

**(Corrected) MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 4, 2024 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order** Mayor Jenkins called the meeting to order at 6:30 PM.
2. **Roll Call.** Council Members Jackie Baker, Wendy Escoffier, Robin Godwin, Cris McPhail, Jessie Murdock, Vice Mayor Marie Moore, and Mayor Dee Jenkins.

Also Preset. Town Manager Miranda Fisher, Town Attorney Trish Stuhan, Town Clerk Leah Rhodes, Deputy Town Clerk Virginia Jones, Administrative Clerk Jadie Edwards.

3. **Pledge of Allegiance** Vice Mayor Moore led the Pledge of Allegiance.
4. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – August 7, 2024 at 6:30 p.m.
- 2) Special Session – August 14, 2024 at 5:30 p.m.
- 3) Regular Session - August 21, 2024 at 6:30 p.m.

b) Set Next Meeting, Date and Time:

- 1) Special Session – September 11, 2024 at 5:30 p.m.
- 2) Regular Session – September 18, 2024 at 5:30 p.m.
- 3) Work Session – September 25, 2024 at 5:30 p.m.
- 4) Regular Session – October 2, 2024 at 6:30 p.m.

Councilor Baker asked about the start time for the September 18, 2024 Regular Session Meeting.

Town Manager Miranda Fisher told her that it will start at 5:30 PM because they will take the first hour to do an active shooter training, per recommendation from Risk Management Director Heather Vincent.

On a **motion** by Councilor Escoffier, seconded by Councilor McPhail, the Council **moved** to accept the Consent Agenda with minor corrections to the August 14th minutes.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye
Councilor Murdock: Aye
Mayor Dee Jenkins: Aye
Vice Mayor Moore: Aye
Councilor McPhail: Aye
Councilor Godwin: Aye
Motion Carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

John Bassous spoke to the Council about a situation that has also been brought up with Manager Fisher. The situation is regarding hook-up/impact fees, which as a contractor, he is not opposed to. The issue arose because his company received permits in late spring, for some projects they are currently working on. They do not work on the utilities portion of the projects until they are close to completion. When they went to pay their fees, it was their understanding, that because the new fees were not in effect when they received their permits, they would pay the old fees. However, this was not the case. They were billed with the new fee rate, despite receiving permits under the old fees. They are not opposed to impact fees. The issue arose because they did not receive notice about these fees. He's requesting that staff be directed to speak with him to discuss whether the new fees should apply. He's looking at \$40,000 out of his own pocket to cover these fees and hopes that the town will make it right.

Councilor Murdock asked if they are called "impact fees" or "connection fees". She asked because this was a hot topic in the past.

Town Attorney Trish Stuhan told her that the town does not have impact fees. They are connection fees.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation.

Councilor Godwin:

-Attended the League of Cities and Towns Conference. She went to the pre-conference session, and shared information about that session. Additionally, she went to many break-out sessions and found it to be a very valuable conference.

Councilor McPhail:

-Attended Teen Game Night and the Yavapai Apache Nation Tribal Council Meetings
-She, too, attended the League Conference. The session she found the most interesting had to do with downtown re-development.

Vice Mayor Moore did not have anything to share.

Councilor Baker:

-Attended the League Conference and found the breakout sessions very helpful. However, she found the networking to be the most beneficial, getting to talk with other representatives from various other cities and towns.

Councilor Escoffier:

-Attended the NACOG meeting and shared that the Verde Valley Master Transportation Plan will be funded this year. NACOG will also host the Fall Tourism Forum at the Lodge at Cliff Castle on October 9th-10th.

-She also was at the League Conference and attended the early session with the Arizona voters' agenda, which she found interesting. She has a copy she will leave with the clerk, should anyone want it. She found the session on talking through the divide to be very helpful. Additionally, she really liked the keynote speaker.

-Lastly, she shared that on September 21st, the Fort Verde State Park will be having a Living History Presentation at the Fort from 10am-3pm.

Councilor Murdock:

-Also attended the League Conference. It gives her perspective on how small of a community Camp Verde is, as they compete on such a large scale with the entire state. However, she felt attending these conferences brings good perspective and gives her hope that they are working toward good things in Camp Verde.

-She shared that Camp Verde High School Fall sports have kicked off.

-Butler Park will host its first Youth Football game on September 7, 2024.

Mayor Jenkins:

-She attended the League Conference, and stated there were good sessions this year. She chose sessions that she felt would relate to a small town.

