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**AGENDA  
TOWN OF CAMP VERDE  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S. MAIN STREET, SUITE 106  
WEDNESDAY, JANUARY 16, 2019 at 6:30 P.M.**

**If you want to speak ON ANY ITEM ON THE AGENDA, PLEASE complete the Request to Speak Form**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

**2. Roll Call.** Council Members Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German.

**3. Pledge of Allegiance**

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) Regular Session – December 19, 2018
- 2) Executive Session – December 19, 2018 (recorded and on file)
- 3) Special Session – Council/Manager Retreat – January 3, 2019

**b) Set Next Meeting, Date and Time:**

- 1) Wednesday, January 23, 2019 at 6:30 p.m. – Council Hears P&Z Matters
- 2) Wednesday, January 30, 2019 at 5:30 p.m. – Special/Budget Session
- 3) Wednesday, February 6, 2019 at 6:30 p.m. – Regular Meeting
- 4) Friday, February 8, 2019 at 8:00 a.m. – Special/Budget Session
- 5) Wednesday, February 13, 2019 at 5:30 p.m. – Work Session
- 6) Wednesday, February 20, 2019 at 6:30 p.m. – Regular Session

**c) Consideration and possible approval of the FY20 Budget Calendar.** [Staff Resource: Mike Showers]

**d) Approval and possible adoption of 2019 policy statement that authorizes the Mayor, as the Chief Elected Official to support or oppose Legislative Bills relative to the protection of Groundwater, State Shared Revenue Sources, and Land Use Authority if the Bill(s) adversely affect the Town’s interest and needs an immediate response.** [Town Code Section 2-2-4 F]

**5. Special Announcements and presentations.**

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**5.1. School Choice Week Proclamation – January 20-26, 2019.**

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**5.2. Fourth Quarter 2018 Report (October – December) from the Planning and Zoning Commission. [Staff Resource: Carmen Howard]**

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**5.3. Fourth Quarter 2018 Report (October – December) from Board of Adjustments and Appeals. [Staff Resource: Carmen Howard]**

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**5.4. Presentation of Certificate of Appreciation to Teresa Helm for her years of service on the Planning and Zoning Commission.**

- 6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

**7. Business. Legal action can be taken.**

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**7.1. Planning and Zoning Commission appointments in 2019 for a 3-year term (expiring January 2022). [Staff Resource: Judy Morgan]**

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**7.2. Board of Adjustments and Appeals appointments in 2019 for a 3-year term (expiring January 2022). [Staff Resource: Judy Morgan]**

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**7.3. Approval of Resolution 2019-1018, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing hours of operations, superseding 2018-995. [Staff Resource: Judy Morgan]**

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**7.4. Possible approval of 16 Special Event Liquor License applications for the 2019 Spring Heritage Pecan and Wine Festival to be held March 16-17, 2019. Applicants include: Alcantara LLC, Arizona Stronghold Vineyards LLC, Caduceus Cellars, Cellar 433, Granite Creek Vineyards, Page Springs Vineyards & Cellars, Salt Mine Vineyards, The Oddity Wine Collective LLC, Gallifant Cellars - Winery 101, Pierce Wines Arizona LLC, Clear Creek Vineyard & Winery, Pillsbury Wine Company, Southwest Wine Center, Heart Wood Cellars, Burning Tree Cellars LLC, and Provisioner Wines. [Staff Resource: Judy Morgan]****8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

- 9. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Camp Verde Schools Education Foundation, Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

**10. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

## 11. Adjournment

Posted by: \_\_\_\_\_

Date/Time: \_\_\_\_\_

*Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021

Agenda items may be taken out of order.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - A. All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting.

Pursuant to A.R.S. §38-431.03(A)(2) and (A)(3), the Council may vote to go into Executive Session for the purpose of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

Camp Verde Council Meetings are recorded and may be viewed on the Camp Verde website. Pursuant to A.R.S. §1-602(A)(9), parents and legal guardians have the right to consent before the Town of Camp Verde makes a video or voice recording of a minor child. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request in advance to the Town Clerk that your child not be recorded.

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**DRAFT MINUTES**  
**TOWN OF CAMP VERDE**  
**REGULAR SESSION**  
**MAYOR AND COUNCIL**  
**473 S. MAIN STREET, SUITE 106**  
**WEDNESDAY, DECEMBER 19, 2018 at 6:30 P.M.**

1. **Call to Order.** The meeting was called to order at 6:30 p.m. Mayor German presided.
2. **Roll Call.** Council Members Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German were present.
3. **Pledge of Allegiance.** Mayor German led the Pledge of Allegiance.
4. **Consent Agenda**
  - a) **Approval of the Minutes:**
    - 1) Council Hears P&Z Matters – November 28, 2018
    - 2) Regular Session – December 5, 2018
  - b) **Set Next Meeting, Date and Time:**
    - 1) Wednesday, December 26, 2018 at 6:30 p.m. – Council Hears P&Z Matters– Meeting Cancelled per Resolution 2018-994
    - 2) Wednesday, January 2, 2019 at 6:30 p.m. – Regular Meeting-CANCELLED
    - 3) Thursday, January 3, 2019 at 8:00 a.m. – Special Retreat Session
    - 4) Wednesday, January 9, 2019 at 5:30 p.m. – Work Session
    - 5) Friday, January 11, 2019 at 8:00 a.m. – Budget Session
    - 6) Wednesday, January 16, 2019 at 6:30 p.m. – Regular Meeting
  - c) **Approval of Resolution 2018-1016, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2019 Meeting Dates and Times for meetings of the Council and all Commission/Committees, and superseding Resolution 2018-994.** [Staff Resource: Judy Morgan]

Mayor German announced he would abstain from voting on the November 28, 2018 meeting minutes since he was not present for the meeting. Town Manager Russ Martin explained that agenda item 4.b.5) was deleted from the meeting schedule due to Council's previous direction.

Councilor Whatley made a motion to approve the consent agenda with the deletion of 4.b.5) 1/11/19 budget meeting, seconded by Councilor Buchanan. It was approved by a unanimous vote in favor: Councilors Buchanan, Butner, LeBeau, Murdock, Whatley; Vice Mayor Jenkins and Mayor German (with Mayor German abstaining from the vote on 4.a.1)).

**5. Special Announcements and presentations.**

None.

**6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

No comments were received.

**7. Business. Legal action can be taken.**

**7.1. Possible approval of Liquor License Application #38974 for Chelsea Marie Center-Epicenter Wines for a 013-In-State Farm Winery.** [Staff Resource: Judy Morgan]

Town Clerk Judy Morgan gave a brief overview explaining the proper procedure was followed and no complaints or comments were received from the public. Councilor Buchanan made a motion to approve the Liquor License Application #38974 for Chelsea Marie Center-Epicenter Wines for a 013-In-State Farm Winery, as presented. It was seconded by Councilor LeBeau and passed by a unanimous vote in favor: Councilors Buchanan, Butner, LeBeau, Murdock, Whatley; Vice Mayor Jenkins and Mayor German

**7.2. Possible approval of Liquor License Application #35139 for John Samson Teah – Magic Wok, located at 348 S. Main Street #10 & 11, Camp Verde, AZ for a Series 12-Restaurant.** [Staff Resource: Judy Morgan]

Town Clerk Judy Morgan gave a brief overview explaining the proper procedure was followed and no complaints or comments were received from the public. Councilor Butner made a motion to approve the Liquor License Application #35139 for John Samson Teah – Magic Wok, located at 348 S. Main Street #10 & 11, Camp Verde, AZ for a Series 12-Restaurant, as presented. It was seconded by Vice Mayor Jenkins and passed by a unanimous vote in favor: Councilors Buchanan, Butner, LeBeau, Murdock, Whatley; Vice Mayor Jenkins and Mayor German.

**7.3. Discussion, consideration and possible appointment of Council members as Town Representatives and alternates to various boards, committees and organizations (continued from 12/5/18 meeting).**

Council reviewed the list of Council-Committee Assignments and selected those committees/agencies they would like to serve as the town representative, primary or alternate. The list is included with the minutes indicating those selections.

The Phillip England Center for the Performing Arts Foundation was not determined as the meeting information was not available to Council so it will be brought back to council.

Mayor German made a motion to accept those listings of Council Members who agreed to be representatives, as decided. Councilor Whatley seconded and it was approved by a unanimous vote in favor: Councilors Buchanan, Butner, LeBeau, Murdock, Whatley; Vice Mayor Jenkins and Mayor German.

**7.4. Update and discussion regarding the following water items: Yavapai Apache water discussion; Town Water claim filings; River Ranch Estates; Water Company purchase.** The Council may, by majority vote, recess the regular session, hold an Executive Session and then reconvene the regular

session for discussion and possible action on the items covered under A.R.S. § 38-431.03 (A)(3).

Town Manager Martin explained he wished to bring the new council members up to speed on these issues. Water Attorney Steve Wene was in attendance and Town's designated Water Liaison Tony Gioia was expected to join them in E-Session to walk Council through these items.

**7.4.1. Recess into and hold an executive session pursuant to A.R.S. § 38-431.03(A)(3)** - discussion or consultation for legal advice with the attorney or attorneys of the public body.

Councilor Murdock made a motion to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the attorney or attorneys of the public body. It was seconded by Councilor Whatley and approved unanimously: Councilors Buchanan, Butner, LeBeau, Murdock, Whatley; Vice Mayor Jenkins and Mayor German voting in favor.

Council convened into Executive Session at 6:57 p.m.

**7.4.2. Reconvene Open Session.**

Council reconvened into Open Session at 8:43 p.m.

**8. Call to the Public for items not on the agenda.**

No comments were received.

**9. Council Informational Reports.**

Councilor Whatley spoke on attending the Staff Christmas party.

Councilor LeBeau was sorry to have missed the party and had nothing to report.

Councilor Murdock had nothing to report.

Mayor German spoke on a Northern Arizona Health event held in Cottonwood, it was a fun event but not much information.

Vice Mayor Jenkins spoke on attending the craft fair and Town Christmas party.

Councilor Buchanan spoke on attending the Town Christmas party and a Yavapai College event for their outgoing president.

Councilor Butner spoke on the Forest Camping restrictions and how they might affect businesses in town, and he asked about having a presentation on the Town's marketing plan.

**10. Manager/Staff Report**

Town Manager Martin spoke on finalizing the budget meeting schedule and asked Council to look at their emails on this. He is suggesting the following: January 30th 5:30-8:30 p.m., for the Strategic Plan development; all-day Friday, 8 a.m. – 3 p.m. February 8<sup>th</sup> for CIP development; April 9<sup>th</sup> and 10<sup>th</sup> (back to back nights) 5:30-8:30 p.m. Staff budget reports, middle of February – Town Manager Review. He asked Council for their feedback on days that won't work.

He reviewed the draft retreat agenda and explained the items on the agenda are general discussion or options as many of those items are scheduled for future

meetings to be discussed in detail. Sign code workshop is January 9<sup>th</sup>, and it is designed for the public input rather than for P&Z and Council's. Work sessions will be done in public with decisions made in regular sessions.

**11. Adjournment**

With no objection, Mayor German adjourned the meeting at 8:57 p.m.

Attest:

\_\_\_\_\_  
Mayor Charles German

\_\_\_\_\_  
Town Clerk, Judy Morgan

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Council Meeting of the Town Council of Camp Verde, Arizona, held on December 19, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Judy Morgan, Town Clerk



## Agenda Item 7.3. Minutes Supplement

### 2018/2019 COUNCIL-COMMITTEE ASSIGNMENTS

COUNCIL MEETING December 19, 2018

COMMITTEES	2017-2018	2018-2019	MEETING TIME	MEETING PLACE	CONTACT PERSON
COPPER CANYON FIRE & MEDICAL DISTRICT LIAISON	GORDON/BAKER	WHATLEY/GERMAN	3 <sup>RD</sup> THURSDAY AT 9:00 A.M.	Alternating between: 494 S Main/3240 E Beaver Creek Rd. https://cc-fma.org	ROBYN COOK 567-9401 EXT 102
YAVAPAI COLLEGE GOVERNING BOARD	BUCHANAN/BAKER	BUCHANAN	2 <sup>ND</sup> TUESDAY AT 1:00 P.M.	SEE ATTACHED	KAREN JONES-EXECUTIVE ASST 928-776-2307
LIAISON TO YAVAPAI-APACHE NATION	MAYOR GERMAN/BAKER	MAYOR GERMAN/LEBEAU	THURSDAY AT 9:00 A.M.	2400 W DATSI STREET	KARLA REIMER 567-1003 (Call Weekly to verify meeting)
INTERGOVERNMENTAL ASSOCIATIONS/MEETINGS	ALL COUNCIL	ALL COUNCIL		COMMUNITY ROTATION	
NACOG-REGIONAL COUNCIL	BAKER/GERMAN	MAYOR GERMAN	QUARTERLY-4 <sup>TH</sup> THURSDAY (Feb, Apr, Jun, Aug, Oct) AT 10 AM-12 PM (EXEC 9-10)	HIGH COUNTRY CONFERENCE CENTER (HCCC) FLAGSTAFF OR AS DESIGNATED	928-774-1895
VVREO	MURDOCK/GORDON	TBD	FRIDAY. QUARTERLY AT 10:00 A.M.	YC BOARD ROOM -6 <sup>TH</sup> STREET-COTTONWOOD	634-8100
LEAGUE RESOLUTIONS COMMITTEE	MAYOR GERMAN	MAYOR GERMAN	ANNUALLY	LEAGUE OF CITIES AND TOWNS CONFERENCE	KEN STROBECK EXECUTIVE DIRECTOR
ARIZONA MUNICIPAL RISK RETENTION POOL (elected position only)	N/A - elected position	N/A ELECTED POSITION	EVERY OTHER MONTH	PHOENIX	
VERDE VALLEY TRANSPORTATION ORG	RON LONG/BUCHANAN	RON LONG/BUCHANAN	EVERY OTHER MONTH	COTTONWOOD	
VERDE VALLEY TRANSIT COMMITTEE	BUCHANAN	BUCHANAN	MONTHLY		JASON KELLY
VV WATER USERS LIAISON	GORDON/BUCHANAN	BUTNER	AS NEEDED	AS NEEDED	AS NEEDED
MIDDLE VERDE WATER ADVISORY- (WAS WAC)	BAKER/MAYOR GERMAN	N/A	AS NEEDED (3rd Wednesday at 2PM)	YC BOARD ROOM -6 <sup>TH</sup> STREET -COTTONWOOD 1015 FAIR STREET-PRESCOTT	Tom Whitmer, Water Specialist for Cottonwood
VERDE VALLEY HOMELESS COALITION (501C3)	GORDON/BAKER	LEBEAU	General meetings-4th Thursday of month 12-1. Board of Directors meets twice a month	Sycamore Rm - Spectrum Healthcare, 8 E Cottonwood, Cottonwood	Raena Avalon, Exec Dir., avalonrain@msn.com 928-202-1176
MENTAL HEALTH COALITION- VERDE VALLEY (added 09-23- 2015)	N/A	N/A	MONTHLY		
VERDE FRONT	MAYOR GERMAN/GORDON	MAYOR GERMAN	QUARTERLY	COTTONWOOD REC CENTER	Tahnee Robertson tahnee@swdresources.com Southwest Resources, Inc. 520-444-6105
VERDE VALLEY STEERING COMMITTEE OF MATFORCE	BAKER/JENKINS	BUTNER/JENKINS	2ND WEDNESDAY OF EACH MONTH 12-1:30 PM	PUBLIC SAFETY BUILDING IN COTTONWOOD	MERILEE FOWLER mfowler@matforceaz.org
PUBLIC SAFETY PERSONNEL RETIREMENT BOARD CHAIRMAN	BYLAWS INDICATE THAT MAYOR OR CHIEF ELECTED OFFICE OR A DESIGNEE SHALL SERVE AS CHAIR- <b>MAYOR GERMAN</b>	BYLAWS INDICATE THAT MAYOR OR CHIEF ELECTED OFFICIAL OR A DESIGNEE SHALL SERVE AS CHAIR. <b>MAYOR GERMAN</b>	AS NEEDED	MARSHAL'S OFFICE TRAINING ROOM	MARY NEWTON
PHILLIP ENGLAND CENTER FOR THE PERFORMING ARTS FOUNDATION	EX-OFFICIO, NON VOTING BOARD MEMBER POSITION		1st WEDNESDAY OF EACH MONTH AT 4:30 PM	385 SOUTH MAIN STREET	KEN ZOLL

