

**REGULAR SESSION  
THE PARKS & RECREATION COMMISSION  
473 S. MAIN STREET  
CAMP VERDE, AZ. 86322  
COUNCIL CHAMBERS STE. 106  
MONDAY, JULY 1, 2024  
5:30 PM**

*All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.*

**1. Call to Order**

Chairman Dave Grondin called the meeting to order at 5:30 p.m.

**2. Roll Call**

Chairman Dave Grondin, Vice Chair Jerry Morris, Commissioner Candra Faulkner, Commissioner Wayne Smith, Commissioner Jeffrey Noonan, and Commissioner Mary Hughes were present. Commissioner Glenda Duncan is absent.

**Also Present**

Parks & Recreation Manager Michael Marshall, Deputy Town Clerk Molly Davies, Olivia Schell, and Recording Secretary Jennifer Reed.

**3. Pledge of Allegiance**

Commissioner Noonan led the Pledge.

**4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission requests.**

**a) Approval of Minutes:**

1) **Regular Session – June 3, 2024**

**b) Set Next Meeting Date and Time:**

1) **Monday, August 5, 2024, Regular Session 5:30 p.m.**

**Motion** was made by Commissioner Faulkner to accept the consent agenda. Second was made by Vice Chair Morris.

**Roll Call:**

Commissioner Smith: Aye

Commissioner Hughes: Aye

Commissioner Faulkner: Aye

Commissioner Noonan: Aye

Commissioner Duncan: Absent

Vice Chair Morris: Aye

Chairman Grondin: Aye

**Motion Passed 6-0.**

**5. Call to the Public for items not on the agenda. (Please complete a Request to Speak Card and turn it in to the Clerk.)**

Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

No public to speak.

**6. Presentation and discussion from the Deputy Town Manager including an introduction, an update on the replacement of the Parks & Recreation Division manager process, and information on an upcoming Town-wide survey. (Staff Resource: Molly Davies)**

Deputy Town Manager Molly Davies introduced herself and gave a brief background of her experiences. She went through the recruitment process of hiring a new Parks & Recreation Manager position.

**7. Discussion, consideration, and review of Prop 476 and how it may affect Parks & Recreation. (Staff Resource: Michael Marshall and Molly Davies)**

Deputy Town Manager Molly Davies explained how this could impact the Parks & Recreation budget. More information can be found on the town's website: <https://www.campverde.az.gov>. Prop 476 will be on the July ballot for the public to vote on. This is not a tax increase.

**8. Discussion, consideration, review and possible recommendation on the Fort Verde Days Parade theme and Grand Marshal. (Staff Resource: Michael Marshall)**

Parks & Recreation Manager Michael Marshall is comfortable with the direction given in the Work Session just prior to this meeting.

**9. Presentation and discussion of Parks & Recreation current programming and activities. (Staff Resource: Michael Marshall)**

Parks & Recreation Manager Michael Marshall reviewed the current programming & activities:

- The Corn Fest is on July 20<sup>th</sup>, and the vendors list is full.
- Adult Softball is up and running.
- Preparing the department for Mike's retirement and departure.
- Summer Camp is up and running great. This is being ran in conjunction to the Summer Reading Program the Library is sponsoring.
- Heritage Pool revenue is up. Pool is planned to be open through August.
- A new score board for Butler Park has come in. Volunteers from Youth Football are getting it installed. Little League has been a great partner in covering some costs.
- The Concession stand will be going to Council to award the bid in July.
- Update on Disc Golf.

**10. Commission Informational Reports. These reports are relative to the committee meetings or events that Commission members attended.**

Chair Grondin grand daughter still attends the Summer Camp Program and loves it.

Commissioner Faulkner has been to the pool numerous times a week. Staff is doing a great job.

Commissioner Hughes also used the pool and loves it.

**11. Discussion and direction to staff on topics for future Agenda Items. (Staff Resource: Michael Marshall)**

- Put together the Quarterly report.
- Update on RFP if there is something to report.
- Information on CornFest and Parade Theme & Grand Marshal.

**12. Adjournment:**

**Motion** was made by Commissioner Faulkner to adjourn the meeting. Second was made by

Commissioner Hughes.

**Roll Call:**

Commissioner Hughes: Aye

Commissioner Smith: Aye

Commissioner Morris: Aye

Commissioner Noonan: Aye

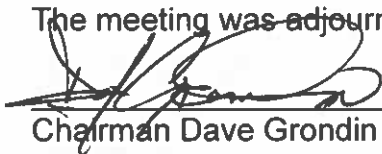
Commissioner Duncan: Absent

Vice Chair Faulkner: Aye

Chairman Grondin: Aye

**Motion Passed 6-0.**

The meeting was adjourned at 7:07 p.m.

  
Chairman Dave Grondin

  
Parks & Rec Manager Mike Marshall

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 1<sup>st</sup> day of July 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1<sup>st</sup> day of July 2024.



Jennifer Reed, Recording Secretary