

AUGUST 31, 2024

WEEKLY UPDATE

Miranda Fisher, Town Manager



TEAM SPOTLIGHT: CLERK'S DEPARTMENT

This week we are celebrating our fantastic Clerk's Office Team. We would like to introduce you to Leah Rhodes, Town Clerk, Virginia Jones, Deputy Town Clerk, and Jadie Edwards Administrative Clerk. This amazing team works diligently to serve the community.

Some interesting information about the Clerk's Office Team:

Who are we?

We are the recordkeeper of the history of the Town.

Why are we important to the Town and the community?

The Clerk's Office is the face of the organization through providing excellent customer service. We are the access point to all records and the library of all records. We are the first person you meet when you come to the Town Hall.

Something fun about us:

We are amazing party decorators; we enjoy the outdoors and fishing. All three are adrenaline lovers, cooking experts and baking enthusiasts.



HUMAN RESOURCES

Professional Work Anniversaries for the Month of August

As a municipality we know the importance of collaboration, respect, and integrity that all Town employees must have to represent the organization. Our employees set a high standard for all, and we couldn't be prouder of them.

We would like to recognize our dedicated, hardworking staff who are devoted not only to our organization, but to the entire community we serve. We appreciate you all and our sincerest gratitude for all you do!

- **One Year of Service:** Dave Helmericks, Public Works Maintenance & Sarah Woodson, Parks and Recreation
- **Two Years of Service:** Ken Krebbs, Public Works & Joe Van Horn, Camp Verde Marshal's Office
- **Three Years of Service:** Cody Fant, Camp Verde Marshal's Office
- **Six Years of Service:** Leticia Ancira, Camp Verde Community Library
- **Seven Years of Service:** Jaye Valles, Camp Verde Community Library
- **Eight Years of Service:** Carson Ralston, Camp Verde Community Library
- **Eleven Years of Service:** Jon Rivero, Community Development
- **Nineteen Years of Service:** Maria Urias, Public Works Maintenance
- **Twenty-Six Years of Service:** David Hammond, Public Works Streets

Current Job Openings

Serve your community as a Camp Verde Marshal's Office **911 Communication Specialists**. A career as a CVMO Communications Specialist/Dispatcher is rewarding, exciting and an outstanding opportunity to contribute to the overall safety of the Town of Camp Verde and its residents. Click on the link below to become a part of the team that protects and serves our amazing community.

<https://www.governmentjobs.com/careers/campverde/jobs/3138592/911-communications-specialist-police-dispatcher?pagetype=jobOpportunitiesJobs>

Are you interested in community development and have amazing customer service skills? If your answer is yes, we have a great career opportunity for you! Check out our posting for **Permit Technician I-II**. In this position you will work directly with the public issuing permits and providing accurate Town Code, policies, and procedures. Click on the link below to become part of our dynamic Community Development Team!

<https://www.governmentjobs.com/careers/campverde/jobs/4463696/permit-technician-i-or-ii?pagetype=jobOpportunitiesJobs>

Hey, all you, **Umpire/Sports Officials**! We need you to make our upcoming Grasshopper Basketball Season a huge success. To apply click this link below:

<https://www.governmentjobs.com/careers/campverde/jobs/3945862/recreation-leader-sports-official-referee-grasshopper-basketball?1>

The children of our amazing community thank you! (no pressure though)

