

**DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JANUARY 4, 2017 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, Councilor Dee Jenkins and Councilor Bob Burnside were present.

Also Present

Town Manager Russ Martin, Marshall Nancy Gardner and Debbie Hughes, Liaison Ed Lee, Town Clerk Virginia Jones, Finance Director Mike Showers, Bruce George, and Recording Secretary Lynn Riordan.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a. Approval of the Minutes:

- Regular Session – December 7, 2016
- Special/Work Session – December 14, 2016

b. Set Next Meeting, Date and Time:

- Wednesday, January 11, 2017 at 5:30 p.m. – Work Session
- Friday, January 13, 2017 at 8:00 a.m. – Strategic Plan
- Wednesday, January 18, 2017 at 5:30 p.m. – Executive Session
- Wednesday, January 18, 2017 at 6:30 p.m. – Regular Session
- Wednesday, January 25, 2017 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c. Possible setting of Fiscal Year 2017/2018 Budget Calendar Staff Resource: Michael Showers

On a **motion** by Councilor Baker, seconded by Councilor Jenkins, the council unanimously voted to approve the Consent Agenda, except the item 4.a.2) Minutes of Special/Work Session – December 14, 2016. At the request of Councilor Whatley, item 4.a.2) was pulled for discussion.

Discussion: Councilor Whatley stated (Item 10 Rezzonico Park) there was no consensus of Council that the Council was against the planned desert landscaping, requesting that the Minutes be corrected to read “There is no planting plan yet but some Council Members are against the planned desert landscaping.”, thereafter, on a **motion** by Councilor Whatley, seconded by Vice Mayor Murdock, the council unanimously voted to approve item 4.a.2) minutes with the correction. Mayor German directed the Town Clerk to amend the minutes according to the motion.

Councilor Gordon made an inquiring regarding the (budget) community engagement meeting scheduled for May 8, requesting clarification on why the meeting was set so late in the budget process. Finance Director Mike Showers advised that he would like to have the community engagement meeting after the council has a preliminary budget so that the public has something concrete and comprehensible to consider and discuss with council, and the new budget will reflect what has already been accomplished (specifically CIP projects). Mr. Showers believes that this will allow more constructive community involvement.

Mayor German advised that the meet and greet meeting with the Yavapai Apache Nation Council scheduled for

January 9, 2017 had been cancelled, and suggesting the meeting be re-scheduled for January 30 or 31, 2017 if this is satisfactory with the Yavapai Apache Nation Council. Mayor German directed the Town Clerk to contact the Nation Council for re-scheduling.

5. Special Announcements and presentations:

• Presentation and update by Anna Schrenk and Laura Jones – Friends of the Verde River Greenway

Anna Schrenk and Laura Jones advised that the Friends of the Verde River Greenway was a private/public coalition of approximately 21 different agencies/organizations with its primary function being conservation and restoration of the Verde River. Currently Friends of the Verde River Greenway is working on sections of the Verde River above the White Bridge in Camp Verde (five ground crews). The Verde River State of the Watershed Conference is set for May 10-11, 2017, and will be held at the Clarkdale Clubhouse. The Conference will host field trips on May 10 with lectures and informational meetings on May 11. Friends of the Verde River Greenway is requesting Town participation and sponsorship. At the request of Mayor German, Ms. Jones advised that Friends of the Verde River Greenway has had a very positive partnership with private property owners, and currently there is more interest than resources to complete projects. Town Manager Russ Martin advised that there is no line item in this year's budget for sponsorship, however, if directed by Council, the Town can donate this year. It was the consensus of the council to donate \$500.00 to Friends of the Verde River Greenway this year and so directed the Town Manager. Mayor German requested the Town Manager include financial sponsorship for Friends of the Verde River Greenway in next year's budget discussion. Information regarding Friends of the Verde River Greenway and upcoming events may be obtained on their website: www.VerdeRiverGreenway.org

6. Call to the Public for Items not on the Agenda.

None. (No Request to Speak Cards were submitted).

