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**AGENDA
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 11, 2024 at 5:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/87092560621?pwd=WMzDKSWxbHaPpf7zR1RKdikaA392n6.1>

one Tap Mobile: 1-253-215-8782 or 1-346-248-7799

Meeting ID: 870 9256 0621

Passcode: 217951

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Jackie Baker, Wendy Escoffier, Robin Godwin, Cris McPhail, Jessie Murdock, Vice Mayor Marie Moore, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Special Announcements and Presentations:**
 - **Presentation and update on the Town's Wastewater Master Plan and Collection System Maintenance.** Staff Resource: Utilities Director Jeff Low and Wastewater Manager Chet Teague.
 - **Presentation and update on the Town's Graphic Information Systems (GIS) with a focus on the Wastewater System and Lead Copper Service Line Inventory.** Staff Resource: Utilities Director Jeff Low.
5. **Discussion, consideration and possible approval of the settlement agreement with Southwestern Environmental Consultants (SEC) and Krishan Ginige.** Staff Resource: Town Manager Miranda Fisher.
6. **Adjournment**

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the purpose of discussion or consultation for legal advice with the Town Attorney as permitted by A.R.S. § 38-431.03(A)(3). Any other executive sessions will be separately included on the agenda above if an executive session will be held at the meeting.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. Pursuant to Town Code, Section 2-3-7.1 the Mayor shall call for a vote of the Council to allow the meeting to continue past the deadline of 10:00 p.m. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 09-5-2024 at 4:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk



Town Council Agenda Information Memorandum

Meeting Date: September 11, 2024

Agenda Item Type:

- Consent Agenda Informational Presentation Discussion Item
- Action/Decision Item Executive Session Request Other:

Requesting Department: Utilities Department **Staff Resource:** Chet Teague, Wastewater Manager and Jeff Low, Utilities Director

Agenda Title: Update on Town Wastewater Master Plan and Collection System Maintenance

Attached Documents:

- None

Estimated Presentation Time: 10 minutes **Estimated Discussion Time: 5 Minutes**

Reviewed By:

- Town Manager Legal Risk Management Finance Other:

Financial Review (if applicable):

- Funding Source / GL Account Number: 31-490-20-804017
- Approved in the FY25 Budget? Yes No N/A Other:
- Is this an approved CIP Project? Yes No N/A Other:

Background Information:

Town Council Awarded Contract No. 2023-185 to Water Works Engineers for the Town of Camp Verde Wastewater Master Plan, GIS Update and Wastewater Treatment Plant Evaluation on December 6, 2023. The presentation will be by Rob Bryant, PE, Water Works Engineers, and Jeff Low, Utilities Director to update the Council on the Wastewater system, including immediate improvement needs, current operations statistics, collection system evaluation, system model, recommended 10-Year CIP and update on the Town’s Geographic Information Systems (GIS) for the wastewater system. The Draft Town Wastewater Master Plan is located on the following webpage under Wastewater Division Resources:

<https://www.campverde.az.gov/departments/utilities/resources-information>

Connection to the FY25-FY30 Strategic Plan

The project aligns with the Strategic Plan by focusing on the design and maintenance of community wastewater infrastructure. The Wastewater Master Plan introduces updated Capital Improvement Plans for wastewater management, incorporating a water resource component related to treated effluent reuse and potential future recharge.

Question(s) before the Council:

- Informational Presentation

Proposed Motion: N/A

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Town Council Agenda Information Memorandum

Meeting Date: September 11, 2024

Agenda Item Type:

- Consent Agenda Informational Presentation Discussion Item
- Action/Decision Item Executive Session Request Other:

Requesting Department: Utilities Department **Staff Resource:** Jeff Low, Utilities Director

Agenda Title: Update on Town’s Graphic Information Systems (GIS) with a Focus on the Wastewater System and Lead Copper Service Line Inventory.

Attached Documents:

- None

Estimated Presentation Time: 10 minutes **Estimated Discussion Time: 5 Minutes**

Reviewed By:

- Town Manager Legal Risk Management Finance Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? Yes No N/A Other:
- Is this an approved CIP Project? Yes No N/A Other:

Background Information:

This presentation will provide an overview of the Town's Geographic Information Systems (GIS), emphasizing its role in managing and optimizing the utilities system. It will highlight how GIS technology is used to map, analyze, and maintain the Town's wastewater infrastructure efficiently. Additionally, the presentation will cover the Town's efforts to conduct a comprehensive Lead Copper Service Line Inventory, utilizing GIS tools to identify and manage the locations of lead and copper service lines, ensuring compliance with safety regulations and promoting public health. Town of Camp Verde GIS update link: <https://storymaps.arcgis.com/briefings/d580d4df6efb405a8e8c15fc8e167d42>

Connection to the [FY25-FY30 Strategic Plan](#)

The project aligns with the Strategic Plan by focusing on the design and maintenance of community infrastructure. Geographic Information Systems (GIS) play a crucial role in managing and maintaining the Town's infrastructure effectively. Additionally, the GIS program provides a streamlined method for the Town to share utility data with other government agencies and developers, facilitating collaboration and informed decision-making.

Question(s) before the Council:

- Informational Presentation

Proposed Motion: N/A

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Town Council Agenda Information Memorandum

Meeting Date: September 11, 2024

Agenda Item Type:

- | | | |
|--|---|--|
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Informational Presentation | <input type="checkbox"/> Discussion Item |
| <input checked="" type="checkbox"/> Action/Decision Item | <input type="checkbox"/> Executive Session Request | <input type="checkbox"/> Other: |

Requesting Department: Town Manager / Risk Management

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Settlement Agreement with SEC/Krishan Ginige

Attached Documents: None at this time; settlement agreement will be provided to Council by legal when available.

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviewed By:

- | | | | | |
|--|---|---|----------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> Town Manager | <input checked="" type="checkbox"/> Legal | <input checked="" type="checkbox"/> Risk Management | <input type="checkbox"/> Finance | <input type="checkbox"/> Other: |
|--|---|---|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? Yes No N/A Other:
- Is this an approved CIP Project? Yes No N/A Other:

Background Information:

The Town filed a lawsuit against Southwestern Environmental Consultants (SEC) and Krishan Ginige in October 2023. The purpose of this item is for the Town to consider and possibly take action on a proposed settlement agreement between the parties.

Connection to the [FY25-FY30 Strategic Plan](#): N/A

Proposed Motion:

I move to approve the proposed settlement agreement with Southwestern Environmental Consultants and Krishan Ginige to resolve the lawsuit filed by the Town in case number CV202380281.