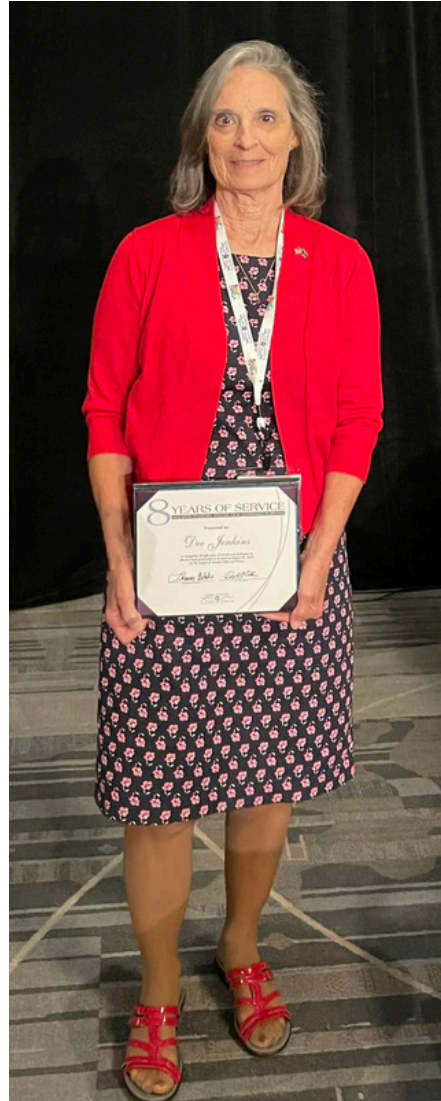
To see other great job opportunities at the Town, please follow this link below:

<https://www.governmentjobs.com/careers/campverde/>



TOWN COUNCIL

A huge congratulations to Mayor Jenkins on 8 years of dedicated service and to Councilor Baker for an incredible 20 years of commitment! We're proud to share that the League of Arizona Cities and Towns has recognized their outstanding contributions to our community. Thank you both for your leadership and tireless work!



WM Acquisition of Patriot Disposal

WM recently acquired Patriot Disposal after years of discussions. Most Patriot employees who stayed with WM report positive changes in benefits and compensation. Service routes, days, and rates remain the same, but challenges include truck issues and delays due to an influx of new customers (about 30,000). WM is addressing delays by bringing in extra resources.

For assistance, former Patriot customers can still reach a live person at 928-775-9000. Contact local management for more help:

- Rob Lawson: (602) 327-2961 | rlawson6@wm.com
- Jay McCutcheon: (928) 215-6538 | jmccutch@wm.com
- Christopher Henk, Senior Manager: (602) 980-4432 | chenk@wm.com

We hope this helps with any questions or concerns about the transition.

ECONOMIC DEVELOPMENT

Governor's Conference on Tourism 2024

Molly Davies, Economic Development Director, and Crisi Clark, Economic Development Specialist, attended the Governor's Conference on Tourism 2024 last week. They attended sessions on important topics such as branding, artificial intelligence, sustainable tourism, outdoor recreation collaboration and more.

During the conference, Governor Hobbs was present for the unveiling of the new brand for Arizona.

This brand was formed from a series of listening sessions throughout the state (including Camp Verde) with feedback from more than 2000 stakeholders. The Arizona Office of Tourism (AOT) recognized Arizona as a vibrantly colored and diverse state and planned to incorporate that in the new branding. The new slogan is "Vibrant Arizona", and the logo incorporates vibrant colors as described by the stakeholders from the listening sessions. The symbolism that can be found in the logo comes from the 22 federally recognized tribes in Arizona. Learn about how the brand was built and the story behind the logo at [Building the Refreshed Arizona Brand: The Real Story of the "Arizona" Logo \(youtube.com\)](#).



Arizona Community Foundation (ACF) Grant Review

Economic Development Specialists Dave Meyers and Crisi Clark are serving as grant reviewers for the Arizona Community Foundation of Sedona. The ACF of Sedona serves the Verde Valley and annually grants funds to nonprofits, educational institutions, and government agencies. By serving as a grant reviewer, Town team members gain valuable insights into what makes a successful application, which in turn strengthens the town's ability to secure funding for local projects. The reviewer role not only enhances their grant skills but it also provides team members an opportunity to better understand critical community needs through networking and reviewing the request proposals.

COMMUNITY DEVELOPMENT

Livestock Ordinance

The Planning & Zoning Commission is set to hold a hearing on the livestock ordinance on September 5th. You can access the ordinance here:

<https://www.campverde.az.gov/departments/community-development/planning-zoning>. Please send your comments to AnimalOrdinance@CampVerde.AZ.Gov

Building

- Permits have been issued to Zane Grey Investments II, LLC for both grading and structural. They will be building a mini storage off HWY 260 and Boulder Creek Rd.
- A permit has been issued to Tierra Verde Builders for the interior buildout of the shell building off Homestead and Davidson. It will serve as a laundry facility for a resort hotel in Sedona.
- A permit was issued to Jackpot Ranch. They will be turning an existing 5,000 square foot building into an event center.
- A Certificate of Occupancy was issued to Coby Cook for his new commercial building off Howards Rd.

