

MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MARCH 18, 2020 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Dee Jenkins, Councilor Bill LeBeau, Councilor Robin Whatley, Councilor Jesse Murdock, Councilor Joe Butner and Councilor Buck Buchanan (via telephone) are present.

Also Present

Town Manager Russ Martin, Economic Development Director Steve Ayers, Town Clerk Cindy Pemberton and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Mayor German led the Pledge.

Mayor German wanted to include an emergency agenda item that has been duly noticed and in accordance with our policies.

Discussion and consideration of the town of CV proclamation of local emergency. Town Manager Russ Martin wanted to let Council know the start of some restrictions and limitations for Town Offices. They will continue to maintain hours as is but the doors will be locked. Any public that needs assistance will call a phone number that is listed on a sign, then they will get the appropriate person to help them. Public could also try using the email to get questions answered. This will be in effect Monday, March 23, 2020 through April 6th. Town employees in the field will be business as usual. Staff can work from home or rotate shifts. Staff will be using the sick bank to cover fulltime and part time people. No cash payments will be accepted for sewer bills, the public is encouraged to write checks. No dog licenses or fingerprints will be done during this time and the gym will be closed as well. Council may be doing meetings from home, staff is still looking into how to set that up. The Pecan and Wine Festival has been canceled.

Councilor Murdock stated the schools are implementing online schooling and starting next week, food service will be providing breakfast and lunches.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent

Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Regular Session – March 4, 2020

b) Set Next Meeting, Date and Time:

1. Friday, March 20, 2020 at 9:00 a.m. – Work Session
2. Wednesday, March 25, 2020 at 5:30 p.m. – Work Session
3. Wednesday, April 1, 2020 at 6:30 p.m. – Regular Session
4. Tuesday, April 7th, 2020 at 5:30 p.m. – Work Session

c) Authorization for the Economic Development Department to apply for a USDA Rural Business Development Grant to fund a Verde Grows agricultural feasibility, branding and promotion program. (Staff Resource: Steve Ayers)

Vice Mayor Jenkins asked to pull Item 4c for additional questions. She would like examples of businesses this grant will help. Mr. Ayers stated Hauser Farms, the Tomatoes place, and Farmers Market including grass feed beef places in Camp Verde to name a few. They are teaming up with surrounding towns for this grant but it will be ran through Camp Verde. By branding statewide, this will bring awareness of the agriculture that is in the Verde Valley. There is money in the budget to help launch program. **Motion** made by Vice Mayor Jenkins to approve the consent agenda as presented. Second was made by Councilor LeBeau. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

No public comments.

6. **Special Announcements and presentations**

- **Proclamation declaring Saturday April 11, 2020 as Camp Verde's Arbor/Earth Day Celebration 2020**

Vice Mayor Jenkins read the proclamation and declared it so.

- **Proclamation Declaring March 23rd to March 28th to be "Stand with Me, Be Drug Free Week."**

Councilor Butner read the proclamation and declared it so.

- **Proclamation Declaring March 29th, 2020 as National Vietnam War Veterans Day**

Mayor German read the proclamation and declared it so. Town Manager Russ Martin stated Camp Verde will be hosting the wall, if you are interested in participating let him know.

- **Presentation and Invitation to visit the Smithsonian Exhibit, Voices and Votes: Democracy in America.**

Library Director Kathy Hellman has to rescind the offer of invitation to visit this exhibit until January 2021 due to it being delayed. This is a highly interactive exhibit and wants to continue some of the programs that goes along with it. Support for Museum on Main Street has been provided by the United States Congress.

- **Employee Recognition**

Councilor Whatley presented Deputy Dillon Murphy with a lifesaving award.

Councilor Murdock presented Deputy Jeff Bowers with a lifesaving award.

Councilor Butner presented Sgt Steve McClure with a lifesaving award.

Councilor LeBeau presented Deputy Ty Wantland an award for delivering a baby.

Mayor German read the acknowledgement of K9 Claymore retiring from the force.

7. **Discussion, consideration and possible approval of repairs to the Town Pool in the approximate amount of \$15,000. (Staff Resource Ron Long)**

Town Manager Russ Martin stated staff has consistently looked to repair a number of these items in the past. The undersized filter system originally purchased continues to effect outages. These items would be replaced before opening day of the pool, to save on days of disruption. Last year the Pool Staff, Maintenance Staff, and Customers were impacted by the pool being closed for several days due to chemical issues. The items to be purchased are as follows:

- 1) Chlorinator Solenoid changes/recalibration - \$4,000
- 2) Multi-cyclone Filter - \$5,227.17
- 3) Electronic Water Level Control - \$4,692.25

Motion made by Councilor Butner to approve an amendment to the Town's Budget taking from the Reserve Account and transferring to the CIP Fund in the amount of \$15,000 for the pool repairs. Second was made by Vice Mayor Jenkins. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

8. **2020 Legislative Update – Staff Resource Russ Martin**

Town Manager Russ Martin reviewed the legislative updates. If council members would like to discuss these updates individually, please let him know.

9. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

No public comments.

10. **Council Informational Reports.** *These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor Butner stated he read to a 4th grade class.

Councilor Whatley stated people in long lines at Basha's are kind and courteous.

Councilor LeBeau commended Marshall and the Manager for keeping on top of things that are going on.

Councilor Murdock participated in Read Across America. If anyone needs resources from the school please contact your site principal.

Mayor German has food bank concerns and is working on networking with other food banks. Give Jeremy a call if you have questions. Meals on Wheels needs more drivers.

11. **Manager/Staff Report** *Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.*

Town Manager Russ Martin:

- Reported additional support for food banks and senior meals just passed through legislature.
- The Meeting with the Fire District is still planned for Friday at the library. If you cannot attend please let Mr. Martin know.
- Vice Mayor Jenkins asked if there is a way to put something on the website to see all available for resources and what they provide.

12. **Adjournment**

Mayor German adjourned the meeting at 7:33 p.m.



Mayor Charles German



Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on March 18, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6th day of April, 2020.

Cindy Pemberton

Cindy Pemberton, Town Clerk