7. Discussion, consideration and possible appointment of 3 members to the Board of Adjustment and Appeals (2 – 3 year terms ending 2020, and 1 – 2 year term ending January 2019) and 1 appointment to the Planning & Zoning Commission for a (3) three-year term. Letters of interest for the Board of Adjustments have been received by Bruce M. George, James Binick and Murray Lichty. Dennis Willis has submitted a Letter of Interest to the Planning and Zoning Commission. Staff Resource: Virginia Jones.

Councilor Whatley, noting the Bruce George was the only applicant in attendance, requested of Mr. George his preference of appointment – 2 year term or 3 year term. Mr. George stated his preference was a two year term.

On a **motion** by Vice Mayor Murdock, seconded by Councilor Baker, the council unanimously voted to appoint Bruce George to a two year term on the Board of Adjustment, James Binick and Murray Lichty to three year terms on the Board of Adjustment, and Dennis Willis to a three year term on the Planning and Zoning Commission.

8. Presentation by Debbie Hughes, Property and Evidence Custodian, of CVMO property and evidence room improvements.

Marshall Nancy Gardner advised that CVMO has completed repairs in the property and evidence room, and installation of the rolling shelves is complete, and was completed in approximately two months and over \$6,000 under budget due to the efficiency of Debbie Hughes, Property and Evidence Custodian. Debbie Hughes thanked the council for approving the CIP project, explaining the importance of property and evidence inventory and storage and how the improvements in the property and evidence room helps her comply with the laws that govern inventory, protection, storage and retention of property and evidence. Ms. Hughes gave a power point presentation on the project, from beginning to end, and included before and after photographs. Ms. Hughes advised that she was grateful for the many volunteers and employees from other departments (Building and

Maintenance) that provided a great deal of assistance and provided much needed extra labor. At the request of Councilor Baker, Ms. Hughes advised that they are hopeful that they have enough space to accommodate their needs for retention of property and evidence for the next 5 to 7 years. Marshall Gardner and Debbie Hughes invited the council members (and other staff) to take a tour of the completed project.

9. **Call to the Public for items not on the agenda.**
None. (No Request to Speak Cards were submitted).

10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Mayor German advised that he attended the Sedona round table legislative meeting, good information was exchanged, two of the major topics were Yavapai College and committees for state-wide regulation of cell phone use and texting (while driving), in addition to discussion regarding new upcoming proposed legislation regarding sanctions and/or punishment of cities and towns that do not adhere to state law.

Councilor Jones-Murdock had no report.

Councilor Baker thanked the Town staff for good planning and scheduling to allow the council to have time off for the holidays.

Councilor Gordon advised that he attended the Verde Front meeting in Clarkdale.

Councilor Jenkins advised that she attended the newly elected officials training stating it was informative and interesting and she enjoyed attending. Additionally she attended the Town Christmas party, which she also enjoyed.

Councilor Buchanan advised that he also attended the newly elected officials training, and also stating it was informative and interesting, and very effective. Councilor Buchanan also advised that the Yavapai College Governing Board has a new member, Dr. Connie Harris, replacing Al Filardi.

Councilor Whatley advised she attended the Christmas Party stating the staff did a wonderful job decorating the Library for the holiday; she also attended the Victorian Christmas. Councilor Whatley stated appreciation for all of the volunteers that continuously contribute to the Town and the community.

11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin advised that interviews were scheduled this Friday for applicants that have applied to fill the planner position. The Fossil Creek Public Meeting is scheduled for Monday at 5:30 p.m. at the Library, and the Volunteer Fair is scheduled for Thursday, January 12 from 4 p.m. to 8 p.m. Mr. Martin advised that the some areas of the Town experienced some flooding as a result of the recent weather pattern, advising that the Town always has sand and sandbags available.

Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 7:15 p.m.

Charles German, Mayor

Virginia Jones, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on January 4, 2017. I further certify that the meeting was duly called and held, and that a quorum

was present.

Dated this _____ day of _____, 2017.

Lynn Riordan, Recording Secretary