-She also attended an Eagle Scout Court of Honor, where two young men represented the Town of Camp Verde. The names of the Eagle Scouts were Brock Lowry and Ethan Baker. Mayor Jenkins commended these men, as only 6% of Boy Scouts reach Eagle Scout Level.

Councilor Baker: reminded the community that the Town Ramada was an Eagle Scout project from former Town Manager Bill Lee's son.

Manager Fisher:

-Attended League Conference. This was her first one. She found it important to connect with other colleagues in her same position. She agreed with Councilor Escoffier that the session on divide in a public climate was a great session. The session on broadband was also very helpful.

-Manager Fisher reminded the public about the Livestock Public Hearing on Thursday September 5th at 5:00PM. She encouraged people to come and give their public comment.

-There is also a Parks and Recreation Commission Meeting on Monday September 9th. The public is encouraged to attend those as well. Many town events are coming up and they need more volunteers. More information will be discussed at the Parks and Recreation meeting.

7. **Special Announcements and Presentations:**

- **Oath of Office, and introduction of Leah Rhodes, appointed to serve as the Town Clerk for the Town of Camp Verde.** Staff Resource: Deputy Town Clerk Virginia Jones

Deputy Town Clerk Virginia Jones shared her excitement about the hiring Town Clerk Leah Rhodes. She introduced Leah to Council and thanked Council and Manager Fisher.

Ms. Jones invited Ms. Rhodes to come up and be sworn in.

Mayor Jenkins welcomed Ms. Rhodes.

- **Oath of Office of Triston Laubinger who has been promoted to Grounds Lead.** Staff Resource: Deputy Town Clerk Virginia Jones.

Ms. Jones invited Maintenance Supervisor Jeff Kobel up to introduce Triston Laubinger, Grounds Lead. Mr. Kobel shared that Mr. Laubinger is a great worker and feels that he will do a great job in this position.

Ms. Jones swore in Mr. Laubinger.

- **Presentation and update from Friends of the Verde on the River Friendly Living Program Water Conservation Grant Program.** Staff Resource: Utilities Director Jeff Low.

Utilities Director Jeff Low began by sharing some information on Friends of the Verde, including who they are and what they're about. Friends of the Verde will use the River Friendly Living Program Water Conservation Grant to help members of the community to do their part to protect the Verde River for future generations.

Mr. Low introduced Isaac Dudley, Flow Project Manager, and David Gressly, Executive Director, Friends of the Verde who came to give a presentation on the River Friendly Living Program and local and residential commercial grant opportunities.

Mr. Gressly thanked the Mayor and Council for their support. He hopes to reciprocate that through an extensive grant program that they've received funding for. He introduced Mr. Dudley to present about the program.

Mr. Dudley shared a presentation with Council about the expansion of the River Friendly Grant Program. The new program consolidates numerous initiatives that they have been working on for many years. The grant program specifically has been made possible by local businesses since 2014. They have been able to fund \$200,000 worth of community projects across the Verde watershed. They will be expanding that significantly here in Camp Verde.

Mayor Jenkins asked Mr. Dudley for some examples, within the Town of Camp Verde, of individuals who have taken advantage of this program.

Mr. Dudley said that one of the projects was a storm water retention project at the Rio Verde Plaza. They worked with Tierra Verde Builders on this. The main goal of that project was to prevent storm water from leaving the property by infiltrating it back into the ground water. The project can recharge the ground water by about 300,000 gallons of water per year. Additionally, their development branch of the program has been very successful here in Camp Verde. They are currently working with two developments. The primary goal of this is to offset the first five years of ground water demand. They pair these projects with on-the-ground conservation projects, largely funded by this grant program to offset that water use. They've also had several homeowners and agricultural partners that have taken advantage of it.

The PowerPoint presentation included:

- An illustration of the Verde Water Shed
- 2020 Verde River Watershed Report Card
- River Flow Declining Chart
- Grant Program Expansion for Camp Verde
 1. Collaboration with the Town of Camp Verde and Friends of the Verde River.
 2. Secured a WIFA conservation grant
 3. \$150,000 for 2025 and 2026
 4. Homes can apply for up to \$1,000
 5. Businesses and other organizations can apply for \$5,000
 6. Spring and Fall grant cycles

Activities:

1. Find 50 home projects and 10 businesses/org projects
 2. Host 3 educational workshops
- Maximizing Water Resources
 1. Using rain as a resource

2. Increasing efficiency
3. Lawn removal
4. Gray water reuse

- Rain Harvesting and Stormwater Control
- Passive Rain Harvesting System
- Stormwater Control Passive Rain Harvesting
- Irrigation Efficiency and Lawn Removal
- Using Water Twice!, Grey Water Reuse

-Information on how community members can apply for this grant. There is a homeowner survey that needs to be taken in the application process. The website to complete the application is verderiver.org.

