns based on the value of building permits issued by the city or town during the preceding 36 months.

Since we have not seen the amendment, it is impossible to analyze how it would impact our local revenues. Until we are able to analyze the proposal, we have no choice but to oppose the bill and the amendment. Additionally, since the first reforms in 2013, the goal has been to simplify our system of taxing construction activity and we do not believe this proposal achieves that goal.

The bill did not move forward to the Committee of the Whole this week but we want to remain prepared in the event it moves to the floor of the House next week. Please contact your legislators to register your continued concern on this issue.

Vehicle Impounds

Several municipalities have shared concerns about [HB 2159 vehicle impoundment; release of vehicles](#), sponsored by Rep. Darin Mitchell R-Glendale, LD 13. The bill would eliminate the statutory 30-day hold on vehicles that have been impounded twice within 1 year due to the driver lacking a valid license or a DUI. The concern is that removing this deterrent will lead to

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During the House committee hearing, the sponsor explained that the bill is meant to address a situation in which a commercial vehicle was impounded due to an employee's actions and the owner of the company was required to sign the contract establishing the 30-day hold for a second violation in order to recover the vehicle. The League approached Rep. Mitchell about amending the bill to reinstate the 30-day hold contract for all other vehicles except for commercial vehicles/assets and the sponsor agreed. The bill was held this week but will likely be heard next week, along with the League's proposed amendment sponsored by Sen. Fann R-PreScott, LD 1.

Small Cell

On Thursday, League staff met with the wireless carriers to continue negotiations on [HB 2365 wireless providers; use of rights-of-way](#), sponsored by Rep. Jeff Weninger R-Chandler, LD 17. The industry provided changes to the bill that address most of the outstanding issues in regard to maintaining the ability of cities and towns to manage rights-of-way for small cell deployment. While some issues remain, League staff and the wireless carriers have agreed to meet again to offer solutions before the bill will be heard in the Senate Commerce and Public Safety Committee on March 13.

The changes to the bill offered by the Industry, among others, limit deployment of wireless infrastructure to the right-of-way only; reduce the number of applications carriers may submit in a batch from 30 to 25; limit the size of equipment from 50 to 28 cubic feet; allow cities and towns to deny applications for small cell deployment that do not meet objective design standards or ground-mounted equipment spacing requirements; and remove provisions regarding make-ready work for replacement utility poles owned by a municipality.

The bill still contains provisions regarding deployment of macro cell sites. After further discussion, Sprint has offered to make changes to the bill that will ensure cities and towns have the ability to manage and limit the placement of these structures in the right-of-way and that they undergo a zoning review and approval process.

Oversize/Overweight Vehicles

This week the Senate Transportation and Technology Committee unanimously passed [HB 2371 oversize commercial vehicles; local authority](#), sponsored by Rep. Drew John R-Safford, LD 14. The Arizona Trucking Association worked with the League prior to session to craft legislation that will require cities, towns and counties to adopt ordinances for oversize and overweight motor carriers that are substantially identical to the rules adopted by the Arizona Department of Transportation to ensure rules are applied uniformly statewide. Cities and towns will maintain the ability to adopt ordinances for infrastructure, route and time of day restrictions to provide safe travel for these vehicles that will not damage bridges or roads or impede traffic during peak hours.

After the bill passed committee, the League was informed of a proposed amendment that would prohibit cities and towns from restricting the number of trips motor carriers may make during a specified period of time. This amendment was drafted to address a specific situation in the Town of Patagonia regarding a proposed ordinance limiting commercial and oversize/overweight truck travel on a residential street to a specified number of trips but included a provision allowing trips to exceed the restriction with a permit from the town.

The town ordinance was proposed to address the concerns of citizens regarding the use of a residential street by a nearby mining operation as a route for large mining trucks from the state highway to the mine site. The street is not built to withstand the frequent travel of large vehicles and traverses areas with a high amount of pedestrian traffic, which prompted the town council to seek a solution to the problem.

Patagonia subsequently tabled their proposal and is no longer considering adopting this ordinance, but we believe the bill, with this amendment, will likely impact other municipalities.

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