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**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MARCH 18, 2020 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – March 4, 2020 Page 5
 - b) **Set Next Meeting, Date and Time:**
 - 1) Friday, March 20, 2020 at 9:00 a.m. – Work Session
 - 2) Wednesday, March 25, 2020 at 5:30 p.m. – Work Session
 - 3) Wednesday, April 1, 2020 at 6:30 p.m. – Regular Session
 - 4) Tuesday, April 7th, 2020 at 5:30 p.m. – Work Session
 - c) **Authorization for the Economic Development Department to apply for a USDA Rural Business Development Grant to fund a Verde Grows agricultural feasibility, branding and promotion program.** (Staff Resource: Steve Ayers) Page 17
5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of

the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

6. Special Announcements and Presentations

- **Proclamation declaring Saturday April 11, 2020 as Camp Verde's Arbor/Earth Day Celebration 2020** Page 23
- **Proclamation Declaring March 23rd to March 28th to be "Stand with Me, Be Drug Free Week."** Page 25
- **Proclamation Declaring March 29th, 2020 as National Vietnam War Veterans Day** Page 27
- **Presentation and Invitation to visit the Smithsonian Exhibit, Voices and Votes: Democracy in America** Page 29
- **Employee Recognition** Page 31

7. Discussion, consideration and possible approval of repairs to the Town Pool in the approximate amount of \$15,000. (Staff Resource Ron Long) Page 33

8. 2020 Legislative Update – Staff Resource Russ Martin

9. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

10. Council Informational Reports. These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

11. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and

public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

12. Adjournment

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashes on 03-12-2020 at 3:00 p.m.

Cindy Pemberton

Cindy Pemberton, Town Clerk

Note: Pursuant to A.R.S. §38-431.03. (A)(1); (A)(2) and (A)(3), the Council may hold an Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021

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DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MARCH 4, 2020 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Dee Jenkins, Councilor Bill LeBeau, Councilor Robin Whatley, Councilor Jesse Murdock, Councilor Joe Butner and Councilor Buck Buchanan are present.

Also Present

Town Manager Russ Martin, Finance Director Mike Showers, Economic Development Director Steve Ayers, Town Clerk Cindy Pemberton and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Mayor German led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Work Session– February 12, 2020
2. Regular Session – February 19, 2020
3. Executive Sessions – February 19, 2020 (recorded - on file)
4. Work Session – February 21, 2020

b) Set Next Meeting, Date and Time:

1. Wednesday, March 18, 2020 at 6:30 p.m. – Regular Session
2. Wednesday, March 25, 2020 at 5:30 p.m. – Work Session
3. Wednesday, April 1, 2020 at 6:30 p.m. – Regular Session

c) Possible approval of 15 Special Event Liquor License applications for the 2020 Spring Heritage Pecan and Wine Festival to be held March 21,22, 2020. Applicants include: Alcantara, Arizona Stronghold Vineyards LLC,

Burning Tree Cellars, Caduceus Cellars/Merkin Vineyard, Carlson Creek Vineyard, Heart Wood Cellars LLC, Page Springs Vineyard & Cellars, Salt Mine Vineyard, Pillsbury Wine Company, Southwest Wine Center, The Oddity Wine Collective LLC, Pierce Wines Arizona LLC, Gallifant Cellars LLC. [Staff Resource: Cindy Pemberton)

Councilor Butner would like to make a correction to the minutes of 2-19-20, page 9, towards the end of the 2nd paragraph, the sentence should read, "The process isn't being followed properly, that is a denial of due process by law and violates US and Arizona Constitution." **Motion** made by Councilor Butner to approve the consent agenda with the minutes as amended. Second was made by Councilor Buchanan. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

Nancy Floyd (withdraw citizen complaint and Lieberman Report) Ms. Floyd would like to withdraw her complaint against Commissioner Jackie Baker to save the Town Council money. She suggests members become clear with the Lieberman Report so history doesn't repeat itself.

6. **Special Announcements and presentations**

- **Presentation and Discussion on the Camp Verde Arena Association and an update on the progress made.** (Staff Resource: Russ Martin)

Daria Weir secretary of the Arena Association presented a slide show of the progress they have made since the last time they provided an update. The current remaining balance of the \$380,000.

Some upcoming projects ("what's next") are:

- Remodeling and then securing the connex box above the chutes that will be used as the announcers stand.
- Bleachers in the 2nd arena after doing some dirt work.
- Picking up donated stands
- Lights up by May 1st.

- Putting 2 connex boxes together to create the restrooms & concession stand.
- Drill a well
- Install septic system

Additional Needs:

- More bleachers and concrete pads
- Milling and cinders for parking lots
- Electrical supplies
- Fencing (Yavapai Fencing is donating some fences)
- Water tank for fire department
- Complete the widening of the road at the entrance/exit

Special thank you to Valley Academy for Career and Technology Education and Camp Verde High School Wrestling Team for volunteering and completing some projects.

There will be a fundraiser Banquet May 16th, 2020.

Councilor Buchanan asked how much money will be needed to complete the “what’s next projects”. Stacy Barker explained they will come back with concrete figures; they were just updating the Council on the overall project tonight. Councilor Whatley is concerned about the timeline; the Council was led to believe there would be monthly events starting in January. Ms. Weir stated there are events coming up in the next couple months. They haven’t been able to start yet because of the weather which meant they couldn’t fix the road or get dirt delivered. Mr. Barker stated if you look in the minutes, it also explained that engineering/permitting held up the progress in the beginning. The Arena Association is trying to get something together for Fort Verde Days.