Councilor Murdock asked how they divide the upper and lower Verde, and if they measure with their own instruments, or if they use SRP gauges.

Mr. Dudley told her that they use USGS gauges. He went on to say that the upper Verde is defined as Sycamore Creek and above, whereas the lower Verde is below Camp Verde and down to Phoenix. Camp Verde is considered the Middle Verde.

Councilor Godwin asked where the application can be found. Mr. Dudley advised her the application and survey are on their website- Verderiver.org under the "get involved" tab.

Mayor Jenkins suggested that Manager Fisher post this on the Town Website or in her newsletter.

8. Presentation, discussion, and possible direction of staff for the conceptual signage design of the Wayfinding Signage and Placemaking Project. Staff Resource: CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith reminded Council that about a year ago, staff was directed to proceed with obtaining wayfinding signage for the Town. Staff conducted the RFP process and unanimously selected Guide Studio. Since then, they have collaborated closely with the firm to develop the town's future wayfinding program. Guide Studio attended the meeting via Zoom and delivered a presentation to the Council. Staff is not requesting any formal action from the Council at this time but is seeking feedback on their initial impressions of the final wayfinding signage project.

CIP Project Manager Smith introduced Erica Deutsch, Gina Gerken, and Kevin Fromet of Guide Studio.

Ms. Gerken and Mr. Fromet began the Adobe Presentation on Signage & Wayfinding Schematic Design for the Town of Camp Verde.

This presentation included:

- The process they have gone through to develop the framework
- Discovery, Assessment, and Framework
- Challenges to Camp Verde's current signage
- Sign Program Guiding Principles and Recommendations
- Journey Mapping

- Information Hierarchy
- Vehicular Travel Pass into Town/Tier 1 Destination/Comprehensive
- Downtown Gateways
- Preliminary Programming
- Personality of Camp Verde
- Brand Character Spectrums

Ms. Gerken presented to Council on the *Sign Family Design*, which included:

- Mood Board for Camp Verde, casting a vision for design styles of signs
- Sign Family Overview

Councilor Murdock asked Mr. Martin what kind of decision he is looking for Council to make tonight.

Mr. Martin relayed to Councilor Murdock that right now Council is not making a decision. Mr. Martin is just looking for their first impression of final design.

Manager Fisher added that there have been questions provided to Council in their agenda packet. The packet included information stating that staff is interested in bringing this back to Council for approval on the September 18, 2024 Town Council meeting. Ms. Fisher stated that at the September 18th meeting, they will be looking for Council's direction.

Councilor Murdock stated she likes the look and design of the signs, but she is not sure what is being asked of them this evening regarding this presentation.

Mr. Martin told her that what they are seeing tonight is the final design. No action will be made. It is just an opportunity for Council and Staff to see the work done. There is some wiggle room for small changes, but nothing too substantial.

Manager Fisher shared that there was a substantial amount of public participation that went into the designing of these signs. She feels the group has done their due diligence to get feedback on these signs and it's very much based on public input.

Councilor Godwin would like to continue Council discussion until after the presentation.

Mayor Jenkins felt that Councilor Murdock's question was relevant. As they go through the presentation, they want to know what kind of feedback they are looking for.

Councilor Godwin expressed concern that the presentation had not yet concluded; however, the Council proceeded to discussion. She understood that this was just a presentation, there were no decisions, but just a time to look at concepts.

Mr. Martin stated that each sign has a specific placement and specific purpose, and this is a whole package.

Vice Mayor More stated that so far, they have only budgeted to get the conceptual drawings done and brought forward, there is no more money in the budget to implement these signs made and installed. There is no contract being signed.

Mr. Martin suggested that further conversation be continued to a later date. He stated that signage will likely be done in phases. The Town does not have the budget to implement the entire program at once.

Ms. Gerken continued her *presentation, which included:*

- Town Gateways
- Specific details of the designs of the signage
- Town Gateways in Context
- Vehicular Directional Signs
- Parking Trailblazer
- Vehicular Trailblazers and Kiosks
- Trail Identification Signs
- Facility Identification Signs
- Sign Location
- Venue Identification Signs
- Municipal Campus Map

Following the presentation, Ms. Gerken explained that the next steps in the process involve collaborating with their core group that has been working on wayfinding for the Town to develop an implementation plan. They will work with a fabricator to obtain cost estimates, providing the Town with a clear understanding of the financial implications for each phase of the installation.

