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**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, APRIL 18, 2018 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

- 2. Roll Call.** Council Members Jackie Baker, Buck Buchanan, Dee Jenkins, Brad Gordon, Robin Whatley; Vice Mayor Jessie Murdock; and Mayor Charles German were present.

Also Present: Town Manager Russ Martin, Town Clerk Judy Morgan, Commander Brian Armstrong, Library Director Kathy Hellman, Director of Public Works Ron Long, Finance Director Mike Showers, Building Official Robert Foreman, and Recording Secretary Marie Moore.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

- 4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Special Session – March 28, 2018
- 2) Special Session – April 4, 2018
- 3) Regular Session – April 4, 2018

b) Set Next Meeting, Date and Time:

- 1) Friday, April 20, 2018 at 8:00 a.m. – Day 2 of Council Budget Presentations
- 2) Wednesday, April 25, 2018 at 6:30 p.m. – Council Hears P&Z Matters and Special Session
- 3) Wednesday, May 2, 2018 at 6:30 p.m. - Regular Session
- 4) Friday, May 4, 2018 at 8:00 a.m. – Budget – Council review with Town Manager & Finance Director
- 5) Wednesday, May 9, 2018 at 5:30 p.m. – Work Session
- 6) Wednesday, May 16, 2018 at 6:30 p.m. – Regular Session

- c) Possible authorization to execute the Scope of Professional Services with Kimley-Horn and Associates in the amount of \$312,830, under Professional On-Call Consulting Service Agreement #15-112; to provide Engineered Plans for a Site Plan, Sports Fields and Courts within the Sports Complex. [Staff Resource: Ron Long]**

- d) **Possible approval of Special Event Liquor Application for the American Legion, Post 93 located at 286 S 3rd Street in Camp Verde for Event on May 19, 2018.** (Staff Resource: Judy Morgan)
- e) **Possible approval for Extension of Premises/Patio Permit for Kevin Norton-Salt Mine Wine located at 536 West Salt Mine Road in Camp Verde.** (Staff Resource: Judy Morgan)

On a motion by Councilor Gordon, seconded by Councilor Baker, Council unanimously approved the Consent Agenda.

5. Special Announcements and presentations.

5.1. Arbor/Earth Day Proclamation.

Mayor German proclaimed Arbor/Earth Day, event to take place at 10:00 am at the Yavapai-Apache Nation Park on Saturday, April 21, 2018.

5.2. Call of Election. [Staff Resource: Judy Morgan]

Notice to the public for four candidacy spots on Council. Record reflects the call of election.

5.3. Introduction of 2018 Youth Advisory Council Members. [Staff Resource: Kathy Hellman and Zack Garcia]

Library Director Kathy Hellman introduced the Youth Advisory Council Member Zack Garcia.

Zack Garcia, Teen Librarian at the community library spoke regarding the history of the Youth Advisory Council and what it has now become. After thorough research, and invitations extended to middle and high school students, interviews were conducted and there are now six (6) members of the program.

The 6 members introduced themselves to Council and spoke of their goals within the Youth Advisory Council and the difference they want to make in the community, events they are volunteering for, creating a community garden, bringing in potential businesses and creating an LBGT group for the community youth.

Mayor German expressed his desire to sit down with the group during a work session to speak more in depth on their project ideas.

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

Douglas Roach spoke of his advocacy toward animal abuse and the Town Code regarding such actions. Stated that he spoke with the Marshals Office regarding an incident involving wild animal abuse and the process he had to take to find out on how to protect the animal from further harassment. After further investigation, he was informed that the AZ Game & Fish have a law regarding the matter and asks the Town to extend their code to include the law.

Krys Vogler presented a plaque to Russ Martin on behalf of Toys-for-Tots and his extended participation.

7. Business. Legal action can be taken.

- 7.1. Discussion, consideration & possible approval of Resolution 2018-1006, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, acting as Trustees of Camp Verde Sanitary District of Yavapai County, Arizona, approving the form and authorizing the execution and delivery of a loan agreement with the Water Infrastructure Finance Authority (WIFA) of Arizona from its Clean Water Revolving Fund Program; delegating the determination of certain matters relating thereto to the Manager and the Finance Director; providing for the transfer of certain moneys and making certain covenants and agreements with respect thereto and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such loan agreement and this resolution.**

Finance Director Mike Showers explained that this is simply refinancing one of the loans on the Sanitary District. This refinance will save over \$400,000 due to a lower interest rate. The refinance does not extend the loan and property taxes will be lowered because of the savings. Councilor Baker questioned how much of a decrease citizen's will see on their taxes. Mr. Showers indicated that homeowners will not see a significant reduction, but there will be some.

On a motion by Vice Mayor Murdock, seconded by Councilor Baker, Council unanimously approved Resolution 2018-1006, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, acting as Trustees of Camp Verde Sanitary District of Yavapai County, Arizona, approving the form and authorizing the execution and delivery of a loan agreement with the Water Infrastructure Finance Authority (WIFA) of Arizona from its Clean Water Revolving Fund Program; delegating the determination of certain matters relating thereto to the Manager and the Finance Director; providing for the transfer of certain moneys and making certain covenants and agreements with respect thereto and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such loan agreement and this resolution.