Ms. Weir stated as soon as the road is done they will be able to start events. She also has someone who would like to lease out the arena all summer but will have to bring back those facts and figures.

7. Discussion and Possible Approval of Citizen Complaint C-20-16 Regarding Steve Goetting’s Allegations Against Town Manager Russ Martin *(Staff Resource Mayor Charles German)*

Steve Goetting believed Russ Martin, Town Manager violated open meeting law by discussing details publicly of the contract bids for the construction of the new park on February 6th 2020 and February 10, 2020. It was further alleged that the bid documents were not included in the agenda packet for the meeting on Wednesday February 12, 2020.

Mr. Goetting stated he is concerned that he could not find bids posted publicly, that the Council got to see all of the bids and concerned the Town’s website is out of

date. Information should be readily available and the public should be able to reconcile all documents. Mr. Goetting stated Council should direct the Town's Manager to put all the information on the website. He feels the website is in violation of ADA/Privacy/Cookie Collection Laws.

Mr. Goetting said he did receive a letter stating there were no Open Meeting Law violation found during the investigation into his complaint. He is concerned that Mayor German was the only one who looked into his complaint.

Mayor German stated the objective is to get the website up and running but it comes down to resources. Mayor German said the opening of the bids is done in a public meeting and the information can be available to anyone. Council was provided information at the Work Session and the public could have reviewed it then. It comes down to what the statutes have to say, and the protocols, which means there were no violations found. Mayor German went on to say we can do a better job making the information available to the citizens, but it comes down to time, man power, and resources.

Public Comment:

Cheri Wischmeyer stated she also requested the bid packets and information and did not receive the information she requested. She was at the Work Session but the information she received was only a summary.

Rabbi Roy stated he will update the website for free. He has known the Town Manager for 10 years and knows there are no secrets. He offers his services to help grow Camp Verde and work together to get the information out there.

Motion made by Councilor Murdock to approve the investigation results as written. Second was made by Councilor Whatley. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

8. Discussion and Possible Approval to Suspend the Town of Camp Verde Citizen Complaint Form (Staff Resource: Mayor Charles German)

Mayor German gave a background on this item. The Citizen's Complaint Form does not have criteria in place to address Commissioners and the Town Code and Policies, Rules and Procedures supersede any conditions identified or set within the form. Mayor German suggested getting the Attorneys and Council together to suspend the Complaint Form, to address the codes.

Vice Mayor Jenkins is open to changes and modifications to the complaint form but stated there needs to be something to replace it while it is being worked on so there is an option. This gives transparency, timelines, and expectations.

Councilor Whatley asked if all towns and cities have a complaint form. Town Manager Russ Martin stated most Towns do not. The Town's complaint form is based on the employee complaint process and Elected Officials were added. Councilor Whatley stated there are other avenues for someone to voice their complaint.

Councilor Butner stated it is important to have a complaint form, for due process. The complaint form is better than a recall election, which is expensive. The complaint form should be working in agreement with policies and procedures. He stated he wouldn't suspend the complaint form unless there is some sort of substitute or another avenue to file complaints.

Councilor LeBeau stated it is not the form that generates complaints. It is perceived actions. He said maybe it is a communications problem. He doesn't want to get rid of the complaint form because it provides tracking.

Mayor German said he doesn't like it being weaponized. A Elected Official cannot be removed unless by recall. He is in favor of suspending the form until Council decides what to do through a work session with the Town Attorney.

Motion made by Councilor Whatley to suspend the Citizen Complaint Form effective immediately. Second was made by Mayor German. **Motion** passes 4-3. Vote results by roll Call: Mayor German aye, Vice Mayor Jenkins nay, Councilor Whatley aye, Councilor Murdock aye, Councilor LeBeau nay, Councilor Butner nay and Councilor Buchanan aye.

9. Discussion, Consideration and Possible Approval of an Amendment, Amending the Sewer Line Buy-In Agreement Recorded January 6, 2016, Between Verde Valley Medical Center, Simonton Ranch 18 and the Camp Verde Sanitary District, which is currently being operated by the Town of Camp Verde, Specifying the Amount of the Sewer Line Costs with a Breakdown of such Sewer Line Costs and a Calculation of the Sewer Line Reimbursable Amount. (Staff Resource: Steve Ayers)

Steve Ayers gave background information on this item. He stated when Verde Valley Medical Center built their Camp Verde Campus they also constructed a sewer line, larger in capacity than what was needed to service their property, so the line could accommodate flows from adjoining properties that might hook up to the sewer line. As part of their agreement to build the over-sized line, VVMC signed an agreement with the Town calling for the Town of Camp Verde to collect a "buy-in" fee from any adjoining properties that utilized any portion of the sewer line VVMC constructed. That agreement also called for the parties to agree to the final cost of the sewer line as well as the maximum amount of that line that VVMC could be reimbursed for. Council can review the amendment the parties have agreed to.

Mr. Ayers introduced Verde Valley Medical Center Representative Tom Immen.

Vice Mayor Jenkins couldn't find the amendment in her paperwork. After some discussion it is noted the amendment isn't included in the packet. Town Clerk Cindy Pemberton made copies and handed them to Council Members.