**DRAFT MINUTES**  
**TOWN OF CAMP VERDE**  
**COUNCIL/MANAGER RETREAT**  
**MAYOR AND COUNCIL**  
**473 S MAIN STREET, SUITE 106**  
**THURSDAY, JANUARY 3, 2019 at 8:00 A.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

Mayor German called the meeting to order at 8:05 a.m.

**2. Roll Call**

Mayor Charles German, Vice Mayor Dee Jenkins, Councilors Jessie Murdock, Robin Whatley, Bill LeBeau, and Joe Butner were present. Councilor Buck Buchanan was absent.

**Also Present**

Town Manager Russ Martin, Town Clerk Judy Morgan, and Recording Secretary Jennifer Reed.

**3. Pledge of Allegiance**

Mayor German led the Pledge

**4. Council Retreat – Visits to each department for overview on their function at Town Hall.** No legal action taken but direction to staff may be given relative to any of the following items.

Town Manager Russ Martin announced that Councilor Buchanan will be absent due a prior commitment that could not be rescheduled.

Mr. Martin went through the day's schedule. He explained it will give them a sense of "a day in the life of the City Manager". He would like Council Members to be engaged, as they visit each department. Staff will introduce themselves, explain what they do and point out any items they would like budgeted. If Council has questions, they should ask them during the tour of facilities.

Councilor Murdock would like Mr. Martin to let them know how many employees are seasonal and full-time in each department.

Mr. Martin sent out a revised schedule of the budget about two weeks ago. The next Budget Work Sessions are planned for:

- January 30, 2019 5:30 p.m. – 8:30 p.m.
- February 8, 2019 8:00 a.m. – 3:00 p.m. - CIP Presentation
- April 9 and 10, 2019 5:30pm-8:30pm Budget Presentations

Mr. Martin gave an overview on work sessions: work sessions are to review an item (all council), get more information, and give direction to staff. Mr. Martin encouraged Council to communicate any topics they would like to see on a Work Session Agenda. He asked for

Council to ask questions before the meetings so he can bring information/answers to the meeting.

Councilor Whatley asked what the protocol is for asking questions. Does Council ask the Town Manager or the Department Heads? Mr. Martin gave an explanation on different levels of communication and issues will involve him and how helpful it is to be “cc’d” on emails that might require his response. Staff is welcome to answer any question but if something comes up, open the line of communication.

Council started on their tour of the Town Facilities with Staff (on tour: Mayor German; Vice Mayor Jenkins,; Councilors Whatley, Murdock, Butner, LeBeau; Town Manager Russ Martin; Recording Secretary Jennifer Reed).

### **Court**

Council Members met Court Supervisor, Veronica Pineda who introduced her staff along with Magistrate Paul Schlegel. She showed the newly renovated office, the new security system and court room. She reviewed the goals they have met and explained the grants they have applied for were accepted. A few things they would like to have considered in next year’s budget are:

- Two more security cameras (to meet security mandates)
- A wand/metal detector
- A bailiff for the court room and someone to man the metal detector/wand for pre-screening upon entry to the court room. They need to try to decide how to schedule this person and have considered an Intergovernmental Agreement with Yavapai County.

### **Community Development Department**

Community Development Director Carmen Howard introduced her staff. Each staff member went over their duties and responsibilities. Building Inspector Jonathan Rivero showed Council Members their new program they are using for permits. Mayor German asked what the turn around time is to get an application approved. Building Official Robert Foreman said right now from start to finish is approximately 2-3 weeks where Yavapai County is 6 months.

Vice Mayor Dee Jenkins asked if there is a formal feedback process. Ms. Howard said that right now, word of mouth is what they rely on.

### **Economic Development Department**

Economic Development Director Steve Ayers introduced his staff. Economic Development Project Manager Sebra Choe introduced Council Members to the online contributors via a conference call. They are working on creating a Camp Verde website, newsletter, signs for the Rezonnic Park and social media.

An item they are hoping to have budgeted for is a web camera (\$700). Right now they can see the online contributors but the online contributors can not see them.

### **Clerk/Risk Management/Human Resources/ Manager Offices**

Town Clerk Judy Morgan introduced her staff, Deputy Clerk Virginia Jones. Ms. Jones gave Council a tour of the records room and explained some of their duties and responsibilities in the Clerk’s office.

Risk Manager Carol Brown introduced John Romero who is helping her out. Mayor German asked if they were in compliance and Mr. Romero assured him they are.

Councilors met the new Human Resource Manager, Ana Yates. She reviewed her duties and responsibilities.

On the way to the Visitor Center Mr. Martin pointed out the new location of the electrical box and explained why it was moved. He also showed how he would like to, in the future, remodel the side of the building (facing the street) and make that the entrance to the office.

Councilor's visited Room 204 and staff from parks and recreation pointed out the upgrades they would like to do for the room. These include new flooring, heating/AC and a new ceiling.

### **Visitor Center**

Council Members met with Economic Development Director Steve Ayers again and he introduced Visitors Center Ambassador Gaylene Allen. Mr. Ayers spoke on considering a bathroom upgrade at budget time. Currently the bathroom is used for storage area, as well. Mr. Ayers stated they will need Councils support working through problems that have come up when trying to renew the long term lease they have with the Historical Society.

Mr. Ayers pointed out that the Visitors Center building is on the National Registry of Historical Places. Vice Mayor Jenkins asked if they would be required to provide notice of the remodel. Mr. Ayers explained that they could remodel the inside of the building without regulations but not the outside of the building.

EDPM Sebra Choe stated that Ms. Allen is the one responsible for the mural on the side of the building at Thanks a Latté.

Councilor Murdock asked about the walking tour. Ms. Choe said there is a brochure that has a map of businesses on the front and trails on the back.

### **Information Technologies (IT)**

Council Members met representatives of MerIT Technology, Hugo and Chris. The Town has a 3-year contract with MerIT who handles all of the IT items. Hugo and Chris showed Council the server room.

### **Maintenance & Tour Gym/Room 204/Room 305/Kitchen, etc.**

Council Members met Maintenance Supervisor Mike Dumas, who walked them through the gym, the bathrooms, the kitchen and the basement. Mr. Dumas went through the updates and some potential budget items:

#### Gym-

- The ceiling still has a few leaks but most have been repaired.
- The gym floor will need to be resurfaced. This should be budgeted for every 2-3 years. When they resurface the floor they will be able to paint in the Pickle Ball Court instead of using tape.

#### Kitchen-

- They found a double roof in the kitchen area and would like to add support (beams)

- The roof in the kitchen still leaks
- They are still working on finishing the floor, getting new doors and installing a commercial kitchen
- The Fire Inspector still needs to inspect the kitchen
- Bread of Life will be able to move back in next week

#### Men's and Women's restrooms-

- New stalls
- New toilets
- Ceiling in the Men's restroom still needs to be checked for asbestos

#### Storage Room/Locker Room-

- Create a new doorway into the locker room to be able to store the mats out of the way.
- Council Members viewed the public shower. There is no cost to use these showers.

Room 305- This room is commonly used for Summer Camp, Boy Scouts, Dance Class and Church Service

- New flooring. (Requesting carpet squares - \$4,500)
- New ceiling
- New tables

#### Room 306-Old Weight Room- used for storage

- Finish the room with dividers for break out rooms
- Add bathrooms

Red Cross Storage Room-The Gym is a designated Shelter

#### Room 302-Shared office space

#### Gazebo-

- The gazebo is leaning and may need to be either restructured or taken down and replaced.

### **Parks and Recreation Department**

Parks and Recreation Manager Mike Marshall led Council on the tour of the Parks and Recreation offices.

### **Public Works – Admin/Deputy/Stormwater**

Director of Public Works Ron Long led the tour of the Public Works offices.

### **Finance Department**

Finance Director Mike Showers introduced his staff and shared their job duties and responsibilities. Mr. Showers stated his staff is cross trained for each other's jobs. Vice Mayor

Jenkins asked about checks and balances. Mr. Showers explained the process and also shared that everything is hand signed, there are no stamps for signatures.

### **Working Lunch and Identification of Future Work Session Topics:**

Town Manager Russ Martin stated Wednesday, January 9<sup>th</sup> is a Work Session. If Council Members have any ideas for topics, please provide them for this meeting. Some topics include:

Events – (CornFest, Fort Verde Days, etc.) Brainstorm how it would work with organizing, staffing, and volunteers. Any related costs must be included in the budget.

Community Entity/Group Contributions- needing feedback on whether to re-establish/establish Council appointed committees, ad hoc committees (subject to open meeting law OML) or independent community groups (not subject to OML) to address certain issues. Consider modelling these types of groups after some that Sedona has done. These groups could assist council.

Retail Strategies – look at Focus Future II in preparation for this discussion

Sewer expansion- What are the important issues, do we want to do this and what are the next steps. Do we create a facilities district? The connections are there.

Recycling- what are the options.

#### Other items:

- Letter to Retail Strategies Group to let them know the town is no longer interested in their services.
- Mayor German would like to make sure that healthcare in Camp Verde stays local, that we don't lose these services.
- Options for Security- should this be talked about as well, so staff should add it into the budget.
- Economic Development along Highway 260

### **Council items**

- 1. Council Item #1-Possible future ballot items: Water Franchise, refer to voters on whether to fund and/or build an arena, refer to voters (whether to develop into housing or) selling "Cliff's" 5-acre parcel owned by the Town.**

Mr. Martin explained putting items on the ballot, to ask the voters for their opinion can be non-binding or binding.

He spoke on the 5-acre parcel owned by the Town: proposed at one time for townhomes/apartments. Maybe look into partnerships (Public/Private Partnership - P3). In other places those private Entities/Public properties enter into an agreement. You would go through a process to find those entities that would provide the best public benefit then enter into a partnership. This then turns into private and creates a public opportunity to better your housing stock.

Mayor German said they had that happen. It would be appropriate to bring before council to talk about it because of the housing crunch.

Councilor Murdock asked if anyone would have the option to buy the property. Mr. Martin said yes. Councilor Murdock would like to see a dog park there.

Mr. Martin said there are options for development there.

**2. Council Item #2-Flood Issues: Verde Lakes, entrance to Sports Complex, State Land/USFS north of Sports Complex, Howard's Road, eventual offer for purchase or signing over by USFS.**

Mayor German spoke on getting approval/obtaining a permit, and working on getting the final survey on Howard's road. Council might not be aware that the Forest Service owns that strip of land. There are three parcels involved and up for sale. This means the Town would have to purchase approx. 50+ acres to get the strip. Councilor Butner asked about the location.

Mayor German suggested the Forest Service could have Howard's Road re-surveyed or being the Town re-surveying it so the Town could purchase.

Mayor German went on to say that when the Town put in an application to remove the two dips, USFS granted a Roads Agreement, so the town would maintain it. The only other option would be to have Council cancel the Road Agreement and put in a sign to have people contact the Forest Service with problems.

There are two other issues out on Verde Lakes Drive, where there are two new encroachments into the subdivision. He suggested the town go into the north side of historical drainage ditches, and restore the drainage. The problem is that it is a Sensitive Native American Site. The Hopi Tribe can track their ancestors back to the Anasazi. We could try to stockpile anything that is taken out of that ditch when we are restoring it, but he feels that most things would have been washed out by now.

Councilor Butner suggested that maybe create a Native American Trail Site.

Mayor German said it has been proposed that the Forest Service would like to turn it over to the town to be able to manage that as an Historical Indian Ruin.

Mr. Martin stated the Forest Service is sensitive to historical nature of it as well as environmental nature of it.

Councilor Murdock asked if this is a partnership we could make with NAU, Yavapai College, and the Archaeology Center. Mr. Martin stated this is a Coalition building type of exercise.

Councilor Jenkins said going back to Howards Road discussion, we don't want to discount that section of land because with the sports complex, and rodeo arena going in there, it could be commercial property that is valuable for when those parks are finished.

Mr. Martin stated it might be able to be pieced out later on. Mayor German said right now it's just a hassle to break it up but maybe later on we could have a developer come in and buy it and then the Town buys Howards Road from the developer.

Mayor German said the other drainage problem is on Highway 260 before Olive Lane, where there is a deep wash that needs to have jersey blocks across there so it will backfill in. There is a fire hazard during the summer months when dirt bikes ride through the

wash. It has been six years since the start of the application with ADOT and Forest Service.

Councilor Murdock reminded them that the Old Church Road area continues to have drainage problems affecting Highway 260.

