

**REGULAR SESSION
THE PARKS & RECREATION COMMISSION
473 S. MAIN STREET
CAMP VERDE, AZ. 86322
COUNCIL CHAMBERS STE. 106
MONDAY, AUGUST 5, 2024
5:30 PM**

All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.

1. Call to Order

Chairman Dave Grondin called the meeting to order at 5:30 p.m.

2. Roll Call

Chairman Dave Grondin, Vice Chair Jerry Morris, Commissioner Wayne Smith, Commissioner Glenda Duncan, , and Commissioner Mary Hughes were present. Commissioner Candra Faulkner and Commissioner Jeffrey Noonan are absent.

Also Present

Parks & Recreation Supervisor Shawna Figy, Deputy Town Clerk Molly Davies, Olivia Schell, and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Chairman Dave Grondin led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission requests.

a) Approval of Minutes:

- 1) **Work Session – July 1 2024**
- 2) **Regular Session – July 1 2024**

b) Set Next Meeting Date and Time:

- 1) **Monday, September 9, 2024, Regular Session 5:30 p.m.**
- 2) **Work Session – September 5, 2024 5:00 p.m. (added)**

Chairman Dave Grondin would like to add a Work Session on September 5th. He also address corrections to the Regular Meeting Minutes of July 1, 2024; add Olivia's last name in Item #2 as well as add Tony Gioia's last name to Item #5.

Motion was made by Commissioner Hughes to accept the consent agenda with the corrections. Second was made by Commissioner Duncan.

Roll Call:

Commissioner Smith: Aye
Commissioner Hughes: Aye
Commissioner Faulkner: Absent
Commissioner Noonan: Absent
Commissioner Duncan: Aye
Vice Chair Morris: Aye
Chairman Grondin: Aye

Motion Passed 5-0.

- 5. Call to the Public for items not on the agenda. (Please complete a Request to Speak Card and turn it in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Brenda Hauser wanted to talk about the pool being closed for a month. She uses the pool to exercise and help regulate her blood sugar levels. She would like the pool to be open more. *Jan Allen* said she is in favor of the Camp Verde Heritage Pool. She uses the pool and attends water aerobics classes. She is concerned about pool staff training, the maintenance of the pool and pool hours that differ from day to day.

Parks and Rec Supervisor Shawna Figy suggested moving Item 10, next so the public can hear discussion regarding the pool.

- 10. Presentation and discussion of Parks & Recreation current programming and activities. This will include Corn Fest, Fort Verde Days, and Summer Day Camp. (Staff Resource: Shawna Figy)**

Parks & Recreation Director Shawna Figy reviewed the current issues, programming & activities:

- Pool- the pump is going bad and that affects the chemicals that need to be in the pool. The pool cannot be open due to health concerns related to this. Staff is working on a solution to fix the pump; more research is needed. Information will be posted on the Parks and Rec Page, and the Pool Page that can be found on the Town's Website. An email went out to those that have a pool pass, regarding the closure. A notice will also be posted at the Town Offices. Staff will present an update on pool staff training at the next regular session meeting.
- Corn Fest- Ms. Figy went over the Event Summary which included visitor tracking, vendor issues and event hours.
- Fort Verde Days- Ms. Figy went over Fort Verde Days Grand Marshal nominee, planned events, and Competitions.
- Grasshopper Basketball has begun.
- Summer Day Camp- Phyllis Nettik gave an overview of this year's Summer Day Camp. Ms. Figy is working on a cost analysis of the summer camp,

- 6. Discussion and update regarding the Sports Complex. (Staff Resources: Molly Davies)**

Deputy Town Clerk Molly Davies went over the updates of the Sports Complex projects. She also announced there will be an informational website strictly for the Sports complex. Signs will be placed around the property with QR Codes to lead the public to the website.

Chair Grondin asked about the entry on Hwy 260, are there any improvements planned for that. Ms. Davies will get more information and bring it back to the Commission.

- 7. Discussion and update on Parks and Recreation Division Manager Recruitment. (Staff Resource: Molly Davies)**

Deputy Town Clerk Molly Davies went over the update on the Parks and Recreation Division Manager Recruitment process. She said 47 candidates applied, and they moved two on to final interviews. Formal interviews and a Meet & Greet will be Wednesday, August 7th.

- 8. Discussion, consideration, and review of a Parks And Recreation Commission Representative on the General Plan Advisory Committee along with other Commissioner's ability to participate. (Staff Resource: David Grondin)**

Chairman Grondin and Vice Chairman Morris were voted in to sit on the committee. He encourages other Commissioners to join the committee as public members.

11. Commission Informational Reports. These reports are relative to the committee meetings or events that Commission members attended.

Vice Chair Morris manned the Commission Booth at Corn Fest. He suggests adding signs that announce the upcoming events. Maybe add a QR Code to those signs.

Chair Grondin manned the Commission Booth at Corn Fest along with Commissioner Hughes.

Commissioner Hughes also wanted to say she uses the pool and was disappointed that it has been closed.

12. Discussion and direction to staff on topics for future Agenda Items. (Staff Resource: Shawna Figy)

- Standard sports complex update
- Pool Staff Training Update
- Next year's plans for the pool.
- Parks and Rec Master Plan
- Verde Lakes Master Plan
- Update of Restrooms at Butler Park

9. Discussion and consideration for items to be included in the Parks & Recreation Commission Quarterly Report to Council set for August 21, 2024. (Staff Resource: Shawna Figy)

Parks and Rec Supervisor Shawna Figy will be putting together a Quarterly Report with Chairman Grondin.

13. Adjournment:

Motion was made by Chairman Grondin to adjourn the meeting. Second was made by Commissioner Hughes.

Roll Call:

Commissioner Hughes: Aye

Commissioner Smith: Aye

Commissioner Noonan: Absent

Commissioner Duncan: Aye

Commissioner Faulkner: Absent

Vice Chair Morris: Aye

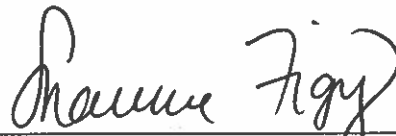
Chairman Grondin: Aye

Motion Passed 5-0.

The meeting was adjourned at 7:00 p.m.



Chairman Dave Grondin



Parks & Rec Supervisor Shawna Figy

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 5th day of August 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 5th day of August 2024.

Jennifer Reed

Jennifer Reed, Recording Secretary