Mr. Ayers reviewed the amendment and explained how the costs were calculated.

Motion made by Councilor Murdock to approve the as presented. Second was made by Councilor LeBeau. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

10. Consideration and Possible Approval to Forgive the CDBG-RLF Conditional Deferred Loan to Lawrence V. Wilson Carnahan for \$31,075.99 Made Through the Town's Home Grant Program (Staff Resource: Mike Showers)

Finance Director Mike Showers stated a name missing in the title: Shana Wilson. Mr. Showers reviewed the item stating Lawrence & Shana Wilson are in both Home Grant loan programs, one requiring a monthly payment and the other not requiring any payment. The non-payment loan states that the owner is required to live in the house for 15 years and 4 months. This month, they will have been in the house under this grant for 11 years and 1 month. They have actually lived on the same property for 17 years now. If we require them to repay the \$31,075.99 from this grant, we will simply have to return the money to the Department of Housing. You can see from the attached email they do not require the loan to be repaid any longer. Therefore, it is only our own documentation that requires the payment at this point. It is the Town Finance Director's opinion that this loan should be forgiven as the program has done what is set out to do. It has helped a local family in need, does not impact any local tax revenue monies from local residents and it has no expense nor benefit to the Town directly.

Motion made by Councilor LeBeau to approve to forgive the CDBG-RLF Conditional Deferred Loan to Lawrence V. Wilson and Shana Carnahan for \$31,075.99 made through the Town's home grant program. Second was made by Councilor Buchanan. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

11. Discussion, Consideration and Possible Approval of Resolution 2020-1039, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the financial operations guide and superseding all Resolutions or part of Resolutions in conflict with the provisions of this Resolution, including Resolution 2011-844 and 2013-890. (Staff Resource: Russ Martin)

Town Manager Russ Martin reviewed the changes in the procurement section.

Vice Mayor Jenkins asked if the scope of work is changing (adding items) but the contract is not going over budget, can the contractor do that without consulting Council. Mr. Martin stated they will because they still like to let Council know.

Council Butner suggested under **Approval Levels, Item D, number 5**, to read as; *“Any change order that is an expenditure of \$50,000 or more shall be approved by Council at the next meeting, if the cost of the change order will increase based on time delay of a Council meeting then the Town Manager, in consultation with the Mayor, is authorized to approve.”*

Council Butner also suggested under **Approval Levels, Item D, number 3**, to read: *“Amendments within the line item budget must get Council approval and the Mayor’s signature when the amendment is more than 10% over a contracted amount of \$500,000 or more and is 15% over a contracted amount under \$500,000.”*

*Councilor LeBeau leaves at 8:11 p.m.
Councilor LeBeau returns at 8:13 p.m.*

Councilor Whatley asked why hasn’t the town Attorney look this over. Mr. Martin stated it is a policy that was brought directly to Council but would be happy to take it to the Attorney to review.

Mayor German said this is a general outcome that should be in place to start with. This is not out of the ordinary.

Councilor Whatley asked Mr. Martin if this ties your hands or delay things? Mr. Martin stated he just wants Council to know about the changes.

Public Comment:

Cheri Wischmeyer- asked if a contract is approved for specific set of services? Mayor German stated it is for a specific scope of work. Things can come up and you would have to make adjustments to accommodate things. Ms. Wischmeyer would like the public and council to know when changes come up. Mayor German stated the scope of the project doesn’t change but the specifics may. Council reviews major changes. Ms. Wischmeyer asked if it is \$50,000 per change order? Mayor German said it is \$50,000 per change order.

Mr. Martin stated it is the obligation of the Project Manager to stay within the budget and to bring it to the Council if there are major changes.

Mr. Martin reviewed the resolution stating following the procurement of services for any contract about \$50,000 Council action is necessary, following a series of events through completion that will be changing to allow for more check points to the process as the contract and projects move forward.

Council will:

- Be Informed of bids going out that expect to be above the \$50,000 threshold
- Have approval authority of change orders in excess of \$50,000 or 10% of the original contract award whichever is less.
- Informed immediately and then staff will seek approval at the next available Council meeting for immediate items over these amounts that would otherwise cause the cost to rise in delay of action on the change order.

Motion made by Councilor Butner to approve Resolution 2020-1039, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the financial operations guide and superseding all Resolutions or part of Resolutions in conflict with the provisions of this Resolution, including Resolution 2011-844 and 2013-890 **with amendments**. Second was made by Vice Mayor Jenkins. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, Murdock, LeBeau, Butner and Buchanan approving.

Recess: 8:28 p.m.

Resume: 8:35 p.m.

12. Discussion, Consideration and Possible Direction on items Identified for Improvement at Previous Meetings (Staff Resource: Russ Martin)

Attorney Bill Simms and Attorney Bill Amato are on the phone to answer any questions Council may have.

Town Manager Russ Martin stated the Council generally agreed that the following were the minimum steps to be taken, staff has attempted to work on and present these for Council consideration and acceptance and ultimately look for approval of a new resolution adopting some of the items below:

1. The Town should review public records policies and undertake training to make certain staff/Council are aware of the need for redacting the names of individuals from police reports when the report is preliminary and not yet conclusive.