LIBRARY

Continuing Work with ASU Project Cities

Last week, Stormwater Specialist Patty Mancini, Utilities Director Jeff Low, and Library Manager Nicole Metz-Andrews met with Julia Davis from ASU Project Cities program, as part of the Town's continued partnership with the school. Patty, Jeff, and Nicole will be traveling to the ASU Downtown Campus in early September to meet with the graduate Public Affairs Capstone class. This fall, the team will engage with students from the Project Cities program on an important initiative: "Exploring Challenges and Opportunities for Water Conservation and Stormwater Management in the Verde Valley Watershed."

The project will be divided into two dynamic student teams with distinct goals:

- Student Project Group 1- will coordinate with Utilities and will focus on identifying and examining the challenges and opportunities associated with municipal ordinances that foster water conservation and effective stormwater management. This includes evaluating groundwater recharge and the cleaning and infiltration of stormwater runoff. The group will propose updates to existing ordinances and develop new options to enhance these efforts in the Verde Valley watershed.
- Student Project Group 2- will collaborate with the CVCL and EconDev and will concentrate on advancing education, communication, and awareness around water conservation. They will target diverse audiences in the Verde Valley, such as K-12 students, adult residents, retirees, and visitors. Their work will involve crafting a comprehensive framework for education and communication strategies tailored to these groups.

As part of their research, the Project Cities students are tentatively scheduled to visit Camp Verde on Friday, September 27th. Their itinerary will include key sites related to stormwater and wastewater management, community engagement, and sustainable practices, such as the library, Hauser Farms, the river, the green building, and the wastewater treatment plant.

We look forward to the valuable insights and innovative solutions that will emerge from this collaboration and how they will contribute to sustainable water management in our community.

Verde Front

Verde Front is a regional initiative in the Sedona-Verde Valley dedicated to fostering proactive dialogue, coordination, and collective action in the stewardship of natural and cultural resources. On Wednesday, August 28th, a diverse group comprising local organizations, municipalities, Arizona State Parks, Prescott National Forest, and community members convened for the Community Engagement Working Group hosted by Verde Front.

Representatives from the Town of Camp Verde included Jeff Low, Utilities Director, and Nicole Metz-Andrews, Library Manager. They collaborated to identify three key focus areas for engagement: Health and Wellness, Volunteerism, and the STREAM Council/Education.

This meeting marked the resumption of the Community Engagement Working Group after a significant hiatus, and it featured robust dialogue on the common challenges faced by the participating organizations. The agenda for the next meeting will involve identifying optimal resources for volunteer hubs and establishing a shared calendaring system for programming.

PARKS & RECREATION

Butler Park Update

The newly installed Daktronics Scoreboard at Butler Park is now fully functional, just in time for the first home games of the Camp Verde Coyotes. Volunteers from Camp Verde Youth Football worked with a Daktronics representative on Friday to complete the final setup and programming.

Youth Sports Programs

Grasshopper Basketball registration is still open for our 1st-4th grade Grasshopper Basketball program. The deadline to register is September 25th. Interested participants can sign up at campverde.sportsites.com/player.

We are also recruiting coaches for the season and need two coaches for both the 1st-2nd grade level and the 3rd-4th grade level. If you are interested in coaching, please contact Parks and Rec staff at 928-554-0820, Option 3.

Little Britches/Little Petticoats Contest

Registration is ongoing for the Little Britches/Little Petticoats contest, which will be held on Saturday, October 5th, at Fort Verde State Historic Park, alongside the Colonel's Daughter contest. To participate, please register by October 2nd at campverde.sportsites.com/player.

Fort Verde Days

Parade Registration: Registration for the 68th annual Fort Verde Days Parade is still open. This year's theme is "Celebrating Our Pioneer Spirit." The entry fee is \$10, and interested groups can register online at campverde.sportsites.com/player under "Community Events". Last year, we had 51 entries, and we aim to make this year's parade even bigger and better.