**3. Council Item #3-Discussion about reviving commissions or modeling groups like those utilized in Sedona as specific committees for specific projects, etc. Recreation/Sports Complex/Arena; new dealing with ongoing healthcare needs for Camp Verde and NAH.**

Public comment was taken.

Jon Hecht, Reporter for the Journal Newspaper, asked where the Council is on the arena and water franchise issues. Mayor German said there are some things in process right now that haven't come back from the attorney. The main purpose is to put these topics on the agenda to have Council know these are topics.

Mr. Martin asked if Council wants Staff to prepare options for putting something on the ballot regardless of the topic and time frames for that process.

Councilor Jenkins asked why about ballot vs not ballot.

Mr. Martin said you could put topics up there binding or not binding. For example you could put the Water Franchise Agreement on the ballot and while you are at the voting table you could ask for feedback from the public on other topics. It would be an opportunity to get feedback. Town Clerk Judy Morgan reminded them the ballot questions would be in the form of a yes or no question (only), not a survey.

**Council resumed their visits to each department for overview on their function at Town Hall.** No legal action taken but direction to staff may be given relative to any of the following items.

### **Library**

Library Specialist Carson Ralston took Council on a tour of the Town's Community Library.

### **Streets Department**

Streets Superintendent Stacy Perry introduced his staff and showed Council around the yard. He pointed out the new equipment that was recently purchased. Some items to consider for budget are:

- Shades to protect materials from moisture
- Bins to store materials and protect the material from contaminants.

### **Wastewater Division**

Division Manager Jerry Tinagero showed Council around the Waste Water Treatment Plant (WWTP). He pointed out the new enclosures and new UV Filters. He explained how the waste water system works and the need to have tarps covering some of the holding tanks to keep the chloride from burning through so fast.

He showed Council the VAC Truck and Camera Van and explained how each piece of equipment worked.



An item to consider for the budget would be doing some maintenance to the building that holds the alarm room and offices. The building has been there since the opening of the facility.

**Camp Verde Marshal’s Office (CVMO)**

Council Members met with Town Marshal Corey Rowley. He gave a tour of the CVMO facility which includes dispatch, evidence intake, records room and holding cells. Items to consider in the budget:

- A camera for the holding cells so staff can monitor the person while they are waiting to be processed.
- A separate building for evidence storage. You have to keep some items for long periods of time.
- A cover to park the motorcycle under while the Officer is not using it.

**End of Day – CVMO Training Room for final feedback and comments.**

Mr. Martin explained that the retreat was to connect with what is going on in each department. Councilor Whatley said it was a good idea and should be done every two years to get an update on each department.

**5. Adjournment**

Mayor adjourned the meeting at 3:55 p.m.

\_\_\_\_\_  
Mayor Charles German

\_\_\_\_\_  
Attest: Town Clerk, Judy Morgan

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council/Manager Retreat of the Town Council of Camp Verde, Arizona, held on January 3, 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Judy Morgan, Clerk

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Agenda Item 4.c.



Town of Camp Verde

**Agenda Item Submission Form – Section I**

**Meeting Date:** January 16, 2019

*Consent Agenda*       *Decision Agenda*       *Executive Session Requested*

*Presentation Only*       *Action/Presentation*

**Requesting Department:** Finance Dept.

**Staff Resource/Contact Person:** Mike Showers

**Agenda Title (be exact):** Consideration & possible approval of the FY20 Budget Calendar

**List Attached Documents:** Proposed FY20 Budget Calendar

**Estimated Presentation Time:** N/A

**Estimated Discussion Time:** N/A

**Reviews Completed by:**

*Department Head:*       *Town Attorney Comments:*

Finance Review:     Budgeted     Unbudgeted     N/A

Finance Director Comments/Fund:

*Fiscal Impact:* N/A.

*Budget Code:* \_\_\_\_\_ *N/A* \_\_\_\_\_ *Amount Remaining:* \_\_\_\_\_

*Comments:*

**Background Information:**

**Recommended Action (Motion):** Approve the FY20 Budget Calendar.

**Instructions to the Clerk:**



# Town of Camp Verde

## Proposed Budget Calendar for FY 2019-20

<u>Date</u>	<u>Task</u>	<u>Day/Time</u>
Jan. 16 <sup>th</sup> , 2019	Approve budget calendar.	Wed: 6:30pm
Jan. 30 <sup>th</sup> , 2019	Strategic Plan development	Wed: 5:30-8:30pm
Feb. 8 <sup>th</sup> , 2019	CIP development	Fri: 8:00am-3:00pm
Apr. 9 <sup>th</sup> , 2019	Day 1 of Council budget presentations	Tue: 5:30-8:30pm
Apr. 10 <sup>th</sup> , 2019	Day 2 of Council budget presentations	Wed: 5:30-8:30pm
May 8 <sup>th</sup> , 2019	Council review with Town Manager & Finance Director	Wed: 5:30-8:30pm
May 15 <sup>th</sup> , 2019	Public hearing; Adoption of Town fees and Sanitary District debt levies	Wed: 6:30pm
June 19 <sup>th</sup> , 2019	Adoption of Tentative Budget and Capital Improvement Plan	Wed: 6:30pm
July 17 <sup>th</sup> , 2019	Public hearing; Adoption of final budget	Wed: 6:30pm

*\*Please note that dates are estimates only and may change if necessary.*



**Agenda Item Submission Form – Section I**

**Meeting Date:** January 16, 2019

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation       Pre-Session Agenda

**Requesting Department:** Town Council

**Staff Resource/Contact Person:**

**Agenda Title:** Approval and possible adoption of 2019 policy statement that authorizes the Mayor, as the Town Chief Elected Official to support or oppose Legislative Bills relative to the protection of groundwater, State Shared Revenue sources and land use authority if the Bill(s) adversely affect the Town's interest and needs an immediate response.

**List Attached Documents:**

**Estimated Presentation Time:**

**Estimated Discussion Time:**

**Reviews Completed by:**

- Department Head: \_\_\_\_\_  Town Attorney Comments: N/A
- Finance Department N/A  
 Fiscal Impact: None  
 Budget Code: N/A \_\_\_\_\_ Amount Remaining: \_\_\_\_\_  
 Comments:

**Background Information:**

Section 2-2-4F of the Town Code states that at the first meeting in January of each year, Council shall adopt a Policy Statement that authorizes the Mayor to support or oppose bills introduced during Legislative Sessions when they adversely affect the Town's interest and require immediate response.

**Recommended Action (Motion):**

Move to adopt the 2019 policy statement that authorizes the Mayor, as the Town Chief Elected Official to support or oppose Legislative Bills relative to the protection of groundwater, State Shared Revenue sources and land use authority if the Bill(s) adversely affect the Towns interest and needs immediate response.

**Instructions to the Clerk:** None

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## *A Proclamation Commemorating School Choice Week in the Town of Camp Verde*

**WHEREAS**, all children in the Town of Camp Verde should have access to the highest-quality education possible; and,

**WHEREAS**, Camp Verde recognizes the important role that an effective education plays in preparing all students in Camp Verde to be successful adults; and,

**WHEREAS**, quality education is critically important to the economic vitality of Camp Verde; and,

**WHEREAS**, Camp Verde is home to a multitude of excellent education options from which parents can choose for their children; and,

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS**, our area has many high-quality teaching professionals who are committed to educating our children; and,

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

**NOW, THEREFORE**, The Mayor and Common Council of the Town of Camp Verde, do hereby proclaim January 20-26, 2019 as **SCHOOL CHOICE WEEK** in the Town of Camp Verde, and call this observance to the attention of all of our citizens. Proclaimed this 16<sup>th</sup> day of January 2019.

\_\_\_\_\_  
Charles C. German, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Judy Morgan, Town Clerk

\_\_\_\_\_  
Date

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**Quarterly Report  
Planning & Zoning Commission  
October – December 2018**

**Scheduled Meetings: 3 / 1 Field Trip**

**October 1, 2018 : Field Trip to Howard Ranch; Informational Visit Only**

**Present:** Davis, Helm, Blue, Norton, Vanlandingham.

**Absent:** George, Hisrich

**October 4, 2018: Regular Meeting**

**Present:** Davis (via phone), Helm, Blue, George, Hisrich (via phone), Norton, Vanlandingham

**Absent:** None

**October 4, 2018 Discussion:**

- a. Review of the Field Trip on October 1<sup>st</sup>.
- b. Howard Ranch Use Permit application for Agri-Tourism, to develop a tiny-house-on-wheels RV Park and hold agricultural events.

**The following recommendation was made to Council:**

Recommendation for approval of the Use Permit for Agri-Tourism, in perpetuity, with a limit of 30 RV spaces.

**November 1, 2018: Regular Meeting**

**Present:** Davis, Helm, Hisrich, Blue, George, Norton

**Absent:** Vanlandingham

**November 1, 2018 Discussion:**

- a. Meier Alley Abandonment petition
- b. Meier Zoning Map Change/PAD application
- c. P&Z Ordinance Text Amendment to Sections 103 and 301

**The following recommendations were made to Council:**

Recommendation for approval of the Alley Abandonment and Zoning Map Change-PAD request; and the Text Amendment to P&Z Ordinance, Sections 103 and 301.

**December 13, 2018: Special Meeting**

**Present:** Davis, Helm, Hisrich, Blue, George, Vanlandingham

**Absent:** Norton

**December 13, 2018 Discussion:**

- a. Preliminary Plat application for White Hawk Business Park

**The following recommendation was made to the Council:**

Recommendation for approval of the Preliminary Plat application.

**There were no items tabled by the Commission.**

**QUARTERLY REPORT  
Board of Adjustments & Appeals  
October – December 2018**

**Regularly Scheduled Meetings, as needed:** 0

**October 8, 2018 – Regular Session**

Cancelled – No business before the Board.

**November 12, 2018 – Regular Session**

Cancelled – No business before the Board.

**December 10, 2018 – Regular Session**

Cancelled – No business before the Board.

**Special Session Meetings:** 0

**Work Sessions:** 0

There were no applications processed.

There were no items discussed.

There were no items discussed in work sessions.

There were no presentations heard by the board.

There was an Arizona Planning Association training session in Phoenix on December 11, 2018, for members of Boards of Adjustments & Appeals. One BOA member and two staff members attended the training.

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Agenda Item 5.4.



Town of Camp Verde

**Agenda Item Submission Form – Section I**

**Meeting Date:** January 16, 2019 (Regular Session)

- Consent Agenda       Decision Agenda       Executive Session Requested  
 Presentation Only       Action/Presentation       Special Session

**Requesting Department:** Town Clerk

**Staff Resource/Contact Person:** Judy Morgan

**Agenda Title (be exact):** Presentation of Certificate of Appreciation to Teresa Helm for her years of service on the Planning and Zoning Commission, and acceptance of her resignation, emailed 12/29/2018 effective 1/1/2019.

**List Attached Documents:** Certificate of Appreciation  
Resignation Letter

**Estimated Presentation Time:** 5 minutes

**Estimated Discussion Time:** n/a

**Reviews Completed by:**

Department Head:       Town Attorney Comments: N/A

Finance Review:  Budgeted     Unbudgeted     N/A

Finance Director Comments/Fund:

*Fiscal Impact:* None

*Budget Code:*   n/a   *Amount Remaining:* \_\_\_\_\_

*Comments:*

**Background Information:** Teresa Helm was appointed to the Planning and Zoning Commission on January 6, 2016. Staff received her resignation via email on 12/29/2018 with an effective date of 1/1/2019.

**Recommended Action (Motion):** No motion necessary.

**Instructions to the Clerk:** Fill 1-year vacancy for this seat on the P&Z Commission.

CERTIFICATE OF APPRECIATION

*This certificate is awarded to*

***TERESA HELM***

*In recognition of her valuable service to the Town  
for her time serving on the Planning & Zoning  
Commission*



***TOWN OF CAMP VERDE***

\_\_\_\_\_  
Mayor Charles German

\_\_\_\_\_  
Date

**Judy Morgan**

---

**From:** Melinda Lee  
**Sent:** Monday, December 31, 2018 7:45 AM  
**To:** Teresa Helm  
**Subject:** RE: PnZ

Teresa~

I will pass this along for you.

Thank you for serving on our Planning Commission! Your contribution was very valuable and appreciated.

*Melinda Lee*

**Planner / Addressing Official**  
**Town of Camp Verde**  
**Community Development**  
**(928)554-0053**  
**[melinda.lee@campverde.az.gov](mailto:melinda.lee@campverde.az.gov)**

---

**From:** Teresa Helm [mailto: ]  
**Sent:** Saturday, December 29, 2018 4:17 PM  
**To:** Melinda Lee  
**Subject:** PnZ

Good afternoon Melinda,  
Please accept my resignation from the Planning and Zoning commission effective January 1, 2019.  
Best regards.  
Teresa Helm

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**Agenda Item Submission Form – Section I**

**Meeting Date: January 16, 2019**

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

**Requesting Department:** Clerk’s Office

**Staff Resource/Contact Person:** Virginia Jones

**Agenda Title (be exact):** Discussion, consideration and possible appointment of 3 members to the Planning & Zoning Commission for terms that will expire January 2022

**List Attached Documents:** Letters of Interest from B.J. Davis, Jim Hisrich, Michael Hough, Cristine McPhail, Alex Goetting and Jackie Baker

**Estimated Presentation Time:** N/A

**Estimated Discussion Time:** 5 Minutes

**Reviews Completed by:**

- Department Head:** Judy Morgan       **Town Attorney Comments:** N/A
- Finance Department** N/A

**Fiscal Impact:**  
**Budget Code:** \_\_\_\_\_ **Amount Remaining:** \_\_\_\_\_  
**Comments:**

**Background Information:** Town Code, Section 4-1 states: Prior to the expiration of terms for board and commission members, the Town Clerk shall call for letters of interest from the general public. Such letters shall be filed with the Town Clerk in accordance with the time lines and other related procedures established by the Council. Membership requirements for appointees are subject to the requirements established in the appropriate resolution or ordinance that created the board or commission. The Council may establish any other requirements at the time such appointments are sought for the purpose of aiding the Council in completing the selection process. Any member of a board or commission appointed by the Council shall reside within the corporate limits of the Town. However, Council may waive the residency requirement with good cause, except for appointments to the Planning and Zoning Commission, Board of Appeals and Board of Adjustments.

**Terms of Members.** (2000-A164) (2003-A260)  
 All members are appointed to boards and commissions to three (3) year terms that begin on January 1 of the year such appointment is made. Members may be re-appointed to additional terms. Such terms are to be staggered so that the terms of no more than three members shall expire in any given year.

