

**MINUTES**  
**TOWN OF CAMP VERDE**  
**REGULAR SESSION**  
**MAYOR AND COUNCIL**  
**473 S MAIN STREET, SUITE 106**  
**WEDNESDAY, OCTOBER 2, 2019 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

Mayor German called the meeting to order at 6:30 p.m.

**2. Roll Call**

Mayor Charles German, Vice Mayor Dee Jenkins, Councilor Jesse Murdock (arrived at 6:34 p.m.), Councilor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley (attended by phone) and Councilor Buck Buchanan were present.

**Also Present**

Town Manager Russ Martin, Town Clerk Judy Morgan and Recording Secretary Jennifer Reed.

**3. Pledge of Allegiance**

Mayor German led the Pledge.

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:** None

**b) Set Next Meeting, Date and Time:**

1) Wednesday, October 9, 2019 at 5:30 p.m. – Work Session Cancelled

2) Wednesday, October 16, 2019 at 6:30 p.m. – Regular Session

3) Wednesday, October 23, 2019 at 6:30 p.m. – Council Hears Planning & Zoning Matters

**c) Formal consideration of obligating up to \$250,000 from the Town's FY2019-20 CIP Budget to assist in the development of an Arena, up to \$10,000 for renovations necessary for a private Human Resources Office and up to \$10,000 for completing the plantings and irrigation necessary at Finnie Flat and Main Street entry signs.**  
[Staff Resource: Russ Martin]

**Motion** made by Councilor Butner to approve the consent agenda. Second was made by Councilor LeBeau. Councilor Buchanan requested pulling Item 4c from the consent agenda.

Councilor Butner moved to amended his motion, removing 4c and move to approve consent agenda as amended. Councilor LeBeau moved to amend his second. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, LeBeau, Butner and Buchanan approving (Councilor Murdock did not vote on the motion as she arrived after the motion was made).

Councilor Buchanan asked for a representative of the Rodeo Association to come to the microphone and answer questions regarding 4c. Arena Association President Mary Phelps approached. Councilor Buchanan stated the amount of money listed in Item 4c for the Rodeo Association is a significant amount of money, and asked how much the Rodeo Association planned to raise. Mary Phelps stated there is a never ending need to fundraise, and they are currently working on a truck raffle fundraiser.

Councilor Buchanan asked for the cost to open; total cost to build; and donated work done thus far. Ms. Phelps stated it will cost nothing to open, the approximate total cost to build is about 1 million and she doesn't have donated work tallied up, but the donated work done so far has included engineering, surveying and dirt work.

Councilor Buchanan asked how much more dirt work is still needed and how long it will take to complete. Ms. Phelps stated dirt work should take about two more months.

Councilor Buchanan asked Ms. Phelps if the Association can come up with the additional money that is needed to complete the arena. Ms. Phelps stated the Association would be able to come up with the rest.

Councilor Buchanan asked when the first rodeo was planned? Ms. Phelps stated January 2020 and it would be operated entirely by volunteers.

Councilor Buchanan is concerned with the opening date of January, is feeling like this isn't going to fly and is tempted to "can" the idea, losing the money that has already been spent.

Town Manager Russ Martin clarified what this particular item would be, up to \$250,000, that would be the cap out of the CIP Fund as directed by Council. By approving the agenda item, up to the \$250,000 would be spent out of this 2019/2020 budget (CIP is budgeted for \$500,000).

Vice Mayor stated this is only housekeeping on the Council direction that was already given.

Councilor Butner made a point of clarification that this is a cap of capital funds up to \$250,000. He clarified this was discussed in the Work Session previously, about the problems and delays in the rodeo dirt work and site work being done. Now they have all the approvals necessary and work has begun, with labor being done at a discounted rate. The Association will pursue sponsors to cover additional costs.

**Motion** was made by Councilor Buchanan to accept Agenda Item 4c as presented. Second was made by Councilor Butner. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Murdock, LeBeau, Butner and Buchanan approving.

**5. Special Announcements and presentations.**

**5.1. Friends of the Libraries Proclamation.** [Staff Resource: Kathy Hellman]

Mayor German read the proclamation and declared it so.

**6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

Charlotte Salsman spoke on reducing or minimizing increase of sewer rates.

Marie Declue spoke on a Meals on Wheels raffle during Fort Verde Days, encouraging Council and the public to purchase tickets. There will be lots of prizes. The drawing will be late Saturday afternoon. Councilor Murdock will take tickets to sell and to buy.