RESPONSE: Staff has met with both Attorneys and have formulated a policy/process that makes a couple of changes. Staff has changed the stamp previously "dissemination restricted" to "ready for public release", this is to address that all reports even in process of investigation are generally available at all stages of the investigation regardless of whether the items/persons may be embarrassed or the investigation is incomplete. Redaction is going to continue to be per statute as records are released from CVMO record staff.

Mr. Martin stated staff had no ill will intent in this process. The process has been cleaned up. Once it is available it will be redacted.

Town Marshal Corey Rowley stated he wants to make sure it is understood that even if it is an active case or it is closed case, if a records request is put in, they still have to release it by statute.

2. Council training including but not limited to the allowance for Town Council members the opportunity to review Town documents without having to file a public records request and the procedures for Council and public dissemination of the same.

RESPONSE: Staff has met again on this item with both Attorneys and have formulated a policy/process that suggests that Town Council make all Town Council requests for CVMO records through the Town Clerk/Manager so that any item may be disseminated to all once the request is complete. All other record requests made directly at CVMO will be assumed to be for purposes other than circulation to Council Members and will follow normal procedures at CVMO records.

3. The Town Code should be modified to clarify that any Council member, not just the proponent of an agenda item, should deliver materials that the Council member desires to circulate at a Council meeting to the Clerk a minimum amount of time prior to the Council meeting so that staff and all Council members are aware of the documents.

RESPONSE: Proposed edit of sections within the current policies in an attempt to clarify. i. Overhauling all the Policies ii. Amending the entire Ethics Code (all of Section 15) iii. Amending only Sections 15.10 and 15.11

Councilors are generally in agreement the document needs to be changed especially Sections 15.10 and 15.11. Town Manager Russ Martin stated the Attorney should create the document. Vice Mayor Jenkins stated it costs a lot of money to have the Attorney rewrite this, she is suggesting using a template from somewhere. Staff could do make the changes and have the Attorney finalize it.

Attorney Bill Simms stated this is the most complicated ethic policy that he has seen. He can send a new one to Mr. Martin at no cost. This should not deal with employees, the HR manual deals with employees. This will deal with appointed officials only and would be a much simpler approach.

Councilor Murdock asked if two people could take this on instead of putting this on staff, and they work with the Attorney on this. Then come back and give a presentation.

4. Investigations by the Marshal's office should be completed as timely as possible.

RESPONSE: Marshal Rowley met with supervisors and has addressed this with the hopes to ensure that items are continued to be followed up even if staff ends shift/vacation, etc. so that items will remain open and clearly as such on initial reports until a final/closed report is issued on formal complaints as well as criminal complaints. Unfortunately, no timetable is truly guaranteed but every effort will be made to complete as soon as all parties/issues have been contacted/addressed. *Marshal Rowley stated they are using this situation to better their process.*

5. The Town should adopt procedures for inquiring about the qualifications and background of persons applying to sit on Town boards and commission.

RESPONSE: Staff goes through criminal records process for incoming staff and volunteers for positions such as Coach or Library. At the current time only H.R. staff is allowed/trained and is sole determinate as to whether the results warrant continued service. However, a more extensive process is conducted at CVMO for staff/volunteers outside of CVMO where a more extensive background is conducted and decisions within a couple of staff members there. Not sure what processes Council would like to conduct and how the information would be distributed. All staff getting the information above are required initial and ongoing training and documentation and dissemination is legally limited and ultimately destroyed per record policy.

Vice Mayor Jenkins asked if Mr. Simms reviewed this. Mr. Simms stated the risk pool provides a modest background check and possibly will do it for free. He will get information back to Mr. Martin.

Councilor Whatley said this should be done for Council as well. Mr. Simms said the statutory and constitutional provision states you have to reside in the jurisdiction and cannot be a felon. The citizens vote to elect and you have to honor the voters. Appointed people have different rules.

Direction to Attorney to forward the information to Mr. Martin and check with the pool to see what they can provide to the Town.

13. Discussion, Consideration and Possible Approval of Manager's Annual Goals.

Town Manager Russ Martin reviewed his goals:

1. Develop a system for staff feedback through survey or other instrument.
2. Meet with Council quarterly to review progress made on budget priorities as set in strategic plan and adopted budgets.
3. Monthly provide progress on project priorities identified above in #2 and follow up/supervisory activities accomplished.
4. Modernize Town Services through development of online services including the website, digitizing and backup projects that will increase transparency

and citizen usability of services in person and digitally.

5. Complete HR and other staffing locational changes by July 1, 2020.

14. 2020 Legislative Update – Staff Resource Russ Martin

Town Manager Russ Martin reviewed the legislative updates. If council members would like to discuss these updates individually, please let him know. Councilor Butner talked about the Brady List-HB2114. The League is opposed to this bill and he would suggest that we let them know we are opposed to it as well.

15. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

Mayor German stated there are copies of the flyer for the 5th Annual March a Mile for Meals on Wheels which is set for March 28th. This year's goal is \$10,000.

16. Council Informational Reports. *These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor Whatley attended the Yavapai Apache Nation Pageant to watch her little sister (Big Brothers Big Sisters Program) dance.

17. Manager/Staff Report *Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.*

Town Manager Russ Martin:

- Mr. Martin will be out of the office next week and Marshal Rowley will be in charge.

18. Adjournment

Mayor German adjourned the meeting at 9:25 p.m.

Mayor Charles German

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on March 4, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2020.