Staff has advertised the positions since November 29, 2019 on the Town web site and the Town Hall bulletin board.

**Recommended Action (Motion):** Move to appoint (insert the names you would like appointed) to the Planning & Zoning Commission

**Instructions to the Clerk:** N/A – Oath of Office if necessary.



# Camp Verde, Arizona

## LETTER OF INTEREST

Name: B. J. Davis Date: 12/4/18

Home Address: 393 West Grippen Lane, Camp Verde AZ 86322

Mailing Address, if different: P.O. Box 4170

Email Address: beejdavis@centurylink.net

Home Telephone: (928) 567-7408 Work Telephone: (928) 301-5373

Are you a resident of the Town of Camp Verde?  Yes  No

Do you own commercial property in the Town of Camp Verde  Yes  No

Length of residency in the Town of Camp Verde: 1 1/2 years

Do you operate a business in Camp Verde?  Yes  No

Name and address of business (if applicable): The Fish's Garden (same address as above)

If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: formerly an Architect

Are you now serving, or have you ever served, on a Town of Camp Verde board or commission?  Yes  No

If yes, please list names of board/commission and dates served: Board of Adjustments + Appeals + P+Z Com.

Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:

1. Planning + Zoning Commission 3.

2. Board of Appeals + Adjustments 4.

### Education and Community Service

Schools Attended:	Degree:	Year:	Office Held:	Year Begun:	Year Ended:
Littleton High School Littleton CO	Graduated	1971			
Kansas University, Lawrence KS	B. Arch	1979			
Christ Lutheran Church Council	Board Member	1996		1998	

Please state why you would like to be appointed to a Town Board, Commission, or Committee: To serve the community more actively than the Board of Appeals allows.

Have you ever been charged and convicted of a crime?  Yes  No

If yes please explain.

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

- (a) Make recommendations to Council that fairly and reasonably apply the Town Planning + Zoning ordinance.
- (b) Make rulings/recommendations that are consistent with the P+Z ordinance and the intent of those codes, in a timely manner.
- (c) Be openminded consider others points of view and be able to respectfully explain my point of view in agreements + disagreements

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

My 32 years as an Architect have given me direct experiences with interpreting and designing within Planning and Zoning regulations, an understanding of codes and the intent of codes, and the ability to make fair and reasonable decisions.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:



Date:

12/4/18

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

### LETTER OF INTEREST

Name: Jim Horrich Date: 12/13/2018

Home Address: 1753 Doug's Park Rd Camp Verde AZ 86322

Mailing Address, if different: PO Box 2248

Email Address: Jim.Horrich@gmail.com

Home Telephone: 928 573 0218 Work Telephone: 928 567 1532

Are you a resident of the Town of Camp Verde?  Yes  No

Do you own commercial property in the Town of Camp Verde  Yes  No

Length of residency in the Town of Camp Verde: 20 yrs.

Do you operate a business in Camp Verde?  Yes  No

Name and address of business (if applicable):

If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: Dentist

Are you now serving, or have you ever served, on a Town of Camp Verde board or commission?  Yes  No

If yes, please list names of board/commission and dates served: P#2 For a number of years

Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:

1. <u>P#2</u>	3.
2.	4.

#### Education and Community Service

Schools Attended:	Degree:	Year:	
<u>Casa Grande Reserve Unit</u>	<u>BA</u>	<u>1971</u>	
<u>CWRU School of Dentistry</u>	<u>DDS</u>	<u>1975</u>	
Civic Activities-Service Organizations	Office Held:	Year Begun:	Year Ended:

Please state why you would like to be appointed to a Town Board, Commission, or Committee: I have worked long on revision of town and general plan and would like to use it to fraction.

Have you ever been charged and convicted of a crime?  Yes  No

If yes please explain.

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

- (a) To make informed recommendations
- (b) To be very aware of opinions and interface those with town codes.
- (c) To provide information & opinions as requested

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

I believe I provide a unique perspective to the commission. I am able to process differing points of view and make independent decisions

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

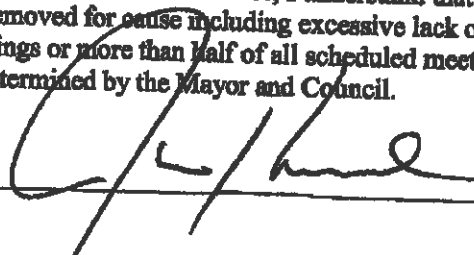
Please notify the Clerk's Office at (928) 567-6631, extension 105 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:



Date: 12/13/2018

	Date
Date Contacted & Invited to Appear before Council	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to	



# Camp Verde, Arizona

NET 6'18 PM 12:07

## LETTER OF INTEREST

Name: <u>MICHAEL HOUGHT</u>		Date: <u>12-6-2018</u>	
Home Address: <u>158 E. Silver Bayle Dr.</u>			
Mailing Address, if different: <u>P.O. BOX 1858</u>			
Email Address: <u>mdhough66@centurylink.NET</u>			
Home Telephone:		Work Telephone:	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Length of residency in the Town of Camp Verde: <u>44 YEARS</u>		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>Retired after 43 years Business</u>	
Name and address of business (if applicable):			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: <u>PROOWNER OF CAMP VERDE ADMINISTRATIVE &amp; FIT STAGE</u>			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <u>Town Council, Board of Adjustments, P&amp;Z and Design Review</u>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <u>P&amp;Z</u>		3.	
2.		4.	

Education and Community Service			
Schools Attended:		Degree:	Year:
<u>B.S. Engineering NAU</u>			<u>1972</u>
Civic Activities-Service Organizations		Office Held:	Year Begun:   Year Ended:
<u>Chairman of Commerce</u>		<u>President</u>	<u>2 YEARS</u>
<u>" " " "</u>		<u>BOARD</u>	<u>6 YEARS</u>
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <u>Interested in Growth of Camp Verde</u>			
Have you ever been charged and convicted of a crime? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes please explain.			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a)			
(b)			
(c)			

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

18 Years of Previous Boards for  
Town of Camp Verde

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 105 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: [Signature] Date: 12-6-2018

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



# Camp Verde, Arizona

## LETTER OF INTEREST

DEC 10 10:49 AM '18

Name: **Cristine McPhail** Date: **12/10/2018**

Home Address: **3254 East Clinton Lane Camp Verde 86322**

Mailing Address, if different:

Email Address: **CMcPhailLA@aol.com**

Home Telephone: **928-208-8328** Work Telephone:

Are you a resident of the Town of Camp Verde?  Yes  No Do you own commercial property in the Town of Camp Verde  Yes  No

Length of residency in the Town of Camp Verde: **5 years** Do you operate a business in Camp Verde?  Yes  No

Name and address of business (if applicable): **BulletsandMore.com (Closing 12/31/2018)**

If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: **Retired Landscape Architect**

Are you now serving, or have you ever served, on a Town of Camp Verde board or commission?  Yes  No If yes, please list names of board/commission and dates served:

**Board & Commission preference (s):** Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:

- |                        |    |
|------------------------|----|
| 1. Planning and Zoning | 3. |
| 2.                     | 4. |

### Education and Community Service

Schools Attended:	Degree:	Year:
Carnegie Mellon University	BFA	1981
Cal Poly Pomona	MLA	1991

Civic Activities-Service Organizations	Office Held:	Year Begun:	Year Ended:
Kiwanis (Rancho Cucamonga and Camp Verde)	Pres.; Div. Sec.	1998-2007; 2017-	
Planning Commission Rancho Cucamonga, CA	Commissioner	2002	2007

Please state why you would like to be appointed to a Town Board, Commission, or Committee: As a design professional, I have a skill set and experience of benefit to the  COMMUNITY.

Have you ever been charged and convicted of a crime?  Yes  No If yes please explain.

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

(a) The P & Z Commission serves as an advisory board to the Town Council regarding development and development related issues.

(b) As a licensed Landscape Architect I am bound to protect the health, safety and welfare of the Town and be a steward of the land.

(c) I support the Open Meeting Law and will only conduct commission business in a public forum. I bring landscape and architectural design skills.



**Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:** I have served as a Planning Commissioner previously.

I have served on Design Review boards for three agencies and am able to work in a constructive manner.

I can read plans and understand supporting reports and documents.

I have lived in Camp Verde for 5 years and have a good understanding of the area.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 105 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:  Date: 12/10/2018

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

## **CRISTINE McPHAIL, L.A., 4216**

Associate/Landscape Architect/Arborist/LEED Accredited

### **Education**

B.F.A. 1981, Carnegie-Mellon Univ., Pittsburgh, PA  
M.L.A. 1991 Cal Poly, Pomona, CA

### **Registration**

Registered Landscape Architect, California (4216)  
1997 expires 2/28/09, Nevada (449) 1996 expires 6/30/07, Arizona (31656) 1997 expires 12/31/09

### **Certifications**

Certified Arborist (#WC-3400), Irrigation Designer (Commercial, Residential) (#1948)  
LEED Accredited Professional

### **Professional Memberships**

American Society of Landscape Architects, Irrigation Association, International Society of Arboriculture

### **Recognitions**

*William A. Dunlap Fellowship Award for Public Service, 2003*

Kiwanian of the Year: Division 15, 2003

*California Chapter APA -*

*Focus Issue Award, 2001*  
Award of Excellence, City of Claremont Architectural Commission, 2002, 2003

Assoc. of Environmental Professionals Merit Award, 1992

### **Years with DEA**

5 (2002)

### **Years with Other Firms**

12

Ms. McPhail is a California registered landscape architect, certified arborist, and client manager/project manager with DEA. For the past 17 years, Ms. McPhail has been responsible for all aspects of landscape architectural planning, design, construction, and maintenance. She has been the project manager for a variety of projects including downtown redevelopment, commercial sites, hotels, land development, median and streetscapes, parks, schools, transit centers, and historic restoration.

### **Experience:**

#### ***Galster Park, West Covina, California***

The city of West Covina acquired funds to revitalize an existing 52-acre wilderness park within the city. As principal-in-charge, Ms. McPhail provided oversight for the design team as they met with city representatives and trail consultants to create an environment which was more enjoyable and addressed safety concerns. Restoration of existing camp sites, trails, and restrooms is proposed along with the addition of new trails, a nature center, and picnic facilities. These improvements will provide opportunities for outdoor education and enjoyment of the wilderness environment, unique within the urban environment.

#### ***Trails Master Plan, West Covina, California***

Ms. McPhail provided project oversight for this much-needed trails project. The city of West Covina is currently developing trail connections between their new golf course proposed for the former BKK landfill site, 52-acre Galster Wilderness Park, and adjoining trails within the city of Walnut and county of Los Angeles. Included within these extensive connections are the Schubarum Trail and Skyline Trail. Issues being addressed include; protection of sensitive Coastal Sage habitat, erosion control and slope stability, and user enjoyment.

#### ***Spa Hotel and Casino, Palm Springs, California***

As project manager for the landscape element of the project, Ms. McPhail was responsible for the design of over nine acres of parking for this new resort destination project. Improvements included the relocation of numerous large specimen trees and the development of lush desert landscaping. Security and safety were a concern, in addition to developing a visually appealing project. Landscaping also included development of the streetscape adjacent to the new hotel project. It was necessary to coordinate with engineers, architects, lighting designers, and contractors to develop the final project.

#### ***Los Angeles County Department of Public Works Demonstration Parking Lot, Alhambra, California***

Ms. McPhail directed the landscape architectural efforts on this distinctive project. The County's desire is to develop a project that captures and reuses on site runoff for irrigation purposes. The first ¾" of rainfall will be diverted through an on-site water treatment process which will remove contaminants and recycle water for use on site. Pervious pavement is proposed, as well as porous pavers to direct precipitation into planter areas. Plant materials have been chosen for their ability to tolerate and filter

run off water, ease of maintenance, and their ability to provide an attractive appearance. Vegetative swales with native and drought tolerant plants also serve to convey water through the system. Using existing technologies in innovative ways, this project will truly serve as a demonstration for future storm water pollution mitigation projects.

***Los Angeles River Maintenance Guidelines, Los Angeles County, California***

Due to her background in landscape and park maintenance, and her knowledge in the use and care of California native plants, Ms. McPhail developed maintenance guidelines for the 51-mile Los Angeles River project. A broad range of participants, from volunteer groups to professional maintenance contractors, will use the guidelines. Topics include plant care, pest management, chemical use, and the care of site amenities, to name a few. The final document will be placed on the County's website for general use.

***Palm Desert Corporation Yard, Palm Desert, California***

Landscaping for the City's Corporation Yard included streetscaping, planting buffers adjacent to residential development, and a courtyard for use by City staff. Ms. McPhail orchestrated the use of tropical plants within the shaded courtyard rather than typical desert planting. Water use was a concern. Plants are grouped into zones by watering needs, mulch reduces evaporation, and drip irrigation places the water in the root zone minimizing water waste. Hardscaping, raised seatwall planters, overhead misters, trellises, and decorative containers were chosen to reduce water use. Unusual plants were chosen including large Bird of Paradise, dwarf Philodendrons, and Black Bamboo to create a truly unique desert oasis.

***Claremont Corporate Yard, Claremont, California***

This was Ms. McPhail's fifth project for the City of Claremont and Project Manager for the landscape component of the project, she worked closely with the City to continue to provide unusual and distinctive plantings that have become the signature of the City. This four-acre site is situated to take full advantage of the mountain vista to the north. Trees were chosen for seasonal change, and varieties included Red Oaks and Crabapple trees. Shrubs will provide a year-round show of color. Boulders will be moved from a nearby site within the City to create the effect of the building and landscaping rising out of the natural surface while still being a part of it. Ms. McPhail worked closely to coordinate with City staff and advisory commissions to develop the projects. It was approved by four commissions without conditions.

***On-Call Plan Checking, Cities of Diamond Bar, La Quinta, and Upland, California***

Ms. McPhail has provided plan check services for proposed development and park projects within these cities. She has worked closely with City staff, landscape architects, and developers to meet design criteria and city standards. She developed the standards and guidelines for the city of Upland to enable landscape architects and developers to understand the City's requirements prior to design in order to facilitate the process. Ms. McPhail also served as an on-call Arborist for the City of Upland.