Mayor Jenkins thanked Ms. Gerken.

Vice Mayor Moore thanked Ms. Gerken as well. She requested that this presentation be sent to the Clerk's office, so they have it for the official record. She also expressed her appreciation for the design and appearance but advised against using wood due to its susceptibility to weathering. She is eager to see this type of signage implemented in Camp Verde, believing it complements the town's character, and is enthusiastic about moving the project forward.

Councilor Escoffier reminded staff to spell check before signs are put up. Additionally, she asked if there was a possibility for ARPA funding.

Mr. Martin told her that would be a great question for Finance Director Mike Showers.

Councilor Godwin commended staff and Guide Studio for listening to the input received. She liked how the font matches the signs they already have. She really likes the look of the signs and how the river signs are in blue, and the street signage is in green. She felt this would make it easy for people to see where they are going within the town.

Councilor Baker expressed her appreciation to Mr. Martin and Guide Studio for their contributions to this project. She concurred with Vice Mayor Moore's preference for using metal instead of wood to ensure greater durability against weathering. She also commended the designs, noting they would greatly benefit the town and attract more visitors to Camp Verde.

Councilor Escoffier felt the design was great and really fits the community. She commended and thanked the staff who worked hard on this.

9. Consideration and possible approval of a request for partial fee reimbursement by David and Donna Rumfola for a Use Permit and Zone for Green Valley MH Park.
Staff Resource: Planner Cory Mulcaire

Manager Fisher provided an overview on this item. She stated that an application was received from Green Valley Mobile Home Park for a Zoning Map Change and Use Permit. The goal of this application was to get the property from a non-conforming status to a conforming status. There was a Public Hearing set before the Planning and Zoning Commission, however, they tabled the agenda item until July. During the time it was tabled, the applicant opted to withdraw their application, and they are requesting to have half of their fees reimbursed. The total fees were \$3,249.00, so \$1,624.50 is being requested. The Financial Operations Guide (FOG) does not provide staff with the authority to refund any fees, which is why this item has come before the Council.

Staff is asking Council if they would support this partial refund. Staff recognizes the potential benefit of amending the FOG to grant the Town Manager the authority to issue refunds up to a specified amount or within certain categories. They are seeking direction on whether staff should proceed with drafting a FOG amendment to enable this refund process.

Mayor Jenkins clarified the location of this Mobile Home Park. The location is off Arena Del Loma. She inquired about the original purpose of the application and the reasons for its withdrawal.

Manager Fisher stated that they are a legal non-conforming use. They were looking to document the status of the make-up of the Mobile Home Park and turn it into a conforming use. The owners withdrew their application out of concern about what types of conditions might be applied to their use permit. Since they are a legal non-conforming use, the owners were not required to complete a zoning map change or a use permit.

Mayor Jenkins questioned how they are a legal non-conforming use if they have a mixed use.

Attorney Stuhan relayed to the Council that legal non-conforming means the use was in place before the Town of Camp Verde updated their codes. They pre-date the code. As they renovate and change the use, they may have to come into compliance. Sometimes applicants in this situation come in and get a re-zone or permit for long term stability.

Mayor Jenkins clarified that the withdrawal for their application was that they were planning to stay within the framework of the legal-nonconforming. Mayor Jenkins confirmed that by withdrawing their application, the owners cannot expand their use.

Attorney Stuhan confirmed that any expansion must comply with the existing code regulations.

It was now the Council's decision to choose to refund their fees or not.

Manager Fisher clarified that when this matter was presented to Planning and Zoning, the applicants were seeking a rezoning use permit to allow for the mixed use of mobile homes, manufactured homes, RVs, and park models. At the time, they had a desire for smaller homes to reduce water and sewage usage and to allow month to month usage for recreational vehicle tenants. Since they are not moving forward with the re-zone, they are going to stick with the current use.

Mayor Jenkins stated she did not recall this coming before Council, which she understands why. However, she wonders if allowing for a refund would set a precedent to anyone who requests a permit but decides they don't need it. This is the first time she has seen this come before Council.

Attorney Stuhan conveyed that, from a legal standpoint, permit fees are implemented to ensure the Town does not incur financial losses. Currently, the FOG does not allow staff to reimburse these fees if someone withdraws an application. This is a big picture discussion to see if Council supports some type of fee reimbursement for applications that are withdrawn. The Council can decide whether to do this partial reimbursement or not.