Cindy Pemberton, Town Clerk

DRAFT



Agenda Report Form – Section I

Meeting Date: March 18, 2020

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation Work Session

Requesting Department: Economic Development Department

Staff Resource/Contact Person: Steve Ayers, Jessica Bryson

Agenda Title (be exact): Authorization for the Economic Development Department to apply for a USDA Rural Business Development Grant to fund a Verde Grows agricultural feasibility, branding and promotion program.

List Attached Documents: Local First Arizona Verde Grown Project Proposal

Estimated Presentation Time: 0

Estimated Discussion Time: 0

Reviews and comments Completed by:

Town Manager: _____ Department Head: _____

Town Attorney Comments: _____

Risk Management: _____

Finance Department
Fiscal Impact:
Budget Code: _____ **Amount Remaining:** _____
Comments:

The town's financial contribution was approved as part of the Project Line item in the FY2020 budget

Background Information: One of the key components of our marketing plan is the Verde Grows campaign. The idea is to create a brand and develop a promotional campaign that will promote Verde Valley agricultural products throughout the region and throughout the state. We have partnered with the Rural Development Council, Verde Valley Ag Coalition, ASU's Kyl Center for Water Policy, Verde Valley Farmer's Market and several local agricultural producers to launch the program spelled out in the Local First Arizona Verde Grown Project Proposal. The USDA grant application seeks \$35,000 to fund LFA's scope of work. The Town of Camp Verde has \$5000 set aside in the EDD budget for the program and would use the funding to launch the Program.

Recommended Action (Motion): Move to authorize the submission of a USDA Rural Business Development Grant application to Fund the Verde Grows marketing campaign

Instructions to the Clerk:

Project Proposal:

AZ Rural Development Council |
Verde Grown



Healthy Food: Verde Grown

Introduction

Founded in 2009, Local First Arizona Foundation (LFAF) is a statewide organization focused on building a more diverse, inclusive and self-reliant economy for communities of all sizes. LFAF is the sister organization to Local First Arizona, which is the largest coalition of locally owned businesses in the country. Combined, these two nonprofits develop innovative programs that are improving Arizona's economic future by driving resources into under-served communities in rural and urban settings. In 2014, LFAF merged with the Arizona Rural Development Council (AZRDC) and has quickly emerged as a leader in rural community, workforce and economic development.

Project

The AZRDC Healthy Food System program builds capacity for local food producers while enhancing community access to healthy, locally grown foods; helping to build self-reliance for rural towns across Arizona.



How it Works

Building a healthy, local food system is a comprehensive endeavor that requires a variety of strategic partners and a plan for sustainability and expansion well beyond the initiation of the project.

Through AZRDC programming, community food partners will be engaged in conversations and activities that help build the capacity of local producers, build awareness for the value of locally grown foods, and enhance ability for residents to engage in a local marketplace that will improve community health and wellness while simultaneously connecting them to their place.

Phase 1 | Asset Inventory

The Verde Valley boasts an impressive variety of agriculture and local food producers across the region. Connecting these producers to a larger marketplace will be critical to the sustainability and overall success of their businesses.

In this phase, Kate Radosevic - Food & Farms Initiative Manager - will work with community partners to compile a comprehensive list of businesses working in the food and agriculture sector within the Verde Valley. These businesses will be added to the Local First AZ Good Food Finder website, with full business profiles added to a searchable directory. By doing so, a comprehensive database of food producers in the Verde Valley will be created for future reference and easier access by statewide consumers and locals alike.

Phase 2 | Coalition and Capacity Building

Understanding the challenges, opportunities, and goals of the Verde Valley agricultural sector will be key to the success of the *Verde Grown* initiative. In partnership with the Verde Valley Ag Coalition (VVAC), AZRDC will work to develop a strong coalition of stakeholders where input is welcomed and action is encouraged.

In this phase, Liza Noland - Director of Rural Programs, and Sarah Porter with the Kyl Center will convene food/agriculture stakeholders from across the Verde Valley in focus groups to discuss their interests and goals for the *Verde Grown* initiative. This information will then be utilized to guide the mission of the VVAC, outline a framework for research through Kyl Center, and initiate the next stages of planning for the *Verde Grown* initiative.

Phase 3 | Feasibility of Cooperation

Based on the outcomes of the initial focus group, more information may need to be gathered to help address any areas of opportunities identified. Assuming that access to locally produced food may arise, different models can be evaluated for programmatic fit, preparation, and funding requirements.

In this phase, Kimber Lanning - Executive Director of Local First AZ will work with VVAC to conduct a feasibility study addressing the appetite of the community for the development of a CSA or Marketplace Cooperative. Surveys and interviews will be conducted across the Verde Valley region with data collected and reported in a way that future decisions can be made about opportunities to enhance access to healthy, locally-grown foods.

Phase 4 | Branding & Marketing

In order to ensure success, marketing a local food initiative requires a strategic, consistent, and collaborative effort. More than a decade has passed since the first discussion of the development of a *Verde Grown* local food campaign, but with a growing interest in sustainability; localism; and community development, now appears to be the perfect time to reassess the campaign.

In this phase, Liza Noland will convene a series of community meetings (up to 3) targeted at a diverse array of attendees which could include youth, new residents, food producers, and/or community leaders/stakeholders to delve into the potential design and overall identity of the *Verde Grown* brand. Logos and taglines will be generated and circulated to each group for buy-in and feedback. A creative brief of the initiative will be developed for use in marketing collateral as a universal message to help convey the rich food culture of the Verde Valley.