- 7.2. Discussion, consideration & possible approval of Resolution 2018-1007, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, approving the form and authorizing the execution and delivery of a loan agreement with the Water Infrastructure Finance Authority (WIFA) of Arizona from its Clean Drinking Water Revolving Fund Program; delegating the determination of certain matters relating thereto to the Manager and the Finance Director; providing for the transfer of certain moneys and making certain covenants and agreements with respect thereto; authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such loan agreement and this Resolution, and declaring an emergency. [Staff Resource: Michael Showers]**

Finance Director Mike Showers explained that this is the final loan for the completion of the Waste Water Treatment plant. The total loan is for \$3.5 million dollars with a \$1.5 million forgivable principle. Once the plant is completed, the Town will become completely compliant with ADEQ specifications.

On a motion by Vice Mayor Murdock, seconded by Councilor Baker, Council

unanimously approves Resolution 2018-1007, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, approving the form and authorizing the execution and delivery of a loan agreement with the Water Infrastructure Finance Authority (WIFA) of Arizona from its Clean Drinking Water Revolving Fund Program; delegating the determination of certain matters relating thereto to the Manager and the Finance Director; providing for the transfer of certain moneys and making certain covenants and agreements with respect thereto; authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such loan agreement and this Resolution, and declaring an emergency.

7.3 Discussion and possible approval of Resolution 2018-1003, A Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and authorizing the abatement of dangerous structure(s) located on Parcel 403-20-064, 2375 W. Verde West Dr., Camp Verde, Arizona; Directing and authorizing the Building Official to issue a Start Work Order on Hollamon Generations for the purpose of demolishing and removing the above referenced structure(s); and approving and authorizing the Town Manager to allocate any additional funds, if required, to complete the abatement process. [Staff Resources: Robert Foreman]

Building Official Robert Foreman explained that the Town has exhausted all options to contact the owner and resolve the issue.

Councilor Jenkins inquired if a lien would be put on the property for further issues, Foreman indicated a lien would be placed on the property.

Councilor Gordon questioned what kind of interaction the Town has had with the property owner, Foreman explained that there has been no success in contacting the owner.

Councilor Baker questioned if the lien would be placed on the property after the demolition is complete, Foreman explained that the lien would go into effect the day demolition begins.

Mayor German questioned if the property is fenced off or open to the public. Foreman indicated that it is currently open to the public which is a hazard.

Councilor Baker made a motion to approve Resolution 2018-1003, A Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and authorizing the abatement of dangerous structure(s) located on Parcel 403-20-064, 2375 W. Verde West Dr., Camp Verde, Arizona; Directing and authorizing the Building Official to issue a Start Work Order on Hollamon Generations for the purpose of demolishing and removing the above referenced structure(s); and approving and authorizing the Town Manager to allocate any additional funds, if required, to complete the abatement process, as presented. It was seconded by Councilor Whatley. Councilor Gordon indicated that he has difficulty agreeing to deprive someone of their property rights and therefore will be opposing the vote.

Vice Mayor Murdock questioned how long the property been vacant for. Foreman indicated that an exact date is not known but the surrounding neighbors have indicated it has been several years and it is now becoming an issue with people

entering and vandalizing the property. There was discussion on public health and safety laws.

A vote was taken on the motion, passing with a 6-1 vote in favor, Councilor Gordon voting against.

8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

None

9. Council Informational Reports.

Councilor Whatley attended the volunteer luncheon event on Saturday at the library and commended the great job the volunteers do for the library.

Councilor Buchanan attended the Yavapai College District Governing Board meeting at the Ruger Road facility and was impressed by all the corporate donations of equipment that is there for the students to use.

Mayor German attended the volunteer luncheon and indicated that the volunteers have saved over \$150,000 to the town. Mayor German expressed his appreciation toward all the volunteers in our community.

Council Baker spoke in reverence of the volunteers and expressed her enjoyment of the luncheon. She also attended the MAT Force Meeting and indicated that there will be workshops coming up as well as DUMP The Drugs event on April 28 from 10-2 which takes place at local Police Departments.

10. Manager/Staff Report

Town Manager Russ Martin informed Council that the Code Enforcement officer obtained over 80 surveys for the CDBG project and only 77 were needed. The sidewalk planning can now begin. Martin expressed his gratitude for staff commitment to the project. Martin informed Council of potential development behind the local post office.

11. Adjournment

The meeting adjourned at 7:07 pm.



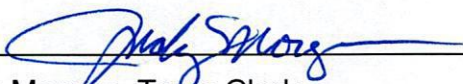
Mayor Charles German


Attest: Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during Council Meeting of the Town Council of Camp Verde, Arizona, held on April 18, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3rd day of May, 2018.



Judy Morgan, Town Clerk