***Miles Avenue, Indian Wells, California***

DEA is provided integrated engineering and landscape architecture design services for Miles Avenue between Washington Street to the new bridge north of Hwy. 111 (approximately 5,000 feet of roadway) in the City of Indian Wells. Improvements will include widening the roadway, providing landscaped raised medians, and parkway improvements. DEA provided traffic studies to determine if a traffic signal is warranted at the intersection of Miles Avenue and Warner Trail. Landscaping will be in keeping with the City's high quality of landscape design utilizing lush and colorful plantings. Decorative lighting will be including uplighting the trees and providing walkway lighting in the parkways. Ms. McPhail currently serves as the Project Manager for the landscape architectural component of the project.

***City Landscape Architect, San Gabriel, California***

Ms. McPhail currently serves as the City Landscape Architect for San Gabriel. Duties include pre-application review, design review, plan checking, and landscape architectural consulting on all projects within the City. Ms. McPhail also serves in an advisory capacity to the Design Review Committee which meets monthly.

***Planning Commission, Rancho Cucamonga, California***

Ms. McPhail is currently serving as a Planning Commissioner in her hometown of Rancho Cucamonga, CA. As a design professional, Ms. McPhail lends her expertise in determining the suitability of projects in this upscale community known for its high standards of design. Ms. McPhail also serves on the Design Review Committee, Trails Committee, Historic Preservation Commission, and a task force reviewing the Etiwanda/Baseline historic area.

***Riverside County Fair and National Date Festival Fairgrounds Improvements, Indio, California***

The Date Festival Fairgrounds is located on Hwy 111 in Indio, CA. Prior to construction, fencing included unattractive and damaged chainlink with no street front landscaping. Improvements to the site included replacing the chainlink with decorative steel fencing with pilasters and flags, entry monuments at key intersections, parking lot improvements, upscale screen walls, and desert appropriate landscaping surrounding the fairgrounds perimeter. Ms. McPhail served as project manager and provided the conceptual design for this much needed project.

***Sunnymead Boulevard Revitalization, Moreno Valley, California***

DEA is currently working with the city of Moreno Valley to revitalize an existing two-mile stretch of retail and service oriented business development on the City's main street: Sunnymead Boulevard. Through a multi-disciplinary design approach with includes planning, engineering, traffic management, and landscape architecture, DEA has worked closely with the local business community to develop a positive image and visualize that image through the selection of project components. The first step was to develop a website for the business community to choose the theme and look of the project. Following this initial direction, DEA has put together a series of visual simulations that will enable the community participants to see what their chosen improvements will look like through "Before and After" photographs. This process enables the community to be active participants in the design process. Project

components will include an entry “arch” which spans the entry to Sunnymead Boulevard, medians, enhanced concrete pavement and cross walk, site furnishings and seating areas, a banner program, and new landscaping. Once the final alternatives have been determined, DEA will continue the process through the final design and construction phases. This is a multi-year, multi-phased project with the final construction costs anticipated to be between \$4 million and \$10 million.

***Chino Creek Park and Wetlands, Chino, California***

Ms. McPhail is currently serving at the Project Manager/Principal-in-Charge for this complex and unique project. The Inland Empire Utilities Agency, is developing a 22-acre site into a passive park and complex wetlands system. Integral in the design of the project is an educational component which will be developed jointly between the design team and an educational stakeholders advisory committee. Educational opportunities will be sprinkled throughout the project including hands-on activities, opportunities for wetlands viewing, public art, signage, and an amphitheatre for outdoor classes. The wetlands area will include both lakes, and streams to highlight the differences between the wetlands and riparian systems. Native plants will be used throughout the project. It is anticipated that the new habitat will promote endangered species such as the Least Bell’s Vireo to become permanent residents of the park.

***Foundation Area 11, Montclair, California***

This unique project is the culmination of over 15 years of redevelopment efforts within the city of Montclair. Through a proven technique which combines appropriate management and tenant screening in conjunction with physical improvements, crime prone areas have been turned around to become safe and enjoyable neighborhoods. Foundation Area 11 is located on Mills Avenue and San Jose Avenue. Ninety-six multi-plex apartment units will be rehabilitated. Ms. McPhail has worked closely with the City on numerous projects and continues her work in the capacity of Project Manager. Fencing and landscaping improvements will provide a common theme, security gates will enclose the alley areas for safety, and interior areas will be redesigned to create a contiguous park space for the neighborhood to enjoy. Previous projects have demonstrated to substantial crime reduction to levels typically associated with single family areas.

***Pomona Landscape Palette, Pomona, California***

Ms. McPhail worked closely with the City of Pomona staff and City Council to develop a citywide landscape palette for use on medians, parkways, and slopes. This document provides landscape guidelines for the development of city-maintained areas. The palette promotes citywide landscape consistency and appropriate transitional zones. The document is intended to provide guidance to project developers, as well as city staff to promote attractive, interesting, and maintenance-friendly landscapes.

***Golden Era Productions, Facility Landscape Master Plan, Gilman Hot Springs, California***

DEA Landscape Architects were chosen to provide overall master planning services for this 600-acre site in the San Jacinto Mountains. Ms. McPhail developed the irrigation component of the Master Plan based on her experience as a Certified Irrigation Designer and knowledge of central control systems. The Master Plan builds on the site’s existing facilities, provides recommendation for improvement, and proposes

equipment upgrades that are prioritized to maximize efficiency with appropriate capital expenditures.

***Route 210 Construction Management, Rancho Cucamonga and Upland, California***

This project entails management of the construction of approximately eight miles of highway planting along the new 210 freeway in San Bernardino County. Ms. McPhail will serve as the Resident Landscape Architect on the project, supervising the inspection and office staff during this multi-year \$10 million construction effort. The DEA team has been tasked with providing complete construction administration from bidding the project through project acceptance. Design and construction oversight are being provided by Caltrans and San Bernardino Associated Governments, a multi-Agency Council of Governments which provides transportation planning for multi-modal projects throughout the County.

***Grand Avenue Gateway Median and Traffic Signal Improvements, Chino Hills, California***

The city of Chino Hills needed design assistance to create an enhanced entry into the city from the 71 Freeway. DEA landscape architects and engineers prepared design and construction plans for a landscaped median and traffic signal within Grand Avenue. Ms. McPhail managed the landscape architectural component of the project, as well as developing the landscape design and coordinating the various disciplines. The services performed by DEA included traffic engineering for signal design, civil engineering for street improvements, surveying to provide accurate topographic data and base sheet preparation, and landscape architecture to address the aesthetic component of the project. The landscaped median was constructed within the existing paved median and is approximately 1,800 feet in length. The primary objective of the project is to enhance both traffic operations and aesthetics on the Grand Avenue corridor. Grand Avenue is a six-lane arterial with signalized intersection access to a community park and a new commercial center.

***Morongo Creek Blowsand Abatement Project, Cathedral City, California***

This unusual project has the potential to greatly benefit the quality of life of a neighborhood at the edge of the Morongo Creek Channel. The project is approximately 3,500 linear feet of area behind residential homes. Blowing sand has infiltrated roof tiles, filled swimming pools, and piled high mounds against the homes. Over 8 tons of material was removed and sent to a local landfill in just one effort to abate the mess. Ms. McPhail led the DEA team of engineers, scientist, and landscape architects to develop a new means of addressing the problem. Through scientific research, it was determined that the placement of trees approximately 300' from the back of the homes, would serve to direct the blowsand into the channel rather than the back of the homes. Coordination with a variety of agencies including: the city of Palm Springs, Coachella Valley Water District, CA Dept and Fish and Game, Fish and Wildlife Service, Caltrans, and the Agua Caliente Band of Cahuilla Indians. Construction is scheduled for 2006.

***Design Review Board, Chino, California***

Ms. McPhail currently serves as the consulting Landscape Architect to the Design Review Board reviewing all plans for two new master planned communities: The Preserve and College Park. Ms. McPhail reviews the projects for compliance with approved design guidelines, as well as, for aesthetic and functional compatibility. Ms. McPhail attends Board meetings to discuss these projects with the development team, planning staff, planning commissioners, and consultant architect.



# Camp Verde, Arizona

## LETTER OF INTEREST

Name: <u>Alex Goettling</u>	Date: <u>12/26/18</u>
Home Address: <u>627 Nichols st, Camp Verde AZ 86302</u>	
Mailing Address, if different:	
Email Address: <u>Alex@spurhq.com</u>	
Home Telephone: <u>703 969 5047</u>	Work Telephone: <u>703 969 5047</u>
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Length of residency in the Town of Camp Verde: <u>2010 - 2018</u>	Do you operate a business in Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name and address of business (if applicable): <u>Verde Brewing Co.</u>	
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:	
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please list names of board/commission and dates served:	
<b>Board &amp; Commission preference (s):</b> Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:	
1. <u>Planning &amp; Zoning</u>	3.
2.	4.

### Education and Community Service

Schools Attended:	Degree:	Year:
<u>University of Arizona</u>	<u>History</u>	<u>2012</u>
Civic Activities-Service Organizations	Office Held:	Year Begun: Year Ended:

Please state why you would like to be appointed to a Town Board, Commission, or Committee: To offer a fresh perspective / Get involved in community

Have you ever been charged and convicted of a crime?  Yes  No  
If yes please explain. Littering for putting signs out

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

(a) Analyze, Review & Make Recommendations regarding land use / development related issues

(b) Listen, Analyze, Review

(c) Listen, Analyze, Review



Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

Own a business in town & feel there are opportunities to see it grow if given a voice. Would like to help Camp Verde obtain a Constitutional sign code.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 105 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:

Date: 12/26/18

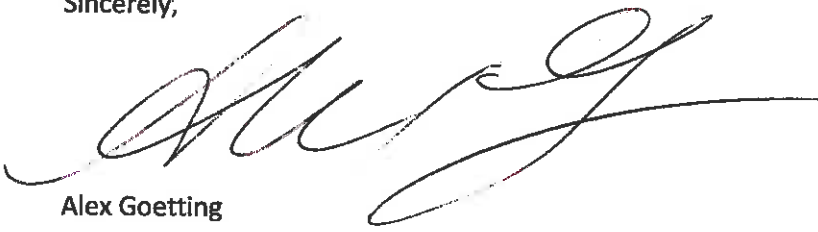
	Date
Date Contacted & Invited to Appear before Council	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to	

December 26, 2018

To Whom It May Concern,

My name is Alex Goetting, I reside at 627 Nichols St. Camp Verde, AZ and would like to be considered for the position of Camp Verde's Planning and Zoning Commission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Goetting', with a long horizontal flourish extending to the right.

Alex Goetting

(703) 969 5047



# Camp Verde, Arizona

## LETTER OF INTEREST

Name: <u>Jackie Baker</u>	Date: <u>1.3.19</u>
Home Address: <u>1432 N. Powderhorn Rd., Camp Verde, 86322</u>	
Mailing Address, if different: _____	
Email Address: <u>sarge_ib@msn.com cell</u>	
Home Telephone: <u>928-567-4279</u>	Work Telephone: <u>928-274-9431</u>
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Length of residency in the Town of Camp Verde: <u>33 1/2 yrs.</u>	Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Name and address of business (if applicable): _____	
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: <u>retired ins. agent</u>	
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please list names of board/commission and dates served: <u>no boards or commissions - only Town Council</u>	
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:	
1. <u>Planning/Zoning Commission</u>	3.
2.	4.

### Education and Community Service

Schools Attended: <u>St Mary's Girls High</u>	Degree: <u>graduate</u>	Year:
<u>Property-Casualty &amp; Life</u>	<u>Pres. schools</u>	<u>training in TX &amp; AZ</u>
Civic Activities-Service Organizations: <u>Nacog. - council liaison</u>	Office Held: <u>Sec. Treas.</u>	Year Begun: <u>2005</u>
<u>AMRRP - (Ins. Pool)</u>	<u>Trustee</u>	Year Ended: <u>2007</u>
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <u>To continue to serve the citizens of Camp Verde and assist the Council's staff in their work.</u>		
Have you ever been charged and convicted of a crime? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes please explain.		
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?		
(a) <u>To review, research &amp; make recommendations to Council re land use &amp; development-related issues.</u>		
(b) <u>To respect citizen concerns, their private property rights &amp; their input re land use &amp; Gen. Plan</u>		
(c) <u>To be always prepared with the agendas and be considerate &amp; respectful to other members and the public.</u>		

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: The years as resident in our town and the years of volunteering in our town including nearly a year working to incorporate our town as a member of a dedicated group of citizen volunteers. Also, 17 yrs as a Town Council member has provided broad education.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 105 if you move or no longer wish to be considered for appointment.

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If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: Jackie Baker Date: 1-9-19

	Date
Date Contacted & Invited to Appear before Council	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to	



**Agenda Item Submission Form – Section I**

**Meeting Date: January 16, 2019**

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

**Requesting Department:** Clerk's Office

**Staff Resource/Contact Person:** Judy Morgan

**Agenda Title (be exact):** Discussion, consideration and possible appointment of 4 members to the Board of Adjustment and Appeals. Three (3) for three year terms that expire January 2022, and one (1) vacancy for a term to expire January 2020 to fulfill John McReynolds seat.

**List Attached Documents:** Letters of Interest from B.J. Davis and Bruce M. George

**Estimated Presentation Time:** N/A

**Estimated Discussion Time:** 5 Minutes

**Reviews Completed by:**

- Department Head:** Judy Morgan       **Town Attorney Comments:** N/A
- Finance Department** N/A

**Fiscal Impact:**

**Budget Code:** \_\_\_\_\_ **Amount Remaining:** \_\_\_\_\_

**Comments:**

**Background Information:** Town Code, Section 4-1 states: Prior to the expiration of terms for board and commission members, the Town Clerk shall call for letters of interest from the general public. Such letters shall be filed with the Town Clerk in accordance with the time lines and other related procedures established by the Council. Membership requirements for appointees are subject to the requirements established in the appropriate resolution or ordinance that created the board or commission. The Council may establish any other requirements at the time such appointments are sought for the purpose of aiding the Council in completing the selection process. Any member of a board or commission appointed by the Council shall reside within the corporate limits of the Town. However, Council may waive the residency requirement with good cause, except for appointments to the Planning and Zoning Commission, Board of Appeals and Board of Adjustments.

Terms of Members. (2000-A164) (2003-A260)

All members are appointed to boards and commissions to three (3) year terms that begin on January 1 of the year such appointment is made. Members may be re-appointed to additional terms. Such terms are to be staggered so that the terms of no more than three members shall expire in any given year.

Staff has advertised the positions since November 29, 2019 on the Town web site and the Town Hall bulletin board.

**Recommended Action (Motion):** Move to appoint (insert the names you would like appointed) to the Board of Adjustment and Appeals and the term limits.