To launch, Local First AZ will coordinate media outreach, a 3-month digital advertising campaign, and a series of (3) community events that will engage consumers, schools, Chambers, and community leaders in the *Verde Grown* movement.

Deliverables

- Food Producer Asset Inventory & Profiles
- Focus Group Summary & Outcome Reports
- Feasibility Study
- Verde Grown Logo & Tagline
- Brand Standards Guidebook
- Creative Brief
- Press Releases (2-3)
- Digital Ad Set
- Event Planning & Promotion

Cost

Cost	\$35,000
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Organization Contact Details

Name: Local First Arizona Rural Development Council

Contact Person: Liza Noland, Director of Rural Programs

Address: 407 E. Roosevelt St., AZ 85004

E-mail Address: liza@localfirstaz.com

Phone: 480.550.0016

Website: www.localfirstazfoundation.org

Legal form of organization: NON-PROFIT 501(C)3 - # 26-1657951

Proposal prepared by:



**LOCAL FIRST ARIZONA
FOUNDATION**
Rural Development Council

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Town of Camp Verde Proclamation

Declaring Saturday, April 11, 2020 as Camp Verde's Arbor/Earth Day Celebration 2020

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees; and

WHEREAS, Arbor Day is now observed at various times of the year throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil due to wind and water, cut heating and cooling costs, moderate temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource that increase property values, enhance economic vitality, and create more livable communities; and

WHEREAS, trees, where properly planted, are a source of joy and community pride.

NOW, THEREFORE, The Mayor and Common Council of the Town of Camp Verde urge all citizens to care for our urban forest, to support our town's ongoing commitment to improving and managing our tree resources, and commits to planting one celebratory tree to commemorate the concurrent celebration of Arbor Day and Earth Day with Yavapai-Apache Nation. The Camp Verde Town Council hereby proclaims April 11, 2020 as Camp Verde's Arbor/Earth Day Celebration with the Yavapai-Apache Nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the Town of Camp Verde, Arizona, this 18th day of March 2020.

Charles German, Mayor

ATTEST:

Cindy Pemberton, Town Clerk

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PROCLAMATION
Declaring March 23 to March 28
To be
‘Stand With Me, Be Drug Free Week’

WHEREAS, the Town of Camp Verde celebrates the fact that a majority of adults and youth in our communities do not abuse drugs and alcohol; and

WHEREAS, citizens of Camp Verde recognize the adverse effects of drug and alcohol abuse; impacting individuals, families, friends, adults and children alike; and

WHEREAS, drug and alcohol abuse is a community health issue leading to physical illness, use disorder, accidental death, economic loss, child abuse, destruction of families, driving while impaired, and crimes against persons and property; and

WHEREAS, the Town of Camp Verde encourages all its youth to be free of drug or alcohol abuse; and

THEREFORE, the Town of Camp Verde proclaims support for Stand with Me, Be Drug Free Week and the planned events, which encourages youth and adults alike to strive for a healthy, drug free community. March 23 to March 28, 2020 be Stand With Me, Be Drug Free Week, and encourages youth and adults alike to strive for a healthy drug free community.

Passed and approved by a majority vote of the Common Council at the Regular Session of March 18, 2020

Charles German, Mayor

Date

Attest:

Cindy Pemberton, Town Clerk

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PROCLAMATION
DESIGNATING MARCH 29, 2020 AS
'NATIONAL VIETNAM WAR VETERANS DAY'

WHEREAS, the Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with the United States Armed Forces and the Army of the Republic of Vietnam; and

WHEREAS, the United States Armed Forces became involved in Vietnam because the United States Government wanted to provide direct military support to the Government of South Vietnam to defend itself against the growing Communist threat from North Vietnam;

WHEREAS, members of the United States Armed Forces began serving in an advisory role to the Government of the Republic of South Vietnam in 1961;

WHEREAS, as a result of the Gulf of Tonkin incidents on August 2 and 4, 1963, Congress overwhelmingly passed the Gulf of Tonkin Resolution (Public Law 88-408), on August 7, 1964, which provided the authority to the President of the United States to prosecute the war against North Vietnam;

WHEREAS, in 1965, United States Armed Forces ground combat units arrived in Vietnam;

WHEREAS, by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached;

WHEREAS, more than 58,000 members of the United States Armed Forces lost their lives in Vietnam and more than 300,000 members of the Armed Forces were wounded;

WHEREAS, in 1982, the Vietnam Veterans Memorial was dedicated in the District of Columbia to commemorate those members of the United States Armed Forces who died or were declared missing-in-action in Vietnam;

WHEREAS, the Vietnam was an extremely divisive issue among the people of the United States and a conflict that caused a generation of veterans to wait too long for the United States public to acknowledge and honor the efforts and services of such veterans;

WHEREAS, members of the United States Armed Forces who served bravely and faithfully for the United States during the Vietnam War were often wrongly criticized for the policy decisions made by 4 presidential administrations in the United States;

WHEREAS, the establishment of a 'National Vietnam War Veterans Day' would be an appropriate way to honor those members of the United States Armed Forces who served in South Vietnam and throughout Southeast Asia during the Vietnam War; and