Volunteer Opportunities for Fort Verde Days: We are actively seeking volunteers and non-profit organizations for various roles during Fort Verde Days. There are opportunities for fundraising by assisting with the Adventure Zone, Ax Throwing, and the Ninja Nation Course. We also need approximately 53 volunteers for parade support, event setup and teardown, gatekeeping, and supporting the chili cook-off. If you are interested in volunteering, please sign up online at campverde.az.gov/departments/parks-recreation/volunteer.

Adult Co-Ed Softball

The adult co-ed softball league is wrapping up its regular season with makeup games this week. The tournament is set to begin in September.

Friday Day Trips

We recently hosted a Friday Day trip to the Deer Farm and Downtown Williams, with six participants joining the excursion. Our next Friday trip is scheduled for September 13th, where we will be visiting the Queen Creek Olive Mill. To register for our Friday trips, please visit campverde.sportsites.com/player.

Parks and Recreation Conference

Parks and Recreation staff recently attended the annual Arizona Parks and Recreation Association conference in Tucson. This event provided opportunities to participate in educational sessions covering topics such as aquatics, facilities, programming, and leadership. Attendance at this conference allows staff with certifications to earn continuing education credits and network with over 400 other Parks & Recreation professionals from across the state.

UTILITIES

STORMWATER

The Utilities Department awarded Utilities Super Squad (USS) Awards to Patty Mancini, Stormwater Specialist and Marshall Davis, Wastewater Foreman for utilizing the Town Core Values for integrity, collaboration, and excellence in mitigating a sewage overflow event. On Thursday afternoon Stormwater received an illicit discharge complaint. Patty investigated and called Bruce Connolly, Town Engineer, for a site visit to the complaint area where staff



found sewage discharge that had traveled down slope through the stormwater ditch/culvert infrastructure into a residential neighborhood. The sewage overflow appeared to be coming from a mini wastewater treatment plant at the Green Valley Mobile Home Park where puddles of a green milky substance with a substantial stench were found a short distance away from the unit. It was clear that the runoff had gone to the culvert after the afternoon rain. ADEQ and Yavapai County Environmental Services were contacted on Thursday. Both agencies completed a site visit on Friday.

Marshall Davis with the Wastewater Division helped to contact Yavapai Septic Service who brought a septic hauling truck to clean out some of the sludge from the overflowing tank to haul back to the Town wastewater treatment plant. On Monday it was determined that Yavapai County Environmental Services will be citing the Mobile Home Park for code violations on the wastewater system and the Town Engineer will be citing the park for discharges into the stormwater infrastructure causing environmental hazard.

WATER DIVISION

New Ford F450 Utilities Pickup Truck with Mounted Crane

On August 26th, the Water Division received our new utilities work truck with includes a mounted crane to assisting in lifting pumps, generators and heavier equipment.



August Water Service Shutoffs for Late Payments

This month water service shutoffs were scheduled on Monday, August 26th; however, staff decided due to the large number of shutoffs to delay shutoffs one day and to make 60 courtesy calls and push shut offs to Tuesday, August 27th. On Tuesday staff turned off 30 services for non-payment and restored 17 on Tuesday, with 13 remaining off overnight. On average the Water Division turns off 40-30 services. All but 6 services have been restored as of Thursday, August 29th.

Leaks

Staff fixed three leaks during the week, Westward Drive, Stagecoach Drive, Nichols Street and Camp Verde Mobile Village.

UTILITIES (Cont.)

Capital Improvement Projects Loans

Finance and Utilities staff are working with Stifel, Nicolaus & Company on several loan requests for upcoming utilities projects including purchase of cellular water meters, water system arsenic treatment, new Mongini well site, and the Wastewater Treatment Plant Sludge Drying Bed reconstruction. Several resolutions for loan applications will be presented to Town Council in September and October.

Arizona Water Infrastructure Financial Authority Meeting

Utilities staff met with WIFA staff on August 28th to tour water and wastewater facilities. Staff went over several WIFA Loan applications that will be forthcoming to WIFA for Capital Improvement Projects for both Water and Wastewater utilities.