**Instructions to the Clerk:** N/A – Oath of Office if necessary.

# Camp Verde, Arizona

## LETTER OF INTEREST

Name: B. J. Davis Date: 12/4/18

Home Address: 393 West Grippen Lane, Camp Verde AZ 86322

Mailing Address, if different: P.O. Box 4170

Email Address: beejdavis@centurylink.net

Home Telephone: (928) 563-7408 Work Telephone: (928) 301-5373

Are you a resident of the Town of Camp Verde?  Yes  No

Do you own commercial property in the Town of Camp Verde?  Yes  No

Length of residency in the Town of Camp Verde: 1 1/2 years

Do you operate a business in Camp Verde?  Yes  No

Name and address of business (if applicable): The Fish's Garden (same address as above)

If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: formerly an Architect

Are you now serving, or have you ever served, on a Town of Camp Verde board or commission?  Yes  No

If yes, please list names of board/commission and dates served: Board of Adjustments + Appeals + P+Z Com.

Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:

1. Planning + Zoning Commission
2. Board of Appeals + Adjustments
- 3.
- 4.

### Education and Community Service

Schools Attended:	Degree:	Year:	
<u>Littleton High School Littleton CO</u>	<u>Graduated</u>	<u>1971</u>	
<u>Kansas University, Lawrence KS</u>	<u>B. Arch</u>	<u>1979</u>	
Civic Activities - Service Organizations	Office Held:	Year Begun:	Year Ended:
<u>Christ Lutheran Church Council</u>	<u>Board Member</u>	<u>1996</u>	<u>1998</u>

Please state why you would like to be appointed to a Town Board, Commission, or Committee: To serve the community more actively than the Board of Appeals allows

Have you ever been charged and convicted of a crime?  Yes  No

If yes please explain.

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

- (a) Make recommendation to Council that fairly and reasonably apply the Town Planning + Zoning ordinance.
- (b) Make rulings/recommendations that are consistent with the P+Z ordinance and the intent of those codes, in a timely manner.
- (c) Be openminded, consider others points of view and be able to respectfully explain my point of view in agreements + disagreements

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

My 32 years as an Architect have given me direct experience with interpreting and designing within Planning and Zoning regulations, an understanding of codes and the intent of codes, and the ability to make fair and reasonable decisions.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:



Date:

12/4/18

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



Name: Bruce M George		Date: 11-21-2018		
Home Address: 706 S Sgt Woodall Dr				
Mailing Address, if different:				
Email Address: bgeorge15@q.com				
Home Telephone: 928 567-9251		Work Telephone:		
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Length of residency in the Town of Camp Verde: 20 years		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name and address of business (if applicable):				
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: Presently retired previously Communications Tech with AT&T				
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: Board of Adjustments and Appeals @ present and Planning and Zoning Commission @ present				
<b>Board &amp; Commission preference (s):</b> Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:				
1. Planning and Zoning		3.		
2. Board of Adjustments and Appeals		4.		
<b>Education and Community Service</b>				
Schools Attended:		Degree:	Year:	
Kingman High School		graduated	1961	
Rogers University		AA	1994	
<b>Civic Activities-Service Organizations</b>		Office Held:	Year Begun: Year Ended:	
Old Guys of Camp Verde		worker	2013	still doing it
AARP Taxaide Local Coordinator		Local Coordinator	2004	still at it
<b>Please state why you would like to be appointed to a Town Board, Commission, or Committee:</b> I have previous experience and believe my views are helpful to resolving issues				
<b>What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?</b>				
(a) To ask pertinent questions about the issues so council will have a better understanding when it comes to THEM				
(b) To represent the residents and understand their views in relation to how the General Plan is to be administered ADMINISTERED				
(c) To be prepared and knowledgeable about the agenda item which may involve visiting the property in the QUESTION				



**Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:**

I have served on the Parks and Rec Commission before it was disbanded and then served on Council and even became Vice Mayor. At present I am on the Planning and Zoning Commission and so throughout this time I have become knowledgeable about issues that may come up and know how to help resolve them to everybody's satisfaction

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: Bruce M. Hugel Date: 11-21-18

	Date
Date Contacted & Invited to Appear before Council	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to	

[Page intentionally left blank]



**Agenda Item Submission Form – Section I**

**Meeting Date:** January 16, 2019

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation       Pre-Session Agenda

**Requesting Department:** Town Clerk

**Staff Resource/Contact Person:** Judy Morgan

**Agenda Title:** Approval of Resolution 2019-1018, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing hours of operations, superseding 2018-995

**List Attached Documents:** Resolution 2019-1018

**Estimated Presentation Time:**

**Estimated Discussion Time:**

**Reviews Completed by:**

- Department Head: \_\_\_\_\_       Town Attorney Comments: N/A
- Finance Department N/A  
     **Fiscal Impact:** None  
     **Budget Code:** N/A      **Amount Remaining:** \_\_\_\_\_  
     **Comments:**

**Background Information**

**Town Code, 2-3-1 States that at the first meeting in January, or as soon as practicable, Council shall set by Resolution, the hours of operation for all Town Offices.**

**Recommended Action (Motion):**

Move to approve Resolution 2019-1018

**Instructions to the Clerk:** Process Resolution



RESOLUTION 2019-1018

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING HOURS OF OPERATIONS, SUPERSEDING 2018-995

WHEREAS, it is in the best interest of the Town to inform all citizens of the hours of operation of all public facilities;

WHEREAS, Town Code, 2-3-1 States that at the first meeting in January, or as soon as practicable, Council shall set by Resolution, the hours of operation for all Town Offices.

NOW THEREFORE, the Mayor and Common Council of the Town of Camp Verde do hereby resolve to establish the following Hours of Operation for all Town Offices and staff as follows:

Table with 3 columns: Office Name, Days of Operation, and Hours of Operation. Rows include Administration Offices-Finance Department, Municipal Court, Community Development, Parks & Recreation, Swimming Pool, Public Works, Animal Control, Marshal's Office - Admin, Marshal's Office - Deputies/Dispatch, Library (Monday-Thursday), Library (Friday-Saturday), and Library (Sunday).

Passed and approved by a majority vote of the Common Council at the regular meeting of January 16, 2019.

Charles German, Mayor

Attest:

Approved as to form:

Judy Morgan, Town Clerk

William Sims, Town Attorney



**Agenda Item Submission Form – Section I**

**Meeting Date: January 16, 2018**

Consent Agenda    Decision Agenda    Executive Session Requested

Presentation Only    Action/Presentation

**Requesting Department: Clerk’s Office**

**Staff Resource/Contact Person: Judy Morgan**

**Agenda Title (be exact):** Possible approval of 16 Special Event Liquor License applications for the 2019 Spring Heritage Pecan and Wine Festival to be held March 16-17, 2019. Applicants include: Alcantara, Arizona Stronghold Vineyards LLC, Caduceus Cellars, Cellar 433, Granite Creek Vineyards, Page Springs Vineyards & Cellars, Salt Mine Vineyards, The Oddity Wine Collective LLC, Gallifant Cellars-Winery 101, Pierce Wines Arizona LLC, Clear Creek Vineyard & Winery, Pillsbury Wine Company, Southwest Wine Center, Heart Wood Cellars, Burning Tree Cellars LLC and Provisioner Wines. [Staff Resource: Judy Morgan]

**List Attached Documents: – Applications for Special Event License**

**Estimated Presentation Time: 0**

**Estimated Discussion Time: 0**

**Reviews Completed by:**

Department Head: Judy Morgan       Town Attorney Comments: N/A

Finance Department N/A

**Fiscal Impact: None**

**Budget Code:** N/A      **Amount Remaining:** \_\_\_\_\_

**Comments:**

**Background Information:**

**Recommended Action (Motion): Approve Special Event Liquor License application for**

Special Event Liquor License application for the 2019 Spring Heritage Pecan and Wine Festival to be held March 16-17, 2019. Applicants include: Alcantara, Arizona Stronghold Vineyards LLC, Caduceus Cellars, Cellar 433, Granite Creek Vineyards, Page Springs Vineyards & Cellars, Salt Mine Vineyards, The Oddity Wine Collective LLC, Gallifant Cellars-Winery 101, Pierce Wines Arizona LLC, Clear Creek Vineyard & Winery, Pillsbury Wine Company, Southwest Wine Center, Heart Wood Cellars, Burning Tree Cellars LLC, and Provisioner Wines [Staff Resource: Judy Morgan]

**Instructions to the Clerk: Section II not required. Process application.**



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

FOR DLIC USE ONLY

Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery Fee: \$15.00 per Day

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

- Individual/Agent's Name: Barbara Predmore Liquor License #: 13133010
- Business name: Alcantara LLC Contact Phone #: 928-649-8463
- Mailing address: P.O. Box 64 Cottonwood AZ 86326  
Street Address City State Zip Code
- Location of fair/festival: 75 E. Hollamon Camp Verde Navapai 86302  
Street address City County Zip Code
- Email Address: Barbara@alcantara-vineyard.com
- Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

Fair/Festival Days permitted: A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3-16-19</u>	<u>Saturday</u>	<u>10 Am</u>	<u>6 Pm</u>
2.	<u>3-17-19</u>	<u>Sunday</u>	<u>10 Am</u>	<u>5 Pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?  
 Yes (Please submit letter from Agent/Owner of Site)  No
2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No
3. List the number of days you have held a licensed Fair/Festival in the current calendar year 11
4. What security and control measures will you take to prevent violations of state liquor laws at this event?  
Number of Police Officers on Site: 0 Fencing  Yes  No  
Number of Security Personnel on Site: 2 + gatekeepers Barriers  Yes  No
5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last
2. Mailing address: 395 D. Main Street Camp Verde AZ 86322  
Street address City State Zip Code
3. Email Address: michael-marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

**ATTACH DIAGRAM**

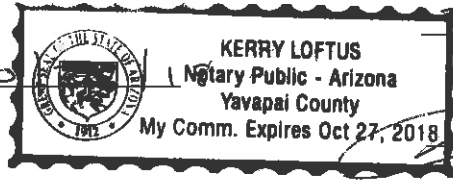
**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) Barbara Predmore hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature]  
Applicant Signature

State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

My commission expires on: 10 of October 2018  
Day Month Year



[Signature]  
Signature of NOTARY PUBLIC

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidation of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

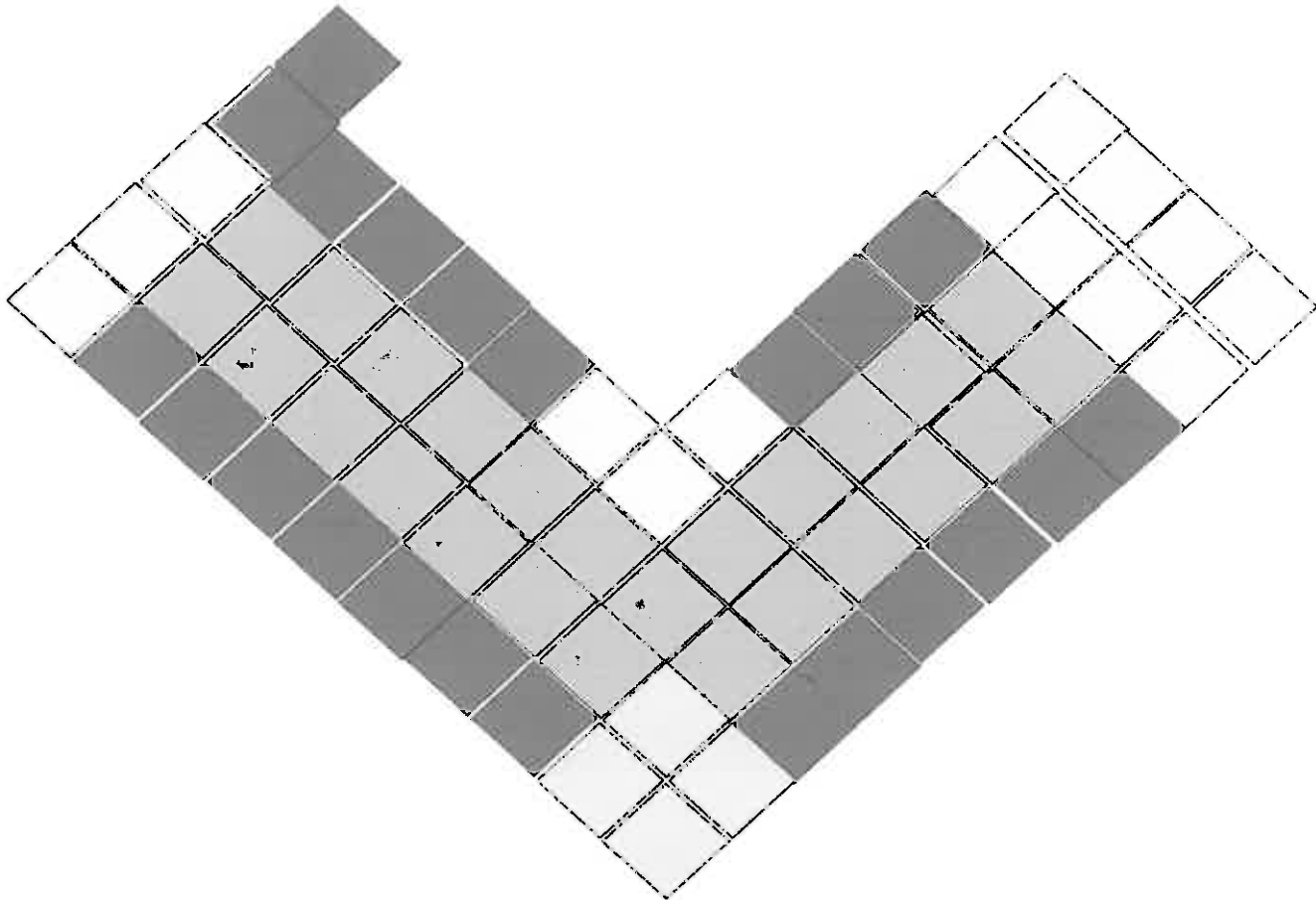
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.