WHEREAS, March 29, 2019, would be an appropriate day to establish as 'National Vietnam War Veterans Day':

NOW THEREFORE, BE IT RESOLVED THAT, the Mayor and Common Council of the Town of Camp Verde resolve:

- 1) Honors and recognizes the contributions of veterans who served in the United States Armed Forces in Vietnam during war and during peace;
- 2) Encourages States and local governments to also establish 'National Vietnam War Veterans Day'; and
- 3) Encourages the people of the United States to observe 'National Vietnam War Veterans Day'; with appropriate ceremonies and activities that
 - a. Provide the appreciation Vietnam War veterans deserve, but did not receive upon return home from the war;
 - b. Demonstrate the resolve that never again shall the Nation disregard and denigrate a generation of veterans;
 - c. Promote awareness of the faithful service and contributions of such veterans during their military service as well as to the communities since returning home;
 - d. Promote awareness of the importance of entire communities empowering veterans and the families of veterans to readjust to civilian life after military service; and
 - e. Promote opportunities for such veterans to assist younger veterans returning from the wars in Iraq and Afghanistan in rehabilitation from wounds, both seen and unseen, and to support the reintegration of younger veterans into civilian life.

Passed and approved by a majority vote of the Common Council at the Regular Session of March 18, 2020.

Charles German, Mayor

Date

Attest:

Cindy Pemberton, Town Clerk



Agenda Item Submission Form – Section I

Meeting Date: March 18, 2020

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Library

Staff Resource/Contact Person: Kathy Hellman, Library Director

Agenda Title (be exact): Presentation and Invitation to Visit the Smithsonian Exhibit, Voices and Votes: Democracy in America.

List Attached Documents: none

Estimated Presentation Time: 10

Estimated Discussion Time: 5

Reviews and comments Completed by:

- Town Manager: _____ Department Head: Kathy Hellman
- Town Attorney Comments: n/a
- Risk Management: n/a
- Finance Department
Fiscal Impact:
Budget Code: n/a **Amount Remaining:** _____
Comments:

Background Information: *Voices and Votes: Democracy in America* has been made possible at Camp Verde Community Library by AZ Humanities Council. *Voices and Votes: Democracy in America* is part of Museum on Main Street, a collaboration between the Smithsonian Institution and State Humanities Councils nationwide. It is based on an exhibition by the National Museum of American History. Support for Museum on Main Street has been provided by the United States Congress.

Recommended Action (Motion): n/a

Instructions to the Clerk: We will need the laptop, projector and screen, please.

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Agenda Item Submission Form – Section I

Meeting Date:

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Marshal's Office

Staff Resource/Contact Person: Marshal Corey Rowley

Agenda Title (be exact): Employee Recognition

List Attached Documents: 3 Life Saving Plaques / 1 Baby Delivery Plaque / Retirement Letter

Estimated Presentation Time: 15 min

Estimated Discussion Time: 5 min

Reviews and comments Completed by:

- Town Manager: _____
- Department Head: Corey Rowley
- Town Attorney Comments: _____
- Risk Management: _____
- Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments:

Background Information: 3 Deputies will be recognized for life saving awards, 1 Deputy will be recognized for delivering a baby while on duty and retiring K9 Claymore.

Life Saving:
Sgt. Steve McClure
Deputy Dylan Murphy
Deputy Jeff Bowers

Baby Delivery:
Deputy Ty Wantland

Retiring:
K9 Claymore

Recommended Action (Motion):

Instructions to the Clerk:

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Agenda Item 7



Town of Camp Verde

Meeting Date: March 18, 2020

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Administration/Parks and Recreation/Maintenance

Staff Resource/Contact Person: Russ Martin/Mike Marshall/Dorie Blair

Agenda Title (be exact): Discussion, consideration and possible approval of repairs to the Town Pool in the approximate amount of \$15,000.

List Attached Documents: Estimate's

Estimated Presentation Time: 10 minutes

Estimated Discussion Time: 10 minutes

Reviews Completed by:

- Department Head:** Russ Martin/Jeff Kobel (Maintenance Supervisor)
 Town Attorney Comments: N/A
 Finance Department: Limited maintenance budget exists for some of the materials included, however a budget amendment would be necessary to transfer any reserve funding to cover this request.

Background Information: Staff has consistently looked to repair a number of these items in the past. The undersized filter system originally purchased continues to effect outages.

Attached are estimates. These items would be replaced before opening day of the pool, to save on days of disruption. Last year the Pool Staff, Maintenance Staff, and Customers were impacted by the pool being closed for several days due to chemical issues.

The items to be purchased are as follows: (In order of importance and approximate amount)

- 1) Chlorinator Solenoid changes/recalibration - \$ Approx. \$4,000
- 2) Multicyclone Filter - \$5227.17
- 3) Electronic Water Level Control - \$4692.25

Recommended Action (Motion):

Move to approve an amendment to the Town's Budget taking and transferring \$15,000 to the CIP Fund for use for the pool repairs.

