

**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, APRIL 1, 2020 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:35 p.m.

- 2. Roll Call.** Mayor Charles German, Vice Mayor Dee Jenkins, Council Members Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock and Robin Whatley. All Members of the Council attended telephonically via Zoom due to COVID-19 restrictions.

Also Present: Town Manager Russ Martin and Town Clerk Cindy Pemberton are in Council chambers. Council Candidate Cris McPhail and Transcriptionist Susan Ayers are attending telephonically via Zoom.

3. Pledge of Allegiance

Mayor German led the pledge.

- 4. Consent Agenda** – All those items below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – March 18, 2020
- 2) Work Session – March 20, 2020

b) Set Next Meeting, Date and Time:

- 1) Tuesday, April 7, 2020 at 5:30 p.m. – Budget Work Session
- 2) Wednesday, April 8, 2020 – Budget Work Session
- 3) Wednesday, April 15, 2020 – Regular Session

On a motion by Councilor LeBeau, seconded by Councilor Butner, Council approves the Consent Agenda. The motion carries with approval by Councilors Butner, LeBeau, Buchanan, Murdock, Whatley, Vice Mayor Jenkins and Mayor German.

- 5. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from

taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no items submitted by a member of the public.

6. Special Announcements and Presentations

- **Proclamation declaring the week of April 14-20 as National Public Safety Telecommunications Week.**
- **The Future of Yavapai College – Providing Economic Strength and Support for Yavapai County Communities**

Rodney Jenkins, Vice President of Yavapai College, and Richard Hernandez, Regional Economic Director shared updated information regarding classes, which are 100% on-line until further notice due to COVID-19 restrictions.

Construction on Building “L” is moving along and the goal is to be finished by fall of this year.

Another location is sought for the Skilled Trade Center due to the owner of the proposed location having decided to withdraw the selling of his building. The goal is to find another location in the community and not on the campus, hopefully on the 260 corridor.

Mr. Jenkins discussed expansion of current programming and ways to cut tuition and textbook costs, removing barriers and assisting students with obtaining degrees. Councilor Butner asked questions regarding the cost of tuition at Yavapai College vs. other colleges in the state. Also discussed was a training program including the acquisition of 3-D printers for construction purposes, and the concept of building a 30,000 sq. ft building which would become the Regional Economic Development Center in Yavapai County.

7. Possible approval of request of the Mayor and Common Council of the Town of Camp Verde, Arizona for the renewal of an approved Use Permit, per Resolution 2006-697, with no time limit for Trails End RV Park, submitted by David Mann, Owner. The Project is located at 983 W Finnie Flat Road, on two (2) parcels, APN 404-28-082A and 404-28-082B, in Camp Verde, Yavapai County, Arizona. Staff Resource Melinda Lee

Melinda Lee, Community Development Director, introduced David Mann, Owner of the Trails End RV Park. Councilor Butner is not opposed to renewal of the use permit but would like to see some improvements in landscaping along the frontage road. Mr. Mann states that he has done improvements and landscaping, and does yearly pruning and upkeep to said property. A motion was made by Councilor Butner to renew the use permit with no time limit. Councilor LeBeau seconded the

motion, which was then carried unanimously with Mayor German, Vice Mayor Jenkins and Councilors Whatley, Murdock, and Buchanan approving.

8. **Discussion, consideration and possible approval of Resolution 2020-1040, a Resolution of the Mayor and common Council of the Town of Camp Verde, Yavapai County, Arizona, approving a Final Site Plan submitted by Michele Evans, Abide Maternity Home, for a parcel zoned RS-PAD (Residential and Services, Planned Area Development). The proposed project is a one-acre parcel at 2480 N Arena Del Loma, APN 403-19-137, in Camp Verde, Yavapai County, Arizona. Staff Resource Melinda Lee**

Community Development Director Melinda Lee outlined the plan for a four-space RV Park designed to be used for a "Next Step Program" by the Abide Maternity Home and informed Council that all regulations have been met. Ms. Lee introduced Michele Evans, who thanked Ms. Lee for all of their assistance with this project. Mayor German stated that he thinks this is a very important intermediate step, in between being in the home and out on their own, as it raises the probability of success quite a bit. Michele explains that the transition is a "big, scary process", otherwise and this process lessens that feeling and helps make independence more attainable. Motion to approve was introduced by Councilor LeBeau and seconded by Councilor Jesse Murdock. "Aye" responses were heard by Councilors Butner, Whatley, Vice Mayor Jenkins, and Mayor German. Councilor Buchanan's response was not able to be heard on the monitor.