Wineries	TENT
Pages Springs Cellars Alcantra ✓ Pillsbury Winery 101	<b>Vendors</b>
Clear Creek Vineyard Salt Mine Granite Creek Provisnor Wine Cellar 433 Caduceus, 4-8 Wineworks Merkins Arizona Stronghold Southwest Wine Center Heart Wood Cellars Burning Tree Pierce Wines Arizona Oddity	Sarah Elliot Jewelry Sogno Toscano Olive Oil Wingfield Bread  Homemade Love Oak Creek Apple Company Poof Itza Gift Papas Peanut Brittle & Fudge



**Arizona Department of Liquor Licenses and Control**  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

FOR DLLC USE ONLY	
Received Date:	
Job #:	
CSR:	
License #:	

FAIR/FESTIVAL LICENSE APPLICATION	
A.R.S. § 4-205.11 Craft Distillery	A.R.S. § 4-203.02 at Special Event
A.R.S. § 4-203.03 Farm Winery	<b>Fee: \$15.00 per Day</b>

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair
  Craft Distillery/Wine Festival

1. Individual/Agent's Name: Kevin Grubb Liquor License #: 13133019

2. Business name: Arizona Stronghold Vineyards, LLC Contact Phone #: 928-639-2789

3. Mailing address: 4700 Old Hwy 279 Camp Verde AZ 86322  
Street Address City State Zip Code

4. Location of fair/festival: Town of Camp Verde Community Field, Camp Verde, Yavapai 86322  
Street address City County Zip Code

5. Email Address: julie@azstronghold.com

6. Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/19</u>	<u>Saturday</u>	<u>10:00 AM</u>	<u>6:00 PM</u>
2.	<u>3/17/19</u>	<u>Sunday</u>	<u>10:00 AM</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 27

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2

Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last

2. Mailing address: 395 S. Main Street Camp Verde AZ 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



**NOTARY: to be completed only by the Individual/Agent named in section #1**

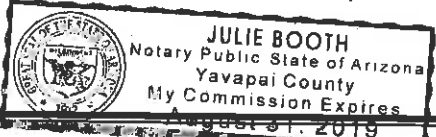
I, (Print Full Name) Kevin Grubb, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature

State of Arizona County of Yavapai  
 the foregoing instrument was acknowledged before me this

16<sup>th</sup> of November 2018  
 Day Month Year

My commission expires on: 8/31/19



[Signature]  
 Signature of NOTARY PUBLIC

*The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.*

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (Government Official) (Title)

on behalf of \_\_\_\_\_  
 (City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
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 (602) 542-5141

FOR DLIC USE ONLY	
Received Date:	
Job #:	
CSR:	
License #:	

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair  Craft Distillery/Wine Festival

- Individual/Agent's Name: Maynard James Keenan Liquor License #: 13133014
- Business name: Caduceus Cellars Contact Phone #: 928-507-7293  
Farm Winery or Craft Distillery
- Mailing address: PO Box 905 Jerome AZ 86331  
Street Address City State Zip Code
- Location of fair/festival: \_\_\_\_\_  
Street address City County Zip Code
- Email Address: Chelsea@caduceuscellars.com
- Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
 If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>03/16/2019</u>	<u>Saturday</u>	<u>10 AM</u>	<u>6 PM</u>
2.	<u>03/17/2019</u>	<u>Sunday</u>	<u>10 AM</u>	<u>5 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 1

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0 Fencing  Yes  No

Number of Security Personnel on Site: 2 + gatekeepers Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: MICHAEL MARSHALL Daytime Contact Phone #: 428.551.0828  
First Last

2. Mailing address: 395 S. MAIN ST CAMP VERDE AZ 86322  
Street address City State Zip Code

3. Email Address: MICHAEL.MARSHALL@CAMPVERDE.AZ.GOV

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

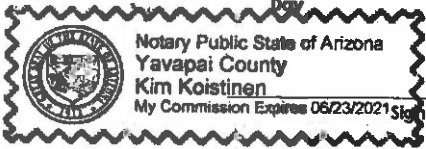


**NOTARY: to be completed only by the individual/Agent named in section #1**

I, (Print Full Name) Maynard James Keenan, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

My commission expires on: 06/23/2021 14<sup>th</sup> of November 2018  
Month Year



[Signature] Signature of NOTARY PUBLIC

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) recommend  APPROVAL  DISAPPROVAL

on behalf of \_\_\_\_\_ (City, Town, County) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
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 (602) 542-5141

**FOR DLIC USE ONLY**

Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery Fee: \$15.00 per Day

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair  Craft Distillery/Wine Festival

- Individual/Agent's Name: John McDoughlin Liquor License #: 13133017
  - Business name: Cellar 433 Contact Phone #: 480.988.5200  
Farm Winery or Craft Distillery
  - Mailing address: 7235 E Hampton Avenue, Ste 110, Mesa, AZ 85209  
Street Address City State Zip Code
  - Location of fair/festival: 75 E. Hollaman Camp Verde, Yavapai 86322  
Street address City County Zip Code
  - Email Address: John@cellar433.com
  - Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No
- If yes, please provide the license # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3.16.19</u>	<u>Saturday</u>	<u>10:00AM</u>	<u>6:00pm</u>
2.	<u>3.17.19</u>	<u>Sunday</u>	<u>10:00AM</u>	<u>5:00pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary



**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?  
 Yes (Please submit letter from Agent/Owner of Site)  No
2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No
3. List the number of days you have held a licensed Fair/Festival in the current calendar year 1
4. What security and control measures will you take to prevent violations of state liquor laws at this event?  
Number of Police Officers on Site: 0 Fencing  Yes  No  
Number of Security Personnel on Site: 2 Barriers  Yes  No
5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: MICHAEL MARSHALL Daytime Contact Phone #: 928-554-0828  
First Last
2. Mailing address: 395 S. Main Street Camp Verde Az 86322  
Street address City State Zip Code
3. Email Address: michael.marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

**ATTACH DIAGRAM**

**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) John McLaughlin, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature)

[Handwritten Signature]  
Applicant Signature

State of Arizona County of Maricopa  
the foregoing instrument was acknowledged before me this

7th of November 2018  
Day Month Year

My commission expires on: 07/17/2022

Connie Koepke  
Signature of NOTARY PUBLIC



The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) recommend  APPROVAL  DISAPPROVAL  
on behalf of \_\_\_\_\_ (City, Town, County) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

**DLIC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidation of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



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 Phoenix, AZ 85007-2934  
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 (602) 542-5141

**FOR DLIC USE ONLY**

Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

- Craft Distillery/Wine Fair       Craft Distillery/Wine Festival

1. Individual/Agent's Name: Robin Houct Liquor License #. 13133005

2. Business name: Granite Creek Vineyards Contact Phone #: \_\_\_\_\_

3. Mailing address: 1145 E Granite Creek Ln Chino Valley AZ 86323  
Street Address City State Zip Code

4. Location of fair/festival: 75 E Hollaman Camp Verde Yavapai 86322  
Street address City County Zip Code

5. Email Address: info@granitecreekvineyards.com

6. Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

Fair/Festival Days permitted: A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/19</u>	<u>Saturday</u>	<u>10:00 am</u>	<u>6:00 PM</u>
2.	<u>3/17/19</u>	<u>Sunday</u>	<u>10:00 am</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 0

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2 + gatekeepers

Barriers  Yes  No

5. Have you taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 9285540828  
First Last

2. Mailing address: 395 S. Main Street Camp Verde AZ 86322  
Street address City State Zip Code

3. Email Address: michael.marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.




**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) Robin Houct, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature State of Arizona County of Yavapai  
 the foregoing instrument was acknowledged before me this

12<sup>th</sup> of December 2018  
 Day Month Year

My commission expires on: 10-7-2022



[Signature]  
 Signature of NOTARY PUBLIC

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (Government Official) (Title)

on behalf of \_\_\_\_\_  
 (City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



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 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

**FOR DLIC USE ONLY**

Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

1. Individual/Agent's Name: Eric Glömski Liquor License #: 13133004
2. Business name: Page Springs Vineyards & Cellars Contact Phone #: 928 639 3004
3. Mailing address: 1500 N Page Springs Rd Cornville AZ 86325  
Street Address City State Zip Code
4. Location of fair/festival: 75 E. Hollamon Street Camp Verde Yavapai 86322  
Street address City County Zip Code
5. Email Address: info@pagespringscellars.com
6. Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No
- If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/19</u>	<u>Saturday</u>	<u>10am</u>	<u>6pm</u>
2.	<u>3/17/19</u>	<u>Sunday</u>	<u>10am</u>	<u>5pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?  
 Yes (Please submit letter from Agent/Owner of Site)       No
2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes       No
3. List the number of days you have held a licensed Fair/Festival in the current calendar year 0
4. What security and control measures will you take to prevent violations of state liquor laws at this event?  
Number of Police Officers on Site: 0      Fencing  Yes     No  
Number of Security Personnel on Site: 2      Barriers  Yes     No
5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes     No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: MICHAEL MARSHALL Daytime Contact Phone #: 928 554 0828  
First Last
2. Mailing address: 395 S. MAIN STREET CAMP VERDE AZ 86322  
Street address City State Zip Code
3. Email Address: MICHAEL.MARSHALL@CAMPVERDE.AZ.GOV

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) ERIC GUNSER, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

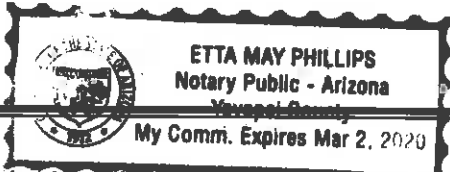
X (Signature) [Signature]  
Applicant Signature

State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

20 of December 2018  
Day Month Year

My commission expires on: Mar. 2, 2020

[Signature]  
Signature of NOTARY PUBLIC



The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) recommend  APPROVAL  DISAPPROVAL  
on behalf of \_\_\_\_\_ (City, Town, County) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

**DLIC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidation of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.





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 Phoenix, AZ 85007-2934  
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<b>FOR DLIC USE ONLY</b>	
Received Date:	
Job #:	
CSR:	
License #:	

<b>FAIR/FESTIVAL LICENSE APPLICATION</b> A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event A.R.S. § 4-203.03 Farm Winery <b>Fee: \$15.00 per Day</b>
--

**A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).**

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

1. Individual/Agent's Name: Kevin Norton Liquor License #: 13133044

2. Business name: Salt Mine Vineyards Contact Phone #: 602-568-7555

3. Mailing address: PO Box 2840 Camp Verde Arizona 86322  
Street Address City State Zip Code

4. Location of fair/festival: 75 E. Hollamon St. Camp Verde Yavapai 86322  
Street address City County Zip Code

5. Email Address: kevin.norton@saltminewine.com

6. Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/2019</u>	<u>Saturday</u>	<u>10:00 AM</u>	<u>6:00 PM</u>
2.	<u>3/17/2019</u>	<u>Sunday</u>	<u>10:00 AM</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?

Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 0

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2 + Gatekeepers

Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last

2. Mailing address: 395 S. Main Street Camp Verde Arizona 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

**ATTACH DIAGRAM**

**NOTARY: to be completed only by the Individual/Agent named in section #1**


I, Kevin Norton, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature

State of Arizona County of Yavapai  
 the foregoing instrument was acknowledged before me this

19<sup>th</sup> of December 2018  
 Day Month Year

My commission expires on: 3/1/2021

 Beth N. Ackerman  
 Notary Public - State of Arizona  
 YAVAPAI COUNTY  
 My Commission Expires  
 March 1, 2021

[Signature]  
 Signature of NOTARY PUBLIC

**The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.**

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (Government Official) (Title)

on behalf of \_\_\_\_\_  
 (City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



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<b>FOR DLLC USE ONLY</b>	
Received Date:	
Job #:	
CSR:	
License #:	

<b>FAIR/FESTIVAL LICENSE APPLICATION</b> A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event A.R.S. § 4-203.03 Farm Winery <b>Fee: \$15.00 per Day</b>
--

**A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).**

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair                       Craft Distillery/Wine Festival

1. Individual/Agent's Name: David Ray Baird Liquor License #: 13133056

2. Business name: The Oddity Wine Collective, LLC Contact Phone #: 928-592-2804

3. Mailing address: PO Box 943 Clarkdale, AZ 86324  
Street Address                      City                      State                      Zip Code

4. Location of fair/festival: 75 E. Hollamon Camp Verde AZ. 86322  
Street address                      City                      County                      Zip Code

5. Email Address: David@theOdditywinecollective.com

6. Will this event be held on a currently licensed premise and within the already approved premises?     Yes     No

If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/2019</u>	<u>Saturday</u>	<u>10:00 AM</u>	<u>6:00 PM</u>
2.	<u>3/17/2019</u>	<u>Sunday</u>	<u>10:00 AM</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?

Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 0

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2

Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last

2. Mailing address: 395 S, Main Street Camp Verde AZ 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.




**NOTARY: to be completed only by the individual/Agent named in section #1**

I, (Print Full Name) David Ray Baird, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

21 of December 2018  
Day Month Year

My commission expires on: 1/14/21



[Signature]  
Signature of NOTARY PUBLIC

*The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.*

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



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Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery Fee: \$15.00 per Day

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

- Individual/Agent's Name: Gavin Richard Gallifant Liquor License #: 13073018
- Business name: Gallifant Cellars - Winery 101 Contact Phone #: 623-242-0340  
Farm Winery or Craft Distillery
- Mailing address: 9299 W Olive Ave #101 Peoria AZ 85345  
Street Address City State Zip Code
- Location of fair/festival: 75 E. Holloman St. Camp Verde Yavapai 86322  
Street address City County Zip Code
- Email Address: info@winery101.com
- Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
 If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

Fair/Festival Days permitted: A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/19</u>	<u>Saturday</u>	<u>10:00 am</u>	<u>6:00 pm</u>
2.	<u>3/17/19</u>	<u>Sunday</u>	<u>10:00 am</u>	<u>5:00 pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?  
 Yes (Please submit letter from Agent/Owner of Site)  No
2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No
3. List the number of days you have held a licensed Fair/Festival in the current calendar year 3
4. What security and control measures will you take to prevent violations of state liquor laws at this event?  
Number of Police Officers on Site: 0 Fencing  Yes  No  
Number of Security Personnel on Site: 2 Barriers  Yes  No
5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: MICHAEL MARSHALL Daytime Contact Phone #: 928-554-0828  
First Last
2. Mailing address: 395 S. MAIN ST. CAMP VERDE AZ 86321  
Street address City State Zip Code
3. Email Address: MICHAEL.MARSHAL@CAMPEVERDE.AZ.GOV

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

**ATTACH DIAGRAM**



**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) Arvin M. Huent, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature]  
Applicant Signature

State of Arizona County of Maricopa  
the foregoing instrument was acknowledged before me this

19th of December 2018  
Day Month Year

My commission expires on: \_\_\_\_\_



PATRICIA ROMERO  
NOTARY PUBLIC - ARIZONA  
MARICOPA COUNTY  
My Commission Expires  
May 17, 2021