Additionally, from a broader perspective, they need to determine whether this is a precedent they wish to establish. If so, the FOG should be updated to ensure that all individuals seeking a fee reimbursement are treated consistently.

Manager Fisher informed the Council that the applicants did not receive their Public Hearing, as the Planning and Zoning Commission chose to table the hearings that evening.

Councilor Escoffier asked how much staff time was spent on this item.

Manager Fisher did not have the exact amount of time.

Attorney Stuhan stated that the exact amount of time staff spent on this would be hard to determine. Ultimately, Council needs to decide if they support any type of reimbursement.

Councilor McPhail asked if the Town covered the cost. She has no problem amending the FOG for special circumstances. She would feel more comfortable knowing how much time staff have spent on this project to know the desired amount of refunding. She is in support of changing the FOG to allow staff appropriate discretion. She will need more information.

Vice Mayor Moore asked if the applicant was told by Community Development that they needed to come in for a permit, and the applicant decided not to because they would have to comply with the possible conditions.

Manager Fisher responded yes, essentially, the applicant came in on their own for a permit and recognized that by receiving the permit, they would be opening themselves

up to the need to follow possible conditions. Ultimately, they decided not to move forward.

Vice Mayor Moore conveyed she does not have a problem amending the FOG but would like it to be set solely by the Town Manager. Additionally, she would like to see a threshold for amounts being refunded, as the Town gets some high permits. She asked if the applicants had any urgency in getting the money refunded.

Attorney Stuhan stated that she was not aware of an urgency from the applicants. She also stated to Council that it would be very reasonable to direct staff to prepare the FOG update before approval tonight, creating a threshold amount for refunds, and once the FOG is updated, Manager Fisher could approve it and come back to Council with more information.

Vice Mayor Moore requested that a process or formula be created that is defensible on what type of reimbursement will be given.

Councilor Murdock expressed concern about reimbursing fees for individuals who applied for permits but subsequently chose to halt the process. She would like to know more about the intent of the applicants in applying and then revoking it. She does not want the Town to set themselves up for setting this refund precedent. In all her time on Council, she has never seen this before. She did not support the refund.

Councilor Godwin agreed that this sets a precedent to the community to refund this money. It was the applicant's decision to pull their application, while the Town was working in good faith. She would like to see certain parameters and procedures set before an applicant can receive a refund. She did not support a refund.

Councilor Baker agrees with amending the FOG and setting a reasonable threshold if something like this occurs again in the future. She asked if the applicant has an intention to someday pursue a use permit.

Manager Fisher stated they are going to stay legal non-conforming. They will not be coming forward with anything else at this time.

Manager Fisher clarified with Councilor Murdock that a public hearing was held for the applicants, but the Planning and Zoning tabled the item in order to do more work in RV Park research.

Mayor Jenkins told Manager Fisher that she would be open to amending the FOG, but only after they do some research into what other municipalities have in place. She doesn't support refunding money on permits that Town staff has done work on. She doesn't support this refund currently.

Attorney Stuhan gave Council options in making a motion.

On a **motion** by Councilor Murdock, seconded by Vice Mayor Moore, the Council **moved** to deny the request for a refund and direct staff to come back with a recommended revision to the FOG for reimbursement policies.

Council engaged in addition discussion after the motion was made.

Vice Mayor Moore questioned if after Manager Fisher comes up with a process for refunded permit money, the applicants may be eligible for partial refund.

Attorney Stuhan explained that updated financial policies typically apply only to future transactions and do not retroactively affect past ones. However, the Council may choose to review past transactions to determine if a refund is warranted, provided the applicant meets the newly established criteria.

Councilor Escoffier liked the first part of the motion. As far as the second part, she would like to add that staff does research into what other municipalities do for fee reimbursements.

Attorney Stuhan noted that the motion on the table was appropriate since it was discussed that the Town Manager would research how other jurisdictions handle refunds prior to offering a recommended amendment to the FOG.

Councilor Godwin questioned why the item would come back to Council if it were a Town Manager decision.

Attorney Stuhan clarified that the policy amendment to the FOG will come back to Council. The Town Manager will make the decision on the refund after the proper research has been done and Council approves the amended FOG.

Mayor Jenkins requested the Town Clerk to read the motion on the table.

Councilor Murdock repeated the motion.