**7. Business - Legal action can be taken**

**7.1. Council discussion and possible selection of option for Council recommendation to Yavapai County for the Middle Verde Connector Roadway.**

Mayor German stated public's correspondences have been passed on to the Council and they are aware of the positions of these people. The neighborhood is standing firm on "no build" statement. The Council received a letter from the County wanting them to weigh-in on one of the two connector roads, the Mayor referred it to the neighborhoods because he thought there could be a compromise. Communication from the neighborhoods came back that they were at an impasse and there was no compromise. Mayor German explained that Council has the responsibility to look at it as to how it would benefit the community overall.

Councilor LeBeau raised a Point of Order and stated Council has already spoken on the matter and passed a resolution to oppose the project that would connect the Middle Verde. For the council to try to make a binary choice at this time between A or B would be a bit premature. If they decided to do this, they would have to bring the resolution back up and be properly posted and noticed and placed on the agenda.

Mayor German disagreed, as it was not recommending the removal of the resolution that is in place.

Councilor LeBeau stated if they were to select from the choices tonight Council would be in violation of their resolution.

Council asked to pull up the resolution on the overhead so they could review it, which was done.

Councilor Whatley stated the agenda item doesn't allow Council to change the resolution at this meeting. She stated the County is going to continue to move ahead with a connector road. When they do, the Town must be part of the discussion in giving our opinion. We would just be stating a preference. These are two separate things.

Mayor agreed it was clear and simple to just make a choice.

Russ said they could give direction or no direction: the no build direction to staff stands and they can do nothing.

Mayor German addresses Councilor LeBeau and his point of order and stated in light of reviewing the resolution, the Council is not able to address this agenda item as it is written.

Councilor Butner clarified that Mayor German sustained the point of order objection. Mayor German stated that is correct.

Town Manager Russ Martin stated staff remains open for direction but will follow the resolution from this point forward.

***Recess: 7:21 p.m.***

***Resume: 7:31 p.m.***

**7.2. Discussion, consideration and possible approval to amend the Town's Salary Plan by adding the Wastewater Division Foreman to the Plan. [Staff Resource: Russ Martin]**

Town Manager Russ Martin stated this is a long-awaited addition to the job description in the Wastewater Division. It will not involve adding an additional employee but they

are looking at adding a better job description and salary plan to more accurately reflect the duties already being performed.

Councilor Butner asked if the staff-person would be getting a raise. Mr. Martin stated an increase was approved by Council during the budget season but they had to wait because without this adjustment the current position is outside the current salary scale.

**Public comment was taken:** Charlotte Salsman, referring to pay scale, asked if the new salary was already budgeted for.

**Motion** made by Councilor Murdock to approve the revisions to the Town's Salary Plan adding Wastewater Division Foreman. Second was made by Councilor LeBeau.

**Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

**8. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

Charlotte Salsman wanted to talk about weeds on Highway 260. Fort Verde Days is coming up and there are lots of weeds alongside the roadside. She was told the Town is responsible for the maintaining the roadside, not the State. Mr. Martin stated it would be illegal to do this maintenance on the State's right-of-way.

**9. Council Informational Reports.**

Councilor Butner spoke on attending National Night Out and helped cook burgers and hotdogs. He also had the opportunity to kayak down Verde River, put on by Friends of Verde River and met Tribal Council women Thomasene Cardona. She supported a joint meeting for the two Councils to meet and speak on shared issues.

Councilor Buchanan received two assignments for Fort Verde Days and asked if any other Council Members were interested in helping out.

Vice Mayor Jenkins received her assignment for Fort Verde Days and received a letter asking for donations for Halloween (Trunk or Treat event).

Mayor German also helped with National Night Out cooking hamburgers and hot dogs.

Councilor LeBeau has been asked to be a parade judge for Fort Verde Days and attended the Colonel's Daughter. He feels community events need to be more publicized.

Vice Mayor Jenkins- also attended the Special Olympics Bocce Tournament. She thanked the Roughton Family, as this is their 9<sup>th</sup> year sponsoring the event.

**10. Manager/Staff Report**

Town Manager Russ Martin spoke on the following:

- November 6<sup>th</sup> reminder to get registered for emergency management training.
- Streets/Drainage Project(s) have made some progress. Project is not over.
- Reminder- Dark Skies starts in the gym on Saturday (10/5/2019).
- Will be reviewing Human Resources Director applications Friday.

Town Clerk Judy Morgan announced that she has given her notice, with her last day being October 10<sup>th</sup>.

**11. Adjournment**

Mayor German adjourned the meeting at 7:55 p.m.



Mayor Charles C. German

Attest:



Virginia Jones, CMC, Deputy Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on October 2, 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22 day of October, 2019.



Virginia Jones, CMC, Deputy Town Clerk