Commercial Pool Repair
PO BOX 28397
SCOTTSDALE, AZ 85255 US
(480) 661-7788
commercialpoolrepair@gmail.com

Estimate



ADDRESS
Town of Camp Verde
395 S. Main Street
Camp Verde, AZ 86322

SHIP TO
Town of Camp Verde
290 W. Apache Trail
Attn: Chris Schrouder
Campe Verde, AZ 86322

ESTIMATE # 1200935 **DATE** 11/13/2019

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
Construction Materials:Silica Sand #20 Silica Sand #20	24	11.00	264.00T
Strantrol Chlorine Tablets, 1000mg Chlorine, 1000mg Hypochlorite Hydrate, 1000mg Phosphate, 1000mg Fluoride, 1000mg Borate, 1000mg Magnesium, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride, 1000mg Sodium Hypochlorite, 1000mg Sodium Sulfate, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride, 1000mg Sodium Hypochlorite, 1000mg Sodium Sulfate, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride			
Strantrol Chlorine Tablets, 1000mg Chlorine, 1000mg Hypochlorite Hydrate, 1000mg Phosphate, 1000mg Fluoride, 1000mg Borate, 1000mg Magnesium, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride, 1000mg Sodium Hypochlorite, 1000mg Sodium Sulfate, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride			
Strantrol Chlorine Tablets, 1000mg Chlorine, 1000mg Hypochlorite Hydrate, 1000mg Phosphate, 1000mg Fluoride, 1000mg Borate, 1000mg Magnesium, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride, 1000mg Sodium Hypochlorite, 1000mg Sodium Sulfate, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride			
Strantrol Chlorine Tablets, 1000mg Chlorine, 1000mg Hypochlorite Hydrate, 1000mg Phosphate, 1000mg Fluoride, 1000mg Borate, 1000mg Magnesium, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride, 1000mg Sodium Hypochlorite, 1000mg Sodium Sulfate, 1000mg Sodium Bicarbonate, 1000mg Sodium Chloride			
VGB:Aquastar 14" Square Anti-Entrapment Suction Outlet Cover	2	225.00	450.00T
VGB:SDX Main Drain SDX VGB Main Drain Cover	4	12.00	48.00T
Construction Materials:Under Water Diving (Requles 2 workers) Under Water Diving	8	125.00	1,000.00T
PH Probe (Strantrol) Strantrol W2T4675 pH sensor	1	261.90	261.90T
HRR Probe Strantrol W2T3068 HRR Probe	1	314.49	314.49T

*drain Covers
Coming out
00 Operational*

All prices are good for 30 days unless otherwise noted. Prices do not include tax or shipping.

SUBTOTAL 9,158.95
TAX (8.05%) ~~188.24~~
TOTAL ~~2526.63~~

Accepted By

Accepted Date

Commercial Pool Repair
 PO BOX 28397
 SCOTTSDALE, AZ 85255 US
 (480) 661-7788
 commercialpoolrepair@gmail.com

Estimate



Town of Camp Verde
 395 S. Main Street
 Camp Verde, AZ 86322

Town of Camp Verde
 290 W. Apache Trail
 Attn: Chris Schrouder
 Campe Verde, AZ 86322

ESTIMATE NO. 1200767 DATE 09/06/2019

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

#2

ACTIVITY	QTY	RATE	AMOUNT
Waterco:Multicyclone 70XL Centrifugal Filter Multicyclone 70XL Centrifugal Filter	1	1,995.00	1,995.00T
Fittings:4" Schedule 40 Tee 4" Schedule 40 Tee	2	24.542	49.08T
Product 4 Inch Valve True Union Ball Valve	3	448.88	1,346.64T
Fittings:4" Van Stone Flange 4" Van Stone Flange	2	33.152	66.30T
Fittings:4" Flange Gasket 4" Flange Gasket and Bolt Kit	1	59.00	59.00T
Labor Purge Line	1	195.00	195.00
Labor Multicyclone labor for installation	8	105.00	840.00
Shop Supplies Shop Supplies	1	225.00	225.00T
All prices are good for 30 days unless otherwise noted. Prices do not include tax or shipping.			
SUBTOTAL			4,776.02
TAX (8.05%)			301.15
SHIPPING			150.00
TOTAL			\$5,227.17

Accepted By

Accepted Date

Commercial Pool Repair
 PO BOX 28397
 SCOTTSDALE, AZ 85255 US
 (480) 661-7788
 commercialpoolrepair@gmail.com

Estimate



Town of Camp Verde
 395 S. Main Street
 Camp Verde, AZ 86322

Town of Camp Verde
 290 W. Apache Trail
 Attn: Chris Schrouder
 Campe Verde, AZ 86322

ESTIMATE #	DATE	EXPIRATION DATE
1200285	08/15/2016	09/30/2016

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

#3

ACTIVITY	QTY	RATE	AMOUNT
Install Electronic water fill at pool			
Product Levolor Electronic Water Level	1	697.00	697.00T
Product 1 1/2" Water solenoid valve 24V	1	809.25	809.25T
Contract Labor Labor package for electrical, plumbing, installaton	1	1,500.00	1,500.00
Service Service at Facility- Core drilling	1	350.00	350.00
Service Service at Facility-Copper plumbing 1 1/2" copper water line (10" with fittings)	1	695.00	695.00T
Sales Unistrut and Sch 80 sleeve for level probe	1	390.00	390.00T
All prices are good for 30 days unless otherwise noted. Prices do not include tax or shipping.			
SUBTOTAL			4,441.25
TAX (7.95%)			206.00
SHIPPING			45.00
TOTAL			\$4,692.25

Accepted By

Accepted Date