FINANCE

We installed and completed training on the new Utility credit card processing and online payment system with PayStar on August 29th, and we plan to roll it out very soon.

TOWN CLERK

Records Request

One records request was received on August 22nd for site plans or permit application pertaining to the installation of a Tesla Supercharger Station at Wendy's located at 1897 W Pueblo Ridge Road. This request was forwarded to Community Development on August 23rd.

New Business License Issued

The Clerk's Office processed 2 new Business License Application for out of Town Contractors.

Special Event Liquor License

Processed one Special Event Liquor License for Verde Valley Rangers for Fort Verde Days event.

Campaign Finance Complaint

Deputy Clerk Virginia Jones worked with Christina Estes-Werther with Pierce Coleman regarding campaign violations.

RISK MANAGEMENT

Heather Vinson, Risk Management Director, has been selected to attend the 2024 Yavapai County Citizen's Academy! The skills and knowledge she acquires will be instrumental in developing the Camp Verde Citizen's Academy. We are excited for Heather to represent us and look forward to the expertise she'll bring back to our team.

PUBLIC WORKS

Public Works Director Ken Krebbs, CIP Project Manager Martin Smith, and Town Engineer Bruce Connolly had a productive discussion with our regional ADOT representatives, setting a positive tone for future collaboration. They covered key topics, including updates on Intergovernmental Agreements, traffic studies, training opportunities, available grants, Black Bridge maintenance requirements, and next steps for the wayfinding project. They also agreed to hold quarterly in-person meetings to ensure ongoing communication and collaboration.

PUBLIC WORKS (Cont.)

MAINTENANCE & GROUNDS

- **Green Building:** Interior painting completed, floors scraped and coated with epoxy, and baseboards and doors painted.
- **Safety and Maintenance:** Safety runner bases installed at the Sports Complex (SC). Grass thatch cleaned up, weed trimming, mowing, sand removal, and area leveling near the new scoreboard at Butler Park.
- **Winter Preparations:** Fiscor has begun winter inspections and filter changes for buildings 100, 200, 300, 400, and the gym.
- **Grounds Maintenance:** Weed control completed at Rezzonico Park. Grounds crew assisted Wastewater in locating and repairing a broken main sprinkler line at SC.
- **Upcoming Tasks:** Weed control scheduled for next week. Bleachers dropped off at the arena for the demolition derby. Meeting with pool companies next week to assess pool damages and discuss upgrades.

Equipment Status

- **Repaired:** Toro lawn mower fixed.
- **In Repair:** Ex-Mark mower has electrical damage; currently in Phoenix for repairs. CVT 411 utility truck in the shop with no engine power; estimated repair cost is \$6,700. Manlift has glow plug failure; awaiting a mobile mechanic. Janitorial washing machine not working; repairman scheduled. Fiscor Heating and Cooling will install HVAC at CVMO next week; dates pending.

Grounds Lead Promotion

On Wednesday, August 28th, Triston Laubinger was promoted to Grounds Lead. Triston has been an invaluable team member for over two years, serving as one of our two maintenance workers with a spray license. He consistently excels in communication and prioritizes safety by strictly adhering to protocols. Since Ezra Collin's departure, who was the former Grounds Lead, Triston has stepped up to lead the ordering of ground supplies and materials and has taken a proactive role in managing maintenance equipment servicing in coordination with the team. He also maintains excellent relationships with vendors to ensure all grounds and park needs are met.

Triston's commitment to professional growth is evident as he pursues advanced pesticide certifications and actively supports his colleagues in obtaining their licenses. His positive attitude and influence are apparent each morning, and his enthusiasm remains strong throughout the day, regardless of the challenges encountered.

Congratulations to Triston on his well-deserved promotion to Grounds Lead! His dedication, leadership, and commitment to excellence have made a significant impact on our team and the community.

STREETS

- **Pothole Repair:** The team repaired a large pothole at Montezuma Heights by digging it out, adding new road base, and patching it with cold mix.
- **Herbicide Application:** Herbicide was sprayed at the 260 and Industrial Drive roundabout and at the Cliff Parkway retention pond.
- **Tree Maintenance:** A tree on Stagecoach was secured, and an arborist was called in for further assessment.
- **Weed Removal:** Weeds were removed from the town right-of-way on Cooper Circle.

