

FINAL MINUTES
REGULAR SESSION
THE PARKS & RECREATION COMMISSION
473 S. MAIN STREET
CAMP VERDE, AZ. 86322
COUNCIL CHAMBERS STE. 106
MONDAY, APRIL 1, 2024
5:30 PM

All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.

1. Call to Order

Chairman Dave Grondin called the meeting to order at 5:32 p.m.

2. Roll Call

Chairman Dave Grondin, Vice Chair Jerry Morris, Commissioner Candra Faulkner, Commissioner Wayne Smith, Commissioner Glenda Duncan, and Commissioner Mary Hughes were present. Commissioner Jeffrey Noonan was absent.

Also Present

Parks & Recreation Manager Michael Marshall, Acting Town Clerk Jadie Edwards and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Commissioner Duncan led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission requests.

a) Approval of Minutes:

- 1) Work Session – March 4, 2024, at 4:30 p.m.**
- 2) Regular Session – March 4, 2024, at 5:30 p.m.**

b) Set Next Meeting Date and Time:

- 1) Monday, May 6, 2024, Work Session 4:30 p.m.**
- 2) Monday, May 6, 2024, Regular Session 5:30 p.m.**

Motion was made by Commissioner Faulkner to accept the consent agenda as presented. Second was made by Commissioner Hughes.

Roll Call:

Commissioner Hughes: Aye
Commissioner Smith: Aye
Commissioner Faulkner: Aye
Commissioner Noonan: Aye
Commissioner Duncan: Aye
Vice Chair Morris: Absent
Chairman Grondin: Aye

Motion Passed 6-0.

5. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal

action. (Pursuant to ARS §38-431.01(H))

No public comments.

6. Discussion, consideration, review and possible recommendation regarding parks and recreation CIP and Parks and Recreation Budget update. (Staff Resource Michael Marshall)

Parks & Recreation Manager Michael Marshall reviewed the projects. He said Commissioners should decide the priority of the top projects.

Commissioner Smith asked about the pool filtration system being pushed to FY26. Mr. Marshall confirmed that is what is planned.

Commissioner Smith asked if Mr. Marshall's *recommended projects* would be:

1. Resurfacing Butler Park Tennis Courts,
2. Parks and Recreation Master Planning,
3. Playground Fall Material (for the existing playgrounds),
4. Replacement of Town Community Playground Equipment (at the town complex).

Motion was made by Commissioner Smith these four items:

1. Resurfacing Butler Park Tennis Courts,
2. Parks and Recreation Master Planning,
3. Playground Fall Material (for the existing playgrounds),
4. Replacement of Town Community Playground Equipment (at the town complex)

be designated as priority items to be presented to Council for FY25. Second was made by Commissioner Faulkner.

Roll Call:

Commissioner Hughes: Aye
Commissioner Smith: Aye
Commissioner Faulkner: Aye
Commissioner Noonan: Aye
Commissioner Duncan: Aye
Vice Chair Morris: Absent
Chairman Grondin: Aye

Motion Passed 6-0.

7. Discussion, consideration, review and possible recommendation regarding P&R Commission public survey questions. (Staff Resource Michael Marshall)

Mike Marshall read the survey questions from the Work Session.

1. Which is your preferred method of finding out about upcoming events and programs? Do you have other ideas on ways we could market to inform the public?
2. What types of *year-round programs* would you like provided for all ages?
3. What types of *special events* would you like provided for all ages?

Motion was made by Commissioner Faulkner to have staff with editing leeway, to formalize our questions 1-3 as previously stated. Second was made by Commissioner Hughes.

Roll Call:

Commissioner Hughes: Aye
Commissioner Smith: Aye
Commissioner Faulkner: Aye
Commissioner Noonan: Aye
Commissioner Duncan: Aye
Vice Chair Morris: Absent

Chairman Grondin: Aye

Motion Passed 6-0.

8. Commission Informational Reports. These reports are relative to the committee meetings or events that Commission members attended.

Commissioner Faulkner attended Pecan and Wine Festival.

Commissioner Hughes also attended the Pecan and Wine Festival. She and her son used the Disc Golf Course and said it was fun.

Chairman Grondin attended the Pecan and Wine Festival.

Commissioner Duncan- invited everyone to the Verde Lakes Spring Fest Event on April 20th from 10am-4pm.

Vice Chair Morris- invited everyone to the "Meet and Greet" for candidates for the Town Manager position on Thursday.

9. Discussion and direction to staff on topics for future Agenda Items. (Staff Resource: Michael Marshall)

- Planning Calendar to be discussed during the next work session then approved during the next regular meeting.

10. Staff report Individual members of the Staff may provide brief summaries of current events and activities. *These summaries are strictly for informing the Commission and public of such events and activities. The Commission will have no discussion, consideration, or take action on any such item, except that an individual Commission member may request that the item be placed on a future agenda.*

Parks & Recreation Manager Michael Marshall

- Handed out the March Staff Report
- Gave a verbal report on the Pecan & Wine Festival.
- Gave a report on the Grasshopper Basketball Games.
- Gave a report on the pool. It will be closed for maintenance on Monday's instead of Fridays.

11. Adjournment:

Motion was made by Commissioner Hughes to adjourn the meeting. Second was made by Commissioner Duncan.

Roll Call:

Commissioner Hughes: Aye

Commissioner Smith: Aye

Commissioner Faulkner: Aye

Commissioner Noonan: Absent

Commissioner Duncan: Aye

Vice Chair Morris: Aye

Chairman Grondin: Aye

Motion Passed 6-0.

Meeting was adjourned at 6:28 p.m.


Chairman Dave Grondin


Parks & Rec Manager Mike Marshall

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session

held on the 1st day of April 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1st day of April 2024.

Jennifer Reed

Jennifer Reed, Recording Secretary