9. **Discussion, consideration and possible approval of Resolution 2020-1041, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving Final Plat 2019-0301 for the purpose of developing a 28-lot Small Home Community on approximately 2.7- acres, zoned R2-PAD (Residential: Duplex and other Multi Family Uses, Planned Area Development) located at Fain and Nichols Streets, APN 404-23-013D, in Camp Verde, Yavapai County, Arizona. Staff Resource Melinda Lee**

Camp Verde Development Director Melinda Lee gave background information on this item, and stated that it is a two-part item and that the final site plan could not be approved until the Final Plat was approved. She introduced Dave Meier, owner and engineer Luke Sefton. Councilor Butner asked whether the small homes would have CC&Rs that would allow for VRBOs. Mr. Meier states that CCRs are in the package and he believes there are six homes that are designated to be nightly rentals; as they would have easier access. A motion to approve was made by Councilor Butner and seconded by Councilor Whatley. Motion carried with majority, as Councilor Buchanan's vote could be heard.

10. **Discussion, consideration and possible approval of Resolution 2020-1042, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving an application for a final site plan submitted by Dave Meier, Owner, for property zoned R2-PAD (Residential: Duplex and other Multi Family Uses, Planned Area Development), to develop a 28-Lot small home community known as "Wee Hollow Subdivision", the proposed project is approximately 2.70 acres and is located at Fain and**

Nichols Streets, APN 404-23-013D, in Camp Verde, Yavapai County, Arizona.
Staff Resource Melinda Lee

Melinda Lee gives background information, with lighting diagrams and proposed parking plans. Motion to approve was made by Councilor Whatley. Councilor LeBeau seconded the motion. Motion passes with majority. Mayor German thanks Mr. Meier for investing in Camp Verde.

11. 2020 Legislative Update – Staff Resource Russ Martin

Town Manager Russ Martin states that they are sort of “in recess” right now, and at some point, there will need to be another meeting to finish the budget but no information is available at this time.

- 12. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

There are no items submitted.

- 13. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Butner would like to commend the Mayor for his very nice advisory letter to the citizens of Camp Verde in the Bugle. He also wonders if we could check into applying for some sort of federal funding to help restore lost sales tax revenue due to lack of traffic from social distancing.

Mayor German agrees, and assures that they are looking into that. He reports that the Grand Canyon is now closed and even though it has a big impact economically, it needs to be done to save our healthcare workers.

Councilor LeBeau has been helping out at Bread of Life and wants to report that they are doing a great job with that, handing out food boxes to folks in need; roughly 600 families each time.

Mayor German indicates that he could not be more proud of town staff, sifting through the wealth of, sometimes overwhelming information that has come through from different organizations and governmental levels, putting it in user-friendly terms and passing it on accordingly. He notes that we now have a lot of information out on www.campverde.az.gov and that Kathy Hellman, Steve Ayers and Jessica Bryson have done a great job of putting usable material together for our citizens and businesses; i.e., the Governor's executive orders and the newest SBA loans and grants for businesses.

Councilor Buck Buchanan states that he had been listening all along and that all of his votes are all affirmative.

- 14. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin asks Council members if they run into folks that have concerns about access to these meetings to encourage them to call the clerk's office and let them know.

He reports that next Tuesday and Wednesday night at 5:30 there will be two important, fairly long meetings, going through each department. There will also be a meeting on April 15th, and on the 22nd most likely a work session related to the Capital Improvement Plan and future costs and planning for the park. This will be followed by a meeting on May 1st for more decision making.

Mr. Martin then updated Council in regard to the limited services being provided by town staff while implementing COVID-19 guidelines.

He encourages Council to pass the word to businesses to contact the Economic Development Department regarding grants and loans; that there is "real money out there" for small businesses to access. Mr. Martin also updated Council on Federal and State programs to assist private business owners and answered questions concerning possible assistance to the town for lost sales tax revenue.

15. Adjournment

The meeting is adjourned at 7:53 p.m.



Mayor Charles German



Attest: Town Clerk Cindy Pemberton

4-20-2020

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the

Regular Session of the Town Council of Camp Verde, Arizona, held on April 1, 2020.
I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20 day of April, 2020.

Virginia Jones for Cindy Pemberton

Cindy Pemberton, Town Clerk