On a **motion** by Councilor Murdock, seconded by Vice Mayor Moore, the Council **moved** to deny the request for a refund and direct staff to come back with a recommended revision to the FOG for reimbursements.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Dee Jenkins: Aye

Vice Mayor Moore: Aye

Councilor McPhail: Aye

Councilor Godwin: Aye

Motion Carried 7-0.

10. **Discussion, consideration, and possible approval of an APS utility easement acquisition for a Town of Camp Verde Parcel number APN: 403-20-007D to allow an upgrade to an existing APS power line and electric service.** Staff Resource: Administrative Support Manager Dorie Blair.

Administrative Support Manager Dorie Blair displayed a picture of where APS has requested this easement and how it crosses one of the town parcels. The Water Department requires an additional location, and APS needs to secure an easement from the Town to proceed with the reconstruction of the existing line. Mayor Jenkins asked where this would be.

Ms. Blair told her it is over behind La Fonda near Horseshoe Bend.

On a **motion** by Vice Mayor Moore, seconded by Councilor Godwin, the Council **moved** to approve and execute an APS utility easement acquisition for the Town of Camp Verde Parcel number APN: 403-20-007D to allow an upgrade to an existing APS power line and electric service.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Dee Jenkins: Aye

Vice Mayor Moore: Aye

Councilor McPhail: Aye

Councilor Godwin: Aye

Motion Carried 7-0.

11. **Discussion, consideration and possible approval of Resolution 2024-1148, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, authorizing the Town of Camp Verde to enter into an Intergovernmental Agreement with the Yavapai County Flood Control District for financial contributions from the District to the Town for Fiscal Year 2024-2025; and authorizing the Mayor and Staff to take any and all steps necessary to accomplish the above.** Staff Resource: Utilities Director Jeff Low

Mr. Low shared with Council that the Yavapai County Flood Control District provides annual funds to jurisdictions within the county that request flood control related projects. The utility department has requested funding for the following projects:

- Verde Lakes Dr. improvement, which is a FEMA Arizona DEMA bill resilient infrastructure and communities grant match
- Sport's Complex drainage recharge improvement
- Town wide coverts and drainage maintenance program
- General drainage improvements as determined by the town
- Dickison Circle drainage improvement

Mr. Low stated that not all these projects will be completed, but this gives staff an opportunity to choose from a variety of projects where the funds can be spent for this year. The 2025 annual funds amount is \$165,000 and the IGA will be on the Yavapai County Board of Supervisors' agenda on September 18th.

Vice Mayor Moore asked Mr. Low how they are going to prioritize the projects. She thought they were getting different funding for Verde Lakes.

Mr. Low reported that he contacted the Department of Emergency Management Affairs to inquire about the status of additional funding for Verde Lakes. They indicated that a decision will not be made until October but confirmed that Camp Verde successfully advanced through the first round. He will defer his decision until further information about the funding is available.

Councilor Baker stated years ago the Town only received \$25,000 a year for flood control, so this is a big deal. She asked about Dickison Circle and if this is in addition to the serious issue that they're already working on.

Mr. Low conveyed to her this is part of it and ADOT is already working on the designs. ADOT will spend up to \$200,000 of their money to fund that.

Councilor Escoffier asked how this compares to the amount of money received last year. Mr. Low told her it is a little bit less. She further asked how much they're sending in flood control taxes. He said it is a small amount.

On a **motion** by Councilor Godwin, seconded by Councilor McPhail, the Council **moved** to approve Resolution 2024-1148.

Councilor Escoffier asked if the motion needed to have more included in it.

Attorney Stuhan stated it did not, the resolution already has it, and approval is fine.

Administrative Support Manager Dorie Blair brought up a typo in the resolution.

Attorney Stuhan advised how to move forward to rescind and amend the motion.

The motion was rescinded by Councilor Godwin, seconded by Councilor McPhail.

On a **motion** by Councilor McPhail, seconded by Vice Mayor Moore, the Council **moved** to approve Resolution 2024-1148, with a correction to the second whereas clause, to spell out one hundred and **sixty-five** thousand dollars.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Dee Jenkins: Aye

Vice Mayor Moore: Aye

Councilor McPhail: Aye

Councilor Godwin: Aye

Motion Carried 7-0.

- 12. Adjournment** Mayor Jenkins adjourned the meeting at 8:42 PM.

CERTIFICATION

Tom Jenkins
Mayor Dee Jenkins

Leah Rhodes
Town Clerk Leah Rhodes

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on September 4, 2024. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19 day of September, 2024.

Leah Rhodes
Leah Rhodes, Town Clerk