Patricia Romero  
Signature of NOTARY PUBLIC

*The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.*

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

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Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

1. Individual/Agent's Name: Dan Pierce Liquor License #: 13023027

2. Business name: Pierce Wines Arizona LLC Contact Phone #: 602-320-1722

3. Mailing address: 4511 E Robbs Road Willcox AZ 85643  
Street Address City State Zip Code

4. Location of fair/festival: 75 E Hollamon Camp Verde Yavapai 86322  
Street address City County Zip Code

5. Email Address: dan@bodegapierce.com

6. Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>03/16/2019</u>	<u>Saturday</u>	<u>10:00 am</u>	<u>6:00 pm</u>
2.	<u>03/17/2019</u>	<u>Sunday</u>	<u>10:00 am</u>	<u>5:00 pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 3

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0 Fencing  Yes  No

Number of Security Personnel on Site: 2 & gatekeepers Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-544-0828  
First Last

2. Mailing address: 395 S Main St Camp Verde AZ 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



**NOTARY: to be completed only by the Individual/Agent named in section #1**

Dan C Pierce

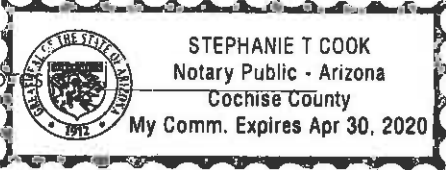
I, (Print Full Name) \_\_\_\_\_, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) *Dan C Pierce*  
Applicant Signature

State of Arizona County of Cochise  
the foregoing instrument was acknowledged before me this

6 of December 2017  
Day Month Year

My commission expires \_\_\_\_\_



STEPHANIE T COOK  
Notary Public - Arizona  
Cochise County  
My Comm. Expires Apr 30, 2020

*Stephanie T Cook*  
Signature of NOTARY PUBLIC

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLIC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

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 www.azliquor.gov  
 (602) 542-5141

**FOR DLIC USE ONLY**

Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

1. Individual/Agent's Name: Ignacio M. Mesa Liquor License #: 13133013

2. Business name: Clear Creek Vineyard & Winery Contact Phone #: 602-859-7418  
Farm Winery or Craft Distillery

3. Mailing address: 4053 E. State Route 260 Camp Verde AZ 86322  
Street Address City State Zip Code

4. Location of fair/festival: 473 S. Main Street Camp Verde AZ 86322  
Street address City County Zip Code

5. Email Address: ignacio@clearcreekvineyard.com

6. Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

If yes, please provide the license # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3.16.19</u>	<u>Saturday</u>	<u>10:00 am</u>	<u>6:00 PM</u>
2.	<u>3.17.19</u>	<u>Sunday</u>	<u>10:00 am</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)       No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?

Yes       No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 0

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes     No

Number of Security Personnel on Site: 2

Barriers  Yes     No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes     No

---

**SECTION 4** Controlling Person of Location:

(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last

2. Mailing address: 395 S Main Street Camp Verde AZ 86322  
Street address City State Zip Code

3. Email Address: michael.marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

**ATTACH DIAGRAM**

**NOTARY: to be completed only by the individual/Agent named in section #1**


I, (Print Full Name) Ignacio Mesa, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) *Ignacio M. Mesa* Applicant Signature

State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

28<sup>th</sup> of December 2018  
Day Month Year

My commission expires on: 2-27-2022



*Anita R. McCarthy*  
Signature of NOTARY PUBLIC

*The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.*

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

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 (602) 542-5141

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License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair  Craft Distillery/Wine Festival

- Individual/Agent's Name: Pillsbury Sam W. Liquor License #: 13133021
- Business name: Pillsbury Wine Comapny Contact Phone #: 928-639-0646  
Farm Winery or Craft Distillery
- Mailing address: 1012 N Main Street Cottonwood AZ 86326  
Street Address City State Zip Code
- Location of fair/festival: 473 S. Main Street Camp Verde AZ 86322  
Street address City County Zip Code
- Email Address: valerie@pillsburywine.com
- Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
 If yes, please provide the license # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3.16.19</u>	<u>Saturday</u>	<u>10:00 am</u>	<u>6:00 PM</u>
2.	<u>3.17.19</u>	<u>Sunday</u>	<u>10:00 am</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary



**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?  
 Yes (Please submit letter from Agent/Owner of Site)  No
2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No
3. List the number of days you have held a licensed Fair/Festival in the current calendar year 0
4. What security and control measures will you take to prevent violations of state liquor laws at this event?  
Number of Police Officers on Site: 0 Fencing  Yes  No  
Number of Security Personnel on Site: 2 Barriers  Yes  No
5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last
2. Mailing address: 395 S Main Street Camp Verde AZ 86322  
Street address City State Zip Code
3. Email Address: michael.marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

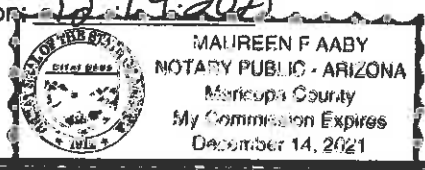
**ATTACH DIAGRAM**

**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, Samuel Wallace Pillsbury, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature State of AZ County of Maricopa  
 the foregoing instrument was acknowledged before me this 5<sup>th</sup> of November 2018  
 Day Month Year

My commission expires on: 12-14-2021



[Signature]  
Signature of NOTARY PUBLIC

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (Government Official) (Title)

on behalf of \_\_\_\_\_  
 (City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



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 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

<b>FOR DLLC USE ONLY</b>	
Received Date:	
Job #:	
CSR:	
License #:	

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

1. Individual/Agent's Name: Paula Teer Woolsey Liquor License #: 13133045

2. Business name: Southwest Wine Center Contact Phone #: 928-593-9694

3. Mailing address: PO Box 2564 Cottonwood AZ 86326  
Farm Winery or Craft Distillery

4. Location of fair/festival: 75 E. Hollamon Camp Verde Yavapai 86322  
Street Address City State Zip Code

5. Email Address: pwoolsey@instructor.yc.edu  
Street address City County Zip Code

6. Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	March 16, 2019	Saturday	10:00 AM	6:00 PM
2.	March 17, 2019	Sunday	10:00 AM	5:00 PM
3.				
4.				
5.				
6.				
7.				

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?

Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 8

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2

Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last

2. Mailing address: 395 S. Main Street Camp Verde AZ 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.




**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) Paula Teer Woolsey, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) *Paula Teer Woolsey* Applicant Signature State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

7<sup>th</sup> of November 2018  
Day Month Year

My commission expires on: 06-23-2021

 Signature of NOTARY PUBLIC *Kim Koistinen*

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



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 Phoenix, AZ 85007-2934  
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Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

- Individual/Agent's Name: Valerie L. Wood Liquor License #: 13133051
- Business name: Heart Wood Cellars Contact Phone #: 928-274-8126  
Farm Winery or Craft Distillery
- Mailing address: 7580 E. Ranch View Road, Cornville, Arizona 86325
- Location of fair/festival: 75 E. Hollamon, Camp Verde, ARIZONA 86322  
Street Address City State Zip Code
- Email Address: heartwoodcellars@gmail.com  
Street address City County Zip Code
- Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
 If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/19</u>	<u>Saturday</u>	<u>10:00 am</u>	<u>6:00 pm</u>
2.	<u>3/17/19</u>	<u>Sunday</u>	<u>10:00 am</u>	<u>5:00 pm</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?

Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 0 issued at this time

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2+

Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last

2. Mailing address: 395 S. Main Street, Camp Verde, AZ 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

**ATTACH DIAGRAM**

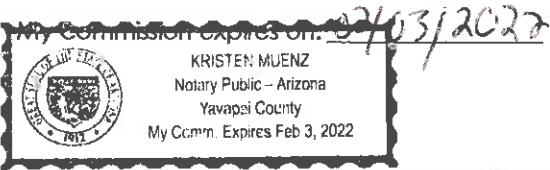
**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) Valerie Wood, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) Valerie Wood  
Applicant Signature

State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

19 of November 2018  
Day Month Year



Kristen Muenz  
Signature of NOTARY PUBLIC

**The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.**

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.





Arizona Department of Liquor Licenses and Control  
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 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

**FOR DLLC USE ONLY**

Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair  Craft Distillery/Wine Festival

- Individual/Agent's Name: Mitchell David Levy Liquor License #: 13133032
- Business name: Burning Tree Cellars LLC Contact Phone #: 928-649-8733
- Mailing address: 1040 N Main Street Cottonwood Arizona 86326  
Street Address City State Zip Code
- Location of fair/festival: 75 East Hollamon Camp Verde Yavapai 86322  
Street address City County Zip Code
- Email Address: mitch@burningtrecellars.com
- Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
 If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/2019</u>	<u>Saturday</u>	<u>10:00AM</u>	<u>6:00PM</u>
2.	<u>3/17/2019</u>	<u>Sunday</u>	<u>10:00AM</u>	<u>5:00PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?  
 Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 2

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2

Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

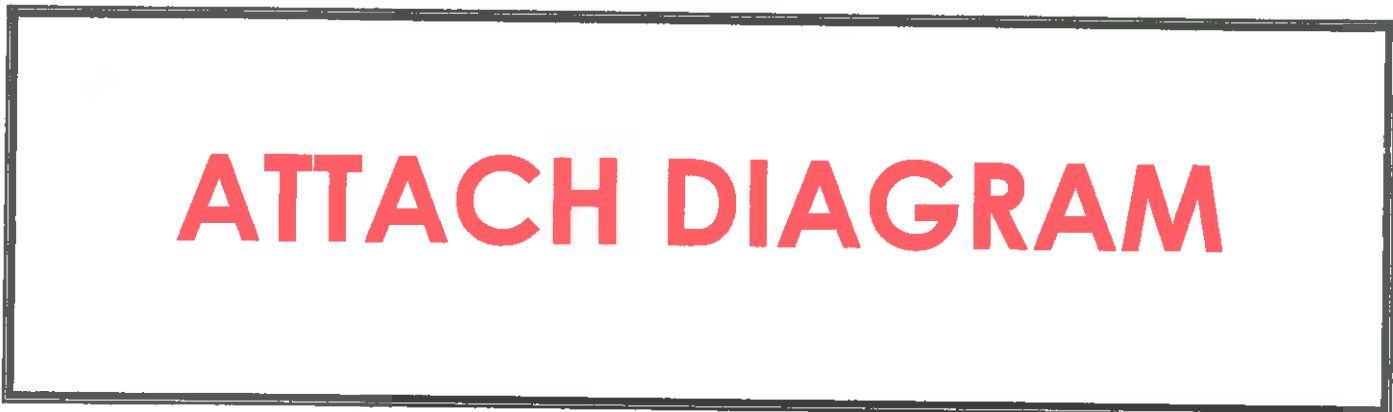
**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-554-0828  
First Last

2. Mailing address: 395 S Main Street Camp Verde Arizona 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



**NOTARY: to be completed only by the Individual/Agent named in section #1**

I, (Print Full Name) Mitchell David Levy, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature State of Arizona County of Yavapai  
 the foregoing instrument was acknowledged before me this

My commission expires on: 6/16/2022

26<sup>th</sup> of November 2018  
 Day Month Year

Allie Peabody  
 Notary Public - State of Arizona  
 YAVAPAI COUNTY  
 Commission # 541946  
 Expires June 6, 2022  
 Signature of NOTARY PUBLIC

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (Government Official) (Title)

on behalf of \_\_\_\_\_  
 (City, Town, County) Signature Date Phone #

**LLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

- B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
- D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
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 (602) 542-5141

**FOR DLIC USE ONLY**

Received Date:
Job #:
CSR:
License #:

**FAIR/FESTIVAL LICENSE APPLICATION**  
 A.R.S. § 4-205.11 Craft Distillery A.R.S. § 4-203.02 at Special Event  
 A.R.S. § 4-203.03 Farm Winery **Fee: \$15.00 per Day**

A service fee of \$25 will be charged for all dishonored checks (A.R.S. 44-6852).

If the fair/festival event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 7). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

**SECTION 1** Application type:

Craft Distillery/Wine Fair

Craft Distillery/Wine Festival

- Individual/Agent's Name: Kevin Grubb Liquor License #: 13133015
- Business name: Provisioner Wines Contact Phone #: 928-639-2789
- Mailing address: 4700 Old Hwy 279 Camp Verde AZ 86322  
Street Address City State Zip Code
- Location of fair/festival: Town of Camp Verde Community Field, Camp Verde, Yavapai 86322  
Street address City County Zip Code
- Email Address: julie@azstronghold.com
- Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
 If yes, please provide the License # \_\_\_\_\_

**SECTION 2** Date & Hours:

**Fair/Festival Days permitted:** A total of 150 days per Craft Distillery/Farm Winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	<u>3/16/19</u>	<u>Saturday</u>	<u>10:00 AM</u>	<u>6:00 PM</u>
2.	<u>3/17/19</u>	<u>Sunday</u>	<u>10:00 AM</u>	<u>5:00 PM</u>
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet if necessary

**SECTION 3** To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the owner named in Section 3?

Yes (Please submit letter from Agent/Owner of Site)  No

2. Will the liquor you sell/serve be manufactured/produced products of your licensed premises named in Section One?

Yes  No

3. List the number of days you have held a licensed Fair/Festival in the current calendar year 29

4. What security and control measures will you take to prevent violations of state liquor laws at this event?

Number of Police Officers on Site: 0

Fencing  Yes  No

Number of Security Personnel on Site: 2

Barriers  Yes  No

5. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell, or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302)  Yes  No

**SECTION 4** Controlling Person of Location:  
(Person authorizing use of location)

1. Name: Michael Marshall Daytime Contact Phone #: 928-963-1085  
First Last

2. Mailing address: 395 S. Main Street Camp Verde AZ 86322  
Street address City State Zip Code

3. Email Address: Michael.Marshall@campverde.az.gov

**SECTION 5** Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



**NOTARY: to be completed only by the Individual/Agent named in section #1**

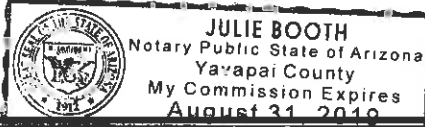
I, (Print Full Name) Kevin Grubb, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) [Signature] Applicant Signature

State of Arizona County of Yavapai  
the foregoing instrument was acknowledged before me this

16<sup>th</sup> of November 2018  
Day Month Year

My commission expires on: 8/31/19

 [Signature]  
Signature of NOTARY PUBLIC

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**GOVERNING BOARD**

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone #

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.