PUBLIC WORKS (Cont.)

STREETS (Cont.)

- **Mowing:** Mowing was completed along the paved section of Middle Verde Road, and mowing activities began in the Verde Lakes area.
- **Road Work:** On Walnut Drive in Verde Lakes, a ditch was cut in, the road was patched, and blading was performed.
- **Sidewalk Repair:** The sidewalk on 260 was repaired, which required a line closure.



ENGINEERING

Review of Main Street, Verde Ditch Pipe Project, Sycamore Villa, High View (Mini Storage-Subdivision 5B Plat & Construction Plans-Mine Reclamation).

CAPITAL IMPROVEMENT PROJECTS

- **Court Addition:** Staff is pursuing bids through the JOC program, with questions due by noon on September 5th and completed bids due by 10:00 AM on September 12th.
- **Wayfinding Signage:** The consultant is developing concepts for signage, which will be presented to the council on September 4th.
- **Finnie Flats / MCH Roadway Improvements:** Kimley-Horn is collecting information to start the project design.

PUBLIC WORKS (Cont.)

CAPITAL IMPROVEMENT PROJECTS (Cont.)

- **7th Street CDBG Sidewalk Project:** The project was awarded to McDonald Bros. at the August 21st council meeting, and APS relocation work is expected to be completed by the end of August.
- **Sports Complex**
 - **TVB:** Staff will meet with MUSCO on the evening of September 4th to measure lumen levels for dark sky compliance.
 - **Waterline Installation:** The contractor is in the seventh week of construction, with the main waterline installed and service connections, electrical boxes, blowoffs, and testing planned before the project's completion by September 19th.
 - **Concession Stand/Restrooms:** Staff is coordinating with the vendor on building specifics, preparing a quote request for building pad preparation, and will bid out the concrete walkway after the concession stand is installed.
 - **Concession Stand/Restrooms Electrical Service:**
 - A \$72K quote from Pur Solar for wiring installation has been obtained, and the electrical requirements are being re-evaluated, with future bidding required.
 - The Town of Camp Verde is seeking your input. The new concession/restroom building for the sports complex is in final design and preparing for production. We would like your help in picking out the colors for exterior of the building. You can click on the link below to go to a short survey where you can select your favorite color combination. Please provide your input by September 12th. Survey: <https://forms.office.com/r/JP305pNVs0>
 - **Lift Station:** Materials for the lift station are being ordered, and installation labor will be provided by Town forces.
 - **Force Main:** Materials are being ordered, installation labor will be provided by Town forces, and excavation through the treatment plant will be bid out through Town's JOC contractors.
 - **Irrigation Line Installation:** Irrigation pumps have been ordered, with installation labor by Town forces and excavation work to be bid out through Town's JOC contractors.
 - **Website:** A dedicated page for updates and information on the sports complex construction is under development.
- **Main Street Reconstruction Project:** Staff is reviewing the submitted 90% plans.
- **Parson's Riverfront Preserve Parking Lot:** Staff is working on a topographic survey and preparing a preliminary design for the project.
- **Community Center Park Rain Catchment:** The Tree Advisory Committee will begin installing the tank and piping on September 23rd, and the building permit has been approved.
- **Pool Shade Structure:** Staff will contact the design consultant for updated wind load calculations, clarify code requirements with Community Development, and seek recommendations from shade sail manufacturers.
- **NACOG Regional Priority Project List:** NACOG is recommending a \$7.7 million award for the Montezuma Castle Highway Improvements project.
- **Engineering Design Standards:** Standard details will be discussed at a council work session on October 10th.
- **Right-of-Way Permits:** Staff is addressing permit applications as they are received.

TOWN OFFICES CLOSED FOR LABOR DAY

In observance of Labor Day, all Town of Camp Verde offices will be closed on Monday, September 2nd. We will resume regular business hours on Tuesday, September 3rd.

We hope everyone enjoys a safe and relaxing holiday!